

**RUSSELL COUNTY**  
**BOARD OF SUPERVISOR’S MEETING**  
**AGENDA – SEPTEMBER 9, 2019**

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**Board Room**

**Regular Meeting**

**5:00 PM**

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**Russell County Governmental Center**  
**Lebanon, Virginia 24266**



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**CALL TO ORDER – Clerk of the Board**

**ROLL CALL – Clerk of the Board**

**EXECUTIVE SESSION (CLOSED) – Contractual and Legal Matters**  
**(SCHEDULED ONE HOUR BEFORE REGULAR BOS MEETING -- REGULAR BOS MEETING BEGINS AT 6 P.M.)**

**INVOCATION – James Nunley, Cedar Point Baptist**

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**APPROVAL OF AGENDA**

**PRESENTATIONS.....A-1**

- 1. Pat Grey – Constitution Week Resolution**
- 2. John Watson – VDOT – RC Secondary Roads Requirements**
- 3. Dr. Cantrell – VDH – RC Government Center**

**BOARD APPOINTMENTS**

**RC Library Board**

Sherry Lyttle	3-Year Term
Sharon Sargent	3-Year Term
Pam Barton	3-Year Term

**NEW BUSINESS**

1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1
  - a. Unapproved minutes of August 5, 2019
2. Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2

**CITIZEN'S COMMENT PERIOD (Limited to 3 minutes)**

**CONSTITUTIONAL OFFICER REPORTS AND REQUESTS**

**COUNTY ATTORNEY REPORTS AND REQUESTS**

1. RC Sheriff Department Vehicle Surplus
2. RC Sheriff Department Vehicle Lease Program
3. Dante Depot Purchase
4. Dante Property Lease

**COUNTY ADMINISTRATOR REPORTS AND REQUESTS**

**REPORTS**

1. RC Employee Health Insurance Contract – CIGNA – 9/1/19.....C-1
2. Belfast & Glade Hollow Water Projects Funding.....C-2
3. RC Animal Shelter VDACS Inspection.....C-3
4. 2019 VACo Annual Conference (Nov 10-12, 2019).....C-4
5. RC Tourism Committee Member Resignation – Marketta Horton.....C-5

**REQUESTS**

- 6. Supreme Court of VA Drug Treatment Court Grant (\$90,000).....C-6
- 7. Tobacco Commission Grant – Honaker & Castlewood Canneries.....C-7
- 8. Tobacco Commission Grant – RC Fair Association.....C-8
- 9. Tobacco Commission & VDACS Meat Processing Facility Feasibility Study Grant.....C-9
- 10. Authorization for Disposal Truck Purchase and Sale of Disposal Truck.....C-10
- 11. CP Regional Housing Authority – Payment in Lieu Taxes for HUD.....C-11
- 12. Authorization of RC Library Board Funding of (\$7,119.17).....C-12
- 13. RC Planning Commission Plat.....C-13
- 14. Travel Request.....C-14

- 1. Frede Sweeney & Crystal White – BAI Class – Charlottesville – 9/30 – 10/1, 2019
- 2. Kelly McBride Delph – Library of VA Meeting – Richmond, VA - 9/19-20, 2019
- 3. Betsy Summerfield, – National Emergency Management Inst. - 9/22-9/27, 2019
- 4. Jess Powers – National Emergency Management Inst. - 9/22-9/27, 2019
- 5. Lonzo Lester – DEQ Plan Review Training – Roanoke, VA - 9/17-19, 2019
- 6. Mickey Rhea – DEQ Plan Review Training – Roanoke, VA – 9/17-19, 2019

**MATTERS PRESENTED BY THE BOARD**

**ADJOURNMENT**

**COUNTY AGENCY / BOARD REPORTS:**

- Treasurer’s Report.....D
- RC IDA .....E
- RC PSA .....F
- Castlewood W&S .....G
- RC Tourism.....H
- RC Planning Commission .....I
- Conference Center.....J
- RC Fitness Center.....K
- RC Transportation & Safety.....L
- RC Building Inspector.....M
- RC Library Board.....N

**CLOSED SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors enter into closed session to discuss Contractual and Legal Matters pursuant to Section 2.2-3711(A) (3) & (7).

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

**CERTIFICATION OF CLOSED SESSION**

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Harry Ferguson -

**APPROVAL TO RETURN TO REGULAR SESSION**

Motion made by \_\_\_\_\_, second by \_\_\_\_\_ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Information Item  
Presenters - Various

**Meeting: 9/9/19 6:00 PM**

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## **Presentations**

- 1. Pat Grey – Constitution Week Resolution**
- 2. John Watson – VDOT – RC Secondary Roads Requirements**
- 3. Dr. Cantrell – VDH – RC Government Center**

### **Staff Recommendation:**

Presentation – Informational Only.

### **Suggested Motion:**

Board Discretion.

### **ATTACHMENTS:**

- None

# Russell County Virginia

## "The Heart of Southwest Virginia"

Harry Ferguson  
At-Large

Tim Lovelace  
District 1

Lou Ann Wallace  
District 2

Rebecca Dye, Chairperson  
District 6

Steve Breeding, Vice-Chairman  
District 5

Carl Rhea  
District 3

David Eaton  
District 4

Lonzo Lester  
County Administrator

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September 9, 2019

## CONSTITUTION WEEK

**WHEREAS**, September 17, 2019 marks the two hundred and thirty second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

**WHEREAS**, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

**WHEREAS**, Public Law 815 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23, 2019 as Constitution Week;

**NOW, THEREFORE**, at the request of the Tabitha Adams Russell Chapter of the National Society of the Daughters of the American Revolution, I, Rebecca Dye, Chairperson of the Russell County Board of Supervisors do hereby proclaim September 17 through 23, 2019 to be

## CONSTITUTION WEEK

IN RUSSELL COUNTY, VIRGINIA  
AND ASK THE CITIZENS TO REAFFIRM THE IDEALS  
THE FRAMERS OF THE CONSTITUTION HAD IN 1787.

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Rebecca Dye, Chairperson



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenter: Chairperson

**Meeting: 9/9/19 6:00 PM**

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## **Board Appointments**

### **RC Library Board**

<b>Sherry Lyttle</b>	<b>3-Year Term</b>
<b>Sharon Sargent</b>	<b>3-Year Term</b>
<b>Pam Barton</b>	<b>3-Year Term</b>

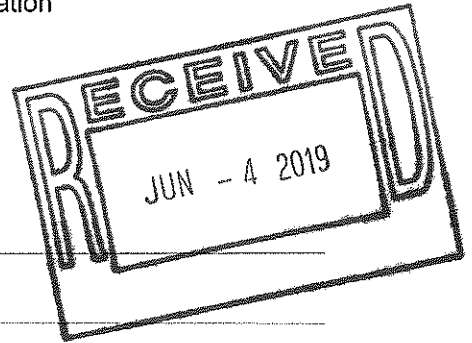
**STAFFRECOMMENDATION(s): Board Discretion.**

**SUGGESTED MOTION(s): Motion to appoint Board Members.**

**Loretta Vance**

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, June 04, 2019 10:51 AM  
**To:** kaylin.ervin@russellcountyva.us; loretta.vance@russellcountyva.us  
**Subject:** Online Form Submittal: Board and Committee Application



**Board and Committee Application**

Name	Sharon Sargent
Email Address	ssargent48@msn.com
Address	16938 W Hills Drive
City	Castlewood
State	VA
Zip Code	24224
Phone Number	276-762-5272
Fax Number	<i>Field not completed.</i>
Board/Committee on Which You Wish to Serve	Russell County Public Library Board of Trustees
Other Interests	History Literacy
Education	Post Graduate
Job Experience	1 year - Acquisitions Assistant - E&H College 33 years - Middle School Librarian - Wise County
Civic or Service Organization Experience	<i>Field not completed.</i>
Are you currently a member of a Russell County Board or Committee?	Yes
If YES, please name:	Russell County Public Library Board of Trustees
Have you previously served as a member of a Russell County Board or Committee?	No
If YES, please name:	<i>Field not completed.</i>





**RUSSELL COUNTY BOARD OF SUPERVISORS  
BOARD / COMMITTEE APPLICATION**

DATE OF APPLICATION: 05.06.19

(Please print or type in black ink)

NAME: Karen Davis kbdavis15@hotmail.com  
(First) (Last) (Email Address)

MAILING ADDRESS: 1546 East Main St. Lebanon, VA 24266

E911 ADDRESS: \_\_\_\_\_

TELEPHONE NUMBERS: 276-889-2101 \_\_\_\_\_ 276-623-7132  
(Home) (Business) (Cell)

PROFESSION/VOCATION: Retired Educator

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: Russell Co. Public Library Board

(List no more than 3 -- in order of preference :)

OTHER INTERESTS: I enjoy Reading as one of my main hobbies and I use the services of the library frequently.

EDUCATION: B.A. History + Education UVA @ Wise  
MEd. VPI + SU

JOB EXPERIENCE: I taught Language Arts and English for Russell County Public School system for 35 years.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Delta Kappa Gamma

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? NO

IF YES, PLEASE NAME: \_\_\_\_\_

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? NO

IF YES, PLEASE NAME: \_\_\_\_\_

**Board Appointments for 2019**

Name	Term	Term Ending	Phone Number
<b>Library</b>			
Sherry Lyttle	Three Year	September 19, 2019	
Sharon Sargent	Three Year	September 19, 2019	
Pam Barton	Three Year	September 19, 2019	
<b>Oak Grove Community Center</b>			
Linda Cross	Two Year	October 3, 2019	
Frances Glovier	Two Year	October 3, 2019	
Rita "Charlene" Johnson	Two Year	October 3, 2019	
Tammy Perry	Two Year	October 3, 2019	
John Perry	Two Year	October 3, 2019	
Nancy Osborne	Two Year	October 3, 2019	
Peggy Kegley	Two Year	October 3, 2019	
Name	Term	Term Ending	Phone Number
<b>RC Planning Commission</b>			
Wayne Young	Four Year	October 4, 2019	
John Mason	Four Year	October 4, 2019	
<b>Community Policy Management Team</b>			
Lonzo Lester	Four Year	November 4, 2019	
Jeffrey Brintle	Three Year	November 7, 2019	
Name	Term	Term Ending	Phone Number
<b>Cumberland Mountain Community Service Board</b>			
Donald Ramey	Four Year	December 31, 2019	
<b>Department of Social Services</b>			
Rebecca Dye	Four Year	December 31, 2019	

Name	Term	Term Ending	Phone Number
<b>Finney Community Center</b>			
Edward Tiller	Two Year	December 4, 2019	
<b>Highway and Safety</b>			
Linda Cross	Two Year	December 31, 2019	
<b>IDA</b>			
Mike Hincer	Four Year	December 31, 2019	
Tony Dodi	Four Year	December 31, 2019	
Richard Lockridge	Four Year	December 31, 2019	
<b>Southwest VA EMS Council</b>			
Maxie Skeen	Four Year	December 31, 2019	



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item B-1  
Presenter: Chairperson

**Meeting: 9/9/2019 6:00 PM**

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## Approval of Minutes

Request approval of the minutes from the following meeting:

- **Unapproved minutes of August 5, 2019**

### **STAFFRECOMMENDATION(s):**

Board discretion

### **SUGGESTED MOTION(s):**

Motion to approve Board Minutes.

### **ATTACHMENTS:**

- Board Minutes

August 05, 2019

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, August 05, 2019 at 6:00 pm at the Russell County Government Center in Lebanon, Virginia. An executive (closed) session was prior to the meeting at 5:00 pm.

The Clerk called the meeting to order.

**Roll Call by the Clerk:**

**Present:**

Tim Lovelace  
Lou Wallace  
Carl Rhea  
David Eaton  
Steve Breeding  
Harry Ferguson  
Rebecca Dye (joined the meeting at 5:13 pm)

**Absent:**

None

**EXECUTIVE (CLOSED) SESSION**

Motion made by Harry Ferguson, second David Eaton and duly approved by the Board of Supervisors to enter into (closed) executive session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss legal and personnel matters pursuant to 2.2-3712(A), (1), (3), (7) and (8).

The vote was:

Aye: Harry Ferguson, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and David Eaton

Nay: None

**CERTIFICATION OF EXECUTIVE (CLOSED) SESSION**

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which

the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (I) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE  
Lou Wallace – AYE  
Carl Rhea – AYE  
David Eaton – AYE  
Rebecca Dye - AYE  
Steve Breeding – AYE  
Harry Ferguson – AYE

Invocation by Jacquelyne Booher, Emmanuel Baptist Church followed by the Pledge of Allegiance to the Flag.

#### **APPROVAL OF THE AGENDA**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

#### **Acknowledgements**

A certificate of appreciation was presented to Stream Sweepers for their clean up along the Clinch River.

#### **Presentations**

**Peggy Hurley**, US Census 2020 gave a presentation on the upcoming census.

**Lonzo Lester**, County Administrator announced that Russell County, a newly designated Sol Smart community has received the Bronze Sol Smart Award. Russell County is one of 275 communities nationwide to have achieved this designation making our solar program accessible for residents and businesses.

#### **New Business**

### **APPROVAL OF AGENDA**

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Lou Wallace, Steve Breeding, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

### **APPROVAL OF GENERAL COUNTY INVOICES**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$568,409.26, including reoccurring and withholdings.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

### **CATHERINE PRATT RE-APPOINTED TO THE DANTE COMMUNITY CENTER BOARD**

Lou Wallace nominated Mary Catherine Pratt

Hearing no other nominations Mary Catherine Pratt was appointed to the Dante Community Center Board for a (2) two-year term, said term ending .

### **Citizens Comment**

The Chairperson opened citizens comment period.

**Kelly McBride Delph, RCPL** updated the Board on the events at the Russell County Public Library.

The Chairperson closed citizens comment.

### **County Attorney Reports & Requests**

Katie Patton, County Attorney asked that the Board take action on the following item:

1. Courthouse Renovation Resolution
2. Proposed Enterprise Lease Program – Sheriff's Department
3. County Administrator contract correction

**APPROVAL OF PRELIMINARY COURTHOUSE RENOVATION RESOLUTION**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the preliminary Courthouse Renovation Resolution.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL TO AUTHORIZE THE COUNTY ATTORNEY TO REVIEW A LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT**

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors authorize the County Attorney to review a lease with Enterprise Fleet Management for vehicles.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye, David Eaton and Harry Ferguson

Nay: None

**APPROVAL OF A CORRECTION TO THE COUNTY ADMINISTRATOR'S CONTRACT**

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve a correction to the County Administrator's contract.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye, Steve Breeding and Harry Ferguson

Nay: None

**County Administrator Reports and Requests**

**APPROVAL OF A VDOT RESOLUTION FOR RTE. 667 (CENTURY FARMS ROAD)**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a VDOT Revenue Sharing Resolution for Rte. 667 (Century Farms Road).

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL OF THE CUMBERLAND MOUNTAIN COMMUNITY SERVICES FY 20 PERFORMANCE CONTRACT**

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to approve the Cumberland Mountain Community Services FY 20 Performance Contract.



Aye: Harry Ferguson, Steve Breeding, Tim Lovelace, Rebecca Dye, Carl Rhea, Lou Wallace and David Eaton  
Nay: None

**APPROVAL OF A BYRNE JUSTICE GRANT**

Motion made by Tim Lovelace, second Lou Wallace and duly approved by the Board of Supervisors to approve and appropriate a Byrne Justice Assistance Grant in the amount of \$2367.00 from the Department of Criminal Justice.

The vote was:

Aye: Tim Lovelace, Lou Wallace, Carl Rhea, David Eaton, Steve Breeding, Rebecca Dye and Harry Ferguson  
Nay: None

**APPROVAL OF A VDEM LOCAL EMERGENCY PLANNING GRANT**

Motion made by Carl Rhea, second Harry Ferguson and duly approved by the Board of Supervisors to approve a VDEM Local Emergency Management Planning Grant in the amount of \$7500.00.

The vote was;

Aye: Carl Rhea, Harry Ferguson, Tim Lovelace, Lou Wallace, David Eaton, Rebecca Dye and Steve Breeding  
Nay: None

**APPROVAL OF FY 20 DSS WRAP SERVICES FOR CHILDREN WITH DISABILITIES GRANT**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve and appropriate FY 20 Department of Social Services Wrap Services for Children with Disabilities Grant in the amount of \$12,622.00.

The vote was;

Aye: Carl Rhea, Harry Ferguson, Tim Lovelace, Lou Wallace, David Eaton, Rebecca Dye and Steve Breeding  
Nay: None

**APPROVAL OF FY 20 DSS NON-MANDATED PROTECTED FUNDS**

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to approve and appropriate FY20 Department of Social Services Non-Mandated Protected Funds in the amount of \$31,345.00.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Carl Rhea, David Eaton, Tim Lovelace, Lou Wallace and Rebecca Dye  
Nay: None

**APPROVAL OF THE VA. BROWNFIELDS RESTORATION & ECONOMIC REDEVELOPMENT ASSISTANCE FUND PROGRAM WITH A REVISED PERFORMANCE DATE OF 3/31/2020**

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to approve the Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund Program in the amount of \$215,000 to include a revised performance date of 3/31/2020.

The vote was:

Aye: Lou Wallace, Steve Breeding, Tim Lovelace, Carl Rhea, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL TO ACCEPT RUSSELL COUNTY SCHOOLS REVERSION FUNDS IN THE AMOUNT OF \$556,481.74**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to accept and appropriate Russell County School Reversion Funds in the amount of \$556,481.74.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL OF A TRAVEL REQUEST FROM THE COMMUNITY WORK PROGRAM**

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve a travel request from the Community Work Program for 8/04/-8/06/2019.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL OF A TRAVEL REQUEST FROM THE DEPT. EMERGENCY MANAGEMENT**

Motion made by Harry Ferguson, second Tim Lovelace and duly approved by the Board of Supervisors to approve a travel request from the Emergency Management Department for 8/05/-8/06/2019.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Carl Rhea, David Eaton, Tim Lovelace, Lou Wallace and Rebecca Dye

Nay: None

**APPROVAL OF A TRAVEL REQUEST FROM THE DEPT. OF EMERGENCY MANAGEMENT**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve a travel request from the Emergency Management Department for Betsy Summerfield to travel to the National Emergency Management Institute.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL OF A TRAVEL REQUEST FROM THE DEPT. OF EMERGENCY MANAGEMENT**

Motion made by second Carl Rhea, second Harry Ferguson and duly approved by the Board of Supervisors to approve a travel request from the Emergency Management Department for Jess Powers to travel to the National Emergency Management Institute.

The vote was:

Aye: Carl Rhea, Harry Ferguson, Tim Lovelace, Lou Wallace, David Eaton, Steve Breeding and Rebecca Dye

Nay: None

**APPROVAL OF TO AWARD A CONTRACT TO THE ROGERS GROUP FOR PAVING AT THE LEBANON SOLID WASTE SITE**

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to award a contract to The Rogers Group for paving at the Lebanon Solid Waste Site.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye and David Eaton

Nay: None

**APPROVAL OF A DCJS GRANT FOR THE RUSSELL COUNTY SHERIFF'S DEPARTMENT**

Motion made by Harry Ferguson, second Lou Wallace and duly approved by the Board of Supervisors to approve and appropriate a Department of Criminal Justice Services Grant for the Russell County Sheriff's Department.

The vote was:

Aye: Harry Ferguson, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and David Eaton

Nay: None

**APPROVAL TO AUTHORIZE THE COUNTY ATTORNEY TO REVIEW THE DEED FOR THE GIVENS SCHOOL TIMBER RIGHTS**

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to authorize the County Attorney to review the deed for the Givens School timber rights.

The vote was:

Aye: David Eaton, Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and Harry Ferguson

Nay: None

**PRE-APPROVAL OF GENERAL COUNTY INVOICES FOR SEPTEMBER 2019**

Motion made by Tim Lovelace second Lou Wallace and duly approved by the Board of Supervisors to pre-approve the September 2019 general county invoices.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

**SEPTEMBER BOARD MEETING RESCHEDULED FOR MONDAY, SEPTEMBER 09, 2019**

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to move the September 02, 2019 Board of Supervisors meeting to Monday, September 09, 2019 at 6:00 pm due to the holiday.

The vote was:

Aye: Tim Lovelace, Steve Breeding, Lou Wallace, Carl Rhea, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

**APPROVAL TO ADJOURN**

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to adjourn.

The vote was;

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Rebecca Dye, Harry Ferguson and Steve Breeding

Nay: None

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Clerk of the Board

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Chairperson



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item B-2  
Presenter: Chairperson

**Meeting: 9/9/19 6:00 PM**

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## **Approval of Expenditures**

Request approval of the County's August 2019 Monthly Expenditures:

### **STAFF RECOMMENDATION(s):**

County's August 2019 Monthly Expenditures are in compliance with budget and operational services.

### **SUGGESTED MOTION(s):**

Motion to approve County's August 2019 Monthly Expenditures.

### **ATTACHMENTS:**

- August 2019 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2019	7/22/2019	002615 A & A ENTERPRIS	63643		1,698.40	1,698.40	4100-031020-5410-	-
					1,698.40	1,698.40 *		
9/04/2019	8/21/2019	002623 ADVANCED MAILIN	140459		109.21	109.21	4100-012010-3005-	-
					109.21	109.21 *		
9/04/2019	7/31/2019	003845 ALSCO	LROA900243		187.81	187.81	4100-072010-3008-	-
9/04/2019	8/14/2019	003845 ALSCO	LROA902797		169.92	169.92	4100-072010-3008-	-
9/04/2019	8/28/2019	003845 ALSCO	LROA904941		71.55	71.55	4100-072010-3008-	-
					429.28	429.28 *		
9/04/2019	9/04/2019	001143 ALTIZER EMORY	0011201909	999	50.00	50.00	4100-081080-3002-	-
					50.00	50.00 *		
9/04/2019	7/15/2019	003754 AMAZON	434464655547	10	24.99	24.99	4100-073010-5411-	-
9/04/2019	8/08/2019	003754 AMAZON	437495983537	10	43.98	43.98	4100-073010-5401-	-
9/04/2019	8/06/2019	003754 AMAZON	438359366353	10	22.96	22.96	4100-073010-5411-	-
9/04/2019	8/09/2019	003754 AMAZON	438835687453	10	108.04	108.04	4100-073010-5411-	-
9/04/2019	8/13/2019	003754 AMAZON	446944984484	10	24.29	24.29	4100-073010-5411-	-
9/04/2019	8/09/2019	003754 AMAZON	449734789797	10	19.75	19.75	4100-073010-5411-	-
9/04/2019	8/02/2019	003754 AMAZON	453535895453	10	40.02	40.02	4100-073010-5411-	-
9/04/2019	7/17/2019	003754 AMAZON	454773389375	10	13.36	13.36	4100-073010-5411-	-
9/04/2019	7/25/2019	003754 AMAZON	464784464595	10	46.07	46.07	4100-073010-5411-	-
9/04/2019	7/25/2019	003754 AMAZON	548678497484	10	8.49	8.49	4100-073010-5411-	-
9/04/2019	7/25/2019	003754 AMAZON	549699964837	10	24.92	24.92	4100-073010-5411-	-
9/04/2019	7/28/2019	003754 AMAZON	743467635549	10	476.27	476.27	4100-073010-5411-	-
9/04/2019	7/15/2019	003754 AMAZON	768893635369	10	19.96	19.96	4100-073010-5411-	-
9/04/2019	7/25/2019	003754 AMAZON	776933457778	10	13.57	13.57	4100-073010-5411-	-
9/04/2019	8/08/2019	003754 AMAZON	836835758786	10	33.99	33.99	4100-073010-5414-	-
9/04/2019	8/06/2019	003754 AMAZON	849769965663	10	24.96	24.96	4100-073010-5411-	-
9/04/2019	7/26/2019	003754 AMAZON	975467953639	10	15.00	15.00	4100-073010-5411-	-
					960.62	960.62 *		
9/04/2019	9/04/2019	000040 APPALACHIAN AGE	0000201909	999	2,689.58	2,689.58	4100-053050-5604-	-
9/04/2019	9/04/2019	000040 APPALACHIAN AGE	0000201909	999	3,850.00	3,850.00	4100-053050-5413-	-
9/04/2019	9/04/2019	000040 APPALACHIAN AGE	0000201909	999	.00	.00	4100-053050-5408-	-
					6,539.58	6,539.58 *		
9/04/2019	9/04/2019	002529 APPALACHIAN JUV	0025201909	999	17,072.00	17,072.00	4100-021050-3009-	-
					17,072.00	17,072.00 *		
9/04/2019	8/14/2019	000026 APPALACHIAN POW	08142019		74.08	74.08	4100-031020-3005-	-
					74.08	74.08 *		
9/04/2019	8/15/2019	000046 AT & T	08152019		46.96	46.96	4100-032050-5203-	-
9/04/2019	8/15/2019	000046 AT & T	08152019		23.25	23.25	4100-032050-5203-	-
					70.21	70.21 *		
9/04/2019	6/08/2019	003103 AUTO MOTION SER	14777		71.00	71.00	4100-031020-5408-	-
9/04/2019	6/08/2019	003103 AUTO MOTION SER	15573		30.00	30.00	4100-031020-5408-	-
9/04/2019	6/11/2019	003103 AUTO MOTION SER	15858		198.98	198.98	4100-031020-5408-	-
9/04/2019	6/18/2019	003103 AUTO MOTION SER	15877		59.95	59.95	4100-031020-5408-	-
9/04/2019	6/21/2019	003103 AUTO MOTION SER	15882		124.99	124.99	4100-031020-5408-	-
9/04/2019	6/27/2019	003103 AUTO MOTION SER	15908		16.00	16.00	4100-031020-5408-	-
9/04/2019	7/15/2019	003103 AUTO MOTION SER	15933		20.00	20.00	4100-031020-5408-	-
9/04/2019	7/19/2019	003103 AUTO MOTION SER	15947		340.59	340.59	4100-031020-5408-	-
9/04/2019	7/31/2019	003103 AUTO MOTION SER	15974		20.00	20.00	4100-031020-5408-	-
					881.51	881.51 *		
9/04/2019	8/23/2019	003032 B & H RENTALS I	113527		600.00	600.00	4100-031020-5408-	-
					600.00	600.00 *		
9/04/2019	8/14/2019	001225 BAI MUNICIPAL S	20190814005		7,140.00	7,140.00	4100-012300-3005-	-
9/04/2019	8/15/2019	001225 BAI MUNICIPAL S	ESP2019-37		4,620.00	4,620.00	4100-012130-3005-	-
					11,760.00	11,760.00 *		
9/04/2019	7/24/2019	002535 BAKER & TAYLOR	5015609560	10	16.21	16.21	4100-073010-5411-	-

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9/04/2019	7/24/2019	002535 BAKER & TAYLOR	5015609561	10	65.03	65.03	4100-073010-5411-	- -
9/04/2019	7/24/2019	002535 BAKER & TAYLOR	5015609562	10	66.61	66.61	4100-073010-5411-	- -
9/04/2019	7/24/2019	002535 BAKER & TAYLOR	5015609563	10	60.07	60.07	4100-073010-5411-	- -
9/04/2019	7/29/2019	002535 BAKER & TAYLOR	5015615246	10	301.13	301.13	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629530	10	16.75	16.75	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629531	10	82.95	82.95	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629532	10	22.96	22.96	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629533	10	65.98	65.98	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629534	10	94.98	94.98	4100-073010-5411-	- -
9/04/2019	8/08/2019	002535 BAKER & TAYLOR	5015629535	10	605.06	605.06	4100-073010-5411-	- -
9/04/2019	8/15/2019	002535 BAKER & TAYLOR	5015646953	10	16.31	16.31	4100-073010-5411-	- -
9/04/2019	8/15/2019	002535 BAKER & TAYLOR	5015646954	10	160.48	160.48	4100-073010-5411-	- -
9/04/2019	8/15/2019	002535 BAKER & TAYLOR	5015646955	10	10.93	10.93	4100-073010-5411-	- -
					1,585.45	1,585.45 *		
9/04/2019	7/01/2019	002737 BAKERS WASTE EQ	97466.		425.00	425.00	4100-042400-5407-	- -
					425.00	425.00 *		
9/04/2019	9/04/2019	000079 BELFAST/ROSEDAL	0000201909	999	2,216.66	2,216.66	4100-032020-5095-	- -
					2,216.66	2,216.66 *		
9/04/2019	7/17/2019	004494 BENTLEY DISTRIB	224967		27.60	27.60	4100-012010-5401-	- -
9/04/2019	7/17/2019	004494 BENTLEY DISTRIB	224967		13.80	13.80	4100-012130-5401-	- -
9/04/2019	7/17/2019	004494 BENTLEY DISTRIB	224967		13.80	13.80	4100-034010-5401-	- -
9/04/2019	7/17/2019	004494 BENTLEY DISTRIB	224967		13.80	13.80	4100-043020-5405-	- -
9/04/2019	8/07/2019	004494 BENTLEY DISTRIB	228049		6.97	6.97	4100-012130-5401-	- -
9/04/2019	8/07/2019	004494 BENTLEY DISTRIB	228049		20.91	20.91	4100-012010-5401-	- -
9/04/2019	8/07/2019	004494 BENTLEY DISTRIB	228049		6.97	6.97	4100-034010-5401-	- -
9/04/2019	8/07/2019	004494 BENTLEY DISTRIB	228049		13.90	13.90	4100-043020-5405-	- -
9/04/2019	8/28/2019	004494 BENTLEY DISTRIB	232095		13.94	13.94	4100-012130-5401-	- -
9/04/2019	8/28/2019	004494 BENTLEY DISTRIB	232095		13.94	13.94	4100-012010-5401-	- -
9/04/2019	8/28/2019	004494 BENTLEY DISTRIB	232095		6.97	6.97	4100-034010-5401-	- -
9/04/2019	8/28/2019	004494 BENTLEY DISTRIB	232095		13.90	13.90	4100-043020-5405-	- -
					166.50	166.50 *		
9/04/2019	8/09/2018	000052 BLEVINS SEPTIC	33513		135.00	135.00	4100-042010-5413-	- -
9/04/2019	8/09/2019	000052 BLEVINS SEPTIC	33514		375.00	375.00	4100-042010-5413-	- -
					510.00	510.00 *		
9/04/2019	8/12/2019	004161 BREEDING, CRYST	08122019		255.00	255.00	4100-072030-3009-	- -
					255.00	255.00 *		
9/04/2019	8/13/2019	004614 BROWN, CARLA	08132019		330.00	330.00	4100-072030-3009-	- -
					330.00	330.00 *		
9/04/2019	7/31/2019	003816 CAMPBELL PRINTI	773		545.00	545.00	4100-081040-3006-	- -
					545.00	545.00 *		
9/04/2019	8/09/2019	003898 CARD SERVICES C	08092019	1	3,590.37	3,590.37	4100-031020-5503-	- -
9/04/2019	8/09/2019	003898 CARD SERVICES C	08102019	2	35.00	35.00	4100-022010-5401-	- -
					3,625.37	3,625.37 *		
9/04/2019	7/29/2019	004176 CARTER, MISSY	REIMB. MEALS		176.00	176.00	4100-022010-5415-	- -
					176.00	176.00 *		
9/04/2019	9/04/2019	000130 CASTLEWOOD FIRE	0001201909	999	2,216.66	2,216.66	4100-032020-5097-	- -
					2,216.66	2,216.66 *		
9/04/2019	9/04/2019	000128 CASTLEWOOD RESC	0001201909	999	2,614.51	2,614.51	4100-032030-5093-	- -
					2,614.51	2,614.51 *		
9/04/2019	8/15/2019	003438 CASTLEWOOD WATE	AUG-2019		2,533.48	2,533.48	4100-082010-8025-	- -
					2,533.48	2,533.48 *		
9/04/2019	8/01/2019	004350 CENTRAL HYDRAUL	12629		175.00	175.00	4100-042400-3004-	- -
					175.00	175.00 *		
9/04/2019	8/01/2019	004450 CINTAS CORPORAT	4027065809		74.34	74.34	4100-043020-3008-	- -
9/04/2019	8/01/2019	004450 CINTAS CORPORAT	4027065866		255.69	255.69	4100-043020-3008-	- -

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9/04/2019	8/01/2019	004450 CINTAS CORPORAT	4027065877		45.23	45.23	4100-043020-3008-	- -
9/04/2019	8/01/2019	004450 CINTAS CORPORAT	4027065923		68.91	68.91	4100-043020-3008-	- -
9/04/2019	8/01/2019	004450 CINTAS CORPORAT	4027065965		158.22	158.22	4100-043020-3008-	- -
9/04/2019	8/05/2019	004450 CINTAS CORPORAT	4027264171		45.08	45.08	4100-043020-3008-	- -
9/04/2019	8/08/2019	004450 CINTAS CORPORAT	4027580247		255.69	255.69	4100-043020-3008-	- -
9/04/2019	8/08/2019	004450 CINTAS CORPORAT	4027580266		67.23	67.23	4100-043020-3008-	- -
9/04/2019	8/08/2019	004450 CINTAS CORPORAT	4027580275		45.23	45.23	4100-043020-3008-	- -
9/04/2019	8/08/2019	004450 CINTAS CORPORAT	4027580292		68.91	68.91	4100-043020-3008-	- -
9/04/2019	8/12/2019	004450 CINTAS CORPORAT	4027736284		70.73	70.73	4100-043020-3008-	- -
9/04/2019	8/08/2019	004450 CINTAS CORPORAT	402780251		190.22	190.22	4100-043020-3008-	- -
9/04/2019	8/15/2019	004450 CINTAS CORPORAT	4020014618		45.23	45.23	4100-043020-3008-	- -
9/04/2019	8/15/2019	004450 CINTAS CORPORAT	4028014611		68.91	68.91	4100-043020-3008-	- -
9/04/2019	8/15/2019	004450 CINTAS CORPORAT	4028014667		67.23	67.23	4100-043020-3008-	- -
9/04/2019	8/15/2019	004450 CINTAS CORPORAT	4028014672		255.69	255.69	4100-043020-3008-	- -
9/04/2019	8/15/2019	004450 CINTAS CORPORAT	4028014693		158.22	158.22	4100-043020-3008-	- -
9/04/2019	8/19/2019	004450 CINTAS CORPORAT	4028217120		44.16	44.16	4100-043020-3008-	- -
9/04/2019	8/22/2019	004450 CINTAS CORPORAT	4028523498		45.23	45.23	4100-043020-3008-	- -
9/04/2019	8/22/2019	004450 CINTAS CORPORAT	4028523534		255.69	255.69	4100-043020-3008-	- -
9/04/2019	8/22/2019	004450 CINTAS CORPORAT	4028523552		68.91	68.91	4100-043020-3008-	- -
9/04/2019	8/22/2019	004450 CINTAS CORPORAT	4028523595		67.23	67.23	4100-043020-3008-	- -
9/04/2019	8/22/2019	004450 CINTAS CORPORAT	4028523603		158.22	158.22	4100-043020-3008-	- -
9/04/2019	8/29/2019	004450 CINTAS CORPORAT	.		158.22	158.22	4100-043020-3008-	- -
9/04/2019	8/26/2019	004450 CINTAS CORPORAT	4028722611		44.16	44.16	4100-043020-3008-	- -
9/04/2019	8/29/2019	004450 CINTAS CORPORAT	4029014747		68.91	68.91	4100-043020-3008-	- -
9/04/2019	8/29/2019	004450 CINTAS CORPORAT	4029014775		74.34	74.34	4100-043020-3008-	- -
9/04/2019	8/29/2019	004450 CINTAS CORPORAT	4029014814		255.69	255.69	4100-043020-3008-	- -
9/04/2019	9/03/2019	004450 CINTAS CORPORAT	4029212858		44.19	44.19	4100-043020-3008-	- -
					3,225.71	3,225.71 *		
9/04/2019	8/13/2019	003569 CLARK PRINT SHO	4103		941.81	941.81	4100-043020-3008-	- -
					941.81	941.81 *		
9/04/2019	9/04/2019	000143 CLEVELAND FIRE	0001201909	999	2,216.66	2,216.66	4100-032020-5091-	- -
					2,216.66	2,216.66 *		
9/04/2019	9/04/2019	000144 CLEVELAND LIFE	0001201909	999	2,739.51	2,739.51	4100-032030-5092-	- -
					2,739.51	2,739.51 *		
9/04/2019	9/04/2019	004019 COLLINS TRUCKIN	0040201909	999	8,350.00	8,350.00	4100-042010-3002-	- -
					8,350.00	8,350.00 *		
9/04/2019	8/20/2019	004406 COMMONWEALTH IN	LE201800215		770.00	770.00	4100-031020-5409-	- -
					770.00	770.00 *		
9/04/2019	9/04/2019	000155 COMPTON JACK	0001201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
9/04/2019	9/04/2019	000161 COPPER CREEK/MO	0001201909	999	3,325.00	3,325.00	4100-032020-5096-	- -
					3,325.00	3,325.00 *		
9/04/2019	9/04/2019	002852 COX BARBARA	0028201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	9/04/2019	001094 CROSS LINDA	0010201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16981294080119		37.69	37.69	4100-021060-5401-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16981300080119		112.66	112.66	4100-021020-5401-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16981452080119		26.14	26.14	4100-012090-5401-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16981785080119		26.14	26.14	4100-021060-5401-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16983012080119		73.54	73.54	4100-032050-7002-	- -
9/04/2019	8/01/2019	004452 CRYSTAL SPRINGS	16982561080119		94.04	94.04	4100-031020-5401-	- -
					370.21	370.21 *		
9/04/2019	9/04/2019	000169 CUMBERLAND MOUN	0001201909	999	3,333.00	3,333.00	4100-052050-5602-	- -
					3,333.00	3,333.00 *		
9/04/2019	9/04/2019	000168 CUMBERLAND PLAT	0001201909	999	2,916.66	2,916.66	4100-081060-6002-	- -
					2,916.66	2,916.66 *		



<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2019	7/24/2019	004596 DALY COMPUTERS	PSL11062525		4,336.00	4,336.00	4100-099000-5000-	- -
					4,336.00	4,336.00 *		
9/04/2019	9/04/2019	000177 DANTE RESCUE SQ	0001201909	999	2,739.51	2,739.51	4100-032030-5094-	- -
					2,739.51	2,739.51 *		
9/04/2019	9/04/2019	000176 DANTE VOLUNTEER	0001201909	999	2,216.66	2,216.66	4100-032020-5092-	- -
					2,216.66	2,216.66 *		
9/04/2019	7/22/2019	000184 DEMCO	6648449	10	130.62	130.62	4100-073010-5414-	- -
					130.62	130.62 *		
9/04/2019	7/22/2019	000193 DISCOUNT TIRE C	6671		20.00	20.00	4100-031020-5408-	- -
9/04/2019	7/31/2019	000193 DISCOUNT TIRE C	6720		20.00	20.00	4100-031020-5408-	- -
9/04/2019	8/08/2019	000193 DISCOUNT TIRE C	6770		65.99	65.99	4100-031020-5408-	- -
9/04/2019	8/19/2019	000193 DISCOUNT TIRE C	6812		597.99	597.99	4100-034010-5408-	- -
9/04/2019	8/19/2019	000193 DISCOUNT TIRE C	6818		10.00	10.00	4100-043020-5408-	- -
9/04/2019	8/21/2019	000193 DISCOUNT TIRE C	6832		10.00	10.00	4100-043020-5408-	- -
					723.98	723.98 *		
9/04/2019	11/29/2018	000198 DOMINION OFFICE	101787		98.29	98.29	4100-021030-5401-	- -
9/04/2019	12/11/2018	000198 DOMINION OFFICE	102206		24.20	24.20	4100-034010-5401-	- -
9/04/2019	3/12/2019	000198 DOMINION OFFICE	105524		58.41	58.41	4100-035050-5401-	- -
9/04/2019	6/11/2019	000198 DOMINION OFFICE	108881		10.51	10.51	4100-035050-5401-	- -
9/04/2019	7/08/2019	000198 DOMINION OFFICE	109759		9.44	9.44	4100-035010-5401-	- -
9/04/2019	7/16/2019	000198 DOMINION OFFICE	109993		42.90	42.90	4100-099000-5000-	- -
9/04/2019	7/16/2019	000198 DOMINION OFFICE	109997		39.84	39.84	4100-013010-5401-	- -
9/04/2019	7/19/2019	000198 DOMINION OFFICE	110134		72.90	72.90	4100-099000-5000-	- -
9/04/2019	7/30/2019	000198 DOMINION OFFICE	110501		42.90	42.90	4100-099000-5000-	- -
9/04/2019	7/30/2019	000198 DOMINION OFFICE	110515		129.98	129.98	4100-021020-5401-	- -
9/04/2019	7/30/2019	000198 DOMINION OFFICE	110517		6.29	6.29	4100-034010-5401-	- -
9/04/2019	8/01/2019	000198 DOMINION OFFICE	110517.1		27.65	27.65	4100-034010-5401-	- -
9/04/2019	8/01/2019	000198 DOMINION OFFICE	110601		26.40	26.40	4100-034010-5401-	- -
9/04/2019	8/02/2019	000198 DOMINION OFFICE	110657		94.69	94.69	4100-032050-5401-	- -
9/04/2019	8/06/2019	000198 DOMINION OFFICE	110739		3.75	3.75	4100-021060-5401-	- -
9/04/2019	8/06/2019	000198 DOMINION OFFICE	110744		42.90	42.90	4100-012010-5401-	- -
9/04/2019	8/06/2019	000198 DOMINION OFFICE	110746		157.80	157.80	4100-042400-5401-	- -
9/04/2019	8/09/2019	000198 DOMINION OFFICE	110926		6.89	6.89	4100-012010-5401-	- -
9/04/2019	8/08/2019	000198 DOMINION OFFICE	110956		13.22	13.22	4100-034010-5401-	- -
9/04/2019	8/09/2019	000198 DOMINION OFFICE	110965		17.80	17.80	4100-021060-5401-	- -
9/04/2019	4/28/2017	000198 DOMINION OFFICE	79387.		62.59	62.59	4100-021030-5401-	- -
9/04/2019	7/25/2017	000198 DOMINION OFFICE	82640		15.24	15.24	4100-035010-5401-	- -
9/04/2019	9/08/2017	000198 DOMINION OFFICE	84631		116.43	116.43	4100-035050-5401-	- -
9/04/2019	9/07/2017	000198 DOMINION OFFICE	84655		62.59	62.59	4100-021030-5401-	- -
9/04/2019	9/19/2017	000198 DOMINION OFFICE	85080		39.99	39.99	4100-021030-5401-	- -
9/04/2019	12/06/2017	000198 DOMINION OFFICE	88073		19.49	19.49	4100-034010-5401-	- -
9/04/2019	5/14/2018	000198 DOMINION OFFICE	94373		1.79	1.79	4100-012010-5401-	- -
9/04/2019	6/22/2018	000198 DOMINION OFFICE	95794		74.99	74.99	4100-022010-5401-	- -
9/04/2019	7/24/2019	000198 DOMINION OFFICE	110387		268.02	268.02	4100-012130-5401-	- -
9/04/2019	7/30/2019	000198 DOMINION OFFICE	110503		350.99	350.99	4100-013010-5401-	- -
9/04/2019	8/06/2019	000198 DOMINION OFFICE	110769		5.71	5.71	4100-013020-5401-	- -
9/04/2019	8/08/2019	000198 DOMINION OFFICE	110769.1		7.84	7.84	4100-013020-5401-	- -
9/04/2019	8/05/2019	000198 DOMINION OFFICE	110790		157.98	157.98	4100-013020-5401-	- -
9/04/2019	8/13/2019	000198 DOMINION OFFICE	111042		19.25	19.25	4100-021060-5401-	- -
9/04/2019	7/23/2019	000198 DOMINION OFFICE	110249	10	48.90	48.90	4100-073010-5401-	- -
9/04/2019	7/03/2019	000198 DOMINION OFFICE	110498	10	42.90	42.90	4100-073010-5401-	- -
9/04/2019	8/13/2019	000198 DOMINION OFFICE	111040	10	8.20	8.20	4100-073010-5401-	- -
9/04/2019	8/01/2019	000198 DOMINION OFFICE	110004		23.25	23.25	4100-031020-5401-	- -
9/04/2019	7/19/2019	000198 DOMINION OFFICE	110138		20.29	20.29	4100-031020-5401-	- -
9/04/2019	7/24/2019	000198 DOMINION OFFICE	110324		143.58	143.58	4100-031020-5401-	- -

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9/04/2019	8/02/2019	000198	DOMINION OFFICE 110658		73.18	73.18	4100-031020-5401-	-
9/04/2019	8/13/2019	000198	DOMINION OFFICE 111046		44.68	44.68	4100-031020-5401-	-
9/04/2019	8/27/2019	000198	DOMINION OFFICE 111585		100.47	100.47	4100-021060-5401-	-
9/04/2019	6/28/2019	000198	DOMINION OFFICE 109553		1,921.80	1,921.80	4100-099000-5000-	-
9/04/2019	8/05/2019	000198	DOMINION OFFICE 110793		9.44	9.44	4100-035010-5405-	-
9/04/2019	8/16/2019	000198	DOMINION OFFICE 111210		196.33	196.33	4100-012010-5401-	-
9/04/2019	8/06/2019	000198	DOMINION OFFICE 110740		42.90	42.90	4100-099000-5000-	-
9/04/2019	8/27/2019	000198	DOMINION OFFICE 111588		58.73	58.73	4100-099000-5000-	-
					4,864.31	4,864.31	*	
9/04/2019	9/04/2019	003194	DOTSON GARY 0031201909	999	.00	.00	4100-081080-3002-	-
9/04/2019	8/22/2019	004280	E. LUKE GREEN C 219286-01		3,950.00	3,950.00	4100-094010-8027-	-
					3,950.00	3,950.00	*	
9/04/2019	9/04/2019	003056	EDMONDS CHARLES 0030201909	999	100.00	100.00	4100-081010-3002-	-
					100.00	100.00	*	
9/04/2019	9/04/2019	004559	ERVIN, KAYLIN 0045201909	999	200.00	200.00	4100-012010-1003-	-
					200.00	200.00	*	
9/04/2019	9/04/2019	000225	FERGUSON EUGEN 0002201909	999	.00	.00	4100-081080-3002-	-
9/04/2019	8/16/2019	001020	FERGUSON ENTERP 9429397		204.95	204.95	4100-043020-5407-	-
					204.95	204.95	*	
9/04/2019	9/04/2019	001758	FERGUSON HARRY 0017201909	999	100.00	100.00	4100-081010-3002-	-
					100.00	100.00	*	
9/04/2019	7/19/2019	001445	FISHER AUTO PAR 397-246945		100.41	100.41	4100-031020-5408-	-
9/04/2019	8/12/2019	001445	FISHER AUTO PAR 397-247654		79.16	79.16	4100-031020-5408-	-
9/04/2019	8/29/2019	001445	FISHER AUTO PAR 397-248188		3.29	3.29	4100-042400-3004-	-
					182.86	182.86	*	
9/04/2019	8/09/2019	004562	FRANK KILGORE, 08092019		14,039.21	14,039.21	4100-011010-3002-	-
					14,039.21	14,039.21	*	
9/04/2019	7/08/2019	000854	GALL'S, LLC 13143688		70.00	70.00	4100-031020-5409-	-
9/04/2019	7/09/2019	000854	GALL'S, LLC 13157239		48.25	48.25	4100-031020-5409-	-
9/04/2019		000854	GALL'S, LLC 13324901		86.25	86.25	4100-031020-5409-	-
					204.50	204.50	*	
9/04/2019	9/04/2019	000258	GENT ROYALTY PA 0002201909	999	100.00	100.00	4100-042010-8002-	-
					100.00	100.00	*	
9/04/2019	9/04/2019	000159	GERALD DUNCAN 0001201909	999	.00	.00	4100-021050-5203-	-
9/04/2019	8/09/2019	004418	GILMER, ELLEN 08092019		105.00	105.00	4100-072030-3009-	-
					105.00	105.00	*	
9/04/2019	8/21/2019	001862	GREAT AMERICA L 25389304		263.22	263.22	4100-012100-3006-	-
					263.22	263.22	*	
9/04/2019	8/13/2019	004163	HAMILTON, AMY 08132019		165.00	165.00	4100-072030-3009-	-
					165.00	165.00	*	
9/04/2019	8/01/2019	003959	HARTSOCK, GREGO 996105		1,320.00	1,320.00	4100-035050-7006-	-
					1,320.00	1,320.00	*	
9/04/2019	8/12/2019	000315	HBS-IT 149462		132.51	132.51	4100-021010-3005-	-
					132.51	132.51	*	
9/04/2019	9/04/2019	002650	HESS, LAWRENCE 0026201909	999	200.00	200.00	4100-042010-3002-	-
					200.00	200.00	*	
9/04/2019	12/04/2018	004627	HOLSTON MEDICAL 17820		75.00	75.00	4100-031020-5409-	-
9/04/2019	6/05/2018	004627	HOLSTON MEDICAL 19000		75.00	75.00	4100-031020-5409-	-
9/04/2019	12/05/2018	004627	HOLSTON MEDICAL 19090		75.00	75.00	4100-031020-5409-	-
					225.00	225.00	*	
9/04/2019	9/04/2019	000306	HONAKER FIRE DE 0003201909	999	2,216.66	2,216.66	4100-032020-5093-	-
					2,216.66	2,216.66	*	
9/04/2019	7/10/2019	000309	HONAKER FLORIST 2364		35.00	35.00	4100-011010-5413-	-
					35.00	35.00	*	
9/04/2019	8/19/2019	002335	HONAKER HIGH SC 08192019	10	55.00	55.00	4100-073010-5411-	-
					55.00	55.00	*	

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9/04/2019	6/26/2019	000314 HUFFMAN'S TIRE	06262019		65.00	65.00	4100-031020-5408-	- -
9/04/2019	7/10/2019	000314 HUFFMAN'S TIRE	07102019		65.00	65.00	4100-031020-5408-	- -
9/04/2019	7/17/2019	000314 HUFFMAN'S TIRE	07172019		542.00	542.00	4100-031020-5408-	- -
9/04/2019	7/17/2019	000314 HUFFMAN'S TIRE	07182019		199.00	199.00	4100-031020-5408-	- -
9/04/2019	8/15/2019	000314 HUFFMAN'S TIRE	08152019		274.90	274.90	4100-031020-5408-	- -
					1,145.90	1,145.90 *		
9/04/2019	9/04/2019	001569 HURD EDDIE	0015201909	999	300.00	300.00	4100-042010-3002-	- -
					300.00	300.00 *		
9/04/2019	8/20/2019	003439 IGO TECHNOLOGY	10828		67.50	67.50	4100-032050-5203-	- -
					67.50	67.50 *		
9/04/2019	7/26/2019	003866 INNOVATIVE TECH	2038		37.50	37.50	4100-043020-5407-	- -
9/04/2019	7/26/2019	003866 INNOVATIVE TECH	2038		37.50	37.50	4100-021060-5401-	- -
9/04/2019	7/26/2019	003866 INNOVATIVE TECH	2026		1,695.00	1,695.00	4100-031020-3005-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2047		1,500.00	1,500.00	4100-012300-3005-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2048		75.00	75.00	4100-022010-5415-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2059		75.00	75.00	4100-094010-7056-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2063		150.00	150.00	4100-072010-3009-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2066		75.00	75.00	4100-035010-5401-	- -
9/04/2019	8/23/2019	003866 INNOVATIVE TECH	2067		240.00	240.00	4100-071040-5604-	- -
					3,885.00	3,885.00 *		
9/04/2019	8/06/2019	004578 JEFFERSON-MADIS	08062019	10	41.91	41.91	4100-073010-5411-	- -
					41.91	41.91 *		
9/04/2019	9/04/2019	000794 JESSEE JOHNNY	0007201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	7/29/2019	003587 JOHN DEERE FINA	07292019		84.99	84.99	4100-035010-5405-	- -
9/04/2019	8/01/2019	003587 JOHN DEERE FINA	1054530		10.79	10.79	4100-035010-5405-	- -
9/04/2019	8/05/2019	003587 JOHN DEERE FINA	1054880		193.49	193.49	4100-022010-5415-	- -
9/04/2019	8/08/2019	003587 JOHN DEERE FINA	1055304		162.50	162.50	4100-022010-5415-	- -
9/04/2019	8/08/2019	003587 JOHN DEERE FINA	1055318	1	592.45	592.45	4100-031020-5408-	- -
9/04/2019	8/08/2019	003587 JOHN DEERE FINA	1055370		32.98	32.98	4100-022010-5415-	- -
9/04/2019	8/09/2019	003587 JOHN DEERE FINA	1055454		158.94	158.94	4100-022010-5415-	- -
9/04/2019	8/12/2019	003587 JOHN DEERE FINA	1055815		11.25	11.25	4100-071040-5407-	- -
9/04/2019	8/12/2019	003587 JOHN DEERE FINA	1056056		16.20	16.20	4100-022010-5415-	- -
9/04/2019	8/14/2019	003587 JOHN DEERE FINA	1056222		103.89	103.89	4100-042400-5407-	- -
9/04/2019	8/14/2019	003587 JOHN DEERE FINA	1056230		32.97	32.97	4100-035010-5405-	- -
9/04/2019	8/14/2019	003587 JOHN DEERE FINA	1056291		63.99	63.99	4100-022010-5415-	- -
9/04/2019	8/19/2019	003587 JOHN DEERE FINA	1056838		6.00	6.00	4100-035010-5405-	- -
9/04/2019	8/02/2019	003587 JOHN DEERE FINA	2508478		18.90	18.90	4100-022010-5415-	- -
					1,489.34	1,489.34 *		
9/04/2019	8/29/2019	000337 JOHNSON PEST CO	3029		458.00	458.00	4100-043020-3004-	- -
9/04/2019	8/29/2019	000337 JOHNSON PEST CO	3030		458.00	458.00	4100-043020-3004-	- -
					916.00	916.00 *		
9/04/2019	7/31/2019	001381 KAPCO	1383172	10	116.92	116.92	4100-073010-5401-	- -
					116.92	116.92 *		
9/04/2019	9/04/2019	000350 KEENE CARPET IN	0003201909	999	300.00	300.00	4100-042010-8002-	- -
					300.00	300.00 *		
9/04/2019	7/23/2019	000353 KEGLEY SERVICE	36624		8.00	8.00	4100-031020-5408-	- -
					8.00	8.00 *		
9/04/2019	9/04/2019	003892 KEITH, DUSTIN	0038201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
9/04/2019	8/13/2019	003245 KENDALL ELECTRI	S108208089.002		103.79	103.79	4100-094010-7056-	- -
9/04/2019	8/13/2019	003245 KENDALL ELECTRI	S108208089.003		103.79	103.79	4100-094010-7056-	- -
					207.58	207.58 *		
9/04/2019	8/16/2019	002142 KESTNER MAX	1284		664.00	664.00	4100-094010-7056-	- -
					664.00	664.00 *		
9/04/2019	8/08/2019	001922 K VAT FOOD STORE	08082019		206.58	206.58	4100-031020-5409-	- -
					206.58	206.58 *		

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9/04/2019	8/05/2019	000359 KWIK KAFE	3510-585632		35.00	35.00	4100-012010-5401-	- -
					35.00	35.00 *		
9/04/2019	8/23/2019	004546 LEAF	9771299		95.52	95.52	4100-073010-3002-	- -
					95.52	95.52 *		
9/04/2019	7/01/2019	000367 LEBANON BLOCK & 318767			11.80	11.80	4100-094010-7056-	- -
9/04/2019	7/02/2019	000367 LEBANON BLOCK & 318898			29.38	29.38	4100-042400-5407-	- -
9/04/2019	7/03/2019	000367 LEBANON BLOCK & 319053			42.65	42.65	4100-094010-7056-	- -
9/04/2019	7/03/2019	000367 LEBANON BLOCK & 319105			6.49	6.49	4100-094010-7056-	- -
9/04/2019	7/03/2019	000367 LEBANON BLOCK & 319121			28.43	28.43	4100-094010-7056-	- -
9/04/2019	7/08/2019	000367 LEBANON BLOCK & 319622			3.98	3.98	4100-072020-5407-	- -
9/04/2019	7/09/2019	000367 LEBANON BLOCK & 319813			40.88	40.88	4100-043020-3004-	- -
9/04/2019	7/09/2019	000367 LEBANON BLOCK & 319840			35.40	35.40	4100-094010-7056-	- -
9/04/2019	7/09/2019	000367 LEBANON BLOCK & 319862			77.30	77.30	4100-094010-7056-	- -
9/04/2019	7/10/2019	000367 LEBANON BLOCK & 319942			28.35	28.35	4100-042400-5413-	- -
9/04/2019	7/11/2019	000367 LEBANON BLOCK & 320137			33.85	33.85	4100-094010-7056-	- -
9/04/2019	7/11/2019	000367 LEBANON BLOCK & 320145			41.04	41.04	4100-042400-5413-	- -
9/04/2019	7/15/2019	000367 LEBANON BLOCK & 320625			11.65	11.65	4100-043020-3004-	- -
9/04/2019	7/16/2019	000367 LEBANON BLOCK & 320832			6.45	6.45	4100-042400-5413-	- -
9/04/2019	7/16/2019	000367 LEBANON BLOCK & 320889			32.18	32.18	4100-042400-5413-	- -
9/04/2019	7/16/2019	000367 LEBANON BLOCK & 320911			30.00	30.00	4100-035010-5405-	- -
9/04/2019	7/16/2019	000367 LEBANON BLOCK & 320946			7.78	7.78	4100-042400-5413-	- -
9/04/2019	7/18/2019	000367 LEBANON BLOCK & 321289			41.08	41.08	4100-042400-5413-	- -
9/04/2019	7/18/2019	000367 LEBANON BLOCK & 321314			59.38	59.38	4100-042400-5413-	- -
9/04/2019	7/22/2019	000367 LEBANON BLOCK & 321696			3.95	3.95	4100-043020-5407-	- -
9/04/2019	7/22/2019	000367 LEBANON BLOCK & 321770			18.60	18.60	4100-043020-5407-	- -
9/04/2019	7/23/2019	000367 LEBANON BLOCK & 321896			23.39	23.39	4100-042400-5413-	- -
9/04/2019	7/23/2019	000367 LEBANON BLOCK & 321903			4.89	4.89	4100-043020-5407-	- -
9/04/2019	7/24/2019	000367 LEBANON BLOCK & 322068			27.58	27.58	4100-094010-7056-	- -
9/04/2019	7/24/2019	000367 LEBANON BLOCK & 322092			9.99	9.99	4100-094010-7056-	- -
9/04/2019	7/25/2019	000367 LEBANON BLOCK & 322228			52.53	52.53	4100-042400-5407-	- -
9/04/2019	7/25/2019	000367 LEBANON BLOCK & 322266			27.21	27.21	4100-094010-7056-	- -
9/04/2019	7/25/2019	000367 LEBANON BLOCK & 322286			2.29	2.29	4100-094010-7056-	- -
9/04/2019	7/26/2019	000367 LEBANON BLOCK & 322385			52.55	52.55	4100-043020-5407-	- -
9/04/2019	7/26/2019	000367 LEBANON BLOCK & 322409			9.84	9.84	4100-043020-5407-	- -
9/04/2019	7/26/2019	000367 LEBANON BLOCK & 322423			1.80	1.80	4100-043020-5407-	- -
9/04/2019	7/31/2019	000367 LEBANON BLOCK & 323092			39.75	39.75	4100-043020-5407-	- -
9/04/2019	5/04/2019	000367 LEBANON BLOCK & 309350			38.60	38.60	4100-031020-5409-	- -
9/04/2019	8/09/2019	000367 LEBANON BLOCK & 325046			270.96	270.96	4100-043020-5413-	- -
9/04/2019	8/14/2019	000367 LEBANON BLOCK & 325688			49.05	49.05	4100-043020-5413-	- -
9/04/2019	7/02/2019	000367 LEBANON BLOCK & 318883			5.65	5.65	4100-031020-5409-	- -
					1,206.70	1,206.70 *		
9/04/2019	9/04/2019	000372 LEBANON FIRE DE	0003201909	999	2,216.66	2,216.66	4100-032020-5090-	- -
					2,216.66	2,216.66 *		
9/04/2019	9/04/2019	000373 LEBANON LIFE SA	0003201909	999	2,614.51	2,614.51	4100-032030-5091-	- -
					2,614.51	2,614.51 *		
9/04/2019	7/24/2019	003901 LOU'S GLOVES	29679		504.00	504.00	4100-031020-5409-	- -
					504.00	504.00 *		
9/04/2019	9/04/2019	004194 LOVEFACE, TIM	0041201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	9/04/2019	001197 MASON JOHN	0011201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
9/04/2019	9/04/2019	002757 MAXFIELD TONY	0027201909	999	.00	.00	4100-081010-3002-	- -
9/04/2019	8/13/2019	003338 MCGLOTHLIN ALIC	08132019		45.00	45.00	4100-012100-5801-	- -
9/04/2019	8/13/2019	003338 MCGLOTHLIN ALIC	08132019		34.33	34.33	4100-012130-5801-	- -
					79.33	79.33 *		
9/04/2019	9/04/2019	003913 MCGLOTHLIN, BRI	09042019		49.10	49.10	4100-011010-5504-	- -
					49.10	49.10 *		

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9/04/2019	9/04/2019	004249 MCGLOTHLIN, JAM	0042201909	999	200.00	200.00	4100-042010-3002-	- -
					200.00	200.00 *		
9/04/2019	8/09/2019	000419 MCI	300069522		20.18	20.18	4100-032050-5203-	- -
					20.18	20.18 *		
9/04/2019	7/22/2019	004625 MCINTYRE, LISA	07222019		99.75	99.75	4100-012130-5801-	- -
					99.75	99.75 *		
9/04/2019	8/16/2019	003481 MEADE TRACTOR	10593924		196.02	196.02	4100-043020-5407-	- -
					196.02	196.02 *		
9/04/2019	9/04/2019	001781 MEADOWS KIRBY	0017201909	999	150.00	150.00	4100-081010-3002-	- -
					150.00	150.00 *		
9/04/2019	8/12/2019	004145 MILLER, CYNTHIA	08132019		135.00	135.00	4100-072030-3009-	- -
					135.00	135.00 *		
9/04/2019	9/04/2019	001494 MITCHELL MARK A	0014201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
9/04/2019	8/02/2019	004626 MONK, JASON	REIMB. BANNER		101.09	101.09	4100-064010-5608-	- -
					101.09	101.09 *		
9/04/2019	7/16/2019	000432 MORGAN MCCLURE	142037		584.73	584.73	4100-031020-5408-	- -
					584.73	584.73 *		
9/04/2019	9/04/2019	000460 NEW GARDEN RESC	0004201909	999	2,614.51	2,614.51	4100-032030-5090-	- -
					2,614.51	2,614.51 *		
9/04/2019	9/04/2019	000906 O'QUINN MICHAEL	0009201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	8/01/2019	003123 O'REILLY AUTO P	1943-314657		10.99	10.99	4100-043020-5407-	- -
9/04/2019	7/15/2019	003123 O'REILLY AUTO P	1943-312064		8.98	8.98	4100-031020-5408-	- -
9/04/2019	7/26/2019	003123 O'REILLY AUTO P	1943-313654		24.99	24.99	4100-031020-5408-	- -
9/04/2019	8/15/2019	003123 O'REILLY AUTO P	1943-316934		60.99	60.99	4100-031020-5408-	- -
9/04/2019	8/22/2019	003123 O'REILLY AUTO P	1943-317897		30.96	30.96	4100-042400-3004-	- -
9/04/2019	8/22/2019	003123 O'REILLY AUTO P	1943-317896		14.99	14.99	4100-043020-5408-	- -
9/04/2019	9/03/2019	003123 O'REILLY AUTO P	1943-319812		20.14	20.14	4100-043020-5408-	- -
					172.04	172.04 *		
9/04/2019	8/01/2019	003041 OVERDRIVE INC	H-0060242	10	430.00	430.00	4100-073010-5411-	- -
					430.00	430.00 *		
9/04/2019	8/23/2019	002876 POWERS JESS	08232019		84.88	84.88	4100-035050-7006-	- -
					84.88	84.88 *		
9/04/2019	8/18/2019	003016 PURCHASE POWER	08182019		579.54	579.54	4100-021060-3005-	- -
					579.54	579.54 *		
9/04/2019	8/20/2019	004571 R.E. MICHEL COM	25601600		77.47	77.47	4100-043020-3004-	- -
					77.47	77.47 *		
9/04/2019	9/04/2019	004157 RANGLES, BRENDA	0041201909	999	.00	.00	4100-042010-8002-	- -
9/04/2019	9/04/2019	000546 RHEA CARL	0005201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	9/04/2019	004416 RHEA, ALLEN L.	0044201909	999	700.00	700.00	4100-042010-3002-	- -
					700.00	700.00 *		
9/04/2019	8/13/2019	004520 RICHLANDS FARM	08132019		86.35	86.35	4100-043020-5407-	- -
					86.35	86.35 *		
9/04/2019	7/19/2019	002812 RICOH AMERICAS	5057158256	10	7.29-	7.29-	4100-073010-3002-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32282206		210.50	210.50	4100-012130-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32262467		112.67	112.67	4100-031020-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32262960		273.97	273.97	4100-012010-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32263462		111.06	111.06	4100-013020-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32263630		159.44	159.44	4100-032050-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32263886		84.03	84.03	4100-012090-5401-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32264052		176.15	176.15	4100-022010-5401-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32264098		188.84	188.84	4100-031020-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32264560		41.67	41.67	4100-022010-5415-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32264903		210.51	210.51	4100-021020-3005-	- -
9/04/2019	8/16/2019	002812 RICOH AMERICAS	32264936		100.98	100.98	4100-034010-5401-	- -

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9/04/2019	8/22/2019	002812 RICOH AMERICAS	5057399980		168.08	168.08	4100-012010-3005-	- -
9/04/2019	8/23/2019	002812 RICOH AMERICAS	5057407407		57.92	57.92	4100-022010-5415-	- -
9/04/2019	8/23/2019	002812 RICOH AMERICAS	5057403854		25.00	25.00	4100-099000-5000-	- -
9/04/2019	8/19/2019	002812 RICOH AMERICAS	9027572136		267.83	267.83	4100-099000-5000-	- -
					2,181.36	2,181.36 *		
9/04/2019	8/02/2019	003933 ROGERS GROUP, I	0111013481		381.63	381.63	4100-042400-5413-	- -
9/04/2019	8/07/2019	003933 ROGERS GROUP, I	0111013528		413.01	413.01	4100-042400-5413-	- -
9/04/2019	8/22/2019	003933 ROGERS GROUP, I	0111013592		646.88	646.88	4100-042400-5413-	- -
					1,441.52	1,441.52 *		
9/04/2019	8/22/2019	000663 RUSSELL COUNTY	BOS082219		14,338.94	14,338.94	4100-082010-8025-	- -
9/04/2019	9/01/2019	000663 RUSSELL COUNTY	SEPT-2019	1	32,373.99	32,373.99	4100-082010-8025-	- -
					46,712.93	46,712.93 *		
9/04/2019	8/09/2019	003554 S.E.P.T.I.C. IN	42038		67.00	67.00	4100-094010-7056-	- -
9/04/2019	8/14/2019	003554 S.E.P.T.I.C. IN	42046		75.35	75.35	4100-094010-7056-	- -
					142.35	142.35 *		
9/04/2019	8/01/2019	000594 SAM'S CLUB/GECR	003559		15.96	15.96	4100-071040-5407-	- -
9/04/2019	7/22/2019	000594 SAM'S CLUB/GECR	07222019		45.16	45.16	4100-043020-5405-	- -
9/04/2019	8/06/2019	000594 SAM'S CLUB/GECR	08062019		399.00	399.00	4100-042400-5407-	- -
9/04/2019	8/06/2019	000594 SAM'S CLUB/GECR	08072019		169.50	169.50	4100-043020-5405-	- -
9/04/2019	8/12/2019	000594 SAM'S CLUB/GECR	08122019		19.88	19.88	4100-012010-5401-	- -
9/04/2019	8/14/2019	000594 SAM'S CLUB/GECR	08142019		399.00	399.00	4100-042400-5407-	- -
9/04/2019	8/15/2019	000594 SAM'S CLUB/GECR	08152019		247.44	247.44	4100-043020-5405-	- -
9/04/2019	8/12/2019	000594 SAM'S CLUB/GECR	08212019		71.92	71.92	4100-012010-5401-	- -
					569.86	569.86 *		
9/04/2019	9/04/2019	003114 SECOND HARVEST	0031201909	999	208.33	208.33	4100-091000-5088-	- -
					208.33	208.33 *		
9/04/2019	8/02/2019	003380 SHENTEL	08022019		42.56	42.56	4100-031020-5409-	- -
9/04/2019	8/22/2019	003380 SHENTEL	08222019		99.31	99.31	4100-035050-5413-	- -
					141.87	141.87 *		
9/04/2019	8/29/2019	001809 SHIELDS ELECTRO	BP08192019		34.99	34.99	4100-094010-7056-	- -
9/04/2019	9/03/2019	001809 SHIELDS ELECTRO	BP194780		215.42	215.42	4100-035050-7006-	- -
					250.41	250.41 *		
9/04/2019	8/09/2019	001299 SIGN SHOP OF SO	3420		150.00	150.00	4100-042400-5413-	- -
					150.00	150.00 *		
9/04/2019	9/04/2019	000618 SMITH BRENDA H	0006201909	999	100.00	100.00	4100-042010-8002-	- -
					100.00	100.00 *		
9/04/2019	9/04/2019	002202 SMITH ANDY	0022201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
9/04/2019	8/05/2019	004579 SOUTHERN REFRIG	3598068		1,171.95	1,171.95	4100-043020-3004-	- -
9/04/2019	8/20/2019	004579 SOUTHERN REFRIG	3607787		199.02	199.02	4100-043020-3004-	- -
9/04/2019	8/21/2019	004579 SOUTHERN REFRIG	3608386		208.50	208.50	4100-043020-3004-	- -
					1,181.43	1,181.43 *		
9/04/2019	8/22/2019	001700 SOUTHWEST VA VE	120523		7,985.88	7,985.88	4100-035010-5404-	- -
					7,985.88	7,985.88 *		
9/04/2019	9/04/2019	000641 ST PAUL FIRE DE	0006201909	999	308.33	308.33	4100-032020-5094-	- -
					308.33	308.33 *		
9/04/2019	8/23/2019	004268 STANDARD PRINTI	072572		315.00	315.00	4100-012010-5401-	- -
					315.00	315.00 *		
9/04/2019	9/04/2019	000650 STINSON HENRY	0006201909	999	.00	.00	4100-081080-3002-	- -
9/04/2019	8/01/2019	004491 STRATEGIC SOLUT	3220829	10	55.00	55.00	4100-073010-3002-	- -
					55.00	55.00 *		
9/04/2019	8/26/2019	003952 SUMMERFIELD, BE	MEAL REIMB.		83.43	83.43	4100-035050-7006-	- -
					83.43	83.43 *		
9/04/2019	9/04/2019	001259 SWORD ROGER	0012201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		

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9/04/2019	9/04/2019	000667 TAZEWELL COUNTY	0006201909	999	180.90	180.90	4100-043020-5103-	- -
9/04/2019	9/04/2019	000667 TAZEWELL COUNTY	0006201909	999	2,984.00	2,984.00	4100-043020-5103-	- -
					3,164.90	3,164.90 *		
9/04/2019	8/19/2019	003698 THE HOME DEPOT	507852648		385.00	385.00	4100-043020-5405-	- -
					385.00	385.00 *		
9/04/2019	8/05/2019	004601 THE HOME DEPOT	505462580		7.26	7.26	4100-043020-5405-	- -
9/04/2019	8/05/2019	004601 THE HOME DEPOT	505462598		275.91	275.91	4100-043020-5405-	- -
9/04/2019	8/26/2019	004601 THE HOME DEPOT	509008074		372.55	372.55	4100-043020-5405-	- -
9/04/2019	8/30/2019	004601 THE HOME DEPOT	509940151		454.47	454.47	4100-043020-5408-	- -
					1,110.19	1,110.19 *		
9/04/2019	5/01/2019	000366 THE LEBANON NEW	131316		428.00	428.00	4100-011010-3007-	- -
9/04/2019	5/01/2019	000366 THE LEBANON NEW	131317		48.15	48.15	4100-011010-3007-	- -
					476.15	476.15 *		
9/04/2019	7/30/2019	001843 THE LIBRARY OF	1031288	10	122.80	122.80	4100-073010-3002-	- -
					122.80	122.80 *		
9/04/2019	9/04/2019	000254 THYSSENKRUPP BL	0002201909	999	.00	.00	4100-043020-3004-	- -
9/04/2019	9/04/2019	002450 TILLER AND TILL	0024201909	999	200.00	200.00	4100-081010-3002-	- -
					200.00	200.00 *		
9/04/2019	8/14/2019	000977 TOP LINE ADVERT	7497		115.00	115.00	4100-031020-5410-	- -
					115.00	115.00 *		
9/04/2019	8/19/2019	000680 TOWN OF HONAKER	08192019		81.62	81.62	4100-043020-5103-	- -
9/04/2019	8/19/2019	000680 TOWN OF HONAKER	08192019		38.39	38.39	4100-043020-5103-	- -
					120.01	120.01 *		
9/04/2019	8/07/2019	000681 TOWN OF LEBANON JUNE-JULY 2019			4,625.00	4,625.00	4100-042010-3009-	- -
					4,625.00	4,625.00 *		
9/04/2019	9/04/2019	000682 TOWN OF LEBANON	0006201909	999	500.00	500.00	4100-042010-3002-	- -
					500.00	500.00 *		
9/04/2019	4/03/2019	004623 TRANE SUPPLY	5997358		18.00	18.00	4100-043020-3004-	- -
					18.00	18.00 *		
9/04/2019	9/01/2019	000186 TREASURER OF VI	905170		1,149.00	1,149.00	4100-042010-3090-	- -
					1,149.00	1,149.00 *		
9/04/2019	8/16/2019	002133 TREASURER OF VI	08162019		20.00	20.00	4100-035030-3001-	- -
					20.00	20.00 *		
9/04/2019	7/16/2019	000700 TRI CITY BUSINE	ARI2705	10	168.88	168.88	4100-073010-3002-	- -
9/04/2019	8/15/2019	000700 TRI CITY BUSINE	ARI3265	10	70.38	70.38	4100-073010-3002-	- -
					239.26	239.26 *		
9/04/2019	7/30/2019	003244 TRIMBLE COMPANY	36354		2,435.00	2,435.00	4100-094010-7056-	- -
					2,435.00	2,435.00 *		
9/04/2019	8/01/2019	000706 TWO WAY RADIO I	80000200		684.00	684.00	4100-031020-7003-	- -
9/04/2019	8/01/2019	000706 TWO WAY RADIO I	80000201		65.00	65.00	4100-031020-7003-	- -
					749.00	749.00 *		
9/04/2019	8/26/2019	002029 VERIZON	08262019		64.54	64.54	4100-013010-5203-	- -
9/04/2019	8/26/2019	002029 VERIZON	08262019		51.68	51.68	4100-071040-5101-	- -
					116.22	116.22 *		
9/04/2019	8/12/2019	003229 VERIZON WIRELES	9835947938		3,355.78	3,355.78	4100-031020-5203-	- -
					3,355.78	3,355.78 *		
9/04/2019	8/13/2019	003577 VFW POST 5715	08132019		200.00	200.00	4100-091000-8026-	- -
					200.00	200.00 *		
9/04/2019	7/31/2019	001708 WAL MART COMMUN	1620		68.29	68.29	4100-022010-5415-	- -
9/04/2019	7/30/2019	001708 WAL MART COMMUN	4147		119.24	119.24	4100-035010-5405-	- -
9/04/2019	7/30/2019	001708 WAL MART COMMUN	7245		56.07	56.07	4100-035050-7006-	- -
9/04/2019	8/02/2019	001708 WAL MART COMMUN	7972		57.35	57.35	4100-073010-5401-	- -
					300.95	300.95 *		
9/04/2019	9/04/2019	000757 WALLACE SHERMA	0007201909	999	325.00	325.00	4100-021030-8002-	- -
					325.00	325.00 *		

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9/04/2019	7/26/2019	000758 WALLACE FURNITU	126526		6.46	6.46	4100-043020-5407-	- -
9/04/2019	9/03/2019	000758 WALLACE FURNITU	126775		40.74	40.74	4100-071040-5407-	- -
					47.20	47.20 *		
9/04/2019	8/17/2019	004278 WELLS FARGO VEN	102503305		251.13	251.13	4100-012090-5401-	- -
					251.13	251.13 *		
9/04/2019	8/31/2019	003847 WEX BANK	61002613		3,088.37	3,088.37	4100-043020-5408-	- -
9/04/2019	8/31/2019	003847 WEX BANK	61002613		11,519.68	11,519.68	4100-031020-5408-	- -
9/04/2019	8/31/2019	003847 WEX BANK	61002613		149.27-	149.27-	4100-031020-5408-	- -
9/04/2019	8/31/2019	003847 WEX BANK	61002613		1,035.83-	1,035.83-	4100-043020-5408-	- -
					13,422.95	13,422.95 *		
9/04/2019	8/29/2019	002549 WHITE CRYSTAL	08292019		79.22	79.22	4100-012090-5401-	- -
9/04/2019	9/04/2019	002549 WHITE CRYSTAL	0025201909	999	100.00	100.00	4100-081010-3002-	- -
					179.22	179.22 *		
9/04/2019	8/16/2019	003033 WHOLESALE SUPPL	591628		11.34	11.34	4100-094010-7056-	- -
					11.34	11.34 *		
9/04/2019	9/04/2019	000778 XEROX CORPORATI	0007201909	999	.00	.00	4100-021010-3005-	- -
9/04/2019	7/02/2019	000219 XPRESS LUBE	07022019		70.99	70.99	4100-031020-5408-	- -
9/04/2019	7/17/2019	000219 XPRESS LUBE	07172019		22.99	22.99	4100-031020-5408-	- -
9/04/2019	7/19/2019	000219 XPRESS LUBE	07192019		70.99	70.99	4100-031020-5408-	- -
9/04/2019	7/23/2019	000219 XPRESS LUBE	07232019		78.99	78.99	4100-031020-5408-	- -
9/04/2019	7/24/2019	000219 XPRESS LUBE	07242019		70.99	70.99	4100-031020-5408-	- -
9/04/2019	7/31/2019	000219 XPRESS LUBE	07292019		20.99	20.99	4100-031020-5408-	- -
9/04/2019	7/30/2019	000219 XPRESS LUBE	07302019		20.99	20.99	4100-031020-5408-	- -
9/04/2019	7/31/2019	000219 XPRESS LUBE	07312019		20.99	20.99	4100-031020-5408-	- -
					377.92	377.92 *		
9/04/2019	9/04/2019	002587 YOUNG WAYNE	0025201909	999	100.00	100.00	4100-081010-3002-	- -
					100.00	100.00 *		
		TOTAL FOR DUE DATE 9/04/2019			243,543.90	243,543.90		
		TOTAL DUE FOR FUND- 4100			243,543.90	243,543.90		



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9/04/2019	8/15/2019	004604	BROOKS, NATHAN	08152019	9	180.27	180.27	4202-098000-5501-	- -
						180.27	180.27 *		
9/04/2019	8/15/2019	000824	COMMISSION ON V	08152019	9	377.13	377.13	4202-098000-3010-	- -
9/04/2019	8/15/2019	000824	COMMISSION ON V	08152019	9	201.75	201.75	4202-098000-5203-	- -
9/04/2019	8/15/2019	000824	COMMISSION ON V	08152019	9	190.90	190.90	4202-098000-5203-	- -
						769.78	769.78 *		
9/04/2019	8/15/2019	003909	DELTA DENTAL	08152019	9	41.24	41.24	4202-098000-2005-	- -
						41.24	41.24 *		
9/04/2019	6/30/2019	003348	ELAVON	M9181101652	9	78.78	78.78	4202-098000-3009-	- -
9/04/2019	7/31/2019	003348	ELAVON	M9212191708	9	76.54	76.54	4202-098000-3009-	- -
						155.32	155.32 *		
9/04/2019	8/15/2019	000785	EQUITABLE LIFE	08152019	9	427.93	427.93	4202-098000-2002-	- -
						427.93	427.93 *		
9/04/2019	8/12/2019	004514	HAYTER, MICHAEL	8122019	9	50.00	50.00	4202-098000-3009-	- -
						50.00	50.00 *		
9/04/2019	8/15/2019	000904	OLD DOMINION PO	08152019	9	82.63	82.63	4202-098000-5101-	- -
9/04/2019	8/15/2019	000904	OLD DOMINION PO	08152019	9	82.29	82.29	4202-098000-5101-	- -
9/04/2019	8/15/2019	000904	OLD DOMINION PO	08152019	9	81.84	81.84	4202-098000-5101-	- -
						246.76	246.76 *		
9/04/2019	8/15/2019	001778	PARK AVENUE ASS	08152019	9	1,000.00	1,000.00	4202-098000-8002-	- -
						1,000.00	1,000.00 *		
9/04/2019	8/15/2019	003767	PARSONS AMANDA	08152019	9	68.91	68.91	4202-098000-5501-	- -
						68.91	68.91 *		
9/04/2019	8/15/2019	004298	ROSE, RHONDA	08152019	9	187.11	187.11	4202-098000-5501-	- -
						187.11	187.11 *		
9/04/2019	6/20/2019	000733	VACORP	64001	9	1,695.00	1,695.00	4202-098000-5308-	- -
9/04/2019	6/20/2019	000733	VACORP	64012	9	182.25	182.25	4202-098000-2011-	- -
						1,877.25	1,877.25 *		
			TOTAL FOR DUE DATE 9/04/2019			5,004.57	5,004.57		
			TOTAL DUE FOR FUND- 4202			5,004.57	5,004.57		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2019	7/10/2019	000367	LEBANON BLOCK & 319959		11.79	11.79	4839-083990-5407-	- -
9/04/2019	7/10/2019	000367	LEBANON BLOCK & 320013		22.40	22.40	4839-083990-5407-	- -
9/04/2019	7/11/2019	000367	LEBANON BLOCK & 320136		36.16	36.16	4839-083990-5407-	- -
9/04/2019	7/11/2019	000367	LEBANON BLOCK & 320146		7.09	7.09	4839-083990-5407-	- -
					77.44	77.44	*	
9/04/2019	8/19/2019	000680	TOWN OF HONAKER 08192019		177.87	177.87	4839-083990-5103-	- -
					177.87	177.87	*	
9/04/2019	7/11/2019	000758	WALLACE FURNITU 126450		16.99	16.99	4839-083990-5407-	- -
					16.99	16.99	*	
			TOTAL FOR DUE DATE 9/04/2019		272.30	272.30		
			TOTAL DUE FOR FUND- 4839		272.30	272.30		
			NON-DIRECT DEPOSIT		248,820.77	248,820.77		
			DIRECT DEPOSIT		.00	.00		
			E-Payable Total		.00	.00		
			FINAL DUE		248,820.77	248,820.77		
						.00		



**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item  
Presenters - Attorney

**Meeting: 9/9/19 6:00 PM**

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## County Attorney Reports

1. **RC Sheriff Department Vehicle Surplus**
2. **RC Sheriff Department Vehicle Lease Program**
3. **Dante Depot Purchase**
4. **Dante Property Lease**

### **Staff Recommendation:**

Board Discretion.

### **Suggested Motion:**

Motion Required.

### **ATTACHMENTS:**

- Various



# RUSSELL COUNTY SHERIFF'S OFFICE

P.O. Box 338  
79 Rogers Avenue  
Lebanon, VA 24266

[sheriff@russellcountyva.us](mailto:sheriff@russellcountyva.us)

Phone (276) 889-8033

Fax: (276) 889-8203

*Steve Dye, Sheriff*

August 20, 2019

Lonzo Lester  
Russell County Administrator  
P.O. Box 1208  
Lebanon, VA 24266

Lonzo,

Please accept this letter as confirmation that the Russell County Sheriff's Office is revamping its fleet.

I respectfully request all vehicles corresponding to the attached titles be declared as surplus and transferred to Enterprise as part of the lease program.

Thank you for your assistance in this matter.

Sincerely,

Steve Dye  
Sheriff

SLD/rco

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF MOTOR VEHICLES

CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 09/09/11 373 373FXS ORIGINAL

VEHICLE IDENTIFICATION NO. 2E3CT11C10BH600713 YEAR 2011 MAKE DODGE VEHICLE BODY 4D 3BN TITLE NO. 92435172

EMPTY WGT. 4173 GROSS WGT. 11700 GVWR 6000 GVWR 6000 AXLES 2 FUEL GAS SALES TAX PAID VA EXEMPT ODOMETER 000058 DATE ISSUED 09/09/11

OTHER PERTINENT DATA 039968 ODOMETER BRAND ACTUAL PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

NO LIENS

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_  
ODOMETER READING (No Tenths) \_\_\_\_\_ I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY.

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)

DETAACH HERE Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

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ESTABLISHED 07/08/15 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO. 1FAHP2MK2TG164831		YEAR 2014	MAKE FORD	VEHICLE BODY 4DR SEDAN	TITLE NO. 69554180				
EMPTY WGT.	GROSS WGT.	GWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED	
4193				2	GAS	VA EXEMPT	000010	07/08/15	
OTHER PERTINENT DATA 016912							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.	

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 12909342A

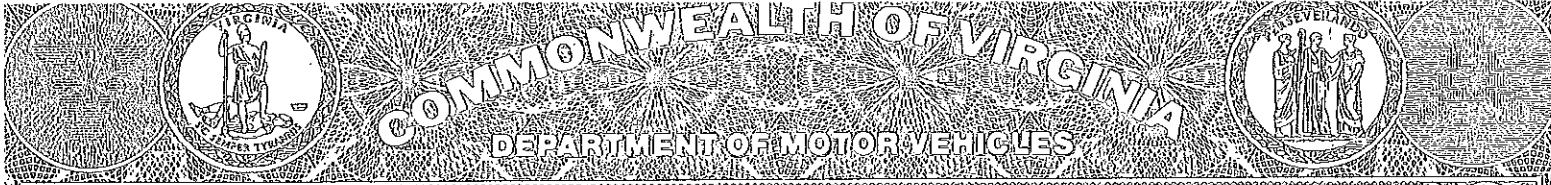
NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Buyer(s)  
 VSA3S \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 11/18/15 373 373KLB ORIGINAL

VEHICLE IDENTIFICATION NO. 2C3CDXATXH367983	YEAR 2014	MAKE DODGE	VEHICLE BODY 4D SDN	TITLE NO. 69567270				
EMPTY WGT.	GROSS WGT.	GVWR	GVWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
3961				2	GAS	VA EXEMPT	000028	11/18/15
OTHER PERTINENT DATA OS							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

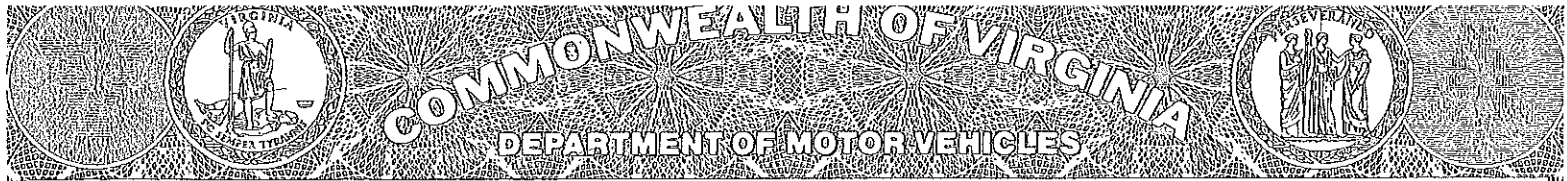
THIS IS NOT A TITLE NUMBER  
63528088A

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address of Buyer(s).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_ I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption) DATE OF SALE \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_ SALE PRICE \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)  
 VSA3S Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

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ESTABLISHED 07/09/15 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO. 2GNELBK316242295	YEAR 2015	MAKE CHEVROLET	VEHICLE BODY SPORT UTILITY	TIRE NO. 69554274				
EMPTY WGT. 3871	GROSS WGT. V	GVWR V	GVWR V	AXLES 2	FUEL VGCNG	SALES TAX PAID VA EXEMPT	ODOMETER 000109	DATE ISSUED 07/09/15
OTHER PERTINENT DATA OS							ODOMETER BRAND ACTUAL	PRIOR TITLE NO. 2290350A

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
2290350A

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER  
NOTIFY DMV WHEN VEHICLE IS SOLD

VSA3S



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

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ESTABLISHED 07/09/15 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO. 1GN1E6EK6EZ19417	YEAR 2015	MAKE CHEVROLET	VEHICLE BODY SPORT UTILITY	TITLE NO. 69554273
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EMPTY WGT. 3924	GROSS WGT.	GVWR	GCWR	AXLES 2	FUEL G/CNG	SALES TAX PAID VA EXEMPT	ODOMETER 411	DATE ISSUED 07/09/15
OTHER PERTINENT DATA OS							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 12507349A

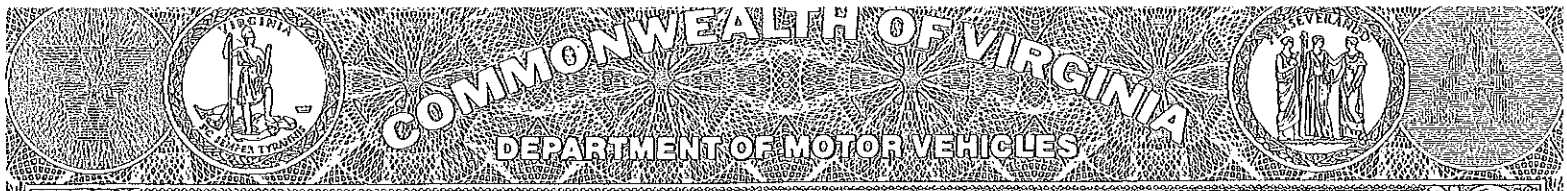
NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address) of Buyer(s).

Buyer(s) Name _____ Street _____ City, State, Zip _____ ODOMETER READING (No tenths) _____ Signature of Seller(s) _____ Signature of Buyer(s) _____ I am aware of the above odometer certification made by the Seller(s) _____ I am aware of the above odometer certification made by the Seller(s) _____	I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption) DATE OF SALE _____ SALE PRICE _____ Printed Name of Seller(s) _____ Printed Name of Buyer(s) _____ Dealer's No. _____ Licensing Jurisdiction _____
--	---

ASSIGNMENT OF TITLE BY OWNER  
 NOTIFY DMV WHEN VEHICLE IS SOLD  
 VSA3S



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

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ESTABLISHED 06/14/16 665 DMVKPJ ORIGINAL

VEHICLE IDENTIFICATION NO. 1P4B2MK8P6209420	YEAR 2015	MAKE FORD	VEHICLE BODY 4D SDN	TITLE NO. 96050020				
EMPTY WGT.	GROSS WGT.	GWR	GOWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4193				2	GAS	VA EXEMPT	000010	06/14/16
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
63054842

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Street \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_ SALE PRICE \_\_\_\_\_

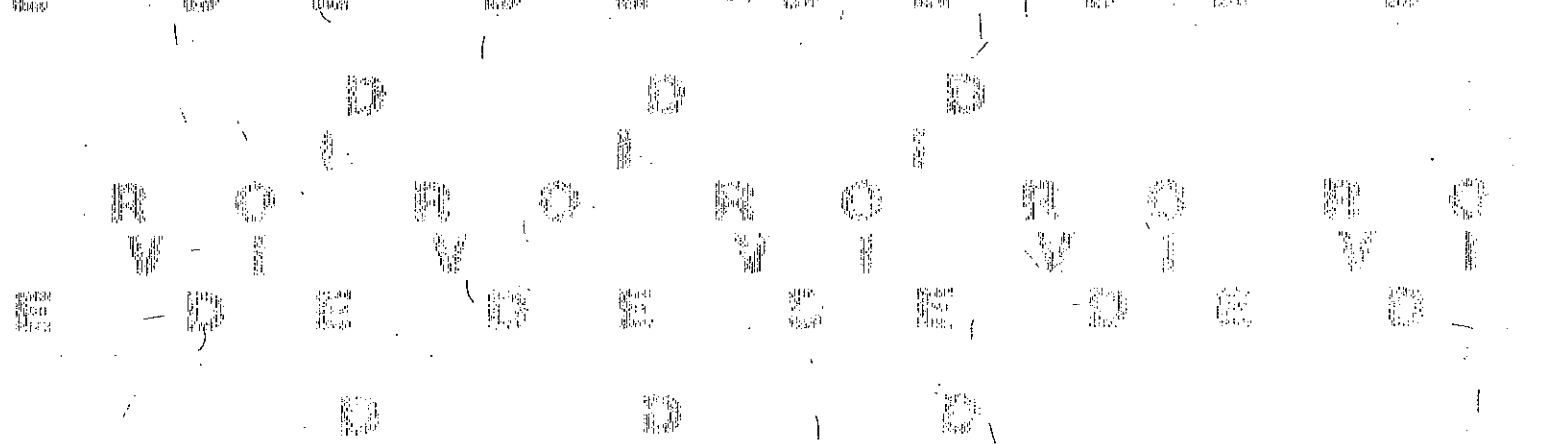
Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)

VSA3L Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_





# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

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ESTABLISHED 06/14/16 665 DMVKPJ ORIGINAL

VEHICLE IDENTIFICATION NO. 1BAHP2MK1FG209419		YEAR 2015	MAKE FORD	VEHICLE BODY 4D SDN	TITLE NO. 96050023				
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED	
4193				2	GAS	VA EXEMPT	000010	06/14/16	
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.	

Name(s) and address(es) of vehicle owners:  
**COUNTY OF RUSSELL BD OF SUPERVISORS**  
**PO BOX 1208**  
**LEBANON VA 24266-1208**

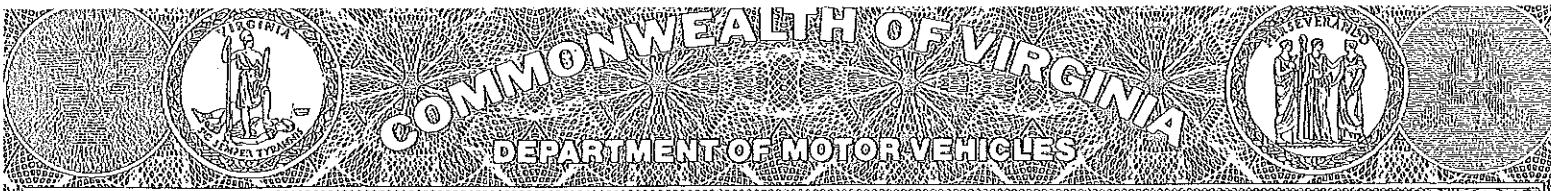
THIS IS NOT A TITLE NUMBER  
**630518906**

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

<ul style="list-style-type: none"> <li>• ASSIGNMENT OF TITLE BY OWNER</li> <li>• NOTIFY DMV WHEN VEHICLE IS SOLD</li> </ul>	<p>Buyer(s) Name _____</p> <p>Street _____ City, State, Zip _____</p> <p>ODOMETER READING (No tenths) _____</p> <p>Signature of Seller(s) _____</p> <p>Signature of Buyer(s) _____</p> <p>VSA3L _____</p>	<p>I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)</p> <p>DATE OF SALE _____</p> <p>SALE PRICE _____</p> <p>Printed Name of Seller(s) _____</p> <p>Printed Name of Buyer(s) _____</p> <p>Dealer's No. _____ Licensing Jurisdiction _____</p>
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# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 06/14/16 665 DMVKPJ ORIGINAL

VEHICLE IDENTIFICATION NO. 1P4AHP2MKXFG209418	YEAR 2015	MAKE FORD	VEHICLE BODY 4D SDN	TITLE NO. 96050024
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EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4249				2	GAS	VA EXEMPT	000010	06/14/16
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
G30548945

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_ I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption) DATE OF SALE \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_ SALE PRICE \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ I am aware of the above odometer certification made by the Seller(s) Printed Name of Buyer(s) \_\_\_\_\_  
 VSA3L I am aware of the above odometer certification made by the Seller(s) Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 06/14/16 665 DMVKPJ ORIGINAL

VEHICLE IDENTIFICATION NO. 1B7AHE2MK37C209417		YEAR 2015	MAKE FORD	VEHICLE BODY 4DR SDN	TITLE NO. 96050022			
EMPTY WGT.	GROSS WGT.	GWR	GWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4193				2	GAS	VA EXEMPT	000010	06/14/16
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
**COUNTY OF RUSSELL BD OF SUPERVISORS**  
**PO BOX 1208**  
**LEBANON VA 24266-1208**

THIS IS NOT A TITLE NUMBER  
**63056943**

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name _____ Street _____ City, State, Zip _____	I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)
ODOMETER READING (No Tenths) _____ Signature of Seller(s) _____	DATE OF SALE _____ SALE PRICE _____ Printed Name of Seller(s) _____
Signature of Buyer(s) _____ I am aware of the above odometer certification made by the Seller(s)	Printed Name of Buyer(s) _____ I am aware of the above odometer certification made by the Seller(s)
VSA3L _____ Dealer's No. _____	Licensing Jurisdiction _____

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE.**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE VEHICLE DESCRIBED IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED		07/22/15		214		DMV704		ORIGINAL	
VEHICLE IDENTIFICATION NO.		YEAR		MAKE		VEHICLE BODY		TITLE NO.	
1FM5K8B88FGC27336		2015		FORD		SPORT UTILITY		69554937	
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED	
4496				2	GAS	VA EXEMPT	000010	07/22/15	
OTHER PERTINENT DATA							ODOMETER BRAND		PRIOR TITLE NO.
000112							ACTUAL		

**Names(s) and address(es) of vehicle owners:**  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 62830801

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

ASSIGNMENT OF TITLE BY OWNER NOTIFY DMV WHEN VEHICLE IS SOLD	Buyer(s) Name _____		City, State, Zip _____
	Street _____		
	ODOMETER READING (No Tenths) _____	I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)	
	Signature of Seller(s) _____		DATE OF SALE _____
	Printed Name of Seller(s) _____		SALE PRICE _____
	Signature of Buyer(s) _____		Printed Name of Buyer(s) _____
	I am aware of the above odometer certification made by the Seller(s)		
	Signature of Buyer(s) _____		
	I am aware of the above odometer certification made by the Seller(s)		
	Dealer's No. _____		Licensing Jurisdiction _____

NO LIENS

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 06/16/15 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO. 1CC2KUEG5TZ520084	YEAR 2015	MAKE CHEVROLET	VEHICLE BODY PICKUP	TITLE NO. 69552907
EMPTY WGT. 6312	GROSS WGT. 7000	GVWR 10000	GCWR 2	AXLES 2
SALES TAX PAID GCNG VA EXEMPT			ODOMETER *000060*	DATE ISSUED 06/16/15
OTHER PERTINENT DATA 000219			ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
**COUNTY OF RUSSELL BD OF SUPERVISORS**  
 PO BOX 1208  
 LEBANON VA 24266 1208

THIS IS NOT A TITLE NUMBER  
 6 28 3081 86

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Street \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

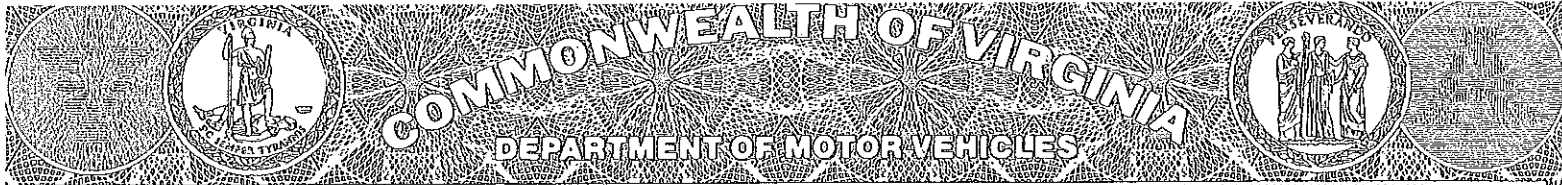
Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Buyer(s)

VSA3L Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER  
 NOTIFY DMV WHEN VEHICLE IS SOLD



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE VEHICLE DESCRIBED IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 06/14/16 665 DMVKPJ ORIGINAL

VEHICLE IDENTIFICATION NO. 1FMSK8AF3CDD16002	YEAR 2016	MAKE FORD	VEHICLE BODY SPORT UTILITY	TITLE NO. 96050018
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EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4548				2	GAS	VA EXEMPT	000010	06/14/16
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
630508948

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address) of Buyer(s).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)

VSA3L Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER • NOTIFY DMV WHEN VEHICLE IS SOLD •



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 11/17/16 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO. 2G1WA5B35G1163841		YEAR 2016	MAKE CHEVROLET	VEHICLE BODY 4D SEDN	TITLE NO. 99949464			
EMPTY WGT. 3481	GROSS WGT.	GVWR	GCWR	AXLES 2	FUEL GAS	SALES TAX PAID VA EXEMPT	ODOMETER *000050*	DATE ISSUED 11/17/16
OTHER PERTINENT DATA 000050							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name Street City, State, Zip ODOMETER READING (No Tenths) Signature of Seller(s)	I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption) DATE OF SALE SALE PRICE Printed Name of Seller(s) Signature of Buyer(s) I am aware of the above odometer certification made by the Seller(s) I am aware of the above odometer certification made by the Seller(s) Dealer's No. Licensing Jurisdiction
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ASSIGNMENT OF TITLE BY OWNER • NOTIFY DMV WHEN VEHICLE IS SOLD •

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE VEHICLE DESCRIBED HEREON IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208 AND 46.2-209 AND 46.2-210.

ESTABLISHED 12/01/16 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO. <b>1N6AD0EV3GN767798</b>	YEAR <b>2016</b>	MAKE <b>NISSAN</b>	VEHICLE BODY <b>PICKUP</b>	TITLE NO. <b>99950109</b>
EMPTY WGT. <b>4344</b>	GROSS WGT. <b>5000</b>	GVWR <b>6000</b>	GCWR <b>6000</b>	AXLES <b>2</b>
FUEL <b>GAS</b>			SALES TAX PAID <b>VA EXEMPT</b>	ODOMETER <b>*000056*</b>
DATE ISSUED <b>12/01/16</b>				OTHER PERTINENT DATA <b>032042</b>
ODOMETER BRAND <b>ACTUAL</b>				PRIOR TITLE NO. <b></b>

Name(s) and address(es) of vehicle owners:  
**COUNTY OF RUSSELL BD OF SUPERVISORS**  
**PO BOX 1208**  
**LEBANON VA 24266-1208**

THIS IS NOT A TITLE NUMBER

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s))

ASSIGNMENT OF TITLE BY OWNER NOTIFY DMV WHEN VEHICLE IS SOLD	Buyer(s) Name _____ Street _____ City, State, Zip _____ I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption).	DATE OF SALE _____ SALE PRICE _____
	ODOMETER READING (No Tenth) _____ Signature of Seller(s) _____ Printed Name of Seller(s) _____	
	Signature of Buyer(s) _____ I am aware of the above odometer certification made by the Seller(s) _____ I am aware of the above odometer certification made by the Seller(s) _____ Dealer's No. _____ Licensing Jurisdiction _____	

**COMMONWEALTH OF VIRGINIA**  
**DEPARTMENT OF MOTOR VEHICLES**

**CERTIFICATE OF TITLE FOR A VEHICLE**

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 03/09/17 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.
1GNSKFECAHR151589	2017	CHEVROLET	SPORT UTILITY	1909004567
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES
5358	10000			2
OTHER PERTINENT DATA		FUEL	SALES TAX PAID	ODOMETER
000050		GAS	VA EXEMPT	*000020*
			DATE ISSUED	
			03/09/17	
			ODOMETER BRAND	PRIOR TITLE NO.
			ACTUAL	

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL, BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s))

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

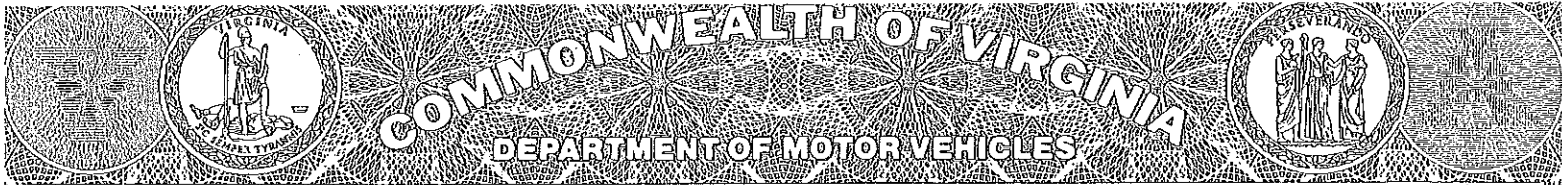
Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD

VOID VOID VOID VOID VOID  
 VOID VOID VOID VOID VOID  
 VOID VOID VOID VOID VOID  
 VOID VOID VOID VOID VOID



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 03/08/17 687 DMVREB ORIGINAL

VEHICLE IDENTIFICATION NO. 1GNSKHKCXHR227546	YEAR 2017	MAKE CHEVROLET	VEHICLE BODY SPORT UTILITY	TITLE NO. 1909004178
EMPTY WGT. 5352	GROSS WGT. 10000	GVWR 10000	GCWR 10000	AXLES 2
OTHER PERTINENT DATA 000050		FUEL GAS	SALES TAX PAID VA EXEMPT *20*	ODOMETER DATE ISSUED 03/08/17
ODOMETER BRAND ACTUAL			PRIOR TITLE NO.	

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL, BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER.

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
SALE PRICE \_\_\_\_\_

ODOMETER READING (No Texts) \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER  
NOTIFY DMV WHEN VEHICLE IS SOLD

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREOF DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENCIES, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 07/26/17 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.
1GNSKDECOHR184822	2017	CHEVROLET	SPORT UTILITY	1308909014
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES
5361	7000			2
OTHER PERTINENT DATA		FUEL	SALES TAX PAID	ODOMETER
000219		GAS	VA EXEMPT	*000579*
			DATE ISSUED	
			07/26/17	
			ODOMETER BRAND	PRIOR TITLE NO.
			ACTUAL	

THIS IS NOT A TITLE NUMBER

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption).

DATE OF SALE \_\_\_\_\_  
 ODOMETER READING (No Tenth) \_\_\_\_\_ SALE PRICE \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD - VSA1



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 11/20/17 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.
1FM5K8AR0HGE30251	2017	FORD	SPORT UTILITY	1808915610
EMPTY WGT	GROSS WGT	GWR	AXLES	FUEL
4548	10000		2	GAS
OTHER PERTINENT DATA			SALES TAX PAID	ODOMETER
000112			VA EXEMPT	*000010*
			DATE ISSUED	11/20/17
			ODOMETER BRAND	PRIOR TITLE NO.
			ACTUAL	

Names and address(es) of vehicle owners:  
 COUNTY OF RUSSELL, BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER

NO LIENS



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenth) \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s) \_\_\_\_\_

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-203, 46.2-209 AND 46.2-210.

ESTABLISHED 11/20/17 373 373KLB ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.
2G3CDXRT3JH170257	2018	DODGE	4D SDN	1808915653
EMPTY WGT.	GROSS WGT.	GVWR	GVWR	AXLES
4434				2
OTHER PERTINENT DATA		FUEL	SALES TAX PAID	ODOMETER
OS		GAS	VA EXEMPT	*000.001*
			DATE ISSUED	
			11/20/17	
			ODOMETER BRAND	PRIOR TITLE NO.
			ACTUAL	

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL, BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 633E5E122

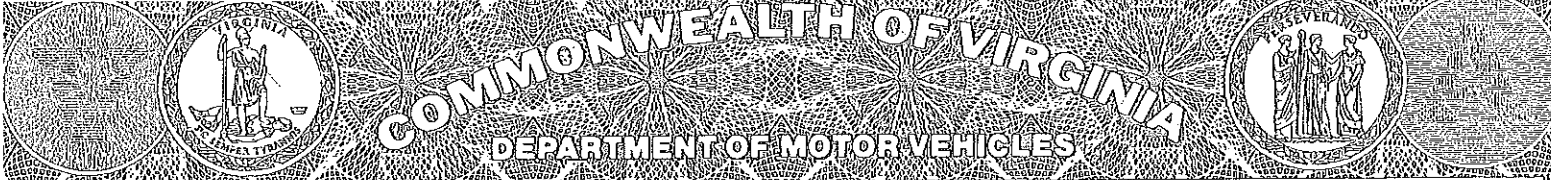
NO LIENS



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Buyer(s) Name		
Street		
City, State, Zip		
ODOMETER READING (No tenths)	I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)	DATE OF SALE
Signature of Seller(s)	Printed Name of Seller(s)	SALE PRICE
Signature of Buyer(s)	Printed Name of Buyer(s)	
Signature of Dealer	Printed Name of Dealer	
Dealer's No.	Licensing Jurisdiction	

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

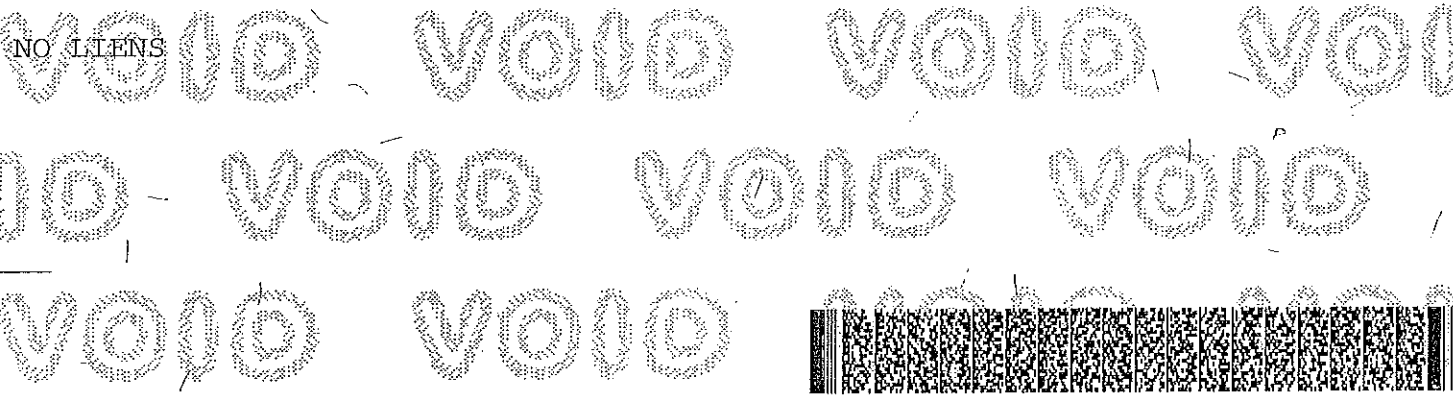
THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 06/29/18 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.
1GCVKNEC957219620	2018	CHEVROLET	TRUCK	1808926990
EMPTY WGT.	GROSS WGT.	GWR	GCWR	AXLES
5232	10000	10000		2
OTHER PERTINENT DATA		FUEL	SALES TAX PAID	ODOMETER
000219		GAS	VA EXEMPT	*000073*
				DATE ISSUED
				06/29/18
				ODOMETER BRAND
				ACTUAL
				PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
630352029



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)):

Buyer(s) Name \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Street \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption).

DATE OF SALE \_\_\_\_\_

SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

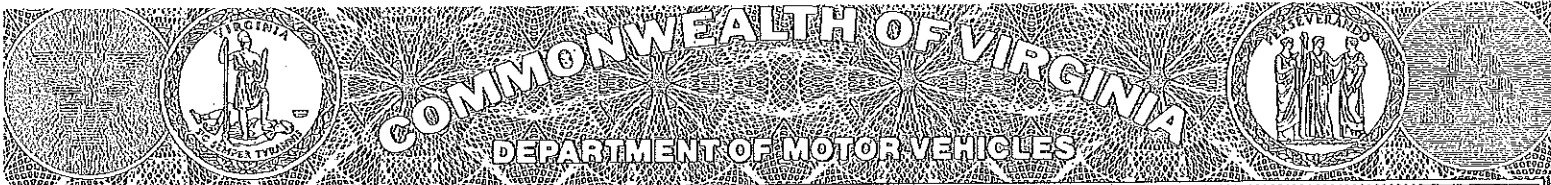
Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)

VSA# \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_





# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

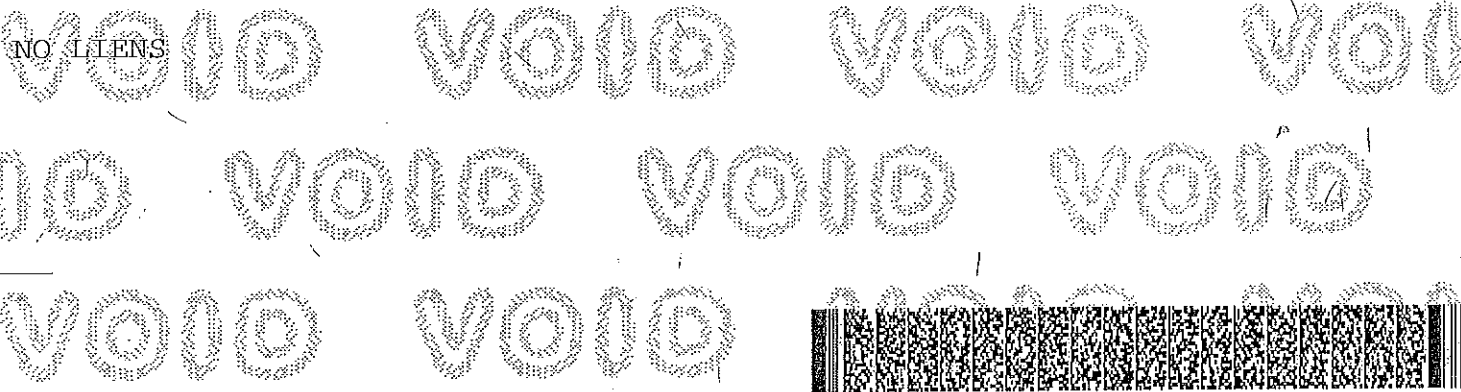
THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 08/16/18 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO. 2C3CDXKKT0JH323970	YEAR 2018	MAKE DODGE	VEHICLE BODY 4D-SDN	TITLE NO. 1808929651
EMPTY WGT 4522	GROSS WGT 050042	GCWR 2	AXLES 2	FUEL GAS
SALES TAX PAID VA EXEMPT		ODOMETER *000019*	DATE ISSUED 08/16/18	
OTHER PERTINENT DATA 050042			ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
G 36352597



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

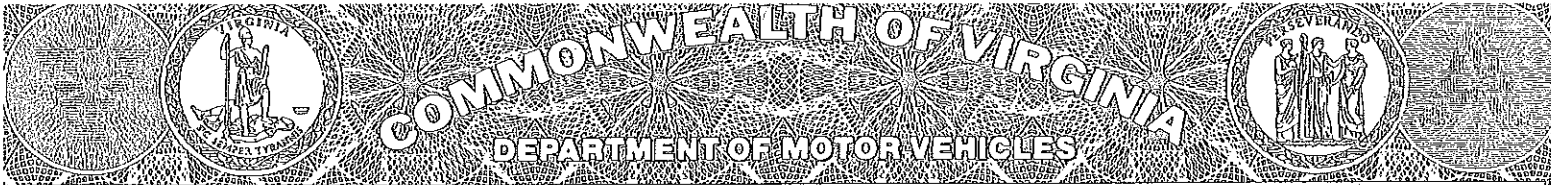
Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

DATE OF SALE \_\_\_\_\_  
SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption).

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
I am aware of the above odometer certification made by the Seller(s)  
I am aware of the above odometer certification made by the Seller(s)

VSA# \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 08/16/18 665 DMV2JS ORIGINAL

VEHICLE IDENTIFICATION NO. 2C3CDXK7M4JH323969	YEAR 2018	MAKE DODGE	VEHICLE BODY 4D SDN	TITLE NO. 1808929649
EMPTY WGT 4522	GROSS WGT 5060.42	AXLES 2	FUEL GAS	SALES TAX PAID VA EXEMPT
OTHER PERTINENT DATA 056042			ODOMETER *000015*	DATE ISSUED 08/16/18
Name(s) and address(es) of vehicle owners COUNTY OF RUSSELL BD OF SUPERVISORS PO BOX 1208 LEBANON VA 24266-1208			ODOMETER BRAND ACTUAL	PRIOR TITLE NO. G3E352596

THIS IS NOT A TITLE NUMBER  
G3E352596

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)):

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

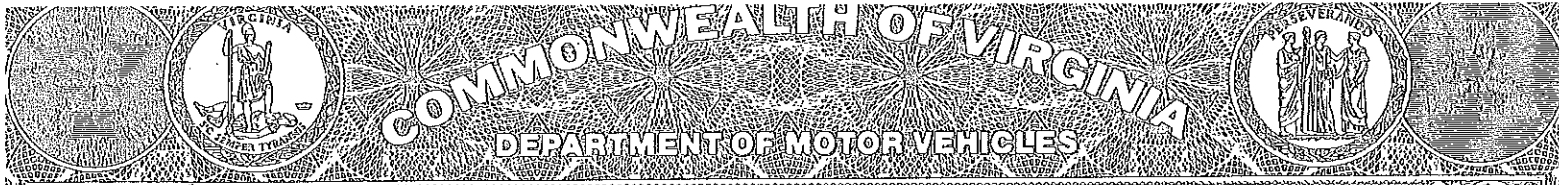
Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

VSA31 Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER  
NOTIFY DMV WHEN VEHICLE IS SOLD



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

665 066503 ORIGINAL

VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.					
1EMHJ73829TA43843	2009	FORD	SPORT UTILITY	94395059					
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED	
4719				2	GAS	VA EXEMPT	*2*	07/02/09	
OTHER PERTINENT DATA							ODOMETER BRAND		PRIOR TITLE NO.
000554							ACTUAL		

THIS IS NOT A TITLE NUMBER

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_ I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY.**

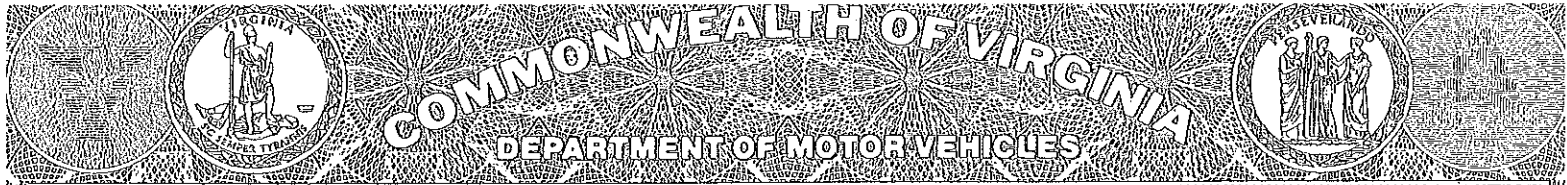
Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)  
I am aware of the above odometer certification made by the Seller(s)

DETAACH HERE

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE.

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 09/09/13 373 373MXM ORIGINAL

VEHICLE IDENTIFICATION NO. 2G3CDXAT5CH282885	YEAR 2012	MAKE DODGE	VEHICLE BODY 4D SDN	TITLE NO. 94533941				
EMPT WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
3961				2	GAS	VA EXEMPT	15*	09/09/13
OTHER PERTINENT DATA 039968							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
10810057A

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)  
 VSA3S \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 09/09/11 373 373FXS ORIGINAL

VEHICLE IDENTIFICATION NO. YEAR MAKE VEHICLE BODY TITLE NO.  
2B3CT1C1XEH539726 2011 DODGE 4D SEN 92433156

EMPTY WGT. GROSS WGT. GVWR GCWR AXLES IN. FUEL SALES TAX PAID ODOMETER DATE ISSUED  
3727 I V 2 V GAS VA EXEMPT \*000058\* 09/09/11

OTHER PERTINENT DATA ODOMETER BRAND PRIOR TITLE NO.  
039968 D E D E D E D D ACTUAL

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
039968

NO LIENS  
R O R O R O R O  
V I V I V I V I  
D E D E D E D E

A Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_  
ODOMETER READING (No Tenths) \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY.

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)  
DETAACH HERE  
Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

R O R O R O R O  
V I V I V I V I  
D E D E D E D E



# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES



### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208 AND 46.2-210.

ESTABLISHED 07/16/12 373 373MXM ORIGINAL

VEHICLE IDENTIFICATION NO.		YEAR	MAKE	VEHICLE BODY	TITLE NO.
2CB3CDXA19GH260937		2012	DODGE	4D SDN	94448376
EMPTY WGT.	GROSS WGT.	GWWR	GCWR	AXLES	FUEL
4275				2	GAS
OTHER PERTINENT DATA			SALES TAX PAID	ODOMETER	DATE ISSUED
041931			VA EXEMPT	*000058*	07/16/12
				ODOMETER BRAND	PRIOR TITLE NO.
				ACTUAL	

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 041931592

NO LIENS

**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY.**

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

DETACH HERE

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

**COMMONWEALTH OF VIRGINIA**  
**DEPARTMENT OF MOTOR VEHICLES**

**CERTIFICATE OF TITLE FOR A VEHICLE**

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREBON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 07/16/12 373 373MXM ORIGINAL

VEHICLE IDENTIFICATION NO. 1GNSK2E01CR306655	YEAR 2012	MAKE CHEVROLET	VEHICLE BODY SPORT UTILITY	TITLE NO. 94448374				
EMPTY WGT. 5627	GROSS WGT. 1	GVWR 1	GCWR 2	AXLES 2	FUEL V GCNG	SALES TAX PAID VA EXEMPT	ODOMETER *000020*	DATE ISSUED 07/16/12
OTHER PERTINENT DATA 042725							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 62845588

NO LIENS

**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY.**

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

DETACH HERE

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE**

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ESTABLISHED 06/19/12 214 DMV704 ORIGINAL

VEHICLE IDENTIFICATION NO. 1GNSK2E09CR301588		YEAR 2012	MAKE CHEVROLET	VEHICLE BODY SPORT UTILITY	TITLE NO. 94447059
EMPTY WGT. 5456	GROSS WGT.	GVWR	GCWR	AXLES 2	FUEL GCNG VA EXEMPT
OTHER PERTINENT DATA 000050			SALES TAX PAID 000020		
			ODOMETER 000020		DATE ISSUED 06/19/12
				ODOMETER BRAND ACTUAL	
				PRIOR TITLE NO.	

Name(s) and address(es) of vehicle owners:  
**COUNTY OF RUSSELL BD OF SUPERVISORS**  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 00000000

NO LIENS  
 V I E D E D E D E  
 R O R O R O R O  
 R O R O R O R O



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_

ODOMETER READING (No Tenths) \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. **WARNING-ODOMETER DISCREPANCY.**

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_

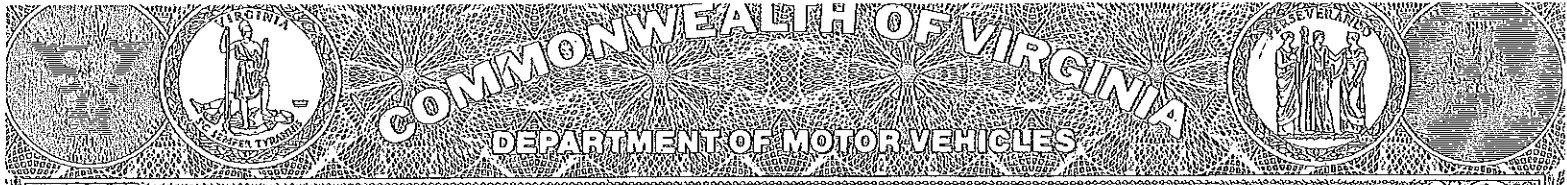
I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

**DETACH HERE**

Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER - NOTIFY DMV WHEN VEHICLE IS SOLD





# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-209 AND 46.2-210.

ESTABLISHED 06/13/12 214 DMV701 ORIGINAL

VEHICLE IDENTIFICATION NO. 2G3CDXA10CH260938 YEAR 2012 MAKE DODGE VEHICLE BODY 4D SDN TITLE NO. 91426734

EMPTY WGT. 4239 GROSS WGT. GVWR GCWR AXLES 2 FUEL GAS SALES TAX PAID VA EXEMPT OBOMETER 000058 DATE ISSUED 06/13/12

OTHER PERTINENT DATA 0399681 ODOMETER BRAND ACTUAL PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
00396207

NO LIENS



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_

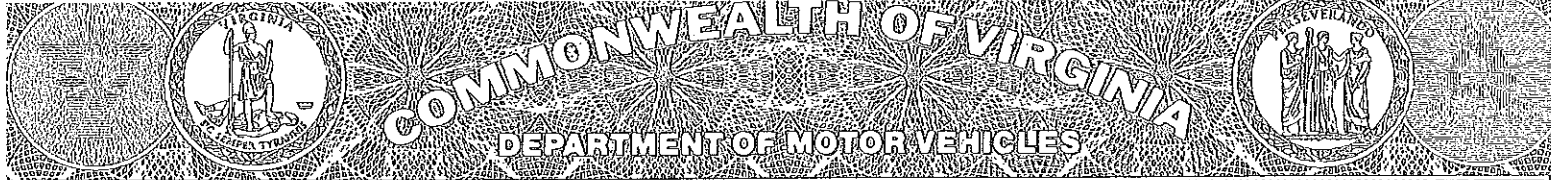
DATE OF SALE \_\_\_\_\_ SALE PRICE \_\_\_\_\_  
ODOMETER READING (No Tenths) \_\_\_\_\_  
I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:  
 1. The mileage stated is in excess of its mechanical limits.  2. The odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY.

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_

Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
I am aware of the above odometer certification made by the Seller(s)

I am aware of the above odometer certification made by the Seller(s)  
DETAACH HERE Dealer's Name \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

ASSIGNMENT OF TITLE BY OWNER • NOTIFY DMV WHEN VEHICLE IS SOLD •



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE HEREON DESCRIBED VEHICLE IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY, THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED 09/09/13 373 373MXM ORIGINAL

VEHICLE IDENTIFICATION NO. 2G3CDXAT7CH287750	YEAR 2012	MAKE DODGE	VEHICLE BODY 4D 3DN	TITLE NO. 94533944				
EMPTY WGT.	GROSS WGT.	GWR	GOWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
3961				2	GAS	VA EXEMPT	8000	09/09/13
OTHER PERTINENT DATA 039968							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
80830059A

NO LIENS



Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 ODOMETER READING (No Tenths) \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)  
 VSA3S Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)

DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

### CERTIFICATE OF TITLE FOR A VEHICLE

**KEEP IN SAFE PLACE. ANY ALTERATION OR ERASURE VOIDS THIS TITLE.**

THE DEPARTMENT OF MOTOR VEHICLES, COMMONWEALTH OF VIRGINIA, HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE HAS BEEN MADE FOR THE VEHICLE DESCRIBED HEREON PURSUANT TO THE PROVISIONS OF THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH, THAT THE APPLICANT NAMED ON THE FACE HEREON HAS BEEN DULY RECORDED AS THE LAWFUL OWNER OF SAID VEHICLE, AND THAT, FROM THE STATEMENTS OF THE OWNER AND THE RECORDS ON FILE WITH THIS DEPARTMENT, THE VEHICLE DESCRIBED HEREON IS SUBJECT TO THE SECURITY INTEREST RECORDS ON FILE WITH THIS DEPARTMENT, AND AS DESCRIBED HEREON, IF ANY. THE MOTOR VEHICLE LAWS OF THIS COMMONWEALTH ALSO PROVIDE THAT ALL TITLE AND REGISTRATION INFORMATION IN THE OFFICE OF THE DEPARTMENT OF MOTOR VEHICLES IS PRIVILEGED AND ONLY SUBJECT TO DISSEMINATION TO AUTHORIZED AGENCIES, BUSINESS ORGANIZATIONS OR AGENTS, GOVERNMENTAL ENTITIES AND INDIVIDUALS UNDER THE CONDITIONS SPECIFIED BY MOTOR VEHICLE CODE SECTIONS 46.2-208, 46.2-209 AND 46.2-210.

ESTABLISHED		04/04/14	214	DMV704	ORIGINAL
VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.	
1FAHP2MK7DG206540	2013	FORD	4D SDN	94576640	
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL
4217				2	GAS
SALES TAX PAID			ODOMETER	DATE ISSUED	
VA EXEMPT			4371	04/04/14	
OTHER PERTINENT DATA			ODOMETER BRAND	PRIOR TITLE NO.	
000112			ACTUAL		

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

NO LIENS PROVIDED



A ASSIGNMENT OF TITLE BY OWNER NOTIFY DMV WHEN VEHICLE IS SOLD	Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).		
	Buyer(s) Name	City, State, Zip	DATE OF SALE
	Street	<input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)	SALE PRICE
	ODOMETER READING (No Tenths)		
	Signature of Seller(s)	Printed Name of Seller(s)	
Signature of Buyer(s)	Printed Name of Buyer(s)		
VSA3L	I am aware of the above odometer certification made by the Seller(s)		
	I am aware of the above odometer certification made by the Seller(s)		
	Dealer's No.	Licensing Jurisdiction	

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

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ESTABLISHED		04/04/14		214		DMV704		ORIGINAL	
VEHICLE IDENTIFICATION NO.	YEAR	MAKE	VEHICLE BODY	TITLE NO.					
1FAHP2M87DC132492	2013	FORD	4D SDN	94576633					
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED	
4217				2	GAS	VA EXEMPT	4202	04/04/14	
OTHER PERTINENT DATA				ODOMETER BRAND		PRIOR TITLE NO.			
000112				ACTUAL		THIS IS NOT A TITLE NUMBER			

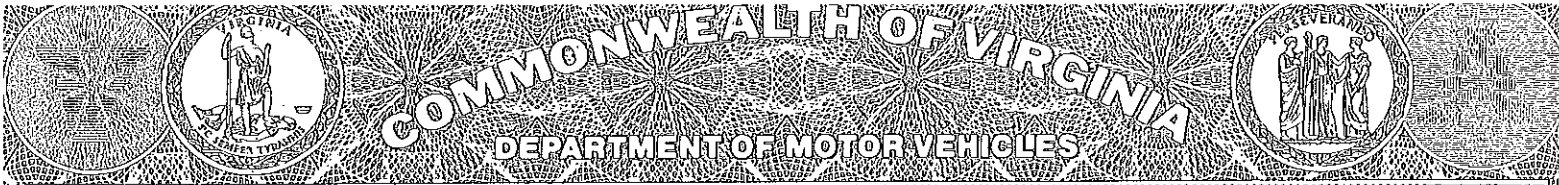
**Names and address(es) of vehicle owners:**  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

NO LIENS



<b>A</b> ASSIGNMENT OF TITLE BY OWNER NOTIFY DMV WHEN VEHICLE IS SOLD	Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following: (printed name and address of Buyer(s)).	
	Buyer(s) Name	City, State, Zip
	Street	DATE OF SALE
	ODOMETER READING (No Tenths)	SALE PRICE
	Signature of Seller(s)	Printed Name of Seller(s)
Signature of Buyer(s)	Printed Name of Buyer(s)	
I am aware of the above odometer certification made by the Seller(s)		
I am aware of the above odometer certification made by the Seller(s)		
VSA3L	Dealer's No.	Licensing Jurisdiction

NO LIENS



# CERTIFICATE OF TITLE FOR A VEHICLE

KEEP IN SAFE PLACE - ANY ALTERATION OR ERASURE VOIDS THIS TITLE

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ESTABLISHED 04/17/14, 373 373CXS ORIGINAL

VEHICLE IDENTIFICATION NO: 1FMYK3B85BYC02389 YEAR: 2014 MAKE: FORD VEHICLE BODY: SPORT UTILITY TITLE NO: 94579583

EMPTY WGT.	GROSS WGT.	GWR	GWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4509				2	GAS	VA EXEMPT	000010	04/17/14
OTHER PERTINENT DATA							ODOMETER BRAND	PRIOR TITLE NO.
000112							ACTUAL	

Name(s) and address(es) of vehicle owners:  
COUNTY OF RUSSELL BD OF SUPERVISORS  
PO BOX 1208  
LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
0000000000

NO LIENS



**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address) of Buyer(s).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_  
 Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)  
 VSA3S \_\_\_\_\_ Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

# COMMONWEALTH OF VIRGINIA

## DEPARTMENT OF MOTOR VEHICLES

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ESTABLISHED 04/17/14 373 373CXS ORIGINAL

VEHICLE IDENTIFICATION NO. 1FM5K8B85EGC02392		YEAR 2014	MAKE FORD	VEHICLE BODY SPORT UTILITY	TITLE NO. 94579576			
EMPTY WGT. 4509	GROSS WGT.	GVWR	GCWR	AXLES 2	FUEL GAS	SALES TAX PAID VA EXEMPT	ODOMETER 000010	DATE ISSUED 04/17/14
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 00003000A

NO LIENS

**A** Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment. The undersigned hereby certifies that the vehicle described in this title has been transferred to the following (printed name and address of Buyer(s)).

Buyer(s) Name \_\_\_\_\_  
 Street \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 I certify to the best of my knowledge that the odometer reading is:  ACTUAL Mileage  NOT ACTUAL Mileage (odometer discrepancy)  IN EXCESS of Mechanical Limits  Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)  
 ODOMETER READING (No Tenths) \_\_\_\_\_ DATE OF SALE \_\_\_\_\_  
 SALE PRICE \_\_\_\_\_

Signature of Seller(s) \_\_\_\_\_ Printed Name of Seller(s) \_\_\_\_\_  
 Signature of Buyer(s) \_\_\_\_\_ Printed Name of Buyer(s) \_\_\_\_\_  
 I am aware of the above odometer certification made by the Seller(s)  
 I am aware of the above odometer certification made by the Seller(s)

VSA3S Dealer's No. \_\_\_\_\_ Licensing Jurisdiction \_\_\_\_\_

# COMMONWEALTH OF VIRGINIA

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ESTABLISHED 04/17/14 378 373CX ORIGINAL

VEHICLE IDENTIFICATION NO. 1EM5K8B89RGC02394	YEAR 2014	MAKE FORD	VEHICLE BODY SPORT UTILITY	TITLE NO. 94579589				
EMPTY WGT.	GROSS WGT.	GVWR	GCWR	AXLES	FUEL	SALES TAX PAID	ODOMETER	DATE ISSUED
4509				2	GAS	VA EXEMPT	000010	04/17/14
OTHER PERTINENT DATA 000112							ODOMETER BRAND ACTUAL	PRIOR TITLE NO.

Name(s) and address(es) of vehicle owners:  
 COUNTY OF RUSSELL BD OF SUPERVISORS  
 PO BOX 1208  
 LEBANON VA 24266-1208

THIS IS NOT A TITLE NUMBER  
 11151850A

NO LIENS



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ASSIGNMENT OF TITLE BY OWNER NOTIFY DMV WHEN VEHICLE IS SOLD VSA3S	Buyer(s) Name _____ Street _____ City, State, Zip _____ I certify to the best of my knowledge that the odometer reading is: <input type="checkbox"/> ACTUAL Mileage <input type="checkbox"/> NOT ACTUAL Mileage (odometer discrepancy) <input type="checkbox"/> IN EXCESS of Mechanical Limits <input checked="" type="checkbox"/> Model year is 10 years or older and was exempt from odometer disclosure in prior state of title (applicant must present out-of-state title showing exemption)	DATE OF SALE _____ SALE PRICE _____
Signature of Seller(s) _____	Printed Name of Seller(s) _____	
Signature of Buyer(s) _____	Printed Name of Buyer(s) _____	
I am aware of the above odometer certification made by the Seller(s)		
I am aware of the above odometer certification made by the Seller(s)		
Dealer's No. _____		Licensing Jurisdiction _____

VA 5273312 VA 5273312

JUN JUN

Bryant Skeen



VIRGINIA MOTOR VEHICLE REGISTRATION

VSA-0 (REV 07/12)

Title Number	Veh. Identification Number (VIN)	Date Issued	Plate Number	Plate Type	Sticker	Expiration Date	
1808906679	1GNSKFKC7HR309136	06/14/17	VPB3000	PAVL		06/30/20	
Vehicle Make	Model	Body	Year	Color	Fuel	Vehicle Use	Axles
CHEVROLET	TAHOE	SPORT UTILITY	2017	RED	GAS	PRIVATE	2
Purchase Date	Odometer at Titling	Lien at Reg	EW	GW	GVWR	GCWR	Unit #
06/07/17	000050 ACTUAL	N	5352		10000		

COUNTY OF RUSSELL SHERIFF OFFICE  
PO BOX 338  
LEBANON VA 24266-0338

CMA 214  
DMV701

RUSSELL COUNTY



This card must be carried in the motor vehicle when in operation but does not permit holder to operate a motor vehicle.



www.dmvnow.com  
Virginia Department of Motor Vehicles  
Post Office Box 27412  
Richmond, Virginia 23269-0001

VSA-0 (7/12)

Virginia law requires you to notify DMV if you sell, trade or dispose of your vehicle or if you change your address.  
**If Your Vehicle Has Been Sold, Traded or Disposed of:**

SOLD/TRADED/DISPOSED OF DATE	VEHICLE WAS SOLD/TRADED/DISPOSED OF:	
	<input type="checkbox"/> IN VIRGINIA	<input type="checkbox"/> OUT OF STATE (enter state name) _____

Mail this registration card to DMV, Attention Data Integrity P.O. Box 27412, Richmond, Virginia 23269-0001

**If You Are Changing Your Address** – use one of the following methods to notify DMV.

- Visit the DMV web site at [www.dmvNOW.com](http://www.dmvNOW.com), select Address Change and complete the online transaction.
- Visit the DMV website at [www.dmvNOW.com](http://www.dmvNOW.com), select Forms and Publications – form ISD-01, Address Change Request. Complete form and send to DMV, Attention Data Integrity, P.O. Box 27412, Richmond Virginia 23269-0001.
- Call DMV at (804) 497-7100 and a customer service representative will assist you.

After your address change request is processed, all DMV mail addressed to you, including vehicle registration renewal and driver's license renewal notices, will be sent to your new address.

If you change your residence/home address or mailing address to a non-Virginia address your driver's license or photo ID card may be cancelled.

DMV verifies insurance coverage of all registered vehicles. If you cancel your insurance, notify DMV and return the license plates. If you do not notify DMV, your driver's license will be suspended and all of your vehicle license plates will be cancelled.



**MASTER EQUITY LEASE AGREEMENT**

This Master Equity Lease Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

**1. LEASE OF VEHICLES:** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any servicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

**2. TERM:** The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

**3. RENT AND OTHER CHARGES:**

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

**4. USE AND SURRENDER OF VEHICLES:** Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

**5. COSTS, EXPENSES, FEES AND CHARGES:** Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, registration, delivery, purchase, sale, rental, use or operation of the Vehicles during the Term. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

**6. LICENSE AND CHARGES:** Each Vehicle will be titled and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

**7. REGISTRATION PLATES, ETC.:** Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling and/or registration laws of such other state.

**8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:**

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

**9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:**

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

**10. RISK OF LOSS:** Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

**11. INSURANCE:**

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$2,000,000 Combined Single Limit Bodily Injury and Property Damage with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$500 per occurrence - Collision and \$250 per occurrence - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered

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Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

**12. INDEMNITY:** To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

**13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS:** Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

**14. DEFAULT; REMEDIES:** The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition or business of Lessee or any guarantor; or (g) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, The Crawford Group, Inc. or any direct or indirect subsidiary of The Crawford Group, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

**15. ASSIGNMENTS:** Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue

at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

**16. MISCELLANEOUS:** This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

**17. SUCCESSORS AND ASSIGNS; GOVERNING LAW:** Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

**18. NON-PETITION:** Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

**19. NON-APPROPRIATION:** Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LESSOR: Enterprise FM Trust  
By: Enterprise Fleet Management, Inc. its attorney in fact  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Initials: EFM \_\_\_\_\_ Customer \_\_\_\_\_

**MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT**

This Agreement is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, by and between Enterprise Fleet Management, Inc., a Missouri corporation, doing business as "Enterprise Fleet Management" ("EFM"), and \_\_\_\_\_ (the "Company").

WITNESSETH:

**1. ENTERPRISE CARDS:** Upon request from the Company, EFM will provide a driver information packet outlining its vehicle maintenance program (the "Program") and a card ("Card") for each Company vehicle included in the Company's request. All drivers of vehicles subject to this Agreement must be a representative of the Company, its subsidiaries or affiliates. All Cards issued by EFM upon request of the Company shall be subject to the terms of this Agreement and the responsibility of the Company. All Cards shall bear an expiration date.

Cards issued to the Company shall be used by the Company in accordance with this Agreement and limited solely to purchases of certain products and services for Company vehicles, which are included in the Program. The Program is subject to all other EFM instructions, rules and regulations which may be revised from time to time by EFM. Cards shall remain the property of EFM and returned to EFM upon expiration or cancellation.

**2. VEHICLE REPAIRS AND SERVICE:** EFM will provide purchase order control by phone or in writing authorizing charges for repairs and service over \$75, or such other amount as may be established by EFM from time to time under the Program. All charges for repairs and services will be invoiced to EFM. Invoices will be reviewed by EFM for accuracy, proper application of potential manufacturer's warranties, application of potential discounts and unnecessary, unauthorized repairs.

Notwithstanding the above, in the event the repairs and service are the result of damage from an accident or other non-maintenance related cause (including glass claims), these matters will be referred to the Company's Fleet Manager. If the Company prefers that EFM handle the damage repair, the Company agrees to assign the administration of the matter to EFM. EFM will administer such claims in its discretion. The fees for this service will be up to \$125.00 per claim and the Company agrees to reimburse for repairs as outlined in this agreement. If the Company desires the assistance of EFM in recovering damage amounts from at fault third parties, a Vehicle Risk Management Agreement must be on file for the Company.

**3. BILLING AND PAYMENT:** All audited invoices paid by EFM on behalf of the Company will be consolidated and submitted to the Company on a single monthly invoice for the entire Company fleet covered under this Agreement. The Company is liable for, and will pay EFM within ten (10) days after receipt of an invoice or statement for, all purchases invoiced to the Company by EFM, which were paid by EFM for or on behalf of the Company. EFM will be entitled to retain for its own account, and treat as being paid by EFM for purposes of this Agreement, any discounts it receives from a supplier with respect to such purchases which are based on the overall volume of business EFM provides to such supplier and not solely the Company's business. EFM will exercise due care to prevent additional charges from being incurred once the Company has notified EFM of its desire to cancel any outstanding Card under this Agreement. The Company will use its best efforts to obtain and return any such cancelled Card.

**4. RENTAL VEHICLES:** The Card will authorize the Company's representative to arrange for rental vehicles with a subsidiary of Enterprise Rent-A-Car Company for a maximum of two (2) days without prior authorization. Extensions beyond two (2) days must be granted by an EFM representative. The Company assumes all responsibility for all rental agreements arranged by EFM with a subsidiary of Enterprise Rent-A-Car Company through an EFM representative or through the use of the Card. All drivers must be at least 21 years of age, hold a valid driver's license, be an employee of the Company or authorized by the Company through established reservation procedures and meet other applicable requirements of the applicable subsidiary of Enterprise Rent-A-Car Company.

**5. NO WARRANTY:** EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE, QUALITY OR FITNESS FOR USE. Any defect in the performance of any product, repair or service will not relieve the Company from its obligations under this Agreement, including without limitation the payment to EFM of monthly invoices.

**6. CANCELLATION:** Either party may cancel any Card under this Agreement or this Agreement in its entirety at any time by giving written notice to the other party. The cancellation of any Card or termination of this Agreement will not affect any rights or obligations under this Agreement, which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to such cancellation or termination. A Card shall be immediately returned to EFM upon cancellation to: Enterprise Fleet Management, 600 Corporate Park Drive, St. Louis, MO 63105, Attention: Enterprise Card Department. Notice to EFM regarding the cancellation of any Card shall specify the Card number and identify the Company's representative. In the case of a terminated representative, such notice shall include a brief description of the efforts made to reclaim the Card.

**7. NOTICES:** All notices of cancellation or termination under this Agreement shall be mailed postage prepaid by registered or certified mail, or sent by express overnight delivery service, to the other party at its address set forth on the signature page of this Agreement or at such other address as such party may provide in writing from time to time. Any such notice sent by mail will be effective three (3) days after deposit in the United States mail, duly addressed, with registered or certified mail postage prepaid. Any such notice sent by express overnight delivery service will be effective one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Company will promptly notify EFM of any change in the Company's address.

Initials: EFM \_\_\_\_\_ Customer \_\_\_\_\_

8. **FEES:** EFM will charge the Company for the service under this Agreement \$ 5 per month per Card, plus a one time set-up fee of \$ \_\_\_\_\_.

9. **MISCELLANEOUS:** This Agreement may be amended only by an agreement in writing signed by EFM and the Company. This Agreement is governed by the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and the Company have executed this Maintenance Management and Fleet Rental Agreement as of the day and year first above written.

Company: \_\_\_\_\_

EFM: Enterprise Fleet Management, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Initials: EFM \_\_\_\_\_ Customer \_\_\_\_\_

**MAINTENANCE AGREEMENT**

This Maintenance Agreement (this "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and \_\_\_\_\_ ("Lessee").

WITNESSETH

- 1. LEASE.** Reference is hereby made to that certain Master Lease Agreement dated as of the \_\_\_\_\_ day of \_\_\_\_\_, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.
- 2. COVERED VEHICLES.** This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").
- 3. TERM AND TERMINATION.** The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.
- 4. VEHICLE REPAIRS AND SERVICE.** EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire repair and replacement, (d) washing, (e) repair of damage due to lack of maintenance by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of any alterations to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans) or other equipment (including, without limitation, lift gates and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or Lessee's failure to maintain the Covered Vehicle as required by the Lease, (h) roadside assistance or towing for vehicle maintenance purposes, (i) mobile services, (j) the cost of loaner or rental vehicles or (k) if the Covered Vehicle is a truck, (i) manual transmission clutch adjustment or replacement, (ii) brake adjustment or replacement or (iii) front axle alignment. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed \$50.00, Lessee must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges or those exceeding \$50.00 for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized will be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle after 100,000 miles.
- 5. ENTERPRISE CARDS:** EFM may, at its option, provide Lessee with an authorization card (the "EFM Card") for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of Lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee must return the EFM Card to EFM. The EFM Card is non-transferable.

**6. PAYMENT TERMS.** The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth

Initials: EFM \_\_\_\_\_ Customer \_\_\_\_\_



in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

**7. NO WARRANTIES.** Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

**8. LESSOR NOT A PARTY.** Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

**9. NOTICES.** Any notice or other communication under this Agreement shall be in writing and delivered in person or sent by facsimile, recognized overnight courier or registered or certified mail, return receipt requested and postage prepaid, to the applicable party at its address or facsimile number set forth on the signature page of this Agreement, or at such other address or facsimile number as any party hereto may designate as its address or facsimile number for communications under this Agreement by notice so given. Such notices shall be deemed effective on the day on which delivered or sent if delivered in person or sent by facsimile, on the first (1st) business day after the day on which sent, if sent by recognized overnight courier or on the third (3rd) business day after the day on which mailed, if sent by registered or certified mail.

**10. MISCELLANEOUS.** This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. This Agreement may be amended only by an agreement in writing signed by EFM and Lessee. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Maintenance Agreement as of the day and year first above written.

LESSEE: \_\_\_\_\_

EFM: Enterprise Fleet Management, Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attention: \_\_\_\_\_

Attention: \_\_\_\_\_

Fax #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Date Signed: \_\_\_\_\_, \_\_\_\_\_

Initials: EFM \_\_\_\_\_ Customer \_\_\_\_\_



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1/FHA

Unit #

Year 2019 Make Dodge Model Charger

Series Police 4dr All-wheel Drive Sedan

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Security Deposit, Tax on Incentive, Total Capitalized Amount, Depreciation Reserve, and Monthly Lease Charge.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (White Knuckle Clearcoat), Interior Color (Black w/Heavy Duty Cloth Bucket & Rear), Lic. Plate Type (Unknown), and GVWR (0).

Total Monthly Rental Excluding Additional Services \$ 297.18

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.00 Per Mile

# Tires 0

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

Total Monthly Rental Including Additional Services \$ 297.18

Reduced Book Value at 60 Months \$ 1,043.40

Service Charge Due at Lease Termination \$ 400.00

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.
2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).
3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Other Totals

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 150.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 150.00



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1

Unit #

Year 2019 Make Nissan Model Frontier
Series SV (A5) 4x4 King Cab 6 ft. box 125.9 in. WB

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field Name and Value. Includes Driver Name, Exterior Color, Interior Color (0 I) Graphite w/Cloth Seat Trim, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.3500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor).

Total Monthly Rental Excluding Additional Services \$ 257.95

Additional Fleet Management

Master Policy Enrollment Fees

Table with 2 columns: Amount and Description. Includes Commercial Automobile Liability Enrollment, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management.

Comp/Coll Deductible 0 / 0

Table with 2 columns: Amount and Description. Includes Full Maintenance Program, Contract Miles 100,000, Incl: # Brake Sets (1 set = 1 Axle) 0.

OverMileage Charge \$ 0.1000 Per Mile

# Tires 0

Loaner Vehicle Not Included

Additional Services SubTotal \$ 64.77

Table with 2 columns: Amount and Description. Includes Use Tax 0.0000%.

State

Total Monthly Rental Including Additional Services \$ 322.72

Reduced Book Value at 60 Months \$ 2,683.00

Service Charge Due at Lease Termination \$ 400.00

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		<b>\$ 150.00</b>
<b>Total Other Charges Capitalized</b>		<b>\$ 0.00</b>
<b>Other Charges Total</b>		<b>\$ 150.00</b>



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1

Unit #

Year 2019 Make RAM Model 2500

Series Tradesman 4x4 Crew Cab 149 in. WB

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Bright White Clearcoat, Interior Color (0 I) Diesel Gray/Black w/Heavy Duty Vinyl 40, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.3500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor).

Total Monthly Rental Excluding Additional Services \$ 350.74

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 70.68 Full Maintenance Program Contract Miles 100,000

OverMileage Charge \$ 0.1000 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0

# Tires 0

Loaner Vehicle Not Included

Additional Services SubTotal \$ 70.68

\$ 0.00 Use Tax 0.0000%

State

Total Monthly Rental Including Additional Services \$ 421.42

Reduced Book Value at 60 Months \$ 3,694.80

Service Charge Due at Lease Termination \$ 400.00

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		\$ 150.00
<b>Total Other Charges Capitalized</b>		\$ 0.00
<b>Other Charges Total</b>		\$ 150.00



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1/FHA

Unit #

Year 2020 Make Dodge Model Durango

Series SXT 4dr All-wheel Drive

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field Name and Value. Includes Driver Name, Exterior Color, Interior Color (0 1) Black w/Cloth Low-Back Bucket Seats or, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.3500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)^2.

\$ 299.63 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 65.00 Full Maintenance Program^3 Contract Miles 100,000
Incl: # Brake Sets (1 set = 1 Axle) 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.1000 Per Mile

# Tires 0

Loaner Vehicle Not Included

\$ 65.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 364.63 Total Monthly Rental Including Additional Services

\$ 3,137.60 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY

TITLE

DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



**Other Totals**

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		\$ 150.00
<b>Total Other Charges Capitalized</b>		\$ 0.00
<b>Other Charges Total</b>		\$ 150.00



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1

Unit #

Year 2019 Make Dodge Model Journey

Series SE 4dr All-wheel Drive

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field and Value. Includes Driver Name, Exterior Color (0 P) Billet Clearcoat, Interior Color (0 I) Black w/Premium Cloth Low-Back Bucket S, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.3500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)^2.

\$ 222.71 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 60.69 Full Maintenance Program^3 Contract Miles 100,000
Incl: # Brake Sets (1 set = 1 Axle) 0

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.1000 Per Mile

# Tires 0

Loaner Vehicle Not Included

\$ 60.69 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 283.40 Total Monthly Rental Including Additional Services

\$ 2,299.00 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY

TITLE

DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Other Totals

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 150.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 150.00



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1

Unit #

Year 2019 Make RAM Model 1500 Classic
Series Tradesman 4x4 Crew Cab 140 in. WB

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Other: (See Page 2), Capitalized Price Reduction, Tax on Capitalized Price Reduction, Gain Applied From Prior Unit, Tax on Gain On Prior, Security Deposit, Tax on Incentive.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field Name and Value. Includes Driver Name, Exterior Color, Interior Color (0 I) Diesel Gray/Black w/Heavy Duty Vinyl 40, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount (Delivered Price), Depreciation Reserve @ 1.3500%, Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)^2.

Total Monthly Rental Excluding Additional Services \$ 240.87

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 65.00 Full Maintenance Program^3 Contract Miles 100,000
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.1000 Per Mile

# Tires 0 Loaner Vehicle Not Included

Additional Services SubTotal \$ 65.00

\$ 0.00 Use Tax 0.0000%

State

Total Monthly Rental Including Additional Services \$ 305.87

Reduced Book Value at 60 Months \$ 2,496.80

Service Charge Due at Lease Termination \$ 400.00

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
<b>Total Other Charges Billed</b>		\$ 150.00
<b>Total Other Charges Capitalized</b>		\$ 0.00
<b>Other Charges Total</b>		\$ 150.00



Prepared For: County of Russell, Virginia

Date 08/08/2019
AE/AM ES1

Unit #

Year 2020 Make Chevrolet Model Tahoe

Series Commercial Fleet 4x4

Vehicle Order Type In-Stock Term 60 State VA Customer# 594711

Table with 2 columns: Amount and Description. Includes Capitalized Price of Vehicle, Motor Vehicle Sales Tax, Initial License Fee, Registration Fee, Tax on Capitalized Price Reduction, Security Deposit, etc.

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Table with 2 columns: Field Name and Value. Includes Driver Name, Exterior Color, Interior Color (0 1) Jet Black w/Premium Cloth Seat Trim, Lic. Plate Type Unknown, GVWR 0.

Table with 2 columns: Amount and Description. Includes Total Capitalized Amount, Depreciation Reserve, Monthly Lease Charge, Total Monthly Rental Excluding Additional Services.

Additional Fleet Management

Master Policy Enrollment Fees

Table with 2 columns: Amount and Description. Includes Commercial Automobile Liability Enrollment, Liability Limit \$0.00.

Table with 2 columns: Amount and Description. Includes Physical Damage Management.

Table with 2 columns: Amount and Description. Includes Full Maintenance Program, Contract Miles 100,000, Incl: # Brake Sets (1 set = 1 Axle) 0.

Comp/Coll Deductible 0 / 0

OverMileage Charge \$ 0.1000 Per Mile

# Tires 0

Loaner Vehicle Not Included

\$ 70.68 Additional Services SubTotal

Table with 2 columns: Amount and Description. Includes Use Tax 0.0000%.

State

\$ 607.11 Total Monthly Rental Including Additional Services

\$ 5,718.80 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE County of Russell, Virginia

BY TITLE DATE

\* INDICATES ITEMS TO BE BILLED ON DELIVERY.

1 Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.
2 Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).
3 The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

**Other Totals**

Description	(B)illed or (C)apped	Price
Est. Delievery	B	\$ 150.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 150.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 150.00

## **PURCHASE SALE AGREEMENT**

THIS AGREEMENT, hereinafter called the "Agreement", made and entered into by and between CSX TRANSPORTATION, INC., a Virginia corporation, whose address is c/o Real Estate and Facilities Management, 500 Water Street, J-180, 12<sup>th</sup> Floor, Jacksonville, Florida 32202, hereinafter called the "Seller", and County of Russell Virginia, whose address is 137 Highland Drive, Lebanon, Virginia 24266, hereinafter called the "Buyer", provides:

**1. PURCHASE AND SALE:** For valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller agrees to sell and Buyer agrees to buy the land or property rights shown or identified on Exhibit "A", attached hereto and made a part hereof, ("Premises"), containing 0.12 acres, more or less, pursuant to and in accordance with the terms and conditions of this Agreement. In addition, Buyer agrees to purchase from Seller and Seller agrees to transfer and sell to Buyer Seller's undivided interest in the Depot Building (the "Depot Building") within the Premises as shown on Exhibit "A". The Premises is located in Dante, County of Russell, State of Virginia

**2. PRICE:**

2.1 The purchase price for the Premises is TWO THOUSAND FIVE HUNDRED AND NO/100 U.S. DOLLARS (\$2,500.00) (hereinafter the "Purchase Price").

**3. DEPOSIT:**

3.1 A non-interest bearing deposit payable to CSX Transportation, Inc. in the amount of TWO HUNDRED AND FIFTY AND NO/100 U.S. DOLLARS (\$250.00) (hereinafter the "Deposit") shall be received by Seller within five (5) business days upon Buyer's receipt of this fully executed Agreement. The balance of the Purchase Price shall be paid at settlement or closing of the transaction (hereinafter the "Closing"), in cash, by certified or cashier's check, or by other readily available funds acceptable to Seller. If the Deposit is not received within five (5) business days, Seller shall have the right to terminate this Agreement.

**4. OFFER, ACCEPTANCE, CONTRACT:**

4.1 Until accepted by Seller, Buyer's offer to purchase the Premises (hereinafter the "Offer") as evidenced by its execution and delivery of this Agreement shall be a firm offer for a period of THIRTY (30) days from the date of Buyer's acceptance of this Agreement. Seller's acceptance of the Offer is to be evidenced by its execution of this Agreement (the "Execution Date"). Failure of Seller to accept Buyer's Offer and execute this Agreement within the above-mentioned period shall render the Offer null and void, and the Deposit shall be returned to Buyer.

4.2 This Agreement, when accepted by Seller, shall constitute a contract and the entire agreement between the parties hereto, and they shall not be bound by any terms, oral or written conditions, statements or representations not contained herein or attached hereto.

4.3 Neither the Buyer's Offer nor, upon its execution by all parties, this Agreement may be changed, altered or modified except by an instrument in writing signed by Buyer and Seller.

4.4 The Buyer's Offer and this Agreement shall be executed in duplicate, each of which may be treated as an original.



## **5. DUE DILIGENCE PERIOD:**

5.1 Buyer shall have a period of SIXTY (60) days from the Execution Date to complete all inspections and investigations, (hereinafter the "Due Diligence Period").

5.2 If for any reason Buyer is not satisfied with the results of any inspection or investigation, the Buyer must, within the Due Diligence Period, deliver to Seller written notice of cancellation cancelling this Agreement, and the Deposit shall be refunded to Buyer. If terminated, Buyer shall furnish Seller with a copy of all materials and information (including but not limited to any engineering reports, studies, maps, site characterizations and/or zoning related materials) developed by Buyer during the term of this Agreement relating to the potential use or the physical condition of the Premises.

5.3 Buyer's failure to deliver a notice of cancellation to Seller within the Due Diligence Period shall be considered Buyer's acceptance of the Premises in its AS-IS, WHERE-IS, WITH ALL FAULTS condition.

## **6. DEED:**

6.1 As early as practicable after the Execution Date, Seller will prepare and submit to Buyer, for Buyer's comments, a form of deed in conformance with the terms of this Agreement to convey the Premises to Buyer. Buyer shall have a period of five (5) business days after receipt of said deed to examine same and notify Seller of any comments. If no comments are received within the five (5) day period, Buyer shall be deemed to have approved the deed in the form submitted. Seller shall have no obligation to modify the deed to conform to Buyer's comments if the deed otherwise conforms to the terms of this Agreement.

6.2 The conveyance shall be by quitclaim deed conveying all of Seller's right, title and interest in the Premises, if any, but shall be expressly subject to: all existing roads, fiber optic facilities, public utilities; all matters of record; any applicable zoning ordinances and subdivision regulations and laws; taxes and assessments, both general and special, which become due and payable after the date of conveyance and which Buyer assumes and agrees to pay; all matters that would be revealed by a survey meeting applicable State minimum technical requirements or by an inspection of the Premises; the items or matters identified in Section 10.1 of this Agreement; and all existing occupancies, encroachments, ways and servitudes, howsoever created and whether recorded or not. The provisions of this Section shall survive Closing.

6.3 The deed shall contain one or more restrictive covenants, reading substantially as follows, to run with title to the Premises, and to be binding upon Buyer, Buyer's heirs, legal representatives and assigns, or corporate successors and assigns, or anyone claiming title to or holding the Premises through Buyer:

Grantee acknowledges that the Premises conveyed hereunder has been historically used for railroad industrial operations and is being conveyed for use only as industrial or commercial property. Grantee, by acceptance of this deed, hereby covenants that it, its successors, heirs, legal representatives or assigns shall not use the Premises for any purpose other than industrial or commercial purposes and that the Premises will not be used for (a) any residential purpose of any kind or nature (residential use shall be defined broadly to include, without limitation, any use of the Premises by individuals or families for purposes of personal living, dwelling, or overnight accommodations, whether such uses are in single family residences, apartments, duplexes, or other multiple residential dwellings, trailers, trailer parks, camping sites, motels, hotels, or any other dwelling use of any kind), (b) any public or private school, day care, or any organized long-term or short term child care of any kind, (c) any recreational purpose (recreational use shall be defined broadly to include, without limitation, use as a public park, hiking or biking trail, athletic fields or courts, or public gathering place), (d) any agricultural purpose that results in, or could potentially result in, the human consumption of crops or livestock raised on the property (agricultural purpose shall be defined broadly to include, without limitation, activities such as food crop production, dairy farming, livestock breeding and keeping, and cultivation of grazing land that would ultimately produce, or lead to the production of, a product that could be consumed by a human) or (e) the establishment of a mitigation bank and/or the sale, lease, license, conveyance or in any way distribution of mitigation credits. By acceptance of this deed, Grantee further covenants

that it, its successors, heirs, legal representatives or assigns shall not use the groundwater underneath the Premises for human consumption, irrigation, or other purposes.

**NO ACCESS:** Grantee, by acceptance of this deed, covenants and represents that Grantee owns property adjoining the Premises and has access to the Premises through Grantee's adjoining property or through other property not owned by Grantor. Grantee, on its behalf, its heirs, personal representatives, successors and assigns, releases Grantor, its successors and assigns, from any responsibility, obligation or liability to provide access to the Premises through land now owned or subsequently acquired by Grantor. Should Grantee ever convey the Premises, or any portion thereof, to a third party, Grantee will provide access to the Premises through Grantee's adjoining property or through other property not owned by Grantor.

**FENCING:** Grantee, by the acceptance hereof, hereby covenants and agrees with Grantor that Grantor shall not be required to erect or maintain any fences, railings or guard rails along any boundary lines between the Premises and the adjacent land(s) of Grantor or of any other company affiliated with Grantor; or be liable for or required to pay any part of the cost or expense of erecting or maintaining such fences, railings or guard rails or any part thereof; or be liable for any damage, loss or injury that may result by reason of the non-existence or the condition of any fences, railings or guard rails. Grantee assumes all liability and responsibility respecting fences, railings or guardrails, or the absence thereof.

Grantee shall construct and maintain, at Grantee's sole cost and expense, an adequate and suitable fence at the immediate rear of the Depot Building along the Eastern boundary line of the Premises which adjoins Grantor's railroad track for so long as a railroad track exists on the adjoining railroad operating property. The fence shall be of a type satisfactory to Grantor and reasonably sufficient to keep persons and vehicles from trespassing on Grantor's adjoining operating property.

**DRAINAGE:** Grantee, by acceptance of this deed, hereby covenants that it, its successors, heirs, legal representatives or assigns shall maintain the existing drainage on the Premises in such a manner as not to impair adjacent railroad operating property drainage and not to redirect or increase the quantity or velocity of surface water runoff or any streams into Grantor's drainage system or upon the adjacent railroad operating property or other lands and facilities of Grantor. If the Premises or existing drainage are modified or improved, Grantee agrees to construct and maintain, in accordance with all applicable statutes, ordinances, building and subdivision codes, covenants and restrictions, an adequate drainage system from the Premises to the nearest public or non-Grantor owned drainage or storm sewer system, in order to prevent the discharge of roof, surface, stream and other drainage waters upon railroad operating property or other adjacent lands and facilities of Grantor.

Grantee acknowledges that this deed is made upon Grantee's solicitation and request, and was not in any way initiated by Grantor. Grantor does not represent or warrant to Grantee any ownership or estate in the Premises or any specific title or interest in the Premises, which constituted a strip of Grantor's former railroad operating property; and Grantee hereby releases Grantor, its officers and agents, from any claim or demand resulting from this deed, or from any failure of or defect in Grantee's title to the Premises.

Grantee hereby agrees, as additional consideration for the conveyance of the Premises, to defend, indemnify and hold Grantor harmless from and against any and all liability, loss, cost and/or expense, including reasonable attorney fees, arising out of or in connection with any and all suits or causes of actions instituted by third parties against Grantor or Grantee as a result of the conveyance of the Premises to Grantee or as a result of the failure of title to any portion of the Premises.

So long as Grantor, its successors, assigns, lessees or licensees has operable railroad track or facilities adjacent to the Premises, Grantee, by acceptance of this deed, for itself, its successors and assigns, hereby covenants and agrees that neither Grantee, nor its successors and assigns or those acting on its behalf, shall engage in construction, maintenance, or work on the Premises within a distance of fifty feet (50') from said operable railroad track or facilities without first having received written approval by Grantor for such construction, maintenance, and/or work. Upon such approval by Grantor, Grantee:

- (i) Shall provide Grantor written notice of Grantee's intention to commence said construction, maintenance, or work at least thirty (30) days in advance of actual commencement;
- (ii) Agrees to promptly pay to Grantor, on bills rendered by Grantor, the full amount of all costs and expenses which may be incurred by Grantor in furnishing watchmen, flagmen, inspectors, or other supervisors or personnel deemed necessary to protect Grantor's adjacent operable railroad track or facilities during such construction, maintenance, or work; and
- (iii) Shall procure or require any third party contractor performing the construction, maintenance or work to procure and maintain during the period of construction, maintenance or work, at no cost to Grantor, a policy of Railroad Protective Liability (RPL) Insurance naming Grantor or its designee, as named insured and providing coverage in the amount of Grantor's then current limits.

**NOISE, LIGHT, FUME, VIBRATION ABATEMENT:** Grantee, its successors and assigns, by acceptance of this deed, hereby covenants and agrees with Grantor that Grantor shall not be required to erect or maintain any noise, light, fume or vibration abatement or reduction structure along any boundary lines between the Premises and the adjacent land(s) of Grantor or any other company affiliated with Grantor; or be liable for or required to pay any part of the cost or expense of erecting or maintaining such abatement or reduction structures or any part hereof; or be liable for any damage, loss or injury that may result by reason of the non-existence or the condition of any noise, light, fume or vibration abatement or reduction structures. Grantee assumes all liability and responsibility respecting noise, light, fume or vibration abatement or reduction structures and covenants not to sue Grantor, its successors or assigns for existence of the noise, light, fumes and vibrations from Grantor's operations. Grantee acknowledges that the Grantor's adjacent railroad operation is a 24-hour a day, seven day a week continuous operation that may create noise, vibration, light, smoke and other inconveniences.

Grantee and Grantor agree and acknowledge the covenants and easements contained in this Deed shall be covenants "in gross" and easements "in gross" which shall remain binding on Grantee, its successors, heirs, legal representatives and assigns regardless of whether Grantor continues to own property adjacent to the Premises. Grantee acknowledges Grantor will continue to have a substantial interest in enforcement of the said covenants and easements whether or not Grantor retains title to property adjacent to the Premises.

**7. TITLE SEARCH, INSURANCE:**

7.1 Buyer has the option of arranging and paying for such examination of title or title insurance on the Premises as Buyer may desire, at Buyer's sole cost.

7.2 Irrespective of whether Buyer obtains a title examination or insurance, Buyer shall, if Buyer closes on the Premises, accept the Premises in its AS-IS, WHERE-IS, WITH ALL FAULTS condition. The provisions of this Section shall survive Closing.

7.3 As information, Seller's source of title to the Premises is believed to be:

<u>GRANTOR</u>	<u>DATE</u>	<u>BOOK/PAGE</u>
Clinchfield Coal Corp	06/26/1930	81/165

This information is provided solely to assist Buyer in reviewing title to the Premises and is not intended to, and shall not be relied upon, by Buyer.

**8. SURVEY:**

8.1 Buyer shall obtain a survey of the Premises applicable State minimum technical requirements at Buyer's expense. The survey and/or legal description must include state plane coordinates.

8.2 Within the Due Diligence Period, Buyer shall furnish Seller with a metes and bounds description in Microsoft Word format and Survey of the Premises in electronic CAD format, with one (1) print of a final survey plat acceptable to Seller and to the Recorder of Deeds for the County or City in which the Premises is located, certified to Buyer and Seller, for use by Seller in preparation of the deed and other papers.

**9. CLOSING:** Closing hereunder shall be held within THIRTY (30) days of following expiration of the Due Diligence Period. Seller and Buyer agree that the Closing may occur via delivery of funds and closing documents or at such other place as may be mutually agreeable to Seller and Buyer. The time and date for Closing may be extended only by Seller in writing, time expressly being of the essence in this Agreement.

**10. POSSESSION:** Buyer shall obtain possession of the Premises at Closing, subject to the limitations, terms and conditions of Section 6 of this Agreement, and such other leases, licenses, easements, occupancies or other limitations which are identified by Section 10.1, or which are discovered by Seller during the term of this Agreement (which may not necessarily be stated in the deed), unless canceled by Seller or otherwise terminated (whether by notice, expiration, nonrenewal or any other reason) prior to Closing.

10.1 Seller believes that the Premises is currently subject to the following leases, licenses, easements, occupancies and/or limitations (which may or may not be of record):

- (i) Leases (No Known Leases)
- (ii) Licenses (No Known Licenses)
- (iii) Other Occupancies or Limitations (No Known Other Occupancies or Limitations)
- (iv) Easements (No Known Easements)

During the term of this Agreement, Seller will research its archives for, and shall advise Buyer if Seller discovers, any additional leases, licenses, easements, occupancies and limitations affecting the Premises. Likewise, during the term of this Agreement, should leases or licenses listed in (i) or (ii) above be determined to cover a continuing Seller obligation, said lease or license will be retained by Seller, after notice to Buyer. As to any items discovered as a consequence of such research, Seller may elect, in its sole discretion, to either retain, cancel or otherwise terminate such items or, pursuant to Section 10.3, to assign or to partially assign, if such item is applicable to an area greater than the Premises, to the Buyer at Closing.

Seller shall cancel or terminate, at or prior to Closing the following: N/A

10.2 ***INTENTIONALLY OMITTED***

10.3 At Closing, Seller shall assign to Buyer, and Buyer shall assume, Seller's right, title and interest in all items identified by Section 10.1, or which are subsequently discovered by Seller, unless retained, canceled or otherwise terminated, at or prior to Closing. However, if such item is applicable to an area greater than the Premises, the Buyer shall be included as party to a partial assignment of the item(s), which may be executed after Closing.

10.4 If, prior to Closing, all or any portion of the Premises is taken by eminent domain (or is the subject of a pending taking which has not yet been consummated), Seller shall notify Buyer of such fact promptly after obtaining knowledge thereof and either Buyer or Seller shall have the right to terminate this Agreement by giving notice to the other not later than ten (10) days after the giving of Seller's notice. If neither Seller nor Buyer elects to terminate this Agreement as aforesaid, there shall be no abatement of the Purchase Price and Seller shall assign to Buyer (without recourse) at the Closing the rights of Seller to the awards, if any, for the taking, and Buyer shall be entitled to receive and keep all awards for the taking of the Premises or such portion thereof.

10.5 If this conveyance involves sale of any buildings or structures on the Premises, Seller shall have

no duty to insure Buyer's interest or to amend or alter Seller's existing insurance policy(ies), if any, to reflect Buyer's interest. Damage to or destruction of the buildings or structures shall not be grounds for Buyer to terminate this Agreement or to postpone Closing. Upon acceptance of the Offer by Seller, as evidenced by Seller's execution of this Agreement, the risk of damage to or destruction of the buildings or structures shall be borne by Buyer until Closing or other termination of this Agreement. This provision shall survive Closing or termination.

10.6 Buyer may, at its option and at its sole cost, secure a policy of Fire and Extended Coverage Insurance on the buildings or Structures, provided that Buyer's liability for damage to or destruction of the buildings or structures during the term of this Agreement shall not be limited by the amount of such insurance.

#### **11. ANNUAL TAXES; RENTS; LIENS; CHARGES:**

11.1 All annual or periodic taxes or assessments on the Premises, both general and special, shall be prorated as of the Closing. Any proration shall be based on the taxes assessed against the Seller in the year of the delivery of possession to or entry by Buyer and shall allow the maximum discount permitted by law. If current taxes assessed against the Seller are not available at the time of Closing, Buyer and Seller agree to prorate taxes based upon the latest tax information available to the parties and equitably adjust the proration when taxes for the year of entry or possession become available.

11.2 Any certified governmental assessments or liens for improvements on the Premises which are due and payable at the time of Closing shall be paid in full by Seller, and any pending liens or assessments for improvements not yet due and payable at Closing shall be thereafter paid in full by Buyer.

11.3 Any rents and license fees (individually in excess of \$1,000.00 prorated amount on annual rental) accruing to the Premises shall be prorated at Closing, with rents and fees prior to the date of Closing retained by Seller.

#### **12. TAXES ON TRANSFER; CLOSING COSTS:**

12.1 Buyer shall pay all transfer taxes, however styled or designated, all documentary stamps, recording costs or fees or any similar expense in connection with this Agreement, the conveyance of the Premises or necessary to record the deed.

12.2 Buyer shall be solely responsible for and shall pay any reassessments or taxes generated by reclassification of the Premises resulting from conveyance of the Premises.

12.3 If any state or local governmental authority requires, presently or in the future, the payment of any sales, use or similar tax upon the sale, acquisition, use or disposition of any portion of the Premises, (whether under statute, regulation or rule), Buyer assumes all responsibility for and shall pay the same, directly to said authority, and shall hold Seller harmless from such tax(es) and any interest or penalty thereon. Seller shall cooperate (at no expense to Seller) with Buyer in the prosecution of any claim for refund, rebate or abatement of said tax(es).

12.4 Seller shall pay the cost of recording any release of Seller's mortgage(s) or lien(s). In the event Buyer finances any portion of the Purchase Price (whether through third parties or from Seller), Buyer shall pay all costs thereof, including recordation, intangible taxes, etc.

12.5 Buyer represents and warrants that neither it nor its officers, directors or controlling owners are acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person," or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens

to commit, or supports terrorism; that neither it nor its officers, directors or controlling owners are engaged in this transaction, directly or indirectly, on behalf of, or facilitating this transaction, directly or indirectly, on behalf of, any such person, group, entity or nation; and that neither it nor its officers, directors or controlling owners are in violation of Presidential Executive Order 13224, the USA Patriot Act, the Bank Secrecy Act, the Money Laundering Control Act or any regulations promulgated pursuant thereto.”

12.6 The Foreign Investment in Real Property Tax Act (FIRPTA), IRC 1445, requires that every purchaser of U.S. real property must, unless an exemption applies, deduct and withhold from Seller's proceeds ten percent (10%) of the gross sales price. The primary exemptions which might be applicable are: (a) Seller provides Buyer with an affidavit under penalty of perjury, that Seller is not a "foreign person", as defined in FIRPTA, or (b) Seller provides Buyer with a "qualifying statement", as defined in FIRPTA, issued by the Internal Revenue Service. Seller and Buyer agree to execute and deliver as appropriate any instrument, affidavit and statement, and to perform any acts reasonably necessary to carry out the provisions of FIRPTA and regulations promulgated thereunder. Buyer and Seller shall each indemnify and hold harmless the other with respect to any financial loss caused by the indemnifying party's failure to fulfill its obligations under this Paragraph.

### **13. BUYER'S RIGHT OF ENTRY, ENVIRONMENTAL AND OTHER INSPECTIONS:**

13.1 Subject to and upon compliance with the terms of this Section 13, during the term of this Agreement, Buyer and/or its agents may be permitted to access the Premises, subject to the rights of any tenant, licensee, utility or other third party occupying any portion of the Premises, in order to make surveys, make measurements, conduct environmental or engineering tests (including drilling and coring for preconstruction soil analysis), and to make such physical inspections and analyses thereof as Buyer shall deem necessary; PROVIDED, however, that Buyer, and/or its agents, hereby assumes all risks of such entry and agrees to defend, indemnify and save Seller harmless from and against any claim, cost or expense resulting from any damage to or destruction of any property (including the Premises or any improvements thereon) and any injury to or death of any person(s), arising from the acts or omissions of Buyer and/or its agents in the exercise of this right-of-entry. Buyer agrees to do no act which would encumber title to the Premises in exercising this right-of-entry. Any drilling and coring holes shall be filled upon completion of testing. All investigation-derived waste, including without limitation drilling waste, ground water and cuttings, shall be promptly handled, characterized and disposed of properly and in accordance with all local, State and Federal requirements, all at Buyer's sole cost.

13.2 Buyer shall give Seller ten (10) days prior written notice of any entry onto the Premises under this Section 13 and provide Seller with a schedule and scope of work for each of the activities Buyer proposes to undertake during such entry. Upon receipt of the foregoing, Seller reserves the right, in Seller's sole discretion, to terminate this Agreement or if Seller permits the testing, Seller reserves the right to monitor and approve all procedures in the conduct of any environmental assessments, tests, studies, measurements or analyses performed by or for Buyer in, on, to or with respect to the Premises. Buyer shall provide in any contract or bids for site assessment or environmental inspections of the Premises a "confidentiality clause", limiting disclosure of the results and any report only to Buyer (or to Seller, upon request), and an "insurance clause," requiring the company selected by the Buyer to perform the work to produce a certificate of insurance naming the Seller and Buyer as additional insured with the following coverage and limits:

- General Liability (CGL) insurance with coverage of not less than FIVE MILLION DOLLARS (\$5,000,000) Combined Single Limit per occurrence for bodily injury and property damage.
- In addition to the above-described CGL insurance, if Buyer will undertake, or cause to be undertaken, any surveying or work, including but not limited to surveying or assessment activities, within fifty (50) feet of any Seller track or any Seller bridge, trestle or tunnel, then Buyer shall also purchase, or cause to be purchased, a policy of Railroad Protective Liability (RPL) insurance,

naming Seller as the insured, with coverage of not less than FIVE MILLION DOLLARS (\$5,000,000) Combined Single Limit per occurrence, with an aggregate of TEN MILLION DOLLARS (\$10,000,000). Such policy must be written on the current ISO/RIMA form of Railroad Protective Insurance – Insurance Services Offices Form No. CG 00 35. At Seller's option, in lieu of purchasing RPL insurance (but not CGL insurance), Buyer may pay Seller a Construction Risk Fee.,) and thereby be relieved of any obligation to purchase said RPL insurance.

- Worker's Compensation Insurance as required by the state in which the Work is to be performed. This policy shall include Employers' Liability Insurance with a limit of not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence. Unless prohibited by law, such insurance shall waive subrogation against Seller.
- Automobile Liability Insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000) covering all owned, non-owned and hired vehicles.
- Professional Errors and Omissions (E&O) insurance with coverage of not less than ONE MILLION DOLLARS (\$1,000,000) Combined Single Limit per occurrence for professional errors and omissions.

Buyer shall also keep Seller fully apprised of the progress of, and procedures followed with respect to, all such environmental work; and fully cooperate with all reasonable requests of Seller in undertaking and carrying out such work. If requested by Seller, Buyer shall prepare split samples (which may then be separately tested at Seller's sole option and cost) for delivery to Seller and shall deliver to Seller, at no cost to Seller, within five (5) days after receipt, copies of all results, assessments, reports and studies, whether of an environmental nature or otherwise, resulting from any tests or inspections conducted by Buyer pursuant to this Section 13 or otherwise in accordance with this Agreement. At or before Closing, Buyer shall provide Seller a reliance letter from Buyer's consultant, in form and substance reasonably acceptable to Seller, granting Seller the right to rely on the environmental data and reports generated as part of Buyer's environmental due diligence, including without limitation, any Phase I and Phase II Environmental Site Assessment Reports. The reliance letter shall not impose any additional limitations or restrictions on Seller's reliance on said data and reports except as may be specified within the report documents themselves.

13.3 Buyer acknowledges that Seller makes no guarantee, representation or warranty regarding the physical or environmental condition of the Premises, and Seller expressly disclaims any and all obligation and liability to Buyer regarding any defects which may exist with respect to the condition of the Premises.

13.4 If environmental contamination of the Premises is revealed by the studies and tests conducted by Buyer pursuant to this Section 13, in an amount and/or concentration beyond the minimum acceptable levels established by current applicable governmental authorities, or, if Buyer is unwilling to accept the environmental condition of the Premises as a result of such tests or assessments, Seller's and Buyer's sole and exclusive remedy shall be to terminate this Agreement and refund the Deposit to the Buyer. Under no circumstances shall Seller be required to correct, remedy or cure any condition or environmental contamination of the Premises, which Buyer's tests and studies may reveal, as a condition to Closing or other performance hereunder.

13.5 Provided Seller does not elect to terminate this Agreement as provided herein, if Buyer elects not to secure environmental tests or inspections, or fails to terminate after receipt of test results, Buyer shall take the Premises "as is" at Closing; assumes all risks associated with the environmental condition of the Premises, regardless of the cause or date of origin of such condition; and releases all rights or claims against Seller relating to such condition or for any costs of remediation or cure of any environmental condition. Buyer expressly assumes all obligations, liability and responsibility for physical and/or environmental conditions of the Premises, and agrees to defend, protect, indemnify and hold Seller harmless from any and all loss, damages, suits, penalties, costs, liability, and/or expenses (including, but not limited to reasonable investigative and/or legal expenses, remediation and/or removal costs),

arising out of any claim(s), present, past or future, for (a) loss or damage to any property, including the Premises (b) injuries to or death of any person(s), (c) contamination of or adverse effects upon the environment (air, ground or water), or (d) any violation of statutes, ordinances, orders, rules or regulations of any governmental entity or agency, caused by or resulting from presence or existence of any hazardous material, hazardous substance, hazardous waste, pollutant or contaminant (including petroleum products) in, on or under the Premises or any migration, escape or leakage of such materials, substances, wastes, pollutants or contaminants therefrom. Buyer acknowledges that the provisions of this Section are deemed to be additional consideration to Seller and the condition of the Premises has been considered as part of the Purchase Price.

13.6 ***INTENTIONALLY OMITTED***

13.7 Buyer acknowledges that the Buildings are being transferred in their "AS IS, WHERE IS" condition, with no representation of any kind, express or implied, that the Buildings are suitable for habitation or any other purpose. Buyer also acknowledges the possible presence of asbestos and/or lead-based paint in various portions of the Buildings and hereby accepts any and all responsibility for any abatement or repair desired or required to be performed on the Buildings at its sole cost and expense. Buyer agrees to hold harmless the Seller, its successors and assigns, from and against any and all claims, demands, suits, or expenses, including attorneys' fees, as a result of injury to or death to persons (including the Buyer's agents or employees) or damage to property of any kind, including the Seller's property, incident to or in connection with the Buildings arising after the date of the Closing. The Seller has previously conducted Asbestos and Lead-Based Paint Survey of the Buildings which are attached hereto and made a part hereof as Exhibit B.

13.8 The Buyer's environmental investigation shall be completed within the Due Diligence Period.

13.9 The provisions of this Article 13 shall survive Closing or termination of this Agreement.

**14. SUBDIVISION APPROVAL; ZONING:**

14.1 Any subdivision approval needed to complete the transaction herein contemplated shall be obtained by Buyer at Buyer's sole risk, cost, and expense. Seller shall cooperate with Buyer in obtaining said approval, to the extent necessary or required, but Buyer shall reimburse Seller for any and all charges, costs and expenses (including portions of salaries of employees of Seller assigned to such project) which Seller may incur in such cooperation.

14.2 Seller makes no guarantee or warranty that any subdivision approval will be granted and assumes no obligation or liability for any costs or expenses if same is not approved.

14.3 Costs and expenses shall include all fees, including reasonable attorneys' fees, of obtaining subdivision plats, or filing same with the applicable governmental body(ies), or recordation thereof, including attorneys' fees, and all other related and/or associated items.

14.4 Seller makes no guarantee, warranty or representation as to the permissibility of any use(s) contemplated by Buyer under existing zoning of the Premises or as to any ability to secure any rezoning for Buyer's use.

**15. BROKER'S FEES:** The Buyer and the Seller each represent and warrant to the other that neither has introduced into this transaction any person, firm or corporation who is entitled to compensation for services as a broker, agent or finder. The Buyer and the Seller each agree to indemnify the other against and hold the other harmless from any and all commissions, finder's fees, costs, expenses and other charges claimed by real estate brokers or sales persons by, through or under the indemnifying party. Seller shall be under no obligation to pay or be responsible for any broker's or finder's fees, commissions or charges in connection with handling this transaction, or Closing.



**16. ASSIGNMENT, LIMITS, SURVIVAL:**

16.1 This Agreement may not be assigned by Buyer without the prior written consent of Seller.

**17. DEFAULT:**

17.1 In the event of a default by Buyer under this Agreement (including, but not limited to payment of the Deposit within the time specified), Seller may elect to terminate this Agreement by delivery of notice to Buyer and to retain the Deposit and any other money paid by Buyer to or for the account of Seller, as agreed-upon liquidated damages in full settlement of any and all claims arising under or in any way related to this Agreement.

17.2 In the event of a default by Seller under this Agreement, Buyer's sole and exclusive remedy shall be to terminate this Agreement by delivery of notice to Seller and to receive an immediate return of the Deposit and reimbursement for any reasonable third-party expenses incurred by Buyer pursuant to this Agreement, not to exceed \$10,000, as agreed-upon liquidated damages in full settlement of any and all claims arising under or in any way related to this Agreement. Buyer irrevocably waives any and all right to pursue specific performance of this Agreement or any other legal or equitable remedy otherwise available to Buyer.

17.3 Upon the termination of this Agreement pursuant to this Article 17, Buyer and Seller shall be relieved of all obligations under Agreement, including the duty to close, other than (a) any liability for breach of any of the provisions of Section 13 shall remain as obligations of Buyer and (b) Buyer shall furnish Seller with a copy of all materials and information (including but not limited to any engineering reports, studies, maps, site characterizations and/or zoning related materials) developed by Buyer during the term of this Agreement relating to the potential use or the physical condition of the Premises.

17.4 "Default" shall include not only the failure to make prompt payment of any sums when due under this Agreement, but also the failure to fully and timely perform any other acts required of Buyer under this Agreement.

**18. NOTICES:**

18.1 Notice under this Agreement shall be in writing and sent by Registered or Certified Mail, Return Receipt Requested, or by courier, express or overnight delivery, and by confirmed e-mail.

18.2 The date such notice shall be deemed to have been given shall be the business day of receipt if received during business hours, the first business day after the business day of receipt if received after business hours on the preceding business day, the first business day after the date sent by courier, express or overnight ("next day delivery") service, or the third business day after the date of the postmark on the envelope if mailed, whichever occurs first.

18.3 Notices to Seller shall be sent to:

CSX Transportation, Inc.  
c/o Real Estate and Facilities Management – J180  
500 Water Street, 12<sup>th</sup> Floor  
Jacksonville, FL 32202  
Attn: Jennifer Bryan  
E-mail: Jennifer\_Bryan@csx.com  
Phone: (904) 279-3822

With a copy to:

CSX Transportation, Inc.  
c/o Real Estate and Facilities Management – J180  
500 Water Street, 12<sup>th</sup> Floor  
Jacksonville, FL 32202  
Attn: Dona Jadwin  
E-mail: Dona\_Jadwin@csx.com  
Phone: (904) 279-4263

Notices to Buyer shall be sent to:

County of Russell, Virginia  
137 Highland Drive, Lebanon, Virginia 24266

Attn: Lonzo Lester  
P.O. Box 1208, Lebanon, Virginia 24266  
Email: Lonzo.lester@russellcountyva.us  
Phone: 276-889-8000

18.4 Any party hereto may change its address or designate different or other persons or entities to receive copies by notifying the other party in a manner described in this Section.

**19. RULES OF CONSTRUCTION:**

19.1 In this Agreement, all singular words shall connote the plural number as well as the singular and vice versa, and the masculine shall include the feminine and the neuter.

19.2 All references herein to particular articles, sections, subsections or clauses are references to articles, sections, subsections or clauses of this Agreement.

19.3 The headings contained herein are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction or effect.

19.4 Each party hereto and its counsel have had the opportunity to review and revise (or request revisions of) this Agreement, and therefore any usual rules of construction requiring that ambiguities are to be resolved against a particular party shall not be applicable in the construction and interpretation of this Agreement or any exhibits hereto or amendments hereof.

19.5 This Agreement shall be governed and construed in accordance with the laws of the state in which the Premises is located, without regard to conflict of law rule.

**20. TIME OF ESSENCE:** Time shall be considered of the essence both to the Buyer and the Seller for all activities undertaken or required pursuant to this Agreement.

**21. COUNTERPARTS:** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, and all of which together shall constitute one and the same instrument.

**22. RADON:** Radon is a naturally occurring radioactive gas that, when it has accumulated in the building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed

PSA-Page 12  
Revised October 4, 2016  
SITE ID: VA-167-1074460  
PIN: 51167 0014  
(LV)/(05/22/2019)

federal and state guidelines have been found in buildings. Additional information regarding radon and radon testing may be obtained from your county public health unit.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

**SIGNATURE PAGE TO FOLLOW**

IN WITNESS WHEREOF, the Buyer has caused this Agreement to be signed the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in duplicate, each of which shall be considered an original.

WITNESS(ES):

BUYER(S): COUNTY OF RUSSELL VIRGINIA

\_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (SEAL)  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

**NOTICE OF SELLER'S ACCEPTANCE**

Buyer's Offer to purchase the Premises is accepted by Seller this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

WITNESS(ES):

CSX TRANSPORTATION, INC.

\_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT A**

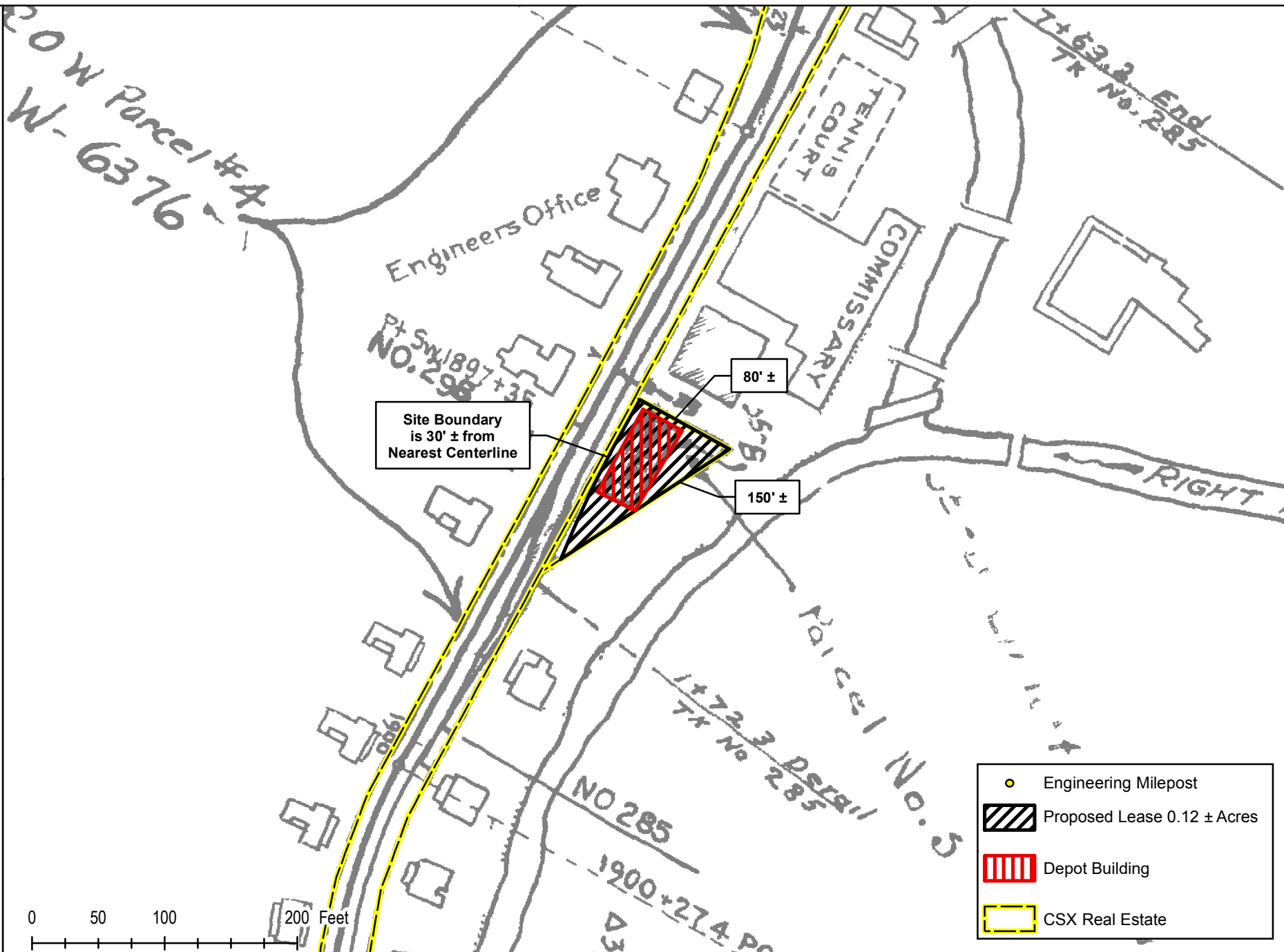
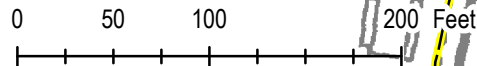
**GIS #**  
03383-002

**INTEL #**  
VVA1/17

**PIN #**  
51167 0014



1" = 100'



	Engineering Milepost
	Proposed Lease 0.12 ± Acres
	Depot Building
	CSX Real Estate

**CSX TRANSPORTATION, INC.**  
PROPOSED LEASE  
SITE: VA-167-1074460  
RUSSELL COUNTY, VA  
MILEPOST: Z 35.1

DIVISION: FLORENCE  
SUBDIVISION: KINGSPORT  
DATE: 06/22/2015  
REVISED: 06/28/2016  
DRAWN BY: o7525

THIS RAILROAD MAP EXHIBIT GRAPHICALLY REPRESENTS A PROPOSED REAL ESTATE TRANSACTION. IT MAY NOT REFLECT CURRENT "ON THE GROUND" CONDITIONS AND/OR ACTUAL LOCATIONS OF FEATURES. ALL DIMENSIONS, OFFSET DISTANCES, AREA CALCULATIONS AND MEASUREMENT NOTATIONS SHOWN ON THIS EXHIBIT ARE APPROXIMATE.

**THIS LEASE AGREEMENT** made and entered into on this the \_\_\_\_ day of \_\_\_\_\_, 2018, by and between **DICKENSON-RUSSELL CONTURA, LLC**, a Delaware limited liability company, hereinafter referred to as “Lessor”, and **RUSSELL COUNTY BOARD OF SUPERVISORS**, a political subdivision of the Commonwealth of Virginia, hereinafter referred to as “Lessee”.

**WHEREAS**, Lessor is the owner of those certain lots of surface property located on Left Fork of Lick Creek in Dante, Virginia, as shown outlined on the map attached hereto and made a part hereof as Exhibit No. 1 (the “Property”); and

**WHEREAS**, Lessee desires to lease the Property for use in conjunction with its Dane Community Center activities;

**NOW, THEREFORE, WITNESSETH:** That for and in consideration of covenants and agreement of the parties as set forth herein, Lessor and Lessee agree as follows:

1. Lessor does lease and demise unto Lessee the right to enter the Property only for use of the Property for purposes associated with the Dante Community Center. Lessee accepts the Property in an “AS-IS” condition, without warranty from Lessor for fitness or condition of the Property for the purposes granted.
2. The initial term of this Agreement is for a period of one (1) year from and after the date hereof, with the right to extend for successive periods of one (1) year each. Each such election to extend shall be deemed automatic unless Lessee gives to Lessor a ninety (90) day written notice, prior to the expiration of any such term hereof, of its intention not to extend this Agreement. Provided however, it is understood and agreed that Lessor shall have the right to terminate this Agreement at any time, without cause, by giving Lessee no less than thirty (30) days notice.
3. As consideration for the rights granted by this Agreement, Lessee agrees to mow, maintain, and provide security for the Property and shall pay to Lessor an annual rental in the amount of Ten Dollars (\$10.00). Payment for the first yearly term is due and payable upon execution of this Agreement and thereafter on or before the first day of each subsequent renewal term.

4. Lessee understands and agrees that the rights granted hereunder are for its use only and Lessee has no right to assign, sublease, or in any way transfer its rights hereunder.
5. Lessee shall have no right of claim for damages of any nature hereunder due to mining or any other activities conducted by Lessor and/or its duly authorized agents either on the Property or contiguous properties.
6. Lessee shall not place any structures or improvements on the Property. It is understood and agreed that Lessee shall have no further rights to the Property upon termination of this Agreement and all of Lessee's personal property will be removed prior to the termination date.
7. Lessee covenants and agrees to promptly clean up and properly dispose of all trash and debris on the premises and maintain the premises in a neat and orderly condition during the term of this Agreement.
8. Lessee covenants that it will use the Property only in a proper and lawful manner, in all respects in accordance with the terms of this Agreement and all rules and regulations governing Lessor's mining permit, if any, which includes the Property.
9. Lessee shall be responsible for obtaining and paying for insurance, if desired, covering Lessee's personal property placed or used in or on the Property in the event of loss.
10. Lessor shall have the sole right to declare this Agreement immediately null and void in the event Lessor, in its sole judgment, shall deem that a material violation of any of the covenants of this Agreement has been committed by Lessee.
11. Lessee agrees to defend, indemnify and hold Lessor (including its parents, subsidiaries, affiliates, and lessors and the managers, officers, directors, agents, invitees, and employees) harmless, and Lessee shall assume all loss, cost, damage, expense and claims, including attorney fees, for any and all injuries or death to persons or damage to property that may arise out of Lessee's actions or possession hereunder, including any third-party claims of invitees of Lessee upon the Property.
12. Agents and/or officials of Lessor shall have the rights of ingress and egress to the Property at all times.

13, Any notices required hereunder shall be effective upon mailing by United States registered or certified mail, return receipt requested, addressed to:

Lessor at: 5703 Crutchfield Drive  
Norton, VA 24273  
Attention: Paul A. Mullins

Lessee at: P.O. Box 1208  
Lebanon, VA 24266  
Attention: Lonzo Lester

WITNESS the following signatures as of the day and year first above written.

**DICKENSON-RUSSELL CONTURA, LLC**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**RUSSELL COUNTY  
BOARD OF SUPERVISORS**

By: \_\_\_\_\_

Its: \_\_\_\_\_





**Board of Supervisors**  
137 Highland Drive  
Lebanon, VA 24266

Action Item C-1 – C-14  
Presenter: Administrator

**Meeting: 9/9/19 6:00 PM**

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## County Administrator Reports & Requests

### REPORTS

1. RC Employee Health Insurance Contract – CIGNA – 9/1/19.....C-1
2. Belfast & Glade Hollow Water Projects Funding.....C-2
3. RC Animal Shelter VDACS Inspection.....C-3
4. 2019 VACo Annual Conference (Nov 10-12, 2019).....C-4
5. RC Tourism Committee Member Resignation – Marketta Horton.....C-5

### REQUESTS

6. Supreme Court of VA Drug Treatment Court Grant (\$90,000).....C-6
7. Tobacco Commission Grant – Honaker & Castlewood Canneries.....C-7
8. Tobacco Commission Grant – RC Fair Association.....C-8
9. Tobacco Commission & VDACS Meat Processing Facility Feasibility Study Grant.....C-9
10. Authorization for Disposal Truck Purchase and Sale of Disposal Truck.....C-10
11. CP Regional Housing Authority – Payment in Lieu Taxes for HUD.....C-11
12. Authorization of RC Library Board Funding of (\$7,119.17).....C-12
13. RC Planning Commission Plat.....C-13
14. Travel Request.....C-14
  1. Frede Sweeney & Crystal White – BAI Class – Charlottesville – 9/30 – 10/1, 2019
  2. Kelly McBride Delph – Library of VA Meeting – Richmond, VA - 9/19-20, 2019
  3. Betsy Summerfield, – National Emergency Management Inst. - 9/22-9/27, 2019
  4. Jess Powers – National Emergency Management Inst. - 9/22-9/27, 2019
  5. Lonzo Lester – DEQ Plan Review Training – Roanoke, VA - 9/17-19, 2019
  6. Mickey Rhea – DEQ Plan Review Training – Roanoke, VA – 9/17-19, 2019

### **STAFFRECOMMENDATION(s):**

Board Discretion.

### **SUGGESTED MOTION(s): Various**

**lonzo.lester@russellcountyva.us**

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**Subject:** FW: FW: Governor Northam Announces More Than \$13.4 Million in Community Development Block Grants

**From:** lonzo.lester@russellcountyva.us <lonzo.lester@russellcountyva.us>  
**Sent:** Friday, August 23, 2019 3:00 PM  
**To:** rebecca.dye@russellcountyva.us  
**Subject:** FW: FW: Governor Northam Announces More Than \$13.4 Million in Community Development Block Grants

**Rebecca – Congratulations on full grant funding for Belfast project.**

----- Forwarded message -----

**From:** Press, Governor Northam <[press@governor.virginia.gov](mailto:press@governor.virginia.gov)>  
**Date:** Fri, Aug 23, 2019 at 12:19 PM  
**Subject:** Governor Northam Announces More Than \$13.4 Million in Community Development Block Grants  
**To:** <[GOVERNORSUPDATE@listserv.cov.virginia.gov](mailto:GOVERNORSUPDATE@listserv.cov.virginia.gov)>



***Commonwealth of Virginia***  
***Office of Governor Ralph S. Northam***

**FOR IMMEDIATE RELEASE**

Date: August 23, 2019

**Office of the Governor**

Contact: Alena Yarmosky

Email: [Alena.Yarmosky@governor.virginia.gov](mailto:Alena.Yarmosky@governor.virginia.gov)

**Virginia Department of Housing and Community Development**

Contact: Amanda Love

Email: [Amanda.Love@dhcd.virginia.gov](mailto:Amanda.Love@dhcd.virginia.gov)

Phone: (804) 371-7006

# Governor Northam Announces More Than \$13.4 Million in Community Development Block Grants

~ Fourteen localities receive funding for housing and community revitalization efforts ~

**GREENSVILLE**—Governor Ralph Northam today announced more than \$13.4 million in Community Development Block Grants (CDBG) for the counties of Accomack, Alleghany, Grayson, Greenville, James City, Lee, Mecklenburg, Russell, and Wise, and the towns of Appomattox, Chase City, La Crosse, Parksley, and South Boston. Governor Northam made the announcement at an event in Greenville, where he presented local officials with a check for one of the fourteen awarded projects.

“The Community Development Block Grant program continues to be a vital resource for funding projects that help build strong regional economies throughout Virginia and address the most pressing needs in our communities,” **said Governor Northam**. “The localities receiving these grant awards are making important investments in infrastructure, housing rehabilitation, and downtown revitalization that will enable them to deliver essential services to their citizens and attract new residents, businesses, and visitors.”

Since 1982, the federally-funded CDBG program has been administered by the Virginia Department of Housing and Community Development (DHCD), and Virginia receives approximately \$18.1 million annually for this grant program. CDBG grants are awarded through a competitive process. Most projects benefit low- and moderate-income persons, and many projects are targeted for the prevention or elimination of dilapidated structures and blighted conditions.

“These grants fund 14 different projects targeted to improve quality of life,” **said Secretary of Commerce and Trade Brian Ball**. “CDBG is a flexible tool we utilize to help address blight, improve housing, provide facilities for a variety of needed services, and increase access to water and sewer in communities throughout the Commonwealth.”

## 2019 CDBG Competitive Grant Awards:

Locality	Project Name	Award
Accomack County	Gospel Temple/Adams Crossing CDBG Project	\$700,000
Alleghany County	Wrightsville Community Revitalization Project	\$1,400,000
Town of Appomattox	Appomattox Downtown Revitalization	\$700,000
Town of Chase City	Endly Street Phase II	\$1,374,406
Grayson County	Eagle Bottom Housing Phase II	\$523,200
Greenville County	Washington Park Phase VI	\$1,353,241
James City County	James City County Scattered Site Rehab	\$1,000,000
Town of La Crosse	Pine Street Neighborhood Improvement Phase I	\$1,397,044
Lee County	St. Charles Water Line Replacement Phase III	\$1,000,000
Mecklenburg County	Quail Hollow Road Housing Rehab Project	\$1,000,000
Town of Parksley	Parksley Downtown Revitalization	\$700,000
Russell County	Belfast Waterline Extension Project Phase II Letter of Intent	\$630,000
Town of South Boston	Poplar Creek Homes Letter of Intent	\$700,000
Wise County	Banner Sewer Project	\$954,000

August 12, 2019

Mr. Carter McGlothlin  
Board Chairman  
The Russell County Public Service Authority  
137 Highland Drive  
Lebanon, VA 24266

Re: **Virginia Water Supply Revolving Fund**  
**The Russell County Public Service Authority**  
**Glade Hollow Water Line Replacement/Glade Hill Water Service Extension Project**  
**(WSL-020-18)**

Dear Mr. McGlothlin:

Virginia Resources Authority (the "Authority") is pleased to advise you that the Virginia Department of Health ("VDH") has authorized funding from the Virginia Water Supply Revolving Fund (the "Fund") to The Russell County Public Service Authority (the "PSA") to finance the replacement of water lines in the Glade Hollow area and the extension of water service into the Glade Hill area, together with related expenses (the "Project"). Funding for the Project will consist of a loan of up to \$418,700 (the "Principal Repayment Loan") and a principal forgiveness loan of up to \$523,000 (the "Principal Forgiveness Loan"), for a total funding package of up to \$941,700 (the "Loan").

The Cost of Funds on the Principal Repayment Loan will be 2.5% per annum, comprised of interest to the fund of 1.00% and a fee of 1.50% for administrative and management services attributable to the Loan. Payments on the Principal Repayment Loan will begin approximately six months after the estimated Project completion for a term of thirty years.

The Authority hereby offers to extend to the PSA the Loan as stated, subject, however, to the satisfaction of the conditions to purchase the PSA's Local Bond set forth in the enclosed form of Financing Agreement (Sections 2.1, 3.1, and 3.2). Among these conditions is a requirement that Loan closing shall not take place until a Transfer Agreement is entered into that transfers all outstanding loans of the former The Castlewood Water and Sewage Authority to the PSA (see Section 3.2(a)). Additionally, the PSA must complete a Waterworks Business Operations Plan and Rate Study under Section 10.13 of the Financing Agreement. A form of Funding Agreement for the Principal Forgiveness Loan is also enclosed.

It is understood that the Principal Repayment Loan will be secured by a pledge of the PSA's net water and sewer system revenues and the moral obligation of Russell County by way of a Support Agreement. VRA would not enter into the Financing Agreement without the security and credit enhancement of a Support Agreement. The PSA's Local Bond evidencing the Principal

Mr. Carter McGlothlin  
August 12, 2019  
Page 2

Repayment Loan shall be issued on a parity basis with all pre-existing bonded indebtedness secured by a pledge of water and/or sewer system revenues.

Loan closing and the disbursement of funds thereunder may be subject to the availability of funds from the (a) United States Environmental Protection Agency Capitalization Grant under the Safe Drinking Water Amendments of 1996 and (b) Commonwealth of Virginia match grant.

Loan closing and the disbursement of funds in connection therewith shall remain subject to satisfaction of any condition prerequisite thereto established by VDH. The PSA shall comply in all respects with all applicable federal laws, regulations and other requirements relating to or arising out of or in connection with the Project and the funding thereof by the Authority. The PSA shall comply in all respects with all applicable federal, state, and local laws, regulations and other requirements relating to or arising out of or in connection with the Project and the funding thereof by the Fund, including, but not limited to, the federal "crosscutting" requirements identified in the attached Schedule A.

The Authority reserves the right to withdraw or alter the terms of this commitment if, between the date of the PSA's loan application and the date of closing, the PSA incurs any debt or its financial condition changes in any way deemed material by the Authority in its sole discretion. Loan closing will not be set until all applicable pre-closing conditions have been met.

If you have any questions concerning the foregoing, please call Andrea Pearson at 804-616-3452. **If you concur with the terms and conditions herein stated, please acknowledge your acceptance thereof by signing below and returning the original to me.** Retain a copy for your records.

If Loan closing shall not have occurred by December 31, 2019, it is understood that the Authority reserves the right to modify any of the conditions of this commitment or to withdraw the loan offer.

Very truly yours,

  
Stephanie L. Hamlett

Mr. Carter McGlothlin  
August 12, 2019  
Page 3

The Russell County Public Service Authority fully intends (i) to use the offered Loan for the Project and (ii) to commence or continue the Project, as applicable, pending closing of the Loan, on or about the \_\_\_\_\_ day of \_\_\_\_\_, 2019. The foregoing terms and conditions are hereby acknowledged and accepted the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

By: \_\_\_\_\_  
Chairman

ACKNOWLEDGED BY:

By: \_\_\_\_\_  
County Administrator

Enclosure

cc: Megan M. Gilliland, Esq.  
Keith Kornegay, VDH-Office of Drinking Water  
Carter Brothers, Esq.  
Lonzo Lester, Russell County

**RUSSELL COUNTY PUBLIC SERVICE AUTHORITY**  
**P. O. BOX 3219**  
**LEBANON, VIRGINIA 24266**  
276-883-4030 Fax 276-889-2196 e-mail [rcpsa@bvu.net](mailto:rcpsa@bvu.net)

**Glade Hollow/Glade Hill Drive Water Project**

The total project cost is \$935,700.00. Plus, VDH has a closing fee of \$6,000.00.

The Funding Sources are:

VDH: \$523,000.00 Grant

\$223,700.00 Loan

Coalfield Water Development Fund: \$75,000 Grant

Southwest VA Water & Waste Water Fund: \$120,000 Grant

Grants: \$523,000

\$ 75,000

\$120,000

\$718,000

—  
Loans: \$223,700

ANIMAL SHELTER INSPECTION FORM

Facility Name/ID: *Russell County  
Public Animal Shelter*

Date: *8/28/19*

Time:

Elements of Inspection

- 1) Animals on premises.  Inspected  Not Inspected – Explain:
- 2) Areas of facility.  Inspected  Not Inspected – Explain:
- 3) Animal enclosures.  Inspected  Not Inspected – Explain:
- 4) Methods of animal euthanasia.  Inspected  Not Inspected – Explain:

5) Other (specify or indicate "N/A"): *N/A*

Results of Inspection

No Violations Cited

Violations Cited (Details of the violations will be provided in an Inspection Summary and included in the Inspection Report and mailed to the responsible authority. The Inspection Report will also include information regarding questions or submission of a response upon receipt of the report.)

- |                                       |   |   |                                |
|---------------------------------------|---|---|--------------------------------|
| <input type="checkbox"/> 3.2-6503     | <input type="checkbox"/> 2 VAC 5-111-20 (A) | <input type="checkbox"/> 2 VAC 5-111-30 (C) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6546 (B) | <input type="checkbox"/> 2 VAC 5-111-20 (B) | <input type="checkbox"/> 2 VAC 5-111-40 (A) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6546 (C) | <input type="checkbox"/> 2 VAC 5-111-20 (C) | <input type="checkbox"/> 2 VAC 5-111-40 (B) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6546 (D) | <input type="checkbox"/> 2 VAC 5-111-20 (D) | <input type="checkbox"/> 2 VAC 5-111-40 (C) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6557     | <input type="checkbox"/> 2 VAC 5-111-20 (E) | <input type="checkbox"/> 2 VAC 5-111-40 (D) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6574     | <input type="checkbox"/> 2 VAC 5-111-30 (A) | <input type="checkbox"/> 2 VAC 5-150-30     | <input type="checkbox"/> _____ |
| <input type="checkbox"/> 3.2-6575     | <input type="checkbox"/> 2 VAC 5-111-30 (B) | <input type="checkbox"/> 2 VAC 5-150-40     | <input type="checkbox"/> _____ |

Reference Materials Provided

- Virginia Administrative Code, Title 2, Agency 5, Chapter 111 "Public and Private Animal Shelters"
- Virginia Administrative Code, Title 2, Agency 5, Chapter 150 "Rules and Regulations Governing the Transportation of Companion Animals"
- Virginia Administrative Code, Title 2, Agency 5, Chapter 141 "Health Requirements Governing the Admission of Agricultural Animals, Companion Animals, and Other Animals or Birds into Virginia"
- Division Administrative Directive 79-1 "Methods Prescribed or Approved for Animal Euthanasia and Competency Certification Requirements"
- VDACS Form "Animal Custody Record"
- Virginia Animal Shelter Civil Penalty Matrix – Guidelines for Enforcement
- Other (Specify):

State Veterinarian's Representative

Name: *Sherry Helsel CVT*

Signature: *Sherry Helsel*

REVIEWED WITH: Printed Name *Joshua Horner*

Signature *[Signature]*

Date *8/28/19*



# Hosted by Washington County

## AGENDA

The Virginia Association of Counties and Washington County invite you to VACo's...

### 2019 Regions 12 & 13 Meeting

Thursday, September 12 | 2-4pm

[Washington County Board of Supervisors Auditorium](#)

1 Government Center Place | Abingdon, VA 24210

Join the discussion about the challenges and opportunities facing communities in VACo Regions 12 & 13. Please be prepared to share your top issue affecting your county. Also, there will be a discussion on "Tourism as Economic Development," led by Tazewell County Administrator Eric Young, JD.

**Region 12 Director** – [Adam Kidd](#) | Bland County

**Region 13 Director** – [Larry R. Mosley](#) | Lee County

**VACo Region 12:** [Bland County](#) | [Carroll County](#) | [Grayson County](#) | [Pulaski County](#) | [Smyth County](#) | [Washington County](#) | [Wythe County](#)

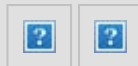
**VACo Region 13:** [Buchanan County](#) | [Dickenson County](#) | [Lee County](#) | [Russell County](#) | [Scott County](#) | [Tazewell County](#) | [Wise County](#)

All state legislators in Regions 12 & 13 have been invited to attend. Local and state leaders will have an opportunity to discuss challenges and possible solutions.

We look forward to seeing you in Washington County for the VACo Regions 12 & 13 Meeting. Please RSVP to Valerie Russell at [vrussell@vaco.org](mailto:vrussell@vaco.org).

[Regions 12 & 13 Meeting Website](#)

Connect with us



Virginia Association of Counties | 1207 East Main Street, Richmond, VA 23219

[Unsubscribe lonzo.lester@russellcountyva.us](mailto:lonzo.lester@russellcountyva.us)

[Update Profile](#) | [About Constant Contact](#)

August 20, 2019

Russell County Board of Supervisors/  
Russell County Tourism Committee

To Whom It May Concern:

This correspondence is to inform you that I feel I must resign as a Russell County Tourism Committee member, effective immediately, because of the interference with my job at the Virginia Coalfield Economic Development Authority, in which the Authority serves seven counties and one city of the coalfield region. I feel that working with all localities within the region in relation to my VCEDA position, the tourism position may be viewed, by some, as a Conflict of Interest.

I also feel the committee would benefit more from a member that would be more heavily involved in tourism in the county than what I have the time to do so.

I am grateful for having been asked to serve on this committee as a District 6 representative, and I offer my best wishes.

Sincerely,

A handwritten signature in black ink that reads "Marketta Horton". The signature is written in a cursive style with a large, looping initial "M".

Marketta Horton

**EXECUTIVE SECRETARY**  
Karl R. Hade

**Assistant Executive Secretary &  
Legal Counsel**  
Edward M. Macon

**COURT IMPROVEMENT PROGRAM**  
Sandra L. Karison, Director

**EDUCATIONAL SERVICES**  
CAROLINE E. KIRKPATRICK, DIRECTOR

**FISCAL SERVICES**  
JOHN B. RICKMAN, DIRECTOR

**HUMAN RESOURCES**  
RENÉE FLEMING MILLS, DIRECTOR

## SUPREME COURT OF VIRGINIA



OFFICE OF THE EXECUTIVE SECRETARY  
100 NORTH NINTH STREET  
RICHMOND, VIRGINIA 23219-2334  
(804) 786-6455

**JUDICIAL INFORMATION TECHNOLOGY**  
Michael J. Riggs, Sr., Director

**JUDICIAL PLANNING**  
Cyril W. Miller, Jr., Director

**JUDICIAL SERVICES**  
Paul F. DeLosh, Director

**LEGAL RESEARCH**  
Steven L. Dalle Mura, Director

**LEGISLATIVE & PUBLIC RELATIONS**  
Kristi S. Wright, Director

**MAGISTRATE SERVICES**  
Jonathan E. Green, Director

August 21, 2019

Ms. Missy Carter  
Russell County Drug Court Coordinator  
89 E. Main Street, Suite B  
P. O. Box 417  
Lebanon, VA 24266

**Supreme Court of Virginia Drug Treatment Court Docket Grant,  
Title: Russell County Adult Drug Treatment Court**

Dear Ms. Carter:

I am pleased to advise you that your grant for the above-referenced grant program has been approved for \$90,000 in State funds for fiscal year 2020. Please note the special condition prior to accepting this award.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return it to Courtney Stewart, Grants Management Analyst, at the Office of the Executive Secretary (OES). Please review the conditions carefully; as they require action on your part before we will disburse grant funds. Prior to the OES disbursing of funds, the Subrecipient must agree to comply with the following and the attached special conditions:

- a. Submit the quarterly grant reports by their due date to the Statewide Drug Treatment Court Coordinator.
- b. Maintain accurate & current data in the new web-based drug treatment court database beginning July 1, 2012.
- c. Submit a copy of any final federal grant report(s) and/or quarterly reports of any drug court Federal grant funds awarded.

When we receive documentation showing that you have complied with the conditions, you will be eligible to request funds awarded under this grant. A **REQUEST FOR FUNDS** form is also included with this letter and should be used for this purpose.

Russell County Adult Award Letter  
August 21, 2019  
Page Two

You may request funds at the same time you submit the documentation of compliance with the grant conditions or at any time thereafter. However, we cannot process your request until we have received and approved all required information.

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your project's success. If you have any questions, please call Courtney Stewart at 804-356-1064.

Yours very truly,



Paul F. DeLosh

PFD/ces  
Enclosures

cc: Mr. Lonzo Lester, Russell County Administrator  
Ms. Alisha McGlothin, Russell County Treasurer  
Karl R. Hade, Executive Secretary  
Anna Powers, Drug Treatment Court Coordinator

**Supreme Court of Virginia**  
**Office of the Executive Secretary**

100 North Ninth Street Richmond, VA 23219

**Statement of Grant Award/Acceptance**

<b>Subrecipient--</b> Russell County Drug Court	<b>Date:</b> August 21, 2019
<b>Grant Period--</b> <b>From:</b> 7/1/2019	<b>Through:</b> 6/30/2020

Project Director	Project Administrator	Finance Officer
<b>Missy R. Carter</b> Drug Court Coordinator 135 Highland Drive P.O. Box 417 Lebanon, Virginia 24266 Phone No: (276) 889-8158 Email: <a href="mailto:missy.carter@russellcountyva.us">missy.carter@russellcountyva.us</a>	<b>Lonzo Lester</b> Russell County Administrator 137 Highland Drive P.O. Box 1208 Lebanon, Virginia 24266 Phone No: (276) 889-8000 Email: <a href="mailto:lonzolester@russellcountyva.us">lonzolester@russellcountyva.us</a>	<b>Alisha McGlothlin</b> Russell County Treasurer 137 Highland Drive P.O. Box 121 Lebanon, Virginia 24266 Phone No: (276) 889-8028 Email: <a href="mailto:rctreas@bvunet.net">rctreas@bvunet.net</a>

**GRANT AWARD BUDGET**

Budget Categories	Program Funds TOTALS
<b>A. Personnel</b>	\$ 50,000.00
<b>B. Consultants</b>	\$ 10,000.00
<b>C. Travel</b>	\$ -0-
<b>D. Equipment</b>	\$ -0-
<b>E. Indirect Expenses</b>	\$ -0-
<b>F. Supplies &amp; Other Expenses</b>	\$ 30,000.00
<b>TOTALS</b>	\$ 90,000.00

This grant is subject to all rules, regulations, and criteria included in the grant application and the special conditions attached thereto.



Paul F. DeLosh, Director of Judicial Services

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this 21<sup>st</sup> day of August 2019.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

**LETTER OF AGREEMENT - GRANT FUNDS - UNRELATED PARTY**

This Grant Agreement (this "Agreement") made and entered the 8th day of January, 2019 (the "Award Date"), by and between the Tobacco Region Revitalization Commission, a body corporate and political subdivision of the Commonwealth of Virginia (the "Commission"), and Russell County Board of Supervisors. (the "Grantee").

## WITNESSETH:

WHEREAS, the Virginia General Assembly created the Commission to, among other things, stimulate the economic growth and development of communities in the Southern and Southwest regions (the "Region") of the Commonwealth of Virginia (the "Commonwealth"), and

WHEREAS, the Grantee has submitted an application, which by this reference is incorporated herein and made a part of this Agreement (the "Application"), to the Commission for funding to acquire, construct, improve, equip, furnish and/or otherwise undertake the project entitled Russell County Canneries Revitalization Project described on Exhibit A attached hereto (the "Project"), and

WHEREAS, the Commission, in reliance upon the information set forth in the Application, has determined that the Project benefits the Region and is consistent with and in furtherance of the Commission's public purposes and approved a grant to the Grantee in the amount of \$131,420.00 (the "Grant") to fund the Project, the approval and funding of such Grant the Commission has determined constitutes a valid public purpose for the expenditure of public funds and is the animating purpose for the Grant, and

WHEREAS, the Commission and the Grantee desire to set forth their understanding and agreement as to the use of the Grant and the obligations of the Grantee regarding the use of the Grant,

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby represent, warrant, covenant and agree as follows:

1. **Definitions.** The following capitalized terms used in this Agreement have the meanings set forth below:

"Authorized Expenditures" means the expenditures to be paid by or on behalf of, or reimbursed to, the Grantee in connection with the Grant as set forth in the Project Budget.

"Capital Expenditure" means any cost of a type that is properly chargeable to capital account (or would be so chargeable with (or but for) a proper election or the application of the definition of "placed in service" under Treas. Regs. §1.150-2(c)) under general federal income tax principles, determined at the time the expenditure is paid.

**“Commission-Related Party”** means a Person that is a Related Party to the Commission, the Issuer or the Commonwealth.

**“Controlled Group”** means a group of entities controlled directly or indirectly by the same entity or group of entities within the meaning of this definition.

(i) The determination of direct control is made on the basis of all the relevant facts and circumstances. One entity or group of entities (the controlling entity) generally controls another entity or group of entities (the controlled entity) for purposes of this definition if the controlling entity possesses either of the following rights or powers and the rights or powers are discretionary and non-ministerial—

(A) The right or power both to approve and to remove without cause a controlling portion of the governing body of the controlled entity; or

(B) The right or power to require the use of funds or assets of the controlled entity for any purpose of the controlling entity.

(ii) If a controlling entity controls a controlled entity under the test set forth in paragraph (i) of this definition, then the controlling entity also controls all entities controlled, directly or indirectly, by the controlled entity or entities.

(iii) An entity is not a controlled entity under paragraph (i) of this definition if the entity possesses substantial taxing, eminent domain, and police powers. For example, a city possessing substantial amounts of each of these sovereign powers is not a controlled entity of the state (Commonwealth).

**“501(c)(3) Organization”** means any Person described in Section 501(c)(3) of the Tax Code and exempt from tax under Section 501(a) of the Tax Code.

**“Governmental Person”** means a state or local governmental unit as defined in Treas. Regs. § 1.103-1 or any instrumentality thereof. The federal government and its agencies and instrumentalities are not Governmental Persons.

**“Issuer”** means the Tobacco Settlement Financing Corporation, a public body corporate and an independent instrumentality of the Commonwealth.

**“Loan”** means any transaction that is generally characterized as a loan for federal income tax purposes. A Loan may arise from the direct lending of money or may arise from transactions in which indirect benefits that are the economic equivalent of a loan are conveyed within the meaning of Treas. Regs. § 1.141-5. Certain leases, management contracts and other contractual arrangements and certain prepayments for property or services may constitute Loans under Treas. Regs. § 1.141-5.

**“Person”** means any natural person, firm, joint venture, association, partnership, business trust, corporation, limited liability company, corporation or partnership, or any other entity (including a governmental entity).

“**Related Party**” means, in reference to a Governmental Person or a 501(c)(3) Organization, any Person that is a member of the same Controlled Group and, in reference to any Person that is not Governmental Person or a 501(c)(3) Organization, a Related Person.

“**Related Person**” shall have the meaning set forth in Section 144(a)(3) of the Tax Code. For purposes of Section 144(a)(3) of the Tax Code, a Person is a Related Person to another Person if—

(A) the relationship between such Persons would result in a disallowance of losses under Section 267 or 707(b) of the Tax Code, or

(B) such persons are members of the same controlled group of corporations (as defined in Section 1563(a) of the Tax Code, except that “more than 50 percent” shall be substituted for “at least 80 percent” each place it appears therein).

“**Tax Code**” means the Internal Revenue Code of 1986, as amended, and the applicable provisions of the regulations of the U.S. Department of Treasury promulgated thereunder.

“**Tobacco Bonds**” means the Tobacco Settlement Asset-Backed Bonds, Series 2005, which were issued by the Issuer on May 16, 2005, and have a stated final maturity date of June 1, 2037, and the Tobacco Settlement Asset-Backed Bonds, Series 2007 B, C, and D which were issued by the Issuer on May 3, 2007, and have a stated final maturity date of June 1, 2047.

“**Working Capital Expenditure**” means any cost that is not a Capital Expenditure. Generally, current operating expenses are Working Capital Expenditures.

**2. Source of Grant Funds; Reliance.** The Grantee represents that it understands that the Grant funds are derived from the proceeds of the Tobacco Bonds, the interest on which must remain excludible from gross income for federal income tax purposes (that is, “tax-exempt”) pursuant to both (i) Virginia law and (ii) contractual covenants made by the Commission, the Issuer and the Commonwealth for the benefit of the owners of the Tobacco Bonds. The Grantee further represents that (a) the undersigned authorized representative of the Grantee has been informed of the purpose and scope of Sections 103 and 141-150 of the Tax Code as they relate to the Tobacco Bonds and the Grant, and (b) the representations and warranties contained in this Section and throughout this Agreement can be relied on by the Commission, the Issuer and bond counsel for the Commission and Issuer in executing certain documents and rendering certain opinions in connection with the Tobacco Bonds.

**3. Nature of Grantee.** The Grantee represents that it is neither a Commission-Related Party nor an agent of the Issuer, the Commission or the Commonwealth. A true, correct and complete copy of the Grantee’s charter, articles of incorporation or similar governing instrument is attached hereto as **Exhibit D** and is in full force and effect on the date hereof. If the Grantee is a 501(c)(3) Organization, a copy of its IRS determination letter shall also be attached as part of **Exhibit D** hereto. The Grantee will not make any changes to its governing documents or structure, funding or operations during the term of the Tobacco Bonds that would or may cause the Grantee to become a Commission-Related Party or an agent of the Issuer, the Commission or the Commonwealth.



**4. Project and Budget; Nature of Authorized Expenditures.** The Grantee agrees to use the Grant for that portion of the Project not being paid from other sources as set forth in the budget for the Project attached hereto as Exhibit B (the "Project Budget").

No portion of the Grant shall be used by the Grantee for any purpose whatsoever other than to pay or to reimburse Authorized Expenditures with respect to the Project without the prior written approval of the Executive Director of the Commission (the "Executive Director").

No material changes shall be made in the scope of the Project or to the Project Budget without the prior written approval of the Executive Director. Any document signed by the Executive Director accepting a change in the scope of the Project or to the Project Budget shall specifically set forth the accepted change. If the maximum authorized amount of the Grant exceeds the amount necessary to complete the Project, the excess shall not be disbursed to the Grantee but shall remain with the Commission. If excess funds were disbursed, such excess funds shall be returned to the Commission within thirty (30) days of the earlier of the completion of the Project or the expiration of this Agreement.

The Grantee represents, warrants and covenants as follows:

(a) All Authorized Expenditures will be Capital Expenditures. No Authorized Expenditure will be a Working Capital Expenditure.

(b) Other than as described in Sections 12 and 13 below, the Grant does not impose on the Grantee any obligation or condition to directly or indirectly repay any amount (in cash, property or services or otherwise) to the Commission, the Issuer, the Commonwealth or any Commission-Related Party.

(c) No Authorized Expenditure will represent, nor will the Grant involve, the use by the Grantee of any portion of the Grant funds, directly or indirectly, (i) to make or finance a grant or a Loan to a Commission-Related Party or (ii) to refund, redeem or pay debt service on the debt obligations (including without limitation any tax-exempt bonds) of the Grantee or any other Person.

(d) No part of the assets to be financed by the Grant will be used by the Commission, the Issuer, the Commonwealth or other Commission-Related Party pursuant to a lease, a management or service contract, output contract, or pursuant to any other arrangement conveying special legal entitlements for the use of such assets that is comparable to a lease, a management or service contract or an output contract, such as an arrangement conveying priority rights to the use or capacity of a Grant-financed asset.

The average reasonably expected economic life of the assets to be financed by the Grant is set forth in Exhibit E attached hereto.

The Grantee agrees to cause the Project to be acquired, constructed, improved, equipped, furnished and/or otherwise undertaken as described in Exhibit A and will cause the Project to be

completed on or before the expiration of this Agreement. The Grantee affirms that the Grant funds and funds available from the other sources specified in the Project Budget will be sufficient to cause the Project to be completed.

The Grantee agrees to comply with all applicable federal, state, and local laws and regulations pertaining to the Project and the use and application of Grant funds.

5. **Payment of Grant Funds.** Subject to the terms of this Agreement, and at the sole discretion of the Commission and, subject to the conditions set forth in Exhibit C attached hereto, the Grant shall be disbursed to the Grantee on a reimbursement basis.

The Grantee shall be eligible for reimbursement upon submission of a signed payment request on the Commission's then current form ("Payment Request Form") with adequate supporting documentation. The Grantee agrees to comply with the Commission's General Funding Policies, Grant Disbursement Guidelines, and Guidelines for Advance of Funds as adopted by the Commission

Expenses incurred prior to the Award Date are not eligible for reimbursement. Prior to any disbursement, the Commission shall have on record documentation from the Grantee designating the officers, employees, or agents authorized to make a reimbursement request (such documentation may be in the form of a resolution or minutes of the Grantee appointing such designee).

Reimbursement requests shall be submitted not more frequently than quarterly, unless the Commission otherwise agrees. Appropriate supporting documentation shall be attached to all Payment Request Forms and may include, but is not limited to, invoices from goods purchased and services performed, receipts, vouchers, reporting forms or other evidence of the actual payment of costs related to the Project and consistent with the Project Budget. The Grantee shall also provide appropriate supporting documentation of the expenditure and application of any required matching funds for the Project as set forth on Exhibit C attached hereto. The Commission may in its sole discretion refuse to make a disbursement if the documentation is not adequate or if such disbursement does not appear to be within the Project Budget or is otherwise contrary to or in violation of the provisions hereof. The Commission in its sole discretion may refuse to disburse any funds to the Grantee if the Grantee has previously received a grant award and a final grant report for the previous grant award has not been received by the Commission.

6. **Right of Inspection.** The Commission, and its members, employees and agents, shall have the right to inspect the Project upon reasonable notice to the Grantee provided, however, that in the event of an emergency, inspection may be made, to preserve the integrity of the Grant and its original intended purpose, with notice to the Grantee being given at the earliest practicable time.

7. **Parties' Relationship.** In connection with the award or the administration of the Grant, the Commission does not and shall not assume any liability for any financial or other obligations of the Grantee made to third parties, whether or not related to the Project. The Grantee is and will be acting as an independent contractor in the performance of the Project, and agrees to be responsible, to the extent permitted by the Virginia Tort Claims Act and all other applicable

Virginia law, for negligent acts or omissions of its employees, agents, or officers arising out of its obligations under this Agreement. Nothing contained herein shall be deemed an express or implied waiver of the sovereign immunity of the Commission or the Commonwealth.

In the event that the Commission is required to take legal action under this Agreement, the Grantee shall be liable, to the extent allowable by Virginia law, for all of the Commission's costs expended for the administration and enforcement of this Agreement, including but not limited to, reasonable attorney's fees and court costs.

The Grantee shall at all times protect, indemnify and hold the Commission, the Issuer, the Commonwealth and the owners of the Tobacco Bonds, and their respective members, directors, officers, employees, attorneys and agents (the "Indemnitees"), harmless against any and all liability, losses, damages, costs, expenses, penalties, taxes, causes of action, suits, claims, demands and judgments of any nature arising from or in connection with any misrepresentation, breach of warranty, noncompliance or default by or on behalf of the Grantee under this Agreement, including, without limitation, all claims or liability (including all claims of and liability to the Internal Revenue Service) resulting from, arising out of or in connection with the loss of the excludability from gross income of the interest on all or any portion of the Tobacco Bonds that may be occasioned by any cause whatsoever pertaining to such misrepresentation, breach, noncompliance or default, such indemnification to include the reasonable costs and expenses of defending any Indemnitee or investigating any claim of liability and other reasonable expenses and attorneys' fees incurred by any Indemnitee in connection therewith.

**8. Recordkeeping.** The Grantee shall maintain proper books of record and account with respect to the Grant and the Project in which accurate and timely entries shall be made in accordance with generally accepted accounting principles, during the term of this Agreement. The Grantee shall retain all invoices from goods purchased and services performed, receipts, vouchers, reporting forms or other evidence of the actual payment of costs related to the Project. All books of record and account and all records of receipts and expenditures with respect to the Grant and the Project and copies of Payment Request Forms with supporting documentation and annual and final reports submitted to the Commission shall be retained for at least three (3) years after the later of the completion of the Project or the expiration of this Agreement. The Commission, and its members, employees, and agents, shall have the right to inspect and make copies of the books and records of the Grantee related to the Project.

**9. Annual Reports.** The Grantee shall submit to the Commission annual financial and narrative reports reflecting activity related to the Project and progress made toward completion of the Project. Annual financial and narrative reports shall be presented on the Commission's grant reporting form then in effect (the "Grant Reporting Form"). Annual reports shall be due one year from the Award Date and annually thereafter until the Project is complete. The Commission reserves the right to request additional information to supplement the information provided in the Grant Reporting Form, including but not limited to, the Grantee's audited financial statements.

**10. Final Report.** The Grantee shall provide a final financial and narrative report to the Commission upon submission of the final payment request. The final report shall contain the type of information contained in the annual reports, including a narrative as to the success of the Project and a description of the long-term achievements and expectations for the Project. The Commission

may withhold disbursement of the final payment until receipt of a final report that is in all respects satisfactory to the Commission. After the completion of the Project and expiration of this Agreement, the Commission may in its sole discretion require additional reporting on the long-term achievements and expectations of the Project.

**11. Interim Reports.** In addition to the annual reports and final report required by Sections 9 and 10 of this Agreement, the Commission may reasonably request that the Grantee submit additional or interim information from time to time to ensure that the provisions of this Agreement are properly carried out, administered and enforced.

**12. Misuse of Award; Rights of Commission.** If the Commission determines that any part of a Grant has not been used for the Project or for a purpose otherwise approved in writing by the Executive Director, or that the Grantee has failed to comply with any material term or condition of this Agreement, the Application, or in communications with the Commission or its agents, the Commission in its sole discretion may withhold any further disbursements to the Grantee. In addition, the Commission may:

(a) rescind the Grant by written notice to the Grantee, in which event the Grantee shall be obligated to return to the Commission, within five (5) days following receipt of such notice, an amount, from legally available funds, equal to all Grant payments received pursuant to this Agreement, plus interest from the date of receipt of such notice at the prime rate set forth in the Wall Street Journal on the date of such notice;

(b) take any action as necessary to preserve the integrity of the Grant and to preserve Grant funds for appropriate uses;

(c) determine that the Grantee is ineligible to receive future grant funding through the Commission;

(d) withhold any and all disbursements requested by the Grantee from the Commission under any other grant approved by the Commission; and/or

(e) take such judicial action as is necessary to collect any amounts owed, including legal action for breach of this Agreement.

The Commission reserves the right to modify or withhold any disbursement of Grant funds if the Commission in its sole discretion determines that it is necessary in order to protect the purposes and objectives of the Commission and the Grant or to comply with any law or regulation applicable to the Commission, the Grant and/or the Grantee.

**13. Sale or Encumbrance; Security Interest.** None of the assets or property acquired, constructed, improved, equipped, and/or furnished as part of the Project shall be leased, sold, exchanged, disposed of, hypothecated, mortgaged or encumbered without the prior written approval of the Executive Director. In the event that such asset or property is leased, sold, exchanged, disposed of, hypothecated, mortgaged or encumbered without the prior written

approval of the Executive Director, the Commission may assert its interest in the asset or property to recover the Commission's share of the value of such asset or property and/or recover from the Grantee, unless otherwise prohibited by law.

The Grantee hereby pledges, delivers and assigns to the Commission a security interest in, all property purchased with the Grant. Upon the request of the Commission and, as applicable, the Grantee, the Grantee will execute, provide and sign all documents necessary to establish and/or perfect Commission's and, as applicable, the Grantee's security interest in such property, including deeds of trust, supplemental deeds of trust, amendments or modifications hereto, financing statements, continuation statements or other instruments and documents which may be reasonably required.

**14. Press Releases.** The Grantee agrees that it shall not issue any press releases or other public statements regarding the Grant without the prior written consent of the Commission.

**15. Future Funding.** The Grant provided pursuant to this Agreement shall not be deemed to be an actual or implied promise of the Commission to fund the Project except as provided for herein. No representation by the Commission, or its members, employees or agents, shall be binding unless set forth in writing and signed by the Executive Director. In addition to the other remedies provided by law or in this Agreement, if the Grantee fails to comply with the terms of this Agreement, the Project shall not be entitled to additional funding by the Commission.

**16. Entire Agreement.** To the extent there are inconsistencies between this Agreement and its supporting documents, including the Application and the exhibits attached hereto, this Agreement shall control. This Agreement expresses the entire understanding and all agreements between the Commission and the Grantee and may not be modified except in a writing signed by the Commission and the Grantee.

**17. Governing Law; Jurisdiction; Venue.** This Agreement shall be governed by the applicable laws of the Commonwealth. The venue of any judicial action shall be in the Circuit Court of the City of Richmond, Virginia, and such litigation shall only be brought in such court.

**18. Limitation of Commission's Liability.** No member, employee, or agent of the Commission shall incur any personal liability with respect to any action taken by him or her pursuant to this Agreement.

**19. Severability.** If any provision of this Agreement shall be held invalid by any court of competent jurisdiction, such holding shall not invalidate any other provision hereof.

**20. Public Documents.** Unless specifically exempted pursuant to the Virginia Freedom of Information Act (Virginia Code Section 2.2-3700 *et seq.*, as amended), all reports, documents, financial data and other information provided to the Commission shall be public records.

**21. Notices.** Unless otherwise provided for herein, all notices, approvals, consents, correspondence and other communications pursuant to this Agreement shall be in writing and shall be deemed received upon receipt or refusal after mailing of the same in the United States Mail by

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certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return of certified mail or overnight courier package not accepted by the addressee) to (a) the Commission at 701 East Franklin Street, Suite 501, Richmond, Virginia 23219, Attention: Executive Director, or (b) the Grantee at the address set forth below.

**22. Conditional Funding.** In the event that disbursement of Grant funds is contingent upon the happening of an event or events described herein that have not yet occurred as of the Award Date, the Commission may withdraw the Grant if such contingency has not been satisfied within twelve (12) months of the Award Date.

**23. Expiration.** Thirty-six (36) months after the date on which the Grant is approved, the Grant shall be automatically rescinded with respect to all funds not yet disbursed by the Commission, unless an extension is granted in writing by the Commission.

**24. Assignment.** Neither this Agreement nor any rights under this Agreement may be assigned, by operation of law or otherwise, by the Grantee without the prior written consent of the other parties hereto. The provisions of this Agreement shall bind and inure to the benefit of the parties and their respective successors and permitted assigns.

**25. Survival.** The rights and remedies available to the Commission shall survive any expiration or termination of this Agreement.

**26. Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, and all of which together shall constitute but one and the same instrument.

*[Remainder of this page intentionally left blank.]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**TOBACCO REGION REVITALIZATION COMMISSION**, a body corporate and political subdivision of the Commonwealth of Virginia

Signature of Executive Director: \_\_\_\_\_

Printed Name of Executive Director: \_\_\_\_\_

**Evan Feinman**

Date: \_\_\_\_\_

**8-13-19**

### Grantee Information

Russell County Board of Supervisors

Signature of Grantee's Chief Executive: \_\_\_\_\_

Printed Name of Grantee's Chief Executive: \_\_\_\_\_

Date: \_\_\_\_\_

**8/9/19**

Address \_\_\_\_\_

**PO Box 1208**

**Lebanon, VA 24264**

Phone # \_\_\_\_\_

**276-889-8000**

e-mail \_\_\_\_\_

**Lonzo.Lester@russellcountyva.us**

Federal ID # \_\_\_\_\_

**54-6001589**

**Project Description**

Russell County has requested this grant for upgrading cannery equipment at existing canneries in the communities of Castlewood and Honaker. Funding will go directly to upgrading equipment in both canneries.



**Project Budget**

## TICRC Grant Application Budget Worksheet

Rev. 01/11

**I. Financial Information: Sources of Funds**

a. Requested TICRC Funds: Enter a Description and Budget Line Item Amounts in the blue highlighted boxes below. Please include specific, detailed budget narrative as an additional attachment in your application.

Requested TICRC Fund Details								
1. Description (Enter a brief description of how the TICRC funds will be used)	The funds will be used to upgrade the equipment in both engineering. This will provide an updated and safe environment for the growth and expansion of local agribusinesses.							
2. Budget Line Item	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
3. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)						\$131,420.00		
4. Total Amount (Self Totalling)								\$131,420.00

b. Other Funding: Enter Source Information, Status, Description and Budget Line Item Amounts in the blue highlighted boxes below. Select funding type and status from the dropdown menus in the blue highlighted boxes where indicated. Please include specific, detailed budget narrative as an additional attachment in your application.

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)	Local							
2. Agency/Locality Name (Enter the name the source of the matching funds)	Russell County Board of Supervisors							
3. Status (Select the status of the matching funds from the dropdown list)	Money in Hand							
4. Description (Enter a brief description of how the matching funds will be used)	RCBOS will provide funding for the remaining equipment needs, facility improvements to accept the new equipment, and some of the necessary supplies during this transition of upgrades.							
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)			\$15,000.00			\$75,000.00	\$25,000.00	
7. Total Amount (Self Totalling)								\$115,000.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)	In-Kind							
2. Agency/Locality Name (Enter the name the source of the matching funds)	Russell County Board of Supervisors							
3. Status (Select the status of the matching funds from the dropdown list)	Application Approved							
4. Description (Enter a brief description of how the matching funds will be used)	The personal services matching funds will be used to implement, operate and monitor the progress and success of the project.							
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)	\$16,420.00							
7. Total Amount (Self Totalling)								\$16,420.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)								\$0.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)	\$0.00							

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)	\$0.00							

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)	\$0.00							

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)	\$0.00							

**2. Financial Information: Budgeted Expenditures**

*You do not need to enter any information in this section.* The table below is self calculating based on the information entered in section 1 (Financial Information: Sources of Funds). Please fill in the blue highlighted fields in section 1 to populate the table below. The amounts from the "TICRC Funds" column and the "Total Matching Funds Column" should correspond to the amounts entered in the grant application.

Proposed Project Budget								
	TICRC Funds	State	Local	Federal	Private	In-Kind	Total Matching Funds	Grand Total
Personal Services (Salaries, Wages, Benefits, etc.)						\$16,420.00	\$16,420.00	\$16,420.00
Contractual Services (A&E, Legal, Printing, Media, Travel, Training, etc.)								
Supplies & Materials (Engineering Supplies, Building & Mechanical Repair, Supplies, Educational Supplies, etc.)			\$15,000.00				\$15,000.00	\$15,000.00
Continuous Charges (Insurance, Lease Payments, Utilities, etc.)								
Property & Improvements (Land Acquisition, Site Development, etc.)								
Equipment (Computers, Phones, Furniture, Fixtures, Manufacturing Equipment, etc.)	\$131,420.00		\$75,000.00				\$75,000.00	\$206,420.00
Plant & Improvements (Building Acquisition, Construction/Renovation, etc.)			\$25,000.00				\$25,000.00	\$25,000.00
Transfer Payments (Scholarships, Incentives, etc.)								
<b>Total Costs:</b>	<b>\$131,420.00</b>		<b>\$115,000.00</b>			<b>\$16,420.00</b>	<b>\$131,420.00</b>	<b>\$262,840.00</b>

**Grant Conditions**

1. No less than 50% of the total Project Budget shall be funded by non-commission sources and satisfactory evidence thereof submitted to the Commission prior to disbursement of any Commission money. Un-approved applications to other funding sources are not satisfactory evidence.

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**Exhibit D**

**Governing Documents of Grantee**

Attach charter, articles of incorporation or similar governing instruments, also attach IRS determination letter if a 501(c)(3) Organization

DETERMINATION OF AVERAGE REASONABLY EXPECTED  
ECONOMIC LIVES OF PROJECT ASSETS

The Tax Code limits the length of average maturity for certain tax-exempt bonds, such as the Tobacco Bonds, to no more than 120% of the average reasonably expected economic life of the assets being financed with the proceeds of such bonds. In this Exhibit, the Grantee will determine the average reasonably expected economic life of the assets being financed by the Grant.

There are two safe harbors in determining "economic life": the ADR midpoint life under IRS Revenue Procedures 83-85 and 87-56 and the guideline life under IRS Revenue Procedure 62-61 (in the case of structures). For the purposes hereof, the reasonably expected economic life of an asset is to be determined as of the date the asset is expected to be placed in service. You may wish to consult your accountant in completing this Exhibit. Commission staff can provide copies of the above-referenced Revenue Procedures.

Please complete the attached Schedule as follows:

**Step 1.** Please list each of the assets comprising the Project to be financed or refinanced by the Grant funds by describing them in Column I. At the minimum, the assets should be broken down as "Land," "Land Improvements," "Building," and "Equipment." In Column II, indicate whether each asset will be acquired, constructed, installed, renovated, etc.

**Step 2.** In Column III, set forth the corresponding total cost of each asset to be paid with Grant funds. Any amounts shown on the Project Budget as "Contingency" should be assigned to the shortest-lived asset.

**Step 3.** In Column IV, set forth the date each asset is expected to be placed in service. An asset is first placed in service when it is first placed in a condition or state of readiness and availability for a specifically assigned function.

**Step 4.** In Column V, set forth in years the ADR midpoint life or the guideline life of each asset listed in Column I, in accordance with the following:

*Land.* If any portion of the Grant funds will be used to finance land, Commission staff should be consulted to determine the economic life to be assigned. In most cases, Commission staff will direct you to assign the land an economic life of 0 and to exclude the land from the economic life calculation.

If land improved with one or more existing buildings will be acquired, please allocate the purchase price between the land and buildings and furnish the Commission with a copy of a recent appraisal of the relative value of the land and buildings to support your allocation.

*Buildings.* A guideline life must be determined under Revenue Procedure 62-21 for any building to be financed with the Grant. Forty years is the guideline life for most buildings. Based on the nature of the particular building, your accountant or Commission staff will assist you in determining whether another guideline life is more appropriate. Each building includes the structural shell of the building and all integral parts thereof, equipment which services normal

heating, plumbing, air conditioning, fire prevention and power requirements, and equipment such as elevators and escalators.

*Equipment.* Please select a ADR midpoint life for each item of equipment to be financed. The tables of asset guideline classes, asset guideline periods and asset depreciation ranges included in Revenue Procedures 83-35 and 87-56 is used for reference.

To use the table, you should first determine the asset guideline class in which each item of equipment falls. General business assets fall into classes 00.11 through 00.4 to the extent that a separate class is provided for them. Other assets, to the extent that a separate class is provided, fit into one or more of classes 01.1 through 80.0. Subsidiary assets (jigs, dies, molds, patterns, etc.) are in the same class as are the other major assets in an industry activity unless the subsidiary assets are classified separately for that industry. Each item of equipment should be classified according to the activity in which it is primarily used. If the equipment is not described in any asset guideline class, its estimated economic life must be determined on a case by case basis.

*Working Capital.* Working Capital Expenditures are ineligible for Grant funding.

**Step 5.** In Column VI, adjust the ADR midpoint or guideline life for each asset by adding the amount of time (in years) between May 16, 2005 (the closing date of the Tobacco Bonds) and the in-service date specified in Column IV. For example, if a building with a guideline life of 40 years will be placed in service one year and six months after May 16, 2005, the adjusted economic life for such building in Column VI should be 41.5

**Step 6.** In Column VII, show with respect to each asset the product of the respective entry in Column III multiplied by the respective entry in Column VI.

**Step 7.** Total all of entries in Column III and Column VII.

**Step 8.** Divide the Column VII Total by the Column III Total. The quotient is the average reasonably expected economic life of the assets to be financed with Grant funds as part of the Project.



INFORMATION SCHEDULE  
 REASONABLY EXPECTED ECONOMIC LIVES  
 OF PROJECT FACILITIES

COLUMN I	COLUMN II	COLUMN III	COLUMN IV	COLUMN V	COLUMN VI	COLUMN VII
DESCRIPTION OF ASSETS INCLUDED IN THE PROJECT	ACQUISITION, CONSTRUCTION, INSTALLATION, RENOVATION, ECT.	TOTAL COST TO BE FINANCED BY GRANT	IN SERVICE DATE	GUIDELINE OR ADR MIDPOINT LIFE	ADJUSTED ECONOMIC LIFE	COLUMN III X COLUMN VI
Equipment	Acquisition	\$131,420	1/8/19	10	23.658	3,109,134
		Total: \$131,420				Total: \$3,109,134

AVERAGE RESONABLY EXPECTED ECONOMIC LIFE

Column VII Total    \$3,109,134    /    COLUMN III    TOTAL:    131,420    =    23.66    YEARS

**GRANT AGREEMENT**

This Grant Agreement (this "Agreement") made and entered into on the **8th day of January, 2019** (the "Award Date"), by and between the **Tobacco Region Revitalization Commission**, a body corporate and political subdivision of the Commonwealth of Virginia (the "Commission"), and **RUSSELL COUNTY FAIR ASSOC INC.** (the "Grantee").

WITNESSETH:

**WHEREAS**, the Virginia General Assembly created the Commission to, among other things, stimulate the economic growth and development of communities in the Southern and Southwest regions (the "Region") of the Commonwealth of Virginia (the "Commonwealth"), and

**WHEREAS**, the Grantee has submitted an application, which by this reference is incorporated herein and made a part of this Agreement (the "Application"), to the Commission for funding to acquire, construct, improve, equip, furnish and/or otherwise undertake the project entitled **Renovation of the Russell County Fair Grounds** described on Exhibit A attached hereto (the "Project"), and

**WHEREAS**, the Commission, in reliance upon the information set forth in the Application, has determined that the Project benefits the Region and is consistent with and in furtherance of the Commission's public purposes and approved a grant to the Grantee in the amount of **\$247,500.00** (the "Grant") to fund the Project, the approval and funding of such Grant the Commission has determined constitutes a valid public purpose for the expenditure of public funds and is the animating purpose for the Grant, and

**WHEREAS**, the Commission and the Grantee desire to set forth their understanding and agreement as to the use of the Grant and the obligations of the Grantee regarding the use of the Grant,

**NOW, THEREFORE**, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby represent, warrant, covenant and agree as follows:

**1. Project and Budget.** The Grantee agrees to use the Grant to provide funds for that portion of the Project not being paid from other sources as set forth in the budget for the Project attached hereto as Exhibit B (the "Project Budget").

No portion of the Grant shall be used for any purpose whatsoever other than the Project without the prior written approval of the Executive Director of the Commission (the "Executive Director").

No material changes shall be made in the scope of the Project or to the Project Budget without the prior written approval of the Executive Director. Any document signed by the Executive Director

accepting a change in the scope of the Project or to the Project Budget shall specifically set forth the accepted change. If the maximum authorized amount of the Grant exceeds the amount necessary to complete the Project, the excess shall not be disbursed to the Grantee but shall remain with the Commission. If excess funds were disbursed, such excess funds shall be returned to the Commission within thirty (30) days of the earlier of the completion of the Project or the expiration of this Agreement.

The Grantee agrees to cause the Project to be acquired, constructed, improved, equipped, furnished and/or otherwise undertaken as described in Exhibit A and will cause the Project to be completed on or before the expiration of this Agreement. The Grantee affirms that the Grant funds and funds available from the other sources specified in the Project Budget will be sufficient to cause the Project to be completed.

The Grantee agrees to comply with all applicable federal, state, and local laws and regulations pertaining to the Project and the use and application of Grant funds.

2. **Payment of Grant Funds.** Subject to the terms of this Agreement, and at the sole discretion of the Commission and subject to the conditions set forth in Exhibit C attached hereto, the Grant shall be disbursed on a reimbursement basis.

The Grantee shall be eligible for reimbursement upon submission of a signed payment request on the Commission's then-current form ("Payment Request Form") with adequate supporting documentation. The Grantee agrees to comply with the Commission's General Funding Policies, Grant Disbursement Guidelines, and Guidelines for Advance of Funds as adopted by the Commission.

Expenses incurred prior to the execution of this agreement are not eligible for reimbursement. Prior to any disbursement, the Commission shall have on record documentation from the Grantee designating the officers, employees, or agents authorized to make a reimbursement request (such documentation may be in the form of a resolution or minutes of the Grantee appointing such designee).

Reimbursement requests shall be submitted not more frequently than quarterly, unless the Commission otherwise agrees. Appropriate supporting documentation shall be attached to all Payment Request Forms and may include, but is not limited to, invoices from goods purchased and services performed, receipts, vouchers, reporting forms or other evidence of the actual payment of costs related to the Project and consistent with the Project Budget. The Grantee shall also provide appropriate supporting documentation of the expenditure and application of any required matching funds for the Project as set forth on Exhibit C attached hereto. The Commission may in its sole discretion refuse to make a disbursement if the Grantee's documentation is not adequate or if such disbursement does not appear to be within the Project Budget or is otherwise contrary to or in violation of the provisions hereof. The Commission in its sole discretion may refuse to disburse any funds to the Grantee if the Grantee has previously received a grant award and a final grant report for the previous grant award has not been received by the Commission.

3. **Right of Inspection.** The Commission, and its members, employees and agents, shall have the right to inspect the Project upon reasonable notice to the Grantee provided, however, that in the

event of an emergency, inspection may be made, to preserve the integrity of the Grant and its original intended purpose, with notice to the Grantee being given at the earliest practicable time.

**4. Parties' Relationship.** In connection with the award or the administration of the Grant, the Commission does not and shall not assume any liability for any financial or other obligations of the Grantee made to third parties, whether or not related to the Project. The Grantee is and will be acting as an independent contractor in the performance of the Project, and agrees to be responsible, to the extent permitted by the Virginia Tort Claims Act and all other applicable Virginia law, for negligent acts or omissions of its employees, agents or officers arising out of its obligations under this Agreement. Nothing contained herein shall be deemed an express or implied waiver of the sovereign immunity of the Commission or the Commonwealth.

In the event the Commission is required to take legal action under this Agreement, the Grantee shall be liable, to the extent allowable by Virginia law, for all of the Commission's costs expended for the administration and enforcement of this Agreement, including but not limited to, reasonable attorney's fees and court costs.

**5. Recordkeeping.** The Grantee shall maintain proper books of record and account with respect to the Grant and the Project in which accurate and timely entries shall be made in accordance with generally accepted accounting principles, during the term of this Agreement. The Grantee shall retain all invoices from goods purchased and services performed, receipts, vouchers, reporting forms or other evidence of the actual payment of costs related to the Project. All books of record and account and all records of receipts and expenditures with respect to the Grant and the Project and copies of Payment Request Forms with supporting documentation and annual and final reports submitted to the Commission shall be retained for at least three (3) years after the later of the completion of the Project or the expiration of this Agreement. The Commission, and its members, employees, and agents, shall have the right to inspect and make copies of the books and records of the Grantee related to the Project.

**6. Annual Reports.** The Grantee shall submit to the Commission annual financial and narrative reports reflecting activity related to the Project and progress made toward completion of the Project. Annual financial and narrative reports shall be presented on the Commission's grant reporting form then in effect (the "Grant Reporting Form"). Annual reports shall be due one year from the Award Date and annually thereafter until the Project is complete. The Commission reserves the right to request additional information to supplement the information provided in the Grant Reporting Form, including but not limited to, the Grantee's audited financial statements.

**7. Final Report.** The Grantee shall provide a final financial and narrative report to the Commission upon submission of the final payment request. The final report shall contain the type of information contained in the annual reports, including a narrative as to the success of the Project and a description of the long-term achievements and expectations for the Project. The Commission may withhold disbursement of the final payment until receipt of a final report that is in all respects satisfactory to the Commission. After the completion of the Project and expiration of this Agreement, the Commission may in its sole discretion require additional reporting on the long-term achievements and expectations of the Project.

8. **Interim Reports.** In addition to the annual reports and final report required by Sections 6 and 7 of this Agreement, the Commission may reasonably request that the Grantee submit additional or interim information from time to time to ensure that the provisions of this Agreement are properly carried out, administered and enforced.

9. **Misuse of Award; Rights of Commission.** If the Commission determines that any part of a Grant has not been used for the Project or for a purpose otherwise approved in writing by the Executive Director, or that the Grantee has failed to comply with any material term or condition of this Agreement, or has made any materially false or misleading statement to the Commission in this Agreement, the Application, or in communications with the Commission or its agents, the Commission in its sole discretion may withhold any further disbursements to the Grantee. In addition, the Commission may:

(a) rescind the Grant by written notice to the Grantee, in which event the Grantee shall be obligated to return to the Commission, within five (5) days following receipt of such notice, an amount, from legally available funds, equal to all Grant payments received pursuant to this Agreement, plus interest from the date of receipt of such notice at the prime rate set forth in the Wall Street Journal on the date of such notice;

(b) take any action as necessary to preserve the integrity of the Grant and to preserve Grant funds for appropriate uses;

(c) determine that the Grantee is ineligible to receive future grant funding through the Commission;

(d) withhold any and all disbursements requested by the Grantee from the Commission under any other grant approved by the Commission; and/or

(e) take such judicial action as is necessary to collect any amounts owed, including legal action for breach of this Agreement.

The Grantee agrees to pay the Commission's attorneys' fees and actual costs incurred in the collection of funds or for the enforcement of any obligations of the Grantee set forth in this Agreement.

The Commission reserves the right to modify or withhold any disbursement of Grant funds if the Commission in its sole discretion determines that it is necessary in order to protect the purposes and objectives of the Commission and the Grant or to comply with any law or regulation applicable to the Commission, the Grant and/or the Grantee.

10. **Sale or Encumbrance; Security Interest.** None of the assets or property acquired, constructed, improved, equipped, and/or furnished as part of the Project shall be leased, sold, exchanged, disposed of, hypothecated, mortgaged or encumbered without the prior written approval of the Executive Director. In the event that such asset or property is leased, sold, exchanged, disposed of, hypothecated, mortgaged or encumbered without the prior written approval of the Executive Director, the Commission may assert its interest in the asset or property to recover the Commission's

share of the value of such asset or property and/or recover from the Grantee, unless otherwise prohibited by law.

Grantee hereby pledges, delivers and assigns to the Commission a security interest in all property purchased with the Grant. Upon the request of the Commission, Grantee will execute, provide and sign all documents necessary to establish and/or perfect Commission's security interest in such property, including deeds of trust, supplemental deeds of trust, amendments or modifications thereto, financing statements, continuation statements or other instruments and documents which may be reasonably required from time to time.

**11. Press Releases.** The Grantee agrees that it shall not issue any press releases or other public statements regarding the Grant without the prior written consent of the Commission.

**12. Future Funding.** The Grant provided pursuant to this Agreement shall not be deemed to be an actual or implied promise of the Commission to fund the Project except as provided for herein. No representation by the Commission, or its members, employees or agents, shall be binding unless set forth in writing and signed by the Executive Director. In addition to the other remedies provided by law or in this Agreement, if the Grantee fails to comply with the terms of this Agreement, the Grantee shall not be entitled to additional funding for the Project.

**13. Entire Agreement.** To the extent there are inconsistencies between this Agreement and its supporting documents, including the Application and the exhibits attached hereto, this Agreement shall control. This Agreement expresses the entire understanding and all agreements between the Commission and the Grantee and may not be modified except in a writing signed by the Commission and the Grantee.

**14. Governing Law; Jurisdiction; Venue.** This Agreement shall be governed by the applicable laws of the Commonwealth. The venue of any judicial action shall be in the Circuit Court of the City of Richmond, Virginia, and such litigation shall only be brought in such court.

**15. Limitation of Commission's Liability.** No member, employee, or agent of the Commission shall incur any personal liability with respect to any action taken by him or her pursuant to this Agreement.

**16. Severability.** If any provision of this Agreement shall be held invalid by any court of competent jurisdiction, such holding shall not invalidate any other provision hereof.

**17. Public Documents.** Unless specifically exempted pursuant to the Virginia Freedom of Information Act (Virginia Code Section 2.2-3700 *et seq.*, as amended), all reports, documents, financial data and other information provided to the Commission shall be public records.

**18. Notices.** Unless otherwise provided for herein, all notices, approvals, consents, correspondence and other communications pursuant to this Agreement shall be in writing and shall be deemed received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return of certified mail or overnight courier package not accepted by the addressee) to (a) the Commission at 701 East

Franklin Street, Suite 501, Richmond, Virginia 23219, Attention: Executive Director, or (b) the Grantee at the address set forth below.

**19. Conditional Funding.** In the event that disbursement of Grant funds is contingent upon the happening of an event or events described herein that have not yet occurred as of the Award Date, the Commission may withdraw the Grant if such contingency has not been satisfied within twelve (12) months of the Award Date.

**20. Expiration.** Thirty-six (36) months after the date on which the Grant is approved, the Grant shall be automatically rescinded with respect to all funds not yet disbursed by the Commission, unless an extension is granted in writing by the Commission.

**21. Survival.** The rights and remedies available to the Commission shall survive any expiration or termination of this Agreement.

**22. Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, and all of which together shall constitute but one and the same instrument.

*[Remainder of this page intentionally left blank.]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

**TOBACCO REGION REVITALIZATION COMMISSION**, a body corporate and political subdivision of the Commonwealth of Virginia

Signature of Executive Director: 

Printed Name of Executive Director: Evan Feinman

Date: 8-13-19

RUSSELL COUNTY FAIR ASSOC INC

Signature of Grantee's Chief Executive: 

Printed Name of Chief Executive: DAVID A. LEONARD

Date: 7/24/19

**Grantee Information:**

Address 1780 E. Main St., Box 10 Lebanon, VA 24264

Phone # 276-889-4252 e-mail russellcountyfair@bvu.net Federal ID # 54-6052983



### Project Description

The RC Fair Association will renovate the primary structure on the fair grounds. The building is wood framed with concrete floors, corrugated metal walls and a roof which leaks. The building lacks insulation, ventilation, and heating/cooling. This makes it next to impossible to provide programming in the middle of winter or summer. There are limited numbers of restrooms that are up to code. The office area and general store are also in need of repair so that programming can be expanded. Other outside organizations would like to utilize the facility outside of the fair like Russell County Schools and local cattle farmers. This project will also work to develop a regional plan for implementation of two meat processing facilities. The fair grounds can be utilized as a gathering location for regional cattle to be transported to the Carroll County meat processing facility while the Russell County facility is being completed.

Project Budget

## TICRC Grant Application Budget Worksheet

Rev 1/14/14

**I. Financial Information: Sources of Funds**

**a. Requested TICRC Funds:** Enter a Description and Budget Line Item Amounts in the blue highlighted boxes below. *Please include specific, detailed budget narrative as an additional attachment in your application.*

Requested TICRC Fund Details								
1. Description (Enter a brief description of how the TICRC funds will be used)	Funds will be used to upgrade both interior and exterior of the current commercial building at the Russell County Fair Grounds. To expand utilization of the facilities and increase revenue and market opportunities.							
2. Budget Line Item	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
3. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)	\$17,500.00	\$230,000.00						
4. Total Amount (Self Totalling)								\$247,500.00

**b. Other Funding:** Enter Source Information, Status, Description and Budget Line Item Amounts in the blue highlighted boxes below. Select funding type and status from the dropdown menus in the blue highlighted boxes where indicated. *Please include specific, detailed budget narrative as an additional attachment in your application.*

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)	In-Kind							
2. Agency/Locality Name (Enter the name the source of the matching funds)	Russell County Board of Supervisors							
3. Status (Select the status of the matching funds from the dropdown list)	Application Approved							
4. Description (Enter a brief description of how the matching funds will be used)	Russell County Board of Supervisors will provide manpower to assist with the upgrades that will need to be made at the Russell County Fair Grounds.							
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)	\$68,750.00							
7. Total Amount (Self Totalling)								\$68,750.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)	Private							
2. Agency/Locality Name (Enter the name the source of the matching funds)	Russell County Fair Association							
3. Status (Select the status of the matching funds from the dropdown list)	Application Filed							
4. Description (Enter a brief description of how the matching funds will be used)	The Fair Association will contribute to construction cost, material and supplies and improvements made to the fair grounds.							
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)		\$54,000.00	\$100,000.00		\$52,250.00			
7. Total Amount (Self Totalling)								\$206,250.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)	Private							
2. Agency/Locality Name (Enter the name the source of the matching funds)	Virginia Coalfield Economic Development Authority							
3. Status (Select the status of the matching funds from the dropdown list)	Application Filed							
4. Description (Enter a brief description of how the matching funds will be used)	VACEDA will be providing funding to the AFID planning application as well as funds to be used for the contractual services of the contractor who will be making improvements to the fair grounds.							
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)	\$17,500.00	\$45,000.00						
7. Total Amount (Self Totalling)								\$62,500.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)								\$0.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)								\$0.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)								\$0.00

Matching Funds Detail								
1. Funding Type (Select the type of matching funds from the dropdown list)								
2. Agency/Locality Name (Enter the name the source of the matching funds)								
3. Status (Select the status of the matching funds from the dropdown list)								
4. Description (Enter a brief description of how the matching funds will be used)								
5. Budget Line Item Description	Personal Services	Contractual Services	Supplies & Materials	Continuous Charges	Property & Improvements	Equipment	Plant & Improvements	Transfer Payments
6. Budget Line Item Amount (Enter the amount of funds allocated to each budget line)								
7. Total Amount (Self Totalling)								\$0.00

**2. Financial Information: Budgeted Expenditures**

*You do not need to enter any information in this section.* The table below is self calculating based on the information entered in section 1 (Financial Information: Sources of Funds). Please fill in the blue highlighted fields in section 1 to populate the table below. The amounts from the "TICRC Funds" column and the "Total Matching Funds Column" should correspond to the amounts entered in the grant application.

Proposed Project Budget								
	TICRC Funds	State	Local	Federal	Private	In-Kind	Total Matching Funds	Grand Total
<b>Personal Services</b> (Salaries, Wages, Benefits, etc.)	\$17,500.00				\$17,500.00	\$68,750.00	\$86,250.00	\$103,750.00
<b>Contractual Services</b> (A&E, Legal, Printing, Media, Travel, Training, etc.)	\$230,000.00				\$99,000.00		\$99,000.00	\$329,000.00
<b>Supplies &amp; Materials</b> (Engineering Supplies, Building & Mechanical Repair, Supplies, Educational Supplies, etc.)					\$100,000.00		\$100,000.00	\$100,000.00
<b>Continuous Charges</b> (Insurance, Lease Payments, Utilities, etc.)								
<b>Property &amp; Improvements</b> (Land Acquisition, Site Development, etc.)					\$52,250.00		\$52,250.00	\$52,250.00
<b>Equipment</b> (Computers, Phones, Furniture, Fixtures, Manufacturing Equipment, etc.)								
<b>Plant &amp; Improvements</b> (Building Acquisition, Construction/Renovation, etc.)								
<b>Transfer Payments</b> (Scholarships, Incentives, etc.)								
<b>Total Costs:</b>	\$247,500.00				\$268,750.00	\$68,750.00	\$337,500.00	\$585,000.00

**Grant Conditions**

1. No less than 50% of the total Project Budget shall be funded by non-commission sources and satisfactory evidence thereof submitted to the Commission prior to disbursement of any Commission money. Un-approved applications to other funding sources are not satisfactory evidence.



## ***Commonwealth of Virginia*** ***Office of Governor Ralph S. Northam***

**FOR IMMEDIATE RELEASE**

Date:

**Office of the Governor**

Contact: Alena Yarmosky

Email: [Alena.Yarmosky@governor.virginia.gov](mailto:Alena.Yarmosky@governor.virginia.gov)

**Virginia Department of Agriculture and Consumer Services**

Contact: Elaine Lidholm

Phone: (804) 786-7686

Email: [Elaine.Lidholm@vdacs.virginia.gov](mailto:Elaine.Lidholm@vdacs.virginia.gov)

## **Governor Northam Announces Funding to Study Potential Russell County Meat Processing Facility**

*~ Project part of effort to diversify economic base, support area livestock producers ~*

**RICHMOND** – Governor Ralph S. Northam today announced that a Planning Grant from the Governor’s Agriculture and Forestry Industries Development (AFID) Fund has been awarded to Russell County to study bringing a meat processing facility to the county. To be conducted by Virginia Tech’s Office of Economic Development, the study will include a market analysis, feasibility study and business plan for a new facility serving area livestock producers. The project is part of a larger effort by Russell County to diversify its economic base and to develop a Regional Agricultural Industrial Park, where the facility would be located.

“My administration is committed to providing localities the tools they need to support and diversity their local economy in the way that best suits their needs,” **said Governor Northam.** “I commend Russell County for the proactive role they are taking to create new economic opportunity by building on the region’s rich agricultural assets and traditions.”

The AFID Planning Grant Program is designed to support local governments incorporate agriculture and forestry into their overall economic development efforts. Governor Northam is awarding an AFID Planning Grant of \$8,750 for the study, which is leveraging an additional \$26,250 from Russell County and the Virginia Tobacco Region Revitalization Commission. Since 2013, AFID Planning Grants totaling \$816,232 have been awarded to 40 projects in 59 unique localities across the Commonwealth.

“Virginia’s beef industry is our second largest agricultural sector, responsible for nearly half a billion dollars in annual cash receipts,” said **Secretary of Agriculture and Forestry Bettina Ring**. “If successful, Russell County’s efforts to bring new meat processing capacity to the region will allow our cattle farmers to capture even more value for their products. Not only will this strengthen Virginia’s cattle industry, the positive economic impact will reverberate across the entire agricultural sector.”

The planning grants are part of the Governor’s AFID program, an economic development tool for agriculture and forestry value-added or processing projects.

The Virginia Department of Agriculture and Consumer Services administers the AFID Planning Grant Program with applications throughout the year. AFID Planning Grants are available to political subdivisions of the Commonwealth who have expressed interest in growing or developing their agriculture and forestry industries. Successful funding requests will demonstrate a clear need, a proposed solution, strong local government support and the involvement of the agriculture and forestry community.



**COMMONWEALTH OF VIRGINIA**

This agreement entered into on August 16, 2019 by **Virginia Polytechnic Institute and State University**, hereinafter called the "Contractor" or "Virginia Tech" and **Russell County**, hereinafter called the "Purchaser."

WITNESSETH that the Contractor and the Purchaser, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF CONTRACT: The Contractor shall provide the services to Purchaser as set forth in the attached Agreement Documents.

**PAYMENTS: Total cost to the Purchaser for all services under this agreement is \$33,320.** The Contractor will invoice the Purchaser one-half the total sum (\$16,660) at the midway point of the project in November 2019 and the remainder (\$16,660) upon project completion in January 2020. Invoices are payable within 30 days of receipt.

**PERIOD OF PERFORMANCE: September 1, 2019 through January 31, 2020.**

The Agreement Documents shall consist of:

- (1) This signed form,
- (2) The attached Terms and Conditions, and,
- (3) The attached Virginia Polytechnic Institute and State University proposal and scope of work (See Exhibit A entitled "Proposal for Feasibility Assessment and Preliminary Business Plan for Meat Processing Facility in Russell County")

This agreement constitutes the entire understanding between the parties, there being no representations, promises, warranties, covenants, or understandings other than those expressly set forth herein, and supersedes any and all prior understandings and agreements, whether oral or written. No modification or waiver of the terms of this agreement shall be effective unless in writing and signed by both parties.

GENERAL PROVISIONS: Nothing in this agreement shall be construed as authority for either party to make commitments which will bind the other party beyond the Scope of Contract.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

**CONTRACTOR**

Virginia Polytechnic Institute and State University  
ATTN: Shelly Jobst, Continuing and Professional Education  
702 University City Boulevard  
Mail Code 0364  
Blacksburg, Virginia 24061  
540.231.7084  
sjobst@vt.edu

By: Shelly Jobst 8/20/19  
Shelly Jobst Date

Title: Director, Continuing and Professional Education

**PURCHASER**

Lonzo Lester  
County Administrator  
Russell County  
137 Highland Drive  
Lebanon, Virginia 24266  
276.889.8000  
lonzo.lester@russellcountyva.us

By: \_\_\_\_\_  
Lonzo Lester Date

Title: County Administrator, Russell County

## TERMS AND CONDITIONS

- A. BEST EFFORTS:** Virginia Tech will use its best efforts to perform the services ordered under this agreement. Virginia Tech makes no representations or warranties, expressed or implied, regarding its performance under this agreement.
- B. TERMINATION OF CONTRACT:** Either party may right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days' written notice to the other party. Any contract cancellation notice shall not relieve Virginia Tech of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation or the Purchaser's obligation to pay for any services provided through the date of cancellation.
- C. NOTICES:** Notice to either party hereunder shall be sent by certified mail, postage prepaid, return receipt requested, or by overnight courier service (UPS, Federal Express, or similar service) to the address listed in this agreement or to such other address as hereafter designated by written notice. Notice shall be deemed effective upon receipt.
- D. ASSIGNMENT:** This agreement may not be assigned by Purchaser without Virginia Tech's prior written consent. Subject to the foregoing, this agreement shall inure to the benefit of, and be binding on, the parties hereto, their successors and assigns.
- E. SEVERABILITY:** The terms of this agreement are severable, such that if any term or provision is declared by a court of competent jurisdiction to be illegal, void or unenforceable, the remainder of the provisions shall continue to be valid and enforceable.
- F. FORCE MAJEURE:** Neither party shall be liable or be deemed to be in default for any delay or failure to perform or interruption resulting directly or indirectly from any cause or circumstance beyond its reasonable control, equipment or telecommunications failure, or failure of any third party to perform any agreement that adversely affects such party's ability to perform its obligations hereunder.
- G. WAIVER:** The waiver of any right or remedy hereunder by either of the parties shall not be deemed to be a waiver of any concurrent, prior or succeeding right or remedy.
- H. GOVERNING LAW:** This agreement shall be governed in all respects by the laws of the Commonwealth of Virginia and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The Purchasing Agency shall comply with applicable federal, state and local laws and regulations.

**Note: Virginia Tech does not discriminate against faith-based organizations.**



*The Virginia Tech Office of Economic  
Development*

# Proposal for Feasibility Assessment and Preliminary Business Plan for Meat Processing Facility in Russell County

**FOR ANY QUESTIONS REGARDING THIS  
PROPOSAL, OR FOR MORE INFORMATION,  
PLEASE CONTACT:**

Scott Tate, Ph.D.  
Associate Director  
Virginia Tech Office of Economic Development  
540-315-2062  
atate1@vt.edu

## OVERVIEW

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In response to a request from Russell County, the Virginia Tech Office of Economic Development (OED) proposes to conduct a feasibility analysis and preliminary business plan for a meat processing facility in the County.

The project is expected to include 2 primary final deliverables:

- Market assessment (Due by August 1):
  - Assess local/regional market conditions (demand/supply). Supply analysis will include local and regional users/beneficiaries of a potential facility. Demand analysis will assess the larger market context for sales in the region and beyond.
    - The Russell County project advisory team will distribute and collect producer surveys, and provide existing data and information from past and comparable facilities.
    - Virginia Tech will provide survey instrument, aggregate and analyze survey results, and compile and analyze information from comparable facilities.
    - Virginia Tech will conduct selected interviews and additional site analysis as needed to augment producer surveys and inform demand and supply analysis.
    - Virginia Tech will also compile and analyze secondary data related to regional and national markets, supply and demand.
    - By August 1, the Virginia Tech team will provide an interim report on the market assessment with clear recommendations/assessments per possible project feasibility.
  
- Feasibility assessment and preliminary business plan:
  - Based partly on the market assessment as well as on funding sources, and financial and operational assessment, assess the feasibility of investment in a meat processing facility, including one-time and on-going expenses.
  - Identify possible sources of funding and revenues and provide possible costs associated with construction and on-going operation.
  - Synthesize the findings of the entire project and identify project team in Russell County. Work with project team to develop a set of next step action to support the development of the facility, if deemed feasible and project team elects to continue to pursue the project.

## **ORGANIZATIONAL BACKGROUND and EXPERIENCE**

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### **Virginia Tech**

Founded in 1872 as a land-grant college, Virginia Tech is now a comprehensive, innovative research university. Today, Virginia Tech offers more degree programs than any other school in the Commonwealth. The University enrolls more than 30,000 students in nine academic Colleges and a Graduate School.

Discovery and dissemination of new knowledge are central to Virginia Tech's mission, as rooted in the land-grant tradition. Through its focus on teaching and learning, research and discovery, and outreach and engagement, the University creates, conveys, and applies knowledge to expand personal growth and opportunity, advance social and community development, foster economic competitiveness, and improve the quality of life.

Building upon this mission, Virginia Tech consistently ranks amongst the nation's top public universities for undergraduate and graduate education, is within the nation's top 50 higher education institutions in terms of research expenditures, and serves over 1,000,000 Virginians annually through its public service projects.

### **Office of Economic Development**

The Office of Economic Development (OED) connects Virginia Tech faculty, companies, and communities in ways that help create, retain, and enhance the quality of jobs and opportunities around the Commonwealth. Economic conditions in recent years have raised the level of attention nationally towards economic development and job creation. Increasingly universities are looked to for answers.

OED ([www.econdev.vt.edu](http://www.econdev.vt.edu)) provides training, applied research, and technical assistance services to increase clients' abilities to prudently manage economic change and improve their quality of life. OED faculty possess project-relevant experience and expertise in feasibility analysis, project management, organization and board development, and tourism-related development.

OED develops and implements numerous projects each year. Our faculty possess experience with recent and ongoing projects related to this RFP. For example, OED completed a feasibility and economic opportunity analysis for the Montpelier Foundation, a project which involved an asset mapping and SWOT assessment related to tourism and the identification and assessment of new facilities and revenue streams associated with lodging, retail, restaurant, farm brewery, and agriculture operations. OED has also completed recent economic opportunity assessments and feasibility analysis in the Middle Peninsula, Roanoke County, and Brunswick County. Currently, we are assessing the viability of retail market, artisan center, and food hub facilities development on Virginia's Eastern Shore. References are available as needed.

For more information on OED, please visit: <http://www.econdev.vt.edu/>

## **PROJECT PERSONNEL**

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### Scott Tate, Ph.D.

#### *Associate Director*

**Scott Tate**, serves as Associate Director for Economic Development at Virginia Tech. He directs the Virginia Regional Competitiveness Project, an Economic Development Administration University Centers initiative. Tate has lead or contributed to statewide studies and reports on Virginia's space and aviation workforce, small satellite research impacts, Virginia's business climate, and the role of higher education in addressing rural challenges. He has also lead and contributed to a number of studies and reports related to economic opportunities in Virginia regions. These include the Region 2 GO Virginia Growth and Diversification Plan, manufacturing industry studies in southwest Virginia, agriculture industry strategic plans, regional entrepreneur ecosystem assessment, feasibility studies, and many others. His areas of expertise include regional and urban development, economic and policy analysis, and entrepreneurship. His research has appeared in several journals such as the *Journal of Enterprising Communities, Community Development, and Economic Development Quarterly*. Tate teaches in the College of Business and the School of Public and International Affairs at Virginia Tech and has worked with several organizations and entities on strategic planning, group facilitation, and program implementation.

### Zach Jackson

#### *Economic Development Specialist*

**Zach Jackson** works to connect communities across Virginia to resources within the university through applied research programs and introductions of businesses and community members to faculty. Zach completed his Masters in Urban and Regional Planning from Virginia Tech in 2019. He previously served as a Graduate Research Assistant in the Virginia Tech Office of Economic Development. Zach has provided data analysis and assistance on a range of projects including workforce reports, industry studies, and feasibility analysis. He has served as a project assistant in the Virginia Tech Transportation Institute and as an intern with the Halifax County Economic Development Commission in North Carolina.

## **PROPOSED PROCESS AND MILESTONES**

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- Market Analysis (September-November 2019)
  - Collect and analyze comparable facilities data.
  - Prepare survey instrument and provide in both electronic and print form.
    - Russell County will help distribute and collect surveys in coordination with VT team
    - target = a minimum of 50 completed producer surveys.
  - Conduct regional market assessment related to supply analysis, using a combination of producer survey data, information from competitor or previously operating regional facilities (some data to be provided by Russell County), secondary market and agriculture data, and supplemental interviews as needed.
  - Using mostly secondary data (along with supplemental interviews as needed), conduct a demand analysis examining the larger markets and potential distribution, buyer, and customer networks within and beyond the region.
  
- Interim Market Analysis Report with Preliminary Feasibility Recommendations by November 14, 2019.
  
- Feasibility Assessment and Preliminary Business Plan (November 2019-January 2020)
  - Based partly on the market assessment as well as on funding sources, and financial and operational assessment, assess the feasibility of investment in a meat processing facility, including one-time and on-going expenses.
  - Identify possible sources of funding and revenues and provide possible costs associated with construction and on-going operation.
  - Synthesize the findings of the entire project and identify project team in Russell County. Work with project team to develop a set of next step action to support the development of the facility, if deemed feasible and project team elects to continue to pursue the project.
  
- Final Report in January of 2020, with in-person presentation if desired.

## INITIAL COST ESTIMATE

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For this project, OED estimates costs as:

Item	Project Total
OED and other VT faculty time	\$19,500
OED graduate assistant time	\$8,500
<b>Total Direct Costs</b>	<b>\$28,000</b>
Required VT CPE Administrative Fee (19%)	<b>\$5,320</b>
<b>Total Project Cost</b>	<b>\$33,320</b>

The cost estimates, timeline, scope of work, and terms of contract payment are open for negotiation. Typically, OED contracts operate on a payment schedule requiring payment of half of the total amount at the initiation of the contract, and the remaining 50% paid at the completion of the project.





# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076  
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax  
Fleet@NationalAutoFleetGroup.com

7/9/2019

Quote ID 7319

Mr. Brian Ferguson

Russell County  
VA Board of Supervisors  
137 Highland Dr.  
Lebanon, VA 24266

Dear Mr. Ferguson,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.  
**One (1) New/Unused (2020 MACK Granite GR64R W/ Galbreath 60 Roll Off Hoist)**  
Provided by Mr. Stollings with MACK. each for:

	One Unit (1)
Sub Total	\$ 160,395.00
Tax (0.00%)	\$ 00.00
<b>Total</b>	<b>\$ 160,395.00</b>

This vehicle(s) is available under the **National Joint Powers Alliance Contract 081716-NAF**.  
Please reference this Bid Number on all Purchase Orders.  
Thank you in advance for your consideration. Should you have any questions, please do not  
hesitate to call.

Sincerely,

Jesse Cooper  
National Fleet Manager  
jcooper@NationalAutoFleetGroup.com  
Office (855) 289-6572  
Fax (831) 480-8497





Division of THC Enterprises, Inc.  
 Easton, MD \* Baltimore, MD \* Chesapeake, VA Chester, PA \*  
 Clinton, MD \* Cheswick, PA \* Salem, VA  
 Phone 800-336-7274 Fax 410-820-9916  
 Visit us on the web! www.mawaste.com



# PROPOSAL

Remittance Address for Deposits:

10641 Cordova Road  
 Easton, MD 21601

**SOLD TO**

Craig Stollings  
 Worldwide Equipment, Inc.  
 18285 Lee Highway  
 Abingdon, VA 24210

**SHIP TO**

Craig Stollings  
 Worldwide Equipment, Inc.  
 18285 Lee Highway  
 Abingdon, VA 24210

Quote #: RSSQ30711

Account:

Terms:

Date: 09/26/18

276-628-8103

craig.stollings@thetruckpeople.com

276-628-8103

craig.stollings@thetruckpeople.com

Sales Rep Kathy Whitman

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1.00	Galbreath U5-OR-174 60,000# Standard Mount Outside Rail Tandem-Axle Roll-Off Hoist; Container Length 18' To 22'; HD Rear Hinge; Oil Tank with 2 Spool Valve and Filter Attached; Outside Controls; Hoist Props; Hoist Up Warning Light & Hoist Up Alarm - Mid Body Turn Signals; Air Assist Fold-Up ICC Bumper; Inside air Controls; LED Light bumper	\$41,712.00	\$41,712.00
1.00	Customer to Supply Chassis 2018 Mack Granite MP-7 Engine MDrive Transmission Less PTO & Pump ETA: In Stock		
1.00	Off-Set Tarper Mounting Platform - Includes Protective Valve Cover		
1.00	Intergrated Pioneer Tarper into Hoist Valve Section (3 Additional Spools)		
1.00	Smooth Contour Steel Tandem Fenders		
1.00	PTO & Pump for MDrive Transmission		
1.00	Huck Bolts		
1.00	MAWS Hold-Down Straps		
1.00	Pioneer RP4500RG-SA Rack 'N Pinion Strong-Arm Tarp System Features: Adjustable Gantry; Adjustable Telescoping Low-Arms; Rollmaster Roller Assembly		
1.00	MAWS LED Work Lights Mounted on Tarp Gantry - Dual		
1.00	Tool Box 20" x 16" x 48" Steel		

Terms: Net 15 Days

Price is based on the delivery of a clean and clear, ready to mount chassis, meeting Galbreath's minimum chassis requirements, delivered to a Mid-Atlantic Waste Systems truck mount facility. Any alterations of battery box, air tanks, etc., will be an additional charge to the customer.

All built per manufacturer's standard specifications.

Due to the volatility of the fuel and steel markets, prices are subject to change without notice.

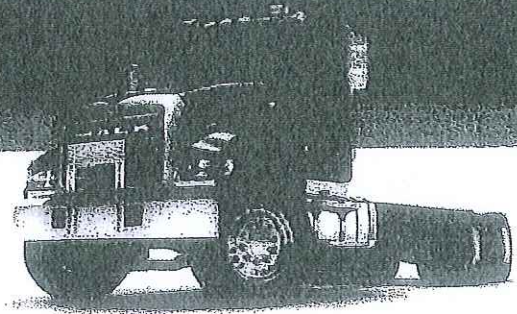
Delivery: TBD based on Receipt Of Chassis

QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
	Subtotal		\$41,712.00
	Federal Excise Tax		\$0.00
	Sales Tax		
	TOTAL*		\$41,712.00

*\*Total does not include optional items*

*F.E.T will be charged on all applicable items unless current F.E.T Exemption form is on file.*

# MAEK



## TECHNICAL SPECIFICATION GRANITE 64FR MACK SPEC

APPLICATION PACKAGES		DESCRIPTION
S	PK70P7	GRANITE AF CONFIG. PKG.
S	MGC01C	GROUND CLEARANCE RELATED PACKAGES
		PK7 1710: GTO, LH BB, 45L DEF, SINGLE LH FUEL, OUTBOARD AIR
		STANDARD GROUND CLEARANCE (most applications)

CUSTOMER/VEHICLE INFO		DESCRIPTION
S	002F52	CHASSIS (BASE MODEL)
S	99X93X	FINAL ASSEMBLY PLANT
S	PB10A1	PRICE BOOK LEVEL
S	J7DACX	PRODUCTION ORDER PLANNING (CA)
	A19059	VEHICLE MODEL YEAR
S	MP2001	CUSTOMER FLEET SIZE
	013002	TYPE OF SERVICE
S	M98018	WARRANTY REGISTRATION LOCATION
S	505015	INITIAL REGISTRATION LOCATION
S	534014	LANGUAGE-PUBS/DECAL/SIGNS
S	DHX10X	ROAD CONDITION
	0051J5	VEHICLE USE & BODY/TRAILER TYPE
S	DIX99X	GROSS COMBINATION WEIGHT
S	70BB1X	BRAKE REGULATION
S	QQXB1X	TOPOGRAPHY
S	E1BD1X	AMBIENT TEMP UPPER LIMIT (GTA)
S	032A89	TERRAIN GRADE
	033A30	LOADING SURFACE
	0342A3	VEHICLE VOCATION
		MUNICIPAL
		US - WARRANTY REGISTRATION LOCATION
		ALL 50 STATES, CARB ENGINE EMISSION (US17)
		ENGLISH
		WELL MAINTAINED SURFACED ROADS >95% DRIVING DISTANCE
		ROLL-OFF TRUCK
		TRUCK ONLY - NO TRAILER TOWING PROVISIONS PROVIDED
		BRAKE REGULATION, STOPPING DISTANCE 94M (310FT)
		GRADES <6% GREATER THAN 98% OF DRIVING DISTANCE MAX GRADE 16%
		AMBIENT TEMPERATURE HOT. WARMER THAN 104 F (40 C) ALLOWED UP TO 25 HOURS PER YEAR
		ON-OFF HIGHWAY, STARTING GRADES<18%
		GRAVEL LOADING AND / OR UNLOADING SURFACE
		REFUSE / NON LANDFILL OPERATION

ENGINE/TRANSMISSIONS		DESCRIPTION
	100100	ENGINE PACKAGE, COMBUSTION
	1360Z6	TRANSMISSION
		MP8-415C MACK 415HP @ 1400-1700 RPM (PEAK) 1950 RPM (GOV) 1660 LB-FT, US 17
		MACK TMD12AFO-HD mDRIVE HD 12 SP-(OVERDRIVE)

# MAC<sup>®</sup> TECHNICAL SPECIFICATION (cont.)

ENGINE/TRANSMISSIONS			DESCRIPTION
S	U6AA1X	ENGINE GOVERNOR TYPE	ENGINE GOVERNOR TYPE MIN-MAX

EXHAUST/EMISSIONS			DESCRIPTION
S	CIRAA4	CARB 2008 IDLE REGULATION	IDLE EMISSION CERTIFICATION, CARB (WITH DECAL LOCATED ON LOWER LH CORNER / DRIVER DOOR)
S	DPF04F	DPF DIESEL PARTICULATE FILTER	CLEARTECH ONE BOX E.A.T.S. RH SIDE UNDER CAB US17
S	8NAA1X	DPF COVER	DPF COVER, PAINTED STEEL
	DF10M1	DEF TANK	11.8 GALLON (45 L) 22" LEFT SIDE FRAME MTD
	U6BA1X	DEF TANK COVER	PAINTED FINISH DEF TANK COVER
	130AD7	EXHAUST	SINGLE VERTICAL RIGHT SIDE CAB MOUNTED, LOWER VENTURI DIFFUSER, TURNED END
	KRXAPX	EXHAUST STACK HEIGHT	9' 6" FROM GROUND
	Q0AC1X	EXHAUST SYSTEM MATERIAL FINISH	SINGLE, BRIGHT FINISH HEAT SHIELD, STACK AND SCR COVER (IF EQUIPPED)
S	78AC7X	EMISSION ON BOARD DIAG CONTROL	EMISSION OBD, DISPLAY ONLY, USA2018

ENGINE EQUIPMENT			DESCRIPTION
S	125AA4	AIR CLEANER	11" x 30" (279 mm x 762 mm) UNDER HOOD SINGLE ELEMENT DRY TYPE W/AIR INTAKE FROM BOTH SIDES OF HOOD
S	1VAAXX	AIR INTAKE SOURCE	W/O INSIDE/OUTSIDE AIR INTAKE
S	121AA5	BUG SCREEN	BLACK ALUMINUM MOUNTED BEHIND GRILLE, WITHOUT WINTER FRONT COVER
S	113AA6	AIR COMPRESSOR	MERITOR/WABCO 318 (18.7 CFM)
	VWXAZX	COMPRESSOR CAPACITY	MERITOR/WABCO 318 (18.7 CFM)
S	132AB4	ALTERNATOR	DELCO 12V 130A (24S) BRUSH-TYPE
S	316AA6	BATTERIES	(3) MACK 12V 650/1950 CCA THREADED STUD TYPE
	393AA2	BATTERY BOX - MOUNTING	LH RAIL UNDER CAB FORWARD OF FUEL TANK (3 BATTERY MAX)
	L5XF1X	BATTERY BOX COVER	POLISHED ALUMINUM
S	LLXZ1X	EMERGENCY START CONNECTIONS	W/O EMERGENCY STARTING RECEPT,
S	318AA1	BATTERY DISCONNECT SWITCH	W/O BATTERY DISCONNECT SWITCH
S	NOXA5X	STARTER	12 VOLT DELCO 39MT-MXT
S	NDXZ1X	ENGINE STARTING AID	W/O ENGINE COLD START AID
	110AA6	ENGINE BRAKE	MACK MP8 POWERLEASH
S	JMXB1X	ENGINE BRAKE LIGHTING (CA)	VEHICLE AND TRAILER (IF APPLICABLE) STOP LAMPS ACTIVATE UPON SERVICE BRAKE APPLICATION ONLY(3899000)
S	118AB6	FAN DRIVE	BEHR FAN AND ELECTRONIC MODULATING VISCOUS FAN DRIVE
S	119AE9	COOLANT PROTECTION	CHEVRON FULLY FORMULATED COOLANT W/ NITRATES (50/50 MIX DYED PINK) TO -34DEG
S	HWA1X	COOLANT FILTER / CONDITIONER	MACK COOLANT CONDITIONER
S	508AA3	COOLING PERFORMANCE	STANDARD COOLING PERFORMANCE
S	124AA3	HOSES - RADIATOR/HEATER	MACK BRAND EPDM RADIATOR & HEATER HOSES
S	293AA2	FUEL-WATER SEPARATOR	MACK W/MANUAL DRAIN VALVE (INTEGRAL W/PRIMARY FUEL FILTER)
S	QHXG1X	OIL PAN	OIL PAN
	5NXA1X	ENGINE BLOCK HEATER	120V 1500W ENGINE BLOCK HEATER
S	EFXZ1X	ENGINE OIL PAN HEATER	W/O OIL PAN HEATER
S	HZZZ1X	ENGINE OIL DRAIN KIT	W/O OIL CHANGE SYSTEM
	36AD1X	TETHER DEV PKG, CAPS & COVERS	FURNISH CAP RETAINER FOR OIL FILL & RADIATOR OVERFLOW TANK, BATTERY BOX, AND TOOL BOX (IF FURNISHED)

CLUTCH/TRANS EQUIPMENT			DESCRIPTION
S	49200B	GEAR SHIFTER	MACK mDRIVE-PREMIUM SHIFTER

CLUTCH/TRANS EQUIPMENT			DESCRIPTION
S	133AC7	CLUTCH	ZF/SACHS SINGLE PLATE 17" (430MM) ORGANIC MATERIAL
	2XAZ1X	CLUTCH PEDAL PAD	W/O CLUTCH PEDAL
S	IUXZ1X	CLUTCH ACTUATION SYSTEM	W/O AIR ASSIST
	RBXZ1X	CLUTCH LUBE LINE	W/O LUBRICATION FITTING
S	6VAZ1X	ENGINE START CONDITION	W/O CLUTCH STARTING SWITCH
	195AA7	DRIVELINE - MAIN	MERITOR RPL25HD W/PERMALUBE U-JOINTS
	204AA4	DRIVELINE - INTERAXLE	MERITOR RPL20 W/PERMALUBE
S	83AZ1X	PROP SHAFT BEARING GUARD	WITHOUT DRIVESHAFT GUARD FOR CENTER BEARING
	76AA1X	PROPELLR SHAFT MAIN, UNVSL JNT	UNIVERSAL JOINT HALF-ROUND TYPE
S	8WAAAX	PROP SHAFT INTERAXL UNIV JOINT	HALF-ROUND UNIVERSAL JOINT
S	4LDA1X	TRANSMISSION OUTPUT TORQUE	TRANSMISSION OUTPUT TORQUE BASIC
S	RCXB1X	BELL HOUSING	ALUMINUM
S	7FXD1X	LUBRICANTS, TRANSMISSION	75W - 90 (SYNTHETIC LUBRICANT)
S	139049	TRANSMISSION OIL COOLER	MACK mDRIVE TRANSMISSION OIL COOLER MTD LH SIDE OIL TO WATER COOLER
S	M6CA3X	TRANSMISSION OIL MONITORING	WITHOUT TRANSMISSION OIL MONITORING, REMOTE FITTING
	442012	TRANSMISSION TORQUE CONVERTER	W/O TRANS TORQUE CONVERTER
S	3IAA1X	HILL START ASSIST	GRADE GRIPPER

FRONT AXLE EQUIPMENT			DESCRIPTION
S	240AA2	FRONT AXLE	18000# (8200 KG) MACK FXL18 (WIDE PIVOT CENTER) STRAIGHT SPINDLE/UNITIZED BEARINGS
S	RHXZ1X	FRONT AXLE SPREAD	WITHOUT TWIN STEER SPREAD
	7QBZ1X	VEHICLE PREP, ADDITIONAL AXLES	WITHOUT VEHICLE PREPARATION, ADDITIONAL FRONT AXLES
S	244AB1	SPRINGS - FRONT	MACK TAPERLEAF 18000# (8200 KG) GROUND LOAD RATING
	241021	FRONT AXLE BRAKES	BENDIX NEXT GENERATION DRUM BRAKE, HEAVY DUTY 16.5 X 6 (9.85mm thick)
	LQXF1X	BRAKE LINING MATERIAL FRONT	BENDIX EES-600
S	U3XA1X	BRAKE, FRONT	CAST IRON
S	UDXZ1X	FRONT AXLE BRAKE DUST SHIELD	OMIT FRONT DUST SHIELDS
	U0AB1X	FRONT BRAKE ADJ. MANUFACTURE	MERITOR - AUTOMATIC
S	V7AD1X	FRONT BRAKE CHAMBER MFG.	FRONT BRAKE CHAMBER MANUFACTURER, MGM
S	O5BD1X	FRONT BRAKE CHAMBER SIZE	FRONT BRAKE CHAMBER 24SQ INCHES (SERVICE)
S	YHXZ1X	FRONT SPRING BIAS	WITHOUT FRONT SPRING BIAS (EQUAL STIFFNESS L/R)
S	0KXA1X	HUB MATERIAL, FRONT	FERROUS
S	K4AAAX	SPINDLE NUTS, FRONT	STANDARD FRONT SPINDLE NUTS
S	1KAA1X	SHOCK ABSORBER, FRONT	DOUBLE ACTING TYPE
S	245AA9	STEERING	SHEPPARD SD110
S	7VXC1X	LUBRICANTS, FRONT AXLE	PETROLEUM/SYNTHETIC (50/50) OIL FRONT AXLE

REAR AXLE EQUIPMENT			DESCRIPTION
	268AA3	REAR AXLES - TANDEM	44000# (20000kg) MACK S440 FABRICATED STEEL HOUSING
S	R4XZ1X	LUBE PUMP, REAR AXLE	W/O LUBE PUMP AND FILTER
S	018AA6	CARRIER - REAR AXLE	CRDP150/151 AVAILABLE WITH OPTIONAL DRIVER CONTROLLED INTERWHEEL DIFFERENTIAL LOCKS, SEE 254 SYMBOL
	TAXAWX	REAR AXLE RATIO	4.19 RATIO
	1860I6	REAR SUSPENSION - TANDEM	SS440 MACK MULTILEAF (CAMELBACK) 44000# - EXTRA THICK SPRING THICKNESS
S	XZXA1X	REAR SUSP. BEAM BUSHINGS	BRONZE

# MACK TECHNICAL SPECIFICATION (cont.)

REAR AXLE EQUIPMENT		DESCRIPTION	
S	GWXABX	BOGIE SPREAD, REAR	50" AXLE SPACING (BOGIE WHEELBASE)
S	ZAX99X	SUSPENSION LEVELLING DEVICE	W/O AIR SUSPENSION HEIGHT CONTROL
	J6DZ1X	AIR SUSPENSION DUMP WARNING	WITHOUT AIR SUSPENSION DUMP WARNING
S	2AAAAX	REAR SPRING INSULATOR MAT'L	RUBBER SHOCK INSULATORS
S	YVXZ1X	REAR SHOCK ABSORBER	W/O REAR SHOCK ABSORBERS
	XYXB1X	TRANSVERSE TORQUE RODS, R SUSP	TRANSVERSE TORQUE ROD (REAR AXLE ONLY)
	253053	BRAKES - REAR	BENDIX NEXT GENERATION DRUM BRAKE, HEAVY DUTY 16.5 X 7 (9.65mm thick) (Total for QTY = 2)
	MAXF1X	BRAKE LINING MATERIAL DRIVE	BENDIX EES-800
S	U4XA1X	BRAKE DRUMS/ROTORs - REAR	CAST IRON
	U1AB1X	REAR BRAKE ADJ MANUFACTURE	MERITOR - AUTOMATIC
S	UEXZ1X	DRIVE AXLE BRAKE DUST SHIELD	OMIT REAR DUST SHIELDS
S	V1AB1X	REAR BRAKE CHAMBER SIZE	REAR SPRING BRAKE CHAMBERS 30/30 TYPE
	300AE0	REAR BRAKE CHAMBER MFG.	MGM TR-T (TAMPER RESISTANT BRAKE CHAMBERS) RECLOCK INLET PORTS FOR OPTIMUM GROUND CLEARANCE (Total for QTY = 2)
S	0LX15X	HUB MATERIAL, DRIVE	IRON PRESET REAR HUB W/INTEGRATED SPINDLE NUT
S	1CX12X	HUB OIL SEAL, DRIVE	PREMIUM
S	N2AE1X	SPINDLE NUTS, MAIN AXLE	SPINDLE NUTS, MAIN AXLE, INTEGRATED
S	3LAC1X	POWER DIVIDER LOCKOUT	POWER DIVIDER LOCKOUT, W/BUZZER.& LIGHT
S	7WXA1X	LUBRICANTS, REAR AXLE(s)	FACTORY OPTION LUBE - REAR AXLE
S	254AA1	TRACTION DIFFERENTIAL	OMIT DIFFERENTIAL LOCKS
S	9GAAAX	ABS SENSOR & MODULATOR	4S/4M SYSTEM REAR WHEEL END SENSORS
S	698AA5	ANTILOCK BRAKE SYSTEM	BENDIX WITH TRACTION CONTROL
S	URXD1X	BRAKE VALVE VERSION	BENDIX SWITCHES AND VALVES WHERE POSSIBLE
S	H9CZ1X	TRACTION CONTROL DISABLE	W/O AUTOMATIC TRACTION CONTROL (ATC) DISABLE SWITCH

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION	
	271273	WHEELBASE	273"
	374063	AF (OVERHANG)	63"
	274AA7	FRAME RAILS	STEEL - 300MM X 90MM X 9.5MM -- (11.81" X 3.54" X 0.37" )
S	7TXZ1X	RUST PROTECTION (for frame), ADDITIONAL (CA)	W/O RUST PREVENTATIVE OPTION
	Z9XA1X	FRAME INNER LINER	FRAME REINFORCEMENT - INSIDE, 5MM STEEL, PARTIAL LENGTH OF MAIN RAIL
S	5CAAAX	FRONT FRAME EXT. (BOLTED ON)	6" BOLT ON FRAME EXTENSION
S	A0XH1X	FRONT FRAME LENGTH	FRONT FRAME LENGTH 725MM
	281AA6	CROSSMEMBERS	BOC AND INTERMEDIATE CROSSMEMBERS, HD I-BEAM
S	AXXZ1X	AUX CROSSM. IN REAR OVERHANG	W/O OPTIONAL CROSSMEMBERS BEHIND REAR AXLE/BOGIE
S	Q5AA1X	REAR CROSSMEMBER OPTIONS	FURNISH STANDARD STEEL CLOSING REAR CROSSMEMBER
S	X6XA1X	REAR FRAME TREATMENT	WITHOUT TAPERED FRAME RAIL ENDS
S	69XZ1X	MUDFLAP HANGERS, REAR AXLE	W/O REAR MUD FLAP HANGER BRKTS
S	67XZ1X	MUDFLAP TYPE, REAR AXLE	W/O REAR MUD FLAPS
S	2HXA1X	MUDFLAP, FRONT AXLE	BLACK POLYARMOUR (NO NAME TO APPEAR ON FLAP) (NOT ANTI-SPRAY TYPE)
	4DXN6X	FRONT BUMPER	EXTENDED-SWEPT BACK-STEEL BRIGHT FINISH
	5FXA2X	CAB GUARD, FRONT	PLATE TYPE BRIGHT FINISH
S	4EXG1X	TOWING DEVICE, FRONT	HOOKS
S	6PXZ1X	TOWING DEVICE, REAR	WITHOUT TOWING DEVICE, REAR
S	7HX99X	TOOLBOX CHASSIS	W/O TOOL BOX

FRAME EQUIPMENT/FUEL TANKS			DESCRIPTION
S	2RAA1X	FUEL LEVEL SENDER UNIT, LIQUID	BASIC FUEL LEVEL SENDER MOUNTED ON L.H TANK
	288AE0	FUEL TANK - LH	116 GALLON (440 L) 22" ALUMINUM D-SHAPE
S	290AA1	FUEL TANK - RH	W/O RH FUEL TANK
S	ROAZ1X	FUEL TANK POLISH OPTION	W/O BRIGHT FINISH FUEL TANKS
S	JHXB1X	FUEL HOSES, LIQUID	BRAIDED HOSE
S	852082	FILLER NECK SCREENS	W/O FILLER NECK SCREEN OPTION
	12AA1X	FUEL LINE OPTIONS, LIQUID	W/O FUEL LINE OPTION
S	KFXA1X	FUEL TANK CAP	NON-LOCKABLE FUEL TANK CAP
S	Q2AA1X	CAB INSTEP VERSION	STANDARD 2 STEP CAB ACCESS
S	223AA1	STEPS (BRIGHT) - FUEL TANK	W/O BRIGHT FINISH STEPS AND STRAPS PACKAGE
S	14AA1X	FUEL FILL SYSTEM, LIQUID	W/O FAST FILL FUEL SYSTEM OPTION
S	I7XZ1X	ISOLATE TANK FROM FUEL SYSTEM	W/O ISOLATED TANK(S)
S	464AA1	QUARTER FENDERS	W/O QUARTER FENDERS

AIR/BRAKE			DESCRIPTION
S	VHXEDX	AIR DRYER - MANUFACTURER	WABCO 1200P W/TURBO CUT OFF VALVE, W/COALESCING OIL FILTER, HEATED
	UWXB1X	AIRTANK DRAIN VALVE	MANUAL DRAIN VALVES, WITH LANYARDS ON ALL TANKS
S	U2XB1X	AIRTANK MATERIAL	STEEL
S	141AA1	RELOCATE AIR RESERVOIRS	W/O RELOCATED AIR TANKS
S	VSXZ1X	AUXILLIARY AIRTANK	W/O INCREASED AIR RESERVOIR CAPACITY
S	3MBZ1X	PARK BRAKE ALARM	W/O PARK BRAKE ALARM
S	1JAAAX	PARKING BRAKE VALVE	SINGLE VALVE SYSTEM

ELECTRICAL			DESCRIPTION
S	4GAZ1X	PARKING BRAKE LIGHTING	WITHOUT PARKING BRAKE LIGHTING
S	5RXZ1X	BACK-UP ALARM	WITHOUT BACK-UP ALARM
S	EAXZ1X	DASH MOUNTED SWITCHES	W/O MISC ELECT SWITCHES OPTION
S	NGXZ1X	AUX. FOG LAMP	WITHOUT FOG LAMPS
S	5FBB1X	MARKER/DIRECTIONAL SIGNAL	W/O MARKER/DIR SIGNAL OPTION
S	312AA6	ROOF MARKER LIGHT	(5) TRUCKLITE LED CHROME BULLET TYPE LAMPS
S	N7XZ1X	WARNING LAMP	WITHOUT WARNING LIGHTS
S	NJXZ1X	AUXILIARY LAMPS	W/O AUX LAMP PROVISIONS
S	LSXH1X	DAYTIME RUNNING LIGHTS	PARK BRAKE AND ENGINE RUNNING ACTIVATED
S	NEXC1X	TAIL LAMPS	INCANDESCENT TAIL LAMPS
S	05AZ1X	WORK LIGHTS - CHASSIS MOUNTED	W/O WORK LIGHTS

TRAILER CONNECTIONS			DESCRIPTION
S	53XZ1X	TRAILER GLAD HAND COUPLINGS	W/O GLAD HAND COUPLINGS
	WGXA1X	TRAILER BRAKE VALVE	HAND CONTROL VALVE FOR TRAILER BRAKES W/ AIR CONNECTIONS OR SERVICE BRAKES W/O AIR CONNECTIONS
S	WHXZ1X	TRAILER CONNECTION POSITION	OMIT TRAILER AIR BRAKE CONNECTIONS
S	321011	TRAILER ELECTRICAL RECEPT	WITHOUT TRAILER ELECTRICAL RECEPTACLE
S	322012	TRAILER HOOKUP LIGHT	W/O TRAILER HOOK-UP LIGHT



# MACK TECHNICAL SPECIFICATION (cont.)

PTO	DESCRIPTION
S 189AK9	PTO - REAR MOUNTED W/O TRANSMISSION MOUNTED PTO - (mDRIVE ONLY)
S 826016	HYDRAULIC PUMP WITHOUT HYDRAULIC PUMP
S TYXG3X	POWER TAKE OFF CONTROL mDRIVE SINGLE PTO PREP KIT W/ ILLUMINATED DASH MOUNTED SWITCH & PIPING FOR LOCAL INSTALL
S 183AA1	CRANKSHAFT ADAPTER W/O FRONT ENGINE PTO DRIVE
S 416AA1	REAR ENGINE PTO WITHOUT REAR ENGINE POWER TAKE OFF
S 2WAZ1X	PTO TRANS NEUTRAL CONTRL CHECK W/O NEUTRAL CONTROL
S B83083	BODY BUILDER INTERFACE BODY LINK III W/CAB PASS-THRU

SPECIALTY EQUIPMENT	DESCRIPTION
S 015025	FRAME MODIFICATIONS NO FRAME MODIFICATIONS PROVIDED

CAB INTERIOR (A THRU G)	DESCRIPTION
S 198048	GAUGES - UNIT OF MEASURE U.S. UNITS (PREDOMINANT)
S CCXZ1X	GAUGE - PACKAGE, SECONDARY WITHOUT SECONDARY GAUGE PACKAGE
S E0AZ1X	GAUGE - TRANSMISSION OIL TEMP WITHOUT TRANSMISSION OIL TEMP GAUGE
S D9AAAX	GAUGE - EXHAUST PYROMETER EXHAUST PYROMETER GAUGE
S E1AZ1X	GAUGE - REAR AXLE OIL TEMP WITHOUT REAR AXLE OIL TEMPERATURE GAUGE
S E2AZ1X	GAUGE - MANIFOLD PRESSURE W/O MANIFOLD PRESSURE GAUGE
S PFXZ1X	GAUGE - AMBIENT TEMPERATURE WITHOUT AMBIENT OR ROAD TEMPERATURE GAUGE
S I2AZ1X	SERVICE TRAILER BRAKE PRESSURE WITHOUT BRAKE PRESSURE APPLICATION GAUGE
S M3AZ1X	GAUGE - REAR AIR SUSP PRESSURE WITHOUT REAR AIR SUSPENSION GAUGE
S PVXZ1X	AIR RESTRICTION INDICATOR WITHOUT AIR RESTRICTION INDICATOR
S I6AA1X	AUXILIARY PNEUMATIC OUTLET CAB AUX. IN CAB PNEUMATIC LINE CLEANOUT
S 173AA5	AIR CONDITIONING/HEATER BLEND AIR HVAC.W/"ATC" TEMP REGULATION
S 3CAZ1X	DRIVER AUXILIARY FAN W/O CAB FAN, AUX AIR CIRC OPTION
S I0XAHX	DOME LAMP, INTERIOR (4) DOME LAMPS - DOOR AND SWITCH ACTIVATED
S 3XAA1X	DASH INDICATOR - LAMP BODY OUT OF POS DASH MTD, INDICATOR BODY/HOIST UP "BODYBUILDER LAMP"
S 7860E6	FIRE EXTINGUISHER 5LB (ABC RATED) MOUNTED BETWEEN DRIVER SEAT BASE AND DOOR VALVE AIMED REARWARD
S 184AA2	FLOOR COVERING POLYURETHANE FLOOR MAT

CAB INTERIOR (H THRU R)	DESCRIPTION
S UQXZ1X	DASH PANEL BOX W/O UPPER STORAGE OPTION
S C52082	INSTMNT CLUSTER LANGUAGE DEFAULT: ENGLISH, SPANISH, FRENCH
S 160AA2	KEYED ALIKE CHASSIS ALL CHASSIS KEYED AT RANDOM
S 13AA1X	DOOR OPENING OPTIONS W/O ELECTRONIC KEYLESS ENTRY
S E3XD1X	FORWARD OVERHEAD STORAGE (2) STORAGE COMPARTMENTS AND NET RETAINERS W/CENTER MOUNTING FOR CB PROVISIONS
S 17400N	AUDIO ACCOMMODATION PREMIUM STEREO, AM/FM, CD-PLAYER, MP3, WEATHER BAND, BLUETOOTH
S MAS01S	INFOTAINMENT SERVICES / FEATURES WITHOUT INFOTAINMENT SERVICES / FEATURES
S 73AJ1X	ANTENNA - RADIO 48" ANTENNA RIGHT SIDE MIRROR MOUNTED
S 5BXB5X	ANTENNA - CB RADIO 48" ANTENNA LEFT SIDE MIRROR MOUNTED
S 0LAZ1X	AUDIO SHUTOFF W/O AUTO RADIO SHUTOFF OPTION
S 1WAB1X	POWER LEADS POWER LEADS (5-WAY BINDING POSTS FOR CB RADIO) IN HEADER CONSOLE
S 5CXB2X	AUDIO SPEAKER LOCATION SPEAKER LOCATION, IN DOORS, MIDDLE HIGH SIDE PANEL

# MACK TECHNICAL SPECIFICATION (cont.)

CAB INTERIOR (H THRU R)		DESCRIPTION
S	3JAZ1X	COMMUNICATION RADIO W/O CB RADIO
S	5JXA1X	COM.RADIO PREP KIT (CB) CB RADIO MOUNTING REINFORCEMENT IN HEADER CONSOLE
S	21XA1X	AUXILIARY REAR WINDOW REAR WINDOW (FIXED TYPE)
	784054	REFLECTOR KIT EMERGENCY REFLECTOR KIT MTD PARALLEL & CENTERED AGAINST BOC
S	IFXB1X	REAR WALL STORAGE COMPARTMENT STORAGE POUCH REAR

CAB INTERIOR (S THRU Z)		DESCRIPTION
	004024	INTERIOR TRIM LEVELS STANDARD PACKAGE, SIERRA TAN (Package 11B)
	196ABQ	SEAT - DRIVER'S MACK-AIR, HIGH BACK, 4 CHAMBER AIR LUMBAR, BOLSTER, EXTENSION
	MAPC1X	SEAT COVERING - DRIVER'S DRIVER'S SEAT - SIERRA TAN VINYL / CLOTH MIX
	197AA2	SEAT - PASSENGER'S MACK-FIXED, HIGH BACK, W/ STORAGE BOX
	MAQB1X	SEAT COVERING - PASSENGER'S PASSENGER'S SEAT - SIERRA TAN VINYL
S	0HAZ1X	SEAT SUPPORT, DUST COVER W/O SEAT DUST COVER FOR DRIVER'S AND RIDER'S SEATS
	3PXA1X	SEAT ARMREST INBOARD MOUNTED ARM REST, DRIVER'S SEAT ONLY
S	592092	SEAT BELT(S) LAP & SHOULDER (BOTH SEATS) CAB MTD SHOULDER BELT ADJUSTMT(NOT AVAIL W/EXTED RIDER SEAT)
S	2QAA1X	IGNITION TYPE KEY TYPE
	161011	STEERING WHEEL 2 SPOKE URETHANE GRIP, SATIN ALUMINUM SPOKES, WITH SWITCHES
S	U7XB1X	SUN VISOR - INTERIOR, FRONT SUN VISOR - BOTH SIDES
S	146AA3	WINDOW CONTROLS POWER WINDOW LIFT WITH ELECTRIC DOOR LOCK, LH & RH
S	WSXBAX	WINDSHIELD TYPE 2-PIECE WINDSHIELD
S	145AA1	CAB GLASS TINTED WINDSHIELD & SIDE WINDOWS & REAR WINDOW (IF EQUIPPED)
S	JQXAAX	WASHER RESERVOIR POSITION W/O WINDSHIELD WASHER OPTION
S	148AA3	WINDSHIELD WIPERS 2 SPEED ELECTRIC MOTOR W/INTERMITTENT FEATURE

CAB EXTERIOR		DESCRIPTION
	0EAA1X	AIR INTAKE GRILLE, FINISH BRIGHT FINISH GRILLE
	400AA6	GRILLE BRIGHT FINISH BARS W/BRIGHT FINISH SURROUND GRILL MOUNTED
S	Q4XADX	CAB PEEP WINDOW PEEP WINDOW ON RIGHT SIDE NON STG WHL POS. DEPEND
	5870B7	GRAB HANDLES BF EXTERIOR CAB GRAB HANDLES, BL GRAB HANDLE RH INTERIOR WINDSHIELD POST
S	2DX90X	REAR CAB SUSPENSION REAR CAB SUSPENSION, AIR
S	2YXZ1X	ROOF HATCH OR COOLER W/O ROOF VENT VENTILATION
S	26XZ1X	HOOD HATCH WITHOUT HOOD HATCH
S	4UAA1X	HOOD LATCH FINISH PAINTED HOOD LATCHES
	154AA3	HORN - AIR (2) MACK RECTANGULAR SINGLE TRUMPET (ONE EACH SIDE OF CAB ROOF)
S	LXXC1X	HORN - ELECTRICAL SINGLE TONE
	152AC4	MIRRORS - EXTERIOR BULLDOG STYLIZED MIRRORS - LH & RH HEATED & MOTORIZED W/INTEGRAL CONVEX MIRROR
	153AA1	MIRRORS - CONVEX TYPE CAB DOORS WITH AERO MIRRORS
S	15H01H	MIRROR - CONVEX HOOD & FENDER WITHOUT CONVEX TYPE
	43X40X	MIRRORS - PROXIMITY RECTANGULAR CONVEX ABOVE RH DOOR WINDOW
	157027	SUN VISOR - EXTERIOR SUN VISOR, EXTERIOR, FIBERGLASS (PAINTED)

WHEELS & TIRES		DESCRIPTION
	4WCA1X	GHG STEER TIRE CATEGORY (PAWS) ADVANCED LOW ROLLING RESISTANCE, BEST FUEL ECONOMY

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# MAEK. TECHNICAL SPECIFICATION (cont.)

WHEELS & TIRES		DESCRIPTION
	9004Y0	TIRES BRAND/TYPE - FRONT 315/80R22.5 L BRIDGESTONE M870 (20000 lbs) (Total for QTY = 2)
	5310L1	WHEELS - FRONT 22.5x9.00 ALCOA ULTRA ONE ALUM DISC 10-HP; 11.25" BC, 5.96"INSET (Total for QTY = 2)
S	49AALX	WHEEL FINISHING, FRONT MACHINE CLEAN BUFFED-ALL WHEELS (Total for QTY = 2)
S	FWT002	FRONT AXLE TIRE & WHEEL QUANTITY TWO FRONT TIRES & WHEELS
	4XCG1X	GHG DRIVE TIRE CATEGORY (PAWS) OTHER (NON-SPECIFIED), VERY POOR FUEL ECONOMY
	9013E1	TIRES BRAND/TYPE - REAR 11R22.5 G BRIDGESTONE M726 ELA (23360 lbs) (DRIVE ONLY) (Total for QTY = 8)
	346AF4	WHEELS - REAR 22.5x8.25 HAYES LEMMERZ STEEL DISC 10-HOLE HUB PILOTED, FIVE HAND HOLES (11 1/4"/286 mm BC) (Total for QTY = 8)
	235085	REAR DISC WHEEL:POLISH W/O REAR DISC WHEEL BRIGHT FINISH (Total for QTY = 8)
S	RWT008	REAR AXLE TIRE & WHEEL QUANTITY EIGHT REAR AXLE TIRES & WHEELS
S	H1EB1X	DRIVE WHEEL STUDS DRIVE WHEEL STUDS LONGER LENGTH
S	6VXZ1X	SPARE WHEEL W/O SPARE WHEEL, W/O SPARE TIRE
S	FIXZ1X	HUB/WHEEL ISOLATOR FRONT W/O FRONT WHEEL GUARD OPTION
S	FMXZ1X	HUB/WHEEL ISOLATOR DRIVE W/O PROTECTIVE NYLON SPACER BETWEEN DISCS WHEEL TO DRUM

COMMUNICATION SYSTEMS		DESCRIPTION
S	3YAA1X	CO-PILOT - DISPLAY FEATURES ACCESS LEVEL DISPLAY FEATURES, LIMITED, NO DRIVER ACCESS LEVEL 1
S	3RAZ1X	FLEET TRIP MANAGEMENT WITHOUT FLEET TRIP MANAGEMENT DRIVER CONTROL
S	621000	QUAL-COMM FACTORY PREP KITS W/O NAVIGATION/COMM DEVICE
S	M30060	TELEMATIC GATEWAY GUARDDOG CONNECT WITH 4G/LTE AND WLAN SYSTEM WITH DIAGNOSTIC SERVICES
	U5CZ1X	REMOTE SOFTWARE UPGRADE WITHOUT REMOTE SOFTWARE UPGRADE
S	9XDZ1X	SOFTWARE DOWNLOAD PASSWORD WITHOUT SOFTWARE DOWNLOAD PASSWORD
S	9YDZ1X	SOFTWARE DOWNLOAD NOTIFICATION WITHOUT SOFTWARE DOWNLOAD NOTIFICATION

ENGINE ELECTRONICS		DESCRIPTION
S	MAT00T	ENGINE FUEL ECONOMY SETTINGS -- SOFTWARE PACKAGES WITHOUT ENGINE SOFTWARE SETTINGS
S	WOXA1X	OIL PRESSURE, ENGINE SHUTDOWN OIL PRESSURE, ENGINE SHUTDOWN
S	WIXZ1X	COOLANT LEVEL, ENGINE SHUTDOWN WITHOUT COOLANT LEVEL ENGINE SHUTDOWN
S	WMXA1X	COOLANT TEMP, ENGINE SHUTDOWN COOLANT TEMP, ENGINE SHUTDOWN
S	K5XA2X	ENGINE PROTECTION SYSTEM ENGINE PROTECTION (SHUTDOWN)
S	D0AZ1X	ENG FAN CNTL, STAT VEHICLE WITHOUT ENG FAN CONTROL, STATIONARY VEHICLE
S	O9AZ1X	ENG FAN CONTROL, MOVING VEHICLE WITHOUT ENG FAN CONTROL, MOVING VEHICLE
S	D1AZ1X	ENG FAN CNTL, MOV VHC, TIME SET WITHOUT ENG FAN CONTROL, MOVING VEHICLE, TIME SETTING
S	C7AZ1X	ENG FAN CNTL, A/C ON, TIME SET WITHOUT ENG FAN CONTROL, A/C ON, TIME SETTING
S	K7XH3X	ENGINE IDLE CONTROL IDLE CONTROL, 650 RPM
S	I1AZ1X	LOW IDLE RPM ADJUSTMENT WITHOUT LOW IDLE RPM ADJUSTMENT
S	M6AZ1X	ENGINE IDLE ADJUST WITHOUT ENGINE IDLE ADJUST
S	X0AB0X	SMART IDLE ELEVATED IDLE RPM TIME INCREASE 10 MINUTE MAXIMUM TIME
S	M3CA1X	IDLE S/D ABS TAMPER CHECK IDLE SHUTDOWN ABS TAMPER CHECK, ENABLED
S	B2AZ1X	ENGINE IDLE COOLDOWN ENGINE IDLE COOLDOWN, DISABLE
S	A3AZ1X	IDLE SHUTDOWN ENGINE IDLE SHUTDOWN, DISABLE
S	E0XGAX	ENGINE IDLE SHUTDOWN TIME IDLE SHUTDOWN TIME 10 MIN.
S	B1ACAX	IDLE S/D WARNING TIME 30 SEC IDLE S/D WARNING TIME

# MACK TECHNICAL SPECIFICATION *(cont.)*

ENGINE ELECTRONICS		DESCRIPTION	
S	A8AALX	IDLE S/D IF WARM-UP TEMP	38C DEG (100F), WARM UP TEMP DELAY
S	A4AAEX	IDLE S/D WARM-UP TIMER	5 MIN. WARM UP TIME DELAY
S	A7AZ1X	IDLE S/D IF EHT ACTIVE	WITHOUT ENGINE IDLE SHUTDOWN TIME OVERRIDE IF EHT ACTIVE
S	A6AABX	IDLE S/D IF PTO ACTIVE	ENGINE IDLE SHUTDOWN TIME OVERRIDDEN IF PTO ACTIVE
S	B0AAAX	IDLE SHUTDOWN IF POWER > LIMIT	ENG IDLE SHUTDOWN TIME OVERRIDDEN IF TORQUE > THAN LIMIT
S	M4CB1X	IDLE S/D OVERRIDE %ENGINE LOAD	IDLE SHUTDOWN OVERRIDE UPTO 20% ENGINE LOAD THRESHOLD
S	A9AZ1X	IDLE SHUTDOWN CONTROL	WITHOUT IDLE SHUTDOWN CONTROL
S	D2AAFx	AMBIENT TEMP MIN TRESHOLD	AMBIENT TEMP MIN TRESHOLD, 16 DEG C, (60 DEG F)
S	D3AAEX	AMBIENT TEMP MAX TRESHOLD	AMBIENT TEMP MAX TRESHOLD, 27 DEG C, (80 DEG F)
S	B3AABX	EL HD THROTTLE,MAX ROAD SPEED	ELECTRONIC HAND THROTTLE, MAX ROAD SPEED, 16 KMH (10 MPH)
	B6ACEX	EL HAND THROTTLE,MAX ENG SPEED	ELECTRONIC HAND THROTTLE, MAX ENGINE SPEED, 2100 RPM
S	B4ADAX	EL HAND THROTTLE,MIN ENG SPEED	ELECTRONIC HAND THROTTLE, MIN ENGINE SPEED, 700 RPM
S	B9AABX	EL HD THROTTLE,SPEED RAMP RATE	ELECTRONIC HAND THROTTLE, SPEED RAMP RATE, 100 RPM/SEC
S	B7AZ1X	EL HD THROTTLE,SGL SPEED CNTRL	WITHOUT ELECTRONIC HAND THROTTLE, SINGLE SPEED CONTROL
S	B8AZ1X	EL HAND THROTTLE,SGL SPEED SET	WITHOUT ELECTRONIC HAND THROTTLE, SINGLE SPEED SETTING
S	C0AZ1X	EHT, JUMP TO MIN ENG SPEED	WITHOUT ELECTRONIC HAND THROTTLE, JUMP TO MIN. ENGINE SPEED
S	L9CZ1X	EHT HOLD TO NEAREST RPM	WITHOUT ELECTRONIC HAND THROTTLE HOLD
S	M1CZ1X	EHT ACCEL BUMP-UP RPM	WITHOUT ELECTRONIC HAND THROTTLE ACCEL "BUMP-UP"
S	M2CZ1X	EHT DECEL BUMP-DOWN RPM	WITHOUT ELECTRONIC HAND THROTTLE DECEL "BUMP-DOWN"

TRANSMISSION ELECTRONICS		DESCRIPTION	
	M050B5	TRANS SHIFT MODE POINTS	MACK mDRIVE- ENHANCED PERFORMANCE MODE- AUTO RETURN (premium)
S	6SAA1X	TRANSMISSION KICK-DOWN MODE	MACKCELLERATOR ENABLE
S	U7AZ1X	TRANSMISSION PROTECTION	WITHOUT TRANSMISSION PROTECTION
	E1EZ1X	ALLISON GPIO PACKAGE	WITHOUT GPIO PACKAGE
	B1EA1X	TRANSM AUTO NEUTRAL ON P-BRAKE	mDRIVE TRANSMISSION AUTO NEUTRAL ON PARKING BRAKE
	E3EZ1X	ROLL DIRECTION CHANGE INHIBIT	WITHOUT ROLLING DIRECTION CHANGE INHIBIT
	E4EZ1X	AUX FUNCTION RANGE INHIBIT	WITHOUT AUXILIARY FUNCTION RANGE INHIBIT
	F5EZ1X	PRESELECT GEAR IN ENG. BRAKE	WITHOUT ALLISON PRESELECTED GEAR DURING ENGINE BRAKING
	N5EZ1X	DIRECTION CHANGE ENABLE	WITHOUT DIRECTION CHANGE ENABLE FUNCTION (DATALINK)
	E5EZ1X	PRIMARY CALIBRATION SHIFT MASK	WITHOUT PRIMARY CALIBRATION SHIFT SELECT MASK
	E6EZ1X	SECOND CALIBRATION SHIFT MASK	WITHOUT SECONDARY CALIBRATION SHIFT SELECT MASK
	E7EZ1X	FUELSENSE CALIBRATION	WITHOUT FUELSENSE
	E2EZ1X	LOAD/GRADE SHIFT SENSING	WITHOUT LOAD/GRADE SHIFT SENSING
	E8EZ1X	DYNACTIVE BIAS IN PRIMARY MODE	WITHOUT DYNACTIVE BIAS, PRIMARY CAL
	E9EZ1X	DYNACTIVE BIAS SECONDARY MODE	WITHOUT DYNACTIVE BIAS, SECONDARY CAL
	F1EZ1X	NEUTRAL AT STOP	WITHOUT NEUTRAL AT STOP
	F6EZ1X	ACCELERATION RATE MGMT BIAS	WITHOUT ALLISON ACCELERATION RATE MANAGEMENT

VEHICLE ELECTRONICS		DESCRIPTION	
S	JDXA1X	CRUISE CONTROL	WITH CRUISE CONTROL
S	JFXLLX	CRUISE CONTROL, MAX SPEED	MAX CRUISE, 105 KPH (65 MPH)
S	E3AACX	CRUISE CONTROL MIN SPEED	MIN CRUISE, 32 KPH (20 MPH)
S	E4AAAX	CRUISE RESUME WITH CLUTCH	CRUISE RESUME WITH CLUTCH

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VEHICLE ELECTRONICS		DESCRIPTION	
S	E5AACX	ENG BRK ENGAGE IN CRUISE	ENG BRK ENGAGE IN CRUISE, 3 MPH, ABOVE SET SPEED
	Y3CC5X	PEDAL (RSL) SETTING	105 KM/H PEDAL ROAD SPEED LIMITER (65MPH)
S	U4AZ1X	LOW GEAR LIMITING FEATURE	WITHOUT LOWER GEAR VEHICLE LIMITING FEATURE
S	U5AZ1X	LOW GEAR LIMITING SPEED	WITHOUT LOW GEAR VEHICLE LIMITING SPEED
S	JCXE6X	ROAD SPEED LIMITER SETTING	105 KM/H ROAD SPEED LIMITER(65 MPH)
S	X2BZ1X	ROAD SPEED LIMIT CONTROL TYPE	WITHOUT RSL CONTROL TYPE
S	L1CZ1X	PDLO ENGAGE VLS FEATURE	DISABLE POWER DIVIDER LOCK OUT (PDLO) ROAD SPEED LIMIT
S	L2CA1X	PDLO ENGAGED VLS	POWER DIVIDER LOCK OUT (PDLO) ROAD SPEED LIMIT 8KMH (5MPH)
	W5BZ1X	MAXIMUM ENG SPEED AT 0 MPH	WITHOUT MAXIMUM ENGINE SPEED AT 0 MPH
S	O1AZ1X	ACCELERATOR LIMITER	WITHOUT ACCELERATOR LIMITER
S	A4BAAX	DETECTION SPEED SENSR TMRNG	DETECTION OF SPEED SENSOR TAMPERING, ENABLE
S	8PXAEX	ENG TORQUE LIMIT, SPEED SENSOR	ENG TORQUE LIMITED TO 50%, IF SPEED SENSOR TAMPER DETECTED
S	X8CZ1X	HIGH IDLE SPEED-UPR GRS FEATUR	ENGINE HIGH IDLE SPEED IN UPPER GEARS, DISABLED
S	A3BZ1X	HIGH IDLE SPEED-UPPER GRS RPM	WITHOUT ENGINE HIGH IDLE SPEED IN UPPER GEARS
S	Z2CZ1X	1ST RATIO FOR REDUCD HIGH IDLE	WITHOUT 1ST RATIO FOR REDUCED HIGH IDLE
S	Z3CZ1X	LAST RATIO FOR FULL HIGH IDLE	WITHOUT LAST RATIO FOR FULL HIGH IDLE
S	X3CB1X	DRIVER ID FUNCTION	DRIVER ID FUNCTION, DISABLED
S	X5CZ1X	DRIVER ID, RESET TIMER	WITHOUT RESET DRIVER ID TIMER
S	X4CZ1X	DRIVER ID, ALERT TIMER	WITHOUT DRIVER ID ALERT TIMER
S	E7AZ1X	FUEL ECONOMY INCENTIVE PROGRAM	WITHOUT FUEL ECONOMY INCENTIVE PROGRAM
S	E8AZ1X	FUEL ECON RWRD, SPD LMT INCRS	WITHOUT FUEL ECONOMY REWARD, SPEED LIMIT INCREASE
S	E9AZ1X	FUEL ECON PNLTY, SPD LMT DCRS	WITHOUT FUEL ECONOMY PENALTY, SPEED LIMIT DECREASE
S	4IAZ1X	FUEL ECONOMY REWARD TARGET	WITHOUT FUEL ECONOMY REWARD TARGET
S	4JAZ1X	FUEL ECONOMY PENALTY TARGET	WITHOUT FUEL ECONOMY PENALTY TARGET
S	4KAZ1X	FUEL ECON CALC DISTANCE INTER	WITHOUT FUEL ECONOMY CALCULATION DISTANCE INTERVAL
S	G5AAHX	ENGINE OVERSPEED, ALL COND, LOG	ENGINE OVERSPEED, ALL CONDITIONS, TIME LOG IF ABOVE 2200 RPM
S	G2AAGX	ENGINE OVERSPEED, FUELED, LOG	ENGINE OVERSPEED, FUELED, TIME LOG IF ABOVE 2100 RPM
S	G4AAUX	VEHICLE OVERSPEED, ALL COND, LOG	VEHICLE OVERSPEED, ALL COND, TIME LOG IF ABOVE 75MPH (121KMH)
S	G3AAPX	VEHICLE OVERSPEED, FUELED, LOG	VEHICLE OVERSPEED, FUELED, TIME LOG IF ABOVE 70MPH (113KMH)
S	G1AABX	ENGINE IDLE DELAY TO LOG	ENGINE IDLE DELAY TO START LOG, 2 MIN
S	W7AZ1X	PERIODIC TRIP LOG HOUR OF DAY	WITHOUT PERIODIC TRIP LOG, HOUR
S	W8AZ1X	PERIODIC TRIP LOG DAY OF WEEK	WITHOUT PERIODIC TRIP LOG, DAY OF WEEK
S	W9A01X	PERIODIC TRIP LOG DAY OF MONTH	PERIODIC TRIP LOG, DAY 1 OF THE MONTH
S	R4BA1X	PRE-TRIP DIAGNOSTIC INSPECTION	PRE-TRIP DIAGNOSTICS INSPECTION, BASIC
S	P6X99X	SERVICE ALERT SYSTEM	WITHOUT SERVICE ALERT SYSTEM
S	X1AZ1X	DRL OVERRIDE SW TIMED	WITHOUT DAYTIME RUNNING LAMP OVERRIDE SW
S	X2AZ1X	DRL OVERRIDE SPEED THRESHOLD	WITHOUT DRL OVERRIDE SPEED THRESHOLD

PTO ELECTRONICS		DESCRIPTION	
S	C8AZ1X	FAN ENGAGEMENT DUE TO PTO	WITHOUT FAN ENGAGEMENT DUE TO PTO
S	Y9CR1X	TRANS PTO1 SPLITTER RANGE	PTO1 FOR SPLITTER RANGE - KEYPAD REMOTE CONTROLLED
S	Z1CR1X	TRANS PTO2 SPLITTER RANGE	PTO2 FOR SPLITTER RANGE - KEYPAD REMOTE CONTROLLED
S	F2AZ1X	PTO 1ST, SINGLE SPEED CONTROL	WITHOUT PTO 1ST, SINGLE SPEED CONTROL
S	F3AAEX	PTO1 SINGLE SPEED CONTROL RPM.	PTO 1ST, SINGLE SPEED SETTING, 1000 RPM
S	F5AABX	PTO 1ST, MAX ROAD SPEED	1ST PTO, MAX ROAD SPEED, 10 MPH (16 KPH)

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PTO ELECTRONICS		DESCRIPTION	
S	F6AABX	PTO 1ST, SPEED RAMP RATE	PTO 1ST, SPEED RAMP RATE 100 RPM/SEC
S	F7AAPX	PTO 1ST, MAX ENGINE SPEED	PTO 1ST, MAX ENGINE SPEED, 2100 RPM
S	F8AAGX	PTO 1ST, ROAD SPEED LIMIT	PTO 1ST, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	X3AZ1X	PTO 1ST, JUMP TO MIN ENG SPEED	WITHOUT PTO 1ST, JUMP TO MINIMUM ENGINE SPEED
S	F9AABX	PTO 1ST, MINIMUM ENGINE SPEED	PTO 1ST, MINIMUM ENGINE SPEED, 600 RPM
S	G0AZ1X	PTO 1ST, AUTO SET SINGLE SPEED	PTO 1ST, AUTO SET SINGLE SPEED, DISABLE
S	L6CZ1X	PTO1 HOLD TO NEAREST RPM	WITHOUT PTO1 HOLD
S	L7CZ1X	PTO1 ACCEL BUMP-UP RPM	WITHOUT PTO1 ACCEL "BUMP-UP"
S	L8CZ1X	PTO1 DECEL BUMP-DOWN RPM	WITHOUT PTO1 DECEL "BUMP-DOWN"
S	H2AZ1X	PTO 2ND, SINGLE SPEED CONTROL	WITHOUT 2ND PTO, SINGLE SPEED CONTROL
S	H6AAEX	PTO 2ND, SINGLE SPEED SETTING	PTO2 SINGLE SPEED SETTING, 1000 RPM
S	H0AABX	PTO 2ND, MAX ROAD SPEED	2ND PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	G9AABX	PTO 2ND, SPEED RAMP RATE	PTO 2ND, SPEED RAMP RATE 100 RPM/SEC
S	H7AANX	PTO 2ND, MAX ENGINE SPEED	PTO 2ND, MAX ENGINE SPEED, 2100 RPM
S	H5AAGX	PTO 2ND, ROAD SPEED LIMIT	PTO 2ND, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	X4AZ1X	PTO 2ND, JUMP TO MIN ENG SPEED	WITHOUT PTO 2ND, JUMP TO MINIMUM ENGINE SPEED
S	G8AABX	PTO 2ND, MINIMUM ENGINE SPEED	PTO 2ND, MINIMUM ENGINE SPEED, 600 RPM
S	H4AZ1X	PTO 2ND, AUTO SET SINGLE SPEED	PTO 2ND, AUTO SET SINGLE SPEED, DISABLE
S	L3CZ1X	PTO2 HOLD TO NEAREST RPM	WITHOUT PTO2 HOLD
S	L4CZ1X	PTO2 ACCEL BUMP-UP RPM	WITHOUT PTO2 ACCEL "BUMP-UP"
S	L5CZ1X	PTO2 DECEL BUMP-DOWN RPM	WITHOUT PTO2 DECEL "BUMP-DOWN"

PAINT		DESCRIPTION	
S	950AD0	PAINT DESIGN	SINGLE COLOR
S	924014	PAINT TYPE	SOLID PAINT
S	944AA7	PAINT COLOR - FIRST COLOR	MACK WHITE; P9188
S	945998	PAINT COLOR - SECOND COLOR	NO SECOND TRUCK COLOR PROVIDED; NO COLOR
S	946998	PAINT COLOR - THIRD COLOR	NO THIRD TRUCK COLOR PROVIDED; NO COLOR
S	996AA3	PAINT - CAB PAINT SYSTEM	PAINT - CAB, URETHANE CLEAR COAT
S	MPB944	CAB COLOR	SAME AS FIRST COLOR - CAB
S	MPD944	HOOD COLOR	SAME AS FIRST COLOR - HOOD
S	943998	CHASSIS FAIRING COLOR	WITHOUT CHASSIS FAIRINGS
S	966944	SUN VISOR COLOR	SAME AS FIRST COLOR - SUN VISOR
S	940998	MIRROR COVER COLOR	WITHOUT MIRROR COVER PAINT
S	MPA998	ROOF FAIRING COLOR	WITHOUT ROOF FAIRING
S	951AA6	CHASSIS RUNNING GEAR	MACK BLACK (URETHANE)
S	958028	BUMPER	W/O OPTIONAL BUMPER PAINT
S	959019	FUEL TANK - ***NO INVENTED VARIANTS ALLOWED in the FUEL TANK PAINT FAMILY***	W/O OPTIONAL FUEL TANK PAINT
S	07XZ1X	PRE-FINISHED DISC WHEELS, FRONT	WITHOUT SPECIAL PRE-FINISHED OPTION
S	08XC1X	PRE-FINISHED DISC WHEELS, REAR	PRE-FINISHED POWDER COAT WHITE
S	954AA1	PAINTED DISC WHEELS, FRONT	WITHOUT PAINT
S	955AA1	PAINTED DISC WHEELS, REAR	WITHOUT PAINT
S	956016	DEMOUNT.RIMS-FRONT	WITHOUT PAINT
S	957027	DEMOUNT.RIMS-REAR	WITHOUT PAINT

# MAEK. TECHNICAL SPECIFICATION (cont.)

PAINT		DESCRIPTION	
S	952AA1	SPOKE WHEELS-FRONT	WITHOUT OPTIONAL SPOKE WHEEL PAINT
S	953AA1	SPOKE WHEELS-REAR	WITHOUT OPTIONAL SPOKE WHEEL PAINT
S	962032	HUBS & DRUMS-FRONT	SAME AS CHASSIS RUNNING GEAR
S	963033	HUBS & DRUMS-REAR	SAME AS CHASSIS RUNNING GEAR

CALCULATED CODES - KAX		DESCRIPTION	
S	9JXA1X	PROPCALC SELECTION (CA)	YES, THE ORDER MUST BE CALCULATED
	D5EA1X	AUTO ROUTING & CLIPPING, CENTER	AUTOMATIC ROUTING & CLIPPING PLACEMENT, CENTER SECTION

BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION	
S	898003	VEHICLE WARRANTY TYPE	HEAVY DUTY WARRANTY CLASSIFICATION
S	M50090	BASIC CHASSIS COVERAGE	HEAVY DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (161,000 KM)
S	M51021	ENGINE WARRANTY	MAEK MP7/MP8 BASE ENGINE COVERAGE 24 MONTHS / 250,000 MILES (402,000KM)
S	M52022	EMISSION COMPONENT COVERAGE	US and CANADA EQUIPPED VEHICLE EMISSION COMPONENTS COVERAGE 60 MONTHS/100,000 MILES (161,000 KM)
S	M53Z1X	MAEK ENGINE EXHAUST AFTER TREATMENT COVERAGE	W/O MAEK ENGINE EXHAUST AFTERTREATMENT TREATMENT PROTECTION PLAN
S	M54104	TRANSMISSION WARRANTY	36 MONTHS; STANDARD mDRIVE HD TRANSMISSIONS HEAVY DUTY WARRANTY
S	M710J1	mDRIVE CLUTCH PROTECTION PLAN	WITHOUT mDRIVE CLUTCH PROTECTION PLAN
S	M55035	CARRIER & AXLE HOUSING WARRANTY	STANDARD MAEK HEAVY DUTY COVERAGE 36 MONTHS / 350,000 (563,000 KM)
S	M56026	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12 MONTHS UNLIMITED MILEAGE
S	M57027	CHASSIS TOWING WARRANTY	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000 MILES
S	M58028	ENGINE TOWING WARRANTY	STANDARD MAEK ENGINE TOWING COVERAGE 24 MONTHS/250,000 MILES (402,000 KM)
S	M61Z1X	ALTERNATOR & STARTER WARRANTY	W/O ALTERNATOR and STARTER EXTENDED WARRANTY COVERAGE
S	M59Z1X	STARTER WARRANTY	W/O STARTER PURCHASED COVERAGE
S	M60Z1X	ALTERNATOR WARRANTY	W/O ALTERNATOR PURCHASED COVERAGE
S	M690F9	GUARDDOG CONNECT BUNDLE	24 MONTH - GUARDDOG CONNECT WITH MAEK OTA (with ASIST and Mack OneCall)
S	M72Z1X	OMNITRACS FOR MAEK TRUCKS	WITHOUT OMNITRACS FOR MAEK TRUCKS
S	M68Z1X	PARTNERED SERVICES	W/O TELOGIS PACKAGE
S	M65Z1X	PREMIUM MAINTENANCE PLAN 1 & PLAN 2	W/O PREMIUM MAINTENANCE PLAN
S	M66Z1X	PREMIUM MAINTENANCE AFTERTREATMENT PLAN	W/O AFTERTREATMENT PREMIUM MAINTENANCE PLAN
S	M67017	PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION	W/O PREMIUM MAINTENANCE - CHASSIS LUBE AND INSPECTION COVERAGE
S	M99000	CUSTOM/BUNDLED PURCHASE COVERAGE OPTIONS	W/O CUSTOM/BUNDLED PURCHASE COVERAGE OPTION



**CUMBERLAND PLATEAU REGIONAL  
HOUSING AUTHORITY**

P.O. BOX 1328 / LEBANON, VIRGINIA 24266  
Tel.: (276) 889-4910 / TDD# 1-800-545-1833 Ext. 418  
FAX (276) 889-4615  
www.cprha.org

Keith L. Viers, Executive Director

H. Truman Mullins, Chairman  
Ramona Simmons, Vice-Chair  
Andrew Chafin, Commissioner  
James N. Horn, Commissioner  
Judy E. Lockridge, Commissioner  
Richard Blankenship, Commissioner

August 5, 2019

Mr. Lonzo Lester, County Administrator  
P.O. Box 1208  
Lebanon, VA 24266-1208

**Re: Payment in Lieu of Taxes for HUD Developments**

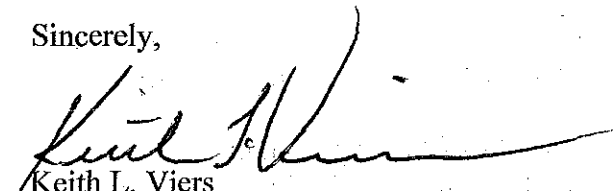
Dear Lester,

On behalf of the Cumberland Plateau Regional Housing Authority, I am writing to request that the Russell County Board of Supervisors waive the Authority's payment in lieu of taxes in the amount of \$6,291.00 for fiscal year ending March 31, 2019.

I want to thank you in advance for your every favorable consideration of our request and ask that you signify your agreement by signing the attached statement as our auditor requires confirmation of your agreement.

Please contact me with any questions regarding this request. As always, we appreciate your interest and support of public housing in Russell County.

Sincerely,



Keith L. Viers  
Executive Director

Attachment:



**EQUAL HOUSING  
OPPORTUNITY**

Helping With The Housing Needs Of Buchanan, Dickenson, Russell and Tazewell Counties, Virginia  
It Is Illegal To Discriminate Against Any Person Because of Race, Color, Religion, Sex, Handicap, Familial Status, or National Origin.



I, as agent for the Russell County Board of Supervisors, hereby agree to waive the payment in lieu of taxes for the fiscal year of 2019. This Agreement will require annual consideration for future waiver approvals. The Authority has identified use of these funds for resident services.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CUMBERLAND PLATEAU REGIONAL  
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H. Truman Mullins, Chairman  
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Andrew Chafin, Commissioner  
James N. Horn, Commissioner  
Judy E. Lockridge, Commissioner  
Richard Blankenship, Commissioner

Keith L. Viers, Executive Director

August 5, 2019

Mr. Lonzo Lester, County Administrator  
Russell County Board of Supervisors  
P.O. Box 1208  
Lebanon, VA 24266-1208

**Re: Payment in Lieu of Taxes for Pittston Place**

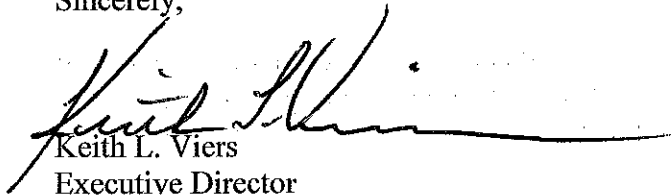
Dear Mr. Lester,

On behalf of the Cumberland Plateau Regional Housing Authority, I am writing to request that the Russell County Board of Supervisors waive the Authority's payment in lieu of taxes in the amount of \$2,756.00 for fiscal year ending March 31, 2019.

I want to thank you in advance for your every favorable consideration of our request and ask that you signify your agreement by signing the attached statement as our auditor requires confirmation of your agreement.

Please contact me with any questions regarding this request. As always, we appreciate your interest and support of public housing in Russell County.

Sincerely,

  
Keith L. Viers  
Executive Director

Attachment



I, as agent for the Russell County Board of Supervisors, hereby agree to waive the payment in lieu of taxes for the fiscal year of 2019. This Agreement will require annual consideration for future waiver approvals. The Authority has identified use of these funds for resident services.

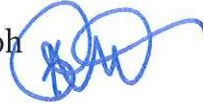
Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

To: Lonzo Lester  
County Administrator

From: Kelly McBride Delph  
Library Director



Date: 9 August 2019

RE: RCPL Budget

The RCPL Trustees directed their Chair, Karen Herndon, and I to revise the non-salary lines to reflect what expenditures we anticipate for fiscal year 2019-2020. Based on last year's expenditures and known increases, as well as additional income noted below, we've established the budget which is attached.

The Friends of the Library (FOL) in Lebanon will write a check for \$4500 after they vote at their meeting next week; that check will be included in our next deposit with the Treasurer's office. We have already deposited a check for \$2619.17 from the defunct Russell County Genealogy Group.

Therefore, the RCPL Trustees request allocation of \$7119.17 in additional funding so that we may spend these funds.

Please note that because of auditing and reporting requirements from the state, I incorporated the town money into other lines. The money we request allocated to Professional Development is state aid which may be used for 'required' attendance at meetings by the state.

If you have any questions or concerns, please give me a call. Thank you!

**Russell County Public Library**  
Budget 2019-2020

	<b>TOTAL SALARIES &amp; BENEFITS</b>	245,809	254,325	254,325	Salaries/Benefits
<b>7301-3002</b>	Contractual/Professional Serv.	17,977	17,425	18,007	Contractual/Prof Serv.
<b>7301-5201</b>	Postal Services	208	300	300	Postal Services
<b>7301-5203</b>	Telecommunications	6,499	6,000	7,204	Telecommunications
<b>7301-5401</b>	Office Supplies	5,422	7,500	5,000	Offices Supplies
<b>7301-5407</b>	Supplies	140	300	600	Supplies
<b>7301-5411</b>	Materials	35,970	33,000	32,360	Materials
<b>7301-5413</b>	Other	6,605	1,500	9,365	Other
<b>7301-5414</b>	Equipment	5,565	6,000	9,876	Equipment
<b>7301-5500</b>	Professional development	1,172	-	3,013	Professional Dev
<b>7301-5501</b>	Prof Dev: Travel		-	500	Prof Dev: Travel
<b>7301-5504</b>	Prof Dev: Conference & Education		-		Prof Dev: Conf+Educ
<b>7301-5413</b>	Lib. Donations - Misc		200		Lib Donations-Misc
<b>7301-7004</b>	Lib Donations - Towns		9,000		Lib Donations-Towns
	<b>GRAND TOTAL</b>	<b>325,367</b>	<b>335,550</b>	<b>340,550</b>	

*Kelly McBride Depp*  
8/9/2019

THE LOCATION OF OVERHEAD AND/OR UNDERGROUND UTILITIES OR FACILITIES THAT ARE SHOWN ON THIS PLAT ARE BASED ON OBSERVABLE ABOVE GROUND STRUCTURES; NO EXCAVATIONS WERE PERFORMED TO FIELD LOCATE BURIED UTILITIES/FACILITIES, PRIOR TO ANY SITE CONSTRUCTION OR SITE EXCAVATIONS, CONTACT THE APPROPRIATE STATE UTILITY NOTIFICATION SERVICE/AGENCY FOR VERIFICATION OF UTILITY TYPE AND VERIFICATION OF ALL FIELD LOCATIONS OF ANY AND ALL UTILITY LINES.

**CURVE TABLE**

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	260.496'	83.330'	82.975'	N 18°07'17" W

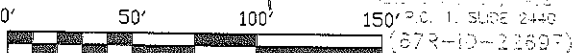
**GENERAL NOTES:**

- NO TITLE REPORT WAS FURNISHED TO THIS SURVEYOR AT THE TIME OF THIS SURVEY; THEREFORE, THIS SURVEY IS SUBJECT TO ANY FINDINGS THAT AN ACCURATE TITLE SEARCH MAY REVEAL.
- BEARINGS SHOWN ARE REFERENCED FROM PLAT TITLED, "MAP SHOWING THE WILLIAM BOYD '45 ACRES" PROPERTY OF THE KIMBERLING CORPORATION," DATED JUNE 3, 1945 AND RECORDED IN D.B. 100, PG. 98.
- LOT DIMENSIONS TAKEN FROM PLAT ON RECORD. IRON PINS & FENCE FOUND AND UTILIZED FOR PROPERTY ORIENTATION, IRON PINS FOUND ON LINES BETWEEN LOTS 39-38 & 17-18 OF THE "... KIMBERLING CORP" DIVISION (D.B. 100, PG. 98).
- PLEASE REFER TO DEED BOOK 237, PAGE 43 FOR A MORE PARTICULAR DESCRIPTION OF THE PROPERTY.
- PROPERTY IS SERVICED BY SEPTIC SYSTEM AND PUBLIC WATER.
- LOTS 1-4 AS SHOWN, HAVE A MUTUAL EASEMENT AND RIGHT OF WAY OVER THE GRAVEL ROAD AND ADDITIONAL 20' R/W AS SHOWN, FOR INGRESS/EGRESS TO STATE ROUTE 633, AS PER ITEM IV IN D.B. 454, PG. 398. A 20' INGRESS/EGRESS RIGHT OF WAY IS TO BE CONVEYED OVER AND ALONG THE EXISTING GRAVEL ROAD AS SHOWN, THROUGH LOTS 2-4 INCLUSIVE, FOR THE BENEFIT OF LOT 1.
- STATE ROUTE 633 IS A 40' DEED RIGHT OF WAY, AS PER D.B. 296, PG. 785.

B. PROPERTY OWNER INFORMATION:  
STELLA MAE BALL HEIRS  
DEED OF RECORD:  
W.B. 72, PG. 236 & 274  
D.B. 237, PG. 43  
TAX I.D. # 67R-ID-2271

**LEGEND**

- CALCULATED POINT
- △ IRON PIN w/ CAP SET THIS SURVEY
- ⊙ IRON PIN FOUND
- EASEMENTS/ RIGHT OF WAY
- BOUNDARY LINE
- ADJOINING PROPERTY LINE
- x-x-x-x-x-x- FENCE LINE
- ~~~~~ OVERHEAD ELECTRIC LINES



**PLANNING COMMISSION**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

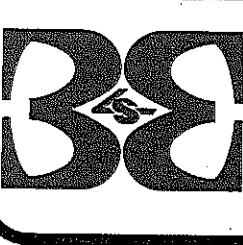
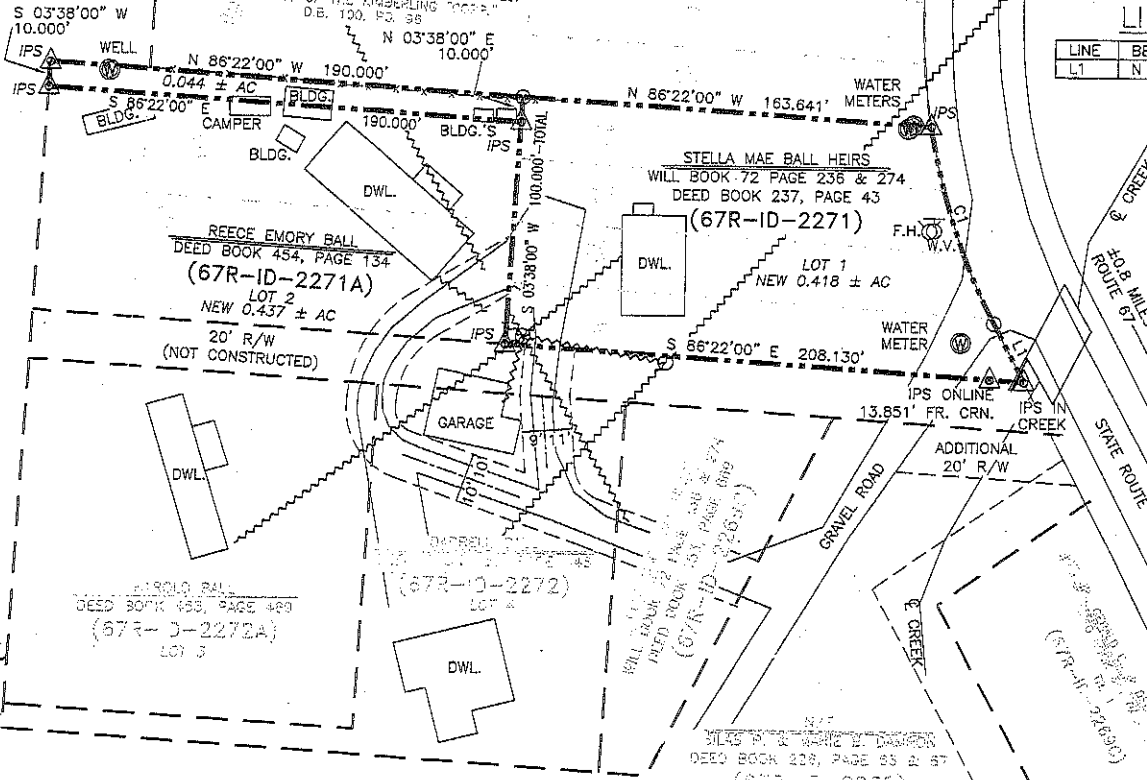
MERIDIAN BASIS:  
PLAT BEARING  
D.B. 110, PG. 96

**LINE TABLE**

LINE	BEARING	DISTANCE
L1	N 27°17'08" W	25.733'

67R-ID-2271  
ACREAGE BREAKDOWN:  
0.462 ± AC  
- 0.044 ± AC  
NEW 0.418 ± AC

67R-ID-2271A  
ACREAGE BREAKDOWN:  
0.393 ± AC  
+ 0.044 ± AC  
NEW 0.437 ± AC



PARCEL LOCATED CLARKS VALLEY IN THE NEW GARDEN MAGISTERIAL DISTRICT OF RUSSELL COUNTY, VIRGINIA

**BAILEY ENGINEERING & LAND SURVEYING, INC., P.C.**

EXCELLENCE IN ENGINEERING & SURVEYING  
P.O. BOX 155  
ROSEDALE, VIRGINIA 24280  
TELEPHONE: (276) 880-9027 FAX: (276) 880-1278

I HEREBY CERTIFY THAT THE SURVEY REFERENCED HEREON IS BASED ON A CURRENT FIELD SURVEY AND MEETS THE MINIMUM REQUIREMENTS OF THE CURRENT STANDARDS OF A BOUNDARY SURVEY.

*Richard L. Bailey* 8-7-19  
SURVEYOR'S SIGNATURE DATE

RICHARD L. BAILEY  
LICENSE NO. 3214  
LAND SURVEYOR  
COMMONWEALTH OF VIRGINIA

DRAWN BY: ACC  
CHECKED BY: RLB  
DATE: 8-7-19  
SCALE: 1"=50'  
SHEET NUMBER: 1 OF 1

PROJECT NUMBER: **BELS1955-P46**

PLAT OF SURVEY SHOWING A BOUNDARY LINE ADJUSTMENT BETWEEN LOTS 1 & 2 OF THE "AMENDMENT TO PLAT PLAN....", RECORDED IN D.B. 237, PG. 43.

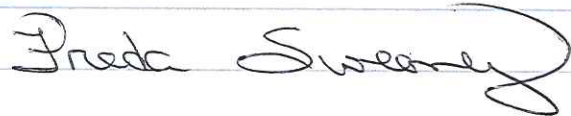
**Russell County Board of Supervisors**

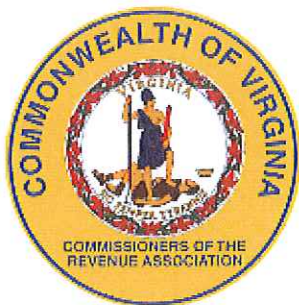
**276-889-8000**

**Travel Request Approval Form**

Date Submitted	8/22/19
Employee Name(s)	Frede Sweeney / Crystal White
Department	Commissioner of Revenue
Phone	276-889-8018
Email (optional)	COMREV@BVU.NET
Destination	Charlottesville
Purpose of Travel	BAF CLASS-

**Anticipated Expenses**

Type of Expense	Description of Expense	Daily Expenses (Excent Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees		\$25 each		50.00	
Lodging	1-Room	\$132.00	3	396.00	
Meals and Tips	2-people			497.00	
Mileage					
Other					
				<b>Grand Total</b>	943.00
Employee Signature				<b>Date Signed</b>	8/22/19
Co Admin Signature				<b>Date Approved</b>	



## ORDER CONFIRMATION

Date: August 6, 2019

Transaction ID: 2804

Status: Incomplete

### Commissioner of the Revenue Association of Virginia

PO Box 129

Hanover

Virginia, US

23069

tsharris@hanovercounty.gov

VAT/Tax Number: 123456789

### Event Name: 2019 BAI User Group Conference

( [view](#) )

Ticket	Description	Quantity	Price	Total
BAI User Group Attendee	(For 2019 BAI User Group Conference) This ticket can be used once at any of the dates/times below.	1	\$25.00	\$25.00

#### Date/Time:

- September 30, 2019 8:00 am - October 1, 2019 5:00 pm (America/New\_York)

#### Venue

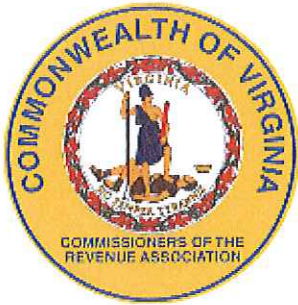
- Omni Charlottesville  
( [view](#) )

#### Registration Details ( )

- Attendee: Crystal White (crystal.white@bvu.net)
- Registration Code: 2804-56-1-6f2d - Approved
- Custom Questions and Answers:
- Title: Deputy Commissioner of the Revenue
- Locality (Please format as Any County or Any City): Russell
- Do you have any special dietary requirements?: shellfish and strawberry allergies

### Additional Charges/Discounts





### ORDER CONFIRMATION

Date: August 6, 2019  
Transaction ID: 2803  
Status: Incomplete

**Commissioner of the Revenue Association of Virginia**  
PO Box 129  
Hanover  
Virginia, US  
23069  
tsharris@hanovercounty.gov  
VAT/Tax Number: 123456789

### **Event Name: 2019 BAI User Group Conference** ( [view](#) )

Ticket	Description	Quantity	Price	Total
BAI User Group Attendee	(For 2019 BAI User Group Conference) This ticket can be used once at any of the dates/times below.	1	\$25.00	\$25.00

#### **Date/Time:**

- September 30, 2019 8:00 am - October 1, 2019 5:00 pm (America/New\_York)

#### **Venue**

- Omni Charlottesville  
( [view](#) )

#### **Registration Details ( )**

- Attendee: Freda Sweeney (comrev@bvu.net)  
Registration Code: 2803-56-1-41df - Approved  
Custom Questions and Answers:  
Title: Master Deputy Commissioner of the Revenue  
Locality (Please format as Any County or Any City): Lebanon  
Do you have any special dietary requirements?: n/a

### Additional Charges/Discounts

# Russell County Board of Supervisors Travel Request Approval Form

276-889-8000

Date Submitted	22-Aug-19
Employee Name(s)	Kelly McBride Delph
Department	Russell County Public Library
Phone	276-889-8044
Email (optional)	<a href="mailto:kmcbride@russell.lib.va.us">kmcbride@russell.lib.va.us</a>
Destination	Richmond, VA
Purpose/ Dates of Travel	Library of Virginia meeting, Sept 19-20

## Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging	2 nights, estimated \$110/night		2	\$220.00	
Meals and Tips					
Mileage					
Other					
Employee Signature		<b>Grand Total</b>			
Department Head		<b>Date Signed</b>			
Co Admin Signature		<b>Date Approved</b>			


State aid funding pays for expense of this meeting. I am not requesting reimbursement for mileage.

**Russell County Board of Supervisors**  
**Travel Request Approval Form**

**276-889-8000**

**Date Submitted** 22-Aug-19  
**Employee Name(s)** Kelly McBride Delph  
**Department** Russell County Public Library  
**Phone** 276-889-8044  
**Email (optional)** [kmcbride@russell.lib.va.us](mailto:kmcbride@russell.lib.va.us)  
**Destination** Richmond, VA  
**Purpose/ Dates of Travel** Library of Virginia meeting, Sept 19-20

**Anticipated Expenses**

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging	2 nights, estimated \$110/night		2	\$220.00	
Meals and Tips					
Mileage					
Other					
<b>Employee Signature</b>		<b>Grand Total</b>		220 <sup>00</sup>	
<b>Department Head</b>		<b>Date Signed</b>		22 Aug 2019	
<b>Co Admin Signature</b>		<b>Date Approved</b>			

State aid funding pays for expense of this meeting. I am not requesting reimbursement for mileage.



**RUSSELL COUNTY  
EMERGENCY MANAGEMENT**

656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266  
T: (276) 889-8247 ~ F: (276) 889-8248

**Travel Request - National Emergency Management Institute (EMI) Executive Academy**

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

**Employee information**

Name	<u>Betsy Summerfield</u>	Department	<u>Emergency Management</u>
Employee ID	<u>677</u>	Approval:	<u>Mr. Lonzo Lester</u>
Position	<u>Emergency Management Deputy Coordinator</u>		

**Pay period**

From	<u>9/22/2019</u>
To	<u>9/27/2019</u>

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
9/22/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00				\$61.00
9/23/2019	Contemporary Emergency Management Institute (EO684) class	\$126.52	\$0.00	\$0.00				\$126.52
9/24/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
9/25/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
9/26/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
9/27/2019	Return to Russell County	\$61.00	\$61.00					\$61.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
	<b>EMI pays lodging (FREE), meal ticket costs \$126.52 (includes breakfast, Lunch and Dinner) for the 5-day class.</b>							\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$0.00	\$248.52
	<b>Russell County Subtotal</b>							\$248.52
	<b>RUSSELL COUNTY TOTAL</b>							\$248.52

Approved by	Notes
	FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency mangment executives. Formal acceptance into the Executive Academy is required. The EO680 Class will be held at EMI, Emmitsburg, MD, on February 25-March 1, 2019 with agenda, acceptance, and travel documentation attached.

For Office Use Only

EMPLOYEE SIGNATURE:

*Betsy Summerfield*

26-Aug-19

## EMI Upcoming Course Notification: E0686

N

[netc-admissnotifications@fema.dhs.gov](mailto:netc-admissnotifications@fema.dhs.gov)

Tue 8/20/2019 10:37 AM

Betsy Summerfield ▾



DO NOT REPLY TO THIS EMAIL AS THIS ACCOUNT IS NOT MONITORED

Betsy Elaine Summerfield

Dear Ms. Summerfield:

REMINDER: You have been accepted for the Emergency Management Institute course listed below:

- E0686: Creating the Emergency Management Stakeholder Community
- 9/23/2019 To 9/26/2019

A few key reminders for your upcoming course:

- If you are eligible for stipend reimbursement, in order to receive full reimbursement for your airfare, you must purchase a 21-day advance, nonrefundable, economy coach-class ticket AND travel on the correct days.
- If you are planning to use the shuttle service to NETC, you must reserve a seat on the shuttle at least 2 weeks prior to the travel date. Please refer to your original acceptance email for specific shuttle information. The NETC Housing/Transportation Office may be contacted at [fema-netc-housing@fema.dhs.gov](mailto:fema-netc-housing@fema.dhs.gov) or (301) 447-1048 or (301) 447-1113.

Airport pickup times for this course are as follows:

- Baltimore/Washington International (BWI) pickup times: 03:00 PM and 07:00 PM (EST). Pickup is at the Lower Level Door 16, outside of the curb. There is not a Travelers' Aid Desk in this location. Buses and vans depart from the outside lane.
- No pickups scheduled for Ronald Reagan National Airport (DCA)

- You should plan on purchasing your meal ticket within the two weeks prior to the class start date. Please go to <http://www.netcmealtickets.com> for meal ticket prices for your upcoming class.
- If you need to cancel from the course listed above, please send your cancellation (in writing) to [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov) as soon as possible.
- The NETC Welcome Package contains pertinent information for students and is available at [http://www.usfa.fema.gov/downloads/pdf/netc\\_welcome\\_package.pdf](http://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf). If you are unable to select the link please copy and paste it into the address bar in your web



**RUSSELL COUNTY**  
**EMERGENCY MANAGEMENT**  
 656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266  
 T: (276) 889-8247 ~ F: (276) 889-8248

**Travel Request - National Emergency Management Institute (EMI) Executive Academy**

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

**Employee information**

Name	Jess Powers	Department	Emergency Management
Employee ID	369	Approval:	Mr. Lonzo Lester
Position	Emergency Management Coordinator		

**Pay period**

From	9/22/2019
To	9/27/2019

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
9/22/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00	392.00		\$58.56	\$119.56
9/23/2019	Attend Creating the EM Stakeholder Community (E0686) class	\$126.52	\$0.00	\$0.00				\$126.52
9/24/2019	Attend Creating the EM Stakeholder Community (E0686) class	\$0.00	\$0.00	\$0.00				\$0.00
9/25/2019	Attend Creating the EM Stakeholder Community (E0686) class	\$0.00	\$0.00	\$0.00				\$0.00
9/26/2019	Attend Creating the EM Stakeholder Community (E0686) class	\$0.00	\$0.00	\$0.00				\$0.00
9/27/2019	Return to Russell County	\$61.00	\$61.00		\$392.00		\$58.56	\$119.56
								\$0.00
								\$0.00
								\$0.00
								\$0.00
	<b>EMI pays lodging (FREE), meal ticket costs \$126.52 (includes breakfast, Lunch and Dinner) while on campus</b>							\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$117.12	
								<b>Russell County Subtotal</b>
								\$365.64
								<b>RUSSELL COUNTY TOTAL</b>
								\$365.64

Approved by	Notes
	FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency mangement executives. Formal acceptance into the Executive Academy is required. The Creating the EM Stakeholder Community E0686 Class will be held at EMI, Emmittsburg, MD, on September 23-26, 2019 with agenda, acceptance, and travel documentation attached.

For Office Use Only

EMPLOYEE SIGNATURE:

*Jess R. Powers*

9-Aug-19



**RUSSELL COUNTY  
EMERGENCY MANAGEMENT**  
131 Highland Drive, Room 183  
P. O. Box 911  
Lebanon, VA 24266  
T: (276) 889-8247 ~ F: (276) 889-8248 ~ Mobile: (276) 701-9775

May 14, 2018

Emergency Management Institute  
16825 S. Seton Avenue  
Emmitsburg, MD 21727

Ref: FY19 National Emergency Management Executive Academy Letter of Recommendation

Dear Emergency Management Institute,

The emergency management profession continues to grow with full-time emergency management personnel across the country. However, emergency management in rural localities, like Russell County, have not kept up with this pace of the ongoing importance of local emergency management, allocation of local funding, professional development opportunities, or had the grant opportunities to develop a professional emergency management department. Rural localities are just as or more vulnerable than urban communities to a variety of natural and man-made hazards due to emergency management departments or programs not being fully staffed, funded, and trained.

Russell County Emergency Management supports and recommends that the Russell County Emergency Management Coordinator attends the FY19 National Emergency Management Executive Academy to enhance and positively influence our local rural emergency management experience, skills, and abilities to help our whole community to become more resilient to disasters. The advanced, comprehensive, and cutting-edge curriculum will support the advancement of our local strategic and policy level executive leadership to forge a path toward improving the processes, practice, and profession of our local emergency management.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark A. Mitchell".

Mark A. Mitchell  
*Russell County Emergency Management, Director*



**Federal Emergency Management Agency  
Emergency Management Institute  
National Emergency Management Executive Academy  
Commitment Statement**

The National Emergency Management Executive Academy (NEMEA) consists of four 4-day resident courses held at the Emergency Management Institute over a period of one (1) fiscal year. All four (4) courses (E0860, E0682, E0684 and E0686) must be attended in sequence. The series also includes pre course reading assignments, classroom activities and a collaborative Executive Capstone Project.

By signing this statement, I commit to participate fully in the program's in-class four (4) courses over one (1) fiscal year usually starting in February (then every other month) and completing each course in sequence. I commit to completing all pre course reading assignments, participate in classroom activities, and participate / present a collaborative Executive Capstone Project.

The class schedule is as follows: (you can find the course schedule once approved at <https://training.fema.gov/empp/executive.aspx>)

1. E0680 Systems Thinking and Research Methods for Executives (tentatively scheduled in February)
2. E0682 Executive EM Leader Core Competencies I (tentatively scheduled in April)
3. E0684 Executive EM Leader Core Competencies II (tentatively scheduled in June)
4. E0686, Executive EM Leaders Core Competencies III (tentatively scheduled in August)

I, Jess R. Powers, understand and agree to the requirements of completing all activities of the **National Emergency Management Executive Academy**.

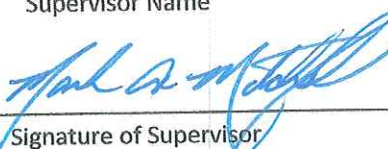
  
Signature of Applicant

May 14, 2018  
Date

I hereby approve the above request for Jess R. Powers to attend the four weeks of the **National Emergency Management Executive Academy**.

Mark A. Mitchell  
Supervisor Name

(276) 254-0014  
Phone Number

  
Signature of Supervisor

May 14, 2018  
Date



Welcome

Message

**Introduction**

Framework & Expectations

Capstone

Learning Assessment

Social Engagement

Absences & Cancellations

Graduation and Beyond

## Introduction

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The National Emergency Management Executive Academy (Executive Academy) is a part of the Emergency Management Professional Program and is conducted at the Emergency Management Institute (EMI), which is located at the National Emergency Training Center (NETC) in Emmitsburg, Maryland. The NETC Welcome Package covers site security, travel cost ceilings and reimbursement, lodging, transportation to and from area airports, dress code, food service, campus services, and other relevant information; review this document before arrival at the NETC campus (see [NETC Welcome Package](#)).

The Executive Academy is provided oversight from an EMI Course Manager and is constructed and delivered by a course management team. The Executive Academy is comprised of four courses:

- **E0680: Examining EM Policy and Doctrine**  
(February 25-28, 2019)  
Competency Areas: Systems thinking; critical thinking; decision making; presenting for impact.
- **E0682: Leading Complex Systems**  
(April 29-May 2, 2019)  
Competency Areas: Leading complex systems; innovative methodologies for managing emergencies; net-centric visioning and design; civics and governance.
- **E0684: Interpreting the Contemporary EM Environment**  
(June 24-27, 2019)  
Competency Areas: Geography and disasters; sociocultural considerations; scientific models and simulations; emerging technology.
- **E0686: Creating the EM Stakeholder Community**  
(August 19-22, 2019)  
Competency Areas: Political and influence skills; leadership and collaboration; social intelligence; disaster risk management and community risk ownership.

# Russell County Board of Supervisors

276-889-8000

## Travel Request Approval Form

Date of Event	September 16-19, 2019				
Employee Name(s)	Lonzo Lester				
Department	<u>County Administrator Office</u>				
Phone	276-889-8000				
Email (optional)	<u>lonzo.lester@russellcountyva.us</u>				
Destination	Roanoke, VA				
Purpose of Travel	DEQ 9/16 - 9/19				

### Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging	Room	\$146.16	3	\$438.47	
Meals and Tips		\$61.00	4	\$244.00	
Mileage					
Other					
		<b>Grand Total</b>		\$682.47	
Employee Signature		<b>Date Submitted</b>		9/4/2019	
Co Admin Signature		<b>Date Approved</b>			

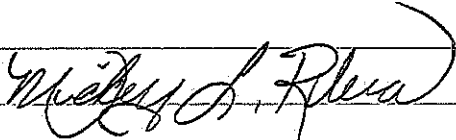
**Russell County Board of Supervisors**

**276-889-8000**

**Travel Request Approval Form**

Date Submitted	6/20/2019
Employee Name(s)	Mickey L. Rhea
Department	Russell County Building Dept.
Phone	276-889-8012
Email (optional)	Mickey.Rhea@bvu.net
Destination	Roanoke Virginia
Purpose of Travel	DEQ Training 09/16-09/19

**Anticipated Expenses**

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging	Room	\$111.00	3	\$333.00	
Meals and Tips	Meals	\$61.00	4	\$244.00	
Mileage					
Other					
<b>Grand Total</b>				\$577.00	
Employee Signature			Date Signed	6-20-19	
Co Admin Signature			Date Approved		



# Libraries and the 2020 Census

## Vital Partners for a Complete Count

**T**he 2020 Census will have far-reaching impacts on political representation and government funding: ensuring a complete and accurate count is crucial. But the Census faces significant challenges. The 2020 Census will take place primarily online, even as many residents lack home internet access. Many people also are not aware of the importance of the Census and how it will affect their lives or may have online privacy or security concerns.

America's libraries are ideal partners to help address these challenges. Libraries are trusted institutions and experienced collaborators—providing information, technology, and training resources to enable Americans to connect with government for many purposes. With a convenient presence in communities across the country, from inner-city neighborhoods to remote tribal lands, libraries can help Census stakeholders reach the full range of audiences. **State and local policymakers, the Census Bureau, Congress, foundations, and other stakeholders should partner with libraries as they work to ensure a successful 2020 Census.**

Libraries are essential, trusted partners in achieving a complete count in the 2020 Census. Libraries:

*Deliver information* about the Census and host community outreach activities.

*Provide internet access* and enable respondents to complete the Census form online.

*Serve as trusted messengers*, including in hard-to-count communities.

*Train data users* and provide access to Census statistics for businesses and community members.

### Partners for Civic Success

Libraries often work with public agencies to achieve community priorities. Library staff connect people with the information they need to access government services and benefits, complete online forms, and engage with civic issues. For instance, library ►



New York Public Library's Chatham Square branch during the 2010 Census  
 PHOTO CREDIT: RONG XIAOQING VIA FEET IN 2 WORLDS

partnerships help people apply for veterans' benefits, complete tax forms, understand health insurance options, and prepare to become U.S. citizens. By partnering with libraries, agencies can extend their reach for only modest incremental costs.

Libraries have similarly served as partners for the Census in previous counts. In the 2010 Census, libraries hosted more than 6,000 official Census Bureau outreach sites. Additionally, many libraries hosted community activities, such as an event organized by Asian-American community groups in the New York Public Library's Chatham Square branch, located in Chinatown.

With nearly 17,000 physical locations, public libraries can facilitate the work of Census stakeholders. For instance, the Grand Island (NE) Public Library hosted a 2020 Census planning meeting for local government leaders with the Census Bureau and the Nebraska State Data Center. In Rhode Island,

**“At the heart of every community that seeks to achieve a complete count, there is a trusted and valuable resource: the library. The Census Bureau should fully utilize libraries to fulfill its constitutional obligation of counting everyone.”**

—SENATOR JACK REED (RI)

the Pawtucket Public Library and several others hosted Census Bureau recruitment events for workers in the 2018 Census test. As the Census Bureau expects to hire and train more than 500,000 temporary workers for the 2020 Census, libraries will provide flexible workspaces and connect workers with online job applications and training.

### Connecting America to the First Online Census

More than 24 million Americans do not have high-speed internet at home, according to the Federal Communications Commission. Older adults, rural residents, racial minorities, and those with lower levels of education and income are less likely to have home broadband. America's libraries are the leading source of no-fee public access to the internet, Wi-Fi, computers and other devices, and technology training.

With the response to the 2020 Census designed to take place primarily online, libraries can bridge the digital divide and support a more complete count. For instance, during the Census test in Rhode Island, Providence Community Library branches raised awareness of the survey and provided computers for Census respondents to use.

### Reaching Hard-to-Count Communities

Providing accurate information that is relevant to different users' needs is a central mission of libraries. Every day, libraries provide information to diverse groups of people, including geographic and demographic communities that are considered hard to count in the Census. Libraries can leverage this experience and wide community engagement to serve as trusted messengers of information about participating in the 2020 Census.

Libraries have an extensive geographic presence in the communities that are at greatest risk of being undercounted in 2020. According to a recent analysis from the Graduate Center of the City University of New York, a public library is located within five miles

**6,000+** LIBRARIES  
 HOSTED CENSUS BUREAU  
 OUTREACH SITES IN 2010.

# 99% OF HARD-TO-COUNT CENSUS TRACTS HAVE A PUBLIC LIBRARY LOCATED WITHIN FIVE MILES.

of 99% of the hard-to-count Census tracts identified with the lowest response rates in 2010—and 79% of the time, a library is within a single mile.

Libraries serve people of all ages and backgrounds and are well-positioned to reach some demographic groups that are at heightened risk of being undercounted in the Census. Children younger than 5 years old, for instance, are the most undercounted age group. The Annie E. Casey Foundation recommends libraries as a trusted messenger of information about Census participation to parents and guardians.

American Indians and Alaska Natives also are historically undercounted. Tribal leaders consulted by the Census Bureau recommended libraries as a communication channel to provide information about the Census to tribal citizens.

Through partnerships with Complete Count Committees and other community efforts, libraries can deliver accurate information about the importance of Census participation, options for responding, confidentiality and data security, and other topics critical to enabling a fair and inclusive count.

## Using Census Data to Inform Communities

Libraries' involvement with the Census and its data will continue well after 2020. As information experts, library staff provide access to statistical information compiled by the Census Bureau. Libraries work with businesses, government agencies, community organizations, and students in using Census data to better understand their communities. For example:

The Chelsea (MI) District Library offered courses for local businesses on using Census data to research markets and locate workers.



Librarians from Rutgers University in Newark (NJ) teach entrepreneurs how to use Census data for business planning through workshops for the Small Business Development Center.

The Hannibal (MO) Free Public Library partnered with the city finance department to utilize Census data in the city's efforts to encourage investment on the South Side of Hannibal.



The University of California, Berkeley Libraries provided a workshop and online guide to enable Contra Costa County's Children & Families Commission to use Census data when updating its strategic plan.



The Palm Beach County (FL) Library System provided Census statistics about grandparents raising grandchildren that a local non-profit organization, Families First of Palm Beach County, used in a successful grant application.

The Drexel University Libraries in Philadelphia (PA) partner with the Dornsife School of Public Health to train graduate students on using Census data in community health assessments. ■



## TAKEAWAYS FOR DECISION MAKERS

America's libraries are well-positioned to support a complete and accurate count in the 2020 Census. Decision makers should:

- Invite local libraries to participate on Complete Count Committees and related activities
- Partner with libraries to assist local residents in applying and training for Census jobs
- Host community meetings and outreach activities in libraries
- Provide resources so libraries can meet technology needs for online Census response
- Promote library services that provide access to Census data and training for data users

# ABOUT AMERICA'S LIBRARIES



**T**he 120,000 libraries across the United States are a powerful force in addressing public policy priorities. Libraries advance Education, Employment, Entrepreneurship, Empowerment, and Engagement for Everyone, Everywhere—The E's of Libraries®.

Libraries serve America's cities, towns, counties, and states; on school and college campuses; on military bases; in hospitals, government agencies, corporations, and other institutions. Library professionals provide diverse programs, services and resources tailored to community needs.

The American Library Association (ALA) is the foremost national organization providing resources to inspire library and information professionals to transform their communities through essential programs and services, with more than 57,000 members. The ALA Annual Conference, held in June, typically attracts over 20,000 participants. ALA maintains a Washington Office to engage federal and national decision makers and influencers.

For further information about this publication, contact  
Gavin Baker ([gbaker@alawash.org](mailto:gbaker@alawash.org)) or  
Larra Clark ([lclark@alawash.org](mailto:lclark@alawash.org)); 202-628-8410.

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**ALA** American  
Library  
Association

## MONTHLY BANK BALANCES

July 31, 2019

Regular Account	1,849,264.52
Employee Insurance	3,667,026.27
Employee Claims Account	1,000.00
Russell Co. Housing Fund	4,424.36
School Textbook	19,240.08
Sheriff Domestic Violence	1,949.69
Petty Cash Treasurer	396.30
Sheriff Seized Assets	56,814.25
Sheriff Restitution	701.92
Sheriff Forfeited Assets	81.61
Comm Attorney Forfeited Assets	31,167.59
Sheriff Federal Forfeited Assets	7,518.28
Comm Attorney Fed Justice Forfeited Assets	182,424.40
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,910.39
Sheriff Calendar Fund	515.88
SSI Recipients	0.19
First Sentinel Bank	1,000.00
Bank of Honaker	1,000.00
New Peoples Bank	1,000.00
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,574,415.09
Certificate of Deposit Library Donations	24,788.80
<b>Total Cash In Bank</b>	<b>8,482,714.62</b>
<b>Cash In Office</b>	<b>1,600.00</b>
<b>Petty Cash</b>	<b>100.00</b>
<b>TOTAL CASH</b>	<b>8,484,414.62</b>



ACCOUNT	DATE	July 31, 2019
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	8,482,714.62	
Petty Cash	100.00	
General Fund		2,874,554.57
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		56,814.25
Sheriff Restitution		701.92
Sheriff Forfeited Assets		81.61
Comm Attorney Forfeited Assets		31,167.59
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,518.28
Sheriff Domestic Violence		1,949.69
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		182,424.40
Sheriff Fed Justice Forfeited		7,910.39
Sheriff Calendar Fund		515.88
Social Services		(233,493.02)
Swva ASAP		13,633.14
Coal Road Improvement		296,117.39
CSA		(497,403.27)
School Fund		1,226,666.21
School Food		291,237.59
School Textbook		19,240.08
Regional Adult Education		259,807.84
Petty Cash Treasurer		396.30
Litter Fund Trash Pickup		(23,611.50)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		0.19
Damage Stamp Fund		2,823.98
Valley Heights		57,215.53
Dante Sewer		49,575.00
Employee Health Insurance		3,667,026.27
Employee Insurance Claims		1,000.00
Law Library		53,016.35
Special Welfare		46,226.13
Housing Fund #2		7,700.00
Russell Co Health & Fitness		109,926.12
Cannery		(108,070.92)
WIB		10,051.75
<b>Total</b>	<b>8,484,414.62</b>	<b>8,484,414.62</b>

**July 2, 2019**

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on July 2, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Tony Dodi, Member  
Roger Sword, Member  
Scott Gilmer, Member  
David Mullins, Member  
Mike Hincer, Member

**ABSENT:** Jarred Glass, Member

**STAFF:** Ben Chafin, Attorney

The Chairman called the meeting to order at 5:31 P.M.

Secretary called the roll and recorded the roll call.

**AMEND THE AGENDA**

Upon motion made by Richard Lockridge, second by Mike Hincer and duly approved by the Industrial Development Authority of Russell County, Virginia to amend the agenda by removing item #8, reorganization - election of officers.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

**APPROVAL OF MINUTES**

Upon motion made by Mike Hincer, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the June 4, 2019 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **FINANCIAL REPORT**

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve to pay invoices presented on July 2, 2019.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **CLOSED SESSION**

Upon motion made by Richard Lockridge, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Tony Dodi, second by Mike Hinchler, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

## **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Mike Hinch	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Yes	David Mullins	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

## **MOTIONS FROM CLOSED SESSION**

Upon motion made by Scott Gilmer, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adopting the attached resolution for project reclaim, changing the amount available from previous resolutions to conform to the grant programs.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, D. Mullins

Abstain: M. Hinch

Absent: J. Glass

Nay: None

## **CHAIRMAN'S REPORT**

The chairman reported, H & H log yard is ready to execute the lease on the Castlewood property.

Polycap's job fair was very productive.

Little Tiger's Daycare is asking for a letter of support for a seed capital grant.

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit a letter of support to VCEDA for Little Tiger Daycare's seed capital grant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **ADJOURNMENT**

Upon motion made by Mike Hinchler, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:03 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

**RESOLUTION OF THE INDUSTRIAL  
DEVELOPMENT AUTHORITY OF RUSSELL COUNTY, VIRGINIA**

**WHEREAS**, the Industrial Development Authority of Russell County, Virginia referred to as "the IDA" is in full support of Russell County Reclamation, LLC, referred to as RCR, in RCR's effort to reclaim a pre-1977 AML feature located in Russell County, Virginia, and the repurposing of this site as part of a new regional industrial park; and

**WHEREAS**, the IDA and RCR are in a continuing public/private partnership to further enhance the reclamation of this site by adding additional backfill material to make the reclaimed site much more desirable and marketable as new economic development product for economic developers to market to prospective businesses; and

**WHEREAS**, the IDA strongly supports RCR's Phase 2 OSM Pilot Grant Application that will provide more backfill material that makes the development of this acreage much more attractive to prospective businesses; and

**WHEREAS**, as part of RCR's Phase 2 OSM Pilot Grant Application, the IDA hereby requests that the grant funding in the amount of \$1,912,500.00 be considered for RCR if future funds become available for the benefit of the IDA; and

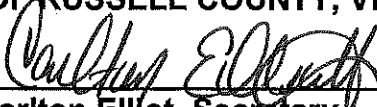
**WHEREAS**, the IDA and the Virginia Coalfield Economic Development Authority are jointly pursuing a specific economic development prospect who desires to occupy this site once reclaimed with the Phase 2 OSM Pilot Grant being what could be the critical financial incentive to create the catalyst to "close the deal".

**NOW, THEREFORE, BE IT RESOLVED** that the IDA hereby requests that the application for grant funding in the amount of \$1,695,340.00 made by RCR for the benefit of the IDA, Russell County, Virginia, and the region, be acted upon favorably in order to create additional acreage for the new industrial site and an additional developable industrial pad.

**AND, BE IT FURTHER RESOLVED** that the IDA hereby requests that the application for grant funding in the amount of \$1,912,500.00, made by RCR for the benefit of the IDA, Russell County, Virginia, and the region, be acted upon favorably to assist with approximately 25% of specific enhancements for an active prospect, including buying down the cost of a proposed 170,000 square foot building.

Dated: July 2, 2019

**INDUSTRIAL DEVELOPMENT AUTHORITY  
OF RUSSELL COUNTY, VIRGINIA**

  
\_\_\_\_\_  
Carlton Elliot, Secretary

**July 23, 2019**

The Special Called meeting of the Industrial Development Authority of Russell County, Virginia was held on July 23, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

**MEMBERS**

**PRESENT:** Ernie McFaddin, Chairman  
Richard Lockridge, Vice Chairman  
Carlton Elliott, Secretary  
Tony Dodi, Member  
Roger Sword, Member  
Scott Gilmer, Member  
David Mullins, Member  
Mike Hinchler, Member

**ABSENT:** Jarred Glass, Member

**STAFF:** Jenny Baker, Attorney

**GUESTS:** Chris Horton, Clinch River Hemp Company  
Kerry McCormick, Clinch River Hemp Company

The Chairman called the meeting to order at 5:36 P.M.

Secretary called the roll and recorded the roll call.

**CHAIRMAN'S REPORT**

The chairman reported the Town of Lebanon has an application to VCEDA for the Russell Theater Project.

Upon motion made by Roger Sword, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit a letter of support for Town of Lebanon's application to VCEDA for the Russell Theater Project.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None



The chairman recommended the IDA adopt a PPEA (Public-Private Education Facilities and Infrastructure Act) for the Court House Project and future project.

Upon motion made by Richard Lockridge, second by Scott Gilmer, and duly approved by the Industrial Development Authority of Russell County, Virginia adopting a PPEA program to be used for future projects in Russell County.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **CLOSED SESSION**

Upon motion made by Tony Dodi, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except

the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Mike Hinchey	Yes
Carlton Elliott	Yes	Jarred Glass	Absent
Scott Gilmer	Yes	David Mullins	Yes
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

### **MOTIONS FROM CLOSED SESSION**

Upon motion made by Tony Dodi, second by Scott Gilmer, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from VCEDA in the amount of \$2,000,000.00 for Project “Grow”, and authorizing the chairman and secretary to sign all necessary documents for VCEDA funding regarding Project “Grow”.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, D. Mullins

Abstain: M. Hinchey

Absent: J. Glass

Nay: None

Upon motion made by Richard Lockridge, second by Mike Hinchey, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to apply for funding from the Tobacco Commission for Project “Grow”, and authorizing the chairman and secretary to sign all necessary documents for the Tobacco Commission funding regarding Project “Grow”.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, R. Sword, S. Gilmer, D. Mullins

Abstain: M. Hinchey

Absent: J. Glass

Nay: None

### **ADJOURNMENT**

Upon motion made by David Mullins, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 6:43 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchey, R. Sword, S. Gilmer, D. Mullins

Absent: J. Glass

Nay: None

## MINUTES OF THE DIRECTORS' MEETING

**MINUTES OF A MEETING OF DIRECTORS** of The Russell County Public Service Authority held at 137 Highland Drive Lebanon, VA 24266 on this 20th day of August, 2019 at 6:00 PM.

1. The following members were present, constituting a quorum (4):  
Carter McGlothlin, Chairman;  
Clifford Hess, Vice Chairman;  
Cuba Porter, Treasurer;  
Chris Dye;  
David Edmonds, Jr.;  
Joe Huff; and  
Rhonda Lester, Secretary.
2. Also present:  
Harvey Hart;  
James Baker, T&L;  
Rita Baker, T&L  
Joyce Kilgore;  
Steve Breeding;  
Lonzo Lester;  
Katie Patton; and  
Rachel Norris
3. A quorum (4) of the directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.
4. Carter McGlothlin acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.
5. Harvey Hart opened the meeting with the Pledge of Allegiance followed by a prayer led by Cuba Porter.
6. Minutes of the last regular meeting dated July 16, 2019 were reviewed and, upon motion duly made by Cuba Porter, seconded by Joe Huff, were unanimously adopted as read.

7. The following amendments were made to the agenda:

- Reversed numbers 1 and 2 on the New Business Outline
- Added Discussion of Debt Consolidation w/ Legal Counsel as number 7 on the New Business Outline
- Added Discussion of Customer Privacy Policy as number 8 on the New Business Outline
- Added Discussion of Jim Brown Hollow Water Customer Issue as number 9 on the New Business Outline
- Added Discussion of Benefits Pay Out for Castlewood Employees as number 10 on the New Business Outline
- Added Discussion of Employee Handbook w/ Legal Counsel as number 11 on the New Business Outline

Motion to approve made by Clifford Hess, seconded by Chris Dye and unanimously adopted.

8. Harvey Hart, Interim Acting Director, presented to the meeting:

- Bank Activity and Account Balances Reports
- Profit and Loss Reports
- Outstanding Construction Receivables Report
- Past Due Customer Accounts Reports
- Systems Water Loss Reports

and upon motion duly made by Clifford Hess, seconded by Cuba Porter, were unanimously adopted as presented.

9. Rita Baker with Thompson & Litton presented to the meeting the following project updates from July 16, 2019 to date:

- Fincastle Estates Project – This project will provide new water service to approximately 50 homes along Rt. 71 and the Fincastle Estates area utilizing approximately 1,450 LF of 8-inch water line, 8,850 LF of 6-inch water line, 1,550 LF of 4-inch water line, and 600 LF of 2-inch water line. Loan Closing was held on August 22, 2017. As of June 14, 2019, a total of 2 6-inch gate valve, 1 4-inch gate valve, 1,240 LF of 8-inch, 8,106 LF of 6-inch water line, 1,915 LF 4-inch, 290 LF 2-inch, 330 LF 3/4-inch, 1 6-inch master meter, 60" concrete vault, 1 6-inch wet tap, 32 meters, 6 4-inch gate valves, 1 - 3' x 6' vault for pump station, and 2 fire hydrants have been installed. This project was given a

\$40,000.00 grant from SW VA W/WW for the tank and pump station added to the project. Startup of the pump station has been performed by Boggs Municipal Services. VDH inspection of the project was held on 7/16/19. Moved one meter, clean-up of the project, straw & seeding was done this reporting period. Just lack paving, then this Project will be complete.

- Glade Hollow/Glade Hill Water Project - This project consists of replacing approximately 1.5 miles of old 2-inch galvanized line with a 8- inch and 6-inch line and adding fire protection to approximately 20 homes along with an additional area of Russell County that has approximately 20 homes of new service. VDH made an offer to the RCPSA, Coalfield Water Development Fund approved \$75,000, and SW VA W/WW awarded \$120,000. VDH has approved plans and specifications. The Clinch Valley Soil & Water Conservation District has approved E&S plans effective 1/31/19. VDOT has issued their approval. Materials for a portion of the first section of line along Cleveland Road has been delivered. Received commitment letter from VDH. Should be scheduling Loan Closing within the next month.
- Nash's Ford/Clinch Mountain Road - This project will be providing water service to approximately 58 customers. We will be applying to VDH at the end of March 2019 and Coalfield Water Development Fund, and Southwest VA Water & Wastewater funding in early fall for this project. Received comments from VDH on this Application. Information was returned to VDH on 4/23/19. Waiting to hear if this Project receives funding from VDH.
- Belfast (RT. 603) Extension - This project received a grant from CWDF in the amount of \$125,000, and \$109,000 from SWVA W/WW Fund. An Application to DHCD for funding was submitted at the end of March 2019 for this Project. Waiting to hear if Project receives funding. Design is underway on this Project. Plans and specifications were submitted to VDH and Soil Conservation on 6/28/19 for their review. CPPDC is working on updating the Environmental. Received approval from VDH and Soil Conservation for this Project.
- Creek Side/Eagles Nest Water Line Extension Projects - An application was submitted to Coalfield Water Development Fund for this Project on July 23, 2019. On August 15, 2019, we received notification this project was approved for funding in the amount of \$40,000. We will be applying to SWVA WIWW for the remaining funds at the end of this month.
- Lebanon Trash Site (Russell Co.) - Continued work on trash site. Installed fence and placed gravel.
- Carbo Launch Site Project (Nature Conservancy) - Continued work on building boat ramp. Built ramp and placed gravel.

- Potential Wells - A meeting was held with VDH in Abingdon on April 6, 2017 to discuss the possibility of utilizing an existing well located at the old Elk Garden Elementary School into the existing lines in the Elk Garden Community. Drilling of a new well was discussed in the Green Valley area. The ability to use these wells, will reduce water purchase from Tazewell County and the Town of Lebanon respectfully. An initial meeting with Charles Rest was held regarding site approval.
- Cleveland Meter Replacement (WSL-026-13) - Consists of 100 - 115 Meter Replacements, 3 - 4 street crossings, & well improvements. Categorical Exclusion expired. No working on project until August 2019.
- Castlewood Meter Replacement (WSL-028-14) - Consists of approximately 1,939 service meters & leak detection meters and telemetry. Meters have been installed, but some are not working properly. This project is not part of the expired categorical exclusion. Work can continue on this project. Project was scheduled for completion in October 2016.
- System Improvements - Phase I (WSL-027-17) - Consists of 900 feet of water line replacement along Memorial Drive, 1,700 feet raw water pipe for Sargent Springs WTP, will be placed above ground, 3 water pumps, and receptacles and transfer switches for generator connections at WTP. Force Account request was approved but will need resubmitted for RCPSA. Plans & Specs not submitted. VDH needs to know status of plans & specs and timeframe for completion.
- Lake Bonaventure to South Clinchfield WL Replacement (WSL-017-15) - Plans & Specs have been approved. Construction permit issued 7/26/17. Environmental has been approved. Force Account request was approved but will need to be resubmitted for the RCPSA. VDH is requesting copy of the bid documents to be submitted. Had requested from Crossroads earlier but did not receive. VDH put project on hold in November 2017. Once Force Account & Bid Documents are approved, Loan Closing/Construction can start on this project.

10. Joyce Kilgore presented to the meeting revised "Bylaws of The Russell County Public Service Authority".

Motion to approve made by Clifford Hess, seconded by David Edmonds, Jr. and unanimously adopted.

11. Carter McGlothlin, Chairman presented to the meeting and thereupon the following resolutions were offered.

**IT WAS RESOLVED THAT:**

- Motion to include past due accounts on the current Payment Plan Policy made by Clifford Hess, seconded by Cuba Porter, and unanimously adopted.
- Motion to have an informational meeting at the September Board of Directors meeting and change the regular scheduled meeting from September 17<sup>th</sup> to September 23<sup>rd</sup> made by Cuba Porter, seconded by Clifford Hess, and unanimously adopted.
- Motion to update mailing addresses on bank accounts made by Chris Dye, seconded by Clifford Hess, and unanimously adopted.

12. Harvey Hart presented to the meeting the need to purchase new service trucks. Advised that he would be meeting with the County Administrator and a representative that handles the county's leased fleet replacement program on September 10, 2019. The board decided to revisit this discussion at a later date following that meeting.

13. Carter McGlothlin presented to the meeting and left the floor open for discussion of continuing legal services with Frank Kilgore, P.C. regarding the merging of the two authorities and debt consolidation. It was determined that as an entity of the county, the Russell County PSA would be able to use the county's contracted legal services of the Chafin Law Firm for the remainder of the merger and debt consolidation.

14. Steve Breeding presented to the meeting that as a part of the debt consolidation of the two merging authorities, the Virginia Resources Authority has agreed to defer all of the 0% interest loans for three years.

15. Harvey Hart presented to the meeting a customer issue regarding their sewer connection in Westview. The customer had purchased a home that the previous owner had agreed to have a sewer connection as part of a new project in that area. After the tap had been made and services were available for that residence, the new owner decided that they didn't want that service. It was determined by the board that an availability ordinance for sewer services is currently being enforced, so a non-user's fee would apply in this case. Harvey Hart also presented to the meeting the issue of some residents in the Lower Bear Wallow section of Dante had not hooked onto their sewer connections and that their sewage was being leaked into nearby streams. It was determined by the board that the Health Department needed to be made aware of the issue, and Harvey Hart would report back to the board.

16. Carter McGlothlin presented to the meeting a proposed Customer Privacy Policy, which will be reviewed by legal counsel and will be addressed at a later date.



17. Harvey Hart presented to the meeting a customer issue regarding water connection in the Jim Brown Hollow section. The resident didn't want the water service when the project was under construction. A tap had already been made at this location complete with a setter/box, but since the resident didn't want services, the meter and transmitter were pulled. The resident now has issues with their water source and would like to connect to the service. Motion to connect this customer and future customers under this or similar circumstances at costs made by Chris Dye, seconded by David Edmonds, Jr, and unanimously adopted.
18. Carter McGlothlin presented to the meeting Castlewood employee benefit pay-out for vacation and personal time owed to them over the 30 days that can be rolled over annually. A list of will be put together for board review and will be revisited at a later date.
19. Katie Patton discussed the proposed Employee Handbook, which she will revise and present to the board for review and approval at a later date.
20. Old Business to Discuss: Cuba Porter presented to the meeting continued discussions from the last meeting about vehicles and equipment owned by the merging authorities and suggests that we do a complete inventory of all assets. A list will be put together and presented to the board for review at a later date.
21. Public Comments: None
22. There being no further business to come before the meeting, a motion to adjourn at 8:20PM was made by Cuba Porter, seconded by Chris Dye, and unanimously adopted. The next meeting is scheduled for September 23, 2019 at 6:00 PM.

Dated in the Commonwealth of Virginia on  
the 20th day of August 2019.

  
\_\_\_\_\_  
(Signature)

Secretary Name: Rhonda Lester

# Russell County Planning Commission

**July 15, 2019**

The Russell County Planning Commission met on Monday, July 15, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Dustin Keith

John Mason

Chairman Kirby Meadows

Wayne Young

Members Absent

Harry Ferguson

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:36 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by Jack Compton.

June meeting minutes approved. Motion by Dustin Keith, seconded by Wayne Young.

**New Business**

Approved as exempt a division of land containing .864 acres +/- Copper Creek Corporation to Fred W. and Jimmy Gay Meade. Single division with no new roads.


**Review of Plats**

Reviewed 06/18/2019 – 07/15/2019 transactions.

**Other Business**


None

Meeting adjourned at 6:47 p.m. Motion by Charlie Edmonds, seconded by Dustin Keith.



Kirby Meadows, Chairman

Attest:



Kevin Tiller Esq.

## **PLANNING COMMISSION**

**JUNE 18, 2019- JULY 15, 2019**

- 1. Heartwood Forestland 1.827 AC to be retained, selling remainder. Remaining acreage 284.163 AC Wilder Hollow RD Frontage**
- 2. Denise Murphy & Dennis Johnson (Tiger Stop LLC) 0.16 AC added to 1.38 AC New acreage 1.54 AC from J & M Mobile Home Park LLC Remaining acreage 28.52 AC Redbud HWY Adjoining Land Owner**
- 3. John Mussomele .683 AC pulled off Remaining acreage 22.107 AC High Point RD Frontage**
- 4. Thomas Bundy 29.38 AC to be sold Remaining acreage 44.60 AC Dennison Chapel RD 6AC exemption**
- 5. Dudley Slate Boundary survey of both tracts 1.287 AC + 0.62 AC Total Acreage 1.34 AC Jessees Mill RD**
- 6. Jack & Jean Tuggle 6.784 AC to Danny & Amanda Musick Remaining acreage 1.021 AC Maple Gap RD Adjoining land owner**
- 7. Betty Jean Yates .899 AC pulled off Remaining acreage 38.01 AC River Mountain RD Frontage**

# **RUSSELL COUNTY PLANNING COMMISSION**

TELEPHONE: (276) 889-8000

## **AGENDA**

**August 19, 2019**

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of July 15, 2019
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

# Russell County Planning Commission

## August 19, 2019

The Russell County Planning Commission met on Monday, August 19, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

### Members Present

Jack Compton

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

### Members Absent

Charlie Edmonds

### Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Jack Compton, seconded by Andy Smith.

July meeting minutes approved. Motion by Dustin Keith, seconded by John Mason.

## **New Business**

Sign Permit Application presented by Green Valley Baptist Church, Little Ed. Motion by Mark A. Mitchell, seconded by Harry Ferguson to recommend to Board of Supervisors to approve application for Green Valley Baptist Church, Little Ed.

Motion by Harry Ferguson, seconded by Roger Sword to recommend to Board of Supervisors to approve boundary line adjustment of Ball property recorded in Deed Book 237 page 43.

Discussion about Comprehensive Plan and Nature Conservancy Controlled Land.

## **Review of Plats**

Reviewed 07/16/2019 – 08/19/2019 transactions.

## **Other Business**

Mark A. Mitchell advised Planning Commission about Delinquent Property Sale August 21, 2019 at 11:00AM.

CF Highlands purchased Heartwood properties.

Roger Sword gave IDA update.

Harry Ferguson reported signs at old theatre for Modern Chevrolet.

Meeting adjourned. Motion by Andy Smith, seconded by Mark A. Mitchell.

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Kirby Meadows, Chairman

Attest:

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Mark A. Mitchell, Secretary

## Russell County Planning Commission

July 16, 2019 – August 19, 2019

1. Copper Creek Corporation .864 acres to Fred Meade and Jimmy Gay Meade, single division, no new roads. Approved by Planning Commission, July 15, 2019 meeting, Upper Copper Creek Road.
2. Thomas & Kathleen Bundy .293 acres added to .585 acres tract, new total .878 acres, remaining 106.127 acres, boundary line adjustment, Settle Lane.
3. Connie Selfe .36 acres pulled off 8.74 acres tract, remaining 8.38 acres, .70 acres pulled off 2.689 acres tract, remaining 1.989 acres, .36 acres + .70 acres new total 1.06 acres, boundary line adjustment, Calvary Baptist Road.
4. Ronnie Meade .023 acres to High Point Community Church, remaining 10.737 acres, adjoining land owner, High Point Road.
5. Brenda & Tony Carrier resurvey to pull house tract back off of current boundary survey .89 acres, remaining 116.47 acres, Back Valley Road.
6. David Farmer 3.349 acres to Nikki Hogue, remaining 5.626 acres, family, Majestic Valley Road.
7. Jonathan Long boundary survey of 4 tracts 46.473 acres, 7.54 acres, 6.158 acres and 1 acre, Booker Road.
8. John Mussomele .683 acre plat was previously approved, was contact by surveyor about an error on the plat, distance was corrected, High Point Road.
9. Glenda Blankenship boundary survey of 2 tracts, 2.553 acres and .430 acres, Drill Road.
10. Nathan Hart .439 acres + .486 acres - .017 acres, new total 52.718 acres and the remainder tract is 26.403 acres, boundary line adjustment, Deel Hollow Road.
11. Boundary line adjustment between Reece Ball (new acreage 0.437 acres) and Stella Ball heirs (new acreage 0.418 acres) Clarks Valley Road, to be approved at August 19, 2019 meeting. \*In a subdivision.\*
12. Jared & Celina Dye 1.023 acres pulled off remaining acreage 4.758 acres, frontage, Swords Creek Road.
13. Mary Ellen Vencill 7.652 acres to Johnny W. Vencill, remaining acreage 1.857 acres, family, Belfast School Road.



# **RUSSELL COUNTY PLANNING COMMISSION**

TELEPHONE: (276) 889-8000

## **AGENDA**

**September 16, 2019**

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of August 19, 2019
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

# **RUSSELL COUNTY CONFERENCE CENTER**

August 1, 2019

The following is a list of the Russell County Conference Center events for the month of August.

<b>Date</b>	<b>Event</b>	<b>Event Type</b>	<b>Space</b>
08/01/19	Cancer Center Without Walls Advisory Board Meeting Betsy Grossman	Individual Event	Full \$210
08/04/19	Wedding and Reception Amanda Music	Individual Event	Full \$235
08/10/19	Class Reunion Steve Banner	Individual Event	Full \$315
08/12/19	Dr. Kim Hooker Russell County Public Schools Fall Convocation	Individual Event	Full \$135
08/13/19	People INC Staff Training Kim Hill	Individual Event	Full \$135
08/14/19	People INC Staff Training Kim Hill	Individual Event	Full \$135
08/15/19	WDB Board Meeting Pam Ratliff	Individual Event	Half \$175
08/16/19	Birthday Party Amy Smith	Individual Event	Full \$135

08/19/19	Mountain Movers Kaylin Ervin	Community Event	Full Free \$120
08/21/19	Russell County Real Estate Tax Sale Alicia McGlothlin	Community Event	Full Free \$135
08/22/19	Anniversary Pamela Lester	Individual Event	Full \$135
08/24/19	Wrestling Event Brett Ramsey	Community Event	Full \$125
08/25/19	Celebration of Life Preston Snead Matt and Jasey Snead	Community Event	Full \$340
08/31/19	Family Reunion Pam Breeding	Individual Event	Full \$135

(Total: \$2,465.00)

-     \$255

**Final Total = \$2,210.00**

## Russell County Health & Fitness

### Membership

2018	2019								
December	January	February	March	April	May	June	July	August	
Members / Class Packages	203	231	235	255	257	233	198	183	178
Pay Per Class	8	7	7	17	7	3	3	5	0
Total Engagement	211	238	242	272	264	236	201	188	178

### Sales

Sales Month to Date *	\$ 4,140.00	\$ 6,192.00	\$ 4,517.00	\$ 4,700.00	\$ 4,090.00	\$ 3,362.00	\$ 901.00	\$ 830.00	\$ 653.00
Silver Sneakers					\$ 230.00	345	362.5	\$ 250.00	\$ 230.00
					\$ 4,320.00	\$ 3,707.00	\$ 1,263.50	\$ 1,080.00	\$ 883.00

### Payroll

Instructor / Trainer Payroll	\$ 1,325.00	\$ 1,155.00	\$ 1,530.00	\$ 1,320.00	\$1,470	\$ 1,345.00	\$ 1,285.00	\$ 825.00	\$ 1,005.00
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\* Reporting from 7/29 - 8/22

\* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY \*

## Loretta Vance

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**From:** RCSO <josh@rcso-va.net>  
**Sent:** Tuesday, September 03, 2019 12:36 PM  
**To:** Loretta Vance  
**Subject:** August Animal Shelter

Animal Control answered 175 calls.

5 dog adoptions

3 owner reclaimed

28 dog transfers

Also we were inspected by the State Inspector last week and passed with no violations. Would like to thank Sheriff, County Administrator, and Board of Supervisors for the continued support of the Shelter and Animals of the Shelter.

Sent from my iPhone

# Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Karen Herndon	Ann Monk	Pam Barton
Susan Breeding	Sherry Lyttle	Sharon Sargent	Yvonne Dye

Chair Karen Herndon called the meeting to order 16 July 2019 at 5:00 pm.

**Minutes:** Sherry Lyttle moved and Ann Monk seconded a motion to approve the minutes from June as distributed; motion passed.

**Financial:** Ann made and Judy Ashbrook seconded a motion to approve the bills; motion passed.

**Staff Reports:** Kelly McBride Delph reviewed the Programs, Activity, and Director's Reports.

**Unfinished Business:** Karen opened floor for members of the nominations committee: Sherry and Judy volunteered.

**New Business:**

County Administrator Lonzo Lester and Supervisor Steve Breeding addressed the trustees concerns about budget and a lengthy discussion ensued. Mr. Lester noted that the town money had been included in the budget as an addition and had a fund number as noted in an updated budget sheet he distributed. He explained that any additional money (e.g. Friends) can be allocated only after he has an official notification (on letterhead, e.g.) that should accompany the check or cash. He also noted that we can move around allocated money in any lines except personnel.

Sherry moved and Ann seconded a motion to have Karen & Kelly to move money within the non-personnel lines; motion passed.

**Review and Summary:** Sharon Shargent moved and Sherry Lyttle seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph