

**RUSSELL COUNTY**  
**BOARD OF SUPERVISOR'S MEETING**  
**AGENDA – JUNE 1, 2020**

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**Board Room**

**Regular Meeting**

**5:00 PM**

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**Russell County Governmental Center**  
**Lebanon, Virginia 24266**



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**The Russell County Board of Supervisors Meetings will be held pursuant to the Russell County Emergency Ordinance of April 6, 2020 to allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures.**

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**CALL TO ORDER – Clerk of the Board**

**ROLL CALL – Clerk of the Board**

**EXECUTIVE SESSION (CLOSED) – Legal Matters**

**(SCHEDULED ONE HOUR BEFORE REGULAR BOS MEETING - - REGULAR BOS MEETING BEGINS AT 6 P.M.)**

**INVOCATION – Chairperson**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**APPROVAL OF AGENDA**

**PUBLIC HEARING**

- 1. Continuity of Government Emergency Ordinance**
- 2. Russell County Fiscal-Year 2020/2021 Budget Public Hearing**
- 3. Honaker School Property Transfer Public Hearing**

**NEW BUSINESS**

- 1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....A-1
  - a. Unapproved minutes of May 4, 2020
  - b. Unapproved minutes of May 20, 2020

Approval of Expenditures. Consider approval of expenditures presented for payment.....A-2

2. Committee Appointments for Board Consideration.

Regional Industrial Authority

David Eaton	Two-Year Term	April 18, 2020
Ernie McFaddin	Two-Year Term	April 18, 2020

Cumberland Plateau Economic Development Commission

Frank Horton	One-Year Term	June 30, 2020
Ben Price (Vacant)	One-Year Term	June 30, 2020
Ron Blankenship	One-Year Term	June 30, 2020
Jim Eaton	One-Year Term	June 30, 2020

Russell County Public Library

Yvonne Dye	Three-Year Term	June 30, 2020
Susan Breeding	Three-Year Term	June 30, 2020

Russell County Public Service Authority

Cuba Porter	Four-Year Term	June 24, 2020
David Edmonds Jr.	Four-Year Term	June 24, 2020
Terry Powers	Vacancy	June 24, 2022

Spearhead Trails

Terry Clevenger	Three-Year Term	June 30, 2020
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Appalachian Agency for Senior Citizens

Larry Burton	Two-Year Term	June 30, 2020
Alice Meade	Two-Year Term	June 30, 2020
Wayne Bostic	Two-Year Term	June 30, 2020
Pat Gray	Two-Year Term	June 30, 2020

Tourism Advisory Committee

Brandon Blevins (Resigned)	Four-Year Term	June 30, 2020
Jason Gullett (Resigned)	Four-Year Term	June 30, 2020

**CITIZEN’S COMMENT PERIOD**

- Board of Supervisor’s Lobby.

**Due to Coronavirus (COVID-19) - Citizen Comment Period will be guided by Executive Order Fifty-Three Restrictions issued on March 23, 2020 concerning community spread and person-to-person interactions will be limited to the Ten (10) Person Only Ban though Video/Audio/ Electronic Methods and limited to 3 minutes per person.**

**CONSTITUTIONAL OFFICER REPORTS AND REQUESTS**

**COUNTY ATTORNEY REPORTS AND REQUESTS**

1. Russell County COVID-19 Reopening Resolution.....B-1
2. CPWMA User Agreement.....B-2
3. Personnel Policy Update.....B-3

**COUNTY ADMINISTRATOR REPORTS AND REQUESTS**

**REPORTS**

1. CDBG Planning Grant – Cleveland Sewer Treatment Plant Upgrade.....C-1
2. Russell County Emergency Operation Plan.....C-2
3. Town of Lebanon Abstract of Votes.....C-3

**REQUESTS**

4. VRA Amended and Restated Support Agreement of the Southwest Virginia Regional Jail Authority and Russell County.....C-4

- 5. VRA Certificate of the County of Russell Virginia.....C-5
- 6. Russell County Fiscal-Year 2020/2021 Budget Public Hearing.....C-6
- 7. RC Planning Commission Plats.....C-7

**MATTERS PRESENTED BY THE BOARD**

**ADJOURNMENT**

**COUNTY AGENCY / BOARD REPORTS:**

- Treasurer’s Report.....D
- RC IDA .....E
- RC PSA .....F
- RC Tourism.....G
- RC Planning Commission .....H
- Conference Center.....I
- RC Fitness Center.....J
- RC Transportation & Safety.....K
- RC Cannery Reports.....L
- RC Building Inspector.....M
- RC Litter Report.....N
- CPWMA Report.....O

**CLOSED SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors enter into closed session to discuss Legal Matters pursuant to Section 2.2-3711(A) (1), (7), (8).

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

**CERTIFICATION OF CLOSED SESSION**

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Oris Christian -

**APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Chairperson

**Meeting: 6/1/20 6:00 PM**

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## **Public Hearing**

1. **Continuity of Government Emergency Ordinance**
2. **Russell County Fiscal-Year 2020/2021 Budget Public Hearing**
3. **Honaker School Property Transfer Public Hearing**

### **Staff Recommendation:**

Board Discretion.

### **Suggested Motion:**

Board Discretion.

### **ATTACHMENTS:**

- Various

# Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian  
At-Large

Tim Lovelace  
District 1

Lou Ann Wallace  
District 2

Rebecca Dye, Chairperson  
District 6

Steve Breeding, Vice-Chairman  
District 5

Carl Rhea  
District 3

David Eaton  
District 4

Lonzo Lester  
County Administrator

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**The Russell County Board of Supervisors Meetings will be held pursuant to the Russell County Emergency Ordinance of April 6, 2020 to allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures.**

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## **PUBLIC HEARING NOTICE**

Notice is hereby given that a Public Hearing on the **Continuity of Government Emergency Ordinance** will be held on June 1, 2020, in the Russell County Governmental Center, Board of Supervisors Meeting Room, 133 Highlands Drive, Lebanon, Virginia, beginning at 6 p.m.

A copy of the ordinance is available for public review in the Board of Supervisors' Office, 137 Highlands Drive, during normal business hours Monday through Friday.

Individuals with disabilities who require special assistance to attend and participate in this meeting should contact Lonzo Lester at (276) 889-8000 by 4:30 P.M., June 1, 2020 so arrangements can be made.

**BY ORDER OF THE  
RUSSELL COUNTY BOARD OF SUPERVISORS**

**Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures**

**WHEREAS**, on January 31, 2020, the U.S. Secretary of Health and Human Services declared a public health emergency in response to the spread of the novel coronavirus (COVID-19); and

**WHEREAS**, on March 12, 2020, the Governor, in Executive Order Fifty-One, declared a state of emergency in the Commonwealth of Virginia, acknowledging the spread of COVID-19 as a disaster as defined in Virginia Code § 44-146.16; and

**WHEREAS**, Executive Order Fifty-One authorized local governments to render appropriate assistance and to alleviate conditions, as appropriate, to prepare for and mitigate the effects of the virus; and

**WHEREAS**, on March 13, 2020, the President of the United States found and declared the outbreak of COVID-19 to constitute a national emergency, beginning March 1, 2020; and

**WHEREAS**, on March 17 and 23, the Governor requested and then directed Virginians to avoid non-essential gatherings of more than 10 people; and

**WHEREAS**, the Russell County Board of Supervisors held a special called meeting on March 17, 2020 Board determined that COVID-19 constituted a “disaster” as contemplated in section 15.2-1413 of the Code of Virginia of 1950, as amended and pursuant to Virginia Code § 44-146.21, declared a local state of emergency in Russell County; and

**WHEREAS**, the Board of Supervisors has determined that COVID-19 constitutes a communicable disease of public health threat which has caused a disaster as those terms are defined in Virginia Code § 44-146.16; and

**WHEREAS**, while the Board of Supervisors values transparency in government and public engagement, it also finds that emergency measures are necessary to mitigate the spread of COVID-19 and to protect the health, safety, and welfare of residents and employees, while still providing for government operations to continue during this state of emergency; and

**WHEREAS**, Virginia Code § 15.2-1413 provides that the Board of Supervisors, notwithstanding any contrary provision of law, may adopt an ordinance to assure the continuity of government operations during this disaster and for up to six months; and.

**WHEREAS**, Virginia Code § 44-146.21 further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency proceed without regard to time-consuming procedures and formalities prescribed by law, except for mandatory constitutional requirements; and



**WHEREAS**, Virginia Code § 15.2-1200 provides the county with authority to adopt necessary regulations to prevent the spread of contagious diseases among its residents; and

**WHEREAS**, the Board of Supervisors also has the inherent authority to vary the county's policies, procedures, and practices to assure the continuity of government operations; and

**WHEREAS**, government operations includes the work of the Board of Supervisors and other local public bodies, and the personnel who work for or on behalf of local public bodies; and

**WHEREAS**, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board of Supervisors may convene solely by electronic means "to address the emergency;" And

**WHEREAS**, the open public meeting requirements of the Virginia Freedom of Information Act ("FOIA") are limited only by a properly claimed exemption provided under that Act or "any other statute;" and

**WHEREAS**, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of the government; and

**WHEREAS**, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes the public health, safety, and welfare, and its adoption is consistent with the law of the Commonwealth of Virginia, the Virginia Constitution and the United States Constitution.

**NOW, THEREFORE, BE IT ORDAINED**, that this uncodified ordinance is hereby enacted as follows:

**An Emergency Ordinance Allowing for the Continuity of Government Operations During the Pandemic**

**Sec. 1. Purpose; Effective Date; Expiration**

This ordinance allows for variances from state laws and county ordinances in order to protect the health, safety, and welfare of residents and employees from the spread of COVID-19 while still providing for government operations to continue during this state of emergency.

The operation of government includes management of all county facilities, management of the school system, and the work of all local boards, including the Board of Supervisors, the Russell County School Board, the Russell County Industrial Development Authority, the Russell County Public Service Authority, the Russell County Department of Social Services, and any other local or regional board, commission, committee, or authority created by the board of supervisors or to which the board of supervisors appoints or recommends for appointment all or a portion of its members (collectively "Public Bodies" and individually "Public Body"), including employees

who work for or on behalf of any Public Body. Accordingly, the provisions of this emergency ordinance applies to all such “Public Bodies”.

At this time, public health experts recommend against assembling groups of people in confined spaces. Accordingly, this ordinance contains modifications for public meetings which should be followed while it is deemed unwise or unsafe to gather in one location a quorum for any Public Bodies, or to invite members of the public to physically gather together for public meetings.

Moreover, the spread of COVID-19 may make it impossible or impractical for government operations to meet all normally imposed deadlines, regulations, and time frames, or to comport, in some instances, with lengthy procedures and processes such as procurement or employment processes.

This emergency ordinance is effective immediately and will remain in effect for 60 days unless amended, rescinded, or readopted in conformity with the notice provisions of Virginia Code § 15.2-1427; however, in no event will the ordinance be effective for more than six months from the effective date of this ordinance. At the end of the six months, if a state of emergency still exists then this ordinance may be renewed the same way it was originally enacted. Upon repeal or expiration of this ordinance, normal government operations will resume.

## **Sec. 2. Public Meetings and Public Hearings**

A. Any regularly scheduled or regular meeting of any Public Body may be canceled by the chair if there is no essential business that needs to occur or if conditions otherwise make it impractical to meet. Notice of the cancellation must be provided to the Public Body members and the public as soon as practicable.

B. In the alternative, any regularly scheduled or regular meeting of any Public Body may be held by solely electronic or telephonic means without a quorum of members physically present and without members of the public physically present, provided the following occurs:

1) Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public. The meeting is accessible to the public through live audio or video on the County’s or Public Body’s website, a dial-in telephone number, or a social media platform.

2) The agenda and public notice for the meeting must:

- a) include a statement that the meeting is being held using electronic means under this ordinance;
- b) contain specific information about how members of the public can access the meeting; and
- c) if there are any public hearing or public comment items, specifically identify how members of the public can provide comment, including one or more of the following: by e-mail, in writing, by telephone, through a social media platform, or via other electronic means.

3) The agenda is posted on the County's or Public Body's website at least three days prior to the meeting. Other materials associated with the meeting, if any, must be made available to the public at the same time they are provided to the Public Body members.

4) For public hearings and any items for which public comment is permitted, the following rules apply:

- a) Normal rules of order apply with respect to requiring the name and home address of the commenter, that comments relate to the hearing or comment topic, that appropriate limits on the number of comments per person per item apply, and that comments be of reasonable length.
- b) Public Bodies may allow public comments to be submitted via phone call, e-mail, or in writing, up until a reasonable time before the start of the meeting so long as those comments are provided to the Public Body members prior to any decision on an item.
- c) If available, members of the public may provide comments through leaving a voicemail on a dedicated phone number up until a reasonable time before the start of the meeting so long as those comments are then provided to the Public Body members prior to any decision on an item.
- d) If available, members of the public may provide comments through telephonic or interactive electronic means (call-in meeting access, social media platform) during the meeting so long as those comments are received by or provided to the Public Body members prior to any decision on an item.
- e) The Public Body may choose to receive additional comments through any means for a period of time after the public hearing or public meeting, so long as it announces and publicizes that opportunity and those comments are provided to the Public Body members prior to any decision on an item.
- f) All public comments must be made a part of the record of the Public Body either by being summarized in or included with the meeting minutes.

5) Any votes taken during the meeting must be taken by roll call, individually recording each member's name and vote.

6) The minutes of any meeting under this ordinance must conform to the requirements of law, including identifying the forms of electronic communication used, the members participating and the means by which they participated, the opportunities for public access or participation, a summary of the public comments, if any, and the actions taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

C. Public Bodies may hold special meetings consistent with the provisions in (B) except that notice of the special meeting need only be provided at least three working days prior to the meeting, and the agenda and associated materials, if any, need to be made available to the public at the same time as they are made available to the Public Body members.

D. Public Bodies may hold emergency meetings consistent with Virginia Code § 2.2-3708.

E. Any item on an agenda for a regularly scheduled, regular, special, or emergency meeting held hereunder may be continued to a later date or time for the purpose of reviewing and considering comments from the public.

F. Non-emergency public hearings and action items of Public Bodies may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

G. Nothing in this Emergency Ordinance shall prohibit Public Bodies from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

### **Sec. 3. Public Buildings, Facilities, Real Property and Events**

The director of emergency management is empowered to restrict members of the public from entering or congregating around county-owned buildings, facilities, and real property as is reasonably necessary to ensure the health, safety, and welfare of the public or county staff. Moreover, the director of emergency management may cancel, postpone, or reschedule any events scheduled for any county-owned building, facility or property as necessary to ensure the health, safety, and welfare of the public or county staff.

### **Sec. 4. Additional powers of director of emergency management**

A. *Funding and Contracts.* To the extent of unobligated funds available in excess of appropriations in the approved budget, the director of emergency management may enter into contracts and incur obligations necessary to protect the health and safety of persons and property, and to provide emergency assistance to persons affected by this disaster.

B. *Procedures.* The director of emergency management may proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring obligations, employing workers, renting equipment, purchasing supplies and materials, and other expenditures of public funds.

C. *Other Temporary Actions.* The director of emergency management may temporarily take any of the following actions: waive or reduce fees imposed by county ordinance; waive enforcement, in whole or in part, of any county ordinance; and modify, limit, waive, suspend, or amend any county program, service, function, process, or procedure. The director must apply the action uniformly for similar situations and not on a case-by-case basis. The director's actions will only be effective until the next regular meeting of the board of supervisors. The board of supervisors may ratify and extend the time for which the director's action remains in effect.

**Sec. 5. Suspension of Deadlines, Time Frames, and Procedures**

County personnel are encouraged to take action as is practical and appropriate to meet deadlines or time frames established under state law or county ordinances, however, notwithstanding any provision of law, regulation, or policy to the contrary, any deadlines requiring action by the county, any Public Body, or county employees are suspended. Time frames for review or expedited reviews are also suspended. Failure to meet any deadline or time frame will not constitute a default, violation, approval, ratification, or recommendation. Any policies or procedures inconsistent with this ordinance are hereby suspended.

**Sec. 6 Adoption by Incorporated Towns within the Boundaries of Russell County**

Each incorporated town within the boundaries of Russell County are encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County’s local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

**Sec. 7 Validity and Duration of Ordinance and Resumption of Normal Governmental Authority**

The provisions herein are presumptively valid, however in the event that any provision of this ordinance is declared to be invalid by a court of competent jurisdiction all remaining provisions shall not be invalidated and remain in full force and effect. The provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Russell County Board of Supervisors in conformity with the notice provisions set forth in Virginia Code §15.2-1427 but in no event shall such ordinance be effective for more than 6 months after the conclusion of the disaster. Upon rescission by the Russell County Board of Supervisors or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

**2. This ordinance shall be effective upon adoption.**

**ADOPTED** by the Russell County Board of Supervisors.

**APPROVED**

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**Rebecca Dye**  
Chairperson

**ATTEST:**

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**Lonzo Lester**  
County Administrator

**APPROVED AS TO FORM:**

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**M. Katherine Patton**  
County Attorney

# Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian  
At-Large

Tim Lovelace  
District 1

Lou Ann Wallace  
District 2

Rebecca Dye, Chairperson  
District 6

Steve Breeding, Vice-Chairman  
District 5

Carl Rhea  
District 3

David Eaton  
District 4

Lonzo Lester  
County Administrator

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**The Russell County Board of Supervisors Meetings will be held pursuant to the Russell County Emergency Ordinance of April 6, 2020 to allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures.**

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## **PUBLIC HEARING NOTICE**

Notice is hereby given that a Public Hearing on the Proposed FY 2020/2021 County Budget, School Board Budget, and the proposed CY 2020 Tax Levies and Tax Dates required to fund the Budgets will be held on June 1, 2020, in the Russell County Governmental Center, Board of Supervisors Meeting Room, 133 Highlands Drive, Lebanon, Virginia, beginning at 6 p.m.

A copy of the proposed budget is available for public review in the Board of Supervisors' Office, 137 Highlands Drive, during normal business hours Monday through Friday. In addition, the FY 2020/2021 County Budget is posted on the County's Website at <http://www.russellcountyva.us/154/Budget-Finance> and RussellCountyVA App on Google Play Store.

Individuals with disabilities who require special assistance to attend and participate in this meeting should contact Lonzo Lester at (276) 889-8000 by 4:30 P.M., June 1, 2020 so arrangements can be made.

**BY ORDER OF THE  
RUSSELL COUNTY BOARD OF SUPERVISORS**

# Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian  
At-Large

Tim Lovelace  
District 1

Lou Ann Wallace  
District 2

Rebecca Dye, Chairperson  
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Steve Breeding, Vice-Chairman  
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Carl Rhea  
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David Eaton  
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Lonzo Lester  
County Administrator

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**The Russell County Board of Supervisors Meetings will be held pursuant to the Russell County Emergency Ordinance of April 6, 2020 to allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures.**

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## **PUBLIC HEARING NOTICE**

Notice is hereby given that a Public Hearing on the **Honaker School Property Transfer Public Hearing** will be held on June 1, 2020, in the Russell County Governmental Center, Board of Supervisors Meeting Room, 133 Highlands Drive, Lebanon, Virginia, beginning at 6 p.m.

Details of the property are available for public review in the Board of Supervisors' Office, 137 Highlands Drive, during normal business hours Monday through Friday.

Individuals with disabilities who require special assistance to attend and participate in this meeting should contact Lonzo Lester at (276) 889-8000 by 4:30 P.M., June 1, 2020 so arrangements can be made.

**BY ORDER OF THE  
RUSSELL COUNTY BOARD OF SUPERVISORS**





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item A-1  
Presenter: Chairperson

**Meeting: 6/1/20 6:00 PM**

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## Approval of Minutes

Request approval of the minutes from the following meeting:

- **Unapproved minutes of May 4, 2020**
- **Unapproved minutes of May 20, 2020**

### **STAFF RECOMMENDATION(s):**

Board discretion

### **SUGGESTED MOTION(s):**

Motion to approve Board Minutes.

### **ATTACHMENTS:**

- Board Minutes

May 04, 2020

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, May 04, 2020 beginning at 5:00 pm with Executive (closed) Session followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

**Roll Call by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Rebecca Dye  
Oris Christian

Lonzo Lester, Clerk  
Vicki Porter, Deputy Clerk  
Katie Patton, County Attorney

**Absent:**

None

**EXECUTIVE (CLOSED) SESSION**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to enter into Executive (closed) Session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss personnel and legal matters pursuant to 2.2-3711(A), (1), (7) and (8).

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye, David Eaton and Oris Christian  
Nay: None

**APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian  
Nay: None

Invocation by Chairperson Rebecca Dye followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE AGENDA**

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to approve the agenda as presented.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Carl Rhea, David Eaton, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

### **PUBLIC HEARING HELD ON THE 2020/2021 GENERAL OPERATING BUDGET**

Pursuant to being advertised in a local newspaper for (2) two consecutive weeks, a public hearing was held on the 2020/2021 General Operation Budget.

The Chairperson opened the public hearing. Hearing no comments, the public hearing was closed.

### **New Business**

#### **APPROVAL OF THE APRIL 06, 2020 MINUTES**

Motion made by Steve Breeding, second Oris Christian and duly approved by the Board of Supervisors to approve the April 06, 2020 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, Oris Christian, Tim Lovelace, Lou Wallace, Carl Rhea, David Eaton and Rebecca Dye

Nay: None

#### **APPROVAL OF THE APRIL 28, 2020 MINUTES**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve the April 28, 2020 and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

#### **APPROVAL OF GENERAL COUNTY INVOICES**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$1,386,884.14, including withholdings and reoccurring.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

### **Citizens Comment**

The Chair opened public comment.

**Kelly McBride Delph**, RCPL stated that she was concerned about the upcoming budget and potential cuts due to the COVID 19 epidemic.

The Chair closed Citizens Comment period.

**County Attorney Reports and Requests**

**Katie Patton**, County Attorney advised the Board to hold a public hearing on the Continuation of Government Ordinance.

**PUBLIC HEARING TO BE HELD ON THE CONTINUATION OF GOVERNMENT ORDINANCE**

Motion made by Carl Rhea, second Lou Wallace and duly approved by the Board of Supervisors to hold a public hearing on the Continuation of Government Ordinance on June 01, 2020 at 6:00 pm.

The vote was:

Aye: Carl Rhea, Lou Wallace, Tim Lovelace, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian  
Nay: None

The County Attorney stated that she had reviewed the written contract for Courthouse Project Management Services. She asked that the Board approve the contract since she had made a minor change.

**APPROVAL OF THE COURTHOUSE PROJECT MANAGEMENT SERVICES CONTRACT**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve the Courthouse Project Management Services written contract after review by the County Attorney to reflect a minor change.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian  
Nay: None

**APPROVAL OF A CDGB GRANT FOR THE CLEVELAND SEWER TREATMENT PLANT**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a Community Development Block Grant through the Department of Housing and Community Development for the Cleveland Sewer Treatment Plant pending final legal review.

The vote was:

Aye: Steve Breeding, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian  
Nay: Lou Wallace

**APPROVAL OF CDAC OF VIRGINIA TECH LETTER OF CONFIRMATION FOR A BROWNSFIELD GRANT**

Motion made by Lou Wallace, second Tim Lovelace and duly approved by the Board of Supervisors to approve a letter of confirmation from the Community Design Assistance Center (CDAC) of Virginia Tech for a U.S. Environmental Protection Agency (EPA) Brownfields Assessment grant.

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF A MUTUAL AID AGREEMENT BETWEEN THE RUSSELL AND WASHINGTON COUNTY SHERIFF DEPARTMENTS**

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to approve a mutual aid agreement between Russell and Washington County Sheriff's Department for law enforcement services from 2020-2023.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF A MUTUAL AID AGREEMENT BETWEEN THE RUSSELL AND BUCHANAN COUNTY SHERIFF DEPARTMENTS**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a mutual aid agreement between Russell County and Buchanan County Sheriff's Department for law enforcement services for 2020-2023.

The vote was:

Aye: David Eaton, Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF A LEBANON HIGH SCHOOL WALL REPAIR CONTRACT**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a Lebanon High School wall repair contract with Ken's Construction and D. R. Price Engineering firm based on legal review.

The vote was:

Aye: David Eaton, Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**PUBLIC HEARING TO BE HELD ON THE TRANSFER OF HONAKER SCHOOL PROPERTY**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to hold a public hearing on the transfer of Honaker school property on June 01, 2020.

The vote was:

Aye: David Eaton, Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL TO ADJOURN**

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: David Eaton, Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

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Clerk of the Board

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Chairperson

May 20, 2020

A special called meeting of the Russell County Board of Supervisors was held on Wednesday, May 20, 2020 at 10:00 am at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

**Roll Call by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Rebecca Dye  
Oris Christian

Lonzo Lester, Clerk  
Vicki Porter, Deputy Clerk  
Katie Patton, County Attorney

**Absent:**

None

Invocation by Chairperson Rebecca Dye, followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF THE AGENDA**

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to approve the agenda as presented.

The vote was:

Aye: Tim Lovelace, Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

**New Business**

**CERTIFICATION FOR RECEIPT OF CORONAVIRUS RELIEF FUND PAYMENTS**

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to approve the Certification for Receipt of Coronavirus Relief Fund Payments.

The vote was:

Aye: Tim Lovelace, Steve Breeding, David Eaton, Carl Rhea, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

**Budget Workshop**

The County Administrator explained how the budget could be impacted due to the COVID-19 pandemic.

The Board discussed the upcoming budget with input from the Commissioner of the Revenue, Randy Williams and Treasurer Alicia McGlothlin. They both were concerned about how a reduction in state funding cause a budget shortfall.

The Commissioner asked that the Board work with local businesses to make sure they are able to stay open. He stated that the DMV Select had been very busy as they are one of the only offices open in the area.

The Treasurer stated that collections were on track with projections at present. She also commented that we should be responsible with Cares Act funds as this is just a “band aid” and will not be a long-term solution.

The health insurance fund was also discussed.

**APPROVAL TO ADJOURN**

Motion made by Steve Breeding, second David Eaton and duly appointed by the Board of Supervisors to adjourn.

The vote was:

Aye: Steve Breeding, David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and Oris Christian

Nay: None

\_\_\_\_\_  
Clerk of The Board

\_\_\_\_\_  
Chairperson





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item A-2  
Presenter: Chairperson

**Meeting: 6/1/20 6:00 PM**

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## **Approval of Expenditures**

Request approval of the County's May 2020 Monthly Expenditures:

### **STAFF RECOMMENDATION(s):**

County's May 2020 Monthly Expenditures are in compliance with budget and operational services.

### **SUGGESTED MOTION(s):**

Motion to approve County's May 2020 Monthly Expenditures.

### **ATTACHMENTS:**

- May 2020 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
6/01/2020	11/15/2019	002615 A & A ENTERPRIS	64796		2,730.00	2,730.00	4100-031020-5410-	- -
					2,730.00	2,730.00 *		
6/01/2020	5/13/2020	001317 ADT SECURITY SE	63405978 2020	10	1,170.05	1,170.05	4100-073010-3002-	- -
					1,170.05	1,170.05 *		
6/01/2020	5/14/2020	004693 ADVANTAGE ARCHI	21361	10	2,500.00	2,500.00	4100-073010-5413-	- -
					2,500.00	2,500.00 *		
6/01/2020	5/10/2020	003754 AMAZON	455869775794	10	24.99	24.99	4100-073010-5401-	- -
6/01/2020	4/24/2020	003754 AMAZON	458545347997	10	24.99	24.99	4100-073010-5401-	- -
6/01/2020	4/27/2020	003754 AMAZON	465768595735	10	80.62	80.62	4100-073010-5411-	- -
6/01/2020	4/27/2020	003754 AMAZON	645349458643	10	22.99	22.99	4100-073010-5401-	- -
6/01/2020	4/22/2020	003754 AMAZON	898797439487	10	27.35	27.35	4100-073010-5411-	- -
6/01/2020	5/10/2020	003754 AMAZON	938785869845	10	67.91	67.91	4100-073010-5411-	- -
6/01/2020	4/22/2020	003754 AMAZON	956746479763	10	24.89	24.89	4100-073010-5411-	- -
					273.74	273.74 *		
6/01/2020	5/14/2020	003018 ARCMATE MANUFAC	INV 148025		422.96	422.96	4100-042400-5414-	- -
					422.96	422.96 *		
6/01/2020	5/26/2020	004692 BALL, PRESTON	2020-12		1,150.00	1,150.00	4100-081040-3006-	- -
					1,150.00	1,150.00 *		
6/01/2020	5/10/2020	000052 BLEVINS SEPTIC	34218		510.00	510.00	4100-042010-5413-	- -
					510.00	510.00 *		
6/01/2020	4/24/2020	003808 BMS DIRECT INC	143422		4,246.47	4,246.47	4100-012130-5802-	- -
					4,246.47	4,246.47 *		
6/01/2020	5/07/2020	002429 BUILDING SYSTEM	SD22833		5,435.00	5,435.00	4100-043020-3004-	- -
					5,435.00	5,435.00 *		
6/01/2020	6/30/2020	001177 CAMPBELL PHILLI	MAR-JUNE 2020		400.00	400.00	4100-013010-3002-	- -
					400.00	400.00 *		
6/01/2020	5/10/2020	003898 CARD SERVICES C	05102020		1,173.26	1,173.26	4100-031020-5503-	- -
					1,173.26	1,173.26 *		
6/01/2020	4/21/2020	002337 CASKIE GRAPHICS	34557		141.61	141.61	4100-012130-5802-	- -
6/01/2020	4/21/2020	002337 CASKIE GRAPHICS	34558		989.55	989.55	4100-021060-3006-	- -
					1,131.16	1,131.16 *		
6/01/2020	5/04/2020	004450 CINTAS CORPORAT	4049543079		170.85	170.85	4100-043020-3008-	- -
6/01/2020	5/07/2020	004450 CINTAS CORPORAT	4049934280		35.58	35.58	4100-043020-3008-	- -
6/01/2020	5/07/2020	004450 CINTAS CORPORAT	4049934363		239.78	239.78	4100-043020-3008-	- -
6/01/2020	5/07/2020	004450 CINTAS CORPORAT	4049934372		36.48	36.48	4100-043020-3008-	- -
6/01/2020	5/07/2020	004450 CINTAS CORPORAT	4049934383		92.72	92.72	4100-043020-3008-	- -
6/01/2020	5/07/2020	004450 CINTAS CORPORAT	4049934413		96.66	96.66	4100-043020-3008-	- -
6/01/2020	5/11/2020	004450 CINTAS CORPORAT	4050131893		38.93	38.93	4100-043020-3008-	- -
6/01/2020	12/20/2019	004450 CINTAS CORPORAT	4037956876		44.16	44.16	4100-043020-3008-	- -
6/01/2020	12/30/2019	004450 CINTAS CORPORAT	4038716078		44.16	44.16	4100-043020-3008-	- -
6/01/2020	5/14/2020	004450 CINTAS CORPORAT	4050523804		68.91	68.91	4100-043020-3008-	- -
6/01/2020	5/14/2020	004450 CINTAS CORPORAT	4050524059		124.72	124.72	4100-043020-3008-	- -
6/01/2020	5/14/2020	004450 CINTAS CORPORAT	4050524068		253.78	253.78	4100-043020-3008-	- -
6/01/2020	5/14/2020	004450 CINTAS CORPORAT	4050524176		87.26	87.26	4100-043020-3008-	- -
6/01/2020	5/18/2020	004450 CINTAS CORPORAT	4050726154		40.25	40.25	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051114665		68.94	68.94	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051114728		36.48	36.48	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051114920		239.78	239.78	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051114921		92.72	92.72	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051114927		96.66	96.66	4100-043020-3008-	- -
6/01/2020	5/21/2020	004450 CINTAS CORPORAT	4051115003		35.58	35.58	4100-043020-3008-	- -
6/01/2020	5/26/2020	004450 CINTAS CORPORAT	4051311565		38.93	38.93	4100-043020-3008-	- -
					1,983.33	1,983.33 *		
6/01/2020	5/12/2020	003569 CLARK PRINT SHO	4234		217.40	217.40	4100-013020-5401-	- -
					217.40	217.40 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
6/01/2020	5/20/2020	003671 CLINCH VALLEY P	52913		1,662.00	1,662.00	4100-081040-3006-	- -
					1,662.00	1,662.00 *		
6/01/2020	6/01/2020	003076 COMBS ARCHIE	MARCH-JUNE 2020		751.84	751.84	4100-013010-1008-	- -
					751.84	751.84 *		
6/01/2020	6/01/2020	000153 COMM OF THE REV	DUES 2020-2021		290.00	290.00	4100-012090-5401-	- -
6/01/2020	5/22/2020	000153 COMM OF THE REV	3290	1	100.00	100.00	4100-012090-5401-	- -
					390.00	390.00 *		
6/01/2020	4/27/2020	002756 COMPUTER PROJEC	20-04-144ME		900.00	900.00	4100-031020-3005-	- -
					900.00	900.00 *		
6/01/2020	5/19/2020	002921 COOK YVONNE	05192020		295.54	295.54	4100-013020-5401-	- -
					295.54	295.54 *		
6/01/2020	5/07/2020	004452 CRYSTAL SPRINGS	16982561050720		50.48	50.48	4100-031020-5401-	- -
6/01/2020	5/07/2020	004452 CRYSTAL SPRINGS	16981298050720		17.16	17.16	4100-013010-5401-	- -
					67.64	67.64 *		
6/01/2020	5/18/2020	000171 CUMBERLAND PLAT	176		74,622.95	74,622.95	4100-042010-3002-	- -
					74,622.95	74,622.95 *		
6/01/2020	4/30/2020	004691 CUSTOM CAGE	CC20-0144		8,095.00	8,095.00	4100-031020-5408-	- -
					8,095.00	8,095.00 *		
6/01/2020	5/26/2020	004663 DEEL, BRAD	05262020		1,350.00	1,350.00	4100-081040-3006-	- -
					1,350.00	1,350.00 *		
6/01/2020	5/01/2020	001871 DELPH KELLY MCB	05012020	10	804.00	804.00	4100-073010-5500-	- -
					804.00	804.00 *		
6/01/2020	5/07/2020	000184 DEMCO	6797974	10	77.35	77.35	4100-073010-5401-	- -
					77.35	77.35 *		
6/01/2020	4/14/2020	000198 DOMINION OFFICE	119757		42.90	42.90	4100-099000-5000-	- -
6/01/2020	4/17/2020	000198 DOMINION OFFICE	119917		12.56	12.56	4100-013010-5401-	- -
6/01/2020	4/23/2020	000198 DOMINION OFFICE	119934		255.25	255.25	4100-013010-5401-	- -
6/01/2020	5/05/2020	000198 DOMINION OFFICE	120069.1		37.38	37.38	4100-094010-7060-	- -
6/01/2020	5/04/2020	000198 DOMINION OFFICE	120271		99.20	99.20	4100-032050-5401-	- -
6/01/2020	12/03/2012	000198 DOMINION OFFICE	120312		177.64	177.64	4100-013010-5401-	- -
6/01/2020	5/05/2020	000198 DOMINION OFFICE	120313		429.90	429.90	4100-035050-5906-	- -
6/01/2020	5/08/2020	000198 DOMINION OFFICE	120417		36.15	36.15	4100-032050-5401-	- -
6/01/2020	5/12/2020	000198 DOMINION OFFICE	120474		9.79	9.79	4100-021060-5401-	- -
6/01/2020	5/15/2020	000198 DOMINION OFFICE	120617		9.25	9.25	4100-012010-5401-	- -
6/01/2020	5/15/2020	000198 DOMINION OFFICE	120622		19.14	19.14	4100-021060-5401-	- -
6/01/2020	5/19/2020	000198 DOMINION OFFICE	120702		157.80	157.80	4100-042400-5414-	- -
6/01/2020	4/03/2020	000198 DOMINION OFFICE	118450		36.59	36.59	4100-031020-5401-	- -
6/01/2020	4/21/2020	000198 DOMINION OFFICE	119950		28.84	28.84	4100-031020-5401-	- -
6/01/2020	4/21/2020	000198 DOMINION OFFICE	119959		44.19	44.19	4100-031020-5401-	- -
6/01/2020	5/01/2020	000198 DOMINION OFFICE	120253		169.96	169.96	4100-031020-5401-	- -
6/01/2020	5/13/2020	000198 DOMINION OFFICE	120584		23.99	23.99	4100-031020-5401-	- -
6/01/2020	1/23/2020	000198 DOMINION OFFICE	116882		20.34	20.34	4100-012090-5401-	- -
6/01/2020	1/28/2020	000198 DOMINION OFFICE	117050		116.08	116.08	4100-012090-5401-	- -
6/01/2020	2/04/2020	000198 DOMINION OFFICE	117309		49.55	49.55	4100-012090-5401-	- -
6/01/2020	3/10/2020	000198 DOMINION OFFICE	117948		337.98	337.98	4100-012090-5401-	- -
6/01/2020	3/27/2020	000198 DOMINION OFFICE	119318		18.50	18.50	4100-012090-5401-	- -
6/01/2020	4/28/2020	000198 DOMINION OFFICE	120129		19.78	19.78	4100-012090-5401-	- -
6/01/2020	5/15/2020	000198 DOMINION OFFICE	120615		7.90	7.90	4100-012090-5401-	- -
6/01/2020	5/19/2020	000198 DOMINION OFFICE	120704		29.97	29.97	4100-012090-5401-	- -
					2,190.63	2,190.63 *		
6/01/2020	4/30/2020	004027 DOORWAY SERVICE	15522		261.50	261.50	4100-094010-7056-	- -
					261.50	261.50 *		
6/01/2020	5/04/2020	004655 EATON, DAVID R.	REIMBURSEMENT		421.31	421.31	4100-011010-5501-	- -
					421.31	421.31 *		
6/01/2020	5/12/2020	004666 ENTERPRISE FLEE	43922		8,765.54	8,765.54	4100-031020-5408-	- -
					8,765.54	8,765.54 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
6/01/2020	2/19/2020	003957 EUROFINS LANCAS	10698324		95.50	95.50	4100-042010-3090-	- -
6/01/2020	2/19/2020	003957 EUROFINS LANCAS	10698560		413.50	413.50	4100-042010-3090-	- -
					509.00	509.00 *		
6/01/2020	5/12/2020	001445 FISHER AUTO PAR	397-254578		9.66	9.66	4100-043020-3004-	- -
					9.66	9.66 *		
6/01/2020	3/24/2020	003676 GENTRY LOCKE AT	273907//039		15,758.23	15,758.23	4100-011010-3002-	- -
					15,758.23	15,758.23 *		
6/01/2020	5/07/2020	000315 HBS-IT	1626080		128.52	128.52	4100-021060-3006-	- -
					128.52	128.52 *		
6/01/2020	4/08/2020	003237 HIGHLANDS GLASS	24003		378.00	378.00	4100-094010-7060-	- -
					378.00	378.00 *		
6/01/2020	5/14/2020	000314 HUFFMAN'S TIRE	05142020		269.00	269.00	4100-031020-5408-	- -
					269.00	269.00 *		
6/01/2020	2/13/2020	002725 ID NETWORKS IDE	4021		21,837.00	21,837.00	4100-031020-3005-	- -
					21,837.00	21,837.00 *		
6/01/2020	4/23/2020	003866 INNOVATIVE TECH	2343		337.50	337.50	4100-031020-3005-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2361		1,352.50	1,352.50	4100-031020-3005-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2359		337.50	337.50	4100-094010-7060-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2360		150.00	150.00	4100-042400-5413-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2362		1,786.00	1,786.00	4100-012300-3002-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2365		187.50	187.50	4100-012300-3002-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2366		1,387.50	1,387.50	4100-094010-5413-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2367		150.00	150.00	4100-021030-5401-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2368		300.00	300.00	4100-012090-5401-	- -
6/01/2020	5/21/2020	003866 INNOVATIVE TECH	2377		150.00	150.00	4100-034010-5401-	- -
					6,138.50	6,138.50 *		
6/01/2020	5/01/2020	004578 JEFFERSON-MADIS	05012020	10	30.44	30.44	4100-073010-5411-	- -
					30.44	30.44 *		
6/01/2020	4/26/2020	003245 KENDALL ELECTRI	S109101854.001		70.50	70.50	4100-043020-5407-	- -
6/01/2020	4/29/2020	003245 KENDALL ELECTRI	S109101854.002		223.94	223.94	4100-043020-5407-	- -
					294.44	294.44 *		
6/01/2020	5/08/2020	004685 LEBANON APPAREL	002		3,750.00	3,750.00	4100-094010-7060-	- -
6/01/2020	4/28/2020	004685 LEBANON APPAREL	001		300.00	300.00	4100-094010-7060-	- -
					4,050.00	4,050.00 *		
6/01/2020	4/01/2020	000367 LEBANON BLOCK &	359813		5.45	5.45	4100-094010-7060-	- -
6/01/2020	4/02/2020	000367 LEBANON BLOCK &	360124		3.95	3.95	4100-043020-5407-	- -
6/01/2020	4/02/2020	000367 LEBANON BLOCK &	360132		107.07	107.07	4100-042400-5407-	- -
6/01/2020	4/06/2020	000367 LEBANON BLOCK &	360763		19.99	19.99	4100-094010-7060-	- -
6/01/2020	4/07/2020	000367 LEBANON BLOCK &	360955		21.79	21.79	4100-071040-5407-	- -
6/01/2020	4/08/2020	000367 LEBANON BLOCK &	361162		69.57	69.57	4100-094010-7060-	- -
6/01/2020	4/08/2020	000367 LEBANON BLOCK &	361163		20.24	20.24	4100-071040-5407-	- -
6/01/2020	4/08/2020	000367 LEBANON BLOCK &	361178		335.65	335.65	4100-042400-5407-	- -
6/01/2020	4/08/2020	000367 LEBANON BLOCK &	361270		4.79	4.79	4100-094010-7060-	- -
6/01/2020	4/08/2020	000367 LEBANON BLOCK &	361281		1.95	1.95	4100-094010-7060-	- -
6/01/2020	4/13/2020	000367 LEBANON BLOCK &	361924		31.76	31.76	4100-042400-5407-	- -
6/01/2020	4/13/2020	000367 LEBANON BLOCK &	362020		315.60	315.60	4100-042400-5407-	- -
6/01/2020	4/14/2020	000367 LEBANON BLOCK &	362129		41.05	41.05	4100-043020-5407-	- -
6/01/2020	4/14/2020	000367 LEBANON BLOCK &	362179		41.80	41.80	4100-043020-5407-	- -
6/01/2020	4/14/2020	000367 LEBANON BLOCK &	362218		4.49	4.49	4100-043020-3004-	- -
6/01/2020	4/15/2020	000367 LEBANON BLOCK &	362341		104.88	104.88	4100-042400-5407-	- -
6/01/2020	4/15/2020	000367 LEBANON BLOCK &	362468		50.05	50.05	4100-042400-5407-	- -
6/01/2020	4/15/2020	000367 LEBANON BLOCK &	362539		11.93	11.93	4100-043020-5407-	- -
6/01/2020	4/16/2020	000367 LEBANON BLOCK &	362588		9.95	9.95	4100-043020-5407-	- -
6/01/2020	4/16/2020	000367 LEBANON BLOCK &	362711		6.41	6.41	4100-094010-7060-	- -
6/01/2020	4/17/2020	000367 LEBANON BLOCK &	362835		34.53	34.53	4100-042400-5407-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
6/01/2020	4/21/2020	000367	LEBANON BLOCK & 363495		367.20	367.20	4100-042400-5407-	-
6/01/2020	4/20/2020	000367	LEBANON BLOCK & 363897		70.13	70.13	4100-042400-5407-	-
6/01/2020	4/23/2020	000367	LEBANON BLOCK & 363901		24.81	24.81	4100-071040-5407-	-
6/01/2020	4/23/2020	000367	LEBANON BLOCK & 363903		15.55	15.55	4100-043020-3004-	-
6/01/2020	4/23/2020	000367	LEBANON BLOCK & 363965		48.50	48.50	4100-042400-5407-	-
6/01/2020	4/27/2020	000367	LEBANON BLOCK & 364559		27.97	27.97	4100-042400-5407-	-
6/01/2020	4/29/2020	000367	LEBANON BLOCK & 365045		41.19	41.19	4100-042400-5407-	-
6/01/2020	4/30/2020	000367	LEBANON BLOCK & 365167		22.95	22.95	4100-042400-5407-	-
6/01/2020	4/17/2020	000367	LEBANON BLOCK & 362807		13.47	13.47	4100-031020-5409-	-
6/01/2020	4/21/2020	000367	LEBANON BLOCK & 363385		27.86	27.86	4100-031020-5409-	-
6/01/2020	4/21/2020	000367	LEBANON BLOCK & 363395		26.35	26.35	4100-031020-5409-	-
6/01/2020	4/23/2020	000367	LEBANON BLOCK & 363925		16.33	16.33	4100-031020-5409-	-
6/01/2020	4/28/2020	000367	LEBANON BLOCK & 364827		3.98	3.98	4100-031020-5409-	-
					1,949.19	1,949.19 *		
6/01/2020	5/11/2020	003901	LOU'S GLOVES 035507		427.00	427.00	4100-094010-7060-	-
6/01/2020	5/11/2020	003901	LOU'S GLOVES 35507		427.00	427.00	4100-031020-5409-	-
					854.00	854.00 *		
6/01/2020	4/16/2020	000428	MIKE'S COMPUTER 34509		14.95	14.95	4100-031020-5409-	-
					14.95	14.95 *		
6/01/2020	6/01/2020	003474	MONK HARRY J MAR-JUNE 2020		1,503.68	1,503.68	4100-013010-1008-	-
					1,503.68	1,503.68 *		
6/01/2020	3/02/2020	003238	NASH GWYN 03022020		80.00	80.00	4100-011010-5504-	-
6/01/2020	6/01/2020	003238	NASH GWYN 06012020		219.08	219.08	4100-011010-5501-	-
					299.08	299.08 *		
6/01/2020	5/01/2020	000461	NORFOLK SOUTHER 91493595		240.00	240.00	4100-043020-8001-	-
					240.00	240.00 *		
6/01/2020	4/27/2020	002192	O'QUINN TRAILER 64360		99.90	99.90	4100-043020-3004-	-
					99.90	99.90 *		
6/01/2020	5/04/2020	003123	O'REILLY AUTO P 1943-353918		14.98	14.98	4100-043020-5408-	-
6/01/2020	4/08/2020	003123	O'REILLY AUTO P 1943-349605		49.42	49.42	4100-031020-5408-	-
6/01/2020	4/15/2020	003123	O'REILLY AUTO P 1943-350582		47.74	47.74	4100-031020-5408-	-
6/01/2020	4/16/2020	003123	O'REILLY AUTO P 1943-350822		23.94	23.94	4100-031020-5408-	-
6/01/2020	4/21/2020	003123	O'REILLY AUTO P 1943-351736		6.99	6.99	4100-031020-5408-	-
6/01/2020	4/23/2020	003123	O'REILLY AUTO P 1943-352081		19.77	19.77	4100-031020-5408-	-
6/01/2020	4/27/2020	003123	O'REILLY AUTO P 1943-352694		69.85	69.85	4100-031020-5408-	-
6/01/2020	4/28/2020	003123	O'REILLY AUTO P 1943-352807		6.99	6.99	4100-031020-5408-	-
6/01/2020	5/05/2020	003123	O'REILLY AUTO P 1943-354124		31.48	31.48	4100-031020-5408-	-
6/01/2020	5/06/2020	003123	O'REILLY AUTO P 1943-354347		37.99	37.99	4100-031020-5408-	-
6/01/2020	5/06/2020	003123	O'REILLY AUTO P 1943-354401		28.63	28.63	4100-031020-5408-	-
					337.78	337.78 *		
6/01/2020	5/11/2020	004690	PACE ANALYTICAL 05112020		110.00	110.00	4100-042010-3090-	-
					110.00	110.00 *		
6/01/2020	4/07/2020	004420	PROBILLING & FU 261189052		58.94	58.94	4100-042400-5408-	-
					58.94	58.94 *		
6/01/2020	5/15/2020	002866	PROQUEST 70628400	10	1,460.16	1,460.16	4100-073010-5411-	-
					1,460.16	1,460.16 *		
6/01/2020	5/09/2020	003367	QUADIENT LEASIN N8297499		596.28	596.28	4100-012010-3005-	-
					596.28	596.28 *		
6/01/2020	5/05/2020	004571	R.E. MICHEL COM 52835500		3.42	3.42	4100-043020-3004-	-
6/01/2020	5/07/2020	004571	R.E. MICHEL COM 56783600		44.79	44.79	4100-043020-3004-	-
					48.21	48.21 *		
6/01/2020	4/21/2020	002812	RICOH AMERICAS 5059381024	10	45.87	45.87	4100-073010-3002-	-
					45.87	45.87 *		
6/01/2020	3/23/2020	004564	ROBINETTE, CHE 03232020		2,499.00	2,499.00	4100-022010-5415-	-
					2,499.00	2,499.00 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
6/01/2020	2/19/2020	003192 ROBINSON FARMER	68569		54,300.00	54,300.00	4100-012080-3002-	-
					54,300.00	54,300.00 *		
6/01/2020	6/01/2020	000578 RUSSELL COUNTY	06012020		85,000.00	85,000.00	4100-035030-3001-	-
					85,000.00	85,000.00 *		
6/01/2020	5/20/2020	000663 RUSSELL COUNTY	BOS052020		26,354.90	26,354.90	4100-095010-9130-	-
6/01/2020	6/01/2020	000663 RUSSELL COUNTY	JUN-20		102,542.52	102,542.52	4100-095010-9130-	-
					128,897.42	128,897.42 *		
6/01/2020	6/01/2020	004632 RUSSELL COUNTY	06012020		13,615.61	13,615.61	4100-082010-8025-	-
					13,615.61	13,615.61 *		
6/01/2020	6/01/2020	004017 SCOTT, HERBERT	MAR.-JUNE 2020		751.84	751.84	4100-013010-1008-	-
					751.84	751.84 *		
6/01/2020	2/19/2020	004689 SHEALY ENVIRONM	222465		440.00	440.00	4100-042010-3090-	-
					440.00	440.00 *		
6/01/2020	5/02/2020	003380 SHENTEL	05022020		81.65	81.65	4100-031020-5409-	-
					81.65	81.65 *		
6/01/2020	5/06/2020	001299 SIGN SHOP OF SO	3570		80.00	80.00	4100-094010-7060-	-
					80.00	80.00 *		
6/01/2020	5/01/2020	004491 STRATEGIC SOLUT	3222727	10	55.00	55.00	4100-073010-3002-	-
					55.00	55.00 *		
6/01/2020	4/15/2020	000366 THE LEBANON NEW	134843		396.00	396.00	4100-011010-3007-	-
6/01/2020	4/29/2020	000366 THE LEBANON NEW	134927		316.80	316.80	4100-011010-3007-	-
6/01/2020	4/29/2020	000366 THE LEBANON NEW	134928		198.00	198.00	4100-011010-3007-	-
6/01/2020	5/13/2020	000366 THE LEBANON NEW	LIBRARY 2020	10	34.00	34.00	4100-073010-5411-	-
					944.80	944.80 *		
6/01/2020	4/15/2020	000384 THE LIBRARY COR	2020070087	10	79.00	79.00	4100-073010-3002-	-
					79.00	79.00 *		
6/01/2020	5/08/2020	002966 THERMCO	13921		2,850.00	2,850.00	4100-043020-3004-	-
					2,850.00	2,850.00 *		
6/01/2020	4/22/2020	000700 TRI CITY BUSINE	AR16902	10	154.48	154.48	4100-073010-3002-	-
					154.48	154.48 *		
6/01/2020	3/26/2020	000706 TWO WAY RADIO I	401000177.		85.00	85.00	4100-031020-7003-	-
					85.00	85.00 *		
6/01/2020	6/01/2020	001086 U.S. POSTAL SER	06012020		10,000.00	10,000.00	4100-099000-5000-	-
					10,000.00	10,000.00 *		
6/01/2020	5/07/2020	002814 ULINE	119728011		239.85	239.85	4100-094010-7060-	-
6/01/2020	5/07/2020	002814 ULINE	119728070		739.68	739.68	4100-042400-5414-	-
6/01/2020	5/21/2020	002814 ULINE	120265360		1,137.76	1,137.76	4100-042400-5414-	-
					2,117.29	2,117.29 *		
6/01/2020	4/15/2020	004678 ULTRA BRIGHT LI	99660		1,619.91	1,619.91	4100-031020-5408-	-
					1,619.91	1,619.91 *		
6/01/2020	5/12/2020	003229 VERIZON WIRELES	9854475189		3,450.88	3,450.88	4100-031020-5203-	-
					3,450.88	3,450.88 *		
6/01/2020	5/20/2020	003033 WHOLESale SUPPL	720144		9.49	9.49	4100-043020-3004-	-
					9.49	9.49 *		
6/01/2020	6/01/2020	000219 XPRESS LUBE	06012020		78.29	78.29	4100-031020-5408-	-
6/01/2020	6/01/2020	000219 XPRESS LUBE	06012020		63.89	63.89	4100-031020-5408-	-
6/01/2020	6/01/2020	000219 XPRESS LUBE	06012020		63.89	63.89	4100-031020-5408-	-
6/01/2020	6/01/2020	000219 XPRESS LUBE	06012020		63.89	63.89	4100-031020-5408-	-
6/01/2020	6/01/2020	000219 XPRESS LUBE	06012020		71.09	71.09	4100-031020-5408-	-
					341.05	341.05 *		
6/01/2020	4/30/2020	004260 2COLOR DESIGN L	749		100.00	100.00	4100-081040-3007-	-
6/01/2020	2/29/2020	004260 2COLOR DESIGN L	711		250.00	250.00	4100-081040-3006-	-
6/01/2020	2/29/2020	004260 2COLOR DESIGN L	711		250.00	250.00	4100-081040-3008-	-
					600.00	600.00 *		
TOTAL FOR DUE DATE 6/01/2020					488,991.92	488,991.92		
TOTAL DUE FOR FUND- 4100					488,991.92	488,991.92		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
		NON-DIRECT DEPOSIT			488,991.92	488,991.92		
		DIRECT DEPOSIT			.00	.00		
		E-Payable Total			.00	.00		
		FINAL DUE			488,991.92	488,991.92		
						.00		



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenter: Chairperson

**Meeting: 6/1/20 6:00 PM**

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## Board Appointments

### Regional Industrial Authority

David Eaton	Two-Year Term	April 18, 2020
Ernie McFaddin	Two-Year Term	April 18, 2020

### Cumberland Plateau Economic Development Commission

Frank Horton	One-Year Term	June 30, 2020
Ben Price (Vacant)	One-Year Term	June 30, 2020
Ron Blankenship	One-Year Term	June 30, 2020
Jim Eaton	One-Year Term	June 30, 2020

### Russell County Public Library

Yvonne Dye	Three-Year Term	June 30, 2020
Susan Breeding	Three-Year Term	June 30, 2020

### Russell County Public Service Authority

Cuba Porter	Four-Year Term	June 24, 2020
David Edmonds Jr.	Four-Year Term	June 24, 2020
Terry Powers	Vacant	June 24, 2022

### Spearhead Trails

Terry Clevenger	Three-Year Term	June 30, 2020
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### Appalachian Agency for Senior Citizens

Larry Burton	Two-Year Term	June 30, 2020
Alice Meade	Two-Year Term	June 30, 2020
Wayne Bostic	Two-Year Term	June 30, 2020
Pat Gray	Two-Year Term	June 30, 2020

### Tourism Advisory Committee

Brandon Blevins (Resigned)	Four-Year Term	June 30, 2020
Jason Gullett (Resigned)	Four-Year Term	June 30, 2020

**Staff Recommendation:**  
Board Discretion.



**Board Appointments for 2020**

Name	Term	Term Ending	Phone Number
<b><u>Regional Industrial Authority</u></b>			
David Eaton	Two Year	April 18, 2020	
Ernie McFaddin	Two Year	April 18, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Cumberland Plateau Economic Development Commission</u></b>			
Frank Horton	One Year	June 30, 2020	
Ben Price----vacant	One Year	June 30 2018	
Ron Blankenship	One Year	June 30, 2020	
James Eaton, Jr.	One Year	June 30, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Russell Public Library</u></b>			
Yvonne Dye	Three Years	June 30, 2020	
Susan Breeding	Three Years	June 30, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Russell County PSA</u></b>			
Cuba Porter	One Year	June 24, 2020	
David Edmonds, Jr.	One Year	June 24, 2020	
Terry Powers (passed away)	Three Year	June 24, 2022	
Name	Term	Term Ending	Phone Number
<b><u>Appalachian Agency for Senior Citizens</u></b>			
Wayne Bostic	Two Years	August 1, 2020	
Pat Gray	Two Years	August 1, 2020	
Alice Meade	Two Years	August 1, 2020	
Larry Burton	Two Years	August 1, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Industrial Development Authority</u></b>			
David Mullins	Four Years	August 1, 2020	

Name	Term	Term Ending	Phone Number
<b><u>Community Policy Management Team</u></b>			
Patrick Brunty	Three Years	August 7, 2020	
Joni Lester	Three Years	August 7, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Spearhead Trails</u></b>			
Gilbert "Teddy" Clevinger	Three Years	August 7, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Heart of Appalachia</u></b>			
Kim Short--Vacant	Two Years	September 10, 2020	
Angie Carpenter	Two Years	September 10, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Highway and Safety Commission</u></b>			
Tim Lovelace	Two Years	October 1, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Industrial Development Authority</u></b>			
Jarred Glass	Four Years	October 3, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Coal Hauling Road Commission</u></b>			
Tim Lovelace	Four Years	November 7, 2020	
Name	Term	Term Ending	Phone Number
<b><u>Drill Community Center</u></b>			
Charlene Blankenship	Two Year	December 31, 2020	
Rachel Helton	Two Year	December 31, 2020	
Doug Lester	Two Year	December 31, 2020	
Harold Dean Thomas	Two Year	December 31, 2020	
Betty Sue Hess	Two Year	December 31, 2020	

Name	Term	Term Ending	Phone Number
<u>Planning Commission</u>			
Roger Sword	Four Years	December 31, 2020	

# BUCHANAN COUNTY BOARD OF SUPERVISORS

Craig Stiltner, Chairman  
Rocklick District  
G. Roger Rife, Vice-Chairman  
South Grundy District  
Tim Hess  
Hurricane District  
Jeff Cooper  
Garden District  
James Carroll Branham  
North Grundy District  
Drew Keene  
Prater District  
Trey Adkins  
Knox District



Robert Craig Horn  
County Administrator

Lawrence L. Moise, III Esq.  
County Attorney

May 5, 2020

Lonzo Lester, Administrator  
137 Highland Drive  
Lebanon, Virginia 24266

IN RE: CIFA

Dear Lonzo:

A regular meeting of the Buchanan County Board of Supervisors was held on Monday the 4<sup>th</sup> day of May 2020. Upon motion of Trey Adkins seconded by Jeff Cooper and with a roll call vote of seven (7) yeas and zero (0) nays, this board did hereby approve to accept the resignation from Joe G. Street on the Cumberland Industrial Facilities Authority (CIFA).

If you have any questions, please don't hesitate to contact me. Thank you.

Sincerely,

Robert Craig Horn, County Administrator

cc: Joe Gary Street

Joe Street  
1226 Clear Creek Road  
Vansant, VA 24656  
(276) 991-4450

April 27, 2020

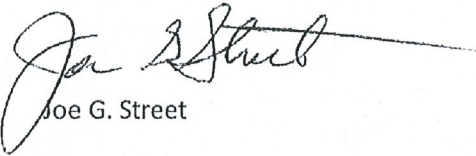
Buchanan County Board of Supervisors  
P.O. Box 950  
Grundy, VA 24614

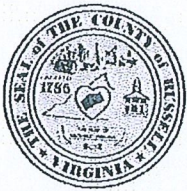
Dear Mr. Stiltner,

I am writing this letter to formally notify you that I am resigning my position as a Board Member on the Cumberland Industrial Facilities Authority effective today, April 27, 2020. Due to business priorities and other circumstances, it is in my best interest to resign.

I wish CIFA the very best.

Sincerely,

  
Joe G. Street



COUNTY OF RUSSELL, VIRGINIA

L Print Form... 1

OFFICE USE ONLY:

Date Received: \_\_\_\_\_

Letter Sent: \_\_\_\_\_

COMMITTEE APPLICATION

Currently Serving On :

Russell County IDA

NAME: Mcfaddin Luther E Mr  
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 9438 Redbud Hwy, PO Box 1809 ernie@  
Honaker VA 24260 Mcfaddinassoc.com  
(Email Address)

TELEPHONE NUMBERS: 276-971-0690 276-873-5600 276-873-6788  
(Home) (Business) (FAX)

PROFESSION/VOCATION: Insurance Sales

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Russell County PSA  
(List no more than 3 -- in order of preference:) Russell County Planning Commission

OTHER INTERESTS: Volunteer service work, local and foreign mission work

EDUCATION: High school diploma and Business Administration Courses

JOB EXPERIENCE: Mcfaddin + Associates 21 yrs, Mcfaddin Properties 15 years

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Helping Hands Ministries 15 yrs

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? IF Yes

YES, PLEASE NAME: Russell County IDA

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? IF No

YES, PLEASE NAME: \_\_\_\_\_

ARE YOU A REGISTERED VOTER? Yes DISTRICT NUMBER: 3



RUSSELL COUNTY BOARD OF SUPERVISORS  
BOARD / COMMITTEE APPLICATION



DATE OF APPLICATION: AUG. 1, 2019

(Please print or type in black ink)

NAME: DONNIE E. CHRISTIAN DCHRISTIAN@TERRATECHENG.COM  
(First) (Last) (Email Address)

MAILING ADDRESS: P.O. Box 1917, LEBANON, VA 24266

E911 ADDRESS: 306 DEER VIEW LN, LEBANON, VA 24266

TELEPHONE NUMBERS: 276-889-0467 276-935-4191 423-817-5940  
(Home) (Business) (Cell)

PROFESSION/VOCATION: PROJECT DESIGN ENGINEER FOR CIVIL, ENVIRONMENTAL <sup>† MHA</sup> <sub>PRO:</sub>

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: INDUSTRIAL DEVELOPMENT AUTHORITY  
(List no more than 3 -- in order of preference :) ECONOMIC DEVELOPMENT + TOURISM  
PUBLIC SERVICE AUTHORITY

OTHER INTERESTS: SEEKING RUSSELL Co. GROW + BE MORE SUSTAINABLE

EDUCATION: BS IN MECHANICAL ENGINEERING; LACK 6 CLASSES OF DOUBLE B.S. IN CIVIL.

JOB EXPERIENCE: SINCE 1987, I HAVE WORKED IN ENGINEERING RELATED POSITIONS OF CIVIL (ROADS, WATER, SEWER, LANDFILL, AIRPORTS, ETC); ENVIRONMENTAL (ESC, SWM, SPCC, SWPPP, ODC, WASTE MANAGEMENT, STREAM + WETLANDS MITIGATION PLANS + PERMITTING; MECHANICAL (DESIGN PLANNING + PERMITTING - HAVE FOCUSED ON HIGHER (SEE BACK)

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: BOARD OF DIRECTOR FROM SEPT. 2000 UNTIL SEPT 2018 OF THE RUSSELL Co. PUBLIC SERVICE AUTHORITY AND THE FORMER "BELFAST HANSONVILLE PUBLIC WATER AUTHORITY" (BHPWA) SERVING AS CHAIRMAN OF BHPWA + RCPSA SEVERAL TIMES. ALSO, CHURCH BHS. ADMT

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? No

IF YES, PLEASE NAME: \_\_\_\_\_

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? YES - BOTH

IF YES, PLEASE NAME: BELFAST-HANSONVILLE PUBLIC WATER AUTHORITY (CHAIRMAN)  
THE RUSSELL Co. BSA - SERVED AS A MEMBER OR CHAIRMAN FOR 18 YEARS BETWEEN THOSE 2 AUTHORITIES

OTHER INTERESTS (Continued):

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JOB EXPERIENCE (Continued): AND BEST USE(S) OF POST-MINING LANDUSE(S) {PMLU}  
FOR RESIDENTIAL, COMMERCIAL, COMMUNITY, + INDUSTRIAL DEVELOPMENT, FE:  
SOUTHERN GAP/POPLAR GAP DEVELOPMENTS IN BUCHANAN CO., VA ALONG WITH  
4-LANE ACCESS TO RTE. 460 CONNECTOR OF COALFIELDS EXPRESSWAY. ALSO DID  
SIMILAR PROJECTS FOR PMLU ALONG THE KING COAL HWY IN MINGOT LOGAN CO., WV

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):

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**Spearhead Trails**  
P.O. Box 1594 – 502 Front Street East  
Coeburn, Virginia 24230  
(276) 807-7581  
www.SpearheadTrails.com



April 27, 2020

Lonzo Lester  
County Administrator  
Russell County Board of Supervisors  
PO Box 1208  
Lebanon, VA 24266

Dear Mr. Lester:

Teddy Clevenger's appointment to the Southwest Regional Recreation Authority Board will expire on June 30, 2020. The Governance Board, which oversees recruiting and ensuring we have good board members, asks that the Russell County Board of Supervisors reappoint Teddy Clevenger to our serve another term on our Board.

He has done an excellent job and we look forward to working with him for another 3-year term beginning July 1, 2020 and expiring June 30, 2023.

If this appointment could be made by your Council in the May or June meeting it would be greatly appreciated. We would like to begin our Board Member orientation in June in time for our next quarterly board meeting in mid-July.

Sincerely,

Jack McClanahan, Chairman

Larry Yates, Vice Chairman

Eugene McClellan, Secretary/Treasurer



*Appalachian Agency*  
*for Senior Citizens*  
Respect • Response • Results

April 22, 2020

Mr. Lonzo Lester, County Administrator  
Russell County Board of Supervisors  
PO Box 1208  
Lebanon, VA 24266

Dear Mr. Lester:

Every two years we request that the Board of Supervisors make appointments to AASC's Board of Directors. These appointments are made for two-year terms to begin on July 1, 2020.

The Board of Supervisors will need to appoint or reappoint members to fill the seats currently held by Larry Burton, Alice Meade, Wayne Bostic, and Pat Gray. The appointments made on July 1, 2020 will be for two-year terms and will expire on June 30, 2022.

Thank you for your continued support of aging programs in Russell County and I look forward to working with your appointees.

Sincerely,

A handwritten signature in black ink that reads "Regina Sayers".

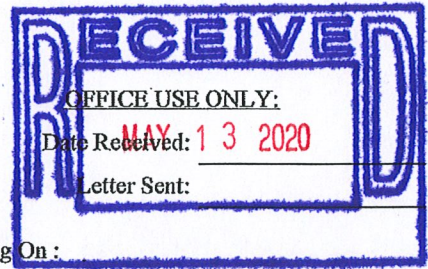
Regina Sayers  
Executive Director



COUNTY OF RUSSELL, VIRGINIA

Print Form

COMMITTEE APPLICATION



NAME: Meade Alice D. Ms. (Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 28 Major St Lebanon, VA 24266 aliceadbernard@verizon.net (Email Address)

TELEPHONE NUMBERS: (Home) (Business) cell 276 880 5275 (FAX)

PROFESSION/VOCATION: Administrative position for Russell Co.

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Appalachian Agency for Senior Citizens (List no more than 3 -- in order of preference:)

OTHER INTERESTS: Volunteering and traveling

EDUCATION: High School Graduate - J.D. Burton High

JOB EXPERIENCE: 10 years in Russell Co. Treas. office - 33 years in County Board of Supervisors - Asst. Co. Adm.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: People, Inc. and Christian Center Board

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? Yes

IF YES, PLEASE NAME: CPMI and Tourism (TAC)

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? Yes

IF YES, PLEASE NAME: Several boards as Asst. Co. Adm.

ARE YOU A REGISTERED VOTER? Yes DISTRICT NUMBER: 5

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):

*Former Chairperson for  
Heart of Appalachia representing Russell Co.*



COUNTY OF RUSSELL, VIRGINIA

Print Form

OFFICE USE ONLY:         

COMMITTEE APPLICATION

Date Received:                         

Letter Sent:                                 

Currently Serving On :                                   
    
  

NAME:     Vance                                Michelle                                L                                Mrs.                                  
                                (Last)                                (First)                                (Middle Initial)                                (Mr., Mrs., Miss, Rank)

HOME ADDRESS:     99 Willow Spring Drive                                  
                                Lebanon, VA 24266                                  
  mvance21220@yahoo.com                                  
  (Email Address)

TELEPHONE NUMBERS:     276-794-7839                                276-206-9238                                  
  (Home)                                (BUSINESS) Cell                                (FAX)

PROFESSION/VOCATION:     Administrative Assistant                                

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE:     Russell County Tourism Committee                                  
                                (List no more than 3 -- in order of preference:)     Cumberland Mountain Community Service Board                                  
  

OTHER INTERESTS:     My interest is to be sure that my grandchildren have a good community to grow up in                                  
                                and that my small business has the opportunity to grow.                                

EDUCATION:     High School Graduate; Some College; Multiple individual training courses.                                  
  

JOB EXPERIENCE:     Have been in the clerical field for over 30 years in multiple different positions (Resume Attached)                                  
  

CIVIC OR SERVICE ORGANIZATION EXPERIENCE:     Jarrettsville and Hamilton Young Marines, Russell County                                  
                                Republican Committee Secretary                                

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION?     No                                

IF YES, PLEASE NAME:   

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION?     No                                

IF YES, PLEASE NAME:   

ARE YOU A REGISTERED VOTER?     Yes                                 DISTRICT NUMBER:     1

Michelle L. Vance  
99 Willow Springs Drive  
Lebanon, VA 24266  
H: 276-794-7839 C: 276-206-9238  
mvance21220@yahoo.com

## OBJECTIVE

A rewarding and stable opportunity by bringing value added support to a company by expanding my customer service, accounting and administrative skills.

## EMPLOYMENT EXPERIENCE

BurWil Construction Co. 620 Locust St., Bristol, TN 37620

Position: Administrative Assistant (January 2013-Present)

Responsibilities: Provide administrative support to the construction teams (project managers and superintendents) as needed. Answer phones, assist customers and subcontractors with questions and requests. Preparation and submission of requests for proposals and qualifications. Preparation of purchase order and contracts, as well as account reconciliation for each project. Prepare letters, meeting minutes, safety and background information as needed per project. Upkeep project filing and processing all requests from field employees. Processing of accounts payables and receivables as needed for job costing information.

Intelect Corporation 4000 Dillon St., Baltimore, MD 21224

Position: Project Coordinator (July 2012-September 2012)

Responsibilities: Entry of all daily reports along with safety reports and exporting to client ftp site. Updating productivity excel sheets for tracking purposes. Develop bill of material for projects. Act as liaison between field employees and the office. Create weekly roll-ups for client review. Close-out packages on a weekly basis. Develop new tracking methods for all projects. Review subcontracts and contracts for accuracy.

Lebolo Watts JV Ft. Meade, MD - Wideband Satellite Communication Center Project

Position: Project Coordinator/Quality Control Clerk (March 2012-July 2012-Temporary)

Responsibilities: Daily site reports, RFI's, Submittals, calculating exposure hours utilizing the USACE QCS System. Verifying all subcontracts are in compliance (ie. contract completion, certificates of insurance and various other site specific forms). New hire orientation as well as subcontractor orientation on job site. Review and distribution of certified payroll. General office duties such as filing, answering phones, office management etc. Effectively taking meeting minutes and compiling for distribution. Evaluation and distribution of all safety and background information for all employees working on site.

Michelle L. Vance  
99 Willow Springs Drive  
Lebanon, VA 24266  
H: 276-794-7839 C: 443-799-1615  
mvance21220@yahoo.com  
Page Two

MBR Construction Services, Inc., 10931 McCormick Rd., Hunt Valley, MD 21031

Position: Office Manager/Accounting Assistant/Project Coordinator (May 2008-March 2012)  
Responsibilities: All aspects of office management/reception/secretarial for seven person office; project coordination for multi-million dollar jobs. Processing and dealing with customers and clients on a daily basis regarding both accounts payable and receivable. Answering phones, typing letters, dictation, ordering supplies, filing, petty cash and planning. Keeping Access database of all union labor, purchase orders, subcontracts, certified payroll as well as point of contact for vendors and general contractors. New hire orientation and recruitment of field and temporary office personnel. Also included all pre-employment testing and background checks. Open and close all project and service jobs as well as processing billing (i.e. invoices & AIA's). Process all payroll and certified payroll and requests and keep track of any bonding information. Also acted as local Human Resource contact (ie. Payroll, benefits and personnel issues). Work with company Safety Director on training and injury reports.

Struever Bros. Eccles & Rouse, Inc., 1040 Hull St., Suite 200, Baltimore, MD 21230

Position: Construction Accounting Assistant (August 2005 – April 2008)  
Responsibilities: Set up new jobs, input construction budgets; training of new Project Managers on all construction software; review checks runs for accuracy; code invoices and credit card statements; review jobs for accounting accuracies, and move as necessary. Work with Operation and Project Managers to review costs on jobs. Work with VP of Construction to closeout all jobs. Take calls and question from subcontractors and other vendors and research payment histories.

Struever Bros. Eccles & Rouse, Inc., 1040 Hull St., Suite 200, Baltimore, MD 21230

Position: Administrative Assistant (September 2004 – August 2005)  
Responsibilities: Provide administrative support to the construction teams (project managers and superintendents) as needed. Preparation of AIA (invoice) packages. Activate and maintain accurate project files. Assemble and maintain close-out documents for projects. Blueprint coordination and distribution. Compose and/or transcribe meeting minutes, interoffice memos and format correspondence.

## **SPECIAL SKILLS**

Software: Expedition, Access, ACT, AS/400, Microsoft Word, WordPerfect, Microsoft Excel, PowerPoint, Microsoft Outlook, Microsoft Exchange, Netscape, Sharepoint, PaperPort, Timberline and Lotus, Remedy, USACE RMS System, etc. Strong attention to detail, organization, communication and customer service skills.

**Loretta Vance**

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**From:** noreply@civicplus.com  
**Sent:** Monday, March 16, 2020 8:11 AM  
**To:** kaylin.ervin@russellcountyva.us; loretta.vance@russellcountyva.us  
**Subject:** Online Form Submittal: Board and Committee Application

**Board and Committee Application**

Name	Mary "Maddie" Gordon
Email Address	maddie@naturalcapital.us
Address	195 Greystone Drive
City	Castlewood
State	VA
Zip Code	24224
Phone Number	2766087899
Fax Number	<i>Field not completed.</i>
Board/Committee on Which You Wish to Serve	District 2 Tourism Advisory Committee
Other Interests	<i>Field not completed.</i>
Education	B.A. Business - Maryville College 2011 MBA - King University 2014
Job Experience	Owner/Administrator Greystone Manor, Inc. (Assisted Living) since 2011 Owner Clinch Life Outfitters since 2017 Clinch River Project Manager for StreamSweepers since 2017
Civic or Service Organization Experience	<i>Field not completed.</i>
Are you currently a member of a Russell County Board or Committee?	No
If YES, please name:	<i>Field not completed.</i>
Have you previously served as a member of a Russell	No





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Attorney

**Meeting: 6/1/20 6:00 PM**

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## County Attorney Reports

1. **Russell County COVID-19 Reopening Resolution.....B-1**
2. **CPWMA User Agreement.....B-2**
3. **Personnel Policy Update.....B-3**

### Staff Recommendation:

Board Discretion.

### Suggested Motion:

Motion Required.

### ATTACHMENTS:

- Various

# Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian  
At-Large

Tim Lovelace  
District 1

Lou Ann Wallace  
District 2

Rebecca Dye, Chairperson  
District 6

Steve Breeding, Vice-Chairman  
District 5

Carl Rhea  
District 3

David Eaton  
District 4

Lonzo Lester  
County Administrator

## RESOLUTION

### REQUESTING AN EXPEDITED REOPENING OF RUSSELL COUNTY AND SOUTHWEST VIRGINIA

**WHEREAS**, Executive Order No. 53 and Executive Order No. 55 were enacted by the Governor of Virginia to limit the growth and devastating effects of COVID-19.

**WHEREAS**, Executive Order No. 61 has been enacted for a Phased state reopening to commence May 15, 2020;

**WHEREAS**, small businesses throughout Southwest Virginia, including those in Russell County are disproportionately affected by Executive Order No. 53 and Executive Order No. 55, which has caused a devastating regional unemployment rate and Executive Order 61 continues to inequitably impact our region by a nearly statewide phasing metric;

**WHEREAS**, neighboring states such as Tennessee and North Carolina, with demographics similar to Southwest Virginia, have opened or begun to reopen in a more expedited manner with continued heightened awareness and sanitation practices and regulations;

**WHEREAS**, a failure to likewise reopen Russell County and Southwest Virginia both limits the recovery of businesses due to earlier reopening in neighboring states,

and places residents of Russell County and Southwest Virginia at risk by travelling out of the area to patronize businesses in other states that have reopened.

**WHEREAS**, Russell County, Virginia has approximately 26,600 residents, of which only 8 have tested positive for COVID-19 and no COVID-19 cases currently active; and

**WHEREAS**, the Russell County Board of Supervisors is confident that Russell County and Southwest Virginia businesses can reopen in a safe and sanitary manner, following federal and state health and safety guidelines; and

**WHEREAS**, the Russell County Board of Supervisors trusts the citizens of Russell County to be personally responsible in practicing preventative measures, such as social distancing and good hygiene, in the process of reopening of Russell County and Southwest Virginia.

**NOW THEREFORE**, the Russell County Board of Supervisors hereby respectfully requests that the Governor of Virginia to consider modifying the reopening of the Commonwealth of Virginia from a state-wide basis to a local/regional basis utilizing the phased approach outlined by the Governor of Virginia but allowing Russell County and Southwest Virginia to utilize a flexible and expedited re-opening process when certain metrics are met locally or regionally. The Russell County Board of Supervisors further requests that such a flexible and expedited local/regional reopening occur for Russell County and Southwest Virginia effective immediately, in which Russell County and Southwest Virginia would have the flexibility to enter Phase III of reopening immediately.

**FURTHER**, the Russell County Board of Supervisors directs that the Clerk of the Board of Supervisors forward a copy of this Resolution to the following: Virginia House of Delegates; Virginia Senate; and Ralph S. Northam – Governor of Virginia. This resolution was adopted this the 1<sup>st</sup> day of June 2020 by the Russell County, Va., Board of Supervisors.

Recorded Vote:

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

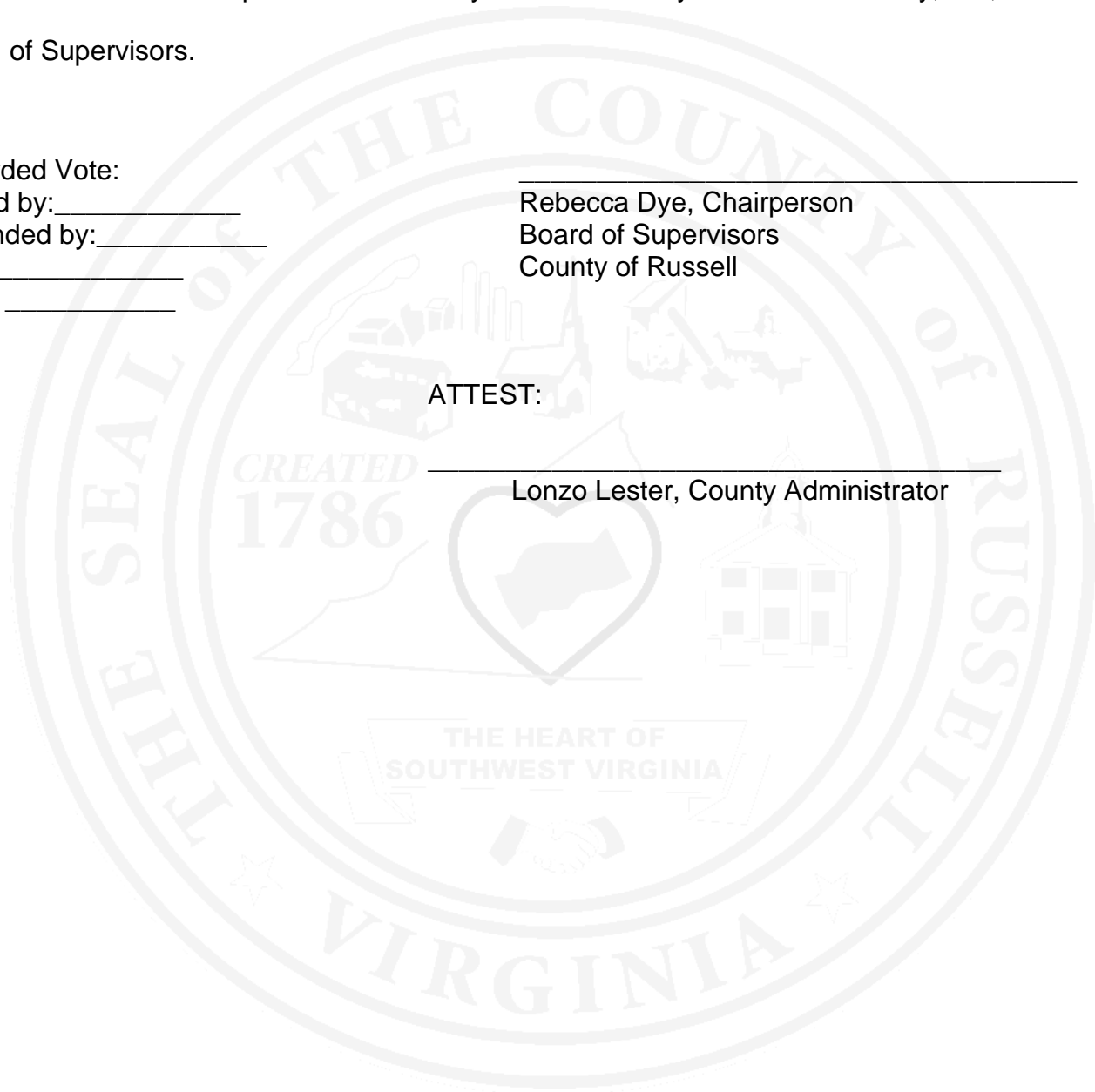
Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

\_\_\_\_\_  
Rebecca Dye, Chairperson  
Board of Supervisors  
County of Russell

ATTEST:

\_\_\_\_\_  
Lonzo Lester, County Administrator



**Buchanan County**  
P.O. Box 618  
1051 Rosebud Road  
Grundy, VA 24614  
Phone: 276-935-4591  
Fax: 276-935-4537

**Dickenson County**  
P.O. Box 768  
334 Brush Creek Road  
Clintwood, VA 24228  
Phone: 276-926-4979  
Fax: 276-926-4427



**Russell County**  
P.O. Box 2347  
75 Rogers Street  
Lebanon, VA 24266  
Phone: 276-889-7621  
Fax: 276-889-7695

**Tazewell County**  
P.O. Box 350  
145 Ben Bolt Road  
Tazewell, VA 24651  
Phone: 276-988-5585  
Fax: 276-988-5471

**Lee County**

134 Hill Street  
Jonesville, VA 24263  
Phone: 276-346-2011  
Fax: 276-346-0401

**Scott**

112 Beech Street  
Suite I  
Gate City, VA 24251  
Phone: 276-386-1312  
Fax: 276-386-2116

**County**

**Wise County and the City of Norton**

134 Roberts Ave SW  
Wise, VA 24293  
Phone: 276-328-8000  
Fax: 276-376-1020

## COMMONWEALTH OF VIRGINIA

### VIRGINIA DEPARTMENT OF HEALTH

**Eleanor S. Cantrell, M.D.**  
District Director, Lenowisco and  
Cumberland Plateau Health Districts

*Cumberland Plateau & Lenowisco Health Districts*  
224 Clydesway Dr. – Suite B  
Lebanon, VA 24266

134 Roberts Avenue, SW  
Wise, VA 24293

Stewards for Optimum  
Community Health

**“Protecting You and Your Environment – Better Health, Better Home, Better Horizons!”**

June 1, 2020

Mr. Lonzo Lester  
County Administrator, Russell County  
Lebanon, VA

RE: COVID-19

Dear Mr. Lester:

As we continue to work in our region to respond and limit the spread and impact of the SARS-CoV2 virus which causes COVID-19, at this time, there have been eight confirmed cases of COVID-19 in residents of Russell County. In surrounding or contiguous counties the case numbers range from 0 (Dickenson County) to 51 (Washington County). Other nearby jurisdictions have had 27 cases in Wise County/City of Norton, 18 in Buchanan County, 7 in Scott County and 9 in Tazewell County. Russell County residents with COVID-19 have had two hospitalizations (25%) among the 8 cases and 0 deaths. Wise/Norton's 27 cases resulted in 13 hospitalizations (48%) and 2 deaths (7%). Scott County had 2 hospitalizations (29%) and 2 deaths of its 7 cases. Washington County reports 8 hospitalizations (16%) and 4 deaths (8%) of its 51 cases. Buchanan County had 0 hospitalizations and 0 deaths of 18 cases. The Commonwealth of Virginia overall percent hospitalized is 10.3%.

In looking at demographic descriptors of residents of our area, we have a higher percent of our residents who are elderly (over age 65 years is 21.6% in Russell Co compared to Virginia 15.4%) and disability in younger than 65 is higher in Russell County compared to the rest of the Commonwealth (2016 SSI % of population age 64 and under who receive SSI benefits in Russell County 5.5% compared to Virginia 1.7%). Also impacting health and health outcomes, for many years Russell County and most surrounding counties have been designated as medically underserved in the three broad professional areas assessed, indicating that the number of primary care, mental health and dental providers is insufficient for the population, based simply on numbers of people per provider, without accounting for the complex diseases seen in our older, sicker population. This, compounded by lack of many specialty providers available locally, further makes accessing adequate healthcare a challenge for many.

Looking at some specific metrics for Russell County, (information taken from the 2020 county health rankings data which can be found in totality at [www.countyhealthrankings.org](http://www.countyhealthrankings.org)), please consider:

- Overall Russell County ranked 104/133 in Health outcomes (health outcomes reflect current health indicators that result from past conditions/behaviors) which places it in the lowest quartile ranking of localities in Virginia; Health Outcome measures how long people live and how healthy they feel while alive.
- One important measure in Outcomes is “premature death” measured by “years of potential life lost”, or the number of years lost before age 75 per 100,000 population (age-adjusted); (example: a death at age 75 or older contributes 0 years to this metric, whereas a death at 45 years of age contributes 30 years), all “leveled” to reflect the number of years per 100,000 people to make it possible to compare between counties with different populations. Russell County was 10, 900 years per 100,000 population compared to Virginia 6, 400. The worst in Virginia was 12, 500; Russell Co ranked 116 out of 133 jurisdictions. Russell County has a high measure for premature death.
- Metrics on quality of life (number of poor mental and physical health days, number of overall poor-fair health and low birth rates) ranked somewhat better, giving over all placement of 93 out of 133 jurisdictions for these four metrics combined.
- In Health Factors (modifiable conditions that contribute to health outcomes or can be thought of as things or conditions present today that determine our health in the future), which includes metrics evaluating clinical care, health behaviors, environmental factors and social determinants; overall Russell County ranked 114 out of 133 jurisdictions, again in the bottom quartile. County Health Rankings assessed several areas important to over all health of a county/jurisdiction, but I selected health conditions which I believe are more relevant to the COVID 19 discussion, for your consideration:
- In Clinical Care, Russell County overall ranked 131/133. This measure includes the following:
  - Rate of hospital stays for ambulatory sensitive conditions (conditions that usually do not require hospitalizations) in Medicare population (to remove lack of insurance as a barrier), interpreted to reflect access to care including people using the ER in the absence of primary care provider access or quality of care), Russell County had 8, 220 stays in this category compared to Virginia overall with 4,461 hospital stays in this category per 100,000 Medicare enrollees. The cause of hospital stays included *diabetes with short or long-term complications, uncontrolled diabetes without complications, diabetes with lower-extremity amputation, chronic obstructive pulmonary disease, asthma, hypertension, heart failure, dehydration, bacterial pneumonia, or urinary tract infection.* Russell County rate was for these hospitalizations was nearly double the state in 2017 (the source of the data for this metric), pre-COVID. We have seen in the past few months in the COVID timeframe that the underlying conditions even if well-controlled (diabetes, COPD, asthma, hypertension, heart disease) are those identified as placing people with COVID 19 infection at higher risk for hospitalization, intensive care admission, requirement for ventilator support and death.
  - Ratio of primary care providers to population is 3, 860:1 in Russell County compared to Virginia at 1, 320:1 overall (nearly 1/3 fewer providers than the rest of the Commonwealth).
  - Percent of Medicare enrollees who had a flu shot, Russell Co 44% compared to Virginia 50%. (taking a flu vaccine may be relevant to the upcoming fall season when seasonal flu and COVID 19 may both be circulating)

- Heath Behaviors ranking for Russell County was overall
  - Adult smoking in Russell County was 19% compared to Virginia overall 16%
  - Adult obesity in Russell County was 38% compared to Virginia overall 30%Both obesity and current smoking as well as the many conditions listed in the previous bullet related to medical condition have been identified in some studies as causing greater risk of complications leading to poorer outcomes than in persons not having these conditions or factors.

Finally I would note that phase I re-opening began May 15 and the first week to 10 days of that period was cool and rainy in many parts of the two districts I cover (not a scientific assessment of the weather at all—but observations, as we had several outdoor testing events throughout both districts during this time which were often conducted in the rain/chill and for which we had cancellations citing weather as the reason), so perhaps the weather had some impact on the numbers of people getting out in the community generally. In the past week-10 days the weather has been more temperate and more people appear to be venturing out, many of whom are not following the recommendations for social distancing, wearing masks while in public and limiting travel to essential trips. The incubation period for SARS CoV2 virus is 2-14 days so we are just past one incubation period (from May 15-29) and still in the incubation period beginning with Memorial Day holiday; thus far we have not seen an uptick in cases. However, I do not believe we are in a position to fully assess the impact of Phase I re-opening and the lack of adherence to guidance (noted above) yet on case count.

Based on an assessment of the overall health and risk status of so many residents of our communities including Russell County (more people at high risk for poorer outcomes including death if contracted COVID 19), and our health care systems' capacity (access to primary care providers, tertiary care resources for very ill patients largely residing in another state or out of the region), I am pleased that many areas have been able to maintain low case counts and reduce the possibility of serious illness and death in our communities. It is my opinion that our on-going efforts should, at this time, continue to focus on community education regarding the importance of social distancing, wearing face coverings when in public and consolidating trips so that the fewest number of trips are made to meet essential needs. In my opinion, moving to phase 3 at this time poses unknown but likely increased risk of more cases of COVID 19 in a county with more people at risk of serious including fatal outcomes. In my opinion from a public health perspective and for the reasons stated above, I cannot support a direct move to phase III at this time.

Sincerely,



Eleanor S. Cantrell, M.D.  
District Director  
Lenowisco Health District



**Board of Supervisors**

137 Highland Drive  
Lebanon, VA 24266

Action Item C-1 – C-7

Presenter: Administrator

**Meeting: 6/1/20 6:00 PM**

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## County Administrator Reports & Requests

The County Administrator Reports & Request for June 2020:

### REPORTS

1. **CDBG Planning Grant – Cleveland Sewer Treatment Plant Upgrade.....C-1**
2. **Russell County Emergency Operation Plan.....C-2**
3. **Town of Lebanon Abstract of Votes.....C-3**

### REQUESTS

4. **VRA Amended and Restated Support Agreement of the Southwest Virginia Regional Jail Authority and Russell County.....C-4**
5. **VRA Certificate of the County of Russell Virginia.....C-5**
6. **Russell County Fiscal-Year 2020/2021 Budget Public Hearing.....C-6**
7. **RC Planning Commission Plats.....C-7**

### **STAFFRECOMMENDATION(s):**

Board Discretion.

### **SUGGESTEDMOTION(s):**

Board Discretion.

### **ATTACHMENTS:**

- Various





Ralph S. Northam  
Governor

R. Brian Ball  
Secretary of  
Commerce and Trade

# COMMONWEALTH of VIRGINIA

Erik C. Johnston  
Director

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

May 20, 2020

Mr. Lonzo Lester  
County Administrator  
Russell County  
137 Highland Dr.  
Lebanon, VA 24266-7169

RE: 2020 CDBG Planning Grant-Approval

Dear Mr. Lester:

We have reviewed the County's request for CDBG planning assistance for the Russell County Cleveland Regional Sewer System PER Project. We are prepared to offer planning grant assistance for developing this project. Our review of these items indicates that the County and the stakeholders have demonstrated an acceptable preliminary level of interest and need in developing plans for the proposed project. DHCD will make a total of up to \$60,000 available to the County for developing solutions for the identified long-term sewage system community needs.

Joe Blevins, Program Manager in the Community Development Division, has been assigned to work with you to continue the planning efforts and to assist you in conducting a Facilitated Planning Strategy meeting. The result of this meeting will be a work plan and budget that will be included in the proposal for planning grant funds to be submitted to DHCD. Mr. Blevins will be in touch with you shortly or can be reached at (276) 274-4539.

In summary, the next steps in this process are:

1. The County must abide by the Virginia Public Procurement Act and may not execute contracts that will obligate CDBG funds until these contracts have been reviewed by DHCD.
2. DHCD's staff person will meet with the County and stakeholders and hold a Facilitated Planning Strategy session to develop a work-plan that will encompass a discussion of all activities that need to be completed and by when they will be completed.
3. Within seven (7) working days of the Facilitated Planning Strategy the County must submit a Planning Grant proposal to DHCD that includes the work plan and cost of completing the activities.
4. Upon receipt, DHCD will evaluate the proposal and, if determined to be necessary, set-up a Contract Negotiation Meeting with the County and a contract will be issued within one week of the Contract Negotiation Meeting.
5. Please note that requests must be submitted electronically through the Agency's Centralized Application and Management System (CAMS). To access CAMS, visit the website at [www.dhcd.virginia.gov](http://www.dhcd.virginia.gov) and click on the CAMS icon in the upper-right hand corner. You may submit your proposal information utilizing the reports and communications tab with the project.

Partners for Better Communities



[www.dhcd.virginia.gov](http://www.dhcd.virginia.gov)

For additional information, please contact Rachel Jordan, Policy Analyst at (804) 371-7076.

Sincerely,



Matt Weaver  
Associate Director

c: Jim Baldwin, Cumberland Plateau PDC  
Joe Blevins, DHCD

# ABSTRACT of VOTES

Cast in the Town of LEBANON in RUSSELL COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

## Member Town Council

District: LEBANON

NAMES OF CANDIDATES ON THE BALLOT

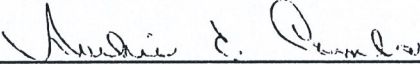
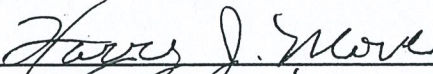
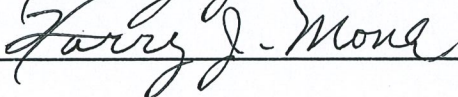
TOTAL VOTES RECEIVED  
(IN FIGURES)

M. Elijah Leonard	446
Scott J. Gilmer	389
William Brad Lambert	306
Kevin Buford Ferguson	281
J. Hassel Kegley	257
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	16
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council .

1. M. Elijah Leonard
2. Scott J. Gilmer
3. William Brad Lambert

Given under our hands this 20th day of May, 2020

  
 \_\_\_\_\_, Chairman  
 \_\_\_\_\_, Vice Chairman  
  
 \_\_\_\_\_, Secretary  
  
 \_\_\_\_\_, Secretary



# ABSTRACT of VOTES

Cast in the Town of LEBANON in RUSSELL COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

**Mayor**

District: LEBANON

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Nelson A. "Tony" Dodi	503
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	12
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor .

Nelson A. "Tony" Dodi

Given under our hands this 20th day of May, 2020



Archie J. Conley , Chairman

\_\_\_\_\_, Vice Chairman

Harry J. Mow , Secretary

Harry J. Mow , Secretary

**AMENDED AND RESTATED SUPPORT AGREEMENT  
SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY AND RUSSELL COUNTY**

**THIS AMENDED AND RESTATED SUPPORT AGREEMENT (this “Support Agreement”)** is made as of June 1, 2020, among the **COUNTY OF RUSSELL, VIRGINIA (the “County”)**, **SOUTHWEST VIRGINIA REGIONAL JAIL AUTHORITY (the “Jail Authority”)**, and the **VIRGINIA RESOURCES AUTHORITY (“VRA”)**, as purchaser of the Local Bond, as hereinafter defined, pursuant to an Indenture of Trust dated as of June 1, 2013 (**the “Indenture”**), between the Jail Authority and **REGIONS BANK**, as Trustee, and a Local Bond Sale and Financing Agreement dated as of April 14, 2020 (**the “Local Bond Sale and Financing Agreement”**), between VRA and the Jail Authority.

**RECITALS:**

**WHEREAS**, the Jail Authority is a regional jail authority pursuant to Section 53.1-95.2 et seq. of the Code of Virginia, as amended, and a public instrumentality of the Commonwealth of Virginia by resolutions duly adopted by the governing bodies of the Counties of Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Tazewell, Washington and Wise, Virginia and the City of Norton, Virginia (**collectively, the “Member Jurisdictions”**) for the purpose of developing regional jail facilities (**collectively, the “Regional Jail”**) to be operated on behalf of the Member Jurisdictions by the Authority;

**WHEREAS**, the Jail Authority has determined that it is in its best interest to issue and sell its Jail Facilities Revenue Refunding Bond, Series 2020 in an original aggregate principal amount of \$37,880,000 (**the “Local Bond”**) to VRA pursuant to the terms of the Local Bond Sale and Financing Agreement to finance the refunding, redemption and defeasance of all or a portion of the Authority's outstanding \$65,955,000 Jail Facilities Revenue and Refunding Bond, Series 2013 (**the “2013 Bond”**) issued to finance and refinance the costs of constructing, renovating and improving the Regional Jail;

**WHEREAS**, VRA requires each Member Jurisdiction, as a condition to the purchase by VRA of the Local Bond, to enter into a Support Agreement; and

**WHEREAS**, in connection with the issuance by the Jail Authority and the purchase by VRA of the Local Bond, the Board of Supervisors of the County (**the “Board”**) adopted on March 2, 2020, a resolution authorizing, among other things, the execution and delivery of an agreement providing for a non-binding obligation of the Board to consider certain appropriations in support of the Local Bond.

**WHEREAS**, the Board, the Authority and VRA wish to enter into this Amended and Restated Support Agreement to reflect the refunding of the 2013 Bond and the issuance and sale of the Local Bond.

## AGREEMENT

**NOW, THEREFORE,** for and in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Local Bond Sale and Financing Agreement.

2. The Jail Authority shall use its best efforts to issue the Local Bond, and to use the proceeds thereof to pay the costs of refunding the 2013 Bond and refinancing the Regional Jail.

3. No later than May 15 of each year, beginning May 15, 2021, the Jail Authority shall notify the County of the County's share (**the "Annual Deficiency Amount"**), pursuant to the Service Agreement, of the amount by which the Jail Authority reasonably expects the Revenues to be insufficient to pay (i) the debt service obligations under the Local Bond Sale and Financing Agreement and the Local Bond and any unrefunded debt service due on the 2013 Bond, if any, (ii) the Operation and Maintenance Expenses, and (iii) any other payments due and owing by the Jail Authority under the Local Bond Sale and Financing Agreement in full as and when due during the County's fiscal year beginning the following July 1.

4. The County Administrator of the County (**the "County Administrator"**) shall include the Annual Deficiency Amount in his budget submitted to the Board for the following fiscal year as an amount to be appropriated to or on behalf of the Jail Authority. The County Administrator shall deliver to VRA within ten days after the adoption of the County's budget for each fiscal year, but not later than July 15 of each year, a certificate stating whether the Board has appropriated to or on behalf of the Jail Authority an amount equal to the Annual Deficiency Amount.

5. If at any time Revenues shall be insufficient to make any of the payments referred to in paragraph 3 hereof, the Jail Authority shall notify the County of the amount of such insufficiency and the County Administrator shall request a supplemental appropriation from the Board in the amount necessary to make such payment.

6. The County Administrator shall present each request for appropriation pursuant to paragraph 5 above to the Board, and the Board shall consider such request at the Board's next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meeting, the County Administrator shall notify VRA as to whether the amount so requested was appropriated. If the Board shall fail to make any such appropriation, the County Administrator shall add the amount of such requested appropriation to the Annual Deficiency Amount reported to the County by the County Administrator for the County's next fiscal year.

7. The Board hereby undertakes a non-binding obligation to appropriate such amounts as may be requested from time to time pursuant to paragraphs 4 and 5 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to

make such appropriations in future fiscal years, and hereby recommends that future Boards of Supervisors do likewise.

8. The County acknowledges and agrees that (i) VRA would not purchase the Local Bond without the security and credit enhancement provided by this Support Agreement, (ii) VRA will be an express, intended third party beneficiary of the Service Agreement and (iii) VRA is treating this Support Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Code of Virginia of 1950, as amended, including amendments thereto taking effect as of July 1, 2011 (**the “Virginia Code”**), which in the event of a nonpayment hereunder authorizes VRA or the Trustee to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. In purchasing the Local Bond, VRA is further relying on Section 62.1-216.1 of the Virginia Code, providing that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth of Virginia to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.

9. Nothing herein contained is or shall be deemed to be a lending of the credit of the County to the Jail Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything herein contained legally bind or obligate the Board to appropriate funds for the purposes described herein.

10. Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to the County, to 137 Highland Drive, Lebanon, VA, 24266 Attention: County Administrator, (ii) if to the Jail Authority, to 16325 Taylor Place, Suite 400, Abingdon, Virginia 24211, Attention: Administrator, and (iii) if to VRA, to 1111 East Main Street, Suite 1920, Richmond, Virginia 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

11. It is the intent of the parties hereto that this Support Agreement shall be governed by the laws of the Commonwealth of Virginia.

12. This Support Agreement shall remain in full force and effect until the Local Bond and all other amounts payable by Jail Authority under the Local Bond Sale and Financing Agreement have been paid in full.

13. This Support Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[REMAINDER OF PAGE LEFT BLANK; SIGNATURE PAGE FOLLOWS]

**IN WITNESS WHEREOF**, the parties hereto have each caused this Support Agreement to be executed in their respective names as of the date first above written.

**COUNTY OF RUSSELL, VIRGINIA**

By: \_\_\_\_\_  
Chairman, Board of Supervisors

**SOUTHWEST VIRGINIA REGIONAL JAIL  
AUTHORITY**

By: \_\_\_\_\_  
Chairman

**VIRGINIA RESOURCES AUTHORITY**

By: \_\_\_\_\_  
Executive Director



**CERTIFICATE OF THE  
COUNTY OF RUSSELL, VIRGINIA**

The undersigned Chairman of the Board of Supervisors of the County of Russell, Virginia (**the “Governing Body”**) and the County Administrator of the County of Russell, Virginia (**the “Member Jurisdiction”**), certify the following:

1. A meeting of the Governing Body was held on April 2, 2001, at which meeting the following duly elected members were present and absent:

**PRESENT:** Frank W. Horton  
Danny L. Brown  
Robert J. Keene  
Ralph C. Maples, Jr.  
Clarence Ball  
Carter McGlothlin

**ABSENT:** None

being all of the members of the Governing Body on the date of such meeting.

2. A resolution (**the “Authorizing Resolution”**) creating the Southwest Virginia Regional Jail Authority (**the “Authority”**) was adopted by a majority of the members of the Governing Body by the following roll call vote, as recorded in the minutes of such meeting as follows:

**AYES:** Frank W. Horton  
Danny L. Brown  
Robert J. Keene  
Ralph C. Maples, Jr.  
Clarence Ball  
Carter McGlothlin

**NAYS:** None

3. Attached hereto as **Exhibit A** is a true, complete, and correct copy of such Authorizing Resolution as recorded in the Minutes of such meeting.
4. Such Authorizing Resolution has not been repealed, revoked, rescinded, or amended but is in full force and effect on this date.
5. Steven L. Dye, as the Sheriff of Russell County, Virginia, serves as a member of the Authority from the Member Jurisdiction. The Governing Body has appointed Oris Christian and Tim Lovelace to act as the Member Jurisdiction’s other representatives to the Authority and who serve at the will of the Governing Body. The term of the Sheriff as a member of the Authority expires when his term as sheriff of the Member Jurisdiction expires. As of March 2, 2020 and the date of this certificate, the duly

authorized and appointed members of the Authority Board appointed by the Member Jurisdiction were and are Sheriff Dye, Oris Christian, and Tim Lovelace.

6. Katie Patton, Esquire is the duly appointed, qualified, and serving County Attorney.
7. Lonzo Lester is the County Administrator and the duly appointed, qualified, and serving Clerk of the Governing Body.
8. No resolution or ordinance of the Governing Body has been adopted requesting or authorizing the withdrawal of the Member Jurisdiction from the Authority.
9. A meeting of the Governing Body was held on February 3, 2003, at which meeting the following duly elected members were present and absent:

**PRESENT:** Frank W. Horton  
Clarence Ball  
Robert J. Keene  
Ralph C. Maples  
D. Carter McGlothlin  
Danny L. Brown

**ABSENT:** None

being all of the members of the Governing Body on the date of such meeting.

10. A resolution (**the “Service Agreement Resolution”**) authorizing the Member Jurisdiction to enter into a Service Agreement among the Authority, the Member Jurisdiction, and the other eight members of the Authority, dated as of April 1, 2003 (**the “Original Service Agreement”**) was adopted by a majority of the members of the Governing Body by the following roll call vote, as recorded in the minutes of such meeting as follows:

**AYES:** Frank W. Horton  
Danny L. Brown  
Clarence Ball  
Robert J. Keene  
Ralph C. Maples  
D. Carter McGlothlin

**NAYS:** None

11. Attached hereto as **Exhibit B** is a true, complete, and correct copy of such Service Agreement Resolution as recorded in the Minutes of such meeting.

12. A meeting of the Governing Body was held on May 2, 2005, at which meeting the following duly elected members were present and absent:

**PRESENT:** Mike Puckett  
Bill Wampler  
Robert J. Keene  
Ralph C. Maples  
D. Carter McGlothlin  
Danny L. Brown

**ABSENT:** None

being all of the members of the Governing Body on the date of such meeting.

13. A resolution (the “**Amendment Resolution**”) authorizing the Member Jurisdiction to enter into an Amended Service Agreement among the Authority, the Member Jurisdiction, and the other nine members of the Authority, dated as of July 1, 2005 (the “**Amended Service Agreement,**” and, together with and amending the **Original Service Agreement, the “Service Agreement**”) was adopted by a majority of the members of the Governing Body by the following roll call vote, as recorded in the minutes of such meeting as follows:

**AYES:** Mike Puckett  
Bill Wampler  
Robert J. Keene  
Ralph C. Maples  
D. Carter McGlothlin  
Danny L. Brown

**NAYS:** None

14. Attached hereto as **Exhibit C** is a true, complete, and correct copy of such Amendment Resolution as recorded in the Minutes of such meeting.

15. Such Service Agreement Resolution, as amended by the Amendment Resolution, has not been repealed, revoked, rescinded or amended but is in full force and effect on this date.

16. A meeting of the Governing Body was held on March 2, 2020, at which meeting the following duly elected members were present and absent:

**PRESENT:** Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding

Rebecca Taylor Dye  
Oris Christian

**ABSENT:** None

being all of the members of the Governing Body on the date of such meeting.

17. A resolution (the “**Support Agreement Resolution**”) authorizing the Member Jurisdiction to enter into an Amended and Restated Support Agreement among the Authority, the Member Jurisdiction, and the Virginia Resources Authority (“**VRA**”), dated as of June 1, 2020 (the “**VRA Support Agreement**”) was adopted by a majority of the members of the Governing Body by the following roll call vote, as recorded in the minutes of such meeting as follows:

**AYES:** Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Rebecca Taylor Dye  
Oris Christian

**NAYS:** None

18. Attached hereto as **Exhibit D** is a true, complete, and correct copy of such Support Agreement Resolution as recorded in the Minutes of such meeting.
19. Such Support Agreement Resolution has not been repealed, revoked, rescinded, or amended but is in full force and effect on this date.
20. The Service Agreement and the Support Agreement have each been duly executed and delivered by the Member Jurisdiction. The Member Jurisdiction is not in default in its obligations under the Service Agreement or the Support Agreement. A copy of the Service Agreement is attached hereto as **Exhibit E** and a copy of the VRA Support Agreement is attached hereto as **Exhibit F**.
21. No litigation or administrative action of any kind is currently pending or threatened to (a) restrain or enjoin the execution and delivery of the Service Agreement or the Support Agreement (**together, the “Agreements”**), (b) in any way contest or challenge the due adoption of the Authorizing Resolution, the Service Agreement Resolution, the Amendment Resolution or the Support Agreement Resolution or (c) question the title of the officers of the Member Jurisdiction to their respective offices or the officers who executed the Service Agreement or who are executing the Support Agreement.

22. The authorization, execution, and delivery of the Agreements and the compliance with the provisions thereof, are within the corporate powers of the Governing Body and do not and will not conflict with or constitute a violation of, breach of, or default under (i) any federal or Virginia constitutional provision or any other provision of Virginia law, (ii) any agreement or other instrument to which the Governing Body is a party or by which the Governing Body is bound, or (iii) to the best of my knowledge after due investigation, any order, rule or regulation of any court or governmental agency or body having jurisdiction over the Governing Body or any of its properties.
  
23. There have been obtained all consents, approvals, authorizations, and orders of governmental or regulatory authorities, if any, which are required to be obtained by the Member Jurisdiction as conditions precedent to the execution, delivery, and performance of the Member Jurisdiction's obligations under the Agreements.

Dated: June \_\_\_\_, 2020.

**COUNTY OF RUSSELL, VIRGINIA**

By: \_\_\_\_\_

Name: Rebecca Dye

Title: Chairman, Board of Supervisors

By: \_\_\_\_\_

Name: Lonzo Lester

Title: County Administrator

**OWNER'S STATEMENT : BOUNDARY LINE ADJUSTMENT**

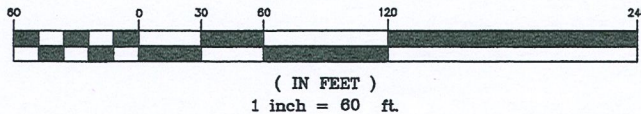
THE ADJUSTMENT OF THE BOUNDARY LINE AS IT APPEARS ON THIS PLAT (REPLAT) IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) PROPRIETOR(S) AND TRUSTEE(S), IF ANY.

GIVEN UNDER MY (OUR) HAND AND SEAL THIS THE \_\_\_\_\_

DAY OF \_\_\_\_\_ 20\_\_

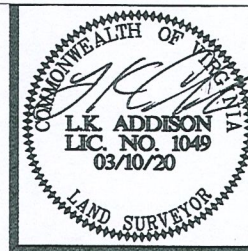
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\_\_\_\_\_  
SEAL

**GRAPHIC SCALE**



CURVE TABLE					
CURVE	LENGTH	RADIUS	BEARING	CHORD	DELTA
C1	86.23	966.98	N27°44'12"W	86.20	5°06'34"
C2	191.90	109.96	S19°44'12"W	168.46	99°59'35"
C3	21.02	25.00	N86°01'02"W	20.41	48°11'01"
C4	68.89	50.00	N78°27'15"E	63.57	78°56'38"

LINE TABLE		
LINE	LENGTH	BEARING
L1	37.01	N69°44'17"E
L2	61.25	N69°44'17"E



REVIEWED AND APPROVED BY THE  
RUSSELL COUNTY PLANNING COMMISSION

DATE \_\_\_\_\_

**NOTARY STATEMENT**

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_ TO WIT:

I, \_\_\_\_\_ A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT

WHOSE NAME(S) IS (ARE) SIGNED TO THE FOREGOING STATEMENT, PERSONALLY APPEARED BEFORE ME IN MY STATE AND COUNTY AND ACKNOWLEDGED THE SAME.

MY COMMISSION EXPIRES \_\_\_\_\_

GIVEN UNDER MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

NOTARY PUBLIC

REGISTRATION NUMBER \_\_\_\_\_

**NOTE: LINES AS SHOWN ON THIS PLAT WERE TAKEN FROM PLAT CAB. 1 SLD. 286-H. NO SURVEY FIELD WORK PERFORMED AS OF THIS DATE.**

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON A CURRENT FIELD SURVEY PERFORMED UNDER MY DIRECT SUPERVISION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT INDICATE ALL ENCUMBRANCES WHICH MAY EXIST ON THE PROPERTY.

I CERTIFY THAT THIS PLAT IS AN ACTUAL ON THE GROUND SURVEY AND THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN SHOWN HEREON.

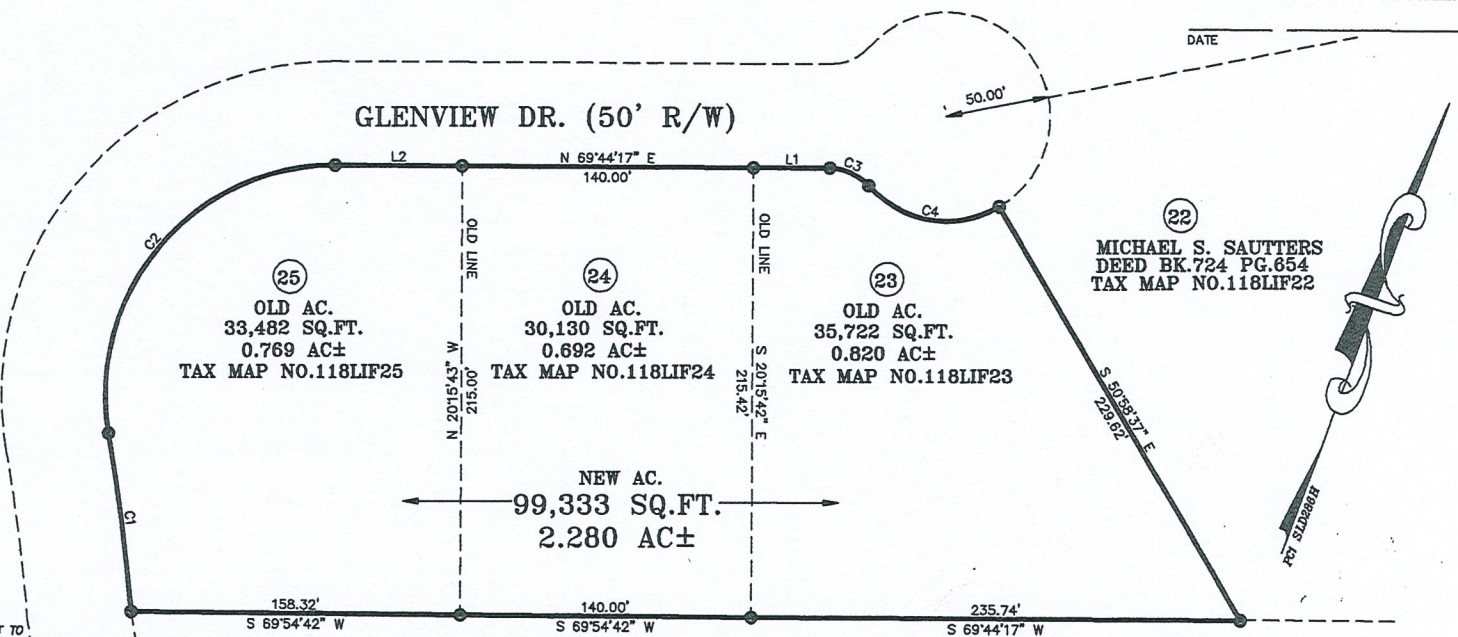
THIS SURVEY IS SUBJECT TO ANY AND ALL COVENANTS, CONVEYANCES, RESTRICTIONS, AND VISIBLE OR RECORDED EASEMENTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.

NO CEMETERY FOUND.

CALLS IN PARENTHESIS DENOTE PLAT OR DEED OF RECORD.

*[Signature]*

L.K. ADDISON L.S. 1049



**GLENVIEW DR. (50' R/W)**

(25)  
OLD AC.  
33,482 SQ.FT.  
0.769 AC±  
TAX MAP NO.118LIF25

(24)  
OLD AC.  
30,130 SQ.FT.  
0.692 AC±  
TAX MAP NO.118LIF24

(23)  
OLD AC.  
35,722 SQ.FT.  
0.820 AC±  
TAX MAP NO.118LIF23

NEW AC.  
99,333 SQ.FT.  
2.280 AC±

(22)  
MICHAEL S. SAUTTERS  
DEED BK.724 PG.654  
TAX MAP NO.118LIF22

CARRIE SALYERS  
NO DEED REF.  
TAX MAP NO.118LIF22

**PLAT SHOWING A BOUNDARYLINE ADJUSTMENT OF THE PROPERTY OF THOMAS A. AND MISTY D. YOUNG BEING ALL THOSE CERTAIN LOTS OR PARCELS OF LAND LYING IN THE LEBANON MAGISTERIAL DISTRICT OF RUSSELL COUNTY, VIRGINIA AND MORE PARTICULARLY DESIGNATED AS LOTS NOS. 23, 24, AND 25 OF GLENVIEW SUBDIVISION AS RECORDED IN PLAT BOOK 1 PAGE 286-H. DEED RECORDED IN DEED BOOK 746 PAGE 885 (LOT 23) AND DEED BOOK 711 PAGE 564. (LOTS 24 AND 25)**

PROPERTY ADDRESS: 580 GLENVIEW DR. LEBANON, VA.

TAX MAP NO.(SEE PARCELS)  
SCALE 1" = 60'

**ADDISON SURVEYORS**  
LAND SURVEYING LAND PLANNING  
CONSTRUCTION SURVEYING  
433 EAST MAIN ST. ABERNETHY, VA 24310  
(703)976-3001 (703)976-3190 FAX  
E: MAIL: arcbect@addisonsurveyors.com

DRAWN BY: RSH	DATE: 03/10/20	DRAWING NO.: X-876
CHECKED BY: LKA	DATE: 03/10/20	JOB NO.: TYOUNG.DWG
SHEET: 1 OF 1	BOOK NO.: NONE	FILE NO.: 20Y001

Russell County Board Of Supervisors, Chairperson

**OWNER'S STATEMENT : BOUNDARY LINE ADJUSTMENT**

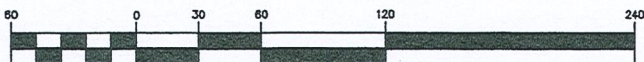
THE ADJUSTMENT OF THE BOUNDARY LINE AS IT APPEARS ON THIS PLAT (REPLAT) IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) PROPRIETOR(S) AND TRUSTEE(S), IF ANY.

GIVEN UNDER MY (OUR) HAND AND SEAL THIS THE \_\_\_\_\_

DAY OF \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
SEAL  
\_\_\_\_\_  
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SEAL

**GRAPHIC SCALE**

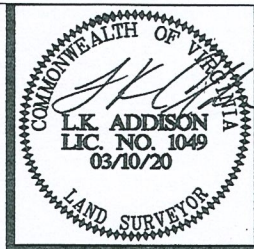


( IN FEET )  
1 inch = 60 ft.

CURVE TABLE						
CURVE	LENGTH	RADIUS	BEARING	CHORD	DELTA	
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REVIEWED AND APPROVED BY THE  
RUSSELL COUNTY PLANNING COMMISSION

DATE \_\_\_\_\_

**NOTARY STATEMENT**

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GIVEN UNDER MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

NOTARY PUBLIC

REGISTRATION NUMBER \_\_\_\_\_

**NOTE: LINES AS SHOWN ON THIS PLAT WERE TAKEN FROM PLAT CAB. 1 SLD. 286-H. NO SURVEY FIELD WORK PERFORMED AS OF THIS DATE.**

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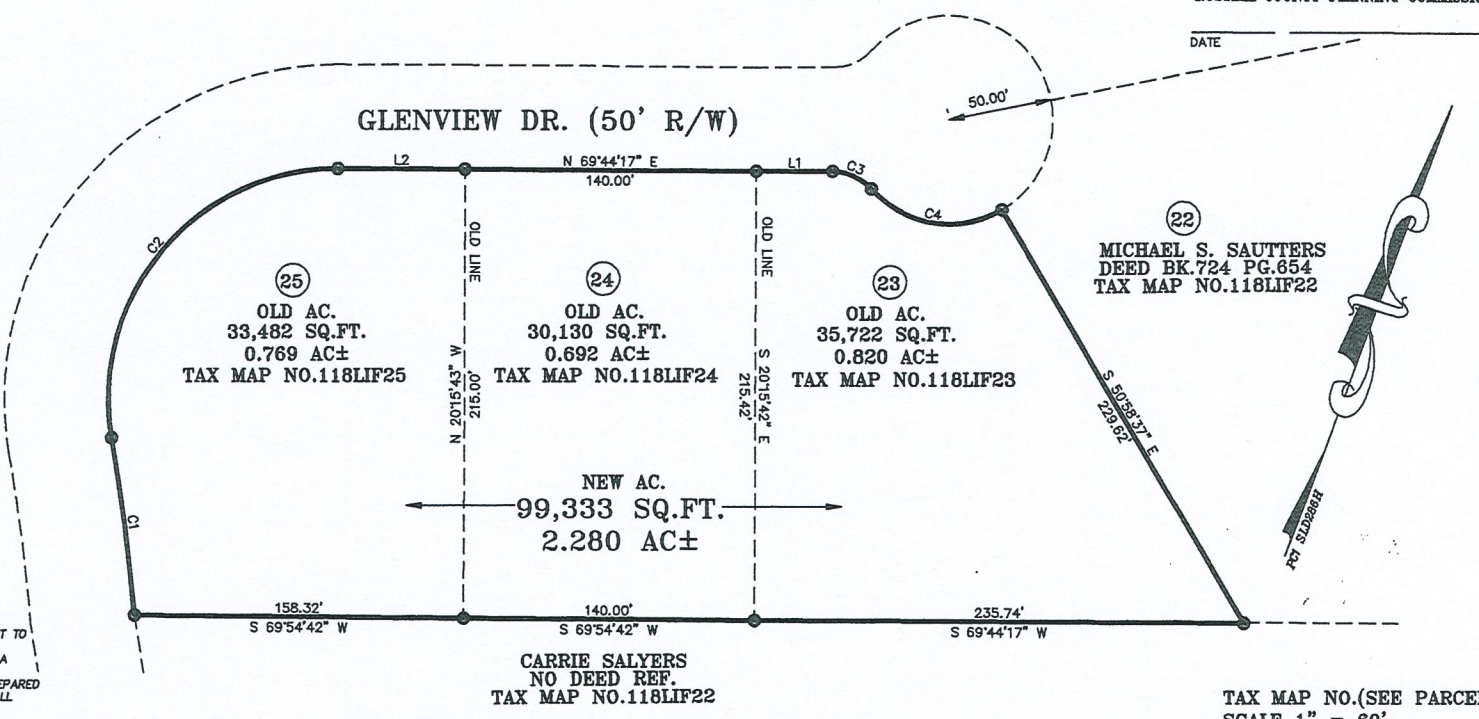
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NO CEMETERY FOUND.

CALLS IN PARENTHESIS DENOTE PLAT OR DEED OF RECORD.

*L.K. Addison*

L.K. ADDISON L.S. 1049



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TAX MAP NO.118LIF22

CARRIE SALYERS  
NO DEED REF.  
TAX MAP NO.118LIF22

**PLAT SHOWING A BOUNDARYLINE ADJUSTMENT OF THE PROPERTY OF THOMAS A. AND MISTY D. YOUNG BEING ALL THOSE CERTAIN LOTS OR PARCELS OF LAND LYING IN THE LEBANON MAGISTERIAL DISTRICT OF RUSSELL COUNTY, VIRGINIA AND MORE PARTICULARLY DESIGNATED AS LOTS NOS. 23, 24, AND 25 OF GLENVIEW SUBDIVISION AS RECORDED IN PLAT BOOK 1 PAGE 286-H. DEED RECORDED IN DEED BOOK 746 PAGE 885 (LOT 23) AND DEED BOOK 711 PAGE 564. (LOTS 24 AND 25)**

PROPERTY ADDRESS: 580 GLENVIEW DR. LEBANON, VA.

TAX MAP NO.(SEE PARCELS)  
SCALE 1" = 60'

**ADDISON SURVEYORS**  
LAND SURVEYING LAND PLANNING  
CONSTRUCTION SURVEYING

432 EAST MAIN ST. LEBANON, VA 24210  
C76076-3081 C76076-3190 FAX  
E. MAIN@robert@addisonsurveyors.com

(R13)

DRAWN BY: RSH	DATE: 03/10/20	DRAWING NO.: X-876
CHECKED BY: LKA	DATE: 03/10/20	JOB NO.: TYOUNG.DWG
SHEET: 1 OF 1	BOOK NO.: NONE	FILE NO.: 20Y001

Russell County Board of Supervisors, Chairperson



**OWNER'S STATEMENT : BOUNDARY LINE ADJUSTMENT**

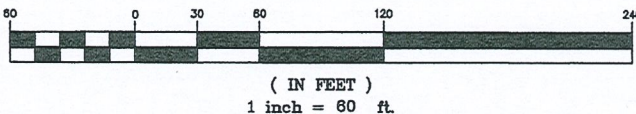
THE ADJUSTMENT OF THE BOUNDARY LINE AS IT APPEARS ON THIS PLAT (REPLAT) IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) PROPRIETOR(S) AND TRUSTEE(S), IF ANY.

GIVEN UNDER MY (OUR) HAND AND SEAL THIS THE \_\_\_\_\_

DAY OF \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
SEAL  
\_\_\_\_\_  
SEAL  
\_\_\_\_\_  
SEAL  
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SEAL

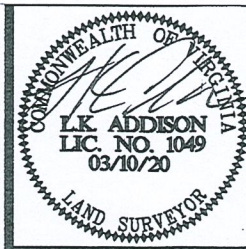
**GRAPHIC SCALE**



CURVE TABLE					
CURVE	LENGTH	RADIUS	BEARING	CHORD	DELTA
C1	86.23	966.98	N27°44'12"W	86.20	5°06'34"
C2	191.90	109.96	S19°44'16"W	168.46	99°59'35"
C3	21.02	25.00	N86°01'02"W	20.41	48°11'01"
C4	68.89	50.00	N78°27'15"E	63.57	78°56'38"

LINE TABLE		
LINE	LENGTH	BEARING
L1	37.01	N69°44'17"E
L2	61.25	N69°44'17"E



REVIEWED AND APPROVED BY THE  
RUSSELL COUNTY PLANNING COMMISSION

DATE \_\_\_\_\_

**NOTARY STATEMENT**

STATE OF \_\_\_\_\_ TO WIT:  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT

WHOSE NAME(S) IS (ARE) SIGNED TO THE FOREGOING STATEMENT, PERSONALLY APPEARED BEFORE ME IN MY STATE AND COUNTY AND ACKNOWLEDGED THE SAME.

MY COMMISSION EXPIRES \_\_\_\_\_  
GIVEN UNDER MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_  
\_\_\_\_\_  
NOTARY PUBLIC  
REGISTRATION NUMBER \_\_\_\_\_

**NOTE: LINES AS SHOWN ON THIS PLAT WERE TAKEN FROM PLAT CAB. 1 SLD. 288-H. NO SURVEY FIELD WORK PERFORMED AS OF THIS DATE.**

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON A CURRENT FIELD SURVEY PERFORMED UNDER MY DIRECT SUPERVISION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND LANDSCAPE ARCHITECTS. THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT INDICATE ALL ENCUMBRANCES WHICH MAY EXIST ON THE PROPERTY.

I CERTIFY THAT THIS PLAT IS AN ACTUAL ON THE GROUND SURVEY AND THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN SHOWN HEREON.

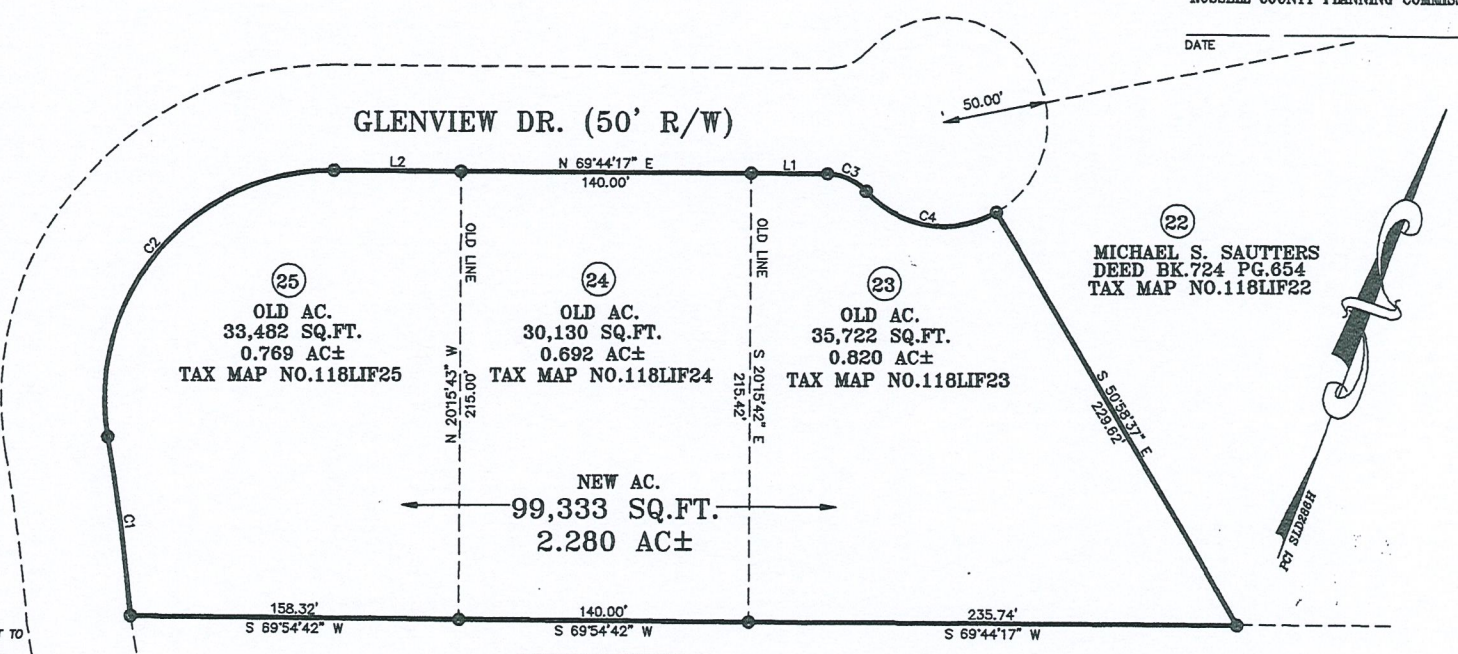
THIS SURVEY IS SUBJECT TO ANY AND ALL COVENANTS, CONVEYANCES, RESTRICTIONS, AND VISIBLE OR RECORDED EASEMENTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.

NO CEMETERY FOUND.

CALLS IN PARENTHESIS DENOTE PLAT OR DEED OF RECORD.

*[Signature]*

L.K. ADDISON L.S. 1049



22  
MICHAEL S. SAUTTERS  
DEED BK.724 PG.654  
TAX MAP NO.118LIF22

CARRIE SALYERS  
NO DEED REF.  
TAX MAP NO.118LIF22

TAX MAP NO.(SEE PARCELS)  
SCALE 1" = 60'

PLAT SHOWING A BOUNDARYLINE ADJUSTMENT OF THE PROPERTY OF THOMAS A. AND MISTY D. YOUNG BEING ALL THOSE CERTAIN LOTS OR PARCELS OF LAND LYING IN THE LEBANON MAGISTERIAL DISTRICT OF RUSSELL COUNTY, VIRGINIA AND MORE PARTICULARLY DESIGNATED AS LOTS NOS. 23, 24, AND 25 OF GLENVIEW SUBDIVISION AS RECORDED IN PLAT BOOK 1 PAGE 286-H. DEED RECORDED IN DEED BOOK 746 PAGE 885 (LOT 23) AND DEED BOOK 711 PAGE 564. (LOTS 24 AND 25)

PROPERTY ADDRESS: 580 GLENVIEW DR. LEBANON, VA.

**ADDISON SURVEYORS**  
LAND SURVEYING LAND PLANNING  
CONSTRUCTION SURVEYING  
422 EAST MAIN ST. ARLINGTON, VA 22209  
(703) 276-3021 (703) 276-3120 FAX  
E-MAIL: [lkaddison@aol.com](mailto:lkaddison@aol.com) (R13)

DRAWN BY: RSH	DATE: 03/10/20	DRAWING NO.: X-876
CHECKED BY: LKA	DATE: 03/10/20	JOB NO.: TYOUNG.DWG
SHEET: 1 OF 1	BOOK NO.: NONE	FILE NO.: 20Y001

Russell County Board of Supervisors, Chair

ACCOUNT	DATE	April 30, 2020
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	7,092,472.33	
Petty Cash	100.00	
General Fund		972,318.23
Non-Judicial Real Estate Sales		2,388.81
Sheriff In State Trip		30,861.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		54,556.09
Sheriff Restitution		5,503.92
Sheriff Forfeited Assets		502.80
Comm Attorney Forfeited Assets		31,701.20
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,523.38
Sheriff Domestic Violence		1,666.31
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		154,388.75
Sheriff Fed Justice Forfeited		7,915.75
Sheriff Calendar Fund		857.31
Social Services		(270,245.68)
Swva ASAP		12,940.48
Coal Road Improvement		367,976.02
CSA		(539,944.43)
School Fund		2,030,705.97
School Food		376,075.83
School Textbook		46,036.40
Regional Adult Education		250,739.75
Petty Cash Treasurer		217.80
Litter Fund Trash Pickup		(15,451.50)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		1408.00
Damage Stamp Fund		2,823.98
Valley Heights		62,120.54
Dante Sewer		49,575.00
Employee Health Insurance		3,295,100.82
Employee Insurance Claims		1,000.00
Law Library		56,442.44
Special Welfare		48,864.35
Housing Fund #2		7,700.00
Russell Co Health & Fitness		124,726.32
Cannery		(136,018.94)
WIB		10,051.75
<b>Total</b>	<b>7,094,172.33</b>	<b>7,094,172.33</b>

## MONTHLY BANK BALANCES

April 30, 2020

Regular Account	978,833.62
Employee Insurance	3,295,100.82
Employee Claims Account	1,000.00
Non-Judicial Reals Estate Sales	2,388.81
Russell Co. Housing Fund	4,424.36
School Textbook	46,036.40
Sheriff Domestic Violence	1,666.31
Petty Cash Treasurer	217.80
Sheriff Seized Assets	54,556.09
Sheriff Restitution	5,503.92
Sheriff Forfeited Assets	502.80
Comm Attorney Forfeited Assets	31,701.20
Sheriff Federal Forfeited Assets	7,523.38
Comm Attorney Fed Justice Forfeited Assets	154,388.75
Commonwealth Attorney Abanoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,915.75
Sheriff Calendar Fund	857.31
SSI Recipients	1,408.00
First Sentinel Bank	1,000.00
Bank of Honaker	4,163.60
New Peoples Bank	4,594.26
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,413,825.35
Certificate of Deposit Library Donations	24,788.80
<b>Total Cash In Bank</b>	<b>7,092,472.33</b>
<b>Cash In Office</b>	<b>1,600.00</b>
<b>Petty Cash</b>	<b>100.00</b>
<b>TOTAL CASH</b>	<b>7,094,172.33</b>

**April 14, 2020**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on April 14, 2020 at 5:30 P.M. via conference call pursuant to the Russell County Emergency Ordinance of April 6, 2020.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Roger Sword, Member  
Tony Dodi, Member  
Scott Gilmer, Member  
David Mullins, Member  
Jarred Glass. Member

**ABSENT:** Donnie Christian, Member

**STAFF:** Katie Patton, Attorney

**GUEST:** Lonzo Lester, Russell County Administrator

The Chairman called the meeting to order at 5:33 P.M.

Secretary called the roll and recorded the roll call.

**APPROVAL OF MINUTES**

Upon motion made by Richard Lockridge, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the March 12, 2020 meeting.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, J. Glass, D. Mullins

Absent: D. Christian

Nay: None

**FINANCIAL REPORT**

Upon motion made by Tony Dodi, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the financial reports and pay invoices presented and additional invoice from Lab 20 for \$400.00.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, J. Glass, D. Mullins

Absent: D. Christian

Nay: None

#### **ATTORNEY'S REPORT**

The Powers project has not been completed. Roger Sword commented the legal fees for the project needs to be reimbursed by Mr. Powers. The IDA will bill Mr. Powers for legal fees once the project is completed.

#### **CHAIRMAN'S REPORT**

The Town of Lebanon established a loan fund to help businesses during the Covid-19 crisis. To date there have been 25 applications, 9 have been funded.

VCEDA has initiated a program to make funds available to small business.

Upon motion made by Scott Gilmer, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for VCEDA funding of a small business revolving loan fund of \$75,000.00.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, J. Glass, D. Mullins

Absent: D. Christian

Nay: None

The Health Department project has been moving forward and the IDA needs to established funding for the project.

Upon motion made by Scott Gilmer, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to establish a line of credit with First Bank & Trust not to exceed \$1,000,000.00 for the Health Department project.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, J. Glass, D. Mullins

Absent: D. Christian

Nay: None

I-Go Wireless is providing hotspots around the county during the Covid-19 crisis.

Samuel Corporation (Steel Fab) sends their appreciation for the assistance in purchasing the paint simulator.

#### **NEW BUSINESS**

Tony Dodi asked if the USDA requirements for the small business loans could be loosened during the pandemic. The Chairman will check with the USDA contact person to ask for variances to the requirements.

#### **ADJOURNMENT**

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia declaring the May 14, 2020 to be held electronically pursuant to the Russell County Emergency Ordinance of April 6, 2020, and adjourning this meeting at 6:28PM.

The Roll Call Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, J. Glass, D. Mullins

Absent: D. Christian

Nay: None

## MINUTES OF THE DIRECTORS' MEETING

**MINUTES OF A MEETING OF DIRECTORS** of The Russell County Public Service Authority held at held at 137 Highland Drive Lebanon, VA 24266 on this 19th day of May 2020 at 6:00 PM.

1. The following members were present, constituting a quorum (4):  
Clifford Hess, Vice Chairman;  
Cuba Porter, Treasurer;  
Chris Dye;  
David Edmonds, Jr.;  
Joe Huff; and  
Rhonda Lester, Secretary.
2. Also present:  
Harvey Hart, Director RCPSA ; and  
Katie Patton, Legal Counsel
3. All the directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
4. Clifford Hess acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.
5. Cuba Porter opened the meeting with the Pledge of Allegiance followed by a prayer led by Chris Dye.
6. Approve Agenda -  
Motion to approve the agenda as read made by Cuba Porter, seconded by David Edmonds, Jr, and unanimously adopted.
7. Minutes of the last meeting dated April 21, 2020 were reviewed and, upon motion duly made by Cuba Porter, seconded by Chris Dye, were unanimously adopted as read.
8. Public Comments: None
9. Harvey Hart, Director, presented to the meeting:
  - Bank Activity and Account Balances Reports
  - Profit and Loss Reports
  - Outstanding Construction Receivables Report
  - Systems Water Loss Reports

and upon motion made by Chris Dye, seconded by David Edmonds, Jr, were unanimously adopted as presented.

10. Harvey Hart, Director, presented to the meeting the following project updates from April 21, 2020 to date:

- GLADE HOLLOW/GLADE HILL WATER PROJECT  
Materials have been ordered. Anticipated loan closing by 06/23/20.

- NASH'S FORD/CLINCH MOUNTAIN ROAD  
No new updates.

- CREEKSIDE/EAGLES NEST /BOODY WATER LINE EXTENSION PROJECT  
Creekside will be complete once paving is done. Eagles Nest will be complete once service meters are installed and pressure testing and sampling have been done. Boody is complete.

- MAINTENANCE  
Installed five new service meters located in Swords Creek, Rosedale, and Castlewood communities.

- OLD SCHOOL/COUNTY (DANTE)  
Worked on road.

- CLEVELAND TRASH SITE/COUNTY  
Installed new fence, retaining wall, and poured two slabs of concrete.

- BELFAST (RT. 603) - EXTENSION  
Materials have been ordered.

- POTENTIAL WELLS  
No new updates.

- CLEVELAND METER REPLACEMENT (WSL-026-13)  
No new updates.

- CASTLEWOOD METER REPLACEMENT (WSL-028-14)  
No new updates.

- SYSTEM IMPROVEMENTS PH I (WSL-027-17)  
No new updates.

- LAKE BONAVENTURE TO SOUTH CLINCHFIELD WL REPLACEMENT



VDH approved the use of leftover funds from the Fincastle Estates Project to install 4,700 LF of 8" line.

- EAGLE' S NEST

No new updates.

11. Clifford Hess presented to the meeting and thereupon the following resolutions were offered.

**IT WAS RESOLVED THAT:**

- Motion to approve award of contract for Professional Engineering Services to Thompson & Litton made by David Edmonds, Jr., seconded by Chris Dye, and unanimously adopted.
- Motion to table the discussion/approval of the interviews done for Professional Auditing Services pending review by legal counsel made by David Edmonds, Jr., seconded by Joe Huff, and unanimously adopted.
- Motion to approve bringing the office staff back to regular schedule effective May 26, 2020 made by Cuba Porter, seconded by David Edmonds, Jr., and unanimously adopted.
- Motion to approve advertising for bid request for sale of 2006 F-350 pickup truck and Positrac skidsteer made by Cuba Porter, seconded by David Edmonds, Jr., and unanimously adopted.
- Motion to approve the new VRA Proposed Debt Payment Schedule made by Cuba Porter, seconded by Chris Dye, and unanimously adopted.

12. Old Business to Discuss: None

13. Matters presented by the Board: None

14. There being no further business to come before the meeting, a motion to adjourn at 7:33PM was made by Chris Dye, seconded by Cuba Porter, and duly approved by the Board of Directors. The next meeting is scheduled for June 16, 2020 at 6:00 PM.

Dated in the Commonwealth of Virginia on  
the 19<sup>th</sup> day of May 2020.



(Signature)

Secretary Name: Rhonda Lester



P.O Box 1208  
137 Highland Drive  
Lebanon, VA 24266

Office: 276-889-8000  
Cell: 276-254-0014  
Email: heather.powers@russellcountyva.us

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### Russell County Tourism

#### **May highlights:**

- Promoted Russell County through schedule of activities for National Travel and Tourism Week May 3-9.
- Participated in weekly industry calls with Virginia Tourism Corporation.
- Went out into county to take several pictures needed for tourism promotions.
- Visited Dante trail head site during clearing of trees by AEP for pictures and information and created publicity materials.
- Worked with Virginia Tourism Corporation to try and get information on all Love signs in Russell County to them so they can see if criteria is met on the signs so they can be listed.
- Monthly meeting call with Clinch River Valley Initiative (CRVI). Spoke on massive interest in Cleveland bridge on social media and information regarding The Channels with Claiborne Woodall.
- Continued making promotional materials for Virginia Tourism Corporation "We'll Be Waiting For You Campaign."
- Had meeting with Christina Owens of DHCD on how to gauge traffic at the Cleveland bridge and walk.
- Worked on local promotions with Kim Short of Heart of Appalachia.
- Prepared support letter for Heart of Appalachia marking funds through VCEDA.
- Worked with Russell County Advisory Committee Chair on finalizing expenditures for FY 2019-2020 projects.
- Updated events changes around area on social media, website, Virginia.org.

# Russell County Planning Commission

## March 16, 2020

The Russell County Planning Commission met on Monday, March 16, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

### Members Present

Oris Christian

Charlie Edmonds

Dustin Keith

John Mason

Chairman Kirby Meadows

Vice Chair Andy Smith

Roger Sword

Wayne Young

### Members Absent

Jack Compton

Mark A. Mitchell

### Others Present

Kevin Tiller, Esq.

Crystal White

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by John Mason.

Meeting minutes approved. Motion by Vice Chairman Andy Smith, seconded by Roger Sword.

## **New Business**

Crystal White discussed Russell County GIS. Current host cost \$3500. Revenue covers those cost. All neighboring counties offer this service for free. Motion by Dustin Keith, seconded by John Mason to recommend to the Board of Supervisors to waive all user fees for access to the Russell County GIS system. Motion carried. Member Oris Christian abstained.

Kevin Tiller presented a request from William Wasserman to determine if land he is looking to put in a conservation easement would be compatible with the Russell County Comprehensive Plan. Motion by Roger Sword, seconded by Dustin Keith to approve compatible. Motion carried.

Oris Christian updated members on the upcoming vote by Russell County Board of Supervisors on the Emergency Declaration.

Dustin Keith wants more cohesion and possible a directory for rental housing. There also is a need for more rental housing.

## **Review of Plats**

Reviewed 02/18/2020 – 03/16/2020 transactions.

## **Other Business**

Meeting adjourned. Motion by Charlie Edmonds, seconded by Vice Chairman Andy Smith.



Kirby Meadows, Chairman

Attest:

---

Vice Chairman Andy Smith

# Russell County Planning Commission

May 18, 2020

The Russell County Planning Commission met on Monday, May 18, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

## Members Present

Oris Christian

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

## Members Absent

Jack Compton (excused)

Charlie Edmonds (excused)

## Others Present

Kevin Tiller, Esq.

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved as amended. Motion by John Mason, seconded by Andy Smith.

March 16, 2020, meeting minutes approved. Motion by Oris Christian, seconded by John Mason.

## **New Business**

Plat for Thomas Young reviewed for re-subdivision. Roger Sword made motion and seconded by Mark A. Mitchell, to recommend to Board of Supervisors to approve re-subdivision.

## **Review of Plats**

Reviewed 03/17/2020 – 05/18/2020 transactions.

## **Other Business**

Nothing new from IDA from Roger Sword.

Mark A. Mitchell reported to Planning Commission about COVID-19 Relief Fund.

Oris Christian discussed Cleveland Sewer problems.

Discussion about GIS fees.

Dustin Keith advised real estate listings are down, but buyers are up. Applebee's is back on the market.

Report about Comprehensive Plan.

Chairman Meadows ask everyone to be safe.

Meeting adjourned. Motion by Mark A. Mitchell, seconded by Vice Chairman Andy Smith.

---

Kirby Meadows, Chairman

Attest:

---

Mark A. Mitchell, Secretary

# **RUSSELL COUNTY PLANNING COMMISSION**

**MARCH 17, 2020- APRIL 20, 2020**

- 1. Milton Guy & Judy Harris Cemetery expansion .05  
AC + .08 AC = .13 AC Remaining AC 105.322 AC New  
Garden RD**
- 2. Milton Guy & Judy Harris Boundary line adjustment  
.598 AC + 1 AC =1.598 AC Remaining AC 104.322 AC  
New Garden RD**
- 3. Richard & Melinda Smith Boundary line  
adjustments .595 AC + 36.283 AC + 70.871 AC  
=107.719 AC, 40.920 AC + 66.819 AC= 107.739 AC  
Sandy Ridge RD**

## **RUSSELL COUNTY PLANNING COMMISSION**

**APRIL 21, 2020- MAY 18, 2020**

1. Rita Perkins 4.87AC & .88AC to be sold to JR Watson  
Boundary survey of remaining land Cricket Lane
2. Mary Bush .46AC added to Jerry Jessee .13AC & .93AC  
Total acreage is 1.52AC Adjoining land owner Mew RD
3. Benny Willis Boundary line adjustments- New acreages  
2.639AC & 1.291AC Evergreen DR
4. J Roger Garrett 38.29AC to Jerry Hawkins Remaining  
acreage 1.58AC Frontage US HWY 19
5. Thomas & Misty Young boundary line adjustment .769AC +  
.692AC + .820AC Total Acreage 1.661AC Glenview DR To  
be approved at May 18, 2020 meeting (In subdivision)



# **RUSSELL COUNTY PLANNING COMMISSION**

TELEPHONE: (276) 889-8000

## **AGENDA**

**June 15, 2020**

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of May 18, 2020
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

# RUSSELL COUNTY CONFERENCE CENTER

May 1, 2020

The following is a list of the Russell County Conference Center events for the month of May.

Date	Event	Event Type	Space
05/02/20	Wedding Reception Nikki Bise Canceled Due To COVID-19 Virus	Individual Event	Full \$0
05/03/20	Birthday Party Stephanie Honaker Canceled Due To COVID-19 Virus	Individual Event	Full \$0
05/07/20	Sabika Bingo Yovanna Dye Canceled Due To COVID-19 Virus	Community Event	Full \$0
05/08/20	Judges Drug Conference Sherly Robinette Canceled Due To COVID-19 Virus	Individual Event	Half \$0
05/09/20	Rated R Wrestling Bret Ramsey Canceled Due To COVID-19 Virus	Community Event	Full \$0
05/10/20	Star Wars Convection Jonathan Davis Canceled Due To COVID-19 Virus	Community Event	Full \$0
05/11/20	Extension 4-H Projects Ashley Clark Canceled Due To COVID-19 Virus	Individual Event	Full Free \$0
05/18/20	Mountain Movers Kevin Blankinship	Community Event	Full Free

	<b>Canceled Due To COVID-19 Virus</b>		\$0
05/19/20	DMME VA Gas & Oil Board Meeting Rick Cooper <b>Canceled Due To CONVID-19 Virus</b>	Community Event	Half \$0
05/20/20	Chamber of Commerce Dinner Angie Carpenter <b>Canceled Due To CONVID-19 Virus</b>	Community Event	Full <b>Free</b> \$0
05/21/20	Work Force Investment Board Meeting Pam Ratliff <b>Canceled Due To CONVID-19 Virus</b>	Community Event	Full \$0
05/24/20	Family Reunion Veronica Keith <b>Canceled Due To CONVID- 19 Virus</b>	Individual Event	Full \$0
05/29/20	Judges Drug Conference Sherly Robinette <b>Canceled Due To CONVID-19 Virus</b>	Individual Event	Half \$0
05/30/20	Baby Shower Keona Taylor <b>Canceled Due To CONVID-19 Virus</b>	Community Event	Full \$0

**(Total: \$0.00)**

-      **\$0**

**Final Total = \$ 0000.00**

**Due To The CONVID-19 Virus Pandemic we had to canceled all 14 events for the month. The Grand total would have been \$1,750.00**

# Russell County Health & Fitness

## Membership

	2020											
	2019						2020					
2018	June	July	August	September	October	November	December	January	February	March	April	May
Members / Class Packages	198	183	178	175	169	184	192	228	237	206	148	132
Pay Per Class	3	5	0	0	2	3	3	3	2	5	0	0
Total Engagement	201	188	178	175	171	187	195	231	239	211	148	132

### Sales

Sales Month to Date *	\$901.00	\$830.00	\$653.00	\$418.00	\$398.00	\$1,069.00	\$752.00	\$1,231.50	\$1,305.75	\$890.75	\$ -	\$ -
Silver Sneakers	\$362.50	\$250.00	\$230.00	\$232.50	\$227.50	\$252.50	\$215.00	\$205.00	\$142.00	\$261.50	\$ -	\$ -
Renew Active	\$1,263.50	\$1,080.00	\$883.00	\$650.50	\$625.50	\$1,321.50	\$967.00	\$1,436.50	\$1,578.95	\$1,325.05	\$ -	\$ -

### Payroll

Instructor / Trainer Payroll	\$1,285.00	\$825.00	\$1,005.00	\$960.00	\$810.00	\$1,035.00	\$990.00	\$735.00	\$1,245.00	\$1,110.00	\$300.00	\$0.00
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\* Reporting from 3027/20 to 5/26/20

\* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY \*

\* Reflects closing of fitness center for COVID-19 \*

## **The Russell County Animal Shelter**

Adopted-2 Dogs

Owner Reclaimed-4 Dogs

Dogs to Rescue- 57 Dogs

# Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Susan Breeding	Karen Herndon	Sharon Sargent	
Karen Davis	Sherry Lyttle	Sharon Van Dyke	

Chair Karen Herndon called the meeting to order 18 February 2020 at 5:03 pm.

**Minutes:** Sharon VanDyke made and Sherry Lyttle seconded a motion to approve the minutes as distributed; motion passed.

**Communications:** Citizen Comments – Joel Clark of Lebanon stated he appreciates the library and described his visit a few weeks ago. Discussion of policies governing library behavior--Kelly will remind staff, while Jewel will make regular ‘patrols.’

**Financial:** Judy Ashbrook made and Sharon Sargent seconded a motion to approve the bills; motion passed.

**Staff Reports:** Jewel Blackwell reviewed the Activity reports and Kelly McBride Delph reviewed the Programs and Director’s Reports. Kelly presented projections for staffing and costs for FY2021, noting the VA General Assembly have passed bills to raise minimum wage.

**Unfinished Business:**

**New Business:** Sharon VanDyke moved that when the heat pump is replaced, the library administration have the authority to close the library if the temperature drops below 66 degrees F and Judy seconded it; motion passed.

Karen Davis moved and Yvonne Dye seconded a motion to match the Lebanon Friends for a digital sign not to exceed a total of \$13,500; motion passed.

Sherry moved and Susan seconded a motion to replace the retiring staffer with a full time position of Branch Manager/Children’s Programmer (prefer bachelor’s degree) with a starting salary of \$25,000 with benefits that will be advertised to the public; motion passed.

Sherry moved and Sharon VanDyke seconded a motion to submit the budget request with additional funds needed for a potential minimum wage increase; motion passed.

Karen Davis made and Ann seconded a motion to adjourn.

**Review and Summary:**

Respectfully submitted, Kelly McBride Delph

**Russell County Library Board of Trustees**  
**Special called meeting 26 March 2020, 5 pm**

Attending @ RCPL: Ann Monk; via Zoom: Judy Ashbrook, Susan Breeding, Karen Davis, Karen Herndon, Sherry Lyttle, Sharon Sargent, Sharon VanDyke. Absent: Yvonne Dye

Chair Karen Herndon called the meeting to order at 5:05 pm. Director Kelly McBride Delph reviewed the current curbside & phone operations, with sanitizing protocols.

Sherry Lyttle moved and Sharon Sargent seconded a motion to remain **closed to the public** with employees reporting until the Governor of the Virginia lifts the state of emergency, unless the county requires complete closure; motion passed.

Discussion of library emergency operation & new hire/Jamie's departure.

Susan Breeding moved and Ann Monk seconded a motion adjourn.

## **Russell County Library Board of Trustees**

### **Regular Meeting 21 April 2020, 5 pm**

Under State & County Declaration of Emergency

Attending via Zoom: Susan Breeding, Karen Davis, Yvonne Dye, Karen Herndon, Sherry Lyttle, Sharon Sargent, Sharon VanDyke. Attending via phone: Judy Ashbrook

Chair Karen Herndon called the meeting to order at 5:05 pm.

New Employee Sarah Perrigan was introduced and welcomed by the board members.

Director Kelly McBride Delph reviewed the draft plan for phased reopening of the building & operations, with no target date or timeline. Timing will be when it is safe & prudent. It was agreed that the library should not reopen until the county and state do so. Staff will work on executing the plan, but not initiate reopening services and building without prior notification and approval of board.

Board members asked about staff work and how and what other libraries were doing. Kelly summarized the projects and work.

Susan Breeding moved and Sharon Sargent seconded a motion adjourn.



CUMBERLAND PLATEAU RWMA:  
 Mr. Toby F. Edwards, Executive Director  
 BUCHANAN COUNTY:  
 Mr. Earl Rife  
 Mr. Jeff Cooper



DICKENSON COUNTY:  
 Mr. Damon Rasnick  
 Mr. Ronald Peters  
 RUSSELL COUNTY:  
 Mr. Carl Rhea  
 Mr. Tim Lovelace

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## Agenda

- I. **May 21, 2020 CPRWMA Board of Directors Roll Call for Quorum.**
- II. a) **Approval of Minutes of the March 19, 2020 meeting.....1**  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
- b) **Approval of Straw Poll on Paying bills dated April 16<sup>th</sup>.....7**
- c) **Approval of Straw Poll on April Board Stipend dated April 21<sup>st</sup>.....16**
- d) **Approval of Straw Poll on Users Agreement dated April 30<sup>th</sup>.....22**
- III. **Administrative Business**
- a) **Review CPRWMA Waste Stream Report March and April .....27**
- b) **Approval of the Treasurer's Report for the month of March & April 2020.....43**
- c) **CPRWMA Attorney's Report for March 2020.....Report**
- d) **Litter and Recycling Report.....49**
- IV. **Old Business**
- a) **Users Agreement with the Member Counties.....Cream**  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
- b) **2020-2021 Budget Revisited.....Budget**  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
- V. **New Business**
- a) **VACORP Insurance Proposal.....White Attachment**

Motion: ~~137 Highland Drive / P. O. Box 386~~ **Lebanon, VA 24266**  
**Phone 276-833-5403 Email tobyedwards@bvu.net**  
**www.cprwma.com**



**VI. Correspondence**

- a) VA DEQ 2019 Regional Recycling Rate Report.
- b) Meetings with County Administrators and BOS Chairman's

**VII. Adjournment and Next Meeting.**

Chair or Vice Chair conducting the meeting: \_\_\_\_\_

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Minutes submitted by: Saundra Honaker or Rebecca Thornberry

CUMBERLAND PLATEAU RWMA:

Mr. Toby F. Edwards, Executive Director

BUCHANAN COUNTY:

Mr. Earl Rife  
Mr. Jeff Cooper



DICKENSON COUNTY:

Mr. Damon Rasnick  
Mr. Ronald Peters

RUSSELL COUNTY:

Mr. Carl Rhea  
Mr. Tim Lovelace

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Cumberland Plateau Regional Waste Management Authority  
Monthly Board Meeting Minutes  
March 19, 2020

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Members Present:

Damon Rasnick, Vice Chairman  
Earl Rife  
Tim Lovelace  
Carl Rhea  
Ronald E Peters  
Jeff Cooper

Others Present:

Toby Edwards, Director  
R.J. Thornbury, Legal Counsel  
Saundra Honaker, Finance Officer  
Barbara Rife

CALL TO ORDER: Vice-Chairman, Damon Rasnick, called the March 19, 2020, meeting of the Board of Directors to order at 11:03 PM. The meeting was held in Lebanon, VA at Russell County Government Center.

QUORUM: A quorum was established, and it was noted that we are within the 10-person limit according to state guidelines because of the coronavirus. Everyone introduced themselves and the two new members were welcomed.

APPROVAL OF MINUTES: The minutes of the February 27, 2020 monthly Board Meeting of the Board of Directors were presented for consideration. A motion was made by Carl Rhea to approve the minutes as presented and seconded by Earl Rife. Motion was ratified, voting as follows

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

WASTE STREAM REPORTS Toby Edwards commended Brian Ferguson for his help with the software program. He was instrumental in getting the stations up and running. Buchanan County has had an increase in mine waste, Dickenson is down a little, and Russell is down a little.

137 Highland Drive / P. O. Box 386 Lebanon, VA 24266  
Phone 276-833-5403 Email tobyedwards@bvu.net  
www.cprwma.com



**TREASURER'S REPORT:** Earl Rife presented the CPRWMA Treasurer's Report for the month of February 2020, reporting the total in the bank was \$445,168.01 at the end of February. Clarification was made on credit card charges and the HSA repayment. A brief explanation was given for the benefit of new members of how the reports are derived. A motion was made by Earl Rife to approve the finance report as presented and seconded by Ron Peters. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

**ATTORNEY'S REPORT:** Rebecca Thornbury reported that the board needs to make a motion to ratify the bi-laws now that the articles are approved. Members decided to give the new members time to review the documents and a motion would be addressed at the next meeting.

Rebecca also discussed the issue of having meetings during this State of Emergency because of the coronavirus. The Board members must meet in person to approve expenditures. The finance officer needs permission to write checks, and Toby will call each board member to get approval with the understanding that the finance report would be ratified at the next meeting. The finance reports will be sent to board members; however, everyone was reminded to be careful when replying to a mass e-mail. Don't respond to "all" as that would constitute a meeting; be sure to reply individually. A motion was made to allow finance officer to pay bills, Toby to send mass e-mail for a straw vote, with the understanding that the finance report would be ratified at the next meeting. Motion made by Tim Lovelace and seconded by Earl Rife. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

Rebecca reported that the wording had been changed for the refund of the amounts left over at the end of the fiscal year in the User Agreement. Member discussed that the amount left over at the end of the year needs to be divided evenly by all 3 counties. A motion was made by Ron and seconded by Earl to change the wording of the refund to be made at the end of the fiscal year. They then each rescinded their motion. Another motion was made by

Ron and seconded by Earl Rife to state that any excess amount left over at the end of the year would be refunded equally between the three counties and would be made after the audit of the books by the CPA. Motion was ratified, voting as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

Rebecca also presented a proposed resolution for the adoption of a small purchase procurement policy. The Board currently does not have any type of policy. The state currently has a policy for \$100,000 but this proposal is for any purchases under \$5,000. A change was recommended for the state amount to be corrected to \$100,000 and the word competitiveness be change to competition. A motion was made by Tim Lovelace and seconded by Ron Peters to adopt the resolution pending corrections as discussed. Motion was ratified, voting as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

OLD BUSINESS

No old business

NEW BUSINESS

2020-21 PROPOSED BUDGET: Each line item of the budget was reviewed. The monthly charge per county will increase by \$478.03 for a total of \$13,089.14 per month. Toby said that he would like to have some LED lighting installed for safety & to lessen power bill. A motion to adopt this budget and to send a copy to all three counties. Motion made by Earl Rife and seconded by Tim Lovelace. Motion was ratified, and roll call vote as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

SECURITY SYSTEM QUOTES: Toby presented three bids for the security system monitoring from Cox Security, Fleenor Security, and Johnson Controls. Some discussion was given between the three companies. Members decided to

go with Cox Security. Even though it was higher per month, you didn't have to sign a contract (could quit with a 30-day notice) and they would use our current equipment. The other companies required an updating of equipment. A motion to accept the bid from Cox Security was made by Earl Rife and seconded by Carl Rhea. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

### BUSINESS FROM THE FLOOR

#### OFFICERS:

Chairman: Motion to nominate Damon Rasnick as chairman was made by Earl Rife and seconded by Tim Lovelace. Tim Lovelace made a motion to close nominations. Damon Rasnick was elected as Chairman by acclamation.

Vice-Chairman: Motion to nominate Jeff Cooper as vice-chairman was made by Earl Rife and seconded by Tim Lovelace. Tim Lovelace made a motion to close nominations. Jeff Cooper was elected as Vice-Chairman by acclamation.

Treasurer: Motion to nominate Earl Rife as treasurer was made by Earl Rife and seconded by Carl Rhea. Tim Lovelace made a motion to close nominations. Earl Rife was elected as treasurer by acclamation.

### CORRESPONDENCE

- Buchanan & Dickenson County Board Appointments were presented, and the appointees had already been introduced at the beginning of the meeting.
- Manpower Agreements: The updated manpower agreement was provided to board members. Toby was directed to email all board

members copies of the articles of incorporation, by-laws and up-to-date listing of board members and staff.

For the benefit of the new board members, a lengthy discussion was given to the history of the CPRWMA. A review was made of past problems and corrections in an effort to continue on the good work of the board.

Ron Peters had a few items to cover:

- What was outcome of purchasing the worker's compensation policy? The resolution was signed at the last meeting and was sent to the insurance company for coverage to begin on the date of the resolution.
- Suggestion was made to purchase recording equipment and to record the meetings. A motion was made by Ron Peters and seconded by Earl Rife to purchase recording equipment and begin recording at the next meeting. Motion was ratified with voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

- Suggestion was made to hire a part-time secretary to record minutes. No further discussion was given to this subject.

#### NEXT MEETING AND ADJOURNMENT

Based on the current state of emergency due to the coronavirus, no decision about future meetings were made. A motion made by Ron Peters and seconded by Earl Rife for the Chairman to decide closer to time of the regular scheduled meeting in April. This decision will be based on the current recommendations of the state government. Motion was ratified, and voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

A motion was made that if it becomes necessary to vacate the next meeting an e-mail will be sent to all board members. Also, Toby was given permission to

advertise the cancellation in the respective newspapers. Motion was made by Tim Lovelace and seconded by Earl Rife. Motion was ratified with voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

ADJOURN: Motion to adjourn was made by Earl Rife and seconded by Ron Peters, all in favor. Motion was ratified. The meeting was adjourned at approximately 1:25 PM.

  
\_\_\_\_\_  
Earl Rife, Secretary

\_\_\_\_\_  
Date



Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

March 2020

<b>Cash Balance - February 29, 2020</b>		223,940.01
<b>Cash Received - Tipping Fees:</b>		
Buchanan (Feb)	67,988.46	
Dickenson (Feb)	51,059.17	
Russell (Feb)	60,853.15	
Buchanan (Mar)	69,769.10	
Interest		257.70
		473,867.59
<b>Cash Expenditures</b>		
Cash Expenditures - March 2020		(156,408.65)
<b>Cash Balance - March 31, 2020</b>		317,458.94
<i>Fund Balances:</i>		
<i>Capital Equip Replacement Fund</i>		196,228
DEQ C/D (New)		25,000.00
<b>Total In Bank</b>		<b>538,686.94</b>

**Cumberland Plateau Regional  
Check Register**

**For the Period From Mar 1, 2020 to Mar 31, 2020**

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
	3/1/20	Anthem HealthKeepers,	1040-000-000	797.19 Toby Health-Dental-Vision
	3/9/20	TAG Resources, LLC	1040-000-000	204.17 Employee 401k
	3/18/20	TAG Resources, LLC	1040-000-000	204.17 Employee 401k
12768	3/19/20	Advanced Disposal Serv	1040-000-000	117,158.31 BC/DC/RC Disposal/Transport
12769	3/19/20	Innovative Technology S	1040-000-000	975.00 IT Support
12770	3/19/20	Vold	1040-000-000	Vold
12771	3/19/20	Fields Restaurants, LLC	1040-000-000	150.67 Meeting
12772	3/19/20	TAG Resources, LLC	1040-000-000	1,100.00 401K Admin & Erisa
12773	3/19/20	WV Tire Disposal, Inc.	1040-000-000	2,263.28 DC/RC Tire Disposal
12774	3/19/20	Bostic, Tucker & Co PC	1040-000-000	3,750.00 CPA Audit
12775	3/19/20	Mansfield Oil Company	1040-000-000	59.38 Vehicle Fuel
12776	3/19/20	Industrial Development F	1040-000-000	200.00 April Office Rent
12777	3/19/20	Honaker Solutions, LLC	1040-000-000	750.00 Mar/20 Accounting
12778	3/19/20	Appalachian Power Com	1040-000-000	485.32 BC Electric
12779	3/19/20	Buchanan County PSA	1040-000-000	47.63 BC Utility
12780	3/19/20	Freedom Ford of Claypo	1040-000-000	20.00 Vehicle Maintenance
12781	3/19/20	Dominion Office Product	1040-000-000	121.97 RC Supplies
12782	3/19/20	Carter Machinery Comp	1040-000-000	2,721.94 DC Equip Maint
12783	3/19/20	Vansant Lumber Compa	1040-000-000	24.40 BC Supplies
12784	3/19/20	Unifirst Corporation	1040-000-000	225.80 Uniforms
12785	3/19/20	Mansfield Oil Company	1040-000-000	48.66 Vehicle Fuel
12786	3/19/20	Dickenson Co Public Ser	1040-000-000	38.00 DC Utility
12787	3/19/20	Eddie's Trophies & Gift	1040-000-000	180.00 Meeting
12788	3/19/20	Verizon	1040-000-000	80.70 BC Phone
12789	3/19/20	Appalachian Power Com	1040-000-000	659.80 RC Electric
12790	3/19/20	Appalachian Power Com	1040-000-000	672.22 DC Electric
12791	3/19/20	Carter Machinery Comp	1040-000-000	434.02 BC Equip Maint
12792	3/19/20	Carter Machinery Comp	1040-000-000	14.21 BC Equip Maint
12793	3/19/20	Alderson Construction	1040-000-000	440.00 RC Maintenance
12794	3/19/20	WV Tire Disposal, Inc.	1040-000-000	928.72 RC Tire Disposal
12795	3/19/20	Card Services Center	1040-000-000	28.10 Postage
12796	3/27/20	Point Broadband	1040-000-000	88.01 Office Phone
12797	3/27/20	Point Broadband	1040-000-000	85.57 DC Phone
12798	3/27/20	WV Tire Disposal, Inc.	1040-000-000	1,234.24 Tire Disposal
12799	3/27/20	Verizon	1040-000-000	103.49 RC Phone
12800	3/27/20	Anchorage Photo Circle	1040-000-000	47.97 BC Supplies
12801	3/27/20	Crystal Springs	1040-000-000	24.24 RC Supplies
12802	3/27/20	Carter Machinery Comp	1040-000-000	1,495.78 BC/DC/RC Equip Maint
12803	3/27/20	Pest Control Plus, Inc.	1040-000-000	160.00 BC/DC/RC Pest
12804	3/27/20	Fields Restaurants, LLC	1040-000-000	135.40 Meeting
12805	3/27/20	Skylline Fabricating, Inc.	1040-000-000	3,487.00 BC/DC/RC Maintenance
12806	3/27/20	Earl Rife	1040-000-000	187.80 Travel
12807	3/27/20	Ronald Peters	1040-000-000	142.24 Travel
12808	3/27/20	83 Gas & Grocery, Inc.	1040-000-000	647.02 DC Fuel
4.15.20	3/30/20	United States Treasury	1040-000-000	1,409.16 Federal P/R Taxes
4.27.20	3/30/20	VA Dept of Taxation	1040-000-000	274.68 State P/R Taxes
4.30.20	3/30/20	VEC	1040-000-000	8.00 State Unemployment
Online	3/19/20	Caterpillar Financial Ser	1040-000-000	6,218.75 Loan Payment
PR3120	3/1/20	Ronald E. Peters	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Damon Rasnick	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Earl Rife	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Carl Rhea	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Jeffery S. Cooper	1040-000-000	184.70 Directors Compensation
PR3120	3/4/20	Tim Lovelace	1040-000-000	184.70 Directors Compensation
PR31520	3/13/20	Toby F. Edwards	1040-000-000	2,389.72 Salary/1st Half
PR33120	3/31/20	Toby F. Edwards	1040-000-000	2,389.72 Salary/2nd Half

Total

156,408.65

CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
 FY 2020 - OPERATING BUDGET & EXPENSE REPORT

	Expenditures	FY 2019-20	
	Thru 3/31/2020	Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	1,196,983.11	1,482,992.00	
Tire Recycling	36,137.29	45,000.00	
	1,233,120.40	1,527,992.00	
<b>Overhead Expenses:</b>			
	-		
Debt Service - Loaders	55,968.75	75,000.00	75%
Other Disposal	-	2,000.00	0%
Utilities:			
Buchanan	3,244.91	4,000.00	81%
Dickenson	4,257.69	4,000.00	106%
Russell	4,075.14	4,000.00	102%
Supplies:			
Buchanan	1,985.92	2,500.00	79%
Dickenson	2,542.12	2,500.00	102%
Russell	2,938.96	3,000.00	98%
Fuel:			
Buchanan	4,300.15	6,000.00	72%
Dickenson	4,568.78	4,000.00	114%
Russell	1,269.27	5,700.00	22%
Telephone:			
Buchanan	733.63	1,200.00	61%
Dickenson	859.19	1,100.00	78%
Russell	1,017.51	1,500.00	68%
Station Maintenance/Improvement			
Buchanan	29,100.00	31,100.00	94%
Dickenson	28,000.00	30,000.00	93%
Russell	28,000.00	30,000.00	93%
Loader/Equip Maintenance:			
Buchanan	9,774.61	15,500.00	63%
Dickenson	16,601.05	16,000.00	104%
Russell	17,927.38	17,300.00	104%
Windshield Repair-Russ	347.05		
Transfer Station Permits and Mana			
Station Permits	18,963.00	19,000.00	100%
VACO Insurance	2,036.00	13,642.00	15%
Management & Fringe	69,266.94	98,700.00	70%
Finance Manager	6,850.00	9,100.00	75%
Legal	8,785.16	10,000.00	88%
IT Support	3,101.57	4,000.00	78%
Office Rental/Internet/Cell/Office			
Supplies	3,464.21	5,960.00	58%
Directors Comp & PR Tax	11,841.50	18,100.00	65%
Professional Fees (Audit)	3,750.00	3,500.00	107%
Meeting Expense	3,069.57	3,851.00	80%
Travel	1,200.14	1,000.00	120%
Supplies:	15.00	200.00	8%
Dues/Licenses	230.00	410.00	56%
Vehicle Expense	1,624.58	2,000.00	81%
Uniform Rentals	2,373.29	3,500.00	68%
Advertising	3,279.12	3,279.00	100%
Reserves/Equip/ Emergency Fund		1,358.00	0%
Floor Repair/Software Updates Cost vs Money applied from CPRWMA **Cost was divided into Station Maint & this line totals	84,010.11	73,922.00	114%
<b>OVERHEAD SUBTOTAL</b>	<b>441,372.28</b>	<b>927,922.00</b>	
<b>TOTAL EXPENSES</b>	<b>1,674,492.68</b>	<b>\$2,055,914.00</b>	

*Management Breakdown	
Toby Health	6289.87
Toby Salary	53623.81
Toby Taxes	4024.54
401K Cost/Contribution	4853.72
Consult	200
HSA	0
Conference	275.00
	69266.94
Directors Comp & Taxes	
11000	
	841.5
	11841.5

\*\*Money contributed by CPRWMA and added to Appropriated Budget

\*\*Overhead Rate per County

Current Rate  
14,664.50

45

Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

April 2020

<b>Cash Balance - March, 2020</b>		<b>317,458.94</b>
<b>Cash Received - Tipping Fees:</b>		
Dickenson (Mar)	43,663.70	
Russell (Mar)	56,629.54	
		<b>100,293.24</b>
Refund from Ferrell Gas (Russell)		110.73
<b>Cash Expenditures</b>		
Cash Expenditures - April 2020		<b>(175,466.65)</b>
<b>Cash Balance - March 31, 2020</b>		<b>242,396.26</b>
<i>Fund Balances:</i>		
<i>Capital Equip Replacement Fund</i>		196,228
DEQ C/D (New)		25,000.00
<b>Total In Bank</b>		<b>463,624.26</b>

**Cumberland Plateau Regional  
Check Register**

**For the Period From Apr 1, 2020 to Apr 30, 2020**

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Amount
	4/1/20	Anthem HealthKeepers, Inc.	797.19 Toby Health-Dental-Vision
	4/4/20	TAG Resources, LLC	204.17 Employee 401k
	4/20/20	Caterpillar Financial Services Corp	6,218.75 Loan Payment
	4/21/20	TAG Resources, LLC	204.17 Employee 401k
12809	4/13/20	Unifirst Corporation	188.45 Uniforms
12810	4/13/20	Addington Oil, Inc	2,086.31 RC/BC Fuel
12811	4/13/20	Vansant Lumber Company	21.28 BC Supplies
12812	4/13/20	Innovative Technology Solutions	882.50 IT
12813	4/13/20	Dominion Office Products, Inc.	112.99 RC Supplies
12814	4/13/20	Pest Control Plus, Inc.	80.00 DC/RC Pest
12815	4/13/20	Central Scale, Inc.	291.33 RC Maint
12816	4/13/20	Appalachian Power Company	883.33 BC Electric
12817	4/13/20	83 Gas & Grocery, Inc.	9.50 DC Fuel
12818	4/13/20	Buchanan County PSA	46.00 BC Utility
12819	4/13/20	Dickenson Co Public Service Authority	36.00 DC Utility
12820	4/13/20	Carter Machinery Company, Inc.	49.93 RC Maint
12821	4/13/20	WV Tire Disposal, Inc.	1,048.80 DC Tire Disposal
12822	4/13/20	Void	
12823	4/13/20	Sonny's	12.00 BC Fuel
12824	4/16/20	Advanced Disposal Services	149,737.37 BC/DC/RC Disposal/Trans
12825	4/16/20	Justice Law Office	1,860.00 Legal
12826	4/16/20	Appalachian Power Company	419.65 RC Electric
12827	4/16/20	Appalachian Power Company	319.93 DC Electric
12828	4/16/20	Card Services Center	152.43
		Family Drug (\$88.73) Postage (\$83.70)	
12829	4/16/20	Industrial Development Authority	200.00 Office Rent (May)
12830	4/16/20	Honaker Solutions, LLC	750.00 Apr/20 Accounting
12831	4/23/20	Point Broadband	174.56 DC/Office Phone
12832	4/23/20	Verizon	80.39 BC Phone
12833	4/23/20	Campbell Printing of Bristol	115.00 Office Printing
12834	4/23/20	Crystal Springs	30.18 RC Water
12835	4/23/20	WV Tire Disposal, Inc.	894.52 RC Tire Disposal
12836	4/23/20	Free Service Tire	255.00 RC Tires
12837	4/24/20	Mansfield Oil Company	62.58 Vehicle Fuel
5.15.20	4/30/20	United States Treasury	1,409.18 Federal P/R Taxes
5.26	4/30/20	VA Dept of Taxation	274.58 State Withholding
PR4120	4/1/20	Ronald E. Peters	184.70 Directors Compensation
PR4120	4/1/20	Damon Rasnick	184.70 Directors Compensation
PR4120	4/1/20	Earl Rife	184.70 Directors Compensation
PR4120	4/1/20	Tim Lovelace	184.70 Directors Compensation
PR4120	4/1/20	Carl Rhea	184.70 Directors Compensation
PR4120	4/1/20	Jeffery S. Cooper	184.70 Directors Compensation
		Void Ck #12398 (lost)	-14.00 Sonny's (fuel)
		Void Ck #12759 (conference cancelled)	-275.00 VRA
PR41520	4/15/20	Toby F. Edwards	2,389.72 Salary/1st half
PR43020	4/30/20	Toby F. Edwards	2,389.72 Salary/2nd half
<b>Total</b>			<b><u>175,486.65</u></b>

**CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
FY 2020 - OPERATING BUDGET & EXPENSE REPORT**

	Expenditures	FY 2019-20	
	Thru 4/30/2020	Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	1,346,720.48	1,482,992.00	
Tire Recycling	38,080.61	45,000.00	
	1,384,801.09	1,527,992.00	
<b>Overhead Expenses:</b>			
Debt Service - Loaders	62,187.50	75,000.00	83%
Other Disposal	-	2,000.00	0%
<b>Utilities:</b>			
Buchanan	4,174.24	4,000.00	104%
Dickenson	4,613.62	4,000.00	115%
Russell	4,494.79	4,000.00	112%
<b>Supplies:</b>			
Buchanan	2,036.75	2,500.00	81%
Dickenson	2,571.70	2,500.00	103%
Russell	3,111.71	3,000.00	104%
<b>Fuel:</b>			
Buchanan	4,878.26	6,000.00	81%
Dickenson	4,578.28	4,000.00	114%
Russell	2,664.74	5,700.00	47%
<b>Telephone:</b>			
Buchanan	814.02	1,200.00	68%
Dickenson	945.74	1,100.00	86%
Russell	1,017.51	1,500.00	68%
<b>Station Maintenance/Improvements</b>			
Buchanan	29,100.00	31,100.00	94%
Dickenson	28,040.00	30,000.00	93%
Russell	28,331.33	30,000.00	94%
<b>Loader/Equip Maintenance:</b>			
Buchanan	9,774.61	15,500.00	63%
Dickenson	16,601.05	16,000.00	104%
Russell	18,232.29	17,300.00	105%
Windshield Repair-Russ	347.05		
<b>Transfer Station Permits and Manag</b>			
Station Permits	18,963.00	19,000.00	100%
VACO Insurance	2,036.00	13,642.00	15%
Management & Fringe	76,477.05	98,700.00	77%
Finance Manager	7,600.00	9,100.00	84%
Legal	10,645.16	10,000.00	106%
IT Support	3,964.07	4,000.00	99%
Office Rental/Internet/Cell/Office Supplies	3,930.92	5,950.00	66%
Directors Comp & PR Tax	13,133.30	18,100.00	73%
Professional Fees (Audit)	3,750.00	3,500.00	107%
Meeting Expense	3,069.57	3,851.00	80%
Travel	1,200.14	1,000.00	120%
Supplies:	15.00	200.00	8%
Dues/Licenses	230.00	410.00	56%
Vehicle Expense	1,687.14	2,000.00	84%
Uniform Rentals	2,541.74	3,500.00	73%
Advertising	3,279.12	3,279.00	100%
Reserves/Equip/ Emergency Fund	-	1,358.00	0%
Floor Repair/Software Updates			
Money contributed from CPRWMA Capital Fund	84,010.11	73,922.00	114%
<b>OVERHEAD SUBTOTAL</b>	<b>465,047.51</b>	<b>527,922.00</b>	
<b>TOTAL EXPENSES</b>	<b>1,849,848.60</b>	<b>\$2,055,914.00</b>	

<b>*Management Breakdown</b>	
Toby Health	7087.06
Toby Salary	59457.15
Toby Taxes	4470.78
401K Cost/Contribution	5262.06
Consult	200
HSA	0
Conference	0.00
	76477.05
<b>Directors Comp &amp; Taxes</b>	
12200	
933.3	
13133.3	

\*\*Money contributed by CPRWMA and added to Appropriated Budget

\*\*Overhead Rate per County

Current Rate  
12,611.11

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**CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
FY 2020 2021- OPERATING BUDGET**

	<b>Original FY2018 Budget</b>	<b>FY 2019/2020 Budget</b>	
<b>Direct Expenses:</b>			
Transport/Disposal	\$ 1,482,992.00	1,482,992.00	1,482,992.00
Tire Recycling	45,000.00	45,000.00	45,000.00
	1,527,992.00	1,527,992.00	1,527,992.00
<b>Overhead Expenses:</b>			
Debt Service - Loaders	\$ 75,000.00	75,000.00	75,000.00
Other Disposal	2,000.00	2,000.00	2,000.00
<b>Utilities:</b>			
Buchanan	4,500.00	5,100.00	5,100.00
Dickenson	4,500.00	4,500.00	4,500.00
Russell	4,500.00	4,500.00	4,500.00
<b>Supplies:</b>			
Buchanan	2,500.00	2,500.00	2,500.00
Dickenson	2,500.00	2,500.00	2,500.00
Russell	2,500.00	3,000.00	3,000.00
<b>Fuel:</b>			
Buchanan	5,000.00	6,000.00	6,000.00
Dickenson	3,500.00	4,000.00	4,000.00
Russell	8,000.00	7,000.00	7,000.00
<b>Telephone:</b>			
Buchanan	1,500.00	1,500.00	1,500.00
Dickenson	1,000.00	1,100.00	1,100.00
Russell	1,000.00	1,500.00	1,500.00
<b>Station Maintenance/Improvements:</b>			
Buchanan	20,000.00	33,000.00	30,000.00
Dickenson	20,000.00	33,000.00	30,000.00
Russell	20,000.00	33,000.00	30,000.00
<b>Loader/Equip Maintenance:</b>			
Buchanan	12,500.00	12,500.00	16,500.00
Dickenson	12,500.00	12,500.00	16,500.00
Russell	12,500.00	12,500.00	16,500.00
<b>Transfer Station Permits and Management:</b>			
Station Permits	18,108.00	18,000.00	19,000.00
VACO Insurance	13,642.00	13,642.00	14,000.00
Management and Fringe	175,000.00	100,000.00	90,000.00
Finance Manager		7,800.00	9,000.00
Legal	1,000.00	12,000.00	12,000.00
IT Support		4,000.00	4,000.00
Office			
Rental/Internet/Cell/Office Supplies		5,960.00	6,000.00
Directors Comp & PR Tax	31,500.00	18,100.00	18,100.00
Professional Fees (Audit)	3,500.00	3,500.00	4,000.00
Meeting Expenses	2,000.00	2,000.00	3,000.00
Travel	1,000.00	1,000.00	1,000.00
Supplies:	1,000.00	1,200.00	1,000.00
Dues/Licenses	400.00	410.00	410.00
Vehicle Expense	2,000.00	2,500.00	2,500.00
Uniform Rentals		3,500.00	4,000.00
Advertising	1,659.00	2,330.00	2,500.00
Projects			
Reserves/Equip/			



## RUSSELL COUNTY SHERIFF'S OFFICE

P.O. Box 338  
79 Rogers Avenue  
Lebanon, VA 24266

[sheriff@russellcountyva.us](mailto:sheriff@russellcountyva.us)

Phone (276) 889-8033

Fax: (276) 889-8203

*Steve Dye, Sheriff*

### *Status Report: May 2020*

#### **May 12, 2020**

In reference to the property sitting at the intersection of River rd and Red Oak Ridge Rd belonging to Josh Bradley. I spoke with Mr. Bradley by phone and he advised that he would get the property cleaned up. He advised that the previous renter had trashed the property.

#### **May 27, 2020**

I checked on the property of Mr. Bradley on todays date and progress had been made, I attempted to contact Mr. Bradley by phone today I left a message for him, to further discuss the property.

#### **May 26, 2020**

In reference to the property at 6780 Dante Rd, I have made attempts to make contact with the homeowners, but have been unsuccessful up to this point. A notice was posted on the door of the residence for the owners to get in contact with me as soon as possible.

#### **May 27, 2020**

In reference to a complaint of refrigerator doors being on the VDOT property on Upper Bear Wallow Rd I was unable to locate any doors.

**Deputy C Porter**

**Russell County Sheriffs Office**



CUMBERLAND PLATEAU RWMA:  
 Mr. Toby F. Edwards, Executive Director  
 BUCHANAN COUNTY:  
 Mr. Earl Rife  
 Mr. Jeff Cooper



DICKENSON COUNTY:  
 Mr. Damon Rasnick  
 Mr. Ronald Peters  
 RUSSELL COUNTY:  
 Mr. Carl Rhea  
 Mr. Tim Lovelace

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## Agenda

- I. **May 21, 2020 CPRWMA Board of Directors Roll Call for Quorum.**
- II. a) **Approval of Minutes of the March 19, 2020 meeting.....1**  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
- b) **Approval of Straw Poll on Paying bills dated April 16<sup>th</sup>.....7**
- c) **Approval of Straw Poll on April Board Stipend dated April 21<sup>st</sup>.....16**
- d) **Approval of Straw Poll on Users Agreement dated April 30<sup>th</sup>.....22**
- III. **Administrative Business**
  - a) Review CPRWMA Waste Stream Report March and April .....27
  - b) Approval of the Treasurer's Report for the month of March & April 2020.....43
  - c) CPRWMA Attorney's Report for March 2020.....Report
  - d) Litter and Recycling Report.....49
- IV. **Old Business**
  - a) Users Agreement with the Member Counties.....Cream  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
  - b) 2020-2021 Budget Revisited.....Budget  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_
- V. **New Business**
  - a) VACORP Insurance Proposal.....White Attachment  
       Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

~~137 Highland Drive~~ / ~~P. O. Box 386~~ **Lebanon, VA 24266**  
**Phone 276-833-5403 Email tobyedwards@bvu.net**  
**www.cprwma.com**



**VI. Correspondence**

- a) VA DEQ 2019 Regional Recycling Rate Report.
- b) Meetings with County Administrators and BOS Chairman's

**VII. Adjournment and Next Meeting.**

Chair or Vice Chair conducting the meeting: \_\_\_\_\_

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Minutes submitted by: Saundra Honaker or Rebecca Thornberry

**CUMBERLAND PLATEAU RWMA:**

Mr. Toby F. Edwards, Executive Director

**BUCHANAN COUNTY:**

Mr. Earl Rife  
Mr. Jeff Cooper



**DICKENSON COUNTY:**

Mr. Damon Rasnick  
Mr. Ronald Peters

**RUSSELL COUNTY:**

Mr. Carl Rhea  
Mr. Tim Lovelace

**Cumberland Plateau Regional Waste Management Authority  
Monthly Board Meeting Minutes  
March 19, 2020**

**Members Present:**

Damon Rasnick, Vice Chairman  
Earl Rife  
Tim Lovelace  
Carl Rhea  
Ronald E Peters  
Jeff Cooper

**Others Present:**

Toby Edwards, Director  
R.J. Thornbury, Legal Counsel  
Saundra Honaker, Finance Officer  
Barbara Rife

**CALL TO ORDER:** Vice-Chairman, Damon Rasnick, called the March 19, 2020, meeting of the Board of Directors to order at 11:03 PM. The meeting was held in Lebanon, VA at Russell County Government Center.

**QUORUM:** A quorum was established, and it was noted that we are within the 10-person limit according to state guidelines because of the coronavirus. Everyone introduced themselves and the two new members were welcomed.

**APPROVAL OF MINUTES:** The minutes of the February 27, 2020 monthly Board Meeting of the Board of Directors were presented for consideration. A motion was made by Carl Rhea to approve the minutes as presented and seconded by Earl Rife. Motion was ratified, voting as follows

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

**WASTE STREAM REPORTS** Toby Edwards commended Brian Ferguson for his help with the software program. He was instrumental in getting the stations up and running. Buchanan County has had an increase in mine waste, Dickenson is down a little, and Russell is down a little.

**137 Highland Drive / P. O. Box 386 Lebanon, VA 24266  
Phone 276-833-5403 Email tobyedwards@bvu.net  
www.cprwma.com**



TREASURER'S REPORT: Earl Rife presented the CPRWMA Treasurer's Report for the month of February 2020, reporting the total in the bank was \$445,168.01 at the end of February. Clarification was made on credit card charges and the HSA repayment. A brief explanation was given for the benefit of new members of how the reports are derived. A motion was made by Earl Rife to approve the finance report as presented and seconded by Ron Peters. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

ATTORNEY'S REPORT: Rebecca Thornbury reported that the board needs to make a motion to ratify the bi-laws now that the articles are approved. Members decided to give the new members time to review the documents and a motion would be addressed at the next meeting.

Rebecca also discussed the issue of having meetings during this State of Emergency because of the coronavirus. The Board members must meet in person to approve expenditures. The finance officer needs permission to write checks, and Toby will call each board member to get approval with the understanding that the finance report would be ratified at the next meeting. The finance reports will be sent to board members; however, everyone was reminded to be careful when replying to a mass e-mail. Don't respond to "all" as that would constitute a meeting; be sure to reply individually. A motion was made to allow finance officer to pay bills, Toby to send mass e-mail for a straw vote, with the understanding that the finance report would be ratified at the next meeting. Motion made by Tim Lovelace and seconded by Earl Rife. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

Rebecca reported that the wording had been changed for the refund of the amounts left over at the end of the fiscal year in the User Agreement. Member discussed that the amount left over at the end of the year needs to be divided evenly by all 3 counties. A motion was made by Ron and seconded by Earl to change the wording of the refund to be made at the end of the fiscal year. They then each rescinded their motion. Another motion was made by

Ron and seconded by Earl Rife to state that any excess amount left over at the end of the year would be refunded equally between the three counties and would be made after the audit of the books by the CPA. Motion was ratified, voting as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

Rebecca also presented a proposed resolution for the adoption of a small purchase procurement policy. The Board currently does not have any type of policy. The state currently has a policy for \$100,000 but this proposal is for any purchases under \$5,000. A change was recommended for the state amount to be corrected to \$100,000 and the word competitiveness be change to competition. A motion was made by Tim Lovelace and seconded by Ron Peters to adopt the resolution pending corrections as discussed. Motion was ratified, voting as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

OLD BUSINESS

No old business

NEW BUSINESS

2020-21 PROPOSED BUDGET: Each line item of the budget was reviewed. The monthly charge per county will increase by \$478.03 for a total of \$13,089.14 per month. Toby said that he would like to have some LED lighting installed for safety & to lessen power bill. A motion to adopt this budget and to send a copy to all three counties. Motion made by Earl Rife and seconded by Tim Lovelace. Motion was ratified, and roll call vote as follows:

Damon Rasnick – Aye	Carl Rhea – Aye
Earl Rife – Aye	Jeff Cooper – Aye
Ron Peters – Aye	Tim Lovelace – Aye

SECURITY SYSTEM QUOTES: Toby presented three bids for the security system monitoring from Cox Security, Fleenor Security, and Johnson Controls. Some discussion was given between the three companies. Members decided to

go with Cox Security. Even though it was higher per month, you didn't have to sign a contract (could quit with a 30-day notice) and they would use our current equipment. The other companies required an updating of equipment. A motion to accept the bid from Cox Security was made by Earl Rife and seconded by Carl Rhea. Motion was ratified, voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

### BUSINESS FROM THE FLOOR

#### OFFICERS:

Chairman: Motion to nominate Damon Rasnick as chairman was made by Earl Rife and seconded by Tim Lovelace. Tim Lovelace made a motion to close nominations. Damon Rasnick was elected as Chairman by acclamation.

Vice-Chairman: Motion to nominate Jeff Cooper as vice-chairman was made by Earl Rife and seconded by Tim Lovelace. Tim Lovelace made a motion to close nominations. Jeff Cooper was elected as Vice-Chairman by acclamation.

Treasurer: Motion to nominate Earl Rife as treasurer was made by Earl Rife and seconded by Carl Rhea. Tim Lovelace made a motion to close nominations. Earl Rife was elected as treasurer by acclamation.

### CORRESPONDENCE

- Buchanan & Dickenson County Board Appointments were presented, and the appointees had already been introduced at the beginning of the meeting.
- Manpower Agreements: The updated manpower agreement was provided to board members. Toby was directed to email all board

members copies of the articles of incorporation, by-laws and up-to-date listing of board members and staff.

For the benefit of the new board members, a lengthy discussion was given to the history of the CPRWMA. A review was made of past problems and corrections in an effort to continue on the good work of the board.

Ron Peters had a few items to cover:

- What was outcome of purchasing the worker's compensation policy? The resolution was signed at the last meeting and was sent to the insurance company for coverage to begin on the date of the resolution.
- Suggestion was made to purchase recording equipment and to record the meetings. A motion was made by Ron Peters and seconded by Earl Rife to purchase recording equipment and begin recording at the next meeting. Motion was ratified with voting as follows:

Damon Rasnick – Aye

Carl Rhea – Aye

Earl Rife – Aye

Jeff Cooper – Aye

Ron Peters – Aye

Tim Lovelace – Aye

- Suggestion was made to hire a part-time secretary to record minutes. No further discussion was given to this subject.

#### NEXT MEETING AND ADJOURNMENT

Based on the current state of emergency due to the coronavirus, no decision about future meetings were made. A motion made by Ron Peters and seconded by Earl Rife for the Chairman to decide closer to time of the regular scheduled meeting in April. This decision will be based on the current recommendations of the state government. Motion was ratified, and voting as follows:

Damon Rasnick – Aye

Carl Rhea – Aye

Earl Rife – Aye

Jeff Cooper – Aye

Ron Peters – Aye

Tim Lovelace – Aye

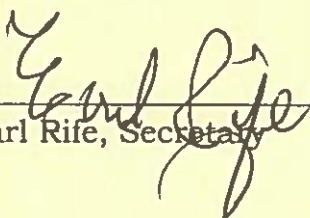
A motion was made that if it becomes necessary to vacate the next meeting an e-mail will be sent to all board members. Also, Toby was given permission to

advertise the cancellation in the respective newspapers. Motion was made by Tim Lovelace and seconded by Earl Rife. Motion was ratified with voting as follows:

Damon Rasnick – Aye  
Earl Rife – Aye  
Ron Peters – Aye

Carl Rhea – Aye  
Jeff Cooper – Aye  
Tim Lovelace – Aye

ADJOURN: Motion to adjourn was made by Earl Rife and seconded by Ron Peters, all in favor. Motion was ratified. The meeting was adjourned at approximately 1:25 PM.

  
\_\_\_\_\_  
Earl Rife, Secretary

\_\_\_\_\_  
Date



Cumberland Plateau Regional Waste Management Authority

Waste Stream Analysis

Period: December 15th, 2019 to December 15th, 2020

Buchanan County

Waste Material(s)	Dec 19- Jan 2020	Jan 2020-Feb 2020	Feb 2020-March 2020	March 2020-April 2020	April 2020-May 2020	May 2020-June 2020	June 2020-July 2020	July 2020-Aug 2020	Aug 2020-Sept 2020	Sept 2020-Oct 2020	Oct 2020-Nov 2020	Nov 2020-Dec 2020	Totals Tons All Months	Average (Per Month) Tonnage
Household	1,110.12	933.07	932.90	1,234.88	1,157.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,368.42	
Commercial	86.92	138.55	172.83	337.85	242.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	978.50	
Construction														
Debris	41.11	28.32	53.10	18.05	49.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190.24	
Yard/Ash Waste	5.06	0.00	0.69	0.00	1.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.31	
Mine Waste	296.08	368.50	549.32	409.49	207.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,830.86	
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	9.42	7.71	5.71	5.29	32.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.65	
White Goods	0.21	11.93	4.92	11.26	4.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.04	
Litter Pick-up	1.46	1.26	12.62	2.31	9.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.36	
Illegal Dumps	0.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.48	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.00	0.34	0.49	0.39	0.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.92	
Storm Debris	0.00	41.41	53.11	12.45	36.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143.12	
<b>Totals</b>	<b>1,550.86</b>	<b>1,531.09</b>	<b>1,785.69</b>	<b>2,031.97</b>	<b>1,742.29</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,641.90</b>	<b>720.16</b>
Town of Grundy	113.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

Dickenson County

Waste Material(s)	Dec 19- Jan 2020	Jan 2020-Feb 2020	Feb 2020-March 2020	March 2020-April 2020	April 2020-May 2020	May 2020-June 2020	June 2020-July 2020	July 2020-Aug 2020	Aug 2020-Sept 2020	Sept 2020-Oct 2020	Oct 2020-Nov 2020	Nov 19-Dec 19	Totals from all Columns	Average (Per Month) Tonnage
Household	643.47	558.92	508.76	692.43	683.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,086.77	
Commercial	124.27	101.92	139.20	167.44	198.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	731.82	
Construction														
Debris	12.13	68.59	4.18	37.17	16.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	139.04	
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mine Waste	194.73	233.87	229.57	240.01	248.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,146.29	
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Roofing Waste	7.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.61	
Tires	6.87	7.88	3.55	11.13	9.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.48	
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.13	0.00	0.05	0.00	0.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.20	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Illegal Dumps/Cleanups	2.36	8.56	6.88	2.60	0.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.34	
<b>Totals</b>	<b>991.57</b>	<b>979.74</b>	<b>892.19</b>	<b>1,150.78</b>	<b>1,157.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,171.55</b>	<b>430.96</b>
Town of Clintwood	155.95	0.00												

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Cumberland Plateau Regional Waste Management Authority

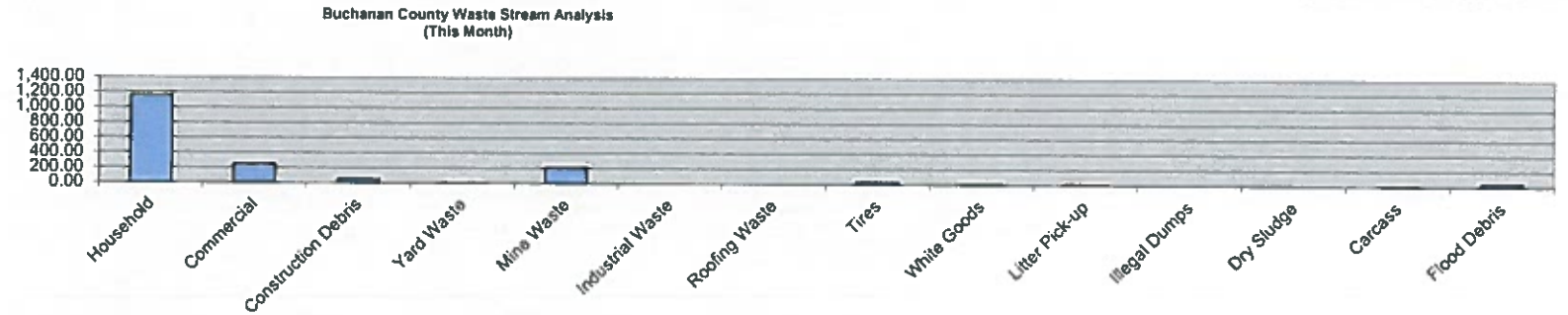
Russell County														
Waste Material(s)	Dec 19- Jan 2020	Jan 2020-Feb 2021	Feb 2020-March 2020	March 2020-April 2020	April 2020-May 2020	May 2020-June 2020	June 2020-July 2020	July 2020-Aug 2020	Aug 2020-Sept 2020	Sept 2020-Oct 2020	Oct 2020-Nov 2020	Nov 2020-Dec 2020	Totals from all Columns	Average (Per Month) Tonnage
Household	1,304.73	1,079.57	1,056.38	1,643.68	1,708.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,792.78	
Commercial	106.15	91.05	118.33	125.08	149.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	589.79	
Construction														
Debris	71.66	93.28	90.06	78.75	98.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	432.32	
Yard/Ash Waste	34.55	62.24	32.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.62	
Mine Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Industrial Waste	19.34	69.71	27.63	28.14	28.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	173.36	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	21.91	11.83	7.88	14.23	11.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	67.48	
White Goods	17.92	0.00	0.00	0.00	10.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.91	
Pallates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Contaminated														
Recycle	0.00	7.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.10	
Illegal Dumpsite	9.82	3.91	11.38	0.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.37	
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.10	0.11	1.16	1.87	0.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.95	
<b>Totals</b>	<b>1,586.18</b>	<b>1,418.80</b>	<b>1,345.65</b>	<b>1,892.01</b>	<b>2,008.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,250.68</b>	<b>687.56</b>
Town of Lebanon	333.64			0.00		0.00	0.00		0.00	0.00	0.00	0.00		
Town of Honaker	40.85													
Town of Cleveland	10.34			0.00		0.00	0.00		0.00	0.00	0.00	0.00		
													Total FY 2019-2020	22,064.13

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Cumberland Plateau Waste Stream Analysis Report

Buchanan County Waste Stream Analysis																
Period: April 16th, 2020 to May 15, 2020																
Name of Waste Material	This Month (Tons)	Last Month (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	1,157.45	1,234.88	1,082.48	1,150.10	1,183.95	1,062.38	1,104.43	1,109.93	1,198.19	1,198.38	1,109.29	1,135.27	1,247.78	1,202.34	1,288.15	1,299.96
Commercial	242.35	337.85	136.62	111.77	75.03	84.64	42.57	91.99	229.32	412.41	277.78	163.76	147.54	169.86	131.43	114.84
Construction																
Debris	49.66	18.05	61.49	118.42	21.74	38.87	16.14	22.20	61.66	85.97	67.26	62.63	46.03	37.83	58.57	53.64
Yard Waste	1.56	0.00	63.49	1.21	0.00	0.32	0.97	0.00	0.00	0.00	28.18	29.08	0.00	0.00	0.00	0.00
Mine Waste	207.47	409.49	414.46	348.74	104.23	88.69	107.35	401.18	490.26	606.54	353.59	190.97	248.84	201.97	206.01	225.50
Industrial Waste	0.00	0.00	1.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	0.00	3.14	9.27	1.53	0.69	9.81	6.98	0.00	0.00	0.00	0.00	0.00	4.64	4.36
Tires	32.52	5.29	12.13	21.76	7.29	9.02	8.97	19.52	25.80	26.69	18.14	26.81	19.34	42.98	54.24	35.77
White Goods	4.72	11.26	1.85	0.00	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	10.50	4.98
Litter Pick-up	9.71	2.31	1.60	4.41	5.22	7.80	4.66	8.58	18.94	8.47	10.12	8.25	14.06	10.97	9.87	4.43
Illegal Dumps	0.00	0.00	0.00	2.33	1.00	0.00	0.00	0.17	0.00	1.15	0.55	0.00	4.98	3.86	8.86	1.11
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.70	0.39	0.47	0.66	0.80	0.48	0.42	0.14	0.42	0.05	0.11	0.07	0.32	0.02	0.38	0.00
Flood Debris	36.15	12.45	0.00	38.62	138.11	41.97	8.99	6.44	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	1,742.29	2,031.97	1,776.56	1,801.16	1,547.04	1,335.70	1,295.19	1,669.96	2,031.97	2,339.66	1,865.02	1,616.84	1,728.89	1,670.08	1,772.85	1,744.59

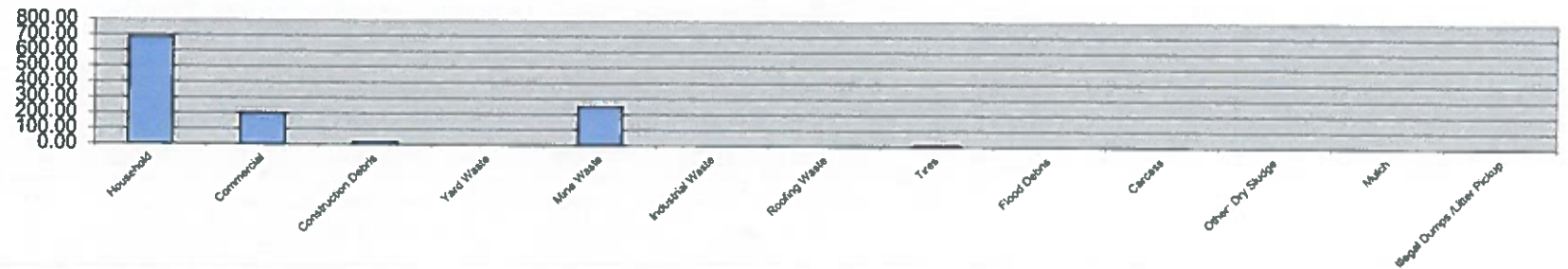
29



Total Tonnage includes the following towns:  
 Grundy 0

Dickenson County Waste Stream Analysis																
Period: April 16th, 2020 to May 15, 2020																
Name of Waste Material	This Month (Tons)	Last Month (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	683.19	692.43	660.22	646.19	599.55	576.74	591.65	635.30	674.44	707.21	723.84	694.99	759.70	783.95	811.43	774.26
Commercial	198.99	167.44	84.25	55.88	20.87	24.50	85.31	49.25	43.03	32.63	33.23	292.93	152.34	57.07	2.86	3.69
Construction Debris	16.97	37.17	22.90	4.13	38.62	7.72	6.89	59.10	23.24	7.55	19.70	20.05	9.05	42.72	28.11	59.29
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.73	0.04	0.00	0.00	4.22	50.45	1.43	19.46
Mine Waste	248.11	240.01	209.75	181.65	181.82	138.69	15.00	263.95	529.68	371.14	209.04	0.00	71.19	227.02	157.62	85.34
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	9.70	8.97	6.28	4.42	10.24	7.13	1.48	31.85	9.11	2.49	4.70	27.84	29.61	6.43
Tires	9.05	11.13	14.39	7.82	16.10	20.38	16.89	20.08	15.88	26.28	11.37	15.08	16.58	27.95	13.40	14.28
Flood Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.02	0.00	6.90	0.24	0.59	0.49	0.92	1.27	1.04	1.08	2.05	1.99	1.31	1.62	1.43	1.63
Other: Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.52	0.00
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.12	0.00
Illegal Dumps /Litter Pickup	0.94	2.60	0.00	63.96	0.00	0.00	0.00	0.00	2.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<b>1,157.27</b>	1,150.78	1,008.11	968.84	841.83	772.94	726.90	1,036.08	1,291.75	1,177.78	1,008.34	1,027.53	1,019.09	1,218.62	1,082.53	964.38

Dickenson County Waste Stream Analysis (This Month)



31

Total Tonnage includes the following towns:  
Town of Clintwood 0





Russell County														
Waste Material(s)	Dec 19- Jan 2020	Jan 2020-Feb 2020	Feb 2020-March 2020	March 2020-April 2020	April 2020-May 2020	May 2020-June 2020	June 2020-July 2020	July 2020-Aug 2020	Aug 2020-Sept 2020	Sept 2020-Oct 2020	Oct 2020-Nov 2020	Nov 2020-Dec 2020	Totals from all Columns	Average (Per Month) Tonnage
Household	1,304.73	1,079.57	1,056.38	1,643.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,084.36	
Commercial	106.15	91.05	118.33	125.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.61	
Construction														
Debris	71.66	93.28	90.06	78.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	333.75	
Yard/Ash Waste	34.55	62.24	32.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.62	
Mine Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Industrial Waste	19.34	69.71	27.63	28.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.82	
Roofing Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Tires	21.91	11.83	7.88	14.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.85	
White Goods	17.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.92	
Pallates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Contaminated														
Recycle	0.00	7.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.10	
Illegal Dumpsite	9.82	3.91	11.38	0.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.37	
Storm Debris	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Carcass	0.10	0.11	1.16	1.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.24	
<b>Totals</b>	<b>1,586.18</b>	<b>1,418.80</b>	<b>1,345.65</b>	<b>1,892.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,242.64</b>	<b>520.22</b>
Town of Lebanon	333.64			0.00		0.00	0.00		0.00	0.00	0.00	0.00		
Town of Honaker	40.85													
Town of Cleveland	10.34			0.00		0.00	0.00		0.00	0.00	0.00	0.00		
													Total FY 2019-2020	17,156.53

56

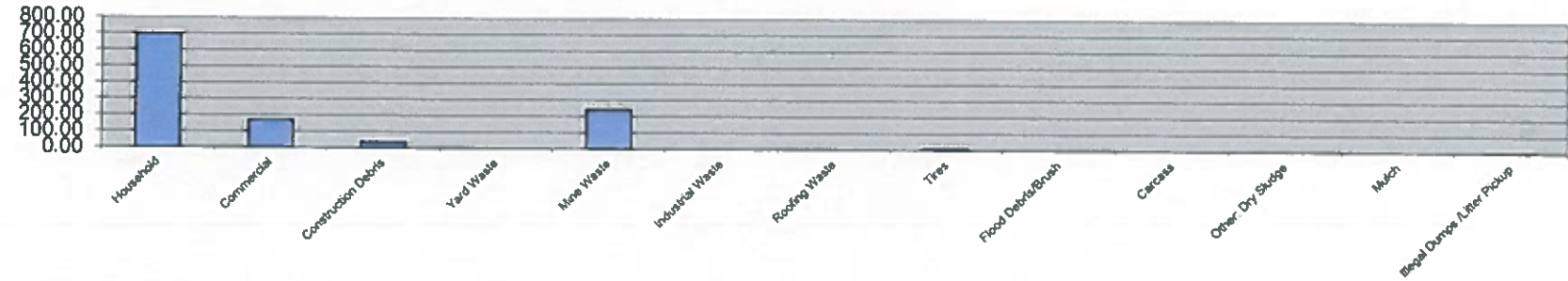




Dickenson County Waste Stream Analysis  
 Period: March 16th, 2020 to April 15, 2020

Name of Waste Material	This Month (Tons)	Last Month (Tons)	2019 (Tons)	2018 (Tons)	2017 (Tons)	2016 (Tons)	2015 (Tons)	2014 (Tons)	2013 (Tons)	2012 (Tons)	2011 (Tons)	2010 (Tons)	2009 (Tons)	2008 (Tons)	2007 (Tons)	2006 (Tons)
Household	692.43	508.76	613.45	603.16	615.58	646.37	720.07	616.81	627.69	656.23	757.20	773.11	764.03	760.29	743.49	723.20
Commercial	167.44	139.20	102.48	48.03	48.31	25.85	120.59	50.35	33.69	36.92	53.78	316.27	168.87	28.29	3.80	3.86
Construction Debris	37.17	4.18	33.80	11.90	0.48	3.17	32.85	62.39	11.20	12.80	24.61	11.36	10.85	76.68	29.06	28.45
Yard Waste	0.00	0.00	0.00	0.00	0.00	2.96	0.00	0.00	0.00	0.00	0.00	0.00	2.26	27.78	0.81	102.34
Mine Waste	240.01	229.57	208.81	167.45	174.35	115.30	22.38	313.31	503.12	303.58	276.60	0.00	63.37	182.45	118.78	67.08
Industrial Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roofing Waste	0.00	0.00	14.45	0.00	0.61	6.07	2.82	6.97	2.01	19.01	0.00	5.21	2.29	12.46	4.28	11.21
Tires	11.13	3.55	13.17	5.71	6.92	11.19	7.67	10.14	16.49	24.94	17.38	17.89	10.28	17.01	18.55	5.26
Flood Debris/Brush	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Carcass	0.00	0.05	0.31	4.22	0.70	1.21	0.55	0.80	1.05	1.72	1.96	2.18	2.42	1.59	1.79	1.67
Other Dry Sludge	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mulch	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Illegal Dumps /Litter Pickup	2.60	6.88	1.32	1.66	0.00	0.00	2.68	0.00	0.00	0.92	0.00	0.00	0.00	0.00	0.00	0.00
	<b>1,150.78</b>	892.19	987.79	842.13	846.95	812.12	909.61	1,060.77	1,195.25	1,056.12	1,131.53	1,126.02	1,024.37	1,106.55	920.56	943.07

Dickenson County Waste Stream Analysis  
 (This Month)



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Total Tonnage includes the following towns:

Town of Clintwood 0



Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

March 2020

<b>Cash Balance - February 29, 2020</b>		223,940.01
<b>Cash Received - Tipping Fees:</b>		
Buchanan (Feb)	67,988.46	
Dickenson (Feb)	51,059.17	
Russell (Feb)	60,853.15	
Buchanan (Mar)	69,769.10	
Interest		257.70
		473,867.59
<b>Cash Expenditures</b>		
Cash Expenditures - March 2020		(156,408.65)
<b>Cash Balance - March 31, 2020</b>		317,458.94
<i>Fund Balances:</i>		
Capital Equip Replacement Fund		196,228
DEQ C/D (New)		25,000.00
<b>Total in Bank</b>		<b>538,686.94</b>

**Cumberland Plateau Regional  
Check Register**

**For the Period From Mar 1, 2020 to Mar 31, 2020**

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
	3/1/20	Anthem HealthKeepers,	1040-000-000	797.19 Toby Health-Dental-Vision
	3/9/20	TAG Resources, LLC	1040-000-000	204.17 Employee 401k
	3/18/20	TAG Resources, LLC	1040-000-000	204.17 Employee 401k
12768	3/19/20	Advanced Disposal Serv	1040-000-000	117,158.31 BC/DC/RC Disposal/Transport
12769	3/19/20	Innovative Technology S	1040-000-000	975.00 IT Support
12770	3/19/20	Void	1040-000-000	Void
12771	3/19/20	Fields Restaurants, LLC	1040-000-000	150.67 Meeting
12772	3/19/20	TAG Resources, LLC	1040-000-000	1,100.00 401K Admin & Erisa
12773	3/19/20	WV Tire Disposal, Inc.	1040-000-000	2,283.28 DC/RC Tire Disposal
12774	3/19/20	Bostic, Tucker & Co PC	1040-000-000	3,750.00 CPA Audit
12775	3/19/20	Mansfield Oil Company	1040-000-000	59.38 Vehicle Fuel
12776	3/19/20	Industrial Development A	1040-000-000	200.00 April Office Rent
12777	3/19/20	Honaker Solutions, LLC	1040-000-000	750.00 Mar/20 Accounting
12778	3/19/20	Appalachian Power Com	1040-000-000	465.32 BC Electric
12779	3/19/20	Buchanan County PSA	1040-000-000	47.63 BC Utility
12780	3/19/20	Freedom Ford of Claypo	1040-000-000	20.00 Vehicle Maintenance
12781	3/19/20	Dominion Office Product	1040-000-000	121.97 RC Supplies
12782	3/19/20	Carter Machinery Comp	1040-000-000	2,721.94 DC Equip Maint
12783	3/19/20	Vansant Lumber Comp	1040-000-000	24.40 BC Supplies
12784	3/19/20	Unifirst Corporation	1040-000-000	225.90 Uniforms
12785	3/19/20	Mansfield Oil Company	1040-000-000	48.66 Vehicle Fuel
12786	3/19/20	Dickenson Co Public Ser	1040-000-000	38.00 DC Utility
12787	3/19/20	Eddie's Trophies & Gift S	1040-000-000	180.00 Meeting
12788	3/19/20	Verizon	1040-000-000	80.70 BC Phone
12789	3/19/20	Appalachian Power Com	1040-000-000	659.80 RC Electric
12790	3/19/20	Appalachian Power Com	1040-000-000	672.22 DC Electric
12791	3/19/20	Carter Machinery Comp	1040-000-000	434.02 BC Equip Maint
12792	3/19/20	Carter Machinery Comp	1040-000-000	14.21 BC Equip Maint
12793	3/19/20	Alderson Construction	1040-000-000	440.00 RC Maintenance
12794	3/19/20	WV Tire Disposal, Inc.	1040-000-000	928.72 RC Tire Disposal
12795	3/19/20	Card Services Center	1040-000-000	28.10 Postage
12796	3/27/20	Point Broadband	1040-000-000	88.01 Office Phone
12797	3/27/20	Point Broadband	1040-000-000	85.57 DC Phone
12798	3/27/20	WV Tire Disposal, Inc.	1040-000-000	1,234.24 Tire Disposal
12799	3/27/20	Verizon	1040-000-000	103.49 RC Phone
12800	3/27/20	Anchorage Photo Circle	1040-000-000	47.97 BC Supplies
12801	3/27/20	Crystal Springs	1040-000-000	24.24 RC Supplies
12802	3/27/20	Carter Machinery Comp	1040-000-000	1,495.78 BC/DC/RC Equip Maint
12803	3/27/20	Pest Control Plus, Inc.	1040-000-000	160.00 BC/DC/RC Pest
12804	3/27/20	Fields Restaurants, LLC	1040-000-000	135.40 Meeting
12805	3/27/20	Skyline Fabricating, Inc.	1040-000-000	3,487.00 BC/DC/RC Maintenance
12806	3/27/20	Earl Rife	1040-000-000	197.80 Travel
12807	3/27/20	Ronald Peters	1040-000-000	142.24 Travel
12808	3/27/20	83 Gas & Grocery, Inc.	1040-000-000	647.02 DC Fuel
4.15.20	3/30/20	United States Treasury	1040-000-000	1,409.16 Federal P/R Taxes
4.27.20	3/30/20	VA Dept of Taxation	1040-000-000	274.58 State P/R Taxes
4.30.20	3/30/20	VEC	1040-000-000	8.00 State Unemployment
Online	3/19/20	Caterpillar Financial Ser	1040-000-000	6,218.75 Loan Payment
PR3120	3/1/20	Ronald E. Peters	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Damon Rasnick	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Earl Rife	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Carl Rhea	1040-000-000	184.70 Directors Compensation
PR3120	3/1/20	Jeffery S. Cooper	1040-000-000	184.70 Directors Compensation
PR3120	3/4/20	Tim Lovelace	1040-000-000	184.70 Directors Compensation
PR31520	3/13/20	Toby F. Edwards	1040-000-000	2,389.72 Salary/1st Half
PR33120	3/31/20	Toby F. Edwards	1040-000-000	2,389.72 Salary/2nd Half
<b>Total</b>				<b><u>156,408.65</u></b>

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CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
 FY 2020 - OPERATING BUDGET & EXPENSE REPORT

	Expenditures	FY 2019-20	
	Thru 3/31/2020	Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	1,196,983.11	1,482,992.00	
Tire Recycling	36,137.29	45,000.00	
	1,233,120.40	1,527,992.00	
<b>Overhead Expenses:</b>			
Debt Service - Loaders	55,968.75	75,000.00	75%
Other Disposal	-	2,000.00	0%
<b>Utilities:</b>			
Buchanan	3,244.91	4,000.00	81%
Dickenson	4,257.69	4,000.00	106%
Russell	4,075.14	4,000.00	102%
<b>Supplies:</b>			
Buchanan	1,985.92	2,500.00	79%
Dickenson	2,542.12	2,500.00	102%
Russell	2,938.96	3,000.00	98%
<b>Fuel:</b>			
Buchanan	4,300.15	6,000.00	72%
Dickenson	4,568.78	4,000.00	114%
Russell	1,269.27	5,700.00	22%
<b>Telephone:</b>			
Buchanan	733.63	1,200.00	61%
Dickenson	859.19	1,100.00	78%
Russell	1,017.51	1,500.00	68%
<b>Station Maintenance/Improvement</b>			
Buchanan	29,100.00	31,100.00	94%
Dickenson	28,000.00	30,000.00	93%
Russell	28,000.00	30,000.00	93%
<b>Loader/Equip Maintenance:</b>			
Buchanan	9,774.61	15,500.00	63%
Dickenson	16,601.05	16,000.00	104%
Russell	17,927.36	17,300.00	104%
Windshield Repair-Russ	347.05		
<b>Transfer Station Permits and Mana</b>			
Station Permits	18,963.00	19,000.00	100%
VACO Insurance	2,036.00	13,642.00	15%
Management & Fringe	69,266.94	96,700.00	70%
Finance Manager	6,850.00	9,100.00	75%
Legal	8,785.16	10,000.00	88%
IT Support	3,101.57	4,000.00	78%
Office Rental/Internet/Cell/Office Supplies	3,464.21	5,960.00	58%
Directors Comp & PR Tax	11,841.50	18,100.00	65%
Professional Fees (Audit)	3,750.00	3,500.00	107%
Meeting Expense	3,069.57	3,851.00	80%
Travel	1,200.14	1,000.00	120%
Supplies:	15.00	200.00	8%
Dues/Licenses	230.00	410.00	56%
Vehicle Expense	1,624.58	2,000.00	81%
Uniform Rentals	2,373.29	3,500.00	68%
Advertising	3,279.12	3,279.00	100%
Reserves/Equip/ Emergency Fund	-	1,358.00	0%
Floor Repair/Software Updates Cost vs Money applied from CPRWMA **Cost was divided into Station Maint & this line totals	84,010.11	73,922.00	114%
<b>OVERHEAD SUBTOTAL</b>	<b>441,372.28</b>	<b>527,922.00</b>	
<b>TOTAL EXPENSES</b>	<b>1,674,492.68</b>	<b>\$2,055,914.00</b>	

<b>*Management Breakdown</b>	
Toby Health	6289.87
Toby Salary	53623.81
Toby Taxes	4024.54
401K Cost/Contribution	4853.72
Consult	200
HSA	0
Conference	275.00
Directors Comp & Taxes	69286.94
11000	
841.5	
11841.5	

\*\*Money contributed by CPRWMA and added to Appropriated Budget

\*\*Overhead Rate per County

Current Rate  
14,664.50

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Cumberland Plateau Regional Waste  
Management Authority

Cash Flow Statement

April 2020

Cash Balance - March, 2020 317,458.94

Cash Received - Tipping Fees:

Dickenson (Mar)

43,663.70

Russell (Mar)

56,629.54

100,293.24

Refund from Ferrell Gas (Russell)

110.73

Cash Expenditures

Cash Expenditures - April 2020

(175,466.65)

Cash Balance - March 31, 2020

242,396.26

*Fund Balances:*

Capital Equip Replacement Fund

196,228

DEQ C/D (New)

25,000.00

Total in Bank

463,624.26

**Cumberland Plateau Regional  
Check Register**

**For the Period From Apr 1, 2020 to Apr 30, 2020**

Filter Criteria Includes: Report order is by Check Number.

Check #	Date	Payee	Amount
	4/1/20	Anthem HealthKeepers, Inc.	797.19 Toby Health-Dental-Vision
	4/4/20	TAG Resources, LLC	204.17 Employee 401k
	4/20/20	Caterpillar Financial Services Corp	6,218.75 Loan Payment
	4/21/20	TAG Resources, LLC	204.17 Employee 401k
12809	4/13/20	Unifirst Corporation	188.45 Uniforms
12810	4/13/20	Addington Oil, Inc	2,086.31 RC/BC Fuel
12811	4/13/20	Vansant Lumber Company	21.28 BC Supplies
12812	4/13/20	Innovative Technology Solutions	862.50 IT
12813	4/13/20	Dominion Office Products, Inc.	112.99 RC Supplies
12814	4/13/20	Pest Control Plus, Inc.	80.00 DC/RC Pest
12815	4/13/20	Central Scale, Inc.	291.33 RC Maint
12816	4/13/20	Appalachian Power Company	883.33 BC Electric
12817	4/13/20	83 Gas & Grocery, Inc.	9.50 DC Fuel
12818	4/13/20	Buchanan County PSA	46.00 BC Utility
12819	4/13/20	Dickenson Co Public Service Authority	36.00 DC Utility
12820	4/13/20	Carter Machinery Company, Inc.	49.93 RC Maint
12821	4/13/20	WV Tire Disposal, Inc.	1,048.80 DC Tire Disposal
12822	4/13/20	Void	
12823	4/13/20	Sonny's	12.00 BC Fuel
12824	4/16/20	Advanced Disposal Services	149,737.37 BC/DC/RC Disposal/Trans
12825	4/16/20	Justice Law Office	1,860.00 Legal
12826	4/16/20	Appalachian Power Company	419.65 RC Electric
12827	4/16/20	Appalachian Power Company	319.93 DC Electric
12828	4/16/20	Card Services Center	152.43
		Family Drug (\$88.73) Postage (\$63.70)	
12829	4/16/20	Industrial Development Authority	200.00 Office Rent (May)
12830	4/16/20	Honaker Solutions, LLC	750.00 Apr/20 Accounting
12831	4/23/20	Point Broadband	174.56 DC/Office Phone
12832	4/23/20	Verizon	80.39 BC Phone
12833	4/23/20	Campbell Printing of Bristol	115.00 Office Printing
12834	4/23/20	Crystal Springs	30.18 RC Water
12835	4/23/20	WV Tire Disposal, Inc.	894.52 RC Tire Disposal
12836	4/23/20	Free Service Tire	255.00 RC Tires
12837	4/24/20	Mansfield Oil Company	62.56 Vehicle Fuel
5.15.20	4/30/20	Unlited States Treasury	1,409.16 Federal P/R Taxes
5.26	4/30/20	VA Dept of Taxation	274.58 State Withholding
PR4120	4/1/20	Ronald E. Peters	184.70 Directors Compensation
PR4120	4/1/20	Damon Rasnick	184.70 Directors Compensation
PR4120	4/1/20	Earl Rife	184.70 Directors Compensation
PR4120	4/1/20	Tim Lovelace	184.70 Directors Compensation
PR4120	4/1/20	Carl Rhea	184.70 Directors Compensation
PR4120	4/1/20	Jeffery S. Cooper	184.70 Directors Compensation
		Void Ck #12398 (lost)	-14.00 Sonny's (fuel)
		Void Ck #12759 (conference cancelled)	-275.00 VRA
PR41520	4/15/20	Toby F. Edwards	2,389.72 Salary/1st half
PR43020	4/30/20	Toby F. Edwards	2,389.72 Salary/2nd half
<b>Total</b>			<b><u>175,466.65</u></b>

CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY  
FY 2020 - OPERATING BUDGET & EXPENSE REPORT

	Expenditures	FY 2019-20	
	Thru 4/30/2020	Budget	
<b>Direct Expenses:</b>			
Transport/Disposal	1,346,720.48	1,482,992.00	
Tire Recycling	38,080.61	45,000.00	
	1,384,801.09	1,527,992.00	
<b>Overhead Expenses:</b>			
Debt Service - Loaders	62,187.50	75,000.00	83%
Other Disposal	-	2,000.00	0%
<b>Utilities:</b>			
Buchanan	4,174.24	4,000.00	104%
Dickenson	4,613.62	4,000.00	115%
Russell	4,494.79	4,000.00	112%
<b>Supplies:</b>			
Buchanan	2,036.75	2,500.00	81%
Dickenson	2,571.70	2,500.00	103%
Russell	3,111.71	3,000.00	104%
<b>Fuel:</b>			
Buchanan	4,878.26	6,000.00	81%
Dickenson	4,578.28	4,000.00	114%
Russell	2,664.74	5,700.00	47%
<b>Telephone:</b>			
Buchanan	814.02	1,200.00	68%
Dickenson	945.74	1,100.00	86%
Russell	1,017.51	1,500.00	68%
<b>Station Maintenance/Improvements</b>			
Buchanan	29,100.00	31,100.00	94%
Dickenson	28,040.00	30,000.00	93%
Russell	28,331.33	30,000.00	94%
<b>Loader/Equip Maintenance:</b>			
Buchanan	9,774.61	15,500.00	63%
Dickenson	16,601.05	16,000.00	104%
Russell	18,232.29	17,300.00	105%
Windshield Repair-Russ	347.05		
<b>Transfer Station Permits and Manag</b>			
Station Permits	18,963.00	19,000.00	100%
VACO Insurance	2,036.00	13,642.00	15%
Management & Fringe	76,477.05	98,700.00	77%
Finance Manager	7,600.00	9,100.00	84%
Legal	10,645.16	10,000.00	106%
IT Support	3,964.07	4,000.00	99%
Office Rental/Internet/Cell/Office Supplies	3,930.92	5,960.00	66%
Directors Comp & PR Tax	13,133.30	18,100.00	73%
Professional Fees (Audlt)	3,750.00	3,500.00	107%
Meeting Expense	3,069.57	3,851.00	80%
Travel	1,200.14	1,000.00	120%
Supplies:	15.00	200.00	8%
Dues/Licenses	230.00	410.00	56%
Vehicle Expense	1,687.14	2,000.00	84%
Uniform Rentals	2,541.74	3,500.00	73%
Advertising	3,279.12	3,279.00	100%
Reserves/Equip/ Emergency Fund	-	1,358.00	0%
Floor Repair/Software Updates			
Money contributed from CPRWMA Capital Fund	84,010.11	73,922.00	114%
<b>OVERHEAD SUBTOTAL</b>	<b>465,047.51</b>	<b>527,922.00</b>	
<b>TOTAL EXPENSES</b>	<b>1,849,848.60</b>	<b>\$2,055,914.00</b>	

*Management Breakdown	
Toby Health	7087.06
Toby Salary	59457.15
Toby Taxes	4470.78
401K Cost/Contribution	5262.06
Consult	200
HSA	0
Conference	0.00
	76477.05
<b>Directors Comp &amp; Taxes</b>	
12200	
933.3	
13133.3	

\*\*Money contributed by CPRWMA and added to Appropriated Budget

\*\*Overhead Rate per County

Current Rate  
12,611.11





Commonwealth of Virginia  
 Locality Recycling Rate Report  
 DEQ Form 50-30 (Revised September 2018)

Date Submitted 4/28/20  
 Calendar Year 1/1/19  
 Solid Waste Planning Unit Cumberland Plateau Regional WM Authority  
 Click on the adjacent cell for drop down menu  
 SWPU Web Page www.cprwma.com

		Contact 1	Contact 2	
Name	Toby Edwards			
Title	Executive Director			
Address Line 1	PO Box 386 Lebanon, VA 24266			
Address Line 2				
Address Line 3				
Phone Number	276-883-5403			
Email address	tobyedwards@bvva.net			
Total Population for SWPU	63,392	SWPU Population Density	147	
Mandated Recycling Rate (% will auto calculate)	25%	Reporting Frequency (Will auto calculate)	Every 4 years	
Sources for PRM Data <i>Example: Permit #112, County Landfill</i>				
Other Sources for collected data <i>Example: Walmart/Target</i>				
Comments:				

Enter tons (whole numbers only) in the yellow highlighted boxes for PRMs and MSW Disposed. Totals will auto calculate.

Principal Recyclable Materials (PRM)	
PRM Material	Tons recycled
Paper	958
Metal	6,321
Plastic	242
Glass	0
Commingled	0
Yard Waste	0
Waste Wood	0
Textiles	332
Waste Tires	704
Used Oil	597
Used Oil Filters	124
Used Antifreeze	71
Batteries	272
Electronics	47
Inoperative Motor Vehicles	395
Other Total (Specify Material and tonnage on Rows 24 - 39 to the right.)	0
<b>Total PRM in Tons</b>	<b>10,063</b>

MSW Disposed	
Household Waste	50,066
Commercial Waste	
Institutional Waste	
Other	
<b>Total MSW</b>	<b>50,066</b>

Specify Other PRMs for Row 39	
PRM Material	Tons recycled
Other Total	0

Credit for Source Reduction Program	
SRP does not apply enter "0". SRP does apply enter "2"	
	2%

Enter facility information and material in columns A and B. Enter tons (whole numbers only) in the yellow highlighted boxes. Totals will auto calculate.

Credits Recycling Residue		
Facility/Operation	Material	Tons
Total		0

Credits Solid Waste Reused		
Reuse Method	Material	Tons
Total		0

Credits Non-MSW recycled		
Recycling Method	Material	Tons
Total		0
<b>CREDITS TOTAL</b>		<b>0</b>

Recycling rates auto calculate.

Base Recycling Rate	16.7%
Adjusted Recycling Rate	16.7%
Adjusted Recycling Rate + SRP	18.7%
Credit Max Allowed Base +5	21.7%
<b>Final Recycle Rate</b>	<b>18.7%</b>

**CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY**

**FY 2020 2021- OPERATING BUDGET**

	Original FY2018 Budget	FY 2019/2020 Budget	Proposed FY 2020/2021 Budget
<b>Direct Expenses:</b>			
Transport/Disposal	\$ 1,482,992.00	1,482,992.00	1,482,992.00
Tire Recycling	45,000.00	45,000.00	45,000.00
	1,527,992.00	1,527,992.00	1,527,992.00
<b>Overhead Expenses:</b>			
<b>Debt Service - Loaders</b>	\$ 75,000.00	75,000.00	75,000.00
Other Disposal	2,000.00	2,000.00	2,000.00
<b>Utilities:</b>			
Buchanan	4,500.00	5,100.00	5,100.00
Dickenson	4,500.00	4,500.00	4,500.00
Russell	4,500.00	4,500.00	4,500.00
<b>Supplies:</b>			
Buchanan	2,500.00	2,500.00	2,500.00
Dickenson	2,500.00	2,500.00	2,500.00
Russell	2,500.00	3,000.00	3,000.00
<b>Fuel:</b>			
Buchanan	5,000.00	6,000.00	6,000.00
Dickenson	3,500.00	4,000.00	4,000.00
Russell	8,000.00	7,000.00	7,000.00
<b>Telephone:</b>			
Buchanan	1,500.00	1,500.00	1,500.00
Dickenson	1,000.00	1,100.00	1,100.00
Russell	1,000.00	1,500.00	1,500.00
<b>Station Maintenance/Improvements:</b>			
Buchanan	20,000.00	33,000.00	30,000.00
Dickenson	20,000.00	33,000.00	30,000.00
Russell	20,000.00	33,000.00	30,000.00
<b>Loader/Equip Maintenance:</b>			
Buchanan	12,500.00	12,500.00	16,500.00
Dickenson	12,500.00	12,500.00	16,500.00
Russell	12,500.00	12,500.00	16,500.00
<b>Transfer Station Permits and Management:</b>			
Station Permits	18,108.00	18,000.00	19,000.00
VACO Insurance	13,642.00	13,642.00	14,000.00
Management and Fringe	175,000.00	100,000.00	90,000.00
Finance Manager		7,800.00	9,000.00
Legal	1,000.00	12,000.00	12,000.00
IT Support		4,000.00	4,000.00
Office Rental/Internet/Cell/Office Supplies		5,960.00	6,000.00
Directors Comp & PR Tax	31,500.00	18,100.00	18,100.00
Professional Fees (Audit)	3,500.00	3,500.00	4,000.00
Meeting Expenses	2,000.00	2,000.00	3,000.00
Travel	1,000.00	1,000.00	1,000.00
Supplies:	1,000.00	1,200.00	1,000.00
Dues/Licenses	400.00	410.00	410.00
Vehicle Expense	2,000.00	2,500.00	2,500.00
Uniform Rentals		3,500.00	4,000.00
Advertising	1,659.00	2,330.00	2,500.00
Projects Reserves/Equip/Emergency Fund	8,791.00	1,358.00	2,000.00
<b>OVERHEAD SUBTOTAL **</b>	475,100.00	454,000.00	452,210.00
<b>TOTAL EXPENSES</b>	\$ 2,003,092.00	\$1,981,992.00	\$1,980,202.00
	2,018.00	Rate ends June 30th	Rate begins July 1st
<b>**Overhead Rate per County per month</b>	13,197.22	12,611.11	12,561.39