

**RUSSELL COUNTY**  
**BOARD OF SUPERVISOR’S MEETING**  
**AGENDA – November 1, 2021**

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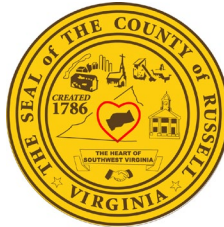
**BOS Board Room**

**Regular Meeting**

**6:00 PM**

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**Russell County Governmental Center**  
**Lebanon, Virginia 24266**



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**CALL TO ORDER & ROLL CALL – Clerk of the Board**

**INVOCATION**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**APPROVAL OF AGENDA**

**PUBLIC HEARING**

1. **Jim Baldwin CPPD – Elk Garden Waterline Extension Tiller**

**NEW BUSINESS**

1. **Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....A-1**
  - a. **Unapproved minutes of October 12, 2021**
2. **Approval of Expenditures. Consider approval of expenditures presented for payment.....A-2**
3. **Committee Appointments for Board Consideration (Tabled).**

**RC Planning Commission**

**Andy Smith**

**Four-Year Term**

**November 6, 2021**

RC Industrial Development Authority (IDA)

Ernie McFaddin (Resigned)      Four-Year Term      September 7, 2021

Community Policy Management Team

Alice Meade      Three-Year Term      November 5, 2021  
Lori Gates      Three-Year Term      November 5, 2021

Oak Grove Community Center

Linda Cross      Two-Year Term      October 7, 2021  
Frances Glovier      Two-Year Term      October 7, 2021  
Charlene Johnson      Two-Year Term      October 7, 2021  
Tammy Perry      Two-Year Term      October 7, 2021  
John Perry      Two-Year Term      October 7, 2021  
Nancy Osborne      Two-Year Term      October 7, 2021  
Peggy Kegley      Two-Year Term      October 7, 2021

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS.....B-1

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

1. VDOT Smartscale Program – U.S. Rte. 19 EB Super Elevation Improvements Project - \$4,941,660 Grant.....C-1
2. Community Development Block Grant Belfast Waterline Extension, Phase II Project Contract Amendment #1.....C-2
3. VDOT October 2021 BOS Update Report.....C-3

REQUESTS

4. RC PSA – Nash Ford/Clinch Mountain Road Water Line Extension – 2022 Drinking Water Construction/Financial Assistance.....C-4
5. Virginia Resource Authority (VRA) – Courthouse Renovation and Expansion Project VirginiaHELPS Lease Revenue Financing.....C-5

- 6. Authorization for Thanksgiving and Christmas Holiday Pay for Part-Time Employees.....C-6
- 7. Authorization for RC BOS Annual Turkey Donation Program.....C-7

**BOARD DISCUSSIONS & REMINDERS**

**ADJOURNMENT**

**COUNTY AGENCY / BOARD REPORTS:**

- Treasurer’s Report.....D
- RC IDA .....E
- RC PSA .....F
- Castlewood W&S .....G
- RC Tourism.....H
- RC Planning Commission .....I
- RC Conference Center.....J
- RC Fitness Center.....K
- RC Transportation & Safety.....L
- RC Cannery Reports.....M
- RC Building Inspector.....N
- RC Disposal.....O
- RC Litter.....P



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Chairperson

**Meeting: 11/1/21 6:00 PM**

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## **Public Hearing**

### **1. Jim Baldwin CPPD – Elk Garden Waterline Extension Tiller**

**Staff Recommendation:**

Board Discretion.

**Suggested Motion:**

Board Discretion.

**ATTACHMENTS:**

- Various



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item A-1  
Presenter: Chairperson

**Meeting: 11/01/21 6:00 PM**

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## Approval of Minutes

Request approval of the minutes from the following meeting:

- a. Unapproved minutes of September 12, 2021**

### **STAFF RECOMMENDATION(s):**

Board discretion

### **SUGGESTED MOTION(s):**

Motion to approve Board Minutes.

### **ATTACHMENTS:**

- Board Minutes

October 12, 2021

A regular monthly meeting of the Russell County Board of Supervisors was held on Tuesday, October 12, 2021 at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

**Roll Call by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Rebecca Dye  
Oris Christian

Lonzo Lester, Clerk  
Vicki Porter, Deputy Clerk  
Katie Patton, County Attorney

**Absent:**

None

Invocation by Caleb Johnson followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE AGENDA**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None

**Recognition**

The Lebanon Pioneer Varsity Baseball team was recognized for being the 2021 VHSL Group 2A Baseball State Champions.

The Board also recognized the Lebanon Pioneer Varsity Softball Team for being runner up at the 2021 VHSL Varsity Softball State Tournament.

**Presentations**

**Delegate Will Morefield** asked that the Board go into Executive (closed) Session for discussion about an economic development project that includes four counties.

### **EXECUTIVE (CLOSED) SESSION**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to enter Executive (closed) Session pursuant to 2.2-3711(A), (6), and (8).

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

### **APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

### **CERTIFICATION OF CLOSED SESSION**

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of

Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE

Lou Wallace – AYE

Carl Rhea – AYE

David Eaton – AYE

Rebecca Dye - AYE

Steve Breeding – AYE

Oris Christian – AYE

**APPROVAL TO COMMIT \$30,000 TO THE CIFA**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to commit up to \$30,000 to the Cumberland Industrial Facilities Authority for the purpose of hiring an Executive Director for a (1) year contract contingent upon approval from Buchanan, Dickenson, and Tazewell County.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**New Business**

**APPROVAL OF THE APPROVE THE SEPTEMBER 07, 2021 MINUTES**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve the September 07, 2021 minutes and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF THE APPROVE THE SEPTEMBER 21, 2021 MINUTES**

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve the September 21, 2021 minutes and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF GENERAL COUNTY INVOICES**

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$700,333.89 including withholdings and reoccurring.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**County Attorney Reports & Requests**

Katie Patton, County Attorney discussed the county committee/board appointments.

**Chairperson Rebecca Dye relinquished the Chair to Tim Lovelace.**



**APPROVAL TO REVERT THE BYLAWS BACK TO THE ORIGINAL LANGUAGE CONCERNING  
COMMITTEE/BOARD APPOINTMENTS**

Motion made by Rebecca Dye, second Carl Rhea and duly approved by the Board of Supervisors to revert the bylaws back to the original language (before July 12, 2021) regarding committee/board appointments.

The vote was:

Aye: Rebecca Dye, Carl Rhea, Tim Lovelace, Lou Wallace and Oris Christian

Nay: Steve Breeding and David Eaton

**The Vice Chairman, Tim Lovelace relinquished the Chair back to Rebecca Dye**

**Board Appointments**

**ERNIE MCFADDIN, JACK COMPTON, AND CHARLES COLLINS APPOINTED TO THE RUSSELL  
COUNTY PLANNING COMMISSION**

Steve Breeding nominated Ernie McFaddin

Carl Rhea nominated Jack Compton

Lou Wallace nominated Charles Collins

Ernie McFaddin, Jack Compton, and Charles Collins were appointed to the Planning Commission by acclamation for (4) four-year terms, said terms ending October 12, 2025.

**FRANK HORTON, TONY LAMBERT, RON BLANKENSHIP AND JAMES EATON, JR. REAPPOINTED TO THE  
CUMBERLAND PLATEAU ECONOMIC DEVELOPMENT COMMISSION**

Motion made by Tim Lovelace, second Oris Christian and duly approved by the Board of Supervisors to reappoint Frank Horton, Tony Lambert, Ron Blankenship and James Eaton, Jr. to the Cumberland Plateau Economic Development Commission for (1) one-year terms, said terms ending October 12, 2022.

The vote was:

Aye: Tim Lovelace, Oris Christian, Lou Wallace, Carl Rhea, Steve Breeding and Rebecca Dye

Nay: None

Abstain: David Eaton

**JASON GULLETT AND CATHERINE PRATT REAPPOINTED TO THE DANTE COMMUNITY BOARD**

Lou Wallace nominated Jason Gullett and Catherine Pratt

Jason Gullett and Catherine Pratt were reappointed by acclamation to the Dante Community Center Board for two (2) year terms, said terms ending October 12, 2023.

**KIM FIFE, BOB BREIMANN AND ANN MONK APPOINTED TO THE RCPL BOARD**

Carl Rhea nominated Kim Fife  
Rebecca Dye nominated Bob Breimann  
Oris Christian nominated Ann Monk

Kim Fife and Ann Monk were appointed by acclamation to the Russell County Public Library Board for (3) three-year terms, said terms ending October 12, 2024.

Bob Breimann was appointed by acclamation to the Russell County Public Library Board for a (4) four year term, said term ending October 12, 2025.

**GARY DOTSON, JOHNNY JESSEE, EUGENE FERGUSON, TONY MAXFIELD, MIKE O'QUINN, BARBARA COX, HENRY STINSON, JR., AND CARL RHEA REAPPOINTED TO THE RC HIGHWAY & SAFETY COMMISSION**

Motion made by Tim Lovelace, second Lou Wallace and duly approved by the Board of Supervisors to reappoint Gary Dotson, Johnny Jessee, Eugene Ferguson, Tony Maxfield, Mike O'Quinn, Barbara Cox, Henry Stinson, and Carl Rhea to the Russell County Highway Safety Commission for (2) two-year terms, said terms ending October 12, 2023. William Watson was appointed as a representative for the Russell County Sheriff's Department.

The vote was:

Aye: Tim Lovelace, Lou Wallace, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

Abstain: Carl Rhea

**ANGELA FARMER REAPPOINTED TO THE CPMT**

Motion made by Lou Wallace, second Tim Lovelace and duly approved by the Board of Supervisors to reappoint Angela Farmer to the CPMT for a (3) three-year term, said term ending October 12, 2024.

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, David Eaton, Rebecca Dye and Oris Christian

Nay: None

**KATHRYN EASTON APPOINTED AND GREGORY BROWN REAPPOINTED TO THE SWCC ADVISORY BOARD**

Steve Breeding nominated Kathryn Easton  
Rebecca Dye nominated Jo Ellen Harding  
Tim Lovelace nominated Gregory Brown

Kathryn Easton - Four votes: Steve Breeding, David Eaton, Carl Rhea and Oris Christian

Greg Brown - Four votes: Tim Lovelace, Steve Breeding, David Eaton and Oris Christian

Jo Ellen Harding - Three votes: Rebecca Dye, Tim Lovelace, and Lou Wallace

Kathryn Easton appointed and Gregory Brown reappointed to the SWCC Advisory Board for (4) four-year terms, said terms ending October 12, 2025.

**HARRY FERGUSON AND DEANNA JACKSON APPOINTED TO THE RUSSELL COUNTY IDA**

Steve Breeding nominated Nate Kiser, then withdrew his nomination

David Eaton nominated Burke Artrip

Carl Rhea nominated Roger Sword

Rebecca Dye nominated Harry Ferguson

Harry Ferguson – (4) Four votes: Rebecca Dye, Tim Lovelace, Lou Wallace, and Oris Christian

Roger Sword – (1) vote: Carl Rhea

Burke Artrip – (2) votes: David Eaton and Steve Breeding

Harry Ferguson was appointed to the Russell County IDA for a (4) four-year term, said term ending October 12, 2025.

The Town of Lebanon appointed Deanna Jackson for a (4) four-year term, said term ending October 12, 2025.

**APPROVAL TO TABLE THE OAK GROVE COMMUNITY CENTER BOARD APPOINTMENTS**

Motion made by Tim Lovelace, second David Eaton and duly approved by the Board of Supervisors to table the Oak Grove Community Center appointments.

The vote was:

Aye: Tim Lovelace, David Eaton, Carl Rhea, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**Citizens Comment**

The Chair opened citizens comment period.

**B. J. Keen**, Cedar Bluff commented that the Board should consider passing a noise ordinance.

The Chair closed citizens comment period.

**County Administrator Reports and Requests**

**APPROVAL OF A VDOT RESOLUTION CLOSING RTE. 679 FOR A DRAINAGE CULVERT REPLACEMENT**

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to approve a VDOT Resolution Closing Rte. 679 (Thomas Warner Rd) for Drainage Culvert Replacement – VDOT project 0679-0836P72, N501.

The vote was:

Aye: Tim Lovelace, David Eaton, Carl Rhea, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL OF A VRA RESOLUTION FOR THE COURTHOUSE CAPITAL IMPROVEMENT PROJECT**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a Virginia Resource Authority Resolution for Proceed Reimbursement in Connection with the Courthouse Capital Improvement Project.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL OF A LETTER OF SUPPORT FOR THE VA COMMUNICATIONS INITIATIVE 2022**

Motion made by Oris Christian, second Tim Lovelace and duly approved by the Board of Supervisors to provide a letter of support for the Cumberland Plateau Planning District Commission for the Virginia Telecommunications Initiative 2022.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL OF \$100,000 C PROP GRANT**

Motion made by Lou Wallace, second Oris Christian and duly approved by the Board of Supervisors to approve a Cumberland Plateau Planning District Commission C Prop Grant in the amount of \$100,000 for the Three Rivers Destination Center.

The vote was:

Aye: Oris Christian, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding, Lou Wallace, and Rebecca Dye  
Nay: None

**APPROVAL OF A \$5000 DONATION TO THE VETERANS WALL OF HONOR**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a \$5000 donation to the Fallen Warrior Project- Veterans Wall of Honor.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL OF A MOA WITH SPEARHEAD TRAILS**

Motion made by Lou Wallace, second Tim Lovelace and duly approved by the Board of Supervisors to approve a MOA between Russell County and Spearhead Trails.

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF DENNIS G. LONG & SHARON M. LONG PLAT**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve a plat as presented by the Russell County Planning Commission for Denny G. Long and Sharon M. Long.

The vote was:

Aye: David Eaton, Lou Wallace, Steve Breeding, Carl Rhea, Tim Lovelace, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF A TRAVEL REQUEST FROM THE RCPL**

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to approve a travel request from the Russell County Public Library.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL TO ADJOURN**

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

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Clerk of the Board

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Chairperson



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item A-2  
Presenter: Chairperson

**Meeting: 11/01/21 6:00 PM**

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## **Approval of Expenditures**

Request approval of the County's October 2021 Monthly Expenditures:

### **STAFF RECOMMENDATION(s):**

County's October 2021 Monthly Expenditures are in compliance with budget and operational services.

### **SUGGESTED MOTION(s):**

Motion to approve County's October 2021 Monthly Expenditures.

### **ATTACHMENTS:**

- October 2021 Monthly Expenditures

<u>DUE DATE</u>	<u>INV.DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
11/01/2021	8/28/2021	002615 A&A ENTERPRISES	73416		110.70	110.70	4100-031020-5410-	-
11/01/2021	10/13/2021	002615 A&A ENTERPRISES	73582		525.85	525.85	4100-031020-5410-	-
					636.55	636.55	*	
11/01/2021	9/24/2021	003754 AMAZON	0588956CM-05GWQ		.89-	.89-	4100-073010-5411-	-
11/01/2021	10/12/2021	003754 AMAZON	0592263CM05ICA		13.95-	13.95-	4100-073010-5411-	-
11/01/2021	10/03/2021	003754 AMAZON	439638476347		17.99	17.99	4100-073010-5411-	-
11/01/2021	9/30/2021	003754 AMAZON	443374646739		19.32	19.32	4100-073010-5411-	-
11/01/2021	9/29/2021	003754 AMAZON	443967735463		21.54	21.54	4100-073010-5411-	-
11/01/2021	10/09/2021	003754 AMAZON	444735865766		33.99-	33.99-	4100-073010-5411-	-
11/01/2021	9/23/2021	003754 AMAZON	448459489635		35.50	35.50	4100-073010-5411-	-
11/01/2021	9/20/2021	003754 AMAZON	448858484679		20.96	20.96	4100-073010-5411-	-
11/01/2021	10/04/2021	003754 AMAZON	449357595834		24.99	24.99	4100-073010-5411-	-
11/01/2021	10/01/2021	003754 AMAZON	697967537349		19.99	19.99	4100-073010-5411-	-
11/01/2021	9/24/2021	003754 AMAZON	854888959676		115.71	115.71	4100-073010-5411-	-
11/01/2021	9/20/2021	003754 AMAZON	874758857966		34.99	34.99	4100-073010-5411-	-
11/01/2021	9/22/2021	003754 AMAZON	876649553339		41.37	41.37	4100-073010-5411-	-
11/01/2021	9/30/2021	003754 AMAZON	896588954645		29.39	29.39	4100-073010-5411-	-
11/01/2021	9/26/2021	003754 AMAZON	939435333437		17.99	17.99	4100-073010-5411-	-
11/01/2021	9/20/2021	003754 AMAZON	944936748496		24.99	24.99	4100-073010-5411-	-
11/01/2021	9/17/2021	003754 AMAZON	975856369557		89.98	89.98	4100-073010-5411-	-
					465.88	465.88	*	
11/01/2021	10/01/2021	002792 APPALACHIAN GRA	6405		202.00	202.00	4100-031020-5409-	-
					202.00	202.00	*	
11/01/2021	10/15/2021	000047 AT&T	10152021		36.80	36.80	4100-031020-5203-	-
11/01/2021	10/15/2021	000047 AT&T	10152021-		46.28	46.28	4100-031020-5203-	-
					83.08	83.08	*	
11/01/2021	10/11/2021	001425 ATLANTIC ELECTI	472		6,705.24	6,705.24	4100-013020-7002-	-
					6,705.24	6,705.24	*	
11/01/2021	9/08/2021	003032 B & H RENTALS I	117561		98.00	98.00	4100-031020-3005-	-
					98.00	98.00	*	
11/01/2021	10/04/2021	000007 BAKER & TAYLOR	NS21100053		1,500.00	1,500.00	4100-073010-5411-	-
11/01/2021	9/23/2021	000007 BAKER & TAYLOR	0003248376		300.20-	300.20-	4100-073010-5411-	-
11/01/2021	9/24/2021	000007 BAKER & TAYLOR	5017206524		33.15	33.15	4100-073010-5411-	-
11/01/2021	9/24/2021	000007 BAKER & TAYLOR	5017206525		273.96	273.96	4100-073010-5411-	-
11/01/2021	9/24/2021	000007 BAKER & TAYLOR	5017224954		49.99	49.99	4100-073010-5411-	-
11/01/2021	9/24/2021	000007 BAKER & TAYLOR	5017224955		32.49	32.49	4100-073010-5411-	-
11/01/2021	9/24/2021	000007 BAKER & TAYLOR	5017224956		48.25	48.25	4100-073010-5411-	-
11/01/2021	9/20/2021	000007 BAKER & TAYLOR	5017238228		32.62	32.62	4100-073010-5411-	-
					1,670.26	1,670.26	*	
11/01/2021	6/29/2021	004891 BAKER ROOFING C	31459-2		2,800.00	2,800.00	4100-094010-7056-	-
					2,800.00	2,800.00	*	
11/01/2021	10/19/2021	000092 BONANZA RESTAUR	797446		211.00	211.00	4100-011010-5413-	-
					211.00	211.00	*	
11/01/2021	10/04/2021	002337 CASKIE GRAPHICS	35069		197.09	197.09	4100-021060-3006-	-
					197.09	197.09	*	
11/01/2021	9/29/2021	001342 CENGAGE GALE	75921436		50.38	50.38	4100-073010-5411-	-
11/01/2021	10/05/2021	001342 CENGAGE GALE	75962523		23.19	23.19	4100-073010-5411-	-
11/01/2021	10/05/2021	001342 CENGAGE GALE	75972747		45.58	45.58	4100-073010-5411-	-
					119.15	119.15	*	
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379454		47.02	47.02	4100-043020-3008-	-
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379456		108.24	108.24	4100-043020-3008-	-
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379478		38.72	38.72	4100-043020-3008-	-
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379524		101.48	101.48	4100-043020-3008-	-
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379622		294.58	294.58	4100-043020-3008-	-
11/01/2021	10/21/2021	004450 CINTAS CORPORAT	4099379760		83.25	83.25	4100-043020-3008-	-
					673.29	673.29	*	

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
11/01/2021	10/19/2021	001871 DELPH KELLY MCB	10192021		1,079.26	1,079.26	4100-073010-5500-	-
					1,079.26	1,079.26 *		
11/01/2021	9/21/2021	000184 DEMCO	7009316		91.58	91.58	4100-073010-5401-	-
11/01/2021	9/24/2021	000184 DEMCO	7012532		76.96	76.96	4100-073010-5401-	-
					168.54	168.54 *		
11/01/2021	10/05/2021	000198 DOMINION OFFICE	.36716		79.98	79.98	4100-012010-5401-	-
11/01/2021	8/20/2021	000198 DOMINION OFFICE	135319		48.51	48.51	4100-012130-5401-	-
11/01/2021	8/31/2021	000198 DOMINION OFFICE	135674		66.46	66.46	4100-012130-5401-	-
11/01/2021	10/04/2021	000198 DOMINION OFFICE	136442.1		1.48	1.48	4100-042400-5401-	-
11/01/2021	9/28/2021	000198 DOMINION OFFICE	136514		20.28	20.28	4100-021060-5401-	-
11/01/2021	9/30/2021	000198 DOMINION OFFICE	136515		626.31	626.31	4100-013010-5401-	-
11/01/2021	9/28/2021	000198 DOMINION OFFICE	136519		14.99	14.99	4100-013020-5401-	-
11/01/2021	10/05/2021	000198 DOMINION OFFICE	136718		86.27	86.27	4100-032050-5401-	-
11/01/2021	10/05/2021	000198 DOMINION OFFICE	136723		39.99	39.99	4100-031020-5401-	-
11/01/2021	10/05/2021	000198 DOMINION OFFICE	136735		114.00	114.00	4100-012300-7002-	-
11/01/2021	10/06/2021	000198 DOMINION OFFICE	136790		114.00	114.00	4100-043020-5405-	-
11/01/2021	10/08/2021	000198 DOMINION OFFICE	136866		13.99	13.99	4100-034010-5401-	-
11/01/2021	10/08/2021	000198 DOMINION OFFICE	136867		18.78	18.78	4100-012010-5401-	-
11/01/2021	10/08/2021	000198 DOMINION OFFICE	136870		23.85	23.85	4100-042400-5401-	-
11/01/2021	10/12/2021	000198 DOMINION OFFICE	136955		4.94	4.94	4100-013020-5401-	-
11/01/2021	10/13/2021	000198 DOMINION OFFICE	137001		162.98	162.98	4100-071040-5606-	-
11/01/2021	10/13/2021	000198 DOMINION OFFICE	137001		85.00	85.00	4100-043020-5405-	-
11/01/2021	10/15/2021	000198 DOMINION OFFICE	137071		42.90	42.90	4100-012010-5401-	-
11/01/2021	10/15/2021	000198 DOMINION OFFICE	137072		4.33	4.33	4100-034010-5401-	-
11/01/2021	10/19/2021	000198 DOMINION OFFICE	137169		37.74	37.74	4100-031020-5401-	-
11/01/2021	10/20/2021	000198 DOMINION OFFICE	137218		62.00	62.00	4100-034010-5401-	-
11/01/2021	9/24/2021	000198 DOMINION OFFICE	136441		26.03	26.03	4100-031020-5401-	-
11/01/2021	10/13/2021	000198 DOMINION OFFICE	136441.1		169.99	169.99	4100-031020-5401-	-
11/01/2021	9/30/2021	000198 DOMINION OFFICE	136637		63.88	63.88	4100-031020-5401-	-
11/01/2021	9/21/2021	000198 DOMINION OFFICE	136300		39.90	39.90	4100-031020-5401-	-
11/01/2021	9/28/2021	000198 DOMINION OFFICE	136511		8.50	8.50	4100-031020-5401-	-
11/01/2021	9/27/2021	000198 DOMINION OFFICE	136541		1.50	1.50	4100-031020-5401-	-
11/01/2021	10/12/2021	000198 DOMINION OFFICE	136954		9.04	9.04	4100-031020-5401-	-
11/01/2021	10/05/2021	000198 DOMINION OFFICE	136719		21.96	21.96	4100-012090-5401-	-
11/01/2021	10/08/2021	000198 DOMINION OFFICE	136869		9.45	9.45	4100-012090-5401-	-
11/01/2021	10/22/2021	000198 DOMINION OFFICE	137294		85.80	85.80	4100-012090-5401-	-
11/01/2021	10/22/2021	000198 DOMINION OFFICE	137295		114.00	114.00	4100-043020-5405-	-
11/01/2021	10/22/2021	000198 DOMINION OFFICE	137300		42.90	42.90	4100-032050-5401-	-
11/01/2021	10/25/2021	000198 DOMINION OFFICE	137352		115.98	115.98	4100-043020-5405-	-
11/01/2021	10/19/2021	000198 DOMINION OFFICE	137155		8.89	8.89	4100-021060-5401-	-
11/01/2021	10/20/2021	000198 DOMINION OFFICE	137271		37.90	37.90	4100-021060-5401-	-
					2,424.50	2,424.50 *		
11/01/2021	10/10/2021	001894 DYNAMARK SECURI	23291		216.00	216.00	4100-021060-3005-	-
					216.00	216.00 *		
11/01/2021	10/04/2021	001445 FISHER AUTO PAR	397-269634		21.66	21.66	4100-043020-5408-	-
					21.66	21.66 *		
11/01/2021	9/07/2021	000854 GALL'S, LLC	019227086	01	22.95	22.95	4100-031020-5410-	-
11/01/2021	9/30/2021	000854 GALL'S, LLC	019411538		152.99	152.99	4100-031020-5410-	-
					175.94	175.94 *		
11/01/2021	10/12/2021	002259 HUFF CATHY	10122021 REIMB		45.00	45.00	4100-021060-5401-	-
					45.00	45.00 *		
11/01/2021	10/12/2021	000314 HUFFMAN'S TIRE	10122021		170.00	170.00	4100-031020-5408-	-
					170.00	170.00 *		
11/01/2021	8/13/2021	003866 INNOVATIVE TECH	2912		150.00	150.00	4100-012300-3002-	-
11/01/2021	8/26/2021	003866 INNOVATIVE TECH	2937		37.50	37.50	4100-012300-3002-	-



<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
11/01/2021	8/26/2021	003866	INNOVATIVE TECH 2940		1,237.50	1,237.50	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 2997		187.50	187.50	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 2998		3,659.50	3,659.50	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 2999		225.00	225.00	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 3000		150.00	150.00	4100-071040-5101-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 3001		150.00	150.00	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 3002		225.00	225.00	4100-072010-3001-	-
11/01/2021	10/21/2001	003866	INNOVATIVE TECH 3005		600.00	600.00	4100-012300-3002-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 3007		300.00	300.00	4100-031020-3005-	-
11/01/2021	10/21/2021	003866	INNOVATIVE TECH 3006		75.00	75.00	4100-032050-3005-	-
					6,997.00	6,997.00 *		
11/01/2021	10/26/2021	003051	LIGHTHOUSE SUPP 10268124		622.00	622.00	4100-043020-5407-	-
					622.00	622.00 *		
11/01/2021	9/24/2021	003387	MOBILE COMMUNIC 352000178		257.00	257.00	4100-031020-7003-	-
11/01/2021	10/01/2021	003387	MOBILE COMMUNIC 80070581		749.00	749.00	4100-031020-7003-	-
					1,006.00	1,006.00 *		
11/01/2021	9/30/2021	003123	O'REILLY AUTO P 1943-430557		15.77	15.77	4100-031020-5408-	-
11/01/2021	9/30/2021	003123	O'REILLY AUTO P 1943-430564		43.76	43.76	4100-031020-5408-	-
11/01/2021	10/19/2021	003123	O'REILLY AUTO P 1943-433039		9.46	9.46	4100-031020-5408-	-
					68.99	68.99 *		
11/01/2021	10/10/2021	004843	QUADIENT LEASIN N9089488		240.54	240.54	4100-031020-5201-	-
					240.54	240.54 *		
11/01/2021	10/06/2021	004571	R.E. MICHEL COM 10062021		460.02	460.02	4100-043020-3004-	-
					460.02	460.02 *		
11/01/2021	9/09/2021	000578	RUSSELL COUNTY 09092021		92,293.75	92,293.75	4100-035030-3001-	-
					92,293.75	92,293.75 *		
11/01/2021	10/16/2021	003380	SHENTEL 10162021		117.23	117.23	4100-013020-5413-	-
11/01/2021	10/16/2021	003380	SHENTEL 10162021-		117.23	117.23	4100-012010-5413-	-
					234.46	234.46 *		
11/01/2021	9/30/2021	001809	SHIELDS ELECTRO BP211507		23.97	23.97	4100-031020-5408-	-
11/01/2021	10/04/2021	001809	SHIELDS ELECTRO BP211542		8.97	8.97	4100-031020-5408-	-
11/01/2021	10/04/2021	001809	SHIELDS ELECTRO BP211544		16.26	16.26	4100-031020-5408-	-
					49.20	49.20 *		
11/01/2021	10/01/2021	001941	SOUTHERN SOFTWA 249531		9,110.00	9,110.00	4100-032050-3005-	-
					9,110.00	9,110.00 *		
11/01/2021	3/10/2021	000647	STINSON HEATING 48023A		2,500.00	2,500.00	4100-035050-5906-	-
					2,500.00	2,500.00 *		
11/01/2021	11/11/2021	000366	THE LEBANON NEW REGISTRAR 2021		34.00	34.00	4100-013020-5401-	-
11/01/2021	9/01/2021	000366	THE LEBANON NEW 138762		29.80	29.80	4100-013020-3007-	-
11/01/2021	9/01/2021	000366	THE LEBANON NEW 138800		37.45	37.45	4100-011010-3007-	-
11/01/2021	9/01/2021	000366	THE LEBANON NEW 138801		214.00	214.00	4100-011010-3007-	-
11/01/2021	9/08/2021	000366	THE LEBANON NEW 138873		214.00	214.00	4100-011010-3007-	-
11/01/2021	9/15/2021	000366	THE LEBANON NEW 138930		84.26	84.26	4100-011010-3007-	-
11/01/2021	9/22/2021	000366	THE LEBANON NEW 139003		84.26	84.26	4100-011010-3007-	-
11/01/2021	9/29/2021	000366	THE LEBANON NEW 139077		152.48	152.48	4100-011010-3007-	-
					850.25	850.25 *		
11/01/2021	6/02/2021	000675	THOMPSON & LITT 98816		9,317.50	9,317.50	4100-094010-8031-	-
11/01/2021	10/06/2021	000675	THOMPSON & LITT 99771		3,000.00	3,000.00	4100-094010-8031-	-
					12,317.50	12,317.50 *		
11/01/2021	6/01/2021	000977	TOP LINE ADVERT 7890		250.00	250.00	4100-031020-5410-	-
11/01/2021	9/21/2021	000977	TOP LINE ADVERT 7961		10.00	10.00	4100-031020-5410-	-
					260.00	260.00 *		
11/01/2021	10/12/2021	000694	TREASURER OF VI 21092		1,252.92	1,252.92	4100-021060-3002-	-
					1,252.92	1,252.92 *		
11/01/2021	10/04/2021	001079	TREASURER OF VI LV202201		215.16	215.16	4100-034010-5401-	-
					215.16	215.16 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
11/01/2021	9/27/2021	002133	TREASURER OF VI 09272021		40.00	40.00	4100-035030-3001-	- -
					40.00	40.00 *		
11/01/2021	6/03/2021	000669	TREASURER VA TE 202104		12,407.40	12,407.40	4100-083050-1003-	- -
11/01/2021	6/03/2021	000669	TREASURER VA TE 202104		4,359.96	4,359.96	4100-083050-2003-	- -
					16,767.36	16,767.36 *		
11/01/2021	9/29/2021	000798	TRI CITY BLUEPR 0153051-IN		185.75	185.75	4100-012010-5401-	- -
					185.75	185.75 *		
11/01/2021	10/12/2021	000082	VERIZON 000015185775		319.36	319.36	4100-031020-5203-	- -
11/01/2021	10/12/2021	000082	VERIZON 000015187482		79.82	79.82	4100-053050-5203-	- -
					399.18	399.18 *		
11/01/2021	10/23/2021	004837	WEX ENTERPRISE 75186528		14,828.80	14,828.80	4100-031020-5408-	- -
					14,828.80	14,828.80 *		
			TOTAL FOR DUE DATE 11/01/2021		178,861.32	178,861.32		
			TOTAL DUE FOR FUND- 4100		178,861.32	178,861.32		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
11/01/2021	9/01/2021	000366 THE LEBANON NEW	138759		330.00	330.00	4208-011010-3008-	- -
					330.00	330.00		
					330.00	330.00		
					330.00	330.00		
					179,191.32	179,191.32		
					.00	.00		
					.00	.00		
					179,191.32	179,191.32		
						.00		

TOTAL FOR DUE DATE 11/01/2021  
 TOTAL DUE FOR FUND- 4208  
 NON-DIRECT DEPOSIT  
 DIRECT DEPOSIT  
 E-Payable Total  
 FINAL DUE



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenter: Chairperson

**Meeting: 11/01/21 6:00 PM**

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## **Board Appointments**

### RC Planning Commission

**Andy Smith** **Four-Year Term** **November 6, 2021**

### RC Industrial Development Authority (IDA)

**Ernie McFaddin (Resigned)** **Four-Year Term** **September 7, 2021**

### Community Policy Management Team

**Alice Meade** **Three-Year Term** **November 5, 2021**  
**Lori Gates** **Three-Year Term** **November 5, 2021**

### Oak Grove Community Center

**Linda Cross** **Two-Year Term** **October 7, 2021**  
**Frances Glover** **Two-Year Term** **October 7, 2021**  
**Charlene Johnson** **Two-Year Term** **October 7, 2021**  
**Tammy Perry** **Two-Year Term** **October 7, 2021**  
**John Perry** **Two-Year Term** **October 7, 2021**  
**Nancy Osborne** **Two-Year Term** **October 7, 2021**  
**Peggy Kegley** **Two-Year Term** **October 7, 2021**

### Board Appointments for 2021

Name	District	Term	Term Ending	Phone Number
<b><u>Heart of Appalachia Tourism Development Authority</u></b>				
Heather Powers (resignation)		Two Years	September 10, 2022	
<b><u>Health Coalition Board</u></b>				
Heather Powers (resignation)				
Name	District	Term	Term Ending	Phone Number
<b><u>Drill Community Center</u></b>				
Michelle Tharp		Four Years	October 2, 2021	
<b><u>Oak Grove Community Center</u></b>				
Linda Cross		Two Years	October 7, 2021	
Frances Glovier		Two Years	October 7, 2021	
Rita "Charlene" Johnson		Two Years	October 7, 2021	
Tammy Perry		Two Years	October 7, 2021	
John Perry		Two Years	October 7, 2021	
Nancy Osborne		Two Years	October 7, 2021	
Peggy Kegley		Two Years	October 7, 2021	
Name	District	Term	Term Ending	Phone Number
<b><u>Community Policy Management Team</u></b>				
Alice Meade		Three Years	November 5, 2021	
Lori Gates		Three Years	November 5, 2021	
<b><u>Russell County Planning Commission</u></b>				
Andy Smith	6	Four Years	November 6, 2021	
Name	District	Term	Term Ending	Phone Number
<b><u>Appalachian Juvenile Commission</u></b>				
Vicki Porter		Four Years	December 2, 2021	
<b><u>Cumberland Mountain Community Service Board</u></b>				
James Mounts		Three Years	December 31, 2021	





## CUMBERLAND MOUNTAIN COMMUNITY SERVICES

Mental Health, Intellectual Disability, and Substance Abuse Services

Mary F. Cole, LCSW, Executive Director

October 15, 2021

Lonzo Lester, Jr.  
Russell County Administrator  
P.O. Box 1208  
Lebanon, VA 24266

Dear Mr. Lester:

This letter is written to inform you that Mr. James Mounts' appointment to our Board of Directors will expire December 31, 2021. Mr. Mounts is eligible for reappointment for a second term.

The term to be filled is a three-year appointment commencing on January 1, 2022 and ending on December 31, 2024. The Board will have approximately six (6) meetings per year. Most meetings are held on Tuesdays at noon with lunch provided.

Please contact me as soon as the Board of Supervisors has made the appointment.

If I may be of further assistance, please do not hesitate to contact me.

Sincerely,

Mary F. Cole, LCSW  
Executive Director

MFC/fkb



## CUMBERLAND MOUNTAIN COMMUNITY SERVICES

Mental Health, Intellectual Disability, and Substance Abuse Services

Mary F. Cole, LCSW, Executive Director

October 15, 2021

Lonzo Lester, Jr.  
Russell County Administrator  
P.O. Box 1208  
Lebanon, VA 24266

Dear Mr. Lester:

This letter is written to inform you that Mr. David Eaton's appointment to our Board of Directors, which was to finish the unexpired term of Mr. Steve Givens, will expire December 31, 2021. Mr. Eaton is eligible for reappointment and this would be his first term.

The term to be filled is a three-year appointment commencing on January 1, 2022 and ending on December 31, 2024. The Board will have approximately six (6) meetings per year. Most meetings are held on Tuesdays at noon with lunch provided.

Please contact me as soon as the Board of Supervisors has made the appointment.

If I may be of further assistance, please do not hesitate to contact me.

Sincerely,

Mary F. Cole, LCSW  
Executive Director

MFC/fkb

*Mr Eaton has been  
an exceptional Board  
member so I hope he  
will be reappointed.  
MC*





COUNTY OF RUSSELL, VIRGINIA

L Print Form... 1

OFFICE USE ONLY:

COMMITTEE APPLICATION

Date Received: \_\_\_\_\_

Letter Sent: \_\_\_\_\_

Currently Serving On: \_\_\_\_\_

NAME: WATSON (Last) JOHN (First) R (Middle Initial) MR. (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 2841 Mountain Road  
LEBANON BUFF VA 24609 LRWATSON@gmail.com (Email Address)

TELEPHONE NUMBERS: 276 971 3576 (Home) 276 971 3576 (Business) N/A (FAX)

PROFESSION/VOCATION: VIRGINIA DEPARTMENT OF TRANSPORTATION / MANAGER + Engineer

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Industrial Development Authority  
PLANNING Commission  
Public Service Authority

(List no more than 3 -- in order of preference:)

OTHER INTERESTS: Outdoor Activities, Agriculture / Farming, Church youth  
outdoor Adventure ministry

EDUCATION: H.S. diploma Lebanon High School, AAS degree Southwest VA Community College, AAS degree Southwest VA community college, B.S degree Radford University, U.S. Army

JOB EXPERIENCE: VDOT Residency Administrator and manager, deal w/ land development issues, help attract businesses to local area, work w/ IDA and BOS.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Serve on local sewerage boards in Russell, Buchanan, + several counties. Serve in civic groups, church youth ministry

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NO

IF YES, PLEASE NAME: N/A

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? YES

IF YES, PLEASE NAME: Russell Coal Haul Road / Coal SEWERAGE TAX

ARE YOU A REGISTERED VOTER? YES DISTRICT NUMBER: 6

## Loretta Vance

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**From:** noreply@civicplus.com  
**Sent:** Monday, July 12, 2021 9:57 AM  
**To:** kaylin.ervin@russellcountyva.us; loretta.vance@russellcountyva.us  
**Subject:** Online Form Submittal: Board and Committee Application

### Board and Committee Application

Name	Donnie E Christian
Email Address	Dchristian501@yahoo.com
Address	PO Box 1917
City	Lebanon
State	VA
Zip Code	24266
Phone Number	276-254-0128
Fax Number	<i>Field not completed.</i>
Board/Committee on Which You Wish to Serve	Planning Commission Cumberland Plateau Economic Development Tourism
Other Interests	Serving the citizens of our region especially Russell Co with Good infrastructure, Great jobs & Wonderful Recreational opportunities.
Education	BS - Mining Engineering Completed majority of course work for dual BS in Civil Engineering.
Job Experience	35+ years of Engineered Planning & Design for Land Development & Infrastructure. Approx. 20 years with local Consulting Engineering firms and approx. 15 years with State Regulatory Agencies. Designed Subdivisions for Commercial & Residential Development - Prepared Plats.
Civic or Service Organization Experience	~4 years - VDOT Technical Advisor to RC Planning Commission 20+ years - Board of Director - RCPSA 1+ years - Industrial Development Authority



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item C-1 – C-7  
Presenter: Administrator

**Meeting: 11/01/21 6:00 PM**

## County Administrator Reports & Requests

The County Administrator Reports & Request for November 2021:

### COUNTY ADMINISTRATOR REPORTS AND REQUESTS

#### REPORTS

1. **VDOT Smartscale Program – U.S. Rte. 19 EB Super Elevation Improvements Project - \$4,941,660 Grant.....C-1**
2. **Community Development Block Grant Belfast Waterline Extension, Phase II Project Contract Amendment #1.....C-2**
3. **VDOT October 2021 BOS Update Report.....C-3**

#### REQUESTS

4. **RC PSA – Nash Ford/Clinch Mountain Road Water Line Extension – 2022 Drinking Water Construction/Financial Assistance.....C-4**
5. **Virginia Resource Authority (VRA) – Courthouse Renovation and Expansion Project VirginiaHELPS Lease Revenue Financing.....C-5**
6. **Authorization for Thanksgiving and Christmas Holiday Pay for Part-Time Employees.....C-6**
7. **Authorization for RC BOS Annual Turkey Donation Program.....C-7**

#### **STAFFRECOMMENDATION(s):**

Board Discretion.

# PROJECT SCORECARD

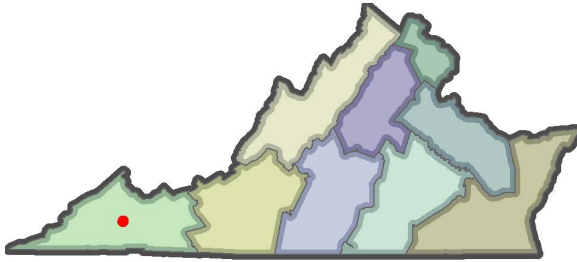
**US 19 EB Super Elevation Improvements**

Project Id: 6936

The proposed project increases the super elevation of the eastbound direction of US 19 approximately 1,900 feet west of SR 80 to meet VDOT's minimum standards. The south side of the roadway will be kept constant while the north side will be lowered to achieve the required super elevation through the horizontal curve. Roadway improvements will occur in the median for a length of approximately 1,600' and will include a 6' paved shoulder with rumble strips.

<b>2.0</b> SMART SCALE SCORE	<b>#245</b> OF 397 STATEWIDE	<b>SMART SCALE Requested Funds</b>	\$4,941,660
	<b>#13</b> OF 34 DISTRICTWIDE	<b>Total Project Cost</b>	\$4,941,660
		<b>Project Benefit</b>	1.0
		<b>Project Benefit / Total Cost</b>	2.0

- Submitting Entity:** Russell County
- Preliminary Engineering:** Not Started
- Right of Way:** Not Started
- Construction:** Not Started
- Eligible Fund Program:** DGP
- Evacuation Route:** No
- VTRANS Need:** Safety (non-CoSS)



SMART SCALE Area Type D															
Factor	Congestion Mitigation		Safety		Accessibility			Economic Development			Environment		Land Use		
	Increase in Peak Period Person Throughput	Reduction in Peak Period Delay	Reduction in Fatal and Injury Crashes	Reduction in Fatal and Injury Crash Rate	Increase in Access to Jobs	Increase in Access to Jobs for Disadvantaged Populations	Increase in Access to Multimodal Travel Choices	Square Feet of Commercial/Industrial Development Supported	Tons of Goods Impacted	Improvement to Travel Time Reliability	Potential to Improve Air Quality	Impact to Natural and Cultural Resources	Support of Transportation-Efficient Land Development	Support of Transportation-Efficient Land Development	
Measure Value	0.0 persons	0.0 person hrs.	17.8 EPDO	1,681.6 EPDO / 100M VMT	0.0 jobs per resident	0.0 jobs per resident	0.0 adjusted users	0.0 adj sq. ft.	0.0 daily tons	0.0 adj. buffer time index	0.0 adjusted points	12.4 impacted acres	access * pop/emp density.h	access * pop/emp density change.	
Normalized Measure Value (0-100)	0.0	0.0	2.8	4.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0			
Measure Weight (% of Factor)	50%	50%	70%	30%	60%	20%	20%	60%	20%	20%	100%	*	N/A	N/A	
Factor Value	0.0		3.4		0.0			0.0			0.0				
Factor Weight (% of Project Score)	10%		30%		15%			35%			10%		5 (max point reduction)		N/A
Weighted Factor Value	0.0		1.0		0.0			0.0			0.0				
Project Benefit	1.0														
SMART SCALE Cost	\$4,941,660														
SMART SCALE Score (Project Benefit per \$10M SMART SCALE Cost)	2.0														

\*The second environment measure subtracts up to 5 points from the project benefit score. Because it is subtracted after combining all weighted factors, it has no measure weight and the 10% factor weight is not applied to it.



# Viewing SMART SCALE Application

## US 19 EB Super Elevation Improvements

Project Status: **Scored**  
Organization: Russell County  
Project ID: 6936

**Funded**

Created: 06/18/2020 @ 11:51AM by Lonzo Lester  
Last Updated: 12/09/2020 @ 11:40AM by Blake Ailor Submitted: 08/17/2020 @ 1:16PM by Lonzo Lester

### General

#### Point of Contact Information

**Project Point of Contact Name**  
Lonzo Lester

**Project Point of Contact Email**  
lonzo.lester@russellcountyva.us

**Project Point of Contact Phone**  
(276) 880-4396

#### Project Information

**Project Title**

**Principal Improvement**

US 19 EB Super Elevation Improvements

Highway

**Project Short Description**

The proposed project increases the super elevation of the eastbound direction of US 19 approximately 1,900 feet west of SR 80 to meet VDOT's minimum standards. The south side of the roadway will be kept constant while the north side will be lowered to achieve the required super elevation through the horizontal curve. Roadway improvements will occur in the median for a length of approximately 1,600' and will include a 6' paved shoulder with rumble strips.

**Does this project include any improvements to non-VDOT maintained roadways?**

No

**Application Program Requested**

District Grant

**VDOT District**

Bristol

**Location**

VTRANS Mid-Term Needs Site

**VTRANS Needs Categories Requested:**

Safety (non-CoSS)

**Areas Served**

Based on project area the geographic information below will populate.

**Districts Served**

- Bristol

**MPOs Served**

**PDCs Served**

- Cumberland Plateau

**Jurisdictions Served**

- Russell County

**Need Justifications**

**Safety**

Need Id	Need Location	Need Categories	Justif

## Highway Improvements

<b>Project Features</b>	<b>Description (type, quantity, location)</b>
Shoulder Improvement(s)	A 6' paved inside shoulder with rumble strips will be included in the eastbound direction of U.S. Route 19 for approximately 1,600'.
Roadway Reconstruction/Realignment	The super elevation of the eastbound direction of U.S. Route 19 will be increased for a length of 1,600 feet.

## Bicycle and Pedestrian Improvements

<b>Project Features</b>	<b>Description (type, quantity, location)</b>
-------------------------	---

## Bus Transit Improvements

<b>Project Features</b>	<b>Description (type, quantity, location)</b>
-------------------------	---

## Rail Transit Improvements (Streetcar, Light Rail, Heavy Rail, Commuter Rail)

<b>Project Features</b>	<b>Description (type, quantity, location)</b>
-------------------------	---

## Intercity Passenger Rail

**Project Features**

**Description (type, quantity, location)**

Freight Rail

**Project Features**

**Description (type, quantity, location)**

Travel Demand Management (TDM) Improvement(s)

**Project Features**

**Description (type, quantity, location)**

Right-of-Way and Utilities

**Project Features**

**Description (type, quantity, location)**

Right-of-Way/Easements acquisition  
required

Temporary construction easements will be needed at six (6) driveways along U.S. Route  
19.

Factors



## Accessibility

Accessibility	Response	Supporting Information
<b>1-</b> Project includes transit system improvements or reduces delay on a roadway with scheduled peak service of one transit vehicle per hour.	No	
<b>2-</b> Project includes improvements to an existing or proposed park and ride lot (e.g., new lot, more spaces, entrance/exit, technology (payment, traveler information)). <div data-bbox="159 472 1593 573" style="border: 1px solid #add8e6; padding: 5px; margin-top: 10px;">Answers selected in Features tab indicate that this question is not required for this application</div>	N/A	
<b>3-</b> Project includes improvements to existing or new HOV/HOT lanes or ramps to HOV/HOT.	No	
<b>4-</b> Project includes construction or replacement of bike facilities. For bicycle projects, off-road or on-road buffered or clearly delineated facilities are required <div data-bbox="159 857 1593 958" style="border: 1px solid #add8e6; padding: 5px; margin-top: 10px;">Answers selected in Features tab indicate that this question is not required for this application</div>	N/A	
<b>5-</b> Project includes construction or replacement of pedestrian facilities. For pedestrian projects, sidewalks, pedestrian signals, marked crosswalks, refuge islands, and other treatments are required (as appropriate). <div data-bbox="159 1117 1593 1218" style="border: 1px solid #add8e6; padding: 5px; margin-top: 10px;">Answers selected in Features tab indicate that this question is not required for this application</div>	N/A	
<b>6-</b> Project provides real-time traveler information or wayfinding specifically for intermodal connections (access to transit station or park and ride lot).	No	

7- Provides traveler information or is directly linked to an existing TMC network/ITS architecture.	No	
---	----	--

## Environment

Environment	Response	Supporting Information
<p><b>1-</b> Project includes improvements to rail transit or passenger rail facilities?</p> <p>Answers selected in Features tab indicate that this question is not required for this application</p>	N/A	
<p><b>2-</b> Project includes construction or replacement of bike facilities. For bicycle projects, off-road or on-road buffered or clearly delineated facilities are required (i.e. Bike Lane or Shared Use Path).</p> <p>Answers selected in Features tab indicate that this question is not required for this application</p>	N/A	
<p><b>3-</b> Project includes construction or replacement of pedestrian facilities. For pedestrian projects, sidewalks, pedestrian signals, marked crosswalks, refuge islands, and other treatments are required (as appropriate).</p> <p>Answers selected in Features tab indicate that this question is not required for this application</p>	N/A	
<p><b>4-</b> Project includes improvements to an existing or proposed park-and-ride lot (e.g., new lot, more spaces, entrance/exit, technology (payment, traveler information)).</p> <p>Answers selected in Features tab indicate that this question is not required for this application</p>	N/A	

5- Project includes bus facility improvements or reduces delay on a roadway with scheduled peak service of one transit vehicle per hour.	No
6- Project include special accommodations for hybrid or electric vehicles, or space or infrastructure for electric vehicle parking/charging).	No
7- Project includes energy efficient infrastructure or fleets, including: hybrid or electric buses, electronic/open road tolling, alternative energy infrastructure (e.g., roadside solar panels).	No
8- Project includes improvements to freight rail network or intermodal (truck to rail) facilities/ports/terminals	No

## Delivery/Funding

## Project Delivery Information

### Project Planning Status

Rural Long Range Plans

Other Regional Plan

Transportation Element of Local Comprehensive Plan

## Phase Estimate and Schedule

Phase Milestone

Status

PE (Survey, Environmental, Design)

Not Started

**Base Cost Estimate (in 2020 dollars)**

\$679,870.00

**Risks/Contingency/Unknowns**

10%

**Start Date**

2025-09-15

**Phase Estimate + Contingency + Inflation**

\$893,016

**Phase Milestone**

RW (Right of Way and Easement Acquisition, Utility Relocation)

**Status**

Not Started

**Base Cost Estimate (in 2020 dollars)**

\$66,000.00

**Risks/Contingency/Unknowns**

10%

**Start Date**

2028-10-20

**Phase Estimate + Contingency + Inflation**

\$94,728

**Phase Milestone**

CN (Construction, Oversight, Contingencies)

**Status**

Not Started

**Base Cost Estimate (in 2020 dollars)**

\$2,033,060.00

**Risks/Contingency**

15%

**Start Date**

2029-10-09

**End Date**

2030-08-22

**CEI**

20%

**Phase Estimate + Contingency + CEI + Inflation**

\$3,953,915

**Total Cost Estimate**

\$4,941,660

## Project Funding Sources

### SYIP Allocations

Provide Existing Project VDOT UPC(s) or DRPT Project Number(s), if applicable

<b>Project UPC/DRPT/ID</b>	<b>UPC Type</b>	<b>UPC Description</b>	<b>VDOT / DRPT (\$)</b>
--------------------------------	-----------------	------------------------	-------------------------

**Total SYIP**

\$0

### Other Committed Funds

Provide Information on Other Committed funds

<b>Other Funds Committed to Project</b>	<b>Description of Fund Type</b>	<b>Amount</b>
---	---------------------------------	---------------

**Total Other Committed Funds**

\$0

### Project Financial Information

Total SYIP Allocations	\$0
Total Other Committed Funds	\$0

### Project Financial Information

Total SMART SCALE Requested Funds	\$4,941,660
Total Project Funding	\$4,941,660
Total Cost Estimate	\$4,941,660

### Economic Development Sites

**Is this transportation project referenced in local Comprehensive Plan, local Economic Development Strategy or Regional Economic Development Strategy?**

Yes

### Economic Development Sites


### Scores

Project Located in Typology														
Category D	Congestion Mitigation		Safety		Accessibility			Economic Development			Environment		Land Use	
Measure	Increase in Peak Period Person Throughput	Reduction in Peak Period Delay	Reduction in Fatal and Injury Crashes	Reduction in Fatal and Injury Crash Rate	Increase in Access to Jobs	Increase in Access to Jobs for Disadvantaged Populations	Increase in Access to Multimodal Travel Choices	Square Feet of Commercial and Industrial Development Supported	Tons of Goods Impacted	Improvement to Travel Time Reliability	Potential to Improve Air Quality	Other Factor Values Scaled by Potential Acreage Impacted	Future Transportation-Efficient Land Use	Increase Transportation-Efficient Land Use
Measure Value	0.0 persons	0.0 person hrs.	17.8 EPDO	1,681.6 EPDO/100M VMT	0.0 jobs per resident	0.0 jobs per resident	0.0 adjusted users	0.0 thousand adj. sq. ft.	0.0 thousand adj. daily tons	0.0 adj. buffer time index	0.0 adjusted points	12.4 scaled points	access * pop/emp density.h	access * pop/emp density change
Normalized Measure Value (0-100)	0.0	0.0	2.9	4.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0		
Measure Weight (% of Factor)	50%	50%	70%	30%	60%	20%	20%	60%	20%	20%	100%	*		

\* The second environment measure subtracts up to 5 points from the project benefit score. Because it is subtracted after combining all weighted factors, it has no measure weight and the 10% factor weight is not applied to it.

<b>Factor Value</b>	0.0	3.4	0.0	0.0			
<b>Factor Weight (% of Project Score)</b>	10%	30%	15%	35%	10%	5 (max point reduction)	N/A
<b>Weighted Factor Value</b>	0.0	1.0	0.0	0.0	0.0	-0.1	
<b>Project Benefit</b>	1.0						
<b>SMART SCALE Cost</b>	\$4,941,660						
<b>SMART SCALE Score (Project Benefit per \$10m SMART SCALE Cost)</b>	2.0						

\* The second environment measure subtracts up to 5 points from the project benefit score. Because it is subtracted after combining all weighted factors, it has no measure weight and the 10% factor weight is not applied to it.

## Supporting Documents



**Filter By:**

**Description/File Name:**

Description/File Name...

**Attachment Type:**



Reset Filters

<input type="checkbox"/>	Description	Attachment Type	File Name
<input type="checkbox"/>	US 19 EB Super Elevation Improvements	Project Sketch	131 - US19 EB Super Elevation Improvement.pdf
<input type="checkbox"/>	Pre-Application Modification Approval	Other	Pre-Application Modification Approval.pdf
<input type="checkbox"/>	Resolution of Support	Governing Body Resolution of Support	US 19 EB Super Elevation Resolution.pdf
<input type="checkbox"/>	US 19 Cost Estimate	Detailed Cost Estimate	US 19 Superelevation Russell Co PCES.xlsx
<input type="checkbox"/>	CPPD Comp Plan	Local/Regional Economic Development Strategy	Rural Long Range Transportation Plan Final Doc.pdf
<input type="checkbox"/>	CPPD Resolution of Support	Other Resolution of Support	Russell County US 19 EB Super Elevation Improvements (1).pdf
<input type="checkbox"/>	Other Regional Plan	Other	CEDS (1).pdf

<input type="checkbox"/>	Description	Attachment Type	File Name
<input type="checkbox"/>	US 19 Scope Construction Estimate	Detailed Cost Estimate	19 Superelevation Russell Co Estimate (1).xlsx
<input type="checkbox"/>	US 19 Right-of-Way Estimate	Detailed Cost Estimate	US19EBSuperElevIMP(RW) (1).pdf
<input type="checkbox"/>	RC Comp Plan	Local Comprehensive Plan	RC Planning Commission - County Comp Plan Revised.pdf
<input type="checkbox"/>	VTRANS Modification Concurrence	Other	VTRANS Modification Concurrence.pdf
<input type="checkbox"/>	Comprehensive Plan	Local Comprehensive Plan	Comprehensive Development Plan Russell County, Virginia December 17 2019.pdf
<input type="checkbox"/>	Estimate Concurrence	Applicant Concurrence with Change	Estimate Modification Concurrence.pdf

[Download Selected Attachments](#)

[Download All Attachments](#)

### State's Understanding

#### State's Understanding of Project Scope

1. Increase the superelevation of eastbound US 19 approximately 1,600 feet west of Route 80 by lowering the north side.
2. Modify the median for approximately 1,600 feet to accommodate 6-foot wide paved shoulder with rumble strips.

## Review and Approval

Reviewer	Agreed On	Disagreed On
District Validator	10/7/2020 @ 3:49PM	
Applicant	10/16/2020 @ 11:31AM	

This field is intended as a summary of the State's understanding of the applicant's intention and scope of their submitted project. It is the responsibility of the State to generate it in coordination with the appropriate staff from the Virginia Department of Transportation District of origin for the application, and the responsibility of the applicant to reach concurrence with the State.

## Comments

Filter By:

**Blake Ailor | VDOT** BLAKE.AILOR@VDOT.VIRGINIA.GOV  
08/26/2020 @ 10:04AM

**Relevant To: Supporting Documents**

RESOLVED

The Local Comprehensive Plan attachment is not valid as this is only the Planning Commission minutes of approval. The approved Comprehensive Plan listing this project specifically needs to be submitted to your SMART SCALE point of contact.

### Replies to This Alert

**Lonzo Lester | Russell County** LONZO.LESTER@RUSSELLCOUNTYVA.US  
09/09/2020 @ 10:23AM

I concur

**Lonzo Lester | Russell County** LONZO.LESTER@RUSSELLCOUNTYVA.US  
10/16/2020 @ 11:35AM

I concur.

**Blake Ailor | VDOT** BLAKE.AILOR@VDOT.VIRGINIA.GOV  
10/26/2020 @ 3:16PM

Alert has been resolved.

**Blake Ailor | VDOT** BLAKE.AILOR@VDOT.VIRGINIA.GOV  
08/26/2020 @ 10:04AM

**Relevant To: Location**

CONCURRED POST INTAKE

I concur

There was a problem in your application: Location

Comment: Roads and Highways layer has roadways selected on US 58 at Sundown Drive that need to be removed. The roads and highways selected is only for the US 19 project.

Reply to Alert

### Replies to This Concurrence Alert

**Lonzo Lester | Russell County** LONZO.LESTER@RUSSELLCOUNTYVA.US  
10/16/2020 @ 11:34AM

I concur

**Blake Ailor | VDOT** BLAKE.AILOR@VDOT.VIRGINIA.GOV  
08/04/2020 @ 10:47AM

**Relevant To: State's Understanding**

Item 1 - Please change to the following: Increase the super elevation of eastbound US 19 approximately 1,600 feet west of Route 80 by lowering the north side.

Item 2 - Please change to the following: Modify the median for approximately 1,600 feet to accommodate six-foot wide paved shoulder with rumble strips.

Item 3 - Remove this item as it is now covered in Item 2.

**Acknowledged By:** Lonzo Lester on 08/08/2020 @ 5:33PM

# Validation

Previous Validations

Central Office Validation

Jared Buchanan

02/08/2021 @ 4:08PM

**Is this application ready to be evaluated?**

Yes

District Validation

Blake Ailor

11/02/2020 @ 9:46AM

**Does the project meet eligibility requirements?**

Yes

**Does the project meet readiness requirements?**

Yes

**Validation is complete and the information provided in the application is reasonable and accurate?**

Yes

**Is this application ready to be evaluated? (Does this application meet the Urban Development Areas VTRANS need?)**

Yes

**Is this application ready to be evaluated? (Does this application meet the Safety VTRANS need?)**

Yes - Screen-In

**Justification/Comments**

This project meets a VTRANS need for safety, non-CoSS. U.S. Route 19 NB and SB meet the safety improvement need. By increasing the super elevation to meet VDOT's minimum standards, the safety along U.S. Route 19 will be improved.



Ralph S. Northam  
Governor

# COMMONWEALTH of VIRGINIA

Erik C. Johnston  
Director

R. Brian Ball  
Secretary of  
Commerce and Trade

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

October 26, 2021

The Honorable Rebecca Dye, Chair  
Russell County Board of Supervisors  
137 Highland Drive  
Lebanon, Virginia 24266

RE: Community Development Block Grant #19-14-36  
Belfast Waterline Extension, Phase II Project  
Contract Amendment #1

Dear Chairperson Dye:

In accordance with Russell County's request, the Department of Housing and Community Development (DHCD) is amending the above referenced Community Development Block Grant (CDBG) Contract by allowing the County to utilize the remaining funding in the grant in total of \$295,656.98 to connect Phases II and III of the Belfast Waterline Extension Project. This will allow the County to extend benefit to an additional LMI household and eliminate the need for a pump station in Phase III.

It is our expectation that this project will be fully complete by the original contract end date. If the County needs additional assistance, our team is at the ready to provide support. Please contact me to let us know how we can help you.

Please acknowledge your agreement with this amendment by signing both originals. **Return one signed copy to me. You will also need to upload a copy into "Projects and Reports" in the Centralized Application and Management System (CAMS) as a contract document.** This will then become part of Russell County's CDBG Contract documents. The effective date of this amendment is October 26, 2021.

Sincerely,

Amanda Healy  
Associate Director

\_\_\_\_\_  
The Honorable Rebecca Dye, Chair

\_\_\_\_\_  
Date

- c: Lonzo Lester, Russell County  
Harvey Hart, Russell County PSA  
Debbie Milton, Cumberland Plateau PDC  
Rita Baker, Thompson & Litton  
Melissa Mason, DHCD  
Tonya Thomas, DHCD  
Kelly Charapich, DHCD  
Joe Blevins, DHCD



**Russell County BOS  
VDOT Update  
November 1, 2021**

**Board Action Requests**

No Board action is requested this month.

**Maintenance Activities – Completed / Underway**

Maintenance crews are actively involved in a variety of activities. Some hand patching continues as work load and weather conditions allow. Patching activities, while continuing, are anticipated to conclude in the next few weeks.

Pavement repair has been completed at the Route 65 / Alternate Route 58 intersection in Castlewood to remove rutting / rough pavement on the west bound approaches to the traffic signal at the intersection.

The 3<sup>rd</sup> round of mowing has been completed on 4-lane primaries and continues on 2-lane primary routes. Limited additional mowing on secondary routes is planned over the next few weeks.

Pavement Repairs have been completed on Route 615 (Back Valley)

A pipe replacement has been completed on Route 686 (Bearwallow Road).

Shoulder repairs have been completed on Route 19 (Huffman Hill).

**Maintenance Activities - Planned**

A dip on Route 19 bypass (north bound lanes) is planned to be paved / repaired prior to the end of the paving season.

A drain pipe on Rt 632 pipe will be replaced. The replacement is anticipated to be completed in October.

A drain pipe on Rt 80 is scheduled for replacement this fall.

Patching of bridge approaches on Route 624 in Wysor Valley is planned to be completed in conjunction with bridge repairs.

**Non – VDOT Projects**

**Pure Salmon Project**

VDOT has received revised plans for the project. The plans are yet to be approved. The remaining comments are all related to right-of-way and slope easements.

### Three Rivers Destination Center

The residency is coordinating with the County Administrator and AEP for the relocation of overhead utilities on the property while accommodating VDOT's advance signal warning beacons.

The residency understands plans are moving forward for the welcome center along Alternate Route 58 and look forward to reviewing plans for the project.

### **Rural Rustic / 6 Year Plan Projects**

#### Tumbez Hollow Rural Rustic (Drainage)

The final environmental clearance for the project has been received. Pending weather, the pipes under Willow Springs Drive will be installed later in early November and minimal additional work related to drainage will be completed near the route 613 intersection. Additional work will be completed in 2022 as the remaining funds for the project from the 6 year plan become available.

#### Thomas Warner Rural Rustic Project

Work up to the point of placing the stone base for asphalt is complete. The base stone and asphalt will be placed in 2022.

### **Construction Projects**

The bridge replacement on Route 663 (Rocky Fork Road) for which the Board approved closure of the route in June is underway and is to be completed in December. The contractor has not been on site recently. The construction division has indicated to the residency this is due to the fact the contractor has basically finished work necessary to set the bridge beams. The bridge beams are scheduled to be delivered in November.

Residency staff stand ready to respond to inquiries and provide explanations but also offer the 1-800-FOR-ROAD call to enter work order requests into VDOT's tracking system.



COMMONWEALTH of VIRGINIA  
Department of Health

M. Norman Oliver, MD, MA  
State Health Commissioner

P O Box 2448  
RICHMOND, VA 23218

TTY 7-1-1 OR  
1-800-828-1120

October 13, 2021

Subject: Russell County  
Water – Russell County Public Service Authority  
Nash Ford/Clinch Mountain Road Water Line  
Extension  
WSL-012-22

Mr. Harvey Hart, Acting Director  
Russell County Public Service Authority  
P.O. Box 3219  
Lebanon, Virginia 24266

Re: 2022 Drinking Water Construction/Financial Assistance  
DWSRF Initial Offer – Revised

Dear Mr. Hart:

The Virginia Department of Health (VDH) has completed a preliminary review of your application for drinking water construction funds. The determination of the funding package is shown below; however, this determination and your inclusion in VDH's Intended Use Plan is contingent on the availability of federal and state funding as well as the conditions below.

Based on the information provided, VDH determined the total funding package for your project is estimated to be **\$1,589,550**. The funding package consists of **\$1,112,685 as principal forgiveness** (grant) and **\$476,865 as a loan with your choice of terms – either 20 years or 30 years** (or the design life of the project, whichever is less). The interest rate on the **20 year loan** will be set equal to **1% below** the 20-year AA municipal bond rate at the time of loan closing. Recently, the AA bond rate has varied between 2.25% to 3.50%. The interest rate on the **30 year loan** has been established at **2.0%**. Both interest rate options are eligible for our Expedited Closing Program. This option will subtract 0.2% from the interest rate, not to drop below 1.0%. To qualify for the Expedited Closing Program VDH requires your loan closing be completed within 12 months of our award letter. If this funding offer is accepted, then you will receive an award letter after this. If you will participate in this special program, please indicate your plans for complying in your response letter. In this response letter, please also include whether you prefer the 20 or 30 year loan term option (not to exceed the design life of the project).

VDH recommends all waterworks maintain updated Waterworks Business Operation Plans, Asset Management Plans, and/or Capital Improvement Plans. In your response letter, please notify us of the status of your plans.

Mr. Harvey Hart, Acting Director  
October 13, 2021  
Page 2

The Financial and Construction Assistance Program (FCAP) requires a recently updated Asset Management Plan (AMP) to receive funding. VDH may be able to make funds available for this plan if it was not included in the original budget. For questions on the AMP, please contact Mr. Matt Beyer at (540) 463-0406 or [Matt.Beyer@vdh.virginia.gov](mailto:Matt.Beyer@vdh.virginia.gov).

This offer requires a commitment to evaluate revenues and adjust rates as necessary to ensure revenue growth that factors in increases (e.g. operational costs, inflation, etc.), other costs (e.g. asset/equipment replacements, technology upgrades, capital improvements, etc.), and takes into account other potential revenue reductions (e.g. future regulations, reductions from water conservation, etc.). VDH urges waterworks owners establish and fund a capital reserve fund that adequately supports capital improvements and asset replacements.

Furthermore, VDH recommends waterworks owners implement a revenue growth model that includes automatic annual rate adjustments that exceed inflation. VDH recommends waterworks self-evaluate their financial position using the attached *Building Financial Sustainability/Financial Health Indicators* to ensure they are able to provide for financial sustainability. You should begin to prepare your latest audited financial statement to avoid any delays in credit review and loan closing.

Currently, the federal Drinking Water State Revolving Fund (DWSRF) appropriation and final requirements have not yet finalized. However, all recipients should expect complying with the American Iron and Steel, Davis Bacon Prevailing Wage, and other provisions will be required.

The funding package and loan closing are conditioned on and are subject to change based on (but not limited to) the following:

- (1) The availability of federal and state match funds to support the DWSRF Program,
- (2) New restrictions/conditions that the EPA or VDH may require in the use of the SRF funds or for participation in the Program,
- (3) The purpose, benefit, or scope of the project changes from the Preliminary Engineering Report (PER) or the DWSRF Application; or the VDH-ODW Field Office does not concur with the project purpose, benefit, or scope,
- (4) Owner complying with the DWSRF Program requirements, and owner's progress to a timely closing according to a pre-negotiated schedule, or delays/changes in project readiness to proceed,
- (5) Owner's history of activities with the ODW/DWSRF Program (i.e. late or non-payments or non-compliance),
- (6) Owner obtaining user agreements from future water users in the project area, (if applicable)
- (7) The financial estimates provided in your loan application changing,
- (8) Owner's ability to secure the loan, all loan offers will require a credit report acceptable to VDH, rates increases may be required to secure the loan,
- (9) Owner soliciting other lenders for parity on this new debt,
- (10) Owner being debarred or suspended from applying for state or federal funds,
- (11) Waterworks maintaining compliance with the Virginia *Waterworks Regulations* and other applicable state/federal laws, regulations, policies, and procedures, and

Mr. Harvey Hart, Acting Director  
October 13, 2021  
Page 3

- (12) EPA mandates that all program assistance recipients demonstrate full technical, managerial, and financial capacity in order to receive funds. VDH has placed special requirements on this offer in order to ensure capacity requirements are met.

An acceptance of this funding offer reflects a commitment on your part to these requirements. VDH reserves the right to by-pass any project that has not executed financial agreements within 12 months from the date of VDH's original award letter.

**Please notify me in writing as soon as possible but no later than October 29, 2021 at the address above of your acceptance of this initial funding package offer or any concerns and additional factors that should be considered.** Failure to notify me can be deemed as your withdrawal from this program. Please use the above referenced project number and name on all correspondence. If necessary I can be contacted at (804) 864-7201 or at [Kelly.Ward@vdh.virginia.gov](mailto:Kelly.Ward@vdh.virginia.gov).

Sincerely,



Kelly Ward, Director  
Division of Construction Assistance, Planning & Policy

cc: Barry Matthews, CPG, Division Director – Training, Capacity Development and Outreach  
Keith Kornegay, P.E., FCAP Project Team Leader, Lexington Field Office  
Cumberland Plateau Planning District Commission  
Karen E. Shelton, MD, Acting District Director, Cumberland Plateau District  
Brian Blankenship, P.E., ODW Field Director, Abingdon Field Office

**VDH/OFFICE OF DRINKING WATER**  
**FINANCIAL AND CONSTRUCTION ASSISTANCE PROGRAMS (FCAP)**

**Building Financial Sustainability/Financial Health Indicators**

Having adequate financial capacity and an acceptable credit review is a Program requirement for revolving fund loan projects. Listed below are some financial indicators that may be evaluated during a review by VDH or by the Virginia Resources Authority (VRA). Reviews are not limited to the factors listed below and may include other factors.

**Revenue Pledge Factors:** *(User fees pledged for loan repayment)*

1. **Debt Service Coverage Ratio:** Net Revenue (revenue – O&M) available for debt service divided by applicable debt service. Evaluated using the first two fiscal years after project completion.
  - Poor                      Less than 1.15x
  - Adequate                From 1.15x to 1.5x
  - Strong                    Greater than 1.5x
  
2. **Days Cash on Hand:** Amount of total available unrestricted liquid reserves divided by daily operating expenditure requirements.
  - Poor                      Less than 60 days
  - Adequate                From 60 to 120 days
  - Strong                    Greater than 120 days
  
3. **Operating Ratio:** Total operating income plus operating reserves divided by total operating costs (not including debt)
  - Poor                      Less than 1.1
  - Adequate                From 1.1 to 3.0,    Small systems (1.25 to 3.0), Medium and large (1.1 to 2.0)
  - Strong                    Greater than 3.0    Small systems (3.0), Medium and large (2.0)

**General Obligation Factors:<sup>1</sup>** *(Locality pledges its full faith and credit, backed by taxing power)*

4. **State Aid (if applicable):** Available state aid divided by applicable debt service.
  - Poor                      Less than 1.0x
  - Adequate                From 1.0x to 1.5x
  - Strong                    Greater than 1.5x
  
5. **Debt Service vs. Expenditures:** Debt service compared to the total operating budget.
  - Poor                      Greater than 15%
  - Adequate                From 10% to 15%
  - Strong                    Less than 10%
  
6. **Unassigned Fund Balance:** Unassigned fund balance vs. total revenue.
  - Poor                      Less than 5%

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<sup>1</sup> Evaluate the debt, revenues, and expenses of the entire entity and not just the waterworks enterprise fund

- Adequate            From 5% to 10%
- Strong                Greater than 10%

7. **Debt Payout Ratio:** Measurement of how much debt is paid off in ten years.

- Poor                    Less than 50%
- Adequate            From 50% to 60%
- Strong                Greater than 60%

8. **Total Debt vs. Total Valuation:**

- Poor                    Greater than 6%
- Adequate            From 2% to 6%
- Strong                Less than 2%

**Other Factors:**

9. **Affordability Index Target:** Annual residential bill divided by Annual Median Household Income (MHI).

- 1% for average gallons per month\*
- 2% for 5,000 gallons per month

\* Use the rate structure (in-town, if applicable) for residential customers and apply it to the average monthly residential water usage to derive the average monthly user rate for evaluation under the DWSRF Program. The average monthly residential water usage is to be based on residential water meter data. Waterworks are expected to meet or exceed the target rate criteria at the time of project completion.

**Other considerations:**

Experience has shown that fairly structured utility rates that implement gradual rate increases annually have been the most acceptable to the ratepayers and most effective in keeping revenue at pace with costs. VDH recommends waterworks implement a revenue growth model that factors in increases (e.g. operational costs, inflation, etc.), other costs (e.g. asset/equipment replacements, technology upgrades, capital improvements, etc.), and takes into account other potential revenue reductions (e.g. future regulations, reductions from water conservation, etc.).

VDH recommends waterworks establish and fund a capital reserve fund that adequately supports capital improvements and asset replacements.

VDH reserves the right to require an implementation schedule acceptable to VDH for those waterworks that may need additional time for implementation of significant rate increases.

Via Email

October 19, 2021

Mr. Lonzo Lester  
County Administrator  
County of Russell, Virginia  
137 Highland Drive  
Lebanon, Virginia 24266

**Re: Russell County – Courthouse Renovation and Expansion Project  
VirginiaHELPS Lease Revenue Financing**

Dear Mr. Lester:

Virginia Resources Authority ("VRA") is in receipt of your email dated October 15, 2021, requesting that VRA pursue a direct bank placement financing (the "Lease Financing") through the VirginiaHELPS Program for the above referenced courthouse facility project on behalf of Russell County ("Russell" or the "County"). VRA has completed the credit analysis related to the County's Lease Financing request, and pursuant to a letter dated June 11, 2021, VRA has offered to assist the County with the Lease Financing through the VirginiaHELPS Program. VRA will work with its financial advisor to issue a bank request for proposals ("RFP") on behalf of the County that details the funding amount and requested amortization. The RFP will be distributed to a wide selection of local, regional, and national commercial banks for review and consideration. Once the RFP is distributed, it is anticipated that bank respondents will be given three weeks to provide a proposal for the Lease Financing. ***Please note that the RFP process does not guarantee a funding offer that matches every request of the County as it relates to term, security, amortization, and other conditions / covenants.*** At the end of the RFP response period, VRA and its financial advisor and bond counsel would review the bank proposals to determine which option(s) may provide the lowest cost of funds and most loan flexibility for the County. Once the County has reviewed the results of the RFP proposals, the County would have the option to accept the proposal deemed most beneficial to Russell or reject all of the proposals. If the County opts to move forward with one of the bank proposals, it is anticipated that the closing of the Lease Financing will need to occur within 45 days of the bid.

Discussions with the County have indicated that \$15,839,568 plus costs of issuance is the requested funding amount for a term of up to 30 years and an interest only period of up to 36 months. This letter confirms the County's authorization to have VRA, in the interest of time, engage VRA's financial advisor and bond counsel and commence comprehensive legal, business, and other due diligence and documentation relating to the proposed Lease Financing, and thereby begin to incur financial advisory and legal fees and expenses (the "VRA Costs"). Accordingly, it is understood and agreed that the County will be responsible for all reasonable and documented out-of-pocket fees and expenses (including, but not limited to, all reasonable and documented VRA Costs) incurred by VRA in connection with this letter and the proposed Lease Financing. If the Lease Financing does not close for any reason (including if the County decides not to pursue the Lease Financing or reject all of the bank bids obtained in connection with the RFP) by January 31, 2022, Russell will on that date be required to pay all of the VRA Costs, but not to exceed \$35,000. VRA and the County will enter into a new fee agreement with the County for the period after January 31, 2022, if the County still wishes to proceed with the Lease Financing. If the Lease Financing does proceed to closing, the County agrees to pay all incurred VRA Costs, which are not anticipated to exceed \$150,000, plus any closing costs / fees of the selected bank proposer.

Based on preliminary internal discussions and feedback from the County, VRA plans to pursue a financing calendar, which would potentially provide for the Lease Financing closing during the week of December



Mr. Lonzo Lester

Page 2

13, 2021; however, this schedule is contingent on a number of factors, including the provisions of the commercial bank proposals received pursuant to the RFP.

Notwithstanding the foregoing, regardless of whether the proposed Lease Financing closes, the County shall, to the extent permitted by law, indemnify and hold VRA and the directors, officers, employees, and representatives of VRA (each, an "Indemnified Person"), harmless from and against all claims, expenses (including, but not limited to, attorneys' fees), damages, and liabilities of any kind (each, a "Claim") which may be incurred by, or asserted against, any such person in connection with, or arising out of, this letter, the proposed Lease Financing, any other related financing, documentation, disputes or any related investigation, litigation, or proceeding; provided that no Indemnified Person shall be entitled to indemnity hereunder in respect of any Claim to the extent that the same is found by a final, non-appealable judgment of a court of competent jurisdiction to have resulted directly from the gross negligence or willful misconduct of such Indemnified Person (or its affiliates or the principals, directors, officers, employees, representatives, agents and third party advisors of such Indemnified Person). Under no circumstances shall any party hereto be liable for any punitive, exemplary, consequential or indirect damages, which may be alleged to result in connection with this letter or the proposed Lease Financing.

This letter may be executed in counterparts and this letter and all matters relating in any way to the proposed Lease Financing (including, without limitation, all prior discussions, representations and understandings) shall be governed by, and construed in accordance with, the laws of the Commonwealth of Virginia. This letter supersedes any and all discussions, representations and understandings (whether written, verbal or implied) between VRA and the County with respect to the proposed Lease Financing, and may not be contradicted by evidence of any actual or alleged prior, contemporaneous or subsequent understandings, representations or other actions of the parties (whether written, verbal or implied), other than a writing signed by the parties which expressly modifies or supersedes this letter.

We look forward to continuing to work with the County towards the possibility of completing the Lease Financing. Please return a signed copy of this letter to me at your earliest convenience so that VRA may continue to pursue the proposed Lease Financing on behalf of the County.

Sincerely,

**VIRGINIA RESOURCES AUTHORITY**

By:   
Stephanie L. Hamlett, Executive Director

AGREED TO AND ACCEPTED this  
\_\_\_ day of October 2021:

**COUNTY OF RUSSELL, VIRGINIA**

By: \_\_\_\_\_  
Name: Lonzo Lester  
Title: County Administrator

**Introduction**

In our capacity as Financial Advisor to the Virginia Resources Authority (“VRA” or the “Authority”), Davenport & Company LLC (“Davenport”) is issuing this Request for Proposals (the “RFP”) on behalf of VRA to solicit proposals for a direct bank loan evidenced by a Tax-Exempt Bond (the “2021 Bond”), in an estimated principal amount of \$16,000,000\*.

The proceeds of the 2021 Bond will be used through VRA’s VAHELPS program to finance various capital projects to be leased under a financing lease to Russell County, VA. Through this program, VRA serves as the conduit issuer, with the enhanced security feature of State Aid Intercept in the event the County fails to make its payments on its financing lease. The County’s financing lease payments to VRA will be due 90 days in advance of payments on the 2021 Bond. The capital projects to be financed include, but are not limited to, an approximately 38,000 square foot addition to the County’s existing courthouse, and all related costs of issuance (the “Project”).

We request that you consider submitting proposals for three funding options, as shown below:

*Est. Principal Amortization & Proposal Matrix\*:*

Maturity Date	Option 1   20 Years	Option 2   25 Years	Option 3   30 Years
	Tax-Exempt 2021 Bond	Tax-Exempt 2021 Bond	Tax-Exempt 2021 Bond
12/1/2022	\$ -	\$ -	\$ -
12/1/2023	-	-	-
12/1/2024	-	-	-
12/1/2025	700,000	475,000	335,000
12/1/2026	725,000	495,000	350,000
12/1/2027	750,000	515,000	365,000
12/1/2028	780,000	535,000	380,000
12/1/2029	805,000	555,000	395,000
12/1/2030	835,000	575,000	410,000
12/1/2031	865,000	595,000	425,000
12/1/2032	895,000	620,000	445,000
12/1/2033	930,000	645,000	460,000
12/1/2034	960,000	670,000	480,000
12/1/2035	995,000	695,000	500,000
12/1/2036	1,030,000	720,000	520,000
12/1/2037	1,065,000	750,000	545,000
12/1/2038	1,105,000	775,000	565,000
12/1/2039	1,145,000	805,000	590,000
12/1/2040	1,185,000	835,000	610,000
12/1/2041	1,230,000	870,000	635,000
12/1/2042		900,000	665,000
12/1/2043		935,000	690,000
12/1/2044		975,000	720,000
12/1/2045		1,010,000	745,000
12/1/2046		1,050,000	780,000
12/1/2047			810,000
12/1/2048			840,000
12/1/2049			875,000
12/1/2050			915,000
12/1/2051			950,000
<b>Totals</b>	<b>\$ 16,000,000</b>	<b>\$ 16,000,000</b>	<b>\$ 16,000,000</b>
<b>Avg. Life (Years)*</b>	<b>12.80</b>	<b>15.95</b>	<b>19.32</b>

\*Preliminary, subject to change.

**Financial Information**

The County’s Annual Financial Reports and Budgets can be found on the County’s website at the following link:  
<https://www.russellcountyva.us/154/Budget-Finance>

No formal disclosure material will be prepared, although proposers should feel free to direct any questions to Davenport. Your response to the RFP would be greatly appreciated.

**Key Assumptions**

The following key assumptions are to be utilized in preparing your proposal:

- Issuer:* Virginia Resources Authority
- Security:* The 2021 Bond will be issued through VRA. Under this structure, VRA will issue a revenue bond secured by an assignment to the Lender of its interest in a Financing Lease between VRA and the County pursuant to which the County will agree to make lease payments that meet the debt service requirements of the 2021 Bond.
- The County’s undertaking to pay the lease payments under the Financing Lease will be subject to and contingent upon annual appropriation by the Board of Supervisors of the County and an expression of the Board’s moral obligation to pay such debt service.
- Additionally, the payments under the Financing Lease will be collateralized by a security interest in the County’s Courthouse which has an insured value of \$\_\_\_\_\_ with improvements to be made approximating \$\_\_\_\_\_ (for an estimated total value of \$\_\_\_\_\_).
- The County’s undertaking will NOT constitute a pledge of the full faith and credit of the Commonwealth or any of its political subdivisions, including the County and VRA.
- State Aid Intercept:* The 2021 Bond will be additionally secured by VRA’s ability to enact State Aid Intercept, as authorized under the Code of Virginia Section 62.1-216.1. Under this statute, VRA is authorized by law to take any and all action to cause the interception of the state aid provided to local governments that fail to make a payment on their local obligation when due. Russell County’s local bond payments to VRA will be due 90 days in advance of VRA’s payment to the 2021 Bondholder, which will provide ample time to enforce this remedy if necessary. VRA has never had to use this remedy.
- For reference, in FY 2020, Russell County received \$42,154,242 of revenue from the Commonwealth** (source: Virginia Auditor of Public Accounts 2020 Comparative Report of Local Government).
- Ratings:* None applied for on this financing. The County does not currently carry a credit rating.
- Drawdown:* All proceeds drawn at Closing and deposited with the Virginia State Non-Arbitrage Program (“VASNAP”).
- Direct Bank Loan:* Proposals are requested for a direct bank loan, each evidenced by a 2021 Bond, by a single financial institution or a syndicate of financial institutions represented by one lead institution with which VRA, the County and their consultants will deal with exclusively on all aspects of the financing. The successful proposer(s) will be expected to provide a letter in form satisfactory to VRA and Bond Counsel regarding the qualifications of the lender and stating that the loan is being made for its own account, with the present intent to hold the loan to maturity and with no intention of sale or distribution. No formal

offering document will be prepared, although proposers should feel free to direct any questions about the County or its finances to the undersigned.

- Interest Payments:* Semi-annually on June 1 and December 1, commencing June 1, 2022.
- Interest Rate(s):* To the extent possible, please provide fixed Tax-Exempt (Non-Bank Qualified) interest rate quotes through Final Maturity.
- If the quoted rate(s) will not be in effect through Final Maturity, please specify all pertinent details relating to the interest rate reset, including the applicable interest rate index from which the rate reset will be calculated.
- As described more fully under the Preliminary Timetable section (later) in this RFP, VRA and the County ask that, to the extent possible, your institution would **hold-firm** the interest rates provided in your proposal(s) **through December 31, 2021** in order to allow time for the appropriate actions and approvals.
- Principal Payments:* Annually on December 1, commencing December 1, 2025, through final maturity.
- Optional Redemption:* VRA and the County are looking for maximum flexibility. Please specify the call/prepayment structure that would provide the most flexibility at the lowest cost of funds.
- Documents and Opinion(s):* McGuireWoods LLP, as Bond Counsel to VRA, will provide the necessary legal documents and reasonably necessary opinion(s).
- Lender's Counsel:* If your institution will involve its own legal counsel for purposes of reviewing the legal and financing documents, please provide the name of the firm, the primary contact(s), and a Not-to-Exceed fee for which the County will be responsible. If your institution covers these costs, please clearly indicate this benefit in your submittal.
- Ongoing Disclosure:* The County will provide annual audited financial statements. Please specify any additional requirements.
- Bank Closing Costs:* None anticipated. Please specify any exceptions.
- Annual/Ongoing Fees:* None anticipated. Please specify any exceptions.
- Award:* The County Board of Supervisors anticipates selecting the winning proposer and taking formal action at its **December 6, 2021** meeting. VRA currently has all necessary approvals in hand. VRA and the County reserve the right to reject any or all proposals and to waive any irregularity in any proposal or the process.
- Closing:* Closing may take place the week of December 13, 2021. The opinion of Bond Counsel will be delivered at Closing.

Additionally, please specify any other terms or conditions that would affect the proposed structure of the new issue. If your institution proposes provisions that are considered customary by the bank, but are not considered customary in tax-exempt municipal financing, please be specific in your proposal. Examples may include, but not limited to the following:

1. Yield Maintenance
  - Adjustments related to changes outside of the County's control (i.e., Corporate Tax Rate Structure, Capital Reserve Requirements, and/or Regulations such as Basel III).

2. Cross Default
  - Provisions tying this financing with other General Obligation and/or Lease debt, whether publicly offered or held by banking/financing institutions (held by your institution and/or others).
3. Acceleration Provisions
4. Credit Ratings
  - Provisions related to having a formal credit rating outstanding, minimum credit rating levels, and/or having this bond rated in the future.
5. “Most Favored Nation” Provisions
  - Inclusion of restrictive covenants in other documents by reference.

*Proposals which do not contemplate these additional provisions would be preferred.*

**Preliminary Timetable:**

Date	Task
October ____	Davenport to distribute RFP to local, regional, and national banking institutions.
November 17	Proposals due from banks by 11:00am Richmond, Virginia Time.
<b>December 6</b>	County Board Meeting <ul style="list-style-type: none"> <li>▪ County Board considers adopting final resolution(s) and form of financing documents.</li> </ul>
By December 17	Planned close on bank financing.
December 31	Rates held firm through this date

**We look forward to your response by 11:00am Richmond, Virginia Time on Wednesday, November 17, 2021.** Proposals should be **emailed** to our office as follows:

Ty Wellford Davenport & Company LLC (804) 697-2915 <a href="mailto:twelford@investdavenport.com">twelford@investdavenport.com</a>	Zach Lucanie Davenport & Company LLC (804) 697-2914 <a href="mailto:zlucanie@investdavenport.com">zlucanie@investdavenport.com</a>	Peter D’Alema Virginia Resources Authority (804) 616-3446 <a href="mailto:pdalema@virginiareources.org">pdalema@virginiareources.org</a>
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In the meantime, should you have any further questions or concerns please feel free to contact me at the number above.

Sincerely,



Ty Wellford  
Senior Vice President

CC: Arthur Anderson, McGuireWoods LLP  
David Gustin, McGuireWoods LLP  
Jack Casey, Davenport & Company LLC

## Municipal Advisor Disclosure

The U.S. Securities and Exchange Commission (the “SEC”) has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC (“Davenport”) has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author’s and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

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The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

Version 01.13.14 | ZL | TW

# Commonwealth of Virginia 2021 Pay and Holiday Calendar Revised October 2020

## State Holidays

- January 1**  
New Year's Day
- January 18**  
Martin Luther King, Jr. Day
- February 15**  
George Washington Day
- May 31**  
Memorial Day
- June 18**  
Juneteenth (Observed)
- July 5**  
Independence Day (Observed)
- September 6**  
Labor Day
- October 11**  
Columbus Day & Yorktown Victory Day
- November 2**  
Election Day
- November 11**  
Veterans Day
- November 24**  
4 hours additional holiday time
- November 25**  
Thanksgiving
- November 26**  
Day After Thanksgiving
- December 23**  
8 hours additional holiday time
- December 24**  
Christmas (Observed)
- December 31**  
New Year's (Observed)

Please note: In some agencies, the holiday and payday schedule may vary from what is shown here. If you have questions, see your agency human resources officer.

Denotes Payday

Denotes Holiday

Denotes Additional Time Off 8 hrs 4 hrs

Denotes Payday on Holiday or Time Off

Published by the Virginia Department of Human Resource Management. An equal opportunity employer.

Published by Commonwealth of Virginia October 2020



## January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
31						

## March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## April

S	M	T	W	T	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## July

S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## September

S	M	T	W	T	F	S
					1	2
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## December

S	M	T	W	T	F	S
					1	2
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# Commonwealth of Virginia 2022 Pay and Holiday Calendar

## State Holidays

- January 17**  
Martin Luther King, Jr. Day
- February 21**  
George Washington Day
- May 30**  
Memorial Day
- June 20**  
Juneteenth (Observed)
- July 4**  
Independence Day
- September 5**  
Labor Day
- October 10**  
Columbus Day & Yorktown  
Victory Day
- November 8**  
Election Day
- November 11**  
Veterans Day
- November 23**  
4 hours additional holiday time
- November 24**  
Thanksgiving
- November 25**  
Day After Thanksgiving
- December 23**  
8 hours additional holiday time
- December 26**  
Christmas (Observed)

Please note: In some agencies, the holiday and payday schedule may vary from what is shown here. If you have questions, see your agency human resources officer.

Denotes Payday

Denotes Holiday

Denotes Additional Time Off 8 hrs 4 hrs

Denotes Payday on Holiday or Time Off

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Published by Commonwealth of Virginia April 2021



Virginia Department of  
HUMAN RESOURCE  
MANAGEMENT

## January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



# SUPREME COURT OF VIRGINIA 2021 PAY AND HOLIDAY CALENDAR FOR SALARY PAYROLL

Revised April 2021

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	\$	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	\$	2	3	4	5	6
7	8	9	10	11	12	13
14	H	\$	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	\$	2	3	4	5	6
7	8	9	10	11	12	13
14	15	\$	17	18	19	20
21	22	23	24	25	26	27
28	29	30	\$			

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	\$	17
18	19	20	21	22	23	24
25	26	27	28	29	\$	

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	\$	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		\$	2	3	4	5
6	7	8	9	10	11	12
13	14	15	\$	17	H	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				\$	2	3
4	H	6	7	8	9	10
11	12	13	14	15	\$	17
18	19	20	21	22	23	24
25	26	27	28	29	\$	31

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	\$	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			\$	2	3	4
5	H	7	8	9	10	11
12	13	14	15	\$	17	18
19	20	21	22	23	24	25
26	27	28	29	\$		

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	H	12	13	14	\$	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	\$	H	3	4	5	6
7	8	9	10	H	12	13
14	15	\$	17	18	19	20
21	22	23	24	H	H	27
28	29	30				

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			\$	2	3	4
5	6	7	8	9	10	11
12	13	14	15	\$	17	18
19	20	21	22	H	H	25
26	27	28	29	H	H	

- H Denotes Full Day Holiday
- H Denotes Half Day Holiday
- \$ Denotes Payday
- H/\$ Denotes Full Day Holiday and Payday

**State Holidays:**

- |             |                                     |
|-------------|-------------------------------------|
| January 1   | New Year's Day                      |
| January 18  | Marlin Luther King, Jr. Day         |
| February 15 | George Washington Day               |
| May 31      | Memorial Day                        |
| June 18     | Juneteenth (Observed)               |
| July 5      | Independence Day (Observed)         |
| September 6 | Labor Day                           |
| October 11  | Cokimbus Day & Yorktown Victory Day |
| November 2  | Election Day                        |
| November 11 | Veterans Day                        |
| November 24 | 4 hours additional holiday time     |
| November 25 | Thanksgiving Day                    |
| November 26 | Day After Thanksgiving              |
| December 23 | 8 hours additional holiday time     |
| December 24 | Christmas Day (Observed)            |
| December 31 | New Year's Day (Observed)           |

**Additional Holiday Authorized by CDC and Judicial Council:**

- |             |                                 |
|-------------|---------------------------------|
| December 30 | 8 hours additional holiday time |
|-------------|---------------------------------|

## MONTHLY BANK BALANCES

September 30, 2021

Regular Account	3,914,565.74
Employee Insurance	3,228,976.01
Employee Claims Account	1,000.00
Non-Judicial Reals Estate Sales	3,145.79
Russell Co. Housing Fund	4,424.36
School Textbook	4,799.26
Sheriff Domestic Violence	1,183.35
Petty Cash Treasurer	840.35
Sheriff Seized Assets	58,675.10
Sheriff Restitution	9,740.08
Sheriff Forfeited Assets	33.70
Comm Attorney Forfeited Assets	31,714.70
Sheriff Federal Forfeited Assets	7,526.58
Comm Attorney Fed Justice Forfeited Assets	106,352.95
Commonwealth Attorney Abanoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,919.12
Sheriff Special Projuects	40,422.14
SSI Recipients	2,730.12
First Sentinel Bank	1,000.00
Bank of Honaker	930.00
New Peoples Bank	843.88
Certificates of Deposit General	49,575.00
Treasurer's Money Market	71,372.84
Certificate of Deposit Library Donations	24,788.80
Certificate Of Deposit Employee Insurance	2,000,000.00
<b>Total Cash In Bank</b>	<b>9,573,059.87</b>
<b>Cash In Office</b>	<b>1,600.00</b>
<b>Petty Cash</b>	<b>100.00</b>
<b>TOTAL CASH</b>	<b>9,574,759.87</b>

ACCOUNT	DATE	September 30, 2021
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	9,573,059.87	
Petty Cash	100.00	
General Fund		562,719.04
Non-Judicial Real Estate Sales		3,145.79
Sheriff In State Trip		30,861.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		58,675.10
Sheriff Restitution		9,740.08
Sheriff Forfeited Assets		33.70
Comm Attorney Forfeited Assets		31,714.70
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,526.58
Sheriff Domestic Violence		1,183.35
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		106,352.95
Sheriff Fed Justice Forfeited		7,919.12
Sheriff's Special Projects		40,422.14
Social Services		(303,108.73)
Swva ASAP		14,314.79
Coal Road Improvement		508,120.10
CSA		(543,141.32)
School Fund		(219,646.44)
School Food		1,236,751.76
School Textbook		4,799.26
Regional Adult Education		259,046.51
Petty Cash Treasurer		840.35
COVID 19		62,042.88
Litter Fund Trash Pickup		(23,990.92)
American Rescue Act		2,233,053.21
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		2,730.12
Damage Stamp Fund		2,823.98
Valley Heights		80,664.91
Dante Sewer		53,706.00
Employee Health Insurance		3,228,976.01
Employee Insurance COD		2,000,000.00
Employee Insurance Claims		1,000.00
Law Library		59,191.80
Special Welfare		48,310.30
Housing Fund #2		7,700.00
Russell Co Health & Fitness		132,865.92
Cannery		(183,779.80)
WIB		10,051.75
<b>Total</b>	<b>9,574,759.87</b>	<b>9,574,759.87</b>

## September 9, 2021

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on September 9, 2021, at 5:30 P.M. at the Russell County Conference Center.

### MEMBERS

PRESENT: Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
John Stamper, Member  
Donnie Christian, Member  
Tony Dodi, Member

ABSENT: Scott Gilmer, Member  
Jarred Glass, Member

### STAFF:

### GUESTS:

The Chairman called the meeting to order at 5:34 P.M.

Secretary called the roll and recorded the roll call.

Upon motion made by Roger Sword, second by John Stamper and duly approved by the Industrial Development Authority of Russell County, Virginia to allow Richard Lockridge to participate in the meeting electronically pursuant to the electronic meeting policies.

The Vote was:

Aye: C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Abstain: R. Lockridge

Nay: None

### APPROVAL OF MINUTES

Upon motion made by Roger Sword, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the August 18, 2021 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **FINANCIAL REPORT**

Upon motion made by Tony Dodi, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the August 2021 financial reports and pay invoices presented.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **PUBLIC/GUEST PRESENTATIONS**

No presentations

### **ATTORNEY'S REPORT**

No Report

### **CHAIRMAN'S REPORT**

The Chairman reported the Attorney is preparing the deed for the property being sold to Tommy Schrader.

The Attorney is reviewing the lease with the solar panels to be placed on the Government Center. There are several concerns with the lease and no action is taking place until the concerns are addressed.

The Dance studio has not moved out of the Acme Building as of this date, however, the Attorney has just sent a letter to the Dance Company today.

The Chairman has a request for some letters of support.

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit a letter of support to VATI for Cumberland Plateau Planning District's Broadband Project.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit a letter of support to VCEDA for the Three Rivers Destination Center.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **CLOSED SESSION**

Upon motion made by Donnie Christian, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1) Personnel (3) Property (5) Prospective unannounced industry.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Donnie Christian, second by Roger Sword, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Ernie McFaddin	Yes	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Absent	John Stamper	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

### **MOTIONS FROM CLOSED SESSION**

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by The Industrial Development Authority of Russell County, Virginia directing the Attorney to draft a lease purchase agreement with Project “Goat” for the Acme Building. The Chairman and Secretary are authorized to sign all documents relating to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia directing the Secretary/Treasurer to advertise, in The Lebanon News, for an Executive Director position. The advertisement should begin September 15, 2021 and close on September 24, 2021 at 4:00 PM. The applicant should submit a letter of application with a resume attached and mail directly to the Secretary/Treasurer.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **ADJOURNMENT**

Upon motion made by Donnie Christian, second by John Stamper, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 8:26 PM to reconvene on September 30, 2021, at 5:30 PM at the Russell County Conference Center.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

**September 30, 2021**

The reconvened meeting of the Industrial Development Authority of Russell County, Virginia was held on September 30, 2021, at 5:30 P.M. at the Russell County Conference Center.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
John Stamper, Member  
Donnie Christian, Member  
Tony Dodi, Member

**ABSENT:** Scott Gilmer, Member  
Jarred Glass, Member

**STAFF:** Katie Patton, Attorney

**GUESTS:**

The Chairman called the meeting to order at 5:34 P.M.

Secretary called the roll and recorded the roll call.

Upon motion made by Richard Lockridge, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to allow Donnie Christian to participate in the meeting electronically pursuant to the electronic meeting policies.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi

Absent: S. Gilmer, J. Glass

Abstain: D. Christian

Nay: None

Upon motion made by Tony Dodi, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia amending the agenda to move Closed Session to item 3.

The Vote was:



Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian  
Absent: S. Gilmer, J. Glass  
Nay: None

The Chairman relinquished the Chair to the Vice-Chairman

### **CLOSED SESSION**

Upon motion made by Donnie Christian, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1) Personnel.

The Vote was:

Aye: C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian  
Absent: S. Gilmer, J. Glass  
Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Tony Dodi, second by John Stamper, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian  
Absent: S. Gilmer, J. Glass  
Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Ernie McFaddin	Abstain	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Absent	John Stamper	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

Upon motion made by John Stamper, second by Tony Dodi, and duly approved by The Industrial Development Authority of Russell County, Virginia offering the contract, drafted by the Attorney, as Executive Director to Ernest McFaddin subject to his resignation from the IDA Board. Authorization is given to the Vice-Chairman to sign the contract on behalf of the Authority.

The Vote was:

Aye: C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

The Vice-Chairman relinquished the Chair to the Chairman.

### **CHAIRMAN'S REPORT**

The Chairman discussed the solar project on the Government Center. These issues will be addressed at future meetings.

The Chairman has a request for a seed capital grant for Southern Charm Décor.

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia authorizing a letter of support to VCEDA seed capital grant program for Southern Charm Décor.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

Mr. Dodi has been approached by the soccer association to have the Town of Lebanon upgrade the turf on the field behind the Government Center.

Upon motion made by John Stamper, second by Roger Sword, and duly approved by The Industrial Development Authority of Russell County, Virginia giving the Town of Lebanon the authority to improve the turf on the field behind the Government Center.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **CLOSED SESSION**

Upon motion made by Richard Lockridge, second by John Stamper and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1) Personnel (3) Property (5) Prospective unannounced industry (7) and (8) Legal.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Richard Lockridge, second by Tony Dodi, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Ernie McFaddin	Yes	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Absent	John Stamper	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

### **MOTIONS FROM CLOSED SESSION**

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by The Industrial Development Authority of Russell County, Virginia authorizing application to the Tobacco Commission, for improvements to the Russell Place, in the amount of \$303,500.00. The Vice-Chairman and Secretary are authorized to sign all documents regarding this motion.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

Upon motion made by Donnie Christian, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia authorizing application to VCEDA for a full time Grant Writing position. The Vice-Chairman and Secretary are authorized to sign all document regarding this motion.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

Upon motion made by Donnie Christian, second by John Stamper, and duly approved by The Industrial Development Authority of Russell County, Virginia promoting Heather Musick to a full-time position of grant writer and administrative assistant.

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

### **ADJOURNMENT**

The Chairman announce the regular October 2021 meeting of the IDA will be held on October 14, 2021, at 5:30 PM at the Russell County Conference Center.

Upon motion made by Donnie Christian, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:45 PM

The Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, T. Dodi, D. Christian

Absent: S. Gilmer, J. Glass

Nay: None

# Russell County Planning Commission

## October 18, 2021

The Russell County Planning Commission met on Monday, October 18, 2021 by phone and in the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Dr. Lebanon VA.

### Members Present

Chairman Kirby Meadows

Jack Compton

Charlie Edmonds

Wayne Young

Dustin Keith

John Mason

Mark Mitchell

Vice Chair Andy Smith

Oris Christian

Ernie McFaddin

### Members Absent

### Others Present

Kevin Tiller Esq.

Chairman Meadows called the meeting to order at 6:35 p. m. Invocation and pledge were given.

Motion by Charlie Edmonds seconded by Andy Smith to approve the agenda as ammended, motion carried.

Mr Bobby Horne presented his position in reference to split of his property in the Hansonville area. After discussion and Mr. Tiller reading the definition of of a street from the subdivision ordinance motion was made by Mark Mitchell seconded by Jack Compton to approve the split of six acres of Mr. Horne's property. Motion carried.

Planning Commission election of officers as follows;

Kirby Meadows was nominated by Andy Smith to serve as chairman. Motion by John Mason seconded by Jack Compton that Kirby Meadows be elected by acclimation. Motion carried.

Andy Smith was nominated by Charlie Edmonds to serve as vice chairman. Motion by Mark Mitchell seconded by Jack Compton that Andy Smith be elcted by acclimation. Motion carried.

Plats/transactions from September 21 thru October 18, 2021 were presented for review.

Andy Smith presented recommendation of a dark sky ordinance to the Board of Supervisors. Chairman Meadows ask members to review and Oris Christian to present to Board and gauge their interest in the ordinance.

Oris Christian advised the Commission of the Board of Supervisors appointments to the Planning Commission.

A brief discussion about solar ordinance was held.

Ernie McFaddin informed the Planning Commission of Ceccato plant, Acme building purchase, Moss 3 development and Bush Building update.

Motion to adjourn made by Charlie Edmonds seconded by Mark Mitchell. Motion carried.

\_\_\_\_\_ Kirby Meadows, Chairman \_\_\_\_\_ Mark Mitchell, Secretary

# RUSSELL COUNTY CONFERENCE CENTER

October 1, 2021

The following is a list of the Russell County Conference Center events for the month of October.

Date	Event	Event Type	Space
10/01/21	Jessee Wedding Jeanine Escudero	Individual Event	Full \$125
10/02/21	Jessee Wedding Jeanine Escudero	Individual Event	Full \$125
10/03/21	Birthday Party Megan Deel	Individual Event	Full \$125
10/07/21	ASCA Strategic Planning and Board Meeting Caleb Perkins	Individual Event	Full \$205
10/09/21	Baby Shower Jill Ball	Individual Event	Full \$125
10/11/21	Tru Point Bank Corporate Training Day Garnette Owens	Individual Event	Full \$25



10/14/21	Ida Board Meeting Ernie McFadden	Community Event	Full Free Event
10/16/21	Baby Shower Woody McClanahan	Individual Event	Full \$200
10/18/21	Mountain Movers Meeting Steve Breeding	Community Event	Full Free Event
10/21/21	United Health Care Community Meeting Kathy Adams	Community Event	Full \$135
10/24/21	Dante Community Association Pat Gibson	Community Event	Full Free Event
10/26/21	Election Officer Training Diana Shorter	Individual Event	Full Free Event

**(Total: \$1,565.00)**

- \$500.00

**Final Total = \$ 1,065.00**

THE RUSSELL COUNTY TRANSPORTATION AND SAFETY COMMISSION MET AT BONANZA RESTAURANT IN LEBANON VIRGINIA ON OCTOBER 19TH 2021

**NOTICE MEETING TIME HAS BEEN CHANGED TO 630 PM**

**MEMBERS & GUEST PRESENT**

EUGENE FERGUSON    LINDA CROSS    MIKE O'QUINN    GARY DOTSON  
TIM LOVELACE        CARL RHEA        BILL WATSON  
TONY MAXFIELD      HENRY STINSON

**GUARD RAILS CONTRACTOR BEHIND IN BRISTOL AREA**

- 1-GUARD RAILS REPLACED AS DAMAGED
- 2-RT 58E JUST BEYOND QUARRY ROAD A SECTION OF GURAD RAIL DAMAGED FROM A FALLEN TREE
- 3-RT 80 DON STEVENS DR. GUARD RAIL DAMAGED BARTONS GARAGE SUBV.
- 4-RT 58/QUARRY RD IN CASTLEWOOD GUARD RAIL DAMAGED
- 5-RT- 58 CASTLEWOOD CROSS OVER AT THE PIZZA HUT DAMAGED
- 6-RT 19 SOUTH GUARD RAIL MISSING AT RHE WEIGH STATION

**ALL GUARD RAILS HAVE BEEN REVIEWED AND TURNED IN**

**SHOULDER REPAIR AND POT HOLE**

- 1-RT 657 ½ MILE FROM RT 658 SHOULDER HAS FELL OFF **PUT ON SCHEDULE**
- 2-RT 58W NEAR MILE MARKER 62.8 SIGN WARNING TO WATCH FOR FALLING ROCKS COVERED WITH KUDZU. **PUT ON SCHEDULE**
- 3-RT-58 WEST ACROSS FROM PIZZA HUT THE DITCH NEEDS TO BE PULLED AND THE PIPE CLEARED FOR A FASTER FLOW. THE WATER IS COMING UP IN THE ROADWAY DURING HEAVY RAIN THUS CAUSING A HAZARD CONDITION ESPECIALLY DURING FREEZING WEATHER. **PIPE TO BE CLEANED /VDOT**
- 4-RT 727 SCENIC ELK GARDEN BRUSH COMING INTO ROADWAY. **HAS BEEN MOWED AND BRUSH TO BE CUT IN THE FALL**
- 5-Rt 615 Back Valley cracker neck area dips IN THE ROAD has been patched will fix better in the spring being evaluated for permanent repairs. **SLIDE ABOVE THE ROAD GETTIN WORSE. SCHEDULED TO BE PATCHED**
- 6-SMOOTS BRANCH DEEP FOREST DRIVE BRUSH OVERHANGING DRIVEWAY
- 7-RT 645/640 JESSEE MILL ROAD NEAR LONG HOLLOW ROAD IS BROKEN OFF. UNDER REVIEW FOR REPAIR AND PERMITTING

8-RT 67 MAPLE GAP A CURVE NEEDS CHEVRON AND TRUCK ENTERING SIGNS INSTALLED AT A LOWER HEIGHT THAN NORMAL FOR BETTER VISIBILITY. **TURNED IN TO BRISTOL**

9-RT 682 DEAD AND LIVE TREES HANGING OVER THE ROAD FIRST MILE FROM RT 609 AND BRUSH FROM FALLEN TREES LAYING ALONG THE ROADWAY NEAR THE TOP NEEDS TO BE REMOVED. GARY DOTSON SHOWED JEFF CAMPBELL FROM VDOT AND WE DISCUSSED THE CONCERNS. **UNDER REVIEW WITH JAMI PENNINGTON REMOVAL PENDING NEW CONTRACTOR**

10-RT 1080 NORTH CEDAR ACRES RUFF NEEDS TO BE PAVED. **WILL PATCH POT HOLES AND IS IN THE SYSTEM FOR PAVING**

11-RT 63 RUFF CONDITION IN NORTH LANE FIRST CURVE BEYOND THE CLINIC. **WILL PUT ON SCHEDULE FOR REPAIR**

12- Rt 646 FINNEY ROAD NEEDS HORSE RIDING SIGNS INSTALLED

13-RT. 662 OFF RT 82 NEEDS BRUSH CUT AND SHOULDER WORK NEEDS RIP RAP IN A DEEP DITCH LARGE DROP OFF. **WILL SCHEDULE LABOR FOR BRUSH TO BE CUT**

14-RT 750 CAMPBELL ST. NEAR FORT GIBSON CHURCH TREES NEED TO BE CUT LIMBS HANGING OVER ROADWAY. **UNDER REVIEW WILL SCHEDULE TO BE CUT**

15-RT 609 HIGH POINT ROAD EXIT RAMP COMING OFF RT. 58E NEEDS TO BE EXTENDED. **REFER TO RESIDENCY OFFICE**

16-RT 683 ROUGH ROAD BEGINNING ABOVE CEMETERY TO TOP OF HILL **WILL SCHEDULE FOR PATCHING**

17-82 ½ MILE FROM LEBANON CORP. LIMIT ROUGH ROAD NEAR CLATTERBUCK

18-SMOOTS BRANCH DEEP FOREST DR. POT HOLES AND PAVEMENT COMING UP. **SCHEDULE PATCHING**

19- RT 607 BUFFALLOW APPROXIMATELY 1 1/2 MILE FROM RT 611 NEAR HOUSE #496 AT THE BOTTOM OF THE HILL WATER HAS BEEN UP IN ROAD LEAVING MUD APPARENTLY THE DITCH NEEDS TO BE PULLED AND PIPE CLEANED. **WILL SCHEDULE FOR REPAIR**

20-CAMPBELL HOLLOW ½ MILE FROM FINNEY ROAD POT HOLES, RUFF ROAD AND DRAIN PIPE NEEDS TO BE CLEANED **PATCHING AND DITCHING SCHEDULED**

21-RT 683 NEEDS SPEED LIMIT SIGNS FROM CEMETERY TO RT. 58 BUZZARD ROOST. **REPORTED TO SIGN CREW**

22-RT611 BRUSH NEEDS TO BE CUT AT THE INTERSECTION OF RT607 BUFFALLOW **WILL SCHEDULE FOR TRIMMING**

23-RT 82 PAST 2<sup>ND</sup> CURVE GOING DOWN THE MOUNTAIN ROAD BREAKING OFF INSIDE WHITE LINE. **WILL PATCH AND MONITOR**

24-RT82 CLEVELAND RD. TREES NEED TO BE CUT NEAR CLATTERBUCK DRIVEWAY

25-NASH'S FORD BRIDGE AT THE CHURCH ENTERANCE NEEDS TO BE PATCHED

**WILL SCHEDULE FOR PATCHING**

26-RT 80 BRUSH NEEDS TO BE CUT FROM RT. 637 TO 1180

27.RT 71 SOUTH A LARGE POT HOLE IN RIGHT LANE ONE MILE PAST FIRE STATION

28-RT 58 EAST/71 SOUTH INTERSECTION THE OFF RAMP ON 58 NEEDS TO BE EXTENDED

29-RT 58 EAST NEAR MILE MARKER 71.4 ROUGH CENTER OF ROAD PAVEMENT SEALER MISSING

-

### **SCHOOL BUS SAFETY AND OTHER CONCERNS**

1-RT 82 NEEDS A SCHOOL BUS SIGN ABOVE HOUSE # 5744 ON THE LEFT ½ MILE BELOW HANDY MARKET

### **ITEMS REPORTED CORRECTED**

### **FUTURE MAJOR SAFETY PROJECTS**

1-RT 627 DANTE SAWMILL HOLLOW CURVE NEEDS WIDENED AT THE UPPER END NEAR THE BALLFIELD and also the one lane road near the R.R tracks TO HANDLE ANTICIPATED HEAVY TRAFFIC TO A CAMP SITE. COUNTY WORKING WITH VDOT A RIGHT OF WAY PROBLEM. POSSIBLE SMART SCALE PROJECT

2-RT 19 NORTH AT THE WAL MART INTERSECTION SAFETY COUTION AND WARNING DEVICES INSTALLED SUCH AS CONTINIOUS FLASHING LIGHT, RADAR SIGN, RUMBLE STRIPS AND EXTENDING THE SPEED LIMIT TO TOP OF THE HILL. ALSO INSTALL WATER BARRELS AROUND THE CONCRETE UTILITY POLE

3-Rt. 71s / 604 Molls Creek INTERSECTION needs bank KEPT scaled back for visibility

4-Rt. 80 from the doubles to Rt. 19 needs a passing lane installed

5-Rt. 645 New Garden Road water undercutting road one mile East of Nash's Ford Bridge GETTING WORSE /PER TONY. **WILL SCHEDULE FOR REPAIR.TEMPORARY FIXED**

6-Rt. 19 south exits 1 coal tipple hollow ramp needs to be extended

7-ARTRIP RD. ½ MILE FROMCLEVELAND BRIDGE BANK NEEDS TO BE TAKEN OFF TO WIDEN ROADWAY. **WILL REVIEW WITH RESIDENCY**

**UNDER LINED AND BOLDED COMMENTS WERE REPORTED FROM HENRY KINCER**

**COMMISSION MEMBER INFORMATION**

BARBARA COX	971 1502	JOHNNY JESSEE	889 1563
LINDA CROSS	794 7618	TIM LOVELACE	971 0367
GARY DOTSON	7 62 9803	TONY MAXFIELD	254 2492
EUGENE FERGUSON	210 8504	MIKE O'QUINN	701 7086
CARL RHEA	254 3810	HENRY STINSON	873 4905
HENRY KINCER	889 7601	BILL WATSON	794 102

**NEXT MEETING WILL BE NOVEMBER 9TH 2021 WE THANK ALL WHO ARE INVOLVED IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICIPATION**

**SAFETY IS A COMMITMENT!!!!!!!!!!!!!! PREPARED BY GARY DOTSON**

Animal Shelter Report  
October 2021

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Animal control answered 90 calls for service

8 dogs adopted

7 dogs reclaimed

35 dogs transferred

# Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Susan Breeding	Sherry Lyttle	Sharon Sargent	
Karen Davis		Sharon Van Dyke	

Chair Susan Breeding called the meeting to order 21 September 2021 at 5:01 pm.

No items were added to the Agenda

**Introductions:**

**Presentations:**

**Minutes:** Judy Ashbrook and Karen Davis seconded a motion to approve August minutes as distributed; motion passed.

**Communications:**

**Financial:** Sharon Van Dyke made and Sharon Sargent seconded a motion to approve the bills; motion passed.

**Staff Reports:** Kelly McBride Delph reviewed reports.

**Unfinished Business:**

**New Business:** Ann moved and Sherry seconded a motion to table the *Planning for Library Excellence* until next month.

**Review and Summary:**

Sherry made and Ann seconded a motion to adjourn.

Respectfully submitted, Kelly McBride Delph

Secretary

CUMBERLAND PLATEAU RWMA:

Mr. Toby F. Edwards, Executive Director

BUCHANAN COUNTY:

Mr. Jeff Cooper  
Mr. Tim Hess



DICKENSON COUNTY:

Mr. Damon Rasnick  
Mr. Ronald Peters

RUSSELL COUNTY:

Mr. Carl Rhea  
Mr. Tim Lovelace

## Agenda

I. **October 21, 2021 CPRWMA Board of Directors Roll Call for Quorum.**

II. a) **Approval of Minutes of the September 16, 2021 meeting.....1**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

### III. Administrative Business

a) **Review CPRWMA Waste Stream Report September 2021.....4**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

b) **Approval of the Treasurer's Report for the month of September 2021.....12**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

c) **CPRWMA Attorney's Report for September 2021.....Report**

d) **Litter and Recycling Report.....Toby**

### IV. Old Business

A) **Directors Dental Insurance Policy and Discussion of Health Insurance.**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

### V. New Business

A) **Flat Bed for Use at Buchanan County Transfer for Leachate Hauling.....Attachment**

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

B) **Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_**

### VI. Correspondence

VII. **Guest.....Mr. Ernie McFadden and Mr. John Matney**

### VIII. Adjournment and Next Meeting.

Chair or Vice Chair conducting the meeting: \_\_\_\_\_

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Minutes submitted by ~~Toby Edwards~~ and ~~Sandra Hefner~~ **Lebanon, VA 24266**

**Phone 276-833-5403 Email tobyedwards@bvua.net**

**www.cprwma.com**



RECYCLED PAPER



CUMBERLAND PLATEAU RWMA:

Mr. Toby F. Edwards, Executive Director

BUCHANAN COUNTY:

Mr. Jeff Cooper  
Mr. Tim Hess



DICKENSON COUNTY:

Mr. Damon Rasnick  
Mr. Ronald Peters

RUSSELL COUNTY:

Mr. Carl Rhea  
Mr. Tim Lovelace

Cumberland Plateau Regional Waste Management Authority  
Monthly Board Meeting Minutes  
September 16, 2021

Members Present:

Damon Rasnick, Chairman  
Jeff Cooper  
Carl Rhea  
Tim Lovelace  
Tim Hess  
Ronald E Peter

Others Present:

Toby Edwards, Director  
R.J. Thornbury, Legal Counsel  
Danny Davis, Buchanan Co. Transfer

CALL TO ORDER: Chairman, Jeff Cooper, called the September 16, 2021 meeting of the Board of Directors to order at 5:10 PM.

QUORUM: A quorum was established.

APPROVAL OF MINUTES: The minutes of the August 19, 2021 monthly meeting of the Board of Directors were presented for consideration. A motion was made by Ron Peters and seconded Damon Rasnick to approve the minutes as presented. Motion was ratified, voting as follows:

Tim Hess – Aye	Carl Rhea – Aye
Tim Lovelace– Aye	Jeff Cooper – Aye
Ron Peters – Aye	Damon Rasnick - Aye

**ADMINISTRATIVE BUSINESS**

WASTE STREAM REPORTS – August 2021: Toby Edwards reported an increase in all three counties, noting mine waste increase in Buchanan, household and tires in Dickenson and household and carcasses in Russell County. Motion was made by Carl Rhea and seconded by Ron Peters to approve the report. Motion was ratified with unanimous vote by all members.

TREASURER'S REPORT – August 2021: Ron Peters presented the CPRWMA Treasurer's Report for the month of August 2021, reporting the total in the bank of \$312,776.18 at the end of August. A motion to approve the report as

137 Highland Drive / P. O. Box 388 - Lebanon, VA 24266  
Phone 276-833-5403 - Email tobyedwards@cprwma.net  
www.cprwma.com



presented was made by Damon Rasnick and seconded by Tim Hess. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace– Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick - Aye

CPRWMA ATTORNEY'S REPORT – August, 2021: Rebecca Thornbury previously reviewed the BCA purchase agreement for the portable tire shredder and requested changes to BCA. She worked with BCA to make modifications and noted that some terms were not negotiable by the Seller. In addition, Ms. Thornbury presented recommended modifications to the Employee Handbook drug policy to reflect the new marijuana laws in Virginia that were effective July 1, 2021. Motion was made by Ron Peters and seconded by Tim Lovelace to approve the modification to the Employee Handbook drug policy. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace– Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick - Aye

LITTER AND RECYCLING REPORT: Buchanan County will host a second Household Hazardous Recycling day October 28, 2021. Toby Edwards reported the Soil and Water Conservation will donate \$200.00 towards the cost of disposal and will provide food for those working the recycling day.

#### **OLD BUSINESS**

RATIFY ACCEPTANCE OF TIRE SHREDDER PURCHASE AGREEMENT: Motion was made by Ron Peters and seconded by Carl Rhea to ratify the purchase agreement with BCA Industries for the portable tire shredder. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace– Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick - Aye

#### **NEW BUSINESS**

NEW BUSINESS: Toby Edwards stated he and Chairman Jeff Cooper met with Justin Rodda of Waste Management to negotiate terms regarding an environmental recovery fee (ERF). Waste Management agreed to accept \$13.00 for current cycle from November, 2021 to June 30, 2022, and then the rate of \$26.00 from July 1, 2022 through the end of the contract in October, 2023. Mr. Edwards noted Waste Management will continue to waive the 17.5% charge. Motion was made by Damon Rasnick and seconded by Carl Rhea to authorize Toby Edwards to draft a letter to each of the county Administrators outlining the ERF that will be assessed to the Authority. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace– Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick - Aye

### **CORRESPONDENCE**

VA DEQ INSPECTION- BUCHANAN CO.: Toby Edwards reported the Virginia Department of Environmental Quality (DEQ) performed an inspection at the Buchanan County Transfer Station on August 27, 2021. The DEQ forwarded a letter of notice that no violations were observed. A copy of the letter and Inspection Report was included in the Agenda packet.

### **ADJOURNMENT AND NEXT MEETING**

Toby Edwards reported that Johnny Matney with Rapocoa Energy plans to attend the next meeting and would like to discuss a landfill. The three county administrators will be invited to attend to be part of the discussion. The next Board meeting is scheduled for October 21, 2021 at 5:00 PM. The meeting will be held in person at the CPRWMA conference center.

A motion was made by Carl Rhea and seconded by Tim Hess to adjourn the meeting at 5:40 PM.

Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace– Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick - Aye

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Secretary/Treasurer

---

Date

Cumberland Plateau Regional Waste Management Authority

**Cumberland Plateau Regional Waste Management Authority**

**Waste Stream Analysis**

Period: December 15th, 2020 to December 30th, 2021

**Buchanan County**

Waste Material(s)	Dec 20- Jan 2021	Jan 2021-Feb 2021	Feb 2021-March 2021	March 2021-April 2021	April 2021-May 2021	May 2021-June 2021	June 2021-July 2021	July 2021-Aug 2021	Aug 2021-Sept 2021	Sept 2021	Oct-21	Nov 2021	Dec 2021	Totals Tons All Months	Average (Per Month) Tonnage
Household	1,055.84	924.99	1,024.37	1,233.92	1,045.92	1,145.72	1,106.21	1,027.68	1,177.81	1,444.65	0.00	0.00	0.00	11,187.11	
Commercial	247.95	210.80	178.04	238.26	286.74	185.49	221.37	236.41	323.03	270.07	0.00	0.00	0.00	2,398.16	
Construction															
Debris	4.59	10.28	86.76	167.17	33.88	61.49	90.97	38.54	91.00	172.46	0.00	0.00	0.00	757.14	
Yard/Ash Waste	0.00	0.00	0.00	0.00	34.28	0.36	54.80	3.58	0.54	0.00	0.00	0.00	0.00	93.56	
Mine Waste	248.00	377.82	466.81	565.89	439.82	339.21	333.95	261.80	458.31	357.61	0.00	0.00	0.00	3,849.22	
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	27.40	17.94	72.88	41.58	39.78	39.58	48.64	27.66	16.47	40.19	0.00	0.00	0.00	372.12	
White Goods	0.59	0.00	5.85	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.00	6.45	
Litter Pick-up	9.35	3.10	7.85	13.14	5.44	7.56	1.07	2.60	8.93	1.77	0.00	0.00	0.00	60.81	
Illegal Dumps	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.50	0.42	0.11	0.12	0.00	1.34	0.25	1.70	0.32	0.21	0.00	0.00	0.00	4.97	
Storm Debris	0.00	0.00	13.79	40.68	0.00	0.00	0.00	0.00	260.67	3.61	0.00	0.00	0.00	318.75	
<b>Totals</b>	<b>1,594.22</b>	<b>1,545.35</b>	<b>1,856.46</b>	<b>2,300.76</b>	<b>1,885.86</b>	<b>1,780.75</b>	<b>1,857.27</b>	<b>1,599.97</b>	<b>2,337.08</b>	<b>2,290.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,048.29</b>	<b>1,904.83</b>
Town of Grundy		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

**Dickenson County**

Waste Material(s)	Dec 20- Jan 2021	Jan 2021-Feb 2021	Feb 2021-March 2021	March 2021-April 2021	April 2021-May 2021	May 2021-June 2021	June 2021-July 2021	July 2021-Aug 2021	Aug 2021-Sept 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Totals from all Columns	Average (Per Month) Tonnage
Household	597.15	511.39	610.53	730.97	683.19	664.36	652.89	607.05	715.02	648.79	0.00	0.00	0.00	6,421.34	
Commercial	118.85	131.77	133.76	135.82	198.99	151.04	200.34	133.02	194.26	156.50	0.00	0.00	0.00	1,554.35	
Construction															
Debris	4.12	23.76	100.60	25.41	16.97	18.69	28.33	47.77	26.06	130.15	0.00	0.00	0.00	421.86	
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mine Waste	220.80	283.57	233.28	231.36	248.11	187.92	205.09	202.64	189.26	198.91	0.00	0.00	0.00	2,200.94	
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	13.49	22.15	19.96	31.80	9.05	14.67	17.00	16.33	21.23	15.91	0.00	0.00	0.00	181.59	
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.00	0.07	0.05	0.00	0.02	0.00	0.05	0.06	0.00	0.05	0.00	0.00	0.00	0.30	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Illegal Dumps/Cleanups	4.41	0.54	0.70	3.73	0.94	1.44	0.53	1.63	0.80	1.12	0.00	0.00	0.00	15.84	
<b>Totals</b>	<b>958.82</b>	<b>973.25</b>	<b>1,098.88</b>	<b>1,159.09</b>	<b>1,157.27</b>	<b>1,038.12</b>	<b>1,104.23</b>	<b>1,008.50</b>	<b>1,146.63</b>	<b>1,151.43</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,796.22</b>	<b>1,079.62</b>
Town of Clintwood	0.00	0.00											0.00		

Cumberland Plateau Regional Waste Management Authority

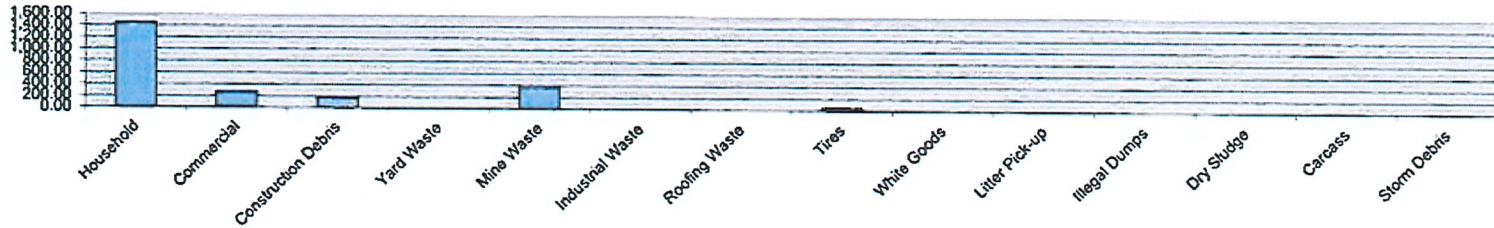
**Russell County**

Waste Material(s)	Dec 20-	Jan 2021-	Feb 2021-	March 2021-	April 2021-	May 2021-	June 2021-	July 2021-	Aug 2021-	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Totals from all Columns	Average (Per Month) Tonnage
Household	1,134.13	1,111.53	1,248.79	1,452.34	1,320.86	1,426.73	1,313.68	1,297.25	1,511.61	1,309.79	0.00	0.00	0.00	13,126.71	
Commercial	125.88	96.49	120.61	128.56	170.90	98.70	131.65	125.82	124.99	100.22	0.00	0.00	0.00	1,223.82	
Construction															
Debris	96.18	44.28	44.38	113.81	73.16	104.61	65.56	134.60	54.92	64.05	0.00	0.00	0.00	795.55	
Yard/Ash Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mine Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Industrial Waste	24.74	26.23	31.44	36.86	26.15	30.29	34.21	30.70	26.81	19.80	0.00	0.00	0.00	287.23	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	21.47	8.52	14.06	10.55	39.40	25.26	13.86	17.18	20.38	21.85	0.00	0.00	0.00	192.53	
White Goods	0.00	2.59	0.00	9.31	5.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.40	
Pallets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Contaminated															
Recycle	0.00	0.00	0.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.80	
Illegal Dumpsite	3.93	0.00	0.96	5.76	0.72	13.40	14.19	16.84	6.16	6.35	0.00	0.00	0.00	68.31	
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	1.41	2.30	4.35	0.88	0.84	0.48	1.39	0.60	1.11	17.27	0.00	0.00	0.00	30.63	
<b>Totals</b>	<b>1,407.74</b>	<b>1,291.94</b>	<b>1,465.39</b>	<b>1,758.07</b>	<b>1,637.53</b>	<b>1,699.47</b>	<b>1,574.54</b>	<b>1,622.99</b>	<b>1,745.98</b>	<b>1,539.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,742.98</b>	<b>1,574.30</b>
Town of Lebanon	0.00			0.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00		
Town of Honaker	0.00											0.00	0.00		
Town of Cleveland	0.00			0.00		0.00	0.00		0.00	0.00	0.00	0.00	0.00		
													0.0000		
													<b>Total FY 2020-2021</b>	<b>45,587.49</b>	

Cumberland Plateau Waste Stream Analysis Report

Buchanan County Waste Stream Analysis																	
Period: September 1, 2021 to September 30, 2021																	
Name of Waste Material	This Month (Tons)	Last Month (Tons)	2020 (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	1,444.65	1,177.81	1,135.88	1,047.40	1,110.95	997.08	1,107.02	1,103.73	1,075.96	1,075.70	1,088.16	1,084.90	1,176.41	1,132.25	1,125.32	1,145.21	1,170.67
Commercial	270.07	323.03	269.73	124.71	45.20	84.31	71.45	96.63	122.92	176.56	385.50	267.78	217.66	154.66	223.72	103.26	70.30
Construction																	
Debris	172.46	91.00	67.59	49.61	71.07	38.52	17.32	110.03	30.23	32.71	58.30	38.22	14.72	42.65	104.94	40.15	244.72
Yard Waste	0.00	0.54	0.00	2.85	23.33	0.00	0.10	0.14	0.27	0.00	0.00	41.43	4.34	0.00	0.00	0.00	0.00
Mine Waste	357.61	458.31	391.74	376.85	418.58	325.33	52.57	174.46	224.56	371.66	329.92	326.50	223.61	304.01	203.85	26.94	147.96
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	0.00	6.10	6.10	2.94	7.60	0.00	6.56	5.91	1.96	8.49	0.00	0.00	0.00	8.99	4.64
Tires	40.19	16.47	13.83	12.44	13.62	16.96	3.98	15.85	21.95	12.85	101.44	17.12	49.66	25.28	47.19	35.19	20.32
White Goods	0.00	0.00	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.62	0.23	0.00	0.00	0.00	0.00	1.08	17.46
Litter Pick-up	1.77	8.93	19.20	1.19	0.23	9.31	5.92	2.74	9.21	3.49	3.51	6.77	5.77	8.80	11.62	24.79	6.32
Illegal Dumps	0.00	0.00	0.00	0.40	0.00	0.00	0.00	0.00	1.74	0.00	0.31	0.00	0.00	0.00	0.00	7.28	2.56
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.21	0.32	1.23	0.35	2.13	4.33	0.53	0.90	0.51	0.51	0.04	0.02	0.07	0.06	0.20	0.69	0.00
Storm Debris	3.61	260.67	34.69	0.00	0.00	3.56	0.84	32.60	6.79	0.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2,290.57	2,333.08	1,933.89	1,621.94	1,691.21	1,482.74	1,267.33	1,537.08	1,500.70	1,680.70	1,969.37	1,791.23	1,692.24	1,667.71	1,716.84	1,393.58	1,684.95

Buchanan County Waste Stream Analysis (This Month)



Total Tonnage Includes the following towns:  
 Grundy 0

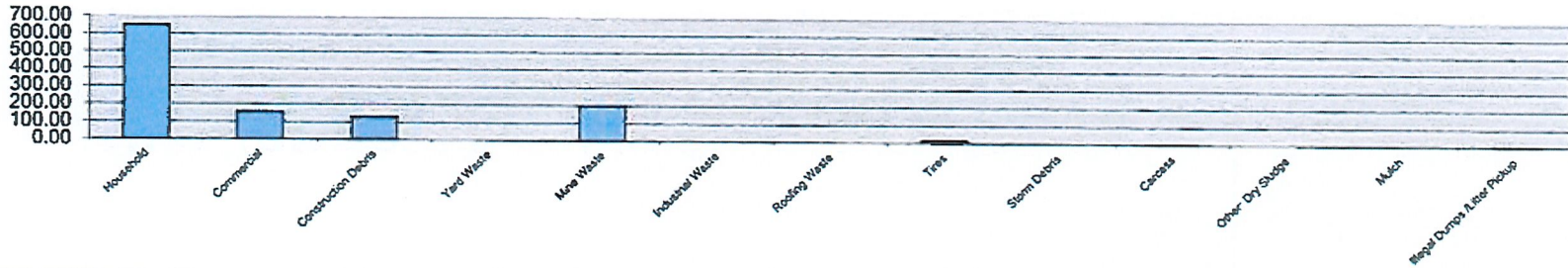
9



Dickenson County Waste Stream Analysis  
 Period: September 1, 2021 to September 30, 2021

Name of Waste Material	This Month (Tons)	Last Month (Tons)	2020 (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	648.79	715.02	646.53	596.30	614.29	557.17	596.97	596.18	605.36	631.84	626.88	657.11	680.21	712.67	668.03	694.62	689.54
Commercial	156.50	194.26	175.97	163.83	101.02	32.88	48.42	20.98	119.68	50.89	11.39	93.29	58.13	228.02	201.20	4.67	1.68
Construction Debris	130.15	26.06	280.55	16.57	67.46	2.46	2.06	19.96	17.91	22.21	19.56	2.35	10.84	30.40	89.50	37.11	123.65
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.64	0.00	0.00	1.16	0.05	13.01	27.23
Misc Waste	198.91	189.26	268.05	240.97	223.84	139.51	0.00	178.94	319.60	439.19	406.36	245.68	227.38	6.67	101.96	132.93	130.00
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	0.00	6.91	11.14	11.41	16.17	14.87	11.86	8.42	8.17	13.61	21.07	10.61	22.43	27.78	25.47
Tires	15.91	21.23	13.70	6.40	8.13	5.95	8.28	10.80	13.36	15.47	15.21	16.53	8.79	16.42	12.98	14.55	18.82
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.05	0.00	0.07	0.26	0.48	0.59	0.52	1.16	1.00	1.43	1.26	1.64	0.87	1.22	2.45	1.89	1.83
Other: Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.58	0.00
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00
Illegal Dump/Litter Pickup	1.12	0.80	15.94	6.60	0.63	0.00	0.00	0.00	0.00	0.63	0.00	2.00	0.00	0.00	0.00	2.29	0.00
<b>Total</b>	<b>1,151.43</b>	<b>1,146.63</b>	<b>1,400.81</b>	<b>1,037.84</b>	<b>1,026.99</b>	<b>749.97</b>	<b>672.42</b>	<b>846.38</b>	<b>1,088.77</b>	<b>1,170.08</b>	<b>1,091.47</b>	<b>1,032.21</b>	<b>1,007.29</b>	<b>1,005.17</b>	<b>1,098.60</b>	<b>997.93</b>	<b>1,016.02</b>

Dickenson County Waste Stream Analysis  
 (This Month)



Total Tonnage includes the following towns:  
 Town of Clintwood 0

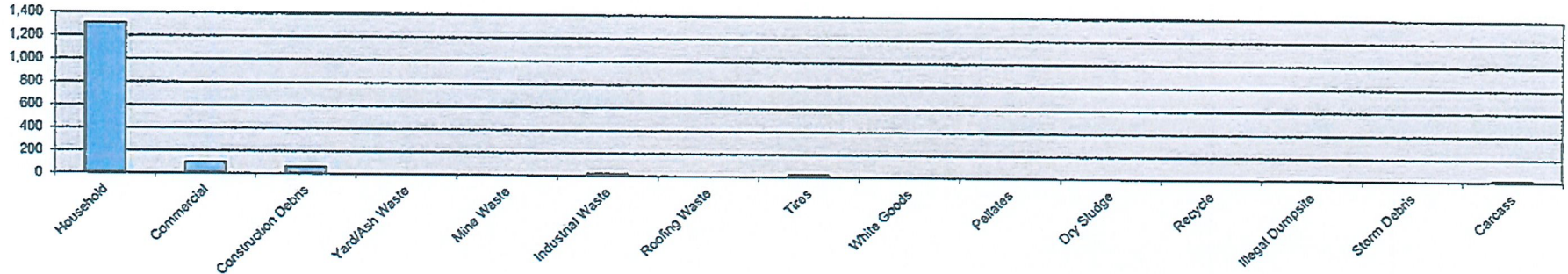




**Russell County Waste Stream Analysis**  
 Period: September 1, 2021 to September 30, 2021

Name of Waste Material	This Month (Tons)	Last Month (Tons)	2020 (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	1,309.79	1,511.61	1,398.05	1,153.03	1,087.69	971.79	1,090.04	1,091.52	1,163.20	1,293.24	1,292.59	1,294.52	1,349.65	1,427.81	1,455.27	1,489.18	1,463.93
Commercial	100.22	124.99	122.58	126.30	139.34	161.62	170.22	162.77	183.87	147.21	255.46	187.28	133.37	256.46	302.77	213.82	210.62
Construction Debris	64.05	54.92	70.71	301.43	85.59	105.68	57.12	65.74	61.57	44.75	208.41	87.13	89.93	135.78	112.36	125.44	40.54
Yard/Ash Waste	0.00	0.00	0.00	24.82	37.95	28.18	1.33	14.52	47.24	54.23	32.66	45.95	0.00	13.92	12.97	6.16	1.13
Mine Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.23	40.13	19.15	30.02	0.00	0.00	0.00	0.00
Industrial Waste	19.80	26.81	30.61	38.48	35.61	40.67	24.56	14.62	9.16	9.66	7.29	7.98	19.37	28.67	37.17	93.52	110.29
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.72	80.75
Tires	21.85	20.38	20.32	21.06	15.67	9.70	9.50	8.50	12.16	9.78	7.67	1.38	5.08	3.57	9.29	3.34	9.48
White Goods	0.00	0.00	0.00	0.13	0.00	0.17	1.60	3.41	0.00	0.00	0.10	2.37	4.96	3.31	3.86	4.13	2.38
Pallets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recycle	0.00	0.00	0.16	11.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Illegal Dumpsite	6.35	6.16	4.89	0.00	0.00	8.35	4.00	4.44	3.91	11.20	0.15	0.31	0.67	4.10	0.77	63.72	0.09
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	17.27	1.11	3.21	2.21	1.32	1.14	0.27	0.08	2.56	2.05	1.30	2.26	3.59	0.16	1.74	1.36	0.85
	<b>1,539.33</b>	<b>1,745.98</b>	<b>1,650.53</b>	<b>1,678.87</b>	<b>1,403.17</b>	<b>1,327.30</b>	<b>1,358.64</b>	<b>1,365.60</b>	<b>1,483.67</b>	<b>1,617.35</b>	<b>1,845.76</b>	<b>1,648.33</b>	<b>1,636.64</b>	<b>1,873.78</b>	<b>1,936.20</b>	<b>2,079.39</b>	<b>1,922.52</b>

Russell County Waste Stream Analysis  
 (This Month)



Total Tonnage includes the following towns:

Lebanon	0																			
Cleveland	0																		Honaker	0



Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

September 2021

<b>Cash Balance - August 31, 2021</b>		<b>312,776.18</b>
<b>Cash Received - Tipping Fees:</b>		
Buchanan (Sep)	70,686.54	
Dickenson (Aug)	52,708.35	
Russell (Aug)	68,895.72	
		<b>192,290.61</b>
Interest		<b>128.90</b>
<b>Cash Expenditures</b>		
Cash Expenditures - Sept 2021		<b>(197,444.67)</b>
<b>Cash Balance - September 30, 2021</b>		<b>307,751.02</b>

<i>Fund Balances:</i>	
<i>Capital Equip Replacement Fund</i>	<i>\$247,810</i>
<i>Purchased Tire Shredder Machine</i>	<i>(\$82,300)</i>
	<i>\$165,510</i>
<i>DEQ C/D</i>	<i>\$25,000</i>

<b>Total In Bank</b>	<b>498,261.02</b>
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**Cumberland Plateau Regional**

**Check Register**

**For the Period From Sep 1, 2021 to Sep 30, 2021**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Amount
	9/3/21	First Bank & Trust	20.00 Bank Wire Transfer Fee
	9/7/21	TAG Resources, LLC	245.00 Employee 401k
	9/20/21	Caterpillar Financial Services Corp	6,218.75 Note Payment
	9/23/21	TAG Resources, LLC	245.00 Employee 401k
	9/7/21	Anthem HealthKeepers, Inc.	514.88 Toby's Health/Vision/Dental
10.15.21	9/30/21	United States Treasury	1,485.60 Federal Withholding
10.25.21	9/30/21	VA Dept of Taxation	291.34 State Withholding
13443	9/3/21	Crystal Springs	28.44 RC Supplies
13444	9/3/21	Skyline Fabricating, Inc.	1,734.03 DC Sta Maint
13445	9/3/21	Unifirst Corporation	427.06 Uniforms
13446	9/3/21	Mansfield Oil Company	130.52 Vehicle Fuel
13447	9/3/21	Carter Machinery Company, Inc.	6,199.72 RC Equip Maint
13448	9/3/21	Appalachian Power Company	271.63 BC Electric
13449	9/3/21	Sonny's	39.42 BC Fuel
13450	9/3/21	Wise Glass & Mirror Inc	280.00 RC Equip Maint
13451	9/16/21	Justice Law Office	1,598.74 Legal Aug/21
13452	9/16/21	Card Services Center	1,231.39 Office/Microsoft annual fee \$99.99 Board Meeting (Food City)
13453	9/16/21	Innovative Technology Solutions	1,240.00 IT Support
13454	9/16/21	Buchanan County PSA	142.68 BC utility
13455	9/16/21	Domain Listings	228.00 Website
13456	9/16/21	J & J Auto Parts	17.34 DC Supplies
13457	9/16/21	WM Corporate Services, Inc.	58,800.64 BC Tipping/Haul
13458	9/16/21	WM Corporate Services, Inc.	55,417.87 RC Tipping/Haul
13459	9/16/21	WM Corporate Services, Inc.	40,697.69 DC Tipping/Haul
13460	9/16/21	Verizon	39.56 RC Phone
13461	9/16/21	Verizon	80.87 BC Phone
13462	9/16/21	Appalachian Power Company	258.83 DC Electric
13463	9/16/21	Appalachian Power Company	54.13 RC Electric
13464	9/16/21	Appalachian Power Company	193.99 RC Electric
13465	9/16/21	Dickenson Co Public Service Auth	47.00 DC Utility
13466	9/16/21	Honaker Solutions, LLC	800.00 Accounting Sep/21
13467	9/16/21	Void	
13468	9/15/21	Pest Control Plus, Inc.	120.00 Pest BC/DC/RC \$40 each
13469	9/16/21	Industrial Development Authority	200.00 Office Rent Oct/21
13470	9/16/21	Carter Machinery Company, Inc.	213.70 BC Fuel \$18.00 RC Equip Maint \$195.70
13471	9/16/21	Free Service Tire	10,525.00 BC Tires
13472	9/16/21	Pump House Supply	308.32 DC Sta Maint
13473	9/16/21	Maggard Sales and Service	1,213.14 DC Sta Maint
13474	9/24/21	Void	
13475	9/24/21	Point Broadband	135.36 Office Phone
13476	9/24/21	Void	
13477	9/24/21	Point Broadband	131.49 DC Phone
13478	9/24/21	Industrial Washer & Chemicals	599.99 RC Sta Maint \$299.99 DC Sta Maint \$299.99
13479	9/24/21	Fields Restaurants, LLC	163.36 Board Meeting
13480	9/24/21	Mansfield Oil Company	151.91 Vehicle Fuel
13481	9/24/21	Overhead Door Co of JC	340.00 RC Sta Maint
13482	9/24/21	Toby Edwards	213.50 Toby Meals for VRA conference
13483	9/24/21	Verizon	40.15 RC Phone
PR9121	9/1/21	Ronald E. Peters	184.70 Director's Compensation
PR9121	9/1/21	Damon Rasnick	184.70 Director's Compensation
PR9121	9/1/21	Tim Lovelace	184.70 Director's Compensation
PR9121	9/1/21	Carl Rhea	184.70 Director's Compensation
PR9121	9/1/21	Jeffery S. Cooper	184.70 Director's Compensation
PR9121	9/1/21	Timothy W. Hess	184.70 Director's Compensation
PR91521	9/15/21	Toby F. Edwards	2,500.12 Toby Salary 1st half
PR93021	9/30/21	Toby F. Edwards	2,500.12 Toby Salary 2nd half
<b>Total</b>			<u><b>197,444.67</b></u>

CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
FY 2021-22 - OPERATING BUDGET & EXPENSE REPORT

	Expenditures		
	Thru 9/30/2021	FY 2021-22 Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	453,645.61	1,482,992.00	
Tire Recycling	-	15,000.00	
HHW Event	-	12,000.00	
Other Reimbursed Expenses	-	-	
	453,645.61	1,509,992.00	
<b>Overhead Expenses:</b>			
Debt Service - Loaders	18,656.25	75,000.00	25%
Other Disposal	-	2,000.00	0%
<b>Utilities:</b>			
Buchanan	1,030.04	5,100.00	20%
Dickenson	1,015.21	4,500.00	23%
Russell	734.37	4,500.00	16%
<b>Supplies:</b>			
Buchanan	656.64	2,500.00	26%
Dickenson	242.54	2,500.00	10%
Russell	427.87	2,500.00	17%
<b>Fuel:</b>			
Buchanan	2,609.42	7,000.00	37%
Dickenson	1,732.07	4,500.00	38%
Russell	68.09	7,000.00	1%
<b>Telephone:</b>			
Buchanan	355.79	1,500.00	24%
Dickenson	499.39	1,100.00	45%
Russell	547.69	2,000.00	27%
<b>Station Maintenance/Improvements:</b>			
Buchanan	1,938.00	30,000.00	6%
Dickenson	7,516.18	30,000.00	25%
Russell	2,193.99	30,000.00	7%
<b>Loader/Equip Maintenance:</b>			
Buchanan	21,637.81	23,000.00	94%
Dickenson	8,710.93	23,000.00	38%
Russell	12,487.82	23,000.00	54%
<b>Transfer Station Permits and Management:</b>			
Station Permits	19,404.00	20,000.00	97%
VACO Insurance	14,664.00	18,000.00	81%
Management & Fringe	22,995.04	90,000.00	26%
Finance Manager	2,350.00	9,000.00	26%
Legal	3,024.48	12,000.00	25%
IT Support	1,850.00	4,000.00	46%
Office Rental/Internet/Cell/Office Supplies	1,920.88	5,000.00	38%
Directors Comp & PR Tax	3,875.40	18,100.00	21%
Professional Fees (Audit)	-	7,200.00	0%
Meeting Expense	1,461.81	3,000.00	49%
Travel	1,231.90	1,000.00	123%
Supplies:	19.16	1,000.00	2%
Dues/Licenses	-	400.00	0%
Vehicle Expense	512.33	2,500.00	20%
Uniform Rentals	1,239.18	4,000.00	31%
Advertising	293.00	2,000.00	15%
Projects-Tire Shear DC&RC	-	20,000.00	0%
Reserves/Equip/ Emergency Fund	-	2,000.00	0%
<b>OVERHEAD SUBTOTAL</b>	<b>157,901.28</b>	<b>499,900.00</b>	
Tire Machines/Shearer	82,300.00	-	
<b>TOTAL EXPENSES</b>	<b>693,846.89</b>	<b>2,009,892.00</b>	

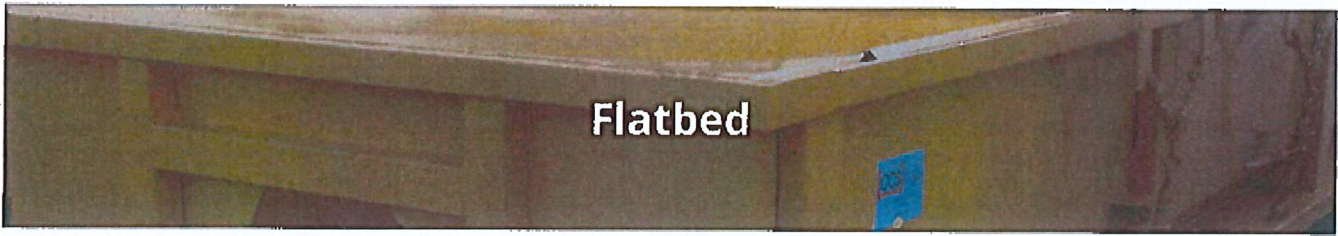
*Management Breakdown	
Toby Health	1924.64
Toby Salary	18229.17
401K Cost/Contribution	1446.66
Taxes	1394.57
	22995.04

Directors Comp & Taxes	
Salary	3600
Taxes	275.4
	3875.4

Office Breakdown	
Phone/Int	407.54
Rent	600.00
Postage	249.2
Office Sup	644.14
Bank Charge	20.00
	1920.88

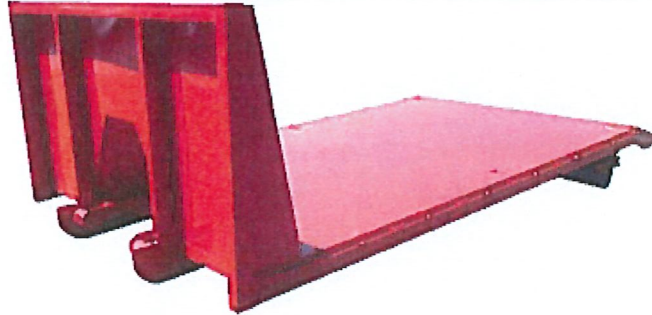
\*\*Overhead Rate per County

Rate begins July 1st
13,886.11



[Roll Offs & Hook Lifts](#)

Using a flatbed can add another dimension and more fully utilize the capabilities of your roll off or hook lift truck. CCS makes this product to fit your needs in Basic, Standard or Heavy Duty models.



[Specs Sheet](#)



[Latch Options](#)



[Color Options](#)



[Warranty](#)

## Product Specs

- **Main Rail:** 6" x 2" x 1/4 Main Rails (Upgradeable)
- **Outside Rail:** 6" x 2" x 1/4 Main Rails (Upgradeable)
- **Floor Sheet:** 7GA (Upgradeable)
- **Cross Members:** 3" Structural Channel on 16" Centers
- **Gussets:** 2.5" x 2.5" x 1/4" Gusset on Every Channel
- **Wheels:** 8" x 10" x 3/8" Ground Roller with 1.5" Solid Axle and Grease Fittings
- **Wheel Brackets:** 1/2" Plate
- **Ground Rollers:** 4" x 6" Solid with 1.5" Axle and Grease Fittings
- **Hook Plate:** 1/2" Plate 12" x 38" Welded Solid to Rails and Frame
- **Cable Hook:** 1.5" High Tensile Plate Inserted through Hook Plate
- **Stake Pockets:** 3/8" x 2" Flatbar

## Like our Products? Let's get started...

COMPANY NAME\*

FIRST NAME\*

LAST NAME\*

PHONE

EMAIL\*

ADDRESS

State



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**MILTON OFFICE**  
201 N Industrial Park Road  
Milton, PA 17847  
[Toll-Free: 855.448.3288](tel:8554483288)  
[Local: 570.524.7835](tel:5705247835)  
[Directions](#)



**HADLEY OFFICE**  
1264 Fredonia Road  
Hadley, PA 16130  
[Toll-Free: 800.828.7860](tel:8008287860)  
[Local: 724.253.2038](tel:7242532038)  
[Directions](#)