

**RUSSELL COUNTY**  
**BOARD OF SUPERVISOR’S MEETING**  
**AGENDA – MAY 3, 2021**

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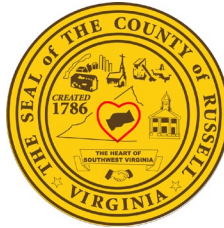
**BOS Board Room**

**Regular Meeting**

**5:00 PM**

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**Russell County Governmental Center**  
**Lebanon, Virginia 24266**



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**The Russell County Board of Supervisors Meetings will be held pursuant to the Russell County Emergency Ordinance of April 6, 2020 and amended on September 8, 2020 and March 8, 2021 to allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures.**

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**CALL TO ORDER & ROLL CALL – Clerk of the Board**

**EXECUTIVE SESSION (CLOSED) – Legal Matters**

**(SCHEDULED ONE HOUR BEFORE REGULAR BOS MEETING -- REGULAR BOS MEETING BEGINS AT 6 P.M.)**

**INVOCATION – Chairperson**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**APPROVAL OF AGENDA**

**PUBLIC HEARING**

- 1. VDOT Secondary Six-Year Plan – Fiscal Years 2021/22 to 2026/27**
- 2. RC Cigarette Tax Ordinance**
- 3. RC Meal Tax Ordinance**

**PRESENTATIONS**

- 1. Donald Purdie – Appalachian Council for Innovation – SpaceX StarLink.....A-1**

**NEW BUSINESS**

- 1. **Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1**
  - a. Unapproved minutes of April 5, 2021
  - b. Unapproved minutes of April 12, 2021

- 2. **Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2**

- 3. **Committee Appointments for Board Consideration.**

**RC Planning Commission**

Charles Edmonds      Four-Year Term      April 3, 2021

**CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)**

**CONSTITUTIONAL OFFICER REPORTS AND REQUESTS**

**COUNTY ATTORNEY REPORTS AND REQUESTS.....C-1**

- 1. RC Cigarette Tax Ordinance
- 2. RC Meal Tax Ordinance
- 3. Project Jonah Building Construction & Environmental Inspection Service Request for Proposal (RFP)

**COUNTY ADMINISTRATOR REPORTS AND REQUESTS**

**REPORTS**

- 1. Three Rivers Destination Center (ARC) Power Grant Application (\$1.5M).....D-1

**REQUESTS**

- 2. Arty Lee Campground (VDH) Application.....D-2
- 3. VDOT Secondary Highway Six-Year Plan (2021/22 – 2026/27).....D-3
- 4. Older Americans Month 2021 Proclamation.....D-4
- 5. RC FY 2021/2022 Budget & CY 2022 Tax Rate Public Hearing.....D-5



- 6. Deputy Emergency Management Coordinator Position.....D-6
- 7. RC Assistant Registrar Position.....D-7
- 8. RC Courthouse Custodian Position.....D-8
- 9. Honaker Lions Club – 2021 Honaker Independence Day Celebration.....D-9

**MATTERS PRESENTED BY THE BOARD**

**ADJOURNMENT**

**COUNTY AGENCY / BOARD REPORTS:**

- Treasurer’s Report.....E
- RC IDA .....F
- RC PSA .....G
- Castlewood W&S .....H
- RC Tourism.....I
- RC Planning Commission .....J
- RC Conference Center.....K
- RC Fitness Center.....L
- RC Transportation & Safety.....M
- RC Cannery Reports.....N
- RC Building Inspector.....O
- RC Disposal.....P
- RC Litter.....Q

**CLOSED SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors enter into closed session to discuss Legal Matters pursuant to Section 2.2-3711(A)(3)(7)(8) – Legal Discussions concerning Northrop Grumman Corporation.

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

**CERTIFICATION OF CLOSED SESSION**

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Oris Christian -

**APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Chairperson

**Meeting: 5/3/21 6:00 PM**

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## **Public Hearing**

- 1. RC Cigarette Tax Ordinance**
- 2. RC Meal Tax Ordinance**

### **Staff Recommendation:**

Board Discretion.

### **Suggested Motion:**

Board Discretion.

### **ATTACHMENTS:**

- Various

# Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian  
At-Large

Lou Ann Wallace  
District 2

Carl Rhea  
District 3

Rebecca Dye, Chairperson  
District 6

Tim Lovelace, Vice-Chairman  
District 1

David Eaton  
District 4

Steve Breeding  
District 5

Lonzo Lester  
County Administrator

## **PUBLIC NOTICE**

The Russell County Board of Supervisors will conduct **Public Hearings** on Monday, May 3, 2021 at 6:00 p.m. to hear comments concerning the adoption of the **“Cigarette Tax Ordinance”** and **“Meal Tax Ordinance”**.

A copy of the proposed Cigarette and Meal Tax Ordinances are available for review in the Office of the County Administrator at 137 Highland Drive, Lebanon, Virginia during normal business hours.

In addition, the ordinances are posted on the County’s Website at <http://www.russellcountyva.us/257/Ordinances-Resolutions> and on [RussellCountyVA App](#) on Google Play Store.

The Public Hearings will be held in the **Russell County Board of Supervisors Room** at the Russell County Governmental Center, 133 Highland Drive, Lebanon, Virginia during the regular May 2021 monthly meeting.

**BY ORDER OF THE  
RUSSELL COUNTY BOARD OF SUPERVISORS**

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**BOARD OF SUPERVISORS  
COUNTY OF RUSSELL  
LEBANON, VIRGINIA**

**Ordinance**

At a regular meeting of the Russell County Board of Supervisors held in the Russell County Government Center, Lebanon, Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 2021:

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Present

Rebecca Dye, Chairperson  
Tim Lovelace, Vice Chairman  
Lou Ann Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Oris Christian

Vote

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On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried \_\_\_\_\_, the following ordinance was adopted:

**RUSSELL COUNTY CIGARETTE TAX ORDINANCE**

**WHEREAS**, § 58.1-3830 and § 58.1-3832 *et seq.* of the Code of Virginia (1950), as amended, authorizes Russell County, Virginia to levy cigarette tax upon the sale and use of cigarettes.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of Russell County, Virginia, pursuant to the authority granted to it by § 58.1-3830 and § 58.1-3832 *et seq.* of the Code of Virginia (1950), as amended, after notice and public hearing, as required by law, hereby adopts the following:

**Definitions.**

The following words and phrases, when used in this article, shall, for the purposes of this article, have the following respective meanings except where the context clearly indicates a different meaning:

**Carton** means any container, regardless of material used in its construction, in which packages of cigarettes are placed.

**Cigarette** means and includes any roll of any size or shape for smoking, whether filtered or unfiltered, with or without a mouthpiece, made wholly or partly of cut, shredded or crimped tobacco or other plant or substitute for tobacco, whether it is flavored, adulterated or mixed with another ingredient, if the wrapper or cover is made of any material other than leaf tobacco or homogenized leaf tobacco, regardless of whether the roll is labeled or sold as a cigarette or by any other name.

**Commissioner of revenue** means the commissioner of revenue of the county and any of his or her duly authorized deputies and agents.

**Dealer** means and includes every manufacturer's representative, wholesaler, retailer, cigarette machine operator, public warehouseman or another person who shall sell, receive, store, possess, distribute or transport cigarettes within or into the County.

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**Package** means any container, regardless of the material used in its construction, in which separate cigarettes are placed without such cigarettes being placed into any container within the package. Packages are those containers of cigarettes from which individual cigarettes are ordinarily taken when they are consumed by their ultimate user. Ordinarily, a package contains twenty (20) cigarettes; however, the term "package" includes those containers in which fewer or more than twenty (20) cigarettes are placed.

**Person** means any individual, partnership, society, association, joint stock company, corporation, estate, receiver, trustee, assignee, referee, or any other person acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, and any combination of individuals.

**Purchaser** means every person to whom title to any cigarettes is transferred by a seller within the jurisdictional limits of the county.

**Sale** means every act or transaction, irrespective of the method or means employed, including the use of vending machines and other mechanical devices, whereby title to any cigarettes is transferred from the seller to any other person within the jurisdictional limits of the county.

**Seller** means every person who transfers title to any cigarettes or in whose place of business title to any cigarettes is transferred, within the jurisdictional limits of the county, for any purpose other than resale.

**Stamp** means a small, gummed piece of paper or decal to be sold by the treasurer and to be affixed to every package of cigarettes sold at retail in the county, and any insignia or symbols printed by meter machine upon any such package under the authorization of the treasurer.

**Treasurer** means the treasurer of the county and any of his or her duly authorized deputies and agents.

### **Registration required.**

Each distributor, wholesaler, vendor, retailer, or other person selling, storing, or possessing cigarettes within or transporting cigarettes within or into the county for sale or use shall first register with the commissioner of revenue. The application form, which shall be supplied upon request, shall require such information relative to the nature of the business engaged in by the applicant as the commissioner of revenue deems necessary for the administration and enforcement of this article. Any applicant whose place of business and residence is outside the county shall automatically, by filing his application, submit himself to the county's legal jurisdiction and appoint the county administrator as his agent for any service of lawful process. A copy of any such process served on the county administrator shall be sent forthwith by registered mail to the distributor, wholesaler, vendor, retailer, or other person.

### **Levied; amount.**

There is hereby levied and imposed by the county, upon every sale of cigarettes, an excise tax of one and twenty-five hundredths (1.25) cents per cigarette sold within the county (i.e., twenty-five (25) cents per pack), the amount of such tax to be paid by the seller, if not previously paid, in the manner and at the time provided for in this article.

### **Method of payment.**

- (a) The tax imposed by this article shall be paid by affixing or causing to be affixed a stamp or stamps, of the proper denominational or face value, to every package of cigarettes sold within the county, in the manner and at the time or times provided for in this article. Every dealer and every seller in the county, once registered, shall have the right to buy such stamps from the county treasurer and to affix the same to packages of cigarettes as provided in this article.
- (b) The commissioner of revenue may permit the payment in advance of the tax levied and imposed by this article by the method of placing imprints of the stamps upon original packages using meter

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machines, in lieu of the method of paying such tax by the purchase and affixing of gummed stamps and may prescribe and enforce the necessary regulations setting forth the method to be employed and the condition to be observed in the use of such meter machines.

### **Preparation and sale of stamps.**

For the purpose of making stamps available for use, the commissioner of revenue shall prescribe, prepare, and furnish to the county treasurer, and the county treasurer shall sell stamps of such denominations and in such quantities as may be necessary for the payment of the taxes imposed by this article. In the sale of such stamps, the county treasurer shall allow a discount of one-tenth (0.10) of a cent per cigarette (i.e., two (2) cents per pack) to cover the costs which will be incurred in affixing the stamps to packages of cigarettes. In the event the printing by an authorized meter machine is used in lieu of gummed stamps, there shall be allowed a discount of six (6) percent of the denominational or face value of the imprints of such stamps so printed by such meter machine to cover the costs incurred in printing such imprints.

### **General duties of dealers and sellers with respect to stamps.**

- (a) Every dealer in cigarettes is hereby required and it shall be his duty to purchase such stamps, at the office of the county treasurer, as shall be necessary to pay the tax levied and imposed by this article, and to affix or cause to be affixed a stamp or stamps of the monetary value prescribed by this article to each package of cigarettes prior to delivery or furnishing of such cigarettes to any seller. Nothing herein contained shall preclude any dealer from using a stamp meter machine in lieu of gummed stamps to effectuate the provisions of this article.
- (b) Every seller shall examine each package of cigarettes prior to exposing the same for sale, for the purpose of ascertaining whether such package has the proper stamps affixed thereto or imprinted thereon, as provided by this article. If, upon such examination, unstamped or improperly stamped packages of cigarettes are discovered, the seller, where such cigarettes were obtained from a dealer, shall immediately notify such dealer, and upon such notification, such dealer shall forthwith either affix to or imprint upon such unstamped or improperly stamped packages the proper number of stamps, or shall replace such packages with others to which stamps have been properly affixed or imprinted thereon.
- (c) Should a seller obtain or acquire possession of, from any person other than a dealer, any unstamped or improperly stamped cigarettes, such seller shall forthwith, before selling or offering or exposing such cigarettes for sale in the county, purchase and affix or cause to be affixed to such packages of cigarettes the proper stamps, or the markings of a meter machine, covering the tax imposed by this article.
- (d) In the event any seller elects to purchase and affix stamps or imprints of a meter machine, before offering cigarettes for sale, any dealer delivering and furnishing cigarettes to such seller shall not be required to purchase and affix such stamps or imprints to such cigarettes so sold or furnished; provided that any such dealer shall, on the day after such delivery and furnishing, file with the commissioner of revenue a copy of the delivery memorandum showing the name and address of the seller and the quantity and type of cigarettes so delivered and furnished.

### **Visibility of stamps or meter markings.**

Stamps or the printed markings of a meter machine shall be placed upon each package of cigarettes in such manner as to be readily visible to the purchaser.

### **Altering design of stamps.**

The commissioner of revenue may, from time to time, and as often as he or she may deem advisable, provide for the issuance and exclusive use of stamps of a new design and forbid the use of stamps of any other design.

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## Refund for unused stamps or meter imprints.

- (a) Should any person, after acquiring from the county treasurer any stamps provided for in this article, cease to be engaged in a business necessitating the use thereof, or should any such stamps become mutilated and unfit for use, other than by cancellation as provided in this article, such person shall be entitled to a refund of the denominational or face amount of any stamps so acquired and not used by him, less five (5) percent of the denominational or face amount thereof, upon presenting such stamps to the commissioner of revenue and furnishing the commissioner of revenue with an affidavit showing, to his satisfaction, that such stamps were acquired by such person and have not in any manner been used and the reason for requesting such refund. In the case of any authorized meter machine, should any imprints of such machine theretofore paid for not be used, such person shall, upon furnishing the commissioner of revenue with a similar affidavit, be entitled to a refund of the denominational or face amount thereof, less six (6) percent of the denominational or face amount of such imprints of such machine not so used.
- (b) All refunds for unused and mutilated stamps and for nonuse of imprints of stamps by meter machines provided for under this section are hereby authorized to be made on vouchers approved by the commissioner of revenue and, when made, the same shall be charged against the sums collected for the sale of such stamps and for the use of such imprints.

## Seizure and sale of unstamped cigarettes.

- (a) Whenever the commissioner of revenue shall discover cigarettes in quantities of more than six (6) cartons within the county which are subject to the tax imposed by this article and upon which the tax has not been paid or upon which stamps have not been affixed or evidence of such tax shown thereon by the printed markings of an authorized meter machine, as this article requires, such cigarettes shall be conclusively presumed for sale or use within the county and the commissioner of revenue may forthwith seize and confiscate such cigarettes, if:
    - (1) They are in transit, and are not accompanied by a bill of lading or other document indicating the true name and address of the cosigner or seller and of the cosigner or purchaser, and the brands and quantity of cigarettes so transported; or are in transit and accompanied by a bill of lading or other document which is false or fraudulent in whole or in part; or
    - (2) They are in transit and are accompanied by a bill of lading or other documents indicating:
      - a. A consignee or purchaser in another state or the District of Columbia who is not authorized by the law of such other jurisdiction to receive or possess such tobacco products on which the taxes imposed by such other jurisdiction have not been paid, and unless the tax of the state or district of destination has been paid and the said products bear the tax stamp of that state or district; or
      - b. A consignee or purchaser in the Commonwealth but outside the county who does not possess a Virginia sale and use tax certificate, a Virginia retail tobacco license and where applicable, both a business license and retail tobacco license issued by the local jurisdiction of destination; or
    - (3) They are not in transit and the tax has not been paid, nor have approved arrangements for payment been made, provided that this subsection shall not apply to cigarettes in the possession of distributors or public warehouses which have filed notice and appropriate proof with the commissioner of the revenue that those cigarettes are temporarily within the county and will be sent to consignees or purchasers outside the county in the normal course of business.
  - (b) All cigarettes seized and confiscated according to subsection (a) of this section shall thereupon be deemed to be forfeited to the county and may be sold within a reasonable time thereafter, after proper notice of such seizure is given to the known holders of property interests in the cigarettes. Such notice shall be given to known holders of property interests, if any, by certified mail and by
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written notice posted on the bulletin board of the courthouse of the county at least seven (7) days before the date of sale. Such notice shall contain the time and place at which the sale is to occur and procedures for administrative appeal as well as affirmative defenses which may be asserted by such holders. All moneys collected under this section shall be paid to the county treasurer and treated as other taxes collected under this article. No credit from any sale or other disposition shall be allowed toward any tax or penalties owed.

### **Seizure and sale of coin-operated vending machines and counterfeit stamp or impression devices.**

- (a) Any coin-operated vending machine, in which any cigarettes are found, stored, or possessed bearing a counterfeit or false tobacco tax stamp or impression or any unstamped cigarettes, or any cigarettes upon which the tax has not been paid, may be declared contraband property and be subject to confiscation and sale as provided in section 14-180(b). When any such vending machine is found containing such cigarettes, it shall be presumed that such cigarettes were intended for distribution, sale or use therefrom. In lieu of immediate seizure and confiscation of any vending machine used in an illegal evasion of the tax, it may be sealed by appropriate enforcement authorities to prevent continued illegal sale or removal of any cigarettes and may be left unmoved until other civil and criminal penalties are imposed or waived. Notice requirements shall be the same as if the machine had been seized. Such seal may be removed, and the machine declared eligible for operation only by authorized enforcement authorities. Nothing in this section shall prevent seizure and confiscation of a vending machine at any time after it is sealed.
- (b) Any counterfeit stamps or counterfeit impression devices found may also be seized and confiscated.

### **Dealers' and sellers' records.**

It shall be the duty of every dealer and seller to maintain and keep, for a period of two (2) years, such records of cigarettes sold and delivered by him as may be required by the commissioner of revenue and to make all such records available for examination by such commissioner of revenue, upon demand, at all reasonable times.

### **Rules and regulations for enforcement and administration of article; examination of books, records, etc.**

- (a) The commissioner of revenue may prescribe, adopt, promulgate, and enforce rules and regulations relating to the method and means to be used in the cancellation of stamps and to all other matters pertaining to the administration and enforcement of the provisions of this article. It shall be unlawful for any person to fail, neglect or refuse to comply with such rules and regulations.
- (b) The commissioner of revenue may examine books, records, invoices, papers, and all cigarettes in and upon any premises where the same are placed, stored, sold, offered for sale, or displayed for sale by a seller or dealer.

### **Tax is in addition to other taxes.**

The tax levied and imposed by this article shall be in addition to all other taxes of every kind levied and imposed by any other ordinance or law.

### **Violations of article—Generally.**

- (a) Any person violating any of the provisions of this article shall be guilty of a Class 1 misdemeanor. In addition, any person who shall perform any fraudulent act or fail to perform any act for the purpose of evading the payment of any tax imposed by this article shall be required to pay a penalty in the amount of fifty (50) percent and interest not to exceed three quarters of one percent per month upon any tax found to be overdue and unpaid. Conviction and payment of a fine for such violation shall not relieve any person from the payment of any tax imposed by this article.

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- (b) Each violation of, or noncompliance with, any of the provisions of this article shall be and constitute a separate offense and shall subject every person convicted thereof to the penalties prescribed.

### **Prohibited acts enumerated.**

It shall be unlawful and a violation of this article for any person:

- (1) To perform any act or fail to perform any act for the purpose of evading the payment of any tax imposed by this article or of any part thereof; or for any dealer or seller, with intent to violate any provision of this article, to fail or refuse to perform any of the duties imposed upon him under the provisions of this article or to fail or refuse to obey any lawful order which the commissioner of revenue may issue under this article.
- (2) To make falsely or fraudulently, forge, alter or counterfeit any stamp or the printed markings of any meter machine or to procure or cause to be made, forged, altered or counterfeited any such stamp or printed markings of a meter machine or to knowingly and willfully alter, publish, pass, or tender as true any false, altered, forged, or counterfeited stamp or stamps or printed markings of a meter machine.
- (3) To sell any cigarettes upon which the tax imposed by this article has not been paid and upon which evidence of payment thereof is not shown on each package of cigarettes.
- (4) To reuse or refill with cigarettes any package from which cigarettes, for which the tax imposed has been theretofore paid, have been removed.
- (5) To remove from any package any stamp or the printed markings of a meter machine with intent to use or cause the same to be used after the same have already been used, or to buy, sell or offer for sale or give away any used, removed, altered or restored stamps or printed markings of a meter machine to any person, or to reuse any stamp or printed markings of a meter machine which had theretofore been used for evidence of the payment of any tax prescribed by this article, or, except as to the county treasurer, to sell or offer to sell any stamps or printed markings of a meter machine provided for in this article.

### **Presumption of violation by seller.**

- (a) In the event any package of cigarettes is found in the possession of a seller, without the proper stamps being affixed thereto or without authorized printed markings of a meter machine thereon, and the seller shall be unable to submit evidence establishing that he received such package within the immediately preceding forty-eight (48) hours and that he has not offered the same for sale, the presumption shall be that such package is being kept by such seller in violation of the provisions of this article and shall subject him to the penalties provided for such violation.
  - (b) Any cigarettes placed in any coin-operated vending machine located within the county shall be presumed for sale within the county. Any vending machine located within the county containing cigarettes upon which the stamp has not been affixed or containing cigarettes placed so as not to allow visual inspection of the stamp through the viewing areas as provided for by the vending machine manufacturer shall be presumed to contain untaxed cigarettes in violation of this article.
  - (c) Any cigarettes, coin-operated vending machines, counterfeit stamps, or other property found in violation of this article shall be declared contraband goods and may be seized by the commissioner of revenue. In addition to any tax due, the dealer or other person liable for the tax possessing such untaxed cigarettes shall be subject to civil and criminal penalties herein provided.
  - (d) In lieu of seizure, the commissioner of revenue may seal such vending machines to prevent continued illegal sale or removal of such cigarettes. The removal of the seal from a vending machine by any unauthorized person shall be in violation of this article. Nothing in this article shall prevent the seizure of any vending machine at any time after it is sealed.
  - (e) All cigarette vending machines shall be plainly marked with the name, address, and telephone number of owners of the machine.
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**Severability.**

The sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of a court of competent jurisdiction, the remaining phrases, clauses, sentences, paragraphs, and sections of this article shall remain valid.

**Effective Date.**

This Ordinance shall be in full force and effect on July 1, 2021.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2021.

RUSSELL COUNTY BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Rebecca Dye, Chairperson

Attest: \_\_\_\_\_  
Clerk

DRAFT

## Article 7. Cigarette Tax.

### **§ 58.1-3830. (Effective until July 1, 2021) Local taxes not prohibited; use of dual die or stamp to evidence payment of both county, city, or town and state tax on cigarettes.**

A. No provision of Chapter 10 (§ 58.1-1000 et seq.) of this title shall be construed to deprive counties, cities and towns of the right to levy taxes upon the sale or use of cigarettes, provided such county, city or town had such power prior to January 1, 1977. The governing body of any county, city or town which levies a cigarette tax and permits the use of meter impressions or stamps to evidence its payment may authorize an officer of the county, city or town or joint enforcement authority to enter into an arrangement with the Department of Taxation under which a tobacco wholesaler who so desires may use a dual die or stamp to evidence the payment of both the county, city, or town tax, and the state tax, and the Department is hereby authorized to enter into such an arrangement. The procedure under such an arrangement shall be such as may be agreed upon by and between the authorized county, city, town or joint enforcement authority officer and the Department.

B. Any county cigarette tax imposed shall not apply within the limits of any town located in such county where such town now, or hereafter, imposes a town cigarette tax. However, if the governing body of any such town shall provide that a county cigarette tax, as well as the town cigarette tax, shall apply within the limits of such town, then such cigarette tax may be imposed by the county within such town.

Code 1950, § 58-757.27; 1960, c. 392, § 27; 1962, c. 473; 1977, c. 595; 1984, c. 675.

### **§ 58.1-3830. (Effective July 1, 2021) Local cigarette taxes authorized; use of dual die or stamp to evidence payment.**

A. Any county, city, or town is authorized to levy taxes upon the sale or use of cigarettes. The governing body of any county, city, or town that levies a cigarette tax and permits the use of meter impressions or stamps to evidence its payment may authorize an officer of the county, city, or town or joint enforcement authority to enter into an arrangement with the Department of Taxation under which a tobacco wholesaler who so desires may use a dual die or stamp to evidence the payment of both the county, city, or town tax, and the state tax, and the Department is hereby authorized to enter into such an arrangement. The procedure under such an arrangement shall be such as may be agreed upon by and between the authorized county, city, town or joint enforcement authority officer and the Department.

B. Any county cigarette tax imposed shall not apply within the limits of any town located in such county where such town now, or hereafter, imposes a town cigarette tax. However, if the governing body of any such town shall provide that a county cigarette tax, as well as the town cigarette tax, shall apply within the limits of such town, then such cigarette tax may be imposed by the county within such town.

C. The maximum tax rate imposed by a locality on cigarettes pursuant to the provisions of this section shall be as follows:

1. If such locality is (i) a city or town that, on January 1, 2020, had in effect a rate not exceeding two cents (\$0.02) per cigarette sold or (ii) a county, then the maximum rate shall be two cents (\$0.02) per cigarette sold.

2. If such locality is a city or town that, on January 1, 2020, had in effect a rate exceeding two cents (\$0.02) per cigarette sold, then the maximum rate shall be the rate in effect on January 1, 2020.

Code 1950, § 58-757.27; 1960, c. 392, § 27; 1962, c. 473; 1977, c. 595; 1984, c. 675; 2020, cc. 1214, 1263.

### **§ 58.1-3831. (Repealed effective July 1, 2021) Tax in certain counties.**

Fairfax and Arlington Counties shall have the power to levy tax upon the sale or use of cigarettes. Such tax shall be in such amount and on such terms as the governing body may by ordinances prescribe, not to exceed five cents per pack or the amount levied under state law, whichever is greater. The provisions of § 58.1-3830 shall apply to such counties, mutatis mutandis.

Code 1950, § 58-757.28; 1970, c. 512; 1971, Ex. Sess., c. 213; 1984, c. 675.

### **§ 58.1-3832. Local ordinances to administer and enforce local taxes on sale or use of cigarettes.**



Any county, city or town having a tax upon the sale or use of cigarettes may by ordinance, provide for the administration and enforcement of any such cigarette tax. Such local ordinance may:

1. Provide for the registration of any distributor, wholesaler, vendor, retailer or other person selling, storing or possessing cigarettes within or transporting cigarettes within or into such taxing jurisdiction for sale or use. Such registration may be conditioned upon the filing of a bond with a surety company authorized to do business in Virginia as surety, which bond shall not exceed one and one-half times the average monthly liability of such taxpayer. The county, city or town may revoke registration if such bond is impaired, but for no other reason. Any such distributor, wholesaler, retailer or other person whose business and residence is outside the taxing jurisdiction, who shall sell, store or possess in the taxing jurisdiction therein any cigarettes shall, by virtue of such sale, storage or possession submit himself to its legal jurisdiction and appoint as his attorney for any service of lawful process such officer or person as may be designated in the local ordinance for that purpose. A copy of any such process served on the said officer or person shall be sent forthwith by registered mail to the distributor, wholesaler or retailer.
2. Provide for the use of a tax stamp or meter impression as evidence of payment of the tax or other method or system of reporting payment and collection of such tax. Any local tax stamp or meter impression required to be used to evidence payment of the tax shall be of the same stamp technology that is used or required by the Commonwealth for the state cigarette tax stamp pursuant to Chapter 10 (§ 58.1-1000 et seq.). The purchase price of any tax stamps purchased under this section shall be refunded, without penalties or additional fees, upon verification by the county, city, or town imposing the tax that the stamps have been returned to such county, city, or town.
3. Provide that tobacco products found in quantities of more than six cartons within the taxing jurisdiction shall be conclusively presumed for sale or use within the jurisdiction and may be seized and confiscated if:
  - a. They are in transit, and are not accompanied by a bill of lading or other document indicating the true name and address of the consignor or seller and of the consignee or purchaser, and the brands and quantity of cigarettes so transported, or are in transit and accompanied by a bill of lading or other document which is false or fraudulent, in whole or in part; or
  - b. They are in transit and are accompanied by a bill of lading or other document indicating:
    - (1) A consignee or purchaser in another state or the District of Columbia who is not authorized by the law of such other jurisdiction to receive or possess such tobacco products on which the taxes imposed by such other jurisdiction have not been paid, unless the tax of the state or District of destination has been paid and the said products bear the tax stamps of that state or District; or
    - (2) A consignee or purchaser in the Commonwealth of Virginia but outside the taxing jurisdiction who does not possess a Virginia sales and use tax certificate, a Virginia retail cigarette license and, where applicable, both a business license and retail cigarette license issued by the local jurisdiction of destination; or
  - c. They are not in transit and the tax has not been paid, nor have approved arrangements for payment been made, provided that this subparagraph shall not apply to cigarettes in the possession of distributors or public warehouses which have filed notice and appropriate proof with the taxing jurisdiction that those cigarettes are temporarily within the taxing jurisdiction and will be sent to consignees or purchasers outside the jurisdiction in the normal course of business.
4. Provide that cigarettes and other property, other than motor vehicles, used in the furtherance of any illegal evasion of the tax so seized and confiscated may be disposed of by sale or other method deemed appropriate by the local taxing authority. No credit from any sale or other disposition shall be allowed toward any tax or penalties owed.
5. Provide that persons violating any provision thereof shall be deemed guilty of a Class 1 misdemeanor, and require the payment of penalties for late payment not to exceed 10 percent per month, penalties for fraud or evasion of the tax not to exceed 50 percent, and interest not to exceed three quarters of one percent per month, upon any tax found to be overdue and unpaid. The mere possession of untaxed cigarettes in quantities of not more than six cartons shall not be a violation of any such ordinance.
6. Provide for the forfeiture and sale of any property seized; provided, however, that proper notice of such seizure shall be given to the known holders of property interests in such property and shall include procedures for administrative appeal as well as affirmative defenses which may be asserted by such holders which procedures must be set forth in reasonable detail.
7. Provide that any coin-operated vending machine, in which any cigarettes are found, stored or possessed bearing a counterfeit or bogus cigarette tax stamp or impression or any unstamped tobacco products, or any cigarettes upon which the tax has not been paid, may be declared contraband property and shall be subject to confiscation and sale as provided in subsection 6. When any such vending machine is found containing such cigarettes it shall be presumed that such cigarettes were intended for distribution,

sale or use therefrom. In lieu of immediate seizure and confiscation of any vending machines used in an illegal evasion of the tax it may be sealed by appropriate enforcement authorities to prevent continued illegal sale or removal of any cigarettes, and may be left unmoved until other civil and criminal penalties are imposed or waived. Notice requirements shall be the same as if the machine had been seized. Such seal may be removed and the machine declared eligible for operation only by authorized enforcement authorities. Nothing in this section shall prevent seizure and confiscation of a vending machine at any time after it is sealed.

8. Provide that any counterfeit stamps or counterfeit impression devices may also be seized and confiscated.

9. Any county, city or town may enact an ordinance which would delegate its administrative and enforcement authority under its cigarette tax ordinance to one agency or authority pursuant to the provisions of § 15.2-1300. Such agency or authority may promulgate rules and regulations governing the display of cigarette stamps in vending machines, tax liens against property of taxpayers hereunder, extend varying discount rates and establish different classes of taxpayers or those required to collect and remit the tax, requirements concerning keeping and production of records, administrative and jeopardy assessment of tax where reasonably justified, required notice to authorities of sale of taxpayer's business, audit requirements and authority, and criteria for authority of distributors and others to possess untaxed cigarettes and any other provisions consistent with the powers granted by this section or necessarily implied therefrom. Such ordinance may further provide that such agency or authority created may issue a common revenue stamp, employ legal counsel, bring appropriate court action, in its own name where necessary to enforce payment of the cigarette taxes or penalties owed any member jurisdiction and provide cigarette tax agents, and the necessary enforcement supplies and equipment needed to effectively enforce the cigarette tax ordinance promulgated by each such county, city or town. Any cigarette tax agents shall meet such requirements of training or experience as may be promulgated from time to time by the enforcement authority when performing their duties and shall be required to carry proper identification and may be armed for their own protection and for the enforcement of such ordinance. Any such agent shall have the power of arrest upon reasonable and probable cause that a violation of any tobacco tax ordinance has been committed. Any common revenue stamp issued by such agency or authority shall be of the same stamp technology that is used or required by the Commonwealth for the state cigarette tax stamp pursuant to Chapter 10 (§ 58.1-1000 et seq.).

Code 1950, § 58-757.29; 1974, c. 472; 1977, c. 595; 1984, c. 675; 2012, cc. 89, 258; 2017, c. 113.

4/17/2021

**BOARD OF SUPERVISORS  
COUNTY OF RUSSELL  
LEBANON, VIRGINIA**

**Ordinance**

At a regular meeting of the Russell County Board of Supervisors held in the Russell County Government Center, Lebanon, Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 2021:

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**Present**

**Vote**

Rebecca Dye, Chairperson  
Tim Lovelace, Vice Chairman  
Lou Ann Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Oris Christian

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On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried \_\_\_\_\_, the following ordinance was adopted:

**RUSSELL COUNTY FOOD AND BEVARAGE TAX  
ORDINANCE**

**WHEREAS**, § 58.1-3833 *et seq.* of the Code of Virginia (1950), as amended, authorizes Russell County, Virginia to levy food and beverage tax upon the sale and use of food and beverages sold, for human consumption, by a restaurant, as such term is defined in § 35.1-1.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Supervisors of Russell County, Virginia, pursuant to the authority granted to it by § 58.1-3833 *et seq.* of the Code of Virginia (1950), as amended, after notice and public hearing, as required by law, hereby adopts the following:

**Definitions**

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Beverage* means alcoholic beverages as defined in Code of Virginia, § 4.1-100 and nonalcoholic beverages served as part of a meal.

*Grocery items* means any food and foodstuffs, green groceries, including whole fruits and vegetables, beverages and household goods usually prepackaged or measured into quantities for household use from containers made for retail grocery or baking sales and usually not suitable for immediate consumption by the purchaser. Grocery items, sometimes called staples, include, by way of illustration and not limitation, sugar, flour, spices, dry pasta, loaves of bread, whole chickens, ground coffee, coffee beans, loose or bagged tea, cooking oils, and canned and jarred goods.

*Meals* means any prepared food and beverage sold for human consumption, whether designated as breakfast, lunch, dinner, supper or by some other name, and without regard to the manner, time, and place of service or consumption, except that the following do not constitute meals: (1) grocery items, (2) snack foods alone, (3) beverages alone, and (4) any combination consisting entirely of snack foods, beverages, or grocery items.

*Restaurant* means any one of the following:

(1) Any place where food is prepared for service to the public on or off the premises, or any place where food is served. Examples of such places include but are not limited to lunchrooms, short order places, cafeterias, coffee shops, cafes, taverns, delicatessens, dining accommodations of public or private clubs, kitchen facilities of hospitals and nursing homes, dining accommodations of public and private schools and colleges, and kitchen areas of local correctional facilities subject to standards adopted under Code of Virginia, § 53.1-68. Excluded from the definition are places manufacturing packaged or canned foods which are distributed to grocery stores or other similar food retailers for sale to the public.

(2) Any place or operation which prepares or stores meals for distribution to persons of the same business operation or of a related business operation for service to the public. Examples of such places or operations include but are not limited to operations preparing or storing food for catering services, pushcart operations, hotdog stands, and other mobile points of service. Such mobile points of service are also deemed to be restaurants unless the point of service and of consumption is in a private residence.

*Snack foods* means any candy, chewing gum, peanuts and other nuts, popcorn, cookies, crackers, donuts, muffins, bagels, and fried or baked goods of a similar nature, potato chips, ice cream or frozen yogurt, single-serving cakes and pies, and other items of essentially the same nature consumed for essentially the same purpose.

### **Levy of tax; amount**

For the purpose of funding the operational needs and capital projects of Russell County, there is hereby imposed and levied by the county a tax on food and beverages sold as meals by restaurants and on prepared foods ready for human consumption at a delicatessen counter sold by grocery stores and convenience stores. The rate of the tax shall be six (6) percent of the sales price. In the computation of this tax, any fraction of one-half cent (\$.005) or more shall be treated as one cent (\$.01).



## Exemptions

The following transactions shall not be subject to the tax under this ordinance:

- (1) Food and beverages sold through vending machines;
- (2) Food and beverages sold by boardinghouses that do not accommodate transients;
- (3) Food and beverages sold by cafeterias operated by industrial plants for employees only;
- (4) Food and beverages sold by restaurants to their employees as part of their compensation when no charge is made to the employee;
- (5) Food and beverages sold by volunteer fire departments and rescue squads; nonprofit churches or other religious bodies; educational, charitable, fraternal, or benevolent organizations the first three times per calendar year and, beginning with the fourth time, the first \$100,000.00 of gross receipts per calendar year from sales of food and beverages (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes;
- (6) Food and beverages sold by churches that serve meals for their members as a regular part of their religious observances;
- (7) Food and beverages sold by public or private elementary or secondary schools, colleges, and universities to their students or employees;
- (8) Food and beverages sold by hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof;
- (9) Food and beverages sold by day care centers;
- (10) Food and beverages sold by homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics;
- (11) Food and beverages sold by age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees;
- (12) Food and beverages when used or consumed and paid for by the Commonwealth of Virginia, any political subdivision of the Commonwealth of Virginia, or the United States;

- (13) Food and beverages provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations;
- (14) Food and beverages provided by private establishments that contract with the appropriate agency of the Commonwealth of Virginia to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations;
- (15) That portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price;
- (16) That portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed 20 percent of the sales price;
- (17) Alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption; and
- (18) Food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to the Act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and non-factory sealed beverages.

### **Certificate of Registration**

- (a) Every person responsible for the collection of the tax levied under this ordinance shall file an application for a certificate of registration with the commissioner of the revenue. The application shall be on a form prescribed by the commissioner of the revenue to provide information for the assessment and collection of this tax and for the enforcement of the provisions of this ordinance.
- (b) Upon approval of the application by the commissioner of the revenue a certificate of registration authorizing the collection of this meals tax shall be issued to the applicant.
- (c) Each person with a certificate of registration pursuant to this section shall notify the commissioner of the revenue of any changes to the information provided on their application for the certificate within 30 days of the change.

### **Payment and collection of tax**

Every seller of food and beverages with respect to which a tax is levied under this ordinance shall collect the amount of tax imposed under this ordinance from the purchaser on whom the

same is levied at the time payment for such food and beverages becomes due and payable, whether payment is made in cash, by check, by electronic funds transfer, or on credit by means of a credit card or otherwise. The amount of tax owed by the purchaser shall be added to the cost of the food and beverages by the seller who shall pay the taxes collected to the county as provided in this article. Taxes collected by the seller shall be held in trust by the seller until remitted to the county. The wrongful and fraudulent use of such collections other than remittance of the same as provided by law shall constitute embezzlement pursuant to Code of Virginia, § 18.2-111.

### **Commission to seller for collection of tax**

For the purpose of defraying some of the costs incurred by the seller in collecting the tax imposed by this ordinance, every seller who files and pays the tax levied under this ordinance shall be allowed three percent of the amount of the tax due and accounted for in the form of a deduction on his return, provided the amount due was not delinquent at the time of payment.

### **Reports and remittances generally**

(a) Every seller of food and beverages with respect to which a tax is levied under this ordinance shall make out a report, upon such forms and setting forth such information as the commissioner of the revenue may prescribe and require and shall sign and deliver such report to the commissioner of the revenue. All payment of monies shall be made payable to the treasurer of the county. Such reports and remittance shall be made on or before the 20th day of each month, covering the amount of tax collected during the preceding month.

(b) Notwithstanding the foregoing provisions of this section, the commissioner of the revenue may allow any person collecting the tax to elect to make reports and remittances on a quarterly basis when the person has established for a period of one year that his monthly remittances average less than \$100.00 per month or on a seasonal basis for persons operating in the county only periodically during the year. Persons electing to make reports and remittances on a quarterly basis shall make them on or before the 20th day of the month following the close of the quarter. Persons electing to make reports on a seasonal basis shall make reports and remittances on or before the 20th day of the month following each month during which they operated, covering the amount of tax collected during the preceding month.

### **Preservation of records**

It shall be the duty of any seller of food and beverages liable for collection and remittance of the taxes imposed by this ordinance to keep and preserve for a period of two (2) years records showing gross sales of all food and beverages, the amount charged to the purchaser for each such purchase, the date of the purchase, the taxes collected on the purchase, and the amount of tax required to be collected under this article. The commissioner of the revenue shall have the power to examine such records at reasonable times and without unreasonable interference with the business of the seller for the purpose of administering and enforcing the provisions of this article and to make copies of all or any parts of the records.

### **Duty of seller when going out of business**

Whenever any person required to collect or pay to the county a tax under this ordinance shall cease to operate or otherwise dispose of a business required to collect or pay to the county a tax under this article, any tax payable under this article shall become immediately due and payable, and such person shall immediately make a report and pay the tax due.

### **Enforcement; duty of director of finance; powers of business section manager**

The commissioner of the revenue shall promulgate rules and regulations for the interpretation, administration, and enforcement of this article. It shall also be the duty of the commissioner of the revenue to ascertain the name of every seller liable for the collection of the tax imposed by this article who fails, refuses or neglects to collect such tax or to make the reports and remittances required by this article. The commissioner of the revenue shall have all of the enforcement powers authorized under Code of Virginia, title 58.1, chapter 31, article 1 (Code of Virginia, § 58.1-3100 et seq.) for purposes of this article.

### **Penalty for failure to file report or pay tax; interest on unpaid tax**

- (a) If any person shall fail or refuse to file with the commissioner of the revenue the report required under this ordinance within the time specified in this article, there shall be assessed a penalty in the amount of ten (10) percent of the tax assessable on such report. Such penalty shall be assessed on the day following the day on which the report was due. Any such penalty, when assessed, shall become a part of the tax. The imposition of such penalty shall not be deemed a defense to any criminal prosecution for failing to make any report required in this ordinance.
- (b) If any person shall fail or refuse to remit to the commissioner of the revenue the tax required to be collected and paid under this ordinance within the time specified in this article, there shall be assessed a penalty in the amount of ten (10) percent of the tax past due. Such penalty shall be assessed on the day following the day on which the tax was due. Any such penalty, when assessed, shall become a part of the tax.
- (c) In addition, there shall be assessed interest at the rate of ten (10) percent per year on the amount of tax past due, which interest shall commence on the day following the day on which the tax was due and continue until paid.

### **Procedure upon failure to file return or pay tax**

If any person shall fail or refuse to collect the tax imposed under this ordinance or to make within the time provided in this ordinance the reports and remittance required in this ordinance, the commissioner of the revenue shall make an estimate of the amount of taxes due the county by such person upon the best information available and shall proceed to determine and assess against such person such tax and penalty and interest as provided for in this ordinance. The commissioner of the revenue shall notify such person by registered mail, sent to his last known

address, of the amount of such tax and interest and penalty, and the total amount thereof shall be payable within ten (10) days from the date of such notice.

### **Bond or letter of credit**

The commissioner of the revenue shall require any seller with a record of late filing of the tax returns or of late remittance of the taxes required by this ordinance to post annually a bond in a form acceptable to the commissioner of the revenue and payable to the county to insure the seller's faithful performance of the requirements of this article. The bond shall be in an amount which is three (3) times the taxes collected, or which should have been collected by the seller during the preceding month, but in no case shall be less than \$1,000.00. An irrevocable letter of credit from a local bank approved by the commissioner of the revenue with an expiration date not earlier than one year from the date of issuance in the amount specified in this section and payable to the county may be accepted in lieu of the bond.

### **Criminal penalties**

Any person required to collect, account for, and pay over the tax levied in this ordinance who willfully fails to collect or truthfully account for and pay over such tax, and any such officer or person who willfully evades or attempts to evade any such tax or the payment thereof, shall be guilty of a class 1 misdemeanor. Any person who willfully violates any other provision of this ordinance shall be guilty of a class 3 misdemeanor. Each violation or failure shall constitute a separate offense and conviction shall not relieve any person from payment, collection or remittance of the tax as provided in this ordinance.

### **Severability**

The sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of a court of competent jurisdiction, the remaining phrases, clauses, sentences, paragraphs, and sections of this article shall remain valid.

**Effective Date.**

This Ordinance shall be in full force and effect beginning on July 1, 2021.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2021.

RUSSELL COUNTY BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Rebecca Dye, Chairperson

Attest: \_\_\_\_\_  
Clerk

DRAFT



## Article 7.1. Food and Beverage Tax.

### § 58.1-3833. County food and beverage tax.

A. 1. Any county is hereby authorized to levy a tax on food and beverages sold, for human consumption, by a restaurant, as such term is defined in § 35.1-1, not to exceed six percent of the amount charged for such food and beverages. Such tax shall not be levied on food and beverages sold through vending machines or by (i) boardinghouses that do not accommodate transients; (ii) cafeterias operated by industrial plants for employees only; (iii) restaurants to their employees as part of their compensation when no charge is made to the employee; (iv) volunteer fire departments and volunteer emergency medical services agencies; nonprofit churches or other religious bodies; or educational, charitable, fraternal, or benevolent organizations the first three times per calendar year and, beginning with the fourth time, on the first \$100,000 of gross receipts per calendar year from sales of food and beverages (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes (v) churches that serve meals for their members as a regular part of their religious observances; (vi) public or private elementary or secondary schools or institutions of higher education to their students or employees; (vii) hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof; (viii) day care centers; (ix) homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics; (x) age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees; or (xi) sellers at local farmers markets and roadside stands, when such sellers' annual income from such sales does not exceed \$2,500. For the exemption described in clause (xi), the sellers' annual income shall include income from sales at all local farmers markets and roadside stands, not just those sales occurring in the locality imposing the tax. Also, the tax shall not be levied on food and beverages: (a) when used or consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States; (b) provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or (c) provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

2. Grocery stores and convenience stores selling prepared foods ready for human consumption at a delicatessen counter shall be subject to the tax, for that portion of the grocery store or convenience store selling such items.

The term "beverage" as set forth herein shall mean alcoholic beverages as defined in § 4.1-100 and nonalcoholic beverages served as part of a meal. The tax shall be in addition to the sales tax currently imposed by the county pursuant to the authority of Chapter 6 (§ 58.1-600 et seq.). Collection of such tax shall be in a manner prescribed by the governing body.

B. Nothing herein contained shall affect any authority heretofore granted to any county, city, or town to levy a meals tax. The county tax limitations imposed pursuant to § 58.1-3711 shall apply to any tax levied under this section, mutatis mutandis. All food and beverage tax collections and all meals tax collections shall be deemed to be held in trust for the county, city, or town imposing the applicable tax. The wrongful and fraudulent use of such collections other than remittance of the same as provided by law shall constitute embezzlement pursuant to § 18.2-111.

C. Notwithstanding any other provision of this section, no locality shall levy any tax under this section upon (i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price; (ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed 20 percent of the sales price; or (iii) alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

1988, c. 847; 1989, c. 391; 1990, cc. 846, 862; 1992, c. 263; 1993, c. 866; 1999, c. 366; 2000, c. 626; 2001, c. 619; 2003, c. 792; 2004, c. 610; 2004, Sp. Sess. I, c. 3; 2005, c. 915; 2006, cc. 568, 602; 2009, c. 415; 2014, c. 673; 2015, cc. 502, 503; 2017, c. 833; 2018, cc. 450, 730; 2020, cc. 241, 1214, 1263.

**§ 58.1-3834. Apportionment of food and beverage or meals tax.**

In any case where a business is located partially within two or more local jurisdictions by reason of the boundary line between the local jurisdictions passing through such place of business, and one or more of the local jurisdictions imposes the food and beverage or meals tax, the tax rate shall be computed by applying the apportionment formula in § 58.1-3709 to the food and beverage or meals tax rate of each applicable local jurisdiction. Such apportioned rate shall be rounded to the nearest one-half percent.

1993, c. 104; 2020, cc. 1214, 1263.

4/24/202





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Information Item  
Presenters - Various

**Meeting: 5/3/21 6:00 PM**

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## **Presentations**

### **1. Donald Purdie – Appalachian Council for Innovation – SpaceX StarLink.....A-1**

#### **Staff Recommendation:**

Presentation – Informational Only.

#### **Suggested Motion:**

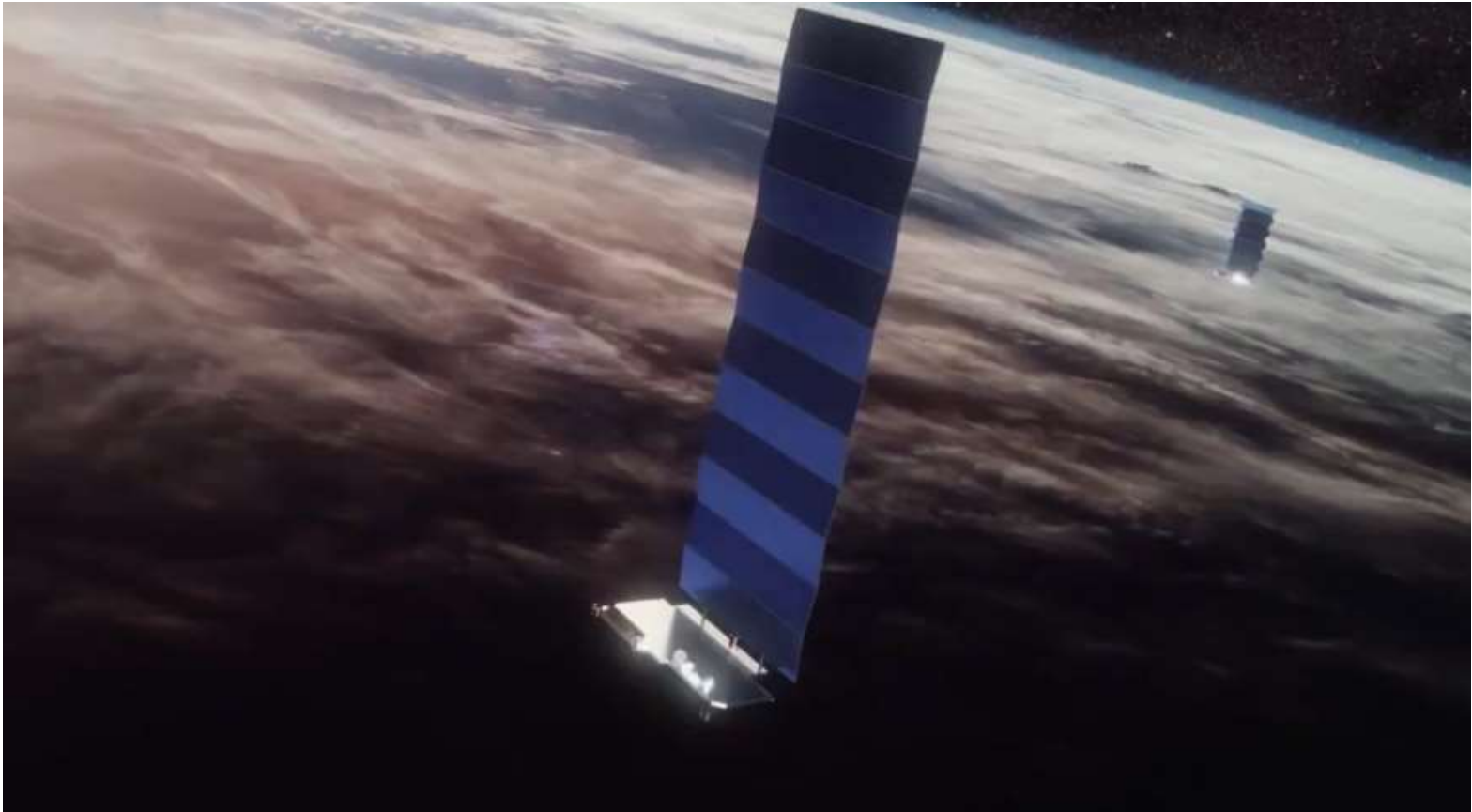
Board Discretion.

#### **ATTACHMENTS:**

- Various

## FCC approves Starlink license modification

by [Jeff Foust](#) — April 27, 2021



The FCC will allow SpaceX to move more than 2,800 satellites originally approved for orbits of 1,100-1,300 kilometers to altitudes of 540-570 kilometers. Credit: SpaceX

*Updated 7:30 p.m. Eastern with comment from Amazon, Viasat and Elon Musk.*

WASHINGTON — The Federal Communications Commission approved a modification of SpaceX's license for its Starlink constellation, allowing the company to operate more than 2,800 additional satellites in lower orbits.

In an order and authorization published April 27, the FCC said it will allow SpaceX to move 2,814 satellites from orbits in the range of 1,100 to 1,300 kilometers to 540 to 570 kilometers. That is the same orbital range that the company is using for its current constellation of about 1,350 satellites in operation today.

The agency rejected efforts by several companies, including others planning low Earth orbit constellations and those operating geostationary satellite systems, to block the modification or force SpaceX to be considered in a new round of proposed systems, losing its priority.

“Our action will allow SpaceX to implement safety-focused changes to the deployment of its satellite constellation to deliver broadband service throughout the United States, including to those who live in areas underserved or unserved by terrestrial systems,” the FCC said.

Under the approval, the size of the Starlink constellation will decrease by one satellite, from 4,409 to 4,408. That includes the 1,584 satellites previously authorized to operate at orbits of 550 kilometers at inclinations of 53 degrees, and 10 authorized in January to operate in polar orbits. They will be joined by 2,814 satellites, previously approved for higher orbits, operating at inclinations of 53.2, 70 and 97.6 degrees and at latitudes between 540 and 570 kilometers.

SpaceX’s proposal was the subject of intense debate at the FCC, with nearly 200 filings submitted. Many satellite operators opposed the modification on grounds ranging from increased electromagnetic interference to a greater risk of satellite collisions and creation of orbital debris.

The FCC, by and large, rejected those claims. “Based on our review, we agree with SpaceX that the modification will improve the experience for users of the SpaceX service, including in often-underserved polar regions,” the order states. “We conclude that operations at the lower altitude will have beneficial effects with respect to orbital debris mitigation. We also find that SpaceX’s modification will not present significant interference problems, as assessed under Commission precedent.”

In particular, it concluded that allowing SpaceX to operate more satellites in that lower orbit would not, in the aggregate, harm the orbital environment. Some companies, such as Viasat, had argued that Starlink satellites suffered a high failure rate that threatened to increase the risk of collisions in LEO.

“SpaceX’s satellite failure rate is a matter of significant contention in the record,” the FCC noted, alluding to back-and-forth filings on the issue in recent months by SpaceX, Viasat and others. The FCC noted that, according to SpaceX, the company had suffered a “disposal failure rate” of

1.45%, and that 720 of the last 723 satellites launched (as of mid-February 2021) were maneuverable after launch.

FCC said that “it will be important for SpaceX to maintain a high disposal reliability rate for its satellites in order to limit collision risk.” As a condition of the modified license, SpaceX must file semiannual reports on the number of “conjunction events” and those that required a maneuver to avoid a collision, as well as satellites that the company has disposed. SpaceX would also have to file reports if there are three or more disposal failures in any one-year period.

The order requires SpaceX to operate its Starlink satellites at altitudes no higher than 580 kilometers. That was a condition requested by Amazon to avoid close approaches to its Project Kuiper satellites, and one SpaceX had stated in filings that it would accept.

The FCC, as part of the order, also rejected requests that the agency perform an environmental assessment as part of the National Environmental Policy Act (NEPA). Some astronomers had also proposed that Starlink be subject to an environmental assessment, or EA, because of the impacts that the satellites have on astronomical observations.

The FCC concluded that “the issues raised in the filings do not warrant preparation” of an environmental assessment. It offered several reasons for rejecting those requests, from the fact that the Federal Aviation Administration does its own environmental assessments for launches of Starlink satellites to “whether NEPA covers sunlight as a source of ‘light pollution’ when reflecting on a surface that is in space.”

However, the FCC urged SpaceX to continue to work closely with astronomers to mitigate the brightness of its satellites. “Although we do not find that the record before us merits preparation of an EA under NEPA, we conclude that it nonetheless would serve the public interest under the Communications Act for SpaceX to ensure that it does not unduly burden astronomy and other research endeavors,” it stated. “Accordingly, we will continue to monitor this situation and SpaceX’s efforts to achieve its commitments in this record.”

## **Reactions**

Viasat, which strongly opposed the SpaceX modification request, had a mixed reaction to the FCC decision. “We are pleased the Commission confirmed that Starlink satellites must be reliable and safe, and also recognized the need to assess the cumulative (aggregate) collision risk presented by the entire Starlink constellation,” John Janka, chief officer for global regulatory and government affairs at Viasat, said in a statement to SpaceNews.

“We are disappointed that the Commission failed to fulfill its statutory obligations under NEPA and did not follow the Biden-Harris administration’s commitment to a science-based approach to protecting the atmosphere, the Earth’s climate, space, the well-being of U.S. citizens, and critical research that relies upon radio and optical astronomy,” he added.

“This is a positive outcome that places clear conditions on SpaceX, including requirements that it remain below 580 km and accept additional interference resulting from its redesign,” an Amazon spokesperson told SpaceNews. “These conditions address our primary concerns regarding space safety and interference, and we appreciate the Commission’s work to maintain a safe and competitive environment in low earth orbit.”

SpaceX did not issue a statement about the FCC’s decision, but in a [tweet](#), SpaceX Chief Executive Elon Musk called the FCC “fair & sensible.”

[COMMERCIAL](#)

[POLICY & POLITICS](#)

[FCC](#)

[MEGACONSTELLATIONS](#)

[SPACE X](#)

[STARLINK](#)



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item B-1  
Presenter: Chairperson

**Meeting: 5/3/21**

**6:00 PM**

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## Approval of Minutes

Request approval of the minutes from the following meeting:

- **April 5, 2021 Board Minutes**
- **April 12, 2021 Board Minutes**

### **STAFF RECOMMENDATION(s):**

Board discretion

### **SUGGESTED MOTION(s):**

Motion to approve Board Minutes.

### **ATTACHMENTS:**

- Board Minutes

**April 05, 2021**

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, April 05, 2021 beginning at 5:00 pm with Executive (closed) Session followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

**Roll all by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
David Eaton  
Steve Breeding  
Rebecca Dye  
Carl Rhea  
Oris Christian

Lonzo Lester, Clerk  
Katie Patton, County Attorney  
Vicki Porter, Deputy Clerk

**Absent:**

None

**EXECUTIVE (CLOSED) SESSION**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to enter into Executive (closed) Session to discuss legal matters pursuant to Section 2.2-3711(A)(3)(7)(8) concerning Project Jonah, Northrop Grumman and The Russell County Public Service Authority.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL TO ADD DISCUSSION OF PERSONNEL MATTERS TO EXECUTIVE SESSION**

Motion made by Oris Christian, second Lou Wallace and duly approved by the Board of Supervisors to add personnel matters to Executive (closed) Session pursuant to Section 2.2-3711(A)(1).

The vote was:

Aye: Oris Christian, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding and Rebecca Dye  
Nay: None

**APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None

**CERTIFICATION OF CLOSED SESSION**

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of

Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE  
Lou Wallace – AYE  
Carl Rhea – AYE  
David Eaton – AYE  
Rebecca Dye - AYE  
Steve Breeding – AYE  
Oris Christian – AYE

Invocation by Chair Rebecca Dye, followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE AGENDA**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Steve Breeding, Lou Wallace, David Eaton, Tim Lovelace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None



### **PUBLIC HEARING HELD ON THE LITTER ORDINANCE**

Pursuant to being advertised in a local newspaper for two (2) consecutive weeks, a public hearing was held on the Russell County Litter Ordinance. The County Attorney outlined the proposed changes and updates to the litter ordinance.

The Chairperson opened the public hearing for comments.

Several comments were heard from the following citizens: Larry Hughes, Charlie Collins Jr., Jeff Kiser, Charlie Collins, Michelle Vance, Kelly Trent and Jimmy Gwynn

The Chairperson closed the public hearing.

### **APPROVAL OF THE RC LITTER ORDINANCE**

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to allow the County Attorney to make changes to the litter ordinance including code changes, 40 hours community service to be added, keep the fines as is, change compliance period from 10 days to 14 days, add paragraph stating that if one issue is unfounded, the others will stand alone.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, David Eaton, Rebecca Dye and Oris Christian  
Nay: None

### **PRESENTATIONS**

**Jim Baldwin**, Director of the Cumberland Plateau Planning District Commission asked the Board to approve a Resolution for the Dante Regional Sewer Project application.

### **APPROVAL OF THE DANTE REGIONAL SEWER PROJECT RESOLUTION**

Motion made by Lou Wallace, second David Eaton and duly and duly approved by the Board of Supervisors to approve the Dante Regional Sewer Project Resolution.

The vote was:

Aye: Lou Wallace, David Eaton, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Oris Christian  
Nay: None

**Dustin Keith, Upper Tennessee Roundtable Chairman**, briefly discussed the roundtable projects and services. He requested that the Board appoint Nathaniel Rasnake to serve as the county's representative.

### **NATHANIEL RASNAKE APPOINTED TO THE UPPER TENNESSEE RIVER ROUNDTABLE**

Motion made by Tim Lovelace, second Carl Rhea and duly approved by the Board of Supervisors to appoint Nathaniel Rasnake to the Upper Tennessee River Roundtable for a Two (2) year term, said term ending December 31, 2022.

The vote was:

Aye: Tim Lovelace, Carl Rhea, Lou Wallace, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**Heather Powers, Russell County Tourism Coordinator** gave a presentation on the new Experience Russell website.

**APPROVAL OF THE RUSSELL COUNTY TOURISM ADVISORY COMMITTEE BY-LAWS**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to accept the Russell County Tourism Advisory Committee by-laws.

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**New Business**

**APPROVAL OF THE MARCH 01, 2021 MINUTES**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the March 01, 2021 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF THE MARCH 08, 2021 MINUTES**

Motion made by Carl Rhea, second Steve Breeding and duly approved by the Board of Supervisors to approve the March 08, 2021 and dispense with the reading thereof.

The vote was:

Aye: Carl Rhea, Steve Breeding, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

Abstain: David Eaton

**APPROVAL OF GENERAL COUNTY INVOICES**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$476,072.03 including reoccurring and withholdings.

The vote was:

Aye: Carl Rhea, Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

**Committee Appointments**

**BOBBIE GULLETT, ARTHUR PHILLIPS AND WANDA OSBORNE RE-APPOINTED TO THE DANTE  
COMMUNITY CENTER BOARD**

Motion made by Lou Wallace, second David Eaton and duly approved by the Board of Supervisors to reappoint Bobby Gullett, Arthur Phillips and Wanda Osborne for (2) two-year terms, said terms ending April 01, 2023.

The vote was:

Aye: Lou Wallace, David Eaton, Tim Lovelace, Steve Breeding, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**The Russell County Planning Commission appointment was tabled until the May 2021 meeting.**

#### **AMY ADKINS APPOINTED TO CPMT**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to appoint Amy Adkins to the Community Policy Management Team for a (4) four-year term, said term ending April 05, 2025.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian

Nay: None

#### **Citizens Comment**

The Chair opened citizens comment period.

**Joe Ratliff**, Director of Four-County Transit thanked the Board for their past support and asked them to consider the one percent match for the replacement of buses in the future. He added that they have not asked for this match in the past two years.

**Brian Beck**, CFO Appalachian Agency for Senior Citizens requested that the Board fund the one percent for new buses as well as monetary support for insurance, home delivered meals and administration support. He briefly described the program and their activities.

**Kelly McBride Delph**, RCPL stated that April is National Poetry month and Citizens Science month.

**Shawn Vance**, Lebanon commented that Tumbez road is in horrible condition.

The Chair closed citizens comment period.

#### **RE-ADOPTION OF THE CPRWMA USER AGREEMENT**

Motion made by Tim Lovelace, second Carl Rhea and duly approved by the Board of Supervisors to re-adopt the Cumberland Plateau Regional Waste Management Authority User Agreement.

The vote was:

Aye: Tim Lovelace, Carl Rhea, Lou Wallace, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**RESOLUTION OF NON- SUPPORT FOR THE ELIMINATION OF THE COALFIELD TAX CREDIT**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a resolution opposing the elimination of the coalfield tax credit with an amendment that states opposition to the recommendation that the projected allocation be diverted only to UVA-Wise without consultation to all stake holders in southwest Virginia.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF THE MARCH 27, 2021 ABSTRACT OF VOTES**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to accept the March 27, 2021 abstract of votes for the Special Election.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL A VDOT RESOLUTION FOR THE GILMER SUB-DIVISION AND GRAND HAVEN DRIVE**

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to approve a VDOT Resolution for the Gilmer Sub-Division Road and Grand Haven Drive.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**PUBLIC HEARING TO BE HELD ON THE CIGARETTE AND MEAL TAX ON MAY 03, 2021 AT 6:00 PM**

Motion made by Lou Wallace, second Oris Christian and duly approved by the Board of Supervisors to hold a public hearing on the Cigarette and Meal Tax on May 03, 2021 at 6:00 pm.

The vote was:

Aye: Lou Wallace, Oris Christian, David Eaton, Tim Lovelace, Steve Breeding, Rebecca Dye and Carl Rhea

Nay: None

**DEPUTY EMERGENCY MANAGEMENT POSITION TABLED**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to table the Deputy Emergency Management position.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Steve Breeding, Tim Lovelace, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL TO ADJOURN TO RECONVENE ON MONDAY, APRIL 12, 2021 AT 1:00 PM**

Motion made by David Eaton, second Oris Christian and duly approved by the Board of Supervisors to adjourn to reconvene on Monday, April 12, 2021 at 1:00pm for a budget workshop session.

The vote was:

Aye: David Eaton, Oris Christian, Tim Lovelace, Lou Wallace, Steve Breeding, Rebecca Dye and Carl Rhea

Nay: None

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Clerk of the Board

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Chairperson

April 12, 2021

A reconvened meeting of the Russell County Board of Supervisors was held on Monday, April 12, 2021 at 1:00 pm at the Russell County Government Center in Lebanon, Virginia for the FY 2021/2022 budget work session.

The Clerk called the meeting to order.

**Roll Call by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
Carl Rhea – joined the meeting at 1:59 pm  
David Eaton – joined the meeting at 1:33 pm  
Rebecca Dye  
Oris Christian

Lonzo Lester, Clerk  
Loretta Vance, Secretary

**Absent:**

Steve Breeding

Invocation by Chair Rebecca Dye followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE AGENDA**

Motion made by Oris Christian, second Tim Lovelace and duly approved by the Board of Supervisors to amend the agenda to include a request from the Russell County School Board.

The vote was:

Aye: Oris Christian, Tim Lovelace, Rebecca Dye and Lou Wallace

Nay: None

**APPROVAL OF A RESOLUTION FOR A PUMP AND HAUL PERMIT**

Motion made by Tim Lovelace, second Oris Christian and duly approved by the Board of Supervisors to approve a Resolution for a Pump and Haul Permit for the Russell County School Board for the agricultural building and the concession stand at Castlewood High School as requested by the Russell County Health Department.

The vote was:

Aye: Tim Lovelace, Oris Christian, Rebecca Dye and Lou Wallace

Nay: None

The County Administrator discussed the proposed FY 2021/2022 budget line items and department requests with the Board.

**APPROVAL TO ADJOURN**

Motion made by Carl Rhea, second David Eaton and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: Carl Rhea, David Eaton, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Chairperson





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item B-2  
Presenter: Chairperson

**Meeting: 5/3/21 6:00 PM**

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## **Approval of Expenditures**

Request approval of the County's April 2021 Monthly Expenditures:

### **STAFF RECOMMENDATION(s):**

County's April 2021 Monthly Expenditures are in compliance with budget and operational services.

### **SUGGESTED MOTION(s):**

Motion to approve County's April 2021 Monthly Expenditures.

### **ATTACHMENTS:**

- April 2021 Monthly Expenditures

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
5/03/2021	4/02/2021	002615 A & A ENTERPRIS	71446		272.40	272.40	4100-031020-5410-	-
5/03/2021	4/06/2021	002615 A & A ENTERPRIS	71517		29.95	29.95	4100-031020-5410-	-
5/03/2021	4/13/2021	002615 A & A ENTERPRIS	71605		40.85	40.85	4100-031020-5410-	-
					343.20	343.20 *		
5/03/2021	4/15/2021	003845 ALSCO	LROA990168		118.33	118.33	4100-072010-3008-	-
5/03/2021	4/22/2021	003845 ALSCO	LROA991039		103.52	103.52	4100-072010-3008-	-
					221.85	221.85 *		
5/03/2021	3/29/2021	003754 AMAZON	436999769867	10	31.99	31.99	4100-073010-5411-	-
5/03/2021	4/15/2021	003754 AMAZON	439736435534	10	19.99	19.99	4100-073010-5411-	-
5/03/2021	3/20/2021	003754 AMAZON	447963686349	10	24.58	24.58	4100-073010-5411-	-
5/03/2021	3/17/2021	003754 AMAZON	458479688859	10	133.32	133.32	4100-073010-5411-	-
5/03/2021	3/20/2021	003754 AMAZON	458554878439	10	206.46	206.46	4100-073010-5411-	-
5/03/2021	4/17/2021	003754 AMAZON	463385738939	10	40.99	40.99	4100-073010-5414-	-
5/03/2021	3/17/2021	003754 AMAZON	46384876346	10	34.67	34.67	4100-073010-5411-	-
5/03/2021	4/15/2021	003754 AMAZON	468776976399	10	81.94	81.94	4100-073010-5414-	-
5/03/2021	3/26/2021	003754 AMAZON	473784563783	10	11.98	11.98	4100-073010-5411-	-
5/03/2021	3/12/2021	003754 AMAZON	478448698369	10	5.00	5.00	4100-073010-5411-	-
5/03/2021	3/12/2021	003754 AMAZON	47938399559	10	52.26	52.26	4100-073010-5411-	-
5/03/2021	3/29/2021	003754 AMAZON	488853983586	10	26.99	26.99	4100-073010-5411-	-
5/03/2021	3/17/2021	003754 AMAZON	489539654583	10	33.95	33.95	4100-073010-5411-	-
5/03/2021	3/17/2021	003754 AMAZON	538999667463	10	27.99	27.99	4100-073010-5411-	-
5/03/2021	3/17/2021	003754 AMAZON	568749373537	10	6.58	6.58	4100-073010-5411-	-
5/03/2021	4/03/2021	003754 AMAZON	569736945886	10	15.91	15.91	4100-073010-5411-	-
5/03/2021	3/29/2021	003754 AMAZON	574664859384	10	22.96	22.96	4100-073010-5411-	-
5/03/2021	3/14/2021	003754 AMAZON	667548394639	10	144.44	144.44	4100-073010-5411-	-
5/03/2021	4/17/2021	003754 AMAZON	749499845367	10	33.54	33.54	4100-073010-5411-	-
5/03/2021	3/20/2021	003754 AMAZON	784636459586	10	22.99	22.99	4100-073010-5411-	-
5/03/2021	3/29/2021	003754 AMAZON	8455785849447	10	30.32	30.32	4100-073010-5411-	-
5/03/2021	4/17/2021	003754 AMAZON	845795735459	10	22.86	22.86	4100-073010-5411-	-
5/03/2021	3/30/2021	003754 AMAZON	865793556385	10	24.99	24.99	4100-073010-5411-	-
5/03/2021	3/20/2021	003754 AMAZON	934394436638	10	29.98	29.98	4100-073010-5411-	-
5/03/2021	3/29/2021	003754 AMAZON	945346783794	10	67.91	67.91	4100-073010-5411-	-
5/03/2021	3/28/2021	003754 AMAZON	973468583358	10	1.01-	1.01-	4100-073010-5411-	-
5/03/2021	4/01/2021	003754 AMAZON	985385358366	10	7.51	7.51	4100-073010-5411-	-
					1,161.09	1,161.09 *		
5/03/2021	4/15/2021	000046 AT & T	04152021		10.12	10.12	4100-031020-5203-	-
5/03/2021	4/15/2021	000046 AT & T	04152021		.54	.54	4100-031020-5203-	-
					10.66	10.66 *		
5/03/2021	3/16/2021	000007 BAKER & TAYLOR,	5016798523	10	14.68	14.68	4100-073010-5411-	-
5/03/2021	3/16/2021	000007 BAKER & TAYLOR,	5016798524	10	80.77	80.77	4100-073010-5411-	-
5/03/2021	3/16/2021	000007 BAKER & TAYLOR,	5016798525	10	204.02	204.02	4100-073010-5411-	-
5/03/2021	3/16/2021	000007 BAKER & TAYLOR,	5016798526		76.67	76.67	4100-073010-5411-	-
5/03/2021	3/25/2021	000007 BAKER & TAYLOR,	5016822393	10	16.21	16.21	4100-073010-5411-	-
5/03/2021	3/25/2021	000007 BAKER & TAYLOR,	5016822394	10	64.93	64.93	4100-073010-5411-	-
5/03/2021	3/25/2021	000007 BAKER & TAYLOR,	5016822395	10	49.44	49.44	4100-073010-5411-	-
5/03/2021	3/25/2021	000007 BAKER & TAYLOR,	5016822396	10	58.67	58.67	4100-073010-5411-	-
5/03/2021	3/31/2021	000007 BAKER & TAYLOR,	5016840709	10	48.16	48.16	4100-073010-5411-	-
5/03/2021	3/31/2021	000007 BAKER & TAYLOR,	5016840710	10	79.49	79.49	4100-073010-5411-	-
5/03/2021	3/31/2021	000007 BAKER & TAYLOR,	5016840711	10	5.25	5.25	4100-073010-5411-	-
5/03/2021	3/31/2021	000007 BAKER & TAYLOR,	5016840712	10	250.26	250.26	4100-073010-5411-	-
5/03/2021	4/13/2021	000007 BAKER & TAYLOR,	5016859624	10	33.06	33.06	4100-073010-5411-	-
					981.61	981.61 *		
5/03/2021	3/31/2021	004675 BIZZACK CONSTRU	2260		110.34	110.34	4100-042400-5413-	-
5/03/2021	4/17/2021	004675 BIZZACK CONSTRU	2382		298.62	298.62	4100-042400-5413-	-
					408.96	408.96 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
5/03/2021	3/24/2021	004789 BLACKSTONE PUBL	1213870	10	159.80	159.80	4100-073010-5411-	-
					159.80	159.80 *		
5/03/2021	4/15/2021	000052 BLEVINS SEPTIC	35057		510.00	510.00	4100-042010-5413-	-
					510.00	510.00 *		
5/03/2021	4/13/2021	000092 BONANZA RESTAUR	697515		209.41	209.41	4100-011010-5413-	-
					209.41	209.41 *		
5/03/2021	5/12/2020	004845 BRITTAIN, GEORG	05122020		263.24	263.24	4100-021010-5401-	-
					263.24	263.24 *		
5/03/2021	2/26/2021	002337 CASKIE GRAPHICS	34850		1,007.89	1,007.89	4100-021060-3006-	-
5/03/2021	2/26/2021	002337 CASKIE GRAPHICS	34851		144.42	144.42	4100-021060-3006-	-
					1,152.31	1,152.31 *		
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880197		43.85	43.85	4100-043020-3008-	-
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880198		96.66	96.66	4100-043020-3008-	-
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880229		84.19	84.19	4100-043020-3008-	-
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880242		35.58	35.58	4100-043020-3008-	-
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880464		239.78	239.78	4100-043020-3008-	-
5/03/2021	4/08/2021	004450 CINTAS CORPORAT	4080880477		75.91	75.91	4100-043020-3008-	-
5/03/2021	4/12/2021	004450 CINTAS CORPORAT	4081092000		27.59	27.59	4100-043020-3008-	-
5/03/2021	4/01/2021	004450 CINTAS CORPORAT	4080207768		87.26	87.26	4100-043020-3008-	-
5/03/2021	4/15/2021	004450 CINTAS CORPORAT	4081550947		243.39	243.39	4100-043020-3008-	-
5/03/2021	4/15/2021	004450 CINTAS CORPORAT	4081551006		69.08	69.08	4100-043020-3008-	-
5/03/2021	4/22/2021	004450 CINTAS CORPORAT	4082267051		35.58	35.58	4100-043020-3008-	-
5/03/2021	4/22/2021	004450 CINTAS CORPORAT	4082267057		96.66	96.66	4100-043020-3008-	-
5/03/2021	4/22/2021	004450 CINTAS CORPORAT	4082267067		43.85	43.85	4100-043020-3008-	-
5/03/2021	4/22/2021	004450 CINTAS CORPORAT	4082267098		84.19	84.19	4100-043020-3008-	-
5/03/2021	4/22/2021	004450 CINTAS CORPORAT	4082267124		229.39	229.39	4100-043020-3008-	-
5/03/2021	4/01/2021	004450 CINTAS CORPORAT	4080207583		84.19	84.19	4100-031020-5409-	-
5/03/2021	4/15/2021	004450 CINTAS CORPORAT	4081550591		35.58	35.58	4100-043020-3008-	-
5/03/2021	4/15/2021	004450 CINTAS CORPORAT	4081550680		84.19	84.19	4100-043020-3008-	-
5/03/2021	4/15/2021	004450 CINTAS CORPORAT	4081550940		87.26	87.26	4100-043020-3008-	-
5/03/2021	4/26/2021	004450 CINTAS CORPORAT	4082518650		27.59	27.59	4100-043020-3008-	-
					1,811.77	1,811.77 *		
5/03/2021	4/14/2021	003569 CLARK PRINT SHO	4357		50.00	50.00	4100-035010-5401-	-
					50.00	50.00 *		
5/03/2021	4/08/2021	004452 CRYSTAL SPRINGS	16981298040821		113.55	113.55	4100-013010-5401-	-
					113.55	113.55 *		
5/03/2021	4/15/2021	000172 CUMBERLAND MOUN	04152021		1,650.00	1,650.00	4100-021050-3002-	-
					1,650.00	1,650.00 *		
5/03/2021	4/16/2021	000171 CUMBERLAND PLAT	209		69,543.37	69,543.37	4100-042010-3002-	-
					69,543.37	69,543.37 *		
5/03/2021	4/22/2021	001273 D R PRICE ENGIN	21/105		3,960.00	3,960.00	4100-094010-7056-	-
					3,960.00	3,960.00 *		
5/03/2021	4/20/2021	001871 DELPH KELLY MCB	04202021	10	100.49	100.49	4100-073010-5413-	-
					100.49	100.49 *		
5/03/2021	3/19/2021	000184 DEMCO	6924757	10	37.09	37.09	4100-073010-5401-	-
5/03/2021	3/25/2021	000184 DEMCO	6927913	10	78.42	78.42	4100-073010-5401-	-
5/03/2021	4/14/2021	000184 DEMCO	6937370	10	170.33	170.33	4100-073010-5401-	-
					285.84	285.84 *		
5/03/2021	11/19/2019	000198 DOMINION OFFICE	114616		34.09	34.09	4100-032050-5401-	-
5/03/2021	3/25/2020	000198 DOMINION OFFICE	119300		42.90	42.90	4100-032050-5401-	-
5/03/2021	3/09/2021	000198 DOMINION OFFICE	130152		75.79	75.79	4100-012130-5401-	-
5/03/2021	3/12/2021	000198 DOMINION OFFICE	130310		1,620.60	1,620.60	4100-012130-5401-	-
5/03/2021	3/15/2021	000198 DOMINION OFFICE	130310.1		296.99	296.99	4100-012130-5401-	-
5/03/2021	3/16/2021	000198 DOMINION OFFICE	130310.2		216.99	216.99	4100-012130-5401-	-
5/03/2021	3/31/2021	000198 DOMINION OFFICE	130900		157.98	157.98	4100-021020-5401-	-

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
5/03/2021	3/31/2021	000198	DOMINION OFFICE 130954		74.29	74.29	4100-032050-5401-	- -
5/03/2021	4/09/2021	000198	DOMINION OFFICE 131197		39.90	39.90	4100-012010-5401-	- -
5/03/2021	4/09/2021	000198	DOMINION OFFICE 131198		59.31	59.31	4100-012010-5401-	- -
5/03/2021	4/13/2021	000198	DOMINION OFFICE 131316		6.89	6.89	4100-012010-5401-	- -
5/03/2021	3/16/2021	000198	DOMINION OFFICE 130417	30	32.99	32.99	4100-073010-5401-	- -
5/03/2021	3/26/2021	000198	DOMINION OFFICE 130797	10	179.99	179.99	4100-073010-5401-	- -
5/03/2021	3/30/2021	000198	DOMINION OFFICE 130896	10	62.05	62.05	4100-073010-5401-	- -
5/03/2021	4/16/2021	000198	DOMINION OFFICE 131109	10	39.99	39.99	4100-073010-5401-	- -
5/03/2021	4/13/2021	000198	DOMINION OFFICE 131317	10	18.20	18.20	4100-073010-5401-	- -
5/03/2021	4/06/2021	000198	DOMINION OFFICE 131089		12.50	12.50	4100-013010-5401-	- -
5/03/2021	4/14/2021	000198	DOMINION OFFICE 131350		348.99	348.99	4100-013010-5401-	- -
5/03/2021	4/14/2021	000198	DOMINION OFFICE 131351		17.94	17.94	4100-021060-5401-	- -
5/03/2021	4/14/2021	000198	DOMINION OFFICE 131352		3.28	3.28	4100-035050-5401-	- -
5/03/2021	4/16/2021	000198	DOMINION OFFICE 131439		77.80	77.80	4100-012010-5401-	- -
					3,419.46	3,419.46 *		
5/03/2021	3/31/2021	003938	DRAPER ADEN ASS 2021030516		4,195.10	4,195.10	4100-042010-3090-	- -
					4,195.10	4,195.10 *		
5/03/2021	3/22/2021	004841	ELM USA 38376	10	1,313.90	1,313.90	4100-073010-5414-	- -
					1,313.90	1,313.90 *		
5/03/2021	3/26/2021	004007	EVIDENT, INC 177785B		889.75	889.75	4100-031020-5409-	- -
5/03/2021	3/26/2021	004007	EVIDENT, INC 178619A		115.00	115.00	4100-031020-5409-	- -
					1,004.75	1,004.75 *		
5/03/2021	4/12/2021	001445	FISHER AUTO PAR 397-263860		209.70	209.70	4100-031020-5408-	- -
					209.70	209.70 *		
5/03/2021	4/19/2021	004842	GET FANCY 04192021		50.00	50.00	4100-081040-3007-	- -
					50.00	50.00 *		
5/03/2021	3/29/2021	004547	GUERNSEY INV-2075353		20.64	20.64	4100-021020-5401-	- -
					20.64	20.64 *		
5/03/2021	4/07/2021	004844	GULF STATES DIS 1380273-IN		5,220.00	5,220.00	4100-031020-5409-	- -
					5,220.00	5,220.00 *		
5/03/2021	4/21/2021	004713	HESS, CASSANDRA 04212021		63.22	63.22	4100-022020-5401-	- -
5/03/2021	4/22/2021	004713	HESS, CASSANDRA 04222021		959.69	959.69	4100-022020-5401-	- -
					1,022.91	1,022.91 *		
5/03/2021	4/11/2021	004798	HODGES PHOTOGRA 103		750.00	750.00	4100-081040-3007-	- -
					750.00	750.00 *		
5/03/2021	3/05/2021	003866	INNOVATIVE TECH 2712		772.50	772.50	4100-071040-5605-	- -
5/03/2021	4/27/2021	003866	INNOVATIVE TECH 2740		2,276.00	2,276.00	4100-099000-5000-	- -
5/03/2021	3/31/2021	003866	INNOVATIVE TECH 2741		1,050.00	1,050.00	4100-012300-7002-	- -
5/03/2021	4/22/2021	003866	INNOVATIVE TECH 2747		6,480.00	6,480.00	4100-099000-5000-	- -
5/03/2021	4/26/2021	003866	INNOVATIVE TECH 2750		97.50	97.50	4100-012300-7002-	- -
5/03/2021	4/26/2021	003866	INNOVATIVE TECH 2751		75.00	75.00	4100-012300-7002-	- -
5/03/2021	4/26/2021	003866	INNOVATIVE TECH 2754		750.00	750.00	4100-012300-7002-	- -
5/03/2021	4/26/2021	003866	INNOVATIVE TECH 2755		262.50	262.50	4100-012300-7002-	- -
5/03/2021	4/26/2021	003866	INNOVATIVE TECH 2760		225.00	225.00	4100-012300-7002-	- -
					11,988.50	11,988.50 *		
5/03/2021	4/01/2021	004316	IWORQ SYSTEMS 1945910		3,995.00	3,995.00	4100-012300-3005-	- -
					3,995.00	3,995.00 *		
5/03/2021	3/31/2021	000331	J A STREET & AS 1		214,375.00	214,375.00	4100-094010-8029-	- -
					214,375.00	214,375.00 *		
5/03/2021	4/06/2021	000353	KEGLEY SERVICE 35860		522.90	522.90	4100-031020-5408-	- -
					522.90	522.90 *		
5/03/2021	4/06/2021	003245	KENDALL ELECTRI S110184788.001		97.40	97.40	4100-043020-5407-	- -
5/03/2021	4/13/2021	003245	KENDALL ELECTRI S110184788.002		179.54	179.54	4100-043020-5407-	- -
					276.94	276.94 *		
5/03/2021	4/12/2021	000359	KWIK KAFE 3510-647762		1.00	1.00	4100-012010-5401-	- -
					1.00	1.00 *		

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
5/03/2021	4/22/2021	004546 LEAF	11805475		95.12	95.12	4100-073010-3002-	-
					95.12	95.12 *		
5/03/2021	3/03/2021	000367 LEBANON BLOCK &	416477		9.18	9.18	4100-042400-5407-	-
5/03/2021	3/04/2021	000367 LEBANON BLOCK &	416626		46.20	46.20	4100-042400-5407-	-
5/03/2021	3/05/2021	000367 LEBANON BLOCK &	416763		9.85	9.85	4100-043020-5407-	-
5/03/2021	3/05/2021	000367 LEBANON BLOCK &	416826		7.65	7.65	4100-043020-5407-	-
5/03/2021	3/12/2021	000367 LEBANON BLOCK &	417883		8.54	8.54	4100-043020-5407-	-
5/03/2021	3/12/2021	000367 LEBANON BLOCK &	417885		23.01	23.01	4100-071040-5607-	-
5/03/2021	3/12/2021	000367 LEBANON BLOCK &	417938		27.53	27.53	4100-071040-5605-	-
5/03/2021	3/15/2021	000367 LEBANON BLOCK &	418250		2.16	2.16	4100-043020-5407-	-
5/03/2021	3/15/2021	000367 LEBANON BLOCK &	418322		1.44	1.44	4100-043020-5407-	-
5/03/2021	3/16/2021	000367 LEBANON BLOCK &	418521		31.15	31.15	4100-043020-5407-	-
5/03/2021	3/16/2021	000367 LEBANON BLOCK &	418536		8.79	8.79	4100-043020-5407-	-
5/03/2021	3/16/2021	000367 LEBANON BLOCK &	418542		26.78	26.78	4100-043020-5407-	-
5/03/2021	3/18/2021	000367 LEBANON BLOCK &	418814		169.90	169.90	4100-071040-5607-	-
5/03/2021	3/23/2021	000367 LEBANON BLOCK &	419533		22.94	22.94	4100-043020-5407-	-
5/03/2021	3/25/2021	000367 LEBANON BLOCK &	419858		41.08	41.08	4100-071040-5605-	-
5/03/2021	3/25/2021	000367 LEBANON BLOCK &	419896		19.90	19.90	4100-071040-5605-	-
5/03/2021	3/25/2021	000367 LEBANON BLOCK &	419932		148.90	148.90	4100-043020-5407-	-
5/03/2021	3/31/2021	000367 LEBANON BLOCK &	420715		105.40	105.40	4100-071040-5607-	-
5/03/2021	3/31/2021	000367 LEBANON BLOCK &	420780		10.36	10.36	4100-042400-5407-	-
					720.76	720.76 *		
5/03/2021	4/06/2021	003501 LIBRARICA	204124-104R	10	745.50	745.50	4100-073010-5411-	-
					745.50	745.50 *		
5/03/2021	5/04/2021	003338 MCGLOTHLIN ALIC REIMB..			75.00	75.00	4100-012300-5401-	-
5/03/2021	5/04/2021	003338 MCGLOTHLIN ALIC REIMB..			51.22	51.22	4100-012130-5401-	-
					126.22	126.22 *		
5/03/2021	4/05/2021	003123 O'REILLY AUTO P 1943-404245			136.93	136.93	4100-071040-5604-	-
					136.93	136.93 *		
5/03/2021	3/23/2021	003041 OVERDRIVE INC	0157DA21112943	10	47.50	47.50	4100-073010-5411-	-
5/03/2021	4/14/2021	003041 OVERDRIVE INC	01572CO21144927	10	921.01	921.01	4100-073010-5411-	-
5/03/2021	3/24/2021	003041 OVERDRIVE INC	01572CO21114166	10	1,486.41	1,486.41	4100-073010-5411-	-
5/03/2021	3/16/2021	003041 OVERDRIVE INC	01572DA21103871	10	55.00	55.00	4100-073010-5411-	-
5/03/2021	3/30/2021	003041 OVERDRIVE INC	01572DA21124282	10	26.95	26.95	4100-073010-5411-	-
5/03/2021	4/20/2021	003041 OVERDRIVE INC	01572DA21153212	10	11.97	11.97	4100-073010-5411-	-
					2,548.84	2,548.84 *		
5/03/2021	4/08/2021	004843 QUADIENT LEASIN	N8819870		269.54	269.54	4100-031020-5201-	-
					269.54	269.54 *		
5/03/2021	4/12/2021	004571 R.E. MICHEL COM	18208800		88.10	88.10	4100-043020-3004-	-
5/03/2021	4/13/2021	004571 R.E. MICHEL COM	18208801		40.32	40.32	4100-043020-3004-	-
					128.42	128.42 *		
5/03/2021	4/12/2021	004581 RFC COMPANY	213-S100964173		143.88	143.88	4100-043020-3004-	-
5/03/2021	4/12/2021	004581 RFC COMPANY	213-S100964669		529.99	529.99	4100-043020-3004-	-
5/03/2021	4/12/2021	004581 RFC COMPANY	213-S100964673.		153.60	153.60	4100-043020-3004-	-
5/03/2021	4/12/2021	004581 RFC COMPANY	213-S100964698.		77.88	77.88	4100-094010-7056-	-
					905.35	905.35 *		
5/03/2021	3/19/2021	002812 RICOH AMERICAS	5061648536	10	611.48-	611.48-	4100-073010-3002-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34920470		188.84	188.84	4100-031020-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34920646		111.06	111.06	4100-013020-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34940877		184.90	184.90	4100-012130-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34920509		158.59	158.59	4100-032050-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34920802		84.03	84.03	4100-035010-5401-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921076		166.90	166.90	4100-022010-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921105		96.97	96.97	4100-034010-5401-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921145		44.83	44.83	4100-022010-5415-	-

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921215		100.56	100.56	4100-032050-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921238		184.90	184.90	4100-021020-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921439		116.15	116.15	4100-032050-3005-	-
5/03/2021	4/16/2021	002812 RICOH AMERICAS	34921651		253.60	253.60	4100-012010-3005-	-
					1,079.85	1,079.85 *		
5/03/2021	5/01/2021	000663 RUSSELL COUNTY	MAY-21		9,854.00	9,854.00	4100-095010-9130-	-
5/03/2021	4/15/2021	000663 RUSSELL COUNTY	04152021	1	47.25	47.25	4100-071040-5103-	-
					9,901.25	9,901.25 *		
5/03/2021	3/17/2021	003554 S.E.P.T.I.C. IN	48348		130.25	130.25	4100-094010-7056-	-
5/03/2021	2/26/2021	003554 S.E.P.T.I.C. IN	48513		50.10	50.10	4100-094010-7056-	-
5/03/2021	3/31/2021	003554 S.E.P.T.I.C. IN	48522		63.60	63.60	4100-094010-7056-	-
					243.95	243.95 *		
5/03/2021	3/25/2021	003380 SHENTEL	03252021		102.66	102.66	4100-013020-5413-	-
					102.66	102.66 *		
5/03/2021	4/21/2021	004429 SHORTER DIANA	04212021		307.14	307.14	4100-013010-5401-	-
					307.14	307.14 *		
5/03/2021	3/26/2021	001299 SIGN SHOP OF SO	3705		73.00	73.00	4100-043020-5407-	-
5/03/2021	4/09/2021	001299 SIGN SHOP OF SO	3709	10	450.00	450.00	4100-073010-5413-	-
					523.00	523.00 *		
5/03/2021	4/01/2021	001439 SMYTH COUNTY	51070		60.00	60.00	4100-031020-3009-	-
					60.00	60.00 *		
5/03/2021	4/26/2021	004579 SOUTHERN REFRIG	3947945		587.82	587.82	4100-043020-3004-	-
					587.82	587.82 *		
5/03/2021	2/26/2021	003144 SUMMIT BUSINESS	2021056		78.75	78.75	4100-012300-3005-	-
					78.75	78.75 *		
5/03/2021	4/21/2021	000660 SVCC	3RACESPRING		106,119.75	106,119.75	4100-064010-5608-	-
					106,119.75	106,119.75 *		
5/03/2021	3/03/2021	000366 THE LEBANON NEW	137242		88.28	88.28	4100-011010-3007-	-
5/03/2021	3/17/2021	000366 THE LEBANON NEW	137382		74.90	74.90	4100-011010-3007-	-
5/03/2021	3/17/2021	000366 THE LEBANON NEW	137383		74.90	74.90	4100-011010-3007-	-
5/03/2021	3/24/2021	000366 THE LEBANON NEW	137440		74.90	74.90	4100-011010-3007-	-
5/03/2021	3/24/2021	000366 THE LEBANON NEW	137441		74.90	74.90	4100-011010-3007-	-
5/03/2021	3/31/2021	000366 THE LEBANON NEW	137501		88.28	88.28	4100-011010-3007-	-
5/03/2021	3/03/2021	000366 THE LEBANON NEW	03032021		42.80	42.80	4100-013020-3007-	-
					518.96	518.96 *		
5/03/2021	3/15/2021	000384 THE LIBRARY COR	2021060167	10	1,679.00	1,679.00	4100-073010-3002-	-
					1,679.00	1,679.00 *		
5/03/2021	4/16/2021	000977 TOP LINE ADVERT	7867	10	60.00	60.00	4100-073010-5414-	-
5/03/2021	3/11/2021	000977 TOP LINE ADVERT	7852		280.00	280.00	4100-031020-5410-	-
5/03/2021	4/16/2021	000977 TOP LINE ADVERT	7868		150.00	150.00	4100-031020-5410-	-
					490.00	490.00 *		
5/03/2021	4/12/2021	003684 TOWN POLICE SUP	C72043		1,744.00	1,744.00	4100-031020-5409-	-
					1,744.00	1,744.00 *		
5/03/2021	5/01/2021	000688 TREASURER OF RU	05012021		1,000.00	1,000.00	4100-012130-5417-	-
					1,000.00	1,000.00 *		
5/03/2021	5/05/2021	001079 TREASURER OF VI	05052021		124.24	124.24	4100-034010-5401-	-
					124.24	124.24 *		
5/03/2021	4/02/2021	000669 TREASURER VA TE	202103		11,527.30	11,527.30	4100-083050-1003-	-
5/03/2021	4/02/2021	000669 TREASURER VA TE	202103		4,050.69	4,050.69	4100-083050-2003-	-
					15,577.99	15,577.99 *		
5/03/2021	4/21/2021	000684 TREASURER'S ASS	04212021		400.00	400.00	4100-012130-5801-	-
					400.00	400.00 *		
5/03/2021	3/26/2021	002814 ULINE	131816963		606.88	606.88	4100-042400-5413-	-
					606.88	606.88 *		
5/03/2021	3/30/2021	004678 ULTRA BRIGHT LI	135924		65.98	65.98	4100-031020-5408-	-
					65.98	65.98 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		89.38	89.38	4100-022010-5415-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		218.68	218.68	4100-035010-5405-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		11.00	11.00	4100-035050-5401-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		13.26	13.26	4100-035050-5906-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		5.96	5.96	4100-012010-5401-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		56.22	56.22	4100-035050-5906-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		16.29	16.29	4100-012010-5401-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		107.31	107.31	4100-073010-5407-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		13.26	13.26	4100-035050-5906-	- -
5/03/2021	4/16/2021	001708 WAL MART COMMUN	04162021		10.44	10.44	4100-012010-5401-	- -
					541.80	541.80	*	
5/03/2021	3/18/2021	000758 WALLACE FURNITU	129501		9.95	9.95	4100-043020-5405-	- -
5/03/2021	3/22/2021	000758 WALLACE FURNITU	129512		17.98	17.98	4100-043020-5405-	- -
					27.93	27.93	*	
5/03/2021	5/09/2021	004278 WELLS FARGO VEN	104897049		171.40	171.40	4100-012100-3005-	- -
					171.40	171.40	*	
5/03/2021	2/02/2021	004836 WITMER PUBLIC S	2083154		2,415.00	2,415.00	4100-031020-5409-	- -
					2,415.00	2,415.00	*	
		TOTAL FOR DUE DATE 5/03/2021			481,346.98	481,346.98		
		TOTAL DUE FOR FUND- 4100			481,346.98	481,346.98		
		NON-DIRECT DEPOSIT			481,346.98	481,346.98		
		DIRECT DEPOSIT			.00	.00		
		E-Payable Total			.00	.00		
		FINAL DUE			481,346.98	481,346.98		
						.00		





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenter: Chairperson

**Meeting: 5/3/21 6:00 PM**

---

## **Board Appointments**

### **1. Committee Appointments for Board Consideration.**

#### **RC Planning Commission**

**Charles Edmonds**

**Four-Year Term**

**April 3, 2021**



COUNTY OF RUSSELL, VIRGINIA

L Print Form... 1

OFFICE USE ONLY:

COMMITTEE APPLICATION

Date Received: \_\_\_\_\_

Letter Sent: \_\_\_\_\_

Currently Serving On: \_\_\_\_\_

NAME: Edmonds Charlie Mr  
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 3907 Jessee's Mill Rd  
Cleveland, VA 24225 edmonds.cw1@gmail.com  
(Email Address)

TELEPHONE NUMBERS: 276-494-6138 \_\_\_\_\_  
(Home) (Business) (FAX)

PROFESSION/VOCATION: Draftsman for US Gov., AEP Unit Supervisor, Engineer for Russell Mfg.

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: RCPC

(List no more than 3 -- in order of preference:)

OTHER INTERESTS: Golf, fishing, woodworking, gardening

EDUCATION: High School Graduate, Technical School, Some college

JOB EXPERIENCE: Draftsman for US Gov., AEP Unit Supervisor, Engineer for Russell Mfg.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Virginia Jaycees, Lions Club, Masonic Fraternity, Virginia Royal Arch, Virginia Eastern Star, Lebanon Baptist Church

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? \_\_\_\_\_

IF YES, PLEASE NAME: RCPC

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? \_\_\_\_\_

IF YES, PLEASE NAME: RCPC

ARE YOU A REGISTERED VOTER? Yes DISTRICT NUMBER: 3



COUNTY OF RUSSELL, VIRGINIA  
COMMITTEE APPLICATION

L Print Form... 1

OFFICE USE ONLY:	
Date Received:	-----
Letter Sent:	JUN 19 2020

Currently Serving On : Russell County IDA

NAME: Mcfaddin (Last) Luther (First) E (Middle Initial) Mr (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 9438 Redbud Hwy, PO Box 1809  
Honaker VA 24260  
ernie@Mcfaddinassoc.com (Email Address)

TELEPHONE NUMBERS: 276-971-0690 (Home) 276-873-5600 (Business) 276-873-6788 (FAX)

PROFESSION/VOCATION: Insurance Sales

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Russell County PSA  
Russell County Planning Commission  
(List no more than 3 -- in order of preference:)

OTHER INTERESTS: Volunteer service work, local and foreign mission work

EDUCATION: High school diploma and Business Administration Courses

JOB EXPERIENCE: Mcfaddin + Associates 21 yrs, McFaddin Properties 15 years

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Helping Hands Ministries 15 yrs

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? IF Yes

YES, PLEASE NAME: Russell County IDA

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? IF No

YES, PLEASE NAME: \_\_\_\_\_

ARE YOU A REGISTERED VOTER? Yes DISTRICT NUMBER: 3

**Loretta Vance**

---

**From:** noreply@civicplus.com  
**Sent:** Friday, November 20, 2020 10:24 AM  
**To:** kaylin.ervin@russellcountyva.us; loretta.vance@russellcountyva.us  
**Subject:** Online Form Submittal: Board and Committee Application



**Board and Committee Application**

Name	Alita Ann Whited
Email Address	alitawhited5@gmail.com
Address	85 Acre Lane
City	Cedr Bfuff
State	Russell
Zip Code	24609
Phone Number	276-971-4491
Fax Number	<i>Field not completed.</i>
Board/Committee on Which You Wish to Serve	Planning Commission
Other Interests	<i>Field not completed.</i>
Education	Associate Degree from SWCC Graduate Realtors Institute Multiple classes in Real Estate and Real Estate Appraisal
Job Experience	33 years as Real Estate Broker, Associate Broker and Agent (Licensed in all three categories at different times) 13 years in Real Estate Appraisal (Certified Real Estate Appraiser)
Civic or Service Organization Experience	Clinch River Kiwanis since 1989 Richlands Garden Club Russell County Republican Committee
Are you currently a member of a Russell County Board or Committee?	No
If YES, please name:	<i>Field not completed.</i>



**Board Appointments for 2021**

<b>Name</b>	<b>Term</b>	<b>Term Ending</b>	<b>Phone Number</b>
<b><u>Russell County Planning Commission</u></b>			
Charles Edmonds	Four Years	April 3, 2021	
Roger Sword	Four Years	December 31, 2020	
<b>Name</b>	<b>Term</b>	<b>Term Ending</b>	<b>Phone Number</b>
<b><u>Cumberland Industrial Facilities Authority</u></b>			
Todd Elswick	Four Year	May 8, 2021	
<b>Name</b>	<b>Term</b>	<b>Term Ending</b>	<b>Phone Number</b>
<b><u>Cumberland Plateau Economic Development Commission</u></b>			
Frank Horton	One Year	June 30, 2021	
Tony Lambert	One Year	June 30, 2021	
Ron Blankenship	One Year	June 30, 2021	
James Eaton, Jr.	One Year	June 30, 2021	
<b><u>Dante Community Center</u></b>			
Jason Gullett	Two Years	June 30, 2021	
<b><u>Russell County Public Service Authority</u></b>			
Clifford Hess	Three Years	June 24, 2021	
Chris Dye	Two Years	June 24, 2021	
<b><u>Russell County Library Board</u></b>			
Karen Herndon	Three Years	June 30, 2021	
Ann Monk	Three Years	June 30, 2021	



Name	Term	Term Ending	Phone Number
<b><u>Highway &amp; Safety</u></b>			
Gary Dotson	Two Years	July 1, 2021	
Johnny Jessee	Two Years	July 1, 2021	
Steve Dye	Two Years	July 1, 2021	
Eugene Ferguson	Two Years	July 1, 2021	
Tony Maxfield	Two Years	July 1, 2021	
Mike O'Quinn	Two Years	July 1, 2021	
Barbara K. Cox	Two Years	July 1, 2021	
Henry E Stinson, Jr.	Two Years	July 1, 2021	
Carl Rhea	Two Years	July 1, 2021	
Emory Altizer	Two Years	July 1, 2021	
<b><u>Russell County Library Board</u></b>			
Judy Ashbrook	Four Year	July 10, 2021	
Name	Term	Term Ending	Phone Number
<b><u>Community Policy Management Team</u></b>			
Angela Farmer	Three Years	August 3, 2021	
<b><u>Dante Community Center</u></b>			
Catherine Pratt	Two Years	August 5, 2021	
<b><u>Southwest Community College Advisory Board</u></b>			
Lynn Keene	Four Years	August 7, 2021	
Gregory Brown	Four Years	August 7, 2021	
Name	Term	Term Ending	Phone Number
<b><u>Industrial Development Authority</u></b>			
Roger Sword	Four Years	September 5, 2021	
Scott Gilmer	Four Years	September 5, 2021	



Name	Term	Term Ending	Phone Number
<b><u>Drill Community Center</u></b>			
Michelle Tharp	Four Years	October 2, 2021	
<b><u>Oak Grove Community Center</u></b>			
Linda Cross	Two Years	October 7, 2021	
Frances Glovier	Two Years	October 7, 2021	
Rita "Charlene" Johnson	Two Years	October 7, 2021	
Tammy Perry	Two Years	October 7, 2021	
John Perry	Two Years	October 7, 2021	
Nancy Osborne	Two Years	October 7, 2021	
Peggy Kegley	Two Years	October 7, 2021	
<b><u>Russell County Planning Commission</u></b>			
Dustin Keith	Four Years	October 2, 2021	
Jack Compton	Four Years	October 2, 2021	
Name	Term	Term Ending	Phone Number
<b><u>Community Policy Management Team</u></b>			
Alice Meade	Three Years	November 5, 2021	
Lori Gates	Three Years	November 5, 2021	
<b><u>Russell County Planning Commission</u></b>			
Andy Smith	Four Years	November 6, 2021	
Name	Term	Term Ending	Phone Number
<b><u>Appalachian Juvenile Commission</u></b>			
Vicki Porter	Four Years	December 2, 2021	
<b><u>Cumberland Mountain Community Service Board</u></b>			
James Mounts	Three Years	December 31, 2021	
David Eaton	Three Years	December 31, 2021	
<b><u>Highway &amp; Safety Commission</u></b>			
Linda Cross	Two Years	December 31, 2021	

Name	Term	Term Ending	Phone Number
<b><u>People Inc. Development Financial Board</u></b>			
Alicia McGlothlin	Three Years	December 31, 2021	
Vicki Porter	Four Years	December 2, 2021	
<b><u>Cumberland Mountain Community Service Board</u></b>			
James Mounts	Three Years	December 31, 2021	
David Eaton	Three Years	December 31, 2021	
<b><u>Highway &amp; Safety Commission</u></b>			
Linda Cross	Two Years	December 31, 2021	





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Attorney

**Meeting: 5/3/21 6:00 PM**

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## County Attorney Reports

1. **RC Cigarette Tax Ordinance**
2. **RC Meal Tax Ordinance**
3. **Project Jonah Building Construction & Environmental Inspection Service Request for Proposal (RFP)**

### **Staff Recommendation:**

Board Discretion.

### **Suggested Motion:**

Motion Required.

### **ATTACHMENTS:**

- Various



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item D-1 – D-8  
Presenter: Administrator

**Meeting: 5/3/21 6:00 PM**

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## **County Administrator Reports & Requests**

The County Administrator Reports & Request for May 2021:

### **REPORTS**

- 1. Three Rivers Destination Center (ARC) Power Grant Application (\$1.5M).....D-1**

### **REQUESTS**

- 2. Arty Lee Campground (VDH) Application.....D-2**
- 3. VDOT Secondary Highway Six-Year Plan (2021/22 – 2026/27).....D-3**
- 4. Older Americans Month 2021 Proclamation.....D-4**
- 5. RC FY 2021/2022 Budget & CY 2022 Tax Rate Public Hearing.....D-5**
- 6. Deputy Emergency Management Coordinator Position.....D-6**
- 7. RC Assistant Registrar Position.....D-7**
- 8. RC Courthouse Custodian Position.....D-8**
- 9. Honaker Lions Club – 2021 Honaker Independence Day Celebration.....D-9**

### **STAFF RECOMMENDATION(s):**

Board Discretion.

### **SUGGESTED MOTION(s):**

Board Discretion.

### **ATTACHMENTS:**

- Various

# POWER+ Application

## Executive Summary for PW-1933

<b>Project Applicant:</b>	County of Russell Virginia
<b>Project Title:</b>	Building an Outdoor Recreation Economy in Southwest Virginia
<b>Classification Type:</b>	Arts-Culture-Tourism
<b>ARC Request:</b>	\$1,500,000.00
<b>Total Match:</b>	\$530,282.00
<b>Congressional District(s):</b>	VA-009
<b>Partners:</b>	The Heart of Appalachia Tourism Authority, Russell County, and the Town of St. Paul are the primary agencies coordinating this project. Key partners include Virginia State Parks, Clinch River State Park, Clinch River Valley Initiative, Virginia Department of Transportation, Virginia Coalfield Economic Development Authority, Virginia Tourism Corporation, and the Virginia Department of Conservation and Recreation.
<b>Is Previous Power Recipient:</b>	No

**Project Summary:** This project will complete construction of the Three Rivers Destination Center, which will be a hub for visitors and community members to significantly grow the outdoor recreation and tourism economy in Southwest Virginia. The Center will be located in the middle of Virginia's Coalfield Region with access to the Clinch River State Park, the nearby Jefferson National Forest, Breaks Interstate Park, and several additional recreation amenities, and it will build on \$500,000 of funding already in hand. The Destination Center will be centrally located within a seven-county regional footprint, promote the area's tourism assets, and increase visitation and tourism for the Coalfield Region. The Center will serve as an information hub for visitors to plan trips, connect to regional amenities and businesses, learn about the area's natural assets, and book reservations all of which are critical to grow the local outdoor economy, create new job opportunities, and help foster the creation of small businesses.

## General Project Information

Building an Outdoor Recreation Economy in

**Project Title:** Southwest Virginia  
**Project Type:** Implementation  
**Implementation Type:** Construction  
**Broadband Project:** No  
**Proposed Start Date:** 10/1/2021  
**Proposed End Date:** 10/1/2024  
**State(s) Served:**

State	Congressional Districts	Counties
VA	VA-009	Buchanan, Dickenson, Lee, Russell, Scott, Tazewell, Wise

## Organization

### Organization Identification

**Legal Name:** County of Russell Virginia  
**Type of Applicant:** B. County Government  
**Specified 'Other':**  
**Employer/Taxpayer Identification Number (EIN/TIN):** 54-6001589  
**Organizational DUNS:** 040157851

### System for Award Management (SAM)

**SAM CAGE Code:** 51VH9  
**SAM Expiration Date:** 10/16/2021

### Regulatory Information

**Subject to Review by State Under Executive Order 12372?** No  
**Applicant Delinquent On Any Federal Debt?** No

## **Congressional District Information**

**Congressional District of Applicant:** VA-009  
**Congressional Districts for All Areas Affected by the Program or Project:** VA-009

## **Address**

**Department:** Russell County Board of Supervisors  
**Division:** County Administration  
**Street 1:** 137 Highland Drive  
**Street 2:**  
**City:** LEBANON  
**County:** VA  
**State:**  
**Zip Code:** 24266

## **Contacts**

### **Primary Contact**

**Primary Contact Name:** Mr. Lonzo Lester  
**Primary Contact Title:** County Administrator  
**Primary Contact Organization:**  
**Primary Contact Email:** lonzo.lester@russellcountyva.us  
**Primary Contact Phone:** 12768804396

### **Authorized Representative**

**Authorized Representative Name:** Mr. Lonzo Lester  
**Authorized Representative Title:** County Administrator  
**Authorized Representative Organization:**  
**Authorized Representative Email:** lonzo.lester@russellcountyva.us  
**Authorized Representative Phone:** 12768804396

## Project Classification

<b>Power Priority:</b>	Developing Industry Clusters in Communities
<b>Project Goal:</b>	Economic Opportunities
<b>Project Objective:</b>	Support the startup and growth of businesses
<b>Project Category:</b>	Asset-Based Development
<b>Project Type:</b>	Arts-Culture-Tourism
<b>Project Sub Type:</b>	Tourism development

## Performance Measures

### Core Performance Measures

	<b>Performance Measure</b>	<b>Projected Value</b>	<b>Notes (<i>optional for applicable Core performance measures</i>)</b>
1	Communities improved (outcome)	9	The seven HOA counties, the City of Norton, and the Town of St. Paul will be directly improved by this project.
2	Communities served (output)	9	The seven HOA counties, the City of Norton, and the Town of St. Paul will be directly served by this project.
3	Jobs Created (outcome)	16	Based on IMPLAN modeling, construction of the Center will result in creation of 16 new jobs
4	Jobs Retained (outcome)	1900	Total existing tourism jobs within the HOA counties will be supported by this project
5	New Visitors - Days (output)	603000	Based on a conservative average of 2% projected increase each year over three years. Visitors numbers are derived from including permit sales, park admissions, and other visitation statistics to major regional attractions: Breaks Interstate Park, Southwest Virginia Museum, Natural Tunnel State Park, Wilderness Road State Park, Spearhead Trail, and Back of the Dragon riders.
6	New Visitors - Overnights (output)	38592	Based on three-year lodging occupancy projections (6.4% increase) applied to visitor estimates
7	Participants improved (outcome)	5300	Based on three-year projections (Year 3) for visitors to the Center itself, 5,300 participants will be improved by this project.
8	Participants served (output)	5300	Based on three-year projections (Year 3) for visitors to the Center itself, 5,300 participants will be served by this project.
9	Plans/Reports (output)	0	N/A: This is a construction project.
10	Revenues increased-nonexport (outcome)	8402874	Projected three-year increase in local tax revenue (\$179,084), visitor spending (\$5,723,790), new wages (\$1,100,000), and value-added economic activity (\$1,400,000)
			Total square footage of 6372 will be constructed for the Destination

## **Attachment 1**

**Application 1933 Three Rivers Destination Center Construction Drawings.pdf**

*(File Type: General)*

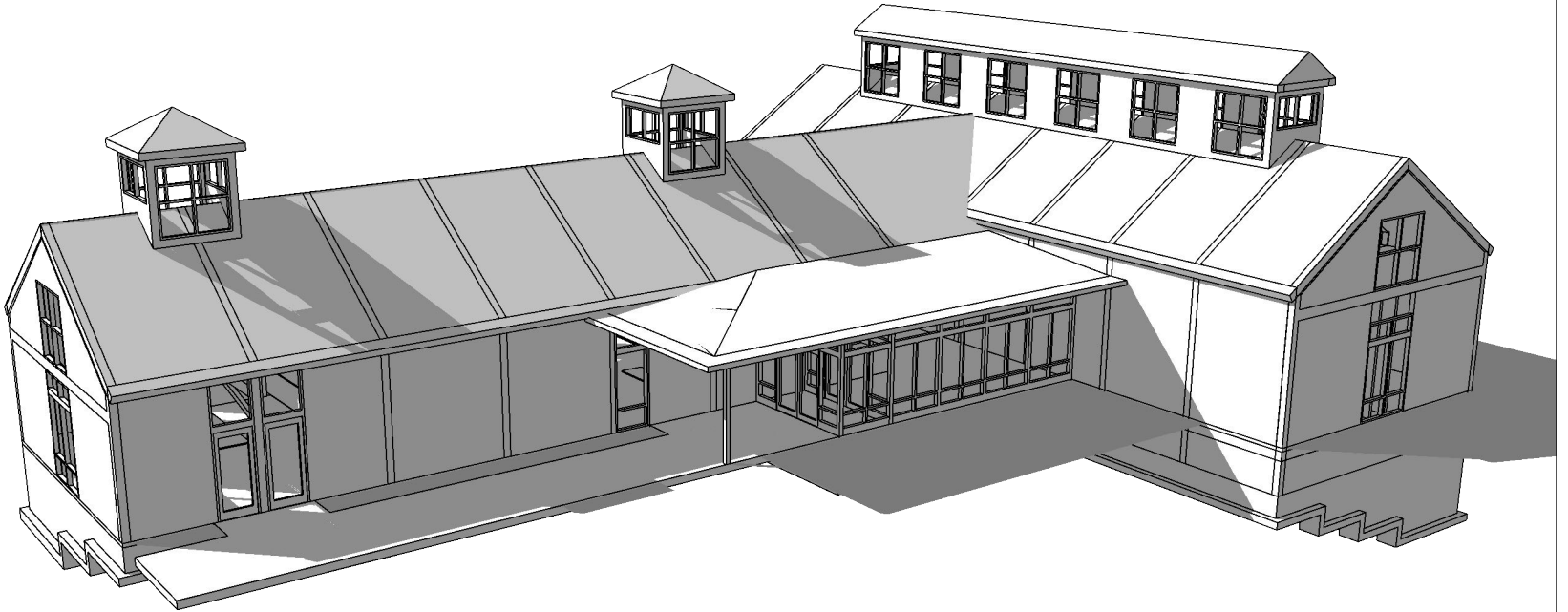




Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



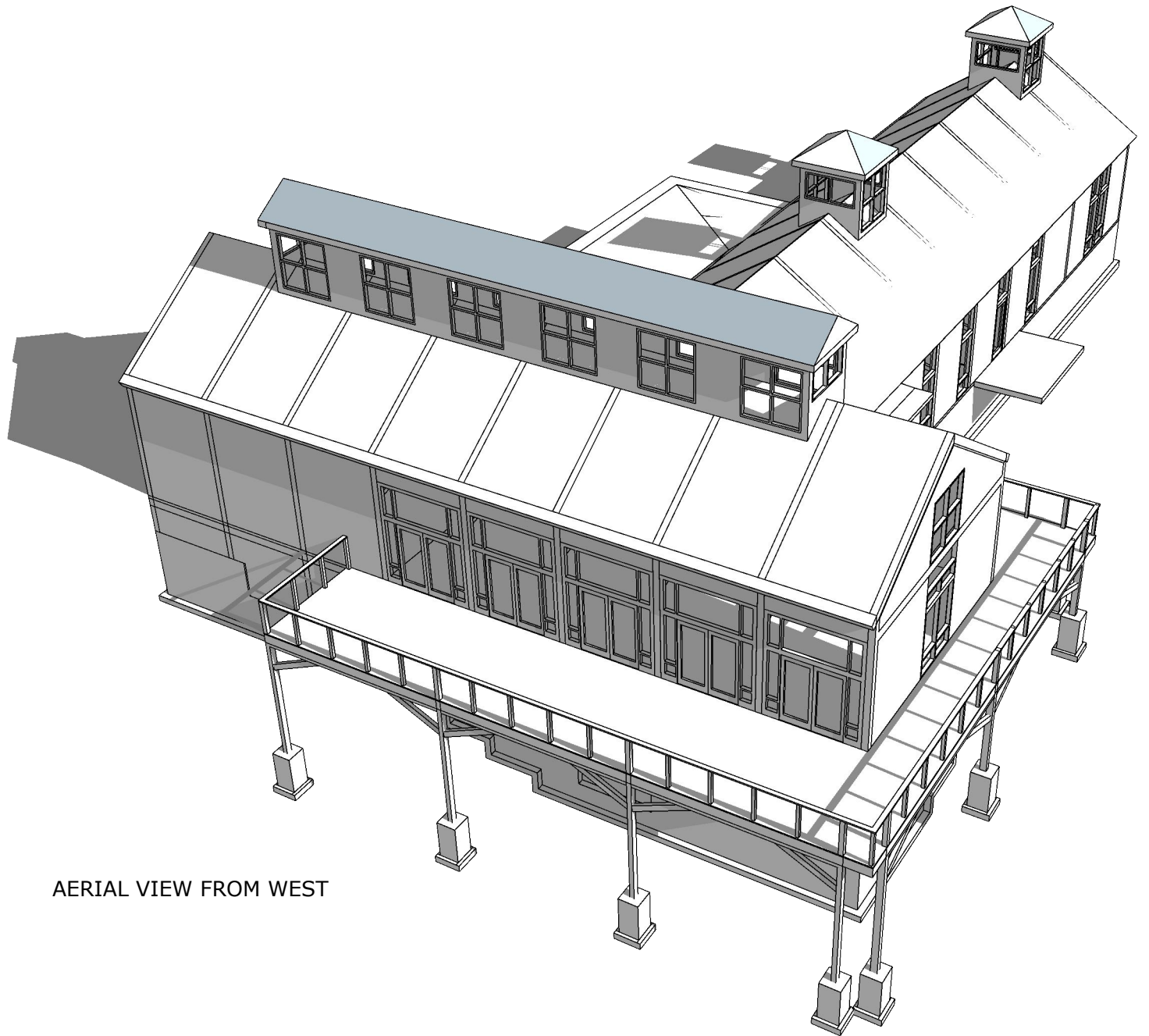
AERIAL VIEW FROM NORTH EAST



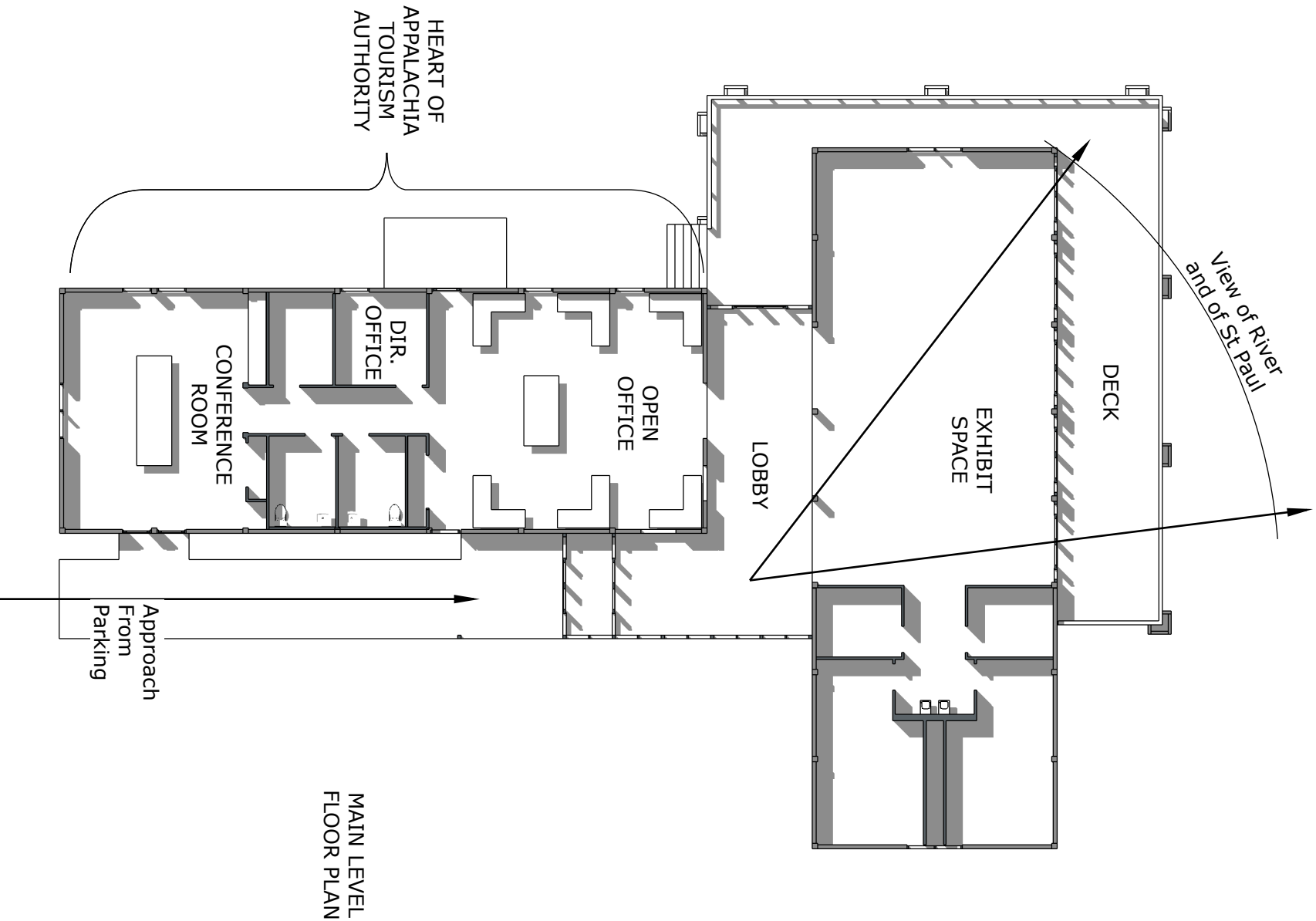
Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



AERIAL VIEW FROM WEST



MAIN LEVEL  
FLOOR PLAN



Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority





Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



SOUTH EAST  
ELEVATION



Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



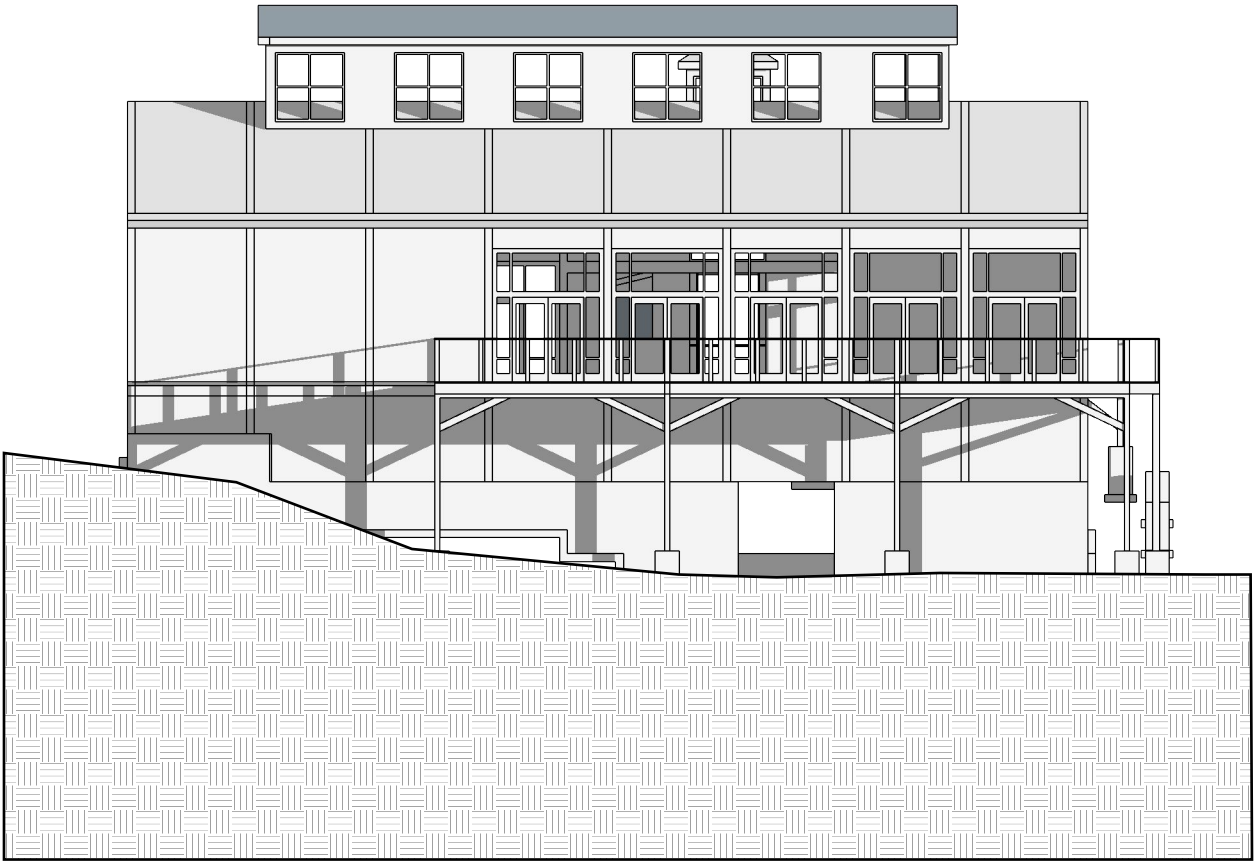
SOUTH WEST  
ELEVATION



Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



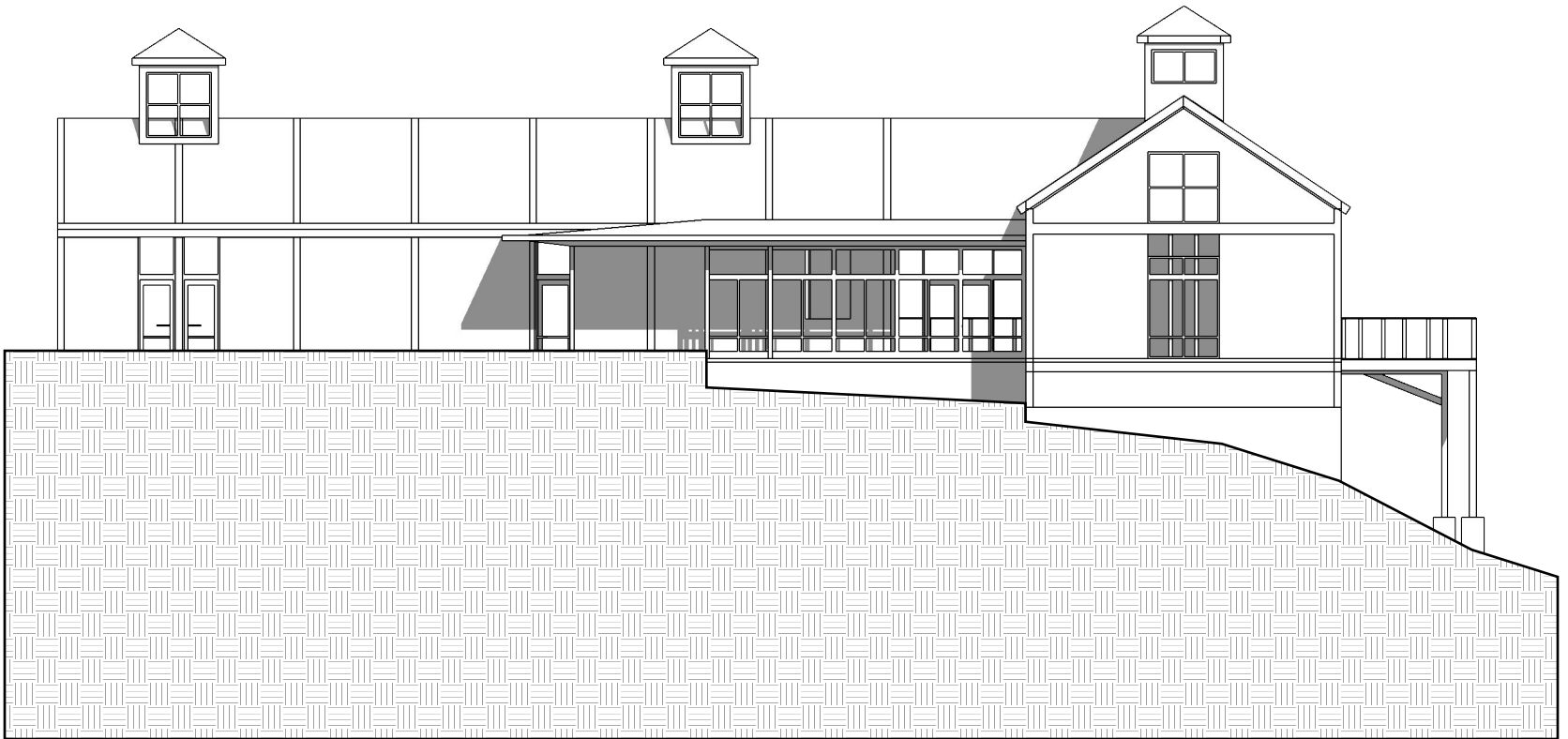
NORTH WEST  
ELEVATION



Dialogue  
+ Design  
Associates, LLC

**Three Rivers  
Destination Center  
St. Paul VA**

Heart of  
Appalachia  
Tourism Authority



NORTH EAST  
ELEVATION

## **Attachment 3**

**Application 1933 Destination Center SF-424C.pdf**

*(File Type: Construction Budget (SF424C))*



**BUDGET INFORMATION - Construction Programs**

*NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.*

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ .00	\$ .00	\$ .00
2. Land, structures, rights-of-way, appraisals, etc.	\$ .00	\$ .00	\$ .00
3. Relocation expenses and payments	\$ .00	\$ .00	\$ .00
4. Architectural and engineering fees	\$ .00	\$ .00	\$ .00
5. Other architectural and engineering fees	\$ .00	\$ .00	\$ .00
6. Project inspection fees	\$ .00	\$ .00	\$ .00
7. Site work	\$ .00	\$ .00	\$ .00
8. Demolition and removal	\$ .00	\$ .00	\$ .00
9. Construction	\$ .00	\$ .00	\$ .00
10. Equipment	\$ .00	\$ .00	\$ .00
11. Miscellaneous	\$ .00	\$ .00	\$ .00
12. SUBTOTAL (sum of lines 1-11)	\$ .00	\$ .00	\$ .00
13. Contingencies	\$ .00	\$ .00	\$ .00
14. SUBTOTAL	\$ .00	\$ .00	\$ .00
15. Project (program) income	\$ .00	\$ .00	\$ .00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ .00	\$ .00	\$ .00
<b>FEDERAL FUNDING</b>			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.	Enter eligible costs from line 16c Multiply X _____%		\$ .00 <b>(\$1,500,000 maximum request)</b>

## INSTRUCTIONS FOR THE SF-424C

Public reporting burden for this collection of information is estimated to average 180 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0041), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.  
SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

This sheet is to be used for the following types of applications: (1) "New" (means a new [previously unfunded] assistance award); (2) "Continuation" (means funding in a succeeding budget period which stemmed from a prior agreement to fund); and (3) "Revised" (means any changes in the Federal Government's financial obligations or contingent liability from an existing obligation). If there is no change in the award amount, there is no need to complete this form. Certain Federal agencies may require only an explanatory letter to effect minor (no cost) changes. If you have questions, please contact the Federal agency.

*Column a.* - If this is an application for a "New" project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under "COST CLASSIFICATION."

If this application entails a change to an existing award, enter the eligible amounts *approved under the previous award* for the items under "COST CLASSIFICATION."

*Column b.* - If this is an application for a "New" project, enter that portion of the cost of each item in Column a. which is *not* allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.

If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.

*Column.* - This is the net of lines 1 through 16 in columns "a." and "b."

---

Line 1 - Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchases of land which is allowable for Federal participation and certain services in support of construction of the project.

Line 2 - Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).

Line 3 - Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.

Line 4 - Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).

Line 5 - Enter estimated engineering costs, such as surveys, tests, soil borings, etc.

Line 6 - Enter estimated engineering inspection costs.

Line 7 - Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.

Line 9 - Enter estimated cost of the construction contract.

Line 10 - Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.

Line 11 - Enter estimated miscellaneous costs.

Line 12 - Total of items 1 through 11.

Line 13 - Enter estimated contingency costs. (Consult the Federal agency for the percentage of the estimated construction cost to use.)

Line 14 - Enter the total of lines 12 and 13.

Line 15 - Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.

Line 16 - Subtract line 15 from line 14.

Line 17 - This block is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column "c." by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) and enter the product on line 17.

**Attachment 4**

**Application 1933 HOA Map.pdf**

*(File Type: Map)*



## **Attachment 5**

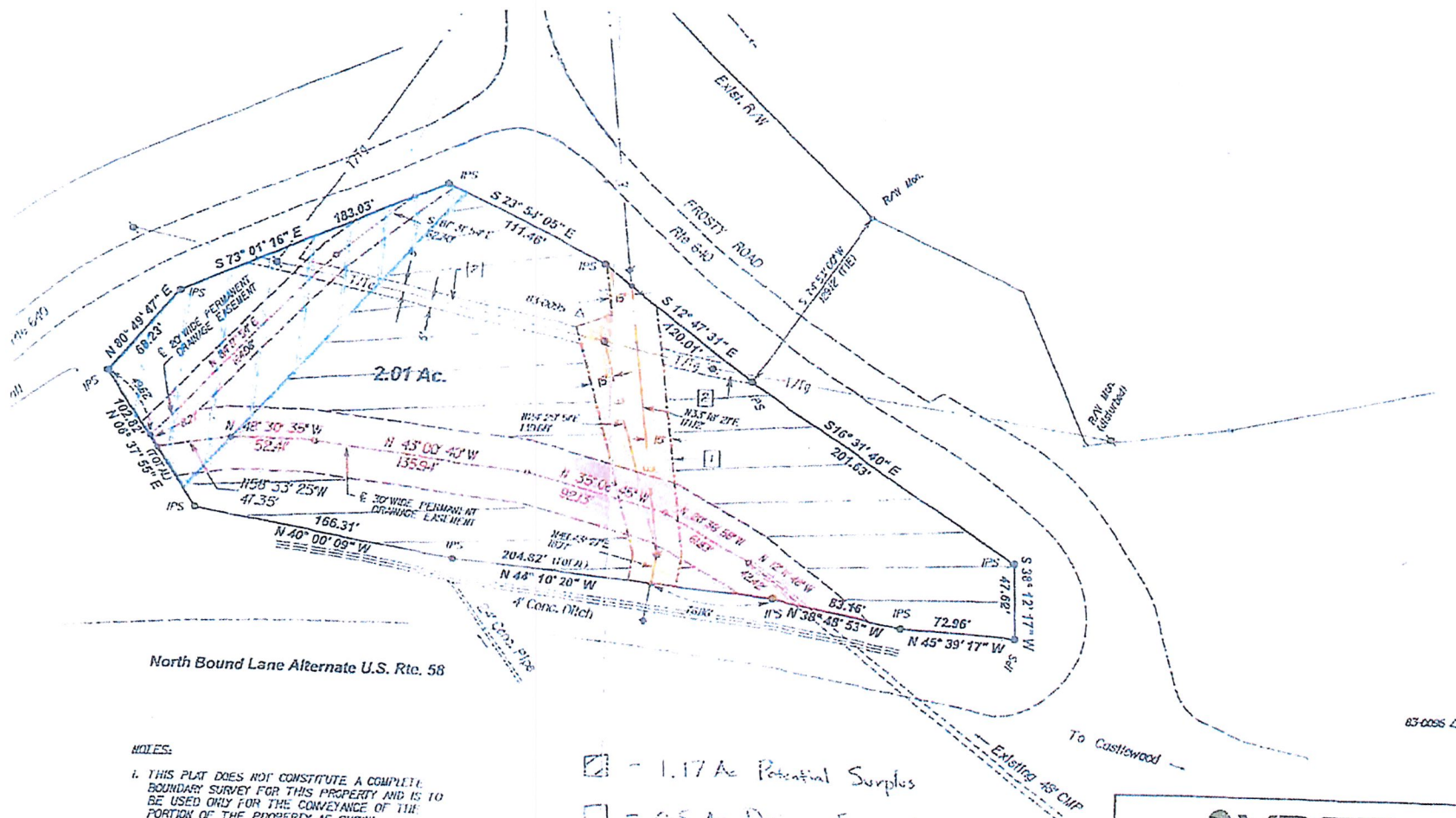
**Application 1933 Topo map and plat.pdf**

*(File Type: Map)*










North Bound Lane Alternate U.S. Rte. 58

**NOTES:**

1. THIS PLAT DOES NOT CONSTITUTE A COMPLETE BOUNDARY SURVEY FOR THIS PROPERTY AND IS TO BE USED ONLY FOR THE CONVEYANCE OF THE PORTION OF THE PROPERTY AS SHOWN.
2. THIS PLAT MEETS THE MINIMUM REQUIREMENTS OF THE VIRGINIA DPOR APPLICABLE REGULATIONS.
3. ALL TOPOGRAPHIC AND PHYSICAL FEATURES ARE NOT SHOWN.
4. THIS PLAT WAS DEVELOPED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO ANY EASEMENTS OF RECORD.
5. THIS PLAT IS BASED ON A RECENT FIELD SURVEY.
6. NO INFORMATION ON LOCATION OF SUBSURFACE UTILITIES WAS PROVIDED DURING THE PREPARATION OF THIS PLAT.
7. THE DATUM ON THIS PLAN IS BASED ON VDOT PROJECT NUMBER 1051067153, 0513.

- 1.17 Ac Potential Surplus
- 0.5 Ac Drainage Easement
- 0.3 Ac FEMA Flood Zone
- 0.13 Ac Electric Utility Easement
- 0.06 Ac Telephone Utility Easement





**PLAT SHOWING**  
**2.01 ACRES OF THE PROPERTY OF THE**  
**COMMONWEALTH OF VIRGINIA**

**TO BE CONVEYED TO**  
**RUSSELL COUNTY, VIRGINIA**

LOCATED IN THE CASTLEWOOD MAGISTERIAL DISTRICT  
 RUSSELL COUNTY, VA.

---

REFERENCE: D.B. 199 PAGE 559

---

PREPARED BY: Edmo L. Stumper, L.S. Date: 5/02/12  
700 East Main Street

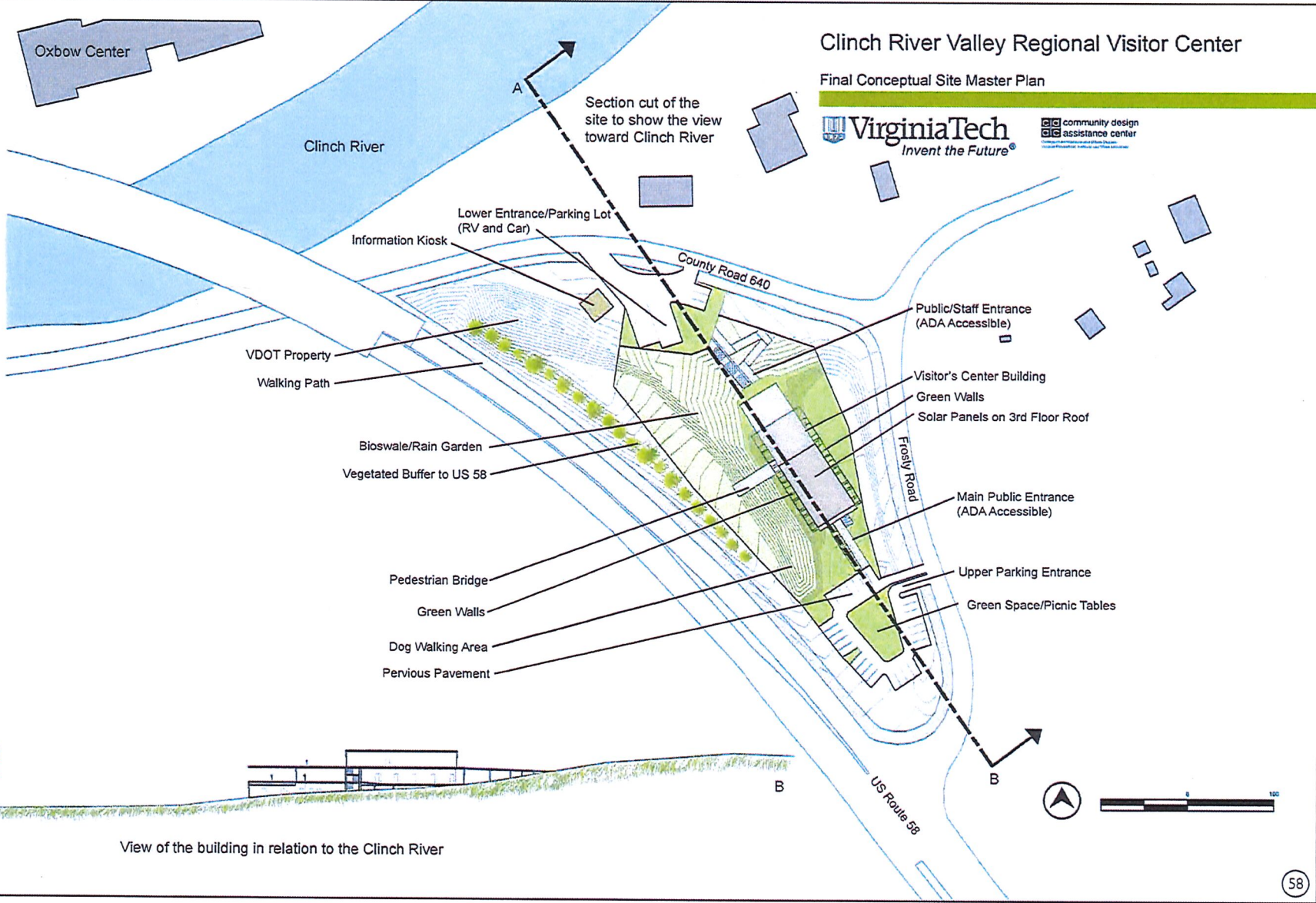
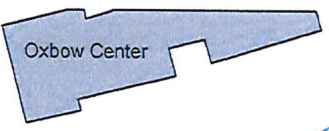
of utility  
 (b) and  
 of Info, Inc.  
 consent

## **Attachment 6**

**Application 1933 VTech CDAC VisitorCenter EcolCampus Concept**

*(File Type: Regional/Strategic Plan)*





# Clinch River Valley Regional Visitor Center

Final Conceptual Site Master Plan



Section cut of the site to show the view toward Clinch River

Clinch River

Lower Entrance/Parking Lot (RV and Car)

Information Kiosk

County Road 640

Public/Staff Entrance (ADA Accessible)

VDOT Property

Walking Path

Visitor's Center Building

Green Walls

Solar Panels on 3rd Floor Roof

Bioswale/Rain Garden

Vegetated Buffer to US 58

Frosty Road

Main Public Entrance (ADA Accessible)

Pedestrian Bridge

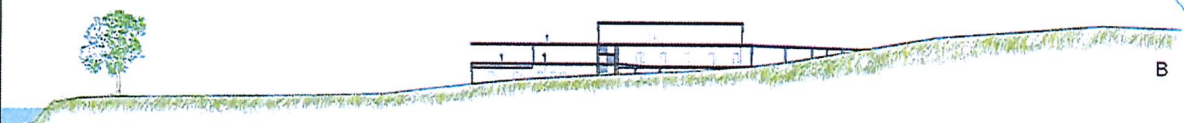
Green Walls

Dog Walking Area

Pervious Pavement

Upper Parking Entrance

Green Space/Picnic Tables



A

View of the building in relation to the Clinch River

B

B

US Route 58







*Visitor Center  
Property*



**clinchriv**  
ECOLOGICAL CAMPUS

- PROPOSED CAMPUS GROUNDS
- PROPOSED CONNECTIONS
- FUTURE DEVELOPMENT POTENTIAL
- EXISTING HYDROGRAPHY



Virginia Department of Health  
 Office of Environmental Health Services  
 109 Governor St  
 Richmond, Virginia 23219

**APPLICATION FOR A CAMPGROUND PLAN REVIEW**

\$40.00 FEE

**Attach a site map of campground showing all campsites, sanitary facilities, and other amenities**

Name of Campground: Arty Lee Campground

Physical Address Lower Bearwallow Road, State Route 627  
 of Campground: Dante, Virginia 24237  
Next to Ballfield

Please place a  next to the address where you would like VDH to send correspondence

Owner Name: Russell County Board of Supervisors Phone: 276-889-8000

Owner Mailing 137 Highland Drive Email: lonzo.lester@russellcountyva.us  
 Address: Lebanon, Virginia 24266

Operator Name: Russell County Board of Supervisors Phone 276-889-8000

Operator Mailing 137 Highland Drive Email: lonzo.lester@russellcountyva.us  
 Address: Lebanon, Virginia 24266

Future application for operation permit will be made in the name of the  Owner  Operator

This application is for a plan review of (choose one):

- Construction of a new campground
- Renovation or addition to an existing campground

For renovations and additions, is your campground:

- Currently permitted
- Previously, but not currently permitted by VDH

This application must include a site map and any supplemental material necessary to review the following items\*:

Included:

- |   |                            |
|---|----------------------------|
|   | Approved<br>(VDH USE ONLY) |
| <input checked="" type="checkbox"/> Proposed method and location of the sewage disposal system  | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Proposed sources and location of the water supply   | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Number, location, and dimensions of all campsites   | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Number, description, and location of proposed sanitary facilities<br>(toilets, showers, sinks, & privies) | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Number, description, and location of all dump stations, sewer lines, etc.                                 | <input type="checkbox"/>   |
| <input checked="" type="checkbox"/> Location, boundaries, and dimensions of the proposed project.   | <input type="checkbox"/>   |

\*During plan review, VDH may require submission of additional information to determine regulatory compliance. I understand this form contains information subject to disclosure under §2.2-3700 of the Code of Virginia.

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Lonzo Lester, MBA, CPC, VCO**  
**Russell County Administrator**



NORVA STATE PLANE  
COORDINATE SYSTEM  
GDD NORTH - SOUTH ZONE

**EROSION AND SEDIMENT CONTROL LEGEND**

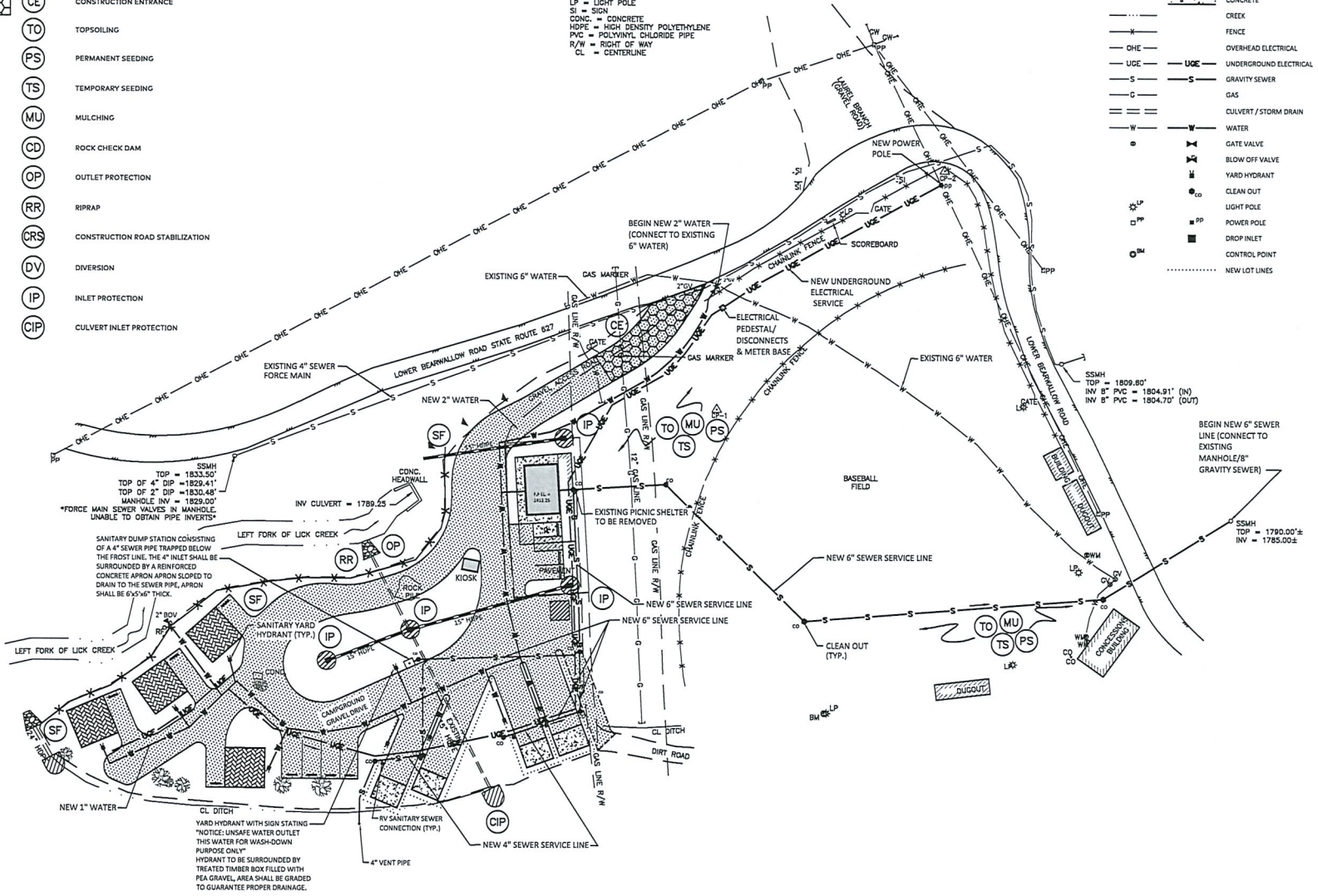
SYMBOL	DESCRIPTION
	(SF) SILT FENCE
	(CE) CONSTRUCTION ENTRANCE
	(TO) TOPSOILING
	(PS) PERMANENT SEEDING
	(TS) TEMPORARY SEEDING
	(MU) MULCHING
	(CD) ROCK CHECK DAM
	(OP) OUTLET PROTECTION
	(RR) RIPRAP
	(CRS) CONSTRUCTION ROAD STABILIZATION
	(DV) DIVERSION
	(IP) INLET PROTECTION
	(CIP) CULVERT INLET PROTECTION

POINT	NORTHING	EASTING	ELEVATION	DESCRIPTION
DP-1	35300718.80	10271204.84	1811.21	W/OWP
DP-2	35362306.48	10271236.77	1813.82	WC-HH
W	3536965.23	10271466.82	1813.82	W/OWP

**ABBREVIATIONS:**  
 RF = ROD FOUND  
 SSMH = SEWER MANHOLE  
 INV = INVERT  
 CD = CLEANOUT  
 CP = SURVEY CONTROL POINT  
 BM = SURVEY BENCHMARK  
 WV = WATER VALVE  
 WM = WATER METER  
 PP = POWER POLE  
 CW = CULVERT  
 LP = LIGHT POLE  
 SI = SIGN  
 CONC. = CONCRETE  
 HDPE = HIGH DENSITY POLYETHYLENE  
 PVC = POLYVINYL CHLORIDE PIPE  
 R/W = RIGHT OF WAY  
 CL = CENTERLINE

**SITE LEGEND**

EXISTING	NEW	DESCRIPTION
		BUILDING / STRUCTURE
		ROAD / PAVEMENT
		GRAVEL
		CONCRETE
		CREEK
		OVERHEAD ELECTRICAL
		UNDERGROUND ELECTRICAL
		GRAVITY SEWER
		GAS
		CULVERT / STORM DRAIN
		WATER
		GATE VALVE
		BLOW OFF VALVE
		YARD HYDRANT
		CLEAN OUT
		LIGHT POLE
		POWER POLE
		DROP INLET
		CONTROL POINT
		NEW LOT LINES



SSMH  
 TOP = 1833.50'  
 TOP OF 4" DIP = 1829.41'  
 TOP OF 2" DIP = 1835.48'  
 MANHOLE INV = 1829.00'  
 \*FORCE MAIN SEWER VALVES IN MANHOLE  
 UNABLE TO OBTAIN PIPE, INVERTS\*

SANITARY DUMP STATION CONSISTING  
 OF A 4" SEWER PIPE TRAPPED BELOW  
 THE FROST LINE, THE 4" INLET SHALL BE  
 SURROUNDED BY A REINFORCED  
 CONCRETE APRON SLOPED TO  
 DRAIN TO THE SEWER PIPE, APRON  
 SHALL BE 6"x6" THICK.

LEFT FORK OF LICK CREEK

LEFT FORK OF LICK CREEK

2" BOV  
 REIN

SANITARY YARD  
 HYDRANT (TYP.)

CAMPGROUND  
 GRASSY AREA

RV SANITARY SEWER  
 CONNECTION (TYP.)

4" VENT PIPE

NEW 4" SEWER SERVICE LINE

YARD HYDRANT WITH SIGN STATING  
 "NOTICE: UNSAFE WATER OUTLET  
 THIS WATER FOR WASH-DOWN  
 PURPOSE ONLY"  
 HYDRANT TO BE SURROUNDED BY  
 TREATED TIMBER BOX FILLED WITH  
 PEA GRAVEL, AREA SHALL BE GRADED  
 TO GUARANTEE PROPER DRAINAGE.

30' 15' 0' 30' 60'  
 SCALE: 1" = 30'



ARTY LEE CAMPGROUND  
 FOR THE  
 RUSSELL COUNTY PUBLIC SERVICE AUTHORITY  
 SITE UTILITY PLAN

NO.	DATE	DESCRIPTION
	01-18-21	ISSUED FOR REVIEW

Designed	JAB
Drawn	ESB
Checked	JAB EB
Date	APRIL 2021

Project No.  
 15462



Sheet No.

C100





**ARTY LEE CAMPGROUND**  
FOR THE  
**RUSSELL COUNTY PUBLIC SERVICE AUTHORITY**  
**ENLARGED SITE GRADING PLAN**

Project of Department Head	
ISSUED FOR REVIEW	
Date	05-12-21
No.	

Designed	JAB
Drawn	ESD
Checked	JAB EB
Date	APRIL 2021

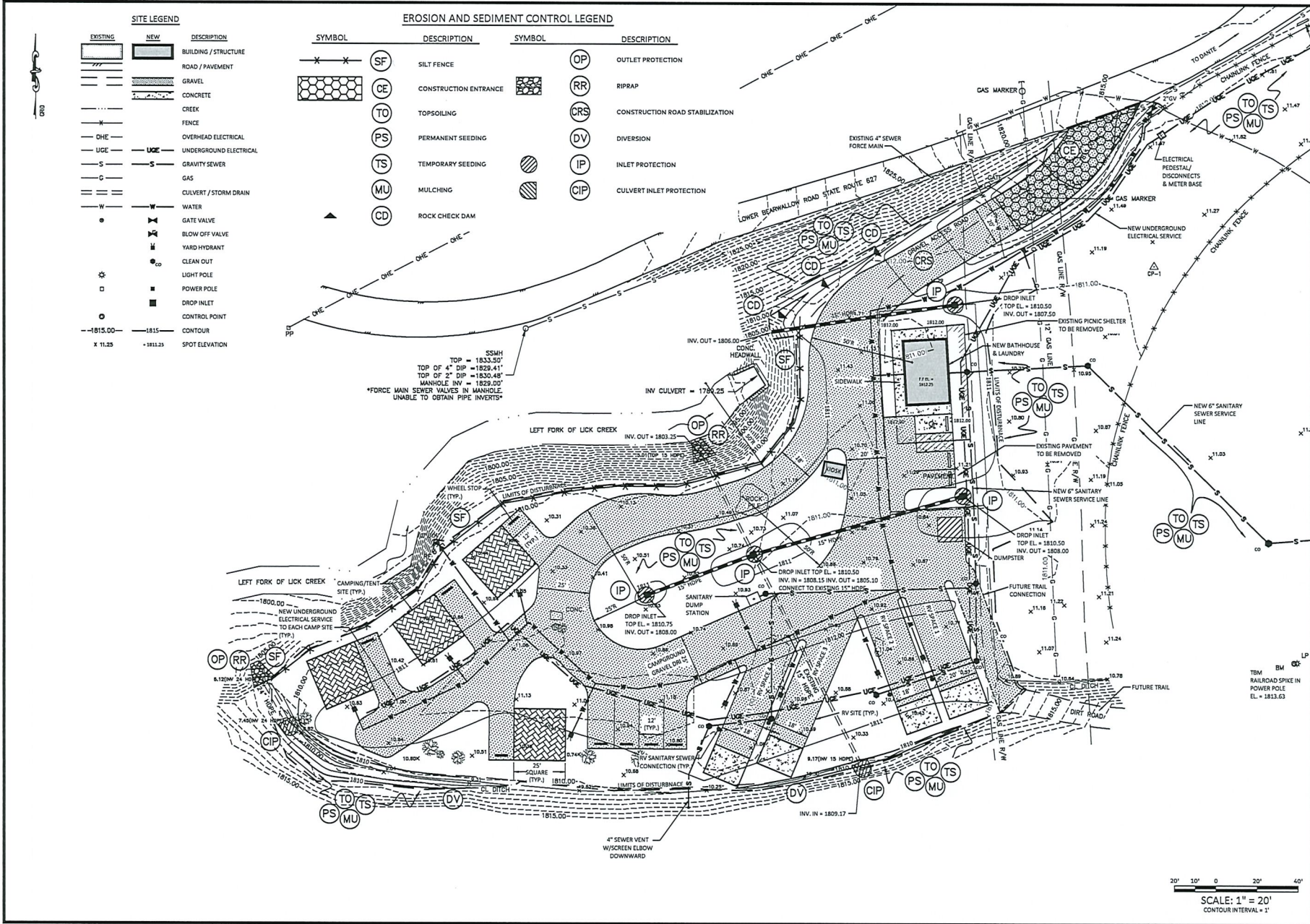
Project No. 15462



THOMPSON & LITTON

Sheet No.

**C101**



SCALE: 1" = 20'  
CONTOUR INTERVAL = 1'

**SITE LEGEND**

EXISTING	NEW	DESCRIPTION
[Symbol]	[Symbol]	BUILDING / STRUCTURE
[Symbol]	[Symbol]	ROAD / PAVEMENT
[Symbol]	[Symbol]	GRAVEL
[Symbol]	[Symbol]	CONCRETE
[Symbol]	[Symbol]	CREEK
[Symbol]	[Symbol]	FENCE
[Symbol]	[Symbol]	OVERHEAD ELECTRICAL
[Symbol]	[Symbol]	UNDERGROUND ELECTRICAL
[Symbol]	[Symbol]	GRAVITY SEWER
[Symbol]	[Symbol]	GAS
[Symbol]	[Symbol]	CULVERT / STORM DRAIN
[Symbol]	[Symbol]	WATER
[Symbol]	[Symbol]	GATE VALVE
[Symbol]	[Symbol]	BLOW OFF VALVE
[Symbol]	[Symbol]	YARD HYDRANT
[Symbol]	[Symbol]	CLEAN OUT
[Symbol]	[Symbol]	LIGHT POLE
[Symbol]	[Symbol]	POWER POLE
[Symbol]	[Symbol]	DROP INLET
[Symbol]	[Symbol]	CONTROL POINT
[Symbol]	[Symbol]	CONTOUR
[Symbol]	[Symbol]	SPOT ELEVATION

**EROSION AND SEDIMENT CONTROL LEGEND**

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
[Symbol]	SILT FENCE	[Symbol]	OUTLET PROTECTION
[Symbol]	CONSTRUCTION ENTRANCE	[Symbol]	RIPRAP
[Symbol]	TOPSOILING	[Symbol]	CONSTRUCTION ROAD STABILIZATION
[Symbol]	PERMANENT SEEDING	[Symbol]	DIVERSION
[Symbol]	TEMPORARY SEEDING	[Symbol]	INLET PROTECTION
[Symbol]	MULCHING	[Symbol]	CULVERT INLET PROTECTION
[Symbol]	ROCK CHECK DAM		

# **Russell County BOS**

## **VDOT Update**

### **May 3, 2021**

#### **Six Year Plan Update**

The draft 6 year plan update is included with this update along with a draft resolution for the plan. As the Board may recall, no projects were added to the plan in January. The proposed plan for FY 22 through FY 27 adds Route 824 (Walt Drive) and Route 671 (Honaker Chapel Road). Route 824 is basically an extension of Tumbes Hollow, on which phase one of construction is planned to begin this summer with the second – and final phase – being completed in 2022.

Honaker Chapel intersects with Alternate Route 58 approximately 2 miles east of the Alternate Route 58 / Route 71 intersection.

Approximately 1.5 miles of Thomas Warner Road, beginning at the southern end of the route.

#### **Route 615 Slide (Back Valley)**

VDOT is assessing a slide on Route 615 and developing a plan of action.

#### **Pure Salmon Project**

VDOT has reviewed the plans for the connection to Route 19 and a single connection to Route 603 (the 603 connection is actually in Tazewell County). No other plans have been submitted for the project. The proposed connection and related improvements to Route 19 are approved, but VDOT has yet to receive the required bond for the work. The permit for the 603 entrance has been issued.

#### **St Paul Welcome Center**

The residency understands plans are moving forward for the welcome center in St Paul along Alternate Route 58. Residency staff look forward to reviewing plans for the project.

#### **Route 19 Commercial Entrance Improvements**

The residency is working with private developers to provide / improve access to at two locations on Route 19 south of the Alternate Rt 58 / Rt 19 intersection. This work include improvements to turn lanes near the existing weigh station as well as an entrance just south of the Valero gas station.

## **Funding Opportunities**

Both Revenue Sharing and Transportation Alternative Project grant (TAP Grant) applications are being solicited. Pre-applications for both programs are due July 1, 2021.

Projects for which a revenue sharing application is made must be included in the County's Capital Improvement Plan or Comprehensive Plan, to a level of detail including location (beginning and ending points), scope of work and cost estimate. If either plan needs to be amended to provide this level of detail, the entire plan does not necessarily need to be revised but a revision date must be shown on the cover of the document.

## **Maintenance Activities**

Maintenance crews are actively involved in a variety of activities. Some of the more pertinent activities are hand and machine (heavy / larger area) patching both for general maintenance purposes and in advance of repaving activities as well as slurry sealing of various routes in the County.

Residency staff stand ready to respond to inquiries and provide explanations but also offer the 1-800-FOR-ROAD call to enter work order requests into VDOT's tracking system.

## ***Public Hearing Notice***

The Virginia Department of Transportation and the Board of Supervisors of Russell County, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing at the Russell County Government Center **at 6 p.m. on May 3, 2021**. The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2021/22 through 2026/27 in Buchanan County and on the Secondary System Construction Budget for Fiscal Year 2021/22. Copies of the proposed Plan and Budget may be obtained at the Lebanon Residency Office of the Virginia Department of Transportation, located at 1067 *Fincastle Road, Lebanon, Virginia 24266*. The plans will be in a public convenience literature box in the front parking lot near the handicapped parking space. Copies may also be reviewed at the Russell County offices located at 137 Highland Drive, Lebanon, Virginia 242466.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at (276) 889-7601. Persons wishing to speak at this public hearing should contact the Russell County Board of Supervisors at (276) 889-8000.

Due to COVID-19 restrictions, this will not be an open forum public hearing. Comments and questions must be submitted virtually, remotely, or via pre-scheduled in-person appointment with a VDOT Lebanon Residency staff member. Please contact the VDOT Lebanon Residency at the address/phone number/email below to schedule an appointment on or before May 3, 2021.

### **CONTACT INFORMATION:**

**Mon -Fri, 8a.m.-5p.m.**

**VA Dept. of Transportation**

**P.O. Box 127**

**Lebanon, VA 24266**

**(276) 889 7601**

**NOTE: ALL PUBLIC COMMENTS MUST BE SUBMITTED ON OR BEFORE 4:00 P.M. MAY 3, 2021.**



Citizens may also participate in the hearing by one of the following methods:

- a. Calling the Russell County Administrator's office at 276 889-8000 and leaving a message.
- b. Calling United States (Toll Free): 1 866 899 4679  
- One-touch: [tel:+18668994679,996339661#](tel:+18668994679,996339661)  
to make comments during the hearing beginning at 6 p.m. on May 3, 2021.
- c. Emailing the County offices at [Lonzo.lester@russellcountyva.us](mailto:Lonzo.lester@russellcountyva.us)
- d. Utilizing Go-To-Meeting digital meeting software using the following link:  
<https://global.gotomeeting.com/join/996339661>

Persons utilizing any of the above means of participating in the meeting shall provide their name and home address as part of their comments.

- ¶  
RESOLUTION

APPROVAL OF SECONDARY HIGHWAY SIX-YEAR PLAN (2021/22 THROUGH 2026/27)  
AND CONSTRUCTION PRIORITY LIST (2021/22)  
RUSSELL COUNTY, VIRGINIA

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-year Road Plan, and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan. in accordance with the Virginia Department of Transportation policies and procedures and participated in a public hearing on the proposed Plan (2021/22 through 2026/27) as well as the Construction Priority List (2021/22) on May 3, 2021, after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List, and

WHEREAS, William Counts, Residency Administrator. Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-year Plan for Secondary Roads FY 2022 through FY 2027 and the Construction Priority List (2021/22) for Russell County, Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Russell County, Virginia that since said Plan appears to be in the best interests of the Secondary Road System in Russell County and of the citizens residing on the Secondary System, said Secondary Six-year Plan (2021/22 through 2026/27) and Construction Priority List (2021/22) are hereby approved as presented at the public hearing.

DONE this the 3rd day of May, 2021.

Recorded Vote Moved By:

Seconded By: Yeas: — —

Nays

Signed: \_\_\_\_\_

Secondary System  
Russell County  
Construction Program  
Estimated Allocations

Fund	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	Total
CTB Formula - Unpaved State	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Secondary Unpaved Roads	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TeleFee	\$75,560	\$75,560	\$75,560	\$75,560	\$75,560	\$75,560	\$453,360
Residue Parcels	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STP Converted from IM	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP - Bond Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Formula STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MG Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
BR Formula	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other State Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Federal STP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
District Grant - Unpaved	\$255,485	\$337,189	\$311,783	\$311,783	\$360,478	\$360,478	\$1,937,196
<b>Total</b>	<b>\$331,045</b>	<b>\$412,749</b>	<b>\$387,343</b>	<b>\$387,343</b>	<b>\$436,038</b>	<b>\$436,038</b>	<b>\$2,390,556</b>

Board Approval Date:

-----

Residency Administrator

Date

-----

County Administrator

Date

District: Bristol

County: Russell County

### SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

Board Approval Date:		2020-21 through 2024-25									
Route	Road Name	Estimated Cost	Previous Funding	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS						Balance to complete
PPMS ID	Project #				2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
Accomplishment	Description										
Type of Funds	FROM		SSYP Funding								
Type of Project	TO		Other Funding								
Priority #	Length	Ad Date	Total								
Rt.0679	Thomas Warner Bridge Rd	PE \$0									
110904	0679083P72	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	Rte. 679 (Thomas Warner Bridge Rd) Rural Rustic.	CON \$594,296	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
	1.50 Miles West Rte. 613	Total \$594,296	\$377,536	\$0	\$216,760	\$0	\$0	\$0	\$0	\$0	\$0
State forces/Hired equip CN Only 9999.99	Rte. 613 1.5	8/25/2023									
Rt.0679	Tumbez Hollow Rd.	PE \$0									
113035	0679083976	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	Rte. 679 (Tumbez Hollow Rd) Rural Rustic	CON \$599,000	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
	613	Total \$599,000	\$0	\$0	\$114,285	\$412,749	\$71,966		\$0	\$0	\$0
State forces/Hired equip CN Only 9999.99	824 0.9	10/11/2024									
Rt.0606	Blanch Davis	PE \$0									
115383	0606083979	RW \$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
STATE FORCES/HIRED EQUIPMENT	Rte. 606 - Blade, Ditch and pave	CON \$595,000	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
	Rte. 609	Total \$541,000	\$0	\$0	\$0	\$0	\$315,377	\$225,623	\$0	\$0	\$0
State forces/Hired equip CN Only 9999.99	1.3 Mi. S. Rte. 609 1.3	12/27/2024									

Rt.0678	Lower Copper Creek	PE	\$0										
115384	0678083980	RW	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STATE FORCES/HIRED EQUIPMENT	Rte. 678 - Blade, Ditch and pave	CON	\$582,658	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Rte. 606	Total	\$426,720	\$0	\$0	\$0	\$0	\$0	\$0	\$161,720	\$265,000	\$0	\$0
State forces/Hired equip CN Only 9999.99	1 Mi. E. Rte. 606 1.0												
			12/16/2025										
Rt 0824	Walt Drive	PE	\$0	0									
STATE FORCES/HIRED EQUIPMENT	824	RW	\$0	0									
	Rt 824 - Blade, Ditch & pave Rt 679	CON	\$220,000	0									
State forces/Hired equip CN Only 9999.99	0.4 Mi N of Rt 679 (Dead End)	Total	\$220,000	0	-						171,038	48,962	
RT 0671	Honaker Chapel Road	PE	\$0										
STATE FORCES/HIRED EQUIPMENT	671	RW	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Alt Rt 58	CON	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State forces/Hired equip CN Only 1.3	1.3 West of Alt Rt 58	Total	\$550,000	\$0	\$162,924	\$0	\$0	\$0	\$0	\$0	\$0	\$387,076	\$0

# Older Americans Month 2021

## A PROCLAMATION

**Whereas,** Russell County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

**Whereas,** Russell County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

**Whereas,** Russell County recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

**Whereas,** Russell County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and resilience.

**Now, therefore,** we, the Russell County Board of Supervisors do hereby proclaim May 2021 to be Older Americans Month. We urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

Dated this \_\_\_\_\_ day of May, 2021

Russell County Board of Supervisors

\_\_\_\_\_, Chairman



# RUSSELL COUNTY

## BOARD OF SUPERVISOR'S BUDGET MEETINGS

Russell County Governmental Center  
Lebanon, Virginia 24266



### RUSSELL COUNTY BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 BUDGET MEETING SCHEDULE

<b>Date</b>	<b>Activity</b>
01/27/21	Letter of Budget Requests to Departments, Offices, & Agencies
02/17/21	Dead-line for Departmental Budget Requests
03/12/21	Budget Expenditures Compiled
03/12/21	Revenue Projections Compiled
03/18/21	Budget Committee Workshop
03/25/21	Budget Committee Workshop
04/12/21	Full Board of Supervisors Budget Work Session
05/03/21	Advertise Public Hearing on FY 2021/2022 Budget and Tax Rates
06/07/21	Public Hearing on FY 2021/2022 Budget and Tax Rates
06/??/21	Approve Budget at Reconvened June Meeting





Honaker Lions Club – Honaker, VA

Russell County Board of Supervisors  
137 Highland Drive  
Lebanon, VA 24266

April 22, 2021

Honaker Lions Club  
PO Box 1139  
Honaker, VA 24260

Dear Board of Supervisors,

The Honaker Lions Club is in the process of raising funds for the 2021 Honaker Independence Day Celebration. The Town of Honaker graciously agreed to sponsor the 2020 Independence Day Celebration for our citizens last year. In return, it is now the Honaker Lions Club responsibility to provide this entertaining and community building event for our citizens.

While 2020 and the first part of 2021 has been very challenging for fundraising, we are requesting the community's help to assist in sponsoring this year's event. With your donation, the Honaker Lions Club can ensure this traditional can continue on for another year so our current and future generations can enjoy.

The Honaker Independence Day celebration is one of the most well attended events in Honaker and Southwest Virginia. Each year, hundreds of individuals travel to Honaker in order to participate in the festival and the main event – fireworks. This year's event is scheduled to be held on Saturday, June 26, beginning at 3PM.

We appreciate your consideration and are looking forward to hearing from you soon. Thank you in advance for your generosity and support!

Sincerely,

*Mandy Barrett*

Mandy Barrett  
President  
Honaker Lions Club

Russell County

**Randy N. Williams**  
**Commissioner of Revenue**

PO Box 517  
137 Highland Drive  
Lebanon, Virginia 24266  
comrev@bvuv.net



**Commissioner of Revenue**

**Deputies**

Freda Sweeney  
Crystal White  
Kim Bise  
Vanessa Osborne  
Regina Mullins

Russell County Board of Supervisors:

I write you this letter out of respect to you and the very important position that you have been elected. My reason for writing this letter is to inform you that the Russell County DMV Select will be closing permanently May 15, 2021 after twelve years of serving the citizens of Russell County. With the Commissioner of Revenues duties plus cigarette tax and meals tax to be administered by our office we are without adequate space to do DMV Select any longer. Over 50% of our DMV customers are coming from outside Russell County. I just can't handle DMV SELECT in my office any longer. We obstruct traffic flow to all other in house agencies and the long lines down our hallways are full of short tempered customers and they don't understand why everybody in our office just doesn't do DMV work only. We recently had a van load of 9 people from Maryland with illegal work who being sought by police came to our office twice before police caught them here in Russell County. Believe me it's an explosion waiting to happen in todays world and the danger to staff and cost to taxpayers is just not worth it.

I know what must be done and it is without hesitation that I make this decision. At this time we can make the county positions become Va. comp board positions and with no damage to the budget and with no loss of jobs which will result in a savings for the BOS. Again, I repeat this is the time to get loose from doing Va. DMV work using county funded positions. When these position become state funded positions these employees will no longer be allowed to do DMV work.

This is not something I do without much thought - prayer and consideration of all parties involved in my decision. I thank you for all your support of me and my staff in the past and look forward to working with you in the future. My decision requires no action by your board as my contract is with DMV and myself as the agent. You can rest assured as this is my decision and I am willing to face and answer to the public who might have any questions or concerns.

P.S. I have spoken to the County Administrator Lonzo Lester and he is well aware of this move and he assured me he will answer any questions you might have on behalf of the county (budget or other). Again I assure you, now is the time to drop DMV and not renew our contract. My phone # is (276) 889-8020 or cell # is (276) 298-9020 if you have any questions.

Russell County Commissioner of the Revenue

A handwritten signature in blue ink that reads "Randy Williams".

Randy Williams

## REASONS FOR NOT DOING DMV WORK

1. DOESN'T PAY FOR ITSELF (DMV COMMISSION NOT ADEQUATE ENOUGH TO SUSTAIN OUR COST)
2. FUTURE REQUIRED TRAINING UNFUNDED BY DMV
3. INADEQUATE SPACE IF WE DO CIGARETTE AND MEALS TAX IN COR OFFICE
4. OVER 50 % OF OUR WORK COMES FROM OUTSIDE OF RUSSELL COUNTY
5. NO POSITION WILL BE LOST AS STATE IS PICKING UP THOSE POSITIONS AS STATE COMP BOARD POSITIONS.
6. DMV HAS TAKEN LOW COMMISSION WORK FROM REGULAR DMVS PUT ON THE DMV SELECTS
7. WE CAN MAKE THIS (ONE TIME MOVE) NOW WITH NO IMPACT ON COUNTY BUDGET
8. OUR DMV SELECT HAS OUTGROWN OUR FACILITY AND IS IMPEDING ON OUR NEIGHBOR OFFICES AND CAUSES PROBLEMS
9. OUR DMV SELECT OPERATIONS DURING THIS PANDEMIC IS REALLY A NIGHTMARE
10. ALL THE NEW RULES AND REGULATIONS AND CHANGES HAS BECOME ALMOST IMPOSSIBLE TO KEEP UP WITH
11. NOTE: WE WILL CONTINUE SUPPORT TO CUSTOMERS DURING TRANSITION.

## MONTHLY BANK BALANCES

March 31, 2021

Regular Account	2,209,957.20
Employee Insurance	5,107,660.51
Employee Claims Account	1,000.00
Non-Judicial Reals Estate Sales	3,145.32
Russell Co. Housing Fund	4,424.36
School Textbook	61,958.59
Sheriff Domestic Violence	1,372.39
Petty Cash Treasurer	86.05
Sheriff Seized Assets	58,666.27
Sheriff Restitution	13,303.21
Sheriff Forfeited Assets	33.70
Comm Attorney Forfeited Assets	31,709.93
Sheriff Federal Forfeited Assets	7,525.45
Comm Attorney Fed Justice Forfeited Assets	133,049.01
Commonwealth Attorney Abanoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,917.93
Sheriff Calendar Fund	857.31
Sheriff Special Projuects	39,751.83
SSI Recipients	-
First Sentinel Bank	1,000.00
Bank of Honaker	1,000.00
New Peoples Bank	1,000.00
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,893,187.10
Certificate of Deposit Library Donations	24,788.80
<b>Total Cash In Bank</b>	<b>10,653,469.96</b>
<b>Cash In Office</b>	<b>1,600.00</b>
<b>Petty Cash</b>	<b>100.00</b>
<b>TOTAL CASH</b>	<b>10,655,169.96</b>

ACCOUNT	DATE	February 28, 2021
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	10,653,469.96	
Petty Cash	100.00	
General Fund		3,553,211.76
Non-Judicial Real Estate Sales		3,145.32
Sheriff In State Trip		30,861.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		58,666.27
Sheriff Restitution		13,303.21
Sheriff Forfeited Assets		33.70
Comm Attorney Forfeited Assets		31,709.93
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,525.45
Sheriff Domestic Violence		1,372.39
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		133,049.01
Sheriff Fed Justice Forfeited		7,917.93
Sheriff Calendar Fund		857.31
Sheriff's Special Projects		39,751.83
Social Services		(315,676.44)
Swva Asap		12,885.12
Coal Road Improvement		444,882.37
CSA		(484,344.61)
School Fund		383,435.94
School Food		882,517.95
School Textbook		61,958.59
Regional Adult Education		250,012.56
Petty Cash Treasurer		86.05
COVID 19		194,624.79
Litter Fund Trash Pickup		(21,963.07)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		-
Damage Stamp Fund		2,823.98
Valley Heights		73,370.79
Dante Sewer		53,706.00
Employee Health Insurance		5,107,660.51
Employee Insurance Claims		1,000.00
Law Library		58,060.32
Special Welfare		48,982.39
Housing Fund #2		7,700.00
Russell Co Health & Fitness		132,865.92
Cannery		(172,019.94)
WIB		10,051.75
<b>Total</b>	<b>10,655,169.96</b>	<b>10,655,169.96</b>

**March 11, 2021**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on March 11, 2021 at 5:30 P.M. via conference call pursuant to the Russell County Emergency Ordinance of April 6, 2020.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
John Stamper, Member  
Donnie Christian, Member

**ABSENT:** Scott Gilmer, Member  
Tony Dodi, Member  
Jarred Glass, Member

**STAFF:** Katherine Patton, Attorney

The Chairman called the meeting to order at 5:33 P.M.

Secretary called the roll and recorded the roll call.

**APPROVAL OF MINUTES**

Upon motion made by Richard Lockridge, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the February 11, 2021 meeting.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper

Absent: S. Gilmer, T. Dodi, J. Glass, D. Christian

Nay: None

**FINANCIAL REPORT**

Upon motion made by Richard Lockridge, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve to pay invoices presented.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper



Absent: S. Gilmer, T. Dodi, J. Glass, D. Christian  
Nay: None

### **PUBLIC/GUEST PRESENTATIONS**

No guest presentations.

### **ATTORNEY'S REPORT**

The Attorney asked the IDA board to accept a resolution in memory of former board member Steve Banner.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, adopting a Resolution celebrating the life and service of Steve Banner. The Chairman and Secretary are hereby authorized to sign all documentation relating to this resolution.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

### **CHAIRMAN'S REPORT**

The chairman reported the IDA has been asked to support a seed capitol grant to VCEDA for the Stone Cellar.

Upon motion made by Richard Lockridge, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, authorizing the chairman to submit a letter of support to VCEDA for a seed capital application for The Stone Cellar. The chairman and secretary are hereby authorized to sign all documentation relating to this request.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

### **CLOSED SESSION**

Upon motion made by Donnie Christian, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1)

Personnel (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Donnie Christian, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Absent	John Stamper	Yes
Tony Dodi	Absent	Richard Lockridge	Yes
Roger Sword	Yes		

### **MOTIONS FROM CLOSED SESSION**

Upon motion made by Donnie Christian, second by Roger Sword, and duly approved by The Industrial Development Authority of Russell County, Virginia authorizing the chairman to draft a resolution and apply to The Department of Agriculture for a planning grant to support the Southwest VA Aquaculture Producers Network project. The chairman and secretary are hereby authorized to sign all documentation relating to this project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

Upon motion made by Donnie Christian, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to draft a resolution and apply to The Tobacco Commission for a grant to support the Southwest VA Aquaculture Producers Network project. The chairman and secretary are hereby authorized to sign all documentation relating to this project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply to The Cumberland Forest Commission Fund for a grant to support Project Reclaim. The chairman and secretary are hereby authorized to sign all documentation relating to this project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

Upon motion made by Roger Sword, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to negotiate and complete the sale of property located adjacent to the Tri State Energy property on Clydesway Drive, Lebanon VA. The chairman and secretary are hereby authorized to sign all documentation relating to this project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

Upon motion made by Donnie Christian, second by John Stamper, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to execute a Letter of Intent with SkySolar for potential solar sites throughout the county. The chairman and secretary are hereby authorized to sign all documentation relating to this project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

### **PUBLIC COMMENT**

No public comment

### **ADJOURNMENT**

Upon motion made by Donnie Christian, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 7:05 PM

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, R. Sword, J. Stamper, D. Christian

Absent: S. Gilmer, T. Dodi, J. Glass

Nay: None

**MINUTES OF THE MONTHLY BOARD OF DIRECTORS' MEETING**

**MINUTES OF THE MONTHLY MEETING OF DIRECTORS** of The Russell County Public Service Authority held at held at 137 Highland Drive Lebanon, VA 24266 on this 20th day of April 2021 at 6:00 PM.

1. The following members were present, constituting a quorum (4):  
Cuba Porter, Vice Chairman;  
Donnie Christian, Treasurer;  
Chris Dye;  
Clifford Hess;  
David Edmonds, Jr.;  
Joe Huff; and  
Rhonda Lester, Secretary.
2. Also present:  
Harvey Hart, RCPSA Director  
James Baker, T&L;  
Rita Baker, T&L;  
Katie Patton, Legal Counsel;  
Harold Richardson;  
Wayne Bostic;  
Edna Vance;  
Carl Vance; and  
Rachel Norris
3. All the above directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
4. Cuba Porter acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.
5. Harvey Hart opened the meeting with the Pledge of Allegiance followed by a prayer led by David Edmonds, Jr.
6. Approve Agenda -  
Motion to approve the agenda as read made by Donnie Christian, seconded by Clifford Hess, and unanimously adopted.
7. Minutes of the last meeting dated March 16, 2021 were reviewed and, motion to approve as read made by Donnie Christian, seconded by Chris Dye, and unanimously adopted.
8. Cuba Porter, Chairperson welcomed everyone to the meeting and the floor was left open for individuals to address the board. Public comments were given as follows:

- a) Harold Richardson addressed the Board inquiring about what is going on with employee Edna Vance; Katie Patton, legal counsel advised the Board that we could not discuss personnel matters in open session.
- b) Wayne Bostic addressed the board regarding the consolidation of RCPSA and CWSA. He voiced his concerns that RCBOS was putting a lot of pressure on the RCPSA Board to maintain all the debt load itself. He offered that some of those project debts like from Belfast to the college would never cash flow, because they didn't have enough customers. He said when the main line projects were first constructed there was an agreement between RCBOS and the water board that the County would pay the difference to manage the systems for them and they would take off proportionately a number of users. Mr. Bostic asked how much time he was allowed to speak. The Chairperson advised that he had been allotted 3 minutes. Donnie Christian asked that Mr. Bostic's time be extended and was denied by the Chairperson. Mr. Bostic continued to address the Board and asked that they give Edna every consideration that they could. He went on to say that he thought she was a good, honest, moral person. He gave an example that a while back there was a customer that was behind on his payment of about \$1,200.00 and she got out and raised money for him, even paying \$250.00 herself. He said that things like this need to be considered when the board takes action. He went on to say that he felt that a lot of the things that she was doing, whether they were right or wrong, was because she was pushed by the original PSA board 20 years ago to be a public service agent to help the community. Mr. Bostic said he knows you have to have rules and regulations, but there should be exceptions. He finished by asking the Board to give her every benefit of the doubt.
- c) Harold Richardson readdressed the Board on Edna's behalf, stating that he has known her all his life and that she is a very good person. He asked the Board to consider her as a person who helps people, and sometimes you have to bend the rules to help people.
- d) Edna Vance advised the Board she would like to make a public comment later in the meeting and was advised by the Chairperson that if she wanted to comment, she would need to do so at this time. Legal Counsel, Katie Patton advised that there was only one Public Comment Section of the meeting. Donnie Christian asked if she was going to get to speak in executive session and was advised by Cuba Porter, Chairperson that she was not on the agenda. Donnie Christian stated "She's not on the executive session? She's the one being accused. She's the one who's on disciplinary. I'm just saying this is not right". Katie Patton, Legal Counsel advised the Board to stop talking about this personnel matter in open session. Donnie Christian made a motion to amend the agenda to add a second public comment after the executive session, seconded by Clifford Hess, and unanimously adopted. Edna Vance addressed the Board stating "about two weeks ago Harvey asked me to come down to the board room and he said there was several accounts that I had not billed for in the past year. Well, I got to thinking about it, we have several on hold, some of the accounts that he showed me people were not even living there. I got to thinking that the year they done the audit, I don't know who done the audit, I have no idea this is such a surprise to me, but this was during the time of COVID, which would have been February 2020. We did not have any lock offs, we did not have any late fees or anything. And also, I've been accused of not doing the lock offs, ok usually we don't do them on Fridays, that one time I got accused of not locking meters off on a Friday and I said ok next time I will have them ready. And then also, when I do the lock offs Rhonda Lester and Missy Wilson is already on them, they've done done them. They'll take them home and do them at night. So, what is the use of me sitting there wasting my time doing these lock offs when they're already done. With this it was such a surprise, I mean I was so shocked I didn't know what to do, then I was told to leave. I had work on my desk that needed to be done, it was not done. That's my story. I do my job as fair as I can. I try to be as honest

as I can. I have even taken money out of my own pocket to pay these women and gentlemen's water bills that can not afford them to keep their meters on. So, this is in your hands and it's in God's hands. I appreciate your time".

- e) Carl Vance addressed the Board stating " I am Carl Vance, Edna's husband. I know her better than anybody. She's as honest of a person you'll ever find. She would go the extra mile to help any one of you and I would guarantee it. She wouldn't take a penny from any of your pockets, she'd give it before she'd take it. She's been accused of a lot of stuff. She's come home plenty of times sad and crying, because she was threatened to be fired. A certain guy would walk into her office and threaten to fire her. And this has went on several times. And at home, we would have to talk about it and help her get over it. What she's went through here in the last little bit, I wished she would quit. It has been hard on me, but it's been pure hell for her to work here. She talks about certain people not running the office, she has to answer to three or four people. So, I mean the things she has went through with has not been fun for her. She has carried the load for this county to try to get where she's at today. I appreciate your time".

9. Harvey Hart, RCPSA Director, presented to the meeting:

- Bank Activity and Account Balances Reports
- Profit and Loss Reports
- Outstanding Construction Receivables Report

Motion to adopt financial reports as presented made by Chris Dye, seconded by Clifford Hess, and unanimously adopted.

10. Harvey Hart, RCPSA Director, presented to the meeting:

- Water Loss Reports

11. Rita Baker with Thompson & Litton presented to the meeting the following project updates from March 16, 2021 to date:

- BELFAST PH II

Installed 1,499 LF of 6-inch line and (1) hydrant. A progress/management team meeting is scheduled for 05/13/2021 at 10:00 AM.

- DANTE SEWER PROJECT

DHCD Application in the amount of \$2,500,000.00 was submitted on 04/08/21.

- GLADE HOLLOW/GLADE HILL PROJECT

Installed 2,765 LF of 6-inch line, (3) 6-inch gate valves, and (2) hydrants.

- NASH'S FORD PROJECT

VDH has requested that we resubmit a funding application. It is due the end of April 2021.

- BELFAST PH III PROJECT

A funding application for \$700,000.00 to DHCD was submitted in March 2021



- ARTY LEE CAMPGROUND PROJECT

Work is continuing on this project. A meeting with DEQ regarding permitting was held on 04/07/21. A meeting with VDH and the gas company was held on 04/15/21.

- MAINTENANCE

(2) new service meters were installed.

12. Old Business to Discuss: Cuba Porter inquired about fire hydrants. Harvey Hart advised that he had met with Lonzo Lester and Bo Bise to count the number of hydrants that need repairs and to estimate how much the costs would be. He advised that they estimated it would take about \$30,000.00 for the repairs. He also advised that they were going to inquire with funding agents about getting grant money for the repairs. David Edmonds, Jr. made a motion to give the Director authority to make repairs to hydrants that are near public services, seconded by Donnie Christian, and unanimously adopted.

13. New Business to Discuss:

a) Motion to table the discussion/approval of project for GPS Mapping of RCPSA's Hydrants and Valves until the next regularly scheduled board meeting so that the Director can get additional information made by Donnie Christian, seconded by David Edmonds, Jr., and unanimously adopted.

14. Motion to go into executive session pursuant to VA code 2.2-3711 (A) (1), (7) and (8) Consultation with legal counsel regarding discussion of performance and disciplinary matters of an employee and discussion of Crossroads Engineering made by Donnie Christian, seconded by Chris Dye, and unanimously adopted.

15. Motion made by Chris Dye seconded by Clifford Hess, and duly approved by the Board of Directors to return to regular session.

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Directors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Directors.

Any member of the Board of Directors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed, or considered during the closed meeting were pursuant only

to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

A roll call vote was taken.  
Carter McGlothlin: Absent  
Clifford Hess: Yes  
Cuba Porter: Yes  
Chris Dye: Yes  
Joe Huff: Yes  
Donnie Christian: Yes  
David Edmonds, Jr.: Yes

Yes: 6  
No: 0  
Absent: 1

By a majority vote, motion to return to regular session was approved.

16. Second Public Comments: None

17. Matters presented by the Board: None

18. There being no further business to come before the meeting, a motion to reconvene on Monday April 26, 2021 at 6:00 PM was made at 9:40 PM by David Edmonds, Jr., seconded by Joe Huff, and adopted.

The next meeting is scheduled for April 26, 2021 at 6:00 PM.

Dated in the Commonwealth of Virginia on  
the 20th day of April 2021.

  
\_\_\_\_\_  
(Signature)

Secretary Name: Rhonda Lester



P.O Box 1208  
137 Highland Drive  
Lebanon, VA 24266

office: 276-889-8000  
cell: 276-254-0014  
email: heather.powers@russellcountyva.us

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## April highlights

- Gathered local information in preparation for Russell County presentation at the Cumberland Plateau Outdoor Recreation Master Plan meeting.
- Reviewed and approved financial items for Heart of Appalachia as a check signer.
- Participated in CRVI meeting.
- Worked on new Experience Russell website and prepared presentation for board of supervisors April meeting.
- Prepared requested information for a new project: Cumberland Plateau Roadmap to Economic Resiliency. This is a new four-county study. The plan will essentially act as a learning tool to get a better understanding of how the region responded to the pandemic. A goal is that it will serve as an economic guide for the next 10-plus years, offering innovative ideas to reverse population bleed, create more robust outdoor industry job opportunities and other such initiatives.
- Completed ad for May edition of Blueridge Outdoors on camping and festivals.
- Prepared application document, priced supplies for frames and engraving and worked with treasurer's office to secure a line-item for the new Russell County Official Tribute Wall. Have worked with Randy Williams on ideas he had received for this project. The project will allow for retired or deceased local constitutional officials to have their portrait displayed in the Government Center with a \$50 fee.
- Prepared support letter for the town of Lebanon on their Virginia Outdoors Foundation "Get Outdoors" grant application for a proposed Corporate Park. The park would be located adjacent to the Government Center and attract both residents and visitors. It stands to become an immediate community asset upon completion. This park will be activated both during and after typical work hours by residents and visitors. Programmed with active and passive recreational opportunities, the planned trail park will address much needed wellness for residents and visitors. Wildlife and impressive mountain vistas allow passive users to recharge and reconnect while active users can enjoy walking/biking trails, picnics and seasonal outdoor concerts. The proposed park plans are to include walking/biking paths, overlook retaining wall, boardwalk, bridges, picnic shelters, plantings, lighting and amphitheater.
- Prepared letter of support for the Heart of Appalachia Tourism Authority's 2021 POWER project proposal, the Three Rivers Destination Center. Establishing the Destination Center will allow each county's member of HOA to seamlessly work together in a single office space, thereby optimizing the cross-promotional nature of HOA's marketing initiatives and allowing each independent county's assets to attract visitors to the entire region's package.

- Worked with Leah Harms of Virginia Tourism Corporation to submit information to get the Honaker Love sign on the Virginia map as an official LOVEworks. Visitors are encouraged to take photos with the LOVEwork and share with loved ones on Facebook at [www.Facebook.com/VirginiaisforLovers](http://www.Facebook.com/VirginiaisforLovers) or on Twitter with the special hashtag #LOVEVA. A complete list of the LOVEwork locations is at [www.Virginia.org/LOVE](http://www.Virginia.org/LOVE).
- Continued to work with Lebanon Town Manager and Leah Harms of VTC to get everything submitted to try and get the Lebanon Mainstreet Love sign an official LOVEwork.
- Attended monthly Russell County Chamber of Commerce meeting.
- Began scheduling vendor booth sites at festivals for Experience Russell marketing and worked with event committee chair of the TAC on scheduling members to work the booth.
- Began working on additional ads for Blue Ridge Outdoors-VTC Co-Op partner through June.
- Continued with social media posts.
- Participated with regular Heart of Appalachia Board of Directors meeting.

#### **April Heart of Appalachia meeting highlights:**

-Board of directors approved a master service agreement for Dialogue & Design for Heart of Appalachia destination center, Three Rivers. This will be located at the boarder of Russell County and St. Paul. HOA Board Chair Austin Bradley said that much work, partnerships and funding has been sought for this project by previous HOA boards and was supportive to continue with the project. All board members were also in favor.

-Powergrant application has been submitted for destination center with assistance from Lou Ann Wallace and Russell County Administrator Lonzo Lester.

-Will be hiring for Part-time position that has not been filled at HOA due to Covid. It will be for Fridays and Saturdays. Numerous requests are being made for materials to be mailed out again and visitors are back in the area.

-Board approved Covid Recovery Grant opportunity for DMOS through HOA.

-Board approved to continue with Janet Settle as the lobbyist for HOA. She has been very instrumental working with state legislatures in fulfilling requests of HOA and keeping HOA informed.

# Russell County Planning Commission

## April 19, 2021

The Russell County Planning Commission met on Monday, April 19, 2021 by Zoom and in the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Dr. Lebanon VA.

### Members Present

Charlie Edmonds

Jack Compton

Charlie Edmonds

Wayne Young

Dustin Keith

John Mason

Roger Sword

Mark Mitchell

Vice Chair Andy Smith

Oris Christain

### Members Absent

Chairman Kirby Meadows

### Others Present

Kevin Tiller Esq.

Vice Chairman Smith called the meeting to order at 6:44 p. m. Invocation and pledge were given. Motion by John Mason seconded by Jack Compton to approve the agenda, motion carried.

March 15 2021 meetings minutes were presented for approval. Motion by Dustin Keith seconded by Charlie Edmonds to approve minutes as amended , motion carried.

Plats/transactions from March 16, 2021 April 19 2021 were presented for review.

After discussion it was determined that the Ballard and Cynthia Ball plat was to due to sell to adjoining land owner.

Mr. Tiller is still working on solar ordinance.

Roger Sword led discussion about industrial and economic prospects.

Motion to adjourn made by Charlie Edmonds seconded by Mark Mitchell. Motion carried.

\_\_\_\_\_ Kirby Meadows, Chairman \_\_\_\_\_ Mark Mitchell, Secretary



# RUSSELL COUNTY CONFERENCE CENTER

April 1, 2021

The following is a list of the Russell County Conference Center events for the month of April.

Date	Event	Event Type	Space
04/05/21	Virginia Health Department Vaccines Shots Brian Stanley	Community Event	Full \$0
04/10/21	100 <sup>th</sup> Birthday Party Gwen Zachwieja	Individual Event	Full \$235
04/12/21	Virginia Health Department Vaccines Shots Brian Stanley	Community Event	Full \$0
04/17/21	Birthday Party Keona Taylor	Individual Event	Full \$125
04/19/21	Virginia Health Department Vaccines Shots Brian Stanley	Community Event	Full \$0
04/22/21	SWVRJA Board Meeting Jeannie Patrick	Individual Event	Full \$225
04/24/21	Bridal Shower Robin Herndon	Individual Event	Half \$100

04/26/21	Virginia Health Department Vaccines Brian Stanley	Community Event	Full \$0
04/30/21	Clinch Valley Community Action Bingo Jennifer Bourne	Community Event	Full \$125

**(Total: \$810.00)**

- \$0.00

**Final Total = \$ 810.00**

**With the Governor Northam increase capacity we have the capacity to have events up to 90 person per event. We are still hosting the Russell County Department of Health Vaccines Shots Every Monday of this month.**



THE RUSSELL COUNTY TRANSPORTATIO AND SAFETY COMISSION MET AT THE BONANZA RESTAURANT IN LEBANON VIRGINIA ON APRIL 13TH 2021

**MEMBERS & GUEST PRESENT**

EUGENE FERGUSON LINDA CROSS Mike O'Quinn GARY DOTSON  
TIM LOVELACE TONY MAXFIELD HENRY STINSON CARL RHEA  
BARBARA COX HENRY KINCER (VIRTUAL)

**GUARD RAILS**

- 1-GUARD RAILS REPLACED AS DAMAGED
- 2-RT 58E JUST BEYOND QUARRY ROAD A SECTION OF GURAD RAIL DAMAGED FROM A FALLEN TREE
- 3-RT 657 NEEDS GUARD RAIL INSTALLED 1/8 MILE SOUTH OF RT. 658 FIRST BRICK HOUSE ON THE LEFT CAUSED BY A WRECK
- 4-RT 80 DON STEVENS DR. GUARD RAIL DAMAGED BARTONS GARAGE SUBV.
- 5-RT 58/QUARRY RD IN CASTLEWOOD GUARD RAIL DAMAGED
- 6-RT- 58 CASTLEWOOD CROSS OVER AT THE PIZZA HUT DAMAGED
- 7-NEW GARDEN /CLEVELAND ROAD END OF GUARD RAIL DAMAGED

**SHOULDER REPAIR AND POT HOLE**

- 1-Rt 613/58 just off Rt. 58 at parking lot ASPHALT has broken off causing vehicle problems. Gravel has been pulled up against pavement. **WILL PAVE IN THE SPRING IN EARLY SUMMER**
- 2Rt 19S/949 needs signs warning of an intersection or/and watch vehicle turn. **GIVEN TO BRISTOL DEPT. TRAFFIC SIGN ON ORDER**
- 3-RT-58 WEST ACROSS FROM PIZZA HUT THE DITCH NEEDS TO BE PULLED AND THE PIPE CLEARED FOR A FASTER FLOW. THE WATER IS COMING UP IN THE ROADWAY DURING HEAVY RAIN THUS CAUSING A HAZARD CONDITION ESPECIALLY DURING FREEZING WEATHER
- 4-RT 71 NORTH AT THE QUARRY CROSSING A LARGE POPT HOLE IN SOUTH LANE
- 5-Rt 615 Back Valley cracker neck area dips IN THE ROAD has been **patched will fix better in the spring.** Getting worse SLIDE ABOVE THE ROAD
- 6-RT-637 DRILL WYSOR VALLEY WATER FLOODING ALLEN HESS HOUSE OFF RT 624
- 7-RT- 632 LYNN SPRING RD. A LARGE POT HOLE ON RIGHT SIDE OF THE BRIDGE
- 8-RT- 67 MAPLE GAP A CURVE NEEDS A TRUCK ENTERING SIGNS

9-RT. 682 DEAD TREES HANGING OVER THE ROAD HALF MILE FROM RT 609 AND BRUSH FROM FALLEN TREES LAYING ALONG THE ROADWAY NEED TO BE REMOVED - will put on schedule to remove

10-RT 82 IN HORSE SHOE CURVE A CHEVRON SIGN DOWN

11-RT 63 LARGE POT ON THE INSIDE OF A CURVE BETWEEN THE CLINIC AND TRASH SITE ALSO RUFF CONDITION IN NORTH LANE FIRST CURVE BEYOND THE CLINIC

12-Rt 665 past the ball park road falling in just pass 600 intersection WILL

#### MONITOR

13-RT. 662 OFF RT 82 NEEDS BRUSH CUT AND SHOULDER WORK. WILL SCHEDULE LABOR FOR BRUSH TO BE CUT

14-RT 677/676 CEDAR GROVE PIPE BENT NEEDS TO BE REPLACED

15-RT 82 CLEVELAND RD. BETWEEN LEBANON AND CLATTERBUCK NEEDS NO PARKING SIGNS. WHO WILL ENFORCE?

16-RT 637 Wysor Valley Road narrow needs rip rap and widened. WILL REVIEW AREA FOR POSSIBLE REPAIR

17-RT 621 SKEENS FORK PIPE CAUSING ROAD TO HOOVE UP NEEDS TO BE REPLACED

18-RT 63 Dante Mtn. just before water tank road sinking in the north lane potential for a slide. WILL MONITOR

19-RT. 19 /58 SOUTH POT HOLE HAS GOTTEN WORSE. WILL PAVE THIS SUMME

#### SCHOOL BUS SAFETY AND OTHER CONCERNS

1- Rt.19 N / RT 80 INTERSECTION LINES NOT VISIBLE FOR TRAFFIC LANES-HANDLED IN BRISTOL

2-Rt 80 Blackford Bridge ruff possibility dropping down GETTING WORSE-BRIDGE CREW MADE AWARE WILL PASS ON TO BRISTOL WILL MILL AND PAVE IN THE SPRING

#### ITEMS REPORTED CORRECTED

1-RT 58/19 INTERSECTION AT SIGNAL LIGHT RAIL REPLACED CAUSED BY A WRECK

2- RT 846 MARVIN HESS RD BRUSH COMING OUT INTO ROADWAY

3- TR 67 MAPLE GAP A DELINATOR INSTALLED IN A CURVE

4-RT 600 WILDER HOLLOW LARGE POT HOLE FIXED NEAR THE COUNTY LINE

5-RT 657/857 NEAR HENRY KISER HOUSE LARGE POT HOLE REPAIRED

6-TR 613 DELINEATER'S INSTALLED BETWEEN OAK GROVE AND THE SCHOOL

7- RT 58 EAST NEAR QUARRY RD. LARGE POT PATCHED

8-RT 80/902 RUFF INTERSECTION PATCHED

**FUTURE MAJOR SAFETY PROJECTS**

1-RT 627 DANTE SAWMILL HOLLOW CURVE NEEDS WIDENED AT THE UPPER END NEAR THE BALLFIELD and also the one lane road near the R.R tracks TO HANDLE ANTICIPATED HEAVY TRAFFIC TO A CAMP SITE. COUNTY WORKING WITH VDOT A RIGHT OF WAY PROBLEM. POSSIBLE SMART SCALE PROJECT

2-58W CASTLEWOOD AT THE TRAFFIC LIGHTS ROAD HOOVES UP THAT COULD CAUSE A POTENTIAL HAZARD CONDITION. PAVING SCHEDULED WILL BE FIXED THEN

3-Rt. 71s / 604 Molls Creek INTERSECTION needs bank scaled back for visibility instead a stop bar will be installed and brush to be kept trimmed –**WILL KEEP BANK SCALED BACK**

4-Rt. 80 from the doubles to Rt. 19 needs a passing lane installed

5-Rt. 645 New Garden Road water undercutting road one mile East of Nash's Ford Bridge GETTING WORSE /PER TONY

6-Rt. 19 south exits 1 coal tiple hollow ramp needs to be extended

**UNDER LINED AND BOLDED COMMENTS WERE REPORTED FROM HENRY KINCER**

**COMMISSION MEMBER INFORMATION**

BARBARA COX	971 1502	JOHNNY JESSEE	889 1563
LINDA CROSS	794 7618	TIM LOVELACE	971 0367
GARY DOTSON	7 62 9803	TONY MAXFIELD	254 2492
EUGENE FERGUSON	210 8504	MIKE O'QUINN	701 7086
CARL RHEA	2543810	HENRY STINSON	873 4905
HENRY KINCER	889 7601		

**NEXT MEETING WILL BE MAY 11TH 2021 WE THANK ALL WHO ARE INVOLVED IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICIPATION**

**SAFETY IS A COMMITMENT!!!!!!!!!!!!!!PREPARED BY GARY DOTSON**

April

## Dilapidated Structure and Litter Reported Sites

Address	Property Owner	Tax Map I.d.	Comments
4478 Red Oak Ridge Rd.Castlewood, VA 24224	Warren & Lesha Kiser	158 R SB 1831	3/1/2021: RC BOS voted and passed motion to proceed with legal action. 3/2/2021: Final notification issued and sent to property owner, via certified letter. No response from property owner to date. 4/19/2021: No response from property owner to date.
2625 Banner St. Paul, VA 24283	St. Beecher Mays & Brenda Hammons c/o Connie Jessee	157 L IB 3294	2/19/2021: Site Observation with R.C.S.O. --Notification of corrections to be completed to be sent to property owner. 4/19/2021: No contact/response from property owner.
Winchester Hotel	Timmy or Kristy Lee 14414 Marshalls Retreat Rd. St. Paul, VA 24283	157 R SA 1767	3/2/2021: 30 day Notice issued and sent to property owner via certified letter. Public Notice to appear in Lebanon News beginning 3/17/2021, ending 3/24/2021. 4/19/2021: No contact/response from property owner.
Gobble -- (Trailer)	Billy Wyane Mary Elizabeth Gobble P.O. Box 519 Castlewood, VA 24224-399	138 R 2328 B2	3/2/2021: 30 Day Notice issued and sent to property owner via certified letter. Public Notice to appear in Lebanon News beginning 3/17/2021, ending 3/24/2021. 4/19/2021: Per discussion with RC Building Official, previous property owner advised property information is incorrect.

192 Lower Bear  
Wallow  
Dante, VA 24273

Tim & Rendy Hale

159 R IB 2189

3/1/2021: RC BOS voted and passed motion to proceed with legal action.  
3/2/2021: Final Notification sent via Certified Letter  
3/6/2021: Cert. letter recpt card received by RC Building Dept.  
4/19/2021: RC Building Official observed property.

529 Roanoke Hill Rd.  
Dante, VA

Calvin W. or Carla  
Elmore  
960 Private Rd. #  
6294  
Palestine, TX 75801

159 R IB 2201

4/19/2021: RC Building Official observed property. Notice sent to property owner.

Dante Depot

People Inc.  
1173 West Main St.  
Abingdon, VA 24210

159 R IF 2415 B1

4/19/2021: RC Building Official observed property. Notice sent to property owner.

1767 Big Cedar Creek  
Rd. Lebanon, VA 24266

David Carlton  
Ferguson  
82 Ferguson Ln  
Lebanon, VA 24266

80 L 858

4/16/2021: RC Building Official observed property. Notice sent to property owner.

1850 Big Cedar Creek  
Rd. Lebanon, VA 24266

Jeffery Scott  
Waddle  
1920 Big Cedar  
Creek Rd. Lebanon,  
VA 24266

80 L 854

4/16/2021: RC Building Official observed property. Notice sent to property owner.

529 Roanoke Hill Rd. Dante, VA Calvin or Carla Elmore







**192 Bear Wallow Rd. Dante, VA Tim & Rendy Hale**



**Dante Depot**





## Animal Control Report

April 2021

110 calls answered

Animal control took in a large hoarding case this month, consisting of 54 dogs.

This case has taken a lot of time and put us behind in the report for other duties performed.

# Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Karen Davis	Ann Monk	
Susan Breeding	Karen Herndon	Sharon Sargent	
Yvonne Dye	Sherry Lyttle	Sharon Van Dyke	

Chair Karen Herndon called the meeting to order 16 March 2021 at 5:02 pm.

## **Introductions**

**Minutes:** Sherry Lyttle made and Sharon Sargent seconded a motion to approve the February minutes as with correction of Ann as absent; motion passed.

## **Communications:**

**Financial:** Judy Ashbrook made and Ann Monk seconded a motion to approve the bills; motion passed.

**Staff Reports:** Kelly McBride Delph reviewed the Activities and Director's Reports.

## **Unfinished Business:**

**New Business:** Sherry moved and Karen Davis seconded a motion to accept the Collection Development Policy as revised.

## **Review and Summary:**

Trustees unanimously agreed to send the letter regarding the Honaker Community Library to the County Administrator and the Board of Supervisors, which the director emailed with a cover letter at the end of the Trustees' meeting.

Sharon VanDyke made and Sherry seconded a motion to adjourn.

Respectfully submitted, Kelly McBride Delph

Secretary

CUMBERLAND PLATEAU RWMA:

Mr. Toby F. Edwards, Executive Director

BUCHANAN COUNTY:

Mr. Jeff Cooper  
Mr. Tim Hess



DICKENSON COUNTY:

Mr. Damon Rasnick  
Mr. Ronald Peters

RUSSELL COUNTY:

Mr. Carl Rhea  
Mr. Tim Lovelace

## Agenda

I. *April 19, 2021 CPRWMA Board of Directors Roll Call for Quorum.*

II. a) Approval of Minutes of the March 18, 2021 meeting.....1

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

### III. Administrative Business

- a) Review CPRWMA Waste Stream Report March 2021.....5
- b) Approval of the Treasurer's Report for the month of March 2021.....13
- c) CPRWMA Attorney's Report for March 2021.....Report
- d) Litter and Recycling Report.....Toby

### IV. Old Business

Pressure Washing Quotes.....Attachment

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

### V. New Business

A) Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

B)

### VI. Correspondence

### VII. Adjournment and Next Meeting.

Chair or Vice Chair conducting the meeting: \_\_\_\_\_

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Minutes submitted by: Ron Peters and Sandra Honaker

137 Highland Drive / P. O. Box 386 Lebanon, VA 24266  
Phone 276-833-5403 Email tobyedwards@bvu.net  
www.cprwma.com



RECYCLED PAPER



**CUMBERLAND PLATEAU RWMA:**

Mr. Toby F. Edwards, Executive Director

**BUCHANAN COUNTY:**

Mr. Jeff Cooper  
Mr. Tim Hess



**DICKENSON COUNTY:**

Mr. Damon Rasnick  
Mr. Ronald Peters

**RUSSELL COUNTY:**

Mr. Carl Rhea  
Mr. Tim Lovelace

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**Cumberland Plateau Regional Waste Management Authority  
Monthly Board Meeting Minutes  
March 18, 2021**

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**Members Present:**

Damon Rasnick, Chairman  
Jeff Cooper  
Carl Rhea  
Tim Lovelace  
Tim Hess  
Ronald E Peters

**Others Present:**

Toby Edwards, Director  
R.J. Thornbury, Legal Counsel  
Saundra Honaker, Finance Officer  
Brian Ferguson, Russell Co Transfer  
Danny Davis, Buchanan Co Transfer  
Brandon Monroe, Trucking

**CALL TO ORDER:** Chairman, Damon Rasnick, called the March 18, 2021 meeting of the Board of Directors to order at 5:08 PM. The Pledge of Allegiance and a moment of silence was given.

**QUORUM:** A quorum was established.

**APPROVAL OF MINUTES:** The minutes of the February 22, 2021 monthly meeting of the Board of Directors were presented for consideration. A motion was made by Tim Hess and seconded by Jeff Cooper to approve the minutes as presented. Motion was ratified, voting as follows:

Tim Hess – Aye

Tim Lovelace– Aye

Ron Peters – Aye

Carl Rhea – Aye

Jeff Cooper – Aye

Damon Rasnick - Aye

**ADMINISTRATIVE BUSINESS**

**WASTE STREAM REPORTS – February 2021:** Toby Edwards reviewed the waste stream reports which show a slight increase due to spring cleaning.

**137 Highland Drive / P. O. Box 386 Lebanon, VA 24266  
Phone 276-833-5403 Email tobyedwards@bvu.net  
www.cprwma.com**



RECYCLED PAPER

TREASURER'S REPORT – February 2021: Tim Lovelace presented the CPRWMA Treasurer's Report for the month of February 2021, reporting the total in the bank was \$535,903.50 at the end of February. A motion to approve the report as presented was made by Ron Peters and seconded by Carl Rhea. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick – Aye

CPRWMA ATTORNEY'S REPORT – February 2021: Rebecca Thornbury reviewed the rules for participating electronically in meetings. Members may participate electronically for two meetings for personal reasons but there is no limit to participating electronically if due to Covid-19. All three counties have approved the Manpower Agreement.

LITTER AND RECYCLING REPORT: Household Hazardous Recycling days are as follows:

Russell – Wednesday, April 21  
Buchanan – Thursday, April 22  
Dickenson – Thursday, April 29

The flyers are included in Board packets. Members were asked to distribute around their respective counties.

#### **OLD BUSINESS**

CPRWMA 2020 401(k) Audit Tag Resources, LLC has completed the 2020 audit report. A motion was made by Carl Rhea and seconded by Tim Hess to approve the audit report as presented. Motion was ratified, voting as follows:

Tim Hess – Aye  
Tim Lovelace – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Damon Rasnick – Aye

Toby reported that the 2021-22 budget was presented to all three counties and that there were no issues discussed.

#### **NEW BUSINESS**

USERS AGREEMENT WITH THE 3 COUNTIES: Rebecca stated that each county has the agreement on their agenda for approval.

OFFICERS 2021-2022: Election of officers were conducted as follows:

Chairman to be from Buchanan County:

Jeff Cooper was nominated by Carl Rhea. Nomination ceased. All members Voted to appoint **Jeff Cooper** as Chairman.

Vice-Chairman to be from Russell County:

Carl Rhea was nominated by Tim Lovelace. Nomination ceased. All members voted to appoint **Carl Rhea** as Vice-Chairman.

Secretary/Treasurer to be from Dickenson County:

Ron Peters was nominated by Damon Rasnick. Nomination ceased. All members voted to appoint **Ron Peters** as Secretary/Treasurer.

All three new officers will be added to the checking account signature card.

APPROVAL TO SEEK QUOTES FOR PRESSURE WASHING INSIDE OF TIPPING

BUILDINGS: Toby stated that the inside of each tipping building needs to be cleaned to stay in compliance with DEQ inspections and that he would like to obtain quotes for this task. Motion was made by Ron Peters and seconded by Carl Rhea giving Toby permission to obtain quotes and present to the Board. Motion was ratified, voting as follows:

Tim Hess - Aye  
Tim Lovelace- Aye  
Ron Peters - Aye

Carl Rhea - Aye  
Jeff Cooper - Aye  
Damon Rasnick - Aye

**CORRESPONDENCE**

VA CORP DIVIDEND CREDIT: The VACORP has approved an excess premium return to CPRWMA which will be credited on the next renewal in the amount of \$245.00.

**ADJOURNMENT AND NEXT MEETING**

The next Board meeting is scheduled for Monday, April 19, 2021 at 5:00 PM. The meeting will be held in person at the CPRWMA conference center.

A motion was made by Ron Peters and seconded by Damon Rasnick to adjourn the meeting at 6:39 PM.

Tim Hess - Aye  
Tim Lovelace- Aye  
Ron Peters - Aye

Carl Rhea - Aye  
Jeff Cooper - Aye  
Damon Rasnick - Aye

\_\_\_\_\_  
Secretary/Treasurer

\_\_\_\_\_  
Date









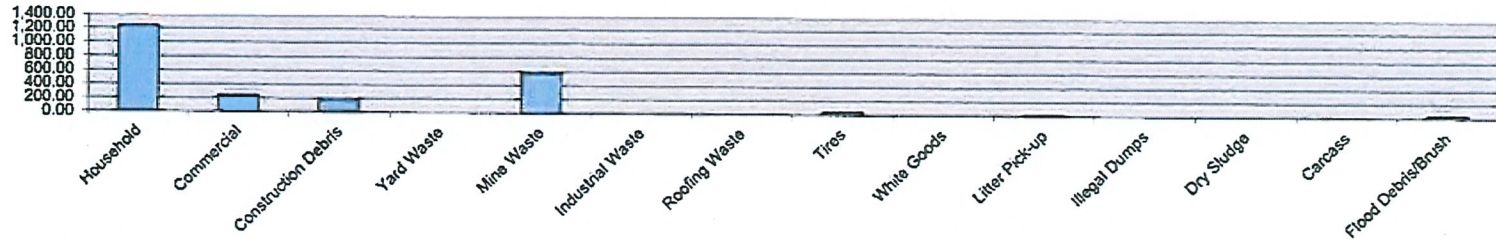


Cumberland Plateau Waste Stream Analysis Report

Buchanan County Waste Stream Analysis  
 Period: March 16th, 2021 to April 15, 2021

Name of Waste Material	This Month (Tons)	Last Month (Tons)	2020 (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	1,233.92	1,024.37	1,234.88	1,060.91	1,091.00	1,109.33	1,165.51	1,135.83	1,108.79	1,086.09	1,103.48	1,237.37	1,256.56	1,286.50	1,268.72	1,208.02	1,219.30
Commercial	238.26	178.04	337.85	124.22	85.94	72.54	122.72	101.83	261.24	232.32	663.32	374.14	148.65	169.17	139.08	144.69	112.40
Construction																	
Debris	167.17	86.76	18.05	103.60	158.88	30.60	10.18	57.10	23.25	51.16	41.82	47.19	14.58	82.82	37.63	34.92	56.74
Yard Waste	0.00	0.00	0.00	0.00	0.07	0.98	6.37	1.42	3.45	0.00	17.02	45.27	47.98	1.70	0.00	0.00	0.00
Mine Waste	565.89	466.81	409.49	612.05	337.02	104.26	137.70	134.67	203.11	448.14	243.99	506.46	396.45	175.23	110.34	191.66	211.88
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	0.00	0.00	0.00	6.35	4.07	2.42	3.09	1.13	0.00	0.00	0.00	0.00	0.00	17.04	13.33
Tires	41.58	72.88	5.29	12.30	9.68	13.41	26.39	22.69	20.62	21.32	23.24	41.77	17.01	52.20	16.55	28.08	24.71
White Goods	0.00	5.85	11.26	0.00	0.00	0.00	0.00	0.00	0.87	0.45	0.00	0.22	0.00	0.00	11.51	14.54	1.64
Litter Pick-up	13.14	7.85	2.31	7.60	4.97	7.90	9.88	9.47	9.59	6.18	13.14	14.37	12.00	19.59	17.01	9.08	21.10
Illegal Dumps	0.00	0.00	0.00	0.00	9.94	0.00	0.00	0.00	0.21	0.19	0.11	2.33	4.31	13.95	5.33	8.14	10.20
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.73
Carcass	0.12	0.11	0.39	0.48	0.85	0.44	0.42	0.25	6.42	0.12	0.25	0.05	0.13	0.09	0.14	13.28	0.00
Flood Debris/Brush	40.68	13.79	12.45	77.98	66.59	45.89	27.15	6.17	0.00	0.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>2,300.76</b>	<b>1,856.46</b>	<b>2,031.97</b>	<b>1,999.14</b>	<b>1,764.94</b>	<b>1,391.70</b>	<b>1,510.39</b>	<b>1,471.85</b>	<b>1,640.64</b>	<b>1,847.74</b>	<b>2,106.37</b>	<b>2,269.17</b>	<b>1,897.67</b>	<b>1,801.25</b>	<b>1,606.31</b>	<b>1,669.45</b>	<b>1,673.03</b>

Buchanan County Waste Stream Analysis (This Month)



Total Tonnage Includes the following towns:

Grundy 0

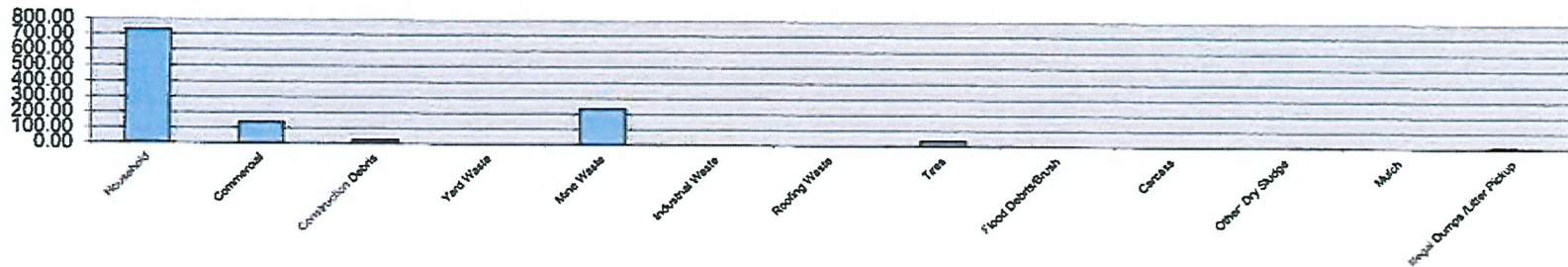




Cumberland Plateau Waste Stream Analysis Report

Dickenson County Waste Stream Analysis																	
Period: March 16th, 2021 to April 15, 2021																	
Name of Waste Material	This Month (Tons)	Last Month (Tons)	2020 (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	730.97	610.53	692.43	613.45	603.16	615.58	646.37	720.07	616.81	627.69	656.23	757.20	773.11	764.03	760.29	743.49	723.20
Commercial	135.82	133.76	167.44	102.48	48.03	48.31	25.85	120.59	50.35	33.69	36.92	53.78	316.27	168.87	28.29	3.60	3.86
Construction Debris	25.41	100.60	37.17	33.80	11.90	0.48	3.17	32.85	62.39	11.20	12.80	24.61	11.36	10.85	76.68	29.06	28.45
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	2.96	0.00	0.00	0.00	0.00	0.00	0.00	2.26	27.78	0.81	102.34
Mine Waste	231.36	233.28	240.01	208.81	167.45	174.35	115.30	22.38	313.31	503.12	303.58	276.60	0.00	63.37	182.45	118.78	67.08
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	0.00	14.45	0.00	0.61	6.07	2.82	6.97	2.01	19.01	0.00	5.21	2.29	12.46	4.28	11.21
Tires	31.80	19.96	11.13	13.17	5.71	6.92	11.19	7.67	10.14	16.49	24.94	17.38	17.89	10.28	17.01	18.55	5.26
Flood Debris/Brush	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.00	0.05	0.00	0.31	4.22	0.70	1.21	0.55	0.80	1.05	1.72	1.96	2.18	2.42	1.59	1.79	1.67
Other Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Illegal Dumps/Litter Pickup	3.73	0.70	2.60	1.32	1.66	0.00	0.00	2.68	0.00	0.00	0.92	0.00	0.00	0.00	0.00	0.00	0.00
	<b>1,159.09</b>	<b>1,098.68</b>	<b>1,150.78</b>	<b>987.79</b>	<b>842.13</b>	<b>846.95</b>	<b>812.12</b>	<b>909.61</b>	<b>1,060.77</b>	<b>1,195.25</b>	<b>1,056.12</b>	<b>1,131.53</b>	<b>1,126.02</b>	<b>1,024.37</b>	<b>1,106.55</b>	<b>920.56</b>	<b>943.07</b>

Dickenson County Waste Stream Analysis  
(This Month)



Total Tonnage includes the following towns:

Town of Clintwood

0

b

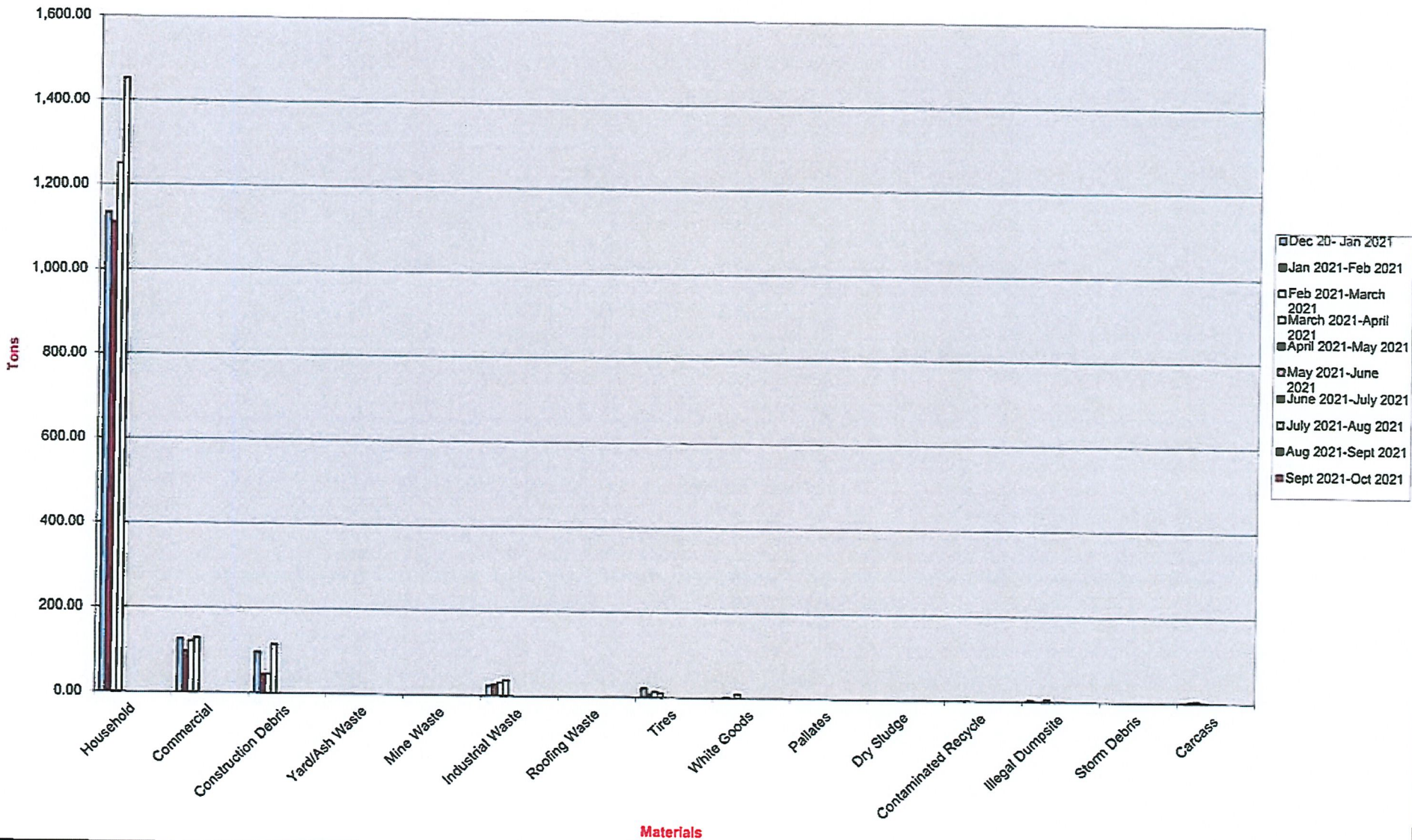








Russell County 2020-2021



12



Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

March 2021

<b>Cash Balance - Feb 28, 2021</b>		<b>263,093.50</b>
<b>Cash Received - Tipping Fees:</b>		
Buchanan (Feb)	67,794.29	
Dickenson (Feb)	48,029.27	
Russell (Feb)	56,727.80	
Buchanan (Mar)	70,073.98	
Dickenson (Mar)	51,245.52	
		<b>293,870.86</b>
DC Reimbursement		295.00
Interest		121.89
<b>Cash Expenditures</b>		
Cash Expenditures - March 2021		<b>(160,907.10)</b>
<b>Cash Balance - March 31, 2021</b>		<b>396,474.15</b>

<i>Fund Balances:</i>	
<i>Capital Equip Replacement Fund</i>	<i>247,810</i>
<i>DEQ C/D</i>	<i>25,000</i>

<b>Total In Bank</b>	<b>669,284.15</b>
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**Cumberland Plateau Regional  
Check Register  
For the Period From Mar 1, 2021 to Mar 31, 2021**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Amount
	3/1/21	Anthem HealthKeepers, Inc.	704.88 Toby Health/Dental/Vision
	3/1/21	TAG Resources, LLC	233.33 Employee 401k
	3/16/21	TAG Resources, LLC	233.33 Employee 401k
	3/20/21	Caterpillar Financial Services Corp	6,218.75 Note Payment
13208	3/5/21	Verizon	40.20 RC Phone
13210	3/5/21	Unifirst Corporation	421.30 Uniforms Feb/21
13211	3/5/21	Crystal Springs	14.60 RC Supplies
13212	3/5/21	Addington Oil, Inc	1,698.29 BC Fuel
13213	3/5/21	Lebanon Block & Supply	168.19 BC Sta Maint \$113.32 DC Sta Maint \$52.67
13214	3/5/21	Buchanan County PSA	348.12 BC Utility
13215	3/5/21	Skyline Fabricating, Inc.	769.00 BC Sta Maint
13216	3/5/21	Advanced Disposal Services	123,580.79 BC Tipping/Haul \$46,078.42 DC Tipping/Haul \$36,785.07 RC Tipping/Haul \$40,739.30
13217	3/18/21	Verizon	38.27 RC Phone
13218	3/18/21	Verizon	82.67 BC Phone
13219	3/18/21	Industrial Washer & Chemicals	558.38 RC Sta Maint
13220	3/18/21	Card Services Center	350.00 Office - USPS \$55 DC Training - Labela \$295
13221	3/18/21	Pest Control Plus, Inc.	120.00 BC/DC/RC \$40 x 3
13222	3/18/21	Void	
13223	3/18/21	Addington Oil, Inc	1,253.64 RC Fuel
13224	3/18/21	Dickenson Co Public Service Auth	40.00 DC Utility
13225	3/18/21	Industrial Development Authority	200.00 Rent Apr/21
13226	3/18/21	Honaker Solutions, LLC	750.00 Accounting Mar/21
13227	3/18/21	Appalachian Power Company	517.45 BC Electric
13228	3/18/21	Vansant Lumber Company	9.49 BC Supplies
13229	3/18/21	Justice Law Office	1,113.74 Legal Feb/21
13230	3/18/21	Fields Restaurants, LLC	208.16 Board Meeting Feb/21
13231	3/18/21	TAG Resources, LLC	1,100.00 401k - Adm Fee/Bond
13232	3/18/21	Carter Machinery Company, Inc.	81.80 RC Equip Maint
13233	3/18/21	Appalachian Power Company	150.13 RC Electric
13234	3/18/21	Appalachian Power Company	321.19 RC Electric
13235	3/18/21	Appalachian Power Company	575.78 DC Electric
13236	3/18/21	Kestner Locksmith	71.92 DC Supplies
13237	3/18/21	Alderson Construction	892.00 DC Sta Maint \$535 RC Sta Maint \$357
13238	3/18/21	VW Tire Disposal, Inc.	1,200.04 DC Tire Disposal
13239	3/18/21	Carter Machinery Company, Inc.	195.70 RC Fuel
13240	3/18/21	Mansfield Oil Company	59.80 Vehicle Fuel
13241	3/18/21	Point Broadband	85.92 DC Phone
13242	3/18/21	Point Broadband	89.24 Office Phone
13243	3/31/21	Crystal Springs	54.35 RC Supplies
13244	3/31/21	Carter Machinery Company, Inc.	2,041.21 BC Equip Maint
13245	3/31/21	Verizon	40.20 RC Phone
13246	3/31/21	Appalachian Power Company	378.82 BC Electric
13247	3/31/21	Unifirst Corporation	395.24 Uniforms Mar/21
13248	3/31/21	Skyline Fabricating, Inc.	850.00 RC Sta Maint
13249	3/31/21	Dominion Office Products, Inc.	42.80 Office Supplies
13250	3/31/21	Fields Restaurants, LLC	212.34 Board Meeting Mar/21
13251	3/31/21	Innovative Technology Solutions	342.50 IT Support
13252	3/31/21	Alderson Construction	150.00 RC Sta Maint
13253	3/31/21	B3 Gas & Grocery, Inc.	1,022.21 DC Fuel
13254	3/31/21	Advance Auto	81.40 DC Supplies
13255	3/31/21	Seplic Inc.	1,450.00 DC Other Disposal
13256	3/31/21	Carter Machinery Company, Inc.	1,074.52 BC Equip Maint \$47.67 DC Equip Maint \$1,026.85
13257	3/31/21	Buchanan County PSA	38.50 BC Utility
Deposit	3/24/21	Appalachian Aggregates	-27.47 BC Sta Maint Refund
4,15.21	3/31/21	United States Treasury	1,344.72 Federal Withholding
4,20.21	3/31/21	VA Dept of Taxation	274.58 State Withholding
4,30.21	3/31/21	VEC	26.40 Unemployment
PR3121	3/1/21	Ronald E. Peters	184.70 Director's Compensation
PR3121	3/1/21	Tim Lovelace	184.70 Director's Compensation
PR3121	3/1/21	Carl Rhea	184.70 Director's Compensation
PR3121	3/1/21	Timothy W. Hess	184.70 Director's Compensation
PR31521	3/15/21	Toby F. Edwards	2,391.34 Salary 1st Half
PR3121	3/30/21	Toby F. Edwards	2,391.34 Salary 2nd Half
<b>Total</b>			<b><u>180,907.10</u></b>

CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
FY 2020 - OPERATING BUDGET & EXPENSE REPORT

	Expenditures	FY 2020-21	
	Thru 2/28/2021	Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	1,261,436.60	1,482,992.00	
Tire Recycling	23,213.79	45,000.00	
HHW Event	11,996.65	-	
Other Reimbursed Expenses	2,001.00	-	
	1,298,648.04	1,527,992.00	
<b>Overhead Expenses:</b>			
Debt Service - Loaders	55,968.75	75,000.00	75%
Other Disposal	1,450.00	2,000.00	73%
<b>Utilities:</b>			
Buchanan	4,216.83	5,100.00	83%
Dickenson	4,322.26	4,500.00	96%
Russell	4,010.83	4,500.00	89%
<b>Supplies:</b>			
Buchanan	1,857.44	2,500.00	74%
Dickenson	1,245.73	2,500.00	50%
Russell	1,121.78	3,000.00	37%
<b>Fuel:</b>			
Buchanan	4,707.03	6,000.00	78%
Dickenson	4,358.82	4,000.00	109%
Russell	3,737.50	7,000.00	53%
<b>Telephone:</b>			
Buchanan	1,172.49	1,500.00	78%
Dickenson	1,200.44	1,100.00	109%
Russell	1,265.74	1,500.00	84%
<b>Station Maintenance/Improvements:</b>			
Buchanan	20,655.06	26,000.00	79%
Dickenson	23,683.20	26,000.00	91%
Russell	17,037.01	26,000.00	66%
<b>Loader/Equip Maintenance:</b>			
Buchanan	10,798.22	17,435.55	62%
Dickenson	24,945.14	22,435.55	111%
Russell	23,805.09	24,435.55	97%
<b>Transfer Station Permits and Management:</b>			
Station Permits	19,566.00	19,000.00	103%
VACO Insurance	17,568.00	14,000.00	125%
Management & Fringe	69,418.65	90,000.00	77%
Finance Manager	6,950.00	9,000.00	77%
Legal	10,267.53	12,000.00	86%
IT Support	3,615.16	4,000.00	90%
Office Rental/Internet/Cell/Office Supplies	3,629.86	6,000.00	60%
Directors Comp & PR Tax	11,195.60	18,100.00	62%
Professional Fees (Audit)	7,200.00	4,000.00	180%
Meeting Expense	2,445.27	3,000.00	82%
Travel	227.13	1,000.00	23%
Supplies:	474.55	1,000.00	47%
Dues/licenses	-	410.00	0%
Vehicle Expense	1,689.78	2,500.00	68%
Uniform Rentals	4,457.84	4,000.00	111%
Advertising	1,010.47	2,500.00	40%
Reserves/Equip/ Emergency Fund	-	2,000.00	0%
<b>OVERHEAD SUBTOTAL</b>	<b>371,275.21</b>	<b>455,016.65</b>	
Tire Machines/Shearer	44,209.35	-	
<b>TOTAL EXPENSES</b>	<b>1,714,132.60</b>	<b>1,983,008.65</b>	

<b>*Management Breakdown</b>	
Toby Health	6671.57
Toby Salary	53619.65
401K Cost/Contribution	4999.23
Taxes	4128.2
	69418.65
<b>Directors Comp &amp; Taxes</b>	
Salary	10384.7
Taxes	810.9
	11195.6
<b>Office Breakdown</b>	
Phone/int	802.82
Rent	1800
Postage	274.7
Office Sup	752.34
	3629.86

Rate begins July 1st  
12,639.35

\*\*Overhead Rate per County

**Transfer Station Tipping Building's  
Pressure Washing 2021**

**Contacted Companies**

- |  |                                |
|--|--------------------------------|
| <b>1) Randy's Pro Washing, Inc.</b><br>Contact: Randy Davis<br>Telephone: 276-259-7762 or 276-730-9584<br><i>Contacted on 03-26-2021</i><br><i>Indicated he would be Emailing in a Quote.</i>  | <b>Quote</b><br><b>\$5,400</b> |
| <b>2) Meanstream Pressure Washing, Inc.</b><br>Contact: Brad Honaker<br>Telephone: 276-220-9052 or 276-218-0899<br>Email: <a href="mailto:meansteampressurewashing@yahoo.com">meansteampressurewashing@yahoo.com</a><br><i>Contacted on 03-26-2021</i><br><i>Indicated he would be Emailing in a Quote.</i>  | <b>Quote</b><br><b>\$3,600</b> |
| <b>3) Austin Rhea Pressure Washing, Inc.</b><br>Contact: Austin Rhea<br>Telephone: 276-971-3361<br><i>Contacted on 03-26-2021</i><br><i>Indicated he would be Emailing in a Quote.</i>   | <b>NO Quote</b>                |
| <b>4) X-Stream Pressure Washing, Inc.</b><br>Contact: Jason Cook<br>Telephone: 276-202-6754<br><i>Contacted on 03-26-2021</i><br><i>Indicated he would be Emailing in a Quote.</i>   | <b>Quote</b><br><b>\$2,300</b> |
| <b>5) Rocky Top Interiors and Pressure Washing, Inc.</b><br>Contact: Brandon Monroe<br>Telephone: 423-429-8797 or 423-863-8507<br>Email: <a href="mailto:rockytopinteriors@gmail.com">rockytopinteriors@gmail.com</a><br><i>Contacted on 03-26-2021</i><br><i>Indicated he would be Emailing in a Quote.</i> | <b>Quote</b><br><b>\$5,700</b> |

Attachments (1)

**tobyedwards@bvu.net**

---

**From:** Veronica Honaker <meansteampressurewashing@yahoo.com>  
**Sent:** Sunday, April 11, 2021 8:34 PM  
**To:** tobyedwards@bvu.net  
**Subject:** Estimate

Mean Steam Pressure Washing LLC  
Veronica Honaker Owner

Estimate for just inside walls  
Soft washed with hot water also.

Dickenson county your looking \$1000

The other two Russell county and Buchanan county looking \$1200 and \$1400 for the bigger one.  
Have to get water at locations and no water reclamation at this price. Ins and w-9 upon approval.  
Thanks hope to do business

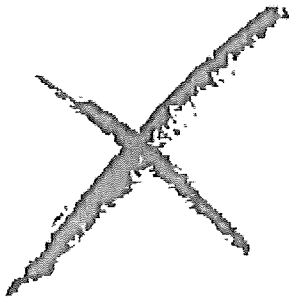
Sent from my iPhone

BC - \$1,200  
DC - \$1,000  
RC - \$1,400  

---

\$3,600

Attachment (2)



X-Stream Pressure Washing & Lawncare INC  
Jason Cook  
4357 Morning Star Circle  
Lebanon VA 24266  
276-202-6754

April 15, 20.

Toby Edwards

Pressure Washing Trash  
Distribution Services

COUNTIES	PRICE	TOTAL
RUSSELL	\$800.00	\$800.00
DICKENSON	\$750.00	\$750.00
BUCHANAN	\$750.00	\$750.00

Total:  
\$2,300

Attachment (3)



**Brandi's Prowash  
11685 Slate Creek Rd  
Grundy, VA 24614  
276-259-7762  
Cell: 276-730-5584**

April 12, 2021

Price quote for pressure washing the inside of three transfer station facilities is \$5,400.00.

Randy Davis

Attachment (4)

**tobyedwards@bvu.net**

---

**From:** Michelle Davis <davismichelle7762@gmail.com>  
**Sent:** Monday, April 12, 2021 3:26 PM  
**To:** tobyedwards@bvu.net  
**Subject:** Transfer stations quote-pressure washing  
**Attachments:** tranferstationquoate2021.doc

Attachment (5)



Dear Mr. Toby

Thank you very much for allowing Rocky Top Interiors to provide this important pricing estimate based upon our most recent phone conversation and understanding of the operational and equipment aspects of the Cumberland Plateau Regional Waste Management Authority transfer stations Cleaning responsibilities.

Rocky Top Interiors proposes to Pressure wash and clean all Transfer Stations Loading Equipment, Floors, Push walls, Hopper and Scale top Plates.

Based upon Travel and Manpower Rocky Top Interiors would propose this price for the work required:

1. <u>Buchanan County Transfer Station</u>	\$1,850.00	- \$200 - \$1650
2. <u>Dickenson County Transfer Station</u>	\$1,850.00	- \$200 - \$1650
3. <u>Russell County Transfer Station</u>	\$2,000.00	- \$200 - \$1,800
		<hr/>
		\$5,100

**Making the Grand Total to do all Three Transfer Stations: \$5,700.00**

Rocky Top Interiors Carries and 2,000,000.00-dollar liability insurance and has been in business since 2003. We always do a Job to the best of our abilities and will make sure that it meets the CPRWMA Expectations.

Please let me know if you would like for Us to the job so My team and I may be able to talk further about the job required and Make the necessary plans/scheduling the appropriate times to get the Job done in a Timely and Efficient Manner.

Thank you again for your time,



*Brandon R Monroe*  
294 Dean Road.  
Kingsport, TN 37664  
423-863-8507

Attachment (6)

**tobyedwards@bvu.net**

---

**From:** Brandon Monroe <rockytopinteriors@gmail.com>  
**Sent:** Wednesday, April 14, 2021 3:35 PM  
**To:** tobyedwards@bvu.net  
**Subject:** RTI Bid for Pressure Washing of transfer Stations for the CPRWMA  
**Attachments:** Rocky Top Interiors Bid for CPRWMA.docx; RTI Insurance DOC.pdf

Thank you for the Opportunity.

--



*Brandon R Monroe*

294 Dean Road.

Kingsport, TN 37664

423-863-8507

Attachment (7)