



U. S. DEPARTMENT OF THE INTERIOR
OFFICE OF SURFACE MINING
RECLAMATION AND ENFORCEMENT
DIRECTIVES SYSTEM

Subject Number:

ADS-17- 2

Transmittal Number:

742

Date: AUG 12 1992

Subject: Loan of Government-Owned Personal Property

Approval:

Title: Director

Directive ADS-17, Loan of Government-owned Personal Property, August 8, 1988, is amended as follows.

Paragraph

Change

3.f.

Designations. The Chief of the AVS office in Washington, D.C., will serve as Accountable Property Officer (APO) for all property loaned to State offices for use in the AVS program. The AVS user in each State office will be appointed by the APO as the Custodial Property Officer (CPO). An employee of the AVS office in Washington, D.C. will be appointed as the property coordinator. The property coordinator is responsible for: maintaining the master listing of property which is loaned to State offices for the AVS program, by location; for updating the automated property management system (PMS) and keeping it current; ensuring that annual property inventories are conducted and reconciliations accomplished; and coordinating required Board of Survey actions with the Chief, Division of Management Services in Washington, D.C.

CHANGE NOTICE