

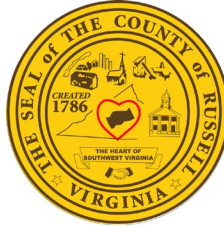
RUSSELL COUNTY
BOARD OF SUPERVISOR’S MEETING
AGENDA – FEBRUARY 3, 2024

BOS Board Room

Regular Meeting

9:00 AM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER & ROLL CALL – Clerk of the Board

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

NEW BUSINESS

1. **Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1**
 - a. **Unapproved minutes of January 2, 2024**
 - b. **Unapproved minutes of January 31, 2024**
2. **Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2**
3. **Committee Appointments for Board Consideration.....B-3**

Finney Community Center

David Compton
Edward Tiller

Two-Year Term
Two-Year Term

January 3, 2024
January 3, 2024

12. CPRHA Environmental Exemption & 5 Yr. Plan Review.....D-12

13. Host Agreement Resolution Public Hearing Notice.....D-13

14. DHCD Community Development Block Grant #21-21-14 – Dante Sewer Project.....D-14

15. Virginia Federation of Humane Societies Direct Animal Award 2024.....D-15

16. RC Planning Commission Plats.....D-16

17. Travel Request – Bridgett McGlothlin – Administrative Building Code Training.....D-17

BOARD DISCUSSIONS & REMINDERS

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer.....E
- RC IDAF
- RC PSAG
- RC Tourism.....H
- RC Planning CommissionI
- RC Conference Center.....J
- RC Transportation & Safety.....K
- RC Canneries.....L
- RC Building Inspector.....M
- RC Disposal.....N
- RC Litter.....O

Russell County Virginia

“The Heart of Southwest Virginia”

Andrew Hensley
District 1

Rebecca Dye
District 6

Lou Ann Wallace
District 2

Steve Breeding, Chairman
District 5

Nathan Kiser
At-Large

Tara Dye
District 3

David Eaton, Vice-Chairman
District 4

Lonzo Lester
County Administrator

FEBRUARY 2024 REGULAR BOARD MEETING

RUSSELL COUNTY BOARD OF SUPERVISORS

TAKE NOTICE pursuant to Section 2.2-3707 of the Code of Virginia, the Russell County Board of Supervisors regular monthly board meeting will be **February 3, 2024, at 9 A.M.** at the **Russell County Board Room**, located at 137 Highland Drive, Lebanon, Virginia.

Notice Given Pursuant to Section 2.2-3707 of the Code of Virginia on the 28th day of January 2024.

BY ORDER OF THE

THE **RUSSELL COUNTY BOARD OF SUPERVISORS**
SOUTHWEST VIRGINIA



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 2/3/24 9:00 AM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **January 2, 2024 Board Minutes**
- **January 31, 2024 Board Minutes**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

January 2, 2024

A regular monthly meeting of the Russell County Board of Supervisors was held on Tuesday, January 2, 2024 at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Andrew Hensley
Tara Dye
David Eaton
Steve Breeding
Rebecca Dye
Nate Kiser
Lou Ann Wallace

Lono Lester, Clerk
Terry Kilgore, County Attorney

Absent:

None

Invocation by Pastor Don Zampogna, followed by the Pledge of Allegiance to the Flag.

AMENDMENT OF THE AGENDA

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to amend the agenda to add:

1. Executive (Closed) Session to consult with Legal Counsel regarding specific legal matters requiring provision of legal advice pursuant to Virginia Code 2.2-3711 (A) (8) after Presentations
2. Industrial Development Authority Board, Russell County Department of Social Services Board, and Russell County Highway & Safety Committee to New Business item #4 Committee Appoints for Board Consideration.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

PRESENTATIONS

1. A plaque was presented to Katie Patton in appreciation for her service as County Attorney for the Board of Supervisors.
2. Saint Paul Fire Department – EMS First Response Resolution

MOTION TO APPROVE SAINT PAUL FIRE DEPARTMENT – EMS FIRST RESPONSE RESOLUTION

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the Saint Paul Fire Department – EMS First Response Resolution

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

EXECUTIVE (CLOSED) SESSION

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to enter into Executive (Closed) Session pursuant to Section 2.2-3712 (5) of the Code of Virginia to consult with Legal Counsel regarding specific legal matters requiring provision of legal advice pursuant to Section 2.2-3711 (A) (8) of the Code of Virginia.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Pursuant to section 2.2-3712 (D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Andrew Hensley – Aye
Tara Dye – Aye

David Eaton – Aye
Steve Breeding – Aye
Rebecca Dye – Aye
Nate Kiser – Aye
Lou Ann Wallace – Aye

ORGANIZATIONAL MEETING

1. Nominations for Chairperson:

Lou Ann Wallace relinquished the Chair to the Clerk of the Board.

Lou Ann Wallace nominated Steve Breeding.
No other nominations were made.

The vote was:

Steve Breeding (7) seven votes - Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Steve Breeding was elected Chairperson for the calendar year 2024.

The Clerk relinquished the Chair to Steve Breeding.

2. Nominations for Vice-Chairperson:

Tara Dye nominated David Eaton.
No other nominations were made.

Motion made by Lou Ann Wallace, second by Andrew Hensley and duly approved by the Board of Supervisors that nominations cease.

The vote was:

David Eaton (7) seven votes - Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

David Eaton was elected Vice-Chairperson for the calendar year 2024.

3. Appointment of Clerk of Board and Deputy Clerk:

Motion made by Lou Ann Wallace, second David Eaton and duly approved by the Board of Supervisors to reappoint Lonzo Lester as Clerk of Board and to table the appointment of Deputy Clerk until the next board meeting.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

4. Adoption of Robert's Rules of Order:

Motion made by David Eaton, second Lou Ann Wallace and duly approved by the Board of Supervisors to adopt Robert's Rules of Order for the calendar year 2024.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

5. Adoption of County's By-Laws:

Motion made by David Eaton, second Nate Kiser and duly approved by the Board of Supervisors to approve the County's By-Laws as presented for the calendar year 2024.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

6. CY 2024 Board of Supervisors' Regular Meeting Schedule:

Motion made by Nate Kiser, second Andrew Hensley and duly approved by the Board of Supervisors to schedule the regular meeting for the calendar year 2024 at 9:00 AM on the first Saturday of every month.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, and Nate Kiser

Nay: Lou Ann Wallace and Rebecca Dye

7. FY 2024/2025 Board of Supervisors Budget Meeting Schedule:

Motion made by Nate Kiser, second Lou Ann Wallace and duly approved by the Board of Supervisors to approve the FY 2024/2025 Board of Supervisors Budget Meeting Schedule as presented.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

NEW BUSINESS

1. Approval of Minutes:

Motion made by David Eaton, second Lou Ann Wallace and duly approved by the Board of Supervisors to approve the December 11, 2023 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Steve Breeding, Rebecca Dye, and Lou Ann Wallace

Nay: None

Abstain: Andrew Hensley, Tara Dye, and Nate Kiser (New Members).

2. Approval of Expenditures:

Motion made by David Eaton second Lou Ann Wallace and duly approved by the Board of Supervisors to approve the expenditures presented for payment.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

3. 2024 Authorized Payments:

Motion made by David Eaton second Lou Ann Wallace and duly approved by the Board of Supervisors to authorize the list of operational routine monthly payments for delegated authorization.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

4. Committee Appointments:

a) Cumberland Plateau Economic Development Executive Board (2 Appointments)

Lou Ann Wallace nominated Steve Breeding for the first appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Steve Breeding is appointed to the Cumberland Plateau Economic Development Executive Board concurrent with term.

Rebecca Dye nominated Lou Ann Wallace for the second appointment.
Nate Kiser nominated David Eaton for the second appointment.

The vote was:

Lou Ann Wallace – (2) Rebecca Dye and Lou Ann Wallace

David Eaton – (5) Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, and Nate Kiser

David Eaton is appointed to the Cumberland Plateau Economic Development Executive Board concurrent with term.

b) Cumberland Plateau Economic Development Commission (2 Appointments)

Nate Kiser nominated Tara Dye for the first appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Tara Dye is appointed to the Cumberland Plateau Economic Development Commission concurrent with term.

David Eaton nominated Nate Kiser for the second appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Nate Kiser is appointed to the Cumberland Plateau Economic Development Commission concurrent with term.

c) Planning Commission (1 Appointment)

Andrew Hensley nominated Tara Dye.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Tara Dye is appointed to the Planning Commission concurrent with term.

d) Regional Jail Board (2 Appointments)

David Eaton nominated Nate Kiser for the first appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Nate Kiser is appointed to the Regional Jail Board concurrent with term.

Nate Kiser nominated Steve Breeding for the second appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Steve Breeding is appointed to the Regional Jail Board concurrent with term.

e) Cumberland Plateau Regional Waste Authority Board (2 Appointments)

Andrew Hensley nominated Nate Kiser for the first appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Nate Kiser is appointed to Cumberland Plateau Regional Waste Authority Board concurrent with term.

Tara Dye nominated Andrew Hensley for the second appointment.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Tara Dye is appointed to Cumberland Plateau Regional Waste Authority Board concurrent with term.

f) Chief Local Elected Official (CLEO) (Workforce Development Board) (1 Appointment)

David Eaton nominated Steve Breeding.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Steve Breeding is appointed to Chief Local Elected Official (CLEO) (Workforce Development Board) concurrent with term.

g) Budget/Finance Committee (2 Appointments)

Steve Breeding appointed himself and David Eaton to the Budget/Finance Committee for a one-year term.

h) Coal Road Commission (1 Appointment)

David Eaton nominated Andrew Hensley.
No other nominations were made.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

Andrew Hensley is appointed to the Coal Road Commission concurrent with term.

i) Finney Community Center (2 Appointments)

Tara Dye requested to carry over to February 2024 meeting.

j) Spearhead Trails-Trailblazers (1 Appointment)

David Eaton requested to carry over to February 2024 meeting.

k) Industrial Development Authority Board (1 Appointment)

Upon attorney's advice, motion to resent the December 11, 2023 appointment of Tommy Shrader made by David Eaton, second Nate Kiser and duly approved by the Board of Supervisors.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, and, Nate Kiser

Nay: Rebecca Dye and Lou Ann Wallace

Motion made by Nate Kiser, second David Eaton and duly approved by the Board of Supervisors to appoint Tony Dodi to the Industrial Development Authority Board for a term of 4 years.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, and Nate Kiser

Nay: Rebecca Dye and Lou Ann Wallace

l) Russell County Department of Social Services Board (1 Appointment)

Motion made by David Eaton, second Nate Kiser and duly approved by the Board of Supervisors to replace Rebecca Dye with Tara Dye to the Russell County Department of Social Services Board concurrent with term.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, and Nate Kiser

Nay: Rebecca Dye and Lou Ann Wallace

m) The Russell County Highway Safety Committee

Motion made by Andrew Hensley, second David Eaton and duly approved by the Board of Supervisors to dissolve the Russell County Highway Safety Committee pending verification from VDOT that elimination will not jeopardize the safety of Russell County citizens.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

CITIZENS' COMMENTS

The Chair opened the citizens' comment period.

1. Randy Burke, Lebanon voiced his concerns that multiple on-duty county police officers are gathering at local restaurants; would like to see more drug related arrests; inquired about when the county would be having another seizure sale.

2. The following citizens voiced their opposition to the proposed landfill at Moss III:

Amy Branson, Castlewood
Tammy Garrett, Lebanon
Gary Hughes, Swords Creek
Dirk Hall, Cleveland
Josh Burgess, Cleveland
Dirk Hall, Cleveland
Jarred Ring, Castlewood
Jennifer Chumbley, Cleveland
Tony Smith, Cleveland
Roland Cook, Cleveland
Angie McGlothlin, Honaker
Amanda Cook, Cleveland
Josh Burgess, Cleveland
Chris McDonald, Ivy Ridge

3. David Ball, Cleveland asked the local officials, business owners, and communities to utilize Door Dash services; voiced his opposition to the proposed landfill at Moss III.

4. JJ Eaton, Honaker asked the Board about forming a budget committee between the School Board and County to assist with some of the issues that the schools are facing.

County Administrator Requests

1. Motion made by Nate Kiser, second Lou Ann Wallace and duly approved by the Board of supervisors to approve the RC Six-Year General Reassessment Services Request for Proposals (RFP) Contract.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

2. Motion made by Lou Ann Wallace, second Andrew Hensley and duly approved by the Board of supervisors to approve the Eagleview GSD County-Wide Pictometry Contract for Flight Services of the County – General Reassessment Services.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

3. Motion made by Lou Ann Wallace, second David Eaton and duly approved by the Board of supervisors to approve the IDA Commonwealth's Development Opportunity Fund Performance Agreement & Grant for the Tate Corp. (Bush Building) - \$700,000.00.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

4. Motion made by Lou Ann Wallace, second David Eaton and duly approved by the Board of supervisors to approve the Community Development Block grant #21-21-14 – Dante Regional Sewer Line Extension Project Contract Amendment #1 – Supplemental Funding - \$1,000,000.00.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

5. Motion made by David Eaton, second Lou Ann Wallace and duly approved by the Board of supervisors to approve the DCJS VA Services, Training, Officers, Prosecution (VSTOP) Formula Grant Program for Continuation and New Applicants - \$133,333.00.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace

Nay: None

6. Motion made by David Eaton, second Rebecca Dye and duly approved by the Board of supervisors to approve the RC Disposal Truck Purchase - State Contract - \$215,212.00.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

7. Motion made by David Eaton, second Tara Dye and duly approved by the Board of supervisors to approve the Local Law Enforcement (LOLE) Grant Program – FY 23 - \$2,512.00.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

8. Motion made by Rebecca Dye, second Tara Dye and duly approved by the Board of supervisors to approve the CSA Supplemental Allocation Request Form – FY 24 - \$116,191.92.

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

9. Honaker and Castlewood Canneries have agreed to close for the season on January 31, 2024.

Adjournment

Motion made by David Eaton, second Lou Ann Wallace and duly approved by the Board of Supervisors to adjourn to reconvene on Wednesday January 31, 2024 at 4:00 PM at the Marriott in Richmond.

The vote was:

Aye: Andrew Hensley, Tara Dye, David Eaton, Steve Breeding, Rebecca Dye, Nate Kiser and Lou Ann Wallace
Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 2/3/24 9:00 AM

Approval of Expenditures

Request approval of the County's January 2024 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's January 2024 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's January 2024 Monthly Expenditures.

ATTACHMENTS:

- January 2024 Monthly Expenditures

| <u>DUE DATE</u> | <u>INV DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|-----------------|------------------------|-----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 2/29/2024 | 004228 ADDINGTON CAROL | NOV23-FEB24 | | 866.42 | 866.42 | 4100-013010-1008- | - |
| | | | | | 866.42 | 866.42 * | | |
| 2/05/2024 | 1/06/2024 | 004982 AMAZON CAPITAL | 01062024 | 10 | 49.23 | 49.23 | 4100-073010-5413- | - |
| 2/05/2024 | 1/06/2024 | 004982 AMAZON CAPITAL | 01062024 | 10 | 41.55 | 41.55 | 4100-073010-5401- | - |
| 2/05/2024 | 1/06/2024 | 004982 AMAZON CAPITAL | 01062024 | 10 | 32.77 | 32.77 | 4100-073010-5414- | - |
| 2/05/2024 | 1/06/2024 | 004982 AMAZON CAPITAL | 01062024 | 10 | 222.10 | 222.10 | 4100-073010-5411- | - |
| | | | | | 345.65 | 345.65 * | | |
| 2/05/2024 | 11/29/2023 | 000732 APPALACHIAN NAT | 11292023 | | 2,100.96 | 2,100.96 | 4100-043020-5102- | - |
| | | | | | 2,100.96 | 2,100.96 * | | |
| 2/05/2024 | 12/31/2023 | 005141 ASCENTEC HOLDIN | 2433 | | 513.00 | 513.00 | 4100-022010-5415- | - |
| | | | | | 513.00 | 513.00 * | | |
| 2/05/2024 | 1/15/2024 | 000047 AT&T | 01152024 | | 106.70 | 106.70 | 4100-031020-5203- | - |
| 2/05/2024 | 1/15/2024 | 000047 AT&T | 01152024- | | 49.30 | 49.30 | 4100-031020-5203- | - |
| | | | | | 156.00 | 156.00 * | | |
| 2/05/2024 | 1/06/2024 | 004465 AXON ENTERPRISE | INUS217995 | | 975.57 | 975.57 | 4100-031020-5409- | - |
| | | | | | 975.57 | 975.57 * | | |
| 2/05/2024 | 12/19/2024 | 000007 BAKER & TAYLOR | 12-19-24 | 10 | 349.13 | 349.13 | 4100-073010-5411- | - |
| | | | | | 349.13 | 349.13 * | | |
| 2/05/2024 | 10/11/2023 | 000052 BLEVINS SEPTIC | 38130 | | 595.00 | 595.00 | 4100-043020-3004- | - |
| | | | | | 595.00 | 595.00 * | | |
| 2/05/2024 | 2/29/2024 | 001177 CAMPBELL PHILLI | 02292024 | | 500.00 | 500.00 | 4100-013010-3002- | - |
| | | | | | 500.00 | 500.00 * | | |
| 2/05/2024 | 1/15/2024 | 004350 CENTRAL HYDRAUL | 21047 | | 300.00 | 300.00 | 4100-042400-3004- | - |
| | | | | | 300.00 | 300.00 * | | |
| 2/05/2024 | 9/30/2023 | 005142 CIVIX | 14512 | | 5,125.00 | 5,125.00 | 4100-013010-3002- | - |
| 2/05/2024 | 11/30/2023 | 005142 CIVIX | 15051 | | 1,000.00 | 1,000.00 | 4100-013010-3002- | - |
| | | | | | 6,125.00 | 6,125.00 * | | |
| 2/05/2024 | 12/01/2023 | 003569 CLARK PRINT SHO | 4797 | | 596.60 | 596.60 | 4100-012090-5401- | - |
| | | | | | 596.60 | 596.60 * | | |
| 2/05/2024 | 12/31/2023 | 004847 CRESS SANDRA | DRUGCRTGRANT Q2 | | 600.00 | 600.00 | 4100-022010-5415- | - |
| | | | | | 600.00 | 600.00 * | | |
| 2/05/2024 | 1/11/2024 | 004452 CRYSTAL SPRINGS | 16981294 011124 | | 13.64 | 13.64 | 4100-021060-5401- | - |
| 2/05/2024 | 1/11/2024 | 004452 CRYSTAL SPRINGS | 16981300 011124 | | 13.16 | 13.16 | 4100-021020-5401- | - |
| | | | | | 26.80 | 26.80 * | | |
| 2/05/2024 | 1/16/2024 | 000171 CUMBERLAND PLAT | 317- | | 81,755.00 | 81,755.00 | 4100-042010-3002- | - |
| | | | | | 81,755.00 | 81,755.00 * | | |
| 2/05/2024 | 12/19/2023 | 004691 CUSTOM CAGE | CC23-0413 | | 345.00 | 345.00 | 4100-031020-5409- | - |
| | | | | | 345.00 | 345.00 * | | |
| 2/05/2024 | 12/18/2023 | 000198 DOMINION OFFICE | 155749.1 | | 5.99 | 5.99 | 4100-021010-5401- | - |
| 2/05/2024 | 12/21/2023 | 000198 DOMINION OFFICE | 158363 | | 43.86 | 43.86 | 4100-012130-5401- | - |
| 2/05/2024 | 12/19/2023 | 000198 DOMINION OFFICE | 159238 | | 229.99 | 229.99 | 4100-021060-5401- | - |
| 2/05/2024 | 12/28/2023 | 000198 DOMINION OFFICE | 159456 | | 15.58 | 15.58 | 4100-034010-5401- | - |
| 2/05/2024 | 12/28/2023 | 000198 DOMINION OFFICE | 159473 | | 539.94 | 539.94 | 4100-043020-5405- | - |
| 2/05/2024 | 1/03/2024 | 000198 DOMINION OFFICE | 159547 | | 74.90 | 74.90 | 4100-012010-5401- | - |
| 2/05/2024 | 12/29/2023 | 000198 DOMINION OFFICE | 4155CM | | 18.53 | 18.53 | 4100-012010-5401- | - |
| 2/05/2024 | 12/05/2023 | 000198 DOMINION OFFICE | 158908 | | 17.99 | 17.99 | 4100-031020-5401- | - |
| 2/05/2024 | 12/18/2024 | 000198 DOMINION OFFICE | 159025 | | 256.99 | 256.99 | 4100-031020-5401- | - |
| 2/05/2024 | 12/08/2023 | 000198 DOMINION OFFICE | 159046 | | 27.99 | 27.99 | 4100-031020-5401- | - |
| 2/05/2024 | 12/12/2023 | 000198 DOMINION OFFICE | 159124 | | 56.99 | 56.99 | 4100-031020-5401- | - |
| 2/05/2024 | 1/05/2024 | 000198 DOMINION OFFICE | 159598 | | 364.95 | 364.95 | 4100-042400-5414- | - |
| 2/05/2024 | 1/05/2024 | 000198 DOMINION OFFICE | 159617 | | 72.87 | 72.87 | 4100-012010-5401- | - |
| 2/05/2024 | 1/05/2024 | 000198 DOMINION OFFICE | 159627 | | 57.98 | 57.98 | 4100-021010-5401- | - |
| 2/05/2024 | 1/04/2024 | 000198 DOMINION OFFICE | 159640 | | 49.50 | 49.50 | 4100-021060-5401- | - |
| 2/05/2024 | 9/12/2023 | 000198 DOMINION OFFICE | 156915 | | 323.48 | 323.48 | 4100-032050-5401- | - |
| 2/05/2024 | 1/09/2024 | 000198 DOMINION OFFICE | 159695 | | 33.61 | 33.61 | 4100-021060-5401- | - |

| DUE DATE | INV. DATE | VENDOR | INVOICE | CLASS | GROSS AMT. | NET AMOUNT | G/L ACCOUNT | P.O.# |
|-----------|------------|------------------------|------------|-------|------------|------------|-------------------|-------|
| 2/05/2024 | 1/11/2024 | 000198 DOMINION OFFICE | 159805 | | 10.53 | 10.53 | 4100-042400-5401- | - |
| 2/05/2024 | 1/15/2024 | 000198 DOMINION OFFICE | 159830 | | 809.97 | 809.97 | 4100-012010-5401- | - |
| 2/05/2024 | 1/12/2024 | 000198 DOMINION OFFICE | 159837 | | 25.82 | 25.82 | 4100-012010-5401- | - |
| 2/05/2024 | 1/17/2024 | 000198 DOMINION OFFICE | 159915 | | 155.97 | 155.97 | 4100-043020-5405- | - |
| 2/05/2024 | 1/18/2024 | 000198 DOMINION OFFICE | 159918 | | 63.56 | 63.56 | 4100-012010-5401- | - |
| 2/05/2024 | 1/17/2024 | 000198 DOMINION OFFICE | 159920 | | 24.99 | 24.99 | 4100-012130-5401- | - |
| 2/05/2024 | 1/17/2024 | 000198 DOMINION OFFICE | 159954 | | 40.30 | 40.30 | 4100-021060-5401- | - |
| 2/05/2024 | 1/19/2024 | 000198 DOMINION OFFICE | 160021 | | 25.00 | 25.00 | 4100-021060-5401- | - |
| 2/05/2024 | 9/18/2023 | 000198 DOMINION OFFICE | 157078 | | 191.98 | 191.98 | 4100-012090-5401- | - |
| 2/05/2024 | 9/21/2024 | 000198 DOMINION OFFICE | 157171 | | 22.30 | 22.30 | 4100-012090-5401- | - |
| 2/05/2024 | 10/10/2023 | 000198 DOMINION OFFICE | 157579 | | 90.89 | 90.89 | 4100-012090-5401- | - |
| 2/05/2024 | 10/12/2023 | 000198 DOMINION OFFICE | 157656 | | 14.99 | 14.99 | 4100-012090-5401- | - |
| 2/05/2024 | 10/17/2023 | 000198 DOMINION OFFICE | 157764 | | 133.60 | 133.60 | 4100-012090-5401- | - |
| 2/05/2024 | 10/19/2023 | 000198 DOMINION OFFICE | 157823 | | 38.90 | 38.90 | 4100-012090-5401- | - |
| 2/05/2024 | 11/02/2023 | 000198 DOMINION OFFICE | 158181 | | 13.99 | 13.99 | 4100-012090-5401- | - |
| 2/05/2024 | 11/07/2023 | 000198 DOMINION OFFICE | 158296 | | 53.99 | 53.99 | 4100-012090-5401- | - |
| 2/05/2024 | 11/10/2023 | 000198 DOMINION OFFICE | 158406 | | 13.99 | 13.99 | 4100-012090-5401- | - |
| 2/05/2024 | 11/16/2023 | 000198 DOMINION OFFICE | 158545 | | 113.98 | 113.98 | 4100-012090-5401- | - |
| 2/05/2024 | 12/08/2023 | 000198 DOMINION OFFICE | 159039 | | 24.18 | 24.18 | 4100-012090-5401- | - |
| 2/05/2024 | 1/17/2024 | 000198 DOMINION OFFICE | 159952 | | 83.00 | 83.00 | 4100-021020-5401- | - |
| 2/05/2024 | 1/17/2024 | 000198 DOMINION OFFICE | 159955 | | 24.20 | 24.20 | 4100-021020-5401- | - |
| 2/05/2024 | 1/23/2024 | 000198 DOMINION OFFICE | 160043 | | 233.00 | 233.00 | 4100-043020-5405- | - |
| 2/05/2024 | 12/28/2023 | 000198 DOMINION OFFICE | 159455 | | 81.99 | 81.99 | 4100-013020-5401- | - |
| 2/05/2024 | 1/04/2024 | 000198 DOMINION OFFICE | 159601 | | 95.34 | 95.34 | 4100-013010-5401- | - |
| 2/05/2024 | 1/18/2024 | 000198 DOMINION OFFICE | 159949 | | 13.67 | 13.67 | 4100-013020-5401- | - |
| 2/05/2024 | 12/20/2023 | 000198 DOMINION OFFICE | 159299 | 10 | 236.48 | 236.48 | 4100-073010-5407- | - |
| 2/05/2024 | 12/19/2023 | 000198 DOMINION OFFICE | 159305 | 10 | 56.99 | 56.99 | 4100-073010-5401- | - |
| 2/05/2024 | 1/04/2024 | 000198 DOMINION OFFICE | 159597 | 10 | 9.65 | 9.65 | 4100-073010-5401- | - |
| 2/05/2024 | 1/11/2024 | 000198 DOMINION OFFICE | 159774 | 10 | 74.74 | 74.74 | 4100-073010-5401- | - |
| 2/05/2024 | 1/25/2024 | 000198 DOMINION OFFICE | 160120 | | 103.98 | 103.98 | 4100-072010-5405- | - |
| 2/05/2024 | 1/06/2024 | 000198 DOMINION OFFICE | 160152 | | 22.99 | 22.99 | 4100-034010-5401- | - |
| | | | | | 5,059.04 | 5,059.04 * | | |
| 2/05/2024 | 1/17/2024 | 004959 DOWNSTREAM STRA | 4449 | | 852.50 | 852.50 | 4100-094010-8033- | - |
| | | | | | 852.50 | 852.50 * | | |
| 2/05/2024 | 1/17/2024 | 001445 FISHER AUTO PAR | 397-297998 | | 11.95 | 11.95 | 4100-042400-5408- | - |
| 2/05/2024 | 1/18/2024 | 001445 FISHER AUTO PAR | 397-298014 | | 27.32 | 27.32 | 4100-042400-5408- | - |
| 2/05/2024 | 1/17/2024 | 001445 FISHER AUTO PAR | 402-582611 | | 185.96 | 185.96 | 4100-042400-5408- | - |
| 2/05/2024 | 1/23/2024 | 001445 FISHER AUTO PAR | 397-298134 | | 34.30 | 34.30 | 4100-042400-3004- | - |
| 2/05/2024 | 1/24/2024 | 001445 FISHER AUTO PAR | 397-298167 | | 70.41 | 70.41 | 4100-042400-5408- | - |
| 2/05/2024 | 1/26/2024 | 001445 FISHER AUTO PAR | 397-298251 | | 10.58 | 10.58 | 4100-042400-3004- | - |
| | | | | | 340.52 | 340.52 * | | |
| 2/05/2024 | 12/19/2023 | 002747 FOLEY COMPANY | 270777 | | 203.12 | 203.12 | 4100-021060-5401- | - |
| | | | | | 203.12 | 203.12 * | | |
| 2/05/2024 | 12/11/2023 | 000854 GALL'S, LLC | 26503991 | | 13.21 | 13.21 | 4100-031020-5409- | - |
| 2/05/2024 | 12/12/2023 | 000854 GALL'S, LLC | 26520761 | | 109.00 | 109.00 | 4100-031020-5409- | - |
| 2/05/2024 | 12/15/2023 | 000854 GALL'S, LLC | 26559098 | | 92.94 | 92.94 | 4100-031020-5409- | - |
| 2/05/2024 | 12/19/2023 | 000854 GALL'S, LLC | 26588878 | | 126.95 | 126.95 | 4100-031020-5409- | - |
| | | | | | 342.10 | 342.10 * | | |
| 2/05/2024 | 1/08/2024 | 001862 GREAT AMERICA L | 35664850 | | 129.83 | 129.83 | 4100-012090-5401- | - |
| | | | | | 129.83 | 129.83 * | | |
| 2/05/2024 | 12/01/2023 | 005074 HD MEDIA CO INC | 1926486 | | 1,152.00 | 1,152.00 | 4100-011010-3007- | - |
| 2/05/2024 | 12/01/2023 | 005074 HD MEDIA CO INC | 1925113 | | 222.25 | 222.25 | 4100-013020-3007- | - |
| | | | | | 1,374.25 | 1,374.25 * | | |
| 2/05/2024 | 1/11/2024 | 005105 HEMPEL PIPE AND | 508363 | | 804.24 | 804.24 | 4100-042010-3140- | - |
| 2/05/2024 | 1/19/2024 | 005105 HEMPEL PIPE AND | 508907 | | 57.74 | 57.74 | 4100-042010-3140- | - |
| | | | | | 861.98 | 861.98 * | | |

| <u>DUE DATE</u> | <u>INV DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|-----------------|------------------------|-----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 1/18/2024 | 002335 HONAKER HIGH SC | 2 MCNULTY TYLER | | 500.00 | 500.00 | 4100-081040-3008- | - |
| | | | | | 500.00 | 500.00 * | | |
| 2/05/2024 | 1/04/2024 | 000314 HUFFMAN'S TIRE | TYLER HART | | 505.00 | 505.00 | 4100-031020-5408- | - |
| | | | | | 505.00 | 505.00 * | | |
| 2/05/2024 | 11/17/2023 | 003866 INNOVATIVE TECH | 3974 | | 577.50 | 577.50 | 4100-031020-3005- | - |
| 2/05/2024 | 12/22/2023 | 003866 INNOVATIVE TECH | 3997 | | 712.50 | 712.50 | 4100-031020-3005- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4018 | | 187.50 | 187.50 | 4100-012300-3002- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4018 | | 820.00 | 820.00 | 4100-012300-7002- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4019 | | 2,287.50 | 2,287.50 | 4100-012300-3002- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4019 | | 1,695.00 | 1,695.00 | 4100-012300-7002- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4021 | | 187.50 | 187.50 | 4100-012300-3002- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4022 | | 37.50 | 37.50 | 4100-022010-5415- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4027 | | 150.00 | 150.00 | 4100-012300-3002- | - |
| | | | | | 6,655.00 | 6,655.00 * | | |
| 2/05/2024 | 1/03/2024 | 001685 JERRY'S SIGNS | 15341 | | 652.00 | 652.00 | 4100-099000-5000- | - |
| 2/05/2024 | 1/08/2024 | 001685 JERRY'S SIGNS | 15349 | | 652.00 | 652.00 | 4100-099000-5000- | - |
| | | | | | 1,304.00 | 1,304.00 * | | |
| 2/05/2024 | 12/13/2023 | 005139 JESSEE RICK | 965936 | | 200.00 | 200.00 | 4100-031020-5409- | - |
| | | | | | 200.00 | 200.00 * | | |
| 2/05/2024 | 1/25/2024 | 003587 JOHN DEERE FINA | 01252024 | | 42.48 | 42.48 | 4100-031020-5408- | - |
| | | | | | 42.48 | 42.48 * | | |
| 2/05/2024 | 1/26/2024 | 000353 KEGLEY SERVICE | 40480 | | 20.00 | 20.00 | 4100-043020-5408- | - |
| | | | | | 20.00 | 20.00 * | | |
| 2/05/2024 | 12/16/2023 | 002142 KESTNER MAX | 1722 | | 100.00 | 100.00 | 4100-043020-3004- | - |
| | | | | | 100.00 | 100.00 * | | |
| 2/05/2024 | 1/03/2024 | 005072 KILGORE LAW OFF | 56468 | | 1,280.00 | 1,280.00 | 4100-011010-3002- | - |
| | | | | | 1,280.00 | 1,280.00 * | | |
| 2/05/2024 | 1/23/2024 | 004546 LEAF | 15962809 | 10 | 105.07 | 105.07 | 4100-073010-3002- | - |
| | | | | | 105.07 | 105.07 * | | |
| 2/05/2024 | 1/05/2024 | 003051 LIGHTHOUSE SUPP | 01052556 | | 308.75 | 308.75 | 4100-043020-5407- | - |
| 2/05/2024 | 1/23/2024 | 003051 LIGHTHOUSE SUPP | 01232827 | | 1,270.00 | 1,270.00 | 4100-043020-5407- | - |
| | | | | | 1,578.75 | 1,578.75 * | | |
| 2/05/2024 | 11/09/2023 | 003387 MOBILE COMMUNIC | 352000484-1 | | 9,331.50 | 9,331.50 | 4100-031020-7003- | - |
| | | | | | 9,331.50 | 9,331.50 * | | |
| 2/05/2024 | 2/29/2024 | 003474 MONK HARRY J | NOV23-FEB24 | | 1,732.83 | 1,732.83 | 4100-013010-1008- | - |
| | | | | | 1,732.83 | 1,732.83 * | | |
| 2/05/2024 | 11/07/2023 | 004511 NATIONAL TEST S | 71083 | | 293.50 | 293.50 | 4100-022010-5415- | - |
| | | | | | 293.50 | 293.50 * | | |
| 2/05/2024 | 7/22/2023 | 003123 O'REILLY AUTO P | OPCM-43484 | | 266.50 | 266.50 | 4100-031020-5408- | - |
| 2/05/2024 | 10/30/2023 | 003123 O'REILLY AUTO P | 1943-124240 | | 25.77 | 25.77 | 4100-031020-5408- | - |
| 2/05/2024 | 10/30/2023 | 003123 O'REILLY AUTO P | 1943-124266 | | 40.78 | 40.78 | 4100-031020-5408- | - |
| 2/05/2024 | 11/06/2023 | 003123 O'REILLY AUTO P | 1943-125010 | | 174.32 | 174.32 | 4100-031020-5408- | - |
| 2/05/2024 | 11/14/2023 | 003123 O'REILLY AUTO P | 1943-125968 | | 50.41 | 50.41 | 4100-031020-5408- | - |
| 2/05/2024 | 11/20/2023 | 003123 O'REILLY AUTO P | 1943-126544 | | 66.48 | 66.48 | 4100-031020-5408- | - |
| 2/05/2024 | 11/20/2023 | 003123 O'REILLY AUTO P | 1943-126554 | | 16.99 | 16.99 | 4100-031020-5408- | - |
| 2/05/2024 | 11/22/2023 | 003123 O'REILLY AUTO P | 1943-126730 | | 12.98 | 12.98 | 4100-031020-5408- | - |
| 2/05/2024 | 11/24/2023 | 003123 O'REILLY AUTO P | 1943-126949 | | 25.77 | 25.77 | 4100-031020-5408- | - |
| | | | | | 147.00 | 147.00 * | | |
| 2/05/2024 | 10/19/2023 | 005144 RANDY MARION FO | 005141 | | 61,000.00 | 61,000.00 | 4100-094010-8041- | - |
| | | | | | 61,000.00 | 61,000.00 * | | |
| 2/05/2024 | 12/28/2023 | 000540 REGION 1 VBCOA | 03012024 | | 60.00 | 60.00 | 4100-034010-5801- | - |
| | | | | | 60.00 | 60.00 * | | |
| 2/05/2024 | 1/05/2024 | 002332 ROWMAN & LITTLE | 12388815 | 10 | 228.92 | 228.92 | 4100-073010-5411- | - |
| | | | | | 228.92 | 228.92 * | | |
| 2/05/2024 | 1/24/2024 | 000663 RUSSELL COUNTY | JAN 2024 WWTP | 2 | 13,136.58 | 13,136.58 | 4100-082010-8025- | - |

| <u>DUE DATE</u> | <u>INV. DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|------------------|------------------------|----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 1/24/2024 | 000663 RUSSELL COUNTY | JAN-24 | 1 | 7,740.00 | 7,740.00 | 4100-095010-9130- | - - |
| | | | | | 20,876.58 | 20,876.58 * | | |
| 2/05/2024 | 12/24/2023 | 000594 SAM'S CLUB/GEGR | 12242023 | | 95.00 | 95.00 * | 4100-031020-5409- | - - |
| | | | | | 95.00 | 95.00 * | | |
| 2/05/2024 | 2/29/2024 | 004017 SCOTT HERBERT W | NOV23-FEB24 | | 866.42 | 866.42 * | 4100-013010-1008- | - - |
| | | | | | 866.42 | 866.42 * | | |
| 2/05/2024 | 1/19/2024 | 004882 SHEEHANS | 109998 | 10 | 666.90 | 666.90 * | 4100-073010-5414- | - - |
| | | | | | 666.90 | 666.90 * | | |
| 2/05/2024 | 1/16/2024 | 003380 SHENTEL | 01162024 | | 144.97 | 144.97 | 4100-031020-5203- | - - |
| 2/05/2024 | 1/16/2024 | 003380 SHENTEL | 01162024 | | 140.98 | 140.98 | 4100-031020-5203- | - - |
| 2/05/2024 | 1/16/2024 | 003380 SHENTEL | 01162024 | | 144.97 | 144.97 | 4100-012010-5413- | - - |
| 2/05/2024 | 1/21/2024 | 003380 SHENTEL | 01212024 | | 80.53 | 80.53 | 4100-012010-5413- | - - |
| | | | | | 511.45 | 511.45 * | | |
| 2/05/2024 | 12/31/2023 | 002216 SOUTHWEST VIRGI | OCT-DEC 2023 | | 450.00 | 450.00 | 4100-022010-5415- | - - |
| | | | | | 450.00 | 450.00 * | | |
| 2/05/2024 | 12/22/2023 | 004268 STANDARD PRINTI | 078140 | | 429.00 | 429.00 | 4100-021060-5401- | - - |
| | | | | | 429.00 | 429.00 * | | |
| 2/05/2024 | 1/18/2024 | 002562 STERICYCLE INC | 3000088964 | | 155.71 | 155.71 | 4100-021060-5401- | - - |
| 2/05/2024 | 1/18/2024 | 002562 STERICYCLE INC | 3000088964 | | 31.42 | 31.42 | 4100-012010-5401- | - - |
| 2/05/2024 | 1/18/2024 | 002562 STERICYCLE INC | 3000088964 | | 31.43 | 31.43 | 4100-012090-5401- | - - |
| 2/05/2024 | 1/18/2024 | 002562 STERICYCLE INC | 3000088964 | | 31.43 | 31.43 | 4100-012130-5401- | - - |
| | | | | | 249.99 | 249.99 * | | |
| 2/05/2024 | 12/01/2023 | 004728 SUMMIT PUBLISHI | 18198 | | 500.00 | 500.00 | 4100-081040-3007- | - - |
| | | | | | 500.00 | 500.00 * | | |
| 2/05/2024 | 12/14/2023 | 004601 THE HOME DEPOT | 780162079 | | 71.15 | 71.15 | 4100-031020-5401- | - - |
| 2/05/2024 | 12/28/2023 | 004601 THE HOME DEPOT | 781942271 | | 100.73 | 100.73 | 4100-043020-5405- | - - |
| | | | | | 171.88 | 171.88 * | | |
| 2/05/2024 | 1/15/2024 | 000384 THE LIBRARY COR | 11001108 | | 6,998.00 | 6,998.00 | 4100-073010-3002- | - - |
| | | | | | 6,998.00 | 6,998.00 * | | |
| 2/05/2024 | 12/31/2023 | 000675 THOMPSON & LITT | 106823 | | 11,000.00 | 11,000.00 | 4100-094010-8042- | - - |
| | | | | | 11,000.00 | 11,000.00 * | | |
| 2/05/2024 | 1/01/2024 | 004868 TKE ELEVATOR CO | 3007638048 | | 1,177.93 | 1,177.93 | 4100-094010-7056- | - - |
| | | | | | 1,177.93 | 1,177.93 * | | |
| 2/05/2024 | 4/06/2023 | 000977 TOP LINE ADVERT | 8215 | | 20.00 | 20.00 | 4100-031020-5410- | - - |
| 2/05/2024 | 1/11/2024 | 000977 TOP LINE ADVERT | 8376 | | 420.00 | 420.00 | 4100-035010-5410- | - - |
| 2/05/2024 | 6/28/2023 | 000977 TOP LINE ADVERT | 8261 | | 108.00 | 108.00 | 4100-035010-5410- | - - |
| | | | | | 548.00 | 548.00 * | | |
| 2/05/2024 | 12/27/2023 | 002904 TRADER JERRY'S | 12272023 | | 1,339.96 | 1,339.96 | 4100-031020-5409- | - - |
| | | | | | 1,339.96 | 1,339.96 * | | |
| 2/05/2024 | 1/19/2024 | 005143 TRAF-SYS, INC | 0034905 | 10 | 1,633.00 | 1,633.00 | 4100-073010-5414- | - - |
| | | | | | 1,633.00 | 1,633.00 * | | |
| 2/05/2024 | 1/09/2024 | 004956 TRC LOCKBOX | 117485 | | 4,859.66 | 4,859.66 | 4100-042010-3090- | - - |
| | | | | | 4,859.66 | 4,859.66 * | | |
| 2/05/2024 | 12/15/2023 | 001223 TREASURER OF VI | 24-RUSPC-0492 | | 1,424.00 | 1,424.00 | 4100-021060-5401- | - - |
| | | | | | 1,424.00 | 1,424.00 * | | |
| 2/05/2024 | 12/14/2023 | 002133 TREASURER OF VI | 12142023 | | 20.00 | 20.00 | 4100-035030-3001- | - - |
| | | | | | 20.00 | 20.00 * | | |
| 2/05/2024 | 1/03/2024 | 002814 ULINE | 172725909 | | 116.23 | 116.23 | 4100-035010-5401- | - - |
| | | | | | 116.23 | 116.23 * | | |
| 2/05/2024 | 1/23/2024 | 003965 UNIFIRST CORP | 1730106332 | | 19.42 | 19.42 | 4100-043020-3008- | - - |
| 2/05/2024 | 1/23/2024 | 003965 UNIFIRST CORP | 1730106334 | | 77.13 | 77.13 | 4100-043020-3008- | - - |
| | | | | | 96.55 | 96.55 * | | |
| 2/05/2024 | 1/11/2024 | 000729 VEDA | 01112024 | | 1,800.00 | 1,800.00 | 4100-011010-5504- | - - |
| | | | | | 1,800.00 | 1,800.00 * | | |
| 2/05/2024 | 1/19/2024 | 003115 VIRGINIA ELECTR | 3129358-IN | | 309.00 | 309.00 | 4100-043020-5101- | - - |
| | | | | | 309.00 | 309.00 * | | |

| <u>DUE DATE</u> | <u>INV. DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|------------------|------------------------------|----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 1/04/2024 | 000718 VIRGINIA LIBRAR | 2024/81 | 10 | 266.00 | 266.00 | 4100-073010-5500- | - - |
| | | | | | 266.00 | 266.00 * | | |
| 2/05/2024 | 1/05/2024 | 000758 WALLACE FURNITU | 134111 | | 35.46 | 35.46 | 4100-043020-5407- | - - |
| 2/05/2024 | 1/11/2024 | 000758 WALLACE FURNITU | 134144 | | 19.89 | 19.89 | 4100-043020-5407- | - - |
| | | | | | 55.35 | 55.35 * | | |
| 2/05/2024 | 1/23/2024 | 004837 WEX ENTERPRISE | 94645032 | | 16,472.87 | 16,472.87 | 4100-031020-5408- | - - |
| | | | | | 16,472.87 | 16,472.87 * | | |
| 2/05/2024 | 1/22/2024 | 004405 WORLDWIDE EQUIP | 26W130277 | | 349.34 | 349.34 | 4100-042400-5408- | - - |
| | | | | | 349.34 | 349.34 * | | |
| 2/05/2024 | 12/21/2023 | 004567 10-33 COMMUNICA | 1170 | | 400.00 | 400.00 | 4100-031020-5408- | - - |
| | | | | | 400.00 | 400.00 * | | |
| | | TOTAL FOR DUE DATE 2/05/2024 | | | 264,080.63 | 264,080.63 | | |
| | | TOTAL DUE FOR FUND- 4100 | | | 264,080.63 | 264,080.63 | | |

| <u>DUE DATE</u> | <u>INV. DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|------------------|------------------------------|----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 11/30/2023 | 003440 BUSINESS INFORM | 96217 | | 19,749.53 | 19,749.53 | 4211-094010-8029- | - |
| | | | | | 19,749.53 | 19,749.53 | * | |
| 2/05/2024 | 1/19/2024 | 004596 DALY COMPUTERS | PSI1124384 | | 1,408.00 | 1,408.00 | 4211-094010-8029- | - |
| | | | | | 1,408.00 | 1,408.00 | * | |
| 2/05/2024 | 12/19/2023 | 000198 DOMINION OFFICE | 159243 | | 525.00 | 525.00 | 4211-094010-8029- | - |
| 2/05/2024 | 12/21/2023 | 000198 DOMINION OFFICE | 159342. | | 1,330.00 | 1,330.00 | 4211-094010-8029- | - |
| 2/05/2024 | 12/29/2023 | 000198 DOMINION OFFICE | 159342.1 | | 140.00 | 140.00 | 4211-094010-8029- | - |
| | | | | | 1,995.00 | 1,995.00 | * | |
| 2/05/2024 | 12/05/2023 | 003676 GENTRY LOCKE AT | 323785 | | 180.00 | 180.00 | 4211-011010-5415- | - |
| | | | | | 180.00 | 180.00 | * | |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4015 | | 5,482.50 | 5,482.50 | 4211-094010-8029- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4016 | | 675.00 | 675.00 | 4211-094010-8029- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4020 | | 4,950.00 | 4,950.00 | 4211-094010-8029- | - |
| 2/05/2024 | 1/23/2024 | 003866 INNOVATIVE TECH | 4020 | | 237.75 | 237.75 | 4211-094010-8029- | - |
| | | | | | 11,345.25 | 11,345.25 | * | |
| 2/05/2024 | 1/02/2024 | 001299 SIGN SHOP OF SO | 1003 | | 10.00 | 10.00 | 4211-094010-8029- | - |
| | | | | | 10.00 | 10.00 | * | |
| 2/05/2024 | 11/01/2023 | 004728 SUMMIT PUBLISHI | 18150 | | 2,650.00 | 2,650.00 | 4211-081040-3007- | - |
| | | | | | 2,650.00 | 2,650.00 | * | |
| | | TOTAL FOR DUE DATE 2/05/2024 | | | 37,337.78 | 37,337.78 | | |
| | | TOTAL DUE FOR FUND- 4211 | | | 37,337.78 | 37,337.78 | | |

| <u>DUE DATE</u> | <u>INV. DATE</u> | <u>VENDOR</u> | <u>INVOICE</u> | <u>CLASS</u> | <u>GROSS AMT.</u> | <u>NET AMOUNT</u> | <u>G/L ACCOUNT</u> | <u>P.O.#</u> |
|-----------------|------------------|------------------------|----------------|--------------|-------------------|-------------------|--------------------|--------------|
| 2/05/2024 | 12/29/2023 | 000732 APPALACHIAN NAT | 12292023 | | 160.21 | 160.21 | 4839-083990-5102- | - - |
| | | | | | 160.21 | 160.21 | * | |
| | | | | | 160.21 | 160.21 | | |
| | | | | | 160.21 | 160.21 | | |
| | | | | | 301,578.62 | 301,578.62 | | |
| | | | | | .00 | .00 | | |
| | | | | | .00 | .00 | | |
| | | | | | 301,578.62 | 301,578.62 | | |
| | | | | | .00 | | | |

TOTAL FOR DUE DATE 2/05/2024
 TOTAL DUE FOR FUND- 4839
 NON-DIRECT DEPOSIT
 DIRECT DEPOSIT
 E-Payable Total
 FINAL DUE



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item: B-4
Presenter: Chairperson

Meeting: 2/3/24 6:00 PM

Board Appointments

Finney Community Center

David Compton
Edward Tiller

Two-Year Term
Two-Year Term

January 3, 2024
January 3, 2024

Spearhead Trails-Trailblazers

Kelsay King

Four-Year Term

January 4, 2024

Cumberland Industrial Facilities Authority (CIFA)

Toni Dodi (Resigned)
Rebecca Dye

Four-Year Term
Four-Year Term

June 17, 2024
June 17, 2024

| Board Appointments | | | |
|--|-----------------|-------------|--------------------|
| Name | District | Term | Term Ending |
| <u>Dante Community Center Board Members</u> | | | |
| Bobbie Gullett | 2 | Two Years | April 1, 2023 |
| Arthur Phillips (deceased) | 2 | Two Years | April 1, 2023 |
| Wanda Osborne (does not wish to serve) | 2 | Two Years | April 1, 2023 |
| | | | |
| Name | District | Term | Term Ending |
| <u>Russell County Public Library Board</u> | | | |
| Yvonne Dye | 4 | Three Year | June 30, 2023 |
| | | | |
| Name | District | Term | Term Ending |
| <u>Spearhead Trails</u> | | | |
| Gilbert "Teddy" Clevinger | 2 | Three Years | August 7, 2023 |
| | | | |
| Name | District | Term | Term Ending |
| <u>Community Policy Management Team</u> | | | |
| Lonzo Lester | | Four Year | November 4, 2023 |
| | | | |
| <u>Oak Grove Community Center</u> | | | |
| Linda Cross | 1 | Two Years | November 1, 2023 |
| Rita "Charlene" Johnson | 1 | Two Years | November 1, 2023 |
| Tammy Perry | 1 | Two Years | November 1, 2023 |
| John Perry | 1 | Two Years | November 1, 2023 |
| Nancy Osborne | 1 | Two Years | November 1, 2023 |
| | | | |

| Board Appointments 2024 | | | |
|--|-----------------|-------------|--------------------|
| Name | District | Term | Term Ending |
| <u>Finney Community Center</u> | | | |
| David Compton | | Two Years | January 3, 2024 |
| Edward Tiller | | Two Years | January 3, 2024 |
| <u>Spearhead Trails-Trailblazers</u> | | | |
| Kelsey King | 1 | Four Years | January 4, 2024 |
| Name | District | Term | Term Ending |
| <u>Cumberland Industrial Facilities Authority</u> | | | |
| Rebecca Dye | | Four Years | June 17, 2024 |
| Nelson "Tony" Dodi | | Four Years | June 17, 2024 |
| <u>Russell County PSA</u> | | | |
| Cuba Porter | At Large | Four Years | June 24, 2024 |
| David Edmonds, Jr. | 2 | Four Years | June 24, 2024 |
| Name | District | Term | Term Ending |
| <u>Community Policy Management Team</u> | | | |
| Jennifer Nunley | | Three Years | October 12, 2024 |
| <u>Cumberland Plateau Economic Development</u> | | | |
| Frank Horton | 5 | One Year | October 12, 2024 |
| Tony Lambert | 6 | One Year | October 12, 2024 |
| Ron Blankenship | 3 | One Year | October 12, 2024 |
| <u>Russell County Library Board</u> | | | |
| Kim Fife | 3 | Four Years | October 12, 2024 |
| Ann Monk | 5 | Four Years | October 12, 2024 |
| Name | District | Term | Term Ending |
| <u>Community Policy Management Team</u> | | | |
| Lori Gates-Addison | | Three Year | November 1, 2024 |
| Alice Meade | 5 | Three Year | November 1, 2024 |

| Name | District | Term | Term Ending |
|---|----------|-------------|-------------------|
| <u>Cumberland Mountain Community Service Board</u> | | | |
| James Mounts | 6 | Three Years | December 31, 2024 |
| David Eaton | 4 | Three Years | December 31, 2024 |
| <u>Drill Community Center</u> | | | |
| Charlene Blankenship | | Two Years | December 31, 2024 |
| Rachel Helton | | Two Years | December 31, 2024 |
| Doug Lester | | Two Years | December 31, 2024 |
| Harold Dean Thomas | | Two Years | December 31, 2024 |
| Betty Sue Hess | | Two Years | December 31, 2024 |
| Michelle Tharp | | Two Years | December 31, 2024 |
| <u>Heart of Appalachia Tourism Development Authority</u> | | | |
| Shiloh Lyttle | | Two Years | December 31, 2024 |
| Maddie Gordon | | Two Years | December 31, 2024 |
| <u>People, Inc. Development Financing Board</u> | | | |
| Alicia McGlothlin | | Three Years | December 31, 2024 |
| <u>Upper Tennessee River Roundtable</u> | | | |
| Maddie Gordon | | Two Years | December 31, 2024 |



Loretta Vance <loretta.vance@russellcountyva.us>

Online Form Submittal: Board and Committee Application

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: vicki.porter@russellcountyva.us, loretta.vance@russellcountyva.us

Thu, Oct 12, 2023 at 2:23 PM



Board and Committee Application

| | |
|--|---|
| Name | Philip Addington |
| Email Address | philip.addington@yahoo.com |
| Mailing Address: | 293 Greystone DR Castlewood Va 24224 |
| E-911 Address: | <i>Field not completed.</i> |
| Phone Number | 276-608-5759 |
| Fax Number | <i>Field not completed.</i> |
| Board/Committee on Which You Wish to Serve | IDA |
| Other Interests | outdoor recreation, sports, history, and family |
| Education | HS, some college and various vocation training. |
| Job Experience | Home Constuction, Class CDL over the road trucking, Norfolk Southern Railway signal maintenance |
| Are you currently a registered voter? | Yes |
| What voting district do you reside in? | District 2 |
| Civic or Service Organization Experience | Volunteer Fireman, coached various little league teams, Active member and Primitive Baptist Elder, member Russell County Planning Commision |

Are you currently a member
of a Russell County Board or
Committee?

Yes

If YES, please name:

Russell County Planning Commision

Have you previously served
as a member of a Russell
County Board or Committee?

Field not completed.

If YES, please name:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



RUSSELL COUNTY BOARD OF SUPERVISORS

BOARD / COMMITTEE APPLICATION

DATE OF APPLICATION: 2-28-23

(Please print or type in black ink)

VOTING DISTRICT: 3

NAME: Jonathan Eaton jjeaton2013@gmail.com
(First) (Last) (Email Address)

MAILING ADDRESS: 74 Sykes Drive Honaker, VA 24260

E911 ADDRESS: 74 Sykes Drive

TELEPHONE NUMBERS: _____ 276-701-1427 _____
(Home) (Business) (Cell)

PROFESSION/VOCATION: President/Owner of Appalachian Chemical Company, Engineer and Technician for Cable Plus, Owner of J and A Investments

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: Russell County IDA
Russell County Tourism
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: Farming (raising cattle and horses), remodeling rental properties, Spending time with my wife and son,

EDUCATION: High School and Two years of college at SWCC

JOB EXPERIENCE: Eight years working for a cable and broadband company. Operating two of my companies, Appalachian Chemical Company and J+A Investments.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: President of Appalachian Gateway Horse and Trail Association (Non-profit Organization) 5 years at Cleveland, VA

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? No

IF YES, PLEASE NAME: _____



Russell County Board of Supervisors Board Appointments

Cumberland Industrial Facilities Authority

| BOARD MEMBERS: | APPOINTMENT TERM: | TERM EXPIRES: |
|---|--------------------------------------|----------------------|
| <p>Nelson "Toni" Dodi P.O. Box 714 Lebanon, VA 24266 (276) 889-2625 tdodi@russell.k12.va.us</p> | <p>Four Year District 5</p> | <p>June 17, 2024</p> |
| <p>Rebecca Dye 9457 Mountain Road Lebanon, VA 24266 276-254-1858 rebecca.dye@russellcountyva.us</p> | <p>Four Year District 6</p> | <p>June 17, 2024</p> |
| <p>Peggy Kiser 740 Dyers Chapel Rd. Clincho, VA 24226-8854</p> | | |
| | | |

NELSON A. "TONY" DODI, Mayor
DeANNA C. JACKSON, Vice Mayor
ANDREW R. SHORTT
KEVIN D. TILLER, Town Attorney



COUNCIL MEMBERS
SCOTT J. GILMER
M. ELIJAH LEONARD
W. BRADLEY LAMBERT
J. LEONARD KEGLEY
NINA J. FIELDS

TOWN OF LEBANON

Telephone (276) 889-7200 Fax (276) 889-7208

405 West Main Street

P.O. Drawer 309

Lebanon, Virginia 24266

December 12, 2023

Lonzo Lester, County Administrator
137 Highland Drive, Suite A
Lebanon, Virginia 24266

Dear Lonzo,

This letter is to inform you that I am resigning from the CIFA Board effective immediately.

Thank you for your attention to this matter,

Sincerely,

A handwritten signature in cursive script that reads "Nelson A. 'Tony' Dodi".

Nelson A. "Tony" Dodi, Mayor



Russell County Board of Supervisors Board Appointments

Finney Community Center Board

137 Highland Drive, Suite A, Lebanon, VA 24266

| BOARD MEMBERS: | APPOINTMENT TERM: | TERM EXPIRES: |
|---|--------------------------|----------------------|
| David Compton | Two Years | January 3, 2024 |
| Edward Tiller 7491 Redbud Highway Honaker, VA 24260 | Two Years District 3 | January 3, 2024 |
| For information contact: Linda Tiller, President 276-873-6545 276-701-1258 OR Thelma Wilson P.O. Box 82 Lebanon, VA 24266 (276) 889-1090 | | |

Every Wednesday @ 10:30 Devotional, singing and lunch

Cumberland Plateau Economic Development Commission

Meets quarterly, March, June, September, December, last Thursday of the month @ 6:00

Members:

Lou Wallace
Tara Dye
Steve Breeding
Nate Kiser

Cumberland Plateau Economic Development Executive Board

Meets last Thursday every month @ 6:00 pm

Members:

Steve Breeding
David Eaton

Chief Local Elected Officials Board

Member:

Meeting TBA
Steve Breeding

Cumberland Plateau Regional Waste Management Authority

Meets the 3rd Thursday @ 5:30 pm

Members:

Andrew Hensley
Nate Kiser

Coal Hauling Road Commission

Meetings: TBA

Member:

Andrew Hensley

Southwest Virginia Health Authority

Meeting TBA

Member:

David Eaton

Cumberland Mountain Community Service Board

Meets 6 times a year, beginning February, Tuesdays @ noon

Member:

David Eaton

Russell County Planning Commission

Meets 3rd Tuesday @m 6:00 pm

Member:

Tara Dye

Department of Social Services Board

Meets 4th Tuesday @ 4:00 pm

Member:

Tara Dye

Community Policy Management Team

Meets 3rd Tuesday @ 9:00

Member:

Rebecca Dye

Southwest Virginia Regional Jail Authority

Meets quarterly, January 23rd @ 10:00 am, RC Conference Center

April 16th, Wise @ 10:00 am,

July 30th @ 10:00 am, RC Conference Center

October 8, Wise @ 10:00 am

Members:

Nate Kiser

Steve Breeding

Cumberland Industrial Facilities Authority

Meets quarterly TBA

Member:

Rebecca Dye



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item D-1 – D-17
Presenter: Administrator

Meeting: 2/3/24 9:00 AM

County Administrator Reports & Requests

The County Administrator Reports & Request for February 2024:

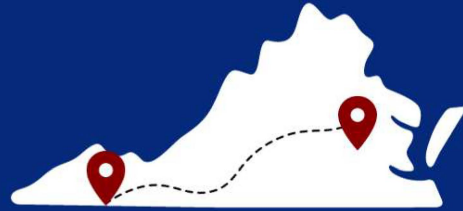
REPORTS

1. **VACo Preliminary Legislative Program 2024.....D-1**
2. **2024 Southwest VA Legislative Reception (1/31/24) & VACo Local Government Day & Reception (2/1/24).....D-2**
3. **RC BOS Resolution Opposing Utility Rate Increases.....D-3**
4. **RC Planning Commission Organizational Review.....D-4**
5. **Laurel Bed Lake Feasibility Study.....D-5**
6. **Heart of Appalachia 2025 Outcome Report.....D-6**
7. **Russell County Road Reporting System.....D-7**
8. **Russell County By-Laws Update.....D-8**
9. **VDOT Monthly Road System Report.....D-9**

REQUESTS

10. **Virginia Opioid Authority Cooperative Partnership Grant – Project Pathfinder.....D-10**
11. **Russell & Dickenson County – Joint Resolution of Support for Recovery Residences and Providing Signatory Authority for the Proposal for Grant Funding from the Virginia Opioid Abatement Authority.....D-11**
12. **CPRHA Environmental Exemption & 5 Yr. Plan Review.....D-12**
13. **Host Agreement Resolution Public Hearing Notice.....D-13**
14. **DHCD Community Development Block Grant #21-21-14 – Dante Sewer Project.....D-14**
15. **Virginia Federation of Humane Societies Direct Animal Award 2024.....D-15**
16. **RC Planning Commission Plats.....D-16**
17. **Travel Request – Bridgett McGlothlin – Administrative Building Code Training.....D-17**

YOU'RE INVITED



SOUTHWEST VIRGINIA LEGISLATIVE RECEPTION

JANUARY 31, 2024
5:30-7:30 P.M.

LIBRARY OF VIRGINIA
800 E. BROAD STREET | RICHMOND, VA 23219

CLICK HERE TO REGISTER



Date/Time

****Speaker details TBA**

Location

Library of Virginia
800 E. Broad Street
Richmond, VA 23219

[Register](#)



The Voice of the
Commonwealth's Counties

(<https://www.vaco.org>)



Local Government Day

Thursday, February 1, 2024 Richmond Marriott Hotel

Virginia Association of Counties invites all County Supervisors to the VACo/VML/VAPDC Local Government Day. This is the day when all counties come together and advocate on behalf of our communities. Join us for Local Government Day!

Date: Thursday, February 1, 2024

Location: Richmond Marriott Hotel

(<https://book.passkey.com/event/50583276/owner/12987>)

Who should attend: ALL County Supervisors and staff are encouraged to register and attend.

Registration Fee

- \$100 Day Briefing Only (Noon – 2pm)
- \$100 Reception Only (530pm)
- \$150 Day Briefing and Reception

Agenda

- **9am** | VACo Board of Directors Meeting
- **10am** | Registration
- **1130am** | Lunch
- **Noon** | Local Government Day



- **Afternoon** | Visit the Capitol to speak with legislators
- **530pm** | Reception

Hotel Reservation Details: Lodging costs are not covered in the registration fee. Local Government Day is held at the Richmond Marriott Hotel, 500 East Broad Street, Richmond, VA 23219. Room rates start at \$179 (single room occupancy). To reserve a hotel room, call 800.228.9290 by January 9, 2024, with this code: **VACo Local Government Day** or reserve a room at this **Richmond Marriott Hotel link** (<https://book.passkey.com/event/50583276/owner/12987/home>).

Registration Form
(<https://www.vaco.org/wp-content/uploads/2023/11/LocalGovernmentDayRegistrationForm24.pdf>)

Register Online
(<https://netforumpro.com/eweb/DynamicPage.aspx?WebCode=LoginRequired&Site=VACo>)

Stay Informed

Sign up for periodic news updates and event invitations.

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(<https://www.vaco.org>)

Advocating, educating and empowering Virginia counties since 1934.

QUICK LINKS

ABOUT

CONTACT & CONNECT

› Team(<https://www.vaco.org/about/team/>) 1207 East Main

Russell County Virginia

“The Heart of Southwest Virginia”

Tim Lovelace
District 1

Carl Rhea
District 3

David Eaton
District 4

Lou Ann Wallace, Chairperson
District 2

Oris Christian, Vice-Chairman
At-Large

Steve Breeding
District 5

Rebecca Dye
District 6

Lonzo Lester
County Administrator

RESOLUTION

OPPOSING

AMERICAN ELECTRIC POWER (AEP)

APPALACHIAN POWER (ApCo)

KENTUCKY UTILITY CORPORATION (KUC)

UTILITY RATE INCREASES

At a regularly scheduled meeting of the Russell County Board of Supervisors held on December 11, 2023, on a motion by David Eaton, seconded by Steve Breeding, the following resolution was adopted to issue notice to the regional utility companies, local legislators, State Corporation Commission (SCC), General Assembly, and the Governor’s Office concerning recent utility rate increases to the citizens of Russell County; and

WHEREAS, the Board of Supervisors of Russell County, Virginia, is committed to being responsive and attentive to the concerns and welfare of all its citizens; and

WHEREAS, the Board of Supervisors of Russell County, Virginia, has recently become aware of the financial hardship that the most recent American Electric Power (herein referred to as “AEP”), Kentucky Utilities Company (herein referred to as “KUC”), and Appalachian Power (ApCo) utility rate increases have had on its citizens; and

WHEREAS, the Board of Supervisors of Russell County, Virginia, believes that the most recent utility rate increases are unreasonable and are having a detrimental effect on our all our citizens, especially our most vulnerable elderly and low-income population; and

WHEREAS, AEP, KUC, and ApCo have consistently posted strong quarterly earnings and specifically in 2023 with strong earnings, leading the Board of Supervisors of Russell County, Virginia, to believe that the rate increases were and are unnecessary; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Russell County, Virginia, that the Board hereby formally requests the local legislators, the Virginia State Corporation Commission (SCC), General Assembly, and the Governor's Office take some formal action to reconsider the recent utility rate increases to relieve the financial burden to all of our citizens.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Supervisors of Russell County, Virginia, Lou Wallace, is hereby authorized to sign this Resolution and the Clerk of the Board of Supervisors of Russell County, Virginia, Lonzo Lester, is hereby authorized to attest the Chairperson's signature to this Resolution.

ADOPTED this 11th day of December 2023.

Board of Supervisors
Russell County, Virginia

Lou Wallace, Chairperson

A COPY ATTEST:

Lonzo Lester, County Administrator

Article 2. Local Planning Commissions.

§ 15.2-2210. Creation of local planning commissions; participation in planning district commissions or joint local commissions.

Every locality shall by resolution or ordinance create a local planning commission in order to promote the orderly development of the locality and its environs. In accomplishing the objectives of § 15.2-2200 the local planning commissions shall serve primarily in an advisory capacity to the governing bodies.

Any locality may participate in a planning district commission in accordance with Chapter 42 (§ 15.2-4200 et seq.) of this title or a joint local commission in accordance with § 15.2-2219.

1975, c. 641, § 15.1-427.1; 1997, c. 587.

§ 15.2-2211. Cooperation of local planning commissions and other agencies.

The planning commission of any locality may cooperate with local planning commissions or legislative and administrative bodies and officials of other localities so as to coordinate planning and development among the localities. The planning commission of any locality shall consult with the installation commander of any military installation that will be affected by potential development within the locality so as to reasonably protect the military installation against any adverse effects that might be caused by the development. Planning commissions may appoint committees and may adopt rules as needed to effect such cooperation. Planning commissions may also cooperate with state and federal officials, departments and agencies. Planning commissions may request from such departments and agencies, and such departments and agencies of the Commonwealth shall furnish, such reasonable information which may affect the planning and development of the locality.

Code 1950, § 15-961.1; 1962, c. 407, § 15.1-428; 1975, c. 641; 1997, c. 587; 2013, cc. 149, 213.

§ 15.2-2212. Qualifications, appointment, removal, terms and compensation of members of local planning commissions.

A local planning commission shall consist of not less than five nor more than fifteen members, appointed by the governing body, all of whom shall be residents of the locality, qualified by knowledge and experience to make decisions on questions of community growth and development; provided, that at least one-half of the members so appointed shall be owners of real property. The local governing body may require each member of the commission to take an oath of office.

One member of the commission may be a member of the governing body of the locality, and one member may be a member of the administrative branch of government of the locality. The term of each of these two members shall be coextensive with the term of office to which he has been elected or appointed, unless the governing body, at the first regular meeting each year, appoints others to serve as their representatives. The remaining members of the commission first appointed shall serve respectively for terms of one year, two years, three years, and four years, divided equally or as nearly equal as possible between the membership.

Subsequent appointments shall be for terms of four years each. The local governing bodies may establish different terms of office for initial and subsequent appointments including terms of office that are concurrent with those of the appointing governing body. Vacancies shall be filled by appointment for the unexpired term only.

Members may be removed for malfeasance in office. Notwithstanding the foregoing provision, a member of a local planning commission may be removed from office by the local governing body without limitation in the event that the commission member is absent from any three consecutive meetings of the commission, or is absent from any four meetings of the commission within any 12-month period. In either such event, a successor shall be appointed by the governing body for the unexpired portion of the term of the member who has been removed.

The local governing body may provide for compensation to commission members for their services, reimbursement for actual expenses incurred, or both.

Code 1950, §§ 15-901, 15-916, 15-963; 1956, cc. 282, 497; 1960, c. 309; 1962, c. 407, § 15.1-437; 1973, c. 160; 1974, c. 521; 1986, c. 208; 1988, c. 256; 1997, c. 587; 2006, c. 687.

§ 15.2-2213. Advisory members.

A member of a local planning commission may, with the consent of both governing bodies, serve as an advisory member of the local planning commission of a contiguous locality.

Code 1950, § 15-963.1; 1962, c. 407, § 15.1-438; 1997, c. 587.

§ 15.2-2214. Meetings.

The local planning commission shall fix the time for holding regular meetings. The commission, by resolution adopted at a regular meeting, may also fix the day or days to which any meeting shall be continued if the chairman, or vice-chairman if the chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised for such meeting shall be conducted at the continued meeting and no further advertisement is required. The commission shall cause a copy of such resolution to be inserted in a newspaper having general circulation in the locality at least seven days prior to the first meeting held pursuant to the adopted schedule.

Commissions shall meet at least every two months. However, in any locality with a population of not more than 7,500, the commission shall be required to meet at least once each year.

Special meetings of the commission may be called by the chairman or by two members upon written request to the secretary. The secretary shall mail to all members, at least five days in advance of a special meeting, a written notice fixing the time and place of the meeting and the purpose thereof.

Written notice of a special meeting is not required if the time of the special meeting has been fixed at a regular meeting, or if all members are present at the special meeting or file a written waiver of notice.

Code 1950, § 15-963.2; 1962, c. 407, § 15.1-439; 1990, c. 664; 1997, c. 587; 2003, c. 403.

§ 15.2-2215. Quorum majority vote.

A majority of the members shall constitute a quorum and no action of the local planning commission shall be valid unless authorized by a majority vote of those present and voting.

Code 1950, § 15-963.3; 1962, c. 407, § 15.1-440; 1974, c. 99; 1975, c. 641; 1997, c. 587.

§ 15.2-2216. Facilities for holding of meetings and preservation of documents; appropriations for expenses.

The governing body may provide the local planning commission with facilities for the holding of meetings and the preservation of plans, maps, documents and accounts, and may appropriate funds needed to defray the expenses of the commission.

Code 1950, § 15-963.4; 1962, c. 407, § 15.1-441; 1997, c. 587.

§ 15.2-2217. Officers, employees and consultants; expenditures; rules and records; special surveys.

The local planning commission shall elect from the appointed members a chairman and a vice-chairman, whose terms shall be for one year. If authorized by the governing body the commission may (i) create and fill such other offices as it deems necessary; (ii) appoint such employees and staff as it deems necessary for its work; and (iii) contract with consultants for such services as it requires. The expenditures of the commission, exclusive of gifts or grants, shall be within the amounts appropriated for such purpose by the governing body.

The commission shall adopt rules for the transaction of business and shall keep a record of its transactions which shall be a public record. Upon request of the commission, the governing body or other public officials may, from time to time, for the purpose of special surveys under the direction of the commission, assign or detail to it any members of the staffs of county or municipal administrative departments, or such governing body or other public official may direct any such department employee to make for the commission special surveys or studies requested by the local commission.

Code 1950, § 15-963.5; 1962, c. 407, § 15.1-442; 1997, c. 587.

§ 15.2-2218. County planning commission serving as commission of town.

The governing body of any town may designate, with the consent of the governing body of a contiguous county, by ordinance, the county planning commission as the local planning commission of the town.

A county commission designated as a town commission shall have all the powers and duties granted under this chapter to a local planning commission.

Any town designating a county commission as its local planning commission may contract annually to pay the county a proportionate part of the expenses properly chargeable for the planning service rendered the town, and any such payments may be appropriated to the county planning commission in addition to any funds budgeted for planning purposes.

Code 1950, §§ 15-900, 15-903, 15-963.6; 1950, p. 487; 1962, c. 407, § 15.1-443; 1997, c. 587.

§ 15.2-2219. Joint local planning commissions.

Any one or more adjoining or adjacent counties or municipalities including any municipality within any such county may by agreement provide for a joint local planning commission for any two or more of such counties and municipalities. The agreement shall provide for the number of members of the commission and how they shall be appointed, in what proportion the expenses of the commission shall be borne by the participating localities, and any other matters pertinent to the operation of the commission as the joint local planning commission for the localities. Any commission so created shall have, as to each participating locality, the powers and duties granted to and imposed upon local planning commissions under this chapter.

Code 1950, §§ 15-900, 15-903, 15-963.6; 1950, p. 487; 1962, c. 407, § 15.1-443; 1997, c. 587.

§ 15.2-2220. Duplicate planning commission authorized for certain local governments.

The Cities of Chesapeake and Hampton may by ordinance establish a duplicate planning commission solely for the purpose of considering matters arising from the provisions of the Chesapeake Bay Preservation Act (§ 62.1-44.15:67 et seq.). Sections 15.2-2210 through 15.2-2222 shall apply to the commission, mutatis mutandis.

The procedure, timing requirements and appeal to the circuit court set forth in §§ 15.2-2258 through 15.2-2261 shall apply to the considerations of this commission, mutatis mutandis.

To distinguish the planning commission authorized by this section from planning commissions required by § 15.2-2210, the commission established hereunder shall have the words "Chesapeake Bay Preservation" in its title.

The governing body of a city that establishes a commission pursuant to this section, in its sole discretion by ordinance, may abolish the duplicate planning commission.

1993, c. 738, § 15.1-502.1; 1997, c. 587; 2007, c. 813.

§ 15.2-2221. Duties of commissions.

To effectuate this chapter, the local planning commission shall:

1. Exercise general supervision of, and make regulations for, the administration of its affairs;
2. Prescribe rules pertaining to its investigations and hearings;
3. Supervise its fiscal affairs and responsibilities, under rules and regulations as prescribed by the governing body;
4. Keep a complete record of its proceedings; and be responsible for the custody and preservation of its papers and documents;
5. Make recommendations and an annual report to the governing body concerning the operation of the commission and the status of planning within its jurisdiction;
6. Prepare, publish and distribute reports, ordinances and other material relating to its activities;
7. Prepare and submit an annual budget in the manner prescribed by the governing body of the county or municipality; and
8. If deemed advisable, establish an advisory committee or committees.

Code 1950, § 15-963.7; 1962, c. 407, § 15.1-444; 1997, c. 587.

§ 15.2-2222. Expenditures; gifts and donations.

The local planning commission may expend, under regular local procedure as provided by law, sums appropriated to it for its purposes and activities.

A locality may accept gifts and donations for commission purposes. Any moneys so accepted shall be deposited with the appropriate governing body in a special nonreverting commission fund to be available for expenditure by the commission for the purpose designated by the donor. The disbursing officer of the locality may issue warrants against such special fund only upon vouchers signed by the chairman and the secretary of the commission.

Code 1950, §§ 15-905, 15-917, 15-963.8; 1962, c. 407, § 15.1-445; 1997, c. 587.

§ 15.2-2222.1. Coordination of state and local transportation planning.

A. 1. Prior to adoption of any comprehensive plan pursuant to § 15.2-2223, any part of a comprehensive plan pursuant to § 15.2-2228, or any amendment to any comprehensive plan as described in § 15.2-2229, the locality shall submit such plan or amendment to the Department of Transportation for review and comment if the plan or amendment will substantially affect transportation on state-controlled highways as defined by regulations promulgated by the Department. The Department's comments on the proposed plan or amendment shall relate to plans and capacities for construction of transportation facilities affected by the proposal.

2. If the submitting locality is located within Planning District 8, the Department of Transportation shall also determine the extent to which the proposed plan or amendment will increase traffic congestion or, to the extent feasible, reduce the mobility of citizens in the event of a homeland security emergency and shall include such information as part of its comments on the proposed plan or amendment. In making such determination, the Department shall specify by name and location any transportation facility within the scope of the review specified in subdivision 1 having a functional classification of minor arterial or higher for which an increase in traffic volume is expected to exceed the capacity of the facility as a result of the proposed plan or amendment. Such information shall be provided concurrently to the submitting locality and the Northern Virginia Transportation Authority. Further to the extent that such information is readily available, the Department shall also include in its comments an assessment of the measures and estimate of the costs necessary to mitigate or ameliorate the congestion or reduction in mobility attributable to the proposed plan or amendment.

3. Within 30 days of receipt of such proposed plan or amendment, the Department may request, and the locality shall agree to, a meeting between the Department and the local planning commission or other agent to discuss the plan or amendment, which discussions shall continue as long as the participants may deem them useful. The Department shall make written comments within 90 days after receipt of the plan or amendment, or by such later deadline as may be agreed to by the parties in the discussions.

B. Upon submission to, or initiation by, a locality of a proposed rezoning under § 15.2-2286, 15.2-2297, 15.2-2298, or 15.2-2303, the locality shall submit the proposal to the Department of Transportation within 10 business days of receipt thereof if the proposal will substantially affect transportation on state-controlled highways. Such application shall include a traffic impact statement if required by local ordinance or pursuant to regulations promulgated by the Department. Within 45 days of its receipt of such traffic impact statement, the Department shall either (i) provide written comment on the proposed rezoning to the locality or (ii) schedule a meeting, to be held within 60 days of its receipt of the proposal, with the local planning commission or other agent and the rezoning applicant to discuss potential modifications to the proposal to address any concerns or deficiencies. The Department's comments on the proposed rezoning shall be based upon the comprehensive plan, regulations and guidelines of the Department, engineering and design considerations, any adopted regional or statewide plans, and short-term and long-term traffic impacts on and off site. If the locality is in Planning District 8, the Department's review shall specify by name and location any transportation facility within the scope of the review specified in subdivision A 1 having a functional classification of minor arterial or higher for which an increase in traffic volume is expected to exceed the capacity of the facility as a result of the proposed plan or amendment. The Department shall complete its initial review of the rezoning proposal within 45 days, and its final review within 120 days, after it receives the rezoning proposal from the locality. Notwithstanding the foregoing provisions of this subsection, such review by the Department shall be of a more limited nature and scope in cases of rezoning a property consistent with a local comprehensive plan that has already been reviewed by the Department as provided in this section.

C. If a locality has not received written comments within the timeframes specified in subsection B, the locality may assume that the Department has no comments.

D. The review requirements set forth in this section shall be supplemental to, and shall not affect, any requirement for review by the Department of Transportation or the locality under any other provision of law. Nothing in this section shall be deemed to prohibit any additional consultations concerning land development or transportation facilities that may occur between the Department and localities as a result of existing or future administrative practice or procedure, or by mutual agreement.

E. The Department shall impose fees and charges for the review of applications, plans and plats pursuant to subsections A and B, and such fees and charges shall not exceed \$1,000 for each review. However, no fee shall be charged to a locality or other public agency. Furthermore, no fee shall be charged by the Department to a citizens' organization or neighborhood association that proposes comprehensive plan amendments through its local planning commission or local governing body.



Russell County Board of Supervisors Board Appointments

Russell County Planning Commission

137 Highland Drive, Suite A, Lebanon, VA 24266

| BOARD MEMBERS: | APPOINTMENT TERM: | TERM EXPIRES: |
|--|------------------------------|----------------------|
| Ernie McFaddin 137 Burns Ave Lebanon, Va 24266 276-971-0690 | District 5 Four Years | October 12, 2025 |
| Jack Compton 6231 Finney Road Honaker, VA 24260 (276) 873-6714 | District 3 Four Years | October 12, 2025 |
| Tara Dye 442 Dogwood Lane Cleveland, VA 24225 276-639-1684 | District 3 | Concurrent with term |
| Brian Keith Ray 15 Miller Church Lane Swords Creek, VA 24649 (276)-870-5122 | District 4 Four Years | February 7, 2026 |
| Charles Edmonds 3907 Jessee's Mill Rd. Cleveland, VA 24225 (276)-494-6138 | District 3 Four Years | October 7, 2027 |
| John Mason 4364 South 71 Castlewood, VA 24224 (276) 794-7820 | District 1 Four Years | October 4, 2027 |
| Greg Stoots 2045 Green Valley Rd. Lebanon, VA 24266 (276)971-4750 | District 6 Four Years | November 13, 2027 |
| Philip Addington 293 Greystone Drive Castlewood, VA 24224 276-608-5759 | District 2 Four Years | October 12, 2025 |
| | | |



Russell County Board of Supervisors Board Appointments

Russell County Planning Commission

137 Highland Drive, Suite A, Lebanon, VA 24266

| BOARD MEMBERS: | APPOINTMENT TERM: | TERM EXPIRES: |
|----------------|-------------------|---------------|
| | Attorney | |
| Crystal White | Advisor | |
| | | |



FEASIBILITY STUDY

Laurel Bed Lake Access Development

Russell County, Virginia

Prepared for

Russell County Board of Supervisors

T&L Project No. 17632

Final Document Issued January 19, 2024



THOMPSON
& LITTON EST.
1956

Feasibility Study

**Laurel Bed Lake Access Development
Russell County, Virginia**

**Prepared For
Russell County Board of Supervisors**



This document and the ideas and designs incorporated herein, as an instrument of professional service, is the property of Thompson & Litton and is not to be used in whole or in part for any other project without the written authorization of Thompson & Litton.



P.O. Box 1307
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Wise, Virginia 24293



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I. INTRODUCTION

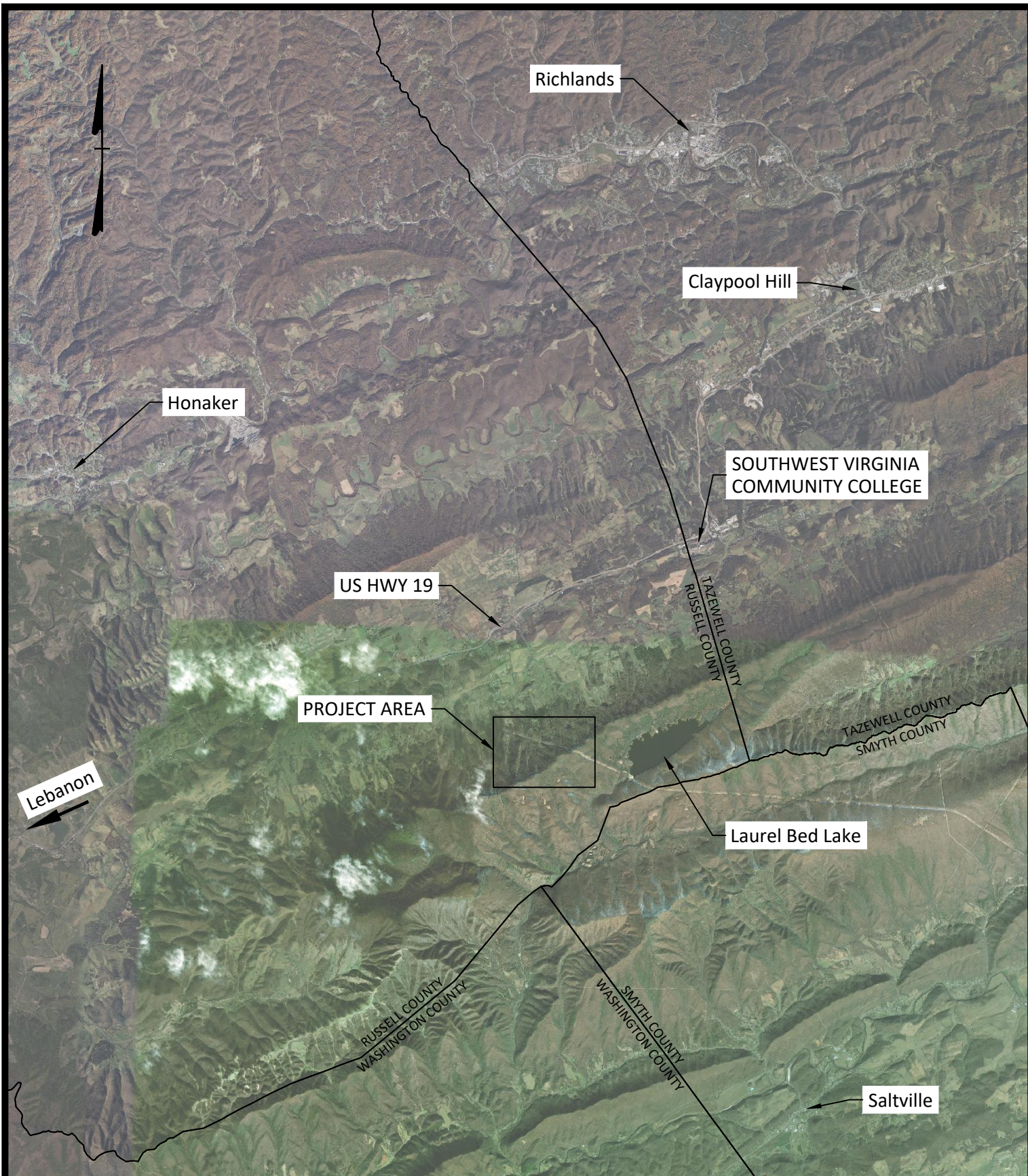
Laurel Bed Lake is a 330-acre lake located in Russell County, Virginia within the Clinch Mountain Range. Owned by the Virginia Department of Wildlife Resources (DWR), the lake is a prime recreation area that hosts great potential for nearby communities in Russell County and neighboring counties. The problem is, though the lake resides in Russell County, there is currently no means of accessing the lake from the North (from Russell County). Although the lake is essentially in the backyard of the Belfast community, the shortest route to access the lake takes over an hour to drive and comprises partially of one-lane underdeveloped gravel road. This is currently the only route to the lake that is open to the public. There have been three documented failures of this road since 2003 due to weather and erosion, two of which occurred in the last five calendar years. These failures caused road closure for a number of months while repairs were taking place. Furthermore, the limited access creates a hindrance for emergency responders. Russell County EMS and Sheriff's Office would be the first responders in emergency situations since the lake is in Russell County, which results in response times of up to one hour in good road conditions.

A. Purpose of Study

As a first step in addressing this need, Thompson & Litton was commissioned to conduct this study for the Russell County Board of Supervisors (BOS) to determine the feasibility of constructing an access road across the mountain ridge to Laurel Bed Lake from the end of Whites Subdivision Road in Belfast. The potential road would serve by making recreational use more accessible to Russell County, Tazewell County, and neighboring communities north of the lake and by greatly improving emergency response times.

B. Project Location Map

Figure 1 shows the general location of the potential road in relation to Laurel Bed Lake and neighboring towns.



SCALE: APPROXIMATELY 1"= 2 MILES

LOCATION MAP

IMAGERY SOURCE:
2023 MICROSOFT CORPORATION

| | |
|---|-----------------------|
| PROJECT NO. 17632 | DATE DECEMBER 2023 |
| FILE LOCATION ...CIVIL\CADD\Exhibits | |

| |
|---|
| LAUREL BED LAKE ACCESS DEVELOPMENT FEASIBILITY STUDY |
| RUSSELL COUNTY BOARD OF SUPERVISORS |



| |
|-------------|
| FIGURE I |
|-------------|



II. EXISTING CONDITIONS

To adequately assess the existing condition of the potential project routes and surrounding areas, Thompson & Litton conducted three site visits in October and November of 2023; one with Russell County officials, the project area's property owners, and representatives from Appalachian Power, one only with the property owners to evaluate an additional potential route, and one unaccompanied to evaluate the existing service road on Laurel Bed Lake's side of the mountain, to which the proposed road would connect.

A. Potential Access Road Project Area

All potential routes for the proposed access road are currently undeveloped and densely wooded. The project area is comprised of forested hillside with moderate to steep slopes averaging approximately 28%, or 28 feet in elevation gain per 100 horizontal feet.

The project area primarily resides on land owned by two separate property owners, who have both been key supporters of this feasibility study.

B. Connecting Road at Starting Point

The proposed access road would begin at the end of state maintenance on Whites Subdivision Road (State Route 729). Whites Subdivision Road is a paved, unmarked, two-lane road that extends from Mountain Road in Belfast.

C. Connecting Road at Ending Point

The proposed access road would end at its connection to an existing one-lane gravel service road owned by the DWR that leads to Laurel Bed Lake. The connection point can vary depending on the chosen access road route. This service road is not currently open to public vehicular traffic, but it is our opinion that the service road could accommodate vehicle traffic with the necessary improvements. The current conditions of the existing service road are consistent from each of the potential connection points down to the lake. The grade of the existing road is smooth and gradual, averaging approximately 7%.



III. PROPOSED ALTERNATIVES

During site visits, Thompson & Litton evaluated multiple potential alignments for the proposed access road. Based on these field evaluations and available mapping and elevation data, Thompson & Litton has developed four (4) alignment alternatives for consideration as part of this engineering study. A general comparison of these alternatives can be seen below in Figure 2 (overhead "plan" view) and Figure 3 (side "elevation" view).

Detailed descriptions of each alternative follow in this section. A comparison of the length and elevation data of each alternative can be found in Table I. All elevation data was obtained from Google Earth and USGS topography maps. Therefore, accuracy cannot be verified at this stage. Any data or measurements presented herein are intended for general comparison purposes only and may vary from that of field surveys to be obtained if this project progresses to a design stage. More detailed exhibits and probable construction cost estimates of each alternative can be found in Appendix A and Appendix B, respectively.

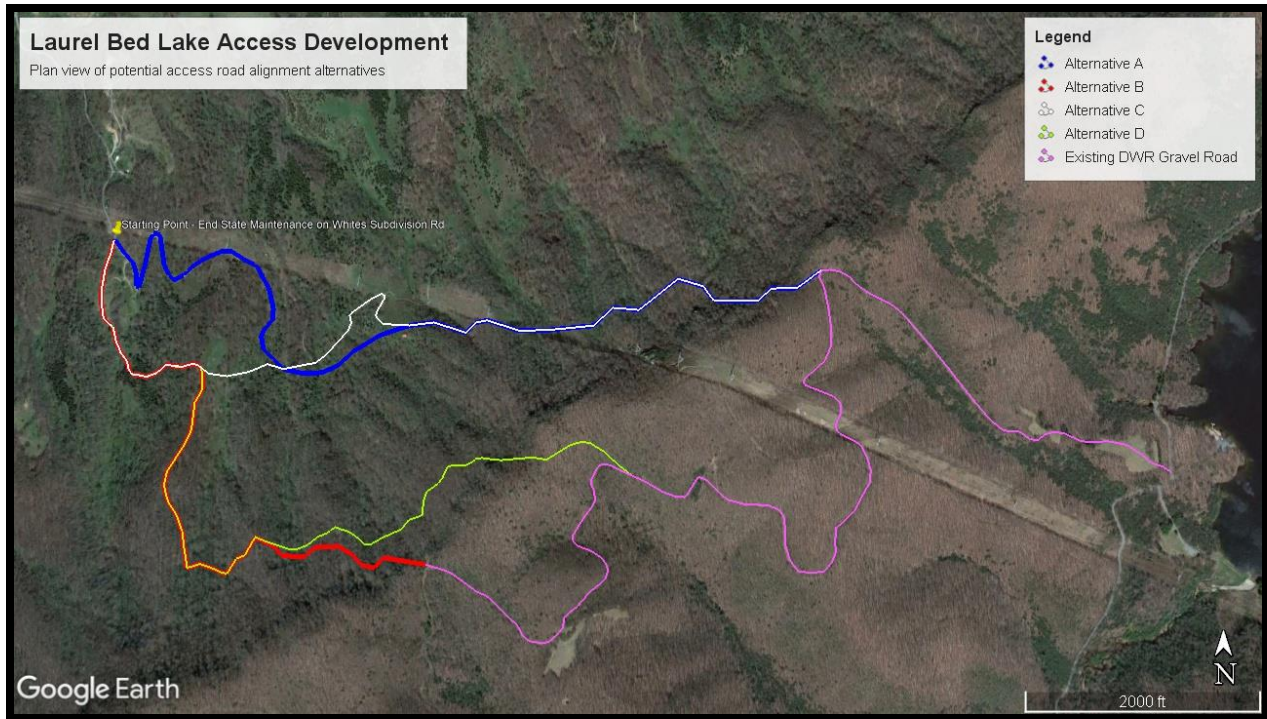


FIGURE 2 - PLAN VIEW COMPARISON OF ALIGNMENT ALTERNATIVES (INCLUDING DWR LANDS)

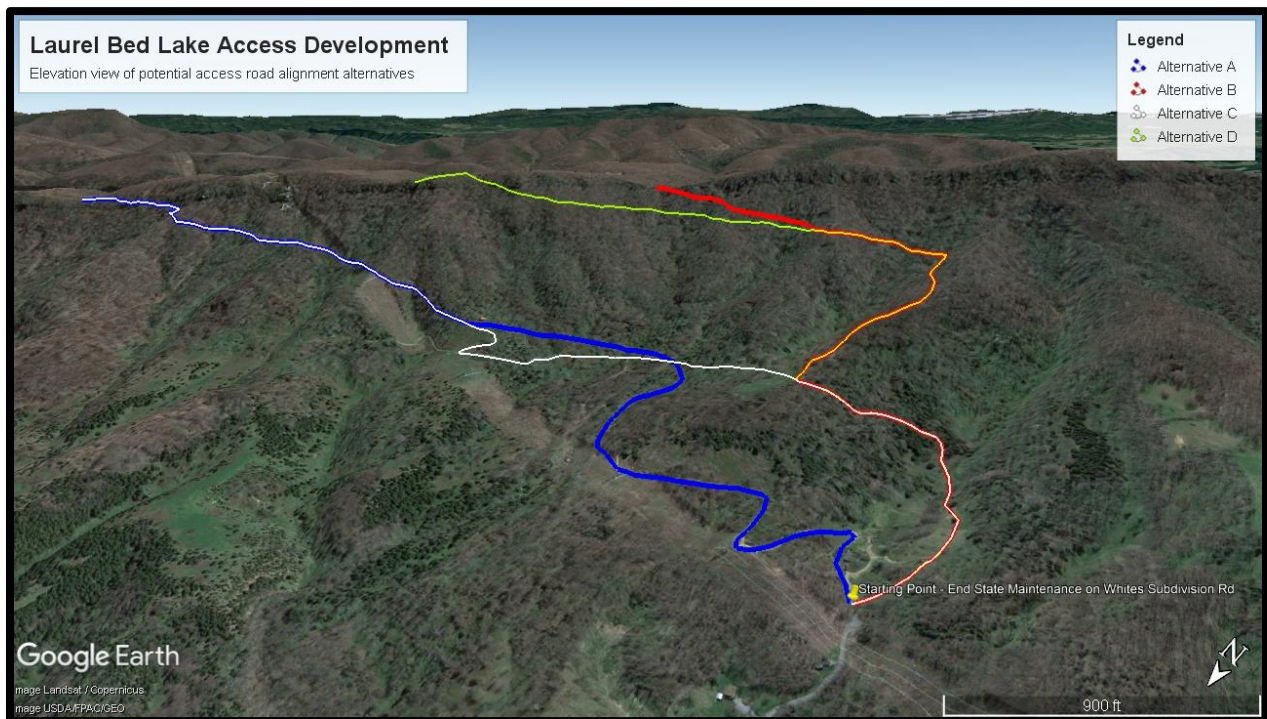


FIGURE 3 - ELEVATION VIEW COMPARISON OF ALIGNMENT ALTERNATIVES (EXCLUDING DWR LANDS)



A. Alternative A

The alignment for Alternative A begins at the end of Whites Subdivision Road by veering left and following an existing ATV trail for approximately 3,200 feet. Much of the remaining route has not been traversed by vehicles. This alignment would have more switchbacks in its first 2,000 feet than the other alternatives, which provides a more gradual increase in elevation. The total length of this alignment is approximately 8,900 feet, and the total elevation gain is approximately 1,030 feet, resulting in an average longitudinal grade of 11.6% (steepness in the direction of travel) with sections up to nearly 20%. For comparison, the current access route (Tumbling Creek Road & Laurel Bed Lake Road) has average grades of up to 10%. The nearby Hidden Valley Lake has an access road with average grades of up to 16%.

Coordination with Appalachian Power would be required for this alternative since the route would cross the permanent utility easement for high voltage transmission lines. Support from Appalachian Power for this feasibility study has been expressed due to the potential benefit this alignment creates regarding ease of access to the transmission lines. Alternative A could provide vehicular access points for up to four (4) transmission towers, which would be secured to prevent unauthorized access.

The greatest benefit of Alternative A, in addition to the steady longitudinal grade, is the proximity to the lake of the connection point to the existing gravel DWR service road. If this alternative is constructed, the path along the DWR road to Laurel Bed Lake Road would only be an additional 3,780 feet (0.71 miles) from its connection to the new road and would be generally straight with gentle curves. This is especially beneficial if there are plans to improve the existing DWR road to match the conditions of the new road.

The greatest construction-related challenge expected for Alternative A is the steepness of the side slopes. As this route approaches the top of the mountain, the cross slope of the existing terrain (in the direction perpendicular to the direction of travel) becomes increasingly steep. To cut in a road in these areas would result in near-vertical cut and fill slopes. Depending on the soil conditions determined by a geotechnical engineering analysis, additional slope stabilization measures may be required, such as slope armoring or retaining walls. Earthwork and slope stabilization is expected to be a significant portion of the cost of this alternative.



B. Alternative B

The alignment for Alternative B begins at the end of Whites Subdivision Road by veering right and following a combination of existing ATV trails and land clearings for approximately 3,200 feet. The total length of this alignment is approximately 6,500 feet, and the total elevation gain is approximately 1,125 feet, resulting in an average grade of 17.4%.

This longitudinal grade is one of the primary drawbacks of Alternative B. Although it is the shortest route of all the alternatives, a significant portion of this alignment would have a grade of nearly 30%. There are plenty of offroad trails with grades this steep; however, it would not meet any Virginia Department of Transportation (VDOT) road standards.

Coordination with Appalachian Power would not likely be necessary for this alternative, as it does not traverse any permanent utility easements associated with the high voltage transmission lines.

It is expected that there would be less earthwork involved with cut and fill side slopes for Alternative B than Alternative A since the existing terrain is slightly less steep, though there will be some sections of this alignment that may require similar slope stabilization methods as mentioned for Alternative A.

A secondary drawback of Alternative B is that its connection point to the existing gravel DWR service road would be further away from Laurel Bed Lake Road than the other alternatives. If this alternative is constructed, the path along the DWR road to Laurel Bed Lake Road would be an additional 12,570 feet (2.38 miles) from its connection to the new road. If the DWR road is to be improved and/or paved to accommodate the new traffic from the proposed access road, Alternative B would require an additional 1.67 miles of existing road improvement as compared to Alternative A.

C. Alternative C

Alternative C was developed as a combination of Alternative A and Alternative B. Its alignment begins along the same route as that of Alternative B to avoid the sharper curves in the beginning portion of Alternative A. After departure from the Alternative B route, the alignment follows a gentler grade for approximately 1,200 feet and then matches the route of Alternative A for the remainder of the alignment. The total length of this alignment is approximately 8,700 feet, and the total elevation gain is approximately 1,030 feet, resulting in an average grade of 11.8%.



Although Alternative C has a reasonable average grade, portions of the alignment would have grades of nearly 30%, like Alternative B.

Coordination with Appalachian Power would be necessary for this alternative since the route would cross the permanent utility easement for high voltage transmission lines. Alternative C could provide vehicular access points for up to two (2) transmission towers.

Since the last portion of the alignment is identical to Alternative A, it shares the benefit of proximity to the lake and the shorter distance along the DWR service road to Laurel Bed Lake Road. It also shares with Alternative A the challenge of the steep side slopes and associated stabilization measures.

D. Alternative D

Alternative D was developed as a variation of Alternative B, with an alignment that follows exactly the route of Alternative B for approximately 4,800 feet, and then detours near the top of the ridge to meet the DWR service road at a different connection point. The total length of this alignment is approximately 8,630 feet, and the total elevation gain is approximately 1,230 feet, resulting in an average grade of 15.8% to the top of the ridge. Like Alternative B, a significant portion of Alternative D’s alignment would have a grade of nearly 30%.

The only noteworthy difference between the two alignments is the different endpoint. Since the DWR service road is further away from the ridge at this location, the proposed alignment would need to traverse an additional 850’ down the lake’s side of the mountain in order to connect to the DWR road. Therefore, more coordination will likely be needed with the DWR for the additional construction required on public lands.

If this alternative is constructed, the path along the DWR road to Laurel Bed Lake Road would be an additional 9,170 feet (1.74 miles) from its connection to the new road (more than Alternative A but less than Alternative B).

TABLE 1 – ALIGNMENT LENGTH AND ELEVATION DATA

| <i>Alternative</i> | <i>Length of Proposed Access Road</i> | <i>Avg. Grade</i> | <i>Endpoint Elevation*</i> | <i>Length of DWR Road Improvement</i> |
|----------------------|---------------------------------------|-------------------|----------------------------|---------------------------------------|
| <i>Alternative A</i> | 8,868' | 11.6% | 3,861' | 3,773' |
| <i>Alternative B</i> | 6,459' | 17.4% | 3,963 | 12,572' |
| <i>Alternative C</i> | 8,704' | 11.8% | 3,861' | 3,773' |
| <i>Alternative D</i> | 8,622' | 15.8% | 3,964' | 9,102' |

**All alternatives begin at an approximate elevation of 2,840'.*



IV. **SELECTED ALTERNATIVE**

Multiple factors were considered in selecting the most feasible alternative, including projected relative cost of the proposed access road, the ability to meet VDOT road standards, public safety, and other secondary benefits of each route. Additional consideration was given to the need to improve the existing gravel DWR service road to which the proposed access road would connect.

Alternative A was selected as the most feasible of all the alternatives for the following reasons:

1. **It is the only alternative with longitudinal grades that could enable the road to meet VDOT standards.** Since there are no available county road standards available, the VDOT GS-4 (Rural Local Road System) classification was chosen as the applicable geometric design standards. A copy of this set of standards from the VDOT Road Design Manual can be found in Appendix C. The GS-4 standards refer to Table 5-2 in the AASHTO "Green Book" for maximum grades. An excerpt from the Green Book is included in Appendix C that contains Table 5-2. Because the proposed access road would be considered a low-volume road, the maximum grade may be up to 19% for the lowest design speed of 15 mph. Additionally, the somewhat gentler grades of Alternative A would allow for a higher level of driver comfort and public safety related to road steepness.
2. **It has the best connection point to the existing gravel DWR service road.** From the end of the proposed alignment, it would only be 0.71 miles along the existing service road to its intersection with Laurel Bed Lake Road. This segment of the service road has a gentle average grade of 6.6% and does not appear to have sharp curves or challenging terrain that would prevent it from being improved to the GS-4 standards. It is understood that the current scope does not include improvement of this service road; however, if it is decided in the future that it should be widened and/or paved to match the proposed access road, Alternative A would save 1.67 miles of improvement as compared to Alternative B.
3. **It provides the greatest access to Appalachian Power transmission towers and neighboring properties.** The route would be in close proximity to up to four of the transmission towers in the project area and therefore could create more ideal secure access points for Appalachian Power vehicles. The alignment would also cross an additional parcel owned by a third nearby resident, providing the resident with access to a part of the property that is otherwise inaccessible. It should be noted that the project would be subject to Russell County's subdivision ordinance.



V. SUMMARY

Regardless of which alternative is chosen, the proposed project would have challenges in design, permitting, and construction. In addition to those challenges associated with the proposed access road, the DWR has indicated that the aforementioned existing service road surface is not adequate for the traffic introduced by the proposed access road and therefore would need to be improved. Improving or connecting to this road would require environmental clearances and permits from multiple agencies/parties, including but not limited to the U.S. Fish & Wildlife Service, U.S. Army Corps of Engineers, Native American tribes, the Environmental Protection Agency, applicable state agencies, and others. It is expected that more challenges may arise during design and/or construction.

Despite the challenges and subject to surveying and geotechnical investigation, Thompson & Litton concludes that the majority of Alternative A can be constructed in accordance with the minimum rural local road standards. It should be noted that the alignment is subject to change and will likely need to be adjusted during design as survey is acquired and more details are obtained about the existing terrain.

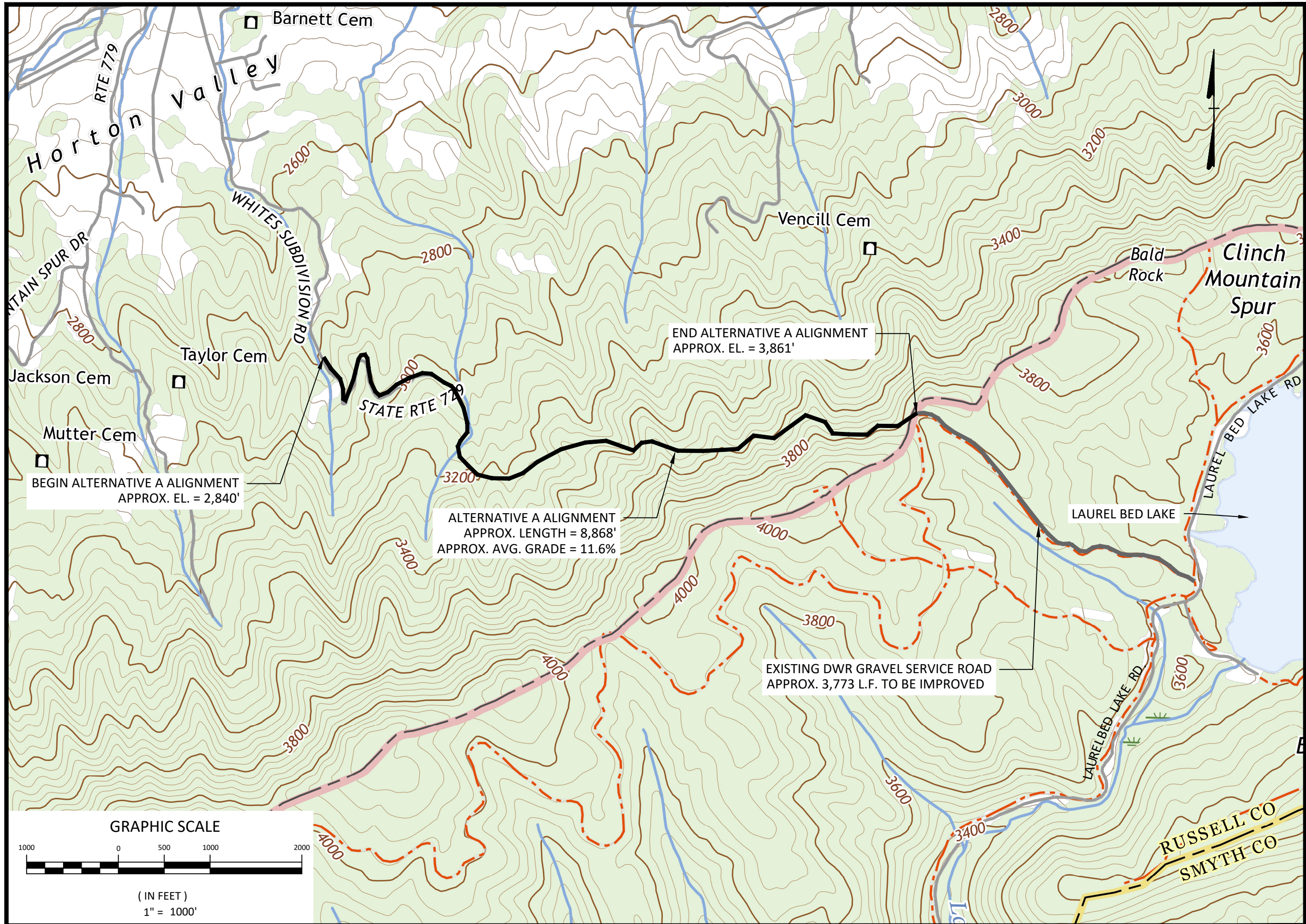
As part of this study, Thompson & Litton has developed the probable construction cost estimates for each alternative that can be viewed in Appendix B. Each estimate includes a breakdown of potential cost categories as well as the additional cost that may be expected for improvement of the existing DWR service road. It should be noted that these estimates were generated using many factors that are subject to change and are only intended for relative comparison and to provide a rough expectation of the order of magnitude funding that will need to be acquired.

There is no question that Russell County and surrounding areas would benefit greatly from this new access to Laurel Bed Lake. Access to outdoor recreation areas can greatly influence public health and wellness. The proposed access road would provide easier access from an entirely new region of Southwest Virginia and therefore encourage more participation in outdoor recreation. Additionally, the proposed access road could drastically reduce response times for first responders in the case of any emergency situations at the lake, making this project a matter of public safety. If adequate funding is available for the project, it is recommended to move forward with design and planning considerations to make this idea a reality for local communities.



APPENDIX A

Alternative Alignment Exhibits



LAUREL BED LAKE ACCESS DEVELOPMENT
FEASIBILITY STUDY

PROPOSED ACCESS ROAD ALIGNMENT
ALTERNATIVE A

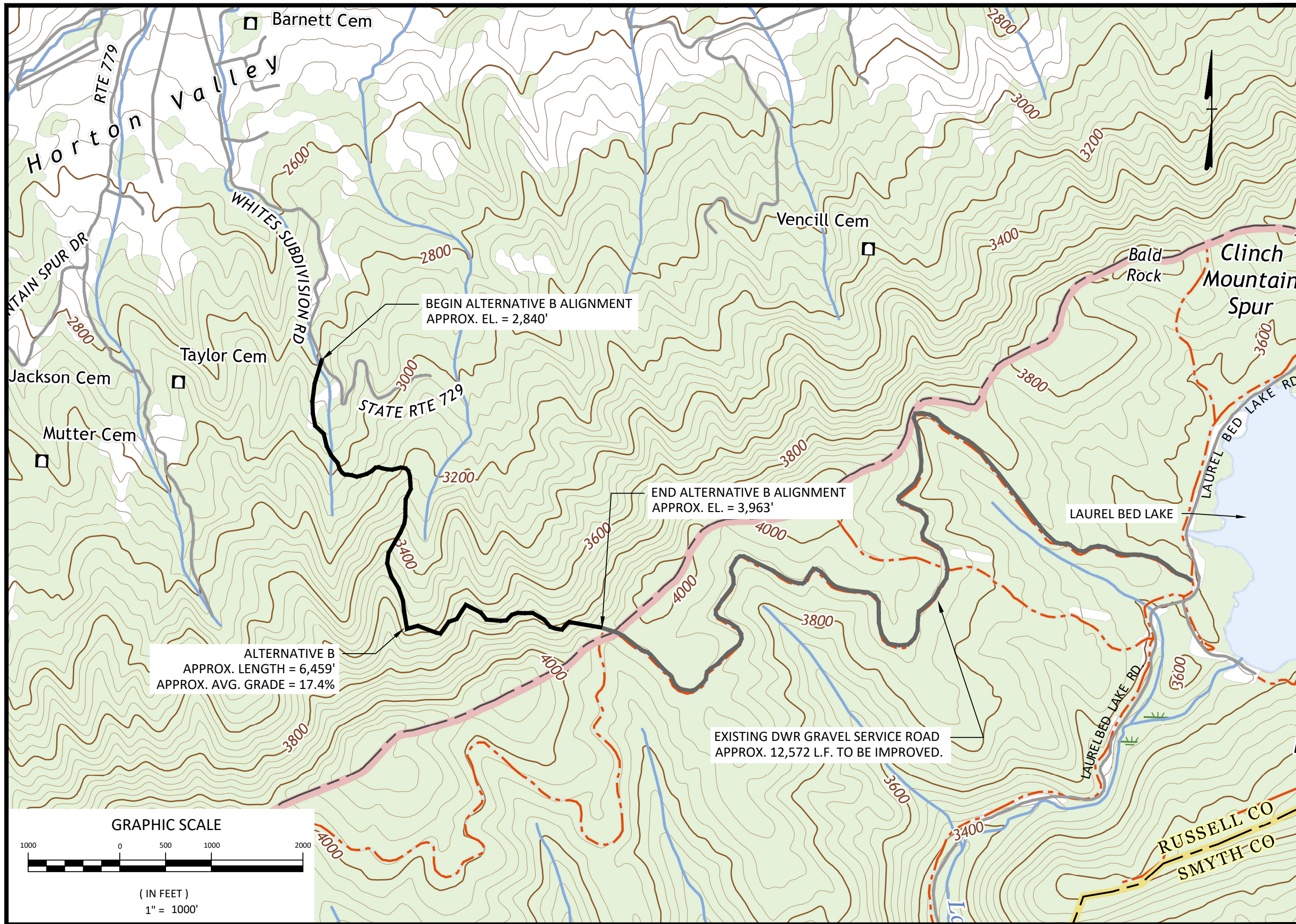
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| Designed | RMW |
| Drawn | RMW/DLL |
| Checked | TAM |
| Date | DECEMBER 2023 |



THOMPSON & LITTON

Project No.
17632

EXHIBIT
A



LAUREL BED LAKE ACCESS DEVELOPMENT
 FEASIBILITY STUDY

PROPOSED ACCESS ROAD ALIGNMENT
 ALTERNATIVE B

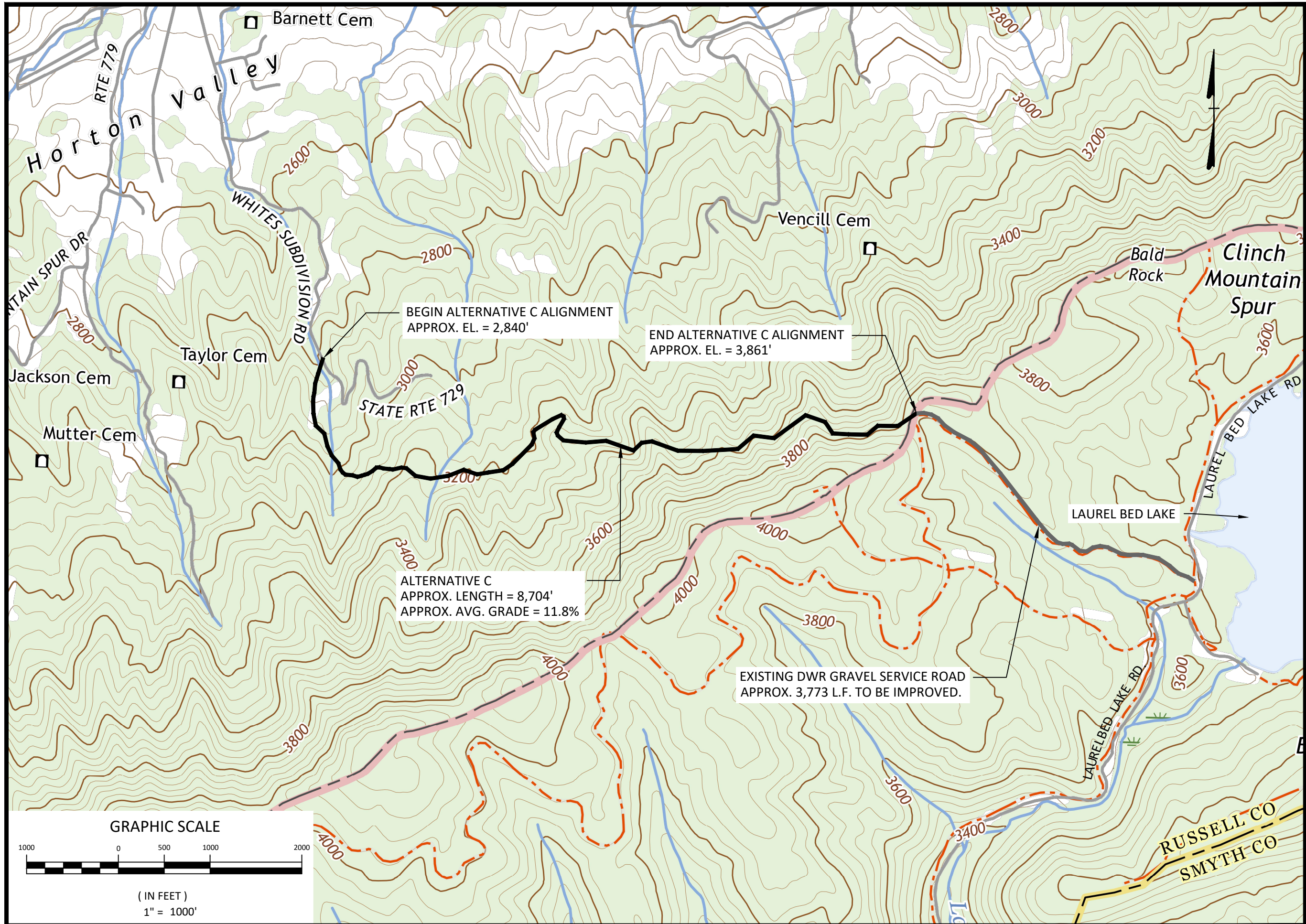
| | |
|----------|---------------|
| Designed | RMW |
| Drawn | RMW/DLL |
| Checked | TAM |
| Date | DECEMBER 2023 |



THOMPSON
& LITTON

Project No.
 17632

EXHIBIT
 B

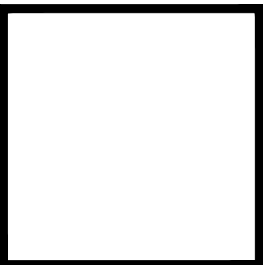


BEGIN ALTERNATIVE C ALIGNMENT
 APPROX. EL. = 2,840'

END ALTERNATIVE C ALIGNMENT
 APPROX. EL. = 3,861'

ALTERNATIVE C
 APPROX. LENGTH = 8,704'
 APPROX. AVG. GRADE = 11.8%

EXISTING DWR GRAVEL SERVICE ROAD
 APPROX. 3,773 L.F. TO BE IMPROVED.



LAUREL BED LAKE ACCESS DEVELOPMENT
 FEASIBILITY STUDY
 PROPOSED ACCESS ROAD ALIGNMENT
 ALTERNATIVE C

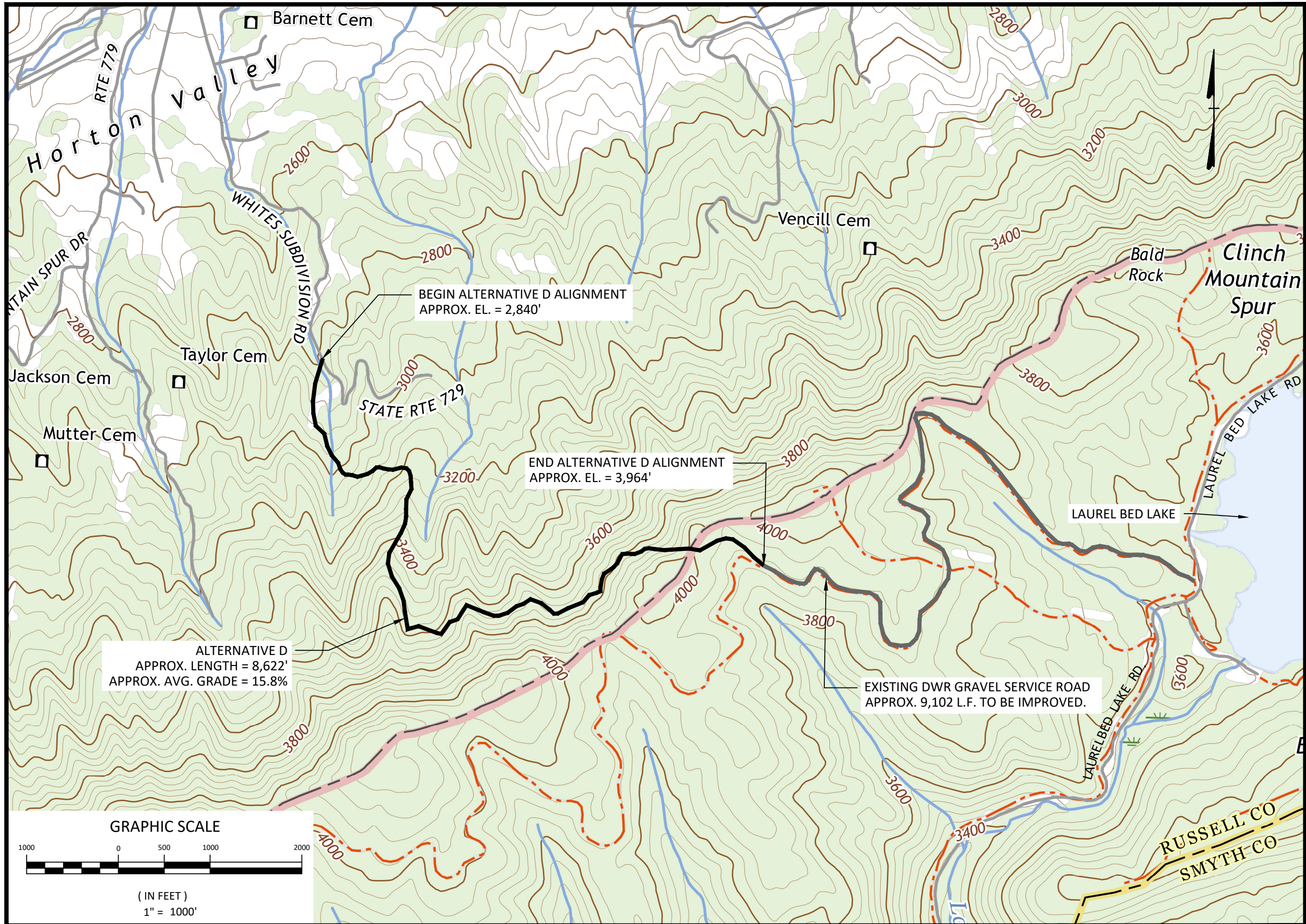
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|----------|---------------|
| Designed | RMW |
| Drawn | RMW/DLL |
| Checked | TAM |
| Date | DECEMBER 2023 |



THOMPSON & LITTON

Project No.
 17632

EXHIBIT
 C



LAUREL BED LAKE ACCESS DEVELOPMENT
FEASIBILITY STUDY

PROPOSED ACCESS ROAD ALIGNMENT
ALTERNATIVE D

| | |
|----------|---------------|
| Designed | RMW |
| Drawn | RMW/DLL |
| Checked | TAM |
| Date | DECEMBER 2023 |



THOMPSON & LITTON

Project No.
17632

EXHIBIT
D



APPENDIX B

Probable Project Cost Estimates

**PROBABLE PROJECT COST
ALTERNATIVE A - PROPOSED ACCESS ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|-------------------|--------------|
| EARTHWORK | C.Y. | 100,000 | \$10 | \$1,000,000 |
| CLEARING & GRUBBING | ACRE | 21 | \$12,000 | \$252,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 1,700 | \$150 | \$255,000 |
| BASE COURSE TYPE BM-25.0 | TON | 3,500 | \$100 | \$350,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 8,300 | \$45 | \$373,500 |
| GUARDRAIL | L.F. | 8,000 | \$50 | \$400,000 |
| GUARDRAIL END TERMINALS | EA. | 6 | \$5,000 | \$30,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$50,000 | \$50,000 |
| PAVEMENT MARKING | L.S. | 1 | \$35,600 | \$35,600 |
| SEEDING | ACRE | 7 | \$5,000 | \$35,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$281,000 | \$281,000 |
| STORMWATER MANAGEMENT FACILITIES | EA. | 4 | \$120,000 | \$480,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$532,000 | \$532,000 |
| MOBILIZATION | L.S. | 1 | \$204,000 | \$204,000 |

Subtotal Construction Cost \$4,278,100

Construction Contingency (10%) \$427,810

Total Construction Cost \$4,705,910

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

Related Costs (30% TCC) \$1,411,773

TOTAL PROBABLE PROJECT COST \$6,117,683

**PROBABLE PROJECT COST
ALTERNATIVE A - IMPROVEMENTS TO EXISTING DWR ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|---------------------------------------|------------------|
| EARTHWORK | C.Y. | 9,100 | \$10 | \$91,000 |
| CLEARING & GRUBBING | ACRE | 2 | \$12,000 | \$24,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 800 | \$150 | \$120,000 |
| BASE COURSE TYPE BM-25.0 | TON | 1,500 | \$100 | \$150,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 3,600 | \$45 | \$162,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$10,000 | \$10,000 |
| PAVEMENT MARKING | L.S. | 1 | \$15,000 | \$15,000 |
| SEEDING | ACRE | 1 | \$2,000 | \$2,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$88,000 | \$88,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$33,000 | \$33,000 |
| | | | Subtotal Construction Cost | \$695,000 |
| | | | Construction Contingency (10%) | \$69,500 |
| | | | <u>Total Construction Cost</u> | \$764,500 |

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

| | | |
|--|---|------------------|
| | <u>Related Costs (30% TCC)</u> | \$229,350 |
| | <u>TOTAL PROBABLE PROJECT COST</u> | \$993,850 |

**PROBABLE PROJECT COST
ALTERNATIVE B - PROPOSED ACCESS ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|-------------------|--------------|
| EARTHWORK | C.Y. | 73,000 | \$10 | \$730,000 |
| CLEARING & GRUBBING | ACRE | 15 | \$12,000 | \$180,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 1,200 | \$150 | \$180,000 |
| BASE COURSE TYPE BM-25.0 | TON | 2,500 | \$100 | \$250,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 6,100 | \$45 | \$274,500 |
| GUARDRAIL | L.F. | 6,000 | \$50 | \$300,000 |
| GUARDRAIL END TERMINALS | EA. | 4 | \$5,000 | \$20,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$50,000 | \$50,000 |
| PAVEMENT MARKING | L.S. | 1 | \$26,000 | \$26,000 |
| SEEDING | ACRE | 6 | \$5,000 | \$30,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$206,200 | \$206,200 |
| STORMWATER MANAGEMENT FACILITIES | EA. | 3 | \$120,000 | \$360,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$392,000 | \$392,000 |
| MOBILIZATION | L.S. | 1 | \$150,000 | \$150,000 |

Subtotal Construction Cost **\$3,148,700**

Construction Contingency (10%) **\$314,870**

Total Construction Cost **\$3,463,570**

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

Related Costs (30% TCC) **\$1,039,071**

TOTAL PROBABLE PROJECT COST **\$4,502,641**

**PROBABLE PROJECT COST
ALTERNATIVE B - IMPROVEMENTS TO EXISTING DWR ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|---------------------------------------|-------------|-----------------|-------------------|--------------------|
| EARTHWORK | C.Y. | 30,200 | \$10 | \$302,000 |
| CLEARING & GRUBBING | ACRE | 6 | \$12,000 | \$72,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 2,500 | \$150 | \$375,000 |
| BASE COURSE TYPE BM-25.0 | TON | 4,900 | \$100 | \$490,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 11,800 | \$45 | \$531,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$20,000 | \$20,000 |
| PAVEMENT MARKING | L.S. | 1 | \$50,000 | \$50,000 |
| SEEDING | ACRE | 2 | \$2,000 | \$4,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$160,000 | \$160,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$100,000 | \$100,000 |
| Subtotal Construction Cost | | | | \$2,104,000 |
| Construction Contingency (10%) | | | | \$210,400 |
| <u>Total Construction Cost</u> | | | | \$2,314,400 |

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

| | |
|---|--------------------|
| <u>Related Costs (30% TCC)</u> | \$694,320 |
| <u>TOTAL PROBABLE PROJECT COST</u> | \$3,008,720 |

**PROBABLE PROJECT COST
ALTERNATIVE C - PROPOSED ACCESS ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|-------------------|--------------|
| EARTHWORK | C.Y. | 98,000 | \$10 | \$980,000 |
| CLEARING & GRUBBING | ACRE | 20 | \$12,000 | \$240,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 1,700 | \$150 | \$255,000 |
| BASE COURSE TYPE BM-25.0 | TON | 3,400 | \$100 | \$340,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 8,100 | \$45 | \$364,500 |
| GUARDRAIL | L.F. | 8,000 | \$50 | \$400,000 |
| GUARDRAIL END TERMINALS | EA. | 6 | \$5,000 | \$30,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$50,000 | \$50,000 |
| PAVEMENT MARKING | L.S. | 1 | \$34,800 | \$34,800 |
| SEEDING | ACRE | 7 | \$5,000 | \$35,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$275,000 | \$275,000 |
| STORMWATER MANAGEMENT FACILITIES | EA. | 4 | \$120,000 | \$480,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$523,000 | \$523,000 |
| MOBILIZATION | L.S. | 1 | \$201,000 | \$201,000 |

Subtotal Construction Cost **\$4,208,300**

Construction Contingency (10%) **\$420,830**

Total Construction Cost **\$4,629,130**

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

Related Costs (30% TCC) **\$1,388,739**

TOTAL PROBABLE PROJECT COST **\$6,017,869**

**PROBABLE PROJECT COST
ALTERNATIVE C - IMPROVEMENTS TO EXISTING DWR ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|-------------------|--------------|
| EARTHWORK | C.Y. | 9,100 | \$10 | \$91,000 |
| CLEARING & GRUBBING | ACRE | 2 | \$12,000 | \$24,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 800 | \$150 | \$120,000 |
| BASE COURSE TYPE BM-25.0 | TON | 1,500 | \$100 | \$150,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 3,600 | \$45 | \$162,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$10,000 | \$10,000 |
| PAVEMENT MARKING | L.S. | 1 | \$15,000 | \$15,000 |
| SEEDING | ACRE | 1 | \$2,000 | \$2,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$88,000 | \$88,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$33,000 | \$33,000 |

Subtotal Construction Cost **\$695,000**

Construction Contingency (10%) **\$69,500**

Total Construction Cost **\$764,500**

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

Related Costs (30% TCC) **\$229,350**

TOTAL PROBABLE PROJECT COST **\$993,850**

**PROBABLE PROJECT COST
ALTERNATIVE D - PROPOSED ACCESS ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|-------------------|--------------|
| EARTHWORK | C.Y. | 97,000 | \$10 | \$970,000 |
| CLEARING & GRUBBING | ACRE | 20 | \$12,000 | \$240,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 1,600 | \$150 | \$240,000 |
| BASE COURSE TYPE BM-25.0 | TON | 3,300 | \$100 | \$330,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 8,000 | \$45 | \$360,000 |
| GUARDRAIL | L.F. | 8,000 | \$50 | \$400,000 |
| GUARDRAIL END TERMINALS | EA. | 4 | \$5,000 | \$20,000 |
| INCIDENTAL ITEMS | L.S. | 1 | \$50,000 | \$50,000 |
| PAVEMENT MARKING | L.S. | 1 | \$34,400 | \$34,400 |
| SEEDING | ACRE | 7 | \$5,000 | \$35,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$270,600 | \$270,600 |
| STORMWATER MANAGEMENT FACILITIES | EA. | 3 | \$120,000 | \$360,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$497,000 | \$497,000 |
| MOBILIZATION | L.S. | 1 | \$191,000 | \$191,000 |

Subtotal Construction Cost \$3,998,000

Construction Contingency (10%) \$399,800

Total Construction Cost \$4,397,800

RELATED COSTS

Related Costs include, but are no limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

Related Costs (30% TCC) \$1,319,340

TOTAL PROBABLE PROJECT COST \$5,717,140

**PROBABLE PROJECT COST
ALTERNATIVE D - IMPROVEMENTS TO EXISTING DWR ROAD**

CONSTRUCTION COSTS

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> | <u>UNIT PRICE</u> | <u>TOTAL</u> |
|--------------------------------------|-------------|-----------------|---------------------------------------|--------------------|
| EARTHWORK | C.Y. | 21,800 | \$10 | \$218,000 |
| CLEARING & GRUBBING | ACRE | 5 | \$12,000 | \$60,000 |
| SURFACE COURSE TYPE SM-9.5A | TON | 1,800 | \$150 | \$270,000 |
| BASE COURSE TYPE BM-25.0 | TON | 3,500 | \$100 | \$350,000 |
| AGGREGATE BASE COURSE TYPE I NO. 21B | TON | 8,500 | \$45 | \$382,500 |
| INCIDENTAL ITEMS | L.S. | 1 | \$20,000 | \$20,000 |
| PAVEMENT MARKING | L.S. | 1 | \$36,000 | \$36,000 |
| SEEDING | ACRE | 2 | \$2,000 | \$4,000 |
| DRAINAGE ITEMS | L.S. | 1 | \$124,000 | \$124,000 |
| EROSION AND SEDIMENT CONTROL ITEMS | L.S. | 1 | \$73,000 | \$73,000 |
| | | | Subtotal Construction Cost | \$1,537,500 |
| | | | Construction Contingency (10%) | \$153,750 |
| | | | <u>Total Construction Cost</u> | \$1,691,250 |

RELATED COSTS

Related Costs include, but are not limited to, land & rights, administration, legal, funding, bonds, basic engineering, construction administration, surveying, geotechnical, other additional engineering, and inspection.

| | |
|---|--------------------|
| <u>Related Costs (30% TCC)</u> | \$507,375 |
| <u>TOTAL PROBABLE PROJECT COST</u> | \$2,198,625 |



APPENDIX C

Road Standards

GEOMETRIC DESIGN STANDARDS FOR RURAL LOCAL ROAD SYSTEM (GS-4)

| TRAFFIC VOLUME | TERRAIN | DESIGN SPEED (MPH) | MINIMUM RADIUS | (9) MINIMUM STOPPING SIGHT DISTANCE | (2) MINIMUM WIDTH OF SURFACING OR PAVEMENT | (3) (4) (5) MINIMUM WIDTH OF GRADED SHOULDERS CUT & FILL | | (6) MINIMUM WIDTH OF DITCH FRONT SLOPE | (7) SLOPE | NEW AND RECONSTRUCTED MINIMUM BRIDGE WIDTHS AND VERTICAL CLEARANCES |
|-----------------------|-------------|--------------------|----------------|-------------------------------------|--|--|------------|--|---------------|---|
| | | | | | | With GR | Without GR | | | |
| (1) ADT OVER 2000 | LEVEL | 50 | 760' | 425' | 24' | 12' | 8' | 6' @ 4:1 | CS-4, 4A / 4C | See Footnote (8) |
| | ROLLING | 45 | 589' | 360' | | | | | | |
| | | 40 | 446' | 305' | | | | | | |
| | MOUNTAINOUS | 35 | 316' | 250' | | | | | | |
| 30 | | 215' | 200' | | | | | | | |
| (1) ADT 1500 TO 2000 | LEVEL | 50 | 760' | 425' | 22' | 10' | 6' | 6' @ 4:1 | CS-4, 4A / 4C | |
| | ROLLING | 45 | 589' | 360' | | | | | | |
| | | 40 | 446' | 305' | | | | | | |
| | MOUNTAINOUS | 35 | 316' | 250' | | | | | | |
| 30 | | 215' | 200' | | | | | | | |
| (1) ADT 400 TO 1500 | LEVEL | 50 | 760' | 425' | 22' | 9' | 5' | 6' @ 4:1 | CS-1 | |
| | ROLLING | 45 | 589' | 360' | | | | | | |
| | | MOUNTAINOUS | 40 | 446' | 305' | | | | | |
| | 35 | | 316' | 250' | | | | | | |
| 30 | 215' | 200' | | | | | | | | |
| CURRENT ADT UNDER 400 | LEVEL | 45 | 589' | 360' | 18' | 8' | 2' | 4' @ 3:1 | CS-1 | |
| | | 40 | 446' | 305' | | | | | | |
| | ROLLING | 35 | 316' | 250' | | | | | | |
| | | 30 | 215' | 200' | | | | | | |
| | MOUNTAINOUS | 25 | 135' | 155' | | | | | | |
| | | 20 | 77' | 125' | | | | | | |

GENERAL NOTES

Low design speeds are generally applicable to roads with winding alignment in rolling or mountainous terrain where environmental conditions dictate.

High design speeds are generally applicable to roads in level terrain or where other environmental conditions are favorable.

Intermediate design speeds would be appropriate where terrain and other environmental conditions are a combination of those described for low and high speed.

For minimum design speeds for 250 ADT and under, see AASHTO Green Book, Chapter 5, Section 5.2.1, page 5-2, Table 5-1.

Standard TC-5.11R superelevation based on 8% maximum is to be used.

In incorporated towns or other built-up areas, Urban Standard GS-8 may be used. "Built-up" is where there is sufficient development along the roadway that justifies a need to channelize traffic into and out of properties utilizing curb and gutter.

For Passing Sight Distance Criteria See AASHTO Green Book, Chapter 3, Section 3.2.4, page 3-8.

For maximum grades relative to terrain and design speed, see AASHTO Green Book, Chapter 5, Section 5.2.1, page 5-3, Table 5-2.

For Recreational Access Road design standards, see AASHTO Green Book, Chapter 5, Section 5.4.2, page 5-24.

FOOTNOTES

- Use Design Year ADT for new construction and reconstruction projects in accordance with *Road Design Manual*, Chapter 2A, "REQUEST FOR TRAFFIC DATA" and Form LD-104. For RRR projects or roads with ADT < 400, See Road Design Manual, Appendix A, "GUIDELINES FOR RRR PROJECTS."
- Lane width to be 12' at all interchange locations.
- In mountainous terrain or sections with heavy earthwork, the graded width of shoulder in cuts may be decreased by 2', but in no case shall the cut shoulder width be less than 2'.
- Minimum shoulder slope shall be 8% on low side and same slope as pavement on high side (See St'd. GS-12).
- When the mainline is 2 lanes provide 4' wide paved shoulders (right and left) when design year ADT exceeds 2000 VPD, with 5% or more truck and bus usage. Provide 5' wide paved shoulder when design year ADT exceeds 2000 VPD, with 5% or more truck and bus usage and the route is an AASHTO approved U.S. Bicycle Route (1, 76 or 176) or designated as a bicycle route on a locally adopted transportation plan All shoulders not being paved will have the mainline pavement structure extended 1' on the same slope into the shoulder to eliminate raveling at the pavement edge. For additional guidance on shoulder widths, see AASHTO Green Book, Chapter 5, Section 5.2.2, page 5-6.
- A hydraulic analysis is necessary to determine actual depth requirement.
- Additional or modified slope criteria to be applied where shown on typical sections.
- See *Manual of the Structure and Bridge Division – Volume V – Part 2 Design Aids – Chapter 6 Geometrics*.
- For additional information on sight distance requirements on grades of 3 percent or greater, see AASHTO Green Book, Chapter 3, Section 3.2.2, page 3-2, Table 3-2.

FIGURE A - 1 - 4*

Table 5-2. Maximum Grades for Local Roads in Rural Areas

| Type of Terrain | U.S. Customary | | | | | | | | | | Metric | | | | | | | | | |
|-----------------|--|----|----|----|----|----|----|----|----|----|---|----|----|----|----|----|----|----|-----|--|
| | Maximum Grade (%) for Specified Design Speed (mph) | | | | | | | | | | Maximum Grade (%) for Specified Design Speed (km/h) | | | | | | | | | |
| | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 | 55 | 60 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 | |
| Level | 9 | 8 | 7 | 7 | 7 | 7 | 7 | 6 | 6 | 5 | 9 | 8 | 7 | 7 | 7 | 7 | 6 | 6 | 5 | |
| Rolling | 12 | 11 | 11 | 10 | 10 | 10 | 9 | 8 | 7 | 6 | 12 | 11 | 11 | 10 | 10 | 9 | 8 | 7 | 6 | |
| Mountainous | 17 | 16 | 15 | 14 | 14 | 13 | 12 | 10 | 10 | — | 17 | 16 | 15 | 14 | 13 | 12 | 10 | 10 | — | |

NOTE: Short lengths of grade in rural areas, such as grades less than 500 ft [150 m] in length, one-way downgrades, and grades on low-volume roads (AADT less than 2,000 veh/day) may be up to 2 percent steeper than the grades shown in this table.



Heart of Appalachia 2023 Outcomes

Presented by Kim Smith

Executive Director

ksmith@heartofappalachia.com

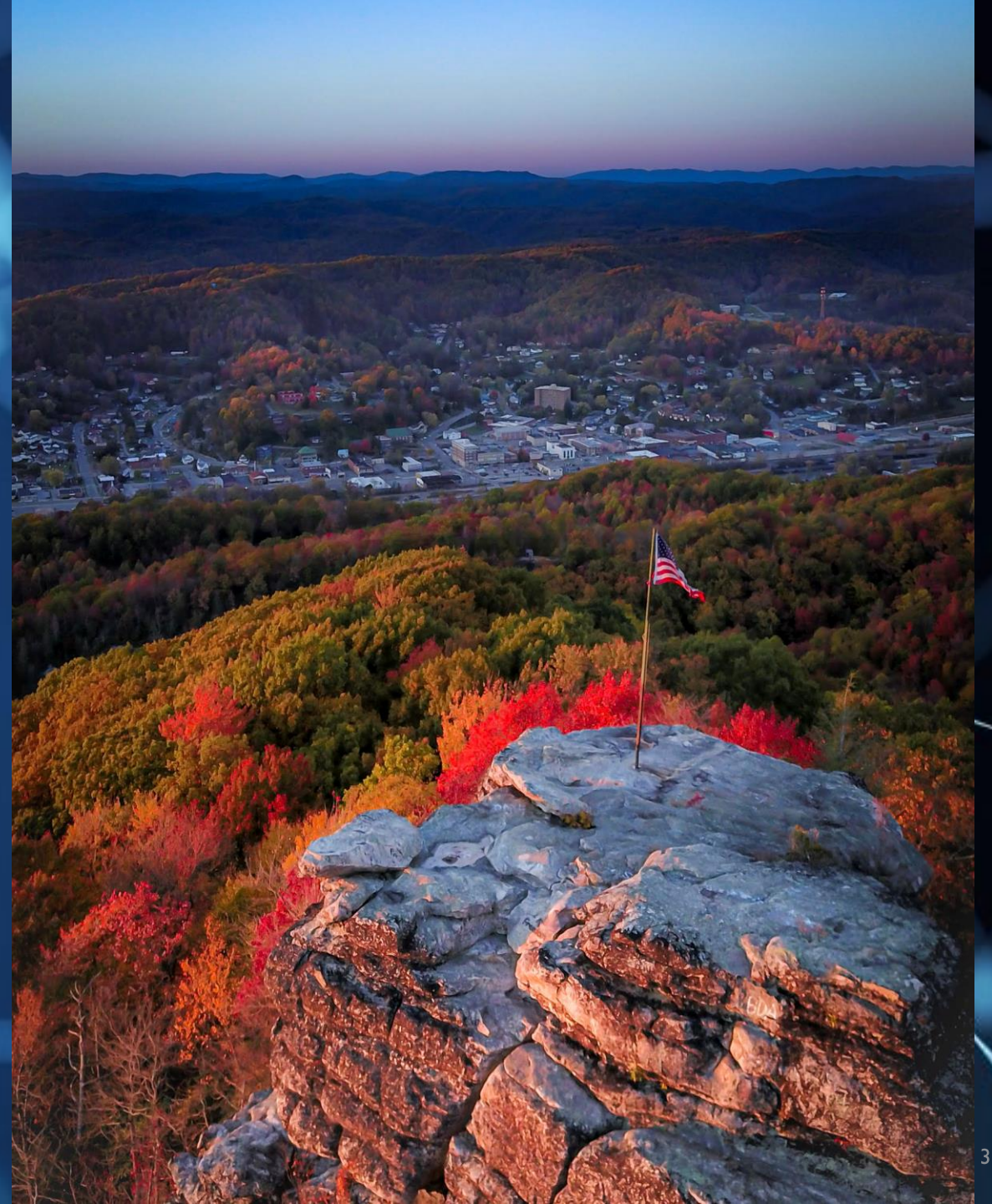


Our mission

Recognizing the Coalfield Counties have a unique culture, history, and scenic beauty, the VA Legislature created the Heart of Appalachia Tourism Authority in 1993 to tell that authentic story and promote this region as the exciting tourism destination it is. Focusing on our exciting outdoor adventure and serene scenic beauty, we promote the westernmost localities of Buchanan, Dickenson, Lee, Russell, Scott, Tazewell, Wise Counties and the City of Norton.

Our Marketing Strategy

Heart of Appalachia utilizes data-driven marketing strategies to maximize the benefits of your dollars.



Social Media Ads

Print Ads

1 of 1

Blue Highway Fest

OCTOBER 11-14, 2023
BIG STONE GAP, VA

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2023 ARTIST LINEUP

SAM BUSH BAND · BLUE HIGHWAY
THE STEELDRIVERS · DAN TYMINSKI BAND
DARRELL SCOTT · TIM O'BRIEN BAND
LARRY SPARKS & THE LONESOME RAMBLERS
ROB ICKES & TREY HENSLEY · SCYTHIAN
RALPH STANLEY II & THE CLINCH MOUNTAIN BOYS
BETH SNAPP · ED SNODDERLY · SELDOM SCENE
CARSON PETERS & IRON MOUNTAIN
TERRY BAUCOM'S DUKES OF DRIVE
MISSY RAINES & ALLEGHENY · VOLUME FIVE
AUTHENTIC UNLIMITED
TIM STAFFORD · THOMM JUTZ & DAVE EGGAR
SHAWN LANE & RICHARD BENNETT
WAYNE TAYLOR & FRIENDS
JASON BURLESON, GARY HULTMAN & FRIENDS
CRAIG STREET RAMBLERS · SYCAMORE HOLLOW
TONY ARATA · BOBBY STARNES
GRAYSON LANE & GARRETT LANE

Where it all began...

CARTER FAMILY FOLD
Hiltons, VA

RALPH STANLEY MUSEUM
Clintwood, VA

JETTIE BAKER CENTER
Clintwood, VA

LAYS HARDWARE
Coeburn, VA

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As we approach the holiday season, we at Heart of Appalachia are feeling nostalgic about the rich musical heritage of the region. Join us on a video tour that celebrates true mountain music, those who created it, and those who carry it forward today.

#virginiaisformusiclovers #bluegrasstraditions

Appalachian Music

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Appalachian Music

We Example 1 of 4

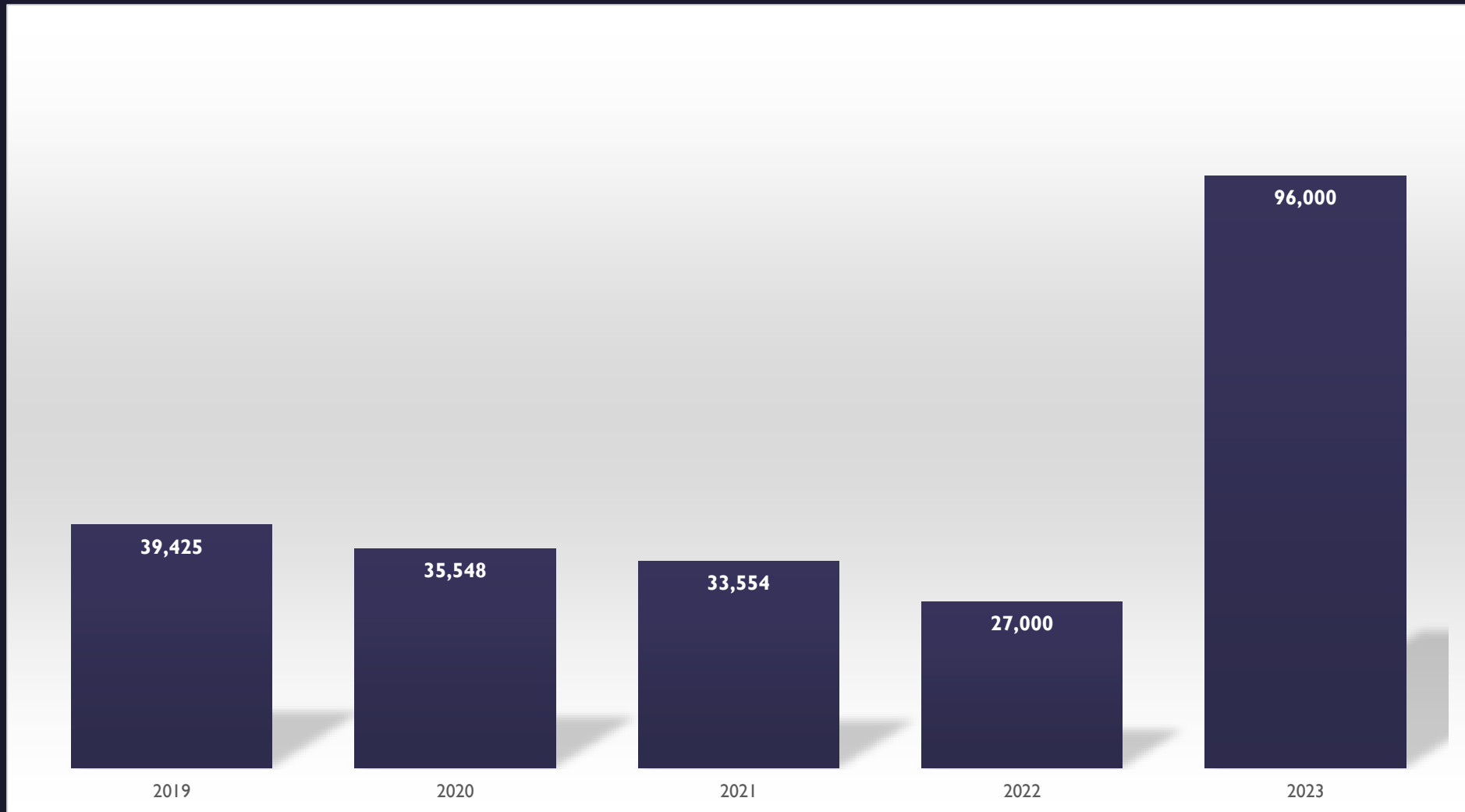


Traffic to HOA Website

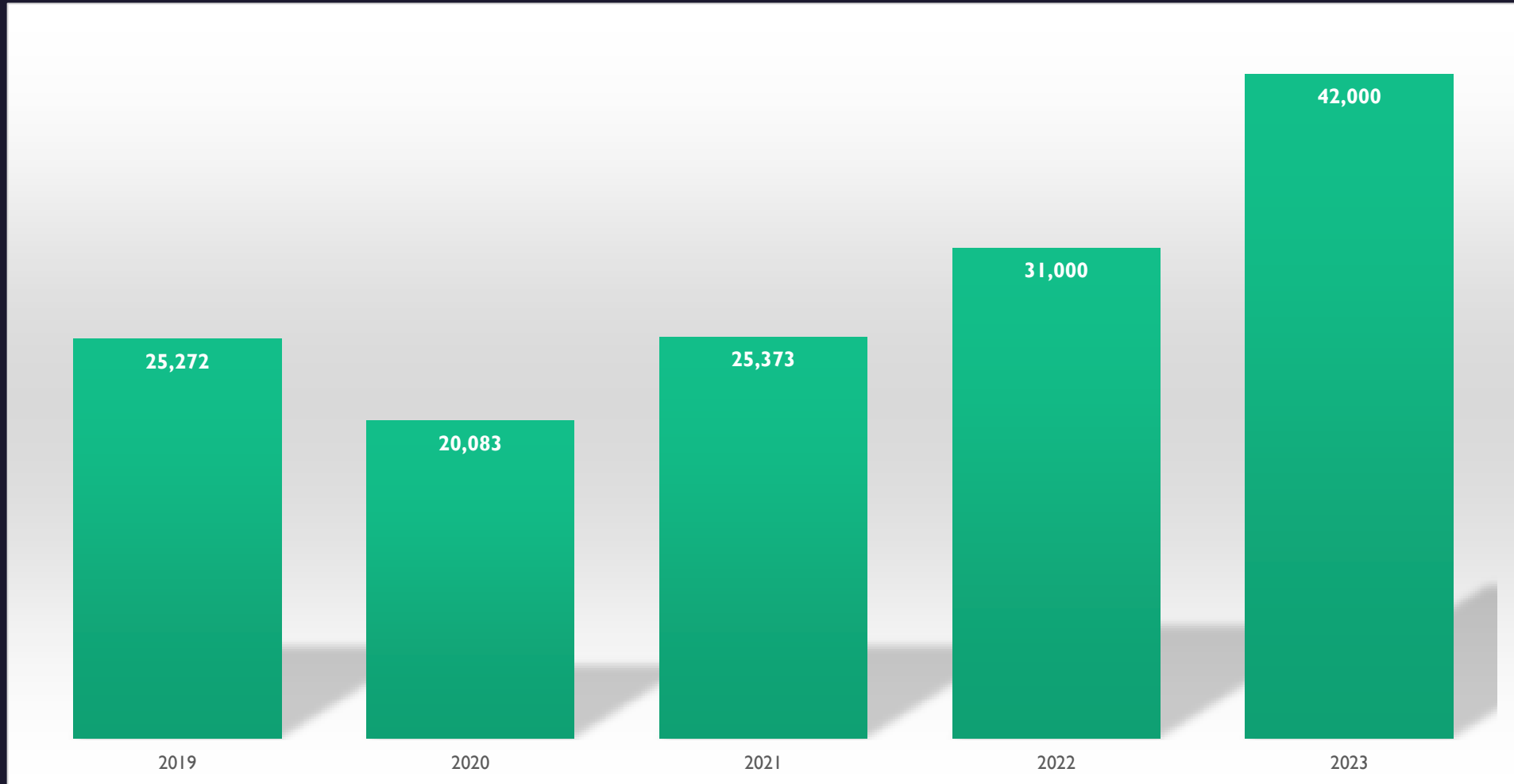
| | | |
|----|--|--------|
| 1 | Experience the Authentic Appalachian Music Venues of the Heart of Appalachia Heart of Appalachia | 62,005 |
| 2 | Blue Highway Fest Heart of Appalachia | 22,550 |
| 3 | Home Heart of Appalachia | 10,372 |
| 4 | Ralph Stanley II's 3rd Annual Coal Miners Appreciation Bluegrass Festival Heart of Appalachia | 4,237 |
| 5 | Mann Farms Heart of Appalachia | 3,394 |
| 6 | Adventure Guide Heart of Appalachia | 2,155 |
| 7 | Stunning Southwest Virginia Wedding Venues Heart of Appalachia | 2,155 |
| 8 | Events Heart of Appalachia | 1,837 |
| 9 | Lodging Heart of Appalachia | 1,831 |
| 10 | SWVA Fishing Rivers - The Secret's Out! Heart of Appalachia | 1,775 |

* Campaign Example From the Streams & Strings Marketing Leverage Program Grant

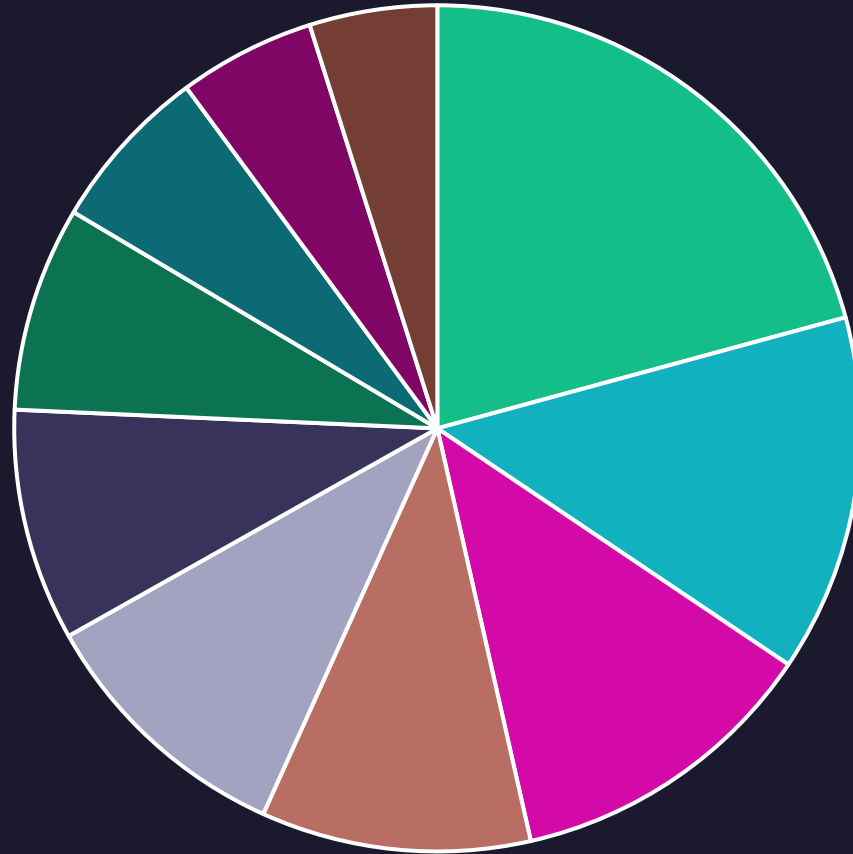
HOA Website – Five Year Trend



Appalachian Backroads Website – Five Year Trend

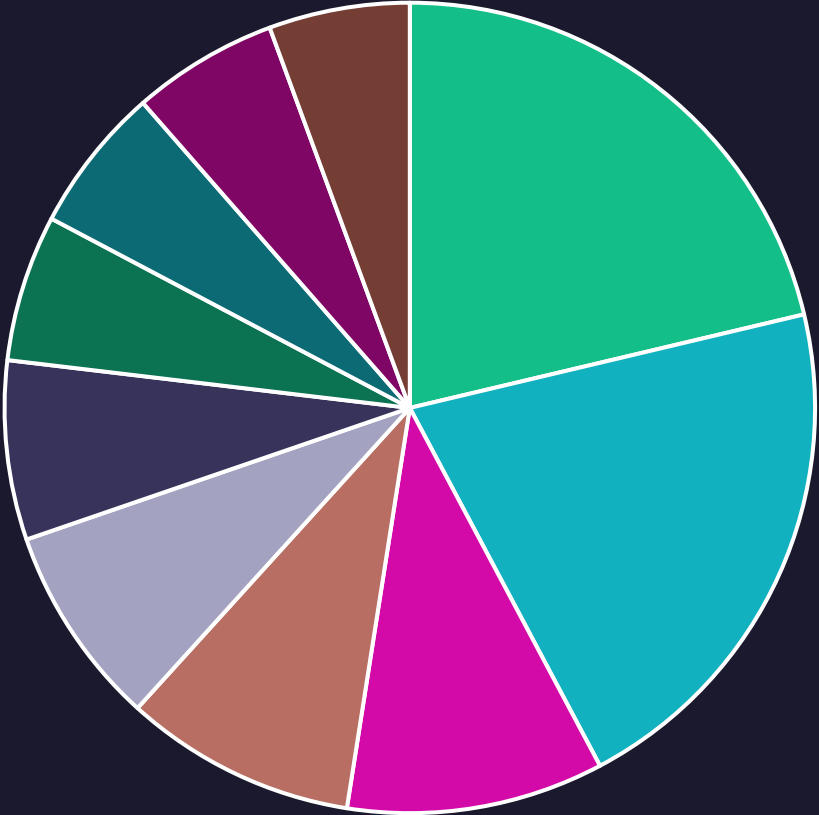


Appalachian Backroads Website Visitors - Top 10 Cities



Atlanta Ashburn New York Chicago Nashville Charlotte Columbus Raleigh Washington DC Roanoke

Heart of Appalachia Website Visitors - Top 10 Cities



- Atlanta
- Nashville
- Ashburn
- Roanoke
- New York
- Charlotte
- Virginia Beach
- Raleigh
- Chicago
- Bristol

Top 10 Click Throughs From Heart of Appalachia Website

- 1) Blue Highway Fest
- 2) Heart of Appalachia App
- 3) Breaks Interstate Park
- 4) The Crooked Road
- 5) Ralph 2 Concerts / Events
- 6) Big Stone Gap / Things to Do
- 7) Italian Village Pizza
- 8) Appalachian Mountain Cabins
- 9) Heart of Appalachia Facebook Page
- 10) Grassy Creek Farm



2023 ARTIST LINEUP

SAM BUSH BAND · BLUE HIGHWAY
THE STEELDRIVERS · DAN TYMINSKI BAND
DARRELL SCOTT · TIM O'BRIEN BAND
LARRY SPARKS & THE LONESOME RAMBLERS
ROB ICKES & TREY HENSLEY · SCYTHIAN
RALPH STANLEY II & THE CLINCH MOUNTAIN BOYS
BETH SNAPP · ED SNODDERLY · SELDOM SCENE
CARSON PETERS & IRON MOUNTAIN
TERRY BAUCOM'S DUKES OF DRIVE
MISSY RAINES & ALLEGHENY · VOLUME FIVE
AUTHENTIC UNLIMITED
TIM STAFFORD, THOMM JUTZ & DAVE EGGAR
SHAWN LANE & RICHARD BENNETT
WAYNE TAYLOR & FRIENDS
JASON BURLESON, GARY HULTMAN & FRIENDS
CRAIG STREET RAMBLERS · SYCAMORE HOLLOW
TONY ARATA · BOBBY STARNES
GRAYSON LANE & GARRETT LANE

Top 10 Click Throughs From Appalachian Backroads Website

- 1) Heart of Appalachia Website / Home Page
- 2) Appalachian Backroads Facebook Page
- 3) Back of the Dragon Website / Home Page
- 4) ABR Map / Info Request
- 5) Heart of Appalachia Website / Lodging
- 6) Back of the Dragon Website / Plan Your Trip
- 7) Heart of Appalachia Website / Experience the Spirits of the Clinch
- 8) Trailhead ATV Resorts / Rentals
- 9) Heart of Appalachia Facebook Page
- 10) Appalachian Backroads Instagram Page



Looking Ahead...

- HOA Website Traffic has already surpassed 26,000 YTD (January 17, 2024)
- Fishing Guide Revision in the works
- Spirits of the Clinch Brochure – In print phase
- MLP Grants - Upcoming



Thank You

Kim Smith

Executive Director, Heart of Appalachia

ksmith@heartofappalachia.com

www.heartofappalachia.com





Russell County VDOT Repair Request

Russell County VDOT Repair Request



Russell County VDOT Repair Request



Location:

Town (If Applicable)

Route or Street Name

Closest Intersection

I need a road repaired.

Please describe the repair requested

First Name

Last Name

Address

City

State

Zip Code

Phone Number

Email Address

protected by reCAPTCHA

[Privacy - Terms](#)

Receive an email copy of this form.

Email address

This field is not part of the form submission.

Submit

By Laws

Russell County

- Adopted May 5, 2014

Article I

Russell County Board of Supervisors, Officers & Their Selection

A. There shall be seven (7) members of the Board of Supervisors, six (6) elected for four-year terms by citizen vote of each of the six (6) Districts of Russell County and one (1) member elected at-large by the entire County for four years.

B. The Officers of the Board of Supervisors shall consist of a Chairman and Vice Chairman, each of whom shall serve for a term of one (1) calendar year.

C. Nomination of Officers shall be made from the Board at the first meeting of each calendar year. Election of Officers shall follow immediately.

D. A standing Budget/Finance Committee shall be appointed by the newly elected Board Chairman. This committee shall consist of two (2) Board members and two (2) staff members.

Article II

Duties of Officers

A. The Chairman shall:

- (1) Preside at all meetings;
- (2) Work closely with the County Administrator on day to day matters, approve appropriate financial documents, and approve the agenda for all meetings;
- (3) Carry out such other duties as assigned by the Board.

B. The Vice-Chairman shall act in the absence or inability of the Chairman to act.

C. The Budget/Finance Committee shall be responsible for preparation of the annual County budget and for presentation during a regular or special Board meeting before a vote is taken on the Budget each year. Other financial matters shall be considered by this committee before presentation to the full Board.

Article III

Agenda Preparation Policy

A. The County Administrator shall prepare an agenda for each regular meeting of the Board of Supervisors. Supervisors, staff, and others may submit to the County Administrator items for the agenda at any time prior to Noon Wednesday of the week preceding the regular meeting to which such item relates. Emergency items will be added as an amendment to the agenda.

B. Copies of the agenda shall be made available electronically for each Supervisor by close of business on Tuesday prior to the Board meeting and an agenda complete with a packet of materials for the Board members and News Media serving the County and the public not later than close of business on Thursday preceding the meeting to which it relates.

Article IV

Meetings

A. The time and place of Board Meetings shall be set from time to time by resolution of the Board in conformance with State Law. The regular meeting schedule shall be set at the organizational meeting held in January each year.

B. Minutes from the previous meeting shall be delivered to the Board members with the agenda prior to the next meeting. Unless requested by a Board member, the minutes will not be read and will be approved upon motion and vote of the Board.

C. Order of Business

(1) Commencement of Meetings:

At the time established in accordance with Article IV (A) of these By-Laws for the commencement of regular meetings or at the hour specified for continued or special meetings, the Chairman shall call the meeting to order and shall direct the clerk to note the absence of any Board members by roll call. A quorum shall be required for commencement of any meeting.

(2) Agenda:

An agenda shall be prepared by the County Administrator in accordance with Article III under these By-laws. The proposed agenda shall be adopted by the Board at each meeting. The agenda will include under New Business "Reports from Designated Standing Committees". Should the chairman or any member of the Board have a matter which he or she feels needs to be brought to the attention of the Board but which is not on the agenda, or if there is an amendment to the order of the agenda, he or she may make a motion that an addition or amendment be made to the agenda. Such amended agenda must be approved by a majority of the Board members present.

D. Presentations:

Matters to be presented to the Board may be arranged by persons prior to the meetings and placed on the Agenda. The County Administrator must be notified by Wednesday of the week prior to the Board meeting. Any materials to be used for the presentation must be provided and included in agenda packet. Additional materials presented at the Board meeting must be approved by the Chairman prior to dissemination. These presentations are strongly encouraged to be limited to five (5) minutes and when four (4) minutes has elapsed, the Chairman may instruct the speaker that one (1) minute is remaining.

E. Quorum & Method of Voting

A majority of the members of the Board of Supervisors shall constitute a quorum of the Board. All questions submitted to the Board for decision shall be determined by voice vote of a majority of the supervisors voting on any such questions, unless otherwise provided by law. The name of each member voting and how he or she voted must be recorded. Roll Call votes may be requested by any Board member.

F. Procedure for Roll Call of Board Members

(1) The Members of the Board of Supervisors shall cast votes in district order on a rotating basis per meeting.

(2) The Chairman of the Board of Supervisors shall cast the last vote.

(3) The Chairman/Clerk shall restate all motions before a vote is taken and the result of the

vote shall be announced following each vote.

G. General Rules of Procedure

The Board's Parliamentary Procedures shall be Robert's Rules of Order, Newly Revised, 11th edition, specifically to include Section 49, Conduct of Business in Boards, pages 486 – 488, in all matters not covered by the Board's bylaws, to the extent compatible with law and the historical practices of the Board. The County Attorney, or his or her designee, shall act as Parliamentarian to the Board. Any questions involving the interpretation or application of Robert's Rules shall be addressed to the County Attorney. The Board may amend, by Resolution, the rules as it deems appropriate. The following rules shall apply:

(1) Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

(2) All motions require a second except for nominations for appointments to other boards, authorities or commissions.

(3) There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

(4) Informal discussion of a subject is permitted while no motion is pending.

(5) The Chairman can speak in discussion without leaving the chair, can vote on all questions, but cannot make motions unless by consent of a majority of Board members present.

(6) No Board member is required to vote on any issue. If any Board member determines, prior to the calling of any issue before the Board, that he, because of conflict or otherwise, will abstain from voting on such issue, he shall announce such intention at the time the issue comes before the Board and shall not participate in the discussion on such issue or question. An abstention shall be counted for the purpose of determining a quorum. An abstention defeats a motion requiring a unanimous vote.

(7) In the incidence of a tie vote, the issue voted upon by the Board is dead and therefore voted down.

(8) If a primary or substitute motion is made at a Board meeting where at least six (6) members are present and the motion is voted on and fails, the same or a substantively similar motion cannot be reconsidered by the Board within the following twelve (12) months except by a primary or substitute motion made by a member of the Board who voted on the prevailing side where there are no less than six (6) Board members present, and only if two-thirds (2/3) of the Board members present vote to reconsider the action previously decided.

(9) Only Board members and the Parliamentarian shall have standing to raise noncompliance with these General Rules of Procedure, and only during the current meeting at the time of violation. Failure of the Board to comply with these General Rules of Procedure shall not invalidate any action taken by the Board.

H. Member Absenting Himself from Meeting Prior to Adjournment

After the name of any member of the Board has been recorded as present at any meeting of the Board, he shall not absent himself from the remainder of the meeting prior to adjournment unless by consent of the Board.

I. Board to Sit with Open Doors

The Board of Supervisors shall sit with open doors and all persons conducting themselves in an orderly manner may attend the meetings; however, the Board may hold closed sessions as permitted by law and when deemed necessary by a majority vote of the Board.

A consent agenda shall be introduced by a motion "to approve" by any Board member, and shall be considered by the Board as a single item. There shall be no debate or discussion by any member of the Board regarding any item on the consent agenda. The Clerk or his/her designee shall provide a brief written summary or memo on each item included in the consent agenda. Upon request of any Board member who wishes to question or discuss an item, that item shall be removed from the Consent Agenda. This item shall be transferred onto the agenda for consideration.

J. Citizens Comment Period

Rules for Citizen Comment Period

To ensure that the affairs of the Board and its committees may be conducted in an orderly manner, to ensure that all persons desiring to address the Board on matters pertinent to it are afforded an opportunity to do so, to permit persons in attendance to observe and hear the proceedings of the Board without distraction, and to permit to the fullest extent the Board to conduct County business with minimal disruption, the following rules are established.

(1) Each person desiring to speak during the Citizens' Comment period on the agenda must provide name and address prior to their comments.

(2) Each speaker is strongly encouraged to limit remarks to a period of three (3) minutes per comment period; when two (2) minutes have passed the speaker may be reminded that there is one (1) minute remaining.

(3) Speakers may not donate their time to other speakers.

(4) Speakers will not be permitted to use audiovisual materials or other visual displays, but may present written and photographic materials to the Board members.

(5) Comments must be confined to matters germane to the business of the Board of Supervisors and shall not be cumulative or repetitive.

(6) Speakers should address the Board with decorum – loud, boisterous, and disruptive behavior, obscenity, and vulgarity should be avoided as well as other words or acts tending to evoke violence or deemed to be a breach of the peace.

(7) The Citizens' Comment period is not intended to be a question and answer period or time for dialogue with County officials. Questions which are raised during a comment period may at the discretion of the Board be responded to by County officials after sufficient time for appropriate investigation.

(8) Speakers shall remain at the podium while addressing the Board.

(9) Speakers shall not be interrupted by audience comments, calls/whistles, laughter, or other gestures. Individuals in the audience who do not abide by this policy after a warning will be asked to leave the meeting.

(10) Expressive activities including, but not limited to, petitioning, picketing, displaying signs and posters, solicitation, demonstrating, pamphlet distribution, and conducting polls shall not be permitted within the Governmental Center Building or in any other building that the Board is meeting.

These rules do not preclude persons from delivering to the Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions or to prohibit persons from presenting oral or written comments on any subject germane to the business of the Board to individual Board members or to the Board through its Clerk outside the context of the public meeting.

K. Agenda Item Procedure

The following guidelines shall be followed for comment addressed to specific agenda items:

(1) In order to prevent obvious questions from consuming Board Meeting time, the Chairman and/or designated person(s) will advise the speaker if a matter is to be considered during some other time during the meeting.

Article V

Procedure for Dealing with Items Not on the Agenda

A. All matters not on the agenda must be raised during citizens comment period. Any matter not on the agenda shall not be considered unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).

B. For any special meeting, the business to be discussed shall be stated in the call for such meeting. The Chairman or Administrator shall prepare a written agenda listing all items to be considered for every special meeting. No other business shall be discussed or acted upon unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).

Article VI

Public Hearings

A. All public hearings will be advertised in accordance with the Virginia Code. Public hearings may be postponed, continued or canceled at the discretion of the Board.

B. In addition to those required by law, the Board at its discretion may hold public hearings when it decides that a hearing will be in the public interest.

C. The case before the Board shall be summarized by the Chairman or designated person(s). If there is expected to be many speakers on the issue, interested parties wishing to speak must sign the register at the rear of the room prior to the start of the hearing. Each person wishing to speak will be called to the podium by the Chairman or designated person(s) in the order such person signed the register and must state his or her name and address for the record. Generally, each citizen should be provided an opportunity to speak. Each speaker shall be limited to three (3) minutes, unless waived by the Board.

D. Board Members shall limit their comments in public hearings to insure participation by the public without Board interference.

Article VII

Appointment of Committees

Appointments to committees of the Board may be made by the Chairman. Appointments to other authorities, boards, and commissions, shall be made only by member motion adopted by a majority of the full Board. Prior to consideration of the nomination, the nominee shall be notified to determine his or her willingness to serve and to determine if he or she meets the qualifications for such appointment.

Article VIII

Duties of the County Administrator

The County Administrator shall:

- A. Prepare the agenda for each meeting for approval in conformance with the agenda preparation procedure outlined in these bylaws.
- B. Keep a written record of all business transacted by the Board.
- C. Administer the financial control procedures of the County.
- D. Advise and inform the Board on all matters affecting County government.
- E. Execute all formal documents authorized by the Board of Supervisors.
- F. Provide and supervise all staff services directly under the control of the Board of Supervisors.
- G. The County Administrator shall be responsible for all personnel management of the County. Department Directors, Coordinators, Supervisors or Managers will be hired and dismissed with the consent of a majority of the Board of Supervisors.
- H. Prepare an annual operating budget for the County government in accordance with guidelines established by the State auditor's office for approval by the Board of Supervisors. He shall be responsible for maintaining adequate financial and accounting records on all County business under his control.
- I. Serve as the Board's representative in all circumstances where the Chairman, Vice Chairman, or a majority of the Board Members are not available.
- J. Perform all other duties delegated by the Board as required by law.

Article IX

Amendments

A. The Bylaws may be amended by a recorded majority vote of the entire membership of the Board provided that written notice has been given to all members of the Board and a copy of the proposed amendment is sent with the notice, prior to said meeting.

B. The Bylaws may be suspended in whole or in part only upon the unanimous vote of Board members present, relating to any matter before it.

Project Pathfinder - Virginia Opioid Authority Cooperative Grant Application

1 message

Joey Carico <jcarico@svlas.org>
To: Lonzo Lester <lonzo.lester@russellcountyva.us>
Cc: Joey Carico <jcarico@svlas.org>

Fri, Jan 19, 2024 at 4:24 PM

Lonzo!

Okay, attached is an official letter and an information sheet which should answer most questions about our proposal. I have already drafted the Application and will have an MOU and Board Resolution to you sometime next week for you to look over.

Since you are a veteran also, I wanted you to know that I got the name for Project Pathfinder from the Pathfinders in the military. As you know, Pathfinders are tasked with locating safe landing zones for airborne/air assault troops. The way I see it, by doing our part, we can help folks in recovery find safe places to land also. They need help from every part of the community. I really do believe lawyers can help with some of the issues that plague them and help them stay on the right path. We've already helped many with licenses, family matters, expungements, bankruptcy and divorces.

Let me know if you need anything else. As always, I appreciate you!

Joey

**Joseph R. Carico, Esq.**

Executive Director
227 West Cherry Street
Marion, VA 24354
(276) 783-8300, ext. 2212
(276) 378-8400 (fax)

2 attachments

 **Letter to Lonzo Lester - January 2024.pdf**
313K

 **Project Pathfinder Information Sheet.pdf**
113K



SOUTHWEST VIRGINIA LEGAL AID SOCIETY, INC.

227 West Cherry Street ♦ Marion, VA 24354
phone 276.783.8300 ♦ fax 276.378.8400 ♦ toll-free 1.800.277.6754



jcarico@svlas.org ♦ www.svlas.org
Offices in Castlewood, Christiansburg & Marion



Seeking ONE Justice for ALL Virginians Since 1972

January 19, 2024

Lonzo Lester
County Administrator
137 Highland Drive, Suite A
Lebanon, VA 24266

RE: **VIRGINIA OPIOID AUTHORITY COOPERATIVE PARTNERSHIP GRANT;
PROJECT PATHFINDER**

Lonzo:

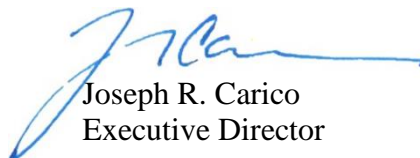
On behalf of Southwest Virginia Legal Aid, I write to request Russell County's support of our application for a VOAA Cooperative Partnership grant. As you know, legal aid has maintained an office in Russell County for more than 20 years. Over those years, we have provided free legal representation and advice to many citizens of the county. Currently, we have a partnership with the Russell County Drug Court and have assisted many participants who are on the path of recovery. We have similar partnerships with many other drug and recovery courts throughout the region. However, VOAA funding would enable our office to assign attorneys to **primarily** provide legal services to anyone in recovery. We call this proposal Project Pathfinder.

Project Pathfinder builds on the successes we've had with our drug court partnerships by serving not only those participants, but also probationers and those referred by treatment providers. Services provided by Project Pathfinder attorneys will help remediate or remedy the damage to peoples' lives caused by the opioid/SUD epidemic. In doing so, Project Pathfinder helps to abate further damage or hardships to those lives. **I have attached an informational sheet for your use and dissemination to your Board members.**

A staff member of the VOAA has advised that our application is strengthened if county partners commit to allocating some of their direct distribution monies to the project. Since our main office is in Smyth County, they have already agreed to allocate a portion of their direct distribution monies and have also agreed to serve as the fiscal agent for the grant. Our office is also allocating some matching funds. I am also in the process of seeking other counties to join our cooperative partnership. I will keep you updated as to that effort.

Thank you for your consideration. Please let me know if I can provide further information.

Respectfully submitted,



Joseph R. Carico
Executive Director



WHAT IS PROJECT PATHFINDER?

Project Pathfinder assists individuals on the path of recovery from substance use disorder, by providing free legal services.

WHAT DOES THE PROJECT DO?

The simple goals are to remediate the destructive effects of substance use disorder in peoples' lives and abate or stop any further damage.

Southwest Virginia Legal Aid - Project Pathfinder attorneys provide the following legal services:

- + **drivers' license restoration**
- + **criminal record expungement of eligible charges**
- + **housing/tenancy representation**
- + **divorce**
- + **child custody and visitation**
- + **official documents requests**
- + **bankruptcy**
- + **debt collection and consumer protection litigation**
- + **protection of benefits**

WHO BENEFITS FROM THE PROJECT?

Project Pathfinder benefits individuals in recovery from substance use disorder with a focus on the following:

- +Drug court participants
- +Probationers
- +Treatment provider and health care referrals
- +Other state agency referrals

HOW DOES THE PROJECT HELP WITH THE DRUG PROBLEM?

Those in recovery often face destabilizing challenges including unemployment, transportation limitations, inadequate housing, familial discord and debt. By providing these legal services, our attorneys help to remove barriers to employment, driving privileges, housing, family harmony, and financial health thereby enabling these clients to remain on the path of recovery and successfully reenter society and the workforce.

Russell County Virginia

“The Heart of Southwest Virginia”

Andrew Hensley
District 1

Rebecca Dye
District 6

Lou Ann Wallace
District 2

Steve Breeding, Chairman
District 5

Nathan Kiser
At-Large

Tara Dye
District 3

David Eaton, Vice-Chairman
District 4

Lonzo Lester
County Administrator

RESOLUTION OF SUPPORT FOR RECOVERY RESIDENCES AND PROVIDING SIGNATORY AUTHORITY FOR THE PROPOSAL FOR GRANT FUNDING FROM THE VIRGINIA OPIOID ABATEMENT AUTHORITY

WHEREAS, the Russell County Board of Supervisors seeks to mitigate and abate the impacts of the opioid epidemic throughout Russell County; and

WHEREAS, the mission of the Virginia Opioid Abatement Authority (OAA) is to abate and remediate the opioid epidemic in the Commonwealth through financial support in the form of grants, donations, or other assistance; and

WHEREAS, the OAA operates a financial assistance program to support certain cooperative partnerships of cities and/or counties in Virginia that implement regional efforts to treat, prevent, and reduce opioid use disorder and the misuse of opioids; and

WHEREAS, Russell County and Dickenson County have committed to work together to develop and jointly submit an application for regional cooperative partnership funding from the OAA for recovery residences operated by the nonprofit organizations Russell County Recovery, Inc. and Dickenson County Recovery, Inc., respectively; and

WHEREAS, both counties are located within the same region of the Department of Behavioral Health and Developmental Services; and

WHEREAS, Russell County agrees they will execute a legally binding operational agreement formalizing the cooperating partnership if the application for financial assistance is approved; and

WHEREAS, Russell County has agreed to serve as the fiscal agent for the cooperative partnership if it is awarded; and

WHEREAS, Russell and Dickenson Counties and Russell County Recovery, Inc. and Dickenson County Recovery, Inc. seek a total of _____ in grant funding from the OAA for Fiscal Year 2025, with plans to apply for renewal funds for fiscal years 2026-2029; and

WHEREAS, in support of this cooperative partnership, Russell County has agreed to allocate \$ _____ of its Direct Distribution OAA funds for Fiscal Year 2025.

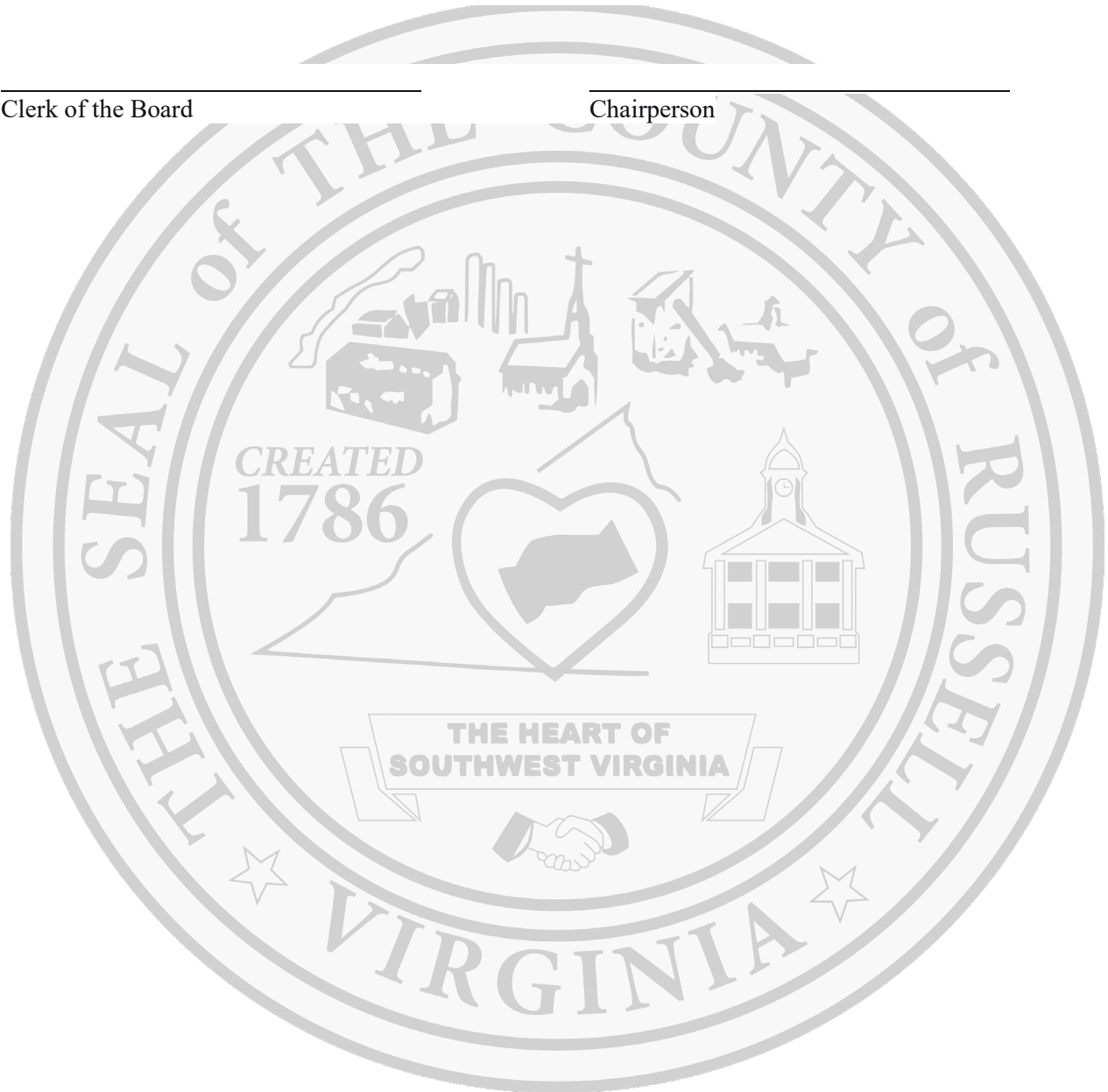
NOW, THEREFORE, BE IT RESOLVED, the Russell County Board of Supervisors hereby authorizes Lonzo Lester, Smyth County Administrator to execute the grant application to the Virginia Opioid Abatement Authority, to accept the grant award, and to execute all documents in connection therewith. **ADOPTED** this _____ day of February, 2024.

**RUSSELL COUNTY
ATTEST:**

BOARD OF SUPERVISORS

Clerk of the Board

Chairperson





Lonzo Lester <lonzo.lester@russellcountyva.us>

CPRHA Environmental Review Exemption

1 message

Keith Viers <kviers@bvu.net>
To: Lonzo Lester <lonzo.lester@russellcountyva.us>
Cc: Michael Boyd <mboyd@bvu.net>, chubbard@bvu.net

Wed, Jan 3, 2024 at 1:28 PM

Lonzo, good afternoon and Happy New Year.

The Department of Housing and Urban Development (HUD) requires the Responsible Entity (RE) with oversight of permitting to provide its review of our 5year/Annual Plan to ensure no work activities identified require an Environmental Review. The Cumberland Plateau Regional Housing Authority (CPRHA) submits a 5year/Annual Plan for ongoing capital improvements to its properties.

I have attached the plan for your review in addition to the Environmental Review for Activity form for your signature.

Please execute the Environmental Review and return to my attention. Should you have any questions or need for additional documentation please let me know and thanks.

Keith L. Viers

Executive Director

Cumberland Plateau Regional Housing Authority

(276) 889-4910 ext. 124

2 attachments

 **Environmental Exclusion Russell County 2024.pdf**
152K

 **5year Plan 2024.pdf**
493K



U.S. Department of Housing and Urban
Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov
espanol.hud.gov

Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5 Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

This is a suggested format that may be used by Responsible Entities to document completion of an Exempt or Categorically Excluded Not Subject to Section 58.5 environmental review.

Project Information

Project Name: Cumberland Plateau Regional Housing Authority

Responsible Entity: Russell County

Grant Recipient (if different than Responsible Entity): Cumberland Plateau Regional Housing Authority

State/Local Identifier: VA

Preparer: Keith L. Viers

Certifying Officer Name and Title: Lonzo Lester, Russell County Administrator

Consultant (if applicable): N/A

Project Location: Russell County

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]: N/A

Level of Environmental Review Determination:

Activity/Project is Exempt per 24 CFR 58.34(a): _____

Project Name

Project Locality and State

HEROS Number

Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

| Grant Number | HUD Program | Funding Amount |
|----------------|-------------|----------------|
| VA36P029501-24 | CFP | \$618,910.00 |
| | | |

Estimated Total HUD Funded Amount: \$618,910.00

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable): N/A

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]: N/A

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

| Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6 | Are formal compliance steps or mitigation required? | Compliance determinations |
|--|---|---------------------------|
| STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6 | | |
| Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D | Yes No <input type="checkbox"/> <input checked="" type="checkbox"/> | |
| Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501] | Yes No <input type="checkbox"/> <input checked="" type="checkbox"/> | |
| Flood Insurance | Yes No <input type="checkbox"/> <input checked="" type="checkbox"/> | |

Project Name

Project Locality and State

HEROS Number

| | | |
|---|--|--|
| Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a] | | |
|---|--|--|

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

| Law, Authority, or Factor | Mitigation Measure |
|---------------------------|--------------------|
| N/A | |
| | |
| | |

Preparer Signature:  Date: 01/02/24

Name/Title/Organization: Keith L. Viers, Executive Director, Cumberland Plateau Regional Housing Authority

Responsible Entity Agency Official Signature:

_____ Date: 01/02/24

Name/Title: Lonzo Lester, Russell County Administrator

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 2577-0274
 02/28/2022

Status: Submitted

Approval Date:

Approved By:

| Part I: Summary | | | | | | |
|--|----------------------------------|--|-----------------------------------|--|-----------------------------------|-----------------------------------|
| PHA Name : Cumberland Plateau Regional Housing Authority | | Locality (City/County & State) | | | | |
| PHA Number: VA029 | | <input checked="" type="checkbox"/> Original 5-Year Plan | | <input type="checkbox"/> Revised 5-Year Plan (Revision No:) | | |
| A. | Development Number and Name | Work Statement for Year 1 2024 | Work Statement for Year 2 2025 | Work Statement for Year 3 2026 | Work Statement for Year 4 2027 | Work Statement for Year 5 2028 |
| | CENTENNIAL HEIGHTS (VA029000001) | \$805,487.00 | \$805,487.00 | \$805,487.00 | \$805,487.00 | \$805,487.00 |

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 2577-0274
 02/28/2022

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|---|--|----------|----------------|
| Work Statement for Year 1 2024 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | CENTENNIAL HEIGHTS (VA029000001) | | | \$805,487.00 |
| ID0032 | Administration(Administration (1410)-Salaries) | Administration | | \$80,548.00 |
| ID0033 | Management (Management Improvement (1408)-Staff Training) | Management Improvements | | \$80,548.00 |
| ID0034 | Operations(Operations (1406)) | Operations | | \$161,097.00 |
| ID0035 | Fees and Cost(Contract Administration (1480)-Other Fees and Costs) | Fees and Cost | | \$60,000.00 |
| ID0040 | Window Replacement (Dwelling Unit-Exterior (1480)-Windows) | Window Replacement | | \$200,000.00 |
| ID0042 | Non Dwelling Mechanical(Non-Dwelling Construction - Mechanical (1480)-Elevator) | Elevator Repair/Replacement | | \$33,000.00 |

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|---|--|---|-----------------|-----------------------|
| Work Statement for Year 1 2024 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| ID0050 | Kitchen Cabinets(Dwelling Unit-Interior (1480)-Kitchen Cabinets) | Kitchen Cabinet Replacement | | \$30,000.00 |
| ID0062 | Security Cameras & Lighting(Non-Dwelling Interior (1480)-Security) | Security Cameras & Lighting | | \$160,294.00 |
| | Subtotal of Estimated Cost | | | \$805,487.00 |

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 2577-0274
 02/28/2022

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|--|--|----------|----------------|
| Work Statement for Year 2 2025 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | CENTENNIAL HEIGHTS (VA029000001) | | | \$805,487.00 |
| ID0052 | Administration(Administration (1410)-Salaries) | Administration | | \$80,548.00 |
| ID0053 | Management(Management Improvement (1408)-Staff Training) | Management | | \$80,548.00 |
| ID0054 | Operations(Operations (1406)) | Operations | | \$161,097.00 |
| ID0055 | Fees and Cost(Contract Administration (1480)-Other Fees and Costs) | Fees and Cost | | \$60,000.00 |
| ID0056 | Kitchen Cabinets(Dwelling Unit-Interior (1480)-Kitchen Cabinets) | Kitchen Cabinets | | \$90,300.00 |
| ID0059 | Appliances(Dwelling Unit-Interior (1480)-Appliances) | Appliances | | \$12,000.00 |

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|---|--|----------|----------------|
| Work Statement for Year 2 2025 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| ID0061 | Door Replacement(Dwelling Unit-Exterior (1480)-Exterior Doors) | Door Replacement and Master Key | | \$25,000.00 |
| ID0063 | Bathroom Remodel/Flooring(Dwelling Unit-Interior (1480)-Flooring (non routine)) | Bathroom Remodel/Flooring | | \$295,994.00 |
| | Subtotal of Estimated Cost | | | \$805,487.00 |

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 2577-0274
 02/28/2022

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|--|--|----------|----------------|
| Work Statement for Year 3 2026 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | CENTENNIAL HEIGHTS (VA029000001) | | | \$805,487.00 |
| ID0064 | Administration(Administration (1410)-Other) | Administration | | \$80,548.00 |
| ID0065 | Operations (Operations (1406)) | Operations | | \$161,097.00 |
| ID0066 | Management(Management Improvement (1408)-Other) | Management | | \$80,548.00 |
| ID0067 | Fees and Cost(Contract Administration (1480)-Other Fees and Costs) | Fees and Cost | | \$60,000.00 |
| ID0068 | Landscaping(Dwelling Unit-Site Work (1480)-Landscape) | Landscaping | | \$125,000.00 |
| ID0069 | Interior Doors(Dwelling Unit-Interior (1480)-Interior Doors) | Interior Doors | | \$25,000.00 |

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|---|--|----------|----------------|
| Work Statement for Year | | 3 | 2026 | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| ID0070 | Stair Wells(Dwelling Unit-Exterior (1480)-Stairwells - Fire Escapes) | Stair Wells | | \$78,000.00 |
| ID0071 | Tree Trimming(Dwelling Unit-Site Work (1480)-Other) | Tree Trimming | | \$41,673.00 |
| ID0072 | Balconies, Railings, Fencing(Non-Dwelling Exterior (1480)-Balconies and Railings,Non-Dwelling Exterior (1480)-Landings and Railings,Non-Dwelling Site Work (1480)-Fence Painting,Non-Dwelling Site Work (1480)-Fencing) | Balconies, Railings, Fencing | | \$153,621.00 |
| | Subtotal of Estimated Cost | | | \$805,487.00 |

Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|--|--|----------|----------------|
| Work Statement for Year 4 2027 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | CENTENNIAL HEIGHTS (VA029000001) | | | \$805,487.00 |
| ID0074 | Administration(Administration (1410)-Other) | Administration | | \$80,548.00 |
| ID0075 | Operations (Operations (1406)) | Operations | | \$161,097.00 |
| ID0076 | Management(Management Improvement (1408)-Other) | Management | | \$80,548.00 |
| ID0077 | Cleveland HVAC Replacement(Non-Dwelling Construction - Mechanical (1480)-Cooling Equipment - Systems,Non-Dwelling Construction - Mechanical (1480)-Heating Equipment - System) | HVAC Replacement | | \$97,000.00 |
| ID0078 | Bathroom Remodel & Flooring Corridors(Dwelling Unit-Interior (1480)-Bathroom Counters and Sinks,Dwelling Unit-Interior (1480)-Bathroom Flooring (non cyclical),Dwelling Unit-Site Work (1480)-Seal Coat) | Bathroom Remodel & Refurbish Corridors | | \$78,346.00 |
| ID0079 | Roofing/Siding Replacement(Dwelling Unit-Exterior (1480)-Roofs,Dwelling Unit-Exterior (1480)-Siding,Non-Dwelling Exterior (1480)-Roofs,Non-Dwelling Exterior (1480)-Siding) | Roofing/Siding Replacement | | \$307,948.00 |

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|----------------------------|--|----------|----------------|
| Work Statement for Year 4 2027 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | Subtotal of Estimated Cost | | | \$805,487.00 |

Capital Fund Program - Five-Year Action Plan

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|---|--|----------|----------------|
| Work Statement for Year 5 2028 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| | CENTENNIAL HEIGHTS (VA029000001) | | | \$805,487.00 |
| ID0080 | Operations(Operations (1406)) | Operations | | \$161,097.00 |
| ID0081 | Administrative(Administration (1410)-Other) | Administrative | | \$80,548.00 |
| ID0082 | Management Improvements(Management Improvement (1408)-Other) | Management Improvements | | \$80,548.00 |
| ID0083 | Fees and Costs(Contract Administration (1480)-Other Fees and Costs) | Fees and Costs | | \$60,000.00 |
| ID0084 | Roof Replacement(Dwelling Unit-Exterior (1480)-Roofs) | Roof Replacement | | \$220,000.00 |
| ID0085 | Guttering(Dwelling Unit-Exterior (1480)-Gutters - Downspouts) | Guttering | | \$25,000.00 |

Capital Fund Program - Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 2577-0274
 02/28/2022

| Part II: Supporting Pages - Physical Needs Work Statements (s) | | | | |
|--|--|--|----------|----------------|
| Work Statement for Year 5 2028 | | | | |
| Identifier | Development Number/Name | General Description of Major Work Categories | Quantity | Estimated Cost |
| ID0086 | Kitchen Cabinets(Dwelling Unit-Interior (1480)-Kitchen Cabinets) | Kitchen Cabinets | | \$178,294.00 |
| | Subtotal of Estimated Cost | | | \$805,487.00 |

Russell County Virginia

“The Heart of Southwest Virginia”

Andrew Hensley
District 1

Rebecca Dye
District 6

Lou Ann Wallace
District 2

Steve Breeding, Chairman
District 5

Nathan Kiser
At-Large

Tara Dye
District 3

David Eaton, Vice-Chairman
District 4

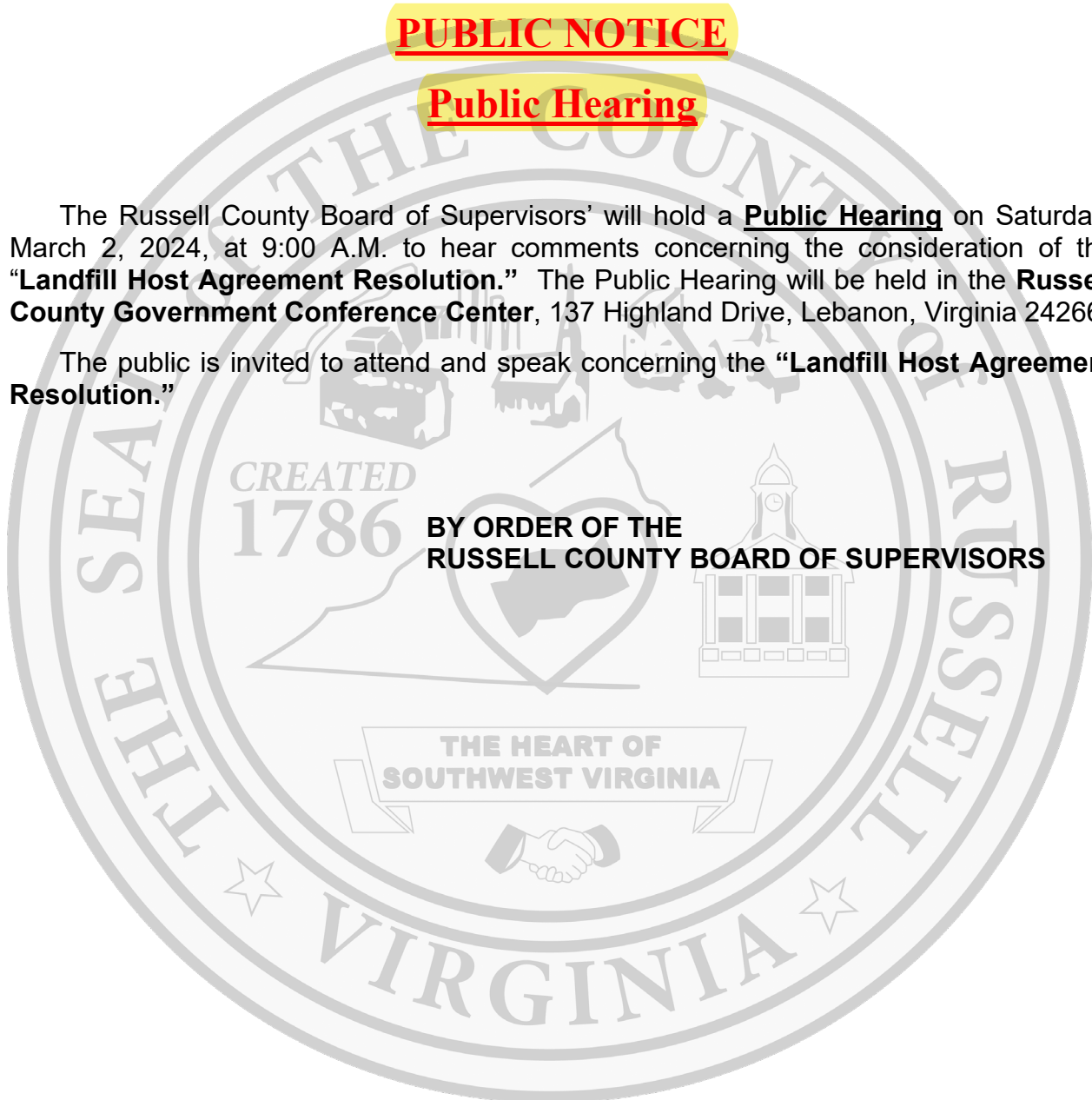
Lonzo Lester
County Administrator

PUBLIC NOTICE

Public Hearing

The Russell County Board of Supervisors' will hold a **Public Hearing** on Saturday, March 2, 2024, at 9:00 A.M. to hear comments concerning the consideration of the “**Landfill Host Agreement Resolution.**” The Public Hearing will be held in the **Russell County Government Conference Center**, 137 Highland Drive, Lebanon, Virginia 24266.

The public is invited to attend and speak concerning the “**Landfill Host Agreement Resolution.**”



CREATED
1786

BY ORDER OF THE
RUSSELL COUNTY BOARD OF SUPERVISORS

THE HEART OF
SOUTHWEST VIRGINIA

Russell County Government Center

137 Highland Drive · Lebanon, Virginia 24266 · (276) 889-8000 · Fax (276) 889-8011

www.russellcountyva.us



Glenn Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Bryan W. Horn
Director

December 21, 2023

Mr. Lonzo Lester
County Administrator
Russell County
137 Highland Drive, Suite A
Lebanon, Virginia 24266-7169

RE: **Community Development Block Grant #21-21-14
Dante Regional Sewer Line Extension Project
Contract Amendment #1—Supplemental Funding**

Dear Mr. Lester:

The Department of Housing and Community Development (DHCD) is amending the above referenced Community Development Block Grant (CDBG) Contract to award an additional \$1,000,000.00 in funds from the 2023 CDBG One-Time Supplemental Infrastructure Funds Program. The total CDBG award for this project is now \$3,500,000.00. DHCD is also extending the contract termination date from August 14, 2024, to August 14, 2025. It is our expectation that this project will be fully completed by the new extension date.

If Russell County needs additional assistance, our team is ready to provide support. Please contact me to let us know how we can help you.

Your signature below confirms your understanding that all terms, conditions, and assurances included in the original contract apply to this amendment. Please acknowledge your agreement with this amendment by signing this letter. **Please return a scanned copy to Megan McKinnon, Program Support Specialist, by email at megan.mckinnon@dhcd.virginia.gov. The County will also need to upload a copy into “Reports and Documents” in the Centralized Application and Management System (CAMS) as a contract document.** This will then become part of the Russell County Dante Sewer Project’s CDBG Contract documents. The effective date of this amendment is December 12, 2023.

Sincerely,

Sandra Powell
Sr. Deputy Director

Lonzo Lester, Russell County Administrator

Date

c: Debbie Milton, Cumberland Plateau PDC
Matt Boyd, Cumberland Plateau PDC
Kathi Boatright, DHCD
Tracy Puckett, Russell County PSA

Dr. Melissa Mason, DHCD
Stuart Burrill, DHCD
Tonya Thomas, DHCD
Amanda Healy, DHCD





Glenn Youngkin
Governor

Caren Merrick
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Bryan W. Horn
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

January 4, 2024

Mr. Lonzo Lester
County Administrator
Russell County
137 Highland Drive, Suite A
Lebanon, Virginia 24266-7169

RE: Community Development Block Grant #21-21-14
Russell County Dante Sewer Project
Interim Compliance Review Letter of Findings

Dear Mr. Lester:

On November 1 and 2, 2023, Stuart Burrill, Program Administrator with the Virginia Department of Housing and Community Development (DHCD), conducted a desk review and site visit as part of an Interim Compliance Review (ICR) of the above-referenced Community Development Block Grant (CDBG). The ICR consisted of a detailed inspection of all files and materials related to Russell County's management of this project to date. In addition to examining the relevant files, Mr. Burrill talked with Russell County Public Service Authority (PSA) staff and the grant management consultant. The objective of this review was to determine whether the County administered the project in compliance with federal and state laws and policies. Enclosed is a summary of what DHCD staff observed during this review. **A written response to any issues identified in the attached Summary of Findings, Concerns and Unresolved Issues must be submitted no later than February 12, 2024.**

PROJECT STATUS AND ACTIVITIES

The CDBG Agreement is intended to improve the living conditions of residents living in the Dante and Sun communities of Russell County through the provision of new and improved public sewer infrastructure. Russell County was awarded a \$2,500,000 CDBG contract on **August 15, 2022**. As of the date of this letter, DHCD has issued one contract amendment to award an additional \$1,000,000 in Supplemental CDBG funds for this project (copy enclosed) and to extend the contract period for twelve months. The grant is scheduled to expire on **August 14, 2025**. Additionally, the County committed \$300,000 in non-CDBG funds toward the project.



At the time of the compliance review, the status of the required activities, per this contract, are as follows:

1. Administration of this project in a timely and compliant manner (CDBG).— **In progress.** As of the ICR, the project has been delayed due to pandemic-related increases in construction costs and supply-chain issues. It is DHCD’s understanding the County anticipates advertising for bids in spring 2024 and starting construction in summer 2024. Construction is estimated to be complete in spring 2025 (**Concern #1**).
2. Design and construction of approximately 1,500 LF of gravity sewer line; approximately 30,850 LF of force main sewer line; one (1) pump station; and associated manholes, valves, and appurtenances (CDBG and non-CDBG).— **In progress.** See note in activity #1.

BENEFIT STATUS

The CDBG Agreement requires that 240 total households (617 total persons) of which 141 households (364 total persons) are low- and moderate-income (LMI) households will benefit through the provision of new and/or improved public sewer improvements. As of the date of the compliance review, no households have benefitted through provision of public sewer improvements because construction has been delayed. DHCD anticipates all benefit will be met by the end of the project. Beneficiary documentation has been maintained to support compliance with the national objective or activity eligibility.

FINANCIAL MANAGEMENT

The CDBG Agreement requires Russell County to establish and maintain sufficient internal controls over CDBG funds. Ms. Vickie Porter of Russell County serves as the project’s Finance Manager. The financial documentation is well organized. The County draws down on an advanced funds basis. As of the date of the ICR, the County had made two (2) payment requests, totaling \$8,000 of the \$2,500,000 (0.3%) in CDBG funds allocated for this project. A total of \$300,000 in leverage funds is committed to this project, none of which was verified at the compliance review. The chart below outlines the expenditures that were reviewed and verified.

Documented Project Expenditures as of November 1-2, 2023

| Activity | CDBG | Non-CDBG | Total |
|------------------------|-----------------------|---------------------|-----------------------|
| Administration | \$8,000.00 | \$0.00 | \$8,000.00 |
| Sewer Improvements | \$0.00 | \$0.00 | \$0.00 |
| Total Expended | \$8,000.00 | \$0.00 | \$8,000.00 |
| Total Available | \$2,492,000.00 | \$300,000.00 | \$2,792,000.00 |
| Total Budget | \$2,500,000.00 | \$300,000.00 | \$2,800,000.00 |



While it currently appears that the County has spent CDBG funds disproportionately to non-CDBG funds, it is anticipated that the County will be able to document all required leverage amounts, as outlined in the CDBG Agreement, by the project's conclusion. We also note this project has no program income and Russell County is up to date on its audits.

DHCD staff reviewed invoices, checks and other support documentation for remittance requests #1-2. The expenditure of all CDBG funds appeared to be adequately supported with costs incurred reasonable and eligible. As of the ICR, the financial files did not include documentation verifying the County appropriated CDBG funds for FY23 or FY24 (**Unresolved Issue #1**).

PROJECT MANAGEMENT

The project has generally been implemented in accordance with the CDBG program guidelines. Mr. Matthew Boyd with the Cumberland Plateau Planning District Commission acts as the grant manager for the project. Regular project management team meetings are not held, and monthly status reports sent to DHCD.

A review of the grant project files found that they appeared to include all necessary project documentation providing reasonable assurance that Russell County managed its CDBG funds in accordance with HUD and DHCD requirements. Procurement and construction files were not reviewed because no CDBG funds have been expended for procurement or construction activities as of the ICR.

COMPLIANCE STATUS

The following table lists the regulatory topics reviewed and indicates the status of your compliance in each area. The attached **Summary of Findings, Concerns and Unresolved Issues** identifies the corrective action that Russell County will need to take to ensure full compliance with the program regulations. We also note that over the two years this project has been active, Russell County has completed two fair housing activities: Fair Housing posters in the County's administrative offices (2022) and grant management personnel attending a Fair Housing training hosted by DHCD (2023).

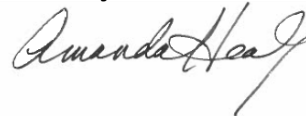
| Area Reviewed | Finding | Concern | Unresolved Issue | Compliance |
|-----------------------------------|----------------|----------------|-------------------------|-------------------|
| Project Management | | X | | |
| Files and Contracts | | | | X |
| Citizens Participation/Complaints | | | | X |
| Equal Opportunity/Fair Housing | | | | X |
| Benefits | | | | X |
| Financial | | | X | |

CONCLUSION

Russell County generally administered its CDBG funds in accordance with DHCD requirements. It ensured that funds expended were necessary or reasonable and met the contracted National Objective, maintained adequate documentation, and implemented adequate internal controls. We commend Russell County for its efforts to assist project area residents with their public sewer infrastructure needs. DHCD acknowledges the pandemic-related challenges affecting the construction progress for this project. Further, it's DHCD's understanding the County anticipates advertising for bids in spring 2024 and starting construction in summer 2024.

We appreciate the cooperation and assistance that Mr. Matthew Boyd and Ms. Debbie Milton provided DHCD staff during the review. Please extend our thanks to them. If you have any questions regarding this matter, please contact your Program Administrator, Mr. Stuart Burrill, by e-mail at stuart.burrill@dhcd.virginia.gov or by phone at (276) 525-5010.

Sincerely,



Amanda Healy
Associate Director

Attachments

c: Matthew Boyd, Cumberland Plateau PDC
Debbie Milton, Cumberland Plateau PDC
Vickie Porter, Russell County
Tracey Puckett, Russell County PSA
Rhonda Lester, Russell County PSA
Kathi Boatright, DHCD
Stuart Burrill, DHCD



Attachment 1

SUMMARY OF FINDINGS, CONCERNS AND UNRESOLVED ISSUES

A written response to any issues identified below must be submitted by February 12, 2024

Concern #1

Project Management: At the time of the ICR, the project has been delayed due to pandemic-related impacts on construction costs and supply-chain issues. It is DHCD's understanding Russell County anticipates advertising for bids in spring 2024, starting construction in summer 2024, and completing construction in early 2025.

Corrective Action Required: Russell County must submit an updated timeline detailing how project milestones will be achieved before the contract expiration date of August 14, 2025. The timeline must be emailed to Mr. Stuart Burrill by February 12, 2024.

Unresolved Issue #1

Financial Management: As noted in Chapter 5 of the 2017 Grant Management Manual, DHCD requires grantees maintain records that identify the source and obligation of funds for all grant supported activities. These records include, but are not limited to, documentation verifying the appropriation of CDBG funds to a grantee's fiscal year (FY) budget. As of the ICR, Russell County's financial files did not include documentation verifying the County appropriated CDBG funds for FY23 or FY24.

Corrective Action Required: Russell County must submit documentation showing CDBG grant funds have been appropriated for FY23 and FY24. This documentation must be emailed to Mr. Stuart Burrill by February 12, 2024.



VIRGINIA FEDERATION OF HUMANE SOCIETIES DIRECT ANIMAL AWARD 2024 MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between the Virginia Federation of Humane Societies (“VFHS”) and **Russell County Animal Shelter** (“Awardee”), the subject of which is the administration of an award in the amount of **\$10,000** to be used for direct animal care including vetting, animal food/medication/supplies* (such as collars, leashes, beds, toys), and improvements to animal kennels and exercise areas.

Award Guidelines:

The following outlines the guidelines for the award:

- Use of funds is limited to direct animal care including vetting, animal food/medication/supplies* (such as collars, leashes, beds, toys), and improvements to animal kennels and exercise areas.
- In regards to animal food/collars/leashes/crates/bedding/kitty litter and other supplies*, VFHS encourages Awardee to utilize resources to have food and supplies donated and/or pay only a small cost for ‘handling’. Utilizing this type of resource allows organizations to direct more funds towards medical needs and other lifesaving programs. Awardee should contact VFHS to receive guidance on how to access these resources.
- Awardee is encouraged to become a member of the VFHS. A robust membership empowers the VFHS legislatively to say we represent the many different animal welfare organizations and areas of the state. By joining together, rescuers and caregivers across Virginia create a stronger, more cohesive voice for Virginia’s animals. The VFHS extends the first year of membership for free (see attached membership letter) with the hope that membership will be renewed.
- Awardee agrees to complete and return the attached VFHS Partner Organization Survey along with the first report of expenditures which is due May 30, 2024. This survey is so that we can learn about our partner organizations and better serve their needs.
- Awardee must provide a list of expenditures and pictures, using a VFHS reporting template,

via email to aboc1@me.com, outlining how money was spent. The due dates for such reports are May 30, 2024, August 30, 2024 and November 15, 2024.

- Funding disbursements will be made in \$2500 increments.
- Shelter staff, Animal Control Officers and County Administrators responsible for the Animal Shelter agree to a zoom meeting with the VFHS. The VFHS feels a great responsibility to be good stewards of this funding and to that end we strive to ensure funded organizations work towards strategic improvements and long term sustainability of outcomes with a focus on efficiencies and effectiveness.

I. RESPONSIBILITIES: VFHS

- a. \$10,000, payable in \$2500 increments upon receipt of signed MOU, to provide funds for direct animal care including vetting, animal food/medication/supplies* (such as collars, leashes, beds, toys), and improvements to animal kennels and exercise areas.
- b. Provide an expenditure reporting template.
- c. Provide help accessing/securing donated and/or low-cost food/supply resources*.
- d. Provide the VFHS Partner Organization Survey to Awardee.
- e. Provide first year of VFHS membership for free.
- f. Promptly release additional funding increment(s) upon receipt and review of exhausted expenditures.
- g. Provide zoom access for a meeting between VFHS, Animal Shelter staff, Animal Control Officers and County Administrators responsible for the Animal Shelter to review how the Animal shelter will work towards strategic improvements and long term sustainability of outcomes with a focus on efficiencies and effectiveness.

II. RESPONSIBILITIES OF AWARDEE:

- a. Awardee shall provide a list, using VFHS reporting template, via email to aboc1@me.com, of expenditures and pictures outlining how money was spent. Due dates for such reports are May 30, 2024, August 30, 2024 and November

15, 2024. VFHS reserves the right to request documentation such as receipts from Awardee.

- b. Awardee will advise VFHS when they need another \$2500 funding increment.
- c. Awardee agrees to use funds for direct animal care including vetting, animal food/medication/supplies* (such as collars, leashes, beds, toys), and improvements to animal kennels and exercise areas.
- d. Awardee agrees to complete and return the attached VFHS Partner Organization Survey along with the first report of expenditures which is due May 30, 2024.
- e. Awardee agrees to make good faith efforts to work with VFHS to receive help accessing/securing donated and/or low-cost food/supply resources.
- f. Awardee agrees to have Animal Shelter staff, Animal Control Officers and County Administrators responsible for the Animal Shelter attend a zoom meeting with the VFHS to review how the Animal shelter will work towards strategic improvements and long term sustainability of outcomes with a focus on efficiencies and effectiveness.
- g. Awardee will consider becoming a VFHS member
- h. Awardee shall agree **not to publicly mention** the charitable giving of the Ann and Peter Lambertus Family Foundation, including printed matter, websites or social media such as Facebook, Twitter, ect.

*Please note: Initial Award checks will be mailed when MOU paperwork is complete.

Virginia Federation of Humane Societies

Date

Lonzo Lester, Jr.

Awardee Signature

1-23-24

Date

Lonzo Lester

Awardee Representative Printed Name

The Russell County Planning Commission requests that the Board of Supervisors review the attached survey. The survey or request was approved by the Russell County Planning Commission on **January 23, 2024**.

Review: **Matthew Sargent** requested the combination of 5 lots in Robert S Minton Subdivision, Lots 20-24, located on State Rt 811. Tax Map ID #157LIC3307. The board approved a motion to recommend the BOS approve this request.


Motion to recommend approval by the BOS was made by
__Tara Dye_____, seconded by _Greg
Stoots_____, motion passed unanimously.

Signed:

Russell County Planning Commission Chairman



Ernie McFaddin



Date

THE LOCATION OF OVERHEAD AND/OR UNDERGROUND UTILITIES OR FACILITIES THAT ARE SHOWN ON THIS PLAT ARE BASED ON OBSERVABLE ABOVE GROUND STRUCTURES; NO EXCAVATIONS WERE PERFORMED TO FIELD LOCATE BURIED UTILITIES/FACILITIES, PRIOR TO ANY SITE CONSTRUCTION OR SITE EXCAVATIONS, CONTACT THE APPROPRIATE STATE UTILITY NOTIFICATION SERVICE/AGENCY FOR VERIFICATION OF UTILITY TYPE AND VERIFICATION OF ALL FIELD LOCATIONS OF ANY AND ALL UTILITY LINES.

ROOFBOLT (FND)
ONLINE 0.34' WEST
OF CORNER

MERIDIAN BASIS:
PLAT BOOK 1, PAGE 89

HENRY E. OR PATRICIA PHILLIPS
DB, PG—NO REFERENCE
ROBINETTE EST. TR. 5
TAX I.D. # 157L-3313

AXLE (FND)
N82°52'22"W 1.74'
FROM CORNER

WILLIAM FERRELL & SHA SARGENT
DB, PG—NO REFERENCE
TAX I.D. # 157L-3305

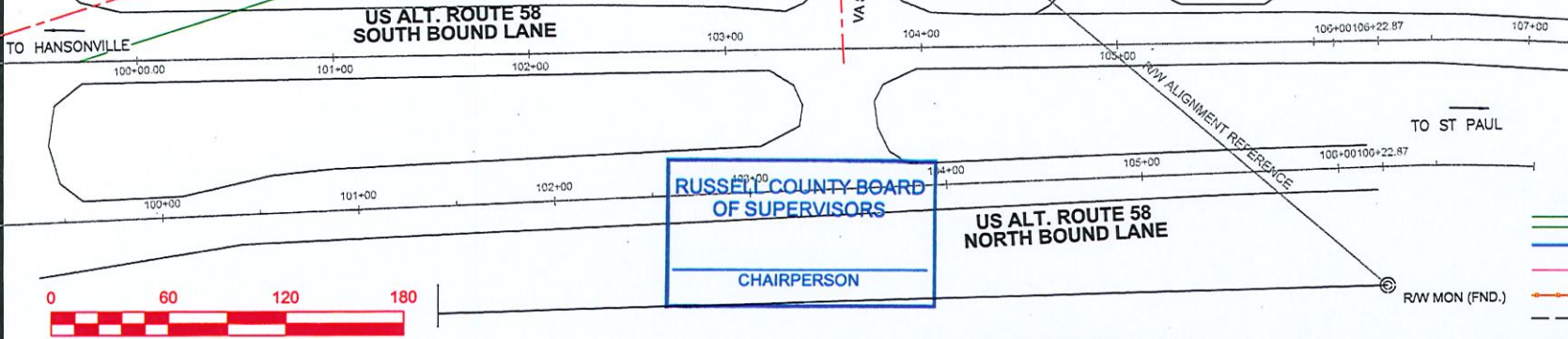
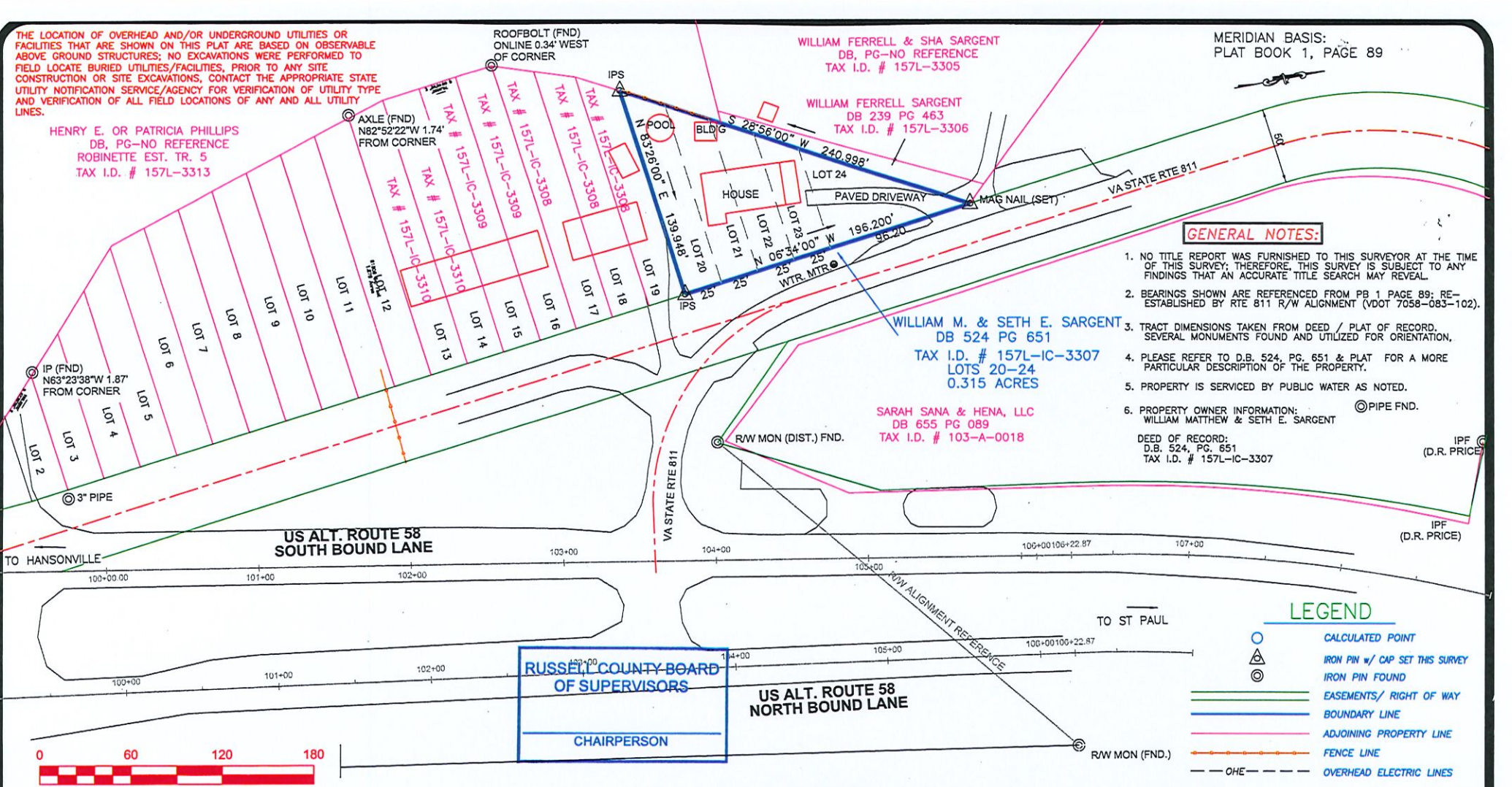
WILLIAM FERRELL SARGENT
DB 239 PG 463
TAX I.D. # 157L-3306

WILLIAM M. & SETH E. SARGENT
DB 524 PG 651
TAX I.D. # 157L-IC-3307
LOTS 20-24
0.315 ACRES

SARAH SANA & HENA, LLC
DB 655 PG 089
TAX I.D. # 103-A-0018

GENERAL NOTES:

1. NO TITLE REPORT WAS FURNISHED TO THIS SURVEYOR AT THE TIME OF THIS SURVEY; THEREFORE, THIS SURVEY IS SUBJECT TO ANY FINDINGS THAT AN ACCURATE TITLE SEARCH MAY REVEAL.
 2. BEARINGS SHOWN ARE REFERENCED FROM PB 1 PAGE 89; RE-ESTABLISHED BY RTE 811 R/W ALIGNMENT (VDOT 7058-083-102).
 3. TRACT DIMENSIONS TAKEN FROM DEED / PLAT OF RECORD. SEVERAL MONUMENTS FOUND AND UTILIZED FOR ORIENTATION.
 4. PLEASE REFER TO D.B. 524, PG. 651 & PLAT FOR A MORE PARTICULAR DESCRIPTION OF THE PROPERTY.
 5. PROPERTY IS SERVICED BY PUBLIC WATER AS NOTED.
 6. PROPERTY OWNER INFORMATION: WILLIAM MATTHEW & SETH E. SARGENT
- DEED OF RECORD:
D.B. 524, PG. 651
TAX I.D. # 157L-IC-3307



RUSSELL COUNTY BOARD
OF SUPERVISORS
CHAIRPERSON

LEGEND

- CALCULATED POINT
- △ IRON PIN w/ CAP SET THIS SURVEY
- ⊙ IRON PIN FOUND
- EASEMENTS/ RIGHT OF WAY
- BOUNDARY LINE
- ADJOINING PROPERTY LINE
- FENCE LINE
- - - OHE - - - OVERHEAD ELECTRIC LINES



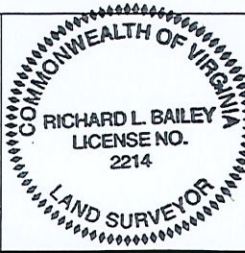
PARCEL LOCATED IN THE CASTLEWOOD
MAGISTERIAL DISTRICT OF RUSSELL COUNTY
IN CASTLEWOOD, VIRGINIA

BAILEY ENGINEERING & LAND SURVEYING, INC., P.C.

EXCELLENCE IN ENGINEERING & SURVEYING
P.O. BOX 155
ROSEDALE, VIRGINIA 24380
TELEPHONE: (276) 880-9027 FAX: (276) 880-1278

I HEREBY CERTIFY THAT THE
SURVEY REFERENCED HEREON IS
BASED ON A CURRENT FIELD
SURVEY AND MEETS THE MINIMUM
REQUIREMENTS OF THE CURRENT
STANDARDS OF A BOUNDARY
SURVEY.

Richard L. Bailey 5-29-20
SURVEYOR'S SIGNATURE DATE



DRAWN BY: RLB
CHECKED BY: RLB
DATE: 5/29/20
SCALE: 1"=60'
SHEET NUMBER:
1 OF 1

PROJECT NUMBER:
BELS2030-P26

PLAT OF SURVEY OF LOTS 20 THROUGH 24 OF THE
ROBERT S. MINTON SUBDIVISION; LOTS STANDING IN
THE NAME OF WILLIAM MATTHEW SARGENT & SETH
E. SARGENT AS PER DEED BOOK 524 PAGE 651,
LOCATED IN RUSSELL COUNTY, VIRGINIA IN THE
COMMUNITY OF CASTLEWOOD.

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

| | |
|----------------------------|--|
| Date Submitted | 1/30/2024 |
| Employee Name(s) | Bridgett McGlothlin |
| Department | Russell County Building Dept. |
| Phone | 276-889-8012 |
| Email (optional) | bridgett.mcglathlin@russellcountyva.us |
| Purpose/Location of Travel | Mandatory Code Change Training-- Christiansburg |
| Dates of Travel | March 5, 6, 7 2024 |

Anticipated Expenses

| Type of Expense | Description of Expense | Daily Expenses (Except Airfare) | # of Days | Total Expenses | Amt Approved |
|------------------------|-----------------------------|---------------------------------|-----------|----------------|--------------|
| Airfare | | | | | |
| Ground Transportation | | | | | |
| Conf/Registration Fees | | | | | |
| Lodging | | | | | |
| Meals and Tips | | \$59.00 | 3 | \$177.00 | |
| Mileage | approx. 350- 375 round trip | | | | |
| Other | | | | | |
| Grand Total | | | | \$177.00 | |
| Employee Signature | | Date Signed | | | |
| Co Admin Signature | | Date Approved | | | |



2021 Code Change Training Requirements for Code Officials



| CERTIFICATION | | ADMINISTRATIVE MODULES REQUIRED |
|-----------------------|--------------------------------------|--|
| All | Required for all certificate holders | <input type="checkbox"/> 2021 CCT – Administrative and Related – includes: IBSR (Industrialized Buildings), ADI (Amusement Device), ISPSC (Pools and Spas), Elevator, SFPC (Statewide Fire Protection), and VPMC (Property Maintenance) <input type="checkbox"/> 2021 CCT – Administrative Refresher |
| CERTIFICATION | | TECHNICAL MODULES REQUIRED BASED ON CERTIFICATION(S) HELD |
| Official Roles | Building Official | <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) <input type="checkbox"/> 2021 CCT – All Trades (Electrical, Plumbing, Mechanical/Fuel Gas) |
| | Fire Official | NONE (in addition to the two mandatory Administrative courses) |
| | Property Maintenance Official | NONE (in addition to the two mandatory Administrative courses) |
| Residential Inspector | Residential Building Inspector | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module |
| | Residential Electrical Inspector | <input type="checkbox"/> 2021 CCT – Electrical Module* OR VRC Module |
| | Residential Mechanical Inspector | <input type="checkbox"/> 2021 CCT – Virginia Mechanical and Fuel Gas Code Module* OR VRC Module |
| | Residential Plumbing Inspector | <input type="checkbox"/> 2021 CCT – Virginia Plumbing Code Module* OR VRC Module |
| | Residential Energy Inspector | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module |



2021 Code Change Training Requirements for Code Officials



| CERTIFICATION | | ADMINISTRATIVE MODULES REQUIRED |
|-----------------------------|--------------------------------------|---|
| All | Required for all certificate holders | <input type="checkbox"/> 2021 CCT – Administrative and Related – includes: IBSR (Industrialized Buildings), ADI (Amusement Device), ISPSC (Pools and Spas), Elevator, SFPC (Statewide Fire Protection), and VPMC (Property Maintenance) <input type="checkbox"/> 2021 CCT – Administrative Refresher |
| CERTIFICATION | | TECHNICAL MODULES REQUIRED BASED ON CERTIFICATION(S) HELD |
| Commercial Inspector | Commercial Building Inspector | <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |
| | Commercial Electrical Inspector | <input type="checkbox"/> 2021 CCT – Electrical Module* |
| | Commercial Mechanical Inspector | <input type="checkbox"/> 2021 CCT – Virginia Mechanical and Fuel Gas Code Module* |
| | Commercial Plumbing Inspector | <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard <input type="checkbox"/> 2021 CCT – Virginia Plumbing Code Module* |
| | Fire Protection Inspector | <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |
| | Commercial Energy Inspector | <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |
| Combination | Combination Residential Inspector | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module |
| | Combination Commercial Inspector | <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) <input type="checkbox"/> 2021 CCT – All Trades (Electrical, Plumbing, Mechanical/Fuel Gas) |
| Inspector - Other | Permit Technician | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC-C, VEBC) |
| | Fire Prevention Inspector | NONE (in addition to the two mandatory Administrative courses) |
| | Property Maintenance Inspector | NONE (in addition to the two mandatory Administrative courses) |
| | Elevator Inspector | NONE (in addition to the two mandatory Administrative courses) |
| | Amusement Device Inspector | NONE (in addition to the two mandatory Administrative courses) |



2021 Code Change Training Requirements for Code Officials



| CERTIFICATION | | ADMINISTRATIVE MODULES REQUIRED |
|-----------------------|--------------------------------------|--|
| All | Required for all certificate holders | <input type="checkbox"/> 2021 CCT – Administrative and Related – includes: IBSR (Industrialized Buildings), ADI (Amusement Device), ISPSC (Pools and Spas), Elevator, SFPC (Statewide Fire Protection), and VPMC (Property Maintenance) <input type="checkbox"/> 2021 CCT – Administrative Refresher |
| CERTIFICATION | | TECHNICAL MODULES REQUIRED BASED ON CERTIFICATION(S) HELD |
| Plans Examiner | Residential Building Plans Examiner | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module |
| | Residential Energy Plans Examiner | <input type="checkbox"/> 2021 CCT – Virginia Residential Code Module |
| | Commercial Building Plans Examiner | <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |
| | Commercial Energy Plans Examiner | <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |
| | Combination Building Plans Examiner | <input type="checkbox"/> 2021 CCT – Virginia Residential Code <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard |
| | Electrical Plans Examiner | <input type="checkbox"/> 2021 CCT – Electrical Module* |
| | Mechanical Plans Examiner | <input type="checkbox"/> 2021 CCT – Virginia Mechanical and Fuel Gas Code Module* |
| | Plumbing Plans Examiner | <input type="checkbox"/> 2021 CCT – Virginia Plumbing Code Module* <input type="checkbox"/> 2021 CCT – ICC A117.1 Accessibility Standard |
| | Fire Protection Plans Examiner | <input type="checkbox"/> 2021 CCT – Commercial Bundle (VBC, VECC, VEBC) |

***Note:**

- All trainings delivered in instructor-led format (in-person or virtual) require participants to attend the entire day of training.
- Self-paced modules are bundled consistent with the live classroom offerings except for self-paced trade modules that may be completed individually based on certification issuance.

MONTHLY BANK BALANCES

December 31, 2023

| | |
|--|----------------------|
| Regular Account | 11,711,077.88 |
| Employee Insurance | 2,607,760.86 |
| Employee Claims Account | 1,000.00 |
| School Project Captial Fund | 756,029.14 |
| Non-Judicial Reals Estate Sales | 31,889.16 |
| School Textbook | 4,409.21 |
| Sheriff Domestic Violence | 1,183.35 |
| Petty Cash Treasurer | 1,099.80 |
| Sheriff Seized Assets | 31,080.92 |
| Sheriff Restitution | 1,735.44 |
| Sheriff Forfeited Assets | 1,348.49 |
| Comm Attorney Forfeited Assets | 32,383.60 |
| Sheriff Federal Forfeited Assets | 1,327.50 |
| Comm Attorney Fed Justice Forfeited Assets | 51,624.28 |
| Commonwealth Attorney Abanoned Property | 500.00 |
| Sheriff Federal Justice Forfeited Assets | 1,566.64 |
| Sheriff Special Projuects | 4,155.82 |
| SSI Recipients | 90.91 |
| Social Service -Coy Hall Dedicated Account | 5,558.00 |
| Bank of Honaker | 105,123.93 |
| New Peoples Bank | 788,762.68 |
| Certificates of Deposit General | 49,575.00 |
| Treasurer's Money Market | 2,743,583.77 |
| Certificate of Deposit Library Donations | 24,788.80 |
| Certificate Of Deposit Employee Insurance | 4,007,010.69 |
| Total Cash In Bank | 22,964,665.87 |
| Cash In Office | 1,600.00 |
| Petty Cash | 100.00 |
| TOTAL CASH | 22,966,365.87 |

| ACCOUNT | DATE | December 31, 2023 |
|----------------------------------|----------------------|----------------------|
| | DEBIT | CREDIT |
| Cash in Office | 1,600.00 | |
| Cash in Bank | 22,964,665.87 | |
| Petty Cash | 100.00 | |
| General Fund | | 9,785,189.97 |
| Non-Judicial Real Estate Sales | | 31,889.16 |
| Sheriff In State Trip | | 81,186.76 |
| Sheriff Dare Fund | | 100.00 |
| Sheriff Seized Assets | | 31,080.92 |
| Sheriff Restitution | | 1,735.44 |
| Sheriff Forfeited Assets | | 1,348.49 |
| Comm Attorney Forfeited Assets | | 32,383.60 |
| Honaker Library Donations | | 24,783.87 |
| Russell County Housing Fund | | 4,424.36 |
| Sheriff Federal Forfeited Assets | | 1,327.50 |
| Sheriff Domestic Violence | | 1,183.35 |
| Comm Attorney Abandoned Prop | | 500.00 |
| Comm Attorney Fed Justice | | 51,624.28 |
| Sheriff Fed Justice Forfeited | | 1,566.64 |
| Sheriff's Special Projects | | 4,155.82 |
| Social Services | | (516,294.36) |
| Swva Asap | | 26,886.55 |
| Coal Road Improvement | | 1,128,318.01 |
| CSA | | (1,079,831.36) |
| School Fund | | 657,219.56 |
| School Food | | 1,644,189.43 |
| School Skilled Trade Program | | 125,000.00 |
| School Textbook | | 4,409.21 |
| Regional Adult Education | | 242,753.67 |
| Petty Cash Treasurer | | 1,099.80 |
| COVID 19 | | 2,068.07 |
| Litter Fund Trash Pickup | | (31,401.97) |
| American Rescue Act | | 2,900,664.53 |
| School Projects Capital Fund | | 756,029.14 |
| Opioid Settlement Fund | | 273,691.09 |
| Current Credit | | (0.79) |
| Current Debit | | 14.44 |
| Title XX | | 11,321.05 |
| SSI Recipients | | 90.91 |
| Damage Stamp Fund | | 2,823.98 |
| Valley Heights | | 98,233.33 |
| Dante Sewer | | 53,706.00 |
| Employee Health Insurance | | 2,607,760.86 |
| Employee Insurance COD | | 4,007,010.69 |
| Employee Insurance Claims | | 1,000.00 |
| Law Library | | 63,880.24 |
| Special Welfare | | 51,588.18 |
| Housing Fund #2 | | 7,700.00 |
| Russell Co Health & Fitness | | 132,865.92 |
| Cannery | | (270,962.22) |
| WIB | | 10,051.75 |
| Total | 22,966,365.87 | 22,966,365.87 |

MINUTES OF THE MONTHLY BOARD OF DIRECTORS' MEETING

MINUTES OF THE MONTHLY MEETING OF DIRECTORS of The Russell County Public Service Authority held at 137 Highland Drive Lebanon, VA 24266 on this 22nd day of January 2024 at 6:00 PM.

1. The following members were present, constituting a quorum (4):
Cuba Porter, Chairman;
David Edmonds, Jr., Vice-Chairman;
Stephen Perkins, Treasurer;
Clifford Hess;
Joe Huff;
Thomas Tignor;
Harry Ferguson; and
Rhonda Lester, Secretary.

2. Also present:
Tracy Puckett, RCPSA Director;
Will Wampler, Legal Counsel;
Robbie Cornett, T&L Engineering; and
Jon Broskey, The Lane Group

3. All the above directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.

4. Cuba Porter acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.

5. Cuba Porter welcomed Will Wampler, Legal Counsel.

6. Cuba Porter opened the meeting with the Pledge of Allegiance followed by a prayer led by David Edmonds, Jr.

7. Motion to amend section XV. Of the Agenda to read "Executive Session pursuant to VA code 2.2-3711 (A) (1) (7) (8) consultation with legal counsel pertaining to:
 1. FOIA Request from David Miller
 2. Customer (Victor Hall) Issue
 3. Employee Matter"made by Harry Ferguson seconded by Clifford Hess, and unanimously adopted.

8. Minutes of the meeting dated December 19, 2023 were reviewed and motion to approve as read made by Thomas Tignor seconded by Steve Perkins, and unanimously adopted.

9. Public Comments: None

10. Rhonda Lester presented to the meeting:

- Account Balances Reports
- Operating Profit & Loss Report
- Construction Profit & Loss Report

Motion to adopt financial reports as presented made by Thomas Tignor, seconded by Clifford Hess, and unanimously adopted.

11. Rhonda Lester presented to the meeting Water Loss Reports.

12. Tracy Puckett presented to the meeting Director's Report updates from December 19, 2023 to date. (attached)

13. Robbie Cornett with T&L Engineering presented to the meeting Construction Projects Update Report (attached)

14. Old Business:

Motion to declare the (2) 303 and (1) 307 CAT excavators surplus and advertise on GovDeals made by Harry Ferguson, seconded by Clifford Hess, and unanimously adopted.

15. New Business:

Motion to approve advertising for Request for Proposal – Statement of Qualifications for Professional Legal Services made by Harry Ferguson, seconded by Clifford Hess, and unanimously adopted.

16. Motion to go into executive session pursuant to VA code 2.2-3711 (A) (1), (7), (8) consultation with legal counsel pertaining to:

1. FOIA Request from David Miller
2. Customer (Victor Hall) Issue
3. Employee Matter

made by David Edmonds, Jr. seconded by Clifford Hess and duly approved by the Board of Directors

17. Motion made by Clifford Hess, seconded by Thomas Tignor and duly approved by the Board of Directors to return to regular session.

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Directors upon the Roll Call certifies that to the best of their knowledge (I) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (II) only such public business matters

that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors.

Any member of the Board of Directors who believes that there was a departure from the requirements of clauses (I) and (II) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

A roll call vote was taken:

Cuba Porter: Yes

David Edmonds, Jr.: Yes

Clifford Hess: Yes

Joe Huff: Yes

Stephen Perkins: Yes

Thomas Tignor: Yes

Harry Ferguson: Yes

Yes: 7

No: 0

By a majority vote, motion to return to regular session was approved.

18. Matters presented by the Board: None

19. There being no further business to come before the meeting, a motion to adjourn at 8:12 PM was made by Clifford Hess seconded by Thomas Tignor and adopted.

The next meeting is scheduled for February 20, 2024 at 6:00 PM.

Dated in the Commonwealth of Virginia on
the 22nd day of January 2024.



(Signature)

Secretary Name: Rhonda Lester



RCPSA Board Members,

The items listed below provide a brief description of work performed in all departments of the PSA.

1. **Belfast Phase III:** Pressure testing as well as disinfection has been completed. Crews are currently installing the remaining meters on the project. The weather as well as vacations and holidays has slowed progress. However, my goal is to have all installations completed by the end of January.
2. **House & Barn Mountain Project:** Robbie Cornett and I provided a proposal to the Virginia Department of Health on November 28, 2023, requesting additional principal forgiveness. We are currently awaiting a response.
3. **Sandy Ridge Project:** Engineers are working on the PER (Preliminary Engineering Report).
4. **Town of Lebanon Water Rates:** I still have not received notice of the formula request.
5. **Dante Sewer:** The next step is to submit the plans and specs to the Virginia Department of Environmental Quality, begin the Environmental review and secure all easements. **The most recent update for this project was the awarding of the additional \$1 million dollars in grant funding.**

6. **Straight Hollow Waterline Replacement Project:** T&L has finished the design and submitted it to VDH on December 12, 2023. The Environmental Permitting through the Army Corp of Engineers, and the Virginia Department of Environmental Quality was submitted on December 14, 2023. The Virginia Department of Health did provide a Construction Permit dated December 29,2023.
7. **Chiggersville Sewer:** I have not received any additional updates on this project.
8. **Old Castlewood Galvanized Replacement Project:** These type projects will fall under the Engineering study for replacements.
9. **Copper Ridge/Green Valley Extension/Corn Valley Projects:** I am not aware of any updates or upcoming meetings at the moment.
10. **Nashes Ford Project:** Currently, the Environmental Review being led by Cumberland Plateau continues. This is a process of time that the public has to comment or express any concerns. The tentative date for comments is February 2024.
11. **Lead & Copper Data:** Engineers are working with VDH to begin the process of moving forward. RCPSA employees are currently working with Robbie Cornett / T&L to begin the process of identifying service areas. We will update the board at the meeting.
12. **Tiller Trailer Park:** Circa 2021, Tim Fields, The Park Owner, requested the Russell County Public Service Authority (RCPSA) extend public water to The Park.

The Park was constructed in 1986 and at the time the proposed project was being considered, The Park consisted of 43 households, and one (1) vacant lot and a total of 87 individuals residing within The Park.

The Parks drinking water source includes six (6) wells and sewage disposal is accomplished by onsite septic systems. Wells are susceptible to groundwater contaminants such as from septic systems. Adequate and safe housing in a community is essential. Considering the age of the septic systems, and proximity of the wells, ground water contamination of the wells are a concern.

The Virginia Department of Health's (VDH) Chief Operating Officer, Reisa Sloce, provided a letter of support for a water line extension project. The VDH recognized that The Park is 1) located in karst topography, 2) is served by onsite sewage disposal systems clustered in a small area, and 3) onsite sewage systems can pose a risk of contamination of the private wells serving The Park. Together, this figured prominently in considering the request by Mr. Fields.

The RCPSA notified Russell County of the request of a water line extension project (the Project) to The Park. Russell County authorized the Cumberland Plateau Planning District Commission (CPPDC) to conduct an income survey, and if program requirements were met, prepare a construction ready funding application to the Virginia Department of Housing and Community Development (DHCD) for the Project. Subsequently, Thompson & Litton, Inc. (T&L) was requested to prepare an estimate of probable construction cost for the Project.

DHCD program requirements were favorable for funding the water line extension project. In addition to safe drinking water, DHCD decided to seek a second survey of residents for additional needs. Through this process, handicap ramps for seven (7) residents were determined to be a need.

T&L was asked to complete a Southwest Virginia Water and Wastewater (Water and Wastewater) funding application to supplement the DHCD funding request. The water line extension project was estimated to include some 7,700 feet of 6-inch, 2-inch, and ¾-inch water line, three (3) fire hydrants, and forty-three (43) water meter connections. The estimate of probable construction cost for the force account project was \$564,000. The Water and Wastewater application was in the amount of \$50,000 and DHCD application was in the amount of \$514,500. Both applications were funded.

When completed, the project will essentially eliminate the risk of drinking water contamination, increase resident access where handicap ramps are provided, improve safety with the addition of fire hydrants

and handicap ramps, and ensure the continued viability of these 43 housing units in Russell County, Virginia.

13. Recently, I discussed with the board about placing the 2003 Chevy Duramax Truck into Gov Sales due to transmission failure. This particular truck already had a transmission replacement, and we were uncertain about the warranty timeline. However, the company did warranty the transmission and the RCPSA employees made the repairs. I would like to continue to keep this unit in the fleet as it is equipped with a utility bed and for a diesel, the milage is not extreme (approximately 200,000).

However, I would like to place 2-303 Cat Excavators as well as the 307 Cat Excavator on Gov Deals. The repairs on these machines have been astronomical. By selling these machines along with what we have currently sold and collected as well as the \$94,000.00 in grant funding from Rural Development we would be able to purchase 3 new excavators to put back into service and with the equipment we currently have, this would more than satisfy the PSA's needs. I will further comment at the meeting and provide quotes for the new machines.

Sold Asset Report

Russell County Public Service Authority, VA

| ID | Description | Category | Sold Amount | Bids | Auction End Date |
|----|---|----------------------------------|-------------|------|------------------|
| 1 | 2004 Chevrolet Silverado 1500 LT Crew Cab 4WD | Trucks, Light Duty under 1 ton | \$2,225.00 | 37 | 23-Oct-2023 |
| 2 | 2007 Chevrolet Silverado Classic 2500HD | Trucks, Light Duty under 1 ton | \$1,225.00 | 28 | 26-Oct-2023 |
| 3 | 2008 Ford Explorer | SUV | \$900.00 | 15 | 09-Nov-2023 |
| 4 | 2004 GMC Sierra 2500HD Work Truck 2WD | Trucks, Light Duty under 1 ton | \$2,025.00 | 19 | 09-Nov-2023 |
| 5 | Lincoln Square Wave Tig 255 | Welding Equipment | \$335.00 | 20 | 09-Nov-2023 |
| 6 | Forklift | Forklifts | \$7,800.00 | 62 | 13-Nov-2023 |
| 7 | 1996 Ford F-150 | Trucks, Light Duty under 1 ton | \$1,202.00 | 26 | 23-Nov-2023 |
| 8 | 2005 Caterpillar 307 Excavator | Heavy Equipment and Construction | \$18,200.00 | 49 | 07-Dec-2023 |
| 9 | 2005 Komatsu 160 Excavator | Heavy Equipment and Construction | \$42,000.00 | 50 | 23-Dec-2023 |
| 10 | EQUIPMENT TRAILER | Trailers | \$1,300.00 | 23 | 20-Dec-2023 |
| 11 | Mauldin Roller | Asphalt Equipment | \$1,650.00 | 25 | 08-Jan-2024 |
| | | | \$78,862.00 | | |

- Recently, I received a verbal resignation from Rhonda Lester, Office Manager for the RCPSA. Rhonda has been chosen for the position of Assistant to the Russell County Administrator. Rhonda has worked for many years for the PSA and has served in many different capacities and excelled anywhere she was placed. While there is no doubt, we will experience transitional pangs and temporary setbacks, I congratulate her on her new position and wish her nothing short of the best in all her future endeavors.

I will further discuss the board's pleasure in going forward at the board meeting.

Office/Clerical:

- Rhonda has began the process of transitioning her duties and responsibilities over to the office staff.

Water/Wastewater Plant Operations and Maintenance:

1. Replaced 3 Residential Sewer Grinder Unit in Moorefield Bottom and Dante.
2. Continuing to work with Lane Engineering and Consolidated to calibrate and update software on master monitoring meters.
3. Replaced several components on Skid 4 At Seven Springs WTP as well as encountering some down time with a couple of the other skids. We have contacted a Memcor Rep to look into these issues.
4. Replaced Pump in Strait Hollow Lift Station.
5. Making Repairs and getting quotes on Air Compressor Motor for Sargeant Springs Plant.

Water Maintenance/Operations:

- The PSA crews continue to perform general maintenance to all systems: work orders, disconnects, reconnects, new installations, meter reading, hydrant flushing and hydrant repairs, etc...
- Asphalt/Stone Repair: Leak and Construction areas.
- Water Taps (new connections): 3 Castlewood, Swords Creek, Big A Mtn
- Sewer Taps/Flushing/Repairs:
- Leak Detection: In all systems

- Valve/Valve Box Repairs:
- Line Setter Repairs/Replacement:
- Repaired/Replaced PRV's:
- Transducer Replaced:
- Fire Hydrants: Routine testing and maintenance.

Water Line Repairs:

6- 3/4" Service Lines: Castlewood, Thompson Creek, Belfast

0 - 1" Service Line:

2 - 2" Water Main: Castlewood

0 - 4" Water Main:

0 - 6" Water Main:

1 - 8" Water Main: Glade Hollow

0 - 12" Water Main:

Total Leaks Repaired.....9

Tracy Puckett



RCPSA Interim Director



THOMPSON
& LITTON

Date: January 22, 2024

To: Russell County Public Service Authority
Board of Commissioners

From: Robbie Cornett
Project Manager
Thompson & Litton

Re: Projects Report and Update

BELFAST PHASE III WATER LINE PROJECT 15637

This project will consist of approximately 13,000 L.F. of 6-inch, 650 L.F. of 4-inch, 1,000 L.F. of 1-inch and 6,000 L.F. ¾-inch water line for approximately 47 residents in the Belfast Community. This Project has been awarded \$100,000 from Coalfield Water Development Fund and \$59,950 from Southwest Virginia Water and Wastewater Fund and \$640,000 from Department of Housing and Community Development. A Coalfield Water Development Fund application for an additional \$100,000 was approved.

Recent Activity: Pressure testing and disinfection is complete. Commissioning and customer taps should be completed in January 2024.

NASH FORD AND CLINCH MOUNTAIN ROAD 14767

This project will be providing water service to approximately 58 customers. An offer from the Virginia Department of Health with a 20% grant and 80% loan. A request for additional grant funds was submitted to the Virginia Department of Health on September 17, 2021. Subsequently, we received an offer from the Virginia Department of Health for a 70% grant and 30% Loan. The Russell County Public Service Authority and Russell County Board of Supervisors approved acceptance of the Virginia Department of Health offer of funding. We met with the Virginia Department of Transportation on May 12, 2022. Coalfield Water Development Fund awarded \$50,000.00 for service line connections for this project. The Virginia Department of Health has issued the construction permit.

Recent Activity: The Environmental Review, led by the Cumberland Plateau Planning District Commission, continues. The public has an opportunity to comment on the proposed project and once this expires, the permitting process will be complete. This should be wrapped up in February 2024.

CASTLEWOOD (STRAIGHT HOLLOW) WATER LINE REPLACEMENT PROJECT 16344

The Virginia Department of Health through their 2021 American Rescue Plan Act awarded this project \$1,490,000. Design is underway. We have completed the survey on Straight Hollow and have a preliminary horizontal alignment. Due to the limited space within the shoulder of the road, there will be water line in the roadway. The Department of Housing and Community Development will administer the funds for the Virginia Department of Health.

Recent Activity: Thompson & Litton finished the design and submitted it to the Virginia Department of Health on December 12, 2023. Environmental Permitting through the United States Army Corp of Engineers, and the Virginia Department of Environmental Quality was submitted on December 14, 2023. The Virginia Department of Health provided a Construction Permit dated December 29, 2023.

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY WATER STUDY 15743

Thompson & Litton was commissioned by the Russell County Public Service Authority to study multiple areas for potential water projects. Copper Ridge, Corn Valley, and Green Valley were noted as the focus areas of the Study.

Recent Activity: Progress continues with submission to the Virginia Department of Health planned for next month.

DANTE SEWER PROJECT 15532

This project will provide public sewer service to 12 existing residences and allow for the decommissioning of the Dante Wastewater Treatment Plant by constructing a pump station in Dante and 30,000 L.F. of 6" force main sewer line from the pump station to St. Paul. \$2,500,000 was approved by the Department of Housing and Community Development; \$150,000 was awarded by the Southwest Virginia Water and Wastewater Fund; and \$150,000 was approved by Russell County for this project. Preliminary layout is complete, and design is under way.

Recent Activity: The next milestone is to submit plans and specifications to the Virginia Department of Environmental Quality, begin the Environmental Review, and secure the needed easements. Recently, it was announced that Russell County will receive the \$1 million dollars in additional grant funding requested (congratulations).

SANDY RIDGE PRELIMINARY ENGINEERING REPORT 16731

The Preliminary Engineering Report was reviewed with Tracy Puckett on May 22, 2023.

Recent Activity: Thompson & Litton is finalizing the Preliminary Engineering Report for submission to the Virginia Department of Health next month.

BELFAST PHASE IV, HOUSE AND BARN MOUNTAIN 716581

The Belfast Phase IV, House and Barn Mountain Project will provide potable water to 20 homes and two businesses in the House and Barn Mountain Community utilizing approximately 4,700 L.F. of 6-inch water line, 4,400 L.F. of 4-inch water line, 3,000 L.F. of 2-inch water line, and provide some fire protection in the Honaker District of Russell County. The Virginia Department of Health denied funding for this project in 2022. At its meeting on April 23, 2023, the Russell County Public Service Authority Board approved reapplying and approved a budget increase of 20% to account for price increases. The application was submitted May 4, 2023. According to the Virginia Department of Health, funding offers are expected July/August 2023 with Award letters in September/October 2023 and initial meetings in October/November 2023. If funded by the Virginia Department of Health, application to the Coalfield

Water Development Fund and Southwest Virginia Water and Wastewater Fund for service line installations will be needed.

Recent Activity: The Russell County Public Service Authority received a funding offer from the Virginia Department of Health. Thompson & Litton has performed a cash flow analysis. As proposed by the Virginia Department of Health, the project will not cash flow. Tracy Puckett provided a letter to the Virginia Department of Health on November 28, 2023, requesting additional principal forgiveness (grant). We await the Virginia Department of Health's response.

ELK GARDEN WATER LINE EXTENSION PROJECT, TILLER TRAILER PARK 716345

A Department of Housing and Community Development, Construction Ready Application was submitted circa 2021. Southwest Virginia Water & Wastewater Fund awarded this project \$50,000.00. After inquiring with the Department of Housing and Community Development many times, we were informed in October 2023 that the project would not be funded by the Department of Housing and Community Development.

Recent Activity: On December 29, 2023, Governor Younkin announced the project is funded. The proposed project includes approximately 7,700 feet of 6", 2", and ¾" water line, 3 fire hydrants, 43 new water meters, and 7 handicap ramps. This is a pilot project for DHCD where residents were surveyed for a variety of needs. Safe water and handicap ramps were identified.

RCPSA Lead Service Line Inventory Project 717688

The United States Environmental Protection Agency and the Virginia Department of Health (VDH) are requiring all waterworks across the nation/Virginia to inventory all customer and utility owned water service lines before October 16, 2024, for lead pipe. This will be a tremendous undertaking for everyone, including the Russell County Public Service Authority. Recognizing the financial strain this may cause some waterworks, the Virginia Department of Health has established funding to help offset this cost. Thompson & Litton was asked to complete an application to the VDH for funds for the project. An application for \$250,000 was submitted on September 13, 2023.

Recent Activity: The Russell County Public Service Authority received notice of a \$250,000 grant on December 12, 2023. The Russell County Public Service Authority Board accepted the offer of funding at its meeting on December 19, 2023. Tracy Puckett requested a proposal from Thompson & Litton on January 11, 2024, to support the development of the Lead Service Line Inventory and if needed, a Lead Service Line Replacement Plan.

Chestnut Ridge Circle Water System Extension 717723

Thompson & Litton was asked to complete an application to the Cumberland Plateau Planning District Commission, Water and Wastewater Fund for \$100,000 of the \$3.8 million in funds needed for the project. The proposed project would involve approximately 10,500 L.F. of various size water line, water pumping and storage facilities, pressure reducing valve vaults, and would serve approximately 18 existing residents. Application could be made to the Coalfield Water Development Fund (\$100,000) and

Department of Housing and Community Development (\$450,000) in 2024. This would leave some \$3.15 million in remaining funding to be obtained.

CASTLEWOOD AREA – POTENTIAL PROJECTS

Rt. 63 Dante Road/Bunchtown Road – Replacement of 6,000 L.F. of 8-inch main line for approximately 30 customers with a proposed cost of \$1,019,900.

Hospital Hollow, Back Street, and 2-inch service line off Bunchtown Road – Replacement of 1,750 L. F. of 4-inch main line for approximately 13 customers with a proposed cost of \$326,500.

Gravel Lick Road – Phase I – Replacement of 15,200 L.F. of main line (various sizes) for approximately 100 customers with a proposed cost of \$2,865,000.

Gravel Lick Road – Phase II – Replacement of 13,500 L.F. of 8-inch main line for approximately 28 customers with a proposed cost of \$1,949,100.

Banner Drive/Chiggersville (Griffith Street, Dingus Street, Powers Street, 2-inch service lines, Lee Street/Longview Drive, Tates Street, Radio Road, Cedar Steet, North Counts & East Counts Drive) – Replacement of 9,700 L.F. of main line (various sizes) for approximately 128 customers with a proposed cost of \$2,498,100.

Old Castlewood Area (Boyd Drive, Winchester Street, Vinton Steet, Campbell Street, Church Street, Old Temple Drive, Porter Street, Regan Drive, Valley Circle, Chafin Lane, Farr Steet, Talbert Steet, Wohford Circle, Franks Drive, Beauchamp Drive, Quarry Road/Roger Circle Road, Quarry Road/Whites Street, Castlewood Quarry Office) – Replacement of 18,300 L.F of main line (various sizes) for approximately 155 customers with a proposed cost of \$3,457,500.

Honey Branch – Replacement of 1,850 L.F. of 4-inch main line for approximately 17 customers with a proposed cost of \$342,800.

Morefield Bottom – Replacement of 4,360 L.F. of main line (various sizes) for approximately 42 customers with a proposed cost of \$1,013,500.

Neece Street and Blackstone Lane – Replacement of 1,000 L.F. of 4-inch main line for approximately 16 customers with a proposed cost of \$310,000.

Rt. 732 - Crooked Branch – Replacement of 3,500 L.F. of 4-inch main line for approximately 17 customers with a proposed cost of \$416,800.



Tourism Advisory Committee Meeting Schedule 2024

Unless otherwise specified the TAC Meeting will be scheduled for the third Tuesday of each month at 5:30 PM at Pat's Kountry Dinner – Lebanon, Virginia.

**Russell County
Tourism Coordinator**
Shiloh Lyttle

Contact Information
(276) 344-8504
tourism@russellcountyva.us
shiloh.lyttle@russellcountyva.us

Committee Members

Jennifer Chumbley – District 3
Chairperson

Alice Meade – At-Large
Vice Chairperson

Dustin Blackson – District 2
Treasurer

Janice Halsey – District 5
Secretary

Carley Bruck – District 1

Doug Hubbard – District 6

Lisa Hubbard – District 4

January 9th

@Pat's Kountry Dinner

February 20th

@Pat's Kountry Dinner

March 19th

@Pat's Kountry Dinner

April 16th

@Pat's Kountry Dinner

May 21st

@Pat's Kountry Dinner

June 18th

@Pat's Kountry Dinner

July 16th

@Pat's Kountry Dinner

August 20th

@Pat's Kountry Dinner

September 17th

@Pat's Kountry Dinner

October 15th

@Pat's Kountry Dinner

November 19th

@Pat's Kountry Dinner

December 17th

@Pat's Kountry Dinner

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Russell County Tourism BOS Report January 2024

Adventure Guide – ARPA

The final design draft has been completed, and both Amber with 2Color Design and I have been able to work together on developing. The final design draft has come back from the editors and have gotten quotes from the printing company, I am currently looking at \$6,305 to print 5,000 copies which I expect to last us at least 2 years (based on previous print orders). I am waiting for another quote to be received and then based on the \$16,000 budget allotted from the ARPA funds received.

APRA – Updated Spending Plan

Based on what I was able to get completed and what would best be used for in our spending plan, I made the decision it would be more beneficial and effective if the funds were redirected from media advertising to go toward print distribution through VTC, as well as, promotional products/product development. Due to the VTC grants that are available for social media/print advertising, we will be submitting applications for this year (grants listed below). This spending plan modification is currently waiting on approval although, I do not foresee any issues with this plan.

Agritourism Meeting – February 22nd, 2024

Agritourism Subcommittee Meeting
February 22nd, 2024 at 5:30 PM – Pat's Kountry Dinner

Topics Up for Discussion

Century Farms

Farm Tours

Interactive Maps

Promoting Local Agriculture

Farmers Markets

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Tourism Advisory Committee (TAC) Meeting – January 9th

The January TAC Meeting was held on Tuesday, January 9th, 2024. I was able to give the end-of-year overview to show our continued update. And the goals and steps to move forward in 2024 include diving deeper into the marketing efforts through more social media ads and partnerships.

2024 TAC Meeting Schedule

| |
|---|
| <p>January 9th @5:30 PM At Pat's Kountry Dinner</p> <p>February 20th @5:30 PM At Pat's Kountry Dinner</p> <p>March 19th @5:30PM At Pat's Kountry Dinner</p> <p>April 16th @5:30 PM At Pat's Kountry Dinner</p> <p>May 21st @5:30 PM At Pat's Kountry Dinner</p> <p>June 18th @5:30 PM At Pat's Kountry Dinner</p> |
|---|

| |
|--|
| <p>July 16th @5:30 PM At Pat's Kountry Dinner</p> <p>August 20th @5:30 PM At Pat's Kountry Dinner</p> <p>September 17th @5:30PM At Pat's Kountry Dinner</p> <p>October 15th @5:30 PM At Pat's Kountry Dinner</p> <p>November 19th @5:30 PM At Pat's Kountry Dinner</p> <p>December 17th @5:30 PM At Pat's Kountry Dinner</p> |
|--|

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Current Committee Seats - 2024

Chairperson: Jennifer Chumbley (District 3 representative)

Vice Chairperson: Alice Meade (At Large representative)

Secretary: Janice Halsey (District 5 representative)

Treasurer: Dustin Blackson (District 2 representative)

Heritage Festival Meeting – March 5th, 2024

We will be hosting our first Heritage Festival Meeting on March 5th, 2024, at 5:30 PM at Romano's in Castlewood, Virginia. At this meeting, we will be finalizing the event date, and exploring what we want/need to add to this year's event to make it even more than last to highlight our heritage, culture, and community.

Grants Opening in Early 2024

(VTC) Virginia Special Events and Festivals Program

Who is eligible: Virginia-based special events and festivals for marketing and production of special events and festivals.

The impact of special events and/or festivals must show a positive and significant impact on tourism.

Opens: February 8th, 2024 – March 14th, 2024

How: Online application portal; Requires at least 50% cash or in-kind match

Max Award tiers:

Tier One: 1,000-4,999 attendees; up to \$5,000 award with minimum 50% cash or in-kind match

Tier Two: 5,000-19,999 attendees; up to \$10,000 award with minimum 50% cash or in-kind match

Tier Three: 20,000+ attendees; up to \$20,000 award with minimum 50% cash or in-kind match

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(VTC) Virginia DMO Marketing Grants

Who is eligible: Official Virginia DMOs for marketing expenses that show a positive and significant impact on tourism

Opens: February 8th, 2024 – March 14th, 2024

How: Online application portal; Requires at least 50% cash or in-kind match

Max Award tier: Up to \$20,000 with a minimum 50% cash or in-kind match

(VTC) Marketing Leverage Program

Reimbursable grant program to leverage existing marketing funds. Requires a research-based and measurable marketing plan

Requires documented marketing match

Who is eligible: Virginia travel industry partners including small businesses, DMOs, private sector attractions, accommodations, and events.

Opens: February 8th, 2024 – March 14th, 2024

How: Online application portal

Max Award Tiers:

Tier One: 1:1 minimum cash match for award of up to \$20,000

Tier Two: 2:1 minimum cash match for award of up to \$50,000

VA 250 Tourism Marketing Program

Reimbursable grant program to leverage existing marketing funds. Requires a targeted and researched-based marketing plan.

Marketing Focus: Destinations, programs, attractions, and events related to America's 250th Commemoration and the quest for freedom.

Who is eligible: Officially recognized VA250 Committees

Spring Round: March 5th, 2024 – April 11th, 2024

Fall Round: Opening Mid-October – Closing Mid-November

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1:1 Cash Match

Max Award: \$10,000

(VTC) Microbusiness Marketing Leverage Program

Marketing Focus: Small business and shoulder season (September to May) marketing

Who is eligible: Small tourism-related business with 20 or fewer full-time equivalent employees including boutique retail, restaurants, food trucks, small attractions, craft breweries, distilleries, wineries, boutique lodging and B&Bs, and events focused on shoulder season visitation.

Additional eligibility: DMOs, Chambers of Commerce, and NGOs, such as PDCs and Main Street organizations, may apply but the application must support microbusinesses and/or shoulder season visitation with a robust marketing plan.

Opens: June 2024

Max Award: \$5,000 for small businesses; up to \$10,000 for eligible organizational applicants with a minimum 1:1 cash or in-kind marketing match

Wellspring Foundation Grants

Opens February 15th, 2024, and will close on March 31st, 2024

Eligible: Not-for-profit organizations and governmental entities that are located in and/or serve the counties of Washington, Grayson, Russell, and/or Smyth are eligible applicants.

Applications that focus on their areas of interest include *health, children and families, workforce development, education, and economic development.*

Minimum Award: \$25,000

Blue Ridge Outdoors

Instagram Story BOGO

December and January Instagram Story – Blue Ridge Outdoors Instagram Stories (only up and active for 24hrs) average impressions are from 1500-2000 of the targeted audience in the outdoor recreation field within our average demographic for Russell County. This

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timeframe is also around the time folks will be planning spring vacations, and even into the summer vacation timeframe. This is a trial run to see how this will impact the website/social media page drive.

January Instagram Titles

Reached: 3,703

- Amount of people reached through the BRO social media sites.

Impressions: 3,745

- Amount of people reached through social media, including shares, etc.

Engagements: 52

- Includes link clicks, likes/hearts, etc.

Social Media & Webpage

Facebook Data – Monthly January 2024 Overview

Followers: 8.6k

- An increase of 43.8% follows from the beginning of the month.

Likes: 7.8k

- Gained 46 new page likes to our page over the past month.

People Reached: 29,038

- Increase of 135.9%: content distributed to media accounts including both followers and non-followers.

Post Engagements: 812

- Increase of 56.5% engagement
 - o This accounts for engagement on the social media content that has been shared on our page including likes, shares, comments, etc.
- Link clicks increased to 229 with a 573.5% increase.
 - o The number of clicks, taps, or swipes on links within your content, including ads. Content may include formats such as posts, stories, reels, and videos that led to destinations or experiences, on or off Facebook.

Webpage Total/Overview January 2024

Monthly overview of visitor engagement to the website and sources used to go to the site.

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Site Sessions: 154

- A session is a visit to your site.

Unique Visitors: 135

- A visitor is considered unique when they connect from a different browser or device (IP address).

Traffic Sources: Ranked by top website drivers.

- Virginia.org (blog posts, event pages, listing, etc.)
- Facebook (bio link, posts, etc.)
- Direct (sessions from direct website URL entry)
- Google (searches from SEOs)

State Visitation: Our current highest out-of-state visitation and engagement come from Tennessee, primarily in Nashville. Additionally, we observe notable engagements on our website from states such as North Carolina, Georgia, and California. Analyzing state visitation provides us with an accurate outlook on the overall engagement, and this data aligns with the information we receive from our partners at the Heart of Appalachia Tourism Authority (HOA) and Virginia Tourism Corporation (VTC).

This valuable information enables us to strategically allocate and maximize our marketing budget, focusing on areas that would most effectively drive tourism to our county. We prioritize tracking visitor engagement on our website because it serves as a key indicator of the primary regions, we should target with our social media ads and identify the specific audiences we attract to our county. This is crucial as engagement with a locality's website signifies a genuine interest and investment in that location, making visitors more likely to plan a visit.

Provided in board packets you will find the current Experience Russell travel guide, the Virginia Tourism travel guide, the “Virginia is for Lover” sticker, and the “Experience Russell” sticker as well.



**Russell County Tourism Advisory Committee (T.A.C.)
Committee Meeting Minutes
December 12, 2023; Pat's Diner 5:30 pm**

Tourism Coordinator, Shiloh Lyttle

Committee Members

Jennifer Chumbley, Chair (District 3)
Alice Meade, Vice Chair (At large)
Dustin Blackson, Treasurer (District 2)
Janice Halsey, Secretary (District 5)
Carley Bruck (District 1) - Absent
Douglas Hubbard (District 6)
Lisa Hubbard (District 4)-Absent

Heart of Appalachia DMO

Maddi Gordon - Absent

Ex-Officia: Jim Lyttle; Angie Carpenter - Absent

Attendance from the Public: None

Call Meeting to Order: Jennifer Chumbley called the meeting to order at Pat's Diner at 5:30 pm on December 12, 2023.

Shiloh shared that before the Christmas Party, there was some exciting news that the final draft of the Adventure Guide had been completed before being sent off to the editors. With there being a quorum in attendance a meeting was called to order.

New Business:

Adventure Guide:

Design and Draft- Shiloh passed around for everyone to look at. Everyone loved it. Shiloh highlighted as much as she could in each location with resources and info we had. We did not run ads but will probably do so in the reprint by asking business owners to purchase an ad to feature their business but those will be limited, because we have limited slots. Shiloh explained design and plans for advertising. Shiloh shared the design and planning that went behind this guide.

Dates to Remember: Next meeting will be @ Pat's Diner at 5:30 pm, January 9th.



Adjourn:

Alice Meade made a motion to adjourn the meeting. The motion was properly seconded by Janice Halsey and the motion was properly carried.

X

Jennifer Chumbley
Chair Signature

Prepared By:
Janice Halsey - Secretary



**Russell County Tourism Advisory Committee (T.A.C.)
Committee Meeting Minutes
November 9, 2023; Pat's Diner 5:30 pm**

Tourism Coordinator, Shiloh Lyttle

Committee Members

Jennifer Chumbley, Chair (District 3)-Absent

Alice Meade, Vice Chair (At large)

Dustin Blackson, Treasurer (District 2)

Janice Halsey, Secretary (District 5)

Carley Bruck (District 1)-Absent

Douglas Hubbard (District 6)

Lisa Hubbard (District 4)

Heart of Appalachia DMO

Maddi Gordon - Absent

Ex-Officia : Jim Lyttle; Angie Carpenter - Absent

Attendance from the Public: Jeff Hess

Call Meeting to Order: Alice Meade called the meeting to order at Pat's Diner at 5:30 pm on November 9, 2023.

Approval of Agenda: Alice Meade made a motion to approve the agenda for November 9, 2023. The motion was properly seconded by Lisa Hubbard and the motion was properly carried.

Approval of Minutes:

Motion was made by Lisa Hubbard to approve the October meeting minutes. The motion was properly seconded by Doug Hubbard and the motion was properly carried.

Treasurer's Report:

The budget is still good. Bluegrass Circle payment cleared for \$350 (Heritage Festival), all from this month. Ads – buy one get one with Blueridge Outdoors Instagram story for December and January will be coming out for \$500 for 2 Instagram stories. We have a little extra left from where we didn't spend as much as expected at the Heritage Festival. Total expenditure is \$1909.00 out of one account and \$38 out of the other so we haven't spent \$2000 yet.



Old Business:

Adventure Guide:

The guide first design draft was completed at the end of October.

Social Media & Webpage

FB reached 58,194 in over 28 days. Engagement-6000. We had 51 clicks on FB, and 18 Clicks from Google. Website engagement is down, we are not running an ad right now. Site sessions are down to 300. Nashville & Knoxville provided the most visitors. We are getting engagement from the West Coast. New traffic from Italy & France – interest in the Trans American Bike Route

New Business:

TAC Bylaws:

We covered the By-Laws, and everyone was given a copy to take home.

Russell County Event Calendar:

Nov 18 – Holiday Bazaar-Lebanon; Holiday Market & Santa Train-St. Paul

Nov 23- Community Thanksgiving Dinner-Lebanon

Nov 25 – Shop Small Saturday

Christmas Parades:

Honaker-Nov 22; St. Paul- Dec 2; Lebanon-Dec 4; Cleveland-Dec 5; Dante-Dec 9

Dec 9 – Bike Night

Arty Lee Campground:

Had the ribbon cutting ceremony on October 30, which also included the Spearhead Dante Coal Heritage Trail which is the ATV trail. Also opened the Dante Coal trail which is a hiking and mountain biking trail. There was a large turnout. The trails are now officially open to the public. The campground has not officially opened.

All Trails Partnership: App on phones for hikers, free, data we can use to apply for grants.

VTC Grants Opening Early 2024:

Cedar Fest, VA DMO Marketing Grant – considering applying to work with a company called “Placer” which tracks cell phone usage. Breaks down demographics. Marketing Leverage Program – applying on behalf of Arty Lee.

Agritourism:

The next Agritourism meeting is set for November 16, 5:30 at Pat’s to discuss Century Farm. Shiloh is going to schedule next after school presentation at Honaker.



VA1 Governor's Summit-Richmond, VA:

Shiloh and Jennifer are going to the VA1 Governor's Summit in Richmond, VA, November 12-14. The governor will be there.

Dates to Remember: Next meeting will be the Christmas party. Decided on a \$10 gift for "Chinese" Christmas, date is set for December 12.

Adjourn:

Alice Meade made a motion to adjourn the meeting. The motion was properly seconded by Janice Halsey and the motion was properly carried.

X

Jennifer Chumbley
Chair Signature

Prepared By:
Janice Halsey - Secretary

RUSSELL COUNTY CONFERENCE CENTER

2023 Yearly Report

| | |
|------------------|------------|
| • January..... | \$710.00 |
| • February..... | \$1,215.00 |
| • March..... | \$1,345.00 |
| • April..... | \$2,415.00 |
| • May..... | \$1,495.00 |
| • June..... | \$1,055.00 |
| • July..... | \$1,690.00 |
| • August..... | \$1,470.00 |
| • September..... | \$1,470.00 |
| • October..... | \$2,780.00 |
| • November..... | \$1,775.00 |
| • December..... | \$2,130.00 |

Total = \$19,550

RUSSELL COUNTY CONFERENCE CENTER

January 1, 2024

The following is a list of the Russell County Conference Center events for the month of January.

| Date | Event | Event Type | Space |
|---------|--|---------------------|---------------|
| 1/06/24 | Baby Shower Vanessa Branson | Individual Event | Full \$125 |
| 1/08/24 | Virginia Energy Education Series Kickoff Tarah Kesterson | Community Event | Full \$135 |
| 1/20/24 | Baby Shower Casey Lester | Individual Event | Full \$125 |
| 1/23/24 | Southwest Virginia Regional Jail Authority Board Meeting Jeannie Patrick | Individual Event | Full \$265 |
| 1/27/24 | Baby Shower Melissa Stevens | Individual Event | Full \$125 |
| 1/29/24 | Russell County Reclamation Land Fill Information Meeting John Barker | Community Event | Full \$135 |

- \$00.00

Final Total = \$ 910.00

Cannery Revenue Report FY 2023/2024

Castlewood

| | In County Customers | In County Revenue | Cans Used | Glass Jars | Out of Co Customers | Out of Co Revenue | Cans Used | Glass Jars |
|--------------|---------------------|-------------------|-----------|-------------|---------------------|--------------------|-----------|-------------|
| July | 5 | \$ 34.30 | 0 | 145 | 3 | \$ 33.75 | 0 | 78 |
| August | 13 | \$ 224.25 | 0 | 1314 | 10 | \$ 315.60 | 0 | 833 |
| September | 9 | \$ 104.90 | 0 | 645 | 19 | \$ 867.50 | 0 | 2432 |
| October | 16 | \$ 372.35 | 0 | 2317 | 21 | \$ 731.85 | 0 | 1472 |
| November | 15 | \$ 192.60 | 0 | 1242 | 13 | \$ 136.70 | 0 | 372 |
| December | 3 | \$ 34.20 | 0 | 108 | 2 | \$ 17.40 | 0 | 48 |
| January | 3 | \$ 16.05 | 0 | 152 | 2 | \$ 67.85 | 0 | 199 |
| | | | | | | | | |
| Total | 64 | \$ 978.65 | 0 | 5923 | 70 | \$ 2,170.65 | 0 | 5434 |

Honaker

| | In County Customers | In County Revenue | Cans Used | Glass Jars | Out of Co Customers | Out of Co Revenue | Cans Used | Glass Jars |
|--------------|---------------------|--------------------|------------|-------------|---------------------|-------------------|-----------|------------|
| July | 5 | \$ 31.75 | 0 | 177 | 1 | \$ 5.85 | 0 | 39 |
| August | 23 | \$ 430.23 | 115 | 1112 | 0 | \$ - | 0 | 0 |
| September | 12 | \$ 209.99 | 18 | 969 | 0 | \$ - | 0 | 0 |
| October | 27 | \$ 496.31 | 72 | 2047 | 2 | \$ 37.00 | 0 | 0 |
| November | 10 | \$ 153.73 | 21 | 605 | 1 | \$ 22.75 | 0 | 0 |
| December | 11 | \$ 731.34 | 338 | 674 | 0 | \$ - | 0 | 0 |
| January | 0 | \$ - | 0 | 0 | 0 | \$ - | 0 | 0 |
| | | | | | | | | |
| Total | 88 | \$ 2,053.35 | 564 | 5584 | 4 | \$ 65.60 | 0 | 39 |

| ACCOUNT # | DESCRIPTION | DATE | REFERENCE/PO# | CURRENT AMT | YEAR-TO-DATE |
|-------------|----------------------------|------------|--------------------|-------------|--------------|
| | Salaries & Wages Part Time | | FUND#-839 | | |
| | Salaries & Wages Part Time | | MAJOR-083990 | | |
| 083990-1003 | Salaries & Wages Part Time | 1/11/2024 | B.FWD. | | .00 |
| | -APPROPRIATION 2023/07 | 7/01/2023 | BA-001-0000128 | - | |
| | -PAYROLL ENTRY 2023/07 | 7/31/2023 | PR-001-20230731 | - | 444.96 |
| | -PAYROLL ENTRY 2023/08 | 8/31/2023 | PR-001-20230831 | - | 2,817.89 |
| | -PAYROLL ENTRY 2023/09 | 9/29/2023 | PR-001-20230929 | - | 4,506.02 |
| | -PAYROLL ENTRY 2023/10 | 10/31/2023 | PR-001-20231031 | - | 3,810.98 |
| | -PAYROLL ENTRY 2023/11 | 11/30/2023 | PR-001-20231130 | - | 4,006.47 |
| | -PAYROLL ENTRY 2023/12 | 12/20/2023 | PR-001-20231220 | - | 3,848.69 |
| | -TOTAL EXPENDITURE- | | | 19,435.01 | 19,435.01 * |
| 083990-2001 | FICA | 1/11/2024 | B.FWD. | | .00 |
| | -PAYROLL ENTRY 2023/07 | 7/31/2023 | PR-001-20230731 | - | 34.04 |
| | -PAYROLL ENTRY 2023/08 | 8/31/2023 | PR-001-20230831 | - | 215.56 |
| | -PAYROLL ENTRY 2023/09 | 9/29/2023 | PR-001-20230929 | - | 344.71 |
| | -PAYROLL ENTRY 2023/10 | 10/31/2023 | PR-001-20231031 | - | 291.54 |
| | -PAYROLL ENTRY 2023/11 | 11/30/2023 | PR-001-20231130 | - | 306.51 |
| | -PAYROLL ENTRY 2023/12 | 12/20/2023 | PR-001-20231220 | - | 294.43 |
| | -TOTAL EXPENDITURE- | | | 1,486.79 | 1,486.79 * |
| 083990-5101 | Electricity | 1/11/2024 | B.FWD. | | .00 |
| | OLD DOMINION P 2023/07 | 7/21/2023 | AP-001-07122023 | - | 66.08 |
| | OLD DOMINION P 2023/08 | 8/21/2023 | AP-001-08092023 | - | 93.95 |
| | OLD DOMINION P 2023/09 | 9/20/2023 | AP-001-09122023 | - | 102.36 |
| | OLD DOMINION P 2023/10 | 10/19/2023 | AP-001-10202023 | - | 114.93 |
| | DOMINION OFFIC 2023/10 | 10/25/2023 | AP-001-03202020 | - | 49.12 |
| | DOMINION OFFIC 2023/10 | 11/14/2023 | VC-001-03162020 | - | 49.12 |
| | OLD DOMINION P 2023/11 | 11/20/2023 | AP-001-11072023 | - | 156.63 |
| | OLD DOMINION P 2023/12 | 12/20/2023 | AP-001-12202023 | - | 168.70 |
| | OLD DOMINION P 2024/01 | 1/19/2024 | AP-000-01192024 | - | 239.42 |
| | -TOTAL EXPENDITURE- | | | 942.07 | 942.07 * |
| 083990-5102 | Heating | 1/11/2024 | B.FWD. | | .00 |
| | APPALACHIAN NA 2023/07 | 7/21/2023 | AP-001-07212023 | - | 50.73 |
| | RUSSELL OIL CO 2023/08 | 8/08/2023 | AP-001-101230 | - | 155.36 |
| | APPALACHIAN NA 2023/08 | 8/21/2023 | AP-001-07282023 | - | 87.25 |
| | RUSSELL OIL CO 2023/09 | 9/06/2023 | AP-001-87963 | - | 232.68 |
| | RUSSELL OIL CO 2023/09 | 9/06/2023 | AP-001-87956 | - | 278.17 |
| | APPALACHIAN NA 2023/09 | 9/20/2023 | AP-001-09212023 | - | 370.21 |
| | RUSSELL COUNTY 2023/09 | 9/20/2023 | AP-001-09212023 | - | 155.79 |
| | RUSSELL OIL CO 2023/10 | 10/19/2023 | AP-001-87985 | - | 271.25 |
| | RUSSELL COUNTY 2023/10 | 10/19/2023 | AP-001-10032023 | - | 200.59 |
| | APPALACHIAN NA 2023/10 | 10/19/2023 | AP-001-10312023--- | - | 369.48 |
| | RUSSELL OIL CO 2023/11 | 11/08/2023 | AP-001-39551 | - | 456.96 |
| | RUSSELL OIL CO 2023/11 | 11/08/2023 | AP-001-39538 | - | 351.69 |
| | RUSSELL COUNTY 2023/12 | 12/04/2023 | AP-001-10312023 | - | 248.98 |
| | RUSSELL OIL CO 2023/12 | 12/05/2023 | AP-001-39588 | - | 366.94 |

| ACCOUNT # | DESCRIPTION | DATE | REFERENCE/PO# | CURRENT AMT | YEAR-TO-DATE |
|-------------|----------------------------|--------------------|------------------|-------------|--------------|
| | Salaries & Wages Part Time | | FUND#-839 | | |
| | Salaries & Wages Part Time | | MAJOR-083990 | | |
| 083990-5102 | Heating | | | | |
| | RUSSELL OIL CO | 2023/12 12/05/2023 | AP-001-39744 | - | 390.13 |
| | APPALACHIAN NA | 2023/12 12/20/2023 | AP-001-31292023 | - | 326.36 |
| | RUSSELL OIL CO | 2024/01 1/19/2024 | AP-000-39627- | - | 519.25 |
| | RUSSELL OIL CO | 2024/01 1/19/2024 | AP-000-39613 | - | 968.52 |
| | RUSSELL OIL CO | 2024/01 1/19/2024 | AP-000-39609? | - | 537.56 |
| | RUSSELL OIL CO | 2024/01 1/19/2024 | AP-000-39603 | - | 710.65 |
| | -TOTAL EXPENDITURE- | | | 7,048.55 | 7,048.55 * |
| 083990-5103 | Water & Sewer | | 1/11/2024 | B.FWD. | .00 |
| | TOWN OF HONAKE | 2023/07 7/06/2023 | AP-001-05192023 | - | 103.09 |
| | TOWN OF HONAKE | 2023/08 8/01/2023 | AP-001-06192023 | - | 103.09 |
| | TOWN OF HONAKE | 2023/09 9/06/2023 | AP-001-07172023 | - | 127.27 |
| | TOWN OF HONAKE | 2023/10 10/03/2023 | AP-001-08172023 | - | 130.57 |
| | TOWN OF HONAKE | 2023/11 11/02/2023 | AP-001-09202023 | - | 137.17 |
| | TOWN OF HONAKE | 2023/12 12/05/2023 | AP-001-11302023 | - | 137.17 |
| | TOWN OF HONAKE | 2024/01 1/19/2024 | AP-000-12212023 | - | 121.77 |
| | -TOTAL EXPENDITURE- | | | 860.13 | 860.13 * |
| 083990-5203 | Telecommunications | | 1/11/2024 | B.FWD. | .00 |
| | VERIZON | 2023/07 7/06/2023 | AP-001-06222023 | - | 77.71 |
| | VERIZON | 2023/07 7/21/2023 | AP-001-07072023- | - | 86.13 |
| | VERIZON | 2023/08 8/01/2023 | AP-001-07222023 | - | 77.84 |
| | VERIZON | 2023/08 8/21/2023 | AP-001-08072023- | - | 86.12 |
| | VERIZON | 2023/09 8/31/2023 | AP-001-0822023 | - | 77.80 |
| | VERIZON | 2023/09 9/20/2023 | AP-001-09072023 | - | 86.12 |
| | VERIZON | 2023/10 9/27/2023 | AP-001-09222023 | - | 77.80 |
| | VERIZON | 2023/10 10/19/2023 | AP-001-15162615 | - | 88.49 |
| | VERIZON | 2023/11 11/02/2023 | AP-001-10222023 | - | 80.63 |
| | VERIZON | 2023/11 11/20/2023 | AP-001-11072023 | - | 88.28 |
| | VERIZON | 2023/12 12/05/2023 | AP-001-11222023- | - | 79.96 |
| | VERIZON | 2023/12 12/20/2023 | AP-001-12072023- | - | 88.28 |
| | VERIZON | 2024/01 1/03/2024 | AP-000-12122023 | - | 79.96 |
| | VERIZON | 2024/01 1/19/2024 | AP-000-01072024 | - | 88.28 |
| | -TOTAL EXPENDITURE- | | | 1,163.40 | 1,163.40 * |
| 083990-5407 | Repair Main Supplies | | 1/11/2024 | B.FWD. | .00 |
| | WALLACE FURNIT | 2023/07 7/06/2023 | AP-001-133163 | - | 31.49 |
| | DOMINION OFFIC | 2023/07 7/06/2023 | AP-001-154891 | - | 60.46 |
| | MCMaster-CARR | 2023/07 7/06/2023 | AP-001-998655971 | - | 384.20 |
| | T'S COUNTRY ST | 2023/07 7/06/2023 | AP-001-2417 | - | 64.90 |
| | MCMaster-CARR | 2023/07 7/06/2023 | AP-001-10150638 | - | 70.29 |
| | LEBANON BLOCK | 2023/07 7/10/2023 | AP-001-539299 | - | 24.97 |
| | LEBANON BLOCK | 2023/07 7/10/2023 | AP-001-539471 | - | 15.44 |
| | WAL-MART ACH | 2023/07 7/27/2023 | AP-001-07262023 | - | 119.57 |
| | DOMINION OFFIC | 2023/08 8/01/2023 | AP-001-155372 | - | 51.99 |

| ACCOUNT # | DESCRIPTION | DATE | REFERENCE/PO# | CURRENT AMT | YEAR-TO-DATE |
|-----------------|----------------------------|--------------------|-----------------------|-------------|--------------|
| | Salaries & Wages Part Time | | FUND#-839 | | |
| 083990-5407 | Salaries & Wages Part Time | | MAJOR-083990 | | |
| | Repair Main Supplies | | | | |
| | NEWBERRY STAND | 2023/08 8/01/2023 | AP-001-5123 - | 320.00 | |
| | NEWBERRY STAND | 2023/08 8/01/2023 | AP-001-5121 - | 320.00 | |
| | AMAZON CAPITAL | 2023/08 8/01/2023 | AP-001-1GVT-94RW-49N- | 15.98 | |
| | SAM'S CLUB/ AC | 2023/08 8/02/2023 | AP-001-08022023 - | 67.50 | |
| | SOUTHERN FREIG | 2023/08 8/08/2023 | AP-001-0111524 - | 450.00 | |
| | CARD SERVICES | 2023/08 8/16/2023 | AP-001-AUGUST 16 202- | 44.74 | |
| | CARD SERVICES | 2023/08 8/16/2023 | AP-001-AUGUST 16 202- | 32.95 | |
| | FISHER AUTO PA | 2023/08 8/21/2023 | AP-001-402-573919 - | 3.86 | |
| | HOME TOWN HARD | 2023/08 8/21/2023 | AP-001-35263 - | 18.98 | |
| | NEWBERRY STAND | 2023/09 8/31/2023 | AP-001-5124 - | 115.00 | |
| | NEWBERRY STAND | 2023/09 8/31/2023 | AP-001-5122 - | 115.00 | |
| | LIGHTHOUSE SUP | 2023/09 8/31/2023 | AP-001-08165417 - | 235.00 | |
| | LOWES | 2023/09 8/31/2023 | AP-001-994468 - | 489.17 | |
| | INNOVATIVE TEC | 2023/09 9/06/2023 | AP-001-3879 - | 150.00 | |
| | JOHN DEERE FIN | 2023/09 9/06/2023 | AP-001-1237460 - | 37.99 | |
| | WALLACE FURNIT | 2023/09 9/20/2023 | AP-001-133442 - | 17.98 | |
| | LEBANON BLOCK | 2023/09 9/20/2023 | AP-001-546593 - | 5.89 | |
| | FISHER AUTO PA | 2023/09 9/20/2023 | AP-001-397-294301 - | 85.43 | |
| | NEWBERRY STAND | 2023/10 9/27/2023 | AP-001-5173 - | 115.00 | |
| | NEWBERRY STAND | 2023/10 9/27/2023 | AP-001-5172 - | 115.00 | |
| | WAL-MART ACH | 2023/10 10/05/2023 | AP-001-10032023 - | 96.12 | |
| | SAM'S CLUB/ AC | 2023/10 10/05/2023 | AP-001-10052023 - | 38.98 | |
| | CARD SERVICES | 2023/10 10/12/2023 | AP-001-OCTOBER 2023 - | 398.50 | |
| | NEWBERRY PEST | 2023/10 10/19/2023 | AP-001-5215 - | 115.00 | |
| | NEWBERRY PEST | 2023/10 10/19/2023 | AP-001-5216 - | 115.00 | |
| | SAM'S CLUB/ AC | 2023/11 11/01/2023 | AP-001-11012023 - | 62.96 | |
| | WALLACE FURNIT | 2023/11 11/08/2023 | AP-001-133704 - | 31.49 | |
| | LOWES | 2023/11 11/14/2023 | AP-001-901259 - | 546.19 | |
| | NEWBERRY PEST | 2023/12 12/05/2023 | AP-001-5261 - | 115.00 | |
| | NEWBERRY PEST | 2023/12 12/05/2023 | AP-001-5260 - | 115.00 | |
| | NEWBERRY PEST | 2024/01 12/27/2023 | AP-000-5309 - | 115.00 | |
| | NEWBERRY PEST | 2024/01 12/27/2023 | AP-000-5306 - | 115.00 | |
| | LEBANON BLOCK | 2024/01 1/19/2024 | AP-000-566509 - | 15.50 | |
| | LOWES | 2024/01 1/19/2024 | AP-000-992577 - | 20.88 | |
| | -TOTAL EXPENDITURE- | | | 5,479.40 | 5,479.40 * |
| DEPT TOTAL..... | BALANCE FORWARD | | | | .00 |
| | CURRENT MONTH | | | | 36,415.35 |
| | ENCUMBRANCE | | | | .00 |
| | YEAR TO DATE | | | | 36,415.35 |
| FUND TOTAL..... | A S S E T S | | .00 | .00 | .00 |
| FUND TOTAL..... | L I A B I L I T Y | | .00 | .00 | .00 |
| FUND TOTAL..... | R E V E N U E | | .00 | .00 | .00 |
| FUND TOTAL..... | E X P E N S E | | .00 | 36,415.35 | 36,415.35 |
| FUND TOTAL..... | ENCUMBRANCE | | .00 | 36,415.35 | 36,415.35 |
| FUND TOTAL..... | | | | | .00 |



RUSSELL COUNTY BUILDING DEPARTMENT
 137 HIGHLAND DR. SUITE D
 LEBANON, VA 24266
 Telephone: 276-889-8012
 Fax 276-889-8009



Building Official Report

BUILDING PERMIT INFORMATION

| | | | |
|------------------------|--|-----------------------|-----------|
| BUILDING PERMITS | ACTIVE --21 PENDING-- 1 TOTAL - 22 | INSPECTIONS | TOTAL--33 |
| 12/21/2023- 01/24/2024 | | 11/28/2023-12/20/2023 | |

DILAPIDATED STRUCTURES

| Address | Property Owner | Tax Map I.D | Comments |
|-----------------------|----------------|--------------|--|
| 16483 Second St. Paul | Donna Glovier | 157 LIE 2965 | 10/5/2022: Recv'd notification from Town of St. Paul via County Administrator 10/24/2022: observation by Building Official- recommendation of demolition of building 10/27/2022: report submitted to County Administrator 11/17/2023: Re-evaluation of property by RC Building Inspector, Inspection Report sent to County Administrator, Certified Notice sent to property owner, Public Notification in The Lebanon News, to run 2 consecutive weeks Beginning Nov. 29, 2023 12/18/2023: Progress Status Observation by RC Building Official- No progress in securing structure. Location has been advertised for 2 consecutive weeks, in Lebanon News, Certified Letter was sent to owner, no response, County did not receive the return receipt card from certified letter. 30 Day requirement for response will expire on Jan. 7, 2024. Follow up inspection will be conducted on Jan 8, 2024, and report will be presented to the Board of Supervisors in February Meeting 1/8/2024: No progress, Large hole remains in back of the home, No communication with the property owner |

GLOVIER PROJECT STATUS: FINAL NOTICE—ALL NOTIFICATION OPTIONS HAVE BEEN EXHAUSTED

DILAPIDATED STRUCTURES CONT'D

| | | | |
|---------------------|-------------------|------------|---|
| 219 Timber Scent Rd | Laforest Leslie B | 160RII2521 | 12/16/2022: Complaint recv'd. 12/19/2022: Observation by Building Official, property accessible, some windows are removed/busted. Significant amount of trash left in the areas around home Report submitted to County Administrator 11/21/2023: Building Official re-evaluated, building was not secured, and access is not limited to the public. Certified Notice to Comply Letter to be sent to the property owner. A follow-up inspection to be conducted in December. 11/30/2023: Property owner contacted RC Building Official via email, inquired what would need to be done to bring to compliance, requested name of complainant. 12/18/2023: Progress Status Observation by RC Building Official- Owners have installed a gate at the end of the driveway, to prevent entrance to property. Structure is structurally sound, there are no windows or doors. The owner has blocked off entrances and posted "NO TRESPASSING SIGNS". The owner has been in communication with the Building Office in regard to bringing the site into compliance and obtaining a demolition permit for the structure." |
|---------------------|-------------------|------------|---|

LAFORREST LESLIE PROJECT STATUS: PROGRESSING

RUSSELL COUNTY BUILDING DEPARTMENT
 137 HIGHLAND DR. SUITE D
 LEBANON, VA 24266
 Telephone: 276-889-8012
 Fax 276-889-8009

Building Official Report

| | | | |
|---|--|---------------|--|
| 291 Memorial Dr. | Henry and Patricia Phillips | 156 RIJ 3212 | <p>1/10/2023: complaint received 9/12/2023: Per Building Official, single wide with busted windows in weeds.</p> <p>11/17/2023: Building Official to follow-up and re-evaluate property for compliance.</p> <p>11/21/2023: Building Official re-evaluated. Notice to Comply to be sent to the property owner.</p> <p>12/18/2023: Progress Status observation by RC Building Official, manufactured home is currently being demolished. A letter was sent to the owner previously, however, no response from the property owner.</p> <p>Manufactured home should be completely torn down by new year.</p> |
| 291 MEMORIAL DR. PROJECT STATUS: PROGRESSING | | | |
| 173 Straight Hollow Rd | Fred/Sharon Rife | 160RIG2453 | <p>4/6/23 Catherine Pratt submitted complaint, per phone.</p> <p>9/12/2023: Inspected site again, no further demolition, tried to contact owner.</p> <p>11/17/2023: Re-evaluation of property by RC Building Inspector. Inspection Report sent to County Administrator. Certified Notice sent to property owner. Public Notification in The Lebanon News, to run 2 consecutive weeks beginning Nov. 29, 2023.</p> <p>12/7/2023: Russell County recv'd certified return receipt card, signed for by James Saunders, no further contact at this point.</p> <p>12/18/2023: Progress Status Observation by RC Building Official-A tarp has been added to the end of the house. A tent is located beside the home. No progress in securing structure, Location has been advertised for 2 consecutive weeks, in Lebanon News, Certified Letter was sent to owner, no response, 30 Day requirement for response/explanation of intent, will expire on Jan. 7, 2024. Follow up inspection will be conducted on Jan 8, 2024, and report will be presented to the Board of Supervisors in February Meeting</p> <p>1/8/2024: No demolition to the home. Several tarps have been added to the end of the house. A tent is beside them home, No communication from the property owner.</p> |
| RIFE PROJECT STATUS: ON/GOING—FINAL NOTICE | | | |
| 192 Lower Bear Wallow | Tim & Rendy Hale Dante, VA 24273 | 159 R IB 2189 | <p>On-going project</p> <p>11/17/2023: Re-evaluation of property by RC Building Inspector. Inspection Report sent to County Administrator, Certified Notice sent to property owner, Public Notification in The Lebanon News, to run 2 consecutive weeks.</p> <p>11/17/2023: Re-evaluation of property by RC Building Inspector. Inspection Report sent to County Administrator. Certified Notice sent to property owner, Public Notification in The Lebanon News, to run 2 consecutive weeks beginning November 29, 2023.</p> <p>12/18/2023: Progress Status Observation by RC Building Official- No progress in securing structure, Location has been advertised for 2 consecutive weeks, in Lebanon News, Certified Letter was sent to.</p> <p>owner, no response, County did not receive the return receipt card from certified letter. 30 Day requirement for response will expire on Jan. 7, 2024. Follow up inspection will be conducted on Jan 8, 2024, and report will be presented to the Board of Supervisors in February Meeting</p> <p>1/8/2024: No signs of work completed on the property</p> |
| HALE PROJECT STATUS: ON/GOING—FINAL NOTICE | | | |
| | | | |
| | | | |

RUSSELL COUNTY BUILDING DEPARTMENT
 137 HIGHLAND DR. SUITE D
 LEBANON, VA 24266
 Telephone: 276-889-8012
 Fax 276-889-8009

Building Official Report

JUNKYARD REPORT

| | | | |
|-------------------------|------------------------------------|------------|--|
| Dogtown/Courthouse Est. | Rasnake Carl Allen Or Marsha | 138 R 2292 | 08/24/2023: Observation for possible Junkyard Ordinance violation Encountered property owner on site, explained purpose of visit. Submitted report to County Administrator 11/16/2023: RC Building Dept personnel contacted Mel Counts with VDOT. was directed to contact VSP 1st Sergeant Ratcliff, Claypool Hill Residency. Sgt. Ratcliff will observe and be in contact with VDOT in regard to R-O_W for the road. Will be in touch with RC Bldg. Dept. 1/9/2024: Sgt.Ratcliff, continuing to research maps and R-O-W, delayed due to holidays. Will contact Russell County Building Dept. once research complete. |
|-------------------------|------------------------------------|------------|--|

EROSION & SEDIMENT CONTROL DEPT.

| | | | |
|--|----------|-----------|---------|
| Bridgett McGlothlin ESC Program Administrator---Josh Stinson-ESC Inspector/Plan Review | | | |
| ESC PLAN | 5 Active | | 5 Total |
| SINGLE FAMILY AGREEMENT IN LIEU PLAN | 8 Active | 1 Pending | 9 Total |