

RUSSELL COUNTY
BOARD OF SUPERVISOR'S MEETING
AGENDA – OCTOBER 7, 2019

Board Room

Regular Meeting

5:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

EXECUTIVE SESSION (CLOSED) – Contractual and Legal Matters
(SCHEDULED ONE HOUR BEFORE REGULAR BOS MEETING - - REGULAR BOS MEETING BEGINS AT 6 P.M.)

INVOCATION – Buck Statzer – Cedar Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

ACKNOWLEDGEMENTS

- 1. RC High School Sport Awards – Various**

PRESENTATIONS.....A-1

- 1. Dr. Greg Brown – RC Schools – Board Presentation**

BOARD APPOINTMENTS

RC Planning Commission

Wayne Young 4-Year Term
John Mason 4-Year Term

Oak Grove Community Center

Linda Cross	2-Year Term
Frances Glovier	2-Year Term
Rita Johnson	2-Year Term
Tammy Perry	2-Year Term
John Perry	2-Year Term
Nancy Osborne	2-Year Term
Peggy Kegley	2-Year Term

NEW BUSINESS

1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1
 - a. Unapproved minutes of September 9, 2019
2. Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS

1. Honaker Property

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

1. 2019 VACo Annual Conference (Nov 10-12, 2019).....C-1
2. VDOT IACM Permit - Rte. 803 (Lewis Creek).....C-2
3. RC School Energy Performance Refund.....C-3
4. VDOT Revenue Sharing Project – Century Farms Road (Rte. 667).....C-4
5. VDOT TAP Grant – Dante Depot Grant.....C-5
6. Auditor of Public Accounts (APA) Report – Commissioner of Revenue, Sheriff Department, and Treasurer.....C-6
7. Southwestern Virginia Leadership Summit (10/30/19).....C-7

8. RC DSS – Quarterly Local Agency Dashboard.....C-8

REQUESTS

9. RC “Fast Track to Secretarial Designation” Declaration.....C-9

10. RC Declaration of Emergency “Burn Ban”.....C-10

11. VDOT Notice of Intent to Discontinue Rte. 681.....C-11

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....D
- RC IDAE
- RC PSAF
- Castlewood W&SG
- RC Tourism.....H
- RC Planning CommissionI
- Conference Center.....J
- RC Fitness Center.....K
- RC Transportation & Safety.....L
- RC Building Inspector.....M
- RC Library Board.....N

CLOSED SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors enter into closed session to discuss Legal Matters pursuant to Section 2.2-3711(A) (3), (7), (8).

The vote was:

Aye: _____

Nay: _____

CERTIFICATION OF CLOSED SESSION

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Harry Ferguson -

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: _____

Nay: _____



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 10/7/19 6:00 PM

Acknowledgements

Lebanon High School

All State Baseball: Coach Doc Adams

Matthew Buchanan - First Team - Pitcher
Logan Smith - First Team - Outfielder
Anthony Houchins - Second Team - 2nd base
Preston Steele - Second Team - Shortstop

All State Softball: Coach Dennis Price

Adrienne Morrison - Second Team - Pitcher
Tatum Dye - Second Team - 3rd base
Madison Varney - Second Team - Outfielder

All State Girls Basketball: Coach Rex Parker

Averie Price- 2018/2019 VHSL All State Girls Basketball 2nd Team Group A

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- Awardees



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 10/7/19 6:00 PM

Presentations

1. Dr. Greg Brown – RC Schools – Board Presentation

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

Board Discretion.

ATTACHMENTS:

- None



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenter: Chairperson

Meeting: 10/7/19 6:00 PM

Board Appointments

RC Planning Commission

Wayne Young 4-Year Term
John Mason 4-Year Term

Oak Grove Community Center

Linda Cross 2-Year Term
Frances Glover 2-Year Term
Rita Johnson 2-Year Term
Tammy Perry 2-Year Term
John Perry 2-Year Term
Nancy Osborne 2-Year Term
Peggy Kegley 2-Year Term

STAFFRECOMMENDATION(s): Board Discretion.

SUGGESTED MOTION(s): Motion to appoint Board Members.



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 10/7/2019 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **Unapproved minutes of September 9, 2019**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

September 09, 2019

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, September 09, 2019 at 6:00 pm at the Russell County Government Center in Lebanon, Virginia. An executive (closed) session was prior to the meeting at 5:00 pm.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Harry Ferguson
Rebecca Dye

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

EXECUTIVE (CLOSED) SESSION

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to enter into (closed) executive session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss legal and personnel matters pursuant to 2.2-3712(A), (1), (3), (7) and (8).

The vote was:

Aye: Harry Ferguson, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and David Eaton

Nay: None

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by Steve Breeding second David Eaton and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Harry Ferguson – AYE

Invocation by James Nunley, Cedar Point Baptist Church followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Presentations

Pat Gray asked the Board to declare the week of September 17-23, 2019 as Constitution Week.

APPROVAL TO DECLARE THE WEEK OF SEPTEMBER 17-23, 2019 AS CONSTITUTION WEEK

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to declare the week of September 17-23, 2019 as Constitution Week.

The vote was:

Aye: Steve Breeding, Lou Wallace, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

Presentations continued:

John Watson, VDOT brought the Board up to date about secondary road requirements.

Dr. Cantrell, VDH, gave an update of the activities and services offered by the Russell County Health Department.

Board Appointments

SHARON VAN DYKE APPOINTED TO THE LIBRARY BOARD

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to appoint Sharon Van Dyke to the Library Board of Trustees for a (3) three-year term, said term ending September 20, 2022.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye, Steve Breeding and Harry Ferguson.

Nay: None

KAREN DAVIS APPOINTED TO THE LIBRARY BOARD

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to appoint Karen Davis to the Library Board of Trustees for a (3) three-year term, said term ending September 20, 2022.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

SHARON SARGENT RE- APPOINTED TO THE LIBRARY BOARD

Lou Wallace nominated Sharon Sargent

Tim Lovelace nominated Sherry Lyttle

Sherry Lyttle – (2) two votes – Tim Lovelace and Lou Wallace

Sharon Sargent – (5) five votes – Harry Ferguson, Rebecca Dye, Steve Breeding, David Eaton and Carl Rhea

Sharon Sargent was re-appointed to the Library Board of Trustees for a (3) three-year term, said term ending September 20, 2022.

New Business

APPROVAL OF THE AUGUST 05, 2019 MINUTES

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to approve the August 05, 2019 minutes and dispense with the reading thereof.

The vote was:

Aye: Tim Lovelace, Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by Harry Ferguson, second Tim Lovelace and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$1,377,232.30, including reoccurring and withholdings.

The vote was:

Aye: Harry Ferguson, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye, Lou Wallace and Harry Ferguson

Nay: None

Citizens Comment

The Chair opened Citizens Comment period.

Ronnie Sharp, Rosedale commented that the noise from his neighbor keeps his family up at night. He would like to see a noise ordinance in the county.

The Chair closed Citizens Comment period.

County Attorney Reports and Requests

Katie Patton advised the Board on the following issues:

RC Sheriff's Department vehicle surplus request – no action needed

RC Sheriff's Department Lease Agreement for Vehicles – advised to proceed

Dante Depot Purchase – advised to proceed

Dante Property Lease - advised to table

AUTHORIZATION OF A LEASE WITH ENTERPRISE FM TRUST

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve a lease and trade-in of the Sheriff's Department vehicles with Enterprise FM Trust and authorize the Chairperson to sign said lease.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL TO PURCHASE THE DANTE DEPOT FROM CSX CORPORATION

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to purchase the Dante Depot property from CSX Corporation, Inc. subject to final approval of the County Attorney.

The vote was:

Aye: Lou Wallace, Steve Breeding, Carl Rhea, David Eaton, Rebecca Dye, Tim Lovelace and Harry Ferguson

Nay: None

The Chair tabled the Dante Depot lease with Contura until the October 07, 2019 meeting.

APPROVAL OF THE RUSSELL COUNTY PSA BY-LAWS

Motion made by Steve Breeding, second David Eaton to approve The Russell County Public Service Authority By-laws as presented subject to County Attorney review.

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

County Administrator Reports and Requests

MARKETTA HORTON'S TOURISM ADVISORY COMMITTEE RESIGNATION ACCEPTED

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to accept the resignation of Marketta Horton from the Tourism Committee.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson

Nay: None

DANNY ALTIZER APPOINTED TO THE TOURISM ADVISORY COMMITTEE

Motion made by Rebecca Dye, second Harry Ferguson and duly approved by the Board of Supervisors to appoint Danny Altizer to the Tourism Advisory Committee to fill the unexpired term of Marketta Horton, said term ending June 30, 2023.

The vote was:

Aye: Rebecca Dye, Harry Ferguson, Tim Lovelace, Lou Wallace, Steve Breeding, Carl Rhea and David Eaton

Nay: None

APPROVAL OF A VA DRUG TREATMENT COURT DOCKET GRANT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a Supreme Court of Virginia Drug Treatment Court Docket Grant in the amount of \$90,000.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A TOBACCO COMMISSION GRANT FOR RUSSELL COUNTY CANNERIES

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve a Tobacco Commission Grant for Honaker and Castlewood canneries in the amount of \$131,420.00.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A TOBACCO COMMISSION GRANT FOR THE RUSSELL COUNTY FAIR ASSOCIATION

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a Tobacco Commission Grant for the Russell County Fair Association in the amount of \$247,500.00.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A TOBACCO COMMISSION & VDACS MEAT PROCESSING FACILITY FEASIBILITY STUDY GRANT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a Tobacco Commission and VDACS Meat Processing Facility Feasibility Study Grant in the amount of \$33,320.00.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

AUTHORIZATION TO PURCHASE AND SELL A SOLID WASTE DISPOSAL TRUCK

Motion made by Carl Rhea, second David Eaton and duly approved by the Board of Supervisors to sell a solid waste disposal truck and authorize the purchase of another one.

The vote was:

Aye: Carl Rhea, David Eaton, Lou Wallace, Tim Lovelace, Steve Breeding, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF PAYMENT IN LIEU OF TAXES AS REQUESTED BY THE CPRHA

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve a payment in lieu of taxes for HUD Developments in the amount of \$6291.00 and Pittston Place in the amount of \$2756.00 as requested by the Cumberland Plateau Regional Housing Authority.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye, David Eaton and Harry Ferguson
Nay: None

APPROVAL OF \$7119.17 ADDITIONAL FUNDING FOR THE RCPL

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the appropriation of additional funding in the amount of \$7119.17 from Friends of the Library and the Russell County Genealogy Group for the Russell County Public Library.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF A CLARKS VALLEY PLAT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a plat as requested by the Russell County Planning Commission for Reece Emory Ball and Stella Mae Ball.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF TRAVEL REQUESTS

Motion made by David Eaton, second Harry Ferguson and duly approved by the Board of Supervisors to approve travel requests from the following departments:

Commissioner of the Revenue, Building Official, County Administrator, Library and Emergency Management

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL TO HONOR TERESA M. CHAFIN AS A MEMBER OF THE VIRGINIA SUPREME COURT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to place a photograph in the Russell County Courthouse or Government Center and to purchase an engraved gavel for Teresa M. Chafin in honor of her appointment to the Virginia Supreme Court.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL TO ADJOURN

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and Harry Ferguson
Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 10/7/19 6:00 PM

Approval of Expenditures

Request approval of the County's September 2019 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's September 2019 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's September 2019 Monthly Expenditures.

ATTACHMENTS:

- September 2019 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	2/01/2019	002615 A & A ENTERPRIS	62109		480.50	480.50	4100-031020-5410-	- -
10/07/2019	8/20/2019	002615 A & A ENTERPRIS	63918		337.90	337.90	4100-031020-5410-	- -
10/07/2019	9/11/2019	002615 A & A ENTERPRIS	64144		3,550.00	3,550.00	4100-031020-5410-	- -
10/07/2019	9/16/2019	002615 A & A ENTERPRIS	64188		314.80	314.80	4100-031020-5410-	- -
					4,683.20	4,683.20 *		
10/07/2019	9/04/2019	002623 ADVANCED MAILIN	140963		20.19	20.19	4100-031020-5409-	- -
					20.19	20.19 *		
10/07/2019	9/06/2019	003754 AMAZON	449874997767	10	588.00	588.00	4100-073010-5414-	- -
10/07/2019	8/24/2019	003754 AMAZON	463835865933	10	47.92	47.92	4100-073010-5411-	- -
10/07/2019	9/10/2019	003754 AMAZON	478465863954	10	16.95	16.95	4100-073010-5411-	- -
					652.87	652.87 *		
10/07/2019	8/30/2019	001031 AMERICAN LIBRAR	1315121	10	320.67	320.67	4100-073010-5411-	- -
					320.67	320.67 *		
10/07/2019	8/16/2019	003139 AMERICAN TIRE	S126632121		505.68	505.68	4100-031020-5408-	- -
					505.68	505.68 *		
10/07/2019	9/15/2019	000046 AT & T	09152019		40.42	40.42	4100-031020-5203-	- -
10/07/2019	9/15/2019	000046 AT & T	09152019		46.90	46.90	4100-031020-5203-	- -
					87.32	87.32 *		
10/07/2019	9/19/2019	004466 BAILEY ENGINEER	09192019		10,616.59	10,616.59	4100-094010-8027-	- -
					10,616.59	10,616.59 *		
10/07/2019	8/22/2019	002535 BAKER & TAYLOR	5015664437	10	16.21	16.21	4100-073010-5411-	- -
10/07/2019	8/23/2019	002535 BAKER & TAYLOR	5015666354	10	16.21	16.21	4100-073010-5411-	- -
10/07/2019	8/23/2019	002535 BAKER & TAYLOR	5015666355	10	78.97	78.97	4100-073010-5411-	- -
10/07/2019	8/23/2019	002535 BAKER & TAYLOR	5015666356	10	26.49	26.49	4100-073010-5411-	- -
10/07/2019	8/23/2019	002535 BAKER & TAYLOR	5015666357	10	10.41	10.41	4100-073010-5411-	- -
10/07/2019	9/05/2019	002535 BAKER & TAYLOR	5015686993	10	45.47	45.47	4100-073010-5411-	- -
10/07/2019	9/05/2019	002535 BAKER & TAYLOR	5015686994	10	62.32	62.32	4100-073010-5411-	- -
10/07/2019	9/05/2019	002535 BAKER & TAYLOR	5015686995	10	67.50	67.50	4100-073010-5411-	- -
					323.58	323.58 *		
10/07/2019	9/05/2019	000052 BLEVINS SEPTIC	33622		375.00	375.00	4100-042010-5413-	- -
10/07/2019	9/05/2019	000052 BLEVINS SEPTIC	33623		135.00	135.00	4100-042010-5413-	- -
					510.00	510.00 *		
10/07/2019	9/10/2019	000092 BONANZA RESTAUR	972443		174.73	174.73	4100-011010-5413-	- -
10/07/2019	9/18/2019	000092 BONANZA RESTAUR	972462		150.00	150.00	4100-042400-5401-	- -
					324.73	324.73 *		
10/07/2019	9/13/2019	004161 BREEDING, CRYST	09132019		270.00	270.00	4100-072030-3009-	- -
					270.00	270.00 *		
10/07/2019	9/12/2019	004614 BROWN, CARLA	09122019		360.00	360.00	4100-072030-3009-	- -
					360.00	360.00 *		
10/07/2019	8/15/2019	000760 C W WARTHEN	54139		197.17	197.17	4100-012130-5401-	- -
					197.17	197.17 *		
10/07/2019	10/31/2019	001177 CAMPBELL PHILLI	JULY-OCT. 2019		400.00	400.00	4100-013010-3002-	- -
					400.00	400.00 *		
10/07/2019	9/06/2019	002337 CASKIE GRAPHICS	34273		562.78	562.78	4100-021060-3006-	- -
					562.78	562.78 *		
10/07/2019	7/18/2019	004450 CINTAS CORPORAT	4026149280		45.23	45.23	4100-043020-3008-	- -
10/07/2019	7/18/2019	004450 CINTAS CORPORAT	4026149318		68.91	68.91	4100-043020-3008-	- -
10/07/2019	7/18/2019	004450 CINTAS CORPORAT	4026149329		255.69	255.69	4100-043020-3008-	- -
10/07/2019	7/18/2019	004450 CINTAS CORPORAT	4026149416		67.23	67.23	4100-043020-3008-	- -
10/07/2019	9/09/2019	004450 CINTAS CORPORAT	4029757370		143.13	143.13	4100-043020-3008-	- -
10/07/2019	9/12/2019	004450 CINTAS CORPORAT	4030033509		68.91	68.91	4100-043020-3008-	- -
10/07/2019	9/12/2019	004450 CINTAS CORPORAT	4030033521		45.23	45.23	4100-043020-3008-	- -
10/07/2019	9/12/2019	004450 CINTAS CORPORAT	4030033571		67.23	67.23	4100-043020-3008-	- -
10/07/2019	9/12/2019	004450 CINTAS CORPORAT	4030033576		255.69	255.69	4100-043020-3008-	- -
10/07/2019	9/12/2019	004450 CINTAS CORPORAT	4030033584		160.22	160.22	4100-043020-3008-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	9/19/2019	004450 CINTAS CORPORAT	4030582810		253.19	253.19	4100-043020-3008-	- -
10/07/2019	9/19/2019	004450 CINTAS CORPORAT	4030582826		45.23	45.23	4100-043020-3008-	- -
10/07/2019	9/19/2019	004450 CINTAS CORPORAT	4030582869		68.91	68.91	4100-043020-3008-	- -
10/07/2019	9/19/2019	004450 CINTAS CORPORAT	4030582917		67.23	67.23	4100-043020-3008-	- -
10/07/2019	9/19/2019	004450 CINTAS CORPORAT	4030582954		160.22	160.22	4100-043020-3008-	- -
10/07/2019	9/23/2019	004450 CINTAS CORPORAT	4030766761		44.16	44.16	4100-043020-3008-	- -
10/07/2019	9/26/2019	004450 CINTAS CORPORAT	4031121238		281.40	281.40	4100-043020-3008-	- -
10/07/2019	9/26/2019	004450 CINTAS CORPORAT	4031121241		67.23	67.23	4100-043020-3008-	- -
10/07/2019	9/26/2019	004450 CINTAS CORPORAT	4031121271		101.89	101.89	4100-043020-3008-	- -
10/07/2019	9/26/2019	004450 CINTAS CORPORAT	4031121289		75.91	75.91	4100-043020-3008-	- -
10/07/2019	9/30/2019	004450 CINTAS CORPORAT	4031295142		44.16	44.16	4100-043020-3008-	- -
					2,387.00	2,387.00	*	
10/07/2019	9/11/2019	003569 CLARK PRINT SHO	4120		47.97	47.97	4100-035010-5401-	- -
					47.97	47.97	*	
10/07/2019	10/31/2019	003076 COMBS ARCHIE	10312019		751.84	751.84	4100-011010-5501-	- -
					751.84	751.84	*	
10/07/2019	8/29/2019	004452 CRYSTAL SPRINGS	16982561082919		98.61	98.61	4100-031020-5401-	- -
					98.61	98.61	*	
10/07/2019	9/16/2019	000171 CUMBERLAND PLAT	152		60,215.71	60,215.71	4100-042010-3002-	- -
					60,215.71	60,215.71	*	
10/07/2019	9/05/2019	000184 DEMCO	6675660	10	83.11	83.11	4100-073010-5401-	- -
					83.11	83.11	*	
10/07/2019	7/26/2019	000193 DISCOUNT TIRE C	6699		68.00	68.00	4100-031020-5408-	- -
					68.00	68.00	*	
10/07/2019	1/10/2019	000198 DOMINION OFFICE	103010		39.90	39.90	4100-021060-5401-	- -
10/07/2019	1/22/2019	000198 DOMINION OFFICE	103606		112.80	112.80	4100-021060-5401-	- -
10/07/2019	9/13/2019	000198 DOMINION OFFICE	111570		79.98	79.98	4100-021060-5401-	- -
10/07/2019	9/09/2019	000198 DOMINION OFFICE	111859		348.99	348.99	4100-013010-5401-	- -
10/07/2019	9/06/2019	000198 DOMINION OFFICE	111925		33.99	33.99	4100-021060-5401-	- -
10/07/2019	9/13/2019	000198 DOMINION OFFICE	112143		124.16	124.16	4100-032050-5401-	- -
10/07/2019	8/27/2019	000198 DOMINION OFFICE	111573	10	94.49	94.49	4100-073010-5401-	- -
10/07/2019	9/10/2019	000198 DOMINION OFFICE	112029	10	15.74	15.74	4100-073010-5401-	- -
10/07/2019	9/17/2019	000198 DOMINION OFFICE	112284	10	44.30	44.30	4100-073010-5401-	- -
10/07/2019	8/16/2019	000198 DOMINION OFFICE	111201		75.79	75.79	4100-012130-5401-	- -
10/07/2019	9/05/2019	000198 DOMINION OFFICE	111864		159.48	159.48	4100-012130-5401-	- -
10/07/2019	9/17/2019	000198 DOMINION OFFICE	112255		3.99	3.99	4100-042400-5401-	- -
10/07/2019	9/18/2019	000198 DOMINION OFFICE	112256		114.30	114.30	4100-012130-5401-	- -
10/07/2019	9/18/2019	000198 DOMINION OFFICE	112318		156.00	156.00	4100-021030-5401-	- -
10/07/2019	9/18/2019	000198 DOMINION OFFICE	112327		60.20	60.20	4100-021030-5401-	- -
10/07/2019	9/18/2019	000198 DOMINION OFFICE	112353		9.44	9.44	4100-035010-5401-	- -
10/07/2019	9/10/2019	000198 DOMINION OFFICE	112042		99.96	99.96	4100-031020-5401-	- -
10/07/2019	9/13/2019	000198 DOMINION OFFICE	112142		64.40	64.40	4100-031020-5401-	- -
10/07/2019	9/20/2019	000198 DOMINION OFFICE	112411		4.76	4.76	4100-031020-5401-	- -
10/07/2019	1/08/2019	000198 DOMINION OFFICE	103013		152.58	152.58	4100-012090-5401-	- -
10/07/2019	9/05/2019	000198 DOMINION OFFICE	111863		479.99	479.99	4100-012090-5401-	- -
10/07/2019	9/17/2019	000198 DOMINION OFFICE	112267		69.15	69.15	4100-012090-5401-	- -
10/07/2019	9/24/2019	000198 DOMINION OFFICE	112528		26.90	26.90	4100-021060-5401-	- -
10/07/2019	9/24/2019	000198 DOMINION OFFICE	112531		24.99	24.99	4100-021060-5401-	- -
10/07/2019	9/27/2019	000198 DOMINION OFFICE	112693		158.30	158.30	4100-021010-5401-	- -
10/07/2019	9/27/2019	000198 DOMINION OFFICE	112748		26.50	26.50	4100-021020-5401-	- -
10/07/2019	4/11/2018	000198 DOMINION OFFICE	93007		94.06	94.06	4100-012090-5401-	- -
10/07/2019	4/11/2018	000198 DOMINION OFFICE	93021		239.98	239.98	4100-012090-5401-	- -
10/07/2019	8/14/2018	000198 DOMINION OFFICE	97641		6.65	6.65	4100-012090-5401-	- -
10/07/2019	9/21/2018	000198 DOMINION OFFICE	99220		20.28	20.28	4100-012090-5401-	- -
					2,942.05	2,942.05	*	

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	6/30/2019	003938 DRAPER ADEN ASS	2019060557		684.80	684.80	4100-042010-3009-	- -
10/07/2019	7/31/2019	003938 DRAPER ADEN ASS	2019070579		506.50	506.50	4100-042010-3009-	- -
10/07/2019	8/31/2019	003938 DRAPER ADEN ASS	2019080565		2,084.50	2,084.50	4100-042010-3009-	- -
					3,275.80	3,275.80 *		
10/07/2019	6/14/2019	004634 EDWARD G. HINKE	670637	10	262.50	262.50	4100-073010-5411-	- -
					262.50	262.50 *		
10/07/2019	8/28/2019	003504 ELK NECK SALES	2024		910.00	910.00	4100-031020-5408-	- -
					910.00	910.00 *		
10/07/2019	6/06/2019	003957 EUROFINNS LANCAS	10660985		561.00	561.00	4100-042010-3090-	- -
					561.00	561.00 *		
10/07/2019	9/10/2018	004472 EXTREME CLEAN,	263416		73.95	73.95	4100-031020-5409-	- -
					73.95	73.95 *		
10/07/2019	9/23/2019	001445 FISHER AUTO PAR	397-248847		299.25	299.25	4100-042400-3004-	- -
					299.25	299.25 *		
10/07/2019	9/13/2019	000978 FOGLEMAN'S CARP	15930		7.50	7.50	4100-043020-5407-	- -
					7.50	7.50 *		
10/07/2019	9/11/2019	002747 FOLEY COMPANY	243873		159.10	159.10	4100-021060-5401-	- -
					159.10	159.10 *		
10/07/2019	8/20/2019	000854 GALL'S, LLC	13496507		110.05	110.05	4100-031020-5409-	- -
10/07/2019	8/20/2019	000854 GALL'S, LLC	13497189		115.00	115.00	4100-031020-5409-	- -
10/07/2019	8/26/2019	000854 GALL'S, LLC	13543911		74.00	74.00	4100-031020-5409-	- -
10/07/2019	9/06/2019	000854 GALL'S, LLC	13638426		185.70	185.70	4100-031020-5409-	- -
10/07/2019	9/13/2019	000854 GALL'S, LLC	13705417		437.50	437.50	4100-031020-5409-	- -
					922.25	922.25 *		
10/07/2019	9/11/2019	004418 GILMER, ELLEN	09112019		150.00	150.00	4100-072030-3009-	- -
					150.00	150.00 *		
10/07/2019	9/20/2019	001862 GREAT AMERICA L	25575106		263.22	263.22	4100-012100-3006-	- -
					263.22	263.22 *		
10/07/2019	10/01/2019	003505 GREEN VALLEY TO	5424		200.00	200.00	4100-043020-5407-	- -
					200.00	200.00 *		
10/07/2019	9/10/2019	004163 HAMILTON, AMY	09102019		60.00	60.00	4100-072030-3009-	- -
					60.00	60.00 *		
10/07/2019	9/24/2019	004056 HIGHLANDS SIGN	9242019		283.50	283.50	4100-031020-5408-	- -
					283.50	283.50 *		
10/07/2019	8/06/2019	000308 HONAKER TIRE SE	115236		380.00	380.00	4100-042400-5407-	- -
10/07/2019	8/12/2019	000308 HONAKER TIRE SE	115293		901.00	901.00	4100-042400-5407-	- -
					1,281.00	1,281.00 *		
10/07/2019	10/01/2019	002725 ID NETWORKS IDE	275313		210.00	210.00	4100-031020-3005-	- -
					210.00	210.00 *		
10/07/2019	9/13/2019	003439 IGO TECHNOLOGY	10835		355.50	355.50	4100-032050-5203-	- -
					355.50	355.50 *		
10/07/2019	4/05/2019	004593 INLAND CONSTRUC	1905.		34,560.00	34,560.00	4100-094010-8031-	- -
					34,560.00	34,560.00 *		
10/07/2019	8/23/2019	004374 INNOVATIVE TECH	2050		2,287.50	2,287.50	4100-031020-3005-	- -
10/07/2019	9/26/2019	004374 INNOVATIVE TECH	2084		1,020.50	1,020.50	4100-031020-3005-	- -
					3,308.00	3,308.00 *		
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2074		245.00	245.00	4100-072010-3009-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2075		262.50	262.50	4100-094010-7056-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2076		37.50	37.50	4100-035010-5401-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2077		2,100.00	2,100.00	4100-012300-3002-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2088		2,168.50	2,168.50	4100-035050-7006-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2095		1,500.00	1,500.00	4100-042400-5413-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2098		112.50	112.50	4100-071040-5605-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2105		262.50	262.50	4100-022010-5415-	- -
10/07/2019	9/26/2019	003866 INNOVATIVE TECH	2107		150.00	150.00	4100-034010-5401-	- -

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	9/26/2019	003866	INNOVATIVE TECH 2110		75.00	75.00	4100-013020-3002-	- -
					6,913.50	6,913.50 *		
10/07/2019	8/26/2019	003587	JOHN DEERE FINA 105670		17.14	17.14	4100-035010-5402-	- -
10/07/2019	9/25/2019	003587	JOHN DEERE FINA 1057779	1	1,088.92	1,088.92	4100-031020-5408-	- -
10/07/2019	9/05/2019	003587	JOHN DEERE FINA 1058743		22.95	22.95	4100-043020-5407-	- -
10/07/2019	9/11/2019	003587	JOHN DEERE FINA 1059514		36.00	36.00	4100-071040-5407-	- -
10/07/2019	9/16/2019	003587	JOHN DEERE FINA 1060240		36.93	36.93	4100-043020-5408-	- -
					1,201.94	1,201.94 *		
10/07/2019	9/03/2019	002565	JUNIOR LIBRARY 472953	10	1,957.00	1,957.00	4100-073010-5411-	- -
					1,957.00	1,957.00 *		
10/07/2019	8/15/2019	000353	KEGLEY SERVICE 36113		30.00	30.00	4100-031020-5408-	- -
10/07/2019	8/23/2019	000353	KEGLEY SERVICE 36137		231.66	231.66	4100-031020-5408-	- -
10/07/2019	7/23/2019	000353	KEGLEY SERVICE 36630		20.00	20.00	4100-031020-5408-	- -
10/07/2019	7/10/2019	000353	KEGLEY SERVICE 36655		75.00	75.00	4100-031020-5408-	- -
10/07/2019	8/29/2019	000353	KEGLEY SERVICE 36657		20.00	20.00	4100-031020-5408-	- -
10/07/2019	8/01/2019	000353	KEGLEY SERVICE 37555		20.00	20.00	4100-031020-5408-	- -
10/07/2019	8/06/2019	000353	KEGLEY SERVICE 37567		20.00	20.00	4100-031020-5408-	- -
					416.66	416.66 *		
10/07/2019	9/10/2019	003245	KENDALL ELECTRI S108312301.001		154.00	154.00	4100-043020-5407-	- -
10/07/2019	9/17/2019	003245	KENDALL ELECTRI S108312301.002		859.72	859.72	4100-043020-5407-	- -
					1,013.72	1,013.72 *		
10/07/2019	9/23/2019	004635	KENNEDY'S INDUS 25131		45.00	45.00	4100-043020-5407-	- -
					45.00	45.00 *		
10/07/2019	9/30/2019	000359	KWIK KAFE 3510-591544		37.00	37.00	4100-012010-5401-	- -
					37.00	37.00 *		
10/07/2019	9/11/2019	003842	L & G EXHAUST 09112019		75.00	75.00	4100-043020-5408-	- -
					75.00	75.00 *		
10/07/2019	7/13/2019	004633	LABXPERIOR CORP 07132019		105.00	105.00	4100-022010-5415-	- -
					105.00	105.00 *		
10/07/2019	9/22/2019	004546	LEAF 9869456		95.52	95.52	4100-073010-3002-	- -
					95.52	95.52 *		
10/07/2019	8/01/2019	000367	LEBANON BLOCK & 323591		37.63	37.63	4100-042400-5413-	- -
10/07/2019	8/01/2019	000367	LEBANON BLOCK & 323618		2.25	2.25	4100-043020-5407-	- -
10/07/2019	8/05/2019	000367	LEBANON BLOCK & 324189		67.34	67.34	4100-042400-5413-	- -
10/07/2019	8/05/2019	000367	LEBANON BLOCK & 324193		5.15	5.15	4100-043020-5407-	- -
10/07/2019	8/07/2019	000367	LEBANON BLOCK & 324578		5.59	5.59	4100-043020-5407-	- -
10/07/2019	8/08/2019	000367	LEBANON BLOCK & 324710		3.95	3.95	4100-043020-5407-	- -
10/07/2019	8/08/2019	000367	LEBANON BLOCK & 324784		41.30	41.30	4100-043020-5407-	- -
10/07/2019	8/08/2019	000367	LEBANON BLOCK & 324790		24.75	24.75	4100-043020-5407-	- -
10/07/2019	8/12/2019	000367	LEBANON BLOCK & 325188		55.38	55.38	4100-043020-5407-	- -
10/07/2019	8/12/2019	000367	LEBANON BLOCK & 325225		98.54	98.54	4100-042400-5413-	- -
10/07/2019	8/13/2019	000367	LEBANON BLOCK & 325441		19.04	19.04	4100-043020-5407-	- -
10/07/2019	8/14/2019	000367	LEBANON BLOCK & 325689		17.70	17.70	4100-043020-5407-	- -
10/07/2019	8/15/2019	000367	LEBANON BLOCK & 325818		5.55	5.55	4100-043020-5407-	- -
10/07/2019	8/16/2019	000367	LEBANON BLOCK & 326051		30.35	30.35	4100-043020-5407-	- -
10/07/2019	8/20/2019	000367	LEBANON BLOCK & 326549		17.85	17.85	4100-043020-5407-	- -
10/07/2019	8/21/2019	000367	LEBANON BLOCK & 326718		61.75	61.75	4100-043020-5407-	- -
10/07/2019	8/22/2019	000367	LEBANON BLOCK & 326903		52.02	52.02	4100-043020-5407-	- -
10/07/2019	8/23/2019	000367	LEBANON BLOCK & 327180		6.54	6.54	4100-043020-5407-	- -
10/07/2019	8/26/2019	000367	LEBANON BLOCK & 327418		17.39	17.39	4100-042400-5413-	- -
10/07/2019	8/27/2019	000367	LEBANON BLOCK & 327613		6.65	6.65	4100-042400-5413-	- -
10/07/2019	8/27/2019	000367	LEBANON BLOCK & 327692		8.32	8.32	4100-042400-5413-	- -
10/07/2019	8/28/2019	000367	LEBANON BLOCK & 327928		7.96	7.96	4100-022010-5415-	- -
10/07/2019	8/29/2019	000367	LEBANON BLOCK & 328059		249.54	249.54	4100-031020-5409-	- -
10/07/2019	8/29/2019	000367	LEBANON BLOCK & 328062		102.05-	102.05-	4100-031020-5409-	- -

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
10/07/2019	8/29/2019	000367 LEBANON BLOCK &	328165		11.65	11.65	4100-031020-5409-	-
10/07/2019	4/15/2019	000367 LEBANON BLOCK &	306178		26.99	26.99	4100-043020-5407-	-
10/07/2019	8/31/2019	000367 LEBANON BLOCK &	328409		26.39	26.39	4100-031020-5409-	-
					805.52	805.52 *		
10/07/2019	8/06/2019	000393 LOWES	901019		235.45	235.45	4100-094010-7056-	-
10/07/2019	8/06/2019	000393 LOWES	901025		43.44	43.44	4100-094010-7056-	-
10/07/2019	9/09/2019	000393 LOWES	901258		17.33	17.33	4100-042400-5413-	-
10/07/2019	8/26/2019	000393 LOWES	902219		683.36	683.36	4100-042400-5413-	-
10/07/2019	8/20/2016	000393 LOWES	908566		17.96	17.96	4100-043020-3004-	-
10/07/2019	8/20/2019	000393 LOWES	908567		42.74	42.74	4100-094010-7056-	-
10/07/2019	8/20/2019	000393 LOWES	908568		208.05	208.05	4100-094010-7056-	-
10/07/2019	7/25/2019	000393 LOWES	909247		417.59	417.59	4100-043020-5407-	-
10/07/2019	7/25/2019	000393 LOWES	909250		71.03	71.03	4100-043020-5407-	-
10/07/2019	7/25/2019	000393 LOWES	909252		9.30	9.30	4100-043020-5407-	-
10/07/2019	8/13/2019	000393 LOWES	909987		56.03	56.03	4100-043020-5407-	-
10/07/2019	8/24/2019	000393 LOWES	910423		35.53	35.53	4100-043020-5407-	-
10/07/2019	8/01/2019	000393 LOWES	912359		41.50	41.50	4100-043020-5407-	-
10/07/2019	8/01/2019	000393 LOWES	918617		41.50	41.50	4100-043020-5407-	-
10/07/2019	8/01/2019	000393 LOWES	918618		60.64	60.64	4100-043020-5407-	-
					1,898.45	1,898.45 *		
10/07/2019	8/30/2019	003338 MCGLOTHLIN ALIC	08302019		24.20	24.20	4100-012130-5401-	-
					24.20	24.20 *		
10/07/2019	9/20/2019	000419 MCI	300070629		8.23	8.23	4100-031020-5203-	-
					8.23	8.23 *		
10/07/2019	9/19/2019	003481 MEADE TRACTOR	10627815		37.36	37.36	4100-043020-5408-	-
10/07/2019	9/19/2019	003481 MEADE TRACTOR	10627821		13.71	13.71	4100-043020-5408-	-
					51.07	51.07 *		
10/07/2019	9/11/2019	004145 MILLER, CYNTHIA	09112019		120.00	120.00	4100-072030-3009-	-
					120.00	120.00 *		
10/07/2019	10/31/2019	003474 MONK HARRY J	JULY-OCT. 2019		1,503.68	1,503.68	4100-011010-5501-	-
					1,503.68	1,503.68 *		
10/07/2019	8/26/2019	000432 MORGAN MCCLURE	142663		168.82	168.82	4100-031020-5408-	-
					168.82	168.82 *		
10/07/2019	9/18/2019	003902 MUMPOWER SUPPLY	286441		360.00	360.00	4100-032050-5413-	-
10/07/2019	9/18/2019	003902 MUMPOWER SUPPLY	286442		897.00	897.00	4100-031020-5408-	-
					1,257.00	1,257.00 *		
10/07/2019	9/19/2019	003123 O'REILLY AUTO P	1943-322371		45.83	45.83	4100-043020-5408-	-
10/07/2019	7/03/2019	003123 O'REILLY AUTO P	1943-310108		4.49	4.49	4100-031020-5408-	-
10/07/2019	7/31/2019	003123 O'REILLY AUTO P	1943-314439		34.80	34.80	4100-031020-5408-	-
10/07/2019	8/04/2019	003123 O'REILLY AUTO P	1943-315252		43.90	43.90	4100-031020-5408-	-
10/07/2019	8/04/2019	003123 O'REILLY AUTO P	1943-315254		24.99	24.99	4100-031020-5408-	-
10/07/2019	8/04/2019	003123 O'REILLY AUTO P	1943-315265		5.23	5.23	4100-031020-5408-	-
10/07/2019	8/23/2019	003123 O'REILLY AUTO P	1943-318120		29.36	29.36	4100-031020-5408-	-
10/07/2019	9/16/2019	003123 O'REILLY AUTO P	1943-321815		9.98	9.98	4100-031020-5408-	-
					198.58	198.58 *		
10/07/2019	8/30/2019	000494 PITNEY BOWES IN	3309577873		393.00	393.00	4100-021060-5201-	-
					393.00	393.00 *		
10/07/2019	9/30/2019	002876 POWERS JESS	09302019		115.38	115.38	4100-035050-7006-	-
					115.38	115.38 *		
10/07/2019	9/03/2019	001451 QUAILIFICATION	21902611		326.51	326.51	4100-031020-5409-	-
					326.51	326.51 *		
10/07/2019	8/16/2019	000539 RECORDED BOOKS	76503699	10	773.68	773.68	4100-073010-5411-	-
					773.68	773.68 *		
10/07/2019	9/17/2019	004581 RFC COMPANY	213-S100780714.		369.76	369.76	4100-043020-3004-	-
					369.76	369.76 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	8/26/2019	000548 RHEA MICKEY	08262019		78.51	78.51	4100-011010-5504-	- -
10/07/2019	8/26/2019	000548 RHEA MICKEY	08262019		75.70	75.70	4100-011010-5504-	- -
					154.21	154.21 *		
10/07/2019	8/21/2019	002812 RICOH AMERICAS	5057395415	10	37.45	37.45	4100-073010-3002-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32368258		176.15	176.15	4100-022010-5401-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32368422		188.84	188.84	4100-031020-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32368554		41.67	41.67	4100-022010-5415-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32368612		111.06	111.06	4100-013020-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32368679		273.97	273.97	4100-012010-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32369044		210.51	210.51	4100-021020-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32369173		112.67	112.67	4100-032050-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32369308		159.44	159.44	4100-032050-3005-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32369674		84.03	84.03	4100-012090-5401-	- -
10/07/2019	9/13/2019	002812 RICOH AMERICAS	32369688		100.98	100.98	4100-034010-5401-	- -
10/07/2019	9/20/2019	002812 RICOH AMERICAS	5057615812		147.18	147.18	4100-012010-3005-	- -
					1,643.95	1,643.95 *		
10/07/2019	10/01/2019	003933 ROGERS GROUP, I	530079		68,585.00	68,585.00	4100-094010-8027-	- -
					68,585.00	68,585.00 *		
10/07/2019	10/21/2019	000578 RUSSELL COUNTY	10212019		85,000.00	85,000.00	4100-035030-3001-	- -
					85,000.00	85,000.00 *		
10/07/2019	9/27/2019	000663 RUSSELL COUNTY	BOS09272019		6,605.48	6,605.48	4100-095010-9130-	- -
10/07/2019	10/01/2019	000663 RUSSELL COUNTY	OCT-19		18,372.09	18,372.09	4100-082010-8025-	- -
					24,977.57	24,977.57 *		
10/07/2019	10/01/2019	004632 RUSSELL COUNTY	SEPTEMBER 2019		1,452.64	1,452.64	4100-082010-8025-	- -
					1,452.64	1,452.64 *		
10/07/2019	9/16/2019	002766 RUSSELL COUNTY	09162019		1,000.00	1,000.00	4100-091000-5098-	- -
					1,000.00	1,000.00 *		
10/07/2019	9/03/2019	000580 RUSSELL OIL COM	09032019		116.98	116.98	4100-071040-5602-	- -
					116.98	116.98 *		
10/07/2019	9/09/2019	003554 S.E.P.T.I.C. IN	42430		30.00	30.00	4100-094010-7056-	- -
					30.00	30.00 *		
10/07/2019	8/31/2019	000594 SAM'S CLUB/GEGR	P92800007M00ZVZ	1	34.84	34.84	4100-031020-5409-	- -
10/07/2019	8/19/2019	000594 SAM'S CLUB/GEGR	P92800007J01QVHH	1	65.94	65.94	4100-043020-5405-	- -
					100.78	100.78 *		
10/07/2019	10/31/2019	004017 SCOTT, HERBERT	JULY-OCT 2019		751.84	751.84	4100-011010-5501-	- -
					751.84	751.84 *		
10/07/2019	9/02/2019	003380 SHENTEL	09022019		72.55	72.55	4100-031020-5409-	- -
10/07/2019	10/12/2019	003380 SHENTEL	10122019		99.31	99.31	4100-035050-5413-	- -
					171.86	171.86 *		
10/07/2019	9/20/2019	004428 SHORTER, BRIAN	09202019		600.00	600.00	4100-013010-3002-	- -
					600.00	600.00 *		
10/07/2019	9/13/2019	004555 SHOWCASES	313862	10	22.84	22.84	4100-073010-5401-	- -
					22.84	22.84 *		
10/07/2019	9/17/2019	001299 SIGN SHOP OF SO	3455		565.00	565.00	4100-042400-5413-	- -
					565.00	565.00 *		
10/07/2019	9/03/2019	000961 SOUTH EAST SALE	4442		750.00	750.00	4100-031020-5409-	- -
					750.00	750.00 *		
10/07/2019	9/09/2019	004579 SOUTHERN REFRIG	3618682		48.29	48.29	4100-043020-3004-	- -
10/07/2019	9/10/2019	004579 SOUTHERN REFRIG	3619340		23.38	23.38	4100-043020-3004-	- -
					24.91	24.91 *		
10/07/2019	9/04/2019	001941 SOUTHERN SOFTWA	244070		6,479.00	6,479.00	4100-032050-3005-	- -
					6,479.00	6,479.00 *		
10/07/2019	8/28/2019	001700 SOUTHWEST VA VE	08282019		5,295.17	5,295.17	4100-035010-5404-	- -
					5,295.17	5,295.17 *		
10/07/2019	9/20/2019	002498 SOUTHWEST VIRGI	1ST & 2ND QTR		1,261,041.78	1,261,041.78	4100-033010-3009-	- -
					1,261,041.78	1,261,041.78 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	9/01/2019	004491 STRATEGIC SOLUT	3221072	10	55.00	55.00	4100-073010-3002-	-
					55.00	55.00 *		
10/07/2019	9/22/2019	003952 SUMMERFIELD, BE	09222019		120.95	120.95	4100-035050-7006-	-
					120.95	120.95 *		
10/07/2019	9/23/2019	003698 THE HOME DEPOT	513461251		486.84	486.84	4100-043020-5405-	-
10/07/2019	9/30/2019	003698 THE HOME DEPOT	514584788		415.16	415.16	4100-043020-5405-	-
					902.00	902.00 *		
10/07/2019	9/09/2019	004601 THE HOME DEPOT	511089880		389.29	389.29	4100-043020-5405-	-
10/07/2019	9/16/2019	004601 THE HOME DEPOT	512306077		220.83	220.83	4100-043020-5405-	-
					610.12	610.12 *		
10/07/2019	10/01/2019	000254 THYSSENKRUPP EL	123088		974.58	974.58	4100-043020-3004-	-
					974.58	974.58 *		
10/07/2019	9/01/2019	000977 TOP LINE ADVERT	7541		725.00	725.00	4100-022010-5415-	-
10/07/2019	9/05/2019	000977 TOP LINE ADVERT	7533		35.00	35.00	4100-031020-5410-	-
10/07/2019	9/16/2019	000977 TOP LINE ADVERT	7540		100.00	100.00	4100-031020-5410-	-
					860.00	860.00 *		
10/07/2019	9/19/2019	000680 TOWN OF HONAKER	09192019		81.62	81.62	4100-043020-5103-	-
10/07/2019	9/19/2019	000680 TOWN OF HONAKER	09192019		38.39	38.39	4100-071040-5103-	-
					120.01	120.01 *		
10/07/2019	9/17/2019	004574 TRANE U.S. INC	7011518		192.80	192.80	4100-043020-3004-	-
10/07/2019	9/18/2019	004574 TRANE U.S. INC	7020559		8.01	8.01	4100-043020-3004-	-
					200.81	200.81 *		
10/07/2019	8/22/2019	002133 TREASURER OF VI	08222019		40.00	40.00	4100-035030-3001-	-
					40.00	40.00 *		
10/07/2019	9/12/2019	000706 TWO WAY RADIO I	104000169		4,780.00	4,780.00	4100-032050-3005-	-
10/07/2019	9/01/2019	000706 TWO WAY RADIO I	80000347		65.00	65.00	4100-031020-7003-	-
10/07/2019	9/01/2019	000706 TWO WAY RADIO I	80000348		684.00	684.00	4100-031020-7003-	-
10/07/2019	9/01/2019	000706 TWO WAY RADIO I	80000463		67.50	67.50	4100-031020-7003-	-
10/07/2019	9/01/2019	000706 TWO WAY RADIO I	80000467		135.00	135.00	4100-031020-7003-	-
					5,731.50	5,731.50 *		
10/07/2019	9/16/2019	002814 ULINE	112381616		694.14	694.14	4100-042400-5413-	-
10/07/2019	9/23/2019	002814 ULINE	112624897		601.81	601.81	4100-042400-5413-	-
					1,295.95	1,295.95 *		
10/07/2019	8/26/2019	004457 VANCE GRAPHIC L	6444		256.00	256.00	4100-064010-5607-	-
					256.00	256.00 *		
10/07/2019	9/12/2019	003229 VERIZON WIRELES	9837949723		3,466.25	3,466.25	4100-031020-5203-	-
					3,466.25	3,466.25 *		
10/07/2019	8/23/2019	001893 VIRGINIA DEPART	MGSE002893		126.00	126.00	4100-011010-5413-	-
					126.00	126.00 *		
10/07/2019	9/09/2019	003115 VIRGINIA ELECTR	2985377-IN		423.46	423.46	4100-042400-5413-	-
					423.46	423.46 *		
10/07/2019	9/01/2019	001194 VIRGINIA SHERIF	300000345		2,403.00	2,403.00	4100-011010-5801-	-
					2,403.00	2,403.00 *		
10/07/2019	8/28/2019	001708 WAL MART COMMUN	1587		325.76	325.76	4100-022010-5415-	-
10/07/2019	8/30/2019	001708 WAL MART COMMUN	2602		130.09	130.09	4100-035010-5405-	-
10/07/2019	8/15/2019	001708 WAL MART COMMUN	7107		10.72	10.72	4100-012010-5401-	-
10/07/2019	9/09/2019	001708 WAL MART COMMUN	7139		45.28	45.28	4100-011010-5413-	-
					511.85	511.85 *		
10/07/2019	9/02/2019	004278 WELLS FARGO VEN	102566103	10	86.94	86.94	4100-073010-3002-	-
					86.94	86.94 *		
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		22.99	22.99	4100-031020-5408-	-
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		86.99	86.99	4100-031020-5408-	-
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		20.99	20.99	4100-031020-5408-	-
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		70.99	70.99	4100-031020-5408-	-
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		20.99	20.99	4100-031020-5408-	-

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		56.69	56.69	4100-031020-5408-	- -
10/07/2019	7/17/2019	000219 XPRESS LUBE	07182019		40.26	40.26	4100-031020-5408-	- -
					319.90	319.90 *		
TOTAL FOR DUE DATE 10/07/2019					1,630,663.89	1,630,663.89		
TOTAL DUE FOR FUND- 4100					1,630,663.89	1,630,663.89		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
10/07/2019	8/06/2019	000367 LEBANON BLOCK &	324294		23.60	23.60	4839-083990-5407-	- -
10/07/2019	8/06/2019	000367 LEBANON BLOCK &	324333		54.55	54.55	4839-083990-5407-	- -
					78.15	78.15	*	
10/07/2019	9/04/2019	000393 LOWES	911862		67.92	67.92	4839-083990-5407-	- -
					67.92	67.92	*	
10/07/2019	9/12/2019	000594 SAM'S CLUB/GEGR	P92800082013YX9	1	21.94	21.94	4839-083990-5407-	- -
					21.94	21.94	*	
10/07/2019	9/19/2019	000680 TOWN OF HONAKER	09192019		132.77	132.77	4839-083990-5103-	- -
					132.77	132.77	*	
		TOTAL FOR DUE DATE 10/07/2019			300.78	300.78		
		TOTAL DUE FOR FUND- 4839			300.78	300.78		
			NON-DIRECT DEPOSIT		1,630,964.67	1,630,964.67		
			DIRECT DEPOSIT		.00	.00		
			E-Payable Total		.00	.00		
			FINAL DUE		1,630,964.67	1,630,964.67		
						.00		



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 10/7/19 6:00 PM

County Attorney Reports

1. **Honaker Property**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item C-1 – C-11
Presenter: Administrator

Meeting: 10/7/19 6:00 PM

County Administrator Reports & Requests

REPORTS

1. 2019 VACo Annual Conference (Nov 10-12, 2019).....C-1
2. VDOT IACM Permit - Rte. 803 (Lewis Creek).....C-2
3. RC School Energy Performance Refund.....C-3
4. VDOT Revenue Sharing Project – Century Farms Road (Rte. 667).....C-4
5. VDOT TAP Grant – Dante Depot Grant.....C-5
6. Auditor of Public Accounts (APA) Report – Commissioner of Revenue,
Sheriff Department, and Treasurer.....C-6
7. Southwestern Virginia Leadership Summit (10/30/19).....C-7
8. RC DSS – Quarterly Local Agency Dashboard.....C-8

REQUESTS

9. RC “Fast Track to Secretarial Designation” Declaration.....C-9
10. RC Declaration of Emergency “Burn Ban”.....C-10
11. VDOT Notice of Intent to Discontinue Rte. 681.....C-11

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s): Various



2019 VACo Annual Conference

November 10-12, 2019

The Omni Homestead in Bath County

Join us for our premier event on November 10-12

Dear VACo Members,

We are pleased to release the [room reservation form](#) for the 2019 VACo Annual Conference on November 10-12 at The Omni Homestead in Bath County. If you are new to the room reservation process, please take a moment to review the [VACo Lodging Policy](#) adopted by the VACo Board of Directors.

The Omni Homestead requests that reservations are made by fax or mail only. No phone call reservations will be accepted.

Reservations will be confirmed by email.

If you have questions about room reservations, contact Carol Cameron at ccameron@vaco.org or at 804.343.2507. The [list of alternative lodging](#) options is available on our [Annual Conference webpage](#).

The conference registration form will be available in mid-August.

85TH ANNUAL CONFERENCE INCLUDES

- General Sessions featuring elected officials, local leaders and policy/government experts discussing and analyzing issues
- Breakout Sessions designed to educate and enlighten
- Exhibit Hall featuring companies and organizations showcasing products and services unique to the needs of county government
- A special hands-on workshop
- VACo's Annual Business Meeting where the Legislative Program is adopted and the Board of Directors is elected for the upcoming year
- Steering Committee Meetings
- Multiple team-building and networking opportunities
- And Much More

Important Links

- [Click here for The Omni Homestead room reservation form](#)
- [Click here for a list of alternative lodging options](#)

Virginia Department of Transportation
INTER-AGENCY COORDINATION MEETING
Joint Permit Application

DEQ

COE

VMRC

I. VDOT PROJECT INFORMATION

Route: 803	UPC#:
VDOT Project Number: 00803-083-23781691	USGS Quadrangle: Honaker
City/County: Russell	VDOT City/County Code: 083
Contract Type: Maintenance - State Forces	Project Charge: 11160000-11044-167-66235-BRFLD 19008
Estimated Begin Date: 04/15/2019	Designer: Mccracken, Randall K

II. TYPE OF SCOPING/COORDINATION: Permit Coordination

Permits Required: COE Reporting: NW13; VMRC VGP-1;

III. VDOT CONTACTS

Permit Coordinator (VDOT District Contact)	District Environmental Manager (Authorized Agent)	VDOT (Applicant)
Name: Mark A Denny Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3303	Name: Doris K Bush Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3300	Name: John R Watson Address: P.O. Box 127 Lebanon, VA 24266 Phone #: (276) 415-3439

IV. PERMITTED ACTIVITY

Blackford AHQ proposes to bank stabilization repair for approx. 100'L X 4'W X 8'D by installing Class I&II riprap along Lewis Creek. To conduct work in the dry, a cofferdam will be installed around the work area. Any water seeping into the work area will be pumped into a filter bag prior to discharge. No tree removal. Honaker Quad.

V. ENVIRONMENTAL ASSESSMENT (Avoidance and Impacts are described in greater detail in section VI and VII.)

	<i>Present</i>	<i>Impacts</i>		<i>Present</i>	<i>Impacts</i>
Federal Threatened/Endangered Species	Yes	*	Water of the U.S	Yes	Yes
State Threatened/Endangered Species	Yes	*	Wetlands	No	No
Anadromous fish	No	No	Riffle Pool Complexes	No	No
Trout	No	No	Other Special Aquatic Sites	No	No
Shellfish	No	No	100 Year Floodplain	No	No
Public Water Supply	No	No	Historic/Archeological Resources	No	No
Scenic Rivers	No	No	Air Quality Nonattainment Area	No	No
Navigable Waters	No	No	Tidal Waters/Wetlands:	No	No
Open Water > 1.0 Acre	No	No			

*Please refer to the T&E Report for T&E Species Impacts

VI. SUMMARY OF DETAILED ENVIRONMENTAL IMPACT INFORMATION
This project has one jurisdictional crossing.

General:

Latitude: 37°01'45"	Longitude: 81°58'14"	FEMA FIRM number: 51167C0115C
Nearest Community: Honaker		Surrounding Land Use: Forest, Residential
Basin: Tennessee and Big Sandy River		Sub-basin: 6B. Clinch River Sub-basin
Hydrologic Unit Code: 06010205		



September 16, 2019

Via Electronic Transmission

Ms. Patricia A. Welling
U.S. Bank National Association
1021 E. Cary Street, Suite 1820
Richmond, VA 23219

Re: Instructions for Disbursement of Credit Payments Received into the CleanSource Capital SAVES Credit Payment Account for the Benefit of County of Russell, Virginia

Dear Pat:

I am writing pursuant to the authority granted under the Administrative Services Agreement dated April 19, 2017 between CleanSource Capital, LLC ("Administrator") and County of Russell, Virginia ("County of Russell, Virginia") to provide written instructions with regard to the following credit payments received for the benefit of County of Russell, Virginia (the "Credit Payments") pursuant to the Joinder Agreement dated April 19, 2017 between Administrator, U.S. Bank National Association ("Custodian") and County of Russell, Virginia (the "Joinder Agreement") into the CleanSource Capital SAVES Credit Payment Account (the "Credit Payment Account") established under the Master Custody Agreement dated March 17, 2017 between Administrator and Custodian (the "Master Custody Agreement").

Receiver	Date Received	Credit Payment Amount
County of Russell, Virginia	9/10/2019	\$148,181.91
Total		\$148,181.91

Please disburse these Credit Payments pursuant to the instructions in Exhibit A attached hereto and notify the Administrator of the disbursements when made.

Please let us know of any questions or additional information needed to implement these instructions. As always, thank you for your assistance in this matter and your continued work with the VA SAVES Green Community Program.

Yours sincerely,

A handwritten signature in cursive script that reads "W. Gregory Montgomery".

W. Gregory Montgomery
Managing Director



Exhibit A

**Instructions for Disbursement of Credit Payment Received on September 4, 2018
into the CleanSource Capital SAVES Credit Payment Account for the Benefit of the
County of Russell, Virginia**

To be disbursed to the Project Owner Account as per the instructions in Schedule I to the Joinder Agreement.	\$135,241.51
To be disbursed to the Administrator in payment of the attached Loan Servicing Invoice dated 10/1/19 as authorized by the Project Owner, pursuant to the instruction at the bottom of the invoice.	<u>\$12,940.40</u>
Total Disbursements	<u>\$148,181.91</u>



Revenue Sharing Application

Rte 667 Widening

Project Status: Submitted

Organization: Russell County
Project ID: 5888

General

Project Information

Project Title	Locality's Priority #	Route #
Rte 667 Widening	1	667

Local Road Name, if available
Century Farms Road

Project Type	Scope of Work
Construction	Reconstruction

Project Short Description
Widening existing roadway, curve and sight distance improvements, drainage improvements, and addition of right-of-way fencing.

Locality	VDOT Organization
Russell County	Bristol

Supplemental Information

Local Contact Name	Local Contact Email	Local Contact Phone	DUNS Number
Lonzo Lester	lonzo.lester@russellcountyva.u(276) 880-4396		040157851

Address	City	State	ZIP Code
137 Highland Drive	Lebanon	Virginia	24266

ZIP Code +4
0001

Has this project been approved for SMART Scale funding?

Has this project been approved for other funding?

Priority Selection Criteria

In order to meet the Priority 1 selection criterion, this project must have received a prior Revenue Sharing allocation through the application procedure. Is this request expected to meet Priority 1?

In order to meet Priority 2 selection criteria, this project can be shown to meet a transportation need identified in CTB’s Statewide Transportation Plan (VTrans). Provide reference to the project work identified in VTrans and explanation of how this requested project pertains to VTrans. Is this request anticipated to meet VTrans Priority 2 selection criterion?

This project will be identified in the locality’s approved Capital Improvement plan (CIP) and, it will be documented that only by receipt of the requested allocation that the project advertisement date will be advanced. Is this request anticipated to meet the CIP Priority 2 selection criterion? If yes, appropriate documentation will be provided with the application submission.

In order to meet Priority 3 selection criterion, the project work will be documented to be for pavement resurfacing or bridge rehabilitation where the maintenance analysis determines the infrastructure does not meet the Department’s performance guidelines. Is this request is expected to meet and will be shown to meet the Priority 3 selection criterion? If yes, appropriate documentation accompanying this application submission.

 **Location**

Location

Districts Served	MPOs Served	PDCs Served	Jurisdictions Served
Length (miles)	From	To	
0.2	Rte 747	Rte 668	

Project Financial Information

Amount of Revenue Sharing Program (state) matching funds anticipated to be requested for this Project for this FY2021-FY2022 biennial application cycle:

FY2021-FY2022	Total Amount
\$194,709	\$194,709

Total Locality Match corresponding to TOTAL VDOT allocation requested for this application:	Amount
	\$194,709

Confirmation or Revision of amount indicated and submitted with Pre-application

Total VDOT Revenue Sharing (state) matching funds anticipated to be requested with this project application for FY2021-FY2022:

FY2021-FY2022	Total Amount
\$194,709	\$194,709

Total Locality Match corresponding to TOTAL VDOT allocation requested for this application:	Amount
	\$194,709

SYIP Allocations

Provide Existing Project VDOT UPC(s) or DRPT Project Number(s), if applicable

Project UPC/DRPT Project ID	UPC Description	VDOT / DRPT (\$)

Identify existing SYIP funding above which will be replaced by new allocations if approved

Other Funds Committed to Project	Description of Fund Type	Amount

Total Funds: \$0

Do you want to add Local/Funds?

Administered By

VDOT

Cost Estimate


Please provide project phase schedule and cost estimate information

Phase Milestone	Status	Start Date	Cost Estimate
PE (Survey, Environmental, Design)	Not Needed		
RW (Right of Way and Easement Acquisition, Utility Relocation)	Not Needed		
Phase Milestone	Status	Start Date	Cost Estimate
CN (Construction, Oversight, Inspection, Contingencies)	Not Started	2020-07-01	\$389,418

Total Cost Estimate:

Project Financial Information

VDOT Revenue Sharing Request	\$194,709
Locality Match	\$194,709
Total (net) SYIP	\$0
Total Project Funding	
Total Cost Estimate	

 Supporting Documents

Current Attachments

Description	Attachment Type	File Name
Resolution of Support	Resolution of Support	VDOT Resolution Rte. 667 Century Farms Road.pdf
CIP	Capital Improvement Plan	Comprehensive Development Plan Russell County, Virginia4 (1).pdf
Project Cost Estimate	Detailed Cost Estimate	Rt 667 Revenue Sharing Estimate.pdf



Virginia Department of Rail and Public Transportation
600 East Main Street, Suite 2102
Richmond, VA 23219
(804) 786-4440



VDOT Central Office
1401 East Broad Street
Richmond, VA 23219
(804) 367-7623 (toll-free)
711 (hearing impaired)

© 2019 Commonwealth Transportation Board

Russell Co Rt 667

Road Widening

19-Jun-19

Project Length ~ 1050 ft
Excavated width = 5 ft
Embankment Height = 20 ft

Volume = 3,888.89 Add 10% - slope transition and to daylight other curves near landfill
4,300.00 CY

Assumptions

% Material to haul to disposal site 100%
Round trip to disposal site 0.5 hours
Volume of material excavated per day 110 CY

Duration:

Excavation 39 days
Haul Operations 39 days

Tree Removal (Assume 1 week)

Laborer / Flagger	23	3	40	2,760	
Skilled Laborer	23	2	40	1,840	
Foreman	30	1	40	1,200	
Skid Steer	45	1	40	1,800	
Chipper	20	1	40	800	
Excavator	70	1	40	2,800	
Tandem Trucks	75	2	80	12,000	
Low Boy	100	1	8	800	
					24,000

Landfill Tipping Fees

5,000

Excavation

Laborer / Flagger	23	3	312	21,528	
Foremant	30	1	312	9,360	
Laborer	23	2	312	14,352	
Skid Steer	45	1	312	14,040	
Loader	55	1	312	17,160	
Excavator	70	1	312	21,840	
Excavator & Hammer	80	1	312	24,960	
Tandem Trucks	75	3	312	70,200	
Low Boy	100	1	16	1,600	
Environmental Controls				10,000	

205,040

Drain Pipe Installation

Laborer / Flagger	23	3	8	552	
Foreman	30	1	8	240	
Excavator & Hammer	80	1	8	640	
Laborer	23	2	8	368	
Skid Steer	45	1	8	360	
Pipe				800	
					2,960

Ditch & Pave Additional Road Width (4')

Base stone	9	265		2385	
Rip Rap	14	120		1680	
Tandem Trucks	75	4	16	4800	
Roller	62	8	8	3968	
Flaggers / Laborer	23	5	20	2300	
Grader	75	1	16	1200	
Low Boy	100	1	8	800	
Milling (for tie-in)	6	250		1500	
Base Mix	80	150		12000	
Pavement Overlay	90	290		26100	
Lay Asphalt	35	340		11900	
Low Boy	100	1	8	800	
					69,433

Fencing 10,000

Subtotal 316,433

Engineering / Admin 5,000

Environmental Review 5,000

Construction Monitoring 15,520

Contingency 47,465

TOTAL **389,418**



TA Set-Aside Application

Dante Train Depot

Project Status: Submitted

Organization: Cumberland Plateau Planning District Commission
Project ID: 5880

General

Project Sponsor

Organization

Russell County

Point of Contact

Lonzo Lester

Title

County Administrator

Address

137 Highland Drive

Address 2

City

Lebanon

State

Virginia

ZIP Code

24266

ZIP+4

7169

Email

lonzo.lester@russellcountyva.us

Phone

(276) 889-8000

Fax

(276) 889-8011

Project Manager

Name

Lonzo Lester

Title

County Administrator

Address

137 Highland Drive

Address 2

City	State	ZIP Code	ZIP+4
Lebanon	Virginia	24266	7169
Email	Phone	Fax	
lonzo.lester@russellcountyva.us	(276) 889-8000	(276) 889-8011	

Project Information

Sponsor DUNS Number

040167851

Is this an existing project?

Project Title

Dante Train Depot

Provide a description of the project and a clearly defined scope of the improvements to be made utilizing Transportation Alternatives funds. Should additional space be needed, please use the Upload Supporting Documents feature. Label the document "Project Description".

Please see attached file titled Project Description.

Project Short Description

By using Transportation Alternatives funding, the community of Dante will transform their historic railroad depot into the centerpiece of their economic revitalization efforts, providing a rallying point for both Dante's residents and visitors.

Select primary category of eligibility even if other categories may apply.

Historic preservation and rehabilitation of historic transportation facilities

Does this project qualify as a "Safe Routes to School" project based on this criteria?

- Eligible infrastructure activity
- Project is located within 2 miles of an elementary / middle school (K-8th)

Location

Location

Districts Served

MPOs Served

PDCs Served

Jurisdictions Served

According to the 2010 Census, is the population of your locality less than 5,000?

Is this project located within a Transportation Management Area (TMA)?

Identify beginning and ending termini as referenced on the location map.

Start Location

LAT 36 58 38.36 N Long -82 17 55.189 W

End Location

LAT 36 58 38.99 N Long -82 17 54.703 W

ZIP Code

24237

ZIP +4

5000

Funding

Project Funding

Total Project Cost* is to be limited to the project described in this application and based on the beginning and ending termini provided. This should not be considered the “whole” of a multi-phased project. According to the attached Detailed Cost Estimate (Project Budget), the following project costs can be demonstrated:

TA Funding (Current/Prior/Future) needed for this project - Cannot exceed 80% of Total Project Cost	\$203,123
Local 20% Match Required - Based on the TA Funding above. Field Autocalculated.	\$19,056
Other Project Funds (Non-TA Funds) - Include local funds, other grants and donations	\$0
Total Project Cost* - Sum of above; should match the attached Detailed Cost Estimate (Project Budget)	\$253,904

Federal Transportation Alternatives Funding

	This Application (FY2019-FY2020)	Prior TA Funding Received
Federal TA Funds	\$84,463	\$118,660
Local 20% Match	\$19,056	\$29,665

Do you plan to use in-kind to meet all or part of the 20% local match requirement?

If not using in-kind, identify the proposed funding source(s) for the required match on this project.

The county will be using third- party donations to meet the 20% match.

A local 20% match contribution is required – how much additional local contribution (above the required 20%) is proposed? Include this amount in Other Project Funds (Non-TA Funds).

\$0

Is there additional (above the 20% match) non-sponsor or non-local funding secured at this time - other grants, state funds, corporate donations, etc.?

If federal funds are expended on PE, regulations require that the project progress to a completed construction phase. In the event that additional TA funding is not secured, what funding source(s) will be utilized to complete this project?

If additional funding is needed, the County is prepared to fund those costs. Working with Virginia Tech and the Virginia Department of Tourism, we will work with these partners on additional grants and funding.

Concept

Project Concept

Describe the sponsors on-site evaluation to determine the project's constructability and cost. Include the date and identify those who attended the on-site evaluation.

A site evaluation was conducted on September 27th, 2017. In attendance were Lonzo Lester, County Administrator; Harvey Hart, PSA Construction Manager; Dave Jesse, County Master Electrician; Mickey Rhea, County Building Inspector; and Keilh Steffey of Steffey Construction.

Describe any possible challenges or obstacles that could require additional design consideration, cost or design waivers.

None

Has the local VDOT Office had an opportunity to offer comments regarding the project scope, conceptual project plans, preliminary drawings or cost estimate?

The use of federal transportation funds requires compliance with the Americans with Disabilities Act (ADA); describe how this project will meet these design requirements. If this is a pedestrian and/or bicycle facility, include a description of the proposed surface (concrete, asphalt, etc.) and width of the completed facility including any bridges.

The floor plan will be changed to accommodate toilets, water closet, and lavatory fixtures that are ADA compliant. A paved parking space adjacent to the building with a paved or concrete sidewalk that enters the building with no elevation change to comply with ADA requirements will be provided.

Describe any anticipated challenges to meeting ADA design requirements including slope / terrain, width/clearance limitations, historic features, etc.

There are no challenges to ensuring ADA compliance on this project.

Is the project located within a designated historic district or within a downtown business district?

It is expected that the sponsor will maintain the facility for its useful life. Provide details regarding maintenance and upkeep of the completed facility – identify who will be providing upkeep, what services will be provided, how long the services will be provided and where the funding for these services will come from.

The Russell County staff will be in charge of annual maintenance, and the funding will come from county maintenance funds and tourism funds. The county will provide full maintenance services for the Dante Depot for the length of ownership.

Project Features

As a project to restore an historic transportation facility, describe the proposed future use of the restored facility including details regarding the proposed staffing and operation of the facility, identifying potential funding sources for these activities.

The Dante Depot staffing will be cost-shared between Russell County, Virginia Department of Tourism, and Spearhead Trails.

Does this project support or improve an existing or planned highway project?

No



Improves Transportation Network

Project Improves Transportation Network

Response	Supporting Information
----------	------------------------

Does the project provide new access (access that does not currently exist) to	
---	--

transit stations, commuter lots, bus stops, etc.?

Does the project provide connections to existing regional trails or pedestrian / bicycle facilities? Does the project provide a “missing link” in the existing transportation network?

Does the project provide bicycle/pedestrian facilities where none previously existed?

While the Dante Depot phase of the project is primarily focused on revitalizing the depot itself, other phases of Dante's downtown revitalization plan would create pedestrian sidewalks through the downtown area that connect the Depot and linear parking areas to the Dante Coal Mining and Railroad Museum, the nearby Steam House, a community stage, and two community parks.

Does this project increase opportunities to meet daily needs without motorized transportation?

Does this project add features/devices that will improve bicycle and pedestrian safety (ex. crosswalks, bike/ped signals, lighting, physical barriers to separate facilities, etc.)?

Future phases of Dante's revitalization efforts would add pedestrian crosswalks and lighting to the downtown area. Dante's long-term goals include making the town far more amenable to pedestrian traffic, though the current focus remains on establishing Dante Depot as an anchor point for those future endeavors,

Does this project incorporate traffic calming design elements such as bump outs, raised intersections, street trees or crosswalks in a contrasting color?

Is this project in the locality's local/regional transportation plan? If yes, provide name of plan and date completed.



Sponsor's Ability to Administer

Sponsor's Ability to Administer Federal Project

Federal regulations require that the sponsor provide a full-time employee who is responsible for all major project decisions as explained in Chapter 3.1 of the VDOT LAP Manual. This person is referred to as the sponsor's Responsible Person (RP) and may or may not be the Project Manager. Failure to provide a qualified RP may eliminate the project from consideration.

Identify the full-time staff member assigned as the "Responsible Person" for this project:

Name	Title	Years in this position
Lonzo Lester	County Administrator	5

Describe the experience and / or training that qualifies this individual to be the responsible person for a federal-aid transportation project.

Education/Certifications	Training / Classes	Project Related Experience
Mr. Lester is a graduate of Liberty University with a Master of Business Administration. He has received certification as a VDOT Construction Inspector, VDOT Residency Business Administrator, and Virginia Certified Contracting Officer.	Mr. Lester is certified as a Virginia Contracting Officer (VCO) as a contract administrator, contract negotiation, contract development, contract monitoring, and contract finance. In addition, he is a Certified VDOT Construction Inspector with concentration in asphalt, concrete, soils and compaction, E & S management, storm-water management, and facility construction.	Mr. Lester served as VDOT Project Manager/Finance Manager for the renovation of the Bristol Virginia Train Station.

Select from the following the best choice describing the RP's experience:

The RP has successful experience providing oversight or administering a federal-aid transportation project within the previous five years

Regarding the experience noted above, briefly describe the two (2) most recent federal-aid projects including project scope, phases included (PE, RW, CN), cost and whether or not the project finished on-time and on-budget.

Mr. Lester oversaw the Virginia Energy Performance Contract for the county school system, a 5.6 million-dollar federal aid project. The project's scope was to upgrade and retrofit all the county facilities under the Department of Mines, Minerals, and Energy's Performance Program, which included all phases of PE and CN. Currently, the Energy Performance Contract is on-time and on-budget. Less recently, he completed a \$13 million-dollar Energy Performance Contract in 2013 for the Virginia Department of Behavioral Health and Developmental Services (DBHDS) at the Southwestern Virginia Mental Health Institute.

Describe the RP's role and responsibilities while overseeing these projects.

Lonzo Lester, the county administrator, provided oversight throughout the projects from PE to completion.

www.virginiadot.org/business/local-assistance-lpt.asp

Has the RP completed VDOT's Core Curriculum on-line training found on VDOT's Locally Administered Projects webpage?

VDOT is required by federal regulation to ensure that the sponsor is adequately staffed to ensure the project is satisfactorily completed. Sponsors may supplement their staff with consultants, including for project management duties.

Is the Responsible Person also the Project Manager (PM)?

Will the sponsor need to supplement its staff to complete this federal-aid project?

Federal regulations require that the sponsor demonstrate “sufficient accounting controls” to administer a federal-aid project. This requirement is identified in Chapter 2.2 of the VDOT LAP Manual. Briefly describe the local financial management system – currently in place that will track / monitor project costs. Include the type of software used (if applicable) and the process by which costs are verified for reimbursement.

Russell County's financial system is interfaced with the State of Virginia's Financial Management System, which enables project tracking and monitoring of all local, state, and federal contracts.

►► Project's Readiness to Proceed

Project's Readiness to Proceed

Design / engineering will be performed:

Utilizing an outside consultant firm yet to be procured

Is this project part of a larger / multi-phased construction project?

These funds will not participate in the costs of master plans, feasibility and/or preliminary engineering studies. Has this work been completed using other funding source(s)?

Has design work started?

The ability to secure right of way (including easements) needed for a project is critical to a project's success; which of the following best describes the right of way situation for this project:

All right of way required is publicly owned (local and/or state)

This program will not participate in the cost of relocating overhead utilities for scenic beautification or betterment purposes. It will however participate in the costs required to eliminate conflicts. Are there existing utility poles located within the proposed project area that will need to be relocated in order to complete the proposed improvements and/or meet ADA width/clearance requirements?

Are there other conflicts / obstacles that must be addressed for the project to move forward?

If awarded, these funds will be available October 1, 2018 - the beginning of the federal fiscal year 2019. How long after this date will you be ready to begin incurring costs for reimbursement?

6 months

 Sponsor Certification

Sponsor Certification

Public Notice Attached

No

Date of Public Hearing

2017-10-16

Endorsement Attached

No

Date of Endorsement

Resolution Attached

No

Date of Resolution from Project Sponsor

2017-10-16

Sponsor certifies the following:

We are familiar with Transportation Alternatives eligibility criteria and the Locally Administered Projects (LAP) Manual.

We will provide technical guidance and oversight to staff and/or consultants throughout project development.

Budget accurately reflects cost of proposed project based on preliminary work performed.

Project development will comply with all state and federal regulations, including ADA requirements.

We understand this project must be substantially complete and/or ready for construction within four (4) years of the initial federal funding.

We will be responsible for ensuring future maintenance and operating costs of the completed project.

By selecting agree I certify that the above statements are true and correct to the best of my knowledge.

Sponsor Name

Lonzo Lester

Date

2019-09-19

Detailed Cost Estimate (Project Budget)

Task by Project Development Phase	Project Costs	Project Schedule	
		Tentative Begin Date	Tentative End Date
PRELIMINARY ENGINEERING PHASE			
Engineering/Design Fees			
Environmental Document			
Surveying			
Advance Right of Way <small>(incl. title research, plat/plat prep, appraisals, etc.)</small>			
Add rows as needed...			
Administrative Costs			
PE Phase TOTAL COSTS			
RIGHT OF WAY PHASE			
Right of Way Purchase			
Attorney Fees <small>(incl. negotiation, recording deeds, etc.)</small>			
Utility Relocation			
Add rows as needed...			
RW Phase TOTAL COSTS			
CONSTRUCTION PHASE			
*Include construction line items from engineer's estimate, add rows as needed			
...			
...			
Construction Management			
Inspection Fees			
Materials Testing			
Contingency			
CN Phase TOTAL COSTS			
SUB-TOTAL COST (PE, RW & CN)			
VDOT Project Oversight Charges <small>(Recommend 5-7% of sub-total cost)</small>			
TOTAL PROJECT COST			

[Click to download a template.](#)

PROJECT BUDGET REQUIRED FOR ALL APPLICATIONS

This template is an example to be used in creating a detailed project cost estimate. Prepare a budget that is broken down by developmental phases – Preliminary Engineering, Right of Way and Construction – including specific line items that are appropriate to the project described in this application.

VDOT Project Oversight Charges include coordination, plan review, environmental charges, attendance at the pre-construction meeting, and Civil Rights reviews, as required. Five to seven percent of the total cost of PE, RW, and CN is a good rule of thumb for determining VDOT charges on a Transportation Alternatives Program project.

If this project is part of a larger, multi-phased endeavor, the project budget should only address costs for the specific project scope described in the current application and identified by the termini provided. Remember that with new TA projects, each project segment (termini) will be funded separately receiving a new project agreement and project number. EXCEPTION: If this project has received past TE/TA funds and is a continuation of the proposed TE/TA project as described in previous applications, a separate column should be added to the budget identifying the prior funds received. The current/future application funds should be kept separately, and when added to prior funds, should equal the total project cost.

Provide a general schedule – tentative begin and end dates – for each phase. These dates will assist in planning and preparation for each new developmental phase. Note that a new federal authorization is required for each phase (PE, RW, CN) and must be secured prior to moving forward.

Current Attachments

Description	Attachment Type	File Name
Conceptual Downtown Plan & Park Design	Site Development Plan	Dante Depot Plans.pdf
Resolution passed by the Russell County Board of Supervisors	Resolution of Support	Dante TAP Resolution.pdf
Infrastructure Committee Strategic Plan	Other	DanteInfrastructureCommittee.pdf
Historic Photo of the Dante Depot	Other	IMG953279.png
Letter of support from the County Administrator and the Russell County Board of Supervisors	Letter of Support	TAP Letter of Support.docx.pdf
Information sheet from Dante Downtown's preliminary approval as a historic district by the Virginia Department of Historic Resources	Other	VDHR Dante Downtown Historic District (1).pdf
Community Design Charrette	Other	Final Report Dante Charrette.pdf
Article from History Book	Other	History Book Article.pdf
Location Map 1	Other	Dante Location Map.pdf
Location Map 2	Other	Dante Location Map 2.pdf
Location Map 3	Other	Dante Location Map 3.pdf
Public Notice from the Russell County, Virginia Website and from the Lebanon, Virginia News Press	Public Notice	Public Notice.pdf
Project Sketch	Project Sketch	Dante Location Map 3 (1).pdf
Proposal to CSX	Other	Proposal to CSX (1).pdf
Detailed Cost Estimate	Detailed Cost Estimate	Dante Depot TAP Budget 3.docx
Project Description	Other	Project Description (2).docx
VDOT Project Administration Agreement	Other	VDOT Project Administration Agreement2.pdf



Virginia Department of Rail and Public Transportation
600 East Main Street, Suite 2102
Richmond, VA 23219
(804) 786-4440



VDOT Central Office
1401 East Broad Street
Richmond, VA 23219
(804) 367-7623 (toll-free)
711 (hearing impaired)

© 2019 Commonwealth Transportation Board



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

September 6, 2019

Rebecca Dye
Board Chairperson
County of Russell

Dear Mrs. Dye:

We have reviewed the Commonwealth collections and remittances of the Commissioner of the Revenue and Sheriff of the locality indicated for the year ended June 30, 2019. We also reviewed the Commonwealth collections and remittances of the Treasurer of the locality indicated, for the period March 1, 2019 through June 30, 2019. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,

Auditor of Public Accounts

MSM:rh

cc: Lonzo Lester, County Administrator
Alicia K. McGlothlin, Treasurer
Randy N. Williams, Commissioner of the Revenue
Steven L. Dye, Sheriff
County of Russell

Southwestern Virginia Leadership Summit

making our region stronger through strategic and effective leaders

ABOUT

A one-day, interactive workshop-style leadership summit—the first in a series of programs for those leading communities in this region.

DETAILS

SAVE THE DATE: October 30th from 9:30 AM – 4 PM at the University of Virginia at Wise. Light breakfast (optional at 8:30) and lunch included. No cost beyond travel to/from Wise (and lodging if you come the night before).

PURPOSE

To offer resources to help you strengthen your leadership, identify opportunities for community improvement and regional initiatives, and manage individuals and boards in conflict. We also aim to set this as the beginning of a series of programs and conversations to bring about advances in your communities and the region.

REGISTRATION

More details and registration will be available on 09.30.19

CO-SPONSORS

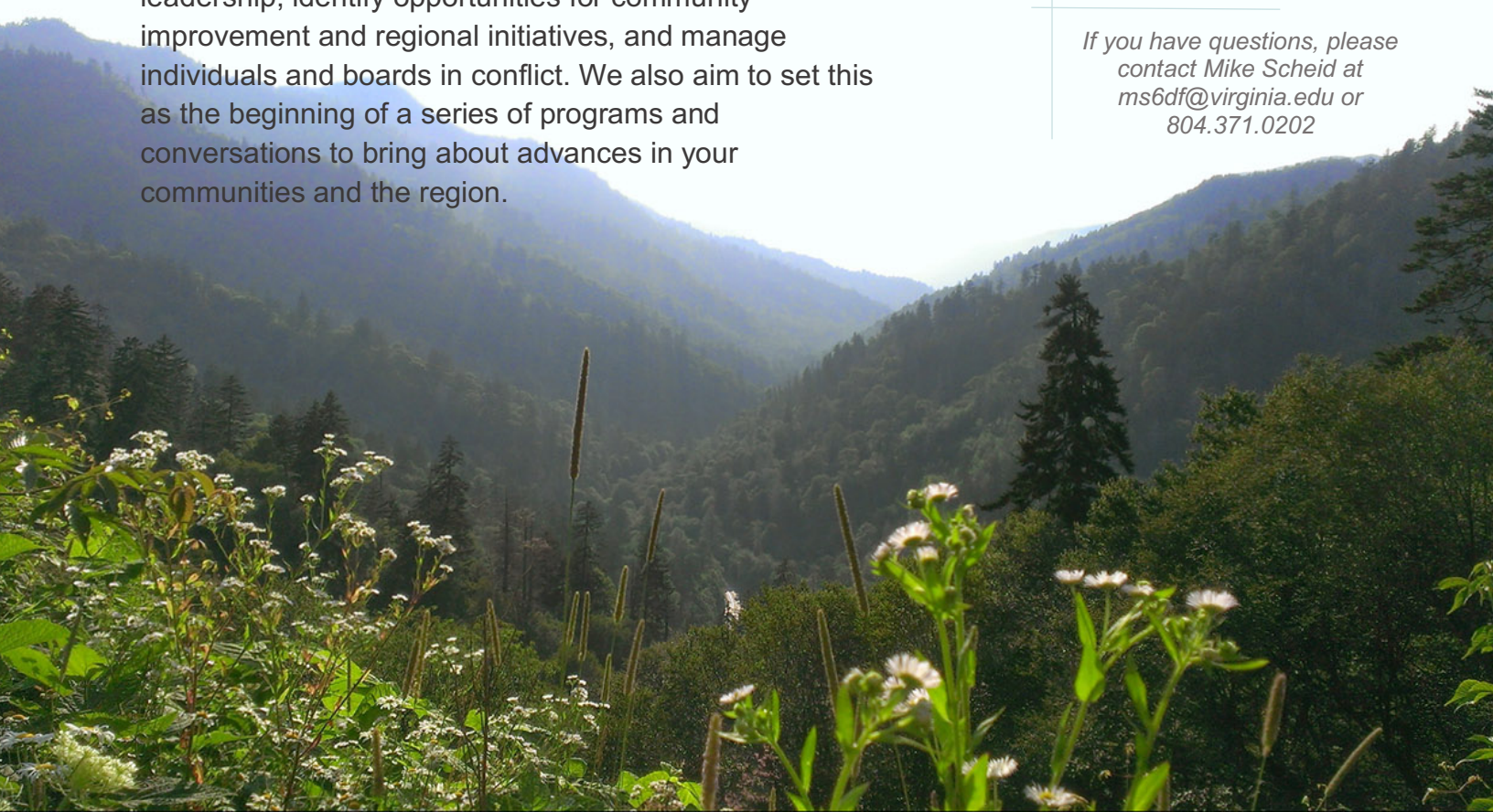
UVA's Weldon Cooper Center for Public Service and its Virginia Institute of Government

University of Virginia at Wise

the Virginia Local Government Managers' Association

*Invited participants:
town, city, and county
managers/administrators and
directors of two planning
district commissions*

*If you have questions, please
contact Mike Scheid at
ms6df@virginia.edu or
804.371.0202*





SELECT Local Agency >>>

Russell

FIPS: 167

Region: Western

Level: II (Two)

Qtr/SFY: Q4/FY19

Quarterly Local Agency Dashboard

OVERVIEW

VDSS produces a Local Agency Dashboard (the “Dashboard”) for each local department of social services (LDSS) on a quarterly basis. The initial version of the tool was developed in Microsoft Excel; however, the Local Support and Performance (LSP) Division plans to migrate the tool to an online platform in collaboration with the Office of Research and Planning (ORP). The Dashboard contains measures and performance data for Benefit Programs, Family Services and Child Care, as well as Human Resources (HR) and financial information which may be useful in understanding locality strengths, challenges, and opportunities.

Getting Started

Select the Local Agency

The Local Agency Dashboard includes the following five tabs (areas) within the Microsoft Excel workbook:

- Main Page
- Public Assistance
- Family Services
- Human Resources
- Finance

Go to the tab labeled ‘Main Page’ (highlighted in yellow) and select the Local Agency from the drop down menu, which is also highlighted in yellow. All performance measures and information on each tab aligns with the local department selected on the ‘Main Page’ tab. The five (5) tabs included on the Dashboard are: 1) Main Page, 2) Public Assistance, 3) Family Services, 4) Human Resources, and 5) Finance.

Dashboard Components

The Local Agency Dashboard consists of four (4) primary components:

- Quarterly Data
- Monthly Data
- Charts and Graphs
- Rankings

The following performance measures and information are provided in the Dashboard .

Public Assistance

- Supplemental Nutrition Assistance Program (SNAP) Applications Processed On Time
 - Expedited, Non-Expedited and Total
- Temporary Assistance for Needy Families (TANF) Applications Processed On Time
- VaCMS Downtime

Family Services

- AFCARS-Approved Court Hearing Status
- Timeliness of First Contact
- CPS Overdue Referrals
- Congregate Care Placements
- Kinship Care Placements
- Monthly Foster Care Visits: Out-of-Home
- Monthly Foster Care Visits: In Residence
- Number of Children in Foster Care Over 24 months
- Number of Children in Foster Care Over 36 months
- Number of Children in Foster Care Over 48 months
- Family Partnership Meetings (FPM) for Concurrent Planning
- FPMs for Placement Changes
- Termination of Parental Rights (TPR) Status
- Number of Adoptions
- Transcription Usage



SELECT Local Agency >>>

Quarterly Local Agency Dashboard

Russell

FIPS:

167

Region:

Western

Level:

II (Two)

Qtr/SFY:

Q4/FY19

Error Rates

- Title IV-E Case Review Error Rate (Ongoing Cases)
- Title IV-E Case Review Error Rate (New Cases)

Human Resources

- Filled Positions by category
- Monthly Turnover Rate
- Monthly Vacancy Rate

Number of Employee Separations

- Employees with a Current Performance Evaluation

For more detail and explanation please refer the Reference Guide for the Dashboard.

[Click here for Reference Guide](#)



Quarterly Local Agency Dashboard: Public Assistance

Local Agency >>>

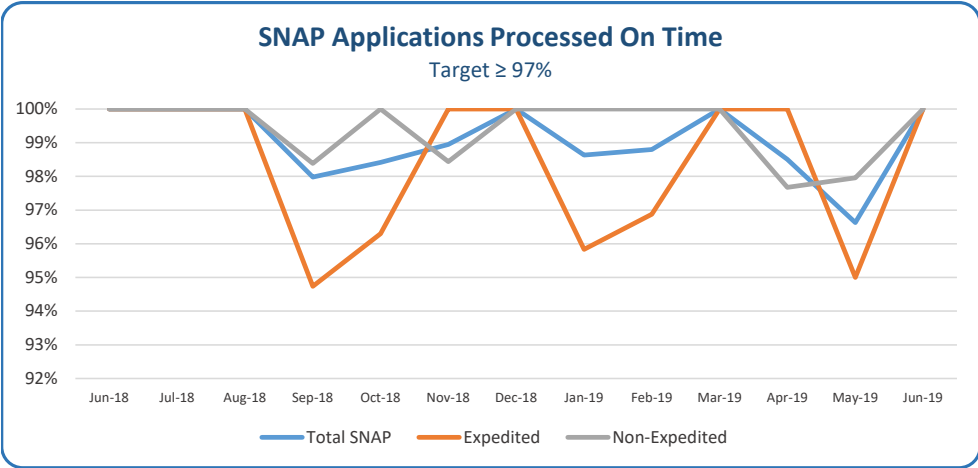
Russell

FIPS: **167**

Region: **Western**

Level: **II (Two)**

Qtr/SFY: **Q4/FY19**



Public Assistance: Percent of Applications Processed On Time		
Measure	Target ≥ 97.0%	
	Prior Quarter	Current Quarter
Supplemental Nutrition Assistance Program (SNAP)	99.0%	▶ 98.4%
Temporary Assistance for Needy Families (TANF)	100.0%	▶ 93.3%

PUBLIC ASSISTANCE						QUARTERLY RESULTS				
	Target	April 2019	May 2019	June 2019	SFY19 4th Qtr AVG					
SNAP Applications Processed On Time (Tot)	≥ 97%	98.5%	96.6%	100.0%	98.4%					
SNAP Expedited Apps Processed On Time	≥ 97%	100.0%	95.0%	100.0%	98.1%					
SNAP Non-Exp Apps Processed On Time	≥ 97%	97.7%	98.0%	100.0%	98.6%					
TANF Applications Processed On Time	≥ 97%	85.7%	100.0%	92.3%	93.3%					
VaCMS Downtime		0.0%	0.0%	0.00%	0.00%					

PUBLIC ASSISTANCE															MONTHLY TREND DATA											
	Target	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19												
SNAP Applications Processed On Time (Tot)	≥ 97%	100.0%	100.0%	100.0%	98.0%	98.4%	98.9%	100.0%	98.6%	98.8%	100.0%	98.5%	96.6%	100.0%												
SNAP Expedited Apps Processed On Time	≥ 97%	100.0%	100.0%	100.0%	94.7%	96.3%	100.0%	100.0%	95.8%	96.9%	100.0%	100.0%	95.0%	100.0%												
SNAP Non-Exp Apps Processed On Time	≥ 97%	100.0%	100.0%	100.0%	98.4%	100.0%	98.4%	100.0%	100.0%	100.0%	100.0%	97.7%	98.0%	100.0%												
TANF Applications Processed On Time	≥ 97%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	85.7%	100.0%	92.3%												

Data Sources : Public Assistance (Data Warehouse)



Quarterly Local Agency Dashboard : Family Services

Local Agency >>>

Russell

FIPS: 167

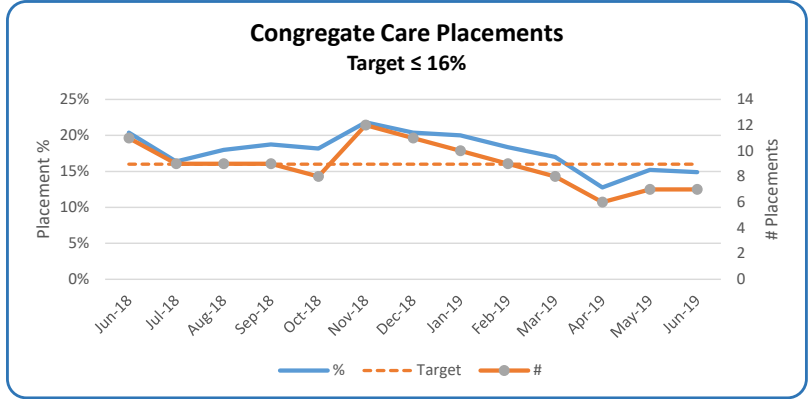
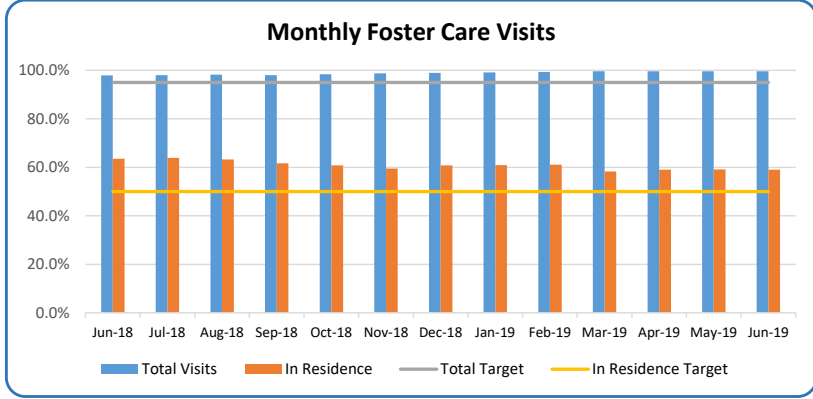
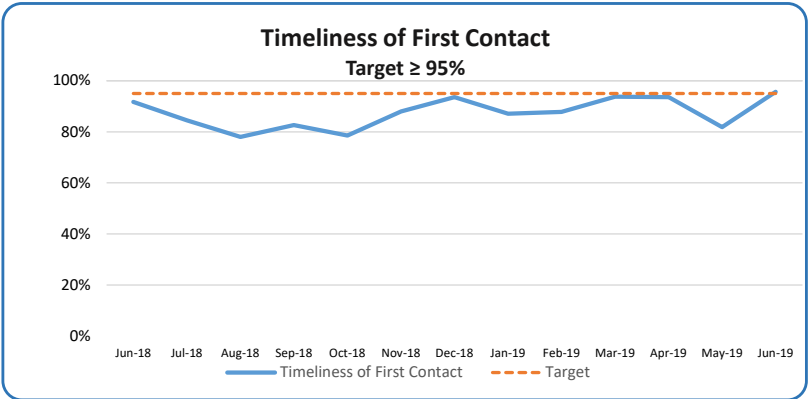
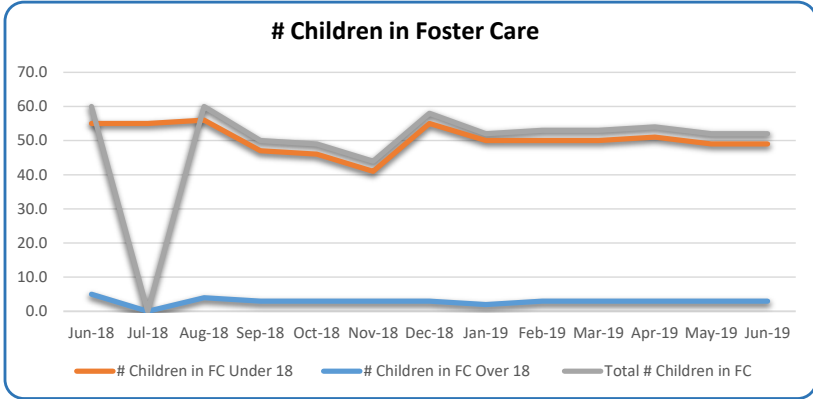
Region: Western

Level: II (Two)

Qtr/SFY: Q4/FY19

Family Services			
Measure	Result		Target
	Prior Quarter	Current Quarter	
Timeliness of First Contact	89.4%	▶ 89.7%	≥ 95%
Congregate Care Placements	18.5%	▶ 14.3%	≤ 16%
Transcription Usage	16.7%	▶ 19.4%	≥ 85%

of Adoptions 4



QUARTERLY RESULTS

FAMILY SERVICES	Target	April 2019	May 2019	June 2019	SFY19 4th Qtr AVG
CPS Referrals Over 46 Days (#)	≤ 5%	57	38	28	41.0
CPS Referrals Over 46 Days (%)		43.2%	37.6%	34.6%	38.5%
Timeliness of First Contact (# On Time)	≥ 95%	29	27	22	26.0
Timeliness of First Contact (% On Time)		93.5%	81.8%	95.7%	89.7%
Congregate Care Placements (#)	≤ 16%	6	7	7	6.7
Congregate Care Placements (%)		12.8%	15.2%	14.9%	14.3%
Kinship Care Placements (#)	≥ 25%	0	0	0	0.0
Kinship Care Placements (%)		0.0%	0.0%	0.0%	0.0%
Monthly Foster Care Visits	≥ 95%	99.6%	99.6%	99.6%	99.6%
Monthly Foster Care Visits: In Residence	≥ 50%	59.0%	59.1%	59.0%	59.1%
FPMs: Concurrent Planning (%)	≥ 75%	27%	100%	0%	42.2%
FPMs: Placement Changes (%)	≥ 75%	50%	100%	0%	50.0%
Children in Foster Care > 24 months		19	21	24	21
Children in Foster Care > 36 months		8	8	8	8
Children in Foster Care > 48 months		3	6	6	5
AFCARS-Approved Court Hearing Status (#)	≥ 95%	45	46	46	46
AFCARS-Approved Court Hearing Status (%)		95.7%	97.9%	97.9%	97.2%
TPR Status		4	4	3	3.7
Transcription Usage (%)	≥ 85%	18.4%	21.0%	18.7%	19.4%

Title IV-E Case Review Error Rate (Ongoing)	
Target ≤ 5%	
Q1 FY19	N/A
Q2 FY19	N/A
Q3 FY19	N/A
Q4 FY19	0.0%

Title IV-E Case Review Error Rate (New)	
Target ≤ 5%	
Q1 FY19	0.0%
Q2 FY19	0.0%
Q3 FY19	0.0%
Q4 FY19	0.0%

MONTHLY TREND DATA

FAMILY SERVICES	Target	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
CPS Referrals Over 46 Days (#)	≤ 5%		16	24	30	46	67	83	69	56	64	57	38	28
CPS Referrals over 46 Days (%)		22.5%	21.1%	22.7%	35.7%	40.1%	55.3%	47.3%	39.2%	41.0%	43.2%	37.6%	34.6%	
Timeliness of First Contact (# On Time)	≥ 95%	33	49	39	38	33	51	29	47	43	45	29	27	22
Timeliness of First Contact (% On Time)		91.7%	84.5%	78.0%	82.6%	78.6%	87.9%	93.5%	87.0%	87.8%	93.8%	93.5%	81.8%	95.7%
Congregate Care Placements (#)	≤ 16%	11	9	9	9	8	12	11	10	9	8	6	7	7
Congregate Care Placements (%)		20.4%	16.4%	18.0%	18.8%	18.2%	21.8%	20.4%	20.0%	18.4%	17.0%	12.8%	15.2%	14.9%
Kinship Care Placements (#)		0	0	0	0	0	0	0	0	0	0	0	0	0
Kinship Care Placements (%)	≥ 25%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Monthly Foster Care Visits	≥ 95%	97.9%	98.0%	98.2%	98.0%	98.4%	98.7%	98.9%	99.1%	99.3%	99.6%	99.6%	99.6%	99.6%
Monthly Foster Care Visits: In Residence	≥ 50%	63.5%	63.9%	63.3%	61.7%	60.8%	59.5%	60.8%	60.9%	61.1%	58.3%	59.0%	59.1%	59.0%
FPMs: Concurrent Planning (%)	≥ 75%	0.0%	0.0%	7.1%	22.2%	0.0%	0.0%	0.0%	14.3%	0.0%	0.0%	26.7%	100.0%	0.0%
FPMs: Placement Changes (%)	≥ 75%	0.0%	0.0%	0.0%	0.0%	16.7%	14.3%	40.0%	33.3%	40.0%	57.1%	50.0%	100.0%	0.0%
Children in Foster Care > 24 months		10	17	14	16	13	12	17	17	17	17	19	21	24
Children in Foster Care > 36 months		6	6	6	6	7	7	7	8	8	9	8	8	8
Children in Foster Care > 48 months		0	0	2	2	2	2	2	2	3	3	3	6	6
AFCARS-Approved Court Hearing Status (#)		45	41	38	39	35	33	44	48	48	44	45	46	46
AFCARS-Approved Court Hearing Status (%)	≥ 95%	90%	84%	83%	89%	88%	83%	90%	96%	96%	94%	96%	98%	98%
TPR Status		3	3	4	4	4	4	3	3	2	2	4	4	3



Local Agency >>>

Quarterly Local Agency Dashboard : Human Resources

Russell

FIPS: **167**

Region: **Western**

Level: **II (Two)**

Qtr/SFY: **Q4/FY19**

QUARTERLY RESULTS

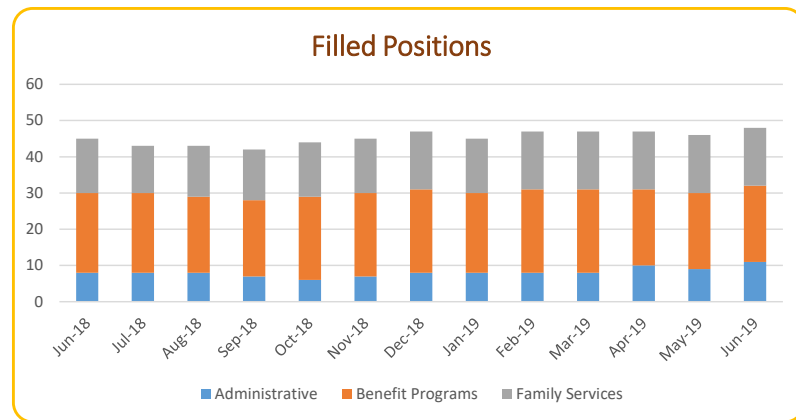
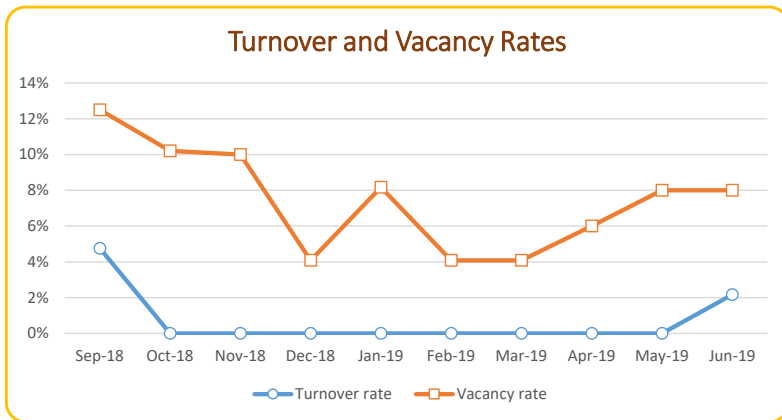
HUMAN RESOURCES	Target	April 2019	May 2019	June 2019	SFY19 4th Qtr AVG
Filled Positions - Administrative	9	10	9	11	10.0
Filled Positions - Benefit Programs	23	21	21	21	21.0
Filled Positions - Family Services	17	16	16	16	16.0
Total Filled Positions	49	47	46	48	47.0
Separations		1	0	1	0.7
Monthly Turnover Rate		0%	0%	2%	
Vacancy Rate		6%	8%	8%	
Employees with Current Evaluation (%)	100%	98%	100%	100%	

MONTHLY TREND DATA

HUMAN RESOURCES	Target	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
Filled Positions - Administrative	9	8	8	8	7	6	7	8	8	8	8	10	9	11
Filled Positions - Benefit Programs	23	22	22	21	21	23	23	23	22	23	23	21	21	21
Filled Positions - Family Services	17	15	13	14	14	15	15	16	15	16	16	16	16	16
Total Filled Positions	49	45	43	43	42	44	45	47	45	47	47	47	46	48
Separations		2	1	1	2	0	0	0	2	0	0	1	0	1
Monthly Turnover Rate					5%	0%	0%	0%	0%	0%	0%	0%	0%	2%
Vacancy Rate					13%	10%	10%	4%	8%	4%	4%	6%	8%	8%

Data Sources : Public Assistance (Data Warehouse), Child Care (VaCMS), Child Welfare (SafeMeasures & Virginia Child Welfare Outcome Reports), Transcription Services vendor, HR (LETS), Finance (LASER)

MONTHLY TREND GRAPHS





Quarterly Local Agency Dashboard : Finance

Local Agency >>>

Russell

FIPS: 167

Region: Western

Level: II (Two)

Qtr/SFY: Q4/FY19

Funds Remaining

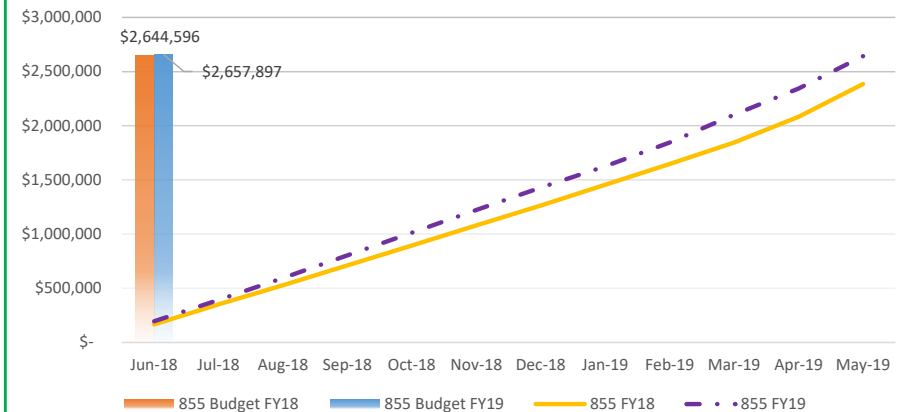
FINANCE

	Budget	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	LFY To Date
FEDERAL Staff & Ops Expenditures - LFY19 (BL 855)	\$ 2,657,897	\$ 195,959	\$ 196,774	\$ 203,093	\$ 209,558	\$ 207,473	\$ 210,102	\$ 206,220	\$ 197,168	\$ 219,165	\$ 256,773	\$ 240,597	\$ 299,488	\$ 15,526
Staff & Operations Expenditures - LFY18 (BL 855)	\$ 2,644,596	\$ 167,038	\$ 184,458	\$ 178,250	\$ 182,841	\$ 182,070	\$ 185,361	\$ 183,760	\$ 191,025	\$ 191,992	\$ 199,184	\$ 237,367	\$ 302,153	\$ 259,096
Staff & Operations Pass Through - LFY19 (BL 858)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff & Operations Pass Through - LFY18 (BL 858)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

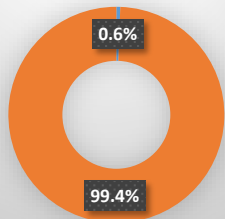
FINANCE by Funding Source

	Code	April 2019	May 2019	June 2019	SFY19/Q4
Staff & Operations Exp. - Federal	BL 855	\$ 146,243	\$ 182,039	\$ 125,668	\$ 453,950
Staff & Operations Exp. - State		\$ 57,063	\$ 71,030	\$ 50,975	\$ 179,067
Staff & Operations Exp. - Local		\$ 37,292	\$ 46,421	\$ 32,401	\$ 116,114
Staff & Operations Pass Through - Federal	BL 858	\$ -	\$ -	\$ -	\$ -
Staff & Operations Pass Through - Local		\$ -	\$ -	\$ -	\$ -

BUDGET VS. SPEND YTD (BL 855) ADMIN (PERSONNEL)



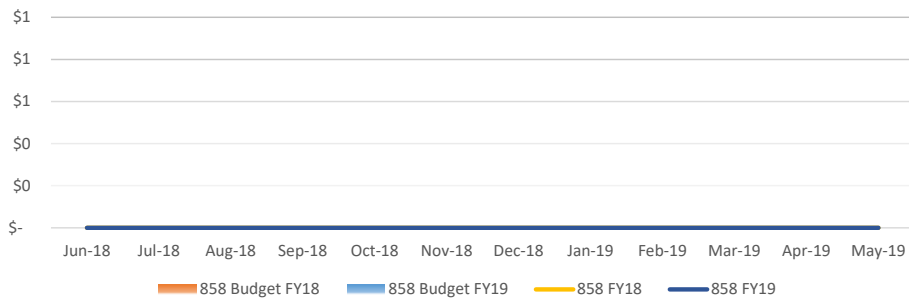
Percent of Funds Remaining (BL 855) LFY 2019



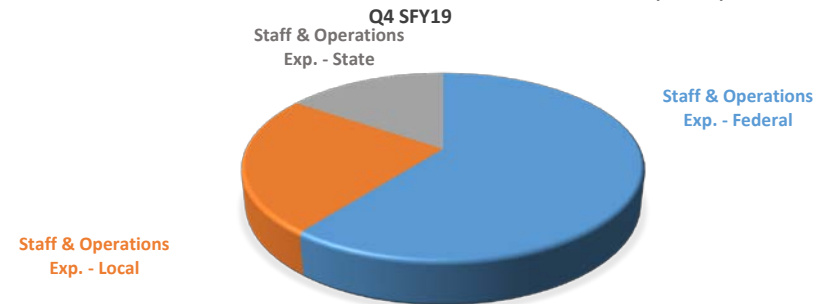
Percent of Funds Remaining (BL 858) LFY 2019

0.0%

BUDGET VS. SPEND YTD (BL 858) PASS THROUGH



STAFF AND OPERATIONS EXPENDITURES BY FUNDING SOURCE (BL 855)



Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Tim Lovelace
District 1

Lou Ann Wallace
District 2

Rebecca Dye, Chairperson
District 6

Steve Breeding, Vice-Chairman
District 5

Carl Rhea
District 3

David Eaton
District 4

Lonzo Lester
County Administrator

COUNTY OF RUSSELL DROUGHT RELIEF RESOLUTION

WHEREAS, the extreme climatic conditions in the County of Russell have severely affected farmers and agricultural businesses; and

WHEREAS, during the growing season of this year, the County of Russell has received considerably less rainfall than normal resulting in decreased stream flow, low springs, and dry ponds; and

WHEREAS, the County of Russell Food and Agriculture Council, made up of the Farm Service Agency, the Natural Resource Conservation Service, and Virginia Cooperative Extension, has reported that approximately one third of the pasture production has been affected (a loss of \$1.7 million), and livestock producers will be forced to feed animals 45 – 60 days earlier than normal (an additional expense of over \$700,000); and

WHEREAS, the Agricultural Emergency Board (VA Cooperative Extension, USDA-Natural Resource Conservation Service, USDA – Farm Service Agency & VA Dept of Forestry) held an emergency meeting and has estimated / determined the drought conditions upon farmers and agricultural businesses in Russell County and the surrounding counties:

- *Grazing loss of at least 1/3 of pasture production*
- *Forced to begin feeding hay 45-60 days early*
- *Ponds and springs – low or dry*
- *Lighter end weights of cattle intended for sale*
- *Excessive damage of forage with greater potential soil loss*

WHEREAS, it is incumbent upon the County of Russell Board of Supervisors that the County Administrator is hereby instructed to file with the Governor of Virginia a request that the County of Russell be designated as drought designated area adversely affected by lack of rainfall as a State declared “**Emergency**” for assistance and resources for farmers and agriculture businesses during this County and regional drought emergency.

RESOLVED this 7th day of October 2019, by the following vote:

Recorded Vote:

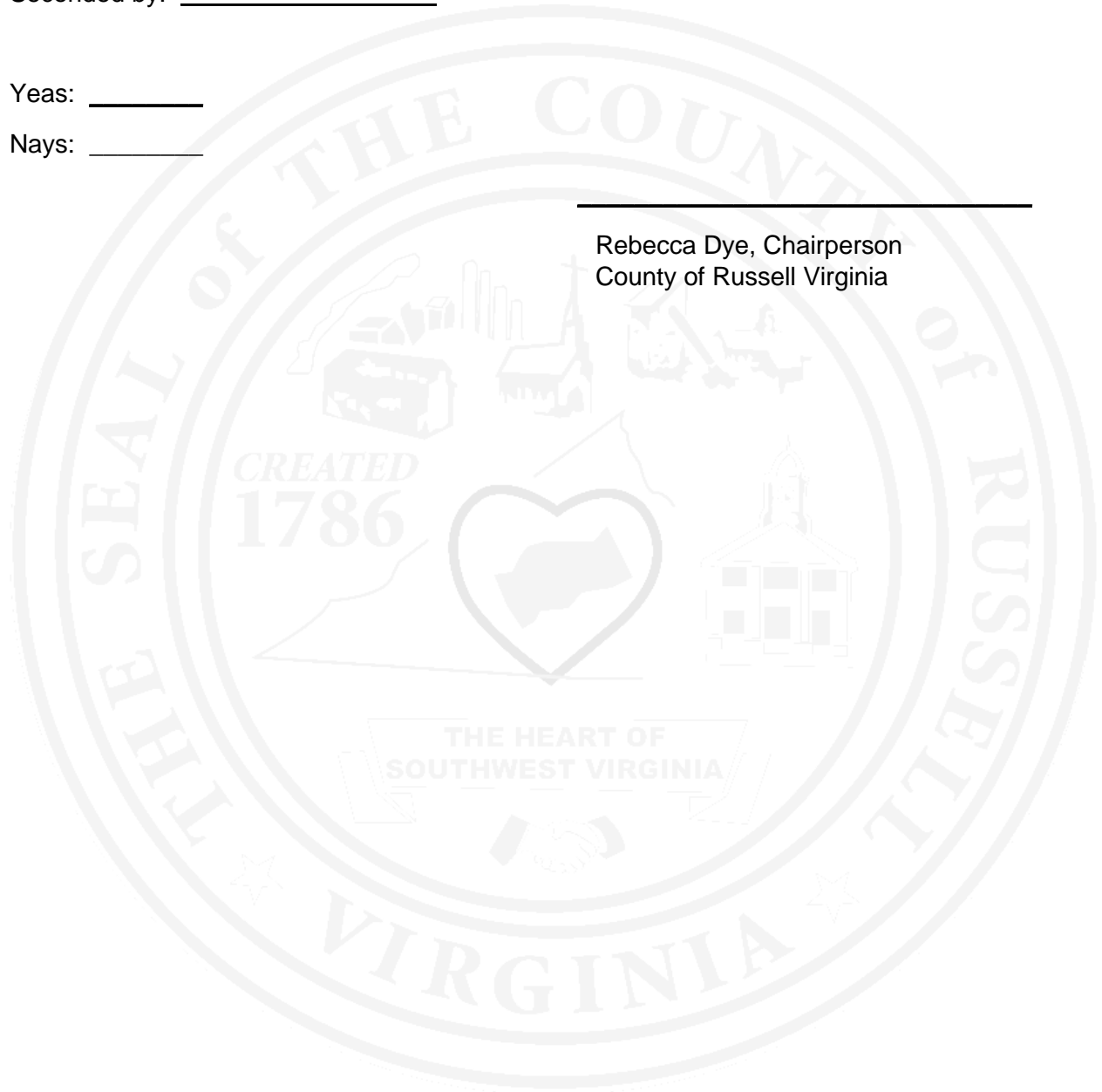
Moved by: _____

Seconded by: _____

Yeas: _____

Nays: _____

Rebecca Dye, Chairperson
County of Russell Virginia



Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Carl Rhea
District 3

Tim Lovelace
District 1

Rebecca Dye, Chairperson
District 6

David Eaton
District 4

Lou Ann Wallace
District 2

Steve Breeding, Vice-Chairman
District 5

Lonzo Lester
County Administrator

RUSSELL COUNTY VIRGINIA

DECLARATION OF EMERGENCY

BURN BAN

Russell County, Virginia has declared a Local Emergency issuing a ban on burning, effective immediately in response to the fire hazard conditions that create extreme fire danger. This ban is the result of an extremely dry September and no significant rain fall predicted for weeks.

This DECLARATION OF EMERGENCY DUE TO DRY WEATHER CONDITIONS in accordance with Section 44-146.21 and 15.2-922.1 of the Code of Virginia and hereby establishes a ban on open-air burning for the County of Russell until further notice and putting on alert the response and recovery programs of all applicable local and inter jurisdictional emergency operations plans should activation be warranted.

Experience has shown that suspending open burning is an effective way of preventing fire escapes and allows a quick-fire agency response, especially as Russell County continues to experience warmer and drier weather. Although all fires cannot be prevented through a burn suspension, their numbers can be significantly reduced. Russell County Department of Emergency Management wants to remind everyone that it is each individual's responsibility to help prevent fires that destroy lives, property, and our wildland.

The ban on burning is applicable to public and private property and will remain in effect until Russell County receives a significant amount of precipitation to reduce the fire danger.

§ 44-146.21. Declaration of local emergency

A. A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, the director, or in his absence, the deputy director, or in the absence of both the director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within 45 days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.

B. A declaration of a local emergency as defined in § 44-146.16 shall activate the local Emergency Operations Plan and authorize the furnishing of aid and assistance thereunder.

C. Whenever a local emergency has been declared, the director of emergency management of each political subdivision or any member of the governing body in the absence of the director, if so authorized by the governing body, may control, restrict, allocate or regulate the use, sale, production and distribution of food, fuel, clothing and other commodities, materials, goods, services and resource systems which fall only within the boundaries of that jurisdiction and which do not impact systems affecting adjoining or other political subdivisions, enter into contracts and incur obligations necessary to combat such threatened or actual disaster, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster, and proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, and other expenditures of public funds, provided such funds in excess of appropriations in the current approved budget, unobligated, are available. Whenever the Governor has declared a state of emergency, each political subdivision affected may, under the supervision and control of the Governor or his designated representative, enter into contracts and incur obligations necessary to combat such threatened or actual disaster beyond the capabilities of local government, protect the health and safety of persons and property and provide emergency assistance to the victims of such disaster. In exercising the powers vested under this section, under the supervision and control of the Governor, the political subdivision may proceed without regard to time-consuming procedures and formalities prescribed by law pertaining to public work, entering into contracts, incurring of obligations, employment of temporary workers, rental of equipment, purchase of supplies and materials, levying of taxes, and appropriation and expenditure of public funds.

D. No interjurisdictional agency or official thereof may declare a local emergency. However, an interjurisdictional agency of emergency management shall provide aid and services to the affected political subdivision authorizing such assistance in accordance with the agreement as a result of a local or state declaration.

E. None of the provisions of this chapter shall apply to the Emergency Disaster Relief provided by

the American Red Cross or other relief agency solely concerned with the provision of service at no cost to the citizens of the Commonwealth.

1973, c. 260; 1974, c. 4; 1975, c. 11; 1976, c. 594; 1986, c. 24; 1990, c. 945; 1994, c. [75](#); 2000, c. [309](#); 2016, c. [555](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

870 Bonham Road
Bristol, VA 24201

STEPHEN C. BRICH, P.E.
COMMISSIONER

25 September 2019

CERTIFIED MAIL

ARTICLE #7018 1830 0001 7298 8005

Russell County Board of Supervisors
Attn.: Mr. Lonzo Lester, County Administrator
137 Highland Drive
Lebanon, VA 24266

RE: **NOTICE OF INTENT TO DISCONTINUE-§33.2-908.B Code of Virginia**
Russell County (083)
Route 681: from Route 608 (Straight Hollow Rd.) to Dead End, a distance of 0.10 mile

Ladies and Gentlemen:

Please be advised that the Department of Transportation intends to discontinue from the Secondary System of State Highways:

- **Route 681 (unnamed route): from Route 608 to Dead End, a distance of 0.10 mile.**

This action is being considered pursuant to §33.2-908.B of the Code of Virginia because the road no longer provides sufficient public convenience to warrant maintenance at public expense. Discontinuance relieves the Virginia Department of Transportation of the maintenance and administrative responsibility for the roadway. It does not close the roadway as a public thoroughfare. **Administrative authority is transferred to the county, but discontinuance does not obligate the county to perform maintenance activities on the roadway.**

Materials related to the discontinuance are available for your review at the VDOT Lebanon Residency located at 1067 Fincastle Road in Lebanon, VA.

VDOT will post the willingness to hold a public hearing as required by law in the October 9, 2019 edition of the Lebanon News. If no requests for a public hearing are received prior to November 9, 2019 the item will be placed on the Commonwealth Transportation Board's agenda for its next meeting.

If the county has no objection to the discontinuance, please provide the Lebanon Residency a letter from the County Administrator or a resolution from the Board of Supervisors in support of the action.

Should you have questions or concerns, please contact the VDOT Lebanon Residency at (276) 889-7601.

Sincerely,



John Bolling

Architect/Engineer I

On behalf of Mr. John Watson, Lebanon Residency Administrator

Clinch Valley Community Action, Inc.

People Helping People

The Donald E. Neal Building
1379 Tazewell Avenue - P.O. Box 188 - North Tazewell, VA 24630
276-988-5583 - Fax 276-988-4041
www.clinchvalleycaa.org

9/26/19

Lonzo Lester
137 Highland Dr.
Lebanon VA 24266

Local Media and Friends

Dear Friends of RSVP:

You are cordially invited to be a special guest at the 2019 Senior Volunteer Services Recognition to be held Wednesday, October 9, 2019, 11:00 am, at the Russell County Government Center Meeting Room. This annual event will honor 54 senior volunteers in the Retired and Senior Volunteer Program (RSVP) sponsored by Clinch Valley Community Action, Inc. (CVCA). Lunch will be served.



From April 2018 – June 2019, these generous volunteers provided 5,752 hours of service in our Russell County communities. This represents over \$158,180 in value for volunteer service. These volunteers are active in transportation, Independent Living Skills support, food pantries, fundraising and capacity building, service to Veterans and their families, and much, much more. These volunteers share their talents and time with six area organizations and their labors are very fruitful. The theme of this year's recognition is "Bee a Volunteer" honoring their industrious attitudes and commitment to the citizens of Russell County.

This event is just a small thank you for the great job these tireless volunteers do for all of us, especially for those who have difficulty doing for themselves. Our volunteers represent generations of experience and they have been working hard to make that experience count in serving the needs of our communities.

We hope you will be able to attend and ask that you RSVP by Monday, October 7, 2019, at 276-988-5583 or swhite@clinchvalleycaa.org.

Sincerely,

Doug Sheets, Executive Director CVCA

Susan White, Senior Volunteer Services Director



Community Organization, Independent Living, Education, Emergency Services, Employment, Energy, Offender, Health, Housing, Nutrition, Water Waste, Family Development, Community Improvement

An Equal Opportunity Employer
Auxiliary aids and services are available upon request of individuals with disabilities.
Telecommunications Device for Deaf Relay Service: 1-800-828-1120

MONTHLY BANK BALANCES

August 31, 2019

Regular Account	2,424,809.00
Employee Insurance	3,266,105.26
Employee Claims Account	1,000.00
Russell Co. Housing Fund	4,424.36
School Textbook	19,242.13
Sheriff Domestic Violence	1,949.69
Petty Cash Treasurer	370.80
Sheriff Seized Assets	56,820.24
Sheriff Restitution	1,029.19
Sheriff Forfeited Assets	81.61
Comm Attorney Forfeited Assets	31,170.88
Sheriff Federal Forfeited Assets	7,519.07
Comm Attorney Fed Justice Forfeited Assets	178,881.16
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,911.22
Sheriff Calendar Fund	357.31
SSI Recipients	965.07
First Sentinel Bank	1,000.00
Bank of Honaker	1,000.00
New Peoples Bank	1,000.00
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,575,889.21
Certificate of Deposit Library Donations	24,788.80
Total Cash In Bank	8,656,390.00
Cash In Office	1,647.00
Petty Cash	100.00
TOTAL CASH	8,658,137.00

ACCOUNT	DATE	August 31, 2019
	DEBIT	CREDIT
Cash in Office	1,647.00	
Cash in Bank	8,656,390.00	
Petty Cash	100.00	
General Fund		1,750,812.41
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		56,820.24
Sheriff Restitution		1,029.19
Sheriff Forfeited Assets		81.61
Comm Attorney Forfeited Assets		31,170.88
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,519.07
Sheriff Domestic Violence		1,949.69
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		178,881.16
Sheriff Fed Justice Forfeited		7,911.22
Sheriff Calendar Fund		357.31
Social Services		(240,538.12)
Swva Asap		12,453.68
Coal Road Improvement		303,757.96
CSA		(512,877.34)
School Fund		2,909,583.10
School Food		329,274.55
School Textbook		19,242.13
Regional Adult Education		258,493.55
Petty Cash Treasurer		370.80
Litter Fund Trash Pickup		(23,611.50)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		965.07
Damage Stamp Fund		2,823.98
Valley Heights		58,032.68
Dante Sewer		49,575.00
Employee Health Insurance		3,266,105.26
Employee Insurance Claims		1,000.00
Law Library		52,910.68
Special Welfare		46,913.49
Housing Fund #2		7,700.00
Russell Co Health & Fitness		110,885.12
Cannery		(113,202.50)
WIB		10,051.75
Total	8,658,137.00	8,658,137.00

August 8, 2019

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on August 8, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Tony Dodi, Member
Roger Sword, Member
Jarred Glass, Member
David Mullins, Member
Mike Hincer, Member
Scott Gilmer, Member

STAFF: Ben Chafin, Attorney

The Chairman called the meeting to order at 5:35 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Roger Sword, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the July 2, 2019 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J. Glass, D. Mullins,
S. Gilmer

Nay: None

Upon motion made by Tony Dodi, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the July 23, 2019 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J. Glass, D. Mullins,
S. Gilmer

Nay: None

FINANCIAL REPORT

David Mullin presented plans to increase the interest income on the funds held by the IDA. The plan would place the funds in a higher interest yielding account until needed each month.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve to pay invoices presented on August 8, 2019.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J. Glass, D. Mullins, S. Gilmer

Nay: None

ATTORNEY'S REPORT

The attorney presented the use and architecture of the PPEA adopted for the Courthouse project.

CHAIRMAN'S REPORT

The chairman reported Jamie Oliver, with Holiday Inn, is working under the 6th amendment agreement with VCEDA. He has also just made a good faith payment of \$30,000.00 toward the project debt.

H&H Log Yard has signed the lease on the Castlewood property and have made the first lease payment.

Project "Blue Jay" has hired their first round of initial employees.

Project "Grow" wishes to apply for Go Virginia funding.

Upon motion made by Richard Lockridge, second by Mike Hinchler, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for Go Virginia funding for the "Grow" project, and authorizing the chairman to sign any document pertaining to this funding for the project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J. Glass, D. Mullins, S. Gilmer

Nay: None

CLOSED SESSION

Upon motion made by Mike Hincer, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J. Glass, D. Mullins, S. Gilmer

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J. Glass, D. Mullins, S. Gilmer

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Mike Hincer	Yes
Carlton Elliott	Yes	Jarred Glass	Yes
Scott Gilmer	Yes	David Mullins	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

ADJOURNMENT

Upon motion made by Richard Lockridge, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:22 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, S. Gilmer, D.
Mullins

Absent: J. Glass

Nay: None

BYLAWS OF THE RUSSELL COUNTY PUBLIC SERVICE AUTHORITY

ARTICLE 1: OFFICES

1.1. The principal office of the Russell County Public Service Authority (Authority) shall be located at Lebanon, Virginia. The Authority may have such other offices as its board of directors may determine from time to time.

ARTICLE 2: MEMBERS

2.1. The Authority shall have seven (7) members appointed by majority vote of the Russell County Board of Supervisors, the sole incorporating political subdivision being Russell County, Virginia, as set forth in the Authority's Amended Articles of Incorporation approved by the Virginia State Corporation Commission Certificate entered on June 24, 2019.

ARTICLE 3: GENERAL POWERS AND MEETINGS

3.1. The affairs of the Authority shall be managed by its board of directors, who shall conduct their meetings as provided hereinafter.

3.2. A regular meeting of the Authority shall be held annually at its principal office, or at such place as the members choose, on the 3rd Tuesday day of each month, at the hour of 6 p.m., for the purpose of transacting such business as may come before the meeting. If the day fixed for the annual regular meeting is a legal holiday, such meeting shall be held on the next business day. The members may provide, by resolution, the time and place for holding additional regular meetings providing that same conform to Virginia law. Additional regular meetings shall be held at the principal office of the Authority or at such other place as may be designated by the members through majority vote.

3.3. Special meetings of the members may be called by the Chairman or any three members and shall be held at the principal office of the Authority or at such other place as the

chair or members may determine. Notice of such special meetings shall comply with Virginia law.

3.4. Notice of any special meeting of the members, or any additional regular meeting, shall be provided at least three full days previously thereto by written notice delivered personally to or posted on the front door of the residence of a board member or sent by electronic mail to each member at his or her physical and email addresses as shown by the records of the Authority. If notice is given by electronic mail, such notice shall be deemed to be delivered when the electronic mail is sent by the Authority. Any member may waive notice of any meeting. The attendance of a member at any meeting shall constitute a waiver of notice of such meeting, except where a member attends the meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called. The business to be transacted at the meeting need not be specified in the notice or waiver of such meeting, unless specifically required by law or by amendment to these Bylaws.

3.5. A majority of the Authority members shall constitute a quorum for the transaction of business at any meeting of the Authority, but if less than a majority of the members are present at any meeting, a majority of the members present may adjourn the meeting from time to time at a date, time and place certain and publicly announced at the meeting in compliance with Virginia law.

3.6. An act of a majority of the members present at a meeting in which a quorum is present shall be an act of the Authority, unless the act of a greater number of members is required by law or by these Bylaws or amendments thereto.

3.7. Pursuant to § 15.2-5113(C) of the Code of Virginia, 1950, as amended, members shall receive compensation per each duly called meeting attended by them as shall be fixed from time to time by resolution of the Russell County Board of Supervisors (RCBOS) and members

shall be reimbursed for any actual documented expenses necessarily incurred in the performance of their duties. The Authority chair may receive a higher compensation than other members due to enhanced responsibilities upon majority vote of the RCBOS.

3.8. The RCBOS, or its designated agent, upon majority vote and written notice sent by certified mail to the last known address of the affected Authority board member may suspend an Authority board member from serving upon the Authority board for one or more of the following reasons:

1. The member has missed three duly called Authority board meetings within a twelve-month period;
2. The member leaves a duly called board meeting before it officially adjourns for the primary purpose of breaking a quorum, the determination of intent to break a quorum is at the sole discretion of the RCBOS by majority vote after hearing relevant facts;
3. The member is under county, state or federal criminal investigation for the misuse or abuse of Authority assets or personnel;
4. The member has been formally charged with a felony or a crime involving moral turpitude;
5. The member no longer resides (as defined under Virginia law) in a household that utilizes the Authority's available services in the district from which the Board member was appointed by the RCBOS; or
6. The member has been declared incompetent by a court of valid jurisdiction.

3.9. Any Authority board member so suspended shall be replaced by the RCBOS consistent with the Authority's Amended Articles of Incorporation on a temporary basis until such time as the:

1. Criminal investigation is concluded and no charges have been made;
2. Criminal charges have been dismissed; or
3. The RCBOS reinstates the suspended member by majority vote or by order of a court of competent jurisdiction.

4.0. Upon reinstatement as set forth hereinabove the reinstated Authority board member may finish out his or her remaining term and may be re-appointed as determined by the RCBOS.

ARTICLE 4: OFFICERS

4.1. The officers of the Authority shall be a Chairman, a Vice-Chairman, a Secretary, a Treasurer, and such other officers as may be elected in accordance with the provisions of this Article. No two or more offices may be held by the same person, except the offices of Secretary and Treasurer. The Secretary does not have to be an Authority board member to serve in this capacity. The Authority's Chief Financial Officer (Financial Officer) shall not also act as Treasurer.

4.2. The officers of the Authority shall be elected by its members at the regular annual meeting. If the election of officers is not held at such meeting, such election shall be held as soon thereafter as is feasible. New offices may be created and filled by the Authority by amendment to these Bylaws as approved by the RCBOS. Each Authority officer shall hold office until his or her successor has been duly elected and qualifies, even if such term of office extends beyond the date of the annual meeting.

4.3. Any officers elected or appointed by the Authority may be removed in between annual meetings from officer status by the Authority by majority vote whenever in its judgment the best interests of the Authority would be served thereby.

4.4. A board vacancy because of death, resignation, removal, disqualification, or otherwise, may be filled by the RCBOS for the unexpired portion of the term or pursuant to section 3.8 above.

4.5. The Chairman of the Authority shall: maintain an executive and advisory relation to the work and policies of the Authority; preside at all meetings at which he (or she) is present;

discharge such other duties as may be lawfully required by the Authority; review all proposals for appropriation of funds and submit them with recommendations to the Authority; be responsible for the execution of the details of the various programs, which shall be determined from time to time by the Authority; sign or countersign all instruments that require his signature; and make such reports and perform such other duties incident to his office as are required of him by the Authority. Subject to such limitations as the Authority may impose, and subject further to the exception of signing or countersigning all instruments that require his signature, the duties of the Chairman may be discharged by Authority employees or representatives expressly authorized by the Authority in writing.

4.6. In the absence or disability of the Chairman, the Vice-Chairman shall exercise all of the Chairman's functions.

4.7. The secretary shall: have custody of the corporate seal, issue notices of all meetings to the Authority and keep the minutes thereof and books provided for the said purpose; keep proper records of the contracts, deeds, records, publications, and properties belonging to the Authority, including the Articles of Incorporation, Charter, Bylaws, and amendments thereto; sign or countersign or attest to any instruments that so require his signature; make such reports as the Authority may require and discharge such limitations as the Authority may propose. The duties of the Secretary may be discharged, with the exception of signing or countersigning any instruments, by employees and authorized representatives of the Authority acting under the Secretary's supervision and direction.

4.8. The Treasurer shall: have the custody of all monies, funds securities, contracts, mortgages, deeds of trust, leases, and deeds of the Authority; keep proper books of accounts thereof, which books shall, at all times, be open to inspection by each member; keep proper records

of all appropriations and authorizations of expenditures, and maintain duly itemized and classified accounts of expenditures and pledges made. The Treasurer shall deposit the monies and securities of the Authority in such depositories and on such terms and conditions as the Authority may direct, and as directed by law in Virginia, and when so deposited, the Treasurer shall not be personally responsible for their safekeeping.

ARTICLE 5: COMMITTEES

5.1. The Authority, by resolution adopted by a majority of the members in office, may designate one or more committees each of which shall consist of two or more members, which committees, to the extent provided in such resolution, shall have and exercise the powers of the Authority in any capacity not prohibited by law. All committee recommendations shall require a majority vote of a board quorum before becoming valid.

5.2. Members shall be appointed to the aforesaid committees by the Chairman, and the committee shall be instructed in their duties by the Chairman or by a majority of the members.

ARTICLE 6: CONTRACTS, CHECKS, DEPOSITS AND FUNDS

6.1. The Authority may authorize the Chairman, or someone acting in his (or her) place or stead or resolution, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Authority which is proper and legal for the Authority to enter into, and such authorization must be in writing and may be general or may be confined to specific instances.

6.2. All checks for the payment of money issued in the names of the Authority shall be signed by two of three signatories (which must include the Treasurer) approved by majority vote of the Board. Any notes or other evidences of indebtedness shall be signed by the Chairman and attested by the Secretary, as directed by majority vote of the Authority members.

6.3. All funds of the Authority shall be deposited from time to time to the credit of the

Authority in such banks as are approved by the Public Deposit Act of the State of Virginia and by majority vote of the Board.

6.4. The Authority, but not its board members or employees, may accept any contribution, gift, bequest or devise for any purpose of the Authority, unless conditions placed thereon are contrary to law.

ARTICLE 7: BOOKS AND RECORDS

7.1. The Authority shall keep correct and complete books and records of accounts and shall also keep minutes of its proceedings and of any committees having and exercising any of the powers of the Authority and shall keep at its principal office a record giving the names and addresses of the members of the Authority. All books and records of the Authority may be inspected by any member, or duly designated agent of any member, of the Authority for any proper and lawful purpose at any reasonable time. No paper or electronic copies of Authority personnel records, other than names and gross pay, shall be provided to any Authority member or member of the public unless in response to a duly issued subpoena or court order.

ARTICLE 8: SEAL

8.1. The Authority shall, by resolution, provide a corporate seal.

ARTICLE 9: BOARD MEMBER EMPLOYMENT AS AUTHORITY EMPLOYEE

9.1. No member of the Authority board shall act as or be hired as the full or part-time executive director/operational manager of the Authority without written approval from the RCBOS at which time such member will remain as a non-voting member of the Authority board until replaced by the RCBOS.

ARTICLE 10: AMENDMENT OF BYLAWS

10. These Bylaws may be altered amended, or repealed and new Bylaws may be

proposed by a majority vote of the RCPSA members present in any regular or special meeting at which a quorum is present and at least 30 days written notice along with a copy of the proposed amendments have been supplied to the RCPSA board members prior to such vote and the amendments will go into full effect upon approval of the RCBOS by majority vote. All existing by-laws of the Authority or its predecessors are repealed and hereby replaced in their entirety upon adoption of this document.

Adopted this 16th day of July, 2019, by the RCPSA board by a vote of 7 FOR and 0 AGAINST.

CHAIR: _____ CLERK: _____

APPROVED BY THE RCBOS BY A VOTE OF _____ FOR AND _____ AGAINST

ON THE _____ DAY OF _____, 2019.

CHAIR: _____ CLERK: _____

MINUTES OF THE DIRECTORS' MEETING and CITIZENS INFORMATIONAL MEETING

MINUTES OF A MEETING OF DIRECTORS of The Russell County Public Service Authority and **CITIZENS INFORMATIONAL MEETING** held at SWCC Center for Education & Training Auditorium 141 Highland Dr, Lebanon, VA 24266 on this 23rd day of September 2019 at 6:07 PM.

1. The following members were present, constituting a quorum (4):
Clifford Hess, Vice Chairman;
Cuba Porter, Treasurer;
David Edmonds, Jr.;
Joe Huff; and
Rhonda Lester, Secretary.

2. Also present:
Harvey Hart;
James Baker, T&L;
Rita Baker, T&L;
Steve Breeding;
Lonzo Lester;
Katie Patton;
Rachel Norris;
Edna Vance;
Ralph Maples;
Christina Robinson;
Bill Houchins;
Allen Turner;
Wilbur Turner;
Robert Chaffin;
Chrystal Chaffin
Steve Newberry;
Lou Ann Wallace;
Glen Combs; and
other members of the community

3. A quorum (4) of the directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.

4. Clifford Hess acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.

5. Harvey Hart opened the meeting with the Pledge of Allegiance followed by a prayer led by Cuba Porter.

6. Clifford Hess and Cuba Porter welcomed everyone to the Citizens Informational Meeting, offering an explanation that the purpose of the meeting was to gather information from the community in order to develop a regional water and sewer plan, address areas of concern

involving water/sewer infrastructure, and answer questions concerning the functions and benefits of a single county service authority. The floor was left open for individuals to address the board and public comments were given as follows:

1. Ralph Maples (Gravel Lick area)
 - a.) What are the plans to reduce the water/sewer rates?
 - b.) How are funding agencies responding to the merger of the two authorities?
 - c.) Are there any plans for economic development for the Castlewood area?
 - d.) What is the existing debt amount for the Castlewood Division?
 - e.) What type of Line of Credit did the Castlewood Authority have?
2. Christina Robinson (Route 603 – Dry Branch Area)
 - a.) When will public water service be available in our area?
3. Bill Houchins (The Loop in Elk Garden Area)
 - a.) When will public water service be available in our area?
4. Allen Turner (Eagles Nest Area)
 - a.) When will the Eagles Nest Water Tank be in use?
5. Wilbur Turner (Eagles Nest Area)
 - a.) Why is the pressure lower than normal in this area?
6. Robert and Chrystal Chaffin (Ivy Ridge Area)
 - a.) What is the policy for notifying customers of higher than normal usage and possible leaks?
 - b.) What is the policy for notifying customers of water outages and boil water notices?
 - c.) What is going to be done about the high water pressure in this area?
7. Steve Newberry (Rosedale Area)
 - a.) Are there future plans for sewer service for the Rosedale area?
8. Lou Ann Wallace (North Castlewood/Dante Area)
 - a.) What is going to be done about the high water pressure in this area?
 - b.) Is it possible that the water meters are gauging pressure as opposed to actual water usage?
 - c.) Does the size of the waterline coming into a meter influence how much pressure it has or make it read differently?
9. Glen Combs (Memorial Drive Area)
 - a.) Are there future plans to extend sewer service in the Memorial Drive area?
7. Minutes of the last regular meeting dated August 20, 2019 were reviewed and, upon motion duly made by Cuba Porter, seconded by David Edmonds, Jr, were unanimously adopted as read.
8. Harvey Hart, Interim Acting Director, presented to the meeting:
 - Bank Activity and Account Balances Reports
 - Profit and Loss Reports
 - Outstanding Construction Receivables Report

- Past Due Customer Accounts Reports
- Systems Water Loss Reports

and upon motion duly made by Cuba Porter, seconded by David Edmonds, Jr, were unanimously adopted as presented.

9. Rita Baker with Thompson & Litton presented to the meeting the following project updates from August 19, 2019 to date:

- Fincastle Estates Project – Done paving and clean up. Project is complete – pending VDH project completion approval.
- Glade Hollow/Glade Hill Water Project – Loan closing still pending.
- Nash’s Ford/Clinch Mountain Road - Waiting to hear if this Project receives funding from VDH.
- Belfast (RT. 603) Extension – Received notification that DHCD funding was approved – 100% grant.
- Creek Side/Eagles Nest Water Line Extension Projects - Waiting to hear if this Project receives funding from SWVA WIWW.
- Creek Side Ph II Project – Installed (3) new service meters
- SERCAP/Dye Project – Installed (1) new service meter; done clean up; project is complete
- Lebanon Trash Site (Russell Co.) - Continued work on trash site. Welded handrails.
- Carbo Launch Site Project (Nature Conservancy) - Finished work on building boat ramp and done clean up. Project is complete.
- Potential Wells - No change since last reported.
- Cleveland Meter Replacement (WSL-026-13) – No change since last reported.
- Castlewood Meter Replacement (WSL-028-14) - No change since last reported.
- System Improvements - Phase I (WSL-027-17) - No change since last reported.
- Lake Bonaventure to South Clinchfield WL Replacement (WSL-017-15) - No change since last reported.

10. Clifford Hess, Vice-Chairman presented to the meeting and thereupon the following resolutions were offered.

IT WAS RESOLVED THAT:

- Motion to have contract negotiations with the Lane Group to do a rate study and asset management plan made by Cuba Porter, seconded by Joe Huff, and unanimously adopted.
- Motion to table the discussion of legal counsel’s revisions and suggestions to the proposed Employee Handbook made by Cuba Porter, seconded by David Edmonds, Jr, and unanimously adopted.
- Motion to table the discussion of inventory of equipment and materials by Cuba Porter, seconded by David Edmonds, Jr, and unanimously adopted.
- Motion to allow advertising for a full-time sewer operator and (4) part-timer maintenance laborers made by Cuba Porter, seconded by David Edmonds, Jr, and unanimously adopted.

- Motion to table the discussion of Castlewood's Employee Benefits Pay Out made by Cuba Porter, seconded by Joe Huff, and unanimously adopted.
 - Motion to provide bonuses to each employee in the amount of \$500.00 made by David Edmonds, Jr, seconded by Cuba Porter, and unanimously adopted.
11. Harvey Hart presented to the meeting an issue where (2) households has meters that are above the Blue Devil Tank level and must pump their water to the meter to get it to their homes. These customers have had to replace these pumps several times. It was determined by the board that a hydro pump system may be needed. Harvey Hart is to investigate the matter further and report back to the board.
 12. Cuba Porter presented to the meeting the suggestion that office staff notify the board of directors of Boil Water Notices or any other notices that may affect customers, so that they are prepared to answer questions should they be contacted by concerned customers.
 13. Old Business to Discuss: None
 14. Additional Public Comments: None
 15. There being no further business to come before the meeting, a motion to adjourn at 7:35PM was made by Cuba Porter, seconded by David Edmonds, Jr, and unanimously adopted. The next meeting is scheduled for October 15, 2019 at 6:00 PM.

Dated in the Commonwealth of Virginia on
the 23th day of September 2019.


(Signature)

Secretary Name: Rhonda Lester

Mins May 21

Approval of Agenda – Alice and Jim

Old Business:

- 1) Approval of Mins - Alice and Jim
- 2) Update Strategic Plan – Kim reported she continues to work on the SP. She reported discussing the SP at her Marketing Training she went to and will incorporate surveys in the SP. Once she completes the survey, Kim will distribute into the businesses and will offer a reward for those who complete survey. Kim also mentioned Trip Advisory is the key for building reviews and traffic. Kim to review area businesses on Trip Advisory and plans to offer training to businesses.
- 3) Lonzo reported he will put on the BOS June 3, 2019 agenda the TAC/Virginia Guidelines. Each BOS of pick a representative from their district. Lonzo stated he has only 6 applications for the committee. Lonzo discussed TAC and subcommittees and will be in effect on July 1, 2019.

Discussion

- 1) Kim discussed Airbnb and how so many types of experiences, other than home stays, are coming to light from this Travel Booking site. (example campsites)
- 2) Jim discussed the definition of Agritourism per VA Laws.

New Business

- 1) David Woodard – New HOA Director
- 2) DCR is going to start doing surveys and Kim will partner with them for developing our surveys.

Other Comments

Kim discussed the 5/5/19 Hike, Meds of the Earth Tour and how it was a good and learning experience. What plants are edible?

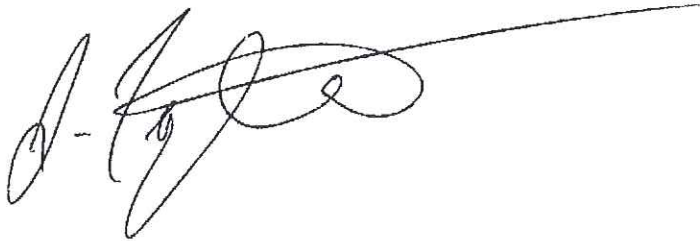
Jim reported the History play was great!

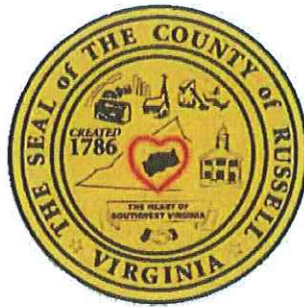
May 18, 2019, the Cleveland Campgrounds Grand opening was a success with great turnout.

Jim suggested signage at the Campgrounds directing traffic to the Barrens. He had several folks asking him for directions.

New Mercantile Store's Grand opening is June 7, 2019 at 4:30 pm.

Motion to adjourn- Alice Meade

A handwritten signature in black ink, appearing to read "Alice Meade", with a long horizontal line extending to the right from the end of the signature.



**Russell County Tourism Committee
Committee Meeting Minutes
July 23rd, 2019; Russell County B.O.S. Meeting Room, 11:30 A.M.**

Committee Members

TBD, Chair
TBD, Vice Chair
TBD, Treasurer
TBD, Secretary

Staff

Kim Short, Russell County Tourism Coordinator

Attendance from the Public

Brandon Blevins
Jeff Hess
Angie Carpenter
Alice Meade
Heather Powers
Jim Lyttle
Jennifer Chumbly
Marketta Horton

Call Meeting to Order: Jim Lyttle called the July 23rd, 2019 Russell County Tourism Advisory Committee Meeting to order at 11:30 am.

Introductions: Jim Lyttle asked all attendees to introduce themselves.

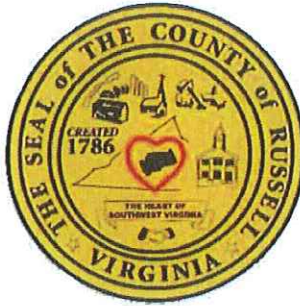
Additions to the Agenda:

None

Approval of Agenda: The *July 23rd, 2019 Tourism Committee Meeting Minutes* were presented for review and approval. A motion was made by Alice Meade to approve *July 23rd, 2019 Tourism Committee Meeting Minutes*. The motion was properly seconded by Jennifer Chumbly and the motion carried.

Unfinished Business:

Approval of May 2019 Tourism Committee Meeting Minutes: The *May 2019 Tourism Committee Meeting Minutes* were unavailable for review and approval. To be presented at the August 13, 2019 Meeting.



Artisan Gallery:

Kim Short updated the attendees on the status of the new Russell County Government Center Artisan Gallery. Photography/Arts/Crafts will be for sale and displayed along hallways. Approx. 10'x10'spaces will be available. The three Russell County Highschool's are encouraged to participate. A flyer was planned to be circulated.

Jeff Hess proposed a 5% fee to be added to every sale from the Artisan Gallery to benefit Russell County's tourism outreach efforts. Alice Meade properly seconded the motion and the motion carried

New Business:

Officer Elections:

Chairman, Vice Chairman, Treasurer and Secretary positions are all open to nominations. November 2020 was set for the term expirations.

Alice Meade made a motion to nominate Jim Lyttle for Chairman. The motion was properly seconded by Jeff Hess and the motion carried.

Jeff Hess made a motion to nominate Marketta Horton for Vice Chairman. The motion was properly seconded by Brandon Blevins and the Motion carried.

Alice Meade made a motion to nominate Brandon Blevins for Secretary. The motion was properly seconded by Jeff Hess and the motion carried.

Alice Meade made a motion to nominate to Jennifer Chumbly for Treasurer. The motion was properly seconded by Brandon Blevins and the motion carried.

Subcommittee Categories and Appointments

Kim Short discussed the new structure of the Tourism Committee. Subcommittees were suggested with Committee Member chairs – Media, Events, Fundraising, Youth Engagement and Asset Inventory. What these subcommittees would consist of was discussed.

Media – TBD, All Committee Members

Events- Alice Meade volunteered to Chair this subcommittee along with Heather Powers and Jim Lyttle volunteering.

Fundraising- Jeff Hess made a motion to nominate Jennifer Chumbly and Brandon Blevins as Co-Chairs. The motion was properly seconded by Alice Meade and the motion carried. Angie Carpenter volunteered to assist with Fundraising.

Youth Engagement- Alice Meade made a motion to nominate Jeff Hess for Chair. The motion was properly seconded by Jennifer Chumbly and the motion carried. Jim Lyttle and Jennifer Chumbly volunteered to assist Jeff with Youth Engagement.



Asset Inventory- Jennifer Chumbly made a motion to nominate Marketta Horton for Chair. The motion was properly seconded by Jeff Hess and the motion carried. Angie Carpenter volunteered to assist Marketta with Asset Inventory.

Food Truck Rally Booth

Kim Short stated that the Tourism Committee planned on having a Booth during the Food Truck Rally on August 24. Data will be collected on local Tourism via a survey. The Booth will be located near the Spirits Tent Area.

Quarterly Russell County Tourism Committee Meetings

Jim Lyttle suggested that the Committee read the Committee bylaws and become more familiar with them before any changes to the meeting schedule.

Field Days

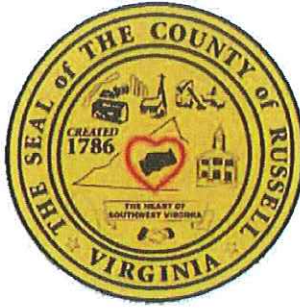
Kim Short stated that the Russell County Tourism Committee meetings could be made quarterly. In between those quarterly meetings Russell County Field Days could be planned so the committee members could get out into the community and take part in what's happening. One Field Day discussed was meeting with the Stream Sweepers along the Clinch River.

Local Happenings

- Date Night Committee forming
- Motor Coach Tours through Stuart Land and Cattle Co.'s Clifton Farm
- Lonesome Pine Brewing opening soon
- Corner Grocery and Deli under new management and open to delivering, potential ice cream parlor
- Shug's Food-A-Palooza moving into former Restore building
- Vincent's Vineyard received distilling license
- Frozen Yogurt shop working on a location.

Dates to Remember:

- August 24th, Food Truck Rally
- September 11th, Air BnB workshop
- September, Lead Russell Program



Adjourn:

Alice Meade made a motion to adjourn at 2:30PM and the motion was properly seconded by Jennifer Chumbly. The next Russell County Tourism Committee Meeting was scheduled to take place on **August 13, 2019 at 2:30 PM** and be held at the Russell County BOS Meeting Room.

x 
Chairman Signature

Prepared By:
Brandon Blevins,
Tourism Committee Secretary

Russell County Planning Commission

August 19, 2019

The Russell County Planning Commission met on Monday, August 19, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Charlie Edmonds

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Jack Compton, seconded by Andy Smith.

July meeting minutes approved. Motion by Dustin Keith, seconded by John Mason.

New Business

Sign Permit Application presented by Green Valley Baptist Church, Little Ed. Motion by Mark A. Mitchell, seconded by Harry Ferguson to recommend to Board of Supervisors to approve application for Green Valley Baptist Church, Little Ed.

Motion by Harry Ferguson, seconded by Roger Sword to recommend to Board of Supervisors to approve boundary line adjustment of Ball property recorded in Deed Book 237 page 43.

Discussion about Comprehensive Plan and Nature Conservancy Controlled Land.

Review of Plats

Reviewed 07/16/2019 – 08/19/2019 transactions.

Other Business

Mark A. Mitchell advised Planning Commission about Delinquent Property Sale August 21, 2019 at 11:00AM.

CF Highlands purchased Heartwood properties.

Roger Sword gave IDA update.

Harry Ferguson reported signs at old theatre for Modern Chevrolet.

Meeting adjourned. Motion by Andy Smith, seconded by Mark A. Mitchell.



Kirby Meadows, Chairman

Attest:



Mark A. Mitchell, Secretary

Russell County Planning Commission

July 16, 2019 – August 19, 2019

1. Copper Creek Corporation .864 acres to Fred Meade and Jimmy Gay Meade, single division, no new roads. Approved by Planning Commission, July 15, 2019 meeting, Upper Copper Creek Road.
2. Thomas & Kathleen Bundy .293 acres added to .585 acres tract, new total .878 acres, remaining 106.127 acres, boundary line adjustment, Settle Lane.
3. Connie Selfe .36 acres pulled off 8.74 acres tract, remaining 8.38 acres, .70 acres pulled off 2.689 acres tract, remaining 1.989 acres, .36 acres + .70 acres new total 1.06 acres, boundary line adjustment, Calvary Baptist Road.
4. Ronnie Meade .023 acres to High Point Community Church, remaining 10.737 acres, adjoining land owner, High Point Road.
5. Brenda & Tony Carrier resurvey to pull house tract back off of current boundary survey .89 acres, remaining 116.47 acres, Back Valley Road.
6. David Farmer 3.349 acres to Nikki Hogue, remaining 5.626 acres, family, Majestic Valley Road.
7. Jonathan Long boundary survey of 4 tracts 46.473 acres, 7.54 acres, 6.158 acres and 1 acre, Booker Road.
8. John Mussomele .683 acre plat was previously approved, was contact by surveyor about an error on the plat, distance was corrected, High Point Road.
9. Glenda Blankenship boundary survey of 2 tracts, 2.553 acres and .430 acres, Drill Road.
10. Nathan Hart .439 acres + .486 acres - .017 acres, new total 52.718 acres and the remainder tract is 26.403 acres, boundary line adjustment, Deel Hollow Road.
11. Boundary line adjustment between Reece Ball (new acreage 0.437 acres) and Stella Ball heirs (new acreage 0.418 acres) Clarks Valley Road, to be approved at August 19, 2019 meeting. *In a subdivision.*
12. Jared & Celina Dye 1.023 acres pulled off remaining acreage 4.758 acres, frontage, Swords Creek Road.
13. Mary Ellen Vencill 7.652 acres to Johnny W. Vencill, remaining acreage 1.857 acres, family, Belfast School Road.

RUSSELL COUNTY CONFERENCE CENTER

September 1, 2019

The following is a list of the Russell County Conference Center events for the month of September.

Date	Event	Event Type	Space
09/08/19	Baby Shower Tonscia Osborne	Individual Event	Full \$125
09/11/19	Russell County Tourism Workshop Kim Shortt	Community Event	Full Free \$135
09/12/19	DMME In-Service Training Megan Sturgill	Individual Event	Full \$135
09/14/19	Birthday Party Tamara Stevens	Individual Event	Half \$100
09/15/19	Mountain Movers Kaylin Ervin	Community Event	Full Free \$135
09/17/19	VA Gas & Oil Meeting Megan Sturgill	Community Event	Full \$210
09/19/19	Russell County Farm Bureau Nova Wallace	Individual Event	Full \$230
09/20/19	Birthday Party Lindsay Steele	Individual Event	Half \$100

09/22/19	Birthday Party Haley Honaker	Individual Event	Full \$125
09/25/19	Humana Wellness Day Traci Ingram	Community Event	Full \$135
09/27/19	Russell County Extension Office Bill Worrell	Community Event	Full Free \$135
09/28/19	Russell County Farm Bureau Nova Wallace	Community Event	Full \$135

(Total: \$1,700.00)

- \$405

Final Total = \$1,295.00

Russell County Health & Fitness

Membership

2018	2019								
	January	February	March	April	May	June	July	August	September
Members / Class Packages	231	235	255	257	233	198	183	178	175
Pay Per Class	7	7	17	7	3	3	5	0	0
Total Engagement	238	242	272	264	236	201	188	178	175

Sales

Sales Month to Date *	\$ 6,192.00	\$ 4,517.00	\$ 4,700.00	\$ 4,090.00	\$ 3,362.00	\$ 901.00	\$ 830.00	\$ 653.00	\$ 418.00
Silver Sneakers				\$ 230.00	345	362.5	\$ 250.00	\$ 230.00	\$ 232.50
				\$ 4,320.00	\$ 3,707.00	\$ 1,263.50	\$ 1,080.00	\$ 883.00	\$ 650.50

Payroll

Instructor / Trainer Payroll	\$ 1,155.00	\$ 1,530.00	\$ 1,320.00	\$1,470	\$ 1,345.00	\$ 1,285.00	\$ 825.00	\$ 1,005.00	\$ 960.00
------------------------------	-------------	-------------	-------------	---------	-------------	-------------	-----------	-------------	-----------

* Reporting from 8/23-9/24

* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY *

THE RUSSELL COUNTY TRANSPORTATION AND SAFETY COMMISSION MET AT THE BONANZA RESTAURANT IN LEBANON VIRGINIA ON SEPTEMBER 10TH 2019

MEMBERS & GUEST PRESENT

EUGENE FERGUSON TONY MAXFIELD TIM LOVELACE mike O'quinn linda cross
HENRY STINSON GARY DOTSON Barbara Cox JOHNNY JESSEE carl Rhea

GUARD RAILS

1-GUARD RAILS THROUGHOUT THE COUNTY EMERGENCY AREA'S WILL BE REPAIRED FIRST

SHOULDER REPAIR AND POT HOLE

- 1-RT 682 CASTLE RUN NEEDS BRUSH CUT COMING OUT IN THE ROAD
- 2-RT 662 ONE FOURTH MILE NEAR SPRING CITY NEEDS RIP RAP AND BRUSH CUT
- 3-RT 636 KENTS RIDGE NEEDS A PIPE INSTALLED AT END OF PAVEMENT WHERE IT MEETS THE GRAVEL SECTION
- 4-Rt 613/58 just off Rt. 58 at parking lot pavement broken off causing vehicle problems
- 5-Rt80/639 one half mile East ditch needs to be cleaned for approximately 50yds

SCHOOL BUS SAFETY AND OTHER CONCERNS

- 1-RT 71 S/604 MOLLS CREEK ENTERENCE NEEDS BANK SCALED BACK FOR VISIBILITY – INSTEAD AT STOP BAR WILL BE INSTALLED AND BRUSH KEPT TRIMMED
- 2- - RT 19 AT ROSEDALE INTERSECTION NEEDS FLASHING CAUTION LIGHTS A STUDY WILL BE DONE
- 3- - RT 19 N / RT 80 INTERSECTION LINES NOT VISIBLE FOR TRAFFIC LANES
- 4-RT 83E from the doubles at Clinch River to Rt. 19 needs speed limit signs
- 5-RT 620 NEEDS ADDITIONAL SPEED LIMIT SIGNS INSTALLED
- 6-RT 683/TROUT POND ROAD AN ADDITIONAL CHEVRON SIGN NEEDS TO BE INSTALLED BETWEEN THE BRIDGE ON RT. 683 AND THE BRIDGE CROSSING TROUT POND ROAD
- 7 Rt 613 needs weeds cut
- 8-Rt 602 Ridgeway about one half mile water coming out in road washing onto peoples yard
- 9-Rt 19Rosedale trees blocking signal light
- 10-Rt 634/67 pine creek brush needs to be cut
- 11-Rt 67 swords creek elementary school weeds need to be cut from around flashing light

ITEMS REPORTED CORRECTED

- 1Rt 82/640 intersection weeds have been cut along the guard rail
- 2- Rt 19 North lane near the Valero a wrong way has been installed

FUTURE MAJOR SAFETY PROJECT

- 1-RT 627 DANTE SAWMILL HOLLOW CURVE NEEDS TO BE WIDENED AT THE UPPER END NEAR THE BALLFIELD TO HANDLE ANTICIPATED HEAVY TRAFFIC TO A CAMP SITE
- 2- Rt 71S/Molls Creek needs bank scaled back for visibility
- 3-RT 58 CASTLEWOOD NEAR THE FAIRGROUND EXIT MEDIAN NEEDS TO BE LOWERED FOR BETTER VISIBILITY
- 4-PAINT OR REPAINT LINES ON ROADS THROUGHTOUT THE COUNTY
- 5- Rt. 627 Sawmill Hollow Dante just past the R.R. Tracks one lane road shoulder appears to have washed away over time need to widen the road and temporary place warning signs. **SIGNS HAVE BEEN INSTALLED LOOKED AT 4/11/19**
- 6-58W CASTLEWOOD AT THE TRAFFIC LIGHTS ROAD HOOVES UP THAT COULD CAUSE A POTENTIAL HAZARD CONDITION
- 7-Rt 67/796 near L&M Robinson Ridge Rd. blind curve needs some bank removed so school bus can better come out onto the highway

COMMISIOM MEMBER INFROMATION

Barbara COX	971 1502	JOHNNY JESSEE	889 1563
LINDA CROSS	794 7618	TIM LOVELACE	971 0367
GARY DOTSON	762 9803	TONY MAXFIELD	254 0492
EUGENE FERGUSON	971 1738	MIKE O'QUINN	701 7086
CARL RHEA	2543810	HENRY STINSON	873 4905

NEXT MEETING WILL BE OCTOBER 8TH 2019 WE THANK ALL WHO ARE INVOLVED IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICAPTION

SAFETY IS A COMMITMENT!!!!!!!!!!!!!!PREPARED BY GARY DOTSON

Cannery Revenue Report FY 2019/2020

Castlewood

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	15	3	\$ 585.00	\$ 410.05	190	784	\$ 174.95	0	469
August	24	10	\$ 1,667.80	\$ 713.65	425	1254	\$ 954.15	537	711
September	13	13	\$ 955.40	\$ 282.95	115	782	\$ 672.45	184	992
October			\$ -	\$ -			\$ -		
November			\$ -	\$ -			\$ -		
December			\$ -	\$ -			\$ -		
Total	52	26	\$ 3,208.20	\$ 1,406.65	730	2820	\$ 1,801.55	721	2172

Honaker

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	12	4	\$ 648.80	\$ 444.65	302	479	\$ 204.15	114	123
August	23	1	\$ 583.00	\$ 558.50	236	1437	\$ 24.50	0	70
September	20	1	\$ 463.70	\$ 404.15	139	1315	\$ 59.55	0	108
October			\$ -	\$ -			\$ -		
November			\$ -	\$ -			\$ -		
December			\$ -	\$ -			\$ -		
Total	55	6	\$ 1,695.50	\$ 1,407.30	677	3231	\$ 288.20	114	301
Season Totals			Combined Revenues \$ 4,903.70	Total Resident \$ 2,813.95	Total Cans 1407	Total Jars 6051	Total Non-Resident \$ 2,089.75	Total Cans 835	Total Jars 2473

Total Cans Used: 2,242 Total Glass Jars Used: 8,524

Cannery Revenue Report FY 2018/2019

Castlewood

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	16	2	\$ 456.70	\$ 324.80	161	765	\$ 131.90	0	344
August	21	8	\$ 964.10	\$ 694.85	300	1436	\$ 269.25	0	695
September	12	7	\$ 706.40	\$ 280.30	75	953	\$ 426.10	20	1029
October	17	20	\$ 1,685.80	\$ 633.15	284	1592	\$ 1,052.65	47	1959
November	10	9	\$ 1,247.15	\$ 378.55	78	1267	\$ 868.60	266	1109
December	14	3	\$ 802.20	\$ 539.70	342	494	\$ 262.50	4	657
Total	90	49	\$ 5,862.35	\$ 2,851.35	1240	6507	\$ 3,011.00	337	5793

Honaker

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	17	2	\$ 356.90	\$ 307.40	145	647	\$ 49.50	0	53
August	19	3	\$ 514.90	\$ 482.30	215	891	\$ 32.60	0	38
September	9	3	\$ 457.90	\$ 212.45	118	357	\$ 245.45	113	159
October	10	9	\$ 985.45	\$ 505.00	362	491	\$ 480.45	73	775
November	14	5	\$ 851.65	\$ 755.20	417	804	\$ 96.45	19	72
December	5	9	\$ 325.95	\$ 112.65	67	195	\$ 213.30	65	365
Total	74	31	\$ 3,492.75	\$ 2,375.00	1324	3385	\$ 1,117.75	270	1462

Season Totals	Combined Revenues \$ 9,355.10	Total Resident \$ 5,226.35	Total Cans 2564	Total Jars 9892	Total Non-Resident \$ 4,128.75	Total Cans 607	Total Jars 7255
----------------------	---	--------------------------------------	---------------------------	---------------------------	--	--------------------------	---------------------------

Total Cans Used: 3,171 Total Glass Jars Used: 17,147

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: WARREN & LESHA KISER
ADDRESS: 4478 RED OAK RIDGE RD. CASTLEWOOD, VA 24224
TAX MAP ID. 158 R SB 1831
EVALUATION DATE: 11/21/2017
NOTIFICATION DATE: 04/11/2018
PUBLIC NOTICE: 04/18/18--04/25/18

PROPERTY OWNER RESPONSE 5/1/18

- 5/1/18: Property owner(s) contacted the RCBO to request an extension of time to bring property into compliance due to work schedule.
- 6/4/18 Property owner(s) stated they are working on cleanup
- 7/25/18 Ms. Kiser contacted the RCBO, updated on progress, stated they were experiencing delays to work schedule and weather.
- 8/27/18 Follow up visit conducted by RCBO, could not see progress on compliance efforts. 2nd notice to be issued to property owner(s).
- 9/28/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.
- 12/11/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.
- 2/19/19 Follow up visit by RCBO, progress appears to have ceased. Building Official is set to appear before the Russell County Board of Supervisors to present findings and discuss further actions to be taken by the county. Follow up correspondence has been sent to the property owner(s), via Certified Mail.
- 3/22/19 Return receipt of certified letter sent property owner(s), received by RCBO.
- 4/25/19 No further response from property owner(s).
- 5/23/2019 No response from property owner(s) to report, RCBO requests direction from RCBOs, on to how to proceed.
- 6/19/2019: As of the current date, there has been no response from the property owner. A follow up letter is being issued to encourage the property owner to communicate with the RCBO.
- 07/22/2019 As of the current date, there has been no response from the property owner. A follow up letter was issued on 6/19/2019, to encourage the property owner to communicate with the RCBO. The RCBO received the return card showing the certified letter had been delivered, with no response from the property owner

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

09/25/2019: As of the current date, there has been no response from the property owner. A follow up letter was issued on 6/19/2019, to encourage the property owner to communicate with the RCBO. The RCBO received the return card showing the certified letter had been delivered, with no response from the property owner

09/25/2019: RCBO requests direction from RCBOS, on to how to proceed.



Russell County Building Department
137 Highland Dr.
Lebanon, VA 24266
Phone: 276-889-8012
Fax: 276-889-8009
build@russellcountyva.us
Mickey L. Rhea – Building Official

2nd NOTIFICATION

June 19, 2019

Warren & Leasha Kiser
4478 Red Oak Ridge Rd.
Castlewood, VA 24224

RE: Dilapidated House/Structure
Location: 4478 Red Oak Ridge Rd. Castlewood, VA 24224
Tax Map I.d. # 158 R SB 1831

Dear Mr. & Mrs. Kiser,

This letter is in reference to the above listed property that has been determined to be in violation of the Russell County Dilapidated Building/Structure Ordinance. An initial observation on the property was conducted on November 21, 2017. On July 25, 2018, you contacted this office to obtain an extension of time to complete the remainder removal of the structure.

Several observation visits were conducted through-out the final months of 2018 and a final follow-up observation of the property was conducted on February 19, 2019, and per this visit, it is my determination that progress on the removal of the structure and debris, has not been met.

Please be advised that this letter is to inform you that due to the extensive amount of time given and the lack of significant progress, I will be appearing before the Russell County Board of Supervisors to present a report on these findings on July 1, 2019 and to also gain direction from them to initiate further legal action regarding this matter.

If you have any questions, please contact me at my office.

Sincerely,

Mickey L. Rhea
Building Code Official

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: MARTIN & REBECCA BELLAMY
ADDRESS: 6594 DANTE RD. DANTE, VA 24237

TAX MAP ID. 159 R IC 2253

EVALUATION DATE: 6/27/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE No Response

- 1/4/2019 RCBO and his office have exhausted all notification efforts in contacting Property Owner
- 2/13/2019 RCBO requests recommendations from the Russell County Board of Supervisors on how to proceed
- 03/15/19 RCBO requests recommendations from the Russell County Board of Supervisors on how to proceed
- 4/1/2019 RCBO and his office have exhausted all notification efforts in contacting Property Owner
- 5/23/2019 RCBO requests direction from RCBOS on how to proceed.
- 6/19/2019 RCBO has not been able to make contact with property owner and asks the RCBOS to advise on how to proceed from this point forward.
- 09/25/2019: RCBO has unbeen able to make contact with property owner and asks the RCBOS to advise on how to proceed from this point forward.

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: TIM & RENDY HALE
ADDRESS: 192 LOWER BEAR WALLOW RD. DANTE, VA 24237

TAX MAP ID. 159 R 2189

EVALUATION DATE: 6/22/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE 7/25/2018

7/25/2018 Ms. Hale contacted the RCBO, stated that she was working on cleaning up property Due to work and trying to find assistance in hauling/removing debris, the remainder of the cleanup.

10/26/2018 RCBO granted a 30 day extension to continue to work on site.

12/3/2018 Ms. Hale contacted the RCBO, requested an additional extension to continue to work on the site. RCBO, Rhea, granted the extension.

2/19/2019 Follow-up visit conducted by RCBO, progress appears to have ceased. RCBO is set to appear before the Russell County Board of Supervisors, to present findings and discuss further actions to be taken by the county. Follow-up correspondence has been sent to property owner, via certified mail.

2/25/2019 Follow-up notification letter was returned to the RCBO , stating owner had moved and no forwarding address was available.

4/25/2019 RCBO requests recommendations from Russell County Board of Supervisors on how to proceed from this point.

5/23/2019 RCBO requests direction from RCBOS on how to proceed.

6/19/2019 RCBO has been unable to make contact with property owner, RCBO asks the RCBOS to advise on how to proceed from this point forward.

09/25/2019: RCBO has been unable to make contact with property owner, RCBO asks the RCBOS to advise on how to proceed from this point forward.

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: Home Opportunity, LLC
ADDRESS: 465 Upper Bearwallow Rd. Dante, VA

TAX MAP ID. 160 R IE 2320

EVALUATION DATE: 6/19/2019

NOTIFICATION DATE:

PUBLIC NOTICE:

PROPERTY OWNER RESPONSE

Comments: RCBO conducted a site evaluation, advised the complainant to contact RCSO, to determine if the site would fall within the Litter Ordinance.

09/25/2019:

Loretta Vance

From: josh@rcso-va.net
Sent: Tuesday, September 24, 2019 12:07 PM
To: Loretta Vance
Subject: Animal Shelter Report

August 2019
Animal Control answered 175 calls
Transferred 28 dogs to Rescue
3 Owner Reclaims
5 Dogs Adopted

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	Pam Barton
	Karen Herndon		Sharon Sargent
Susan Breeding	Sherry Lyttle		

Chair Karen Herndon called the meeting to order 20 August 2019 at 5:03 pm.

Minutes: Judy Ashbrook moved and Ann Monk seconded a motion to approve the minutes as distributed; motion passed.

Financial: Sherry Lyttle made and Susan Breeding seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and, Director's Reports.

Unfinished Business:

New Business: Elections tabled until next month.

Review and Summary: Susan moved and Judy seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph