

RUSSELL COUNTY
BOARD OF SUPERVISOR’S MEETING
AGENDA – APRIL 6, 2020

Board Room

Regular Meeting

6:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

INVOCATION – Chairperson

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

COUNTY ATTORNEY REPORTS AND REQUESTS

- 1. Continuity of Government Emergency Ordinance**

NEW BUSINESS

- 1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....A-1**
 - a. Unapproved minutes of March 2, 2020**
 - b. Unapproved minutes of March 17, 2020**

- 2. Approval of Expenditures. Consider approval of expenditures presented for payment.....A-2**

CITIZEN’S COMMENT PERIOD

- **(Due to Coronavirus (COVID-19) - Citizen Comment Period will be guided by Executive Order Fifty-Three Restrictions issued on March 23, 2020 concerning community spread and person-to-person interactions will be limited to the Ten (10) Person Only Ban though Video/Audio/ Electronic Methods and limited to 3 minutes per person.)**

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REQUESTS

1. CSA Supplemental Allocation Request (\$24,107.30).....B-1
2. Lebanon Elementary School Wall Repair ContractB-2
3. Russell County Fiscal-Year 2020/2021 Budget Public Hearing.....B-3

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....D
- RC IDAE
- RC PSAF
- RC Tourism.....G
- RC Planning CommissionH
- Conference Center.....I
- RC Fitness Center.....J
- RC Transportation & Safety.....K
- RC Cannery Reports.....L
- RC Building Inspector.....M



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 4/6/20

6:00 PM

County Attorney Reports

1. **Continuity of Government Emergency Ordinance**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various

Emergency Ordinance to Allow for the Continuity of Government Operations During the Pandemic, including Altering the Process for Conducting Public Meetings; Restricting the Use of Public Buildings or Facilities; Providing Additional Powers to the Director of Emergency Management to Incur Costs, Waive Procedures, and Take Other Temporary Actions; and Suspending Deadlines and Procedures

WHEREAS, on January 31, 2020, the U.S. Secretary of Health and Human Services declared a public health emergency in response to the spread of the novel coronavirus (COVID-19); and

WHEREAS, on March 12, 2020, the Governor, in Executive Order Fifty-One, declared a state of emergency in the Commonwealth of Virginia, acknowledging the spread of COVID-19 as a disaster as defined in Virginia Code § 44-146.16; and

WHEREAS, Executive Order Fifty-One authorized local governments to render appropriate assistance and to alleviate conditions, as appropriate, to prepare for and mitigate the effects of the virus; and

WHEREAS, on March 13, 2020, the President of the United States found and declared the outbreak of COVID-19 to constitute a national emergency, beginning March 1, 2020; and

WHEREAS, on March 17 and 23, the Governor requested and then directed Virginians to avoid non-essential gatherings of more than 10 people; and

WHEREAS, the Russell County Board of Supervisors held a special called meeting on March 17, 2020 Board determined that COVID-19 constituted a “disaster” as contemplated in section 15.2-1413 of the Code of Virginia of 1950, as amended and pursuant to Virginia Code § 44-146.21, declared a local state of emergency in Russell County; and

WHEREAS, the Board of Supervisors has determined that COVID-19 constitutes a communicable disease of public health threat which has caused a disaster as those terms are defined in Virginia Code § 44-146.16; and

WHEREAS, while the Board of Supervisors values transparency in government and public engagement, it also finds that emergency measures are necessary to mitigate the spread of COVID-19 and to protect the health, safety, and welfare of residents and employees, while still providing for government operations to continue during this state of emergency; and

WHEREAS, Virginia Code § 15.2-1413 provides that the Board of Supervisors, notwithstanding any contrary provision of law, may adopt an ordinance to assure the continuity of government operations during this disaster and for up to six months; and.

WHEREAS, Virginia Code § 44-146.21 further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency proceed without regard to time-consuming procedures and formalities prescribed by law, except for mandatory constitutional requirements; and

WHEREAS, Virginia Code § 15.2-1200 provides the county with authority to adopt necessary regulations to prevent the spread of contagious diseases among its residents; and

WHEREAS, the Board of Supervisors also has the inherent authority to vary the county's policies, procedures, and practices to assure the continuity of government operations; and

WHEREAS, government operations includes the work of the Board of Supervisors and other local public bodies, and the personnel who work for or on behalf of local public bodies; and

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board of Supervisors may convene solely by electronic means "to address the emergency;" And

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act ("FOIA") are limited only by a properly claimed exemption provided under that Act or "any other statute;" and

WHEREAS, the Attorney General of Virginia issued an opinion dated March 20, 2020 stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of the government; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes the public health, safety, and welfare, and its adoption is consistent with the law of the Commonwealth of Virginia, the Virginia Constitution and the United States Constitution.

NOW, THEREFORE, BE IT ORDAINED, that this uncodified ordinance is hereby enacted as follows:

An Emergency Ordinance Allowing for the Continuity of Government Operations During the Pandemic

Sec. 1. Purpose; Effective Date; Expiration

This ordinance allows for variances from state laws and county ordinances in order to protect the health, safety, and welfare of residents and employees from the spread of COVID-19 while still providing for government operations to continue during this state of emergency.

The operation of government includes management of all county facilities, management of the school system, and the work of all local boards, including the Board of Supervisors, the Russell County School Board, the Russell County Industrial Development Authority, the Russell County Public Service Authority, the Russell County Department of Social Services, and any other local or regional board, commission, committee, or authority created by the board of supervisors or to which the board of supervisors appoints or recommends for appointment all or a portion of its members (collectively "Public Bodies" and individually "Public Body"), including employees

who work for or on behalf of any Public Body. Accordingly, the provisions of this emergency ordinance applies to all such “Public Bodies”.

At this time, public health experts recommend against assembling groups of people in confined spaces. Accordingly, this ordinance contains modifications for public meetings which should be followed while it is deemed unwise or unsafe to gather in one location a quorum for any Public Bodies, or to invite members of the public to physically gather together for public meetings.

Moreover, the spread of COVID-19 may make it impossible or impractical for government operations to meet all normally imposed deadlines, regulations, and time frames, or to comport, in some instances, with lengthy procedures and processes such as procurement or employment processes.

This emergency ordinance is effective immediately and will remain in effect for 60 days unless amended, rescinded, or readopted in conformity with the notice provisions of Virginia Code § 15.2-1427; however, in no event will the ordinance be effective for more than six months from the effective date of this ordinance. At the end of the six months a state of emergency still exists then this ordinance may be renewed the same way it was originally enacted. Upon repeal or expiration of this ordinance, normal government operations will resume.

Sec. 2. Public Meetings and Public Hearings

A. Any regularly scheduled or regular meeting of any Public Body may be canceled by the chair if there is no essential business that needs to occur or if conditions otherwise make it impractical to meet. Notice of the cancellation must be provided to the Public Body members and the public as soon as practicable.

B. In the alternative, any regularly scheduled or regular meeting of any Public Body may be held by solely electronic or telephonic means without a quorum of members physically present and without members of the public physically present, provided the following occurs:

1) Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public. The meeting is accessible to the public through live audio or video on the County’s or Public Body’s website, a dial-in telephone number, or a social media platform.

2) The agenda and public notice for the meeting must:

- a) include a statement that the meeting is being held using electronic means under this ordinance;
- b) contain specific information about how members of the public can access the meeting; and
- c) if there are any public hearing or public comment items, specifically identify how members of the public can provide comment, including one or more of the following: by e-mail, in writing, by telephone, through a social media platform, or via other electronic means.

3) The agenda is posted on the County's or Public Body's website at least three days prior to the meeting. Other materials associated with the meeting, if any, must be made available to the public at the same time they are provided to the Public Body members.

4) For public hearings and any items for which public comment is permitted, the following rules apply:

- a) Normal rules of order apply with respect to requiring the name and home address of the commenter, that comments relate to the hearing or comment topic, that appropriate limits on the number of comments per person per item apply, and that comments be of reasonable length.
- b) Public Bodies may allow public comments to be submitted via phone call, e-mail, or in writing, up until a reasonable time before the start of the meeting so long as those comments are provided to the Public Body members prior to any decision on an item.
- c) If available, members of the public may provide comments through leaving a voicemail on a dedicated phone number up until a reasonable time before the start of the meeting so long as those comments are then provided to the Public Body members prior to any decision on an item.
- d) If available, members of the public may provide comments through telephonic or interactive electronic means (call-in meeting access, social media platform) during the meeting so long as those comments are received by or provided to the Public Body members prior to any decision on an item.
- e) The Public Body may choose to receive additional comments through any means for a period of time after the public hearing or public meeting, so long as it announces and publicizes that opportunity and those comments are provided to the Public Body members prior to any decision on an item.
- f) All public comments must be made a part of the record of the Public Body either by being summarized in or included with the meeting minutes.

5) Any votes taken during the meeting must be taken by roll call, individually recording each member's name and vote.

6) The minutes of any meeting under this ordinance must conform to the requirements of law, including identifying the forms of electronic communication used, the members participating and the means by which they participated, the opportunities for public access or participation, a summary of the public comments, if any, and the actions taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

C. Public Bodies may hold special meetings consistent with the provisions in (B) except that notice of the special meeting need only be provided at least three working days prior to the meeting, and the agenda and associated materials, if any, need to be made available to the public at the same time as they are made available to the Public Body members.

- D. Public Bodies may hold emergency meetings consistent with Virginia Code § 2.2-3708.
- E. Any item on an agenda for a regularly scheduled, regular, special, or emergency meeting held hereunder may be continued to a later date or time for the purpose of reviewing and considering comments from the public.
- F. Non-emergency public hearings and action items of Public Bodies may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.
- G. Nothing in this Emergency Ordinance shall prohibit Public Bodies from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

Sec. 3. Public Buildings, Facilities, Real Property and Events

The director of emergency management is empowered to restrict members of the public from entering or congregating around county-owned buildings, facilities, and real property as is reasonably necessary to ensure the health, safety, and welfare of the public or county staff. Moreover, the director of emergency management may cancel, postpone, or reschedule any events scheduled for any county-owned building, facility or property as necessary to ensure the health, safety, and welfare of the public or county staff.

Sec. 4. Additional powers of director of emergency management

- A. *Funding and Contracts.* To the extent of unobligated funds available in excess of appropriations in the approved budget, the director of emergency management may enter into contracts and incur obligations necessary to protect the health and safety of persons and property, and to provide emergency assistance to persons affected by this disaster.
- B. *Procedures.* The director of emergency management may proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring obligations, employing workers, renting equipment, purchasing supplies and materials, and other expenditures of public funds.
- C. *Other Temporary Actions.* The director of emergency management may temporarily take any of the following actions: waive or reduce fees imposed by county ordinance; waive enforcement, in whole or in part, of any county ordinance; and modify, limit, waive, suspend, or amend any county program, service, function, process, or procedure. The director must apply the action uniformly for similar situations and not on a case-by-case basis. The director's actions will only be effective until the next regular meeting of the board of supervisors. The board of supervisors may ratify and extend the time for which the director's action remains in effect.

Sec. 5. Suspension of Deadlines, Time Frames, and Procedures

County personnel are encouraged to take action as is practical and appropriate to meet deadlines or time frames established under state law or county ordinances, however, notwithstanding any provision of law, regulation, or policy to the contrary, any deadlines requiring action by the county, any Public Body, or county employees are suspended. Time frames for review or expedited reviews are also suspended. Failure to meet any deadline or time frame will not constitute a default, violation, approval, ratification, or recommendation. Any policies or procedures inconsistent with this ordinance are hereby suspended.

Sec. 6 Adoption by Incorporated Towns within the Boundaries of Russell County

Each incorporated town within the boundaries of Russell County are encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County’s local state of emergency and disaster and to adopt an ordinance for the continuity of town government.

Sec. 7 Validity and Duration of Ordinance and Resumption of Normal Governmental Authority

The provisions herein are presumptively valid, however in the event that any provision of this ordinance is declared to be invalid by a court of competent jurisdiction all remaining provisions shall not be invalidated and remain in full force and effect. The provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Russell County Board of Supervisors in conformity with the notice provisions set forth in Virginia Code §15.2-1427 but in no event shall such ordinance be effective for more than 6 months after the conclusion of the disaster. Upon rescission by the Russell County Board of Supervisors or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

2. This ordinance shall be effective upon adoption.

ADOPTED by the Russell County Board of Supervisors.

APPROVED

Rebecca Dye
Chairperson

ATTEST:

Lonzo Lester
County Administrator

APPROVED AS TO FORM:

M. Katherine Patton
County Attorney



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 4/6/20 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **March 2, 2020 Board Minutes**
- **March 17, 2020 Board Minutes**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

March 02, 2020

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, March 02, 2020 beginning at 5:00 pm with Executive (closed) Session followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Oris Christian

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

EXECUTIVE (CLOSED) SESSION

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to enter into Executive (closed) Session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss legal matters pursuant to 2.2-3712(A), (3), (5), (7) and (8).

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Oris Christian – AYE

Invocation by Rick Gibson, Copper Ridge Baptist Church followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Oris Christian, second Lou Wallace and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

Presentations

Steve Clear, Southwest Virginia Regional Jail Authority asked that the Board approve a new service agreement for the Southwest Virginia Regional Jail Authority.

APPROVAL OF A RESOLUTION FROM THE SWVRJA TO ENTER INTO A NEW SERVICE AGREEMENT

Motion made by Tim Lovelace, second Oris Christian and duly approved by the Board of Supervisors to approve a Resolution from the Southwest Virginia Regional Jail Authority to enter into a new service agreement.

The vote was:

Aye: Tim Lovelace, Oris Christian, Lou Wallace, Carl Rhea, Steve Breeding, David Eaton and Rebecca Dye

Nay: None

Acknowledgement

The Board of Supervisors recognized former Supervisor At-Large Harry Ferguson for his service.

Presentations, continued:

Jess Powers, Emergency Management Coordinator presented a power point explaining a local emergency declaration in the County.

APPROVAL OF A LOCAL EMERGENCY DECLARATION DUE TO FLOODING

Supervisor Carl Rhea read the Local Emergency Declaration resolution.

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a Local Emergency Declaration in Russell County due to the flooding that occurred during February 06-24, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

New Business

APPROVAL OF THE FEBRUARY 03, 2020 MINUTES

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the February 03, 2020 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF THE FEBRUARY 19, 2020 MINUTES

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors the February 19, 2020 and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Carl Rhea, Lou Wallace, Tim Lovelace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by Oris Christian, second Tim Lovelace and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$771,531.81 including reoccurring and payroll withholdings.

The vote was;

Aye: Oris Christian, Tim Lovelace, Lou Wallace, Carl Rhea, David Eaton, Steve Breeding and Rebecca Dye

Nay: None

TIM LOVELACE APPOINTED TO THE CPRWMA

Carl Rhea nominated David Eaton

Lou Wallace nominated Tim Lovelace

Tim Lovelace – (4) four votes: Lou Wallace, Tim Lovelace, Rebecca Dye and Oris Christian

Carl Rhea – (3) three votes: Carl Rhea, Steve Breeding and David Eaton

Tim Lovelace was appointed to the Cumberland Plateau Regional Waste Management Authority to run concurrent with his term on the Board of Supervisors.

DAVID EATON APPOINTED TO THE CUMBERLAND MOUNTAIN COMMUNITY SERVICES BOARD

Lou Wallace nominated David Eaton

David Eaton was appointed to the Cumberland Mountain Community Services Board by acclamation to fill the unexpired term of Steve Givens, said term ending December 31, 2021.

APPROVAL TO TABLE THE RC TOURISM ADVISORY COMMITTEE APPOINTMENT

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to table the Russell County Tourism Advisory Committee appointment until the April 06, 2020 meeting.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

Citizens Comment

The Chair opened citizens comment period.

Kelly McBride Delph, RCPL invited the Board to attend the water monitoring training on Thursday March 12, 2020 at the library.

Randy and Wanda Burke, Lebanon commented that they do a local drug and alcohol prevention ministry (DASH). They will be hosting events in several schools and a community event on April 16, 2020. Mark Marrow will be the speaker. They asked that the Board consider a donation.

APPROVAL TO DONATE \$500.00 FOR THE MARK MARROW EVENT IN APRIL

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to make a donation of \$500.00 to help with the Mark Marrow event in April.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

Jim Lyttle, Castlewood commented that Jess Powers, Oris Christian and Carl Rhea did a fantastic job managing all the flooding issues. He stated that agricultural losses were not mentioned and found this very unfortunate.

The Chair closed citizens comment period.

County Attorney Reports and Requests

APPROVAL OF THE CPRWMA MANPOWER AGREEMENT

Motion made by Lou Wallace, second Oris Christian and duly approved by the Board of Supervisors to table the Cumberland Plateau Regional Waste Management Manpower Agreement.

The vote was:

Aye: Lou Wallace, Oris Christian, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and David Eaton
Nay: None

APPROVAL OF "PROJECT GLOW" PARTICIPATION AGREEMENT

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the "Project Glow" Participation Agreement.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

The County Attorney advised that the Personnel Policy be approved at the April Board meeting.

APPROVAL TO ALLOW THE SCHOOL BOARD TO ACCEPT BIDS ON THE REMOVAL OF A STRUCTURE ON RUSSELL COUNTY PROPERTY IN HONAKER

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to allow the Russell County School Board to accept bids on property in Honaker to remove a structure before the property is transferred to them.

The vote was:

Aye: David Eaton, Tim Lovelace, Carl Rhea, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian
Nay: None

County Administrator Reports and Requests

APPROVAL OF AN AMERICAN RED CROSS PROCLAMATION FOR THE MONTH OF MARCH 2020

Motion made by Steve Breeding, second Carl Rhea and duly approved by the Board of Supervisors to approve an American Red Cross Proclamation Resolution for the month of March 2020.

The vote was:

Aye: Steve Breeding, Carl Rhea, Lou Wallace, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian
Nay: None

APPROVAL OF A CPPD HAZARD MITIGATION PLAN UPDATE

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve a Cumberland Plateau Planning District Hazard Mitigation Plan Update.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and Oris Christian
Nay: None

APPROVAL OF A DHCD BELFAST WATER PROJECT ADMINISTRATIVE AGREEMENT (PHASE 2)

Motion made by Oris Christian, second Steve Breeding and duly approved by the Board of Supervisors to approve a Department of Housing and Community Development Belfast Water Project Administrative Agreement (Phase 2) and give the Chair authorization to execute the documents.

The vote was:

Aye: Oris Christian, Steve Breeding, Lou Wallace, Tim Lovelace, Rebecca Dye, David Eaton and Carl Rhea
Nay: None

APPROVAL OF A SERVICE AGREEMENT BETWEEN RUSSELL COUNTY AND THE RUSSELL COUNTY PSA

Motion made by Steve Breeding, second Oris Christian and duly approved by the Board of Supervisors to approve a service agreement between the Russell County Board of Supervisors and The Russell County Public Service Authority.

The vote was:

Aye: Steve Breeding, Oris Christian, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye and David Eaton
Nay: None

APPROVAL OF A DHCD BLOCK GRANT RESOLUTION IN THE AMOUNT OF \$630,000

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve a Department of Housing and Community Development Block Grant resolution in the amount of \$630,000 for the Belfast Water Project Phase II and authorize the Chair to execute the documents.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

APPROVAL TO APPROPRIATE \$500 TO THE HONAKER REDBUD FESTIVAL

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to appropriate \$500 to the Honaker Redbud Festival.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

APPROVAL OF TRAVEL REQUESTS FROM THE SOLID WASTE DEPT. AND GENERAL DISTRICT COURT

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to approve travel requests from the Solid Waste Department and General District Court.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

APPROVAL TO ADVERTISE THE HONAKER PROPERTY TRANSFER FOR PUBLIC HEARING

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve the advertisement of a public hearing on the Honaker Property Transfer to the Russell County School Board.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

APPROVAL TO ADJOURN

Motion made by Carl Rhea, second David Eaton and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: Carl Rhea, David Eaton, Tim Lovelace, Lou Wallace, Rebecca Dye, Steve Breeding and Oris Christian
Nay: None

Clerk of the Board

Chairperson

March 17, 2020

A special called meeting of the Russell County Board of Supervisors was held on Tuesday, March 17, 2020 at 5:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Oris Christian

Lonzo Lester, Clerk
Katie Patton, County Attorney
Vicki Porter, Deputy Clerk

Absent:

None

APPROVAL OF THE AGENDA

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the agenda as presented.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

New Business

APPROVAL OF A CORONAVIRUS (COVID-19) LOCAL EMERGENCY DECLARATION

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a Russell County Coronavirus (COVIC-19) Local Emergency Declaration.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian
Nay: None

APPROVAL TO ADJOURN

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to adjourn.

The vote was;

Aye: David Eaton, Lou Wallace, Carl Rhea, Steve Breeding, Rebecca Dye, Tim Lovelace and Oris Christian

Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 4/6/20 6:00 PM

Approval of Expenditures

Request approval of the County's March 2020 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's March 2020 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's March 2020 Monthly Expenditures.

ATTACHMENTS:

- March 2020 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
4/06/2020	3/03/2020	004221 ALEXANDER, SHAU	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/03/2020	001912 ALTIZER MICHAEL	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/11/2020	003754 AMAZON	438458746777	10	.03-	.03-	4100-073010-5411-	- -
4/06/2020	2/16/2020	003754 AMAZON	453967786693	10	40.85	40.85	4100-073010-5411-	- -
4/06/2020	2/16/2020	003754 AMAZON	459673484776	10	42.92	42.92	4100-073010-5411-	- -
4/06/2020	3/08/2020	003754 AMAZON	557788588539	10	19.99	19.99	4100-073010-5411-	- -
4/06/2020	2/24/2020	003754 AMAZON	693494398595	10	36.80	36.80	4100-073010-5411-	- -
4/06/2020	2/16/2020	003754 AMAZON	735888573837	10	39.30	39.30	4100-073010-5411-	- -
4/06/2020	2/18/2020	003754 AMAZON	954537787447	10	22.94	22.94	4100-073010-5411-	- -
4/06/2020	2/19/2020	003754 AMAZON	986576533674	10	81.51	81.51	4100-073010-5411-	- -
					284.28	284.28 *		
4/06/2020	2/19/2020	001425 ATLANTIC ELECTRIC	219		4,675.19	4,675.19	4100-013010-7002-	- -
					4,675.19	4,675.19 *		
4/06/2020	2/19/2020	001956 BAKER AND TAYLOR	5016030038	10	64.75	64.75	4100-073010-5411-	- -
4/06/2020	2/19/2020	001956 BAKER AND TAYLOR	5016030039	10	64.75	64.75	4100-073010-5411-	- -
4/06/2020	2/19/2020	001956 BAKER AND TAYLOR	5016030040	10	832.22	832.22	4100-073010-5411-	- -
4/06/2020	2/24/2020	001956 BAKER AND TAYLOR	5016039531	10	15.62	15.62	4100-073010-5411-	- -
4/06/2020	2/29/2020	001956 BAKER AND TAYLOR	5016052769	10	13.50	13.50	4100-073010-5411-	- -
4/06/2020	2/29/2020	001956 BAKER AND TAYLOR	5016052770	10	16.84	16.84	4100-073010-5411-	- -
4/06/2020	2/29/2020	001956 BAKER AND TAYLOR	5016052771	10	16.31	16.31	4100-073010-5411-	- -
4/06/2020	3/04/2020	001956 BAKER AND TAYLOR	5016054081	10	47.10	47.10	4100-073010-5411-	- -
4/06/2020	3/04/2020	001956 BAKER AND TAYLOR	5016064082	10	7.59	7.59	4100-073010-5411-	- -
4/06/2020	3/06/2020	001956 BAKER AND TAYLOR	5016067912	10	31.88	31.88	4100-073010-5411-	- -
4/06/2020	3/06/2020	001956 BAKER AND TAYLOR	5016067913	10	170.81	170.81	4100-073010-5411-	- -
4/06/2020	3/06/2020	001956 BAKER AND TAYLOR	5016067914	10	610.18	610.18	4100-073010-5411-	- -
					1,891.55	1,891.55 *		
4/06/2020	2/26/2020	002737 BAKERS WASTE EQUIPMENT	99447		74.67	74.67	4100-042400-5413-	- -
					74.67	74.67 *		
4/06/2020	3/03/2020	002592 BALDWIN GRACIE	03032020	50	46.00	46.00	4100-013010-5501-	- -
4/06/2020	3/03/2020	002592 BALDWIN GRACIE	03032020	50	200.00	200.00	4100-013010-3002-	- -
					246.00	246.00 *		
4/06/2020	3/03/2020	003889 BALDWIN, ERIN	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	003419 BALL, EARIKA	03032020	50	63.25	63.25	4100-013010-5501-	- -
4/06/2020	3/03/2020	003419 BALL, EARIKA	03032020	50	200.00	200.00	4100-013010-3002-	- -
4/06/2020	3/03/2020	003419 BALL, EARIKA	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					313.25	313.25 *		
4/06/2020	3/03/2020	000068 BARNHART BARBARA	03032020	50	39.10	39.10	4100-013010-5501-	- -
4/06/2020	3/03/2020	000068 BARNHART BARBARA	03032020	50	200.00	200.00	4100-013010-3002-	- -
					239.10	239.10 *		
4/06/2020	3/03/2020	004437 BARTON, DONAVON	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	004093 BELCHER, DANNY	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/03/2020	004091 BELCHER, LINDA	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/04/2020	004494 BENTLEY DISTRIBUTION	261643		20.55	20.55	4100-012090-5401-	- -
4/06/2020	3/04/2020	004494 BENTLEY DISTRIBUTION	261643		20.55	20.55	4100-012010-5401-	- -
4/06/2020	3/04/2020	004494 BENTLEY DISTRIBUTION	261643		20.55	20.55	4100-034010-5401-	- -
4/06/2020	3/04/2020	004494 BENTLEY DISTRIBUTION	261643		20.55	20.55	4100-012130-5401-	- -
4/06/2020	3/04/2020	004494 BENTLEY DISTRIBUTION	261643		20.55	20.55	4100-043020-5405-	- -
					102.75	102.75 *		
4/06/2020	1/31/2020	004675 BIZZACK CONSTRUCTION	711142		1,038.56	1,038.56	4100-042400-5413-	- -

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4/06/2020	3/13/2020	004675 BIZZACK CONSTRU	206		86.13	86.13	4100-042400-5413-	- -
					1,124.69	1,124.69 *		
4/06/2020	3/15/2020	000052 BLEVINS SEPTIC	34112		375.00	375.00	4100-042010-5413-	- -
4/06/2020	3/15/2020	000052 BLEVINS SEPTIC	34135		135.00	135.00	4100-042010-5413-	- -
					510.00	510.00 *		
4/06/2020	3/11/2020	003773 BLUE WOLF SALES	HS1646466		174.74	174.74	4100-031020-5408-	- -
					174.74	174.74 *		
4/06/2020	3/10/2020	000092 BONANZA RESTAUR	72550		199.45	199.45	4100-011010-5413-	- -
					199.45	199.45 *		
4/06/2020	3/25/2020	003154 BOOKPAGE	S46639	10	354.00	354.00	4100-073010-5413-	- -
					354.00	354.00 *		
4/06/2020	3/03/2020	001899 BREEDING JEAN	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/16/2020	004161 BREEDING, CRYST	03162020		300.00	300.00	4100-072030-3009-	- -
					300.00	300.00 *		
4/06/2020	3/16/2020	004614 BROWN, CARLA	03162020		1,252.50	1,252.50	4100-072030-3009-	- -
					1,252.50	1,252.50 *		
4/06/2020	3/01/2020	002429 BUILDING SYSTEM	C46799		372.60	372.60	4100-043020-3004-	- -
4/06/2020	3/01/2019	002429 BUILDING SYSTEM	C43395		372.60	372.60	4100-043020-3004-	- -
					745.20	745.20 *		
4/06/2020	3/27/2020	003436 BUSH BUILDERS I	32720		22,710.05	22,710.05	4100-094010-7054-	- -
					22,710.05	22,710.05 *		
4/06/2020	3/03/2020	003413 CAMPBELL ASPHAL	03032020		450.00	450.00	4100-094010-7056-	- -
					450.00	450.00 *		
4/06/2020	3/03/2020	001177 CAMPBELL PHILLI	03032020	50	262.78	262.78	4100-013010-5501-	- -
4/06/2020	3/03/2020	001177 CAMPBELL PHILLI	03032020	50	2,400.00	2,400.00	4100-013010-3002-	- -
					2,662.78	2,662.78 *		
4/06/2020	4/06/2020	003898 CARD SERVICES C	03102020	1	1,939.41	1,939.41	4100-031020-5503-	- -
					1,939.41	1,939.41 *		
4/06/2020	2/17/2020	002337 CASKIE GRAPHICS	34473		491.83	491.83	4100-021060-3006-	- -
					491.83	491.83 *		
4/06/2020	3/03/2020	004671 CHAFIN, SANDRA	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	002406 CHILDERS REGINA	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/31/2020	004660 CHRISTIAN, ORIS	MILEAGE-MARCH		47.50	47.50	4100-011010-5501-	- -
					47.50	47.50 *		
4/06/2020	3/02/2020	004450 CINTAS CORPORAT	4044146871		44.16	44.16	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570210		35.58	35.58	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570218		68.91	68.91	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570221		87.26	87.26	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570251		30.28	30.28	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570329		239.78	239.78	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570334		70.16	70.16	4100-043020-3008-	- -
4/06/2020	3/05/2020	004450 CINTAS CORPORAT	4044570336		92.72	92.72	4100-043020-3008-	- -
4/06/2020	3/09/2020	004450 CINTAS CORPORAT	4044781917		44.16	44.16	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184390		75.91	75.91	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184487		30.28	30.28	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184491		35.58	35.58	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184506		70.16	70.16	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184511		92.72	92.72	4100-043020-3008-	- -
4/06/2020	3/12/2020	004450 CINTAS CORPORAT	4045184651		239.78	239.78	4100-043020-3008-	- -
4/06/2020	3/16/2020	004450 CINTAS CORPORAT	4045406602		44.16	44.16	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826179		87.26	87.26	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826239		70.16	70.16	4100-043020-3008-	- -

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4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826240		35.58	35.58	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826292		68.91	68.91	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826306		124.72	124.72	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826313		30.28	30.28	4100-043020-3008-	- -
4/06/2020	3/19/2020	004450 CINTAS CORPORAT	4045826397		253.78	253.78	4100-043020-3008-	- -
4/06/2020	3/23/2020	004450 CINTAS CORPORAT	4046062037		44.16	44.16	4100-043020-3008-	- -
4/06/2020	3/26/2020	004450 CINTAS CORPORAT	4046471996		68.91	68.91	4100-043020-3008-	- -
4/06/2020	3/26/2020	004450 CINTAS CORPORAT	4046472111		35.58	35.58	4100-043020-3008-	- -
4/06/2020	3/26/2020	004450 CINTAS CORPORAT	4046472115		30.28	30.28	4100-043020-3008-	- -
4/06/2020	3/26/2020	004450 CINTAS CORPORAT	4046472127		92.72	92.72	4100-043020-3008-	- -
4/06/2020	3/26/2020	004450 CINTAS CORPORAT	4046472132		70.16	70.16	4100-043020-3008-	- -
					2,314.10	2,314.10 *		
4/06/2020	3/03/2020	001099 COLLINS WAYNE	03032020	50	23.00	23.00	4100-013010-5501-	- -
4/06/2020	3/03/2020	001099 COLLINS WAYNE	03032020	50	185.00	185.00	4100-013010-3002-	- -
					208.00	208.00 *		
4/06/2020	3/04/2020	003076 COMBS ARCHIE	03042020		115.20	115.20	4100-013010-5501-	- -
					115.20	115.20 *		
4/06/2020	3/03/2020	004227 COMPTON, KIMBE	03032020	50	17.25	17.25	4100-013010-5501-	- -
4/06/2020	3/03/2020	004227 COMPTON, KIMBE	03032020	50	200.00	200.00	4100-013010-3002-	- -
4/06/2020	3/03/2020	004227 COMPTON, KIMBE	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					267.25	267.25 *		
4/06/2020	3/03/2020	004606 COMPTON, TERRY	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	004642 CREECH, JIMMY	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	2/13/2020	004452 CRYSTAL SPRINGS	16982561021320		99.64	99.64	4100-031020-5401-	- -
4/06/2020	3/12/2020	004452 CRYSTAL SPRINGS	16982561031220		35.01	35.01	4100-031020-5401-	- -
4/06/2020	3/12/2020	004452 CRYSTAL SPRINGS	16981298031220		17.17	17.17	4100-013010-5401-	- -
4/06/2020	3/12/2020	004452 CRYSTAL SPRINGS	16983012031220		59.71	59.71	4100-032050-7002-	- -
					211.53	211.53 *		
4/06/2020	3/03/2020	004442 CULBERTSON, RIC	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	12/11/2019	004653 DANA SAFETY SUP	609803		1,014.00	1,014.00	4100-031020-5408-	- -
4/06/2020	1/09/2020	004653 DANA SAFETY SUP	613712		2,576.10	2,576.10	4100-031020-5408-	- -
4/06/2020	1/09/2020	004653 DANA SAFETY SUP	614488		215.00	215.00	4100-031020-5408-	- -
					3,805.10	3,805.10 *		
4/06/2020	2/24/2020	000183 DELL MARKETING	2006842271871		189.19	189.19	4100-031020-5409-	- -
					189.19	189.19 *		
4/06/2020	3/03/2020	000184 DEMCO	6782827	10	37.84	37.84	4100-073010-5401-	- -
					37.84	37.84 *		
4/06/2020	12/17/2019	004334 DEMTECH VOTING	1229		577.50	577.50	4100-013010-3002-	- -
					577.50	577.50 *		
4/06/2020	3/18/2020	000193 DISCOUNT TIRE C	7874		334.00	334.00	4100-031020-5408-	- -
					334.00	334.00 *		
4/06/2020	3/03/2020	004643 DISHMAN, TERESA	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	2/14/2020	000198 DOMINION OFFICE	117659		79.80	79.80	4100-032050-5401-	- -
4/06/2020	2/18/2020	000198 DOMINION OFFICE	117769		11.50	11.50	4100-013020-5401-	- -
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118049		68.49	68.49	4100-021030-5401-	- -
4/06/2020	2/26/2020	000198 DOMINION OFFICE	118050		245.99	245.99	4100-013010-5401-	- -
4/06/2020	2/26/2020	000198 DOMINION OFFICE	118051		348.99	348.99	4100-013010-5401-	- -
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118058		57.63	57.63	4100-021010-5401-	- -
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118059		3.38	3.38	4100-021010-5401-	- -
4/06/2020	2/28/2020	000198 DOMINION OFFICE	118209		1.89	1.89	4100-012010-5401-	- -
4/06/2020	3/06/2020	000198 DOMINION OFFICE	118457		46.51	46.51	4100-012010-5401-	- -

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4/06/2020	2/25/2020	000198 DOMINION OFFICE	118054		5.03	5.03	4100-042400-5414-	-
4/06/2020	3/04/2020	000198 DOMINION OFFICE	118357		20.99	20.99	4100-021060-5401-	-
4/06/2020	3/10/2020	000198 DOMINION OFFICE	118582		84.14	84.14	4100-021060-5401-	-
4/06/2020	3/10/2020	000198 DOMINION OFFICE	118594		3.35	3.35	4100-032050-5401-	-
4/06/2020	3/12/2020	000198 DOMINION OFFICE	118642		213.05	213.05	4100-035050-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118642.1		59.94	59.94	4100-035050-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118714		20.37	20.37	4100-012010-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118719		49.27	49.27	4100-032050-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118810		19.80	19.80	4100-012010-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118818		148.80	148.80	4100-012010-5401-	-
4/06/2020	3/05/2020	000198 DOMINION OFFICE	3282CM		6.35-	6.35-	4100-012010-5401-	-
4/06/2020	2/21/2020	000198 DOMINION OFFICE	117194		79.00	79.00	4100-012130-5401-	-
4/06/2020	2/03/2020	000198 DOMINION OFFICE	117195.1		155.99	155.99	4100-012130-5401-	-
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118052		5.48	5.48	4100-012130-5401-	-
4/06/2020	2/28/2020	000198 DOMINION OFFICE	1185208		75.79	75.79	4100-012130-5401-	-
4/06/2020	3/12/2020	000198 DOMINION OFFICE	118680		39.90	39.90	4100-013010-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118795		11.90	11.90	4100-021060-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118803		23.10	23.10	4100-012130-5401-	-
4/06/2020	3/13/2020	000198 DOMINION OFFICE	118817		23.80	23.80	4100-021020-5401-	-
4/06/2020	3/17/2020	000198 DOMINION OFFICE	118869		32.71	32.71	4100-012010-5401-	-
4/06/2020	3/17/2020	000198 DOMINION OFFICE	118871		79.68	79.68	4100-021060-5401-	-
4/06/2020	3/17/2020	000198 DOMINION OFFICE	118969		19.80	19.80	4100-012010-5401-	-
4/06/2020	3/17/2020	000198 DOMINION OFFICE	118983		31.10	31.10	4100-021060-5401-	-
4/06/2020	3/18/2020	000198 DOMINION OFFICE	119031		53.00	53.00	4100-021020-5401-	-
4/06/2020	3/18/2020	000198 DOMINION OFFICE	119034		11.90	11.90	4100-021060-5401-	-
4/06/2020	3/20/2020	000198 DOMINION OFFICE	119059		157.80	157.80	4100-042400-5414-	-
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118047	10	57.47	57.47	4100-073010-5401-	-
4/06/2020	3/03/2020	000198 DOMINION OFFICE	118315	10	39.90	39.90	4100-073010-5401-	-
4/06/2020	2/21/2020	000198 DOMINION OFFICE	117951		151.89	151.89	4100-031020-5401-	-
4/06/2020	2/20/2020	000198 DOMINION OFFICE	117960		13.36	13.36	4100-031020-5401-	-
4/06/2020	3/03/2020	000198 DOMINION OFFICE	118323		20.69	20.69	4100-031020-5401-	-
4/06/2020	3/06/2020	000198 DOMINION OFFICE	118566		13.99	13.99	4100-031020-5401-	-
4/06/2020	3/20/2020	000198 DOMINION OFFICE	119085		51.69	51.69	4100-031020-5401-	-
4/06/2020	2/07/2020	000198 DOMINION OFFICE	117442		31.83	31.83	4100-012090-5401-	-
4/06/2020	2/14/2020	000198 DOMINION OFFICE	117670		284.78	284.78	4100-012090-5401-	-
4/06/2020	2/25/2020	000198 DOMINION OFFICE	118053		4.69	4.69	4100-012090-5401-	-
4/06/2020	2/28/2020	000198 DOMINION OFFICE	118207		71.16	71.16	4100-012090-5401-	-
4/06/2020	3/17/2020	000198 DOMINION OFFICE	118893		95.50	95.50	4100-012010-5401-	-
4/06/2020	3/16/2020	000198 DOMINION OFFICE	118896		153.90	153.90	4100-013010-5401-	-
4/06/2020	3/27/2020	000198 DOMINION OFFICE	119322		20.37	20.37	4100-012010-5401-	-
4/06/2020	3/31/2020	000198 DOMINION OFFICE	119405		159.96	159.96	4100-035050-5401-	-
4/06/2020	3/26/2020	000198 DOMINION OFFICE	4046472245		239.78	239.78	4100-043020-3008-	-
					3,694.48	3,694.48	*	
4/06/2020	3/03/2020	003194 DOTSON GARY	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00	*	
4/06/2020	3/03/2020	001164 DUTY THOMAS	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					50.00	50.00	*	
4/06/2020	3/03/2020	004333 DUTY, JENNY	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					50.00	50.00	*	
4/06/2020	3/03/2020	003639 DYE LINDA	03032020	50	175.00	175.00	4100-013010-3002-	-
					175.00	175.00	*	
4/06/2020	3/04/2020	004666 ENTERPRISE FLEE FBN3905938			13,439.03	13,439.03	4100-031020-8000-	-
					13,439.03	13,439.03	*	
4/06/2020	3/12/2020	004419 EQUATURE/DSS CO	23710		6,962.20	6,962.20	4100-032050-3005-	-
					6,962.20	6,962.20	*	

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
4/06/2020	3/17/2020	004007 EVIDENT, INC	155821A		457.02	457.02	4100-031020-5409-	- -
					457.02	457.02 *		
4/06/2020	3/03/2020	004433 FERGUSON, RICHA	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/18/2020	001445 FISHER AUTO PAR	397-252931		12.57	12.57	4100-043020-5408-	- -
4/06/2020	2/24/2020	001445 FISHER AUTO PAR	397-252360		32.23	32.23	4100-031020-5408-	- -
4/06/2020	2/25/2020	001445 FISHER AUTO PAR	397-252374		6.33	6.33	4100-031020-5408-	- -
4/06/2020	3/19/2020	001445 FISHER AUTO PAR	397-252976		28.96	28.96	4100-031020-5408-	- -
					80.09	80.09 *		
4/06/2020	2/18/2020	000978 FOGLEMAN'S CARP	16229		151.00	151.00	4100-031020-5409-	- -
					151.00	151.00 *		
4/06/2020	9/09/2020	000239 FOOD CITY	44651		56.97	56.97	4100-031020-5409-	- -
					56.97	56.97 *		
4/06/2020	3/16/2020	003704 GALETON	2545091		448.15	448.15	4100-042400-5414-	- -
					448.15	448.15 *		
4/06/2020	3/16/2020	004418 GILMER, ELLEN	03162020		60.00	60.00	4100-072030-3009-	- -
					60.00	60.00 *		
4/06/2020	3/23/2020	001862 GREAT AMERICA L	26707079		263.22	263.22	4100-012090-5401-	- -
					263.22	263.22 *		
4/06/2020	3/02/2020	003505 GREEN VALLEY TO	5662		125.00	125.00	4100-031020-5408-	- -
					125.00	125.00 *		
4/06/2020	3/01/2020	004111 GUARD911 LLC	2870		2,376.00	2,376.00	4100-031020-3002-	- -
					2,376.00	2,376.00 *		
4/06/2020	3/12/2020	004547 GUERNSEY	INV-1848671		8.17	8.17	4100-021020-5401-	- -
4/06/2020	3/17/2020	004547 GUERNSEY	118893		95.50	95.50	4100-043020-5405-	- -
4/06/2020	3/17/2020	004547 GUERNSEY	118969		19.80	19.80	4100-012010-5401-	- -
4/06/2020	3/12/2020	004547 GUERNSEY	1848671		8.17	8.17	4100-021020-5401-	- -
					131.64	131.64 *		
4/06/2020	3/03/2020	004225 HALL, JO ANN	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	003631 HARRIS REMA	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/03/2020	004222 HARRIS, SYDNEY	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/03/2020	003196 HARRISON JOEL	03032020	50	200.00	200.00	4100-013010-3002-	- -
					200.00	200.00 *		
4/06/2020	3/03/2020	002248 HARTSOCK BRIAN	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/06/2020	000315 HBS-IT	159836		134.42	134.42	4100-012010-3005-	- -
					134.42	134.42 *		
4/06/2020	3/03/2020	003859 HESS DONNA	03032020	50	271.00	271.00	4100-013010-3002-	- -
					271.00	271.00 *		
4/06/2020	3/03/2020	004436 HESS, ANGELA GA	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/16/2020	003237 HIGHLANDS GLASS	23849		696.00	696.00	4100-094010-7060-	- -
4/06/2020	3/19/2020	003237 HIGHLANDS GLASS	23877		42.00	42.00	4100-094010-7060-	- -
4/06/2020	3/26/2020	003237 HIGHLANDS GLASS	23922		394.00	394.00	4100-094010-7060-	- -
					1,132.00	1,132.00 *		
4/06/2020	3/16/2020	004651 HONAKER, JENNIF	03162020		120.00	120.00	4100-072030-3009-	- -
					120.00	120.00 *		
4/06/2020	3/05/2020	000314 HUFFMAN'S TIRE	03052020		340.00	340.00	4100-013010-5401-	- -
4/06/2020	2/15/2020	000314 HUFFMAN'S TIRE	02152020		25.00	25.00	4100-031020-5408-	- -
4/06/2020	2/26/2020	000314 HUFFMAN'S TIRE	02262020		85.00	85.00	4100-031020-5408-	- -
					450.00	450.00 *		
4/06/2020	3/03/2020	003424 HUGHES WILLIAM	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					50.00	50.00 *		

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4/06/2020	3/26/2020	004374 INNOVATIVE TECH	2298		4,687.50	4,687.50	4100-012300-3002-	-
4/06/2020	3/26/2020	004374 INNOVATIVE TECH	2298.		4,687.50-	4,687.50-	4100-012300-3002-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2311		262.50	262.50	4100-031020-3005-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2295		1,162.50	1,162.50	4100-035050-5401-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2296		825.00	825.00	4100-072010-3009-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2302		412.50	412.50	4100-013020-3002-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2308		337.50	337.50	4100-034010-5401-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2309		75.00	75.00	4100-021030-5401-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2313		75.00	75.00	4100-012090-5401-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2324		1,432.50	1,432.50	4100-012300-3002-	-
4/06/2020	3/26/2020	003866 INNOVATIVE TECH	2298		4,687.50	4,687.50	4100-012300-3002-	-
					9,270.00	9,270.00 *		
4/06/2020	2/24/2020	000327 INTOXIMETERS IN	651485		145.00	145.00	4100-031020-5409-	-
					145.00	145.00 *		
4/06/2020	1/29/2020	004464 J.D. POWER	000759572		3,651.06	3,651.06	4100-012090-5401-	-
					3,651.06	3,651.06 *		
4/06/2020	3/03/2020	001095 JESSEE PAUL B	03032020	50	30.00	30.00	4100-013010-3002-	-
					30.00	30.00 *		
4/06/2020	3/03/2020	003059 JESSEE CLAUDETT	03032020	50	36.80	36.80	4100-013010-5501-	-
4/06/2020	3/03/2020	003059 JESSEE CLAUDETT	03032020	50	200.00	200.00	4100-013010-3002-	-
4/06/2020	3/03/2020	003059 JESSEE CLAUDETT	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					286.80	286.80 *		
4/06/2020	2/27/2020	003587 JOHN DEERE FINA	1081425		45.27	45.27	4100-035010-5402-	-
4/06/2020	3/02/2020	003587 JOHN DEERE FINA	1081823		29.95	29.95	4100-035010-5402-	-
4/06/2020	3/02/2020	003587 JOHN DEERE FINA	1081854		18.98	18.98	4100-043020-5405-	-
4/06/2020	3/03/2020	003587 JOHN DEERE FINA	1081979		12.50	12.50	4100-035010-5402-	-
4/06/2020	3/07/2020	003587 JOHN DEERE FINA	1082633		325.87	325.87	4100-031020-5408-	-
4/06/2020	3/16/2020	003587 JOHN DEERE FINA	1083864		12.49	12.49	4100-035010-5402-	-
4/06/2020	3/17/2020	003587 JOHN DEERE FINA	1084114		215.00	215.00	4100-031020-5408-	-
4/06/2020	3/17/2020	003587 JOHN DEERE FINA	1084114		215.00	215.00	4100-031020-5408-	-
4/06/2020	3/23/2020	003587 JOHN DEERE FINA	1084952		46.99	46.99	4100-042400-5407-	-
4/06/2020	3/23/2020	003587 JOHN DEERE FINA	1085041		24.21	24.21	4100-035010-5402-	-
					731.26	731.26 *		
4/06/2020	3/03/2020	003075 JOHNSON VERNON	03032020	50	11.50	11.50	4100-013010-5501-	-
4/06/2020	3/03/2020	003075 JOHNSON VERNON	03032020	50	200.00	200.00	4100-013010-3002-	-
					211.50	211.50 *		
4/06/2020	3/03/2020	004673 JOHNSON, GLENN	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	2/05/2020	000353 KEGLEY SERVICE	36197		20.00	20.00	4100-031020-5408-	-
4/06/2020	2/11/2020	000353 KEGLEY SERVICE	37764		8.00	8.00	4100-031020-5408-	-
4/06/2020	2/20/2020	000353 KEGLEY SERVICE	37783		8.00	8.00	4100-031020-5408-	-
					36.00	36.00 *		
4/06/2020	3/16/2020	000359 KWIK KAFE	3510:612041		105.00	105.00	4100-012010-5401-	-
					105.00	105.00 *		
4/06/2020	2/21/2020	004546 LEAF	10463708		105.07	105.07	4100-073010-3002-	-
					105.07	105.07 *		
4/06/2020	2/06/2020	000367 LEBANON BLOCK &	02062020		7.70	7.70	4100-043020-5407-	-
4/06/2020	2/27/2020	000367 LEBANON BLOCK &	02272020		2.07	2.07	4100-043020-5407-	-
4/06/2020	2/03/2020	000367 LEBANON BLOCK &	351744		22.98	22.98	4100-071040-5407-	-
4/06/2020	2/03/2020	000367 LEBANON BLOCK &	351842		9.30	9.30	4100-071040-5407-	-
4/06/2020	2/04/2020	000367 LEBANON BLOCK &	351918		10.64	10.64	4100-071040-5407-	-
4/06/2020	2/04/2020	000367 LEBANON BLOCK &	352015		29.08	29.08	4100-043020-5407-	-
4/06/2020	2/05/2020	000367 LEBANON BLOCK &	352104		343.01	343.01	4100-042400-5407-	-
4/06/2020	2/07/2020	000367 LEBANON BLOCK &	352462		8.97	8.97	4100-043020-5407-	-
4/06/2020	2/12/2020	000367 LEBANON BLOCK &	353027		16.74	16.74	4100-043020-5407-	-
4/06/2020	2/13/2020	000367 LEBANON BLOCK &	353164		74.45	74.45	4100-043020-5407-	-

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4/06/2020	2/14/2020	000367 LEBANON BLOCK &	353254		5.35	5.35	4100-043020-5407-	-
4/06/2020	2/14/2020	000367 LEBANON BLOCK &	353269		417.13	417.13	4100-043020-5407-	-
4/06/2020	2/20/2020	000367 LEBANON BLOCK &	354068		9.85	9.85	4100-043020-5407-	-
4/06/2020	2/25/2020	000367 LEBANON BLOCK &	354632		3.98	3.98	4100-043020-5407-	-
4/06/2020	2/25/2020	000367 LEBANON BLOCK &	354644		.99	.99	4100-043020-5407-	-
4/06/2020	2/26/2020	000367 LEBANON BLOCK &	354850		57.89	57.89	4100-043020-5407-	-
4/06/2020	2/28/2020	000367 LEBANON BLOCK &	355120		13.95	13.95	4100-043020-5407-	-
4/06/2020	3/16/2020	000367 LEBANON BLOCK &	357561		12.85	12.85	4100-031020-5409-	-
4/06/2020	3/06/2020	000367 LEBANON BLOCK &	3356224		11.93	11.93	4100-031020-5409-	-
4/06/2020	2/14/2020	000367 LEBANON BLOCK &	353384		74.94	74.94	4100-031020-5409-	-
4/06/2020	2/24/2020	000367 LEBANON BLOCK &	354424		16.66	16.66	4100-031020-5409-	-
4/06/2020	2/25/2020	000367 LEBANON BLOCK &	354657		21.72	21.72	4100-031020-5409-	-
4/06/2020	2/27/2020	000367 LEBANON BLOCK &	354944		3.45	3.45	4100-031020-5409-	-
4/06/2020	2/28/2020	000367 LEBANON BLOCK &	355081		74.07	74.07	4100-031020-5409-	-
4/06/2020	3/04/2020	000367 LEBANON BLOCK &	355884		18.37	18.37	4100-031020-5409-	-
4/06/2020	3/16/2020	000367 LEBANON BLOCK &	357579		12.95	12.95	4100-031020-5409-	-
4/06/2020	3/19/2020	000367 LEBANON BLOCK &	357973		226.50	226.50	4100-031020-5409-	-
					1,507.52	1,507.52		*
4/06/2020	2/18/2020	004657 LINCOLN MEMORIA	02182020		280.00	280.00	4100-035010-5404-	-
					280.00	280.00		*
4/06/2020	3/03/2020	004672 LINKOUS, RAY	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00		*
4/06/2020	3/12/2020	003901 LOU'S GLOVES	33714		336.00	336.00	4100-031020-5409-	-
					336.00	336.00		*
4/06/2020	3/20/2020	000393 LOWES	901432		111.12	111.12	4100-094010-7056-	-
4/06/2020	2/13/2020	000393 LOWES	901723		70.27	70.27	4100-043020-5407-	-
4/06/2020	2/13/2020	000393 LOWES	902450		93.02	93.02	4100-043020-3004-	-
4/06/2020	3/18/2020	000393 LOWES	902696		301.49	301.49	4100-031020-5409-	-
4/06/2020	3/19/2020	000393 LOWES	902700		201.31	201.31	4100-094010-7060-	-
4/06/2020	3/16/2020	000393 LOWES	902970		50.54	50.54	4100-043020-3004-	-
4/06/2020	1/29/2020	000393 LOWES	907625		40.61	40.61	4100-043020-3004-	-
4/06/2020	2/06/2020	000393 LOWES	908982		11.34	11.34	4100-043020-3004-	-
4/06/2020	1/29/2020	000393 LOWES	909143		291.71	291.71	4100-043020-5407-	-
4/06/2020	1/31/2020	000393 LOWES	909568		132.05	132.05	4100-072030-7002-	-
4/06/2020	3/16/2020	000393 LOWES	909781		453.22	453.22	4100-031020-5409-	-
4/06/2020	1/25/2020	000393 LOWES	910640		31.34	31.34	4100-072030-7002-	-
4/06/2020	3/18/2020	000393 LOWES	913371		24.21	24.21	4100-031020-5409-	-
					1,812.23	1,812.23		*
4/06/2020	3/03/2020	001118 LYTTLE SHERRY	03032020	50	23.00	23.00	4100-013010-5501-	-
4/06/2020	3/03/2020	001118 LYTTLE SHERRY	03032020	50	190.00	190.00	4100-013010-3002-	-
					213.00	213.00		*
4/06/2020	3/03/2020	004645 LYTTLE, JAMES	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00		*
4/06/2020	3/03/2020	004432 MARTIN, CHARLES	03032020	50	175.00	175.00	4100-013010-3002-	-
					175.00	175.00		*
4/06/2020	3/03/2020	003640 MCGLOTHLIN DARN	03032020	50	55.20	55.20	4100-013010-5501-	-
4/06/2020	3/03/2020	003640 MCGLOTHLIN DARN	03032020	50	200.00	200.00	4100-013010-3002-	-
4/06/2020	3/03/2020	003640 MCGLOTHLIN DARN	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					305.20	305.20		*
4/06/2020	3/03/2020	003888 MCGLOTHLIN, PAT	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00		*
4/06/2020	3/03/2020	001417 MEADE JUDY	03032020	50	34.50	34.50	4100-013010-5501-	-
4/06/2020	3/03/2020	001417 MEADE JUDY	03032020	50	200.00	200.00	4100-013010-3002-	-
					234.50	234.50		*
4/06/2020	3/06/2020	003481 MEADE TRACTOR	10734675		221.72	221.72	4100-071040-5407-	-
					221.72	221.72		*

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4/06/2020	3/16/2020	004145 MILLER, CYNTHIA	03162020		75.00	75.00	4100-072030-3009-	-
					75.00	75.00	*	
4/06/2020	9/07/2018	000430 MODERN CHEVROLE	1881		62.21	62.21	4100-031020-5408-	-
4/06/2020	12/19/2018	000430 MODERN CHEVROLE	3383		64.71	64.71	4100-031020-5408-	-
4/06/2020	3/21/2019	000430 MODERN CHEVROLE	4730		464.44	464.44	4100-031020-5408-	-
4/06/2020	4/17/2019	000430 MODERN CHEVROLE	5170		153.63	153.63	4100-031020-5408-	-
4/06/2020	6/19/2018	000430 MODERN CHEVROLE	617		379.25	379.25	4100-031020-5408-	-
4/06/2020	6/22/2018	000430 MODERN CHEVROLE	645		61.21	61.21	4100-031020-5408-	-
4/06/2020	7/05/2018	000430 MODERN CHEVROLE	879		79.66	79.66	4100-031020-5408-	-
4/06/2020	3/15/2018	000430 MODERN CHEVROLE	99272		58.21	58.21	4100-031020-5408-	-
					1,323.32	1,323.32	*	
4/06/2020	3/04/2020	003474 MONK HARRY J	03042020		100.19	100.19	4100-013010-5501-	-
					100.19	100.19	*	
4/06/2020	3/03/2020	003993 MOORE, PAM	03032020	50	175.00	175.00	4100-013010-3002-	-
					175.00	175.00	*	
4/06/2020	1/31/2020	004271 MOTOROLA SOLUTI	41280928		233,114.67	233,114.67	4100-031020-8000-	-
					233,114.67	233,114.67	*	
4/06/2020	3/03/2020	003650 MOYER RICHARD	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00	*	
4/06/2020	3/03/2020	003652 MOYER VIRGINIA	03032020	50	23.00	23.00	4100-013010-5501-	-
4/06/2020	3/03/2020	003652 MOYER VIRGINIA	03032020	50	200.00	200.00	4100-013010-3002-	-
					223.00	223.00	*	
4/06/2020	9/17/2020	001284 NORTHERN SAFETY	903867529		1,004.56	1,004.56	4100-031020-5408-	-
					1,004.56	1,004.56	*	
4/06/2020	3/16/2020	003123 O'REILLY AUTO P	1943-346082		120.19	120.19	4100-022010-5415-	-
4/06/2020	1/22/2020	003123 O'REILLY AUTO P	1943-339033		30.76	30.76	4100-031020-5408-	-
4/06/2020	2/06/2020	003123 O'REILLY AUTO P	1943-340887		15.98	15.98	4100-031020-5408-	-
4/06/2020	2/11/2020	003123 O'REILLY AUTO P	1943-341510		18.95	18.95	4100-031020-5408-	-
4/06/2020	2/14/2020	003123 O'REILLY AUTO P	1943-341781		.35	.35	4100-031020-5408-	-
4/06/2020	2/19/2020	003123 O'REILLY AUTO P	1943-342479		17.15	17.15	4100-031020-5408-	-
4/06/2020	2/19/2020	003123 O'REILLY AUTO P	1943-342487		107.59	107.59	4100-031020-5408-	-
4/06/2020	2/20/2020	003123 O'REILLY AUTO P	1943-342539		14.97	14.97	4100-031020-5408-	-
4/06/2020	2/20/2020	003123 O'REILLY AUTO P	1943-342565		19.99	19.99	4100-031020-5408-	-
4/06/2020	2/20/2020	003123 O'REILLY AUTO P	1943-342574		119.86	119.86	4100-031020-5408-	-
4/06/2020	2/24/2020	003123 O'REILLY AUTO P	1943-343026		12.64	12.64	4100-031020-5408-	-
4/06/2020	2/26/2020	003123 O'REILLY AUTO P	1943-343365		95.98	95.98	4100-031020-5408-	-
4/06/2020	2/27/2020	003123 O'REILLY AUTO P	1943-343371		28.50	28.50	4100-031020-5408-	-
4/06/2020	3/04/2020	003123 O'REILLY AUTO P	1943-344248		80.99	80.99	4100-031020-5408-	-
4/06/2020	3/04/2020	003123 O'REILLY AUTO P	1943-344280		312.00	312.00	4100-031020-5408-	-
4/06/2020	3/04/2020	003123 O'REILLY AUTO P	1943-344314		17.50	17.50	4100-031020-5408-	-
4/06/2020	3/09/2020	003123 O'REILLY AUTO P	1943-345015		112.32	112.32	4100-031020-5408-	-
4/06/2020	3/17/2020	003123 O'REILLY AUTO P	1943-346285		49.90	49.90	4100-031020-5408-	-
					1,175.62	1,175.62	*	
4/06/2020	3/03/2020	004094 OSBORNE, CAROLY	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00	*	
4/06/2020	3/02/2020	003041 OVERDRIVE INC	01572C022004362	10	1,223.06	1,223.06	4100-073010-5411-	-
4/06/2020	3/03/2020	003041 OVERDRIVE INC	01572DA20044914	10	55.00	55.00	4100-073010-5411-	-
					1,278.06	1,278.06	*	
4/06/2020	3/03/2020	004226 OWENS, AARON	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00	*	
4/06/2020	3/03/2020	002917 PATRICK KENNETH	03032020	50	158.13	158.13	4100-013010-5501-	-
4/06/2020	3/03/2020	002917 PATRICK KENNETH	03032020	50	2,200.00	2,200.00	4100-013010-3002-	-
					2,358.13	2,358.13	*	
4/06/2020	3/03/2020	004447 PHILLIPS, JAMES	03032020CUST NC	50	50.00	50.00	4100-013010-3002-	-
4/06/2020	3/03/2020	004447 PHILLIPS, JAMES	03032020CUST SC	50	50.00	50.00	4100-013010-3002-	-
					100.00	100.00	*	

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4/06/2020	3/03/2020	004213 POWERS, TONY	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	3/17/2020	003016 PURCHASE POWER	03172020		224.89	224.89	4100-021060-5201-	-
					224.89	224.89 *		
4/06/2020	3/22/2020	003367 QUADIENT LEASIN	03222020		250.70	250.70	4100-031020-5201-	-
					250.70	250.70 *		
4/06/2020	3/16/2020	004665 RAMONO, CANDICE	03162020		1,110.00	1,110.00	4100-072030-3009-	-
					1,110.00	1,110.00 *		
4/06/2020	3/03/2020	004581 RFC COMPANY	213-S100831637.		111.49	111.49	4100-043020-5405-	-
4/06/2020	3/05/2020	004581 RFC COMPANY	213-S100832034.		63.80	63.80	4100-043020-5405-	-
					175.29	175.29 *		
4/06/2020	3/03/2020	004435 RHEA, JANIS	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	3/03/2020	004215 RHEA, PAMELA	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	3/03/2020	004097 RICH, MARGARET	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					50.00	50.00 *		
4/06/2020	3/04/2020	004520 RICHLANDS FARM	03042020		82.00	82.00	4100-071040-5407-	-
					82.00	82.00 *		
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33207643		116.15	116.15	4100-032050-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33207805		210.51	210.51	4100-021020-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208136		44.83	44.83	4100-022010-5415-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208268		111.06	111.06	4100-013020-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208397		96.97	96.97	4100-034010-5401-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208549		188.84	188.84	4100-031020-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208665		84.03	84.03	4100-035010-5401-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208738		159.44	159.44	4100-032050-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208913		253.60	253.60	4100-012010-3005-	-
4/06/2020	3/14/2020	002812 RICOH AMERICAS	33208991		166.90	166.90	4100-022010-5401-	-
4/06/2020	3/02/2020	002812 RICOH AMERICAS	103373068	10	86.94	86.94	4100-073010-3002-	-
4/06/2020	2/21/2020	002812 RICOH AMERICAS	5058895062	10	58.95	58.95	4100-073010-3002-	-
4/06/2020	3/23/2020	002812 RICOH AMERICAS	5059167885		49.68	49.68	4100-012090-5401-	-
4/06/2020	3/23/2020	002812 RICOH AMERICAS	5059167895		5.32	5.32	4100-031020-3005-	-
4/06/2020	3/23/2020	002812 RICOH AMERICAS	5059167913		32.35	32.35	4100-021020-3005-	-
4/06/2020	3/23/2020	002812 RICOH AMERICAS	5059169843		8.46	8.46	4100-012130-3005-	-
					1,674.03	1,674.03 *		
4/06/2020	3/03/2020	004647 RING, DAVID	03032020CUST	50	50.00	50.00	4100-013010-3002-	-
					50.00	50.00 *		
4/06/2020	3/03/2020	004670 ROBINSON, ADDRI	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	4/01/2020	000663 RUSSELL COUNTY	APR-20	1	18,372.09	18,372.09	4100-095010-9130-	-
4/06/2020	3/11/2020	000663 RUSSELL COUNTY	BOS31120	2	1,993.04	1,993.04	4100-095010-9130-	-
4/06/2020	3/31/2020	000663 RUSSELL COUNTY	03312020	3	41.00	41.00	4100-071040-5103-	-
					20,406.13	20,406.13 *		
4/06/2020	3/30/2020	004632 RUSSELL COUNTY	MARCH 2020	1	4,294.42	4,294.42	4100-082010-8025-	-
					4,294.42	4,294.42 *		
4/06/2020	3/03/2020	003061 SALYER LOIS	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00 *		
4/06/2020	3/17/2020	000594 SAM'S CLUB/GEGR	P928000EZ011T2A	2	40.85	40.85	4100-031020-5409-	-
4/06/2020	2/20/2020	000594 SAM'S CLUB/GEGR	02202020	2	65.88	65.88	4100-043020-5405-	-
4/06/2020	3/04/2020	000594 SAM'S CLUB/GEGR	03042020		180.00	180.00	4100-043020-5405-	-
4/06/2020	3/06/2020	000594 SAM'S CLUB/GEGR	03062020		66.92	66.92	4100-043020-5405-	-
4/06/2020	3/07/2020	000594 SAM'S CLUB/GEGR	03072020		33.96	33.96	4100-043020-5405-	-
4/06/2020	3/15/2020	000594 SAM'S CLUB/GEGR	03152020		58.72	58.72	4100-043020-5405-	-
4/06/2020	3/17/2020	000594 SAM'S CLUB/GEGR	03172020		53.94	53.94	4100-012010-5401-	-
					500.27	500.27 *		

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4/06/2020	3/17/2020	001810 SCHEERER BRYAN	03172020	10	99.00	99.00	4100-073010-5414-	- -
					99.00	99.00 *		
4/06/2020	3/04/2020	004017 SCOTT, HERBERT	03042020		218.10	218.10	4100-013010-5501-	- -
					218.10	218.10 *		
4/06/2020	3/03/2020	004434 SCOTT, TABETHA	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/10/2020	000601 SECURITY ELECTR	13458		195.00	195.00	4100-021060-3005-	- -
					195.00	195.00 *		
4/06/2020	3/02/2020	003380 SHENTEL	03022020		19.95	19.95	4100-031020-5409-	- -
4/06/2020	3/25/2020	003380 SHENTEL	03252020		49.99	49.99	4100-013020-5413-	- -
					69.94	69.94 *		
4/06/2020	3/03/2020	004428 SHORTER, BRIAN	03032020	50	5.75	5.75	4100-013010-5501-	- -
4/06/2020	3/03/2020	004428 SHORTER, BRIAN	03032020	50	200.00	200.00	4100-013010-3002-	- -
4/06/2020	3/03/2020	004428 SHORTER, BRIAN	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					255.75	255.75 *		
4/06/2020	3/03/2020	004429 SHORTER, DIANA	03032020		60.38	60.38	4100-013010-5501-	- -
					60.38	60.38 *		
4/06/2020	2/26/2020	001299 SIGN SHOP OF SO	3539		315.00	315.00	4100-071040-5407-	- -
4/06/2020	3/22/2020	001299 SIGN SHOP OF SO	3552		165.00	165.00	4100-042400-5414-	- -
					480.00	480.00 *		
4/06/2020	3/03/2020	004122 SIMMONS CHERILY	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/12/2020	000610 SIRCHIE	438356-IN		299.55	299.55	4100-031020-5409-	- -
					299.55	299.55 *		
4/06/2020	3/03/2020	001104 SIZEMORE SHARO	03032020	50	25.30	25.30	4100-013010-5501-	- -
4/06/2020	3/03/2020	001104 SIZEMORE SHARO	03032020	50	200.00	200.00	4100-013010-3002-	- -
4/06/2020	3/03/2020	001104 SIZEMORE SHARO	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					275.30	275.30 *		
4/06/2020	3/03/2020	004518 SMITH, CINDY	03032020	50	59.80	59.80	4100-013010-5501-	- -
4/06/2020	3/03/2020	004518 SMITH, CINDY	03032020	50	560.00	560.00	4100-013010-3002-	- -
4/06/2020	3/03/2020	004518 SMITH, CINDY	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					669.80	669.80 *		
4/06/2020	3/03/2020	003630 SNIPES SASHEEN	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	2/26/2020	001700 SOUTHWEST VA VE	124829		2,612.31	2,612.31	4100-035010-5404-	- -
4/06/2020	2/26/2020	001700 SOUTHWEST VA VE	124829		5,123.04	5,123.04	4100-035010-5404-	- -
					7,735.35	7,735.35 *		
4/06/2020	3/10/2020	002498 SOUTHWEST VIRGI	03102020		630,520.89	630,520.89	4100-033010-3009-	- -
					630,520.89	630,520.89 *		
4/06/2020	2/26/2020	004268 STANDARD PRINTI	73332		590.00	590.00	4100-031020-5401-	- -
					590.00	590.00 *		
4/06/2020	3/03/2020	002764 STILTNER NELSON	03032020CUST	50	50.00	50.00	4100-013010-3002-	- -
					50.00	50.00 *		
4/06/2020	3/03/2020	003997 STINSON, JANET	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	3/01/2020	004491 STRATEGIC SOLUT	3222303	10	55.00	55.00	4100-073010-3002-	- -
					55.00	55.00 *		
4/06/2020	3/03/2020	004216 SULLIVAN, RUSSE	03032020	50	24.73	24.73	4100-013010-5501-	- -
4/06/2020	3/03/2020	004216 SULLIVAN, RUSSE	03032020	50	200.00	200.00	4100-013010-3002-	- -
					224.73	224.73 *		
4/06/2020	3/03/2020	004516 SWINFORD, DEBBI	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	2/21/2020	004601 THE HOME DEPOT	537050320		35.24	35.24	4100-043020-5405-	- -
4/06/2020	2/24/2020	004601 THE HOME DEPOT	537287260		427.24	427.24	4100-043020-5405-	- -
4/06/2020	3/02/2020	004601 THE HOME DEPOT	538436825		290.03	290.03	4100-043020-5405-	- -

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4/06/2020	3/06/2020	004601 THE HOME DEPOT	539501650		436.84	436.84	4100-043020-5405-	-
4/06/2020	3/16/2020	004601 THE HOME DEPOT	541132510		610.25	610.25	4100-043020-5405-	-
4/06/2020	3/23/2020	004601 THE HOME DEPOT	542529540		216.84	216.84	4100-043020-5405-	-
4/06/2020	3/23/2020	004601 THE HOME DEPOT	542529557		312.39	312.39	4100-043020-5405-	-
4/06/2020	3/25/2020	004601 THE HOME DEPOT	543041123		236.64	236.64	4100-043020-5405-	-
4/06/2020	3/30/2020	004601 THE HOME DEPOT	543769137		54.12	54.12	4100-043020-5405-	-
					2,619.59	2,619.59	*	
4/06/2020	2/26/2020	000366 THE LEBANON NEW	134431		59.40	59.40	4100-013010-3007-	-
4/06/2020	2/26/2020	000366 THE LEBANON NEW	134455		149.80	149.80	4100-011010-3007-	-
4/06/2020	2/29/2020	000366 THE LEBANON NEW	134463	10	22.25	22.25	4100-073010-5413-	-
					231.45	231.45	*	
4/06/2020	3/02/2020	004103 THE SUPPLY ROOM	3978682-0		14.02	14.02	4100-021020-5401-	-
4/06/2020	3/10/2020	004103 THE SUPPLY ROOM	3991326-0		30.66	30.66	4100-021020-5401-	-
					44.68	44.68	*	
4/06/2020	3/11/2020	002952 THOMAS BODY SHO	2011031		776.10	776.10	4100-099000-5000-	-
4/06/2020	3/11/2020	002952 THOMAS BODY SHO	2011031		250.00	250.00	4100-031020-5408-	-
					1,026.10	1,026.10	*	
4/06/2020	3/03/2020	004086 THOMAS, FREDA J	03032020	50	175.00	175.00	4100-013010-3002-	-
					175.00	175.00	*	
4/06/2020	3/05/2020	000977 TOP LINE ADVERT	7702		225.00	225.00	4100-031020-5410-	-
4/06/2020	3/05/2020	000977 TOP LINE ADVERT	7703		85.00	85.00	4100-031020-5410-	-
4/06/2020	3/25/2020	000977 TOP LINE ADVERT	7720		50.00	50.00	4100-031020-5410-	-
					360.00	360.00	*	
4/06/2020	4/06/2020	000680 TOWN OF HONAKER	04062020		38.39	38.39	4100-071040-5103-	-
4/06/2020	4/06/2020	000680 TOWN OF HONAKER	04062020		81.62	81.62	4100-043020-5103-	-
					120.01	120.01	*	
4/06/2020	3/11/2020	001223 TREASURER OF VI	20-167C-JMS		500.60	500.60	4100-021060-5401-	-
4/06/2020	3/11/2020	001223 TREASURER OF VI	20-167C-RMS-2	1	3,722.00	3,722.00	4100-021060-5902-	-
					4,222.60	4,222.60	*	
4/06/2020	2/02/2020	002133 TREASURER OF VI	02022020		20.00	20.00	4100-035030-3001-	-
4/06/2020	11/01/2019	002133 TREASURER OF VI	11012019		20.00	20.00	4100-035030-3001-	-
4/06/2020	3/26/2020	002133 TREASURER OF VI	03262020		40.00	40.00	4100-035030-3001-	-
					80.00	80.00	*	
4/06/2020	3/03/2020	004210 TRENT, TINA	03032020	50	165.00	165.00	4100-013010-3002-	-
					165.00	165.00	*	
4/06/2020	2/18/2020	000700 TRI CITY BUSINE	AR16020	10	227.60	227.60	4100-073010-3002-	-
					227.60	227.60	*	
4/06/2020	2/25/2020	003850 TRICITIES/SWVA	02252020		1,092.60	1,092.60	4100-011010-3007-	-
					1,092.60	1,092.60	*	
4/06/2020	2/24/2020	004359 TRUCKPRO HOLDIN	254-0141778		100.59	100.59	4100-042400-5407-	-
4/06/2020	3/04/2020	004359 TRUCKPRO HOLDIN	254-0142174		9.10	9.10	4100-042400-3004-	-
4/06/2020	3/25/2020	004359 TRUCKPRO HOLDIN	254-0143078		618.19	618.19	4100-042400-5407-	-
					727.88	727.88	*	
4/06/2020	4/06/2020	004676 TRUIST BANK	04062020		7,276.00	7,276.00	4100-012060-0001-	-
					7,276.00	7,276.00	*	
4/06/2020	2/21/2020	000706 TWO WAY RADIO I	1040003333		34.50	34.50	4100-031020-7003-	-
4/06/2020	1/27/2020	000706 TWO WAY RADIO I	104000334		375.00	375.00	4100-031020-7003-	-
4/06/2020	3/10/2020	000706 TWO WAY RADIO I	401000174		215.40	215.40	4100-031020-7003-	-
4/06/2020	3/01/2020	000706 TWO WAY RADIO I	800001347		67.50	67.50	4100-031020-7003-	-
4/06/2020	3/01/2020	000706 TWO WAY RADIO I	80001293		65.00	65.00	4100-031020-7003-	-
4/06/2020	3/01/2020	000706 TWO WAY RADIO I	80001294		684.00	684.00	4100-031020-7003-	-
4/06/2020	3/13/2020	000706 TWO WAY RADIO I	104000409		97.00	97.00	4100-032050-3005-	-
4/06/2020	3/01/2020	000706 TWO WAY RADIO I	800001351		135.00	135.00	4100-031020-7003-	-
					1,673.40	1,673.40	*	
4/06/2020	1/31/2020	004678 ULTRA BRIGHT LI	92479		1,809.98	1,809.98	4100-031020-5408-	-

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
4/06/2020	2/13/2020	004678 ULTRA BRIGHT LI	93804		131.96	131.96	4100-031020-5408-	- -
4/06/2020	2/25/2020	004678 ULTRA BRIGHT LI	94793		1,168.43	1,168.43	4100-031020-5408-	- -
					3,110.37	3,110.37 *		
4/06/2020	3/20/2020	004238 UNITED REFRIGER	72730822-00		364.64	364.64	4100-043020-3004-	- -
					364.64	364.64 *		
4/06/2020	2/26/2020	000713 UNIVERSITY OF V	41964		20.00	20.00	4100-012090-5401-	- -
4/06/2020	2/27/2020	000713 UNIVERSITY OF V	42212		20.00	20.00	4100-012090-5401-	- -
					40.00	40.00 *		
4/06/2020	3/12/2020	000082 VERIZON	03122020		3,091.88	3,091.88	4100-031020-5203-	- -
4/06/2020	3/12/2020	000082 VERIZON	03122020		478.92	478.92	4100-021030-5203-	- -
4/06/2020	3/12/2020	000082 VERIZON	03122020		412.44	412.44	4100-021050-5203-	- -
4/06/2020	3/12/2020	000082 VERIZON	03122020		1,921.61	1,921.61	4100-032050-5203-	- -
4/06/2020	3/12/2020	000082 VERIZON	03122020		447.88	447.88	4100-053050-5203-	- -
					6,352.73	6,352.73 *		
4/06/2020	3/12/2020	003229 VERIZON WIRELES	9850331588		3,487.38	3,487.38	4100-031020-5203-	- -
					3,487.38	3,487.38 *		
4/06/2020	3/02/2020	003115 VIRGINIA ELECTR	3002953		62.82	62.82	4100-043020-3004-	- -
4/06/2020	3/02/2020	003115 VIRGINIA ELECTR	3002953-IN		62.82	62.82	4100-043020-3004-	- -
					125.64	125.64 *		
4/06/2020	3/12/2020	000758 WALLACE FURNITU	127734		21.41	21.41	4100-071040-5602-	- -
4/06/2020	3/16/2020	000758 WALLACE FURNITU	127748		8.13	8.13	4100-071040-5602-	- -
					29.54	29.54 *		
4/06/2020	4/09/2020	004278 WELLS FARGO VEN	103455627		124.07	124.07	4100-012090-5401-	- -
4/06/2020	4/13/2020	004278 WELLS FARGO VEN	103466657		245.01	245.01	4100-031020-3005-	- -
					369.08	369.08 *		
4/06/2020	3/03/2020	004212 WHITED, MARTY	03032020	50	175.00	175.00	4100-013010-3002-	- -
					175.00	175.00 *		
4/06/2020	3/03/2020	001093 WISE JAMES JR	03032020	50	18.40	18.40	4100-013010-5501-	- -
4/06/2020	3/03/2020	001093 WISE JAMES JR	03032020	50	200.00	200.00	4100-013010-3002-	- -
					218.40	218.40 *		
4/06/2020	3/03/2020	004209 WISE, DARLENE	03032020	50	165.00	165.00	4100-013010-3002-	- -
					165.00	165.00 *		
4/06/2020	2/06/2020	000219 XPRESS LUBE	02062020		71.09	71.09	4100-031020-5408-	- -
4/06/2020	2/06/2020	000219 XPRESS LUBE	02062020		71.09	71.09	4100-031020-5408-	- -
4/06/2020	2/10/2020	000219 XPRESS LUBE	02102020		71.09	71.09	4100-031020-5408-	- -
4/06/2020	2/12/2020	000219 XPRESS LUBE	02122020		20.99	20.99	4100-031020-5408-	- -
4/06/2020	2/12/2020	000219 XPRESS LUBE	02122020		10.78	10.78	4100-031020-5408-	- -
4/06/2020	2/14/2020	000219 XPRESS LUBE	02142020		71.09	71.09	4100-031020-5408-	- -
4/06/2020	2/24/2020	000219 XPRESS LUBE	02242020		63.79	63.79	4100-031020-5408-	- -
4/06/2020	3/03/2020	000219 XPRESS LUBE	03032020		63.89	63.89	4100-031020-5408-	- -
					443.81	443.81 *		
TOTAL FOR DUE DATE 4/06/2020					1,052,045.30	1,052,045.30		
TOTAL DUE FOR FUND- 4100					1,052,045.30	1,052,045.30		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
4/06/2020	4/06/2020	000680 TOWN OF HONAKER	04062020		103.09	103.09	4839-083990-5103-	- -
					103.09	103.09 *		
4/06/2020	3/12/2020	000082 VERIZON	03122020		179.54	179.54	4839-083990-5203-	- -
					179.54	179.54 *		
		TOTAL FOR DUE DATE 4/06/2020			282.63	282.63		
		TOTAL DUE FOR FUND- 4839			282.63	282.63		
		NON-DIRECT DEPOSIT			1,052,327.93	1,052,327.93		
		DIRECT DEPOSIT			.00	.00		
		E-Payable Total			.00	.00		
		FINAL DUE			1,052,327.93	1,052,327.93		
						.00		



Board of Supervisors

137 Highland Drive
Lebanon, VA 24266

Action Item B-1 – B-2
Presenter: Administrator

Meeting: 4/6/20 6:00 PM

County Administrator Reports & Requests

The County Administrator Reports & Request for April 2020:

REQUESTS

- 1. CSA Supplemental Allocation Request (\$24,107.30).....B-1**
- 2. Lebanon Elementary School Wall Repair ContractB-2**

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s):

Board Discretion.

ATTACHMENTS:

- Various

CSA Supplemental Allocation Request Form —FY20

DATE CREATED: 3/4/2020

DATE PRINTED: 3/17/2020

LOCALITY(FIPS)	Russell(167)
BASE RATE	0.1894 <i>(The match rate used has been rounded to ten-thousandths place decimal)</i>
CONTACT PERSON	Pam Hendrickson-Wimmer
E-MAIL ADDRESS	pamela.wimmer@dss.virginia.gov
REPORT #	1

We certify that the information provided in this request for a supplemental allocation is accurate, and that the costs within the request were unanticipated and are required costs for specific mandated children pursuant to Section 2.2-5211.C of the Children's Services Act. All cases have been assessed, where required, by the Family Assessment and Planning Team and comply with the provisions of the Code of Virginia, the CSA Manual, and the Appropriations Act.

THIS REQUEST IS FOR FISCAL YEAR FY20					
		Case Count per Category (a)	Actual FY20 Expenditures (*Excludes Pended Pool Report) (b)	Projected Additional FY20 Expenditures (c)	Total Actual+Projected FY20 Expenditures (b + c = d)
1. MANDATED SERVICES / RESIDENTIAL					
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care ; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	4	\$20,181.63	\$22,100.00	\$42,281.63
1b.	Foster Care - all others in Licensed Residential Congregate Care	3	\$45,423.50	\$21,140.00	\$66,563.50
1c.	Residential Congregate Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0	\$0.00	\$8,955.00	\$8,955.00
1e.	Educational Services - Congregate Care	5	\$64,750.99	\$80,000.00	\$144,750.99
1.	MANDATED SERVICES/RESIDENTIAL SUBTOTAL "unduplicated child count"	9	\$130,356.12	\$132,195.00	\$262,551.12
2. OTHER MANDATED SERVICES					
2a.	Treatment Foster Care - IV-E	27	\$362,011.47	\$296,435.00	\$658,446.47
2a.1	Treatment Foster Care	7	\$175,240.34	\$98,900.00	\$274,140.34
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0	\$0.00	\$0.00	\$0.00
2b.	Specialized Foster Care - IV-E ; Community Based Services	0	\$0.00	\$0.00	\$0.00
2b.1	Specialized Foster Care	0	\$0.00	\$0.00	\$0.00
2c.	Family Foster Care - IV-E ; Community Based Services	0	\$0.00	\$0.00	\$0.00
2d.	Family Foster Care Maintenance only	0	\$0.00	\$0.00	\$0.00
2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	10	\$64,513.49	\$104,380.00	\$168,893.49

2f.	Community - Based Services	12	\$2,517.80	\$2,850.00	\$5,367.80
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	0	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	3	\$78,480.00	\$78,700.00	\$157,180.00
2h.	Wrap-Around Services for Students With Disabilities	3	\$10,250.00	\$0.00	\$10,250.00
2i.	Psychiatric Hospitals/Crisis Stabilization Units	0	\$0.00	\$0.00	\$0.00
II.	SUBTOTAL *unduplicated child count* (Sum of lines I+2a+2a1+2a2+2b+2b1+2c+2d+2e+2f+2f1+2g+2h+2i)	49	\$813,119.22	\$713,460.00	\$1,536,829.22
III.	Less Current Reported Refunds for the Fiscal Year:				\$21,843.77
IV.	Net Projected Mandated Expenditures for the Fiscal Year: Line II.-Line III.				\$1,514,985.45
3. NON-MANDATED SERVICES					
1d.	Non-Mandated Services/Residential/Congregate	0	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	0	\$0.00	\$0.00	\$0.00
Comments:					
Effective with fiscal year 2008 supplemental requests, any locality whose projected mandated spending in fiscal year 2020 will exceed their fiscal year 2019 actual expenses by more than 10% is required to include a statement in the comment portion of the supplement indicating the reason(s) for the increase.					

CSA Supplemental Allocation Request Form—FY20

DATE CREATED: 3/4/2020

DATE PRINTED: 3/17/2020

LOCALITY(FIPS)	Russell(167)
BASE RATE	0.1894
CONTACT PERSON	Pam Hendrickson-Wimmer
E-MAIL ADDRESS	pamela.wimmer@dss.virginia.gov
REPORT #	1

We certify that the information provided in this request for a supplemental allocation is accurate, and that the costs within the request were unanticipated and are required costs for specific mandated children pursuant to Section 2.2-5211.C of the Children's Services Act. All cases have been assessed, where required, by the Family Assessment and Planning Team and comply with the provisions of the Code of Virginia, the CSA Manual, and the Appropriations Act.

THIS REQUEST IS FOR FISCAL YEAR FY20					
		Rate	Local Share	State Share	Totals
A.	Current Total Pool Allocation: Total dollar amount of pool funds allocated for FY20 which includes initial-allocation and any approved supplemental allocations. This includes mandated and non-mandated pool funds available. Initial Allocation : 1404188 Supplements Added : 0	0.1894	\$265,953.21	\$1,138,234.79	\$1,404,188.00
B.	Current Non-Mandated Protected Amount: Total dollar amount of current non-mandated protected funds for FY20.				\$31,345.00

C.	Projected Non-Mandated Costs for FY20: Amount of Actual plus Projected Non-Mandated expenditures for FY20. (RESIDENTIAL/CONGREGATE CARE) (From Line 1d)				\$0.00
C1.	Projected Non-Mandated Costs for FY20: Amount of Actual plus Projected Non-Mandated expenditures for FY20. (COMMUNITY BASED) (From Line 3)				\$0.00
D.	Unused Non-Mandated Protected Funds Available: (Line B - Line C - Line C1)				\$31,345.00
E.	Mandated Funds Available: This number represents the existing allocated funds available for the mandated population. (Line A - Line B + Line D)	0.1894	\$265,953.21	\$1,138,234.79	\$1,404,188.00
F.	Net Projected Mandated Expenditures Needed for the Fiscal Year: This number should be the actual mandated total dollar amount that your locality projects that it will need to pay for actual mandated expenses incurred through the end of June 30, 2020. (From Line IV)				\$1,514,985.45
G.	Congregate Care Services - 125 % Base Rate: (Sum of lines 1a+1b+1c)	0.2367	\$27,883.29	\$89,916.84	\$117,800.13
H.	Other Mandated Services - Base Rate: (Sum of lines 1e+2a+2a1+2a2+2b+2b1+2d+2e+2g+2i)	0.1894	\$265,806.10	\$1,137,605.19	\$1,403,411.29
I.	Other Mandated Services - 50% Base Rate: (Sum of lines 2c+2f+2f1)	0.0947	\$508.33	\$4,859.47	\$5,367.80
J.	Total Estimated FY20 Expenditures: (Sum of lines G. through I.)		\$294,197.72	\$1,232,381.50	\$1,526,579.22
K.	Less Projected Refunds for the Fiscal Year: (From Line III)	0.1894	\$4,137.21	\$17,706.56	\$21,843.77
L.	Supplemental Allocation Funds Requested (Additional Mandated Funds Needed): (Line J- Line K- Line E)		\$24,107.30	\$76,440.15	\$100,547.45

IMPORTANT!

All signatures indicated on the cover page are required. Documentation must be submitted demonstrating that the supplemental allocation being requested is only for mandated (or "sum sufficient") children, and that reasonable projections have been made to estimate the amount of funds needed.

CPMT CHAIRMAN:				
<u>ALICE MEADE</u>	<u>3-17-2020</u>			<u>Alice Meade</u>
Name	Date			Signature
CITY/COUNTY ADMINISTRATOR:				
<u>LONZO LESTER</u>	<u>3/17/20</u>			<u>Lonzo Lester</u>
Name	Date			Signature
CPMT FISCAL AGENT:				
<u>PATRICK B. BRUNTY</u>	<u>3/17/2020</u>			<u>Patrick B. Brunty</u>

Signature		Date				E-Mail Address
Address	City	ST	Zip			Phone



RUSSELL COUNTY, VIRGINIA

REQUEST FOR PROPOSALS (RFP)

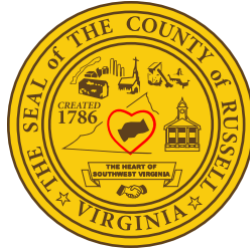
DESIGN-BUILD CONSTRUCTION LEBANON ELEMENTARY SCHOOL WALL REPAIR PROJECT

Russell County, Virginia will accept proposals **until Friday, March 6, 2020 at 3:00 p.m.**, from qualified firms (“Offerors”) to provide Design-Build Construction for all phases of Design and Construction of the **Lebanon Elementary School Wall (West) Repair Project**.

Russell County intends to select one firm to provide these design and construction services using the competitive negotiation procedure for professional services as defined in Section 2.2-4379 of the Virginia Public Procurement Act.

Full copies of the Request for Proposals (RFP) may be requested by contacting Mr. Lonzo Lester, County Administrator, at (276) 889-8000, or by email at lonzo.lester@russellcountyva.us or the County’s website at <http://www.russellcountyva.us/155/Procurement>.

COUNTY OF RUSSELL VIRGINIA



**Request for Proposal for
Design-Build Services**

**Lebanon Elementary School
Wall Repair Project**

Issue Date: 2/19/2020

Due Date: 3/6/2020

Project Name: Lebanon Elementary School's Wall (West) Repair

Project Number: RFP 005-2020

Project Location: Lebanon Elementary School, 56 George Ben Whited Drive, Lebanon, VA 24266

Owner/Agency Name: Russell County School Board/Russell County Board of Supervisors

Owner/Agency Contact Information: 276-889-8000 / 276-880-4396

**All questions shall be submitted in writing by FAX or e-mail, no later than March 3, 2020 to:
(E-mail: Lonzo.lester@russellcountyva.us; Fax #: 276-889-8011).**

All questions and answers will be provided in writing to all proposers. Any instructions not provided in writing are not to be considered as part of the RFP.

Sealed proposals for furnishing the services described herein will be received until 3 p.m. EST on 3/6/2020. Proposal shall reach the address below by the deadline stated.

**Deliver Proposals To: _____
County Administrator
_____**
**137 Highland Drive
_____**
**P.O. Box 1208
_____**
**Lebanon, VA 24266
_____**

There will be a Mandatory Site Visit Meeting on February 27, 2020 at 10 A.M. The pre-proposal site visit meeting shall be held at the project site located at:

**Lebanon Elementary School
_____**
**56 George Ben Whited Drive
_____**
**Lebanon, VA 24266
_____**

I. PURPOSE

Russell County Board of Supervisors is seeking proposals to retain the services of a Design-Build Contractor for the construction of the Lebanon Elementary School's Wall (West) Repair Project. The purpose of the Request for Proposal (RFP) is to solicit proposals for selecting a Design-Build Contractor for the services hereinafter described from the Offerors. This RFP sets forth the minimum performance criteria.

II. BACKGROUND.

The Lebanon Elementary School is two story building with un-reinforced masonry walls. The first floor is slab on grade, with a pipe trench around the perimeter of the building. The second floor and attic floor are concrete slabs supported by open web steel joists. The roof is wood framed. The floor and roof framing bear on the exterior and corridor masonry walls. The school's back (West) exterior wall is bowed in the area of classrooms 106, 107, 206, 207, and the library. Measurements indicate the exterior wall has moved up to 2 inches relative to the interior partitions.

III. INSTRUCTIONS TO PROPOSERS

The Work is for Design-Build services. The proposer shall review all available project documents as listed in this Request for Proposal, visit and become familiar with the project site, identify any requirements of the locality (business licenses or other fees necessary to conduct business in the County).

The RFP Response shall include the following components and be organized as follows:

A. Completed Form of Proposal for Design-Build Services.

This will include the Technical Proposal, Cost Proposal, and the RFP.

B. Narrative of Project Approach

1. The Proposal must include a fully detailed and developed approach to be undertaken by the Design-Build Contractor for accomplishing the Scope of Work of the Project. This written approach should document how the Design-Build Contractor will execute the demands of the Project by describing the processes, procedures, and strategies utilized. This approach shall outline the philosophy and methodology for:
 - a. Interfacing with the Architect/Engineer.
 - b. Interfacing with all Subcontractors.
 - c. Interfacing with all outside entities on the Project.
 - d. Maintaining the Project's budget.
 - e. Maintaining the Project's schedule.
 - f. Meeting the Project's quality objectives.
2. The written approach must address the Contractor's plans for minimizing disruptions to the school operations, traffic patterns, and customary activities in the immediate vicinity of the Project site.
3. The written approach must address the Contractor's plan for the utilization of available staging area. Include in the response to this specific item the team's plan for the delivery of materials and equipment to the Project site and how such items will be stored or coordinated prior to their need for erection or placement into their permanent positions.
4. The written approach must address the Proposer's strategies for obtaining qualified, complete subcontractor pricing including targeted small business participation.

C. Other Relevant Information

Proposals may include any other documentation deemed appropriate by the Proposer to convey to the Design-Build Evaluation knowledge regarding the Offeror's organization.

IV. PROPOSAL SUBMISSION

1. Three (3) copies of the Proposal (one marked original and two copies of the original) are to be submitted to the attention of the County Administrator at the address listed above.
2. Proposals are to be submitted not later than the due date and time listed on the first page of this document. Proposals received after the above time and date will be rejected and returned to the sender.
3. Proposals are to be mailed via United States Postal Service, delivered via express delivery services or delivered by a representative of the Offeror to the address above.
4. Proposals received by the Owner will remain in the possession of Owner and will not be returned to the Offerors.
5. The Owner recognizes the possible existence of confidentiality agreements between an Offeror and previous clients and fully respects such agreements. Any information requested by this RFP that is considered to be confidential between the Offeror and a previous client shall be marked proprietary by the Offeror.
6. The Owner's Project personnel reserve the right to visit the office(s) of an Offeror to verify any claim(s) made by an Offeror regarding staff, facilities, capabilities, qualifications and any other reasonable concerns that may arise on the part of the Owner. In such an event, the Offeror must make every reasonable attempt to clarify any concerns expressed by the Owner's personnel at that time.
7. The Owner will not be responsible for any costs incurred by an Offeror in the preparation and submittal of a Proposal.
8. In the event the Offeror discovers an error in its Proposal after it has been submitted, attention may be drawn to the error in writing and an amendment to the Proposal submitted to the Owner, provided the amendment has been received by the Owner on or before the date and time fixed for receipt of Proposals, the amendment will be accepted and shall be treated with equal force as the balance of the originally submitted Proposal. If an error is discovered after the time and date of receipt of the RFP, the Offeror may withdraw, without penalty, from consideration, but the error correction will not be accepted by the Owner.

V. PROPOSALS EVALUATION PROCESS

1. Proposals will be opened under the supervision of the County Administrator. The opening of the Proposals will not be conducted in public.
2. Upon receipt of the Proposals from the Offerors, proposals will be distributed to the respective participants on the Project's Design-Build Evaluation.
3. The Design-Build Evaluation will thoroughly review the Proposals and rank them according to the criteria contained herein and will invite those organizations whose Proposals most closely align with the requirements of the RFP to subsequent face-to-face interviews with the committee. It is anticipated that these will take place within ten (10) days of receipt of the Proposals. It is anticipated that not all of the Offerors submitting written Proposals will be interviewed.

4. The Design-Build Proposals will be evaluated and ranked and select the leading candidates among the interviewed Design-Build Contractor. After the interviews and prior to negotiations, the County may at its sole discretion provide the leading candidates the opportunity to submit to the County a sealed modification to the Cost Proposal. Selection shall be made of two or more contractor candidates deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including contract price, if so, stated in the Request for Proposals. Negotiations shall be conducted with the candidate/candidates selected. Price shall be considered but will not be the sole determining factor. The County may cancel this Request for Proposals or reject proposals at any time prior to an award. Should the County determine at its sole discretion that only one candidate is fully qualified, or that one candidate is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that candidate. The award document will be a contract incorporating by reference all the requirements, terms, and conditions of the solicitation and the Contractor's proposal as negotiated.

VI. EVALUATION CRITERIA

The Design-Build evaluation criteria for proposals include the following:

ADJUST TECHNICAL PROPOSAL EVALUATION CRITERIA TO REFLECT PRIORITIES OF EVALUATION.)

A. Evaluation of Cost Proposal

1. Total proposed construction cost shall be within the funds available for construction.
2. Total proposed cost ranked in order of lowest to highest.

B. Evaluation of Technical Proposal

1. Responsiveness of the aesthetics of the proposed design to the County.
2. Responsiveness of the functional layout of the proposed design to the County.

C. Evaluation of Interview

VII. BASIS OF AWARD

(COUNTY SHALL SELECT EITHER "BASIS OF AWARD-METHOD #1", OR "BASIS OF AWARD-METHOD #2" AND REMOVE THE OTHER FROM THE RFP.)

Basis of Award - Method #1 (Cost Basis):

The County reviews Technical Proposals for compliance with the requirements of the RFP and all clarifications issued. Assuming that the required changes were made, all proposals, though they may have different features, would now meet the requirements of the RFP. All proposals are considered to be equally acceptable, with respect to the RFP criteria.

The County publicly opens the Cost Proposals from each proposer, along with any cost modifications submitted. Since all proposals meet the RFP requirements, the contract is awarded based on the lowest price.

Basis of Award - Method #2 (Cost + Technical Basis):

If the selection of the Design-Build Contractor includes a technical scoring component in addition to the low-cost scoring component, the agency shall use the following method to award:

- a. The County shall review the Technical Proposals for compliance with the requirements of the RFP (and clarifications issued) ranking them in order of preference from 1 to 5. (1 being the best)

- b. Points shall be credited to technical proposals based upon a 100-point baseline as follows:

- Rank #1 = 100 points
- Rank #2 = 80 points
- Rank #3 = 60 points
- Rank #4 = 40 points
- Rank #5 = 20 points

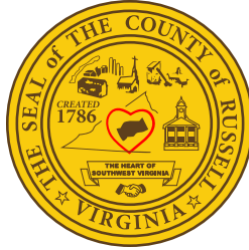
If there are fewer than five proposals, the highest rankings are used. (e.g.: 1=100, 2=80, 3=60)

- c. After the technical proposals have been evaluated, the County shall open the cost proposal from each proposer along with cost modifications submitted. The cost proposals shall be scored based upon a 100-point baseline.
- d. The County shall sum the cost points and technical points to obtain a total score for each proposal.
- e. The scores shall be summed for each proposal.
- f. The highest score will determine who will be awarded the contract. In the event of a tie, the project shall be awarded to the lowest price of the proposals included in the tie.

VIII. ATTACHMENTS

- 1. Attachment "A" – Form of Proposal for Design-Build Services

COUNTY OF RUSSELL VIRGINIA



Form of Proposal for Design-Build Services

Date: _____, 20__.

Project: **Lebanon Elementary School's Wall (West) Repair**

To: County Administrator
County of Russell, Virginia
137 Highland Drive
P.O. Box 1208
Lebanon, VA 24266

From: *(Insert Name and address of Design-Build Contractor)*

In compliance with and subject to your Request for Proposal and the documents therein specified, all of which are incorporated herein by reference, the undersigned proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this Project as well as the associated insurances, bonds, and other items listed below in accordance with the Request for Proposal dated _____, the Amendments noted below, and the staffing and technical provisions stated above, for the consideration of the following amount:

Total Cost Proposal Amount: _____ DOLLARS (\$ _____)

In compliance with the Request for Proposal and all provisions and appendices attached and referenced therein, and subject to all the terms and conditions set forth herein, the undersigned offers and agrees to furnish the services described in the attached Request for Proposals. It is understood that this proposal may be modified, by mutual agreement in subsequent negotiations.

If notice of acceptance of this Cost Proposal is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and shall not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens, or knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

DISQUALIFICATION OF CONTRACTORS: By signing this proposal, the undersigned certifies that this Contractor or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

I certify that the firm name given below is the true and complete name of the Contractor and that the proposer is legally qualified and licensed by the Virginia Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No.: _____

Bidder: _____
(Name of Firm)

Contractor Class: _____

By: _____
(Signature)

Specialty: _____

Valid until: _____

FEIN/SSN: _____

Title: _____

If General Partnership (List Partners' Names)

Business Address:

Telephone # _____

FAX # _____

If Corporation, affix Corporate Seal & list State of Incorporation

State: _____

(Affix Seal)

Virginia State Corporation Commission ID No.: _____; or

If Contractor is a foreign business entity not required to be authorized to transact business in the Commonwealth under Titles 13.1 or 50 of the Code of Virginia, or as otherwise required by law, please provide an explanation as to why such entity is not required to be so authorized: _____

Attachments:

1. Attachment "A" – Technical Proposal
2. Attachment "B" – Cost Proposal
3. Attachment "C" – Request for Proposal for Design-Build Services

Ken Construction Co., Inc.
3966 Cross Roads
Lebanon, VA 24266

Phone: 276-794-7346

e-mail: kenconst@live.com

Summary of Bidder Background

Bidders Name: Ken Construction Co., Inc.

Address: 3966 Cross Roads
Lebanon, VA 24266

Contact info: Phone: 276-794-7346

Legal form of Bidder: Vice President- Kenneth Morrison 32 Years. V.P.

FEIN Number : 54-1468690

Business License # 2701036496

Incorporated : Virginia - February 1988 (Started business 1983)

Key Personnel :

Lois Morrison- President	32 Years
Kenneth Morrison V.P.	37 years as Ken Construction
Jeffery Morrison V.P TRK	26 years
Darrin Morrison V.P operations	23 years
Guy Morrison – Superintendent	37 years

Financial Information

Ken Construction Co., Inc. has NEVER filed bankruptcy or any form of reorganization under the bankruptcy code.

Ken Construction Co., Inc. has NEVER any sanctions , and we are NOT under investigation by any regulatory.

Ken Construction Co., Inc. Pg.2

Bank reference : First Bank & Trust - Lebanon, VA more information will be provided if needed .

Insurance: Certificates enclosed

References: We have completed an abundant of Projects for VDOT.
Always completed on time, and to VDOT Specifications.

- Phil East @ VDOT Bristol - 276-669-6151

We have worked on many Town Projects - Cleveland,
Abingdon, Marion, Pound, & Lebanon

- Cecil Hicks @ Town of Marion – 276-783-4113

We have Designed and Constructed Commercial Buildings
Including Apartments, Storage Buildings,
and Residential Homes.

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400, Richmond, VA 23233

Telephone: (804) 367-8500

EXPIRES ON

04-30-2020

NUMBER

2701036496

BOARD FOR CONTRACTORS

CLASS A CONTRACTOR

CLASSIFICATIONS CBC CIC ELE H/H HIC HVA PLB RBC



KEN CONSTRUCTION CO INC
3966 CROSS ROADS
LEBANON, VA 24266



Status can be verified at <http://www.dpor.virginia.gov>

Jay W. DeBoer
Jay W. DeBoer, Director

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

Client#: 1410877

38KENCON

ACORDTM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services 902 Prices Fork Rd Ste 2000 Blacksburg, VA 24060 540 808-1220	CONTACT NAME: PHONE (A/C, No, Ext): 540 808-1220		FAX (A/C, No): 888-746-8791	
	E-MAIL ADDRESS:			
	INSURER(S) AFFORDING COVERAGE			NAIC #
	INSURER A : Acceptance Indemnity Insurance Co			20010
	INSURER B : Cincinnati Indemnity Company			23280
	INSURER C : INSURER D : INSURER E : INSURER F :			

INSURED
Ken Construction Co. Inc.
3966 Cross Roads
Lebanon, VA 24266

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ENP0131319	04/27/2019	04/27/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XOL410053700	04/27/2019	04/27/2020	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Equipment			ENP0131319	04/27/2019	04/27/2020	\$493,161/\$1,000 Ded
B	Cargo #1520/#9123			ENP0131319	04/27/2019	04/27/2020	\$100,000/\$1,000 Ded
B	Cargo-Vehicle Ltd						Eqt Must Be Scheduled

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER South-West Insurance Agency, Inc 132 11th Street SW PO Box 700 Norton, VA 24273	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judith A. Clark</i>
---	--



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/07/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGriff Insurance Services 902 Prices Fork Rd Ste 2000 Blacksburg, VA 24060 540 808-1220	CONTACT NAME: PHONE (A/C, No, Ext): 540 808-1220		FAX (A/C, No): 888-746-8791
	E-MAIL ADDRESS:		
INSURED Ken Construction Co. Inc. 3966 Cross Roads Lebanon, VA 24266	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Acceptance Indemnity Insurance Co		20010
	INSURER B : Cincinnati Indemnity Company		23280
	INSURER C :		
	INSURER D :		
	INSURER E :		

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
------------------	----------------------------	-------------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			ENP0131319	04/27/2019	04/27/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED RETENTION \$			XOL410053700	04/27/2019	04/27/2020	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Equipment			ENP0131319	04/27/2019	04/27/2020	\$493,161/\$1,000 Ded
B	Cargo #1520/#9123			ENP0131319	04/27/2019	04/27/2020	\$100,000/\$1,000 Ded
B	Cargo-Vehicle Ltd						Eqt Must Be Scheduled

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Policy Includes Designated Insured: D Morrison Trucking LLC, 2879 N 71, Lebanon, VA 24266

CERTIFICATE HOLDER Ken Construction Co., Inc. 3966 Cross Roads Lebanon, VA 24266	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judith A. Clark</i>
---	---

Ken Construction Co., Inc.
3966 Cross Roads
Lebanon, VA 24266

Phone: 276-794-7346

e-mail: kenconst@live.com

March 23, 2020

We hereby propose to design-Build the Lebanon Elementary School Wall (west) Repair.

Ken Construction Co., Inc. (Contractor) and D.R. price Engineering & Land Surveying Inc. P.C. (Designer). Will be working together to ensure this project is completed in a timely manner. We are also making provisions to do work in Five (5) different phases to ensure the integrity of the existing structure.

This project will consist of Shoring existing structure, which is on the plan sheets supplied by contractor to Russell County Board of Supervisors dated 3/19/2020. Ken Construction Co., Inc. will be overseeing all phases of construction, and will implement all safety measures necessary to ensure the safety of workers, students, faculty and general public. Disruption of activities will be minimized to the best of our abilities, considering the scale of work and equipment needed to perform the work.

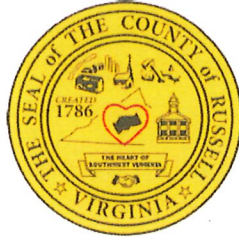
We are anticipating Eighty (80) working days to complete project. Depending on availability of materials and weather days or delays.

- Structure was built in the mid 1950's Materials may not be available. These materials may or may not be available these materials will be substituted with current available materials that warrants substitution. Example : Bathroom tile.
- Materials to be reused on project consists of windows- sills, casting, trim and any other salvageable materials.
 - Heating and cooling units will be removed and replaced by owner.
 - Sequence of construction is numbered on plans for Demo and replacement of walls.

- Plan sheets are subject to modifications due to field conditions.
- Any questions or concerns to be directed to Ken Construction Co., Inc.

276-794-7346

COUNTY OF RUSSELL VIRGINIA



Form of Proposal for Design-Build Services

Date: March 23, 2020

Project: **Lebanon Elementary School's Wall (West) Repair**

To: County Administrator
County of Russell, Virginia
137 Highland Drive
P.O. Box 1208
Lebanon, VA 24266

From: *(Insert Name and address of Design-Build Contractor)*
D.R. Price Engineering + Land Surveying, Inc.
P.O. Box 1270 - 1541 Thompson Creek Rd.
HONAKER, VA 24260

In compliance with and subject to your Request for Proposal and the documents therein specified, all of which are incorporated herein by reference, the undersigned proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this Project as well as the associated insurances, bonds, and other items listed below in accordance with the Request for Proposal dated 3/23/2020, the Amendments noted below, and the staffing and technical provisions stated above, for the consideration of the following amount:

Total Cost Proposal Amount: Five Hundred Seventy-one Thousand DOLLARS (\$ 571,911.00)
Nine Hundred eleven and zero cents

In compliance with the Request for Proposal and all provisions and appendices attached and referenced therein, and subject to all the terms and conditions set forth herein, the undersigned offers and agrees to furnish the services described in the attached Request for Proposals. It is understood that this proposal may be modified, by mutual agreement in subsequent negotiations.

If notice of acceptance of this Cost Proposal is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and shall not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens, or knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

DISQUALIFICATION OF CONTRACTORS: By signing this proposal, the undersigned certifies that this Contractor or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

I certify that the firm name given below is the true and complete name of the Contractor and that the proposer is legally qualified and licensed by the Virginia Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No.: 2701036496 Bidder: Ken Construction Co. INC.
(Name of Firm)
Contractor Class: A By: Dawn M. M...
(Signature)
Specialty: Construction Valid until: 4-30-2020
FEIN/SSN: 54-1468690 Title: V. President Operations

If General Partnership (List Partners' Names)

Business Address:
3966 Cross Rds.
Lebanon, VA 24266

Telephone # 276-794-7346
FAX # 276-794-7347

If Corporation, affix Corporate Seal & list State of Incorporation
State: Virginia
(Affix Seal)

Virginia State Corporation Commission ID No.: 0316808-5 ; or

If Contractor is a foreign business entity not required to be authorized to transact business in the Commonwealth under Titles 13.1 or 50 of the Code of Virginia, or as otherwise required by law, please provide an explanation as to why such entity is not required to be so authorized: _____

Attachments:

1. Attachment "A" – Technical Proposal
2. Attachment "B" – Cost Proposal
3. Attachment "C" – Request for Proposal for Design-Build Services

RFP ADDENDUM

March 5, 2020

ADDENDUM NO. 1 TO ALL BIDDERS:

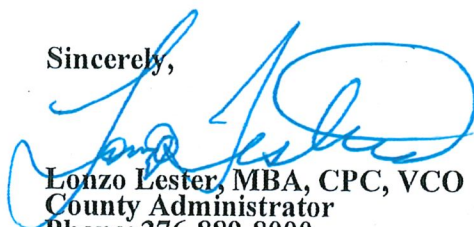
Reference – Request For Proposals: RFP 005-2020
Project: Lebanon Elementary School Wall Repair Project
Dated: 2/19/2020

The above is hereby changed to read:

1. Reference Page 1, Due Date: Change to read **“3/23/2020.”**
2. Reference Page 1, Sealed proposals for furnishing the services described herein will be received until 3 p.m. EST on 3/23/2020.”

Note: A signed acknowledgment of this addendum must be received at the location indicated on the RFP either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Sincerely,



Lonzo Lester, MBA, CPC, VCO
County Administrator
Phone: 276-889-8000

Ken Construction Co., INC.
Name of Firm

Dawn Morris VP Operations
Signature/Title

3/18/2020
Date



Town of Lebanon 2019

Business, Professional and Occupational License

Name:

KEN CONSTRUCTION CO

Location:

3966 CROSS ROADS

Expiration Date:

04/30/2020

This License Subject to all Rules and Regulations
of the Town of Lebanon Business, Professional
and Occupational License Ordinance.

Account:

02328

Issue Date:

5/03/2019

Town Manager

**THIS LICENSE IS NON TRANSFERABLE
AND MUST BE PUBLICLY DISPLAYED**

**RUSSELL COUNTY, VIRGINIA
DESIGN-BUILD CONSTRUCTION
LEBENON ELEMENTARY WALL REPAIR
QUESENBERRY'S CONSTRUCTION RFP RESPONSE
TECHNICAL PROPOSAL
March 23RD, 2020**



QUESENBERRY'S
CONSTRUCTION



QUESENBERRY'S
CONSTRUCTION

March 23, 2020

Mr. Lonzo Lester
County Administrator
137 Highland Drive
Lebanon, VA 24266

Re: Lebanon Elementary School Wall Repair RFP response

Mr. Lester:

Quesenberry's Construction is pleased to offer our response to your RFP for the Lebanon Elementary School Wall Repair project. We feel that this project gives us a unique opportunity to provide a range of services that play directly into our strengths and experiences as an organization. Enclosed you will find information relating to our Technical Proposal as requested in the RFP. We are submitting our Cost Proposal under separate cover as requested. These items will be submitted electronically to ensure delivery by the RFP deadline; we will also submit 3 hard copies via UPS for delivery to your attention.

Please note that the information included in this proposal has been developed by Quesenberry's Construction, is proprietary and is intended for the sole use of the Owner in evaluating proposals for this project. It is not to be distributed to outside parties or individuals and is exempt from Virginia's Freedom of Information Act request.

In closing, I would like to thank you for your interest in our services and for the opportunity to respond to this RFP. We look forward to working with you and your team on this project. Feel free to contact me if you have any questions regarding this proposal or need additional info.

Sincerely,

Abran Quesenberry
President

Encl: Lebanon Elementary Wall Repair RFP Response



QUESENBERY'S

CONSTRUCTION

Narrative of Project Approach

PROPRIETARY

Lebanon Elementary School Wall Repair Project

Project Approach

At the February 27th site visit we were able to view the conditions along the wall of the 2nd floor. These observations included the obvious outward deflection of the load bearing CMU wall above the 2nd floor, large cracks where the perpendicular CMU walls join the exterior wall, and the outward deflection of the brick veneer and movement of the brick veneer in relation to the CMU wall below the 2nd floor indicated by gaps around the 1st floor windows and trim. Through the holes cut in the 2nd floor ceiling it appears that the roof joist connection to the cast in place concrete lintel above the windows is intact and there is no evidence of outward deflection of the lintel or wall at the roof level. There were no openings cut thru the ceiling of the 1st floor to observe the 2nd floor joist and their connection to the cast in place concrete lintels above the 1st floor windows, however the 1st floor CMU cross walls do not show cracking similar to the walls above, indicating that the CMU wall supporting the 2nd floor may not have experienced significant movement. We have also reviewed the original 1955 design plans for the school.

Based upon our observations at the site visit (including review of numerous photos taken at the visit), the photos included in OWPR letter, and discussions internally and with our design firm Prosim Engineering, we believe the best approach to restoring the building to a safe and useful condition is a **three phase approach** as follows:

Phase 1 - Investigation and Report

- The investigation scope will include more detailed site observations and investigations by the Structural Engineer, Prosim Engineering, to determine the full extent of the structural issues and the potential cause. Based upon our observations during the site visit and our review of the original construction documents, our design-build team has concerns about potential structural issues in the remainder of the original construction.
- This additional investigation may include cutting openings in the ceilings of the 1st floor below the wall movement area and a cut out opening thru the brick veneer where the wall has displaced at the 2nd floor slab to observe potential compromised structural elements that is not visible or shown in the referenced photos.
- The Structural Engineer's Report will include a written summary of what was discovered and hopefully potential causes.

We estimate that Phase 1 will be completed within 21 days of the execution of an agreement.

Phase 2 - Design and Price Proposal For Repairs

- The design scope will include code research and review of the existing drawings to determine the required load data.
- The design scope will include an evaluation of lateral restraint requirements for the repair.

- The design scope will include a shoring system design to support the existing structure during the repairs.
- The design scope will include construction details and a new wall section based on code required loads and existing conditions. The wall design will incorporate elements to prevent future deflection.
- The design scope will include constructability reviews and collaboration between Quesenberry's and Prosim to come up with the best repair solution considering schedule, cost and aesthetics. This design may include fixing the wall in place or the removal and rebuilding of part or all of the wall.
- The design documents will identify the appropriate code required load data, special inspection requirements and structural notes for applicable structural elements.
- The Price Proposal will include a 'turn-key' lump sum price to accomplish the work included in the design documents and any other work identified by the Owner.

We estimate that Phase 2 will be completed within 35 days of the completion of the Phase 1 work. The price stated below for Phase 2 is contingent on no significant discoveries of other issues from the Phase 1 Investigation that would increase the design scope significantly. If this is an issue Quesenberry's, will notify the Owner immediately of any potential Design Fee increases. Any fee increases will be by via mutual agreement of both parties.

Phase 3 - Construction

If the Price Proposal is acceptable to the Owner, Quesenberry's will prepare a Change Order to incorporate the Phase 3- Construction scope into the Agreement. Once this CO is executed by the Owner, we will proceed with the construction repairs as soon as possible. The scope of work will be per Prosim Engineering's design included in the Phase 2 Report and Price Proposal, the replacement or repair of any finishes or other building elements required for the repair and any other work requested by the Owner.

The repair will focus on getting the 1st floor toilets up and functioning ASAP and the remaining repairs completed by the start of school in August. This timeline is contingent on getting a notice to proceed ASAP and our current understanding of the extent of the damage.

The Structural Engineer will make a minimum of 2 site visits during construction to confirm that the work is per the design documents. One of these visits will be as soon as the interior demo is complete to confirm that there are no additional issues requiring a modification of the design documents and scope.

Based on the extensive failures observed, we feel that the above phased approach is the best possible method of executing repairs to the Lebanon Elementary School. It allows us to fully analyze what the cause of the failures are and address them, rather than perform repairs without fixing the issue that led to them.



QUESENBERRY'S
CONSTRUCTION

Other Relative Information

Lebanon Elementary School Wall Repair Project

Company Profile & Background

Quesenberry's Construction has been providing construction services of outstanding quality to our region for 75 years.

Our company was founded by M.S. Quesenberry Jr. in 1945 after returning from Europe and WWII. From our beginning focus on the residential construction market (including two US patents for prefabricated framing systems) through the 1960's to our current role as a regional leader in the commercial, industrial, and healthcare market sectors, our organization has spanned three generations of family ownership. This length of service and continuity in our values is unique to our firm, and we are happy to bring these attributes with us to serve as a key part of your project team.

You will not get this range of experience and unique project fit with other contractors.

Our Commitment to Safety - Safety is the number one priority on our jobsites. As a testament to our safety culture, our organization has not experienced a lost time accident in over four years. ***This constitutes over 380,000 man hours of work without a recordable accident.*** In acknowledgement of our safety accomplishments we have been recognized for national awards in recent years including AGC 2018 zero incidence rate and ASCC 2017 outstanding safety achievement.



Commitment to Quality - Throughout our history we have always held the quality of the projects we deliver in the highest possible regard. As a 3rd generation family owned business, this commitment has been held paramount throughout our 75 year history and is a cornerstone to the continued success we have had in this region. In recent years we have received recognition for overall quality on several projects we have been a part of, including three of the past four awards for Project of the Year from the Tri-Cities Branch of the Tennessee AGC.



TRI-CITIES BRANCH

Project of the Year Winner – 2015, 2016, 2018

Commitment to our Customers - All of our accomplishments and experience could not be possible without the trust and relationships we have built with our customers throughout our history. **The value of these relationships is evident in the fact that over 80% of the projects we manage involve repeat clients and team members.** We are proud that we are called on time and again to deliver the construction services that our clients demand and are eager for the opportunity to expand on this commitment with your project team.

OUR AFFILIATES



OUR CERTIFICATIONS



QUESENBERRY'S CONSTRUCTION
GENUINE QUALITY

Professional Team Makeup

As stated in our Project Approach, our firm will be teaming with Prosim Engineering to provide engineering analysis and design services through the multiple phases of this project. We have attached some additional information from each of our firms to outline some of the experience and qualifications of individual team members as well as their representative organizations. Additional information on our firms can also be found out our websites below:

Quesenberry's Construction: www.quesenberryconstruciton.com

Prosim Engineering: www.prosimeng.com



QUEENBERRY'S CONSTRUCTION
GENUINE QUALITY



QUESENBERRY'S CONSTRUCTION

104 East 19th Street
PO Box Drawer Q
Big Stone Gap, VA 24219
(P) 276-523-0411 (F) 276-523-5714
www.quesenberrysconstruction.com



Abran Quesenberry, PE
President
24 years with Quesenberry's
aquesenberry@quesenberrys.com



Spencer Quesenberry, PE
Vice President
50 years with Quesenberry's
squesenberry@quesenberrys.com

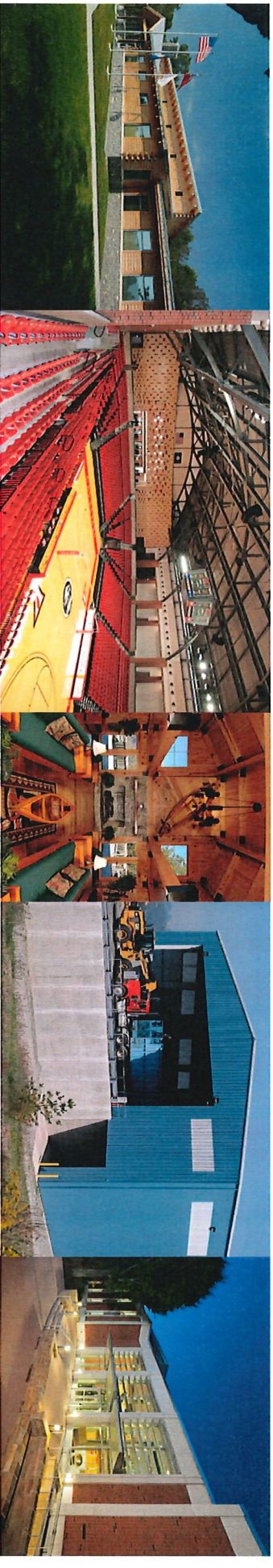


David Rock
Operations Manager
28 years of construction
drock@quesenberrys.com

Our Services

Quesenberry's Construction has been successfully delivering quality construction to Southwest Virginia and Northeast Tennessee for the past 75 years. During this time, we have completed some of the most complex and demanding construction projects in our region. While we have a proven history of delivering projects acting as a General Contractor, Construction Manager, and Design Build contractor, we also excel in many other roles that may benefit your project team. This gives us flexibility to bring our extensive resources to bear to better address your project needs.

General Contracting Construction Management Design Build Consulting Maintenance Trade Packages



We strive to maintain the most knowledgeable and experienced staff in our region in order to deliver outstanding quality and competitively priced construction services to you the customer. Our portfolio of experience includes projects ranging from complex infrastructure systems to multi-story, state of the art higher education facilities. We encourage you to visit our website at www.quesenberrysconstruction.com for additional information on our organization and our capabilities, and we hope that you will contact us to discuss your upcoming construction needs.



QUESENBERRY'S CONSTRUCTION

Professional Organization Memberships



Certifications

Certified VA Small Business

HubZone Certified

Certified TN Small Business

Our organization has been providing superior quality construction services at competitive prices since our founder, Milford Spencer Quesenberry, Jr., started the company after returning from World War II in 1945. Over 4 generations and 75 years later, we continue to apply these early principals to projects in Southwest Virginia, Northeast Tennessee, and Eastern Kentucky. We pride ourselves in the accomplishments and relationships we have created over the years and are excited at what the future holds. As we expand our market and bring our expertise and knowledge to bear on new projects with new clients, we hope that you will consider our services for your construction needs. Please feel free to contact us at any time to discuss any upcoming projects or building requirements you may have.

GENUINE QUALITY

It describes our work and our people.

You deserve nothing less.





PRINCIPAL STRUCTURAL ENGINEER
CRAIG S YOUNG, PE, MS, SECB
 cyoung@proslmeng.com



SENIOR STRUCTURAL ENGINEER
ALLAN J. LONG, PE, SECB
 along@proslmeng.com



DIRECTOR OF FINANCE & OPERATIONS
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 ctrent@proslmeng.com



PROJECT ENGINEER
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 ppionk@proslmeng.com



STRUCTURAL DESIGN TECH II
MEGAN BLEVINS
 mblevins@proslmeng.com



STRUCTURAL DESIGN TECH I
ERICK BUSTOS
 ebustos@proslmeng.com



SENIOR DESIGNER
CHRIS LITTLE
 chrislittle@proslmeng.com



SENIOR DESIGNER
DAVID ATHEY
 dathey@proslmeng.com

PROSIM

ENGINEERING, LLC



what we do matters

240 SUNCREST ST, SUITE 4, JOHNSON CITY, TN 37615 | 423.477.8314

108 SOUTH IRON ST. MARION, VA 24354 | 276.783.3977

www.proslmeng.com

OVERVIEW: Founded in 2003 and offices in both Johnson City, TN and Marion, VA, Prosim Engineering, LLC is a client-focused, service-oriented firm that specializes in Professional Structural Engineering services. Prosim is a small business, with eight full-time team members (three of which are Professional Engineers). Prosim works with our Clients in meeting their scheduling and scope needs. Our Team will stay with the project from initiation until completion.

SERVICES: Design services and experience include, but not limited to, mixed-used, office, restaurant, educational, medical, municipal, institutional, religious, pedestrian bridges, feasibility studies, value engineering, and historic renovations. These services can be provided in a multitude of delivery formats from the traditional to the recent resurgence of design/build and fast-track methods. Our designs are produced using the latest technology available including current editions of AutoCAD, Revit, and Tekla Structural Designer. We offer sustainable project initiative, including project experience in LEED and green techniques, as well as projects incorporating both wind and solar power.

We're more than just a Professional Structural Engineering Firm, we're designing for the future while creating peace of mind, and that's why **what we do matters.**

LICENSED STATES

- Alabama
- Florida
- Kentucky
- New York
- North Carolina
- Ohio
- Pennsylvania
- South Carolina
- Tennessee | Office Location
- Texas
- Virginia | Office Location
- West Virginia



FIELD ASSISTANT (as needed)
SAM LONG
 field@proslmeng.com

Tennessee Certified Small Business Enterprise (SBE) by the Go-DBE Certification
 No: 031516-01

Virginia DSBSD Certified SWaM Certification
 No: 006939

**RUSSELL COUNTY, VIRGINIA
DESIGN-BUILD CONSTRUCTION
LEBENON ELEMENTARY WALL REPAIR
QUESENBERRY'S CONSTRUCTION RFP RESPONSE
COST PROPOSAL
March 23RD, 2020**



QUESENBERRY'S
CONSTRUCTION

Cost Proposal

Given the unique nature of this project and the amount of information available at the time of this submission, we are basing our Cost Proposal on the three-phase approach that was outlined in our Technical Proposal.

Phase 1 - Investigation and Report

See Technical Proposal for detailed description of the scope of work included in this phase.

Phase 1 Price: \$3,450

Phase 2 - Design and Price Proposal for Repairs

See Technical Proposal for detailed description of the scope of work included in this phase.

Phase 2 Price: \$9,500

Combined Phase 1 and Phase 2 Price: \$12,950

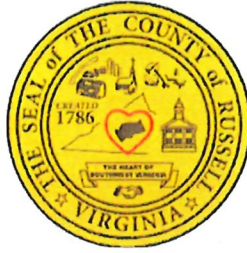
Phase 3 - Construction

See Technical Proposal for detailed description of the scope of work included in this phase.

Phase 3 Price: TBD

We hope that our history of providing competitively priced construction services to Southwest Virginia for the past 75 years demonstrates our commitment to keeping our construction costs and associated fees as low as possible. Though our costs may be competitive, the quality and capabilities of Quesenberry's Construction's team are far superior. We look forward to being a part of Russell County's team and to managing the Lebanon Elementary School Wall Repair project to a successful completion.

COUNTY OF RUSSELL VIRGINIA



Form of Proposal for Design-Build Services

Date: March 23, 2020.

Project: **Lebanon Elementary School's Wall (West) Repair**

To: County Administrator
County of Russell, Virginia
137 Highland Drive
P.O. Box 1208
Lebanon, VA 24266

From: *(Insert Name and address of Design-Build Contractor)*
Quesenberry's, Inc. dba Quesenberry's Construction
104 E 19th St N
Big Stone Gap, VA 24219

In compliance with and subject to your Request for Proposal and the documents therein specified, all of which are incorporated herein by reference, the undersigned proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this Project as well as the associated insurances, bonds, and other items listed below in accordance with the Request for Proposal dated March 23, 2020, the Amendments noted below, and the staffing and technical provisions stated above, for the consideration of the following amount:

Total Cost Proposal Amount: See Technical & Cost Proposals for details DOLLARS (\$)

In compliance with the Request for Proposal and all provisions and appendices attached and referenced therein, and subject to all the terms and conditions set forth herein, the undersigned offers and agrees to furnish the services described in the attached Request for Proposals. It is understood that this proposal may be modified, by mutual agreement in subsequent negotiations.

If notice of acceptance of this Cost Proposal is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and shall not during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens, or knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

DISQUALIFICATION OF CONTRACTORS: By signing this proposal, the undersigned certifies that this Contractor or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

I certify that the firm name given below is the true and complete name of the Contractor and that the proposer is legally qualified and licensed by the Virginia Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No.: 2701009878

Bidder: Quesenberry's, Inc. dba Quesenberry's Construction

(Name of Firm)

Contractor Class: A

By: 
(Signature)

Specialty: CBC; H/H; RBC

Valid until: August 31, 2021

FEIN/SSN: 54-0849551

Title: Abran Quesenberry, President

If General Partnership (List Partners' Names)

Business Address:

104 E 19th St N
Big Stone Gap, VA 24219

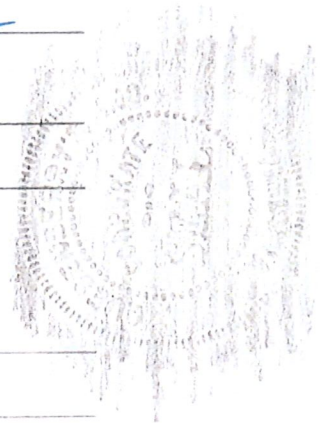
Telephone # 276-523-0411

FAX # 276-523-5714

If Corporation, affix Corporate Seal & list State of Incorporation

State: Virginia

(Affix Seal)



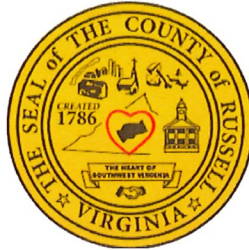
Virginia State Corporation Commission ID No.: 01209410 ; or

If Contractor is a foreign business entity not required to be authorized to transact business in the Commonwealth under Titles 13.1 or 50 of the Code of Virginia, or as otherwise required by law, please provide an explanation as to why such entity is not required to be so authorized: _____

Attachments:

1. Attachment "A" – Technical Proposal
2. Attachment "B" – Cost Proposal
3. Attachment "C" – Request for Proposal for Design-Build Services

COUNTY OF RUSSELL VIRGINIA



**Request for Proposal for
Design-Build Services**

**Lebanon Elementary School
Wall Repair Project**

Issue Date: 2/19/2020

Due Date: 3/6/2020

Project Name: Lebanon Elementary School's Wall (West) Repair

Project Number: RFP 005-2020

Project Location: Lebanon Elementary School, 56 George Ben Whited Drive, Lebanon, VA 24266

Owner/Agency Name: Russell County School Board/Russell County Board of Supervisors

Owner/Agency Contact Information: 276-889-8000 / 276-880-4396

**All questions shall be submitted in writing by FAX or e-mail, no later than March 3, 2020 to:
(E-mail: Lonzo.lester@russellcountyva.us; Fax #: 276-889-8011).**

All questions and answers will be provided in writing to all proposers. Any instructions not provided in writing are not to be considered as part of the RFP.

Sealed proposals for furnishing the services described herein will be received until 3 p.m. EST on 3/6/2020. Proposal shall reach the address below by the deadline stated.

Deliver Proposals To: _____
County Administrator
_____ 137 Highland Drive
_____ P.O. Box 1208
_____ Lebanon, VA 24266

There will be a Mandatory Site Visit Meeting on February 27, 2020 at 10 A.M. The pre-proposal site visit meeting shall be held at the project site located at:

_____ Lebanon Elementary School
_____ 56 George Ben Whited Drive
_____ Lebanon, VA 24266

I. PURPOSE

Russell County Board of Supervisors is seeking proposals to retain the services of a Design-Build Contractor for the construction of the Lebanon Elementary School's Wall (West) Repair Project. The purpose of the Request for Proposal (RFP) is to solicit proposals for selecting a Design-Build Contractor for the services hereinafter described from the Offerors. This RFP sets forth the minimum performance criteria.

II. BACKGROUND.

The Lebanon Elementary School is two story building with un-reinforced masonry walls. The first floor is slab on grade, with a pipe trench around the perimeter of the building. The second floor and attic floor are concrete slabs supported by open web steel joists. The roof is wood framed. The floor and roof framing bear on the exterior and corridor masonry walls. The school's back (West) exterior wall is bowed in the area of classrooms 106, 107, 206, 207, and the library. Measurements indicate the exterior wall has moved up to 2 inches relative to the interior partitions.

III. INSTRUCTIONS TO PROPOSERS

The Work is for Design-Build services. The proposer shall review all available project documents as listed in this Request for Proposal, visit and become familiar with the project site, identify any requirements of the locality (business licenses or other fees necessary to conduct business in the County).

The RFP Response shall include the following components and be organized as follows:

A. Completed Form of Proposal for Design-Build Services.

This will include the Technical Proposal, Cost Proposal, and the RFP.

B. Narrative of Project Approach

1. The Proposal must include a fully detailed and developed approach to be undertaken by the Design-Build Contractor for accomplishing the Scope of Work of the Project. This written approach should document how the Design-Build Contractor will execute the demands of the Project by describing the processes, procedures, and strategies utilized. This approach shall outline the philosophy and methodology for:
 - a. Interfacing with the Architect/Engineer.
 - b. Interfacing with all Subcontractors.
 - c. Interfacing with all outside entities on the Project.
 - d. Maintaining the Project's budget.
 - e. Maintaining the Project's schedule.
 - f. Meeting the Project's quality objectives.
2. The written approach must address the Contractor's plans for minimizing disruptions to the school operations, traffic patterns, and customary activities in the immediate vicinity of the Project site.
3. The written approach must address the Contractor's plan for the utilization of available staging area. Include in the response to this specific item the team's plan for the delivery of materials and equipment to the Project site and how such items will be stored or coordinated prior to their need for erection or placement into their permanent positions.
4. The written approach must address the Proposer's strategies for obtaining qualified, complete subcontractor pricing including targeted small business participation.

C. Other Relevant Information

Proposals may include any other documentation deemed appropriate by the Proposer to convey to the Design-Build Evaluation knowledge regarding the Offeror's organization.

IV. PROPOSAL SUBMISSION

1. Three (3) copies of the Proposal (one marked original and two copies of the original) are to be submitted to the attention of the County Administrator at the address listed above.
2. Proposals are to be submitted not later than the due date and time listed on the first page of this document. Proposals received after the above time and date will be rejected and returned to the sender.
3. Proposals are to be mailed via United States Postal Service, delivered via express delivery services or delivered by a representative of the Offeror to the address above.
4. Proposals received by the Owner will remain in the possession of Owner and will not be returned to the Offerors.
5. The Owner recognizes the possible existence of confidentiality agreements between an Offeror and previous clients and fully respects such agreements. Any information requested by this RFP that is considered to be confidential between the Offeror and a previous client shall be marked proprietary by the Offeror.
6. The Owner's Project personnel reserve the right to visit the office(s) of an Offeror to verify any claim(s) made by an Offeror regarding staff, facilities, capabilities, qualifications and any other reasonable concerns that may arise on the part of the Owner. In such an event, the Offeror must make every reasonable attempt to clarify any concerns expressed by the Owner's personnel at that time.
7. The Owner will not be responsible for any costs incurred by an Offeror in the preparation and submittal of a Proposal.
8. In the event the Offeror discovers an error in its Proposal after it has been submitted, attention may be drawn to the error in writing and an amendment to the Proposal submitted to the Owner, provided the amendment has been received by the Owner on or before the date and time fixed for receipt of Proposals, the amendment will be accepted and shall be treated with equal force as the balance of the originally submitted Proposal. If an error is discovered after the time and date of receipt of the RFP, the Offeror may withdraw, without penalty, from consideration, but the error correction will not be accepted by the Owner.

V. PROPOSALS EVALUATION PROCESS

1. Proposals will be opened under the supervision of the County Administrator. The opening of the Proposals will not be conducted in public.
2. Upon receipt of the Proposals from the Offerors, proposals will be distributed to the respective participants on the Project's Design-Build Evaluation.
3. The Design-Build Evaluation will thoroughly review the Proposals and rank them according to the criteria contained herein and will invite those organizations whose Proposals most closely align with the requirements of the RFP to subsequent face-to-face interviews with the committee. It is anticipated that these will take place within ten (10) days of receipt of the Proposals. It is anticipated that not all of the Offerors submitting written Proposals will be interviewed.

4. The Design-Build Proposals will be evaluated and ranked and select the leading candidates among the interviewed Design-Build Contractor. After the interviews and prior to negotiations, the County may at its sole discretion provide the leading candidates the opportunity to submit to the County a sealed modification to the Cost Proposal. Selection shall be made of two or more contractor candidates deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including contract price, if so, stated in the Request for Proposals. Negotiations shall be conducted with the candidate/candidates selected. Price shall be considered but will not be the sole determining factor. The County may cancel this Request for Proposals or reject proposals at any time prior to an award. Should the County determine at its sole discretion that only one candidate is fully qualified, or that one candidate is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that candidate. The award document will be a contract incorporating by reference all the requirements, terms, and conditions of the solicitation and the Contractor's proposal as negotiated.

VI. EVALUATION CRITERIA

The Design-Build evaluation criteria for proposals include the following:

ADJUST TECHNICAL PROPOSAL EVALUATION CRITERIA TO REFLECT PRIORITIES OF EVALUATION.)

A. Evaluation of Cost Proposal

1. Total proposed construction cost shall be within the funds available for construction.
2. Total proposed cost ranked in order of lowest to highest.

B. Evaluation of Technical Proposal

1. Responsiveness of the aesthetics of the proposed design to the County.
2. Responsiveness of the functional layout of the proposed design to the County.

C. Evaluation of Interview

VII. BASIS OF AWARD

(COUNTY SHALL SELECT EITHER "BASIS OF AWARD–METHOD #1", OR "BASIS OF AWARD–METHOD #2" AND REMOVE THE OTHER FROM THE RFP.)

Basis of Award - Method #1 (Cost Basis):

The County reviews Technical Proposals for compliance with the requirements of the RFP and all clarifications issued. Assuming that the required changes were made, all proposals, though they may have different features, would now meet the requirements of the RFP. All proposals are considered to be equally acceptable, with respect to the RFP criteria.

The County publicly opens the Cost Proposals from each proposer, along with any cost modifications submitted. Since all proposals meet the RFP requirements, the contract is awarded based on the lowest price.

Basis of Award - Method #2 (Cost + Technical Basis):

If the selection of the Design-Build Contractor includes a technical scoring component in addition to the low-cost scoring component, the agency shall use the following method to award:

- a. The County shall review the Technical Proposals for compliance with the requirements of the RFP (and clarifications issued) ranking them in order of preference from 1 to 5. (1 being the best)

- b. Points shall be credited to technical proposals based upon a 100-point baseline as follows:

- Rank #1 = 100 points
- Rank #2 = 80 points
- Rank #3 = 60 points
- Rank #4 = 40 points
- Rank #5 = 20 points

If there are fewer than five proposals, the highest rankings are used. (e.g.: 1=100, 2=80, 3=60)

- c. After the technical proposals have been evaluated, the County shall open the cost proposal from each proposer along with cost modifications submitted. The cost proposals shall be scored based upon a 100-point baseline.
- d. The County shall sum the cost points and technical points to obtain a total score for each proposal.
- e. The scores shall be summed for each proposal.
- f. The highest score will determine who will be awarded the contract. In the event of a tie, the project shall be awarded to the lowest price of the proposals included in the tie.

VIII. ATTACHMENTS

- 1. Attachment “A” – Form of Proposal for Design-Build Services

MONTHLY BANK BALANCES

February 29, 2020

Regular Account	2,232,535.72
Employee Insurance	3,220,725.34
Employee Claims Account	1,000.00
Non-Judicial Reals Estate Sales	2,388.81
Russell Co. Housing Fund	4,424.36
School Textbook	46,846.61
Sheriff Domestic Violence	2,056.31
Petty Cash Treasurer	217.80
Sheriff Seized Assets	54,551.93
Sheriff Restitution	4,293.32
Sheriff Forfeited Assets	502.80
Comm Attorney Forfeited Assets	31,698.79
Sheriff Federal Forfeited Assets	7,522.80
Comm Attorney Fed Justice Forfeited Assets	158,672.23
Commonwealth Attorney Abanoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,915.15
Sheriff Calendar Fund	857.31
SSI Recipients	1,723.22
First Sentinel Bank	1,000.00
Bank of Honaker	958.00
New Peoples Bank	897.60
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,412,093.62
Certificate of Deposit Library Donations	24,788.80
Total Cash In Bank	8,267,745.52
Cash In Office	1,600.00
Petty Cash	100.00
TOTAL CASH	8,269,445.52

ACCOUNT	DATE	February 29, 2020
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	8,267,745.52	
Petty Cash	100.00	
General Fund		3,301,742.74
Non-Judicial Real Estate Sales		2,388.81
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		54,551.93
Sheriff Restitution		4,293.32
Sheriff Forfeited Assets		502.80
Comm Attorney Forfeited Assets		31,698.79
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,522.80
Sheriff Domestic Violence		2,056.31
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		158,672.23
Sheriff Fed Justice Forfeited		7,915.15
Sheriff Calendar Fund		857.31
Social Services		(233,699.92)
Swva Asap		12,123.62
Coal Road Improvement		357,635.90
CSA		(492,904.56)
School Fund		973,631.15
School Food		285,257.86
School Textbook		46,846.61
Regional Adult Education		246,743.17
Petty Cash Treasurer		217.80
Litter Fund Trash Pickup		(18,791.50)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		1723.22
Damage Stamp Fund		2,823.98
Valley Heights		62,058.74
Dante Sewer		49,575.00
Employee Health Insurance		3,220,725.34
Employee Insurance Claims		1,000.00
Law Library		55,496.50
Special Welfare		48,772.87
Housing Fund #2		7,700.00
Russell Co Health & Fitness		122,770.37
Cannery		(134,209.45)
WIB		10,051.75
Total	8,269,445.52	8,269,445.52

February 13, 2020

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on February 13, 2020 at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Jarred Glass, Member
Roger Sword, Member
Tony Dodi, Member
David Mullins, Member
Donnie Christian, Member

ABSENT: Scott Gilmer, Member

STAFF: Katie Patton, Attorney

The Chairman called the meeting to order at 5:32 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Donnie Christian, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the January 9, 2020 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

FINANCIAL REPORT

Upon motion made by David Mullins, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the financial reports and pay invoices presented on February 13, 2020.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CHAIRMAN'S REPORT

The plans for the Health Department relocation re not finalized as of this time. The amount of space needed is still under consideration.

A new pharmacy is locating beside the Catholic Church in Lebanon. The owners are asking for a letter of support to VCEDA for a seed capital grant.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to prepare a letter of support for Next Door Drug to VCEDA for a seed capital grant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

The chairman informed the IDA P & E Wholesale has asked for a letter of support for a seed capital grant.

Upon motion made by David Mullins, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to prepare a letter of support for P & E Wholesale to VCEDA for a seed capital grant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

The chairman reported the Town of Lebanon is requesting two street be conveyed to the Town from the IDA.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to take the necessary steps to convey the Gray Farm Road (in the industrial park) and the access road for C-Health and VCEDA to the Town of Lebanon Road System. The chairman is authorized to sign all document relating

to this project. The Attorney is authorized to draft the deeds to transfer the two roads to the Town of Lebanon.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CLOSED SESSION

Upon motion made by Donnie Christian, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Tony Dodi	Yes
Carlton Elliott	Yes	Roger Sword	Yes
Scott Gilmer	Absent	Donnie Christian	Yes

Jarred Glass Yes
David Mullins Yes

Richard Lockridge Yes

MOTIONS FROM CLOSED SESSION

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to negotiate financing options for Project Brown to include a short term lease arrangement with the property owner and the Project Company. The chairman is authorized to sign all necessary documents related to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

Upon motion made by Jarred Glass, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to complete an RFP to the Commonwealth of Virginia providing space for the Department of Probation. The chairman is also authorized to begin negotiations with contractors on the construction of this space. The chairman is authorized to sign all necessary documents relating to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit an application for an ARC Power Initiative Grant in partnership with I-go Wireless, extending broadband services within Russell County. The chairman is also authorized to submit the required letter of intent prior to application for this grant. Authorization is given to the chairman to sign all necessary documents related to this project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

ADJOURNMENT

Upon motion made by Donnie Christian, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 10:06 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, D. Christian

Absent: S. Gilmer

Nay: None

MINUTES OF THE DIRECTORS' MEETING

MINUTES OF A MEETING OF DIRECTORS of The Russell County Public Service Authority held at held at 137 Highland Drive Lebanon, VA 24266 on this 17th day of March 2020 at 6:00 PM.

1. The following members were present, constituting a quorum (4):
Carter McGlothlin, Chairman;
Clifford Hess, Vice Chairman
Cuba Porter, Treasurer;
Chris Dye;
David Edmonds, Jr.;
Joe Huff; and
Rhonda Lester, Secretary.
2. Also present:
Harvey Hart, Director RCPSA;
James Baker, T&L;
Rita Baker, T&L; and
Katie Patton, Legal Counsel
3. All the directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
4. Carter McGlothlin acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.
5. Harvey Hart opened the meeting with the Pledge of Allegiance followed by a prayer led by Cuba Porter.
6. Approve Agenda -
Motion to amend the agenda to add "(C) Discuss/Approve Probationary Period Completion Pay Raises for Two Part-Time Crew Members" to the New Business outline and add "(A) Transfer Agreement Update by Katie Patton, Legal Counsel" to the Old Business outline made by Clifford Hess, seconded by Cuba Porter, and unanimously adopted.
7. Minutes of the last meeting dated February 18, 2020 were reviewed and, upon motion duly made by Cuba Porter, seconded by Clifford Hess, were unanimously adopted as read.
8. Public Comments: None
9. Harvey Hart, Interim Acting Director, presented to the meeting:
 - Bank Activity and Account Balances Reports
 - Profit and Loss Reports
 - Outstanding Construction Receivables Report

- Systems Water Loss Reports

and upon motion made by Chris Dye, seconded by Clifford Hess, were unanimously adopted as presented.

10. Carter McGlothlin presented to the meeting Past Due Customer Reports for Board review.
11. Rita Baker with Thompson & Litton presented to the meeting the following project updates from February 18, 2020 to date:

- GLADE HOLLOW/GLADE HILL WATER PROJECT

During This reporting period, an additional 980 LF of 8-inch water line and 760 LF of 6-inch water line was installed for a total of 3,740 LF of 8-inch, 760 LF of 6-inch, and 50 LF of road crossing has been installed in the Glade Hollow section.

- NASH'S FORD/CLINCH MOUNTAIN ROAD

Met w/ VDH on March 11, 2020 in Abingdon to discuss project. VDH advised upon completion of the Castlewood Meter Replacement Project and Fincastle Estates Project, an offer for funding of this project will be made.

- CREEK SIDE/EAGLES NEST /BOODY WATER LINE EXTENSION PROJECT

No new updates.

- MAINTENANCE

Crystal Springs (Castlewood) – Installed 600 LF of 6-inch line

- OLD SCHOOL/COUNTY (DANTE)

Cleared trees, hauled off brush, hauled in dirt

- FINNEY TRASH SITE/COUNTY

Replaced 40 LF of drain line, hauled (1) load of rip rap, hauled (1) load of crusher run

- BELFAST (RT. 603) - EXTENSION

DHCD has sent Contract to the County for signing and return

- POTENTIAL WELLS

No new updates.

- CLEVELAND METER REPLACEMENT (WSL-026-13)

No new updates.

- CASTLEWOOD METER REPLACEMENT (WSL-028-14)

No new updates.

- SYSTEM IMPROVEMENTS PH I (WSL-027-17)

No new updates.

- LAKE BONAVENTURE TO SOUTH CLINCHFIELD WL REPLACEMENT
No new updates.

- EAGLE' S NEST
No new updates.

12. Carter McGlothlin presented to the meeting and thereupon the following resolutions were offered.

IT WAS RESOLVED THAT:

- Motion to move \$48,000.00 from the NPB Savings Account into a CD and classifying it along with NPB CD #12020 and NPB CD #98737 as Rural Development Debt Reserve made by Cuba Porter, seconded by Clifford Hess., and unanimously adopted.
- Motion to approve the probationary period completion pay raises for two part-time crew members made by David Edmonds, Jr., seconded by Joe Huff, and unanimously adopted.
- Motion to approve a temporary suspension of the disconnection of service due to nonpayment policy and waive late charges (charges for water/sewer usage will accumulate as normal) during the local state of emergency made by Chris Dye, seconded by Cuba Porter, and unanimously adopted.

13. Old Business to Discuss:

Transfer Agreement Update by Katie Patton, Legal Counsel: we are waiting for VRA and RD to make some minor changes to the Agreement and awaiting approval

14. Matters presented by the Board: None

16. There being no further business to come before the meeting, a motion to adjourn at 6:49 PM was made by Cuba Porter, seconded by David Edmonds, Jr., and duly approved by the Board of Directors. The next meeting is scheduled for April 21, 2020 at 6:00 PM.

Dated in the Commonwealth of Virginia on
the 17th day of March 2020.



(Signature)

Secretary Name: Rhonda Lester

Russell County Tourism

March 2020 highlights:

- Attended Virginia Tourism Corporation orientation in Richmond, Va.
- Prepared funding request letters for tourism brochure ads and sponsorship and began meeting with stakeholders to request funding. Worked with members of TAC to plan which areas would approach and who would make contacts in each area.
- Had phone meeting with Angela Wiggins of Virginia Tourism Corporation.
- Presented information and videos regarding Russell County Tourism along with TAC members who spoke about subcommittees at Oak Grove community meeting and Town of Lebanon council meeting.
- *Due to pandemic, several meetings planned locally with state tourism agencies, tour with Cultural Center and Planning Meeting with Friends of Southwest Virginia were postponed. Hope to begin rescheduling these this month.
- Had phone conference with Friends of Southwest Virginia's Tourism and Recreation Development Specialist Idalina Walker and their deputy director.
- Submitted letter to congress with industry partners to request congress to protect travel. Received feedback from Sen. Mark Warner.
- Participated in webinars presented through Virginia Tourism Corporation regarding current pandemic and industry briefings.
- Sent out information as requested to tourism agencies regarding local event changes due to pandemic.
- Met with former tourism coordinator Kim Short and Heart of Appalachia Director David Woodard to work on some transitional items.
- Met with Andrea Hicks-St. Paul marketing. Discussed several items and will continue to work together.
- Continued working on Experience Russell website and updating information.
- Posted changes regarding events on website and facebook as needed.
- *Russell County TAC meeting for March 24 was postponed.

Heather Powers
Russell County Tourism Coordinator

[Print](#) | [Close Window](#)**Subject:** Responding to your message**From:** "Sen. Mark Warner" <donotreply@warner.senate.gov>**Date:** Tue, Mar 24, 2020 10:43 am**To:** heather.powers@russellcountyva.us

Dear Mrs. Powers,

Thank you for contacting me regarding COVID-19, the novel coronavirus.

You may be assured that I am closely monitoring this situation, and am in frequent contact with federal, state, and local officials as well as business leaders regarding efforts to control the spread of the virus.

On March 18, I was proud to support The Families First Act, a second piece of emergency coronavirus legislation to help mitigate the economic consequences of this virus. I am pleased that the bill includes our priorities to guarantee free coronavirus testing and establish paid sick leave for some American workers. This is one of many steps we must take to confront this pandemic. The bill, signed into law by the President, also provides expanded unemployment benefits, food assistance, and paid family leave. I firmly believe that in these circumstances nobody should lose their job, their pay, or their ability to care for their child.

Earlier in March, I voted in favor of The Coronavirus Preparedness and Response Supplemental Appropriations Act (H.R. 6074), which was signed into law on March 6, 2020, and immediately provided Virginia with \$13.3 million in federal funding to help cover the costs of preparations for this public health emergency. This legislation also sets aside \$350 million to be available to local authorities when the virus is detected. It provides \$500 million for masks, medication, protective equipment, and other much-needed medical supplies that can be distributed directly to hospitals and local health care providers. This agreement includes language based on my legislation, the CONNECT for Health Act of 2019, which cuts restrictions on the use of telehealth for public health emergency response, as well as \$500 million to facilitate its implementation.

I appreciate hearing from you, and if you are in need of personal assistance, please don't hesitate to contact me through my website at: <https://www.warner.senate.gov/public/index.cfm/helpwithfederalagencies>. If you are unable to send information to me online please contact my office by phone at: (202) 224-2023. For the latest updates on this evolving situation, please visit my website at <https://www.warner.senate.gov/public/index.cfm?p=a-message-from-senator-mark-r-warner-on-the-coronavirus-outbreak>.

As your Senator, please know that I am working every day to help ease the burden of this outbreak on Virginians, and on our nation. I am committed to working to ensure public health decisions are made with the safety of the American public being our top priority. I will keep fighting for the resources Virginia needs to defend against this virus and to help our economy recover from its consequences.

Sincerely,
MARK R. WARNER
United States Senator

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Russell County Planning Commission

February 17, 2020

The Russell County Planning Commission met on Monday, February 17, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Oris Christian

Jack Compton

Chairman Kirby Meadows

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Charlie Edmonds

Dustin Keith

John Mason

Mark A. Mitchell

Others Present

Donnie Christian

Kevin Tiller Esq.

Crystal White

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Jack Compton, seconded by Roger Sword.

Meeting minutes approved. Motion by Jack Compton, seconded by Vice Chairman Andy Smith.

New Business

Roger Sword brought up discussion from previous meeting about the County online GIS site. Crystal White will research cost and present next month as the guest speaker.

Chairman Kirby Meadows discussed having guest speakers at each meeting.

Review of Plats

Reviewed 01/21/2020 – 02/17/2020 transactions.

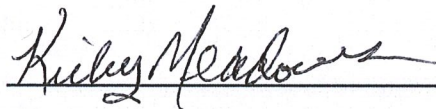
Other Business

Roger Sword reported busy month for the IDA, some announcements may be coming soon.

Kevin Tiller mentioned progress of the new gym in the Town of Lebanon. Should be open by May.

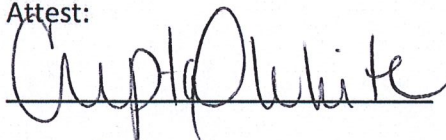
Oris Christian said meeting about the Courthouse with the Board of Supervisors was coming up.

Meeting adjourned. Motion by Wayne Young, seconded by Vice Chairman Andy Smith.



Kirby Meadows, Chairman

Attest:



Crystal White

Russell County Planning Commission

January 21, 2020- February 17, 2020

- 1. JM Bolling Estate 1.59 AC to Kathy Nunley Remaining acreage 51.48 AC US HWY 19 By deed description only, no plat recorded Adjoining Land Owner**
- 2. JM Bolling Estate 1.50 AC to Kenneth B Bolling Jr. to be added to 2.736 AC tract. New acreage 4.236 AC Remaining acreage 49.98 AC US HWY 19 Adjoining Land Owner**
- 3. Mobile Excavation .453 AC & .122 AC added to Kenneth Wilson New acreage 2.575 AC Remaining acreage 2.157 AC & 13.058 AC John Simms Hill RD Adjoining Land Owner**
- 4. Mark Mitchell .18 AC & .70 AC to Adam Rose & Michelle Gutierrez & .003 AC to Blue Grass Farms Inc. Existing lots, boundary survey North HWY 71**
- 5. SVCC 28.61 AC in Russell County 57.40 AC in Tazewell County, Mary Hatcher 29.81 AC in Russell County 47 AC in Tazewell County Boundary Survey US HWY 19**
- 6. Larry Allen Ray .94 AC boundary Survey Swords Creek RD**
- 7. Delmar Phillips 2.12 AC to Delmar Phillips Jr. Remaining Acreage 2.22 AC & 13.16 AC Courthouse Estates Dr Family Exempt (Had previously been approved and plat was recorded in 2011 but deed was not recorded)**

Russell County Planning Commission

March 16, 2020

The Russell County Planning Commission met on Monday, March 16, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Oris Christian

Charlie Edmonds

Dustin Keith

John Mason

Chairman Kirby Meadows

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Jack Compton

Mark A. Mitchell

Others Present

Kevin Tiller, Esq.

Crystal White

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by John Mason.

Meeting minutes approved. Motion by Vice Chairman Andy Smith, seconded by Roger Sword.

Russell County Planning Commission

March 16, 2020

The Russell County Planning Commission met on Monday, March 16, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Oris Christian

Charlie Edmonds

Dustin Keith

John Mason

Chairman Kirby Meadows

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Jack Compton

Mark A. Mitchell

Others Present

Kevin Tiller, Esq.

Crystal White

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by John Mason.

Meeting minutes approved. Motion by Vice Chairman Andy Smith, seconded by Roger Sword.

New Business

Crystal White discussed Russell County GIS. Current host cost \$3500. Revenue covers those cost. All neighboring counties offer this service for free. Motion by Dustin Keith, seconded by John Mason to recommend to the Board of Supervisors to waive all user fees for access to the Russell County GIS system. Motion carried. Member Oris Christian abstained.

Kevin Tiller presented a request from William Wasserman to determine if land he is looking to put in a conservation easement would be compatible with the Russell County Comprehensive Plan. Motion by Roger Sword, seconded by Dustin Keith to approve compatible. Motion carried.

Oris Christian updated members on the upcoming vote by Russell County Board of Supervisors on the Emergency Declaration.

Dustin Keith wants more cohesion and possible a directory for rental housing. There also is a need for more rental housing.

Review of Plats

Reviewed 02/18/2020 – 03/16/2020 transactions.

Other Business

Meeting adjourned. Motion by Charlie Edmonds, seconded by Vice Chairman Andy Smith.

Kirby Meadows, Chairman

Attest:

Vice Chairman Andy Smith

RUSSELL COUNTY CONFERENCE CENTER

March 1, 2020

The following is a list of the Russell County Conference Center events for the month of March.

Date	Event	Event Type	Space
03/01/20	Birthday Party Megan Carrier	Individual Event	Half \$110
03/05/20	Event Canceled Tamar Bush	Community Event	Full \$25
03/07/20	Rated R Wrestling Brett Ramsey	Community Event	Full \$125
03/08/20	Birthday Party Hyder Hughes	Individual Event	Full \$125
03/11/20	Virginia Department of Emergency Management Meeting Jess Powers	Community Event	Full Free \$125
03/14/20	Birthday Party Ashley Music	Individual Event	Full \$125
03/16/20	Mountain Movers Kevin Blankenship Canceled Due To COVID-19 Virus	Community Event	Half \$0
03/17/20	VA. Gas & Oil Board Meeting Megan Sturgill Canceled Due To COVID-19 Virus	Community Event	Full \$0

03/19/20	Star Ministry Bingo Becky Robinette Canceled Due To CONVID-19 Virus	Community Event	Full \$0
03/20/20	Rage Travel Softball Team Dance Josh Fields Canceled Due To CONVID-19 Virus	Community Event	Full \$0
03/21/20	Household Shower Gale Carter Canceled Due To CONVID-19 Virus	Individual Event	Full \$0
03/22/20	Birthday Party Samantha Palmer Canceled Due To CONVID- 19 Virus	Individual Event	Half \$0
03/24/20	DMLR In-Service Training Megan Sturgill Canceled Due To CONVID-19 Virus	Individual Event	Full \$0
03/26/20	VA Coal Energy Alliance Barbara Altizer Canceled Due To CONVID-19 Virus	Community Event	Full \$0
03/27/20	Cumberland Plateau PDC Annual Meeting Kelly O' Quinn Canceled Due To CONVID-19 Virus	Community Event	Full \$0
03/28/20	Birthday Party Teresa Price Canceled Due To CONVID-19 Virus	Individual Event	Half \$0
03/29/20	Birthday Party Kayla Kiser Canceled Due To CONVID-19 Virus	Individual Event	Full \$0

(Total: \$635.00)

- \$125

Final Total = \$ 510.00

**Due To The CONVID-19 Virus Pandemic we had to canceled 10 events.
The Grand total would have been \$2,530.00**

Russell County Health & Fitness

Membership												
2018				2019				2020				
	April	May	June	July	August	September	October	November	December	January	February	March
Members / Class Packages	257	233	198	183	178	175	169	184	192	228	237	206
Pay Per Class	7	3	3	5	0	0	2	3	3	3	2	5
Total Engagement	264	236	201	188	178	175	171	187	195	231	239	211
Sales												
Sales Month to Date *	\$ 4,090.00	\$ 3,362.00	\$901.00	\$830.00	\$653.00	\$418.00	\$398.00	\$1,069.00	\$752.00	\$1,231.50	\$1,305.75	\$890.75
Silver Sneakers	\$ 230.00	345	\$362.50	\$250.00	\$230.00	\$232.50	\$227.50	\$252.50	\$215.00	\$205.00	\$142.00	\$261.50
Renew Active	\$ 4,320.00	\$ 3,707.00	\$1,263.50	\$1,080.00	\$883.00	\$650.50	\$625.50	\$1,321.50	\$967.00	\$1,436.50	\$1,578.95	\$1,325.05
Payroll												
Instructor / Trainer Payroll	\$1,470.00	\$1,345.00	\$1,285.00	\$825.00	\$1,005.00	\$960.00	\$810.00	\$1,035.00	\$990.00	\$735.00	\$1,245.00	\$1,110.00

* Reporting from 2/21/20 to 3/26/20

* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY *

automatic debits sales = \$1416.00 not added into total sales above

THE RUSSELL COUNTY TRANSPORTATION AND SAFETY COMMISSION MET AT THE BONANZA RESTAURANT IN LEBANON VIRGINIA ON MARCH 10TH 2020

MEMBERS & GUEST PRESENT

EUGENE FERGUSON TIM LOVELACE Linda Cross Johnny Jesse Mike O'Quinn
Henry Stinson GARY DOTSON Barbara Cox Carl Rhea HENRY KINZER

GUARD RAILS

1-GUARD RAILS REPLACED AS DAMAGED

SHOULDER REPAIR AND POT HOLE

- 1-Rt. 58E between mile marker 68 & 70 several ruff places in pavement
- 2-RT 662 ONE FOURTH MILE NEAR SPRING CITY NEEDS RIP RAP
- 3- RT. 19s between Rat 614 & 58 a bad pot hole
- 4-Rt 613/58 just off Rt. 58 at parking lot ASPHALT has broken off causing vehicle problems. Gravel has been pulled up against pavement
- 5- Laurel Br. Bridge needs to be resurfaced scheduled to be replaced in June
- 6-Rt 19S/949 needs signs warning of an intersection or/and watch vehicle turn
- 7-Rt 645 ruff spot in asphalt needs new patch this spring
- 8-Rt 645 asphalt coming off in curve needs new patch ¼ mile on RT. 620
- 9-Rt 67S pavement broke up in the middle of the road just before RT 67 in a steep curve
- 10-Rt 620 one mile up out of Finney pavement broken off needs pipe and filled
- 11-Laurel Branch off Drill Road highway broken off been repaired but is sinking
- 12-Campbell Hollow down from Finney Rd. several pot holes
- 13-Rt 67/635 Horton ridge past L&M auto parts pipe stopped up causing water in road freezing into ice
- 14- Rt. 615 Dinsmore Hill large ruff spot pavement coming up
- 15-Rt. 666 Calvary Baptist Church about ½ mile rough spots both lanes

SCHOOL BUS SAFETY AND OTHER CONCERNS

- 1- Rt.19 N / RT 80 INTERSECTION LINES NOT VISIBLE FOR TRAFFIC LANES
- 2-Rt 71N request speed limit signs need to be moved back near Fincastle Subdivision to slow down oncoming traffic
- 3-Rt 80 Blackford Bridge ruff possibility dropping down
- 4-Rt 622 Miller Cr. 1 & ½ mile just before Apple Blossom needs Delineator installed
- 5-Rt 816 & 819 road narrow need delineator's installed

**NEXT MEETING WILL BE APRIL 14TH 2020 WE THANK ALL WHO ARE INVOLVED
IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICAPTION**

SAFETY IS A COMMITMENT!!!!!!!!!!!!!!PREPARED BY GARY DOTSON

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: WARREN & LESHA KISER
ADDRESS: 4478 RED OAK RIDGE RD. CASTLEWOOD, VA 24224

TAX MAP ID. 158 R SB 1831

EVALUATION DATE: 11/21/2017
NOTIFICATION DATE: 04/11/2018
PUBLIC NOTICE: 04/18/18--04/25/18

PROPERTY OWNER RESPONSE 5/1/18

5/1/18: Property owner(s) contacted the RCBO to request an extension of time to bring property into compliance due to work schedule.

6/4/18 Property owner(s) stated they are working on cleanup

7/25/18 Ms. Kiser contacted the RCBO, updated on progress, stated they were experiencing delays to work schedule and weather.

8/27/18 Follow up visit conducted by RCBO, could not see progress on compliance efforts. 2nd notice to be issued to property owner(s).

9/28/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.

12/11/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.

2/19/19 Follow up visit by RCBO, progress appears to have ceased. Building Official is set to appear before the Russell County Board of Supervisors to present findings and discuss further actions to be taken by the county. Follow up correspondence has been sent to the property owner(s), via Certified Mail.

3/22/19 Return receipt of certified letter sent property owner(s), received by RCBO.

4/25/19 No further response from property owner(s).

5/23/2019 No response from property owner(s) to report, RCBO requests direction from RCBOs, on to how to proceed.

6/19/2019: As of the current date, there has been no response from the property owner. A follow up letter is being issued to encourage the property owner to communicate with the RCBO.

07/22/2019 As of the current date, there has been no response from the property owner. A follow up letter was issued on 6/19/2019, to encourage the property owner to communicate with the RCBO. The RCBO received the return card showing the certified letter had been delivered, with no response from the property owner

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

09/25/2019: As of the current date, there has been no response from the property owner. A follow up letter was issued on 6/19/2019, to encourage the property owner to communicate with the RCBO. The RCBO received the return card showing the certified letter had been delivered, with no response from the property owner

09/25/2019: RCBO requests direction from RCBOS, on to how to proceed.

10/29/2019: RCBO requests direction from RCBOS, on to how to proceed.

11/18/2019: RCBO requests direction from RCBOS, on to how to proceed.

12/19/2019: RCBO requests direction from RCBOS, on to how to proceed

01/23/2020: RCBO requests direction from RCBOS, on how to proceed.

03/30/2020: RCBO requests direction from RCBOS, on how to proceed.



Russell County Building Department
137 Highland Dr.
Lebanon, VA 24266
Phone: 276-889-8012
Fax: 276-889-8009
build@russellcountyva.us
Mickey L. Rhea – Building Official

2nd NOTIFICATION

June 19, 2019

Warren & Leasha Kiser
4478 Red Oak Ridge Rd.
Castlewood, VA 24224

RE: Dilapidated House/Structure
Location: 4478 Red Oak Ridge Rd. Castlewood, VA 24224
Tax Map I.d. # 158 R SB 1831

Dear Mr. & Mrs. Kiser,

This letter is in reference to the above listed property that has been determined to be in violation of the Russell County Dilapidated Building/Structure Ordinance. An initial observation on the property was conducted on November 21, 2017. On July 25, 2018, you contacted this office to obtain an extension of time to complete the remainder removal of the structure.

Several observation visits were conducted through-out the final months of 2018 and a final follow-up observation of the property was conducted on February 19, 2019, and per this visit, it is my determination that progress on the removal of the structure and debris, has not been met.

Please be advised that this letter is to inform you that due to the extensive amount of time given and the lack of significant progress, I will be appearing before the Russell County Board of Supervisors to present a report on these findings on July 1, 2019 and to also gain direction from them to initiate further legal action regarding this matter.

If you have any questions, please contact me at my office.

Sincerely,

Mickey L. Rhea
Building Code Official

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: MARTIN & REBECCA BELLAMY
ADDRESS: 6594 DANTE RD. DANTE, VA 24237

TAX MAP ID. 159 R IC 2253

EVALUATION DATE: 6/27/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE No Response

- 1/4/2019 RCBO and his office have exhausted all notification efforts in contacting Property Owner
- 2/13/2019 RCBO requests recommendations from the Russell County Board of Supervisors on how to proceed
- 03/15/19 RCBO requests recommendations from the Russell County Board of Supervisors on how to proceed
- 4/1/2019 RCBO and his office have exhausted all notification efforts in contacting Property Owner
- 5/23/2019 RCBO requests direction from RCBOS on how to proceed.
- 6/19/2019 RCBO has not been able to make contact with property owner and asks the RCBOS to advise on how to proceed from this point forward.
- 09/25/2019: RCBO has been unable to make contact with property owner and asks the RCBOS to advise on how to proceed from this point forward.
- 10/29/2019: RCBO has been unable to make contact with property owner and asks the RCBOS to advise on how to proceed from this point forward.
- 11/18/2019: RCBO requests direction from RCBOS, on to how to proceed.
- 12/19/2019: RCBO requests direction from RCBOS, on to how to proceed
- 01/23/2020: RCBO requests direction from RCBOS , on how to proceed.
- 03/30/2020: RCBO requests direction from RCBOS, on how to proceed.

RUSSELL COUNTY BUILDING DEPARTMENT DILAPIDATED STRUCTURE/HOUSE ORDINANCE

NAME: TIM & RENDY HALE
ADDRESS: 192 LOWER BEAR WALLOW RD. DANTE, VA 24237
TAX MAP ID. 159 R 2189
EVALUATION DATE: 6/22/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE 7/25/2018

7/25/2018 Ms. Hale contacted the RCBO, stated that she was working on cleaning up property Due to work and trying to find assistance in hauling/removing debris, the remainder of the cleanup.

10/26/2018 RCBO granted a 30 day extension to continue to work on site.

12/3/2018 Ms. Hale contacted the RCBO, requested an additional extension to continue to work on the site. RCBO, Rhea, granted the extension.

2/19/2019 Follow-up visit conducted by RCBO, progress appears to have ceased. RCBO is set to appear before the Russell County Board of Supervisors, to present findings and discuss further actions to be taken by the county. Follow-up correspondence has been sent to property owner, via certified mail.

2/25/2019 Follow-up notification letter was returned to the RCBO , stating owner had moved and no forwarding address was available.

4/25/2019 RCBO requests recommendations from Russell County Board of Supervisors on how to proceed from this point.

5/23/2019 RCBO requests direction from RCBOs on how to proceed.

6/19/2019 RCBO has been unable to make contact with property owner, RCBO asks the RCBOs to advise on how to proceed from this point forward.

09/25/2019: RCBO has been unable to make contact with property owner, RCBO asks the RCBOs to advise on how to proceed from this point forward.

10/29/2019: RCBO has been unable to make contact with property owner, RCBO asks the RCBOs to advise on how to proceed from this point forward.

11/18/2019: RCBO requests direction from RCBOs, on to how to proceed.

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01/23/2020: RCBO requests direction from RCBOs, on how to proceed.

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

03/30/2020: RCBO requests direction from RCBOS, on how to proceed.

Loretta Vance

From: josh.horner@russellcountyva.us
Sent: Thursday, March 26, 2020 9:28 AM
To: loretta.vance@russellcountyva.us
Subject: animal shelter report

ANIMAL CONTROL RESPONDED TO 142 COMPLAINTS
ANIMAL SHELTER TOOK IN 66 DOGS
ADOPTED 11
OWNER RECLAIMED 6
TRANSFERRED TO RESCUE 62