

RUSSELL COUNTY
BOARD OF SUPERVISOR’S MEETING
AGENDA – AUGUST 5, 2019

Board Room

Regular Meeting

4:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

EXECUTIVE SESSION (CLOSED) –

(SCHEDULED TWO-HOURS BEFORE REGULAR BOS MEETING - - REGULAR BOS MEETING BEGINS AT 6 P.M.)

INVOCATION – Jacquelyne Booher – Emmanuel Baptist Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

ACKNOWLEDGEMENTS

- 1. Stream Sweepers – Letter of Appreciation.....A-1**

PRESENTATIONS

- 1. Peggy Hurley – United States Census 2020**
- 2. SolSmart Award – “Bronze Award” - Newly-designated SolSmart community. Nationwide, one of 275 communities to have achieved this designation making our solar power program accessible for residents and businesses. Reaching the SolSmart designee milestone is a big achievement that has national recognition for our community leading the way on solar energy growth.**

NEW BUSINESS

- 1. **Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1**
 - a. **Unapproved minutes of July 1, 2019**
- 2. **Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2**

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS

- 1. **Courthouse Renovation Resolution**

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

- 1. **2019 VACo Annual Conference (Nov 10-12, 2019).....C-1**
- 2. **VAS RC School Energy Performance Project.....C-2**
- 3. **VDOT IACM Project Report on Rte. 629 Cross Pipe Installation.....C-3**
- 4. **VDOT IACM Project Report on Rte. 624 Bank Stabilization.....C-4**
- 5. **DEQ Erosion & Sediment Control Program Review.....C-5**
- 6. **The Crooked Road: 2019 Virginia’s Heritage Music Trail Activity Report.....C-6**

REQUESTS

- 7. **VDOT Revenue Sharing Program Resolution for Rte. 667 (Century Farms Road).....C-7**
- 8. **Cumberland Mountain Community Services (CSB) FY20 Performance Contract.....C-8**
- 9. **Byrne Justice Assistance Grant (JAG) – Dept. of Criminal Justice (\$2,367)....C-9**
- 10. **VDEM Local Emergency Management Planning Grant (LEMPG) (\$7,500).....C-10**

11. FY20 DSS WRAP Services for Children with Disabilities (\$12,622).....C-11

12. FY20 DSS Non-Mandated Protected Funds (\$31,345).....C-12

13. Virginia Brownfields Restoration & Economic Redevelopment Assistance
Fund Program (\$215,000) (Revised Performance Date 3/31/20).....C-13

14. RC School Reversion Funds.....C-14

15. Travel Request.....C-15

1. Missy Carter – Virginia Drug Court Conference - Roanoke, Va. – 8/4-8/6, 2019
2. Jess Powers – Chemical Spill Response Training Re-Cert. – 8/5-8/6, 2019
3. Betsy Summerfield, – National Emergency Management Inst. - 8/18-8/23, 2019
4. Jess Powers – National Emergency Management Inst. - 8/18-8/23, 2019

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....D
- RC IDAE
- RC PSAF
- Castlewood W&SG
- RC Tourism.....H
- RC Planning CommissionI
- Conference Center.....J
- RC Fitness Center.....K
- RC Transportation & Safety.....L
- RC Building Inspector.....M
- RC Library Board.....N

CLOSED SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors enter into closed session to discuss Legal Matters pursuant to Section 2.2-3711(A) (1), (3), (7), (8).

The vote was:

Aye: _____

Nay: _____

CERTIFICATION OF CLOSED SESSION

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Harry Ferguson -

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: _____

Nay: _____



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 8/5/19 6:00 PM

Acknowledgements

1. Stream Sweepers – Letter of Appreciation

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- Awardees



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 8/5/19 6:00 PM

Presentations

- 1. Peggy Hurley – United States Census 2020**
- 2. SolSmart Award - Russell County - Newly-designated SolSmart community. Nationwide, one of 275 communities to have achieved this designation making our solar power program accessible for residents and businesses. Reaching the SolSmart designee milestone is a big achievement that has national recognition for our community leading the way on solar energy growth.**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- None

2020 Census at a Glance

The census is much more than just a head count. It provides a picture of our nation that helps determine where to build new schools, hospitals, and businesses; how federal funding is distributed; and how congressional seats are apportioned. It also helps us see how our communities have changed over time. That's why an accurate count is so important.

UNDERSTANDING THE CENSUS

Once every decade, the federal government conducts a census of the entire population to count everyone in the United States and record basic information about them. Our nation's founders believed this data was so important that they mandated the decennial census in the Constitution.



Easy and Convenient

In 2020, for the first time ever, the U.S. Census Bureau will accept responses online, but you can still respond by phone or mail if you prefer.



Confidential and Secure

Strict federal law protects your census responses. It is against the law for any Census Bureau employee to disclose or publish any census information that identifies an individual or business. Census Bureau employees take a lifelong pledge of confidentiality to handle data responsibly and keep respondents' information private. The penalty for wrongful disclosure is a fine of up to \$250,000 or imprisonment for up to 5 years, or both. No law enforcement agency (not the DHS, ICE, FBI, or CIA) can access or use your personal information at any time. Data collected can only be used for statistical purposes that help inform important decisions, including how much federal funding your community receives.

The Census Bureau will never ask for your Social Security number, bank or credit card account numbers, money or donations, or anything on behalf of a political party.

The Census Bureau has a robust cybersecurity program that incorporates industry best practices and federal security standards for encrypting data.

To make sure you and your community are counted, learn more about the 2020 Census by visiting 2020census.gov.

KEY MILESTONES FOR THE 2020 CENSUS

- **September 2018**—The Census Bureau’s recruitment Web site went live: 2020census.gov/jobs. For each decennial census, the Census Bureau begins recruiting thousands of paid census takers to help ensure a complete and accurate count. Interested applicants can visit the Web site to apply for a variety of jobs beginning in 2019 and through summer 2020.
- **April 2019**—The 2020 Census Web site goes live: 2020census.gov. This site will be available in multiple languages and will provide downloadable materials, answers to frequently asked questions, and more information about how individuals and organizations can help spread the word about the 2020 Census.
- **August 2019**—New Statistics in Schools classroom activities are available online: census.gov/schools. The Statistics in Schools program provides resources for teaching and learning with real-life data.
- **January 2020**—The first enumeration of the 2020 Census takes place in Toksook Bay, Alaska. Local census takers must get a head start while the frozen ground allows easier access to remote areas with unique accessibility challenges.
- **March 2020**—The public can begin responding to the 2020 Census online at 2020census.gov. Replying by mail or phone will also be an option.
- **April 2020**—Every 10 years, we observe Census Day on April 1.
- **June 2020 through July 2020**—Census takers go door to door to count people who have not responded to the 2020 Census. Census takers are Census Bureau employees and will provide proof that they are official government personnel.
- **December 31, 2020**—By this date, as required by law, the Census Bureau reports to the President of the United States the population count and the apportionment of seats in the U.S. House of Representatives to each state.
- **2021**—Initial 2020 Census data are made available to the public on census.gov.



S  **L** S M A R T

B R O N Z E





Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 8/5/2019 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **Unapproved minutes of July 1, 2019**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

July 01, 2019

The regular monthly meeting of the Russell County Board of Supervisors was held on Monday, July 01, 2019 at 6:00 pm. at the Russell County Government Center in Lebanon, Virginia. An Executive (Closed) Session was held prior to the meeting at 5:00 pm.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace (Joined the meeting at 5:07pm)
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Harry Ferguson

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

EXECUTIVE (CLOSED) SESSION

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to enter into (closed) executive session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss legal and personnel matters pursuant to 2.2-3712(A), (1), (3), (7) and (8).

The vote was:

Aye: Harry Ferguson, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and David Eaton

Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business

matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Harry Ferguson – AYE

Invocation by Pastor Yul Miller, Grace Fellowship followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson
Nay: None

STEVE DYE, EUGENE FERGUSON, BARBARA COX, EMORY ALTIZER, GARY DOTSON, TONY MAXFIELD, HENRY STINSON, JOHNNY JESSEE, MIKE O'QUINN AND CARL RHEA APPOINTED TO THE HIGHWAY AND SAFETY COMMITTEE

Motion made by Tim Lovelace, second David Eaton and duly approved by the Board of Supervisors to appoint Steve Dye, Eugene Ferguson, Barbara Cox, Emory Altizer, Gary Dotson, Tony Maxfield, Henry Stinson, Johnny Jessee and Mike O'Quinn and Carl Rhea (to replace Mark Mitchell) to the Highway and Safety Committee for (2) two-year terms, said terms ending July 10, 2021.

The vote was:

Aye: Tim Lovelace, David Eaton, Lou Wallace, David Eaton, Steve Breeding, Harry Ferguson and Rebecca Dye
Nay: None

The Dante Community Center appointment was tabled.

New Business

APPROVAL OF THE JUNE 03, 2019 MINUTES

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the June 03, 2019 minutes as amended and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF THE JUNE 12, 2019 MINUTES

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve the June 12, 2019 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$1,468,006.76 including reoccurring and withholdings.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Citizens Comment

The Chairperson opened citizens comment period.

Kelly McBride Delph, RCPL shared some events and exhibits at the library this summer.

The Chairperson closed citizens comment period.

County Attorney Reports and Requests

Katie Patton, County Attorney, advised the Board to consider the County Administrator's contract.

APPROVAL OF THE COUNTY ADMINSTRATOR'S CONTRACT

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the County Administrator's contract as presented.

The vote was:

Aye: Steve Breeding, David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Harry Ferguson and Rebecca Dye

Nay: None

County Attorney Reports and Requests (continued)

Katie Patton discussed correspondence that her office received from Charlene Farthing.

**AUTHORIZATION FOR THE COUNTY ATTORNEY TO RESPOND TO CHARLENE FARTHING'S
CORRESPONDENCE**

Motion made by David Eaton, second Steve Breeding duly approved by the Board of Supervisors to authorize the County Attorney to respond to Charlene Farthing's correspondence.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A VICTIM WITNESS GRANT

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to accept and appropriate a Victim Witness Grant in the amount of \$70,000 from the Department of Criminal Justice.

The vote was:

Aye: David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A SCHOOL RESOURCE OFFICER GRANT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to accept and appropriate a School Resource Officer Grant in the amount of \$57,287 from the Department of Criminal Justice.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A VDOT REVENUE SHARING PROGRAM FOR RT. 667 (CENTURY FARMS ROAD)

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a VDOT Revenue Sharing Program for Rt. 667 (Century Farms Road) in the amount of \$389,418.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF A VDOT RESOLUTION TO ABANDON RT. 653 (CREEKWOOD DRIVE)

Motion made by Tim Lovelace, second Steve Breeding and duly approved by the Board of Supervisors to approve a VDOT Resolution to Abandon Rt. 653 (Creekwood Drive, Blackford area).

The vote was:

Aye: Tim Lovelace, Steve Breeding, Carl Rhea, Lou Wallace, David Eaton, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF TRAVEL REQUESTS

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to approve the following travel requests:

Crystal White and Freda Sweeney- Leesburg, Va. – 8/25-8/28,2019
Randy Williams, Freda Sweeney and Crystal White – Williamsburg, Va. – 9/2-9/5,2019
Bridgett McGlothlin – Richmond, Va. 8/12-8/14,2019
Mickey Rhea – Virginia Beach, Va. – 8/26-8/29,2019
Yvonne Cook – Election Day meals

The vote was:

Aye: Carl Rhea, David Eaton, Lou Wallace, Tim Lovelace, Steve Breeding, Rebecca Dye and Harry Ferguson
Nay: None

APPROVAL OF ADJOURN

Motion made by Carl Rhea, second Lou Wallace and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: Carl Rhea, Lou Wallace, Steve Breeding, Rebecca Dye, Harry Ferguson, David Eaton and Tim Lovelace
Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 8/5/19 6:00 PM

Approval of Expenditures

Request approval of the County's July 2019 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's July 2019 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's July 2019 Monthly Expenditures.

ATTACHMENTS:

- July 2019 Monthly Expenditures

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
8/05/2019	6/26/2019	002615 A & A ENTERPRIS	63445		490.00	490.00	4100-031020-5410-	-
8/05/2019	6/27/2019	002615 A & A ENTERPRIS	63454		515.80	515.80	4100-031020-5410-	-
8/05/2019	7/01/2019	002615 A & A ENTERPRIS	63482		353.90	353.90	4100-031020-5410-	-
8/05/2019	7/01/2019	002615 A & A ENTERPRIS	63483		449.45	449.45	4100-031020-5410-	-
8/05/2019	7/01/2019	002615 A & A ENTERPRIS	63484		245.95	245.95	4100-031020-5410-	-
8/05/2019	7/01/2019	002615 A & A ENTERPRIS	63485		655.80	655.80	4100-031020-5410-	-
8/05/2019	7/16/2019	002615 A & A ENTERPRIS	63594		174.00	174.00	4100-031020-5410-	-
8/05/2019	7/16/2019	002615 A & A ENTERPRIS	63595		106.85	106.85	4100-031020-5410-	-
					2,991.75	2,991.75 *		
8/05/2019	7/25/2019	004568 ADDINGTON OIL C	106312		1,844.01	1,844.01	4100-042400-5408-	-
					1,844.01	1,844.01 *		
8/05/2019	6/26/2019	003845 ALSCO	LROA894578		298.76	298.76	4100-072010-3008-	-
					298.76	298.76 *		
8/05/2019	6/27/2019	003754 AMAZON	443976688458		19.96	19.96	4100-073010-5411-	-
8/05/2019	6/26/2019	003754 AMAZON	468745979389		9.24	9.24	4100-073010-5411-	-
8/05/2019	7/01/2019	003754 AMAZON	555367497475		34.91	34.91	4100-073010-5411-	-
8/05/2019	6/26/2019	003754 AMAZON	569796337964		23.98	23.98	4100-073010-5411-	-
8/05/2019	6/29/2019	003754 AMAZON	598876646987		55.47	55.47	4100-073010-5411-	-
8/05/2019	6/24/2019	003754 AMAZON	777736546994		45.88	45.88	4100-073010-5411-	-
8/05/2019	6/29/2019	003754 AMAZON	784886955873		9.99	9.99	4100-073010-5411-	-
8/05/2019	7/01/2019	003754 AMAZON	858885637848		15.14	15.14	4100-073010-5411-	-
					214.57	214.57 *		
8/05/2019	8/05/2019	001346 ASSOCIATION OF	FY 2020 DUES		150.00	150.00	4100-021020-5401-	-
					150.00	150.00 *		
8/05/2019	7/15/2019	000046 AT & T	07152019		46.93	46.93	4100-032050-5203-	-
8/05/2019	7/15/2019	000046 AT & T	07162019		25.99	25.99	4100-032050-5203-	-
					72.92	72.92 *		
8/05/2019	5/13/2019	003103 AUTO MOTION SER	15785		456.94	456.94	4100-031020-5408-	-
8/05/2019	5/28/2019	003103 AUTO MOTION SER	15822		49.95	49.95	4100-031020-5408-	-
8/05/2019	6/21/2019	003103 AUTO MOTION SER	15879		40.00	40.00	4100-031020-5408-	-
8/05/2019	6/26/2019	003103 AUTO MOTION SER	15901		56.00	56.00	4100-031020-5408-	-
8/05/2019	7/15/2019	003103 AUTO MOTION SER	15931		41.97	41.97	4100-031020-5408-	-
					644.86	644.86 *		
8/05/2019	6/11/2019	003032 B & H RENTALS I	06112019		135.00	135.00	4100-042400-5407-	-
8/05/2019	6/11/2019	003032 B & H RENTALS I	113704		135.00	135.00	4100-043020-5407-	-
					270.00	270.00 *		
8/05/2019	6/20/2019	002535 BAKER & TAYLOR	5015564212		30.35	30.35	4100-073010-5411-	-
8/05/2019	6/20/2019	002535 BAKER & TAYLOR	5015564213		79.79	79.79	4100-073010-5411-	-
8/05/2019	7/01/2019	002535 BAKER & TAYLOR	5015577631		16.84	16.84	4100-073010-5411-	-
8/05/2019	7/01/2019	002535 BAKER & TAYLOR	5015577632		16.84	16.84	4100-073010-5411-	-
8/05/2019	7/01/2019	002535 BAKER & TAYLOR	5015577633		284.93	284.93	4100-073010-5411-	-
8/05/2019	7/02/2019	002535 BAKER & TAYLOR	5015579386		15.23	15.23	4100-073010-5411-	-
8/05/2019	7/02/2019	002535 BAKER & TAYLOR	5015579387		15.23	15.23	4100-073010-5411-	-
8/05/2019	7/02/2019	002535 BAKER & TAYLOR	5015579388		271.24	271.24	4100-073010-5411-	-
8/05/2019	7/11/2019	002535 BAKER & TAYLOR	5015591565		32.42	32.42	4100-073010-5411-	-
8/05/2019	7/11/2019	002535 BAKER & TAYLOR	5015591566		63.42	63.42	4100-073010-5411-	-
8/05/2019	7/11/2019	002535 BAKER & TAYLOR	5015591567		11.44	11.44	4100-073010-5411-	-
8/05/2019	7/11/2019	002535 BAKER & TAYLOR	5015591568		34.30	34.30	4100-073010-5411-	-
					872.03	872.03 *		
8/05/2019	7/01/2019	002737 BAKERS WASTE EQ	97466		15,557.00	15,557.00	4100-042400-5407-	-
					15,557.00	15,557.00 *		
8/05/2019	6/05/2019	004494 BENTLEY DISTRIB	215797		20.91	20.91	4100-012010-5401-	-
8/05/2019	6/05/2019	004494 BENTLEY DISTRIB	215797		13.94	13.94	4100-012130-5401-	-
8/05/2019	6/05/2019	004494 BENTLEY DISTRIB	215797		13.90	13.90	4100-034010-5401-	-
8/05/2019	6/26/2019	004494 BENTLEY DISTRIB	218887		13.88	13.88	4100-012010-5401-	-

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/26/2019	004494 BENTLEY DISTRIB	218887		13.88	13.88	4100-012130-5401-	- -
8/05/2019	6/26/2019	004494 BENTLEY DISTRIB	218887		13.88	13.88	4100-034010-5401-	- -
8/05/2019	6/26/2019	004494 BENTLEY DISTRIB	218887		13.86	13.86	4100-043020-5405-	- -
					104.25	104.25 *		
8/05/2019	7/05/2019	000052 BLEVINS SEPTIC	33423		375.00	375.00	4100-042010-5413-	- -
8/05/2019	7/01/2019	000052 BLEVINS SEPTIC	33374		135.00	135.00	4100-042010-5413-	- -
					510.00	510.00 *		
8/05/2019	7/12/2019	004161 BREEDING, CRYST	07122019		225.00	225.00	4100-072030-3009-	- -
					225.00	225.00 *		
8/05/2019	7/13/2019	004614 BROWN, CARLA	07132019		195.00	195.00	4100-072030-3009-	- -
					195.00	195.00 *		
8/05/2019	6/28/2019	002301 C HEALTH	1190		75.00	75.00	4100-031020-5409-	- -
					75.00	75.00 *		
8/05/2019	2/11/2019	004618 CARTER BANK & T	02112019		36.50	36.50	4100-031020-5409-	- -
					36.50	36.50 *		
8/05/2019	6/10/2019	002337 CASKIE GRAPHICS	34128		531.31	531.31	4100-021060-3006-	- -
8/05/2019	6/19/2019	002337 CASKIE GRAPHICS	34144		301.16	301.16	4100-021060-3006-	- -
					832.47	832.47 *		
8/05/2019	8/05/2019	000128 CASTLEWOOD RESC 4 FOR LIFE 2019			6,016.82	6,016.82	4100-032030-5606-	- -
					6,016.82	6,016.82 *		
8/05/2019	7/29/2019	003438 CASTLEWOOD WATE JULY 2019			3,000.60	3,000.60	4100-082010-8025-	- -
					3,000.60	3,000.60 *		
8/05/2019	7/03/2019	004617 CCCC BUSINESS O	07032019		872.00	872.00	4100-073010-5500-	- -
					872.00	872.00 *		
8/05/2019	7/03/2019	004450 CINTAS CORPORAT	4025127488		68.91	68.91	4100-043020-3008-	- -
8/05/2019	7/03/2019	004450 CINTAS CORPORAT	4025127510		45.23	45.23	4100-043020-3008-	- -
8/05/2019	7/03/2019	004450 CINTAS CORPORAT	4025127535		253.19	253.19	4100-043020-3008-	- -
8/05/2019	7/03/2019	004450 CINTAS CORPORAT	4025127584		158.22	158.22	4100-043020-3008-	- -
8/05/2019	7/03/2019	004450 CINTAS CORPORAT	4025127585		74.34	74.34	4100-043020-3008-	- -
8/05/2019	7/11/2019	004450 CINTAS CORPORAT	4025615020		68.91	68.91	4100-043020-3008-	- -
8/05/2019	7/11/2019	004450 CINTAS CORPORAT	4025615080		253.19	253.19	4100-043020-3008-	- -
8/05/2019	7/11/2019	004450 CINTAS CORPORAT	4025615154		45.23	45.23	4100-043020-3008-	- -
8/05/2019	7/11/2019	004450 CINTAS CORPORAT	4025615184		67.23	67.23	4100-043020-3008-	- -
8/05/2019	7/11/2019	004450 CINTAS CORPORAT	4025615207		190.22	190.22	4100-043020-3008-	- -
8/05/2019	7/15/2019	004450 CINTAS CORPORAT	4025840252		44.16	44.16	4100-043020-3008-	- -
8/05/2019	4/29/2019	004450 CINTAS CORPORAT	4020828252		37.53	37.53	4100-043020-3008-	- -
8/05/2019	7/01/2019	004450 CINTAS CORPORAT	4024944955		44.16	44.16	4100-043020-3008-	- -
8/05/2019	7/08/2019	004450 CINTAS CORPORAT	4025380150		44.16	44.16	4100-043020-3008-	- -
8/05/2019	7/22/2019	004450 CINTAS CORPORAT	4026316086		57.23	57.23	4100-043020-3008-	- -
8/05/2019	7/25/2019	004450 CINTAS CORPORAT	4026603817		45.23	45.23	4100-043020-3008-	- -
8/05/2019	7/25/2019	004450 CINTAS CORPORAT	4026603847		68.91	68.91	4100-043020-3008-	- -
8/05/2019	7/25/2019	004450 CINTAS CORPORAT	4026603872		255.69	255.69	4100-043020-3008-	- -
8/05/2019	7/25/2019	004450 CINTAS CORPORAT	4026603874		158.22	158.22	4100-043020-3008-	- -
8/05/2019	7/25/2019	004450 CINTAS CORPORAT	4026603894		67.23	67.23	4100-043020-3008-	- -
8/05/2019	7/29/2019	004450 CINTAS CORPORAT	4026799960		45.08	45.08	4100-043020-3008-	- -
					2,092.27	2,092.27 *		
8/05/2019	8/05/2019	000144 CLEVELAND LIFE 4 FOR LIFE 2019			6,016.82	6,016.82	4100-032030-5606-	- -
					6,016.82	6,016.82 *		
8/05/2019	6/24/2019	003076 COMBS ARCHIE	06242019		483.14	483.14	4100-011010-5501-	- -
8/05/2019	6/24/2019	003076 COMBS ARCHIE	06242019		218.00	218.00	4100-011010-5504-	- -
8/05/2019	6/24/2019	003076 COMBS ARCHIE	06242019		21.58	21.58	4100-011010-5504-	- -
					722.72	722.72 *		
8/05/2019	6/26/2019	004227 COMPTON, KIMBE	06262019		192.00	192.00	4100-013020-3002-	- -
					192.00	192.00 *		
8/05/2019	6/23/2019	002921 COOK YVONNE	06232019		426.00	426.00	4100-011010-5504-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/23/2019	002921	COOK YVONNE 06232019		42.80	42.80	4100-011010-5504-	- -
8/05/2019	6/23/2019	002921	COOK YVONNE 06232019		10.00	10.00	4100-011010-5504-	- -
8/05/2019	6/23/2019	002921	COOK YVONNE 06232019		403.00	403.00	4100-011010-5501-	- -
					881.80	881.80 *		
8/05/2019	7/04/2019	004452	CRYSTAL SPRINGS 16982561070419		88.71	88.71	4100-031020-5401-	- -
					88.71	88.71 *		
8/05/2019	7/19/2019	000167	CSX TRANSPORTAT 8375116		1,258.20	1,258.20	4100-043020-8001-	- -
					1,258.20	1,258.20 *		
8/05/2019	6/17/2019	004030	CUMMINS CROSSPO R8-7843		384.85	384.85	4100-032050-3005-	- -
					384.85	384.85 *		
8/05/2019	8/05/2019	000177	DANTE RESCUE SQ 4 FOR LIFE 2019		6,016.82	6,016.82	4100-032030-5606-	- -
					6,016.82	6,016.82 *		
8/05/2019	7/15/2019	001871	DELPH KELLY MCB 07152019		159.00	159.00	4100-073010-5411-	- -
					159.00	159.00 *		
8/05/2019	7/01/2019	004334	DEMTECH VOTING 1207		577.50	577.50	4100-013010-3002-	- -
					577.50	577.50 *		
8/05/2019	6/19/2019	000193	DISCOUNT TIRE C 6484		244.97	244.97	4100-031020-5408-	- -
8/05/2019	6/27/2019	000193	DISCOUNT TIRE C 6534		647.98	647.98	4100-031020-5408-	- -
8/05/2019	6/27/2019	000193	DISCOUNT TIRE C 6535		16.00	16.00	4100-031020-5408-	- -
8/05/2019	7/03/2019	000193	DISCOUNT TIRE C 6568		391.98	391.98	4100-031020-5408-	- -
8/05/2019	7/25/2019	000193	DISCOUNT TIRE C 6692		20.00	20.00	4100-043020-5408-	- -
8/05/2019	7/29/2019	000193	DISCOUNT TIRE C 6708		59.99	59.99	4100-043020-5408-	- -
8/05/2019	7/29/2019	000193	DISCOUNT TIRE C 6709		61.99	61.99	4100-043020-5408-	- -
					1,442.91	1,442.91 *		
8/05/2019	6/14/2019	000196	DIVISION OF MOT 201916500034		65.00	65.00	4100-012090-5401-	- -
					65.00	65.00 *		
8/05/2019	6/11/2019	000198	DOMINION OFFICE 108865		15.69	15.69	4100-012130-5401-	- -
8/05/2019	6/25/2019	000198	DOMINION OFFICE 109331		65.46	65.46	4100-035050-5401-	- -
8/05/2019	6/25/2019	000198	DOMINION OFFICE 109427		24.60	24.60	4100-021020-5401-	- -
8/05/2019	7/09/2019	000198	DOMINION OFFICE 109749		107.95	107.95	4100-012010-5401-	- -
8/05/2019	6/18/2019	000198	DOMINION OFFICE 109103		348.99	348.99	4100-013010-5401-	- -
8/05/2019	7/03/2019	000198	DOMINION OFFICE 109672		54.36	54.36	4100-013010-5401-	- -
8/05/2019	7/09/2019	000198	DOMINION OFFICE 109740		245.99	245.99	4100-013010-5401-	- -
8/05/2019	7/19/2019	000198	DOMINION OFFICE 110135		3.56	3.56	4100-021060-5401-	- -
8/05/2019	7/19/2019	000198	DOMINION OFFICE 110210		2.43	2.43	4100-032050-5401-	- -
8/05/2019	6/25/2019	000198	DOMINION OFFICE 109328		27.98	27.98	4100-073010-5401-	- -
8/05/2019	7/02/2019	000198	DOMINION OFFICE 109615		8.20	8.20	4100-073010-5401-	- -
8/05/2019	7/08/2019	000198	DOMINION OFFICE 109705		69.06	69.06	4100-073010-5401-	- -
8/05/2019	6/25/2019	000198	DOMINION OFFICE 109329		54.59	54.59	4100-031020-5401-	- -
8/05/2019	6/25/2019	000198	DOMINION OFFICE 109330		290.00	290.00	4100-031020-5401-	- -
8/05/2019	7/11/2019	000198	DOMINION OFFICE 109860		40.47	40.47	4100-031020-5401-	- -
8/05/2019	7/16/2019	000198	DOMINION OFFICE 110004		64.68	64.68	4100-031020-5401-	- -
8/05/2019	7/16/2019	000198	DOMINION OFFICE 109994		45.04	45.04	4100-021060-5401-	- -
8/05/2019	7/16/2019	000198	DOMINION OFFICE 109998		107.09	107.09	4100-012090-5401-	- -
8/05/2019	7/23/2019	000198	DOMINION OFFICE 110250		14.79	14.79	4100-021060-5401-	- -
					1,590.93	1,590.93 *		
8/05/2019	1/07/2019	001445	FISHER AUTO PAR 397-241094		48.32	48.32	4100-031020-5408-	- -
8/05/2019	2/19/2019	001445	FISHER AUTO PAR 397-24224		56.73	56.73	4100-031020-5408-	- -
8/05/2019	4/16/2019	001445	FISHER AUTO PAR 397-244060		149.74	149.74	4100-031020-5408-	- -
8/05/2019	4/23/2019	001445	FISHER AUTO PAR 397-244264		66.68	66.68	4100-031020-5408-	- -
8/05/2019	5/02/2019	001445	FISHER AUTO PAR 397-244605		10.80	10.80	4100-031020-5408-	- -
8/05/2019	5/24/2019	001445	FISHER AUTO PAR 397-245330		85.44	85.44	4100-031020-5408-	- -
8/05/2019	6/26/2019	001445	FISHER AUTO PAR 397-246297		144.60	144.60	4100-031020-5408-	- -
8/05/2019	6/27/2019	001445	FISHER AUTO PAR 397-246328		29.01	29.01	4100-031020-5408-	- -
8/05/2019	7/25/2019	001445	FISHER AUTO PAR 397-247121		98.67	98.67	4100-042400-5407-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	7/29/2019	001445 FISHER AUTO PAR	397-247228		126.32	126.32	4100-042400-5413-	- -
8/05/2019	7/29/2019	001445 FISHER AUTO PAR	402-490461		48.15	48.15	4100-042400-5413-	- -
8/05/2019	7/30/2019	001445 FISHER AUTO PAR	397-247259		8.00	8.00	4100-042400-5408-	- -
					872.46	872.46 *		
8/05/2019	6/24/2019	000235 FLOWER COUNTRY	0562491		50.00	50.00	4100-011010-5413-	- -
					50.00	50.00 *		
8/05/2019	5/22/2019	003310 FREEDOM FORD	44365		904.96	904.96	4100-031020-5408-	- -
					904.96	904.96 *		
8/05/2019	7/02/2019	001009 GALE GROUP	67380982		2,850.00	2,850.00	4100-073010-5411-	- -
					2,850.00	2,850.00 *		
8/05/2019	6/12/2019	000854 GALL'S, LLC	12950048		10.25	10.25	4100-031020-5409-	- -
8/05/2019	6/17/2019	000854 GALL'S, LLC	12987565		55.00	55.00	4100-031020-5409-	- -
8/05/2019	6/18/2019	000854 GALL'S, LLC	12995378		13.50	13.50	4100-031020-5409-	- -
8/05/2019	6/25/2019	000854 GALL'S, LLC	13055937		127.00	127.00	4100-031020-5409-	- -
8/05/2019	7/02/2019	000854 GALL'S, LLC	13110842		104.50	104.50	4100-031020-5409-	- -
					310.25	310.25 *		
8/05/2019	7/13/2019	004418 GILMER, ELLEN	07132019		150.00	150.00	4100-072030-3009-	- -
					150.00	150.00 *		
8/05/2019	7/22/2019	001862 GREAT AMERICA L	25200622		263.22	263.22	4100-012100-3006-	- -
					263.22	263.22 *		
8/05/2019	7/11/2019	004575 HALE, BILLY R,	07112019		125.00	125.00	4100-011010-3002-	- -
8/05/2019	7/11/2019	004575 HALE, BILLY R,	07112019		15.00	15.00	4100-011010-5501-	- -
					140.00	140.00 *		
8/05/2019	7/13/2019	004163 HAMILTON, AMY	07132019		165.00	165.00	4100-072030-3009-	- -
					165.00	165.00 *		
8/05/2019	7/18/2019	004619 HELBERT, JENNIF	07182019		395.00	395.00	4100-022010-5415-	- -
8/05/2019	7/18/2019	004619 HELBERT, JENNIF	07182019		372.00	372.00	4100-022010-5415-	- -
8/05/2019	7/18/2019	004619 HELBERT, JENNIF	07182019		57.60	57.60	4100-022010-5415-	- -
					824.60	824.60 *		
8/05/2019	6/26/2019	003859 HESS DONNA	06262019		192.00	192.00	4100-013020-3002-	- -
					192.00	192.00 *		
8/05/2019	7/12/2019	000308 HONAKER TIRE SE	114988		500.00	500.00	4100-042400-5408-	- -
					500.00	500.00 *		
8/05/2019	6/12/2019	000314 HUFFMAN'S TIRE	06122019		176.99	176.99	4100-031020-5408-	- -
					176.99	176.99 *		
8/05/2019	4/05/2019	004593 INLAND CONSTRUC	1905		34,560.00	34,560.00	4100-094010-8031-	- -
					34,560.00	34,560.00 *		
8/05/2019	5/23/2019	003866 INNOVATIVE TECH	1979		675.00	675.00	4100-094010-7056-	- -
8/05/2019	6/20/2019	003866 INNOVATIVE TECH	1985		935.00	935.00	4100-094010-7056-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2012		3,100.00	3,100.00	4100-012300-3002-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2013		75.00	75.00	4100-072010-3004-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2016		525.00	525.00	4100-035010-5401-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2019		75.00	75.00	4100-013020-3002-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2030		112.50	112.50	4100-071040-5407-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2031		75.00	75.00	4100-071040-5407-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2039		150.00	150.00	4100-012300-3002-	- -
8/05/2019	7/26/2019	003866 INNOVATIVE TECH	2045		37.50	37.50	4100-022010-5415-	- -
					5,760.00	5,760.00 *		
8/05/2019	6/30/2019	004164 INTERACTIVEGIS,	5837		2,999.00	2,999.00	4100-012090-5401-	- -
					2,999.00	2,999.00 *		
8/05/2019	6/19/2019	001381 KAPCO	1380552		71.92	71.92	4100-073010-5401-	- -
					71.92	71.92 *		
8/05/2019	6/10/2019	000353 KEGLEY SERVICE	35540		16.00	16.00	4100-031020-5408-	- -
8/05/2019	6/28/2019	000353 KEGLEY SERVICE	35563		15.00	15.00	4100-031020-5408-	- -
8/05/2019	7/03/2019	000353 KEGLEY SERVICE	35575		140.89	140.89	4100-031020-5408-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	7/03/2019	000353	KEGLEY SERVICE 35577		20.00	20.00	4100-031020-5408-	- -
8/05/2019	7/03/2019	000353	KEGLEY SERVICE 35580		20.00	20.00	4100-031020-5408-	- -
8/05/2019	7/03/2019	000353	KEGLEY SERVICE 35583		10.00	10.00	4100-031020-5408-	- -
8/05/2019	6/21/2019	000353	KEGLEY SERVICE 36580		16.00	16.00	4100-031020-5408-	- -
8/05/2019	6/24/2019	000353	KEGLEY SERVICE 36592		15.00	15.00	4100-031020-5408-	- -
8/05/2019	7/02/2019	003245	KENDALL ELECTRI S108111609.001		252.89	252.89 *		
					613.97	613.97	4100-043020-5407-	- -
					613.97	613.97 *		
8/05/2019	6/28/2019	002142	KESTNER MAX 1338		489.02	489.02	4100-094010-7056-	- -
					489.02	489.02 *		
8/05/2019	8/05/2019	004615	KEY WESTERN LLC 1ST INSTALLMENT		22,500.00	22,500.00	4100-094010-8027-	- -
					22,500.00	22,500.00 *		
8/05/2019	5/31/2019	003842	L & G EXHAUST 05312019		75.00	75.00	4100-043020-5408-	- -
					75.00	75.00 *		
8/05/2019	7/23/2019	004546	LEAF 9675040		95.52	95.52	4100-073010-3002-	- -
					95.52	95.52 *		
8/05/2019	6/17/2019	000367	LEBANON BLOCK & 06172019		5.15	5.15	4100-043020-5407-	- -
8/05/2019	6/04/2019	000367	LEBANON BLOCK & 314403		15.33	15.33	4100-042400-5407-	- -
8/05/2019	6/04/2019	000367	LEBANON BLOCK & 314404		10.39	10.39	4100-042400-5407-	- -
8/05/2019	6/04/2019	000367	LEBANON BLOCK & 314453		10.14	10.14	4100-043020-3008-	- -
8/05/2019	6/04/2019	000367	LEBANON BLOCK & 314465		11.94	11.94	4100-071040-5407-	- -
8/05/2019	6/06/2019	000367	LEBANON BLOCK & 314771		15.95	15.95	4100-043020-5407-	- -
8/05/2019	6/06/2019	000367	LEBANON BLOCK & 314787		7.35	7.35	4100-043020-5407-	- -
8/05/2019	6/06/2019	000367	LEBANON BLOCK & 314891		20.78	20.78	4100-042400-5407-	- -
				CASH DISCOUNT:		8.00		
8/05/2019	6/07/2019	000367	LEBANON BLOCK & 314983		22.93	22.93	4100-043020-5407-	- -
8/05/2019	6/07/2019	000367	LEBANON BLOCK & 315074		1.05	1.05	4100-073010-5407-	- -
8/05/2019	6/10/2019	000367	LEBANON BLOCK & 315269		71.53	71.53	4100-042400-5407-	- -
8/05/2019	6/10/2019	000367	LEBANON BLOCK & 315273		11.85	11.85	4100-042400-5407-	- -
8/05/2019	6/11/2019	000367	LEBANON BLOCK & 315454		22.39	22.39	4100-072020-5407-	- -
8/05/2019	6/11/2019	000367	LEBANON BLOCK & 315488		499.50	499.50	4100-042400-5407-	- -
8/05/2019	6/11/2019	000367	LEBANON BLOCK & 315554		318.24	318.24	4100-042400-5407-	- -
8/05/2019	6/11/2019	000367	LEBANON BLOCK & 315581		11.60	11.60	4100-043020-5407-	- -
8/05/2019	6/12/2019	000367	LEBANON BLOCK & 315670		24.40	24.40	4100-043020-3004-	- -
8/05/2019	6/13/2019	000367	LEBANON BLOCK & 315888		11.49	11.49	4100-043020-5407-	- -
8/05/2019	6/13/2019	000367	LEBANON BLOCK & 315933		19.25	19.25	4100-043020-5407-	- -
8/05/2019	6/13/2019	000367	LEBANON BLOCK & 315934		4.97	4.97	4100-043020-5407-	- -
8/05/2019	6/14/2019	000367	LEBANON BLOCK & 316112		5.84	5.84	4100-043020-5407-	- -
8/05/2019	6/17/2019	000367	LEBANON BLOCK & 316383		27.35	27.35	4100-043020-5407-	- -
8/05/2019	6/17/2019	000367	LEBANON BLOCK & 316416		1.99	1.99	4100-022010-5415-	- -
8/05/2019	6/18/2019	000367	LEBANON BLOCK & 316557		189.00	189.00	4100-042400-5407-	- -
8/05/2019	6/18/2019	000367	LEBANON BLOCK & 316666		30.77	30.77	4100-043020-5407-	- -
8/05/2019	6/19/2019	000367	LEBANON BLOCK & 316725		8.85	8.85	4100-043020-5407-	- -
8/05/2019	6/20/2019	000367	LEBANON BLOCK & 316904		8.96	8.96	4100-071040-5407-	- -
8/05/2019	6/20/2019	000367	LEBANON BLOCK & 316919		12.65	12.65	4100-043020-5407-	- -
8/05/2019	6/20/2019	000367	LEBANON BLOCK & 317004		8.55	8.55	4100-043020-5407-	- -
8/05/2019	6/20/2019	000367	LEBANON BLOCK & 317008		11.24	11.24	4100-042400-5407-	- -
8/05/2019	6/20/2019	000367	LEBANON BLOCK & 317031		6.24	6.24	4100-071040-5407-	- -
8/05/2019	6/21/2019	000367	LEBANON BLOCK & 317129		33.28	33.28	4100-043020-5407-	- -
8/05/2019	6/25/2019	000367	LEBANON BLOCK & 317656		30.69	30.69	4100-043020-3004-	- -
8/05/2019	6/26/2019	000367	LEBANON BLOCK & 317898		18.49	18.49	4100-043020-3004-	- -
8/05/2019	6/27/2019	000367	LEBANON BLOCK & 317966		15.50	15.50	4100-071040-5407-	- -
8/05/2019	6/27/2019	000367	LEBANON BLOCK & 318072		116.11	116.11	4100-042400-5407-	- -
8/05/2019	6/07/2019	000367	LEBANON BLOCK & 314970	1	5.39	5.39	4100-031020-5409-	- -
8/05/2019	6/07/2019	000367	LEBANON BLOCK & 314972	1	1.99	1.99	4100-031020-5409-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/13/2019	000367	LEBANON BLOCK & 315914	1	14.83	14.83	4100-031020-5409-	- -
8/05/2019	7/01/2019	000367	LEBANON BLOCK & 318627	1	19.90	19.90	4100-031020-5409-	- -
8/05/2019	7/02/2019	000367	LEBANON BLOCK & 318920	1	.34	.34	4100-031020-5409-	- -
8/05/2019	6/06/2019	000367	LEBANON BLOCK & 314891.		28.78	28.78	4100-042400-5407-	- -
8/05/2019	6/06/2019	000367	LEBANON BLOCK & 3148910		20.78-	20.78-	4100-042400-5407-	- -
					1,650.63	1,642.63 *		
						8.00 *		
8/05/2019	8/05/2019	000373	LEBANON LIFE SA 4 FOR LIFE		6,016.82	6,016.82	4100-032030-5606-	- -
					6,016.82	6,016.82 *		
8/05/2019	5/28/2019	004051	LEONARD AUTOMOT 05282019		250.00	250.00	4100-031020-5408-	- -
8/05/2019	6/05/2019	004051	LEONARD AUTOMOT 06052019		125.00	125.00	4100-031020-5408-	- -
					375.00	375.00 *		
8/05/2019	7/13/2019	004621	LESTER, MEGAN 07132019		30.00	30.00	4100-072030-3009-	- -
					30.00	30.00 *		
8/05/2019	7/01/2019	004037	LIBRARY IDEAS 68362		1,641.00	1,641.00	4100-073010-5411-	- -
					1,641.00	1,641.00 *		
8/05/2019	7/02/2019	003374	MCMMASTER-CARR S 99367836		14.58	14.58	4100-043020-5407-	- -
					14.58	14.58 *		
8/05/2019	5/29/2019	003481	MEADE TRACTOR 05292019		50.50	50.50	4100-043020-5407-	- -
8/05/2019	5/31/2019	003481	MEADE TRACTOR 10499887		156.79	156.79	4100-043020-5407-	- -
8/05/2019	7/01/2019	003481	MEADE TRACTOR 10539675		51.98	51.98	4100-043020-5407-	- -
8/05/2019	7/03/2019	003481	MEADE TRACTOR 10542194		23.73	23.73	4100-043020-5408-	- -
8/05/2019	7/22/2019	003481	MEADE TRACTOR 10563799		142.54	142.54	4100-043020-5407-	- -
					425.54	425.54 *		
8/05/2019	7/13/2019	004145	MILLER, CYNTHIA 07132019		60.00	60.00	4100-072030-3009-	- -
					60.00	60.00 *		
8/05/2019	9/28/2018	000430	MODERN CHEVROLE 2242		322.07	322.07	4100-031020-5408-	- -
8/05/2019	5/08/2018	000430	MODERN CHEVROLE 25		75.68	75.68	4100-031020-5408-	- -
8/05/2019	4/22/2019	000430	MODERN CHEVROLE 5225		519.03	519.03	4100-031020-5408-	- -
8/05/2019	6/10/2019	000430	MODERN CHEVROLE 5968		106.25	106.25	4100-031020-5408-	- -
8/05/2019	6/26/2019	000430	MODERN CHEVROLE 6145		92.82	92.82	4100-031020-5408-	- -
					1,115.85	1,115.85 *		
8/05/2019	6/24/2019	003474	MONK HARRY J 06242019		368.30	368.30	4100-011010-5501-	- -
8/05/2019	6/24/2019	003474	MONK HARRY J 06242019		127.02	127.02	4100-011010-5501-	- -
8/05/2019	6/24/2019	003474	MONK HARRY J 06242019		213.00	213.00	4100-011010-5504-	- -
8/05/2019	6/24/2019	003474	MONK HARRY J 06242019		31.05	31.05	4100-011010-5504-	- -
					739.37	739.37 *		
8/05/2019	6/05/2019	003399	MOODY SPRINKLER 75295		594.00	594.00	4100-043020-5407-	- -
					594.00	594.00 *		
8/05/2019	6/26/2019	000432	MORGAN MCCLURE 253972		537.72	537.72	4100-031020-5408-	- -
					537.72	537.72 *		
8/05/2019	6/28/2019	003105	MOUNTAIN MATERI 241362		112.85	112.85	4100-071040-5407-	- -
					112.85	112.85 *		
8/05/2019	7/18/2019	003339	MULLINS MINDY 07182019		392.50	392.50	4100-022010-5415-	- -
8/05/2019	7/18/2019	003339	MULLINS MINDY 07182019		372.00	372.00	4100-022010-5415-	- -
8/05/2019	7/18/2019	003339	MULLINS MINDY 07182019		53.56	53.56	4100-022010-5415-	- -
					818.06	818.06 *		
8/05/2019	7/01/2019	003862	MY ALARM CENTER 12527299		621.60	621.60	4100-073010-3002-	- -
					621.60	621.60 *		
8/05/2019	5/10/2019	004511	NATIONAL TEST S 42493		177.50	177.50	4100-022010-5415-	- -
					177.50	177.50 *		
8/05/2019	8/05/2019	000460	NEW GARDEN RESC 4 FOR LIFE 2019		6,016.82	6,016.82	4100-032030-5606-	- -
					6,016.82	6,016.82 *		
8/05/2019	7/01/2019	002181	NORFOLK SOUTHER 0090990188		240.00	240.00	4100-043020-8001-	- -
					240.00	240.00 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	7/18/2019	003123	O'REILLY AUTO P 1943-312443		45.91	45.91	4100-042400-5408-	- -
8/05/2019	4/16/2019	003123	O'REILLY AUTO P 1943-239484.		27.13	27.13	4100-031020-5408-	- -
8/05/2019	5/17/2019	003123	O'REILLY AUTO P 1943-302636		23.87	23.87	4100-031020-5408-	- -
8/05/2019	5/22/2019	003123	O'REILLY AUTO P 1943-303400.		3.99	3.99	4100-031020-5408-	- -
8/05/2019	6/03/2019	003123	O'REILLY AUTO P 1943-305582		8.98	8.98	4100-031020-5408-	- -
8/05/2019	6/04/2019	003123	O'REILLY AUTO P 1943-305637		3.99	3.99	4100-031020-5408-	- -
8/05/2019	6/04/2019	003123	O'REILLY AUTO P 1943-305749		63.99	63.99	4100-031020-5408-	- -
8/05/2019	6/23/2019	003123	O'REILLY AUTO P 1943-306574		73.98	73.98	4100-031020-5408-	- -
8/05/2019	6/28/2019	003123	O'REILLY AUTO P 1943-309404		27.99	27.99	4100-031020-5408-	- -
8/05/2019	7/01/2019	003123	O'REILLY AUTO P 1943-309712		168.84	168.84	4100-031020-5408-	- -
					448.67	448.67	*	
8/05/2019	4/29/2019	003041	OVERDRIVE INC 01572CO19079773		741.92	741.92	4100-073010-5411-	- -
8/05/2019	5/14/2019	003041	OVERDRIVE INC 01572DA19092590		92.48	92.48	4100-073010-5411-	- -
8/05/2019	5/07/2019	003041	OVERDRIVE INC 1572DA19087668		47.99	47.99	4100-073010-5411-	- -
					882.39	882.39	*	
8/05/2019	9/27/2018	001996	OWENS FUNERAL S 976		800.00	800.00	4100-053010-6001-	- -
					800.00	800.00	*	
8/05/2019	7/30/2019	004620	PENNSYLVANIA DE KENNEL LICENSE		25.00	25.00	4100-035010-5401-	- -
					25.00	25.00	*	
8/05/2019	6/28/2019	000494	PITNEY BOWES IN 1013411767		99.00	99.00	4100-021060-5201-	- -
					99.00	99.00	*	
8/05/2019	7/15/2019	004595	POINT BROADBAND 2689834		253.07	253.07	4100-083050-5203-	- -
					253.07	253.07	*	
8/05/2019	7/11/2019	002691	PORTER CUBA 07112019		125.00	125.00	4100-011010-3002-	- -
8/05/2019	7/11/2019	002691	PORTER CUBA 07112019		19.00	19.00	4100-011010-5501-	- -
					144.00	144.00	*	
8/05/2019	7/26/2019	003016	PURCHASE POWER 07262019		541.39	541.39	4100-021060-5201-	- -
					541.39	541.39	*	
8/05/2019	7/02/2019	004571	R.E. MICHEL COM 27347900		39.20	39.20	4100-094010-7056-	- -
8/05/2019	6/25/2019	004571	R.E. MICHEL COM 13939300		32.06	32.06	4100-031020-3005-	- -
8/05/2019	6/27/2019	004571	R.E. MICHEL COM 17070400		11.21	11.21	4100-031020-3005-	- -
					82.47	82.47	*	
8/05/2019	6/25/2019	004581	RFC COMPANY 213-S100749327		12.50	12.50	4100-043020-3004-	- -
8/05/2019	6/25/2019	004581	RFC COMPANY 213-S100749327.		12.50	12.50	4100-031020-3005-	- -
					25.00	25.00	*	
8/05/2019	6/28/2019	000548	RHEA MICKEY 1943-309341		13.98	13.98	4100-034010-5408-	- -
					13.98	13.98	*	
8/05/2019	6/12/2019	004520	RICHLANDS FARM 06112019		41.00	41.00	4100-071040-5407-	- -
					41.00	41.00	*	
8/05/2019	7/22/2019	003947	RICHLANDS MOBIL 163441		59.85	59.85	4100-043020-5407-	- -
					59.85	59.85	*	
8/05/2019	6/21/2019	002812	RICOH AMERICAS 5056956602		68.34	68.34	4100-073010-3002-	- -
8/05/2019	7/19/2019	002812	RICOH AMERICAS 5057156472		147.85	147.85	4100-012010-3005-	- -
					216.19	216.19	*	
8/05/2019	7/12/2019	004404	RIVISTAS SUBSCR 9482		253.77	253.77	4100-073010-5411-	- -
8/05/2019	7/12/2019	004404	RIVISTAS SUBSCR 9483		2,081.43	2,081.43	4100-073010-5411-	- -
					2,335.20	2,335.20	*	
8/05/2019	7/19/2019	003933	ROGERS GROUP, I 0111013385		310.10	310.10	4100-042400-5413-	- -
					310.10	310.10	*	
8/05/2019	7/29/2019	000663	RUSSELL COUNTY AUGUST 2019		47,244.22	47,244.22	4100-095010-9130-	- -
8/05/2019	7/25/2019	000663	RUSSELL COUNTY BOS07252019		7,888.20	7,888.20	4100-095010-9130-	- -
					55,132.42	55,132.42	*	
8/05/2019	7/03/2019	000594	SAM'S CLUB/GECR 918400659345	1	53.90	53.90	4100-031020-5409-	- -
8/05/2019	6/19/2019	000594	SAM'S CLUB/GECR 06192019		65.92	65.92	4100-043020-5405-	- -
8/05/2019	6/19/2019	000594	SAM'S CLUB/GECR 06192019		33.92	33.92	4100-043020-5405-	- -

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/19/2019	000594	SAM'S CLUB/GSCR 06192019		57.96	57.96	4100-012010-5401-	- -
8/05/2019	6/19/2019	000594	SAM'S CLUB/GSCR 06192019		59.92	59.92	4100-043020-5405-	- -
					271.62	271.62	*	
8/05/2019	6/24/2019	004017	SCOTT, HERBERT 06242019		157.76	157.76	4100-011010-5501-	- -
8/05/2019	6/24/2019	004017	SCOTT, HERBERT 06242019		395.56	395.56	4100-011010-5501-	- -
8/05/2019	6/24/2019	004017	SCOTT, HERBERT 06242019		213.00	213.00	4100-011010-5504-	- -
8/05/2019	6/24/2019	004017	SCOTT, HERBERT 06242019		40.80	40.80	4100-011010-5504-	- -
					807.12	807.12	*	
8/05/2019	7/22/2019	003380	SHENTEL 07222019		99.31	99.31	4100-035050-5413-	- -
					99.31	99.31	*	
8/05/2019	6/27/2019	001809	SHIELDS ELECTRO BP193225		145.28	145.28	4100-012300-7002-	- -
					145.28	145.28	*	
8/05/2019	7/11/2019	003228	SIGMA CONSULTIN 84604		150.00	150.00	4100-035050-7006-	- -
					150.00	150.00	*	
8/05/2019	7/02/2019	001941	SOUTHERN SOFTWA 243592		4,743.00	4,743.00	4100-032050-3005-	- -
					4,743.00	4,743.00	*	
8/05/2019	7/01/2019	004491	STRATEGIC SOLUT 3220668		55.00	55.00	4100-073010-3002-	- -
					55.00	55.00	*	
8/05/2019	7/11/2019	003825	STUART ELIZABET 07112019		125.00	125.00	4100-011010-3002-	- -
8/05/2019	7/11/2019	003825	STUART ELIZABET 07112019		9.00	9.00	4100-011010-5501-	- -
					134.00	134.00	*	
8/05/2019	7/01/2019	004601	THE HOME DEPOT 499800126		1,050.96	1,050.96	4100-043020-5407-	- -
8/05/2019	7/22/2019	004601	THE HOME DEPOT 503096042		411.31	411.31	4100-043020-5405-	- -
8/05/2019	7/29/2019	004601	THE HOME DEPOT 504251034		364.32	364.32	4100-043020-5405-	- -
					1,826.59	1,826.59	*	
8/05/2019	8/16/2019	000366	THE LEBANON NEW 08162019		34.00	34.00	4100-012010-5401-	- -
8/05/2019	8/27/2019	000366	THE LEBANON NEW 08272019		34.00	34.00	4100-012130-5401-	- -
8/05/2019	6/05/2019	000366	THE LEBANON NEW 131682		64.20	64.20	4100-031020-3002-	- -
					132.20	132.20	*	
8/05/2019	6/07/2019	000384	THE LIBRARY COR 2019090159		500.00	500.00	4100-073010-3002-	- -
					500.00	500.00	*	
8/05/2019	7/18/2019	000977	TOP LINE ADVERT 7478		140.00	140.00	4100-031020-5410-	- -
8/05/2019	6/20/2019	000977	TOP LINE ADVERT 7443		183.00	183.00	4100-022010-5415-	- -
					323.00	323.00	*	
8/05/2019	5/29/2019	002736	TRACTOR SUPPLY 784902		799.99	799.99	4100-031020-5408-	- -
					799.99	799.99	*	
8/05/2019	8/04/2019	001079	TREASURER OF VI LV201904		202.27	202.27	4100-034010-5401-	- -
					202.27	202.27	*	
8/05/2019	7/02/2019	002133	TREASURER OF VI 07022019		40.00	40.00	4100-035030-3001-	- -
					40.00	40.00	*	
8/05/2019	7/02/2019	003598	TREASURER OF VI LODA-20-55183		68,106.23	68,106.23	4100-099000-1012-	- -
					68,106.23	68,106.23	*	
8/05/2019	7/10/2019	004359	TRUCKPRO HOLDIN 254-0130842		199.37	199.37	4100-042400-5408-	- -
8/05/2019	7/24/2019	004359	TRUCKPRO HOLDIN 254-0131593		27.66	27.66	4100-042400-5407-	- -
					227.03	227.03	*	
8/05/2019	6/17/2019	000706	TWO WAY RADIO I 313056		77.70	77.70	4100-031020-7003-	- -
8/05/2019	7/01/2019	000706	TWO WAY RADIO I 80000025		684.00	684.00	4100-031020-7003-	- -
8/05/2019	7/01/2019	000706	TWO WAY RADIO I 80000026		65.00	65.00	4100-031020-7003-	- -
					826.70	826.70	*	
8/05/2019	7/19/2019	002814	ULINE 110607236		512.50	512.50	4100-042400-5413-	- -
					512.50	512.50	*	
8/05/2019	6/24/2019	000733	VACORP 64239		55,215.00	55,215.00	4100-043020-5305-	- -
8/05/2019	6/24/2019	000733	VACORP 64239		55,193.00	55,193.00	4100-043020-5308-	- -
8/05/2019	6/24/2019	000733	VACORP 64240		31,791.25	31,791.25	4100-099000-1013-	- -
8/05/2019	7/19/2019	000733	VACORP 64780		540.00	540.00	4100-043020-5305-	- -
					142,739.25	142,739.25	*	

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	7/08/2019	003553 VDFP	90396		600.00	600.00	4100-043020-3009-	- -
					600.00	600.00 *		
8/05/2019	7/23/2019	002029 VERIZON	07232019		52.46	52.46	4100-071040-5101-	- -
					52.46	52.46 *		
8/05/2019	7/02/2019	003115 VIRGINIA ELECTR	2981370-IN		211.30	211.30	4100-043020-5407-	- -
					211.30	211.30 *		
8/05/2019	6/27/2019	000758 WALLACE FURNITU	126377		9.36	9.36	4100-072010-5407-	- -
					9.36	9.36 *		
8/05/2019	7/25/2019	003510 WAYNE MUSICK	5872		389.60	389.60	4100-043020-5408-	- -
					389.60	389.60 *		
8/05/2019	7/24/2019	003033 WHOLESALE SUPPL	578271		138.83	138.83	4100-094010-7056-	- -
					138.83	138.83 *		
8/05/2019	7/24/2019	001448 WILLIAMS RANDY	07242019		225.00	225.00	4100-012090-5401-	- -
					225.00	225.00 *		
8/05/2019	6/26/2019	004405 WORLDWIDE EQUIP	26173936		47.54	47.54	4100-042400-5407-	- -
					47.54	47.54 *		
8/05/2019	6/06/2019	000219 XPRESS LUBE	06062019		22.99	22.99	4100-031020-5408-	- -
8/05/2019	6/21/2018	000219 XPRESS LUBE	06212019		23.99	23.99	4100-031020-5408-	- -
					46.98	46.98 *		
8/05/2019	7/08/2019	002546 YEARY LANNIS	3RD QTR. 2019		1,725.00	1,725.00	4100-032050-5413-	- -
					1,725.00	1,725.00 *		
		TOTAL FOR DUE DATE	8/05/2019		439,774.10	439,766.10		
						8.00		
		TOTAL DUE FOR FUND-	4100		439,774.10	439,766.10		
						8.00		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/26/2019	000383 MATTHEW BENDER	11847581		531.07	531.07	4713-021080-6012-	- -
					531.07	531.07 *		
					531.07	531.07		
					531.07	531.07		
					531.07	531.07		
					531.07	531.07		

TOTAL FOR DUE DATE 8/05/2019
 TOTAL DUE FOR FUND- 4713

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
8/05/2019	6/27/2019	003374 MCMASTER-CARR S	99001652		365.10	365.10	4839-083990-5407-	- -
					365.10	365.10 *		
8/05/2019	6/12/2019	004520 RICHLANDS FARM	06112019		66.23	66.23	4839-083990-5407-	- -
					66.23	66.23 *		
8/05/2019	6/19/2019	000594 SAM'S CLUB/GEGR	06192019		109.27	109.27	4839-083990-5405-	- -
8/05/2019	6/19/2019	000594 SAM'S CLUB/GEGR	06192019		53.19	53.19	4839-083990-5405-	- -
					162.46	162.46 *		
8/05/2019	6/13/2019	000758 WALLACE FURNITU	126299		74.47	74.47	4839-083990-5407-	- -
8/05/2019	6/17/2019	000758 WALLACE FURNITU	126316		51.63	51.63	4839-083990-5407-	- -
8/05/2019	6/24/2019	000758 WALLACE FURNITU	126347		127.49	127.49	4839-083990-5407-	- -
					253.59	253.59 *		
		TOTAL FOR DUE DATE 8/05/2019			847.38	847.38		
		TOTAL DUE FOR FUND- 4839			847.38	847.38		
		NON-DIRECT DEPOSIT			441,152.55	441,144.55		
		DIRECT DEPOSIT			.00	.00		
		E-Payable Total			.00	.00		
		FINAL DUE			441,152.55	441,144.55		
						8.00		



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 8/5/19 6:00 PM

County Attorney Reports

1. Courthouse Renovation Resolution

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item C-1 – C-15
Presenter: Administrator

Meeting: 8/5/19 6:00 PM

County Administrator Reports & Requests

REPORTS

1. 2019 VACo Annual Conference (Nov 10-12, 2019).....C-1
2. VAS RC School Energy Performance Project.....C-2
3. VDOT IACM Project Report on Rte. 629 Cross Pipe Installation.....C-3
4. VDOT IACM Project Report on Rte. 624 Bank Stabilization.....C-4
5. DEQ Erosion & Sediment Control Program Review.....C-5
6. The Crooked Road: 2019 Virginia's Heritage Music Trail Activity Report.....C-6

REQUESTS

7. VDOT Revenue Sharing Program Resolution for Rte. 667 (Century Farms Road).....C-7
8. Cumberland Mountain Community Services (CSB) FY20 Performance Contract.....C-8
9. Byrne Justice Assistance Grant (JAG) – Dept. of Criminal Justice (\$2,367)....C-9
10. VDEM Local Emergency Management Planning Grant (LEMPG) (\$7,500).....C-10
11. FY20 DSS WRAP Services for Children with Disabilities (\$12,622).....C-11
12. FY20 DSS Non-Mandated Protected Funds (\$31,345).....C-12
13. Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund Program (\$215,000) (Revised Performance Date 3/31/20).....C-13
14. RC School Reversion Funds.....C-14
15. Travel Request.....C-15
 1. Missy Carter – Virginia Drug Court Conference - Roanoke, Va. – 8/4-8/6, 2019
 2. Jess Powers – Chemical Spill Response Training Re-Cert. – 8/5-8/6, 2019
 3. Betsy Summerfield, – National Emergency Management Inst. - 8/18-8/23, 2019
 4. Jess Powers – National Emergency Management Inst. - 8/18-8/23, 2019

STAFF RECOMMENDATION(s):

Board Discretion.

SUGGESTED MOTION(s): Various



2019 VACo Annual Conference

November 10-12, 2019

The Omni Homestead in Bath County

Join us for our premier event on November 10-12

Dear VACo Members,

We are pleased to release the [room reservation form](#) for the 2019 VACo Annual Conference on November 10-12 at The Omni Homestead in Bath County. If you are new to the room reservation process, please take a moment to review the [VACo Lodging Policy](#) adopted by the VACo Board of Directors.

The Omni Homestead requests that reservations are made by fax or mail only. No phone call reservations will be accepted.

Reservations will be confirmed by email.

If you have questions about room reservations, contact Carol Cameron at ccameron@vaco.org or at 804.343.2507. The [list of alternative lodging](#) options is available on our [Annual Conference webpage](#).

The conference registration form will be available in mid-August.

85TH ANNUAL CONFERENCE INCLUDES

- General Sessions featuring elected officials, local leaders and policy/government experts discussing and analyzing issues
- Breakout Sessions designed to educate and enlighten
- Exhibit Hall featuring companies and organizations showcasing products and services unique to the needs of county government
- A special hands-on workshop
- VACo's Annual Business Meeting where the Legislative Program is adopted and the Board of Directors is elected for the upcoming year
- Steering Committee Meetings
- Multiple team-building and networking opportunities
- And Much More

Important Links

- [Click here for The Omni Homestead room reservation form](#)
- [Click here for a list of alternative lodging options](#)

From: [Greg Montgomery](#)
To: [Lonzo Lester](#)
Cc: [Greg Brown](#); [Bailey Sanders](#)
Subject: VAS Russell County Schools Project - Servicing Records and Invoice for Quarter Ending 06-30-19
Date: Wednesday, July 31, 2019 12:49:48 PM
Attachments: [VAS Servicing Records Russell Co DSS 19-06-30.pdf](#)

Lonzo – I hope this email finds you well. As per the Administrative Services Agreement with Russell County and Russell County Public Schools, attached please find as relates to the Russell County Schools Project financing through the VA SAVES Green Community Program:

1. The servicing records for the quarter ending 06/30/19. There was no activity for the quarter. The credit payment in conjunction with the 10/1/18 debt service payment has been filed with the IRS in the amount of \$157,976.46 prior to the current sequestration rate of 6.2%. This activity will be reflected on the next quarterly report

Please let us know of any questions, and as always, thanks for your support of the VA SAVES Green Community Program.

W. Gregory Montgomery
Managing Director

-
1447 South Tryon Street | Suite 301 | Charlotte, NC 28203
Direct: 704.271.9889 | Mobile: 704.674.7005 | Fax: 704.271.9889
Toll Free: 888.271.9378
gmontgomery@abundantpower.com; www.abundantpower.com



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Please consider the environment before printing this email. Thank you.

FIXED RATE BOND - DEBT SERVICE SCHEDULE

For Servicing Period Ending 06/30/19

Virginia Resources Authority Taxable Qualified Energy Conservation Revenue Bond, (VirginiaSAVES Green Community Program - Russell County Projects) Series 2017 (Direct Pay)			
Debt Service Schedule			
Amount	\$ 5,588,478.16	Average Principal Payment	\$ 266,118.01
Payments/Year	1	Total Interest	\$ 2,895,313.31
Total Payments	21	Maturity	10/1/2036
Annual Rate	4.60%		
		Applicable Credit Rate	4.36%
		Published	4/17/2017
		Total Projected Credit Payment (3)	\$ 1,920,977.44
		Actual Credit Payment Received	\$ 223,959.71
		Projected Credit Payment Remaining (3)	\$ 1,680,945.34

Notes to Servicing Records

- (1) Credit payments acknowledged by IRS & received in Custodial Account. *Red indicates not yet rec'd*
- (2) Sequestration set for FY9/30/19 at **6.20%**
- (3) Before impact of Sequestration

Scheduled Debt Payments					QECB Credit Payment Calculation		Amount of Credit Payment Submitted to IRS on Form 8038-CP*		Projected Credit Payment	Actual Credit Payment Received by Russell into Custody Account		Actual Sequestration Rate
Pmts	Date	Balance	Principal	Interest	Interest Calculated Using the Credit Rate	Calculated Credit Payment*	Date	Amount	Recv'd by Russell in Custody Acct	Date	Amount	
						*At 70% of Credit Rate		*Lesser of interest or calc CP	Amount (2)			
0	4/19/2017	\$ 5,588,478.16										
1	10/1/2017	\$ 5,365,990.84	\$ 222,487.32	\$ 115,681.50	\$ 109,645.94	\$ 76,752.16	7/27/2017	\$ 76,752.16	\$ 71,456.26	9/20/2017	\$ 71,456.25	6.9%
2	5/21/2018	\$ 5,349,932.49	\$ 16,058.35	\$ -	\$ -	\$ -		\$ -	\$ -			
3	10/1/2018	\$ 5,176,161.76	\$ 173,770.73	\$ 246,096.89	\$ 233,257.06	\$ 163,279.94	7/27/2018	\$ 163,279.94	\$ 152,503.46	9/4/2018	\$ 152,503.46	6.6%

(3) Assigned to Banc of America and payments made directly by Russell County

Virginia Resources Authority Taxable Qualified Energy Conservation Revenue Bond, (VirginiaSAVES Green Community Program - Russell County Projects) Series 2017 (Direct Pay)						
Financing Lease ("Lease")(1)						
Actual Debt Payments						
Date	Pmt #	Transaction	Amount	Principal	Interest	Balance
4/19/2017		Funding	\$ 5,588,478.16			\$ 5,588,478.16
10/1/2017	1	Payment	\$ 338,168.82	\$ 222,487.32	\$ 115,681.50	\$ 5,365,990.84
5/21/2018	2	Principal	\$ 16,058.35	\$ 16,058.35	\$ -	\$ 5,349,932.49
10/1/2018	3	Payment	\$ 419,867.62	\$ 173,770.73	\$ 246,096.89	\$ 5,176,161.76

(4) Payments under the Lease are credited against the Note.

Virginia Resources Authority Taxable Qualified Energy Conservation Revenue Bond, (VirginiaSAVES Green Community Program - Russell County Projects) Series 2017 (Direct Pay)						
VRA Bond						
Actual Debt Payments						
Date	Pmt #	Transaction	Amount	Principal	Interest	Balance
4/19/2017		Funding	\$ 5,588,478.16			\$ 5,588,478.16
10/1/2017	1	Payment	\$ 338,168.82	\$ 222,487.32	\$ 115,681.50	\$ 5,365,990.84
5/21/2018	2	Principal	\$ 16,058.35	\$ 16,058.35	\$ -	\$ 5,349,932.49
10/1/2018	3	Payment	\$ 419,867.62	\$ 173,770.73	\$ 246,096.89	\$ 5,176,161.76

From: [Matthews, John](mailto:Matthews.John)
To: lonzo.lester@russellcountyva.us; [Rachel Katsil](#); [Bush Doris vjl23305](#); [Buckingham, Richard](#); [Gina Diccico](#); [Kristin Owen](#)
Subject: VDOT work in a FEMA Zone A
Date: Friday, July 19, 2019 3:45:23 PM

You have recently received notification from the DCR Flood Plains group that VDOT proposes to perform work in a flood plain in your area. This email is notification to you of the work performed and the potential impacts. You will receive a follow up email with a link to download the Joint Permit Application (JPA).

In accordance with 23 CFR 650.103 it is the policy of the FHWA: (g) To be consistent with the intent of the Standards and Criteria of the NFIP (Ref 44 CFR 60) where appropriate.

In 23 CFR 650.115(a)(5) it also states that “The design of encroachments shall be consistent with standards established by the FEMA, State, and local governmental agencies for the administration of the National Flood Insurance Program for:

- (i) All direct Federal highway actions, unless the standards are demonstrably inappropriate, and
- (ii) Federal-aid highway actions where a regulatory floodway has been designated or where studies are underway to establish a regulatory floodway.”

The 1982 memorandum ‘Procedures for Coordinating Highway Encroachments on Flood Plains with the Federal Emergency Management Agency (FEMA),’ by the FHWA, and endorsed by FEMA, outlines recommended policies and procedures to achieve a flexible, practical and cost effective approach to work within NFIP flood plains to be consistent with the intent of the program. VDOT procedures and policies are based upon these guidelines.

VDOT design standards for stream crossings meet or exceed the minimum NFIP Requirements for all crossing regardless of presence or absence of a designated Special Flood Hazard Area as defined by 44 CFR 60..

It is VDOT practice to have the hydraulics staff to review all activities submitted for environmental permits for potential impact of these activities to the base flood elevation. In the event that this work consists of repairs or maintenance to a VDOT asset, the review will assess if the proposed actions will maintain or improve the hydraulic capacity of the original condition.

19-4059 Russell County, Route 629 Unnamed trib to Clinch River, FIRM 51185C0303D (02/18/2011)

DCR Comment:

Emergency repair project to replace a damaged cross pipe. The project includes installation of riprap. (This is an after-the-fact permit and the work has already been completed.) This project is within a mapped special flood hazard area, an A Zone without a defined base flood elevation. VDOT must reach out to the local floodplain administrator for an official floodplain determination. The project must be permitted in compliance with Russell County’s floodplain management ordinance. If a base flood elevation for the site is determined during the project, this information needs to be provided to the county.

VDOT Response:

This is an after-the-fact permit for the replacement of a culvert that was damaged during storm

event in March 2019. The FEMA map shows that the project falls within a mapped Zone A. The Hydraulic Commentary indicates that no detailed engineering computations were performed, but an assessment of the project concluded that there will be no adverse hydraulic impact. The locality will be provided with a copy of the VDOT JPA for their use.

John H. Matthews, P.E.
Senior River Mechanics Engineer
Virginia Department of Transportation
John.Matthews@VDOT.Virginia.gov
804-786-4031

From: [Matthews, John](#)
To: lonzo.lester@russellcountyva.us; [Rachel Katsil](#); [Bush Doris vjl23305](#); [Buckingham, Richard](#); [Gina Diccico](#); [Kristin Owen](#)
Subject: VDOT work in a FEMA Zone A
Date: Friday, July 19, 2019 3:37:10 PM

You have recently received notification from the DCR Flood Plains group that VDOT proposes to perform work in a flood plain in your area. This email is notification to you of the work performed and the potential impacts. You will receive a follow up email with a link to download the Joint Permit Application (JPA).

In accordance with 23 CFR 650.103 it is the policy of the FHWA: (g) To be consistent with the intent of the Standards and Criteria of the NFIP (Ref 44 CFR 60) where appropriate.

In 23 CFR 650.115(a)(5) it also states that “The design of encroachments shall be consistent with standards established by the FEMA, State, and local governmental agencies for the administration of the National Flood Insurance Program for:

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VDOT design standards for stream crossings meet or exceed the minimum NFIP Requirements for all crossing regardless of presence or absence of a designated Special Flood Hazard Area as defined by 44 CFR 60..

It is VDOT practice to have the hydraulics staff to review all activities submitted for environmental permits for potential impact of these activities to the base flood elevation. In the event that this work consists of repairs or maintenance to a VDOT asset, the review will assess if the proposed actions will maintain or improve the hydraulic capacity of the original condition.

19-4074 Russell County, Route 624 Lewis Creek, FIRM 51167C0115C (09/29/2010)

DCR Comment:

Streambank stabilization, including installation of riprap. This project is within a mapped special flood hazard area, an A Zone without a defined base flood elevation. VDOT must reach out to the local floodplain administrator for an official floodplain determination. The project must be permitted in compliance with Russell County’s local floodplain ordinance. If a base flood elevation for the site is determined during the project, this information must be provided to the county.

VDOT Response:

This is a permit for restoring the shoulder of the roadway adjacent to the stream with Class II Riprap on the slope that will be topped with smaller stone. The FEMA map shows that the project falls within a mapped Zone A. The Hydraulic Commentary indicates that no detailed

engineering computations were performed, but an assessment of the project concluded that there will be no adverse hydraulic impact. The locality will be provided with a copy of the VDOT JPA for their use.

John H. Matthews, P.E.
Senior River Mechanics Engineer
Virginia Department of Transportation
John.Matthews@VDOT.Virginia.gov
804-786-4031



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 1111 E. Main Street, Suite 1400, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Matthew J. Strickler
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

July 23, 2019

Mr. Lonzo Lester
County Administrator
137 Highlands Drive
P.O. Box 1208
Lebanon, VA 24266

RE: Russell County - Virginia Erosion and Sediment Control Program Review

Dear Mr. Lester:

In accordance with the requirements of §62.1-44.15:52(D) of the Virginia Erosion and Sediment Control Law and 9VAC25-840-90(B) of the Virginia Erosion and Sediment Control Regulations, the State Water Control Board (Board) is required to conduct a review and evaluation of Virginia Erosion and Sediment Control Programs (VESCP) in order to ensure that the programs meet the minimum standards of effectiveness in controlling soil erosion, sediment deposition and nonagricultural runoff set forth by the law and regulations. The Virginia Department of Environmental Quality (DEQ), on behalf of the Board, will conduct the periodic review of VESCPs. This letter is to notify you that the VESCP review for Russell County will begin in September 2019.

DEQ staff will conduct an assessment of Russell County's VESCP for consistency with the law and regulations. I will be contacting Russell County's VESCP administrator in the near future to confirm the date for the assessment and to provide additional information on how to prepare for the review, as well as details related to the Department's review process. Please contact me at 804-698-4097 or at matthew.stafford@deq.virginia.gov if you or your staff has questions concerning the upcoming review.

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Stafford".

Matthew Stafford
Compliance Coordinator, DEQ CO – Office of Water Compliance

Copy to: Mickey Rhea, Russell County Building Official
John McCutcheon, Compliance Coordinator, DEQ CO – Office of Water Compliance
Kelly Miller, Stormwater Manager, DEQ SWRO

Attachments: VESCP Review Checklists



The Crooked Road: Virginia's Heritage Music Trail

**2019 Activity Report to Southwest Virginia Localities
July 2, 2019**



The Crooked Road: Virginia's Heritage Music Trail 2019 Activity Report to Southwest Virginia Localities July 2, 2019

Contact Information

Jack Hinshelwood, Executive Director
The Crooked Road
One Heartwood Circle
Abingdon, VA 24210
(540) 239-2110
jhinshelwood@thecrookedroad.org

Summary

The Crooked Road: Virginia's Heritage Music Trail began in 2004 as a driving trail linking several important traditional music venues in Southwest Virginia. Within 18 months, the linking together and collective marketing of these cultural assets enabled The Crooked Road to attract international attention which continues to the present. As a 501 c (3) corporation, The Crooked Road's mission is to support economic development and tourism by celebrating and promoting the region's unique heritage music.

The Crooked Road has become one of the strongest brands in the southeast, bringing substantial positive attention to Southwest Virginia as well as visitors that contribute to the local economy. Based on The Crooked Road's current economic impact of over \$9 million dollars per year, and an organizational budget of approximately \$750,000, The Crooked Road initiative now yields more than a 10:1 return on investment for the region. The positive image of the region cultivated by The Crooked Road stimulates interest among people and businesses seeking a location with a strong sense of community that is grounded in a sense of place.

The counties, cities, and towns of Southwest Virginia were key to the creation of The Crooked Road and have been an essential partner ever since. This report is intended to provide the localities with an overview of the past and current activities of The Crooked Road as well as future opportunities. The organization is well positioned to build on past accomplishments, to build long-term sustainability, and to implement the programmatic growth needed to increase The Crooked Road's economic impact beyond the current \$9.1 million per year.

Background

The Crooked Road was designated as Virginia's Heritage Music Trail by the Virginia General Assembly in 2004. This 330-mile long driving route in Southwest Virginia connects visitors with nine major music venues and over 50 affiliated venues and festivals that showcase the region's incredibly rich heritage music traditions. The Crooked Road is home to some of the greatest names in American music - the Carter Family, the Stanley Brothers, Jim and Jesse McReynolds, and the Stonemans. The historic and currently vibrant scene of heritage music in the region attracts visitors from across the U.S. and from other countries to experience unique musical traditions that have had a profound impact on American music and the American story.

The Crooked Road is also a 501 c (3) non-profit corporation that supports economic development of Southwest Virginia communities by helping them celebrate and promote their unique heritage music assets. The establishment of The Crooked Road was the beginning initiative in a highly successful fifteen-year ongoing effort to identify and brand Southwest Virginia as a distinct region and internationally known tourism destination. Since its inception, tourism to the region has increased more than 60%. It has also been an important catalyst for subsequent initiatives that together with The Crooked Road are key building blocks of the creative economy effort in Southwest Virginia. These include the regional artisan network known as 'Round the Mountain, and the more recent Appalachian Spring, a coordinated effort to develop and brand Southwest Virginia as a national outdoor recreation destination.

The Crooked Road continues as one of the most widely known tourism brands for the region and is among the most successful regional brands in Virginia and the southeastern United States. It is not simply a tourism initiative, but is a vital component of the overall economic development strategy in Southwest Virginia that views quality of life initiatives like The Crooked Road as key to the ability to attract businesses as well as draw and retain young people to the area.

As an economic development initiative, The Crooked Road has built programs that now generate \$9.1 million per year of economic impact in Southwest Virginia (per March 1, 2016 report by Virginia Tech Office of Economic Development) and support 131 jobs in the hospitality sector (lodging, restaurants) the arts sector (venues and artists) and other related sectors. With an organizational budget of approximately \$750,000, an economic impact of \$9.1 million represents a ROI (return on investment) of more than 10:1.

The Crooked Road began with a service area that included 10 counties and 3 cities in Southwest Virginia. In 2009, nine more counties and one city were added to The Crooked Road's service area. The 19 counties, 4 cities, and over 50 towns and communities The Crooked Road currently serves encompass an area almost the size of New Jersey. Localities served by The Crooked Road include the counties of Bland, Buchanan, Carroll, Dickenson, Floyd, Franklin, Giles, Grayson, Lee, Montgomery, Patrick, Pulaski, Russell, Scott, Smyth, Tazewell, Washington, Wise and Wythe and the cities of Bristol, Galax, Norton and Radford.

The Crooked Road's Programs and Services

The Crooked Road: Virginia's Heritage Music Trail is marked with numerous highway signs that display the widely recognized logo of the organization. The Trail also features 27 unique wayside exhibits where visitors pull off the highway to learn about the musical heritage and culture in that specific community.

Operating from its office in Abingdon, Virginia, The Crooked Road has a staff of two full time employees and one part-time employee:

- Jack Hinshelwood - Executive Director
- Jonathan Romeo - Program Manager
- Debbie Holley – Administrative Assistant (part time)

The Crooked Road's activities currently fall within the following four main areas:

- 1) Marketing the heritage music assets (venues, artists, and history) of the communities in Southwest Virginia
- 2) A Traditional Music Education Program including nine after-school programs, educational publications, monthly youth music concerts, an annual youth music festival, school performances, a roster of artists qualified to present traditional music programs in schools, teacher training workshops, and community college re-certification courses in bringing traditional music into the classroom
- 3) Presentation of heritage music through recordings and videos of the region's artists, The Crooked Road On Tour - a touring program of exemplary Crooked Road artists, and a nine-day signature event every June entitled The Crooked Road's Mountains of Music Homecoming with over 90 concerts and cultural events in 50 communities
- 4) Maintenance and development of The Crooked Road highway signs and wayside exhibits

The accomplishments of The Crooked Road include the following:

- Establishment of a highly visible and recognizable brand that generates substantial tourism business for Southwest Virginia
- Development of a system of 27 wayside exhibits along the Trail to highlight each community's unique musical history
- Publication of "A Guide to The Crooked Road," a book about the region's musical history and attractions
- The Mountains of Music Homecoming, an annual nine-day signature event showcasing the music and cultural assets of all the communities in Southwest Virginia
- *Managing The Crooked Road On Tour* program, presenting exemplary Crooked Road artists in other states and across Virginia
- East coast and west coast tours by Crooked Road artists in partnership with the National Council for the Traditional Arts
- Development of nine after-school programs for youth to learn music from accomplished traditional music artists
- Presentation of monthly youth music concerts
- Presentation of an annual youth music festival
- Publication of educational materials such as "Traditional Music in the Classroom – A Teachers Guide"
- Development of a roster of artists qualified to present school programs on traditional music
- Presentation of in-school concerts by exemplary heritage music performers
- Development of a teacher re-certification course for the community college system
- Training youth in event management
- Teacher training in bringing traditional music into the classroom
- Visitor Guide published every 18-24 months (100,000 copies)
- Recordings of heritage music from the region (10 CDs to date)
- Highway signage that marks the 330-mile trail
- Website that connects people worldwide with the region's heritage music, artists and venues
- Production of high-quality heritage music videos to promote the region's music
- Collaborative programs and concerts with regional partners (Wayne Henderson School of Appalachian Arts, William King Regional Museum, Barter Theatre, Virginia Tech, Emory & Henry College, Southwest Virginia Community College, public school systems, and many others)
- Working as a strategic partner with Virginia Tourism Corporation to enhance The Crooked Road and the Virginia Is For Lovers brands. Crooked Road has been the lead organization in Virginia Tourism's engagement with the International Bluegrass Music Association's annual conference and trade show in Raleigh with over 200,000 attendees

- Positive coverage of the region’s music and culture in national and international media outlets such as the New York Times, Washington Post, USA Today, Smithsonian Magazine, National Geographic, Richmond Times-Dispatch, Huffington Post, Forbes, Lonely Planet, Los Angeles Times, Wall Street Journal, Toronto Star, NPR, British Airways, the Guardian (UK), Die Welt (Germany) and John Deere’s national publication, The Furrow
- Representing the region at relevant conferences and festivals
- Special events presentations such as The Crooked Road Fiddle Army and hosting foreign artists

Financial Stewardship

In its early years, The Crooked Road was almost exclusively dependent on public funding from localities and the state. The local governments in the region provide annual financial support to the Crooked Road and have done so every year since the initiative began in 2004. As part of its strategic planning over the last several years, The Crooked Road has very deliberately expanded the number and types of its revenue sources to maximize the financial stability of the organization and to responsibly leverage the public funding it receives. This has meant expanding beyond public funding into revenue from products and services, individual donors, corporations, crowdfunding, private foundations and other sources. One of the best examples of leveraging is the private sector investment in The Crooked Road through the Mountains of Music Homecoming. This event, which has raised the profile of the region as a unique destination, has attracted over \$500,000 of private sector investment between 2015 and 2018. The Crooked Road will continue to engage with all of these sources to help maintain and grow the organization and its services for the benefit of Southwest Virginia. These sources demonstrate The Crooked Road’s commitment to make the most effective use of the public funds entrusted to the organization.

Future Vision

The Crooked Road has become one of Southwest Virginia’s strongest brands, presenting a very positive image of the region that attracts international acclaim. It has become a source of pride and identity for the area’s residents. It has also helped in bringing about the designation of Southwest Virginia as a distinct tourism region by the Virginia Tourism Corporation. The opportunities to continue growing the positive impacts of The Crooked Road on the region are substantial.

Looking to the future, The Crooked Road’s goal is to fully serve its expanded region, to leverage other funding, and to increase its economic impact through new programs and services such as:

- Promoting the region in the numerous major metropolitan areas within a 300-mile radius of Southwest Virginia (Cincinnati, Nashville, Atlanta, Charlotte, Washington DC, and Baltimore)
- Expanding the signature Mountains of Music Homecoming event to expand the outdoor sector involvement, and to bring more visitors to the region
- Providing training for youth in new areas such as event management, arts organization management and cultural asset development. The Mountains of Music Homecoming event is one of the platforms for this training
- Developing new after-school traditional music education programs in over 40 additional communities
- Providing business growth and assistance opportunities for the Major Venues of The Crooked Road. As the primary attraction of The Crooked Road, their vitality is critical to the overall success of the organization and its mission
- Providing artists with assistance in marketing, educational and business opportunities
- Expanding the scope of The Crooked Road On Tour program to take the region’s artists across the US and to foreign countries
- Developing Crooked Road wayside exhibits in the nine additional counties that were not involved in The Crooked Road until 2009

- Enhancing The Crooked Road brand through a sophisticated merchandising strategy that also increases revenue for the organization
- Creating new audio and video products, including a double CD of the historic and current fiddle music of The Crooked Road
- A Crooked Road Traditional Music School where students interested in Crooked Road music styles learn from a faculty of accomplished Crooked Road artists

These numerous opportunities make clear the immense potential for The Crooked Road to increase its benefit to Southwest Virginia and to increase the initiative's economic impact well beyond the achievements to date.

Russell County Virginia
"The Heart of Southwest Virginia"

Harry Ferguson
At-Large

Carl Rhea
District 3

Tim Lovelace
District 1

Rebecca Dye, Chairperson
District 6

David Eaton
District 4

Lou Ann Wallace
District 2

Steve Breeding, Vice-Chairman
District 5

Lonzo Lester
County Administrator

RESOLUTION

At a regularly scheduled meeting of the Russell County Board of Supervisors held on August 5th, 2019, on a motion by _____, seconded by _____, the following resolution was adopted by a vote of ___ to ___:

WHEREAS, the Russell County Board of Supervisors desires to submit an application for an allocation of funds of up to \$194,709 (Coal Severance Funds) through the Virginia Department of Transportation Fiscal Year 2021-22, Revenue Sharing Program; and,

WHEREAS, \$194,709 of these funds are requested to fund Rte. 667 (Century Farms Road) Widening Reconstruction, from Rte. 747 to Rte. 668; and,

WHEREAS: The Russell County Board of Supervisors hereby supports this application for an allocation of \$194,709 through the Virginia Department of Transportation Fiscal Year 2021-22 Revenue Sharing Program.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Russell, hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

BE IT FURTHER RESOLVED, that the County Administrator is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

ADOPTED this 5th day of August 2019.

A COPY ATTEST

Lonzo Lester, County Administrator

Russell Co Rt 667
 Road Widening
 19-Jun-19

Project Length ~ 1050 ft
 Excavated width = 5 ft
 Embankment Height = 20 ft

Volume = 3,888.89 Add 10% - slope transition and to daylight other curves near landfill
 4,300.00 CY

Assumptions

% Material to haul to disposal site 100%
 Round trip to disposal site 0.5 hours
 Volume of material excavated per day 110 CY

Duration:

Excavation 39 days
 Haul Operations 39 days

Tree Removal (Assume 1 week)

Laborer / Flagger	23	3	40	2,760	
Skilled Laborer	23	2	40	1,840	
Foreman	30	1	40	1,200	
Skid Steer	45	1	40	1,800	
Chipper	20	1	40	800	
Excavator	70	1	40	2,800	
Tandem Trucks	75	2	80	12,000	
Low Boy	100	1	8	800	
					24,000

Landfill Tipping Fees

5,000

Excavation

Laborer / Flagger	23	3	312	21,528
Foremant	30	1	312	9,360
Laborer	23	2	312	14,352
Skid Steer	45	1	312	14,040
Loader	55	1	312	17,160
Excavator	70	1	312	21,840
Excavator & Hammer	80	1	312	24,960
Tandem Trucks	75	3	312	70,200
Low Boy	100	1	16	1,600
Environmental Controls				10,000

205,040

Drain Pipe Installation

Laborer / Flagger	23	3	8	552	
Foreman	30	1	8	240	
Excavator & Hammer	80	1	8	640	
Laborer	23	2	8	368	
Skid Steer	45	1	8	360	
Pipe				800	
					2,960

Ditch & Pave Additional Road Width (4')

Base stone	9	265		2385	
Rip Rap	14	120		1680	
Tandem Trucks	75	4	16	4800	
Roller	62	8	8	3968	
Flaggers / Laborer	23	5	20	2300	
Grader	75	1	16	1200	
Low Boy	100	1	8	800	
Milling (for tie-in)	6	250		1500	
Base Mix	80	150		12000	
Pavement Overlay	90	290		26100	
Lay Asphalt	35	340		11900	
Low Boy	100	1	8	800	
					69,433

Fencing 10,000

Subtotal 316,433

Engineering / Admin 5,000
Environmental Review 5,000
Construction Monitoring 15,520
Contingency 47,465

TOTAL 389,418



Revenue Sharing Pre-Application

Rte 667 Widening

Project Status: Pre-Screening

Organization: Russell County
Project ID: 5888-Pre

General

Project Information

Project Title	Locality's Priority #	Route #
Rte 667 Widening	1	667

Local Road Name, if available
Century Farms Road

Project Type	Scope of Work
Construction	Reconstruction

Project Short Description
Widening existing roadway, curve and sight distance improvements, drainage improvements, and addition of right-of-way fencing.

Locality	VDOT Organization
Russell County	Bristol

Priority Selection Criteria

In order to meet the Priority 1 selection criterion, this project must have received a prior Revenue Sharing allocation through the application procedure. Is this request expected to meet Priority 1?

No

In order to meet Priority 2 selection criteria, this project can be shown to meet a transportation need identified in CTB's Statewide Transportation Plan (VTrans). Provide reference to the project work identified in VTrans and explanation of how this requested project pertains to VTrans. Is this request anticipated to meet VTrans Priority 2 selection criterion?

No

This project will be identified in the locality's approved Capital Improvement plan (CIP) and, it will be documented that only by receipt of the requested allocation that the project advertisement date will be advanced. Is this request anticipated to meet the CIP Priority 2 selection criterion? If yes, appropriate documentation will be provided with the application submission.

Yes

In order to meet Priority 3 selection criterion, the project work will be documented to be for pavement resurfacing or bridge rehabilitation where the maintenance analysis determines the infrastructure does not meet the Department's performance guidelines. Is this request is expected to meet and will be shown to meet the Priority 3 selection criterion? If yes, appropriate documentation accompanying this application submission.

No

Location

Location

Length (miles)	From	To
0.2	Rte 747	Rte 668


Financial

Project Financial Information

Total VDOT Revenue Sharing (state) matching funds anticipated to be requested with this project application for FY2021-FY2022:

FY2021-FY2022	Total Amount
\$194,709	\$194,709

Total Locality Match corresponding to TOTAL VDOT allocation requested for this application:	Amount
	\$194,709

 Supporting Documents

Current Attachments



Virginia Department of Rail and Public Transportation
600 East Main Street, Suite 2102
Richmond, VA 23219
(804) 786-4440



VDOT Central Office
1401 East Broad Street
Richmond, VA 23219
(804) 367-7623 (toll-free)
711 (hearing impaired)

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CUMBERLAND MOUNTAIN COMMUNITY SERVICES

Mental Health, Intellectual Disability, and Substance Abuse Services

Mary F. Cole, LCSW, Executive Director

July 16, 2019

Mr. Lonzo Lester
County Administrator
Russell County Board of Supervisors
P.O. Box 1208
Lebanon, Virginia 24266

Dear Mr. Lester:

Please find attached a copy of our FY 2020 Performance Contract financial pages as submitted to the Department of Behavioral Health.

A complete copy of the contract can be found at:

<http://dbhds.virginia.gov/behavioral-health/office-of-support-services>

This is to comply with the Administrative Requirements of our Performance Contract with the Department of Behavioral Health and Developmental Services. It requires our performance contract to be approved by the governing body of each political subdivision that established Cumberland Mountain Community Services.

If you have any questions concerning the contract please give me a call. Thank you for your assistance.

Sincerely,

Mary F. Cole
Executive Director

FY2019 And FY2020 Community Services Performance Contract

FY 2020 Exhibit A: Resources and Services

Cumberland Mountain Community Services Board

Consolidated Budget (Pages AF-3 through AF-12)

Funding Sources	Mental Health (MH) Services	Developmental (DV) Services	Substance Use Disorder (SUD) Services	TOTAL
State Funds	4,108,934	368,689	1,555,947	6,033,570
Local Matching Funds	139,996	0	0	139,996
Total Fees	6,711,337	9,995,214	604,950	17,311,501
Transfer Fees In/(Out)	-5,220	5,220	0	0
Federal Funds	104,247	0	1,217,376	1,321,623
Other Funds	50,897	53,703	30,735	135,335
State Retained Earnings	145,460	0	173,780	319,240
Federal Retained Earnings	0		227,000	227,000
Other Retained Earnings	0	0	0	0
Subtotal Ongoing Funds	11,255,651	10,422,826	3,809,788	25,488,265
State Funds One-Time	0	0	0	0
Federal Funds One-Time	0		0	0
Subtotal One -Time Funds	0	0	0	0
TOTAL ALL FUNDS	11,255,651	10,422,826	3,809,788	25,488,265
Cost for MH/DV/SUD Services	9,694,266	10,422,826	3,607,615	23,724,707
Cost for Emergency Services (AP-4)				1,686,292
Cost for Ancillary Services (AP-4)				77,266
Total Cost for Services				25,488,265

Local Match Computation	
Total State Funds	6,033,570
Total Local Matching Funds	139,996
Total State and Local Funds	6,173,566
Total Local Match % (Local / Total State + Local)	2.27%

CSB Administrative Percentage	
Administrative Expenses	3,206,900
Total Cost for Services	25,488,265
Admin / Total Expenses	12.58%

*FY2019 And FY2020 Community Services Performance Contract
 FY 2020 Exhibit A: Resources and Services
 Cumberland Mountain Community Services Board
 Financial Comments*

Comment1	Mental Health:
Comment2	State Retained Earnings:
Comment3	CCBHC Training funds received in FY16 - \$36,110
Comment4	Telepsychiatry funds received in FY17 - \$4,730
Comment5	CIT Assessment funds received in FY18 - \$104,620
Comment6	
Comment7	Developmental Services:
Comment8	Medicaid DD Waiver fees reduced by \$290,226 which are transferred to Part C
Comment9	General funds reduced by \$34,530 which are transferred to Part C
Comment10	
Comment11	Substance Abuse:
Comment12	SA Federal Retained Earnings:
Comment13	SOR Prevention funds received in FY19 - \$75,000
Comment14	SOR MAT Expansion funds received in FY19 - \$152,000
Comment15	
Comment16	SA State Retained Earnings:
Comment17	Are You Okay funds received in FY 19 - \$814
Comment18	SA transfers from DBHDS Facilities received in FY17 - \$80,923
Comment19	Criminal Justice Opiod Project funds received in FY18 - \$55,172
Comment20	ASAC Grant received in FY19 - \$36,871
Comment21	
Comment22	
Comment23	
Comment24	
Comment25	

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Mental Health (MH) Services

Cumberland Mountain Community Services Board

Funding Sources	Funds
<u>FEES</u>	
MH Medicaid Fees	6,457,831
MH Fees: Other	253,506
Total MH Fees	<u>6,711,337</u>
MH Transfer Fees In/(Out)	-5,220
MH Net Fees	<u>6,706,117</u>
<u>FEDERAL FUNDS</u>	
MH FBG SED Child & Adolescent (93.958)	25,668
MH FBG Young Adult SMI (93.958)	0
MH FBG SMI (93.958)	78,579
MH FBG SMI PACT (93.958)	0
MH FBG SMI SWVBH Board (93.958)	0
Total MH FBG SMI Funds	<u>78,579</u>
MH FBG Geriatrics (93.958)	0
MH FBG Peer Services (93.958)	0
Total MH FBG Adult Funds	<u>78,579</u>
MH Federal PATH (93.150)	0
MH Federal CABHI (93.243)	0
MH Other Federal - DBHDS	0
MH Other Federal - CSB	0
Total MH Federal Funds	<u>104,247</u>
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
MH Acute Care (Fiscal Agent)	0
MH Acute Care Transfer In/(Out)	21,339
Total MH Net Acute Care - Restricted	<u>21,339</u>
MH Regional DAP (Fiscal Agent)	0
MH Regional DAP Transfer In/(Out)	330,549
Total MH Net Regional DAP - Restricted	<u>330,549</u>
MH Regional Residential DAP - Restricted	0
MH Crisis Stabilization (Fiscal Agent)	720,597
MH Crisis Stabilization - Transfer In/(Out)	0
Total Net MH Crisis Stabilization - Restricted	<u>720,597</u>
MH Transfers from DBHDS Facilities (Fiscal Agent)	0
MH Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net MH Transfers from DBHDS Facilities	<u>0</u>

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Mental Health (MH) Services

Cumberland Mountain Community Services Board

Funding Sources	Funds
MH Recovery (Fiscal Agent)	79,966
MH Other Merged Regional Funds (Fiscal Agent)	0
MH Total Regional Transfer In/(Out)	0
Total MH Net Unrestricted Regional State Funds	<u>79,966</u>
Total MH Net Regional State Funds	1,152,451
<u>Children State Funds</u>	
MH Child & Adolescent Services Initiative	85,639
MH Children's Outpatient Services	75,000
MH Juvenile Detention	0
Total MH Restricted Children's Funds	<u>160,639</u>
MH State Children's Services	25,000
MH Demo Proj-System of Care (Child)	300,000
Total MH Unrestricted Children's Funds	<u>325,000</u>
MH Crisis Response & Child Psychiatry (Fiscal Agent)	0
MH Crisis Response & Child Psychiatry Transfer In/(Out)	42,324
Total MH Net Restricted Crisis Response & Child Psychiatry	<u>42,324</u>
Total State MH Children's Funds (Restricted for Children)	527,963
<u>Other State Funds</u>	
MH Law Reform	265,194
MH Pharmacy - Medication Supports	104,973
MH Jail Diversion Services	0
MH Rural Jail Diversion	0
MH Forensic Discharge Planning	19,000
MH Docket Pilot JMHC Match	0
MH Adult Outpatient Competency Restoration Services	0
MH CIT-Assessment Sites	349,772
MH Expand Telepsychiatry Capacity	23,367
MH PACT	0
MH PACT - Forensic Enhancement	0
MH Gero-Psychiatric Services	0
MH Permanent Supportive Housing	0
MH STEP-VA	623,059
MH Young Adult SMI	0
MH Expanded Community Capacity (Fiscal Agent)	0
MH Expanded Community Capacity Transfer In/(Out)	0
Total MH Net Expanded Community Capacity	<u>0</u>
MH First Aid and Suicide Prevention (Fiscal Agent)	62,500
MH First Aid and Suicide Prevention Transfer In/(Out)	0
Total MH Net First Aid and Suicide Prevention	<u>62,500</u>
Total MH Restricted Other State Funds	1,447,865

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Mental Health (MH) Services

Cumberland Mountain Community Services Board

Funding Sources	Funds
MH State Funds	880,655
MH State Regional Deaf Services	100,000
MH State NGRI Funds	0
MH Geriatrics Services	0
Total MH Unrestricted Other State Funds	980,655
Total MH Other State Funds	2,428,520
TOTAL MH STATE FUNDS	4,108,934
OTHER FUNDS	
MH Other Funds	50,897
MH Federal Retained Earnings	0
MH State Retained Earnings	145,460
MH State Retained Earnings - Regional Programs	0
MH Other Retained Earnings	0
Total MH Other Funds	196,357
LOCAL MATCHING FUNDS	
MH Local Government Appropriations	139,996
MH Philanthropic Cash Contributions	0
MH In-Kind Contributions	0
MH Local Interest Revenue	0
Total MH Local Matching Funds	139,996
Total MH Funds	11,255,651
MH ONE TIME FUNDS	
MH FBG SMI (93.958)	0
MH FBG SED Child & Adolescent (93.958)	0
MH FBG Peer Services (93.958)	0
MH State Funds	0
MH One-Time Restricted State Funds	0
Total One Time MH Funds	0
Total MH All Funds	11,255,651

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Developmental Services (DV)

Cumberland Mountain Community Services Board

Funding Sources	Funds
<u>F E E S</u>	
DV Medicaid DD Waiver Fees	5,400,874
DV Other Medicaid Fees	1,412,900
DV Medicaid ICF/IDD Fees	2,134,700
DV Fees: Other	1,046,740
Total DV Fees	<u>9,995,214</u>
DV Transfer Fees In/(Out)	5,220
DV NET FEES	<u>10,000,434</u>
<u>F E D E R A L F U N D S</u>	
DV Other Federal - DBHDS	0
DV Other Federal - CSB	0
Total DV Federal Funds	<u>0</u>
<u>S T A T E F U N D S</u>	
DV State Funds	246,298
DV OBRA Funds	122,391
Total DV Unrestricted State Funds	<u>368,689</u>
DV Trust Fund (Restricted)	0
DV Rental Subsidies	0
DV Guardianship Funding	0
DV Crisis Stabilization (Fiscal Agent)	0
DV Crisis Stabilization Transfer In(Out)	0
DV Net Crisis Stabilization	<u>0</u>
DV Crisis Stabilization-Children (Fiscal Agent)	0
DV Crisis Stabilization-Children Transfer In(Out)	0
DV Net Crisis Stabilization -Children	<u>0</u>
DV Transfers from DBHDS Facilities (Fiscal Agent)	0
DV Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net DV Transfers from DBHDS Facilities	<u>0</u>
Total DV Restricted State Funds	<u>0</u>
Total DV State Funds	<u>368,689</u>
<u>O T H E R F U N D S</u>	
DV Workshop Sales	0
DV Other Funds	53,703
DV State Retained Earnings	0
DV State Retained Earnings-Regional Programs	0
DV Other Retained Earnings	0
Total DV Other Funds	<u>53,703</u>

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Developmental Services (DV)

Cumberland Mountain Community Services Board

<u>Funding Sources</u>	<u>Funds</u>
<u>LOCAL MATCHING FUNDS</u>	
DV Local Government Appropriations	0
DV Philanthropic Cash Contributions	0
DV In-Kind Contributions	0
DV Local Interest Revenue	0
Total DV Local Matching Funds	<u>0</u>
Total DV Funds	10,422,826
<u>DV ONE TIME FUNDS</u>	
DV One-Time Restricted State Funds	0
Total One Time DV Funds	<u>0</u>
Total DV All Funds	<u>10,422,826</u>

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Cumberland Mountain Community Services Board

Funding Sources	Funds
<u>FEES</u>	
SUD Medicaid Fees	218,696
SUD Fees: Other	386,254
Total SUD Fees	604,950
SUD Transfer Fees In/(Out)	0
SUD NET FEES	604,950
<u>FEDERAL FUNDS</u>	
SUD FBG Alcohol/Drug Treatment (93.959)	858,772
SUD FBG SARPOS (93.959)	45,571
SUD FBG Jail Services (93.959)	0
SUD FBG Co-Occurring (93.959)	0
SUD FBG New Directions (93.959)	0
SUD FBG Recovery (93.959)	0
SUD FBG MAT - Medically Assisted Treatment (93.959)	0
Tota SUD FBG Alcohol/Drug Treatment Funds	904,343
SUD FBG Women (includes LINK at 6 CSBs) (93.959)	29,978
SUD FBG Prevention-Women (LINK) (93.959)	0
Total SUD FBG Women Funds	29,978
SUD FBG Prevention (93.959)	159,555
SUD FBG Prev-Family Wellness (93.959)	0
Total SUD FBG Prevention Funds	159,555
SUD Federal VA Project LINK/PPW (93.243)	0
SUD Federal CABHI (93.243)	0
SUD Federal Strategic Prevention (93.243)	0
SUD Federal YSAT – Implementation (93.243)	0
SUD Federal OPT-R - Prevention (93.788)	0
SUD Federal OPT-R - Treatment (93.788)	0
SUD Federal OPT-R - Recovery (93.788)	0
Total SUD Federal OPT-R Funds (93.788)	0
SUD Federal Opioid Response – Recovery (93.788)	0
SUD Federal Opioid Response – Treatment (93.788)	0
SUD Federal Opioid Response – Prevention (93.788)	0
Total SUD Federal Opioid Response Funds (93.788)	0
SUD Other Federal - DBHDS	0
SUD Other Federal - CSB	123,500
TOTAL SUD FEDERAL FUNDS	1,217,376

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Cumberland Mountain Community Services Board

Funding Sources	Funds
<u>STATE FUNDS</u>	
<u>Regional Funds</u>	
SUD Facility Reinvestment (Fiscal Agent)	0
SUD Facility Reinvestment Transfer In/(Out)	0
Total SUD Net Facility Reinvestment	0
SUD Transfers from DBHDS Facilities (Fiscal Agent)	0
SUD Transfers from DBHDS Facilities - Transfer In/(Out)	0
Total Net SUD Transfers from DBHDS Facilities	0
SUD Community Detoxification (Fiscal Agent)	150,000
SUD Community Detoxification – Transfer In/(Out)	0
Total Net SUD Community Detoxification	150,000
Total SUD Net Regional State Funds	150,000
<u>Other State Funds</u>	
SUD Women (includes LINK at 4 CSBs) (Restricted)	100,600
SUD Recovery Employment	0
SUD MAT - Medically Assisted Treatment	82,153
SUD Peer Support Recovery	0
SUD Permanent Supportive Housing Women	0
SUD SARPOS	38,563
SUD STEP-VA	0
SUD Recovery	85,725
Total SUD Restricted Other State Funds	307,041
SUD State Funds	1,098,906
SUD Region V Residential	0
SUD Jail Services/Juvenile Detention	0
SUD HIV/AIDS	0
Total SUD Unrestricted Other State Funds	1,098,906
Total SUD Other State Funds	1,405,947
TOTAL SUD STATE FUNDS	1,555,947
<u>OTHER FUNDS</u>	
SUD Other Funds	30,735
SUD Federal Retained Earnings	227,000
SUD State Retained Earnings	173,780
SUD State Retained Earnings-Regional Programs	0
SUD Other Retained Earnings	0
Total SUD Other Funds	431,515

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Substance Use Disorder (SUD) Services

Cumberland Mountain Community Services Board

<u>Funding Sources</u>	<u>Funds</u>
<u>LOCAL MATCHING FUNDS</u>	
SUD Local Government Appropriations	0
SUD Philanthropic Cash Contributions	0
SUD In-Kind Contributions	0
SUD Local Interest Revenue	0
Total SUD Local Matching Funds	<u>0</u>
Total SUD Funds	3,809,788
<u>SUD ONE-TIME FUNDS</u>	
SUD FBG Alcohol/Drug Treatment (93.959)	0
SUD FBG Women (includes LINK-6 CSBs) (93.959)	0
SUD FBG Prevention (93.959)	0
SUD State Funds	0
Total SUD One-Time Funds	<u>0</u>
Total All SUD Funds	3,809,788

FY2019 And FY2020 Community Services Performance Contract

FY 2020 Exhibit A: Resources and Services

Local Government Tax Appropriations

Cumberland Mountain Community Services Board

City/County	Tax Appropriation
Buchanan County	20,000
Russell County	39,996
Tazewell County	80,000
Total Local Government Tax Funds:	139,996

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

Supplemental Information

Reconciliation of Projected Resources and Core Services Costs by Program Area

Cumberland Mountain Community Services Board

	MH Services	DV Services	SUD Services	Emergency Services	Ancillary Services	Total
Total All Funds (Page AF-1)	11,255,651	10,422,826	3,809,788			25,488,265
Cost for MH, DV, SUD, Emergency, and Ancillary Services	9,694,266	10,422,826	3,607,615	1,686,292	77,266	25,488,265
Difference	1,561,385	0	202,173	-1,686,292	-77,266	0

Difference results from

Other: 0

Explanation of Other in Table Above:

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

CSB 100 Mental Health Services

Cumberland Mountain Community Services Board

Report for Form 11

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
250 Acute Psychiatric Inpatient Services	0.05 Beds	4	\$21,339
310 Outpatient Services	9 FTEs	565	\$1,094,680
312 Medical Services	5.5 FTEs	1139	\$1,059,523
320 Case Management Services	31 FTEs	1985	\$3,751,645
410 Day Treatment or Partial Hospitalization	36 Slots	57	\$542,600
420 Ambulatory Crisis Stabilization Services	4 Slots	48	\$221,800
425 Mental Health Rehabilitation	75 Slots	135	\$1,279,900
510 Residential Crisis Stabilization Services	10 Beds	247	\$1,131,600
521 Intensive Residential Services	1 Beds	1	\$71,230
581 Supportive Residential Services	4.5 FTEs	54	\$457,449
610 Prevention Services	0 FTEs		\$62,500
Totals		4,235	\$9,694,266

Form 11A: Pharmacy Medication Supports	Number of Consumers
803 Total Pharmacy Medication Supports Consumers	66

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

CSB 200 Developmental Services

Cumberland Mountain Community Services Board

Report for Form 21

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
310 Outpatient Services	0.25 FTEs	27	\$10,545
320 Case Management Services	12 FTEs	365	\$1,359,273
425 Developmental Habilitation	105 Slots	124	\$2,149,229
501 Highly Intensive Residential Services (Community-Based ICF/ID Services)	20 Beds	19	\$2,298,800
521 Intensive Residential Services	47 Beds	46	\$3,061,079
581 Supportive Residential Services	48 FTEs	60	\$1,543,900
	Totals	641	\$10,422,826

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

CSB 300 Substance Use Disorder Services

Cumberland Mountain Community Services Board

Report for Form 31

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
310 Outpatient Services	13.5 FTEs	832	\$1,714,299
335 Medication Assisted Treatment Services	2 FTEs	175	\$313,401
320 Case Management Services	4.5 FTEs	257	\$389,164
501 Highly Intensive Residential Services (Medically Managed Withdrawal Services)	6 Beds	322	\$735,531
610 Prevention Services	3.25 FTEs		\$455,220
	Totals	1,586	\$3,607,615

FY2019 And FY2020 Community Services Performance Contract

FY2020 Exhibit A: Resources and Services

CSB 400 Emergency and Ancillary Services

Cumberland Mountain Community Services Board

Report for Form 01

Core Services	Projected Service Capacity	Projected Numbers of Individuals Receiving Services	Projected Total Service Costs
100 Emergency Services	9 FTEs	763	\$1,686,292
730 Consumer Run Services (No. Individuals Served)			\$77,266
Totals		763	\$1,763,558

FY2019 And FY2020 Community Services Performance Contract

Table 2: Board Management Salary Costs

Name of CSB:	Cumberland Mountain Community Services Boar		FY 2020	
Table 2a:	FY 2020	Salary Range	Budgeted Tot.	Tenure
Management Position Title	Beginning	Ending	Salary Cost	(yrs)
Executive Director			\$143,544.00	5.50

Table 2: Integrated Behavioral and Primary Health Care Questions

1. Is the CSB participating in a partnership with a federally qualified health center, free clinic, or local health department to integrate the provision of behavioral health and primary health care?

No

2. If yes, who is the partner?

a federally qualified health center
Name:

a free clinic
Name:

a local health department, or
Name:

another organization
Name:

3. Where is primary health (medical) care provided?

on-site in a CSB program,

on-site at the primary health care provider, or

another site --specify:

4. Where is behavioral health care provided?

on-site in a CSB program,

on-site at the primary health care provider, or

another site --specify:



COPY

COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

June 27, 2019

Mr. Lonzo Lester
County Administrator
Russell County
P. O. Box 1208
Lebanon, VA 24266

RE: Local Law Enforcement Block Grant

Dear Mr. Lester:

The Byrne Justice Assistance Grant Program (JAG) makes federal funds available to localities to help support their efforts to reduce crime and improve public safety. The Virginia Department of Criminal Justice Services has been designated to administer a portion of the JAG funds reserved for Virginia and to make those funds available to local units of government. I am pleased to advise you that we are awarding your locality **\$2,367**, funded through federal grant **2017-DJ-BX-0082**. Your DCJS grant award number is **20-T1173LO17** and the project period for this program is **07/01/2019** through **06/30/2020**.

Enclosed you will find the Statement of Grant Award (SOGA) and Special Conditions documents, along with Reporting Requirements and Projected Due Dates. To indicate your acceptance of the award and conditions, please sign the SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. In order to complete the award acceptance, you must also provide information on how your locality will use the awarded federal funds. Instructions are attached.

In addition, please review your special conditions carefully as they include specific requirements about how your grant funds must be managed. DCJS is mandated to comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. Therefore, you must maintain a valid Data Universal Numbering System (DUNS) number (a unique nine-digit number used for identifying and

keeping track of entities receiving federal funds) and be registered in SAM to receive an award. For SAM registration assistance, please contact Lacey Payne at (804) 786-8003 or via email at Lacey.Payne@dcjs.virginia.gov.

Please provide copies of this Award Package to those contacts listed on your grant application. We will be happy to assist you in any way we can to assure your project's success. If you have any questions regarding this award, please contact your Grant Monitor, Jessica Rothenberg, at (804) 225-1847 or via email at jessica.rothenberg@dcjs.virginia.gov.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Dion".

Shannon Dion

Enclosures

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Byrne Justice Assistance Grant Statement of Award/Acceptance

Subgrantee: Russell	DCJS Grant Number: 20-T1173LO17	Grant Start Date: 07/01/2019
		Grant End Date: 06/30/2020
Project Director	Project Administrator	Finance Officer
The Hon. Steve Dye Sheriff Russell County Sheriff's Office P. O. Box 338 Lebanon, VA 24266-0338 sheriff@russellcountyva.us	Mr. Lonzo Lester County Administrator Russell County P. O. Box 1208 Lebanon, VA 24266 lonzo.lester@russellcountyva.us	Mr. Rick Thompson Treasurer Russell County P. O. Box 121 Lebanon, VA 24266-0121 rctreas@bvunet.net
Phone No: (276) 889-8033	Phone No: (276) 889-8000	Phone No: (276) 889-8028
	Federal	Subgrantee Cash Match
TOTAL PROJECT	\$2367	TOTAL \$2367

Enter the amount of Federal funds you plan to spend in each category below. The total of Federal funds entered must equal the total of Federal funds awarded in this grant. Please round to the nearest dollar.

Purpose Areas	Federal Amount	Category
1. Law Enforcement		
a. Hiring	\$	# Current Officers _____
b. Overtime	\$	# Officers to Hire _____
c. Equipment:		# Current Support Personnel _____
(1) Traditional Law Enforcement Equipment	\$	# Support Personnel to Hire _____
(2) Information Technology	\$	Sworn <input type="checkbox"/> Civilian <input type="checkbox"/>
2. Prosecution & Courts	\$	
3. Prevention & Education	\$	
4. Corrections & Community Corrections	\$	
5. Drug Treatment	\$	
6. Planning, Education & Technology Improvement	\$	

*Please indicate your locality's DUNS # in the space provided. As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions attached thereto, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: _____

Authorized Official (Project Administrator)

Title: _____

County Administrator

Date: _____

7/8/2019

DUNS #: _____

040157851

SPECIAL CONDITIONS

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Local Law Enforcement Block Grant	
Grant Start Date: 07/01/2019	Grant End Date: 06/30/2020

Acceptance of this grant award by the subgrantee constitutes its agreement that it assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accordance with established employment and personnel policies; and assuring that all terms, conditions and assurances--those submitted with the grant application, and those issued with this award--are complied with.

By signing the Statement of Grant Award/Acceptance, the subgrantee agrees to:

- use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by DCJS;
- adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions; and,
- comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the subgrantee that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") or the Department of Criminal Justice Services (DCJS) taking appropriate action with respect to the recipient and the award. Among other things, the OJP and DCJS may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 42 U.S.C. 3795a), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the subgrantee is to contact DCJS promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>) including any updated version that may be posted during the period of performance. The subgrantee agrees to comply with the DOJ Grants Financial Guide.

4. Requirements related to "de minimis" indirect cost rate

A subgrantee that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise DCJS in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

5. Requirement to report potentially duplicative funding

If the subgrantee currently has other active awards of federal funds, or if the subgrantee receives any other award of federal funds during the period of performance for this award, the subgrantee promptly must determine whether funds from any of those other federal awards have been, are

being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the subgrantee must promptly notify DCJS in writing of the potential duplication, and, if so requested by DCJS, must seek a budget-modification or change-of-project-scope to eliminate any inappropriate duplication of funding.

6. Requirements related to System for Award Management and Universal Identifier Requirements

The subgrantee must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/SAM/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The subgrantee must maintain a valid DUNS number (a unique nine-digit number used for identifying and keeping track of entities receiving federal funds). Subgrantees must be registered in SAM to receive an award and must maintain an active registration for the entire period of the award.

7. All subawards ("subgrants") must have specific federal authorization

The subgrantee must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

8. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The subgrantee, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

9. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The subgrantee must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of subgrantees, or individuals defined (for purposes of this condition) as "employees" of any subgrantee.

The details of the subgrantee's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by subgrantees related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

10. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The subgrantee must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

11. Requirement for data on performance and effectiveness under the award

The subgrantee must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to DCJS as specified by DCJS in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

12. OJP Training Guiding Principles

Any training or training materials that the subgrantee develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

13. Effect of failure to address audit issues

The subgrantee understands and agrees that DCJS or the DOJ awarding agency may withhold award funds, or may impose other related requirements, if (as determined by DCJS or the DOJ awarding agency) the subgrantee does not satisfactorily and promptly address outstanding issues

from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

14. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The subgrantee must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

15. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The subgrantee must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The subgrantee must comply with all applicable requirements of 28C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to subgrantee organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to subgrantees that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <http://www.ecfr.gov/cgi-bin/ECFR?page=browse>) by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

17. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the subgrantee, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the subgrantee, to pay any person to influence (or attempt to influence) a federal agency, a Member

of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a subgrantee would or might fall within the scope of these prohibitions, the subgrantee is to contact DCJS for guidance, and may not proceed without the express prior written approval of DCJS and OJP.

18. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2017)

Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2017, are set out at <http://ojp.gov/funding?Explore?FY2017-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a subgrantee would or might fall within the scope of an appropriations-law restriction, the subgrantee is to contact DCJS for guidance, and may not proceed without the express prior written approval of DCJS and OJP.

19. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The subgrantee must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subgrantee, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by—

- a. mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or
- b. the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

20. Restrictions and certifications regarding non-disclosure agreements and related matters

No subgrantee under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit

or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

20. (Cont'd)

In accepting this award, the subgrantee—

- a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

If the subgrantee does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both—

- a. it represents that it has determined that no other entity that the subgrantee's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
- c. it certifies that, if it learns or is notified that any subgrantee, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

21. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The subgrantee must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The subgrantee also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the subgrantee is to contact DCJS for guidance.

22. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages subgrantees to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

23. Discrimination findings

The subgrantee assures that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this award, the subgrantee will forward a copy of the findings to the Office for Civil Rights of OJP.

24. Documentation requirements

The subgrantee agrees promptly to provide, upon request, financial or programmatic related documentation related to this award, including documentation of expenditures and achievements.

25. Additional monitoring requirements

The subgrantee understands that it may be subject to additional financial and programmatic on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring.

26. Record retention and access

Records pertinent to the award must be retained for a period of three (3) years from the date of submission of the final expenditure report. Subgrantee must provide access, including performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

27. Non-Supplanting requirement

Funds made available through this award will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes. Guidance on the non-supplanting requirement is available here:

https://ojp.gov/archives/financial_guides/financialguide11/PreawardRequirements/chapter5page6.htm

28. Civil Rights training requirement

The subgrantee agrees to meet the civil rights training requirements through viewing the online training modules offered through the Office on Civil Rights at <https://ojp.gov/about/ocr/assistance.htm> or online training offered by DCJS. The subgrantee must review these training modules at least once per grant cycle and must view the civil rights overview, standard assurances modules, and the module on the obligations to provide services to limited English proficient (LEP) individuals.

29. Equal Employment Opportunity Plan (EEOP)

As a recipient of Department of Justice funding, the subgrantee agrees to comply with the requirements regarding Equal Employment Opportunity Plans (EEOP). In certain cases, subgrant recipients must develop an EEOP. Your organization is required to submit a Certification Report and/or the Utilization Report section of your plan to the Office of Civil Rights. Further guidance can be found at <https://ojp.gov/about/ocr/eeop.htm>. The Certification form required by OJP can be found at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

30. Performance and obligation periods

Grant funds, including state and local match, may be expended and/or obligated during the grant award period of performance. Subgrantees may only charge to the award allowable costs incurred during this grant award period. All properly incurred obligations must be liquidated no later than 45 days after the end of the award period. No new obligations may be made during the liquidation period. The subgrantee agrees to submit a final financial report and return all received and unexpended grant funds to DCJS within 45 days of the end of the grant award period.

31. Travel Policy

Subgrantees may follow their own established travel rates if they have an established travel policy. DCJS reserves the right to determine the reasonableness of an organization's travel policy. If the subgrantee does not have an established policy, then they must adhere to federal travel policy. DCJS allows reimbursement for actual reasonable expenses and meals according to per diem. Please refer to the following IRS website for the most current mileage rate: <https://www.irs.gov/tax-professionals/standard-mileage-rates>. Transportation costs for air and rail must be at coach rates.

32. Project initiation

Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to DCJS, in writing, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from DCJS for a new implementation date or DCJS may cancel and terminate the project and redistribute the funds.

33. Budget amendments

No amendment to the approved budget may be made without the prior approval of DCJS. No more than two (2) budget amendments will be permitted during the grant period. Budget amendments must be requested using the online Grants Management Information System (GMIS), accompanied with a narrative. The deadline for all budget amendments to be submitted will be 45 days prior to the end of the grant year.

34. Financial audits

The subgrantee agrees to forward a copy to DCJS of the subgrantee's scheduled financial statement audit for the fiscal year that covers the grant award period. If the subgrantee is a local government or non-profit organization and expends \$750,000 or more in federal awards (from all sources) during its fiscal year, the subgrantee is required to submit the appropriate single or program specific audit in accordance with the provisions outlined in 2CFR Part 200 Subpart F.

35. Procurement

The subgrantee agrees to provide for fair and open competition when procuring goods and services with award funds and to maintain documented procurement policies and procedures. Permission to make a sole source procurement requires the prior approval of DCJS. Any request for exemption to this regulation must be filed in writing.

36. Conflict of interest

All subgrantees must have a written conflict of interest policy. The subgrantee certifies that it will disclose in writing any potential conflict of interest to DCJS in accordance with applicable federal awarding agency policy as required in 2 C.F.R. Part 200, Subpart E § 200.112.

37. Financial management systems

All subgrantees are required to establish and maintain adequate accounting systems and financial records and to accurately account for funds awarded to them. They must have a financial management system in place that is able to record and report on the receipt, obligation, and expenditure of grant funds. Subgrantees must properly track the use of award funds and maintain adequate supporting documentation including maintaining proper documentation for all paid grant and match staff and volunteer time reported. Further information is available in the DOJ Financial Guide at https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

38. Project income

Any funds generated as a direct result of DCJS grant-funded projects are deemed project income. Project income must be reported on the Subgrantee Financial Report for Project Income provided by DCJS. Instructions for the Project Income form can be downloaded at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncomeInstructions.doc>. The Project Income form can also be downloaded from the DCJS website at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncome.xls>. Examples of project income might include service fees; client fees; usage or rental fees; sales of materials; and income received from sale of seized and forfeited assets (cash, personal or real property included).

39. Change in personnel

The subgrantee agrees to submit the DCJS Program Change/Update form when there is a personnel change in the program. Available on the DCJS website at: <https://www.dcjs.virginia.gov/victims-services/forms>.

40. Required reports

The subgrantee agrees to submit, on or before scheduled due dates, such reports as required by DCJS. This includes filing required reports using the online Grants Management Information System (GMIS) and performance metric reports using the Performance Metric Tool (PMT). Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.

41. Delegation of responsibility

Any delegation of responsibility for carrying out grant-funded activities to any entity must be pursuant to a written memorandum of understanding by which the implementing organization agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.

42. National Environmental Policy Act Compliance

The grantee agrees to assist the Bureau of Justice Assistance (BJA) in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of this Special Condition to Grantee's Existing Programs or Activities: for any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

43. Consultants

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.

44. Monitoring and access to grant records

The subgrantee agrees to comply with OJP and DCJS grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA, OCFO, and DCJS on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA, OCFO, and DCJS all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA, OCFO, and DCJS for providing the requested documents. Failure to cooperate with BJA's/OCFO's/DCJS's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

45. Information technology systems

The subgrantee agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.

46. Avoidance of the duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

47. Protection of human research subjects

The subawardee must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

48. Confidentiality requirements

Subgrantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

49. Body Armor

Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safetyinitiative.htm>.

50. Mandatory Wear Policy Certification

The subgrantee agrees to submit a signed certification that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

51. Bulletproof Vest Partnership (BVP) Program

JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.

52. Required online (internet-based) Task-Force Training

The sub-grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

53. Quarterly accountability metrics

Any law enforcement agency receiving direct or sub-awarded JAG funding must submit quarterly accountability metrics data related to training that officers have received on the use of

force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

54. Required attendance at BJA sponsored events

The subawardee must participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

55. Use of funds for DNA testing

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

56. Reclassification of various statutory provisions to a new title 34 of United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code. Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

57. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.

58. Program Guidelines

Unless otherwise stated, Special Conditions listed in **item #59** must be met by August 31, 2019. If they remain unmet after this date, then the subgrantee must report to the DCJS, by letter, the steps taken to achieve compliance, the reasons for non-compliance, and the expected date of

compliance. DCJS may terminate grant funding based upon unexplained or unreasonable failure to substantially comply with special conditions within reasonable specified timeframes.

59. Prior to DCJS disbursing funds, the subgrantee must comply with the following special conditions:

- a) **Submit a budget narrative outlining all expenditures.**
- b) **Please submit verification of registration in the federal System for Award Management (SAM).**

REPORTING REQUIREMENTS AND PROJECTED DUE DATES

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Local Law Enforcement Block Grant	
Grant Start Date: 07/01/2019	Grant End Date: 06/30/2020

REPORTING REQUIREMENTS

By accepting the accompanying grant award, you are agreeing to submit online quarterly financial and progress reports for this grant throughout the grant period, as well as final reports to close the grant. No eligible current recipient of funding will be considered for continuation funding if, as of the continuation application due date, any of the required financial and progress reports for the current grant are more than 30 days overdue. For good cause, submitted in writing by the grant recipient, DCJS may waive this provision.

To submit reports, requests, and to view your grant award, refer to the Grants Management Information System (GMIS) at our website: www.dcjs.virginia.gov/grants/gmis-online. In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer.

- FINANCIAL REPORTS are due within 15 days after the end of each calendar quarter and must be approved by your locality's Financial Officer. Reports are required even if no expenditures occurred during the quarter. If the due date falls on a weekend or non-business day, the report is due on the next business day. For financial questions, contact Bill Dodd at (804) 371-0638 or via email at Bill.Dodd@dcjs.virginia.gov or Mark Fero at (804) 225-2782 or via email at Mark.Fero@dcjs.virginia.gov.
- PROGRESS REPORTS for most grant programs are due within 15 days after the end of each calendar quarter and must be approved by your DCJS Grant Monitor.
- REQUEST FOR FUNDS for most grant programs are processed quarterly. Requests must be preceded by the previous quarter's financial and approved progress reports. For request for funds questions, contact Bill Dodd at (804) 371-0638 or via email at Bill.Dodd@dcjs.virginia.gov or Mark Fero at (804) 225-2782 or via email at Mark.Fero@dcjs.virginia.gov.
- BUDGET AMENDMENTS can be submitted for most DCJS programs with prior approval through our online Grants Management Information System (GMIS). Please review your Special Conditions carefully to determine the requirements and procedures for amending budgets. For budget amendment questions, contact your assigned Grant Monitor.

- GRANT CLOSEOUT: The last quarterly financial report of a project using federal funds must indicate any unpaid obligations that may exist at the expiration of the grant award period. The subgrantee has up to 45 days from the end of the award period to liquidate any unpaid obligations and submit a final financial report. The liquidation period exists to allow projects time to receive final invoices and make final payments -- no new obligations may be incurred during this period. Closeout questions should be directed to Andrew Wooldridge (804) 225-1863 or via email at Andrew.Wooldridge@dcjs.virginia.gov or Mark Fero at (804) 225-2782 or via email at Mark.Fero@dcjs.virginia.gov.

REPORTING SCHEDULE

CALENDAR QUARTER ENDING	REPORT DUE DATES
9/30/2019	10/15/2019
12/31/2019	1/15/2020
3/31/2020	4/15/2020
6/30/2020	7/15/2020
Final Report	8/15/2020

GENERAL HELPDESK INFORMATION

- GMIS Online: Send an email to grantsweb@dcjs.virginia.gov.



VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT

WORK ELEMENTS FINAL REPORT

Performance Period: July 1, 2018 – June 30, 2019

Russell County, Virginia
(Jurisdiction)

This is to certify that the amount of \$7,500 (grant allocation) received as payment under LEMPG has been expended for the purpose of enhancing Emergency Management in the locality.

It is further certified that the locality has provided required match documentation that demonstrates the use of non-federal funds (cash or in kind) in the amount of \$7,500 (local match) for Emergency Management which is equal to, or greater than, the LEMPG allocation.

Error! Reference source not found. Emergency Management Staff (enter name of person)

- EM Coordinator Jess Powers
EM Deputy Coordinators..... Betsy Summerfield and Levi Horton
EM Director Harry Ferguson

Planning

1.1 This work element requires that the locality ensure that local EOP adoption is current, and that ongoing maintenance of the plan is occurring.

Enter date of EOP Adoption (Month/Year) July 2016

If your EOP is current as of June 30th, skip to 1.2.

If your EOP is not current as of June 30th, describe the status of your planning efforts and expected adoption date. (maximum 625 characters)

[Empty text box for planning efforts description]

1.2 This work element requires that the locality coordinate emergency management planning activities with all public colleges and universities, if applicable, in the locality. Such coordination with private institutions is encouraged.

Does locality have private or public colleges or universities? Y [X] N []
If no, skip to 2.1. If yes, complete following information

List colleges or universities in your locality and summarize any coordination activities with those colleges and universities. (maximum 625 characters)

Southwest Virginia Community College. Russell County Emergency Management has coordinated the following: Reviewed and updated of the Emergency Operations Plan; inclusion in the Community Emergency Response Team Training, VESTEX, and AEP Power Plant Exercises. Provided weather alerts and assessed if the college had any problems with weather related events (last year: 8 flash flood events, 3 hurricanes (Michael, Florence, and Barry), 2 winter storms, 9 dangerous thunderstorms, 7 power outages, 6 days with wind chills below 0°F, and 6 days above 90°F.

Training and Exercises

- 2.1 *This work element applies only to Coordinators and primary Deputy Coordinators new to their positions on or after July 1, 2015. These officials will complete Principles of Emergency Management (FEMA IS230) and Emergency Planning (FEMA IS235). These may be taken online or classroom.*

If neither Coordinator or Deputy are new to their position (after October 1, 2015) check here: and go to #2.2

	IS230		IS235		IS100		IS200		IS700		IS800	
	Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
Coordinator Completed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Coordinator and one Deputy Coordinator have completed the National Emergency Management Professional Program – Basic Academy, Advanced, and both are enrolled in the Executive Academy. Both are adjunct instructors with VDEM and for the Basic Academy and have over 16 years in Emergency Management experience.

Dep Coord Completed
 (See attachments)

- 2.2 *This work element requires that the locality attend and participate in the Regional Improvement Planning Workshop sponsored by VDEM.*

Enter date and place of attendance.

The VDEM exercise branch moved toward an exercise request model which makes the process more clear, coordinated, and cost effective. The new model (2 regional exercises and 2 technical assistance exercises per region per fiscal year) at the upcoming TEPW. However, most regions will be having their workshop outside of our application time frame for technical assistance requests. To communicate this in advance, VDEM hosted a 30 minute webinar to explain the technical assistance process and application on August 16: 9:30-10 a.m., <https://ta8162018.eventbrite.com>.

On Wednesday, January 6, 2019, VDEM conducted an initial planning meeting on the VESTEX 2019 exercise at the Wise County EOC that focused on Regions 4 and 6. The exercise was conducted on May 7, 2019.

- 2.3 *This work element requires that the locality develop a 3-year exercise program in accordance with the Homeland Security Exercise and Evaluation Program and submit a copy to their VDEM Chief Regional Coordinator. Localities actively participating in the regional exercise program for the current year will be deemed to have met this requirement. Active participation is defined as being a host jurisdiction or a jurisdiction actively engaged in a regional exercise as a player / participant. Emergency Planning Zone localities actively participating in the current year's exercises for VOPEX will be deemed to have met this requirement.*

Locality was an active participant in regional HSEEP program? Y N

As VDEM adjunct instructors, Coordinator and Deputy Coordinator conducted a training for the HSEEP course L146, class on August 21-22, at the Wytheville

Community College, Grayson Hall, Room 219, 1000 East Main Street, Wytheville, VA 24382.

Locality was an active participant in VOPEX during the program year? Y N

Virginia Operations Plan Exercise (VOPEX) is a Biennial Radiological Emergency Preparedness Exercise that took place on July 17, 2018 for localities within ten miles of the North Anna nuclear power station, including Carolina, Hanover, Louisa, Orange and Spotsylvania counties. Russell County is located 324 miles southwest of the power station.

If locality did not check "Y" for either of the above, then answer the following:

3-Year exercise program developed? (Attach copy to this report) Y N

Crisis Management System

3. *This work element requires locality to maintain personnel who are trained in, and have access to, WebEOC.*

List all persons trained in, and who have current access to, WebEOC.
(maximum 625 characters)

Jess Powers

Capability Reporting

4. *This work element requires that locality conduct an annual review of LCAR and submit results to VDEM by May 1, 2019.*

Current LCAR Submitted? Y N

Program Updates

5. *This work element requires that the Coordinator and / or the primary Deputy Coordinator each attend one VDEM Fall Forum and/ or the Virginia Emergency Management Symposium (VEMS).*

Coordinator Attended? Y N Date _____

Dep. Coord. Attended? Y N Date _____

Emergency Management Fall Forums have not been conducted for state and local emergency managers to come together to hear updates on policies and procedures, share lessons-learned over the year, and learn about new tools and technologies since September 20 and 21, 2017, in Roanoke, VA, but travel and attendance were budgeted in the County's June 2018 budget for 2018-2019 budget year, to attend a fall forum near Region 4 in accordance with the LEMPG requirements in September 2018 using

employee time and county vehicle. VDEM paid lodging and meals, and there were no fees for attendance.


The 2019 Virginia Emergency Management Symposium was conducted on March 26-29, in Newport News Marriott at City Center, which is 407 miles, 2 days travel, 6 days of lodging, mileage, per diem, nonmember fee of \$425 for each participant, and overtime, which was not budgeted in the June 2018 (2018-2019) budget to include the cost of VEMS participation versus attending a 2018 Fall Forum near Region 4, as originally budgeted in June 2018.



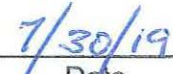
Coordinator of Emergency Management



Date



Chief Administrative Officer



Date

VDEM Chief Regional Coordinator

Date

This report must be submitted to your Chief Regional Coordinator by July 31, 2019.

Region 1 donna.pletch@vdem.virginia.gov

Region 5 bruce.sterling@vdem.virginia.gov

Region 2 mark.stone@vdem.virginia.gov

Region 6 mike.guzo@vdem.virginia.gov

Region 3 gene.stewart@vdem.virginia.gov

Region 7 andy.ohn@vdem.virginia.gov

Region 4 tim.estes@vdem.virginia.gov

From: [Wimmer, Pamela](#)
To: [Lonzo Lester](#)
Cc: [Patrick Brunty](#)
Subject: Fwd: Administrative Memo #19-07
Date: Wednesday, July 17, 2019 10:46:27 AM
Attachments: [Administrative Memo 19-07.pdf](#)
[FY20NonMandated_Protection.pdf](#)
[FY20 WRAP Allocation.pdf](#)

Good Morning Lonzo-

Attached is the Memo that I received from OCS this morning regarding WRAP Services for Children with Disabilities. As you can see Russell County was allocated \$12,622.00 in funding this Fiscal Year and we would like to continue utilizing these funds for children who have Individualized Educational Plans (IEP's). We will be providing to identified children therapeutic mentoring services as well as other services deemed appropriate by the Family Assessment and Planning Team and Russell County Schools Special Education staff. The local match for these funds is \$2,391.00. If you would please send me confirmation that we can access these funds for FY20 I would greatly appreciate it. Thank you so much for your continued support of our local CSA Office and I look forward to hearing back from you at your earliest convenience. If you have any questions please contact me. Thanks again. Pam

Good Morning -

Attached please find Administrative Memo #19-07, *FY20 Non-Mandated (Protected) Funds and FY20 Wrap-Around Services for Students with Disabilities* along with two (2) accompanying documents: FY20 Non Mandated Protection and FY20 WRAP Allocation.

If you have any questions or need further information, please contact Maris Adcock at (804) 662-7451 or by email at maris.adcock@csa.virginia.gov.

Thank you,
Marsha Mucha

Marsha Mucha



Marsha

Administrative Staff Assistant

Office of Children's Services

[1604 Santa Rosa Rd., Suite 137, Richmond, VA 23229](#)

[804-662-9815](tel:804-662-9815) (Office)

804-662-9831 (Fax)

marsha.mucha@csa.virginia.gov

www.csa.virginia.gov

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Pamela Hendrickson-Wimmer

Russell County CSA Coordinator

Ph: (276) 883-5229

Fx: (276) 889-2662

Children's Services Act
Allocation for WRAP FY2020

FY2020

FIPS	Locality	Local Match	FY	State and Local Share	State Share	Local Share
1	Accomack	23.32%	20	6,484.00	4,972.00	1,512.00
3	Albemarle	44.74%	20	96,868.00	53,529.00	43,339.00
5	Alleghany/Clifton Forge	19.24%	20	6,157.00	4,972.00	1,185.00
7	Amelia	32.68%	20	7,386.00	4,972.00	2,414.00
9	Amherst	27.22%	20	19,512.00	14,201.00	5,311.00
11	Appomattox	26.39%	20	6,755.00	4,972.00	1,783.00
13	Arlington	46.02%	20	35,802.00	19,326.00	16,476.00
15	Augusta	33.02%	20	7,423.00	4,972.00	2,451.00
17	Bath	42.78%	20	-	-	-
19	Bedford County	31.11%	20	-	-	-
21	Bland	21.09%	20	-	-	-
23	Botetourt	36.02%	20	12,149.00	7,773.00	4,376.00
25	Brunswick	24.39%	20	6,576.00	4,972.00	1,604.00
27	Buchanan	31.56%	20	7,265.00	4,972.00	2,293.00
29	Buckingham	20.23%	20	44,777.00	35,719.00	9,058.00
31	Campbell	31.07%	20	19,521.00	13,456.00	6,065.00
33	Caroline	33.08%	20	10,221.00	6,840.00	3,381.00
35	Carroll	29.09%	20	7,012.00	4,972.00	2,040.00
36	Charles City	31.31%	20	-	-	-
37	Charlotte	22.04%	20	11,060.00	8,622.00	2,438.00
41	Chesterfield	38.53%	20	38,604.00	23,730.00	14,874.00
43	Clarke	47.97%	20	9,556.00	4,972.00	4,584.00
45	Craig	29.01%	20	-	-	-
47	Culpeper	37.67%	20	74,850.00	46,654.00	28,196.00
49	Cumberland	30.40%	20	7,144.00	4,972.00	2,172.00
51	Dickenson	30.42%	20	13,343.00	9,284.00	4,059.00
53	Dinwiddie	33.58%	20	41,186.00	27,356.00	13,830.00
57	Essex	38.53%	20	8,088.00	4,972.00	3,116.00
61	Fauquier	45.84%	20	84,797.00	45,926.00	38,871.00
63	Floyd	23.24%	20	-	-	-
65	Fluvanna	38.11%	20	53,951.00	33,390.00	20,561.00
67	Franklin County	28.30%	20	106,329.00	76,238.00	30,091.00
69	Frederick	43.48%	20	16,442.00	9,293.00	7,149.00
71	Giles	28.98%	20	-	-	-
73	Gloucester	36.87%	20	7,876.00	4,972.00	2,904.00
75	Goochland	48.71%	20	-	-	-
77	Grayson	21.09%	20	-	-	-
79	Greene	34.71%	20	18,877.00	12,325.00	6,552.00
83	Halifax	23.35%	20	19,470.00	14,924.00	4,546.00
85	Hanover	44.44%	20	34,091.00	18,941.00	15,150.00
87	Henrico	37.55%	20	30,160.00	18,835.00	11,325.00
89	Henry	27.86%	20	-	-	-
91	Highland	38.22%	20	-	-	-
93	Isle of Wight	36.13%	20	-	-	-

Children's Services Act
Allocation for WRAP FY2020

FY2020

FIPS	Locality	Local Match	FY	State and Local Share	State Share	Local Share
95	James City	44.83%	20	9,012.00	4,972.00	4,040.00
97	King & Queen	31.44%	20	7,252.00	4,972.00	2,280.00
99	King George	36.27%	20	-	-	-
101	King William	38.53%	20	11,314.00	6,955.00	4,359.00
103	Lancaster	43.91%	20	8,864.00	4,972.00	3,892.00
105	Lee	22.45%	20	20,160.00	15,634.00	4,526.00
107	Loudoun	47.64%	20	49,177.00	25,749.00	23,428.00
109	Louisa	44.01%	20	8,880.00	4,972.00	3,908.00
111	Lunenburg	16.98%	20	8,845.00	7,343.00	1,502.00
113	Madison	33.55%	20	7,482.00	4,972.00	2,510.00
115	Mathews	42.71%	20	-	-	-
117	Mecklenburg	22.86%	20	46,034.00	35,511.00	10,523.00
119	Middlesex	43.33%	20	-	-	-
121	Montgomery	28.34%	20	-	-	-
125	Nelson	31.32%	20	7,239.00	4,972.00	2,267.00
127	New Kent	43.29%	20	-	-	-
131	Northampton	19.71%	20	-	-	-
133	Northumberland	33.04%	20	7,425.00	4,972.00	2,453.00
135	Nottoway	26.86%	20	-	-	-
137	Orange	40.83%	20	18,876.00	11,169.00	7,707.00
139	Page	28.65%	20	10,975.00	7,831.00	3,144.00
141	Patrick	25.39%	20	-	-	-
143	Pittsylvania	23.55%	20	11,660.00	8,914.00	2,746.00
145	Powhatan	43.42%	20	26,490.00	14,988.00	11,502.00
147	Prince Edward	22.32%	20	6,401.00	4,972.00	1,429.00
149	Prince George	37.16%	20	-	-	-
153	Prince William	34.14%	20	-	-	-
155	Pulaski	29.23%	20	52,293.00	37,008.00	15,285.00
157	Rappahannock	41.99%	20	24,599.00	14,270.00	10,329.00
159	Richmond County	32.27%	20	7,341.00	4,972.00	2,369.00
161	Roanoke County	43.97%	20	31,223.00	17,494.00	13,729.00
163	Rockbridge	23.36%	20	14,156.00	10,849.00	3,307.00
165	Rockingham	34.45%	20	7,585.00	4,972.00	2,613.00
167	Russell	18.94%	20	12,622.00	10,231.00	2,391.00
169	Scott	31.54%	20	-	-	-
171	Shenandoah	35.17%	20	26,415.00	17,125.00	9,290.00
173	Smyth	23.37%	20	-	-	-
175	Southampton	32.30%	20	-	-	-
177	Spotsylvania	45.88%	20	60,370.00	32,672.00	27,698.00
179	Stafford	44.39%	20	53,046.00	29,499.00	23,547.00
181	Surry	39.79%	20	-	-	-
183	Sussex	23.87%	20	6,531.00	4,972.00	1,559.00
185	Tazewell	24.55%	20	25,070.00	18,915.00	6,155.00
187	Warren	38.53%	20	10,067.00	6,188.00	3,879.00

Children's Services Act
Allocation for WRAP FY2020

FY2020

FIPS	Locality	Local Match	FY	State and Local Share	State Share	Local Share
191	Washington	27.60%	20	-	-	-
193	Westmoreland	30.25%	20	7,128.00	4,972.00	2,156.00
195	Wise	27.55%	20	89,521.00	64,858.00	24,663.00
197	Wythe	27.08%	20	-	-	-
199	York	38.88%	20	8,135.00	4,972.00	3,163.00
510	Alexandria	53.09%	20	125,624.00	58,930.00	66,694.00
520	Bristol	25.47%	20	-	-	-
530	Buena Vista	23.29%	20	6,482.00	4,972.00	1,510.00
540	Charlottesville	30.68%	20	43,630.00	30,244.00	13,386.00
550	Chesapeake	37.15%	20	109,198.00	68,631.00	40,567.00
570	Colonial Heights	40.27%	20	-	-	-
580	Covington	24.96%	20	6,626.00	4,972.00	1,654.00
590	Danville	22.23%	20	26,286.00	20,443.00	5,843.00
620	Franklin City	37.10%	20	-	-	-
630	Fredericksburg	34.41%	20	19,279.00	12,645.00	6,634.00
640	Galax	31.46%	20	-	-	-
650	Hampton	32.23%	20	73,025.00	49,489.00	23,536.00
660	Harrisonburg	38.08%	20	8,030.00	4,972.00	3,058.00
670	Hopewell	26.67%	20	57,419.00	42,105.00	15,314.00
678	Lexington	33.02%	20	7,423.00	4,972.00	2,451.00
680	Lynchburg	27.36%	20	36,714.00	26,669.00	10,045.00
683	Manassas City	41.68%	20	-	-	-
685	Manassas Park	42.73%	20	8,682.00	4,972.00	3,710.00
690	Martinsville	33.21%	20	-	-	-
700	Newport News	27.73%	20	-	-	-
710	Norfolk	24.55%	20	124,501.00	93,936.00	30,565.00
720	Norton	32.54%	20	7,370.00	4,972.00	2,398.00
730	Petersburg	35.35%	20	50,198.00	32,453.00	17,745.00
735	Poquoson	27.87%	20	-	-	-
740	Portsmouth	26.05%	20	-	-	-
750	Radford	20.35%	20	-	-	-
760	Richmond City	36.91%	20	-	-	-
770	Roanoke City	30.72%	20	7,177.00	4,972.00	2,205.00
775	Salem	35.13%	20	7,665.00	4,972.00	2,693.00
790	Staunton	26.99%	20	6,810.00	4,972.00	1,838.00
800	Suffolk	24.32%	20	-	-	-
810	Virginia Beach	35.69%	20	-	-	-
820	Waynesboro	38.43%	20	9,803.00	6,036.00	3,767.00
830	Williamsburg	45.53%	20	-	-	-
840	Winchester	45.87%	20	15,577.00	8,432.00	7,145.00
1200	Greensville/Emporia	22.66%	20	6,429.00	4,972.00	1,457.00
1300	Fairfax/Falls Church	46.11%	20	717,020.00	386,402.00	330,618.00
				3,052,888.00	1,900,000.00	1,152,888.00

Children's Services Act
FY20 non-Mandated / Maximum Protection Level.

Locality	MAX FY20 PROTECTION
ACCOMACK	\$38,655
ALBEMARLE	\$121,311
ALLEGHANY	\$42,892
AMELIA	\$10,000
AMHERST	\$85,122
APPOMATTOX	\$10,902
ARLINGTON	\$137,387
AUGUSTA	\$39,871
BATH	\$10,000
BEDFORD COUNTY	\$47,313
BLAND	\$10,000
BOTETOURT	\$17,263
BRUNSWICK	\$16,926
BUCHANAN	\$34,381
BUCKINGHAM	\$15,461
CAMPBELL	\$80,361
CAROLINE	\$19,958
CARROLL	\$22,749
CHARLES CITY	\$10,000
CHARLOTTE	\$33,202
CHESTERFIELD	\$476,901
CLARKE	\$10,000
CRAIG	\$10,000
CULPEPER	\$40,025
CUMBERLAND	\$84,607
DICKENSON	\$23,751
DINWIDDIE	\$63,456
ESSEX	\$10,000
FAIRFAX CITY/CNTY/FALLS CH	\$1,630,458
FAUQUIER	\$92,484
FLOYD	\$22,353
FLUVANNA	\$26,170
FRANKLIN CO	\$140,887
FREDERICK	\$34,011
GILES	\$15,850
GLOUCESTER	\$35,580
GOOCHLAND	\$10,000
GRAYSON	\$13,863
GREENE	\$12,396
GREENSVILLE/EMPORIA	\$64,731

Children's Services Act
 FY20 non-Mandated / Maximum Protection Level.

Locality	MAX FY20 PROTECTION
HALIFAX/SOUTH BOSTON	\$38,098
HANOVER	\$84,600
HENRICO	\$429,722
HENRY	\$50,707
HIGHLAND	\$2,523
ISLE OF WIGHT	\$103,708
JAMES CITY COUNTY	\$34,872
KING AND QUEEN	\$23,021
KING GEORGE	\$14,422
KING WILLIAM	\$24,574
LANCASTER	\$10,000
LEE	\$44,098
LOUDOUN	\$298,840
LOUISA	\$46,717
LUNENBURG	\$92,169
MADISON	\$17,437
MATHEWS	\$10,000
MECKLENBURG	\$79,344
MIDDLESEX	\$10,000
MONTGOMERY	\$53,993
NELSON	\$12,721
NEW KENT	\$10,000
NORTHAMPTON	\$16,058
NORTHUMBERLAND	\$26,805
NOTTOWAY	\$15,650
ORANGE	\$28,277
PAGE	\$85,046
PATRICK	\$14,002
PITTSYLVANIA	\$47,385
POWHATAN	\$15,674
PRINCE EDWARD	\$16,569
PRINCE GEORGE	\$20,374
PRINCE WILLIAM	\$779,745
PULASKI	\$42,149
RAPPAHANNOCK	\$10,000
RICHMOND CO	\$10,000
ROANOKE COUNTY	\$125,436
ROCKBRIDGE	\$29,110
ROCKINGHAM	\$56,811
RUSSELL	\$31,345
SCOTT	\$21,525

Children's Services Act
 FY20 non-Mandated / Maximum Protection Level.

Locality	MAX FY20 PROTECTION
SHENANDOAH	\$49,463
SMYTH	\$97,251
SOUTHAMPTON	\$16,488
SPOTSYLVANIA	\$45,762
STAFFORD	\$55,493
SURRY	\$10,000
SUSSEX	\$31,610
TAZEWELL	\$59,097
WARREN	\$23,306
WASHINGTON	\$36,352
WESTMORELAND	\$15,606
WISE	\$51,186
WYTHE	\$28,842
YORK	\$41,320
ALEXANDRIA	\$94,680
BRISTOL	\$61,541
BUENA VISTA	\$71,863
CHARLOTTESVILLE	\$391,582
CHESAPEAKE	\$390,418
COLONIAL HTS.	\$14,520
COVINGTON	\$18,306
DANVILLE	\$198,162
FRANKLIN CITY	\$13,679
FREDERICKSBURG	\$42,729
GALAX	\$10,000
HAMPTON	\$324,777
HARRISONBURG	\$21,137
HOPEWELL	\$71,270
LEXINGTON	\$10,000
LYNCHBURG	\$375,907
MANASSAS	\$139,978
MANASSAS PARK	\$10,000
MARTINSVILLE	\$25,799
NEWPORT NEWS	\$990,310
NORFOLK	\$1,097,638
NORTON	\$10,000
PETERSBURG	\$114,304
POQUOSON	\$10,000
PORTSMOUTH	\$152,670
RADFORD	\$10,000
RICHMOND CITY	\$652,624

Children's Services Act
FY20 non-Mandated / Maximum Protection Level.

Locality	MAX FY20 PROTECTION
ROANOKE CITY	\$484,023
SALEM	\$22,237
STAUNTON	\$102,927
SUFFOLK	\$309,218
VIRGINIA BEACH	\$1,073,425
WAYNESBORO	\$44,282
WILLIAMSBURG	\$10,000
WINCHESTER	\$20,162
STATE TOTAL	\$14,456,748

**VIRGINIA BROWNFIELDS RESTORATION AND ECONOMIC
REDEVELOPMENT ASSISTANCE FUND PROGRAM**

SITE REMEDIATION GRANT

PERFORMANCE AGREEMENT

<u>Executive Summary</u>	
Effective Date:	July 22, 2019
Grantee:	COUNTY OF RUSSELL, VIRGINIA (the “Grantee”), a political subdivision of the Commonwealth of Virginia
Project:	Facilitate redevelopment of the Site to make way for campground and outdoor classroom, by undertaking removal and disposal of debris and mining cores, removal and disposal of an AST, abatement of asbestos and building demolition, in accordance with results of Phase I Environmental Assessment of the Site
Site:	Located at the intersection of Lower Bearwallow Road and Laurel Branch Road (36.98053°N by 82.30708°W) in Dante, Russell County, Virginia, having Tax Parcel ID #160L2392A1
Grant:	\$215,000
Local Match:	Funding sources include VA Department of Forestry (Urban & Community Forestry Grant and in-kind contributions of \$34,915); CSX (\$15,000 Donation); VDOT (\$118,000 Grant); EPA/VT CDAC (\$46,000 in Brownfields Grants); and United Way of Southwest Virginia (\$5,000 Donation) (see Exhibit A for complete list)
Performance Date:	March 31, 2020
Variations:	N/A
Notice Addresses:	if to the Grantee: Russell County 137 Highland Drive Lebanon, Virginia 24266 Attention: County Administrator lonzo.lester@russellcountyva.us

[SIGNATURES APPEAR ON FOLLOWING PAGE,
FOLLOWED BY BODY OF AGREEMENT]

WITNESS the following signatures as of the Effective Date, each having the same force and effect as if set forth at the end of this Agreement.

**VIRGINIA ECONOMIC
DEVELOPMENT PARTNERSHIP
AUTHORITY**

By _____
Name: Johan Salén
Title: Vice President, Incentives
Date: _____

COUNTY OF RUSSELL, VIRGINIA

By _____
Name: _____
Title: _____
Date: _____

SEEN AND ACKNOWLEDGED:

**VIRGINIA DEPARTMENT OF
ENVIRONMENTAL QUALITY**

By _____
Name: Jeffery A. Steers
Title: Director of Central Operations
Date: _____

VIRGINIA RESOURCES AUTHORITY

By _____
Name: _____
Title: _____
Date: _____

This **PERFORMANCE AGREEMENT** (this “Agreement”), dated as of the Effective Date, by and between the **VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY** (“VEDP”), a political subdivision of the Commonwealth of Virginia (the “Commonwealth”), and the **GRANTEE** identified in the Executive Summary above, recites and provides as follows:

Recitals:

1. The Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (the “VBAF”) was established pursuant to § 10.1-1237 of the Code of Virginia of 1950, as amended (the “Virginia Code”), to promote the restoration and redevelopment of brownfield sites in the Commonwealth and to address environmental problems or obstacles to reuse so that such sites can be effectively marketed to new economic development prospects;
2. The VBAF is administered by the Virginia Resources Authority (“VRA”), and VEDP directs the distribution of grants from the VBAF;
3. VEDP, in consultation with the Virginia Department of Environmental Quality (“DEQ”), has established guidelines for the awarding of Site Remediation Grants from the VBAF;
4. The Grantee submitted an application for a Site Remediation Grant to assist with the Investment (set forth in Exhibit A attached hereto) being made by or on behalf of the Grantee for the Project at the Site;
5. VEDP, in consultation with DEQ and based upon the VBAF priorities, has awarded the Grant to the Grantee for the Project;
6. VEDP and the Grantee desire to set forth their mutual understanding and agreement as to the payout of the Grant, the use of the Grant proceeds, the obligations of the Grantee, and the repayment by the Grantee of all or part of the Grant proceeds under certain circumstances, all of which shall be governed by this Agreement; and
7. The restoration and redevelopment of brownfield sites and addressing environmental problems or obstacles to reuse of such sites constitutes a valid public purpose for the expenditure of public funds and is the animating purpose in making the Grant:

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows.

Section 1. Construction and Definitions.

(a) *Incorporated Terms:* The Executive Summary, signature page, and recitals above, and exhibits attached hereto, constitute integral parts of this Agreement and are hereby incorporated by reference.

(b) *Variations*: To the extent any terms and conditions set forth in the Variations section of the Executive Summary, if applicable, conflict with the terms and conditions set forth below, the terms and conditions set forth in the Variations section of the Executive Summary shall prevail.

(c) *Definitions*: As used in this Agreement, terms set forth in the first column of the Executive Summary shall have the meanings ascribed thereto in the second column, and the following terms shall have the following definitions:

“Grant Report” means a report in the form of Exhibit B attached hereto delivered in accordance with Section 4(b).

“Investment” means expenditures by or on behalf of the Grantee associated with the Project, including the Grant proceeds and the Local Match, made in accordance with Exhibit A attached hereto.

“Local Match” means the required one-to-one match by the Grantee of the amount of the Grant from public and/or private sources in either cash or documented reasonable and necessary costs associated with the Project, as identified in the Executive Summary.

“Performance Date” means the date designated as such in the Executive Summary, which is the date by which the Grantee expects to have completed the Project. If VEDP, in consultation with DEQ, deems that good faith and reasonable efforts have been made and are being made by the Grantee to complete the Project, the Performance Date may be extended by up to 15 months and the date to which the Performance Date has been extended shall be the “Performance Date” for the purposes of this Agreement.

Section 2. Grant, Disbursement, and Use of Grant Proceeds.

(a) *Grant*: VEDP, in consultation with DEQ and based upon the VBAF priorities, has awarded the Grant to the Grantee for the Project.

(b) *Disbursement*: The Grant will be paid to the Grantee in full after: (i) completion of the Project; (ii) the Grantee’s delivery of the Grant Report to VEDP; and (iii) verification of the Report by VEDP and DEQ. The Grantee shall promptly provide such additional information and documentation requested by VEDP or DEQ to complete the verification. Promptly after verification, VEDP will direct VRA to disburse the Grant proceeds to the Grantee by wire transfer in accordance with the ACH instructions previously provided by the Grantee.

(c) *Use of Grant Proceeds*: The Grantee will expend the proceeds of the Grant only as permitted by § 10.1-1237 of the Virginia Code and as part of the Investment in accordance with Exhibit A attached hereto.

Section 3. Investment.

(a) *Investment:* The Grantee expects to make the Investment and complete the Project on or before the Performance Date. As the Project is undertaken, adjustments to the Investment may be needed. Except for *de minimis* adjustments (impacting, in the aggregate, less than 10% of the Grant proceeds), adjustments to the Investment require the prior written approval of VEDP and must be reflected on a revised Exhibit A provided to VEDP.

(b) *Local Match:* The Grantee will make the Local Match on or before the Performance Date.

(c) *Supplemental Grant:* If the Investment proves insufficient to allow the Grantee to complete the Project or other associated work identified through the results of the Project, a supplement grant in an amount of up to 20% of the Grant may be awarded if that additional amount, plus other identified funds, will be sufficient to allow completion and if monies are available from the VBAF. If such a supplemental Site Remediation Grant is awarded, the Grantee must provide an additional Local Match.

Section 4. Reporting.

(a) *Interim Reports:* The Grantee shall provide an interim report on the progress of the Project at such times as VEDP and DEQ may request.

(b) *Grant Report:* Promptly after completion of the Project, the Grantee will deliver the Grant Report to VEDP. Such report must be completed, signed by an authorized representative of the Grantee, and have copies of invoices and all other required supporting documentation attached.

(c) *Status Reports:* After the Performance Date, at such times as VEDP and DEQ may request, the Grantee shall provide a written detailed report reasonably satisfactory to VEDP providing an update on the Site, including whether (i) the Site was successfully marketed to a new economic development prospect, and (ii) the Project generated any additional private investment and job creation.

(d) *Costs of Reporting:* The costs of reporting will be borne by the Grantee.

Section 5. Repayment Obligations.

(a) *If Investment is Less than Expected:* If the Grant Report indicates that the Grantee was able to complete the Project for less than the expected Investment, such that the amount of the Grant proceeds exceeds the Local Match or the Grantee will not need all of the Grant proceeds previously disbursed to the Grantee, the Grantee must repay to VEDP an amount equal to the excess amount or the amount of the Grant proceeds no longer required.

(b) *If Grant Proceeds are Misspent:* If the Grant Report indicates, or any evidence gathered by VEDP reveals, that any Grant proceeds have been expended on anything other than the Investment, the Grantee must repay to VEDP the amount so misspent.

(c) *Failure to Complete by Performance Date:* If it is determined that the Grantee is unable to complete the Project and expend the Grant proceeds by the Performance Date and the Performance Date is not extended, the Grantee must repay to VEDP the unspent proceeds of the Grant as of the Performance Date.

(d) *Repayments to Fund:* VEDP will provide written notification to the Grantee if any repayment is due from the Grantee to VEDP under this Agreement. Within 60 days of receiving such notification, the Grantee will make the repayment to VEDP, subject to appropriation. Any repayment received by VEDP will be promptly transferred by VEDP to the VRA for redeposit to the VBAF.

Section 6. Notices.

Formal notices and communications among the parties shall be given either by (i) personal service, (ii) delivery by a reputable document delivery service that provides a receipt showing date and time of delivery, (iii) mailing utilizing a certified or first class mail postage prepaid service of the United States Postal Service that provides a receipt showing date and time of delivery, or (iv) delivery by email with transmittal confirmation and confirmation of delivery, addressed as noted below. Notices and communications personally delivered or delivered by document delivery service shall be deemed effective upon receipt. Notices and communications mailed shall be deemed effective on the second business day following deposit in the United States mail. Notices and communications delivered by email shall be deemed effective the next business day, not less than 24 hours, following the date of transmittal and confirmation of delivery to the intended recipient. Such written notices and communications shall be addressed to:

if to the Grantee: [see Executive Summary]

if to VEDP, to:

Virginia Economic Development Partnership
One James Center, Suite 900
901 East Cary Street
Richmond, Virginia 23219
Email: lstuhldreher@vedp.org
Attention: Incentives Coordinator

with a copy to:

Virginia Economic Development Partnership
One James Center, Suite 900
901 East Cary Street
Richmond, Virginia 23219
Email: smcninch@vedp.org
Attention: General Counsel

Section 7. Miscellaneous.

(a) *Entire Agreement; Amendments:* This Agreement constitutes the entire agreement between the parties hereto as to the Grant, and may not be amended or modified, except in writing, signed by each of the parties hereto. This Agreement shall be binding upon and inure to the benefit

of the parties hereto and their respective successors and assigns. The Grantee may not assign its rights and obligations under this Agreement without the prior written consent of VEDP.

(b) *Governing Law; Venue:* This Agreement is made, and is intended to be performed, in the Commonwealth and shall be construed and enforced in accordance with the laws of the Commonwealth. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the City of Richmond, and such litigation shall be brought only in such court. In the event this Agreement is subject to litigation, each party shall be responsible for its own attorneys' fees.

(c) *Counterparts and Signatures:* This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument. This Agreement may be executed by facsimile signature, each of which shall have the same force and effects as its corresponding original.

(d) *Severability:* If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

[SIGNATURES APPEAR ON PAGE 2]

Exhibit A: Investment
Exhibit B: Form of Grant Report

EXHIBIT A

INVESTMENT

Scope of Work	Budget	Source		
		Local Match	EPA Grant Share	VBAF Grant Share
CDAC Downtown Master Plan (VA Department of Forestry Urban & Community Forestry Grant + In-kind)	\$34,915	\$34,915	\$0	\$0
Environmental Studies (VT CDAC Brownfields Grant)	\$21,750	\$ -	\$21,750	\$ -
Deport and Arty Lee School Redevelopment Planning (VT CDAC Brownfields Grant)	\$24,250	\$ -	\$ 24,250.00	\$ -
Value of Caboose for use as short-stay rental cabin (CSX Donation)	\$15,000	\$15,000	\$ -	\$ -
Depot Restoration (VDOT Grant)	\$118,000	\$118,000	\$0	\$0
Platform for Left Fork Lick Creek and binocular rentals (Dept. of Game and Inland Fisheries Grant)	\$2,670	\$2,670	\$ -	\$ -
New Playground adjacent to Depot (Kalboom! Grant)	\$15,000	\$15,000	\$ -	\$ -
New Playground adjacent to Depot (The United Way of Southwest Virginia)	\$5,000	\$5,000	\$ -	\$ -
In-kind volunteer hours and fundraising (based on logs maintained by the Dante Community Association and as calculated by Appalachian Voices)	\$172,830	\$172,830	\$ -	\$ -
Removal and disposal of debris and mining cores	\$35,000	\$0	\$ -	\$ 35,000.00
Removal and disposal of aboveground storage tank	\$7,500	\$0	\$ -	\$ 7,500.00
Asbestos-containing Materials Abatement	\$42,000	\$0	\$ -	\$ 42,000.00
Remediation Oversight and Confirmation Sampling	\$12,000	\$0	\$ -	\$ 12,000.00
Building Demolition	\$85,000	\$0	\$ -	\$ 85,000.00
Final Site Preparation and Grading	\$15,000	\$0	\$ -	\$ 15,000.00
Project Management and Reporting	\$5,000	\$0	\$ -	\$ 5,000.00
Contingency	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
TOTAL	\$ 625,915.00	\$ 363,415.00	\$ 46,000.00	\$ 216,500.00

EXHIBIT B

FORM OF GRANT REPORT

[ATTACHED]

**VIRGINIA BROWNFIELDS RESTORATION AND ECONOMIC
REDEVELOPMENT ASSISTANCE FUND PROGRAM**

SITE REMEDIATION GRANT

GRANT REPORT

<u>Project Summary</u>	
Grantee:	COUNTY OF RUSSELL, VIRGINIA
Site:	Located at the intersection of Lower Bearwallow Road and Laurel Branch (36.98053°N by 82.30708°W) in Dante, Russell County, Virginia, having Tax Parcel ID #160L2392A1
Grant Amount:	\$215,000
Effective Date of Performance Agreement:	July 22, 2019
Performance Date (as extended if applicable):	March 31, 2020

Project Report

1. Provide a brief summary of the outcome of the Project:

2. In the table on the following page, report any adjustments to the scope of work for the Project (as set forth in Exhibit A to the Performance Agreement) and associated costs, or check the box below if no adjustments were made.

There were no adjustments to the Scope of Work for the Project.

ADJUSTMENTS TO SCOPE OF WORK FOR PROJECT				
Scope of Work Adjustment	Budget	Source		
		Local Match	EPA Grant Share	VBAF Grant Share
TOTAL	\$ _____	\$ _____	\$ _____	\$ _____

3. Provide assessment values for the Site before the Grant and after completion of the Project:

	Before Grant	After Project Completion
Assessed Property Value:	\$ _____	\$ _____

- 4. Attach complete copies of all studies and reports performed and obtained in connection with the Project. Such studies and reports will be subject to review and request for further supporting documentation.
- 5. The Site is enrolled in the Virginia Voluntary Remediation Program (the “VRP”) (check appropriate box): Yes No
- 6. Attach copies of all invoices for the Project.
- 7. Attach before and after photographs.

CERTIFICATION BY A REPRESENTATIVE OF THE GRANTEE:

By my signature below, I hereby certify that: (i) I have examined this Report and the information provided is true, correct, and complete in all respects, and all required documentation is attached; (ii) data collected with respect to the Site reflects certification by the by the Virginia Division of Consolidated Laboratory Services (DCLS) Virginia Environmental Laboratory Accreditation Program (VELAP); (iii) if the Site is not enrolled in the VRP, the Project has met appropriate standards of care for reuse of the Site in accordance with the VRP, and the Grantee will maintain all records for facilitating potential future brownfields revitalization of the Site, to demonstrate appropriate care, and to facilitate potential future enrollment in the VRP if necessary; and (iv) the Grant proceeds have been used exclusively for the Project in accordance with the Performance Agreement, and any unused Grant proceeds will be promptly repaid to VEDP.

WITNESS the following signature.

Grantee: COUNTY OF RUSSELL, VIRGINIA

Submitted by: _____
Signature of Official Title

Name: _____
Print Name

Date: _____

Travel Reimbursement Form

Date Submitted: 7-23-19
 Employee Name(s): Missy R. Carter
 Department: DRUG COURT / CWP
 Phone: 276-889-8158
 Email (optional): missy.carter@russellcountyva.us
 Destination: Roanoke, VA
 Purpose of Travel: Virginia DRUG COURT CONFERENCE

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare	N/A				
Ground Transportation	will use Comm. ATTY TAHOE				
Conf/Registration Fees	PAID BY VA SUPREME COURT				
Lodging	PAID BY VA SUPREME COURT				
Meals and Tips		\$61/day		\$183.00	
Mileage	N/A				
Other	Parking (if not covered by hotel)				
				Grand Total	
Employee Signature	Missy R. Carter			Date Signed	

* DATE OF TRAVEL - AUG 4, 5, 6

missy.carter@russellcountyva.us

From: lonzo.lester@russellcountyva.us
Sent: Thursday, July 18, 2019 7:35 PM
To: missy.carter@russellcountyva.us; zack@russellcountyca.com
Cc: vicki.porter@russellcountyva.us
Subject: RE: Travel Request for State Drug Court Conference

Missy,

Very good.

Go ahead and complete travel request form and I will approve. I will put on BOS Agenda on 8/5/19 for final approval.

Thanks.

From: missy.carter@russellcountyva.us <missy.carter@russellcountyva.us>
Sent: Thursday, July 18, 2019 3:16 PM
To: lonzo.lester@russellcountyva.us; zack@russellcountyca.com
Cc: vicki.porter@russellcountyva.us
Subject: Travel Request for State Drug Court Conference

Lonzo,

The Virginia Drug Court Conference will be held in Roanoke this year on August 5 and 6th.

I am requesting travel permissions for August 4th, 5th and 6th.

The Virginia Supreme Court pays for the training and also pays for my lodging.

I am requesting my meals, parking, etc to be reimbursed to me. I am also requesting to switch vehicles with Zack for those days. Zack has agreed to allow me to take his county vehicle, with your approval.

This conference is a yearly event, that helps keep all the drug court programs in the State up to date with what we should be doing.

All the members of the drug court team are requested to attend and the other members of the team will each have reimbursement from their respected employers.

Please let me know ASAP if this request is approved, as it is only a couple weeks away.

Thank you,
Missy

Missy R. Carter, Program Director

Russell County Community Work Program

Russell County Adult Drug Court Program

Office: (276) 889- 8158

Cell: (276) 254-1420

missy.carter@russellcountyva.us



**RUSSELL COUNTY
EMERGENCY MANAGEMENT**

656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266
T: (276) 889-8247 ~ F: (276) 889-8248

Travel Request - National Emergency Management Institute (EMI) Executive Academy

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

Employee information

Name	Betsy Summerfield	Department	Emergency Management
Employee ID	677	Approval:	Mr. Lonzo Lester
Position	Emergency Management Deputy Coordinator		

Pay period

From	8/18/2019
To	8/23/2019

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
8/18/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00				\$61.00
8/19/2019	Contemporary Emergency Management Institute (EO684) class	\$126.52	\$0.00	\$0.00				\$126.52
8/20/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
8/21/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
8/22/2019	Contemporary Emergency Management Institute (EO684) class	\$0.00	\$0.00	\$0.00				\$0.00
8/23/2019	Return to Russell County	\$61.00	\$61.00					\$61.00
								\$0.00
								\$0.00
	EMI pays lodging (FREE), meal ticket costs \$126.52 (includes breakfast, Lunch and Dinner) for the 5-day class.							\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$0.00	\$248.52
								Russell County Subtotal
								\$248.52
								RUSSELL COUNTY TOTAL
								\$248.52

Approved by	Notes
	FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency mangement executives. Formal acceptance into the Executive Academy is required. The EO680 Class will be held at EMI, Emmittsburg, MD, on February 25-March 1, 2019 with agenda, acceptance, and travel documentation attached.

For Office Use Only

EMPLOYEE SIGNATURE:

Betsy Summerfield

17-Jul-19



**RUSSELL COUNTY
EMERGENCY MANAGEMENT**

656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266
T: (276) 889-8247 ~ F: (276) 889-8248

Travel Request - National Emergency Management Institute (EMI) Executive Academy

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

Employee information

Name	<u>Jess Powers</u>	Department	<u>Emergency Management</u>
Employee ID	<u>369</u>	Approval:	<u>Mr. Lonzo Lester</u>
Position	<u>Emergency Management Coordinator</u>		

Pay period

From	<u>8/18/2019</u>
To	<u>8/23/2019</u>

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
8/18/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00	392.00		\$58.56	\$119.56
8/19/2019	Attend Interpreting the Contemporary EM Environment (E0684) Class	\$126.52	\$0.00	\$0.00				\$126.52
8/20/2019	Attend Interpreting the Contemporary EM Environment (E0684) Class	\$0.00	\$0.00	\$0.00				\$0.00
8/21/2019	Attend Interpreting the Contemporary EM Environment (E0684) Class	\$0.00	\$0.00	\$0.00				\$0.00
8/23/2019	Attend Interpreting the Contemporary EM Environment (E0684) Class	\$0.00	\$0.00	\$0.00				\$0.00
8/24/2019	Return to Russell County	\$61.00	\$61.00		\$392.00		\$58.56	\$119.56
								\$0.00
								\$0.00
								\$0.00
								\$0.00
	EMI pays lodging (FREE), meal ticket costs \$126.52 (includes breakfast, Lunch and Dinner) while on campus							\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$117.12	
	Russell County Subtotal							\$365.64
	RUSSELL COUNTY TOTAL							\$365.64

Approved by	Notes
	FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency mangment executives. Formal acceptance into the Executive Academy is required. The Intrepreting the Contemporary EM Environment E0684 Class will be held at EMI, Emmittsburg, MD, on August 19-22, 2019 with agenda, acceptance, and travel documentation attached.

For Office Use Only

EMPLOYEE SIGNATURE:

Jess R. Powers

11-Jul-19



**RUSSELL COUNTY
EMERGENCY MANAGEMENT**

131 Highland Drive, Room 183

P. O. Box 911

Lebanon, VA 24266

T: (276) 889-8247 ~ F: (276) 889-8248 ~ Mobile: (276) 701-9775

May 14, 2018

Emergency Management Institute
16825 S. Seton Avenue
Emmitsburg, MD 21727

Ref: FY19 National Emergency Management Executive Academy Letter of Recommendation

Dear Emergency Management Institute,

The emergency management profession continues to grow with full-time emergency management personnel across the country. However, emergency management in rural localities, like Russell County, have not kept up with this pace of the ongoing importance of local emergency management, allocation of local funding, professional development opportunities, or had the grant opportunities to develop a professional emergency management department. Rural localities are just as or more vulnerable than urban communities to a variety of natural and man-made hazards due to emergency management departments or programs not being fully staffed, funded, and trained.

Russell County Emergency Management supports and recommends that the Russell County Emergency Management Coordinator attends the FY19 National Emergency Management Executive Academy to enhance and positively influence our local rural emergency management experience, skills, and abilities to help our whole community to become more resilient to disasters. The advanced, comprehensive, and cutting-edge curriculum will support the advancement of our local strategic and policy level executive leadership to forge a path toward improving the processes, practice, and profession of our local emergency management.

Sincerely,

A handwritten signature in blue ink that reads "Mark A. Mitchell".

Mark A. Mitchell

Russell County Emergency Management, Director





RUSSELL COUNTY EMERGENCY MANAGEMENT

656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266
T: (276) 889-8247 ~ F: (276) 889-8248



Travel Request - Chemical Spill Response Training Re-certification

Employee information

Name	<u>Jess Powers</u>	Department	<u>Emergency Management</u>
Employee ID	<u>xxx-xx-6542</u>	Approval:	<u>Mr. Lonzo Lester</u>
Position	<u>Emergency Management Coordinator</u>		

Pay period

From	<u>8/5/2019</u>
To	<u>8/6/2019</u>

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
8/5/2019	Travel to Sigma Consulting and Training, Inc. (Invoice attached)	\$61.00			153.00		\$25.00	\$86.00
8/6/2019	Return from Sigma Consulting and Training, Inc.	\$61.00			153.00		\$25.00	\$86.00
8/6/2019	Sigma Consulting and Training, Inc. (Separate Invoice)					\$150.00		\$150.00
8/6/2016	Holiday Inn, 3315 Ordway Drive, Roanoke, VA			\$111.00				\$111.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$122.00	\$0.00	\$111.00		\$150.00	\$50.00	\$433.00
							Subtotal	\$433.00
							TOTAL	\$433.00

Approved by	Notes
	Chemical Spill Response Training/OSHA Level II, Annual Refresher Training - 8 hours; OSHA Hazardous Waste Operations and Emergency Response Standard (HAZWOPER) program extensive regulations ensure worker safety and health. The course complies with OSHA regulations. This will renew my HAZWOPER certification with the 8-hour refresher course that meets the requirements outlined in OSHA 29 CFR 1910.120 for 8 (eight) hours of annual refresher training. This course is designed for general site workers who remove hazardous waste or who are exposed or potentially exposed to hazardous substances or health hazards. (please see attached documentation from Sigma Consulting and Training, Inc.)

For Office Use Only

EMPLOYEE SIGNATURE:

10-Jul-19



Fax: (863) 326-6780
Phone: (863) 232-2910
e-mail: info@sigmatrainingservices.com

Fax Registration Form

Course Title: Chemical Spill Response Training

Location:	Roanoke Area Holiday Inn 3315 Ordway Drive Roanoke VA 24017	Culpeper Area Best Western Inn 791 Madison Road Culpeper, VA 22701	Richmond Area Comfort Inn & Suites 10601 Telegraph Road Glen Allen, VA 23059
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Directions/Hotel			
Reservations:	(540) 362-4500	(540) 825-1253	(804) 262-2000

Date of Course:	<input checked="" type="checkbox"/> Roanoke Area	<input type="checkbox"/> Culpeper Area	<input type="checkbox"/> Richmond Area
(Please select)	August 6 th , 2019	August 7 th , 2019	August 8 th , 2019

Fee: \$150 per person, 4 or more \$125 each. Class Time: 8:00 a.m to 5:00 p.m.

Indicate number attending: 1 (Please provide names if known in advance).

Agency & Dept: Russell County Emergency Management

Names of Attendees: Jess R. Powers

Business Mailing Address: 94 Russell Street, P.O. Box 911

City: Lebanon State: VA Zip Code: 24266

Telephone: (276) 701-9775 Fax: (276) 869-8248 e-mail: jess_powers.rcem@yahoo.com

Please indicate payment method: Check Purchase Order Credit Card

Payment does not have to be received prior to attending the class.

Name (as it appears on the card) _____ Circle one: Visa MC AMEX

Credit Card Number: _____ Exp. Date: ___ / ___

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

(must match the billing address and zip code on your credit card statement)

Security Code*: _____ Amount: \$ _____ Signature: _____

*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)

Government purchase orders accepted. Please make checks payable and mail to:

*Sigma Consulting and Training, Inc.
P.O. Box 190, Eagle Lake, FL 33839*

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

(Please forward a copy of your purchase order when completed)

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!

MONTHLY BANK BALANCES

June 30, 2019

Regular Account	2,055,968.49
Honaker Library Donations	0.00
IDA Debt Reduction	0.00
Employee Insurance	3,455,147.37
Employee Claims Account	1,000.00
Knox Coal Insurance Fund	0.00
Russell Co. Housing Fund	4,424.36
School Textbook	29,950.29
Sheriff Domestic Violence	1,949.69
Petty Cash Treasurer	421.80
Sheriff Seized Assets	56,807.01
Sheriff Restitution	72.51
Sheriff Forfeited Assets	81.61
Comm Attorney Forfeited Assets	31,163.62
Sheriff Federal Forfeited Assets	7,517.32
Comm Attorney Fed Justice Forfeited Assets	182,401.10
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	7,909.38
Sheriff Calendar Fund	2,515.88
SSI Recipients	0.13
First Sentinel Bank	4,173.88
Bank of Honaker	20,172.13
New Peoples Bank	136,247.43
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,415,334.30
Certificate of Deposit Library Donations	24,788.80
Certificates of Deposit Knox Creek Ins.	0.00
Certificate of Deposit Employee Insurance	0.00
Total Cash In Bank	8,488,122.10
Cash In Office	1,600.00
Petty Cash	100.00
TOTAL CASH	8,489,822.10

ACCOUNT	DATE	June 30, 2019
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	8,488,122.10	
Petty Cash	100.00	
General Fund		3,685,146.93
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		56,807.01
Sheriff Restitution		72.51
Sheriff Forfeited Assets		81.61
Comm Attorney Forfeited Assets		31,163.62
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		7,517.32
Sheriff Domestic Violence		1,949.69
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		182,401.10
Sheriff Fed Justice Forfeited		7,909.38
Sheriff Calendar Fund		2,515.88
Social Services		(212,338.08)
Swva Asap		10,607.79
Coal Road Improvement		286,711.49
CSA		(507,352.98)
School Fund		556,481.74
School Food		358,434.40
School Textbook		29,950.29
Regional Adult Education		255,797.84
Petty Cash Treasurer		421.80
Litter Fund Trash Pickup		(23,345.81)
Current Credit		1,879.21
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		0.13
Damage Stamp Fund		2,823.98
IDA Debt Reduction		0.00
Valley Heights		56,492.90
Dante Sewer		49,575.00
Employee Health Insurance		3,455,147.37
Employee Insurance Claims		1,000.00
Law Library		52,537.40
Special Welfare		46,308.84
Housing Fund #2		7,700.00
Russell Co Health & Fitness		108,862.12
Cannery		(105,185.80)
WIB		10,051.75
Total	8,489,822.10	8,489,822.10

June 4, 2019

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on June 4, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Tony Dodi, Member
Roger Sword, Member
Jarred Glass, Member
Mike Hinchler, Member

ABSENT: Scott Gilmer, Member
David Mullins, Member

STAFF: Ben Chafin, Attorney

GUEST: Phillip Powers
Mark Mitchell, Town Manager
Lonzo Lester, County Administrator

The Chairman called the meeting to order at 5:33 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Tony Dodi, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the May 9, 2019 meeting.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

FINANCIAL REPORT

Upon motion made by Mike Hinchler, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve to pay invoices presented on June 4, 2019.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

PUBLIC COMMENT

Phillip Powers asked the IDA to extend the terms of the land grant, for the Industrial Park partial, due to a large amount of rock material to be moved.

Upon motion made by Richard Lockridge, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to extend the land grant contract with Phillip Powers for a period of one year.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

ELECTION OF OFFICES & REORGANIZATION

Upon motion made by Tony Dodi, second by Mike Hinchler, and duly approved by the Industrial Development Authority of Russell County, Virginia to nominate all officers as they are currently held and to elect each officer by acclamation.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to appoint Chafin Law Firm as the Attorney for the IDA for the 2019-2020 fiscal year.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

Upon motion made by Carlton Elliott, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia to appoint Bostic-Tucker CPA as the accountant for the IDA for the 2019-2020 fiscal year.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to set the monthly meetings on the 2nd Thursday, 5:30 PM at Bonanza Restaurant.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

ATTORNEY'S REPORT

The Attorney presented the lease agreement with C-6 Corp. The company expects to employ 15 full time employees in years 1 and 2, increasing to 20 full time employees by year 3.

Upon motion made by Richard Lockridge, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia to authorize the chairman to sign the agreement with C-6 Corp. as presented by the Attorney.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

The Attorney presented the lease with the Sheriff's Office on the old DSS building.

Upon motion made by Roger Sword, second by Mike Hinchler, and duly approved by the Industrial Development Authority of Russell County, Virginia to authorize the chairman to sign the lease agreement with Russell County Sheriff's Office as presented by the Attorney.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

The Attorney presented the lease on the Solar Kiln in Castlewood, VA with H&H Log Yard.

Upon motion made by Richard Lockridge, second by Mike Hinchler, and duly approved by the Industrial Development Authority of Russell County, Virginia to authorize the chairman to sign the agreement with H&H Log Yard as presented by the Attorney.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

CHAIRMAN'S REPORT

The CPPD funds from the broadband operations have to be applied for by the county. Therefore, the IDA must enter a MOU with the Russell County Board of Supervisors to request funds for Project "Blue Jay".

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to enter into a MOU with the Russell County Board of Supervisors to apply for a grant from the Cumberland Plateau Planning District Broadband Fund to be used for Project "Blue Jay".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

Southwest Virginia Community College is asking for a letter of support for their application to VCEDA for and upgrade to the education center.

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to send a letter of support to VCEDA for Southwest Virginia Community College's application for upgrades to the Higher Education Center.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to authorize the Chairman to sign a MOU with Southwest Virginia Community College to construct a science lab in the Higher Education Center.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

CLOSED SESSION

Upon motion made by Mike Hinchler, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hinchler, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except

the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Mike Hincer	Yes
Carlton Elliott	Yes	Jarred Glass	Yes
Scott Gilmer	Absent	David Mullins	Absent
Tony Dodi	Yes	Richard Lockridge	Yes
Roger Sword	Yes		

MOTIONS FROM CLOSED SESSION

Upon motion made by Richard Lockridge, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Chairman to apply for a Site Study Grant with VCEDA for the Russell Place Property.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

ADJOURNMENT

Upon motion made by Mike Hincer, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 10:11 PM.

The Vote was:

Aye: R. Lockridge, C. Elliott, T. Dodi, M. Hincer, R. Sword, J Glass

Absent: S. Gilmer, D. Mullins

Nay: None

MINUTES OF THE SPECIAL CALLED DIRECTORS' MEETING

MINUTES OF A MEETING OF DIRECTORS of Russell County Public Service Authority held at 137 Highland Drive Lebanon, VA 24266 on this 2nd day of July, 2019 at 3:00PM.

1. The following members were present, constituting the entire board:

Carter McGlothlin;
Clifford Hess;
Chris Dye;
Cuba Porter;
Terry Powers;
David Edmonds, Jr.; and
Joe Huff.

2. Also present:

Harvey Hart;
Rhonda Lester;
Frank Kilgore;
Lonzo Lester;
Steve Breeding;
Katie Patton and
Brad Patton.

3. All the directors of the Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be called by Harvey Hart, Operations Manager.

4. Harvey Hart, Operations Manager presented to the meeting and thereupon the following resolution was offered, seconded and unanimously adopted.

IT WAS RESOLVED THAT:

- The following individuals are appointed and confirmed as officers of the Russell County Public Service Authority for a term of one year or until replaced:

Carter McGlothlin : Chairman;
Clifford Hess : Vice Chairman;
Cuba Porter : Treasurer
Rhonda Lester : Secretary

5. Carter McGlothlin, Chairman presented to the meeting and thereupon the following resolutions were offered, seconded and unanimously adopted.

IT WAS FURTHER RESOLVED THAT:

- The Russell County Public Service Authority is authorized to rename Castlewood Water and Sewage Authority's existing New Peoples Bank (the "Institution") accounts as follows: Russell County Public Service Authority – Castlewood Division 1) Acct #30001184 Collections (Operating), 2) Acct #30000822 Project, 3) Acct #33003377 Savings and the following company agents (the "Designated Signers") are authorized to sign for and on behalf of the Russell County Public Service Authority any and all checks, drafts or other orders with respect to funds of the Russell County Public Service Authority in these Accounts:

Harvey Hart (Operations Manager), Carter McGlothlin (Chairman), and Cuba Porter (Treasurer)

The Designated Signers are authorized to transact any and all other business with the Institution deemed by the Designated Signers to be reasonable and advisable except the borrowing of money or the obtaining of credit in any form or the use of any of the assets of the Russell County Public Service Authority as any type of security or collateral. The Secretary of the Russell County Public Service Authority is directed to communicate this authority and the relevant signatures to the Institution, and to ensure proper enforcement of this resolution.

Motion to approve made by Joe Huff, seconded by Chris Dye and unanimously adopted.

- Russell County Public Service Authority is also authorized to close the following Miner's Exchange Bank accounts and transfer the remaining funds into the appropriate New Peoples Bank accounts:

Miner's Exchange Bank Operating Acct #30000815

Miner's Exchange Bank Savings Acct #33013541

Motion to approve made by Cuba Porter, seconded by Chris Dye and unanimously adopted.

- Be it hereby resolved that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development for the assumption of USDA, Rural Development indebtedness for the Castlewood Water and Sewage Authority and Russell County Rural Utilities Service loans, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

Be it further resolved that the Chairman, Vice Chairman, or Operations Manager of the Board of Directors be authorized to execute on behalf of the Russell County Public Service Authority the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

Motion to approve made by Cuba Porter, seconded by Clifford Hess and unanimously adopted.

6. Motion to use Chafin Law firm as Russell County Public Service Authority's legal counsel was made by Cuba Porter, seconded by Joe Huff and unanimously adopted.
7. Motion to use the newest version of Robert's Rules of Order as Russell County Public Service Authority's parliamentary procedures was made by David Edmonds, Jr, seconded by Chris Dye and unanimously adopted.
8. Motion for Russell County Public Service Authority to continue to use Owens CPA & Associates auditing services was made by Cuba Porter, seconded by Chris Dye and unanimously adopted.
9. Motion to appoint Harvey Hart to be Interim Acting Director of Russell County Public Service Authority was made by Cuba Porter, seconded by Joe Huff and unanimously adopted.
10. Lonzo Lester and Steve Breeding will put together a packet in relation to the debt of both merging Authorities for the board's review.
11. The following amendments were made to the agenda by legal representative, Katie Patton:
 - Added "Organization of the Board" as number 1 to the New Business Outline
 - Renumbered numbers 2 through 5 on the New Business Outline
 - Added "Discussion of New Bylaws" as number 6 to the New Business Outline
 - Added "Matters Presented by the Board" as number 7 to the New Business Outline
 - Changed the Next Meeting Date to July 16th

Motion to approve the Amended Agenda was made by Cuba Porter, seconded by Chris Dye and unanimously adopted.

12. Frank Kilegore handed out "Bylaws of the Russell County Public Service Authority" for the Board's review. He advised that he would be making revisions to Articles 4.1 and 1.1 and would have revised copies for the next scheduled meeting.
13. Rhonda Lester handed out "Proposed Employee Handbook" for the Board's review.
14. Carter McGlothlin presented to the meeting the following issues for the Board to be thinking about for the next scheduled meeting:
 - Approval of Proposed Employee Handbook
 - Approval of Proposed 2019/2020 Budgets
 - Approval of Owens CPA and Associates' Engagement Letter for FY19 auditing services
 - Discuss restructuring customer rates and fees
 - Review/Discuss old past due customer account balances
15. Frank Kilgore recognized Brad Patton and thanked him for all of his hard work in regard to the merging of the two Authorities.
16. There being no further business to come before the meeting, a motion to adjourn at 4:00 PM was made by Cuba Porter, seconded by Chris Dye and unanimously adopted. The next meeting is scheduled for July 16, 2019 at 6:00 PM.
17. Dated in the Commonwealth of Virginia on the 2nd day of July, 2019.

Rhonda Lester (Signature)

Secretary Name: Rhonda Lester

MINUTES OF THE DIRECTORS' MEETING

MINUTES OF A MEETING OF DIRECTORS of The Russell County Public Service Authority held at 137 Highland Drive Lebanon, VA 24266 on this 16th day of July, 2019 at 6:00 PM.

1. The following members were present, constituting the entire board (all members have been sworn in):
Carter McGlothlin, Chairman;
Clifford Hess, Vice Chairman;
Cuba Porter, Treasurer;
Chris Dye;
Terry Powers;
David Edmonds, Jr.;
Joe Juff; and
Rhonda Lester, Secretary.

2. Also present:
Harvey Hart;
James Baker, T&L;
Frank Kilgore;
Joyce Kilgore; and
Rachel Norris

3. All the directors of The Russell County Public Service Authority being present, formal notice calling the meeting was dispensed with, and the meeting declared to be regularly called.

4. Carter McGlothlin acted as Chairperson of the meeting and Rhonda Lester as Secretary of the meeting.

5. Chris Dye opened the meeting with the Pledge of Allegiance followed by a prayer led by Cuba Porter.

6. Minutes of the last regular meeting dated June 17, 2019 were reviewed and, upon motion duly made by Clifford Hess, seconded by Chris Dye, were unanimously adopted as read.

7. Minutes of the last special called meeting dated July 2, 2019 were reviewed and, upon motion duly made by Chris Dye, seconded by Clifford Hess, were unanimously adopted as read.

8. Harvey Hart, Interim Acting Director, presented to the meeting:

- Bank Activity and Account Balances Reports
- Profit and Loss Reports
- Outstanding Construction Receivables Report
- Past Due Customer Accounts Reports
- Systems Water Loss Reports

and upon motion duly made by Clifford Hess, seconded by Terry Powers, were unanimously adopted as presented.

9. James Baker, Project Engineer with Thompson & Litton presented to the meeting the following project updates from June 16, 2019 to date:

- Fincastle Estates Project – Installed (11) Service Meters, Worked on Pressure Tank, Worked on Pump Station, Done Sampling
- County/Lebanon Trash Site Project – Poured Concrete, Cleaned off Bank, Filled Ramp with Dirt
- Nature Conservancy/Carbo Launch Site Project – Cut Trees, Built Road, Leveled Lot
- Leonard/Hansonville Project – Installed 1400' of 2" Line, (1) Service Meter, Done 8x6" Tap
- Eagle's Nest Project – Graveled Road, Installed Gate, Poured Concrete Pad for Tank
- Glade Hollow/Glade Hill Project – Ordered Some Materials, Awaiting Loan Closing with VRA
- Nash's Ford Project – Submitted Funding Application with VDH (should have notification of funding status in July or August)
- Belfast Phase II Project – Plans and Specs Submitted to VDH, CPPD is Updating Environmental Review
- Elk Garden – Talking with VDH about Plans to use a Well in the Elk Garden Area as a Potential Water Source

10. Carter McGlothlin, Chairman presented to the meeting and thereupon the following resolutions were offered.

IT WAS RESOLVED THAT:

- Proposed Employee Handbook is still under legal review at this time and approval to put the handbook into use will be addressed at a later date.

- Motion to approve the proposed 2019/2020 Budgets made by Chris Dye, seconded by Clifford Hess, and unanimously adopted.
- Motion to approve the Owens CPA and Associates' Engagement Letter for FY19 auditing services made by Clifford Hess, seconded by Terry Powers, and unanimously adopted.
- Motion to approve the proposed Payment Plan Policy made by Cuba Porter, seconded by Terry Powers, and unanimously adopted.
- Motion to approve the proposed Service Disconnection for Nonpayment (45 days past due) Policy made by Clifford Hess, seconded by Chris Dye, and unanimously adopted.
- Motion to appoint Carter McGlothlin and Cuba Porter to have discussions with the County Administrator and Transition Committee regarding Rates & Fees Restructure and the authority to set rates and fees and advertise for public hearings related to such made by Terry Powers, seconded by Chris Dye, and unanimously adopted.
- Proposed Employee Rate Increases for all employees and Full-Time Status for Rachel Norris is still under board review at this time and will be addressed at a later date.

11. Frank Kilgore presented to the meeting revised "Bylaws of The Russell County Public Service Authority"

Motion to approve made by Terry Powers, seconded by David Edmonds, Jr., and unanimously adopted.

12. The following amendments were made to the agenda:

- Changed the Meeting Date to July 16, 2019
- Removed Rita Baker from Visitors' List
- Added Eagle's Nest Project – Graveled Road, Installed Gate, Poured Concrete Pad for Tank as number 5 on the Progress Report on Water Projects Outline
- Added Glade Hollow/Glade Hill Project – Ordered Some Materials, Awaiting Loan Closing with VRA as number 6 on the Progress Report on Water Projects Outline
- Added Nash's Ford Project – Submitted Funding Application with VDH (should have notification of funding status in July or August) as number 7 on the Progress Report on Water Projects Outline

- Added Belfast Phase II Project – Plans and Specs Submitted to VDH, CPPD is Updating Environmental Review as number 8 on the Progress Report on Water Projects Outline
- Added Elk Garden – Talking with VDH about Plans to use a Well in the Elk Garden Area as a Potential Water Source as number 9 on the Progress Report on Water Projects Outline
- Added Discussion of Revised Bylaws by Frank Kilgore as number 8 on the New Business Outline
- Added Public Comments

13. Old Business to Discuss: None

14. Public Comments: None

15. There being no further business to come before the meeting, a motion to adjourn at 8:14 PM was made by Clifford Hess, seconded by Terry Powers, and unanimously adopted. The next meeting is scheduled for August 20, 2019 at 6:00 PM.

Dated in the Commonwealth of Virginia
on the 16th day of July, 2019.

Rhonda Lester (Signature)

Secretary Name: Rhonda Lester

Russell County Tourism

July 2019

- Artisan gallery waivers are being sent out in an effort to begin the planned program.
- New TAC committee in place, and officers elected
- 2017 MLP Grant paperwork finalized and submitted
- Food Truck Rally planning underway, to include a tourism booth to gather visitor data
- Partnering with DCR and VTC to collect visitor data at DCR properties
- Met with Abingdon tourism about potential partnership on motor coach tours (Clifton Farms)
- AirBnb Workshop planned for September 11 to provide unique lodging to the area
- Meeting with Sherman Wallace / People Inc on Jesses Mill and potential for restoration or wedding venue
- Planning grand opening for Lonesome Pine Brewing Co
- Working with DOF and Town of Lebanon to explore Tree City USA designation
- Partnering with Chamber on ways to get youth / young adults more involved in tourism efforts
- Updated website events
- Attended ABC hearing opposing the expansion of Vincent's Vineyard. License to expand was granted
- Finalizing marketing plan for upcoming year
- Working closely with HOA for increased exposure

Russell County Planning Commission

June 17, 2019

The Russell County Planning Commission met on Monday, June 17, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

John Mason

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by Jack Compton.

May meeting minutes approved. Motion by Dustin Keith, seconded by Charlie Edmonds.

New Business

Dave Leonard tract presented to Planning Commission. Basically, transaction does not require action by Commission due to single division exemption.

Mark A. Mitchell reported on Town of Lebanon progress.

Roger Sword reported on IDA progress.

Harry Ferguson reported on Board of Supervisors activities.

Review of Plats

Reviewed 05/21/2019 – 06/17/2019 transactions.

Other Business

None

Meeting adjourned. Motion by Charlie Edmonds, seconded by Dustin Keith.



Kirby Meadows, Chairman

Attest:



Mark A. Mitchell, Secretary

PLANNING COMMISSION

MAY 21, 2019- JUNE 17, 2019

1. Daisy Annette Salyer 80AC to be sold to Howard Jessee Remaining acreage unknown Approved at May 20, 2019 meeting 6AC Exemption
2. Arthur Smith 3.31AC to Travis Gilbert Remaining acreage 83.69AC Middle Valley RD Frontage
3. Travis Gilbert 6.03AC boundary survey Middle Valley RD
4. Gerald Newberry boundary survey 3.004 AC and .292AC Pine Creek RD
5. Leonard Companies Family LP 50.864AC to ABC Clinch Mountain LLC Remaining acreage 23.775AC to be approved at June 17, 2019 meeting US HWY 19
6. John & Barbara Barnhart .204 AC to Lucas Deel to be added to 1.254AC tract. New acreage 1.458AC Remaining acreage is .230AC Adjoining Land Owner
7. Troy Leon Lester deeding by boundary description to Ernest L. Perkins No survey, just deed. Drill RD Adjoining Land Owner

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

August 19, 2019

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of July 15, 2019
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

July 15, 2019

The Russell County Planning Commission met on Monday, July 15, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Dustin Keith

John Mason

Chairman Kirby Meadows

Wayne Young

Members Absent

Harry Ferguson

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:36 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by Jack Compton.

June meeting minutes approved. Motion by Dustin Keith, seconded by Wayne Young.

New Business

Approved as exempt a division of land containing .864 acres +/- Copper Creek Corporation to Fred W. and Jimmy Gay Meade. Single division with no new roads.

Review of Plats

Reviewed 06/18/2019 – 07/15/2019 transactions.

Other Business

None

Meeting adjourned at 6:47 p.m. Motion by Charlie Edmonds, seconded by Dustin Keith.

Kirby Meadows, Chairman

Attest:

Kevin Tiller Esq.

PLANNING COMMISSION

JUNE 18, 2019- JULY 15, 2019

1. Heartwood Forestland 1.827 AC to be retained, selling remainder. Remaining acreage 284.163 AC Wilder Hollow RD Frontage
2. Denise Murphy & Dennis Johnson (Tiger Stop LLC) 0.16 AC added to 1.38 AC New acreage 1.54 AC from J & M Mobile Home Park LLC Remaining acreage 28.52 AC Redbud HWY Adjoining Land Owner
3. John Mussomele .683 AC pulled off Remaining acreage 22.107 AC High Point RD Frontage
4. Thomas Bundy 29.38 AC to be sold Remaining acreage 44.60 AC Dennison Chapel RD 6AC exemption
5. Dudley Slate Boundary survey of both tracts 1.287 AC + 0.62 AC Total Acreage 1.34 AC Jessees Mill RD
6. Jack & Jean Tuggle 6.784 AC to Danny & Amanda Musick Remaining acreage 1.021 AC Maple Gap RD Adjoining land owner
7. Betty Jean Yates .899 AC pulled off Remaining acreage 38.01 AC River Mountain RD Frontage

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

July 15, 2019

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of June 17, 2019
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

June 17, 2019

The Russell County Planning Commission met on Monday, June 17, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

John Mason

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by Jack Compton.

May meeting minutes approved. Motion by Dustin Keith, seconded by Charlie Edmonds.

New Business

Dave Leonard tract presented to Planning Commission. Basically, transaction does not require action by Commission due to single division exemption.

Mark A. Mitchell reported on Town of Lebanon progress.

Roger Sword reported on IDA progress.

Harry Ferguson reported on Board of Supervisors activities.

Review of Plats

Reviewed 05/21/2019 – 06/17/2019 transactions.

Other Business

None

Meeting adjourned. Motion by Charlie Edmonds, seconded by Dustin Keith.

Kirby Meadows, Chairman

Attest:

Mark A. Mitchell, Secretary

PLANNING COMMISSION

MAY 21, 2019- JUNE 17, 2019

1. Daisy Annette Salyer 80AC to be sold to Howard Jesse Remaining acreage unknown Approved at May 20, 2019 meeting 6AC Exemption
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7. Troy Leon Lester deeding by boundary description to Ernest L. Perkins No survey, just deed. Drill RD Adjoining Land Owner

RUSSELL COUNTY CONFERENCE CENTER

July 1, 2019

The following is a list of the Russell County Conference Center events for the month of July.

Date	Event	Event Type	Space
07/06/19	Arrington Family Reunion Jim Arrington	Individual Event	Half \$100
07/08/19	VDOT Training Michael Music	Individual Event	Quarter \$85
07/09/19	VDOT Training Michael Music	Individual Event	Quarter \$85
07/10/19	VDOT Training Michael Music	Individual Event	Quarter \$85
07/11/19	VDOT Training Michael Music	Individual Event	Quarter \$85
07/13/19	Burrell Family Reunion Yvonne Richardson	Individual Event	Full \$135
07/16/19	DMME VA Gas & Oil Board Meeting Teresa Flanary	Community Event	Full \$210
07/18/19	Southern States Annual Meeting Sabrina Fleenor	Community Event	Full \$135

07/20/19	Bridal Shower Janette Miller	Individual Event	Full \$310
07/21/19	Wedding Reception Haley Hubbard	Individual Event	Full \$300
07/28/19	Baby Shower Lara Ray	Individual Event	Full \$135

(Total: \$1,665.00)

- \$0

Final Total = \$1,665.00

Russell County Health & Fitness

Membership

2018		2019							
	November	December	January	February	March	April	May	June	July
Members / Class Packages	224	203	231	235	255	257	233	198	183
Pay Per Class	5	8	7	7	17	7	3	3	5
Total Engagement	229	211	238	242	272	264	236	201	188

Sales

Sales Month to Date *	\$ 4,298.00	\$ 4,140.00	\$ 6,192.00	\$ 4,517.00	\$ 4,700.00	\$ 4,090.00	\$ 3,362.00	\$ 901.00	\$ 830.00
Silver Sneakers						\$ 230.00	345	362.5	\$ 250.00
						\$ 4,320.00	\$ 3,707.00	\$ 1,263.50	\$ 1,080.00

Payroll

Instructor / Trainer Payroll	\$ 1,580.00	\$ 1,325.00	\$ 1,155.00	\$ 1,530.00	\$ 1,320.00	\$1,470	\$ 1,345.00	\$ 1,285.00	\$ 825.00
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* Reporting from 6/24-7/28/2019

* SALES NOW REFLECT CASH AND CHECKS COLLECTED BY THE FITNESS CENTER ONLY *

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: WARREN & LESHA KISER
ADDRESS: 4478 RED OAK RIDGE RD. CASTLEWOOD, VA 24224

TAX MAP ID. 158 R SB 1831

EVALUATION DATE: 11/21/2017
NOTIFICATION DATE: 04/11/2018
PUBLIC NOTICE: 04/18/18--04/25/18

PROPERTY OWNER RESPONSE 5/1/18

5/1/18: Property owner(s) contacted the RCBO to request an extension of time to bring property into compliance due to work schedule.

6/4/18 Property owner(s) stated they are working on cleanup

7/25/18 Ms. Kiser contacted the RCBO, updated on progress, stated they were experiencing delays to work schedule and weather.

8/27/18 Follow up visit conducted by RCBO, could not see progress on compliance efforts. 2nd notice to be issued to property owner(s).

9/28/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.

12/11/18 Ms. Kiser contacted RCBO, reported progress is continuing to be made on site.

2/19/19 Follow up visit by RCBO, progress appears to have ceased. Building Official is set to appear before the Russell County Board of Supervisors to present findings and discuss further actions to be taken by the county. Follow up correspondence has been sent to the property owner(s), via Certified Mail.

3/22/19 Return receipt of certified letter sent property owner(s), received by RCBO.

4/25/19 No further response from property owner(s).

5/23/2019 No response from property owner(s) to report, RCBO requests direction from RCBOs, on to how to proceed.

6/19/2019: As of the current date, there has been no response from the property owner. A follow up letter is being issued to encourage the property owner to communicate with the RCBO.

07/22/2019 As of the current date, there has been no response from the property owner. A follow up letter was issued on 6/19/2019, to encourage the property owner to communicate with the RCBO. The RCBO received the return card showing the certified letter had been delivered, with no response from the property owner



Russell County Building Department
137 Highland Dr.
Lebanon, VA 24266
Phone: 276-889-8012
Fax: 276-889-8009
build@russellcountyva.us
Mickey L. Rhea – Building Official

2nd NOTIFICATION

June 19, 2019

Warren & Leasha Kiser
4478 Red Oak Ridge Rd.
Castlewood, VA 24224

RE: Dilapidated House/Structure
Location: 4478 Red Oak Ridge Rd. Castlewood, VA 24224
Tax Map I.d. # 158 R SB 1831

Dear Mr. & Mrs. Kiser,

This letter is in reference to the above listed property that has been determined to be in violation of the Russell County Dilapidated Building/Structure Ordinance. An initial observation on the property was conducted on November 21, 2017. On July 25, 2018, you contacted this office to obtain an extension of time to complete the remainder removal of the structure.

Several observation visits were conducted through-out the final months of 2018 and a final follow-up observation of the property was conducted on February 19, 2019, and per this visit, it is my determination that progress on the removal of the structure and debris, has not been met.

Please be advised that this letter is to inform you that due to the extensive amount of time given and the lack of significant progress, I will be appearing before the Russell County Board of Supervisors to present a report on these findings on July 1, 2019 and to also gain direction from them to initiate further legal action regarding this matter.

If you have any questions, please contact me at my office.

Sincerely,

Mickey L. Rhea
Building Code Official

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: MARTIN & REBECCA BELLAMY
ADDRESS: 6594 DANTE RD. DANTE, VA 24237

TAX MAP ID. 159 R IC 2253

EVALUATION DATE: 6/27/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE No Response

1/4/2019 RCBO and his office have exhausted all notification efforts in contacting Property
Owner

2/13/2019 RCBO requests recommendations from the Russell County Board of Supervisors on how
to proceed

03/15/19 RCBO requests recommendations from the Russell County Board of Supervisors on how
to proceed

4/1/2019 RCBO and his office have exhausted all notification efforts in contacting Property
Owner

5/23/2019 RCBO requests direction from RCBOS on how to proceed.

6/19/2019 RCBO has not been able to make contact with property owner and asks the RCBOS to
advise on how to proceed from this point forward.

**RUSSELL COUNTY BUILDING DEPARTMENT
DILAPIDATED STRUCTURE/HOUSE ORDINANCE**

NAME: TIM & RENDY HALE
ADDRESS: 192 LOWER BEAR WALLOW RD. DANTE, VA 24237

TAX MAP ID. 159 R 2189

EVALUATION DATE: 6/22/2018
NOTIFICATION DATE: 7/5/2018
PUBLIC NOTICE: 08/08/18-08/15/18

PROPERTY OWNER RESPONSE 7/25/2018

7/25/2018 Ms. Hale contacted the RCBO, stated that she was working on cleaning up property Due to work and trying to find assistance in hauling/removing debris, the remainder of the cleanup.

10/26/2018 RCBO granted a 30 day extension to continue to work on site.

12/3/2018 Ms. Hale contacted the RCBO, requested an additional extension to continue to work on the site. RCBO, Rhea, granted the extension.

2/19/2019 Follow-up visit conducted by RCBO, progress appears to have ceased. RCBO is set to appear before the Russell County Board of Supervisors, to present findings and discuss further actions to be taken by the county. Follow-up correspondence has been sent to property owner, via certified mail.

2/25/2019 Follow-up notification letter was returned to the RCBO , stating owner had moved and no forwarding address was available.

4/25/2019 RCBO requests recommendations from Russell County Board of Supervisors on how to proceed from this point.

5/23/2019 RCBO requests direction from RCBOS on how to proceed.

6/19/2019 RCBO has been unable to make contact with property owner, RCBO asks the RCBOS to advise on how to proceed from this point forward.

Animal Control Report

June 2019

DOGS ADOPTED: 11

DOG OWNERS RECLAIMED: 9

DOGS TRANSFERRED: 84

ANIMAL CONTROL ANSWERED: 190 CALLS

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	
Pam Barton	Karen Herndon	Sharon Sargent	
Susan Breeding	Sherry Lyttle		

Chair Sherry Lyttle called the meeting to order 17 July 2018 at 5:03 pm.

Minutes: Karen Herndon made and Sharon Sargent seconded a motion to approve the June minutes as distributed; motion passed.

Financial: Judy Ashbrook made and Ann Monk seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and Director's Reports.

Unfinished Business:

New Business: Susan Breeding made and Yvonne Dye seconded a motion to table the Circulation Policy; motion passed.

Karen moved and Ann seconded a motion to approve the budget as presented with increased salary and staff hours; motion passed.

Sherry presented the slate of officers she and Judy had created: Karen Herndon as Chair, Sherry Lyttle as Vice Chair, and Yvonne Dye as Secretary. Sherry asked for nominations from the floor. Ann moved and Sharon seconded a motion to close the nominations; motion passed.

Pam made and Susan seconded a motion to accept the slate of officers by acclamation; motion passed.

Review and Summary:

Susan moved and Judy seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Ann Monk	Sherry Lyttle
Pam Barton	Karen Herndon	Sharon Sargent	
Susan Breeding			

Chair Karen Herndon called the meeting to order 21 August 2018 at 5:07 pm.

Jewel Blackwell thanked the board for their get well wishes when she was out on medical leave.

Minutes: Ann Monk made and Yvonne Dye seconded a motion to approve the July minutes as distributed; motion passed.

Financial: Sharon Sargent made and Pam Barton seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and Director's Reports.

Unfinished Business:

New Business: Susan Breeding made and Ann seconded a motion to correct the board bylaws making the quorum five (5) in Article 1 and the two-thirds of membership five (5) in Article VII; motion passed.

Susan moved and Sharon seconded a motion to approved the Library Associate-Public Services with grammatical changes; motion passed.

Review and Summary:

Pam moved and Ann seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Karen Herndon	Sherry Lyttle	Yvonne Dye
Pam Barton		Ann Monk	
Susan Breeding		Sharon Sargent	

Chair Karen Herndon called the meeting to order 18 September 2018 at 5:08 pm.

Minutes: Judy Ashbrook made and Sharon Sargent seconded a motion to approve the August minutes as distributed; motion passed.

Financial: Sherry Lyttle made and Ann Monk seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and Director's Reports.

Unfinished Business: Sherry made and Judy seconded remove Circulation policy from table; motion passed. Judy made a motion to approve the Circulation Policy as presented with the edits and Pam seconded; motion passed.

New Business: Susan made and Ann seconded a motion that henceforth the library close on the Veteran's Day as observed by the federal government; motion passed. (November 11 libraries are on regular schedule.)

Review and Summary:

Susan moved and Pam seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

Library Board of Trustees Meeting



Members Present		Members Absent
Judy Ashbrook	Yvonne Dye	Sherry Lyttle
Pam Barton	Karen Herndon	Ann Monk
Susan Breeding	Sharon Sargent	

Chair Karen Herndon called the meeting to order 16 October 2018 at 5:10 pm, and thanked the Friends of the Honaker Library. The Friends introduced themselves and thanked the board, and everyone enjoyed the 'snacks' the Friends provided.

Minutes: Judy Ashbrook made and Sharon Sargent seconded a motion to approve the September minutes as distributed; motion passed.

Financial: Susan Breeding made and Pam Barton seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and, Director's Reports.

Unfinished Business:

New Business: Strategic Plan was reviewed without change. Board members noted that we need to continue to search for grants and conduct outreach.

Review and Summary: Due to Thanksgiving, the next meeting will be November 27, 5 pm

Judy moved and Pam seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Sherry Lyttle	
Pam Barton	Karen Herndon	Ann Monk	
Susan Breeding		Sharon Sargent	

Chair Karen Herndon called the meeting to order 27 November 2018 at 5:00 pm.

Minutes: Pam Barton made and Yvonne Dye seconded a motion to approve the October minutes as distributed; motion passed.

Financial: Susan Breeding made and Ann Monk seconded a motion to approve the bills; motion passed.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and, Director's Reports.

Unfinished Business:

New Business: Volunteer Policies were reviewed without change.

Review and Summary:

Ann moved and Sherry Lyttle seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph

Library Board of Trustees Meeting



Members Present			Members Absent
Judy Ashbrook	Yvonne Dye	Sherry Lyttle	
Pam Barton	Karen Herndon	Ann Monk	
Susan Breeding		Sharon Sargent	

Chair Karen Herndon called the meeting to order 18 Dec January 2018 at 5:06 pm.

Minutes: Ann Monk made and Judy Ashbrook seconded a motion to approve the November minutes as distributed; motion passed.

Financial: Susan Breeding made and Ann Monk seconded a motion to approve the bills; motion passed. Board conducted a lengthy discussion of the budgeting process & issues.

Staff Reports: Kelly McBride Delph reviewed the Programs, Activity, and, Director's Reports.

Unfinished Business:

New Business: Karen Herndon and Susan Breeding volunteered to serve on the budget committee.

Review and Summary:

Pam Barton moved and Yvonne Dye seconded a motion to adjourn.

Respectfully submitted,

Kelly McBride Delph