

RUSSELL COUNTY
BOARD OF SUPERVISOR’S MEETING
AGENDA – MARCH 2, 2020

Board Room

Regular Meeting

6:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

EXECUTIVE SESSION (CLOSED) – Legal Matters

(SCHEDULED ONE HOUR BEFORE REGULAR BOS MEETING - - REGULAR BOS MEETING BEGINS AT 6 P.M.)

INVOCATION – Rick Gibson – Copper Ridge Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

ACKNOWLEDGEMENT

- 1. Harry Ferguson – RC Board of Supervisors - Service Award

PRESENTATION

- 1. Jess Powers – RC Emergency Management – RC Flood Declaration.....A-1

NEW BUSINESS

- 1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1

REQUESTS

- 1. CPPD Hazard Mitigation Plan Update Adoption.....D-5
- 2. DHCD Belfast Water Project Administrative Agreement.....D-6
- 3. RC BOS & RC PSA Service Agreement.....D-7
- 4. DHCD Virginia Community Development Block Grant Resolution.....D-8
- 5. Honaker Red Bud Festival Donation.....D-9
- 6. Travel Requests.....D-10

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....E
- RC IDAF
- RC PSAG
- RC Tourism.....H
- RC Planning CommissionI
- Conference Center.....J
- RC Fitness Center.....K
- RC Transportation & Safety.....L
- RC Cannery Reports.....M
- RC Building Inspector.....N

CLOSED SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors enter into closed session to discuss Legal Matters pursuant to Section 2.2-3711(A) (3), (5), (7), (8).

The vote was:

Aye: _____

Nay: _____

CERTIFICATION OF CLOSED SESSION

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Oris Christian -

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: _____

Nay: _____



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 3/2/20 6:00 PM

Acknowledgements

1. **Harry Ferguson – RC Board of Supervisors - Service Award**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- Award



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 3/2/20 6:00 PM

Presentations

- 1. Jess Powers – RC Emergency Management – RC Flood Declaration.....A-1**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

Board Discretion.

ATTACHMENTS:

- Various

§ 44-146.21. Declaration of local emergency

A. A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, **the director**, or in his absence, the deputy director, or in the absence of both the director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within 45 days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.

B. A declaration of a local emergency as defined in § 44-146.16 shall activate the local Emergency Operations Plan and authorize the furnishing of aid and assistance thereunder.

C. Whenever a local emergency has been declared, the director of emergency management of each political subdivision or any member of the governing body in the absence of the director, if so authorized by the governing body, may control, restrict, allocate or regulate the use, sale, production and distribution of food, fuel, clothing and other commodities, materials, goods, services and resource systems which fall only within the boundaries of that jurisdiction and which do not impact systems affecting adjoining or other political subdivisions, enter into contracts and incur obligations necessary to combat such threatened or actual disaster, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster, and proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, and other expenditures of public funds, provided such funds in excess of appropriations in the current approved budget, unobligated, are available. Whenever the Governor has declared a state of emergency, each political subdivision affected may, under the supervision and control of the Governor or his designated representative, enter into contracts and incur obligations necessary to combat such threatened or actual disaster beyond the capabilities of local government, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster. In exercising the powers vested under this section, under the supervision and control of the Governor, the political subdivision may proceed without regard to time-consuming procedures and formalities prescribed by law pertaining to public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, levying of taxes, and appropriation and expenditure of public funds.

D. No interjurisdictional agency or official thereof may declare a local emergency. However, an interjurisdictional agency of emergency management shall provide aid and services to the affected political subdivision authorizing such assistance in accordance with the agreement as a result of a local or state declaration.

E. None of the provisions of this chapter shall apply to the Emergency Disaster Relief provided by

the American Red Cross or other relief agency solely concerned with the provision of service at no cost to the citizens of the Commonwealth.

1973, c. 260; 1974, c. 4; 1975, c. 11; 1976, c. 594; 1986, c. 24; 1990, c. 945; 1994, c. 75; 2000, c. 309; 2016, c. 555.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



**RUSSELL COUNTY
EMERGENCY MANAGEMENT
94 Russell Street ~ P. O. Box 911 ~ Lebanon, VA 24266
T: (276) 889-8247 ~ F: (276) 889-8248
Mobile: (276) 701-9775 ~ Dispatch: (276) 889-8033**



RUSSELL COUNTY LOCAL EMERGENCY DECLARATION

February 6 - 24, 2020

RESOLUTION: _____
RUSSELL COUNTY DECLARATION OF LOCAL EMERGENCY
Due to Devastating County-wide Flooding

WHEREAS, On February 4, 2020, 3:48 p.m., the National Weather Service (NWS), Morristown, TN issued a Flash Flood Watch for southwest Virginia potentially producing heavy rainfall of 2 to 4 inches; and

WHEREAS, Rain started on February 4, 2020 and finally subsided on February 13, 2020 saturating Russell County with 7.69 inches of rainfall causing county-wide flooding of small streams, main river, roadways, and low-lying areas; washing out driveways, culverts, and bridges; isolating residents from main roadways, work, school, emergency services and communities; and triggering numerous mud/rock slides; and

WHEREAS, At 11:15 a.m., on February 6, 2020, the Director and Assistant Director of Russell County Emergency Management declared a local emergency due to the widespread rain and devastating floods in Russell County; and

WHEREAS, Russell County resulting flood damage assessments for private properties are estimated to be \$309,824.00 and for public properties of \$381,930.00 for an estimated total cost to repair/replace flood impacted properties and infrastructure of \$691,754.00 in Russell County; and

WHEREAS, Russell County Director and Assistant Director of Emergency Management resolved the local disaster declaration at 5:00 p.m., on February 24, 2020 to initiate the recover process; and

WHEREAS, the Board of Supervisors of the County of Russell does hereby find that due to county-wide flooding;

NOW, THEREFORE, IT IS PROCLAIMED, at a regular meeting of the Russell County Board of Supervisors held this 2nd day of March, 2020, the following resolution was adopted;

IT IS FURTHERED PROCLAIMED AND ORDERED, that an emergency did exist throughout Russell County from February 6 through February 24, 2020 due to county-wide flooding;

IT IS FURTHERED PROCLAIMED AND ORDERED, that the existence of said emergency activated the powers, functions, and duties of the Director, Assistant Director, and Coordinator of Emergency Management and the County of Russell shall be prescribed by the Virginia Disaster and Emergency Management Laws, §44-146.19, and ordinances, resolutions, and adopted Emergency Operations Plan of the County of Russell in order to protect life, property, infrastructure and mitigate the effects of said emergency;

NOW, THEREFORE, BE IT RESOLVED that the Russell County Board of Supervisors does hereby declare that an emergency did exist throughout Russell County from February 6 through February 24, 2020, and activated duties were executed in accordance with the adopted Russell County Emergency Operations Plan, July 2016, and as prescribed in the Code of Virginia Sections §44-146.19 and 44-146.21 to protect life, property, infrastructure, and to mitigate the effects of the emergency.

ADOPTED this 2nd day of March 2020.

ATTEST: RUSSELL COUNTY BOARD OF SUPERVISORS

Recorded Vote:

Moved by: _____

Seconded by: _____

Yeas: _____

Nays: _____

Rebecca Dye, Chairperson
County of Russell Virginia



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 3/2/20 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **February 3, 2020 Board Minutes**
- **February 19, 2020 Board Minutes**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

February 03, 2020

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, February 3, 2020 beginning at 5:00 pm with Executive (closed) Session followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Oris Christian

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

EXECUTIVE (CLOSED) SESSION

Motion made by Steve Breeding, second Oris Christian and duly approved by the Board of Supervisors to enter into Executive (closed) Session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss legal matters pursuant to 2.2-3712(A), (3), (7) and (8).

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye, David Eaton and Oris Christian
Nay: None

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by Oris Christian, second Lou Wallace and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which

the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (I) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Oris Christian – AYE

Invocation by Danny Breeding, Bradshaw Memorial Church followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Lou Wallace, second Carl Rhea and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

Acknowledgement

The Board of Supervisors recognized Phoenix Fleming, a student at Lebanon Middle School for her donation of food to the Russell County Animal Shelter.

Presentations

Josh Horner, Russell County Animal Control and Dr. Michelle Meister gave reports on the animal shelter.

Missy Carter, Russell County Community Work Program updated the board on the activities and projects. She also commented that the trash problem in the county is very concerning.

Rob Goldsmith, People Inc. gave a brief overview of the yearly report.

Toby Edwards, Cumberland Plateau Waste Authority updated the board on the waste authority and the proposed user agreement.

PUBLIC HEARING HELD ON THE NOISE ORDINANCE

Pursuant to being advertised in a local newspaper for (2) two consecutive weeks, a public hearing was held on the Noise Ordinance. The Chair opened the public hearing for comments.

Several citizens spoke concerning the ordinance:

Tommy Hess, Shawn Vance, Nathan Kiser, Daniel Meade, James Hamilton, Jim Lyttle, Michelle Vance, Jody Hicks, Mark Rose and Jay McConnell.

The main concerns were the lack of definition, too vague, overreaching government and the need for more specific language.

The Chair closed the public hearing.

PUBLIC HEARING HELD ON THE LITTER ORDINANCE

Pursuant to being advertised in a local newspaper for (2) two consecutive weeks, a public hearing was held on the Litter Ordinance. The Chair opened the public hearing for comments.

Several citizens spoke concerning the ordinance:

Doug Mays, Daniel Meade, Nathan Kiser, Jim Gwyn, Jim Lyttle and Charlie Hess.

The main concerns were the trash problem increasing, lack of enforcement, the need for a litter control officer, more communication between the board and citizens and transparency.

The Chair closed the public hearing.

APPROVAL TO TABLE THE NOISE ORDINANCE INDEFINITELY

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to table the Noise Ordinance indefinitely and give the public ample notice before another public hearing is held.

The vote was:

Aye: Steve Breeding, David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

APPROVAL OF THE LITTER ORDINANCE

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to approve the Litter Ordinance that was previously approved in 2011 with no changes.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian
Nay: None

New Business

APPROVAL OF THE JANUARY 13, 2020 MINUTES

Motion made by Oris Christian, second Tim Lovelace and duly approved by the Board of Supervisors to approve the January 13, 2020 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: Oris Christian, David Eaton, Steve Breeding and Rebecca Dye

Nay: None

Abstain: Lou Wallace, Carl Rhea and Tim Lovelace

APPROVAL OF THE JANUARY 21, 2020 MINUTES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the January 21, 2020 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: Oris Christian, Rebecca Dye, Steve Breeding and David Eaton

Nay: None

Abstain: Tim Lovelace, Lou Wallace and Carl Rhea

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by Steve Breeding, second Carl Rhea and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$1,101,152.06 including reoccurring and withholdings.

Citizens Comment

Charlie Hess, Lebanon stated that we need strict enforcement for littering.

Kelly McBride Delph, RCPL announced that Friday, February 21, 2020 the Honaker Library will have a DEQ citizens water monitoring training session.

Shawn Vance, Drill has many questions about the recycling project.

Tommy Hess, Swords Creek asked that the County help the Friends of Honaker with projects for children in the Honaker area. The county needs more litter control enforcement.

Mark Rose, thanked the Board for being open-minded with regard to citizen concerns.

APPROVAL OF THE CPRWMA USER AGREEMENT

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the Cumberland Plateau Regional Waste Management Authority user agreement.

The vote was:

Aye: Steve Breeding, David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye and Oris Christian

Nay: None

County Administrator Reports and Requests

The County Administrator introduced Heather Powers, our new Tourism Coordinator.

APPROVAL TO CONSIDER THE RUSSELL COUNTY PROJECT MANAGEMENT CONTRACT ON MARCH 02, 2020

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to consider the approval of the Russell County Project Management Contract at the March 02, 2020 meeting.

The vote was:

Aye: Lou Wallace, Steve Breeding, Carl Rhea, David Eaton, Tim Lovelace, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF VIRGINIA NEXT GENERATION 911 PROPOSAL ACCEPTANCE LETTER

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a Virginia Next Generation 911 Proposal Acceptance Letter (PAL).

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF MUTUAL AID AGREEMENTS WITH SCOTT, DICKENSON, SMYTH, TAZEWELL, WASHINGTON AND BUCHANAN COUNTY

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve mutual aid agreements as corrected between the Russell County Sheriff's Department and the following counties: Scott, Dickenson, Smyth, Tazewell, Washington and Buchanan.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF A RESOLUTION OF SUPPORT FOR THE G3 INITIATIVE

Motion made by Lou Wallace, second Oris Christian and duly approved by the Board of Supervisors to approve a Resolution of Support for the G3 Initiative ("Get a Skill, Get a Job, Give Back").

The vote was:

Aye: Lou Wallace, Oris Christian, Tim Lovelace, Carl Rhea, David Eaton, Steve Breeding and Rebecca Dye

Nay: None

APPROVAL OF A TRAVEL REQUEST BY THE BUILDING OFFICIAL

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve a travel request for the building official.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF A DEQ CITIZENS WATER MONITORING GRANT

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve and appropriate a Department of Environmental Quality Citizens Water Monitoring Grant for the Russell County Public Library in the amount of \$3056.852.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

The Chair appointed Steve Breeding and Tim Lovelace to serve on the Insurance Committee.

APPROVAL TO ADJOURN

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Steve Breeding, Rebecca Dye and Oris Christian

Nay: None

Clerk of the Board

Chairperson

February 19, 2020

A special called meeting of the Russell County Board of Supervisors was held on Wednesday, February 19, 2020 at 6:00 pm in the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Oris Christian

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

Invocation by Rebecca Dye, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the agenda with the addition of Executive (closed) Session.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

APPROVAL OF AN INTERIM CONTRACT WITH SKANSKA USA BUILDING, INC.

Motion made by Steve Breeding, second Oris Christian and duly approved by the Board of Supervisors to approve an interim contract with Skanska USA Building, Inc. for the courthouse renovation project (\$60,000).

The vote was:

Aye: Steve Breeding, Oris Christian, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton and Rebecca Dye

Nay: None

**APPROVAL OF A RESOLUTION DECLARING THE COUNTY COURTHOUSE PROJECT RENOVATIONS TO BE
A QUALIFYING PROJECT UNDER PPEA**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a Resolution Declaring County Courthouse Renovations are a qualifying project under the Public-Private Education Facilities and Infrastructure Act of 2002 and authorize the Chairperson to sign.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

**APPROVAL OF An RFP FOR THE DESIGN-BUILD OF LEBANON ELEMENTARY SCHOOL WALL REPAIR
PROJECT**

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to authorize a Request for Proposals for the Design-Build Construction of Lebanon Elementary School Wall Repair Project.

The vote was

Aye: Tim Lovelace, Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

Citizens Comment

The Chair opened citizens comment period.

Larry Hughes, Lebanon made some suggestions and comments on courthouse renovation project.

The Chair closed citizens comment period.

APPROVAL OF EXECUTIVE (CLOSED) SESSION

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to enter into Executive (closed) Session to discuss legal matters pursuant to 2.2-3712(A), (5) and (7) of the Code of Virginia.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Oris Christian

Nay: None

APPROVAL TOP RETURN TO REGULAR SESSION

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian

Nay: None

CERTIFICATION OF CLOSED SESSION

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (I) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (I) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Oris Christian – AYE

APPROVAL TO AJDOURN

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Oris Christian
Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 3/2/20 6:00 PM

Approval of Expenditures

Request approval of the County's February 2020 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's February 2020 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's February 2020 Monthly Expenditures.

ATTACHMENTS:

- February 2020 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	2/03/2020	002615 A & A ENTERPRIS	02032020		135.00	135.00	4100-031020-5410-	-
3/02/2020	10/03/2019	002615 A & A ENTERPRIS	64350		4,825.00	4,825.00	4100-031020-5410-	-
3/02/2020	2/07/2020	002615 A & A ENTERPRIS	65825		52.00	52.00	4100-031020-5410-	-
					5,012.00	5,012.00	*	
3/02/2020	1/28/2020	003754 AMAZON	447947795568	10	144.48	144.48	4100-073010-5411-	-
3/02/2020	2/13/2020	003754 AMAZON	455346379339	10	29.97	29.97	4100-073010-5411-	-
3/02/2020	2/13/2020	003754 AMAZON	456364834399	10	37.98	37.98	4100-073010-5411-	-
3/02/2020	1/28/2020	003754 AMAZON	456939898878	10	90.20	90.20	4100-073010-5411-	-
3/02/2020	2/03/2020	003754 AMAZON	457489994399	10	19.96	19.96	4100-073010-5411-	-
3/02/2020	2/13/2020	003754 AMAZON	469937339545	10	6.07	6.07	4100-073010-5411-	-
3/02/2020	1/22/2020	003754 AMAZON	583856639379	10	22.96	22.96	4100-073010-5411-	-
3/02/2020	1/27/2020	003754 AMAZON	636478534333	10	19.00	19.00	4100-073010-5411-	-
3/02/2020	1/28/2020	003754 AMAZON	656876359733	10	22.96	22.96	4100-073010-5411-	-
3/02/2020	1/25/2020	003754 AMAZON	768567573448	10	.49	.49	4100-073010-5411-	-
3/02/2020	2/16/2020	003754 AMAZON	887586587986	10	10.30	10.30	4100-073010-5411-	-
3/02/2020	1/22/2020	003754 AMAZON	998493685348	10	35.98	35.98	4100-073010-5411-	-
					439.37	439.37	*	
3/02/2020	2/15/2020	000046 AT & T	02152020		17.40	17.40	4100-031020-5203-	-
3/02/2020	2/15/2020	000046 AT & T	02152020		45.80	45.80	4100-031020-5203-	-
					63.20	63.20	*	
3/02/2020	1/07/2020	003103 AUTO MOTION SER	16280		488.95	488.95	4100-031020-5408-	-
					488.95	488.95	*	
3/02/2020	1/13/2020	003032 B & H RENTALS I	114614		45.00	45.00	4100-071040-5407-	-
3/02/2020	1/22/2020	003032 B & H RENTALS I	114655		42.00	42.00	4100-071040-5407-	-
					87.00	87.00	*	
3/02/2020	1/21/2020	002535 BAKER & TAYLOR	5015967340	10	16.03	16.03	4100-073010-5411-	-
3/02/2020	1/21/2020	002535 BAKER & TAYLOR	5015967341	10	16.03	16.03	4100-073010-5411-	-
3/02/2020	1/21/2020	002535 BAKER & TAYLOR	5015967342	10	236.47	236.47	4100-073010-5411-	-
3/02/2020	1/21/2020	002535 BAKER & TAYLOR	5015967343	10	.50	.50	4100-073010-5411-	-
3/02/2020	1/27/2020	002535 BAKER & TAYLOR	5015977736	10	14.56	14.56	4100-073010-5411-	-
3/02/2020	1/27/2020	002535 BAKER & TAYLOR	5015977737	10	31.40	31.40	4100-073010-5411-	-
3/02/2020	1/27/2020	002535 BAKER & TAYLOR	5015977738	10	29.41	29.41	4100-073010-5411-	-
3/02/2020	1/31/2020	002535 BAKER & TAYLOR	5015990637	10	16.30	16.30	4100-073010-5411-	-
3/02/2020	2/11/2020	002535 BAKER & TAYLOR	5016016399	10	16.21	16.21	4100-073010-5411-	-
3/02/2020	2/11/2020	002535 BAKER & TAYLOR	5016016400	10	16.21	16.21	4100-073010-5411-	-
3/02/2020	2/11/2020	002535 BAKER & TAYLOR	5016016401	10	21.60	21.60	4100-073010-5411-	-
					414.72	414.72	*	
3/02/2020	2/04/2020	000052 BLEVINS SEPTIC	34058		375.00	375.00	4100-042010-5413-	-
3/02/2020	2/08/2020	000052 BLEVINS SEPTIC	34065		135.00	135.00	4100-042010-5413-	-
					510.00	510.00	*	
3/02/2020	2/11/2020	000092 BONANZA RESTAUR	072517		172.43	172.43	4100-011010-5413-	-
					172.43	172.43	*	
3/02/2020	2/12/2020	004161 BREEDING, CRYST	02122020		180.00	180.00	4100-072030-3009-	-
					180.00	180.00	*	
3/02/2020	2/14/2020	004614 BROWN, CARLA	02142020		1,432.50	1,432.50	4100-072030-3009-	-
					1,432.50	1,432.50	*	
3/02/2020	2/07/2020	003898 CARD SERVICES C	02072020		5,476.93	5,476.93	4100-031020-5503-	-
					5,476.93	5,476.93	*	
3/02/2020	2/03/2020	004450 CINTAS CORPORAT	4041669277		44.16	44.16	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042D44930		68.91	68.91	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042D44967		87.26	87.26	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042D45191		239.78	239.78	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042045001		70.16	70.16	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042045097		35.58	35.58	4100-043020-3008-	-
3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042045113		30.28	30.28	4100-043020-3008-	-

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3/02/2020	2/06/2020	004450 CINTAS CORPORAT	4042045162		92.72	92.72	4100-043020-3008-	-
3/02/2020	2/10/2020	004450 CINTAS CORPORAT	4042263159		44.16	44.16	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042671350		30.28	30.28	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042671368		35.58	35.58	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042671374		75.91	75.91	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042671380		239.78	239.78	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042671432		70.16	70.16	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	404271380		239.78	239.78	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	404271452		92.72	92.72	4100-043020-3008-	-
3/02/2020	2/13/2020	004450 CINTAS CORPORAT	4042814887		44.16	44.16	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273140		68.91	68.91	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273221		70.16	70.16	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273235		87.26	87.26	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273301		35.58	35.58	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273306		30.28	30.28	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273316		253.78	253.78	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4043273365		124.72	124.72	4100-043020-3008-	-
3/02/2020	2/24/2020	004450 CINTAS CORPORAT	4043475235		44.16	44.16	4100-043020-3008-	-
3/02/2020	2/20/2020	004450 CINTAS CORPORAT	4343273365		124.72	124.72	4100-043020-3008-	-
					2,380.95	2,380.95 *		
3/02/2020	1/30/2020	003569 CLARK PRINT SHO	4200		417.55	417.55	4100-035010-5401-	-
					417.55	417.55 *		
3/02/2020	2/07/2020	004668 COPPER RIVER IN	IS000988		856.17	856.17	4100-031020-3005-	-
					856.17	856.17 *		
3/02/2020	1/16/2020	004452 CRYSTAL SPRINGS	16982561011620		70.24	70.24	4100-031020-5401-	-
3/02/2020	2/13/2020	004452 CRYSTAL SPRINGS	16983012021320		65.74	65.74	4100-032050-7002-	-
3/02/2020	2/13/2020	004452 CRYSTAL SPRINGS	16981300021320		51.24	51.24	4100-021020-5401-	-
					187.22	187.22 *		
3/02/2020	2/18/2020	000171 CUMBERLAND PLAT	167		60,853.15	60,853.15	4100-042010-3002-	-
					60,853.15	60,853.15 *		
3/02/2020	2/09/2020	004663 DEEL, BRAD	02092020		200.00	200.00	4100-081040-3007-	-
					200.00	200.00 *		
3/02/2020	1/16/2020	000184 DEMCO	6752979	10	98.35	98.35	4100-073010-5401-	-
3/02/2020	1/30/2020	000184 DEMCO	6763287	10	80.71	80.71	4100-073010-5401-	-
3/02/2020	2/11/2020	000184 DEMCO	6769900	10	77.35	77.35	4100-073010-5401-	-
					256.41	256.41 *		
3/02/2020	1/23/2020	000193 DISCOUNT TIRE C	7604		68.00	68.00	4100-031020-5408-	-
3/02/2020	2/24/2020	000193 DISCOUNT TIRE C	7750		717.99	717.99	4100-043020-5408-	-
					785.99	785.99 *		
3/02/2020	1/28/2020	000198 DOMINION OFFICE	117027		59.98	59.98	4100-021020-5401-	-
3/02/2020	1/28/2020	000198 DOMINION OFFICE	117053		43.43	43.43	4100-021060-5401-	-
3/02/2020	1/31/2020	000198 DOMINION OFFICE	117199		239.94	239.94	4100-012010-5401-	-
3/02/2020	2/04/2020	000198 DOMINION OFFICE	117308		108.98	108.98	4100-012010-5401-	-
3/02/2020	2/07/2020	000198 DOMINION OFFICE	117436		39.90	39.90	4100-042400-5414-	-
3/02/2020	1/15/2020	000198 DOMINION OFFICE	116634		18.88	18.88	4100-035010-5401-	-
3/02/2020	1/29/2020	000198 DOMINION OFFICE	117081		259.39	259.39	4100-022010-5415-	-
3/02/2020	1/28/2020	000198 DOMINION OFFICE	117124		10.69	10.69	4100-035010-5401-	-
3/02/2020	1/31/2020	000198 DOMINION OFFICE	117195		84.13	84.13	4100-012130-5401-	-
3/02/2020	2/04/2020	000198 DOMINION OFFICE	117297		5.52	5.52	4100-021060-5401-	-
3/02/2020	2/04/2020	000198 DOMINION OFFICE	117298		16.50	16.50	4100-021020-5401-	-
3/02/2020	2/11/2020	000198 DOMINION OFFICE	117522		42.89	42.89	4100-021060-5401-	-
3/02/2020	2/14/2020	000198 DOMINION OFFICE	117668		40.00	40.00	4100-012010-5401-	-
3/02/2020	1/14/2020	000198 DOMINION OFFICE	116494	10	11.51	11.51	4100-073010-5401-	-
3/02/2020	1/28/2020	000198 DOMINION OFFICE	117037	10	26.48	26.48	4100-073010-5401-	-
3/02/2020	2/04/2020	000198 DOMINION OFFICE	117299	10	83.40	83.40	4100-073010-5401-	-

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3/02/2020	2/11/2020	000198 DOMINION OFFICE	117523	10	17.45	17.45	4100-073010-5401-	-
3/02/2020	1/28/2020	000198 DOMINION OFFICE	117041		10.06	10.06	4100-031020-5401-	-
3/02/2020	1/31/2020	000198 DOMINION OFFICE	117196		54.99	54.99	4100-031020-5401-	-
3/02/2020	2/06/2020	000198 DOMINION OFFICE	117419		107.98	107.98	4100-031020-5401-	-
3/02/2020	2/11/2020	000198 DOMINION OFFICE	117521		24.30	24.30	4100-031020-5401-	-
3/02/2020	2/14/2020	000198 DOMINION OFFICE	117666		39.90	39.90	4100-031020-5401-	-
3/02/2020	2/14/2020	000198 DOMINION OFFICE	117680		6.08	6.08	4100-031020-5401-	-
3/02/2020	2/06/2020	000198 DOMINION OFFICE	116487		469.00	469.00	4100-012010-5401-	-
3/02/2020	2/18/2020	000198 DOMINION OFFICE	117779		122.64	122.64	4100-012010-5401-	-
3/02/2020	2/18/2020	000198 DOMINION OFFICE	117797		51.10	51.10	4100-021060-5401-	-
3/02/2020	2/19/2020	000198 DOMINION OFFICE	117843		77.98	77.98	4100-072010-5405-	-
3/02/2020	2/21/2020	000198 DOMINION OFFICE	117928		25.50	25.50	4100-034010-5401-	-
					2,098.60	2,098.60		*
3/02/2020	2/13/2020	001020 FERGUSON ENTERP	0100249		28.29	28.29	4100-043020-3004-	-
3/02/2020	2/13/2020	001020 FERGUSON ENTERP	0100301		160.85	160.85	4100-043020-5407-	-
					189.14	189.14		*
3/02/2020	1/22/2020	004418 GILMER, ELLEN	01222020		60.00	60.00	4100-072030-3009-	-
					60.00	60.00		*
3/02/2020	11/15/2019	002539 HEART OF APPALA	2019111155		2,500.00	2,500.00	4100-091000-8030-	-
					2,500.00	2,500.00		*
3/02/2020	2/12/2020	001953 HERITAGE PROPAN	3102743234		550.91	550.91	4100-043020-5102-	-
					550.91	550.91		*
3/02/2020	2/12/2020	004651 HONAKER, JENNIF	02122020		165.00	165.00	4100-072030-3009-	-
					165.00	165.00		*
3/02/2020	1/30/2020	000314 HUFFMAN'S TIRE	01302020		50.00	50.00	4100-031020-5408-	-
3/02/2020	2/12/2020	000314 HUFFMAN'S TIRE	02122020		24.00	24.00	4100-031020-5408-	-
3/02/2020	12/27/2019	000314 HUFFMAN'S TIRE	12272019		254.00	254.00	4100-031020-5408-	-
					328.00	328.00		*
3/02/2020	2/03/2020	004667 IDEXX DISTRIBUT	3059668069	10	835.99	835.99	4100-073010-5401-	-
					835.99	835.99		*
3/02/2020	2/13/2020	003439 IGO TECHNOLOGY	10932		119.00	119.00	4100-031020-3005-	-
					119.00	119.00		*
3/02/2020	11/07/2019	003866 INNOVATIVE TECH	2164		1,943.00	1,943.00	4100-031020-3005-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2256		787.00	787.00	4100-031020-3005-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2257		1,300.00	1,300.00	4100-012300-3002-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2264		37.50	37.50	4100-035010-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2265		3,112.50	3,112.50	4100-013010-3002-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2269		112.50	112.50	4100-012090-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2270		375.00	375.00	4100-021030-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2275		75.00	75.00	4100-021010-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2276		37.50	37.50	4100-072030-3001-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2277		187.50	187.50	4100-072010-3009-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2278		75.00	75.00	4100-034010-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2279		150.00	150.00	4100-022010-5401-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2283		37.50	37.50	4100-022010-5415-	-
3/02/2020	2/20/2020	003866 INNOVATIVE TECH	2284		1,162.50	1,162.50	4100-035050-5401-	-
					9,392.50	9,392.50		*
3/02/2020	2/11/2020	003245 KENDALL ELECTRI	S108870987.001		365.45	365.45	4100-043020-5407-	-
3/02/2020	2/11/2020	003245 KENDALL ELECTRI	S108870987.002		57.17	57.17	4100-043020-5407-	-
3/02/2020	2/18/2020	003245 KENDALL ELECTRI	S108870987.003		217.29	217.29	4100-043020-5407-	-
					639.91	639.91		*
3/02/2020	2/04/2020	000359 KWIK KAFE	3510:604689		69.00	69.00	4100-012010-5401-	-
					69.00	69.00		*
3/02/2020	2/12/2020	002494 LAWYERS WEEKLY	2213432		179.50	179.50	4100-021010-5401-	-
					179.50	179.50		*

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3/02/2020	1/02/2020	000367 LEBANON BLOCK &	347410		50.77	50.77	4100-072010-5407-	- -
3/02/2020	1/02/2020	000367 LEBANON BLOCK &	347537		2.88	2.88	4100-072010-5407-	- -
3/02/2020	1/03/2020	000367 LEBANON BLOCK &	347619		15.90	15.90	4100-043020-5407-	- -
3/02/2020	1/06/2020	000367 LEBANON BLOCK &	347877		6.55	6.55	4100-035010-5405-	- -
3/02/2020	1/07/2020	000367 LEBANON BLOCK &	348029		39.92	39.92	4100-072010-5407-	- -
3/02/2020	1/07/2020	000367 LEBANON BLOCK &	348054		2.59	2.59	4100-071040-5407-	- -
3/02/2020	1/08/2020	000367 LEBANON BLOCK &	348164		33.23	33.23	4100-072010-5407-	- -
3/02/2020	1/08/2020	000367 LEBANON BLOCK &	348170		15.92	15.92	4100-071040-5407-	- -
3/02/2020	1/08/2020	000367 LEBANON BLOCK &	348171		13.39	13.39	4100-071040-5407-	- -
3/02/2020	2/08/2020	000367 LEBANON BLOCK &	348197		23.05	23.05	4100-072010-5407-	- -
3/02/2020	1/08/2020	000367 LEBANON BLOCK &	348533		10.45	10.45	4100-071040-5407-	- -
3/02/2020	1/10/2020	000367 LEBANON BLOCK &	348639		78.97	78.97	4100-043020-5407-	- -
3/02/2020	4/14/2020	000367 LEBANON BLOCK &	349042		6.28	6.28	4100-043020-5407-	- -
3/02/2020	1/15/2020	000367 LEBANON BLOCK &	349265		6.99	6.99	4100-043020-5407-	- -
3/02/2020	1/17/2020	000367 LEBANON BLOCK &	349665		1.69	1.69	4100-035010-5405-	- -
3/02/2020	1/17/2020	000367 LEBANON BLOCK &	349670		24.81	24.81	4100-035010-5405-	- -
3/02/2020	1/21/2020	000367 LEBANON BLOCK &	349985		10.86	10.86	4100-071040-5407-	- -
3/02/2020	1/21/2020	000367 LEBANON BLOCK &	349991		24.99	24.99	4100-043020-5407-	- -
3/02/2020	1/22/2020	000367 LEBANON BLOCK &	350291		35.44	35.44	4100-043020-5407-	- -
3/02/2020	1/24/2020	000367 LEBANON BLOCK &	350485		21.39	21.39	4100-043020-5407-	- -
3/02/2020	1/24/2020	000367 LEBANON BLOCK &	350499		15.50	15.50	4100-043020-5407-	- -
3/02/2020	1/24/2020	000367 LEBANON BLOCK &	350505		56.98	56.98	4100-071040-5407-	- -
3/02/2020	1/27/2020	000367 LEBANON BLOCK &	350810		8.39	8.39	4100-043020-5407-	- -
3/02/2020	2/03/2020	000367 LEBANON BLOCK &	351819		6.34	6.34	4100-031020-5409-	- -
3/02/2020	2/06/2020	000367 LEBANON BLOCK &	352267		17.15	17.15	4100-031020-5409-	- -
3/02/2020	2/10/2020	000367 LEBANON BLOCK &	352616		18.62	18.62	4100-031020-5409-	- -
3/02/2020	2/10/2020	000367 LEBANON BLOCK &	352685		1.98	1.98	4100-031020-5401-	- -
3/02/2020	2/10/2020	000367 LEBANON BLOCK &	352687		32.53	32.53	4100-031020-5401-	- -
3/02/2020	2/11/2020	000367 LEBANON BLOCK &	352866		47.39	47.39	4100-031020-5401-	- -
3/02/2020	2/13/2020	000367 LEBANON BLOCK &	353212		16.80	16.80	4100-031020-5401-	- -
3/02/2020	2/11/2020	000367 LEBANON BLOCK &	3552866		47.39	47.39	4100-031020-5409-	- -
					695.14	695.14 *		
3/02/2020	1/21/2020	004083 LESTER, LONZO	01212020		162.21	162.21	4100-011010-5504-	- -
					162.21	162.21 *		
3/02/2020	2/07/2020	003367 MAIL FINANCE	N8146259		596.28	596.28	4100-012010-3005-	- -
					596.28	596.28 *		
3/02/2020	1/09/2020	003609 MATHIS RECORDIN	1460		1,482.83	1,482.83	4100-072010-5407-	- -
					1,482.83	1,482.83 *		
3/02/2020	2/14/2020	000419 MCI	300074890		7.51	7.51	4100-032050-5203-	- -
					7.51	7.51 *		
3/02/2020	2/13/2020	004145 MILLER, CYNTHIA	02132020		270.00	270.00	4100-072030-3009-	- -
					270.00	270.00 *		
3/02/2020	9/24/2019	000432 MORGAN MCCLURE	31383		72.00	72.00	4100-031020-5408-	- -
3/02/2020	9/26/2019	000432 MORGAN MCCLURE	31396		320.09	320.09	4100-031020-5408-	- -
3/02/2020	9/27/2019	000432 MORGAN MCCLURE	31408		100.52	100.52	4100-031020-5408-	- -
3/02/2020	10/01/2019	000432 MORGAN MCCLURE	31429		39.30	39.30	4100-031020-5408-	- -
					531.91	531.91 *		
3/02/2020	1/21/2020	004629 NEOFUNDS	01212020		46.63	46.63	4100-031020-5201-	- -
					46.63	46.63 *		
3/02/2020	1/08/2020	003123 O'REILLY AUTO P	1943-337403		38.02	38.02	4100-022010-5415-	- -
3/02/2020	12/14/2019	003123 O'REILLY AUTO P	1943-334391		11.48	11.48	4100-031020-5408-	- -
3/02/2020	1/21/2020	003123 O'REILLY AUTO P	1943-338992		24.11	24.11	4100-031020-5408-	- -
3/02/2020	1/21/2020	003123 O'REILLY AUTO P	1943-339003		16.99	16.99	4100-031020-5408-	- -
3/02/2020	1/27/2020	003123 O'REILLY AUTO P	1943-339645		95.42	95.42	4100-031020-5408-	- -
3/02/2020	1/29/2020	003123 O'REILLY AUTO P	1943-339932		19.87	19.87	4100-031020-5408-	- -

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	1/30/2020	003123 O'REILLY AUTO P	1943-340005		57.96	57.96	4100-031020-5408-	- -
					263.85	263.85 *		
3/02/2020	5/15/2019	003049 OUTDOOR COUNTRY	6934		236.00	236.00	4100-031020-5408-	- -
					236.00	236.00 *		
3/02/2020	2/17/2020	000494 PITNEY BOWES IN	02172020		520.99	520.99	4100-021060-5201-	- -
					520.99	520.99 *		
3/02/2020	2/05/2020	000507 POSTMASTER	02052020		55.00	55.00	4100-035050-5201-	- -
					55.00	55.00 *		
3/02/2020	2/03/2020	001587 POSTMASTER	02032020		2,000.00	2,000.00	4100-013010-5201-	- -
3/02/2020	2/03/2020	001587 POSTMASTER	02032020		100.00	100.00	4100-013020-5201-	- -
					2,100.00	2,100.00 *		
3/02/2020	1/30/2020	004571 R.E. MICHEL COM	154990		67.33	67.33	4100-071040-5407-	- -
					67.33	67.33 *		
3/02/2020	2/10/2020	004665 RAMONO, CANDICE	02102020		45.00	45.00	4100-072030-3009-	- -
					45.00	45.00 *		
3/02/2020	12/31/2019	001191 REDWOOD TOXICOL	008019201912		3.60	3.60	4100-022010-5415-	- -
					3.60	3.60 *		
3/02/2020	1/29/2020	004581 RFC COMPANY	213*S100280336.		551.36	551.36	4100-043020-5407-	- -
3/02/2020	1/30/2020	004581 RFC COMPANY	213-S100821348.		344.40	344.40	4100-043020-3004-	- -
3/02/2020	1/29/2020	004581 RFC COMPANY	213-S100822027		551.36-	551.36-	4100-043020-5407-	- -
3/02/2020	2/06/2020	004581 RFC COMPANY	213-S100824160.		286.32	286.32	4100-043020-5407-	- -
					630.72	630.72 *		
3/02/2020	2/11/2020	000546 RHEA CARL	MILEAGE		106.50	106.50	4100-011010-5501-	- -
					106.50	106.50 *		
3/02/2020	12/18/2019	003702 RHINO LININGS O	8455		1,199.95	1,199.95	4100-031020-5408-	- -
					1,199.95	1,199.95 *		
3/02/2020	1/21/2020	002812 RICOH AMERICAS	5058646574	10	33.41	33.41	4100-073010-3002-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33083910		44.83	44.83	4100-022010-5415-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33084430		116.15	116.15	4100-032050-3005-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33084859		166.90	166.90	4100-022010-5401-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33084885		96.97	96.97	4100-034010-5401-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33084932		84.03	84.03	4100-035010-5401-	- -
3/02/2020	2/14/2020	002812 RICOH AMERICAS	33084938		253.60	253.60	4100-012010-3005-	- -
					795.89	795.89 *		
3/02/2020	12/31/2019	004564 ROBINETTE, CHE	12312019		2,499.00	2,499.00	4100-022010-5415-	- -
					2,499.00	2,499.00 *		
3/02/2020	2/20/2020	000574 RUSSELL COUNTY	MARCH2020		339.90	339.90	4100-011010-5504-	- -
					339.90	339.90 *		
3/02/2020	3/21/2020	000663 RUSSELL COUNTY	BOS13120		4,800.36	4,800.36	4100-095010-9130-	- -
3/02/2020	3/01/2020	000663 RUSSELL COUNTY	MAR-20		32,373.99	32,373.99	4100-095010-9130-	- -
					37,174.35	37,174.35 *		
3/02/2020	3/01/2020	004632 RUSSELL COUNTY	FEB. 2020		9,235.25	9,235.25	4100-082010-8025-	- -
3/02/2020	3/01/2020	004632 RUSSELL COUNTY	JANUARY 2020		194.35-	194.35-	4100-082010-8025-	- -
					9,040.90	9,040.90 *		
3/02/2020	1/13/2020	003554 S.E.P.T.I.C. IN	43686		43.80	43.80	4100-094010-7056-	- -
3/02/2020	2/18/2020	003554 S.E.P.T.I.C. IN	43976		80.80	80.80	4100-094010-7056-	- -
					124.60	124.60 *		
3/02/2020	2/20/2020	003380 SHENTEL	02022020		7.25	7.25	4100-031020-5409-	- -
					7.25	7.25 *		
3/02/2020	2/13/2020	001809 SHIELDS ELECTRO	BP198635		342.32	342.32	4100-043020-5407-	- -
3/02/2020	2/13/2020	001809 SHIELDS ELECTRO	BP198636		159.98	159.98	4100-043020-5407-	- -
					502.30	502.30 *		
3/02/2020	1/01/2020	001439 SMYTH COUNTY	20423		30.00	30.00	4100-031020-3009-	- -
3/02/2020	2/01/2020	001439 SMYTH COUNTY	23487		30.00	30.00	4100-031020-3009-	- -
					60.00	60.00 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	1/31/2020	001700 SOUTHWEST VA VE	01312020		29,831.53	29,831.53	4100-035010-5404-	- -
					29,831.53	29,831.53 *		
3/02/2020	2/01/2020	004491 STRATEGIC SOLUT	3222070	10	55.00	55.00	4100-073010-3002-	- -
					55.00	55.00 *		
3/02/2020	2/21/2020	003698 THE HOME DEPOT	537050320		35.24	35.24	4100-043020-5405-	- -
3/02/2020	2/24/2020	003698 THE HOME DEPOT	537287260		427.24	427.24	4100-043020-5405-	- -
					462.48	462.48 *		
3/02/2020	2/03/2020	004601 THE HOME DEPOT	533838041		531.00	531.00	4100-043020-5405-	- -
3/02/2020	2/10/2020	004601 THE HOME DEPOT	535030902		387.61	387.61	4100-043020-5405-	- -
					918.61	918.61 *		
3/02/2020	1/01/2020	000366 THE LEBANON NEW	133939		58.85	58.85	4100-011010-3007-	- -
3/02/2020	1/08/2020	000366 THE LEBANON NEW	133993		58.85	58.85	4100-011010-3007-	- -
3/02/2020	1/22/2020	000366 THE LEBANON NEW	134118		69.55	69.55	4100-011010-3007-	- -
3/02/2020	1/29/2020	000366 THE LEBANON NEW	134186		69.55	69.55	4100-011010-3007-	- -
3/02/2020	2/11/2020	000366 THE LEBANON NEW HON COM LIBRARY		10	34.00	34.00	4100-073010-5411-	- -
3/02/2020	1/01/2020	000366 THE LEBANON NEW	133928		39.60	39.60	4100-013020-3007-	- -
					330.40	330.40 *		
3/02/2020	10/08/2019	004622 TIRES NOW	350820		123.00	123.00	4100-031020-5408-	- -
3/02/2020	10/09/2019	004622 TIRES NOW	351117		492.00	492.00	4100-031020-5408-	- -
3/02/2020	10/17/2019	004622 TIRES NOW	352493		246.00	246.00	4100-031020-5408-	- -
3/02/2020	10/17/2019	004622 TIRES NOW	359267		246.00	246.00	4100-031020-5408-	- -
3/02/2020	11/21/2019	004622 TIRES NOW	360617		615.00	615.00	4100-031020-5408-	- -
3/02/2020	12/06/2019	004622 TIRES NOW	362411		1,406.22	1,406.22	4100-031020-5408-	- -
					3,128.22	3,128.22 *		
3/02/2020	1/30/2020	002133 TREASURER OF VI	01302020		20.00	20.00	4100-035030-3001-	- -
3/02/2020	2/07/2020	002133 TREASURER OF VI	02072020		20.00	20.00	4100-035030-3001-	- -
					40.00	40.00 *		
3/02/2020	2/01/2020	000706 TWO WAY RADIO I	80001154		65.00	65.00	4100-031020-7003-	- -
3/02/2020	2/01/2020	000706 TWO WAY RADIO I	80001155		684.00	684.00	4100-031020-7003-	- -
					749.00	749.00 *		
3/02/2020	2/12/2020	003229 VERIZON WIRELES	9848241774		3,484.16	3,484.16	4100-031020-5203-	- -
					3,484.16	3,484.16 *		
3/02/2020	2/24/2020	003318 VIRGINIA TOURIS	INV000000006292		240.00	240.00	4100-081040-3007-	- -
					240.00	240.00 *		
3/02/2020	1/23/2020	001708 WAL MART COMMUN	001229		7.57	7.57	4100-035050-5401-	- -
3/02/2020	1/29/2020	001708 WAL MART COMMUN	003039		14.44	14.44	4100-012010-5401-	- -
3/02/2020	1/29/2020	001708 WAL MART COMMUN	003169		53.23	53.23	4100-073010-5407-	- -
3/02/2020	1/23/2020	001708 WAL MART COMMUN	005041		2.98	2.98	4100-012010-5401-	- -
3/02/2020	2/04/2020	001708 WAL MART COMMUN	005176		192.25	192.25	4100-035010-5405-	- -
3/02/2020	1/24/2020	001708 WAL MART COMMUN	005180		28.86	28.86	4100-043020-5405-	- -
3/02/2020	1/28/2020	001708 WAL MART COMMUN	006440		228.00	228.00	4100-021010-5401-	- -
3/02/2020	1/16/2020	001708 WAL MART COMMUN	009064		20.42	20.42	4100-035050-5401-	- -
3/02/2020	1/16/2020	001708 WAL MART COMMUN	009117		11.26	11.26	4100-012010-5401-	- -
3/02/2020	2/04/2020	001708 WAL MART COMMUN	009584		60.36	60.36	4100-042400-5414-	- -
					619.37	619.37 *		
3/02/2020	1/21/2020	000758 WALLACE FURNITU	127482		14.57	14.57	4100-071040-5407-	- -
3/02/2020	1/27/2020	000758 WALLACE FURNITU	127515		48.83	48.83	4100-071040-5407-	- -
					63.40	63.40 *		
3/02/2020	1/10/2020	000219 XPRESS LUBE	01102020		59.57	59.57	4100-031020-5408-	- -
3/02/2020	1/16/2020	000219 XPRESS LUBE	01162020		20.99	20.99	4100-031020-5408-	- -
3/02/2020	1/20/2020	000219 XPRESS LUBE	01202020		63.89	63.89	4100-031020-5408-	- -
3/02/2020	1/21/2020	000219 XPRESS LUBE	01212020		71.09	71.09	4100-031020-5408-	- -
3/02/2020	1/23/2020	000219 XPRESS LUBE	01232020		78.29	78.29	4100-031020-5408-	- -
3/02/2020	1/29/2020	000219 XPRESS LUBE	01292020		59.57	59.57	4100-031020-5408-	- -
3/02/2020	2/03/2020	000219 XPRESS LUBE	02032020		71.09	71.09	4100-031020-5408-	- -

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	12/09/2019	000219 XPRESS LUBE	12102019		20.99	20.99	4100-031020-5408-	- -
					445.48	445.48 *		
		TOTAL FOR DUE DATE	3/02/2020		197,275.38	197,275.38		
		TOTAL DUE FOR FUND-	4100		197,275.38	197,275.38		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	2/04/2020	004401 THOMSON REUTERS	841844431		81.86	81.86	4713-021080-6012-	- -
					81.86	81.86 *		
		TOTAL FOR DUE DATE	3/02/2020		81.86	81.86		
		TOTAL DUE FOR FUND-	4713		81.86	81.86		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/02/2020	2/04/2020	001958 VDACS	311989		40.00	40.00	4839-083990-5407-	- -
3/02/2020	2/04/2020	001958 VDACS	312686		40.00	40.00	4839-083990-5407-	- -
					80.00	80.00 *		
3/02/2020	1/15/2020	000758 WALLACE FURNITU	127455		44.92	44.92	4839-083990-5407-	- -
					44.92	44.92 *		
		TOTAL FOR DUE DATE	3/02/2020		124.92	124.92		
		TOTAL DUE FOR FUND-	4839		124.92	124.92		
		NON-DIRECT DEPOSIT			197,482.16	197,482.16		
		DIRECT DEPOSIT			.00	.00		
		E-Payable Total			.00	.00		
		FINAL DUE			197,482.16	197,482.16		
						.00		



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenter: Chairperson

Meeting: 3/2/20 6:00 PM

Board Appointments

CUMBERLAND PLATEAU REGIONAL WASTE MANAGEMENT AUTHORITY

David Eaton **Concurrent with Term**

CUMBERLAND MOUNTAIN COMMUNITY SERVICE BOARD

Steve Givens (Resigned) **3-Year Term**

RC Tourism Advisory Committee

Brandon Blevins (Resigned) **4-Year Term (Term Ends 6/30/23)**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various

Board Appointments for 2020

Name	Term	Term Ending	Phone Number
<u>Cumberland Plateau Regional Waste Management</u>			
David Eaton	Four Year	March 1, 2020	
<u>Cumberland Mountain Community Service Board</u>			
Steve Givens (unexpired term)	Three Years	December 31, 2021	
Name	Term	Term Ending	Phone Number
<u>Regional Industrial Authority</u>			
David Eaton	Two Year	April 18, 2020	
Ernie McFaddin	Two Year	April 18, 2020	
Name	Term	Term Ending	Phone Number
<u>Cumberland Plateau Economic Development Commission</u>			
Frank Horton	One Year	June 30, 2020	
Ben Price----vacant	One Year	June 30 2018	
Ron Blankenship	One Year	June 30, 2020	
James Eaton, Jr.	One Year	June 30, 2020	
Name	Term	Term Ending	Phone Number
<u>Russell Public Library</u>			
Yvonne Dye	Three Years	June 30, 2020	
Susan Breeding	Three Years	June 30, 2020	
Name	Term	Term Ending	Phone Number
<u>Russell County PSA</u>			
Cuba Porter	One Year	June 24, 2020	
David Edmonds, Jr.	One Year	June 24, 2020	

Name	Term	Term Ending	Phone Number
<u>Appalachian Agency for Senior Citizens</u>			
Wayne Bostic	Two Years	August 1, 2020	
Pat Gray	Two Years	August 1, 2020	
Alice Meade	Two Years	August 1, 2020	
Larry Burton	Two Years	August 1, 2020	
Name	Term	Term Ending	Phone Number
<u>Industrial Development Authority</u>			
David Mullins	Four Years	August 1, 2020	
Name	Term	Term Ending	Phone Number
<u>Community Policy Management Team</u>			
Patrick Brunty	Three Years	August 7, 2020	
Joni Lester	Three Years	August 7, 2020	
Name	Term	Term Ending	Phone Number
<u>Spearhead Trails</u>			
Gilbert "Teddy" Clevinger	Three Years	August 7, 2020	
Name	Term	Term Ending	Phone Number
<u>Heart of Appalachia</u>			
Kim Short--Vacant	Two Years	September 10, 2020	
Angie Carpenter	Two Years	September 10, 2020	
Name	Term	Term Ending	Phone Number
<u>Highway and Safety Commission</u>			
Tim Lovelace	Two Years	October 1, 2020	
Name	Term	Term Ending	Phone Number
<u>Industrial Development Authority</u>			
Jarred Glass	Four Years	October 3, 2020	

Name	Term	Term Ending	Phone Number
<u>Coal Hauling Road Commision</u>			
Tim Lovelace	Four Years	November 7, 2020	
Name	Term	Term Ending	Phone Number
<u>Drill Community Center</u>			
Charlene Blankenship	Two Year	December 31, 2020	
Rachel Helton	Two Year	December 31, 2020	
Doug Lester	Two Year	December 31, 2020	
Harold Dean Thomas	Two Year	December 31, 2020	
Betty Sue Hess	Two Year	December 31, 2020	
Name	Term	Term Ending	Phone Number
<u>Planning Commission</u>			
Roger Sword	Four Years	December 31, 2020	

BUCHANAN COUNTY:

Mr. Earl Rife
Mr. Trey Adkins

CUMBERLAND PLATEAU RWMA:

Mr. Andrew Chafin, RWMA Representative

Mr. Toby F. Edwards, Director of
Waste Management Services



DICKENSON COUNTY:

Mr. Damon Rasnick
Mr. Ronald Peters

RUSSELL COUNTY:

Mr. David Eaton
Mr. Tim Lovelace

January 13, 2020

Mr. Lonzo Lester, County Administrator
Russell County Board of Supervisors
P.O. Box 1208
Lebanon, VA 24266

Dear Mr. Lester:

The Cumberland Plateau Regional Waste Management Board term of office for Mr. David Eaton will expire *March 1, 2020*. According to our By-Laws and Articles, your representative is eligible to serve additional terms on our Board, or continue to serve until his replacement is named or can name a new board member to represent the Russell County Board of Supervisors.

Let me take this time to thank the Russell County Board of Supervisors for appointing Mr. David Eaton to serve. Mr. Eaton has exemplified his knowledge of the waste management business and his regionalism. Mr. Eaton assisted in the Authority becoming a stand alone agency this past year and his leadership with obtaining grants to help reduce our solid waste costs is second to none. Again, Mr. Eaton is a true asset not only to Russell County but to the Cumberland Plateau Regional Waste Management Authority. I truly hope your board of supervisors considers reappointing Mr. David Eaton to serve another term.

The term of this board appointment or reappointment is for four years, expiring on March 1, 2024. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Toby F. Edwards". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Toby F. Edwards
Executive Director

cc: Mr. David Eaton CPRWMA Chairman and Russell County Representative
cc: Mr. Carl Rhea, Russell County Board of Supervisors

137 Highland Drive / P. O. Box 386 Lebanon, VA 24266
Phone 276-698-9414 FAX 276-889-8011
www.cprwma.com



RECYCLED PAPER



Russell County Hospital

58 Carroll Street
Lebanon, VA 24266

tel 276.883.8000
fax 276.889.4336

balladhealth.org

December 11, 2019

Rebecca Dye, Chairperson
Russell County Board of Supervisors
P.O. Box 1208
Lebanon, VA 24266

Dear Rebecca,

Please accept my resignation from the Cumberland Mountain Community Service Board effective February 11, 2020. My resignation is due to my retiring and relocation.

The board needs to have a new Russell County representative by March 1, 2020.

Thank you for the opportunity to represent Russell County.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen K. Givens", is written over a light blue background.

Stephen K. Givens

Cc: Lonzo Lester, County Administrator ✓
Mary Cole, Executive Director



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____
Letter Sent: _____

Currently Serving On: _____

NAME: Coleman David S _____
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 698 Donald C Moore Dr
Lebanon, VA 24266 david.coleman@Edward
(Email Address) JONES.
com

TELEPHONE NUMBERS: 276-393-7774 ~~276-393-7774~~ _____
(Home) (Business) (FAX)

PROFESSION/VOCATION: Financial Advisor

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: T.A.C.
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: _____

JOB EXPERIENCE: Business Management, Financial

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Chamber, Youth Sports

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NO

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NO

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? YES DISTRICT NUMBER: 5



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 3/2/20

6:00 PM

County Attorney Reports

1. **CPRWMA Transfer Station User Agreement**
2. **CIFA "Project Grow" Participation Agreement**
3. **RC Personnel Policies & Procedures**
4. **RC BOS Honaker Property Transfer to RC School Board**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various

**REGIONAL INDUSTRIAL FACILITIES AUTHORITY
PROJECT GROW PARTICIPATION AGREEMENT**

THIS AGREEMENT, dated this the 2nd day of March, 2020 by and between **THE BOARD OF SUPERVISORS OF BUCHANAN COUNTY, VIRGINIA**, (hereinafter “Buchanan County”), **THE BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA**, (hereinafter “Russell County”), **AND THE BOARD OF THE SUPERVISORS OF TAZEWELL COUNTY, VIRGINIA**, (hereinafter “Tazewell County”) political subdivisions of the Commonwealth of Virginia, herein collectively (“the Participants”),

WITNESSETH

WHEREAS, the Participants acknowledge that without cooperative economic development and investment their respective localities’ economies will suffer the loss of opportunity; and

WHEREAS, the Participants have reached an agreement with a Company sponsoring a private business initiative to create a hemp processing facility in the Cumberland region for the purpose of creating jobs and economic development (hereinafter “the Project”); and

WHEREAS, the company carrying out the Project has demonstrated to the Participants that its total private investment in the Project will be in excess of FIVE MILLION DOLLARS (\$5,000,000.00); and

WHEREAS, the company carrying out the Project has requested FOUR MILLION DOLLARS (\$4,000,000.00) from the Participants to help fund the Project; and

WHEREAS, the Participants desire to assist the Project in the creation of at least 52 jobs and over FIVE MILLION DOLLARS (\$5,000,000.00) worth of taxable assets in the Cumberland region; and

WHEREAS, the Participants desire to establish a means by which they can jointly contribute to the Project and jointly reap the benefits of the Project; and

WHEREAS, the Participants have agreed that each Participant shall assume a proportionate amount of the obligations owed to the Virginia Coalfield Economic Development Authority (“VCEDA”) and the Tobacco Indemnification and Community Revitalization Commission (“the Tobacco Commission”) regarding the Project in exchange for a share in the tax revenue generated by the Project, pursuant to such terms as are hereinafter set forth; and

WHEREAS, the Participants desire to enter into this Agreement for the purpose of establishing the parties' respective rights and responsibilities with respect to their contributions to the Project and the revenues resulting from the Project.

NOW THEREFORE, in order to promote economic development of the region, the parties hereby agree as follows:

ARTICLE I: PROJECT DESCRIPTION

The Project shall include a facility to be located in the Hansonville area of Russell County, Virginia. (the "host county"). The Project shall be generally as described in the attached Exhibit A.

For purposes of this Agreement the business entity or entities constructing, owning, or operating the Project are referred to herein as "the Company". All facilities constructed and owned by the Company, which directly or indirectly contribute to the Project, are collectively included within the definition of "the Project".

ARTICLE II: PARTICIPANT CONTRIBUTION

The Participants agree to contribute to the Project by passing resolutions for moral obligations regarding the funds received by VCEDA and the Tobacco Commission. The Russell County Board of Supervisors shall pass a resolution for a moral obligation for SEVENTY PERCENT (70%) of the VCEDA Funds, the Buchanan County shall pass a resolution for a moral obligation of FIFTEEN PERCENT (15%) of the VCEDA Funds, and the Tazewell County shall pass a resolution for a moral obligation of FIFTEEN PERCENT (15%) of the VCEDA Funds. The Obligation to repay funds received by the Tobacco Commission shall be divided as follows: The Russell County shall pass a resolution for a moral obligation of FORTY PERCENT (40%) of the Tobacco Commission Funds, Buchanan County shall pass a resolution for moral obligation of THIRTY PERCENT (30%) of the Tobacco Commission Funds, and Tazewell County shall pass a resolution for a moral obligation of THIRTY PERCENT (30%) of the Tobacco Commission Funds.

If a Participant does not satisfy their Project Loan Obligations pursuant to this Article, such Participant shall not receive any Project Revenue.

ARTICLE III: TAX REVENUE CONTRIBUTION

As consideration to Participants who contribute to the Project as above described, the host county agrees to share the tax revenues paid by the Company to the locality where the Project is located, and then paid to the Participants, in the relative proportions as hereinafter set forth.

ARTICLE VI: PROJECT REVENUES

Revenue derived from the Project shall include all tax revenues, including but not limited to real and personal property taxes, paid by the Company to the locality with taxing jurisdiction, wherein the Project is located. All revenues from the Project shall be referred to herein as "Project Revenue". Project Revenue shall consist of (1) Net Project Loan Revenue and (2) Net Project Tax Revenue. Such Project Revenues shall be distributed only as set forth herein.

A. Net Project Revenue

All Project Revenues received by the host county as above described and all proceeds from any collections from the enforcement of the collection of any unpaid taxes shall constitute Gross Project Revenue. In the event of default by the Company, any reasonable cost incurred by the the host county in collecting Project Revenues from the Company shall be deducted from the Gross Project Loan Revenue. Also, three percent (3%) of the Project Revenues shall be deducted from Gross Project Revenue to provide funding to the Authority for its administrative expenses. The remainder of the Gross Project Revenue shall constitute Net Project Revenue.

B. Distribution of Net Project Revenue

The Participants shall divide all Net Project Revenue into the following shares:

Buchanan County, Virginia	30%
Russell County, Virginia	40%
Tazewell County, Virginia	30%

The host county shall hold such funds in separate accounts for each of the Participants. As of January 15 of each year, the host county shall distribute to each Participant the balance of their Project Revenue account.

ARTICLE VII: LIMITATION OF LIABILITY

No Participant shall be responsible to contribute any amount to the Project other than the contributions herein expressly set forth, nor shall any Participant be liable to any third party

beneficiaries of this Participation Agreement other than the obligations herein expressly set forth, whether intended or unintended.

ARTICLE VIII: APPROVAL OF AGREEMENT

This Participation Agreement shall not be enforceable against any Participant until:

(1) Each Participant's governing body has approved this Participation Agreement by vote of its governing body at a public meeting.; and

(2) Evidence of such approval in the form of a written resolution certified by the Clerk of the Board of the Participant's governing body is attached hereto; and

(3) The Chairmen or Chairpersons of the Participant's respective Boards of Supervisors and their County Administrators and the Authority's Chairman or Chairperson all have executed this Participation Agreement.

ARTICLE IX: MODIFICATION

This Participation Agreement may only be modified by a writing approved by all Participants' respective governing bodies, by vote at a public meeting evidenced by a certified copy of a written resolution of each Participant's governing body.

ARTICLE X: WITHDRAWAL AS A PARTICIPATING JURISDICTION

Participants may not withdraw from this Agreement after approval of this Agreement by all Participants, unless the other Participants unanimously agree, by vote of their respective governing bodies at a public meeting.

IN WITNESS WHEREOF, the Governing Bodies identified, by authorized action, have caused this Participation Agreement to be executed and their respective seals affixed hereto and attested by their respective clerks or secretaries commencing the 2nd day of March, 2020.

**BOARD OF SUPERVISORS OF
BUCHANAN COUNTY, VIRGINIA**

By: _____ **(SEAL)**
James Carroll Branham, Chairman

Attest:

Clerk

Approved as to Form:

**Lee Moise, County Attorney for
Buchanan County, Virginia**

**BOARD OF SUPERVISORS OF
RUSSELL COUNTY, VIRGINIA**

By: _____ **(SEAL)**
Rebecca Dye, Chairperson

Attest:

Clerk

Approved as to Form:

**M. Katherine Patton, County Attorney
For Russell County, Virginia**

**BOARD OF SUPERVISORS OF
TAZEWELL COUNTY, VIRGINIA**

By: _____ **(SEAL)**
Charles A. Stacy, Chairman

Attest:

Clerk

Approved as to Form:

**Chase D. Collins, County Attorney
For Tazewell County, Virginia**



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item D-1 – D-10
Presenter: Administrator

Meeting: 3/2/20 6:00 PM

County Administrator Reports & Requests

The County Administrator Reports & Request for March 2020:

REPORTS

1. U.S. Census Initial Boundary Validation Program (BVP).....D-1
2. RC Electoral Board – Cleveland Precinct Voting Location Change.....D-2
3. County Registrar’s Office Computers.....D-3
4. FY 20/21 Budget Committee Workshop (3/18/20).....D-4

REQUESTS

1. CPPD Hazard Mitigation Plan Update Adoption.....D-5
2. DHCD Belfast Water Project Administrative Agreement.....D-6
3. RC BOS & RC PSA Service Agreement.....D-7
4. DHCD Virginia Community Development Block Grant Resolution.....D-8
5. Honaker Red Bud Festival Donation.....D-9
6. Travel Requests.....D-10

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s):

Board Discretion.

ATTACHMENTS:

- Various

**BVP-L1-1
(10-2019)**

OMB Control No.: 0607-0151
Expiration Date: 11-30-2021



**UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau**

Office of the Director
Washington, DC 20233-0001 Mail Stop 7400

January 2020

Sequence: 022390-005792
BAS ID: 25116700000

Rebecca Dye
Chairwoman
Board of Supervisors
PO Box 1208
Lebanon, VA 24266-1208

A Message from the Director, U.S. Census Bureau:

The U.S. Census Bureau is now conducting the Initial Boundary Validation Program (BVP). The Initial BVP is your opportunity, as the Highest Elected Official, to review the Census Bureau's boundary data to ensure the Census Bureau has the correct legal boundary, name, and status for your government. The Census Bureau uses this boundary information to tabulate data for the 2020 Census.

The Initial BVP package includes an Initial BVP form and paper maps, or a CD/DVD containing maps, for your government. The maps should reflect the legal boundary for your government **effective on January 1, 2020**. **Please review our depiction of your legal boundary for accuracy and return the completed Initial BVP form by March 1, 2020.** Return the completed Initial BVP form by email at <geo.bas@census.gov>, by fax (1-800-972-5652), or using the enclosed postage-paid envelope.

The Initial BVP is conducted in parallel with the 2020 Boundary and Annexation Survey (BAS). If any information is incorrect, please work with your BAS contact to submit corrections. Information for your BAS contact is printed below. If boundary updates are submitted to the BAS by March 1, 2020, you will have an additional opportunity to verify your government's boundaries prior to the final data tabulation for the 2020 Census. Changes received after March 1, 2020 will be used to correct the boundary, but we will not have sufficient time to send you an updated map before final data tabulations.

BAS Contact Information

Our records indicate your BAS contact is:

Name: Lonzo Lester
Position: County Administrator
Department: Administration
Mailing Address: PO Box 1208
Lebanon, VA 24266-1208
Phone: 276-889-8000
Email: lonzo.lester@russellcountyva.us

Please contact the Census Bureau with questions about the BVP or BAS through email at <geo.bas@census.gov>, by phone at 1-800-972-5651, or visit our website at <<https://www.census.gov/programs-surveys/bas/information/bvp.html>>. Thank you for your participation in the Initial BVP.

Enclosures



BAS ID: 25116700000
Sequence: 022390-005792



2020 Initial Boundary Validation Program (BVP)

The U.S. Census Bureau is now conducting the Initial BVP. The Initial BVP is your opportunity, as the Tribal Chair (TC)/Highest Elected Official (HEO), to review and ensure the Census Bureau's boundary data for your government is accurate. The enclosed paper maps or maps on the CD/DVD should reflect the legal boundary for your government effective on January 1, 2020.

Please review the maps for accuracy, then complete and return this form to the Census Bureau by March 1, 2020. (Please check a box. Sign below if the boundary is correct.)

<input checked="" type="checkbox"/>	The legal boundary for our government is correct. (Please sign below.)
<input type="checkbox"/>	The legal boundary for our government is <u>NOT</u> correct.
I, as the Tribal Chair/Highest Elected Official, verify that the boundary for our governmental unit is correct.	
Signature:	<u>Rebecca T. Dye</u>
Print Name:	<u>Rebecca T. Dye</u>
Date:	<u>2/13/20</u>
Tribal Reservation/Government Name:	<u>Russell</u> State: <u>VA</u>

If the Census Bureau's boundary is incorrect, please work with your Boundary and Annexation Survey (BAS) contact to submit corrections through the BAS program. Information for your BAS contact is found on the cover letter in this package.

Please review and correct the contact information printed below. Our records indicate the TC/HEO contact is:

Name: Rebecca Dye
Position: Chairwoman
Department: Board of Supervisors
Mailing Address: PO Box 1208
Lebanon, VA 24266-1208
Phone: 276-889-8000
Email: lonzo.lester@russellcountyva.us

Form return options:

Email:

Scan and email the completed form to
<geo.bas@census.gov>.

Fax:

Fax the completed form to
1-800-972-5652

Mail:

Use the provided postage-paid envelope to mail the completed form to

U.S. Census Bureau
National Processing Center
Attn: BVP Returns, Bldg. 63E
1201 East 10th Street
Jeffersonville, IN 47132

We estimate that completing this program will take a total of 2 hours on average. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to <geo.bas@census.gov>. This collection has been approved by the Office of Management and Budget (OMB). The eight digit OMB approval number that appears at the upper left of the letter confirms this approval. If this number were not displayed, we could not conduct this survey. The Census Bureau conducts this program under the legal authority of the Title 13 U.S. Code, Section 6.

Boundary and Annexation Survey (BAS)

BAS Overview

Every year, the U.S. Census Bureau conducts the BAS to collect information about selected legally defined geographic areas. The BAS provides tribal, state, and local governments an opportunity to review the Census Bureau's boundary data to ensure the Census Bureau has the correct legal boundary, name, and status information.

During the BAS, governments can report legal boundary changes, such as incorporations, disincorporations, annexations, and deannexations. Governments can also update boundaries, features, and landmarks for:

- Cities, towns, boroughs, and villages (incorporated places).
- Townships and towns (minor civil divisions).
- Counties (or county equivalents).
- Consolidated cities.
- Roads and other applicable features.



Benefits of BAS Participation

The Census Bureau uses legal boundaries collected through the BAS to tabulate data for the decennial census.

Responding to the BAS ensures that tribal, state, and local governments have the most accurate boundary data available for the tabulation of decennial census housing and population counts. This data is the base for ongoing programs such as the American Community Survey and Population Estimates Program. Government agencies and other groups use this tabulated data to allocate more than \$675 billion in federal funding to communities across the country. Legal boundary data is also made publicly available and is used by federal agencies, researchers, and the public. Participation in the BAS ensures that governments receive the funds for which they are entitled and have the best data available for decision-making processes.

Accurate boundary records directly affect the quality of life in your community.

Accurate boundaries allow us to count your community's residents accurately.

Your participation in the BAS helps the Census Bureau continue to produce accurate data, which directly affects the quality of life in your community.

An accurate count helps the federal government allocate more than \$675 billion in federal funds annually for programs and services—including education, housing, health care services for the elderly, job training, transportation, and more.



Find BAS information and materials online at www.census.gov/programs-surveys/bas.html.

Complete the Annual Response Form at www.census.gov/geo/partnerships/bas/bas_ar_form.html.

Contact us at geo.bas@census.gov or 1-800-972-5651.



The Boundary Validation Program (BVP) and Its Relation to the BAS

The Census Bureau is conducting the BVP in parallel with the 2020 BAS. For the BVP, highest elected officials (HEOs) are asked to review and confirm their government's boundary, legal name, and status information. The HEOs are instructed to work with their BAS contact to report any corrections through the 2020 BAS. Visit www.census.gov/programs-surveys/bas/information/bvp.html for more information on the BVP.

Responding to the BAS is easy.

The Census Bureau provides multiple free, user-friendly methods for the BAS contact to report boundary corrections through participation in the BAS.

Paper option

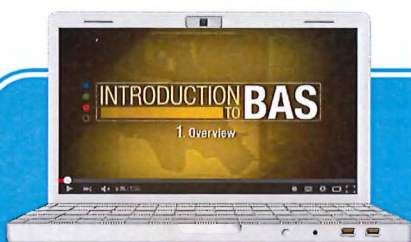
Participants can request free paper maps and annotation materials from the BAS Web site.

Basic digital option

The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information Systems (GIS) tool. It was specifically developed for people who do not have geographic training or are not experienced GIS users.

Advanced digital option

Experienced GIS users have the opportunity to download shapefiles from the BAS Web site and make updates using their own GIS software (e.g., ArcGIS).



To make responding to the BAS as easy as possible, we've created a YouTube channel with videos to walk you through the survey.

Visit www.census.gov/programs-surveys/bas/library/videos.html.

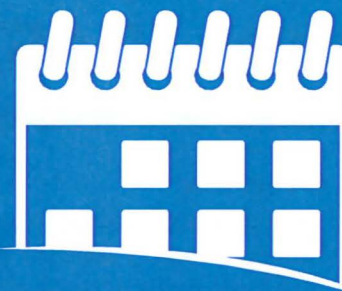
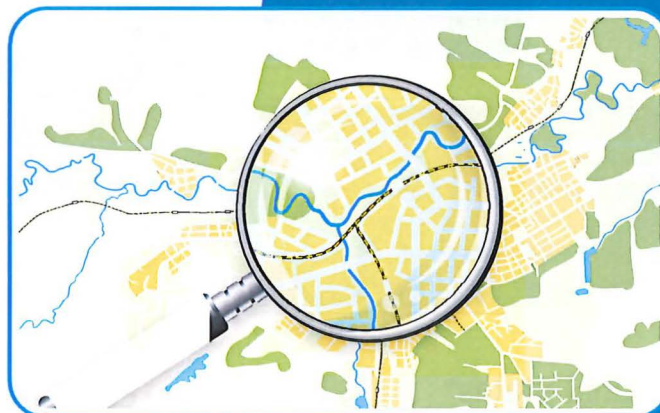
To see the existing boundaries that the Census Bureau has on file for your community, visit our online map application. TIGERweb is available at https://tigerweb.geo.census.gov/tigerwebmain/TIGERweb_main.html.



Will the Census Bureau contact my government for the BAS program?

The Census Bureau will send the BAS Annual Response e-mail to key contacts for each government every year. This includes:

- The government's HEO, such as the mayor or county executive.
- A GIS staff, planner, clerk, or other contact.
- Relevant state-level official.



BAS Schedule

January 2020

The Census Bureau e-mails annual response information to BAS contacts with instructions on how to participate in the survey.

January 1, 2020

Legal boundary updates must be legally in effect on or before this date to be included in the 2020 Census.

March 1, 2020

Boundary updates returned by this date will be reflected in the 2020 Census, in Final BVP materials, and in next year's BAS materials.

May 31, 2020

Boundary updates returned by this date will be reflected in the 2020 Census and in next year's BAS materials.

Boundary Validation Program

What is the 2020 Boundary Validation Program (BVP)?

The BVP provides Tribal Chairs (TCs) and Highest Elected Officials (HEOs) of eligible tribal, state, and local governments a final opportunity to ensure the U.S. Census Bureau has the correct legal boundary, name, and status for their government. The Census Bureau will use this information to tabulate data for the 2020 Census.



The BVP validates the creation, dissolution, and changes in boundaries for:

- All federally recognized tribes with reservations and/or off-reservation trust land.
- All actively functioning counties or county equivalents.
- Incorporated places (including consolidated cities).
- All functioning minor civil divisions.
- Municipios, barrios, barrio-pueblos and subbarrios in Puerto Rico.

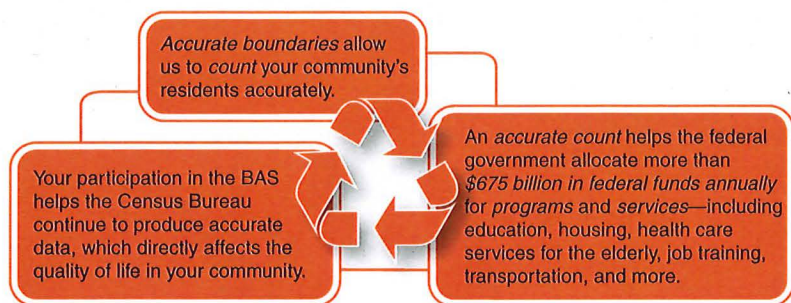
How does the BVP relate to Boundary and Annexation Survey (BAS)?

The BVP is conducted every (10) years to provide TCs and HEOs the opportunity to review the boundary data collected during the BAS. The program is administered in two phases (Initial BVP and Final BVP) and runs in parallel with the 2020 BAS. TCs and HEOs will receive BVP materials approximately (2) weeks after the BAS contact receives the 2020 BAS annual response e-mail or letter. This provides TCs and HEOs an opportunity to review their legal boundary to verify or provide corrections prior to the 2020 Census. If boundary corrections are required, TCs and HEOs are instructed to work with their BAS contact to provide updates through the 2020 BAS.

How does the BVP benefit you?

The U.S. Census Bureau uses legal boundaries collected through the BAS to tabulate data for the 2020 Census.

Responding to the BVP ensures that tribal, state, and local governments have the most accurate boundary data available for the tabulation of the 2020 Census housing and population counts. This data is the base for ongoing programs such as the American Community Survey and Population Estimates Program. Government agencies and other groups use this tabulated data to allocate \$675 billion of government funds to communities across the country. Legal boundary data is also made publicly available and is used by federal agencies, researchers, and the public.



What is the Boundary and Annexation Survey (BAS)?

Every year, the Census Bureau conducts the BAS to collect information about selected legally defined geographic areas. The BAS invites governments to report official name changes, (dis) incorporations, and (de) annexations. Governments can also update boundaries, features, and landmarks for:

- Federally recognized tribes with reservations or off-reservation trust lands.
- Cities, towns, boroughs, and villages (incorporated places).
- Townships and towns (minor civil divisions).
- Counties (or county equivalents).
- Consolidated cities.
- Roads and other applicable features.

Contact Information

E-mail Address:

geo.bas@census.gov

Phone Number: 1-800-972-5651

Web site:

<https://www.census.gov/programs-surveys/bas/information/bvp.html>

How to participate?

The BVP is conducted in two phases, Initial BVP and Final BVP. During each of these phases, TCs and HEOs are instructed to work with their BAS contact to review and update their government's boundary, name, and status information. TCs and HEOs do not need to register to participate in BVP. The materials will be provided automatically.

Initial BVP

The Initial BVP materials include an Initial BVP letter, form, and paper maps or a CD/DVD containing PDF maps. The maps should reflect the legal boundary for the government effective on January 1, 2020. TCs and HEOs are instructed to review the Census Bureau's depiction of the legal boundary for accuracy and to return the completed Initial BVP form by March 1, 2020.

If the information is correct, no further action is required.

If any information is incorrect, TCs and HEOs should work with their BAS contact to submit corrections through the 2020 BAS. If boundary updates are submitted to the BAS by March 1, 2020, TCs and HEOs will have an additional opportunity to verify their government's boundary prior to final data tabulation for the 2020 Census. Changes received after March 1, 2020 will be used to correct the boundary, but there will not be sufficient time to send updated maps before final data tabulations for the 2020 Census.

Final BVP

The Final BVP provides an opportunity for TCs and HEOs to review recent boundary updates provided through the 2020 BAS. Only governments that reported corrections to the 2020 BAS on or before March 1, 2020 will receive Final BVP materials. The Final BVP materials include a Final BVP letter, form, and a paper map or map index sheet. The maps should reflect the legal boundary for the government effective on January 1, 2020. TCs and HEOs are instructed to review the Census Bureau's depiction of the legal boundary for accuracy and to return the completed Final BVP within five (5) business days.

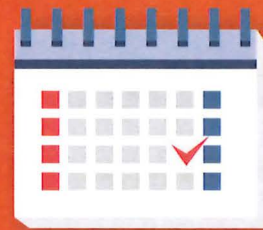
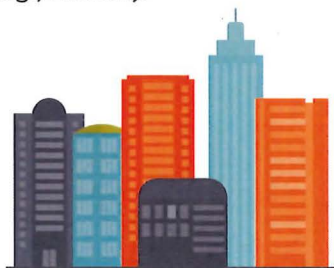
If the boundary is correct, no further action is required.

If any information is incorrect, TCs and HEOs should work with their BAS contact to submit corrections, within five (5) business days of receipt of materials.

Responding with boundary updates is easy.

The Census Bureau provides multiple free, user-friendly methods for the BAS contact to report boundary corrections through participation in BAS.

- Paper option: Participants can request free paper maps and annotation materials from the BAS Web site.
- Basic digital option: The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information Systems (GIS) tool. It was specifically developed for people who do not have geographic training or are not experienced GIS users. Please note that the GUPS option will not be available to report boundary updates during the Final BVP phase.
- Advanced digital option: Experienced GIS users have the opportunity to download shapefiles from the BAS Web site and make updates using their own GIS software (e.g., ArcGIS).



Schedule

- January 1, 2020—Legal boundary updates must be in effect on or before this date to be included in the 2020 Census.
- January 2020—BAS and Initial BVP materials will be mailed.
- March 1, 2020—Boundary updates submitted by this date will receive Final BVP materials to provide governments an opportunity to confirm that the correct legal boundary is used for 2020 Census data tabulations.
- May 31, 2020—Boundary updates sent by this date will be reflected in the 2020 Census.
- June 2020—Final BVP materials will be mailed. Participants have until July 2020 to respond with updates or approval of the legal boundaries.



ReadMe

Boundary Validation Program: ReadMe_BoundaryValidationProgram.txt

U.S. Census Bureau
Geography Division

The Initial Boundary Validation Program (BVP) provides the Tribal Chair/Highest Elected Official an opportunity to review the Census Bureau's boundary data to ensure it is accurate prior to the tabulation of data for the 2020 Census.

This Compact Disc/Digital Versatile Disc (CD/DVD) contains the maps for your government. The maps should reflect the legal boundary for your government effective on January 1, 2020. Please review our depiction of your legal boundary for accuracy using the provided maps and return the Initial BVP form found in your Initial BVP package.

If the boundary is NOT correct, please work with your Boundary and Annexation Survey (BAS) contact to submit updates through the 2020 BAS.

The contact information for your government's BAS contact is printed on the cover letter of the Initial BVP package.

The map files on this disc are in Adobe's Portable Document Format (PDF) and are designed to be viewed with Adobe Reader (version 6 or later).

Adobe Reader is available free from Adobe at: <https://acrobat.adobe.com/us/en/acrobat/pdf-reader.html>.

WHAT MATERIALS ARE INCLUDED ON THE CD/DVD?

The materials you receive on the CD/DVD are outlined below:

1. Boundary and Annexation Survey (BAS) PDF maps.
2. Readme_BoundaryValidationProgram.txt file.
3. BVP Flyer.

Tip for reviewing your government boundary:

Compare the boundary from the BAS PDF maps to a local boundary data source for your government. Local boundary sources may include:

1. Local plat maps.
2. Local boundary digital data such as shapefiles or online map viewers.

You can find additional information about the BVP and BAS at our website:
<<https://www.census.gov/programs-surveys/bas/information/bvp.html>>

We encourage you to contact the Census Bureau with any questions about the Initial BVP.

Phone: 1-800-972-5651

Email: <geo.bas@census.gov>

Website: <<https://www.census.gov/programs-surveys/bas/information/bvp.html>>

Boundary Validation Program File: ReadMe_BoundaryValidationProgram.txt

Redistricting Constraints

Districts

New Magisterial District lines in Russell County must divide the County's population into equal proportions of the population. The County's total population is 28,897.

Assuming the County maintains five Magisterial Districts, the ideal District size is 5780 (28,897 divided by five).

The Magisterial Districts must be within + or – 5% of the ideal size.

 Ideal: 28,897 (5 Districts)

 Upper range limit (+5%): 6,069

 Lower range limit (-5%): 5,491

Precincts

Precincts are measured by registered voters, not by population. Precincts make up a magisterial District, and must be wholly contained within one District.

The minimum size for a precinct is 100 registered voters.

The maximum size for a precinct is 5,000 registered voters.

Criteria

Election district population shall be "as nearly equal as practicable."

Election district populations shall not exceed five percent less or five percent more than the ideal district population.

Election districts shall be compact and contiguous, with due regard to natural features and accessibility of voting places.

Election district boundaries shall follow clearly observable boundaries.

Election district boundaries shall be politically fair.

Election district boundaries shall preserve communities of interest, to the maximum extent possible.

Election district boundaries shall recognize incumbency, to the maximum extent permissible under law and consistent with the other criteria.

Russell County 2011 Redistricting

	2010	2000	Difference	Notes
Total Population	28,897	29,258	-361	(Year 2000 Census Error Correction)
Active Voters	17,882	17,518	364	

	Population	Deviation from Mean of 5780	Percentage of Deviation
District 1	6,345	565	9.78%
District 2	5,522	-258	-4.46%
District 3	4,956	-824	-14.26%
District 4	5,544	-236	-4.08%
District 5	6,530	750	12.98%
Total Population	28,897		

Precinct	Population	Precinct	Population
Moccasin	2,349	East Lebanon	2,926
Copper Creek	1,830	West Lebanon	3,604
South Castlewood	2,166		
North Castlewood	2,957		
Dante	1,013		
Cleveland	1,552		
Cooks Mill	683		
Daughterty	219		
Honaker	4,054		
Drill	327		
Swords Creek	2,793		
Elk Garden	2,424		



2020 Census Participant Statistical Areas Program (PSAP) Quick Reference: Census Tracts

Census tracts are relatively permanent geographic divisions of a county or county equivalent. The purpose of the census tract is to provide a set of nationally consistent, relatively small statistical units, with stable boundaries, that facilitate analysis of data across time. The U.S. Census Bureau prioritizes the comparability of census tracts from decade to decade. Therefore, we request that you do not change the outer boundaries of any census tracts when making census tract updates, unless it is a correction due to boundary or feature inaccuracy. The Census Bureau uses census tracts in the tabulation and presentation of data from the decennial census and the American Community Survey (ACS).

Census Bureau criteria specify that census tracts must:

- Nest within county boundaries.
- Cover the entire land and water area of the county.
- Be reasonably compact and contiguous.
- Meet the population/housing unit thresholds as specified in Table 1. For counties that have fewer than 1,200 residents, the Census Bureau will define one census tract that encompasses the entirety of the county.
- Have census tract codes ranging from 1 to 9989 that must be unique within each county. Special use tract codes must range from 9800 to 9899. The acceptable range of census tract suffixes for split census tracts is from .01 to .98.

Census Bureau guidelines recommend that census tracts:

- Have boundaries that follow visible features (e.g., roads, rivers) or other acceptable features (e.g., tribal reservation, tribal subdivision, incorporated place, and minor civil division boundaries).
- Be merged when census tracts are below the minimum population (1,200) or housing unit (480) count with adjacent census tracts. Participants should split any census tracts above maximum population (8,000) or housing unit (3,200) counts into multiple census tracts. When revising tracts, participants should aim to meet or exceed the optimum population (4,000) or housing unit (1,600) thresholds to increase the reliability of sample data for census tracts.

Table 1: Census Tract Thresholds

Census Tract Type	Threshold Type	Optimum	Minimum	Maximum
Standard Census Tracts	Population	4,000	1,200	8,000
	Housing Unit	1,600	480	3,200
Special Use Census Tracts (Encompassing an employment center, large airport, park, forest, or large water body with no (or very little) population or housing units)	Area measurement	At least comparable in size to surrounding census tracts		
	Employment	Suggested minimum of 1,200 workers or jobs		

Refer to the Respondent Guide for complete instructions.



2020 Census Participant Statistical Areas Program (PSAP) Quick Reference: Block Groups

A block group is a statistical geographic subdivision of a census tract. Local participants are provided an opportunity to review and if necessary, suggest updates to the boundaries and attributes of the block groups in their geographic area through the 2020 Census PSAP. The U.S. Census Bureau uses block groups in the tabulation and presentation of data from the decennial census and the American Community Survey (ACS).

Census Bureau criteria specify that standard block groups must:

- Nest within census tract boundaries.
- Cover the entire land and water area of each census tract.
- Be reasonably compact and contiguous.
- Meet the population and/or housing unit thresholds as specified in Table 1. For counties that have fewer than 1,200 residents, the Census Bureau will define one census tract and one block group that encompasses the entirety of the county.
- Have no more than nine block groups (excluding water blocks) contained within a single census tract.
- Have a unique code, between 0 and 10, within each census tract. To identify each standard block group, a single-digit code is used that will correspond to the first digit in the code of each block encompassed by the block group (e.g., all blocks within block group 3 will be numbered in the 3000 range). A zero is to be used to denote a water-only block group.

Census Bureau guidelines recommend that standard block groups:

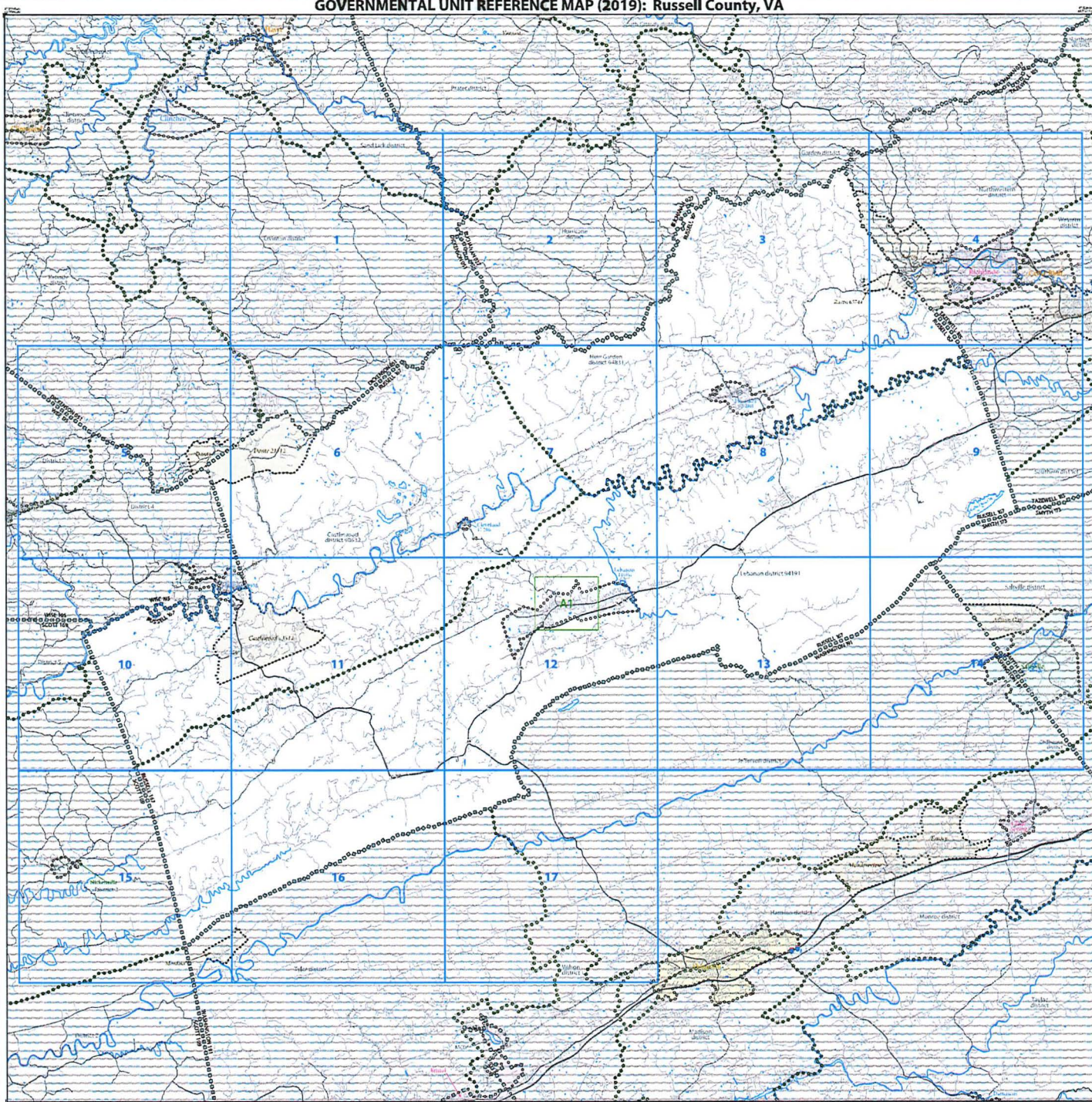
- Have boundaries that follow visible features (e.g., roads, rivers) or other acceptable features (e.g., incorporated place, minor civil division, and American Indian reservation boundaries).
- Be delineated as a special use block group if coextensive with a special use census tract, encompassing an employment center, large airport, public park, public forest, or large water body with no (or very little) population or housing units.

Table 1: Block Group Thresholds

Block Group Type	Population Threshold	Housing Unit Threshold	Area Measurement Threshold
Standard Block Groups	Min.: 600	Min.: 240	None
	Max.: 3,000	Max.: 1,200	None
Special Use Block Groups	None (or very little) or within the standard block group thresholds	None (or very little) or within the standard block group thresholds	At least comparable in land area size to surrounding block groups

Refer to the Respondent Guide for complete instructions.

GOVERNMENTAL UNIT REFERENCE MAP (2019): Russell County, VA



SYMBOL DESCRIPTION	SUBTYPE	LABEL STYLE
Federal American Indian Reservation	*****	UNANSE RESERVATION (TA 1899)
CPL Squawman Trust Land	*****	T1800
American Indian Tribal Subdivision	*****	SHONTO (1919)
Mexico Native Regional Corporation (MARC)	*****	MEXICAN AMERIC CO 120
State for unincorporated dependent county	*****	NEW YORK 36
County for unincorporated dependent county	*****	FBI 029
Minor Civil Division (MCD)	*****	Lee town 41400
County Government (CGOV)	*****	Jemez CCD 91650
Consolidated City	*****	MILFORD 47540
Unincorporated Place	*****	Davis 18100
Census Designated Place (CDP)	*****	Culver 16540

SYMBOL DESCRIPTION	SUBTYPE	SYMBOL DESCRIPTION	
Water	Blue area	Water hole	Blue circle
U.S. Highway	Thick black line	Former State	Thin black line
State Highway	Thin black line	Other	Dashed line
Road	Thin grey line	Large, Small or Reservoir boundary	Thick dashed line
Canal	Blue line with cross-ticks	Library	Red book icon
Interstate road or highway	Thick black line with red/blue stripes	Public Storage	Red building icon
Other road or street	Thin black line	Post Office	Red building icon
Highway	Thin black line	College	Green building icon
Railroad	Black line with cross-ticks	Club	Green building icon
Power line	Black line with cross-ticks	Health Care	Green building icon
Pipeline	Black line with cross-ticks	Religious	Green building icon
Utility	Thin black line	Other	Green building icon

Where state, county, and/or CDP boundaries coincide, the map shows the boundary symbol for only the highest rank of these boundaries. Where American Indian reservation and American Indian tribal subdivisions boundaries coincide, the map shows only the American Indian reservation boundaries. Other names are followed by their FIPS code or census code parentheses indicate census code.
1. "MCD" indicates a minor civil division. These are for Census Bureau use only.
2. The CDP and CDP boundaries represent statistical entities and are not updated through the 5-year process.
3. Unincorporated place names color corresponds to the unincorporated place ID code.
Due to space limitations, some road names, along with other features and geography symbols on the map, may not be shown.
The Census Bureau street feature and alternate road names, but only primary road names are used to label the roads on this map.

BAS SIGHTLINE BOX	
From:	This census map is based on a census as of February 1, 2020.
To:	
County:	
Product:	
File Name:	

For Census Use Only	
MPC PROCESSING SHEET CHANGES	
File Code	County Code
Changes: W R C A F J S K	
File Size: Y N	
Other: Y N	Type of Change: W R C A F J S K
	Y N
	Y N
	Y N
	Y N

All legal boundaries and names are as reported through the 2019 Boundary and Annexation Survey (BAS). The boundaries shown on this map are for Census Bureau statistical areas only and do not constitute any form of jurisdiction or claim or right of ownership or entitlement.
Data Source: U.S. Census Bureau's 2019 Census Division (CADR), November 2019. Contact: Geography Division, December 11, 2019.
U.S. DEPARTMENT OF COMMERCE BLS, Census Bureau

Product: American Community Survey (ACS) 2019
Census Bureau
2019 Annual Survey of Income and Tax Status (SIT) 2019
2019 Census Bureau
2019 Census Bureau

This map supports the following programs:
2020 Boundary and Annexation Survey (BAS)
2020 Initial Boundary Validation Program
Boundary and Annexation Survey (BAS) ID: 2511670000
BAS Implementation Occurrence: March 17, 2020
PDF version of this map is available on www.census.gov/ipeds/data/cen2019/bas.html
For more information or to request additional maps, please email bas@cen2020.gov
Call 1 800 857-5531 or visit www.census.gov/ipeds/data/cen2019/bas.html.

Total Sheets: 19 (Index 1; Parent 17; Inset 1)

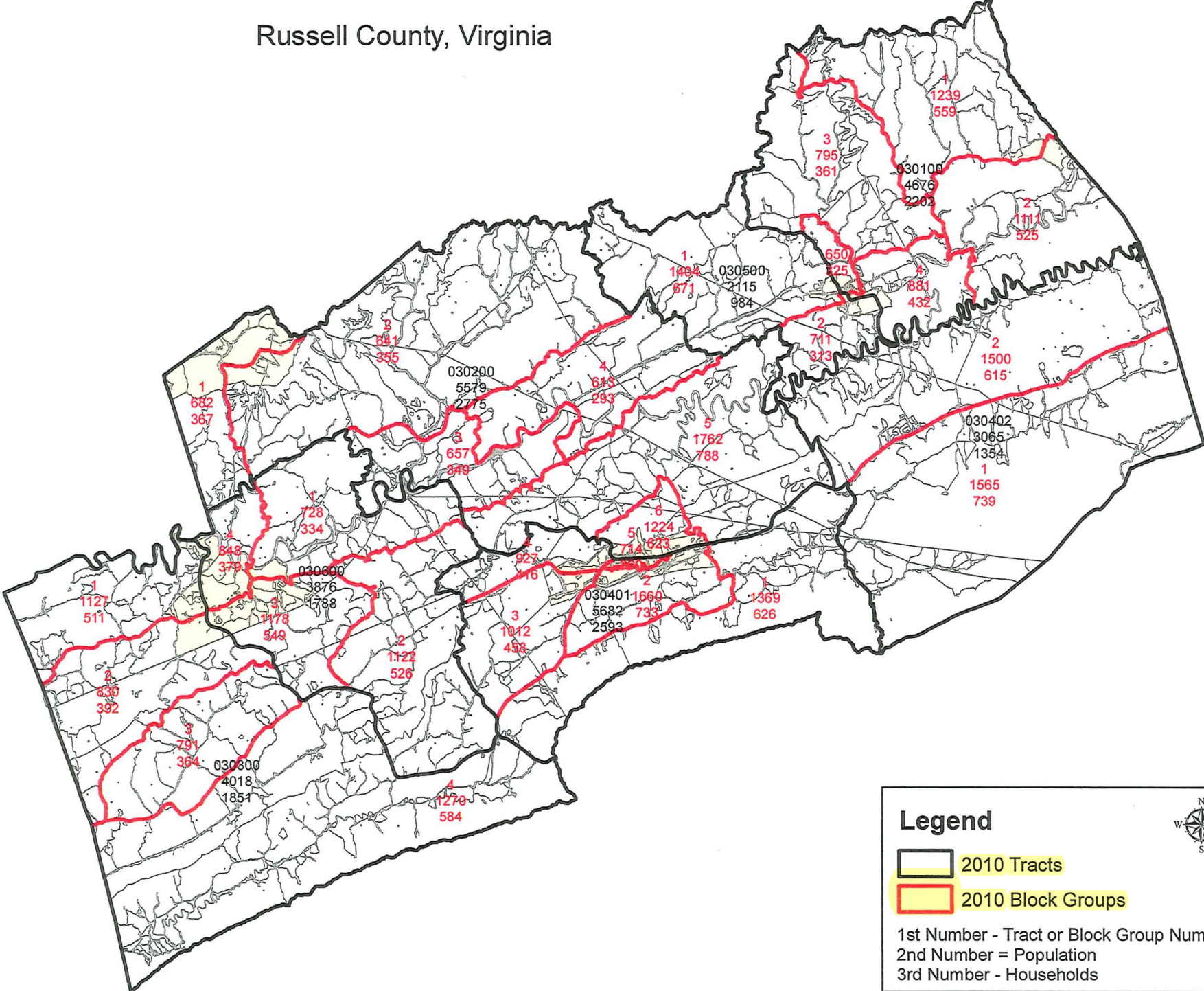
NAME: Russell County (167)
GEO TYPE: County or statistically equivalent entity
CV:VA:167:31

INDEX ON PARENT'S SHEET: 002
INDEX SHEET: 000029

18822101000000000000



Russell County, Virginia

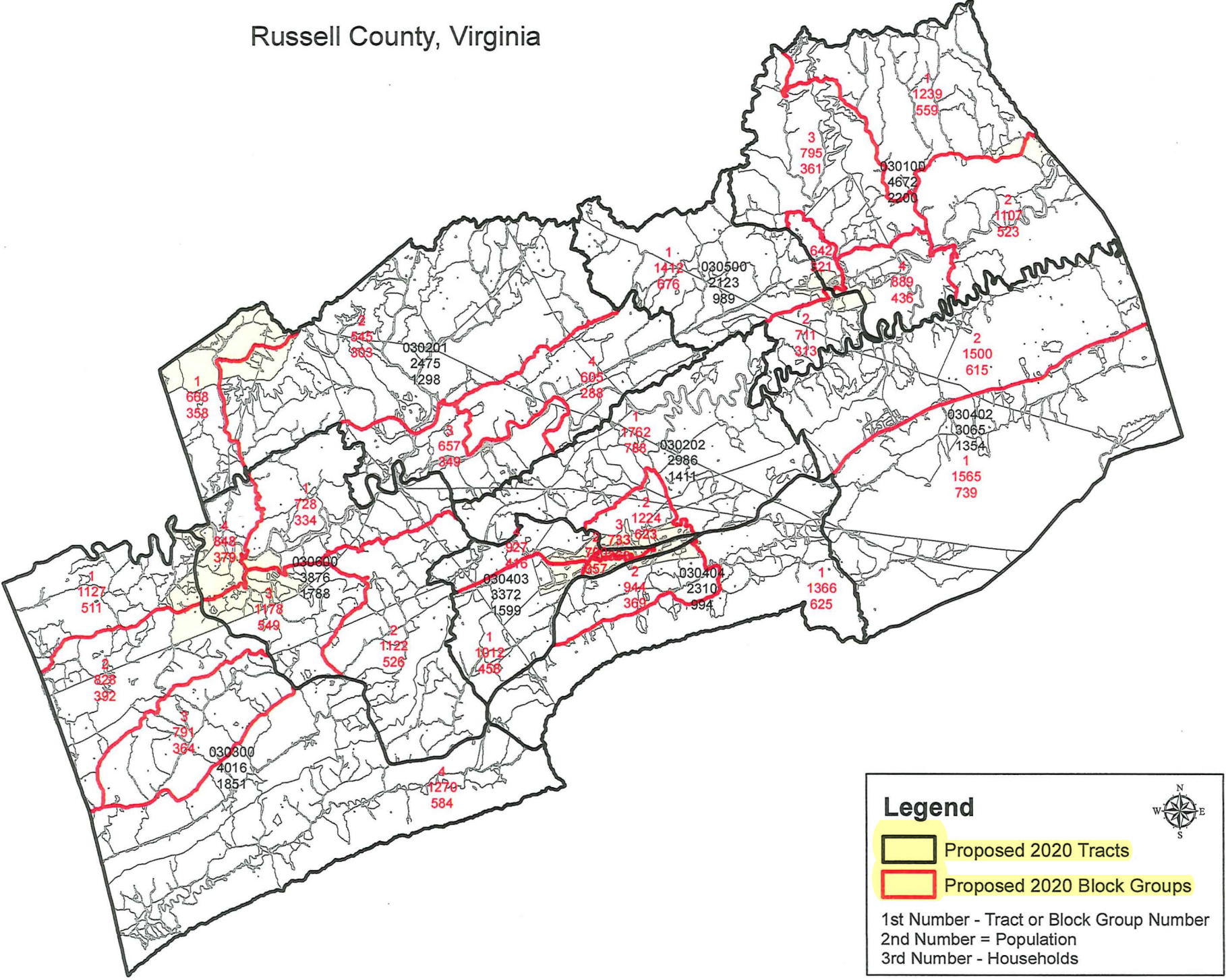


Legend

- 2010 Tracts
- 2010 Block Groups

1st Number - Tract or Block Group Number
 2nd Number = Population
 3rd Number - Households

Russell County, Virginia



Legend

- Proposed 2020 Tracts
- Proposed 2020 Block Groups

1st Number - Tract or Block Group Number
 2nd Number = Population
 3rd Number - Households

Russell

STATEFP	COUNTYFP	TRACTCE	BLKGRPCE	BLKGRPID	BGTYP
51	167	030201	1	511670302011	
51	167	030201	2	511670302012	
51	167	030201	3	511670302013	
51	167	030201	4	511670302014	
51	167	030202	1	511670302021	
51	167	030202	2	511670302022	
51	167	030403	1	511670304031	
51	167	030403	2	511670304032	
51	167	030403	3	511670304033	
51	167	030403	4	511670304034	
51	167	030404	1	511670304041	
51	167	030404	2	511670304042	

Russell

STATEFP	COUNTYFP	TRACTCE	TRACTTYP
51	167	030201	
51	167	030202	
51	167	030403	
51	167	030404	

Russell County Electoral Board

Archie T. Combs Herbert W. Scott Harry J. Monk
Chairman Vice Chairman Secretary

96 Russell Street • PO Box 1003 • Lebanon, Virginia 24266
Phone: (276) 889-8006 • Fax: (276) 889-8022
GoVote167@bvuv.net • www.RussellCountyVA.us

February 13, 2020

ROBERT H. BRINK, CHAIRMAN

Virginia Department of Elections
1100 Bank Street
Washington Building, First Floor
Richmond, VA 23219


Dear Chairman Brink,


Governor Northam declared a State of Emergency for Russell County due to flooding on Thursday, February 6, 2020. In preparation of the Presidential Primary Elections the Russell County Electoral Board visited voting precincts today assessing any damages that may have occurred to our voting precincts.

Our Cleveland Precinct sustained water damage due to flooding. We feel the damage cannot be sufficiently remediated prior to March 3, 2020. We have made the decision to move our precinct for the Presidential Primary to the following location: 35 Riverview Terrace Drive, Cleveland, VA 24225.

The location is ADA compliant and will serve us well as an Emergency Polling Location. We will notify the local media (newspaper, radio, and television stations), as well as, post notices at the Cleveland Town Hall.

Sincerely,


Archie T. Combs
Chairman


Harry J. Monk
Secretary

Cc: Christopher Piper, Commissioner
Lonzo Lester, County Administrator

RUSSELL COUNTY

BOARD OF SUPERVISOR'S BUDGET MEETINGS

Russell County Governmental Center
Lebanon, Virginia 24266



RUSSELL COUNTY BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 BUDGET MEETING SCHEDULE

Date	Activity
01/27/20	Letter of Budget Requests to Departments, Offices, & Agencies
02/17/20	Dead-line for Departmental Budget Requests
03/13/20	Budget Expenditures Compiled
03/13/20	Revenue Projections Compiled
03/18/20	Budget Committee Workshop
03/25/20	Budget Committee Workshop
04/06/20	Full Board of Supervisors Budget Work Session
04/13/20	Advertise Public Hearing for Budget and Tax Rates
04/17/20	Advertise Public Hearing for Budget and Tax Rates
05/04/20	Hold Public Hearing on FY 2020/2021 Budget and Tax Rates
06/01/20	Approve Budget at Regular June Meeting



A Region Connected

Cumberland Plateau Planning District

February 11, 2020

Russell County Board of Supervisors
Lonzo Lester, County Administrator
P.O. Drawer 1208
Lebanon, VA 24266

Dear Mr. Lester:

RE: Hazard Mitigation Plan Update Adoption

This is to inform you that the Cumberland Plateau Hazard Mitigation Update Plan has been Approved Pending Adoption by FEMA and VDEM and can now be adopted by each of the localities in the Cumberland Plateau Planning District Commission area.

Enclosed is a resolution that must be adopted and approved by each locality in the Cumberland Plateau Planning District. Failure to adopt and approve the plan update could render your Town or County ineligible for non-emergency FEMA or VDEM funds or grant monies in the future. Also included is a CD which contains the updated plan; a copy of this plan should be made available in your offices and presented upon public request.

This adoption must take place as soon as possible by each locality. The updated plan must be adopted without undue delay in order for full and final approval from FEMA. If you have any questions please let me know. Thank you so much for your time and efforts during this process.

Sincerely,

Charlie J. Perkins

Planner, CPPDC

www.cppdc.org • www.cumberlandbroadband.com

P. O. Box 548 • Phone (276) 889-1778 • Fax (276) 889-5732 • Lebanon, Virginia 24266

Serving Buchanan, Dickenson, Russell, and Tazewell Counties

RESOLUTION

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive Hazard Mitigation Grant Program (HMGP) project grants and certain other forms of non-emergency disaster assistance; and

WHEREAS, a Mitigation Advisory Committee (“MAC”) comprised of representatives from all jurisdictions within the Cumberland Plateau Planning District was convened in order to study Russell County’s risks from and vulnerabilities to natural hazards, and to make recommendations on mitigating the effects of such hazards on Russell County; and

WHEREAS, the efforts of the MAC members in consultation with members of the public, private and non-profit sectors, have resulted in the development of a Hazard Mitigation Plan Update for the Cumberland Plateau Planning District communities including Russell County.

NOW THEREFORE, BE IT RESOLVED by the Russell County Board of Supervisors that the Cumberland Plateau Planning District Commission Hazard Mitigation Plan dated September, 2018, is hereby approved and adopted for Russell County. A copy of the plan is attached to this resolution by reference.

ADOPTED by Russell County this ____ day of _____, 2020.

APPROVED:

Chairman

ATTEST:

ADMINISTRATIVE AGREEMENT
Belfast Waterline Extension Project, Phase II

This Agreement entered into this 2nd of March, 2020 by and between the Cumberland Plateau Planning District Commission, hereinafter referred to as the "PDC," and Russell County Board of Supervisors, hereinafter referred to as the "Grantee."

WITNESSETH

WHEREAS, the Housing and Community Development Act of 1974, amended in 1981, provides for federal grant funds to states to assist local governmental units to deal with local community development related problems; and

WHEREAS, the Grantee is authorized to obtain federal grant assistance made available under the Virginia Department of Housing and Community Development Act of 1974, as amended in 1981; and

WHEREAS, the PDC is authorized by Chapter 42 of Title 15.2 Code of Virginia (1950), as amended, to assist local governmental units in planning their development; and

WHEREAS, the Grantee has agreed the installation of Belfast Waterline Extension Project, Phase II will improve the lives of the residents by providing clean, safe potable water.

NOW THEREFORE, the PDC and Grantee hereto do mutually agree as follows:

I. Scope of Work Required of PDC

The PDC agrees to provide technical assistance to the Grantee related to the administration of the Community Development Block Grant, hereinafter referred to as "CDBG," offered by the Virginia Department of Housing and Community Development, hereinafter referred to as "DHCD," and to do so in accordance with all terms and conditions set forth in this agreement to the satisfaction of DHCD.

The PDC will carry out its scope of work by working in conjunction with the Grantee in compliance with the assurances set forth in the application and in compliance with the conditions set forth in the Grant Agreement executed between the Grantee and DHCD.

II. Time of PDC Performance

The PDC agrees to complete performance activities called for herein by the date of final closeout of the project.

III. Duties and Responsibilities of the PDC

The PDC agrees to do the following administrative technical assistance activities:

1. **General Coordination** – The PDC will provide assistance to the Grantee in completing the pre-contact activities as discussed during contract negotiations as soon as possible. The PDC will provide coordination and administration of the project by working as a liaison between the Grantee, engineer, contractor, DHCD and all other funding agencies. The PDC will assist the Grantee in the preparation of correspondence relating to the implementation of the project.
2. **Financial Record Keeping** - The PDC will assist the Grantee in maintaining accurate records of the financial expenditures of the CDBG monies in this project. All requests for payment will require authorization for payment by the Grantee. The PDC will prepare all draw downs for the Grantee's submission to DHCD. Following submission the PDC will distribute full drawdown packets back to the Grantee and the Russell County PSA and keep financial files in order with support invoices, EDI statements, bank statements and check copies for future compliance reviews. The PDC will prepare monitoring spreadsheets for compliance showing allocation of funds to approved budget line items. The PDC will track all expenditures of leverage funds in regard to the project. The PDC will assist the Grantee in preparing and requesting budget revisions. The PDC will assist the Grantee in determining eligible budget expenses for the project activities and assist the Grantee with budget monitoring.
3. **Project Management Plan** - The PDC will assist the Grantee with the preparation of the Project Management Plan and any revisions and updates of the Plan. The PDC will conduct monthly Management Team Meetings to meet all tasks according to identified timelines. Revised Project Management Plans and minutes will be forwarded monthly to parties involved. Monthly and annual updates of project progress to will be sent to DHCD.
4. **General Record Keeping** - The PDC will be responsible for setting up the files associated with the CDBG related activities of the project in accordance with the

guidelines set forth in the Community Improvement Grant Manual. All items required will be kept in appropriate files for future compliance reviews by DHCD. Specifically, the PDC will provide initial response to all CDBG related correspondence and identify proper location of all correspondence in the project files.

5. **Reporting** - The PDC will prepare all reports required by DHCD in conformance to the Grantee's implementation of the CDBG contract requirements. These will include, but not necessarily be limited to, the annual status reports, the monthly status reports to the Community Development Specialist, the various compliance and closeout documents required including, but not limited to, a final financial report, a final construction report, and a final evaluation report. In the event the PDC chooses to use subcontractors during the course of its work, all payments to the subcontractors will be the exclusive responsibility of the PDC.
6. **Compliance** - The PDC will act as the Compliance Officer for the project for labor standards, equal employment opportunities, Section 3 compliance, and environmental regulations. In terms of labor standards, the PDC will verify the appropriate Davis-Bacon wage rates by conducting periodic contractor employee interviews and review payrolls from all contractors on a weekly basis to coordinate all information between the payroll sheets, Monthly Register of Assigned Employees and Employee Interview Sheets. The PDC will advise the Grantee of all compliance requirements regarding Equal Employment Opportunities and Section 3 requirements. The PDC will verify that the engineer has included all necessary compliance statements to be met by the contractor as part of the bid documents. The PDC will further verify that the engineer has prepared and performed all actions necessary to assure compliance to all applicable environmental legislation and regulations, and provide assurance to the Grantee that the project has received approval from the regulatory agency stating that the project has been designed by the engineer specifically as proposed in the CDBG and other funding contracts. The PDC will attend the pre-construction conference for construction related tasks and review the Labor Standards, Equal Opportunity, and Section 3 requirements with the contractors. The PDC will attend the Bid Opening for construction for the project and will attend Progress Meetings with the Grantee, engineer and contractors.
7. **Procurement** - The PDC will advise and assist the Grantee in adhering to state and/or federal procurement legislation and regulations.

8. **Final close out** – The PDC will prepare and submit all final reports required to close out the CDBG grant.
9. **Subcontracting** - The PDC reserves the right to subcontract any tasks required in meeting the foregoing responsibilities.

IV. Duties and Responsibilities of the Grantee

The Grantee agrees to perform the following administrative activities:

1. **Financial Record Keeping** - The Grantee will maintain accurate records of the financial expenditures of the CDBG monies in this project and all other funding sources for the project listed as project leverage.
2. **General Record Keeping** - The Grantee will assist the PDC in maintaining accurate project files. All incoming correspondence directly and indirectly relating to the project will be opened and read by the Grantee and forwarded to the PDC for review. The Grantee will promptly notify the PDC of any correspondence that appears to need immediate action. All files, records, documentation and correspondence associated with this project shall be housed with the Grantee, with appropriate copies of said documents housed with the PDC.

V. Method of Payment

Grantee agrees to pay the PDC cash consideration not to exceed fifty thousand dollars (\$50,000), which constitutes full and complete payment for the PDC's work and activities as set forth herein. Such sum will be paid in the following manner, in every case subject to receipt of the PDC's requisition for payment. It is understood that the payments to the PDC will be made according to the eligible performance thresholds.

In the event management work would be required past the time the all available management funds have been expensed, the PDC would complete management of the project until the final closeout of the project.

Performance thresholds agreed upon are as follows:

Threshold	%	Amount	Cum %	Cum Amount
Execution of DHCD Contract	10%	5,000	10%	\$5,000
Construction Contract Award	10%	5,000	20%	\$10,000
Monthly Mgmt Team Meetings – Contract Monitoring	10%	5,000	30%	\$15,000

Construction Complete - Labor standards	25%	12,500	55%	\$27,500
Satisfactory Compliance Reviews – Approx 2 @ \$1,750 each	25%	12,500	80%	\$40,000
Achievement of Benefits	10%	5,000	90%	\$45,000
Administrative Closeout	10%	5,000	100%	\$50,000

VI. Amendment

This contract may be amended from time to time by written authorization of the PDC and the Grantee and shall be subject to re-negotiation if such amendment results in a change in the scope of services, compensation and method of payment. However, in no case may the contract be amended without the expressed written authorization of the DHCD.

Witness the following signatures and seals as of the date first above written:

Seal: Cumberland Plateau Planning District Commission

By _____
Executive Director

Commonwealth of Virginia

County of _____, To-Wit:

The foregoing instrument was acknowledged before me
this _____ day of _____, 2020

My commission expires: _____

Notary Public

Seal: Russell County Board of Supervisors

By _____
Russell County Administrator

Commonwealth of Virginia

County of _____, To-Wit:

The foregoing instrument was acknowledged before me
this _____ day of _____, 2020, by _____

My commission expires _____

Notary Public

Agreement

This Agreement entered into this 2nd day of March 2020, by and between the Board of Supervisors of Russell County, Virginia, (hereinafter referred to as Russell County), and the Russell County Public Service Authority (hereinafter referred to as PSA).

Witnesseth

WHEREAS, Russell County has been approved by the Virginia Department of Housing and Community Development (VDHCD) to receive Virginia Community Development Block Grants (VCDBG) in accordance with grant applications submitted by Russell County in order to construct water lines located in the Belfast Waterline Extension Project, Phase II (hereinafter referred to as the Water Project); and

WHEREAS, under the regulations of the VDHCD the County is the only legal entity which is permitted to enter into a contract for the receipt of the grant funds in order to implement the Grant; and

WHEREAS, it is appropriate and proper for the legal entity, which is the recipient of the grant to enter into a contractual agreement with another agency to own and operate the systems for which the said funds are being distributed to the County; and

WHEREAS, the PSA is the official public entity created pursuant to Section 15.1-1241 et. Seq. of the 1950 Code of Virginia, as amended, which has been delegated the responsibility for all matters related to water Project in Russell County, Virginia; and

WHEREAS, the PSA will accept ownership and operation of said system, and

WHEREAS, the County has formally agreed to obtain and provide all additional funding required in order to complete the Water Project being that amount of funding by which the total cost of the Water Project exceeds the amount of the VCDBG funding.

NOW, THERFORE, for good and valuable consideration, including the mutual exchange of promises by the between the parties, Russell County and the PSA do hereby mutually agree as follows:

1. Russell County agrees to accept VCDBG grant.
2. Russell County agrees to enter into the necessary Agreement with DHCD to make all to the assurances required in the contract documents which are incorporated as part of the Agreement the County must sign in order to implement the VCDBG and receive the grant funds.

3. PSA hereby formally agrees that it will own and operate water systems which Russell County constructs with CDBG monies.
4. Russell County agrees to make draw downs in accordance with the VDHCD regulations not to exceed the amount of the approved VCDBG grant.
5. No request for a draw down on grant funds will be made by Russell County unless complete and accurate progress and financial reports satisfactory to Russell County indicating the nature of work or activity covered by this request, have been submitted by its contractors and engineers and are certified as being true and accurate by the official representative of the contractors and engineers.
6. Russell County agrees to appropriate funds not to exceed the amount of the VCDBG monies. Such appropriations shall only be made after receipt of grant funds by Russell County through the Virginia Department of Housing and Community Development.
7. Russell County, agrees to obtain and provide the necessary matching share funds required to complete the Water Project being the difference of the Water Project and the County CDBG grant.
8. The county shall initiate the activities required by the contract documents beginning as soon as the VCDBG contract is executed.
9. The county shall complete the work as described in the contract documents in compliance with the implementation schedule submitted to VDHCD.
10. The county hereby agrees to carry out all of the terms of the Agreement entered into by and between Russell County and the VDHCD including all of the General Conditions, Special Conditions, and Assurances made a part of the contract documents listed heretofore which are incorporated by reference in this Agreement, as if set out in full.
11. The county hereby agrees to properly administer the VDHCD through the VDHCD for the Water Project in accordance with all applicable federal, state county laws. The county also agrees to comply with any and all regulations and restrictions to the Virginia Department of Housing and Community Development in the administration of the VCDBG and in the construction phase of the Water Project. It is agreed by and between the parties that any and all financial, administrative and other records required to be maintained in conjunction with this project by an applicable regulation or agreement will be prepared and maintained by the county through the CPPDC. The county shall be responsible for all fiscal accounting responsibility in accordance with the disbursement of funds under all of the VCDBG, together with the preparation and filing of any and all reports necessary for processing and implementation of the VCDBG and for the obtaining of the draw down of funds for the Water Project. Russell

County agrees to receive and review progress and financial reports before requesting a draw down of Block Grant funds, with administrative assistance from the CPPDC.

12. The county agrees to ensure that all construction work performed in connection with the Water Project complies with all applicable laws as outlined in the VDHCD Grant Management Manual and is accomplished in a professional and workmanlike manner. It is hereby agreed by and between the parties that the county will be responsible for ensuring that all work performed on the Water Project is in compliance with the terms of the VDHCD-VCDBG grant and any and all specifications of these funding agencies.
13. The parties agree that the county is fully responsible for all purchasing, bidding and contracting in connection with the Water Project and is responsible for complying with all applicable Federal, State and County procurement laws and bidding procedures as outlined in the VDHCD Grant Management Manual. Their engineer and or administrative assistant will assist the county in these efforts.
14. PSA agrees to save and hold harmless Russell County, the Board of Supervisors of Russell County, and its officers, agents, and employees from any and all liability, claim, suits, judgments and recoveries of whatsoever nature which may arise in connection with the administration of the VCDBG for the Water Project and the construction work performed on the project.
15. In executing this Agreement, it is the intention of the parties that the PSA shall own and operate the water systems on behalf of the county. The county will be fully responsible for procuring and performance of all the engineering, construction, administration and related work on the Water Project in accordance with the plans, specifications, engineering studies of the grant application and all other VCDBG contract documents as heretofore specified. The county shall bear the full responsibility for auditing its records of expenditures and disbursement of all funds in connection with the Water Project. Russell County is responsible for the audit of its financial records relating to the receipt and disbursement of the VCDBG and other funds.
16. The parties agree that the Board of Supervisors of Russell County, its agents, officers, and employees shall not be liable for PSA's default, negligence, neglect, malfeasance, failure to properly account for funds, failure to comply with federal, state, or local laws, or any failure of the PSA to comply with the terms of the VCDBG, or any provisions of the contract documents heretofore enumerated in conjunction with the Water Project.
17. Furthermore, upon completion of said construction the PSA will assume ownership and responsibility of system and agrees to operate and maintain the water facilities completed under this grant as a part of its regular operations.

18. This Agreement may be amended from time to time only by written authorization of both parties, executed with the same formality as this Agreement.

19. This Agreement comports in all respects with the laws of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the parties have hereunto set their signatures and seal this 2nd day of March 2020.

Rebecca Dye, Chairman
Board of Supervisors of
Russell County, Virginia.

Harvey Hart, Executive Director
Russell County Public Service Authority

**STATE OF VIRGINIA
COUNTY OF RUSSELL**

Personally, appeared before me in the County and State aforesaid this 2nd day of March 2020, Rebecca Dye, and acknowledged this foregoing Agreement as this true act and deed.

Notary Public

My Commission expires: _____

**STATE OF VIRGINIA
COUNTY OF RUSSELL**

Personally appeared before me in the County and State aforesaid this _____ day of 2nd, 2020, Harvey Hart, and acknowledged this foregoing

Agreement as this truce act and deed.

Notary Public

My Commission expires: _____

Russell County Virginia

“The Heart of Southwest Virginia”

Oris Christian
At-Large

Tim Lovelace
District 1

Lou Ann Wallace
District 2

Rebecca Dye, Chairperson
District 6

Steve Breeding, Vice-Chairman
District 5

Carl Rhea
District 3

David Eaton
District 4

Lonzo Lester
County Administrator

RESOLUTION

WHEREAS, Russell County, Virginia has been obligated, contingent on certain conditions, \$630,000 from the Virginia Community Development Block Grant (CDBG) Program for the Belfast Waterline Extension, Phase 2; and

NOW THEREFORE, BE IT RESOLVED, that the County hereby appropriates the sum of \$630,000 to this project contingent on receiving the funds from the Virginia Department of Housing and Community Development.

This ___ day of _____, 2020.

Rebecca Dye, Chairperson
Board of Supervisors
County of Russell



Honaker Redbud Festival, Inc.

P.O. Box 1592, Honaker, Virginia, 24260

January 29, 2020

Lonzo Lester
County Administrator
Russell County Board of Supervisors
P.O. Box 1208
Lebanon, VA 24266

Dear Mr. Lester:

The Honaker Redbud Festival respectfully requests a donation of \$1,000 for our 39th Annual Festival to be held April 18 and 19. Our proposed schedule and other information is attached.

As the longest-running community festival in Russell County and one of the oldest in Southwest Virginia, the Festival Committee greatly appreciates past support from the Board of Supervisors and asks that our 2020 request be considered.

Sincerely,

Ann S. Taylor
President

cc: David Eaton



Honaker Redbud Festival, Inc.

P.O. Box 1592
Honaker, Virginia 24260

39th Annual Honaker Redbud Festival 2020 Schedule of Events

- | | |
|---|-----------------|
| <u>Redbud Festival Breakfast</u>
<i>Honaker H.S Cafeteria – 7:00 a.m. – 10:30 a.m.</i> | April 18 |
| <u>Redbud Festival Bird Walk</u>
<i>Slate's Campground – 7:30 a.m.</i> | April 18 |
| <u>Redbud Festival Arts and Crafts Show</u> – 9:30 a.m. to 4:00 p.m. | April 18 |
| <u>Redbud Festival Family Fun Day (Games & Entertainment)</u> – 9:30 a.m. to 4:00 p.m. | |
| <u>Redbud Festival Car & Truck Show</u> – 9:30 a.m. to 4:00 p.m. | |
| <u>Redbud Festival Pet Show</u> - 11:00 a.m. – 2:00 p.m. | |
| <u>Redbud's Got Talent</u> – 2:00 p.m. | |
| <u>Redbud Jam Tent</u> – 5:00 p.m.
<i>New Peoples Bank, Downtown Honaker</i> | |
| <u>SWCC Festival of the Arts/The Belle of Amherst One-Woman Show</u> – 7:00 p.m.
<i>Honaker Community Library</i> | |
| <u>Redbud Festival Homecoming Dinner</u>
<i>Honaker H.S. Cafeteria – 12:30 p.m.</i> | April 19 |
| <u>Redbud Festival Poker Run Canoe Race</u>
<i>Blackford Canoe Access Area – 2:00 p.m.</i> | April 19 |

“Honoring the Natural and Cultural Heritage of Honaker Redbud Country Since 1981”

www.honakerredbudfest.com

Phone (276) 889-1778

Honaker History

In 1797, a settler named Martin Honaker with his three sons Nicholas, Jonathan, and Isaac, plus a few slaves, purchased land on Lewis Creek in the section now known as "Old Honaker". It was fitting that Martin Honaker chose to settle at the foot of beautiful Big A Mountain, because the name Honaker means, "place at the foot of a mountain". The Honakers were of German and French descent, and spelled their name with an umlaut over the "o", giving it the sound of an "a" as in "ha". The Scotch-Irish settlers in the area insisted upon pronouncing it with a long "o" as in "ho". Because of their pushiness, Honaker citizens still spend a lot of time correcting the pronunciation of our town's name by non-natives.

The Honakers prospered on Lewis Creek in what was then known as New Garden. Harvey Honaker, Martin's grandson, was Justice of the Peace in New Garden and also held several county offices. Affectionately called "Squire" Honaker, his store served as a Post Office for New Garden. In 1884, the name of the Post Office was changed to Honaker in his honor.

Soon after, the railroad came through Honaker and the town grew dramatically. First, Honaker Lumber Company was established and became one of the largest sawmills in the eastern United States. Soon after, the coal industry began to boom and Honaker thrived.

Redbud History

A lot has changed through the years, but Honaker still remains a viable community in a beautiful section of Russell County. Another thing hasn't changed-an abundance of the beautiful, pink blooming Redbud Tree.

In 1981, the Town of Honaker was officially recognized by the Library of Congress as the "Redbud Capital of the United States". A group of merchants and civic club members got together to plan a festival, and the Honaker Redbud Festival, Inc. was born. 2020 marks our 39th anniversary. The Festival celebrates the natural beauty and heritage of the mountain region around Honaker each April.

Contact Information

Email :

info@honakerredbudfest.com

Normal Mail:

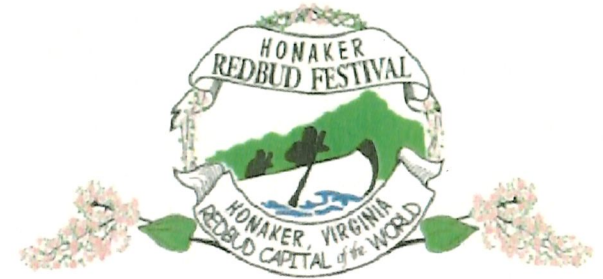
Honaker Redbud Festival

P.O. Box 1592

Honaker VA 24260

Phone:

(276) 889-1778



2020

39th Annual Honaker Redbud Festival



**Friday, April 17 -
Sunday, April 19**

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted	2/18/20
Employee Name(s)	Kathy Vance
Department	Russell Combined Court
Phone	(276) 889-8051
Email (optional)	KVANCE@VACOURTS.GOV
Purpose/Location of Travel	Clerk's Association Conference
Dates of Travel	April 6, 2020 - April 7, 2020

Anticipated Expenses					
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation	GAS		2	85 ⁰⁰	
Conf/Registration Fees				25 ⁰⁰	
Lodging	(2 Rooms - Kathy + Donna)			262 ⁵²	
Meals and Tips			2	142 ⁰⁰	
Mileage					
Other					
				Grand Total	514 ⁵²
Employee Signature	Kathy Vance			Date Signed	
Co Admin Signature				Date Approved	

Your Apr-06-2020 Confirmation #82613678

DoubleTree by Hilton Confirmed <noreply@h4.hilton.com>

Tue 2/11/2020 2:54 PM

To: Kathy F. Vance <kvance@vacourts.gov>

See you soon, Kathy Vance

Your reservation for Apr-06-2020 has been confirmed.

Confirmation #82613678

DoubleTree by Hilton Hotel Charlottesville

990 Hilton Heights Road

Map Charlottesville VA 22901 US

cont 14349732121

[Maps & Directions >>](#)

[View Booking Details](#)

[Add to Calendar](#)

Your Room Information

Guest Name:	Kathy Vance
Guests:	1 Adult
Rooms:	1
Room Plan:	2 QUEEN BEDS

*FOR DONNA
Reserved in
my name*

Thank you for your interest in our new upgrade program. Follow this link to learn more.

Your Rate Information

Assoc. Clerks

Rate per night

Apr-06-2020 - Apr-07-2020

119.00 USD

Total for Stay per Room Rate

119.00 USD

Your Apr-06-2020 Confirmation #82613678

DoubleTree by Hilton Confirmed <noreply@h4.hilton.com>

Tue 2/11/2020 2:54 PM

To: Kathy F. Vance <kvance@vacourts.gov>

See you soon, Kathy Vance


Your reservation for Apr-06-2020 has been confirmed.

Confirmation #82613678

DoubleTree by Hilton Hotel Charlottesville

990 Hilton Heights Road

 Charlottesville VA 22901 US

 14349732121

[Maps & Directions >>](#)

[View Booking Details](#)

[Add to Calendar](#)

Your Room Information

Guest Name:	Kathy Vance
Guests:	2 Adults
Rooms:	1
Room Plan:	2 QUEEN BEDS

Thank you for your interest in our new upgrade program. Follow this link to learn more.

Your Rate Information

Assoc.Clerks

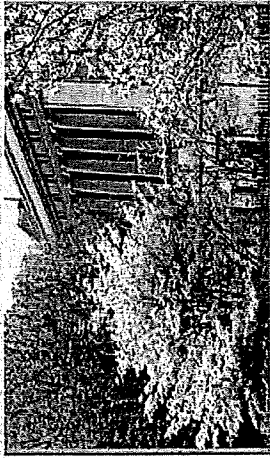
Rate per night

Apr-06-2020 - Apr-07-2020

119.00 USD

Total for Stay per Room Rate

119.00 USD



2020 Spring Clerks Assoc Conf

Date

Mon, Apr 06, 2020, 8:00 AM – Tue, Apr 07, 2020, 4:00 PM

Location

DoubleTree by Hilton

Holder Name

Kathy Vance

Tuesday, 4/7/20 Conference & Meeting ONLY (\$25)



1003529460001

Ticket Description

Use this option if you are attending Tuesday (4/7/20) only and will have your locality pay the conference registration fee for you (\$25 total). Checks should be made payable to (and mailed to): Association of Clerks of the District Courts of Virginia c/o Debra Hill, Secretary/Treasurer Norfolk J&DR District Court 150 St. Paul's Boulevard, 5th Floor Norfolk, VA 23510

**Breakfast and lunch are included Tuesday, 4/7/20. Note: there are no discounts if you eat lunch or breakfast on your own.

Event Description

The Association of Clerks of the District Courts of Virginia will host the annual educational conference and meeting in Charlottesville on April 6 & 7.

Monday, April 6, 2020 (additional training opportunity - 6.0 CLE credits)

9:00 a.m. – 3:30 p.m.

Cost: **\$25.00** (Lunch is included in price)

AM session:

Why Emotional Intelligence & Resilient Professionalism Are Important in the Clerk's Office – 9:00 a.m. - Noon

Rhonda Gardner, JDR Court Services Manager, DJS, and Jody Hess, GD Court Services Manager, DJS

PM session:

Compassion Fatigue: How Did We Get Here & How Do We Recover – 1:00 p.m. – 3:30 p.m.

Hope Stonerook and Heather Dziewulski, The Resilience Network, LLC

Tuesday, April 7, 2020 (Annual conference & meeting - 5.0 CLE credits)

8:30 a.m. – 4:00 p.m.

Cost: **\$25.00** (Lunch is included in price)

Agenda on Conference App

Hotel Reservations can be made at https://doubletree.hilton.com/en/dt/groups/personalized/C/CHOSHDT-ACD-20200405/index.jhtml?WT.mc_id=POG

Do you run events?

Setup registration and an engaging mobile app in minutes at attendify.com

attendify

2020 SPRING CONFERENCE ANNOUNCEMENT

Tuesday, April 7, 2020
8:30 a.m. – 4:00 p.m.
DoubleTree by Hilton Hotel
990 Hilton Heights Road
Charlottesville, VA 22901

Cost: \$25.00
Lunch is included in price

AGENDA AND INFORMATION

Registration – 7:30 a.m. – 8:30 a.m.
Breakfast provided.

Opening Session – 8:30 a.m.
Rick Kahl, Association President, Karl Hade, Executive Secretary of the Supreme Court of Virginia, and Paul DeLosh, Director, Department of Judicial Services (DJS)

Clerks Recognition Program – 9:30 a.m. – 10:15 a.m.
Rick Kahl, Association President

Break – 10:15 a.m. – 10:30 a.m.

Security/Active Threat Presentation – 10:30 a.m. – 11:30 a.m.
Lt. Tommy Potter, Isle of Wight Sheriff's Office

Disclaimer: The information presented may cause discomfort and/or heightened emotions. Please practice good self-care during the session. If you need to leave the room, please feel free to do so.

OES Technology Update – 11:30 a.m. – Noon
Mike Riggs, Director of Judicial Information Technology

Lunch and Annual Business Meeting – 12:00 p.m. – 1:30 p.m.
Lunch Buffet

Breakout Sessions – 1:30 p.m. – 2:30 p.m. (select one)

GCMS

Sharon Jackson, Records and Financial Management Analyst, General District Team, DJS

FAS/Bookkeeping

Cheryl Beam, Financial Court Analyst, J&DR Team, DJS

VRS Retirement: Are You Ready?

John Kegel, Member Education and Outreach Counselor, VRS

Break – 2:30 p.m. – 2:45 p.m.

Clerks Association Mentor/Mentee Program – 2:45 p.m. – 3:15 p.m.

Laura Griffin, Clerk, Chesterfield J&DR, Laura Hatch, Clerk, Fredericksburg GDC, Terri Rea, Clerk, Harrisonburg/Rockingham J&DR

Regional Raffle Baskets – 3:15 p.m. – 4:00 p.m.
Must be present to win.

Adjournment – 4:00 p.m.

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted	2-18-2020
Employee Name(s)	TRAI Jessee
Department	Russell Combined Court
Phone	276 889-8051
Email (optional)	
Purpose/Location of Travel	Charlottesville, VA
Dates of Travel	Attend Spring Workshop + Annual Meeting

Anticipated Expenses					
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees		25 ⁰⁰		25 ⁰⁰	
Lodging		131.26		131.26	
Meals and Tips		\$71 ⁰⁰ x 2		142 ⁰⁰	
Mileage					
Other					
			Grand Total	298.26	
Employee Signature	TRAJ Jessee		Date Signed		
Co Admin Signature			Date Approved		

990 Hilton Heights Road, Charlottesville, Virginia, 22901, USA
+1-434-973-2121



Traci Jessee, you're eligible for an upgrade!

Premium rooms can be offered at check-in for **as little as \$23** extra per night!

Upgrade

Hotel

DoubleTree by Hilton Hotel Charlottesville
990 Hilton Heights Road
Charlottesville, Virginia 22901
USA
Phone: +1-434-973-2121

[Maps and directions](#), [Local guide](#)

Room and Plan Selection

DETAILS

(USD)

2 QUEEN BEDS COMPLIMENTARY WIFI

Assoc. Clerks

Price: \$119.00

Taxes: \$12.26

Total for stay: \$131.26

Stay Information

Arrival: Monday, 06 Apr 2020
Departure: Tuesday, 07 Apr 2020
1 room for 1 night
1 adult

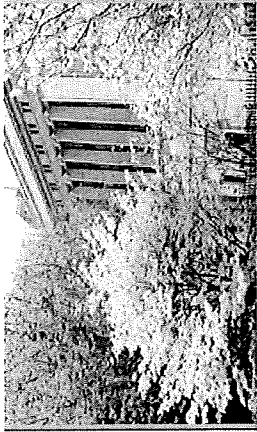
Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 4:00 pm and check-out is at 11:00 am.

Guest Information

Guest name: Traci Jessee
Additional Guests:
Address type: Home
Address: On file
Email: On file
Phone: On file

Payment Information

Card type: MasterCard
Card number: *****0457
Expiration: Dec 2020



2020 Spring Clerks Assoc Conf

Date

Mon, Apr 06, 2020, 8:00 AM – Tue, Apr 07, 2020, 4:00 PM

Location

DoubleTree by Hilton

Holder Name

Traci Jessee

Tuesday, 4/7/20 Conference & Meeting ONLY (\$25)



1003529460003

Ticket Description

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attendify

2020 SPRING CONFERENCE ANNOUNCEMENT



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DoubleTree by Hilton Hotel
990 Hilton Heights Road
Charlottesville, VA 22901

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Rick Kahl, Association President

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Mike Riggs, Director of Judicial Information Technology

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Lunch Buffet

Breakout Sessions – 1:30 p.m. – 2:30 p.m. (select one)

GCMS

Sharon Jackson, Records and Financial Management Analyst, General District Team, DJS

FAS/Bookkeeping

Cheryl Beam, Financial Court Analyst, J&DR Team, DJS

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John Kegel, Member Education and Outreach Counselor, VRS

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Laura Griffin, Clerk, Chesterfield J&DR, Laura Hatch, Clerk, Fredericksburg GDC, Terri Rea, Clerk, Harrisonburg/Rockingham J&DR

Regional Raffle Baskets – 3:15 p.m. – 4:00 p.m.

Must be present to win.

Adjournment—4:00 p.m.

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted

2/12/20

Employee Name(s)

NONNA ISRAEL

Department

Russell County Court

Phone

276-889-8051

Email (optional)

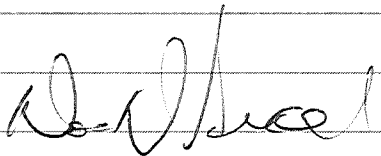
Purpose/Location of Travel

Charlottesville VA

Dates of Travel

Attend Spring Workshop + Annual Meeting

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees		25-		25-	
Lodging					
Meals and Tips		\$71 x 2		\$142-	
Mileage					
Other					
				Grand Total	
				167.00	
Employee Signature				Date Signed	
Co Admin Signature				Date Approved	

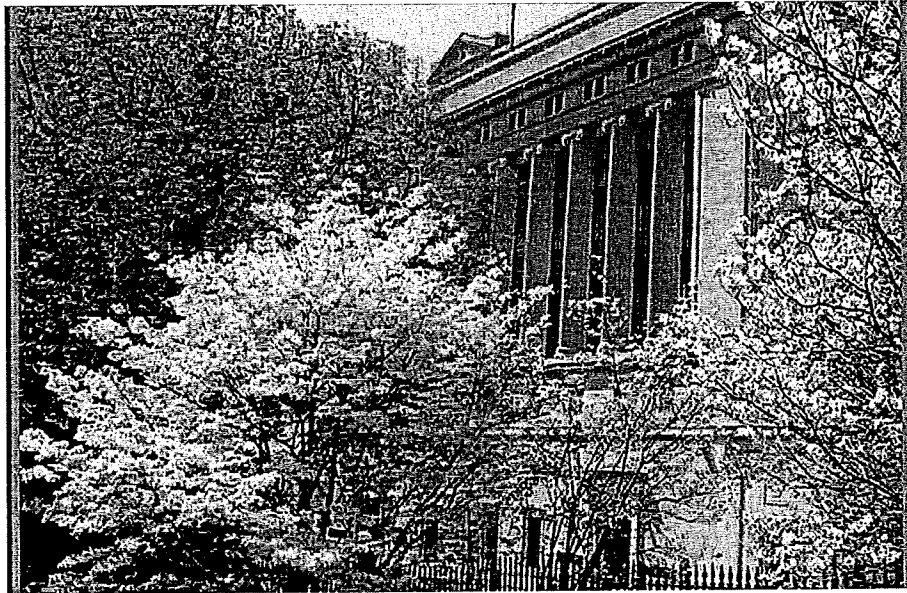
Your ticket for 2020 Spring Clerks Assoc Conf

Attendify <support@attendify.com>

Tue 2/11/2020 2:09 PM

To: Donna Israel <disrael@vacourts.gov>

attendify



Hi Donna 

This is your ticket for 2020 Spring Clerks Assoc Conf

Please download your ticket here:

Tuesday, 4/7/20 Conference & Meeting ONLY (\$25)

Donna Israel (disrael@vacourts.gov)



2020 SPRING CONFERENCE ANNOUNCEMENT

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Charlottesville, VA 22901

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Rick Kahl, Association President

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Lunch Buffet

Breakout Sessions – 1:30 p.m. – 2:30 p.m. (select one)**GCMS**

Sharon Jackson, Records and Financial Management Analyst, General District Team, DJS

FAS/Bookkeeping

Cheryl Beam, Financial Court Analyst, J&DR Team, DJS

VRS Retirement: Are You Ready?

John Kegel, Member Education and Outreach Counselor, VRS

Break – 2:30 p.m. – 2:45 p.m.**Clerks Association Mentor/Mentee Program – 2:45 p.m. – 3:15 p.m.**

Laura Griffin, Clerk, Chesterfield J&DR, Laura Hatch, Clerk, Fredericksburg GDC, Terri Rea, Clerk, Harrisonburg/Rockingham J&DR

Regional Raffle Baskets – 3:15 p.m. – 4:00 p.m.

Must be present to win.

Adjournment – 4:00 p.m.

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted	
Employee Name(s)	Brian Ferguson + Mike Lester
Department	Solid Waste
Phone	
Email (optional)	
Destination	Montgomery, Alabama
Purpose of Travel	Roll off Truck to Auction

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging	1 night 90 90 per night March 6 th or 7 th or 8 th or 9 th				
Meals and Tips	Per Diem				
Mileage					
Other					
				Grand Total	
Employee Signature				Date Signed	
Co Admin Signature				Date Approved	

***** Employee must submit two signed copies at time of request*****

Travel Request Approval Form

Date Submitted	
Employee Name(s)	Chad Short
Department	Solid Waste
Phone	
Email (optional)	
Destination	
Purpose of Travel	

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees	Class 1 operator Class			\$ 500	
Lodging	PSI Exam			\$ 225	
Meals and Tips	License Application DPOR			\$ 75	
Mileage					
Other					
				Grand Total	
Employee Signature				Date Signed	
Co Admin Signature				Date Approved	

***** Employee must submit two signed copies at time of request*****

MONTHLY BANK BALANCES

January 31, 2020

Regular Account	1,191,968.00
Employee Insurance	3,124,338.05
Employee Claims Account	1,000.00
Non-Judicial Reals Estate Sales	2,388.81
Russell Co. Housing Fund	4,424.36
School Textbook	46,959.23
Sheriff Domestic Violence	2,207.40
Petty Cash Treasurer	217.80
Sheriff Seized Assets	54,547.66
Sheriff Restitution	3,206.89
Sheriff Forfeited Assets	502.80
Comm Attorney Forfeited Assets	31,696.36
Sheriff Federal Forfeited Assets	7,522.23
Comm Attorney Fed Justice Forfeited Assets	164,499.03
Commonwealth Attorney Abanoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,914.54
Sheriff Calendar Fund	857.31
SSI Recipients	1,181.42
First Sentinel Bank	8,201.70
Bank of Honaker	45,894.07
New Peoples Bank	278,885.60
Certificates of Deposit General	49,575.00
Treasurer's Money Market	3,080,909.04
Certificate of Deposit Library Donations	24,788.80
Total Cash In Bank	8,134,186.10
Cash In Office	1,600.00
Petty Cash	100.00
TOTAL CASH	8,135,886.10

ACCOUNT	DATE	January 31, 2020
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	8,134,186.10	
Petty Cash	100.00	
General Fund		4,275,601.50
Non-Judicial Real Estate Sales		2,388.81
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		54,547.66
Sheriff Restitution		3,206.89
Sheriff Forfeited Assets		502.80
Comm Attorney Forfeited Assets		31,696.36
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,522.23
Sheriff Domestic Violence		2,207.40
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		164,499.03
Sheriff Fed Justice Forfeited		7,914.54
Sheriff Calendar Fund		857.31
Social Services		(251,666.90)
Swva Asap		13,026.50
Coal Road Improvement		345,983.52
CSA		(535,948.24)
School Fund		(140.81)
School Food		314,775.41
School Textbook		46,959.23
Regional Adult Education		247,414.48
Petty Cash Treasurer		217.80
Litter Fund Trash Pickup		(23,611.50)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		1181.42
Damage Stamp Fund		2,823.98
Valley Heights		61,570.31
Dante Sewer		49,575.00
Employee Health Insurance		3,124,338.05
Employee Insurance Claims		1,000.00
Law Library		55,203.10
Special Welfare		52,678.11
Housing Fund #2		7,700.00
Russell Co Health & Fitness		120,893.62
Cannery		(130,778.14)
WIB		10,051.75
Total	8,135,886.10	8,135,886.10

January 9, 2020

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on January 9,2020 at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Jarred Glass, Member
Roger Sword, Member
Tony Dodi, Member
Scott Gilmer, Member
David Mullins, Member
Donnie Christian, Member

STAFF: Katie Patton, Attorney

GUESTS: Jeff Taylor, Clinch River Hemp
Kerry McCormick, Clinch River Hemp

The Chairman called the meeting to order at 5:31 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the December 18, 2019 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins

Absent: S. Gilmer, D. Christian

Nay: None

FINANCIAL REPORT

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve to pay invoices presented on January 9, 2020 and the additional invoice from Chad Newberry Construction on the DSS center for \$1803.31.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins

Absent: S. Gilmer, D. Christian

Nay: None

MOTION TO AMEND THE AGENDA

Upon motion made by Richard Lockridge, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to amend the agenda placing closed session at item #7 before the Attorney's Report.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins

Absent: S. Gilmer, D. Christian

Nay: None

CLOSED SESSION

Upon motion made by Richard Lockridge, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Scott Gilmer, second by Donnie Christian, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed

session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Donnie Christian	Yes
Carlton Elliott	Yes	Jarred Glass	Yes
Scott Gilmer	Yes	David Mullins	Yes
Tony Dodi	Aye	Richard Lockridge	Yes
Roger Sword	Aye		

Upon motion made by Richard Lockridge, second by Donnie Christian and duly approved by the Industrial Development Authority of Russell County, Virginia to request modification of the VCEDA loan agreement for Project “Grow”. Changing the location of the Project from The Russell Place to the Bostic Ford building in Hansonville.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to prepare a letter of support to the Tobacco Commission for the application from Project “Grow”

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

Upon motion made by Jarred Glass, second by Donnie Christian and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for up to \$3,000,000.00 in funding from VCEDA to purchase the Bush Building for Project “Brown”. The chairman is authorized to sign all necessary documents regarding this project

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

Upon motion made by Roger Sword, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from VEDP for Project "Brown". The chairman is authorized to sign all necessary documents regarding this project

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

Upon motion made by Tony Dodi, second by Donnie Christian and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from the Tobacco Commission for Project "Brown". The chairman is authorized to sign all necessary documents regarding this project

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: None

Upon motion made by Richard Lockridge, second by Donnie Christian and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from AFID for Project "Trout". The chairman is authorized to sign all necessary documents regarding this project

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, J. Glass, D. Mullins, S. Gilmer, D. Christian

Nay: R. Sword

Upon motion made by Donnie Christian, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from the VCEDA for a feasibility study for the Cumberland Plateau Regional Waste Authority. The funding for this study will be shared equally by Buchanan, Dickenson, and Russell Counties or sourced from regional funds. The chairman is authorized to sign any and all necessary documents regarding this project

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer,
D. Christian

Nay: None

ATTORNEY'S REPORT

The attorney updated the IDA on the Courthouse Project. The County Supervisors are to meet with SKANSKA this next week. The attorney informed the board Dickenson County leased their courthouse to their IDA to complete the project and the attorney's office is researching this avenue for Russell County. The attorney recommended the committee members from the IDA and BOS meet with the Judges on the project.

ADJOURNMENT

Upon motion made by Donnie Christian, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:51 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, J. Glass, D. Mullins, S. Gilmer,
D. Christian

Nay: None

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Susan Breeding	Karen Herndon	Sharon Sargent	
Karen Davis	Sherry Lyttle	Sharon Van Dyke	

Chair Karen Herndon called the meeting to order 21 January 2020 at 5:03 pm.

Minutes: Karen Davis made and Judy Ashbrook seconded a motion to approve the minutes as distributed; motion passed.

Financial: Sharon Sargent made and Ann Monk seconded a motion to approve the bills; motion passed.

Staff Reports: Jewel Blackwell reviewed the Activity reports and Kelly McBride Delph reviewed the Programs and Director’s Reports. Kelly presented projections for staffing and costs for FY2021, noting the VA Senate has a bill to raise minimum wage.

Unfinished Business:

New Business:

Review and Summary: Board will talk with supervisors about upcoming budget and in February will conduct review of the director’s performance and the Friends policy.

Susan Breeding made and Sherry Lyttle seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

MINUTES OF THE DIRECTORS' MEETING

MINUTES OF A MEETING OF DIRECTORS of The Russell County Public Service Authority held at held at 137 Highland Drive Lebanon, VA 24266 on this 18th day of February 2020 at 6:05 PM.

1. The following members were present, constituting a quorum (4):
Cuba Porter, Treasurer;
Chris Dye;
Terry Powers;
David Edmonds, Jr.;
Joe Huff; and
Rhonda Lester, Secretary.
2. Also present:
Harvey Hart, Director RCPSA;
James Baker, T&L;
Rita Baker, T&L;
Allie Terrell, ServLine; and
Katie Patton, Legal Counsel
3. All the above mentioned directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
4. Cuba Porter acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.
5. Cuba Porter opened the meeting with the Pledge of Allegiance followed by a prayer led by David Edmonds, Jr.
6. Approve Agenda -
Motion to amend the agenda to move the presentation of ServLine Water Leak Adjustment Insurance by Allie Terrell from (a) on the New Business outline to VIII following Public Comments made by Terry Powers, seconded by Chris Dye, and unanimously adopted.
7. Minutes of the last meeting dated January 21, 2020 were reviewed and, upon motion duly made by Terry Powers, seconded by Chris Dye, were unanimously adopted as read.
8. Public Comments: None
9. Allie Terrell presented to the meeting "ServLine Water Leak Adjustment Insurance Proposal".
10. Harvey Hart, Interim Acting Director, presented to the meeting:
 - Bank Activity and Account Balances Reports

- Profit and Loss Reports
- Outstanding Construction Receivables Report
- Systems Water Loss Reports

and upon motion made by Chris Dye, seconded by Terry Powers, were unanimously adopted as presented.

11. Cuba Porter presented to the meeting Past Due Customer Reports for Board review.

12. Rita Baker with Thompson & Litton presented to the meeting the following project updates from January 21, 2020 to date:

- GLADE HOLLOW/GLADE HILL WATER PROJECT

During This reporting period, an additional 640 LF of 8-inch water line and 50 LF of road crossing was installed for a total of 2,760 LF of 8-inch installed in the Glade Hollow section.

- NASH'S FORD/CLINCH MOUNTAIN ROAD

No new updates

- CREEK SIDE/EAGLES NEST /BOODY WATER LINE EXTENSION PROJECT

VDH has approved concept for the remaining other two sections. They will require testing and as-builts.

- MAINTENANCE

Rosedale – Installed service meter

Hansonville -- Installed service meter

- CLEVELAND TRASH SITE/COUNTY

Removed concrete forms

- BELFAST (RT. 603) - EXTENSION

A meeting w/ DHCD was held on 02/06/20 to discuss completion of items for Contract Negotiations.

- POTENTIAL WELLS

No new updates.

- CLEVELAND METER REPLACEMENT (WSL-026-13)

During this reporting period a total of 104 old meters were replaced with radio read meters and transmitters and were programed for use.

- CASTLEWOOD METER REPLACEMENT (WSL-028-14)

No new updates.

- SYSTEM IMPROVEMENTS PH I (WSL-027-17)

No new updates.

- LAKE BONAVENTURE TO SOUTH CLINCHFIELD WL REPLACEMENT
No new updates.

- EAGLE” S NEST
No new updates.

13. Cuba Porter presented to the meeting and thereupon the following resolutions were offered.

IT WAS RESOLVED THAT:

- Motion to table discussions about ServLine Water Leak Adjustment Insurance so that Harvey Hart can meet with Wise County PSA and report his findings to the board made by Terry Powers, seconded by Chris Dye., and unanimously adopted.
- Motion to approve Resolution of Governing Body – Rural Development Financial Assistance in the Purchase of Service Trucks/Equipment made by Terry Powers, seconded by Joe Huff, and unanimously adopted.
- Motion to approve Bids for Sale of Surplus Vehicles made by Terry Powers, seconded by Joe Huff, and unanimously adopted.
- Motion to approve Harvey Hart and Rhonda Lester to move forward with working with VRA for new loan schedules in regard to the VRA Plan of Deferrals of 0% Interest Loans made by Terry Powers, seconded by Chris Dye, and unanimously adopted.

14. Old Business to Discuss: None

15. Matters presented by the Board:

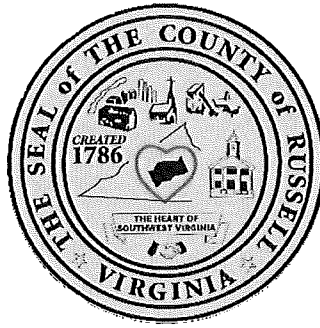
- Terry Powers advised the board that he had been approached by residents in the Dry Branch area inquiring about water line extension to their homes. Harvey Hart reported to the board that he and the engineers were working on plans for this area to submit an application for funding.

16. There being no further business to come before the meeting, a motion to adjourn at 7:14 PM was made by Terry Powers, seconded by Joe Huff, and duly approved by the Board of Directors. The next meeting is scheduled for March 17, 2020 at 6:00 PM.

Dated in the Commonwealth of Virginia on
the 18th day of February 2020.


(Signature)

Secretary Name: Rhonda Lester



**Russell County Tourism Advisory Committee (T.A.C.)
Special Called Committee Meeting Minutes
December 13th, 2019; The Local, 12:00 P.M.**

Committee Members

Jim Lyttle, Chair
Jennifer Chumbley, Treasurer – Not Present
Brandon Blevins, Secretary
Angie Carpenter, Chamber of Commerce – Not Present
Heather Powers, Town of Lebanon – Not Present
Alice Meade
Danny Altizer
Jason Gullett - Not Present
Jeff Hess – Not Present

Staff

N/A

Attendance from the Public

None

Call Meeting to Order: Jim Lyttle called the Special Called December 13th, 2019 Russell County Tourism Advisory Committee Meeting to order at 12:00 pm.

Roll Call:

Brandon Blevins sent the Sign-In sheet around the table.

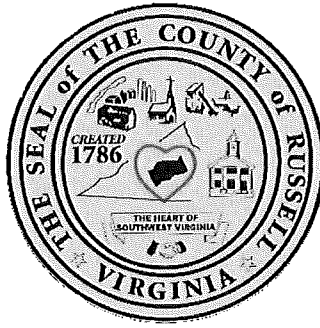
Approval of the Agenda:

Jim Lyttle presented the Agenda for review and approval. Alice Meade made a motion to approve the Agenda as presented. Brandon Blevins properly seconded the motion and the motion carried.

Old Business:

Introduction of New Member

Jim Lyttle welcomed Danny Altizer to the T.A.C. Mr. Altizer introduced himself. The T.A.C. welcomed him and his extensive work and personal experiences. The other T.A.C. members present introduced themselves.



New Business:

Russell County Tourism Director Position

The hiring of a R.C. Tourism Director will be proposed in the Russell County B.O.S. December 17th, 2019 Agenda. Lonzo Lester asked that the T.A.C. provide input on the Full-Time/Part-Time status of the position. Alice Meade made a motion to propose the Director Position as Part-Time. The motion was seconded by Danny Altizer. Three T.A.C. members voted for Part-Time status; one member voted for Full-Time. Majority ruled for Part-Time status for the Tourism Director to be presented to the Russell County B.O.S.

T.A.C. Chair/R.C. Administrator Conversation

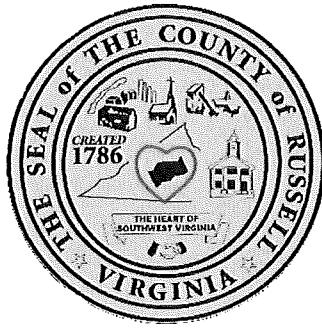
Jim Lyttle provided a recap of a recent conversation he had with Lonzo Lester pertaining to Russell County Tourism – pertaining to questions and general information updates. One of the most time-sensitive questions regarded the hiring of a new Tourism Director position.

Dates to Remember:

N/A

Adjourn:

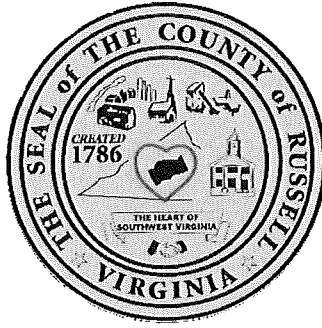
Alice Meade made a motion to adjourn at approximately 1:00PM and the motion was properly seconded by Brandon Blevins.



**Russell County Tourism Advisory Committee (T.A.C.)
Special Called Committee Meeting Minutes
December 13th, 2019; The Local, 12:00 P.M.**

 X
Chair Signature

Prepared By:
Brandon Blevins,
Tourism Advisory Committee Secretary



**Russell County Tourism Advisory Committee (T.A.C.)
Community Meeting Minutes
January 28th, 2020; Russell County B.O.S. Meeting Room, 6:00 P.M.**

Committee Members

Jim Lyttle, Chair
Jennifer Chumbley, Treasurer
Brandon Blevins, Secretary
Angie Carpenter, Chamber of Commerce
Alice Meade
Danny Altizer – Not Present
Jason Gullett – Not Present
Jeff Hess

Board of Supervisors Members

Lou Ann Wallace
Lonzo Lester

Staff

Heather Powers, Tourism Director

Attendance from the Public

See Attached Sign In sheet

Call Meeting to Order: Jim Lyttle called the January 28th, 2020 Russell County Tourism Advisory Committee Community Meeting to order at 6:00 pm. This was an informational meeting only. No business was discussed or voted upon. This meeting was open to the public and served as an opportunity to gain public interest and volunteers for the TAC's various subcommittees.

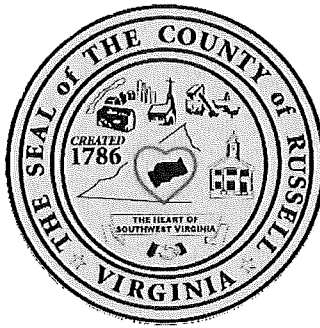
Introductions

Lonzo, Lou Ann and the TAC introduced themselves to the attendees and gave short introductions. Attendees also introduced themselves.

Subcommittee Introductions/Explanations

Jim Lyttle asked that each Subcommittee Chair(s) give an overview of each of the TAC's subcommittees:

- Media
- Youth Engagement
- Asset Inventory
- Fundraising
- Events
- Agritourism
- Sports (New Committee)



Russell County Tourism Advisory Committee (T.A.C.)
Community Meeting Minutes
January 28th, 2020; Russell County B.O.S. Meeting Room, 6:00 P.M.

Adjourn:

Jennifer Chumbley made a motion to adjourn at 7:57 P.M. and the motion was properly seconded by Alice Meade. The next Russell County Tourism Advisory Committee Meeting is scheduled to take place on **February 25th, 2020 at 2:30 PM** and be held at the Russell County BOS Meeting Room.

 X
Chair Signature

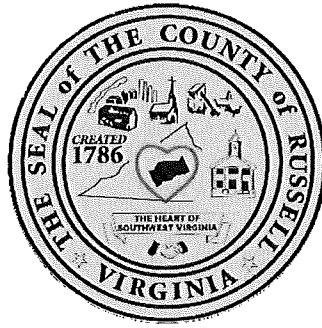
Prepared By:
Brandon Blevins,
Tourism Advisory Committee Secretary

176
Community Meeting

11/28/2020

Sign - In

Brandon Blevins	blevrock@gmail.com
Kristal Ramsey	(276) 762-7485
Douglas Metcalf	dmckinleym@hotmail.com
Ann Monk	annjmonk@yahoo.com
Alicia Meade	aliciandbennard@verizon.net
Jim Lytle	lyttlefarm@yahoo.com
Jennifer Chumbley	jennchumbley@gmail.com
SAM JONES	SAM@PIONEERSPONS.PHOTOS.COM
Scooter Carter	scootercarter@hotmail.com
Lois SAHERS	lois@garlandhill.net
Lorzo Hester	lorzo.hesteraf@russellcounty.VA.US
Larry E. Hughes	lehughes12345@gmail.com
J. H. Jones	jhpjess@virginia.org
Angela Campbell	russellcountyauchambe@yahoo.com
Kelly McBride Delph	kmacdelph@yahoo.com
Ada Cantrell	acantrell my2angels.ac@gmail.com
Andrea Cantrell - World's Miss Tourism Grand Supreme Teen 2021	
Jennifer Shortt	jshortt@russell.k12.va.us



**Russell County Tourism Advisory Committee (T.A.C.)
Committee Meeting Minutes
November 19th, 2019; Russell County B.O.S. Meeting Room, 2:30 P.M.**

Committee Members

Jim Lyttle, Chair
Marketta Horton, Vice Chair – Not Present
Jennifer Chumbley, Treasurer
Brandon Blevins, Secretary
Angie Carpenter, Chamber of Commerce
Heather Powers, Town of Lebanon – Not Present
Alice Meade
Jason Gullett – Not Present
Jeff Hess

Staff

N/A

Attendance from the Public

None

Call Meeting to Order: Jim Lyttle called the November 19th, 2019 Russell County Tourism Advisory Committee Meeting to order at 2:30 pm.

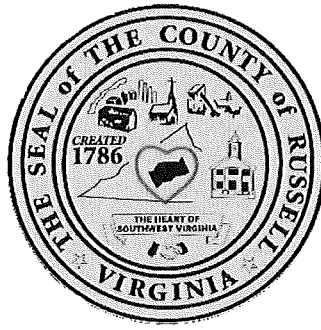
Approval of Minutes:

The *August 13th, 2019 Tourism Advisory Committee Meeting Minutes* were presented for review and approval. A motion was made by Alice Meade to approve *August 13th, 2019 Tourism Advisory Committee Meeting Minutes*. The motion was properly seconded by Jeff Hess and the motion carried.

The *September 23rd, 2019 Russell County Tourism Advisory Committee By Law Revision Committee Meeting Minutes* were presented for review and approval. A motion was made by Alice Meade to approve the *September 23rd, 2019 Russell County Tourism Advisory Committee By Law Revision Committee Meeting Minutes*. The motion was properly seconded by Jeff Hess and the motion carried.

Additions to the Agenda/Open Comments:

None



Old Business:

Introduction of New T.A.C. Member:

Jim Lyttle briefly introduced Mr. Danny Altizer to the T.A.C.. Mr. Altizer was not present.

Election of Vice Chair of T.A.C.

Ms. Marketta Horton stepped down from the T.A.C. as Vice Chair. Jennifer Chumbley made a motion to nominate Alice Meade for Vice Chair. The motion was properly seconded by Jeff Hess and the motion carried.

Youth Committee/Asset Inventory Reports

Jeff Hess updated the TAC on Youth Outreach efforts. Lebanon and Honaker High schools welcomed Jeff and Jim into their halls/classrooms to obtain valuable data on what the youth of Russell County like to do. The overwhelming response was "outdoor activities/places to spend time with friends". Russell County is also working on utilizing the old rescue squad building next to Castlewood High School as a "Youth Hangout". This building could be used as a safe place for youth to gather for fun activities. Jeff indicated that he could take a look creating a "business plan" for the facility.

By Laws

Jim, Alice and Brandon updated the T.A.C. on the changes made to the Russell County T.A.C. By Laws. A motion was made to approve the revised By Laws as presented and send to the Heart of Appalachia for further review and approval by Jennifer Chumbley. The motion was seconded by Brandon Blevins and the motion carried.

Art Gallery

Jim updated the T.A.C on the status of the approved Art Gallery space that will adorn the halls of the Russell County Government Center.

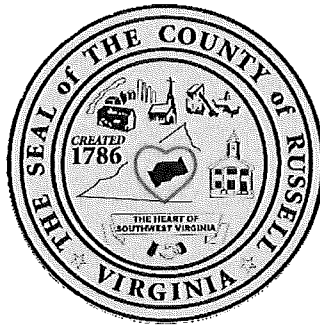
New Business:

Tourism Director Position

Ms. Kim Short has stepped down as current Russell County Tourism Director. Ms. Short's contributions to furthering Tourism in Russell County were invaluable and the T.A.C. commends her efforts. The Russell County B.O.S. has asked the T.A.C. provide input on the advertisement of the new position's FT/PT status, as well as interview questions.

Heart of Appalachia Appointment

Alice Meade suggested Jim Lyttle for this appointment. Alice made a motion in support of Jim for the H.O.A. Appointment. The motion was seconded by Jennifer Chumbley and the motion carried.



Christmas Luncheon

Jim Lyttle suggested that the T.A.C. and Russell County B.O.S. members meet for lunch in December for a social Luncheon.

Basket Raffle

Jim and Jennifer suggested that the T.A.C. put together two gift/goodie baskets for Valentine's Day. Raffle tickets could be \$5-10 per. The T.A.C. was tasked to gather items to complete the baskets in mid-January.

2020/2021 Visitor Center Seminar

Jim updated the T.A.C. Discussion. Locations are currently being scouted that can cater to up to 150 tourism professionals. Jeff Hess stated that perhaps a joint effort could be initiated with Tazewell and Russell County. Jeff Hess suggested going big to help get the B.O.S.' attention on the importance of tourism. Angie Carpenter suggested that Russell County be the sole host of the seminar.

District Meetings

Jennifer Chumbley stated that she would try to set a date, time and location for the next District Meeting in Cleveland – likely in December or January 2020. April or May 2020 was suggested as a time period for a Community Meeting in Lebanon.

Agritourism Events

Jim Lyttle updated the T.A.C. on various upcoming events.

Dates to Remember:

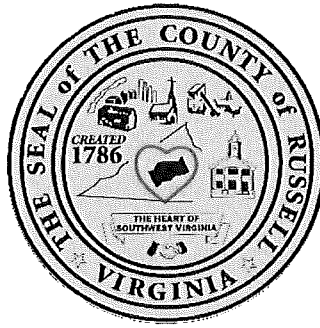
Dec. 13, 2019 – T.A.C. Christmas Luncheon @ The Local, 1:30 pm

Dec – Jan 2020 – Quarterly Community Meeting, Cleveland

April – May, 2020 – Lebanon Community Meeting

Adjourn:

Jennifer Chumbley made a motion to adjourn at 4:00PM and the motion was properly seconded by Alice Meade. The next Russell County Tourism Advisory Committee Meeting was scheduled to take place on **February 25th, 2020 at 2:30 PM** and be held at the Russell County BOS Meeting Room.



**Russell County Tourism Advisory Committee (T.A.C.)
Committee Meeting Minutes
November 19th, 2019; Russell County B.O.S. Meeting Room, 2:30 P.M**

 X
Chair Signature

Prepared By:
Brandon Blevins,
Tourism Advisory Committee Secretary

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

February 17, 2020

- I. Call to Order — Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of January 20, 2020
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

January 20, 2020

The Russell County Planning Commission met on Monday, January 20, 2020 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Charlie Edmonds

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Kirby Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Vice Chair Andy Smith, seconded by John Mason.

December meeting minutes approved. Motion by Roger Sword, seconded by Dustin Keith.

New Business

Chairman Meadows reported Oris Christian is new member of Planning Commission.

Roger Sword reported on IDA activities, stated the IDA has been very active.

Mark A. Mitchell reported on Town of Lebanon activities.

Review of Plats

Reviewed 12/17/2019 – 01/20/2020 transactions.

Other Business

Dustin Keith said he had questions about GIS availability to citizens. Discussion ensued. Additional discussion next month.

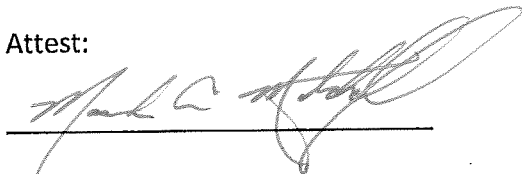
John Mason brought up Russell County Board of Supervisors Facebook page about Noise and Litter Ordinance.

Meeting adjourned. Motion by Wayne Young, seconded by Mark A. Mitchell.



Kirby Meadows, Chairman

Attest:



Mark A. Mitchell, Secretary

RUSSELL COUNTY PLANNING COMMISSION

DECEMBER 17, 2019- JANUARY 20, 2020

1. Darlene Jackson 3.802 AC to Ricky Roark to be added to his 1.03 AC tract. New acreage 4.112 AC
Remaining acreage 4.318 AC Adjoining Land Owner Knob Lane
2. Patty & Kenneth Hubbard Boundary Survey of 1.878 AC, 1.998 AC, and .710 AC Swords Creek RD
3. Oris Keen .980 AC Boundary Survey Swords Creek RD
4. Gordon and Glenda Golob Trustees of the C & G Family Revocable Trust Boundary line adjustment
New acreages .902 AC and 1.551 AC Artrip RD

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

March 16, 2020

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of February 17, 2020
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

New Business

Roger Sword brought up discussion from previous meeting about the County online GIS site. Crystal White will research cost and present next month as the guest speaker.

Chairman Kirby Meadows discussed having guest speakers at each meeting.

Review of Plats

Reviewed 01/21/2020 – 02/17/2020 transactions.

Other Business

Roger Sword reported busy month for the IDA, some announcements may be coming soon.

Kevin Tiller mentioned progress of the new gym in the Town of Lebanon. Should be open by May.

Oris Christian said meeting about the Courthouse with the Board of Supervisors was coming up.

Meeting adjourned. Motion by Wayne Young, seconded by Vice Chairman Andy Smith.

Kirby Meadows, Chairman

Attest:

Crystal White

RUSSELL COUNTY CONFERENCE CENTER

February 1, 2020

The following is a list of the Russell County Conference Center events for the month of February.

Date	Event	Event Type	Space
02/02/20	Birthday Party Megan Carrier	Individual Event	Half \$100
02/07/20	The Learning Center Nicole Reynolds	Community Event	Full \$135
02/08/20	MMEO Memorial Fund Raiser Bingo Ruth Johnson	Community Event	Full \$285
02/13/20	Election Officer Training Yvonne Cook	Individual Event	Full Free \$125
02/14/20	Rage Softball Valentine Dance Rosy Music	Individual Event	Full \$135
02/15/20	Birthday Party Peggy Burgess	Individual Event	Half \$100
02/16/20	Birthday Party Stephanie Honaker	Individual Event	Half \$100
02/17/20	Mountain Movers Kevin Blankenship	Community Event	Full Free \$125

02/21/20	Clinch Valley Community Action Bingo Rhyli Drake	Community Event	Full \$125
02/22/20	Extension Office Scott Jesse	Community Event	Full Free \$125
02/23/20	Wedding & Reception Adam Puckett	Individual Event	Full \$135
02/27/20	Russell County CO-OP Spring Meeting Sabrina Fleenor	Community Event	Full \$135
02/29/20	Event Canceled Carylon Counts		Full \$25

(Total: \$1,650)

- \$375

Final Total = \$ 1,275

Russell County Health & Fitness

Membership

	2018						2019						
	March	April	May	June	July	August	September	October	November	December	January	February	
Members / Class Packages	255	257	233	198	183	178	175	169	184	192	228	237	
Pay Per Class	17	7	3	3	5	0	0	2	3	3	3	2	
Total Engagement	272	264	236	201	188	178	175	171	187	195	231	239	
													\$2,020.00

	Sales												
Sales Month to Date *	\$ 4,700.00	\$ 4,090.00	\$ 3,362.00	\$901.00	\$830.00	\$653.00	\$418.00	\$398.00	\$1,069.00	\$752.00	\$1,231.50	\$1,305.75	
Silver Sneakers		\$ 230.00	345	\$362.50	\$250.00	\$230.00	\$232.50	\$227.50	\$252.50	\$215.00	\$205.00	\$142.00	
Renew Active				\$1,263.50	\$1,080.00	\$883.00	\$650.50	\$625.50	\$1,321.50	\$967.00	\$1,436.50	\$1,578.95	
Instructor / Trainer Payroll	\$1,320.00	\$1,470.00	\$1,345.00	\$1,285.00	\$825.00	\$1,005.00	\$960.00	\$810.00	\$1,035.00	\$990.00	\$735.00	\$1,245.00	

* Reporting from 1/23/20 to 2/20/20

* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY *

automatic debits sales = \$1216.00 not added into total sales above

THE RUSSELL COUNTY TRANSPORTATION AND SAFETY COMISSION MET AT THE BONANZA RESTAURANT IN LEBANON VIRGINIA ON FEBRUARY 11TH 2020

MEMBERS & GUEST PRESENT

EUGENE FERGUSON TIM LOVELACE Linda Cross Johnny Jesse Mike O'Quinn
Henry Stinson GARY DOTSON Barbara Cox Carl Rhea

GUARD RAILS

- 1-GUARD RAILS REPLACED AS DAMAGED
- 2-Rt 617/67 pumpkin ctr. Road guard rail down

SHOULDER REPAIR AND POT HOLE

- 1-Rt 58E several pots near Hawkins Mill Road
- 2-RT 662 ONE FOURTH MILE NEAR SPRING CITY NEEDS RIP RAP
- 3-Rt 646 Finney trash site pipe stopped up possibility needs a longer pipe
- 4-Rt 613/58 just off Rt. 58 at parking lot ASPHALT has broken off causing vehicle problems. Gravel has been pulled up against pavement
- 5- Laurel Br. Bridge needs to be resurfaced scheduled to be replaced
- 6-Rt 19S/949 needs signs warning of an intersection or/and watch vehicle turn
- 7-Rt 645 ruff spot in asphalt needs new patch this spring
- 8-Rt 645 asphalt coming off in curve needs new patch ¼ mile on rt. 620
- 9-Rt 67S pavement broke off just before RT 67 in a steep curve
- 10-Rt 620 one mile up out of Finney pavement broken off needs pipe and filled
- 11-Laurel Branch off Drill Road highway broken off
- 12-Campbell Hollow down from Finney Rd. several pot holes
- 13-Rt 67/635 Horton ridge past L&M auto parts pipe stopped up causing water in road freezing into ice

SCHOOL BUS SAFETY AND OTHER CONCERNS

- 1-Rt 635 Horton Ridge needs a school bus stop warning sign installed in a sharp curve one half mile off Rt. 67
- 2- Rt.19 N / RT 80 INTERSECTION LINES NOT VISIBLE FOR TRAFFIC LANES
- 3-Rt 71N request speed limit signs need to be moved back near Fincastle Subdivision to slow down oncoming traffic
- 4-Rt 80 Blackford Bridge ruff possibility dropping down
- 5-Rt 58E Hawkins Bridge ruff approach and exit
- 6-Rt 58E tree hanging over the wall just before Crystal Lane

6-Rt 622 Miller Cr. 1 & ½ mile just before Apple Blossom needs Delineator installed

7-Rt 816 & 619 road narrow need delineator's installed

ITEMS REPORTED CORRECTED

1-Rt 745 Shotgun Hollow 6 to 8 large pot holes

2- Rat- 640 Glade Hollow three large pot holes near the pool supply

3- Rat 606 Ridgeway possible pipe plugged found bale of hay blocking drain

FUTURE MAJOR SAFETY PROJECT

1-RT 627 DANTE SAWMILL HOLLOW CURVE NEEDS WIDENED AT THE UPPER END NEAR THE BALLFIELD and also the one lane road near the R.R tracks TO HANDLE ANTICIPATED HEAVY TRAFFIC TO A CAMP SITE

2- Rt. 71S/Molls Creek needs bank scaled back for visibility

3- RT 58 CASTLEWOOD NEAR THE FAIRGROUND EXIT MEDIAN NEEDS TO BE LOWERED FOR BETTER VISIBILITY

4-58W CASTLEWOOD AT THE TRAFFIC LIGHTS ROAD HOOVES UP THAT COULD CAUSE A POTENTIAL HAZARD CONDITION. PAVING SCHEDULED IN 2021 WILL BE FIXED THEN

5-Rt. 71s / 604 Molls Creek INTERSECTION needs bank scaled back for visibility instead a stop bar will be installed and brush to be keep trimmed

6-Rt. 80 from the doubles to Rt. 19 needs a passing lane installed

COMMISIOM MEMBER INFROMATION

Barbara COX	971 1502	JOHNNY JESSEE	889 1563
LINDA CROSS	794 7618	TIM LOVELACE	971 0367
GARY DOTSON	7 62 9803	TONY MAXFIELD	254 2492
EUGENE FERGUSON	971 1738	MIKE O'QUINN	701 7086
CARL RHEA	2543810	HENRY STINSON	873 4905
EMORY ALTIZER	880 1058		

NEXT MEETING WILL BE MARCH 10TH 2020 WE THANK ALL WHO ARE INVOLVED IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICAPTION

SAFETY IS A COMMITMENT!!!!!!!!!!!!!!PREPARED BY GARY DOTSON

Cannery Revenue Report FY 2019/2020

C a s t l e w o o d										
Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars	
July	15	3	\$ 585.00	\$ 410.05	190	784	\$ 174.95	0	469	
August	24	10	\$ 1,667.80	\$ 713.65	425	1254	\$ 954.15	537	711	
September	13	13	\$ 955.40	\$ 282.95	115	782	\$ 672.45	184	992	
October	15	18	\$ 1,676.20	\$ 531.20	263	1290	\$ 1,145.00	0	2293	
November	5	10	\$ 957.85	\$ 203.45	39	381	\$ 754.40	0	1802	
December	11	3	\$ 513.90	\$ 296.70	175	444	\$ 217.20	0	396	
January	3	0	\$ 22.85	\$ 22.85	0	102	\$ -	0	0	
Total	86	57	\$ 6,379.00	\$ 2,460.85	1207	5037	\$ 3,918.15	721	6663	

H o n a k e r										
Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars	
July	12	4	\$ 648.80	\$ 444.65	302	479	\$ 204.15	114	123	
August	23	1	\$ 583.00	\$ 558.50	236	1437	\$ 24.50	0	70	
September	20	1	\$ 463.70	\$ 404.15	139	1315	\$ 59.55	0	108	
October	23	9	\$ 798.10	\$ 554.80	457	1129	\$ 243.30	0	378	
November	8	7	\$ 257.75	\$ 88.05	24	343	\$ 48.40	0	148	
December	10	4	\$ 283.40	\$ 209.35	100	549	\$ 74.05	0	201	
January	3	0	\$ 71.60	\$ 71.60	58	20	\$ -	0	0	
Total	99	26	\$ 3,106.35	\$ 2,331.10	1316	5272	\$ 653.95	114	1028	

Season Totals		Combined Revenues	Total Resident	Total Cans	Total Jars	Total Non-Resident	Total Cans	Total Jars
		\$ 9,485.35	\$ 4,791.95	2523	10309	\$ 4,572.10	835	7691

Total Cans Used: 3,358 Total Glass Jars Used: 18,000

Cannery Revenue Report FY 2018/2019

Castlewood										
Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars	
July	16	2	\$ 456.70	\$ 324.80	161	765	\$ 131.90	0	344	
August	21	8	\$ 964.10	\$ 694.85	300	1436	\$ 269.25	0	695	
September	12	7	\$ 706.40	\$ 280.30	75	953	\$ 426.10	20	1029	
October	17	20	\$ 1,685.80	\$ 633.15	284	1592	\$ 1,052.65	47	1959	
November	10	9	\$ 1,247.15	\$ 378.55	78	1267	\$ 868.60	266	1109	
December	14	3	\$ 802.20	\$ 539.70	342	494	\$ 262.50	4	657	
Total	90	49	\$ 5,862.35	\$ 2,851.35	1240	6507	\$ 3,011.00	337	5793	

Honaker										
Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars	
July	17	2	\$ 356.90	\$ 307.40	145	647	\$ 49.50	0	53	
August	19	3	\$ 514.90	\$ 482.30	215	891	\$ 32.60	0	38	
September	9	3	\$ 457.90	\$ 212.45	118	357	\$ 245.45	113	159	
October	10	9	\$ 985.45	\$ 505.00	362	491	\$ 480.45	73	775	
November	14	5	\$ 851.65	\$ 755.20	417	804	\$ 96.45	19	72	
December	5	9	\$ 325.95	\$ 112.65	67	195	\$ 213.30	65	365	
Total	74	31	\$ 3,492.75	\$ 2,375.00	1324	3385	\$ 1,117.75	270	1462	

Season Totals										
	Resident Customers	OutofCounty Customers	Combined Revenues	Total Resident Customers	Total Cans	Total Glass Jars	Total Non-Resident Customers	Total Cans	Total Glass Jars	
			\$ 9,355.10	\$ 5,226.35	2564	9892	\$ 4,128.75	607	7255	

Total Cans Used: 3,171 Total Glass Jars Used: 17,147

ANIMAL SHELTER REPORT

THE ANIMAL SHELTER TOOK IN:

40 STRAY DOGS

44 OWNER SURRENDERS

3 OTHER DOGS

16 DOGS ADOPTED

19 DOGS OWNER RECLAIMED

1 DOG EUTHANIZED FOR HEALTH REASON

27 DOGS TRANSFERRED TO RESCUE

ANIMAL CONTROL ANSWERED 178 CALLS