

RUSSELL COUNTY
BOARD OF SUPERVISOR'S MEETING
AGENDA – MARCH 4, 2019

Board Room

Regular Meeting

5:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

EXECUTIVE SESSION (CLOSED) – Legal Matters

(SCHEDULED ONE-HOUR BEFORE REGULAR BOS MEETING -- REGULAR BOS MEETING BEGINS AT 6 P.M.)

INVOCATION – Pastor Cuba Porter, Lakeview Church

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

PUBLIC HEARING

1. Brooke Atchley & Dave Leonard - Elk Garden School Property
2. Mickey Rhea - RC Building Inspector - Unsafe Building Ordinance
3. Debbie Milton - Cumberland Plateau Planning District - Belfast Water Project

ACKNOWLEDGEMENTS

1. 2018 All-State Wrestling Teams Honors
2. 2018 All-State Football Honors
3. 2018 All-State Volleyball Honors

PRESENTATIONS

1. Dr. Greg Brown – RC Schools – RC School Budget.....A-1
2. Hyder Hughes - RC Sheriff Department – Litter Ordinance
3. Brandon Blevins – Soil & Water Conservation District – Erosion & Sediment Control Program
4. Leah Call - Appalachian Agency for Senior Citizens – Swords Creek & Dante Community Centers

BOARD APPOINTMENTS

Cumberland Mountain Community Service Board

James Mounts 3-Year Term (Tabled 12/3/2018)
 (Barbara Fuller Replacement)

NEW BUSINESS

1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1
 - a. Unapproved minutes of February 4, 2019
2. Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS

1. CWSA Resolution of Dissolution & Transfer of Assets.....C-1
2. Solid Waste Convenience Property User Agreement between County & Town of Lebanon.....C-2
3. RC BOS Moral Obligation to VCC concerning Project “Blue-Jay”.....C-3
4. RC BOS Moral Obligation to the Town of Lebanon concerning Project “Blue-Jay”C-4
5. Elk Garden School Property.....C-5

- 6. County Unsafe Building Ordinance.....C-6
- 7. County Litter Ordinance.....C-7

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

- 1. VDOT Project Information concerning Rte. 613 & Rte. 624 & Rte. 678.....D-1
- 2. Virginia Department of Criminal Justice Services Grant Application for the Honaker Elementary School Resource Officer.....D-2
- 3. Household Hazardous Waste Collection Day – 04/17/2019/10 a.m.–2 p.m.....D-3

REQUESTS

- 4. **American Red Cross Mountain Empire Chapter Proclamation March 2019....D-4**
- 5. Authorization of the Virginia Department of Housing and Community Development (DHCD) Belfast Waterline Extension Project Resolution & Application.....D-5
- 6. Authorization of the AASC Lease for the Swords Creek Community Center...D-6
- 7. Authorization of the VDOT (TAP) Grant for the Dante Depot Project.....,D-7
- 8. Authorization of the Board of Equalization Pay & Expenses.....D-8
- 9. Authorization to Hire Housekeeping Position.....D-9
- 10. Authorization for the Appalachian Gateway Horse & Trail Assoc. Event.....D-10
- 11. Authorization of Travel Requests.....D-11

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....E
- RC IDAF
- RC PSAG
- Castlewood W&SH

- RC Tourism.....I
- RC Planning CommissionJ
- Conference Center.....K
- RC Fitness Center.....L
- RC Transportation & Safety.....M
- RC Building Inspector.....N

CLOSED SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors enter into closed session to discuss Legal matters pursuant to Section 2.2-3712(A) (3) & (7).

The vote was:

Aye: _____

Nay: _____

CERTIFICATION OF CLOSED SESSION

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Harry Ferguson -

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: _____

Nay: _____



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Chairperson

Meeting: 3/4/19 6:00 PM

Public Hearing

1. **Brooke Atchley & Dave Leonard - Elk Garden School Property**
2. **Mickey Rhea - RC Building Inspector - Unsafe Building Ordinance**
3. **Debbie Milton - Cumberland Plateau Planning District - Belfast Water Project**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Resolution

Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Tim Lovelace
District 1

Lou Ann Wallace
District 2

Rebecca Dye, Chairperson
District 6

Steve Breeding, Vice-Chairman
District 5

Carl Rhea
District 3

David Eaton
District 4

Lonzo Lester
County Administrator

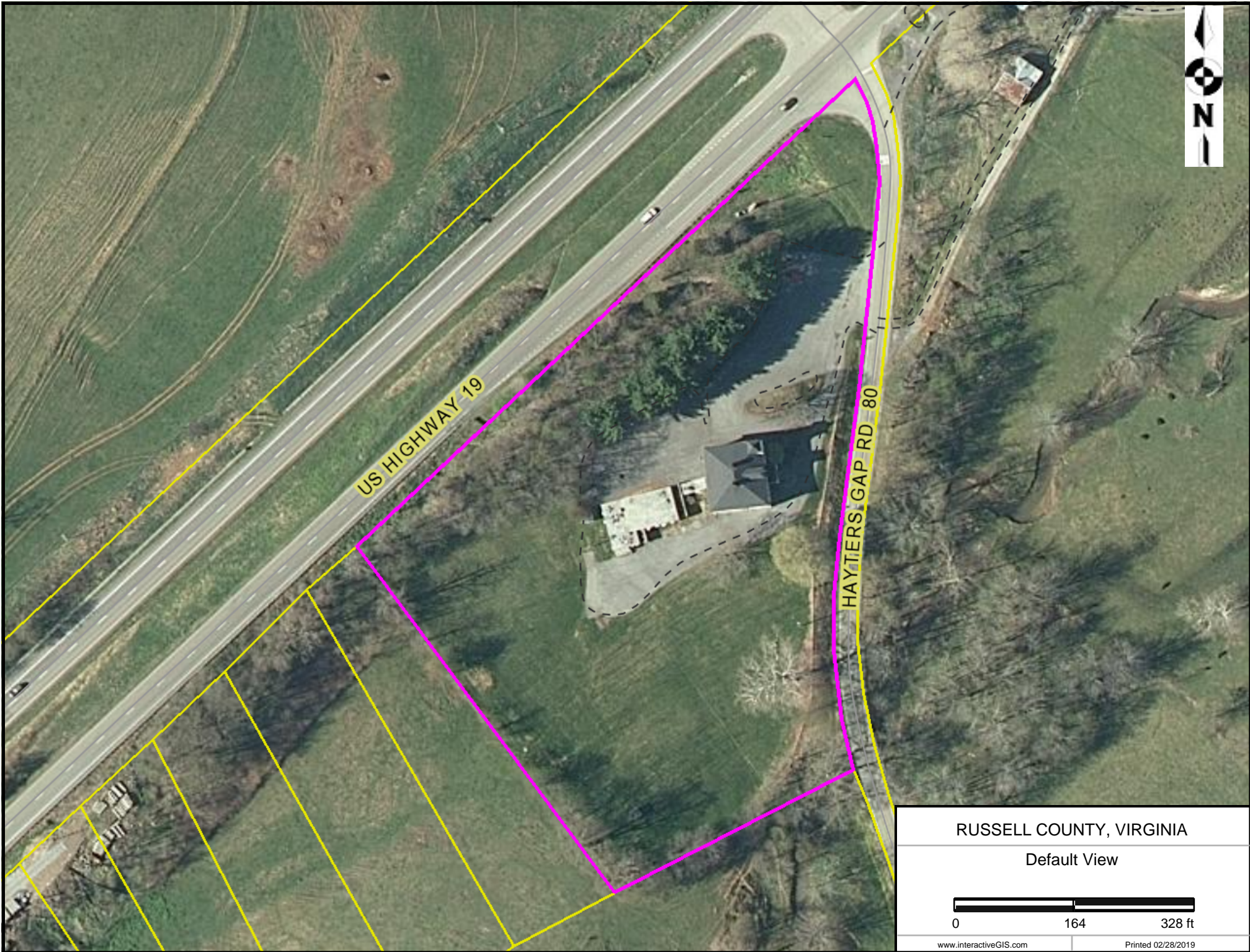
PUBLIC NOTICE

The Russell County Board of Supervisors will conduct a **Public Hearing** on **Monday, March 4, 2019 at 6:00 p.m.** to hear comments concerning the **Sale of County Property – Elk Garden School.**

A copy of the proposed sale of County Property is available for review in the Office of the County Administrator at 137 Highland Drive, Lebanon, Virginia during normal business hours.

The Public Hearing will be held in the **Russell County Board of Supervisors Meeting Room** at the Russell County Governmental Center, 137 Highland Drive, Lebanon, Virginia.

**BY ORDER OF THE
RUSSELL COUNTY BOARD OF SUPERVISORS**

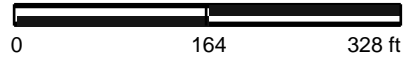


US HIGHWAY 19

HAYTERS GAP RD 80

RUSSELL COUNTY, VIRGINIA

Default View



Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Tim Lovelace
District 1

Lou Ann Wallace
District 2

Rebecca Dye, Chairperson
District 6

Steve Breeding, Vice-Chairman
District 5

Carl Rhea
District 3

David Eaton
District 4

Lonzo Lester
County Administrator

PUBLIC NOTICE

The Russell County Board of Supervisors will conduct a **Public Hearing** on Monday, March 4, 2019 at 6:00 p.m. to hear comments concerning changes to the **“Unsafe Building Ordinance”**.

A copy of the proposed Unsafe Building Ordinance is available for review in the Office of the County Administrator at 137 Highland Drive, Lebanon, Virginia during normal business hours.

The Public Hearing will be held in the **Russell County Board of Supervisors Meeting Room** at the Russell County Governmental Center, 137 Highland Drive, Lebanon, Virginia during the regular monthly meeting.

BY ORDER OF THE
RUSSELL COUNTY BOARD OF SUPERVISORS

**BOARD OF SUPERVISORS
COUNTY OF RUSSELL
LEBANON, VIRGINIA**

Ordinance

At a regular meeting of the Russell County Board of Supervisors held in the Russell County Government Center, Lebanon, Virginia, on the 7th day of November, 2016.

<u>Present</u>	<u>Vote</u>
Steve Breeding, Chairman	Aye
David Eaton, Vice-Chairman	Aye
Tim Lovelace	Aye
Lou Ann Wallace	Aye
Carl Rhea	Aye
Rebecca Dye	Aye
Mark Mitchell	Aye

On motion of Mark Mitchell, seconded by Lou Ann Wallace, which carried 7-0, the following ordinance was adopted:

**ORDINANCE TO COMPEL THE REPAIR OR REMOVAL OF
BUILDINGS AND OTHER STRUCTURES**

WHEREAS, **Section 15.2-906** of the Code of Virginia, 1950, as amended, authorizes Russell County to enact an **ordinance to compel property owners to remove, repair or secure any building, wall or any other structure which might endanger the public health or safety** of other residents of Russell County; and

WHEREAS, in order to properly **enforce the Virginia Uniform Statewide Building Code**, the Russell County Board of Supervisors deems it necessary to enact such an ordinance.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Russell County Board of Supervisors:

1. The owners of any property located within Russell County shall, at such time or times as the Board of Supervisors, acting through its Building Inspector, may prescribe, remove, repair or secure any building, wall or any other structure which might endanger the public health or safety of other residents of the County.
2. The County, acting through its Building Inspector and other agents or employees, may remove, repair, or secure any building, wall or any other structure which might endanger the public health or safety of other residents of the County if the owner and lienholder of such property, after reasonable notice and a reasonable time to do so, has failed to remove, repair, or secure the building, wall or other structure. Notice shall be given by: (i) a written notice mailed by certified or registered mail, return receipt requested, to the last known address of the property owner; and (ii) publication once a week for two successive weeks in a newspaper having general circulation in the County. The County shall not remove, repair or secure any building or structure without first presenting a recommendation for same to the Board of Supervisors in an open meeting for discussion and approval. The requisite notice to the landowner may precede or follow presentation to and approval by the Board of Supervisors. No action shall be taken by the County to remove, repair, or secure any building, wall or other structure for at least thirty (30) days following the later of the return of the receipt or newspaper publication.
3. In the event the County, acting through its agents or employees, removes, repairs, or secures any building, wall or any other structure after complying with the notice provisions of this Ordinance, the cost or expenses thereof shall be chargeable to and paid by the owners of such property and may be collected by the locality as taxes are collected.
4. Every charge authorized by this Ordinance with which the owner of any such property has been assessed and which remains unpaid shall constitute a lien against such property ranking

on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Articles 3 (§ 58.1-3940 *et seq.*) and 4 (§ 58.1-3965 *et seq.*) of Chapter 39 of Title 58.1. The County may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

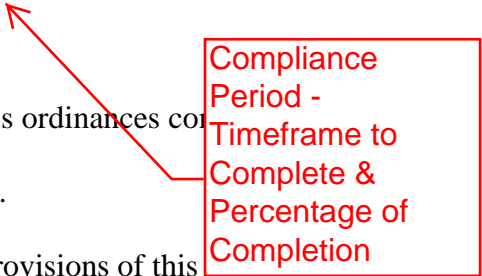
5. Failure of a landowner to remove, repair, or secure any building, wall, or any other structure which might endanger the public health or safety or other residents of the County, after having been provided the aforementioned notice and compliance period shall be punishable by a \$1,000.00 civil penalty.

6. This Ordinance shall supersede and take the place of all previous ordinances covering the repair or removal of buildings and structures, as previously adopted.

7. All ordinances and portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

8. Should any part or provision of this Ordinance be found to be invalid due to conflict with federal or state law or regulation, or found to be otherwise invalid by any court of competent jurisdiction, such invalidity shall in no way affect any other provision of this Ordinance, and the invalid portion of such Ordinance shall be deemed to be deleted here from without affecting any other provision of this Ordinance.

This ordinance shall become effective 7th November, 2016.



Compliance Period -
Timeframe to Complete &
Percentage of Completion

Adopted this 7th day of November, 2016.

STEVE BREEDING, CHAIRMAN
Russell County Board of Supervisors

Attest: _____
Lonzo Lester
County Administrator & Clerk

Russell County Virginia

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At-Large

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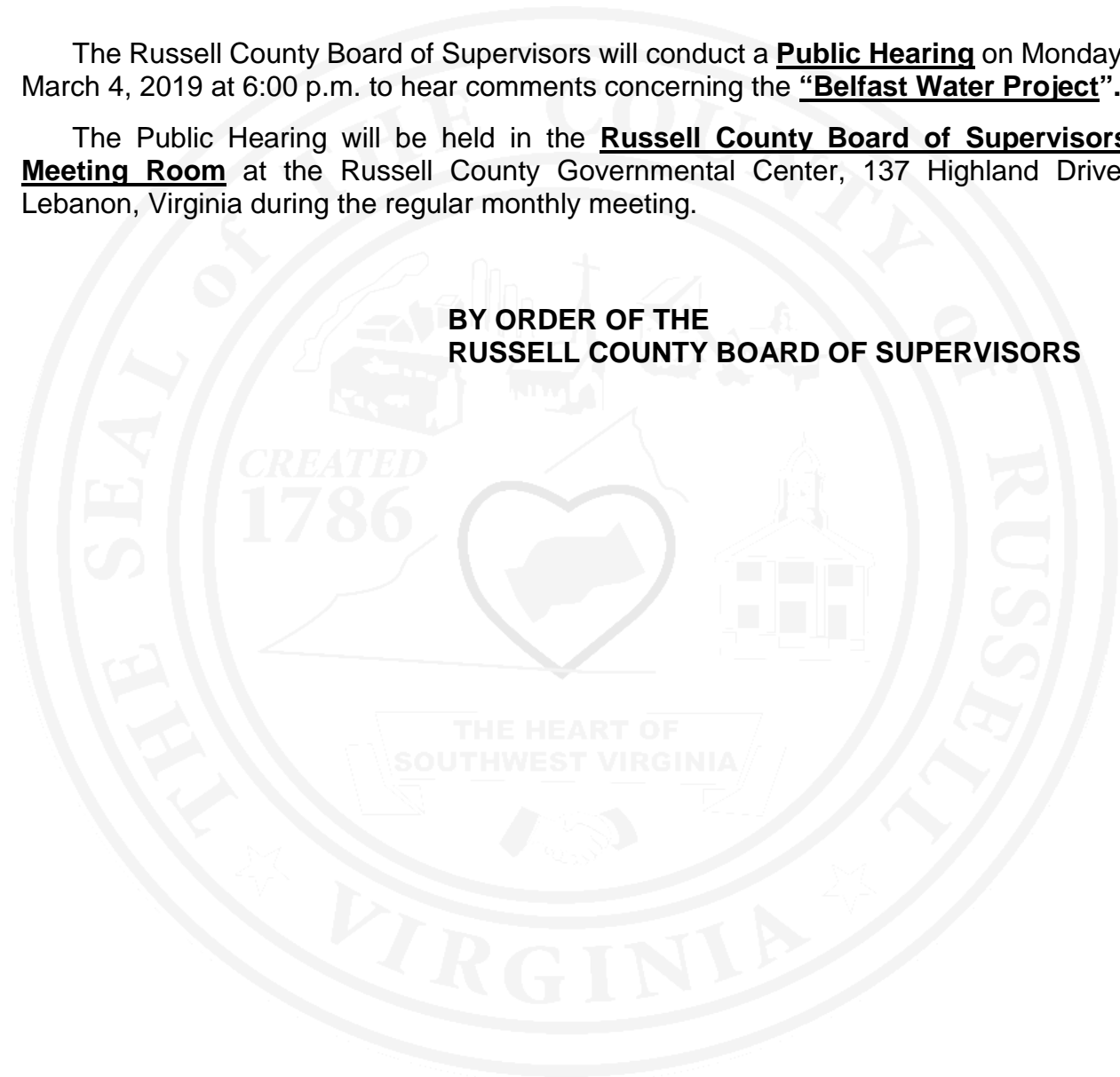
Lonzo Lester
County Administrator

PUBLIC NOTICE

The Russell County Board of Supervisors will conduct a **Public Hearing** on Monday, March 4, 2019 at 6:00 p.m. to hear comments concerning the **“Belfast Water Project”**.

The Public Hearing will be held in the **Russell County Board of Supervisors Meeting Room** at the Russell County Governmental Center, 137 Highland Drive, Lebanon, Virginia during the regular monthly meeting.

**BY ORDER OF THE
RUSSELL COUNTY BOARD OF SUPERVISORS**



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Lou Ann Wallace
District 2

Steve Breeding, Vice-Chairman
District 5

Lonzo Lester
County Administrator

RESOLUTION

WHEREAS, Russell County, Virginia has as its primary objective the provision of adequate water facilities; and

WHEREAS, the County wishes to apply for Virginia Community Development Block Grant funds in the 2019 Grant funding cycle; and

WHEREAS, the title of the County’s grant project is the Belfast Waterline Extension Project, Phase I; and

WHEREAS, the County is requesting \$550,000 Virginia Community Development Block Grant Funds; and

WHEREAS, the County has obtained or will obtain the \$225,000 in additional funds for this project through, SW W/WW (\$100,000 – Committed) and CWDF (\$125,000- Committed) for a total project cost of \$775,000; and

WHEREAS, 73 households representing 92 LMI persons or (56%) will be served; and

WHEREAS, two public hearings have been advertised and properly conducted and one other form of public notice and necessary assurances executed; and

NOW, THEREFORE BE IT RESOLVED, that the Russell County Board of Supervisors authorizes the submission of this grant proposal in the amount of \$775,000 to the Virginia Department of Housing and Community Development for the Belfast Waterline Extension Project, Phase I and designates the County Administrator as its representative to sign all documents pertaining thereto.

This 1st day of March 4, 2019.

Chairperson
Russell County Board of Supervisors

ATTEST:

GENERAL ASSURANCES AND CERTIFICATION

(Original copy in original proposal; photocopies in other copies)

The applicant hereby assures and certifies that:

- (a) It possesses legal authority to apply for the grant, and to execute the proposed program.
- (b) Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the filing of the application including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- (c) Its chief executive officer or other officer of applicant who has been approved by the Virginia Department of Housing and Community Development:
 - i. Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified at 24 CFR 58.5(a) through (h) which serve to further the purposes of NEPA insofar as the provisions of such Federal law apply to this Program;
 - ii. Is authorized and consents on behalf of the applicant and himself to accept the jurisdiction of the Federal and Commonwealth of Virginia courts for the purpose of enforcement of his responsibilities as such an official.
- (d) It will comply with the regulations, policies, guidelines and requirements of the Code of Federal Regulations (24 CFR Part 85), OMB Circular A-128 and Circular A-87 as they relate to the application, acceptance, and use of Federal funds under this Program; and, as applicable, all State laws and administrative requirements which may supersede them (by virtue of being more stringent).
- (e) It will comply with the provisions of Executive Order 11988, relating to evaluation of flood hazards and Executive Order 12088 relating to the prevention, control and abatement of water pollution.
- (f) It will require buildings or facilities designed, constructed, or altered with funds provided under this Program to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A-117.1-R 1980, or Uniform Federal Accessibility Standards (UFAS) in accordance with the Virginia Uniform Statewide Building Code. The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.

(g) It will not recover the capital costs for public improvements financed in whole or in part with CDBG funds through assessments against properties owned and occupied by low- and moderate-income persons nor will fees or assessments be charged to such persons as a condition of obtaining access to the public improvements. (Per section 104(b)(5) of Title I of Housing and Community Development Act of 1974, as amended).

(h) It will comply with:

- i. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance. A recipient, in determining the types of housing, accommodations, facilities, services, financial aid, or other benefits which will be provided under any such program or activity, or the class of persons to whom, or the situations in which, such housing, accommodations, facilities, services, financial aid, or other benefits will be provided under any such program or activity, or the class of persons to be afforded an opportunity to participate in any such program or activity, may not, directly or through contractual or other arrangements, utilize criteria or methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity as respect to persons of a particular race, color, or national origin.

The project service area shall not be selected in such a manner as to provide services to a population in which the proportion of minority and other protected population groups is substantially lower than the proportion of those groups throughout the jurisdiction of the locality unless:

- the areas of disproportionate concentrations of minority and other protected population groups has already been served, or
 - there are definite plans for the imminent provision of similar services to those areas, or
 - there is reasonable justification for the provision of services to the selected area notwithstanding the substantially lower proportion of minority and other protected population groups.
- ii. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing; and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services.
 - iii. Section 109 of the Housing and Community Development Act of 1974, and the regulations issued pursuant thereto (24 CFR Part 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, or sex, be

excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or part with funds provided under this Program. Any prohibition against discrimination on the basis of age under Discrimination Act of 1975 or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 as amended shall also apply to this Program.

- iv. Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.
 - v. Executive Order 11246, and the regulations issued pursuant thereto 41 CFR Chapter 60), which provides that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal or federally assisted construction contracts. Contractors and subcontractors on Federal and federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training and apprenticeship.
- (i) It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project area and contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in the area of the project.
- (j) It will:
- i. In acquiring real property be guided, to the greatest extent practicable under State law, by the land acquisition policies in Sections 301 and 302 of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970; and
 - ii. Pay or reimburse property owners for necessary expenses as specified in Section 303 and 304 of the Uniform Act; and
 - iii. Comply with the applicable Sections (202 through 205) of Title II (relocation assistance) of the Uniform Act in providing relocation payments and relocation assistance; and
- iii. Comply with DOT regulations at 49 CFR Part 24 in implementing the requirements, it will:
- 1) Carry out the policies and procedures of Part 24 in a manner that insures that the acquisition and relocation processes do not result in different or separate treatment to persons on account of race, color, religion, sex, national origin, or source of income; and

- 2) Assure that, within a reasonable period of time prior to displacement, comparable decent, safe and sanitary replacement dwellings will be available to all displaced families and individuals and that the range of choices available to such persons will not vary on account of race, color, religion, sex, national origin, or source of income; and
 - 3) Inform affected persons of their rights under the policies and procedures set forth under the regulations in Part 24, including their rights under Title VI of the Civil Rights Act of 1964 and Title VIII of the Civil Rights Act of 1968, as amended.
- (k) It will establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
- (l) It will comply with the provisions of the Hatch Act which limits the political activity of employees.
- (m) It will comply with the provisions of the Davis-Bacon Act as amended and the Contract Work Hours and Safety Standards Act as determined by the Secretary of Labor. This section shall apply to rehabilitation of residential property only if such property is designed for residential use of eight or more families.
- (n) It will give the Virginia Department of Housing and Community Development and the Comptroller General through any authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant.
- (o) It will insure that facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the program are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Virginia Department of Housing and Community Development of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
- (p) It will comply with the flood insurance purchase requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973, Pub. L. 93-234, 87 Stat. 975, approved December 31, 1973. Section 103 (a) required, on and after March 2, 1974, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area, that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
- (q) It will in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic

Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historical Data Act of 1966 (16 U.S.C. 469a-1, et. Seq.) by:

- i. Consulting with the State Historic Preservation Officer to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the proposed activity, and
 - ii. Complying with all requirements established by HUD and the Virginia Department of Housing and Community Development to avoid or mitigate adverse effects upon such properties.
- (r) Assure upon funding, it will implement a "residential anti-displacement and relocation assistance plan," pursuant to Section 570.496a(b).
- (s) It will implement all required actions to ensure compliance pursuant to 24 CFR Part 8, Nondiscrimination Based on Handicap in Federally Assisted Programs and Activities.
- (t) The undersigned certifies, to the best of his or her knowledge and belief, that:
- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - iii. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- (u) Any survey information submitted with the application is a true representation of the data and has not been altered or fabricated. The survey was conducted and analyzed in strict accordance with the methodology stated.

- (v) The certification set out below is a material representation upon which reliance is placed by the U.S. Department of Housing and Urban Development in awarding the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the U.S. Department of Housing and Urban Development, in addition to any other remedies available to the Federal Government, take action authorized under the Drug-Free Workplace Act.

Chief Administrative Official:

Lonzo Lester
Name

County Administrator
Title

Signature

Date

DRUG-FREE WORKPLACE ASSURANCES AND CERTIFICATION

(Original copies in original proposal; photocopies in other proposal copies.)

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about -
 - i. The dangers of drug abuse in the workplace;
 - ii. The grantee's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - i. Abide by the terms of the statement; and
 - ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the U.S. Department of Housing and Urban Development within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such condition;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - i. Taking appropriate personnel action against such an employee, up to and including termination; or

ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Chief Administrative Official:

Lonzo Lester
Name

County Administrator
Title

Signature

Date

APPLICANT DISCLOSURE REPORT

Part I – Summary Information

Applicant Russell County Board of Supervisors

Address 137 Highlands Drive
Lebanon, VA 24266

Contact Person Lonzo Lester

Address 137 Highlands Drive
Lebanon, VA 24266

Phone Number 276-889-8000

Project Name Belfast Waterline Extension Project

FIN or SS# _____

DUNS Number _____

Are you requesting CDBG funding of \$200,000 or more? YES NO

If yes, the remainder of this Applicant Disclosure Report must be completed and the original must be attached to the original copy of the proposal. Photocopies in other copies.

Part II– Other Governmental Assistance in Project

Source of Assistance	Program / Use of Funds	Type of Assistance	Amount
Cumberland Plateau PDC	Administration	Waterline Construction	\$50,000
Thompson and Litton Engineering	Engineering		\$

Part III– Interest Disclosure

Interested Parties	Social Security / FIN Employer ID	Type of Participation	Financial Interest In Project (\$ and %)
Thompson & Litton	54-0890792	A/E Services	\$
Cumberland Plateau PDC	54-0837020	Administration	\$50,000

I hereby certify that, to the best of my knowledge, the information contained in this Applicant Disclosure Report is true and accurate.

Chief Administrative Official:

Lonzo Lester
Name

County Administrator
Title

Signature

Date

SAMPLE RESOLUTION

Be it resolved that, pursuant to two public hearings, *LOCALITY NAME* wishes to apply for *AMOUNT* of Virginia Community Development Block Grant funds for *PROJECT TITLE*.

Whereas *LIST AMOUNTS AND SOURCES OF OTHER FUNDS* will also be expended on this project, it is projected that *NUMBER AND TYPE OF BENEFICIARIES* will result from the implementation of this project, of which *NUMBER* will be low-and moderate-income persons (where applicable).

Be it further resolved that *CHIEF ADMINISTRATIVE OFFICIAL* is hereby authorized to sign and submit appropriate documents for the submittal of this Virginia Community Development Block Grant proposal.

All resolutions should be signed and dated with the exact dollar amounts pledged to help leverage the project. Contact DHCD with any questions.

CDBG CITIZEN PARTICIPATION

For All Potential Local Government Applicants:

It is important that community development projects carried out wholly or in part with Virginia Community Development Block Grant (CDBG) funds involve extensive citizen participation during the proposal development process. Local citizen participation should be encouraged throughout the process of developing a Community Improvement Grant (CIG) proposal. In particular, participation by low- and moderate-income (LMI) residents of the project service area or a slum and blight area should be encouraged. Participation is encouraged prior to submitting a Planning Grant proposal, but there are no firm requirements.

The following steps, however, are required for each local government wishing to submit a Community Improvement Grant proposals, including both competitive round projects and projects being submitted under the open submission funds.

Public Hearing Requirement

At a minimum, at least **two public hearings** must be held during the CIG proposal development period.

- The two hearings must, at a minimum, be held **one week apart**.
- Advertisements for the two public hearing must be published separately. Applicants may not only publish one advertisement that includes information on both public hearings.
- Both public hearings must be held **within twelve months** of the application deadline (defined by DHCD in 2016 as after March 31, 2015). In the case of the same proposal being resubmitted from the prior competitive year, DHCD may waive the public hearing requirement on community development needs (first public hearing).
- Files must be maintained containing documentary evidence that the hearings were held, to include at a minimum a list of attendees, minutes of the hearings, and notices (2 types) of the public hearings.
- For **regional proposals**, each participating locality must hold two public hearings as described above.
- Applicants must provide timely written answers to written comments and grievances, within 15 working days where practicable.

Each hearing must be held after adequate notice as described below:

Notice of Public Hearings

Advertisement must be made in a non-legal, locally-circulated newspaper with the largest general circulation at least seven days prior to each hearing. The public hearing notices must

provide the address, phone number, TDD, and times for submitting comments and grievances to the applicant locality. If publishing in a weekly paper, be sure the ads are published in such a manner as to comply with the requirements outlined here.

At least one other type of announcement must be done for each public hearing (examples below), at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped.

- Advertisement through locally-received radio and/or television stations;
- Distribution of flyers in LMI areas and in the proposed service area(s);
- Announcements at local community organization meetings; or,
- Announcements through local churches and community centers located in LMI and proposed project areas.

First Public Hearing

The first hearing must be held early in the CIG proposal development process to identify the applicant's community development and housing needs, the range of eligible project types funded through the CDBG program and the amount of money available to the applicant, as well as the applicant's past performance (if applicable) in the CDBG program during the previous five years. At a minimum citizens should be furnished with information concerning the amount of funds available (including program income) for proposed activities and the range of activities that may be undertaken, including the estimated amount to be used for activities that will benefit low- and moderate-income persons, the proposed CDBG activities likely to result in displacement, and plans for minimizing displacement of persons as a result of the CDBG project, and plans to assist persons actually displaced by the project.

Between the two hearings applicants must make available to the public a fact sheet or proposal summary that identifies the proposed activities and objectives for the project and identifies who will be affected by these activities. Citizens must have an opportunity to comment on this document.

Second Public Hearing

A second hearing must be held for public review of and comment on the final draft of the CIG proposal. A final draft or detailed fact sheet presenting the key activities and eligible benefits of the project must be available at the second public hearing, if not before.

Additional Citizen Participation Requirements

Local citizens should be provided with reasonable and timely access to local meetings, information, and records relating to the applicant locality's proposed and actual use of CDBG funds. Meetings should be conducted according to the standards established for the public hearings cited below (#4). CDBG-related information and records must be made available to interested citizens with the availability of such items announced at least in the same manner as the public hearing advertisements.

Technical assistance must be provided to groups representative of persons of low- and moderate-income that request such assistance in developing proposals for use of CDBG funds. The level and type of assistance is determined by the applicant locality but must include at least consultation and written communication between a local contact person responsible for the CDBG proposal's development and interested groups. The name, address, and telephone number of the contact person(s) must be made available upon request and announced at all public meetings held on the CDBG proposal.

Where 5 percent or more of public hearing participants can be reasonably expected to be non-English speaking residents, applicants must take measures to accommodate their needs. Census data on the proposed project area and on the locality as a whole should be consulted to determine if this provision applies in a particular instance. Meeting this provision requires, at a minimum, having printed material available in the non-English language(s) and retaining the services of an interpreter(s) for all CDBG-related meetings and public hearings.

An applicant with a current CIG project to which activities are to be added, deleted, or substantially changed (that is, substantial changes made in terms of purpose, scope, location, or beneficiaries) must provide local citizens through a public hearing with an opportunity for comment on such changes, after the locality has informed citizens of the changes at least seven days prior to the hearing.

Applicants must keep documentation of how they met the above requirement in their CDBG files for verification. This documentation should include:

- Documentation of the Public Hearing advertisements,
- Documentation of the second method used to notify citizens of the public hearings,
- List of attendees,
- Minutes from the first hearing showing:
 - Available funds,
 - Available activities,
 - Past use of CDBG funds,
- Minutes from the second hearing showing:
 - Description of proposed activities,
 - Plans to minimize displacement and assist displaced persons (if applicable), and
 - Any requested special accommodations.

None of the foregoing may be construed to restrict the responsibility or authority of the local government applicant in the development and execution of its Community Improvement Grant project.

Public Hearing Advertisements

These advertisements should be made in accordance with the Plan above.

Model Advertisement – First Public Hearing

(Locality) will hold a public hearing on (date) at (time) at (location) to solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for a project in our community.

Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans to minimize displacement and provide displacement assistance as necessary will be available. Citizens will also be given the opportunity to comment on (locality's) past use of CDBG funds. All interested citizens are urged to attend. For additional information, contact (local contact name and information).

Comments and grievances can be submitted in writing to (locality) at (address) or by phone at (phone number and TDD) until (cut-off date).

If you plan to attend and have any special needs requirements, please call the number listed above.

Model Advertisement – Second Public Hearing

(Locality) will hold a public hearing on (date) at (time) at (location) to solicit public input on the proposed Community Development Block Grant (CDBG) proposal to be submitted to the Virginia Department of Housing and Community Development for (project name). Residents of the project area are encouraged to attend. The (project name) proposal will include the following activities (list activities).

The draft CDBG proposal will be presented for comment along with information on projected beneficiaries, including the number of low- and moderate-income residents to benefit from the proposed project, and plans to minimize displacement. Citizens will also be given the opportunity to comment on (locality's) past use of CDBG funds. A fact sheet on the proposed project and the draft proposal is available at (location). For additional information, contact (local contact name and information).

Comments and grievances can be submitted in writing to (locality) at (address) or by phone at (phone number and TDD) until (cut-off date).

If you plan to attend and have any special needs requirements, please call the number listed above.

CITIZEN PARTICIPATION ASSURANCES AND CERTIFICATION

The applicant assures and certifies that it has provided its citizens adequate opportunities to participate in the development of this proposal by:

- Holding at least two public hearings in the locality prior to the submission of the proposal, the first one for the purpose of obtaining the views of citizens on community development and housing needs and the second (held at least 7 days after the first) for the purpose of informing the public on the proposed CDBG project. Participation by low- and moderate-income residents and stakeholders in the project or service area and the community at large was encouraged. The hearings were held at times and locations convenient to potential beneficiaries and with accommodation for the disabled. Public input into the development of this proposal was obtained at hearings held on:

2/21/19 AND 3/4/19;
(date) (date)

- Publishing a notice to advertise the public hearings and availability of proposal information at least 7 days prior to the dates of the hearings in the non-legal section of a NEWSPAPER of local general circulation and AT LEAST ONE OTHER TYPE OF ANNOUNCEMENT. The advertisements ran on:

2/13/19 AND 2/20/19;
(date) (date)

Advertisements for the two public hearing must be published separately. Applicants may not only publish one advertisement that includes information on both public hearings.

- Maintaining files which contain documentary evidence that the hearings were held. These files must contain proof of publication of the hearing notices, written and/or recorded minutes of the hearings, and lists of citizens attending the hearings;
- Making CDBG program and proposal documentation available to the public for comment during regular office hours. This documentation should include the range of proposed activities, the estimated amounts of funding which will benefit low- and moderate-income persons, the plans to minimize displacement and provide displacement assistance where applicable, and a summary of the proposed application. This documentation should also include public information on any other CDBG project undertaken within the last 5 years;
- Providing technical assistance to groups representative of persons of low- and moderate-income that request such assistance in developing proposals for the use of CDBG funds, with the level and type of assistance determined by the locality;

- Providing timely written responses to written complaints and grievances, within 15 working days where practicable;
- Accommodating the needs of non-English speaking residents at public hearings where more than 5% of the attendees can be reasonably expected not to speak English; and,
- Adhering to the CDBG Citizen Participation Plan per the 2015 CDBG Program Design.

Chief Administrative Official

Lonzo Lester
Name

County Administrator
Title

Signature

Date

Attach original copies of all newspaper Public Hearing notices. Original notice copies should be clipped from the appropriate newspapers and attached with clear tape to 8 ½-inch x 11-inch white paper with the date of publication clearly visible. Photocopies should be made for other proposal copies

In Regional proposals, each participating locality must conduct two public hearings and the proposal must contain, from each participating locality, a signed copy of this page and copies of all newspaper advertisements. Again, originals in original copy and photocopies in other copies.



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 3/4/19 6:00 PM

Acknowledgements

- 1. 2018 All-State Wrestling Teams Honors**
- 2. 2018 All-State Football Honors**
- 3. 2018 All-State Volleyball Honors**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- Honors Listing

Lebanon High School Volleyball
Coaches: Jaimie Gilbert & Dean Price

Cassidy Burke
Second Team VHSL Group 2A All State Volleyball

Lebanon High School Football
Coaches Michael Webb and Chris Conley

Seth Stanley
Second Team VHSL Group 2A All State Football

Lebanon High School Wrestling Team
Coach Michael Webb

Cole Stoots
State Wrestling Champion 170 Weight Class
Four Time State Champion

Logan Smith
State Wrestling Champion 182 Weight Class
Two Time State Champion

Castlewood High School Wrestling Team

Casey Bush
2019 State Wrestling Champion
Two Time State Champion

Gunnar Jessee
2019 State Wrestling Champion



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item A-1
Presenters - Various

Meeting: 3/4/19 6:00 PM

Presentations

- 1. Dr. Greg Brown – RC Schools – RC School Budget.....A-1**
- 2. Hyder Hughes - RC Sheriff Department – Litter Ordinance**
- 3. Brandon Blevins – Soil & Water Conservation District – Erosion & Sediment Control Program**
- 4. Leah Call - Appalachian Agency for Senior Citizens – Swords Creek &**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- None

Russell County Litter Control and Disposal Ordinance

§ 17.2-200. Authorization.

This Ordinance is adopted and enacted pursuant to § 15.2-901; Article 2 Waste and Recycling, §§ 15.2-927 et seq and § 33.1-346 of the Code of Virginia, 1950, as amended, for the purpose of promoting the public safety, health, welfare, convenience and enjoyment of the general public, public travel, it is hereby declared to be in the public interest to regulate and restrict the disposal of trash, garbage refuse, litter or other unsightly matter on public highways, right-of-way, property adjacent to such highway or right-of-way, on private property, and solid waste facilities of the County, including but not limited to convenience centers, transfer stations and solitary landfills.

Sec. 17.2-201. Title.

This chapter shall be know and may be cited as the “**Russell County Litter Control and Disposal Ordinance.**”

Sec. 17.2-202. Definitions.

For purposes of this ordinance, the following words and phrases shall have the meaning respectively ascribed by this section.

Administrator means the Russell County Administrator or his or her duly authorized designee.

Ashes means the residue resulting from the burning of wood, coal, coke or other combustible material.

Board of Supervisors means the Russell County Board of Supervisors.

Brush means bushes, briars, branches, leaves and similar material.

Brush, pruning and tree trimmings means trimmings from growing or dead trees or bushes no more than six inches in diameter. Any such trimmings over four inches will not be accepted. These items will only be accepted at the transfer

station, with the applicable tipping fee being paid. This shall not include roots or stumps that exceed four inches in diameter.

Bulk waste means appliances, furniture, bedding material, automobile parts, mechanical equipment, mechanical parts, and carpet.

Commercial establishment means a building or other structure and/or lot or tract of land used for or as a part of the operation of a business enterprise, whether for profit or not, which is not used in whole as a residential unit. For the purposes of this ordinance, any structure which is used by the same owner or tenant for both residential and business purposes shall be deemed to be a commercial establishment, provided however, that if the Administrator determines that a mixed use structure generates a volume of solid waste that does not exceed the average amount of waste generated by a residence in Russell County, then such mixed use structure may be deemed to be a residential unit.

Compacted waste means refuse or waste which has been reduced in volume by mechanical or hydraulic means and remains in this state of reduced volume until deposited at the transfer station.

Containers mean any of the following:

1. Residential Reusable Curbside Receptacle: a receptacle made of plastic, metal or fiberglass with a capacity not to exceed thirty-nine (39) gallons, a loaded weight of no more than thirty-five (35) pounds, having a tight fitting lid, and handles of adequate strength to allow for the container to be lifted.
2. Non-Reusable: Plastic sacks designed for refuse disposal with sufficient wall strength to maintain physical integrity when lifted by the top; securely tied at the top for collection, with a capacity not to exceed thirty (30) gallons and a loaded weight not to exceed thirty-five (35) pounds. Non-reusable containers shall also include garbage compactor bags which meet the capacity and weight requirements for plastic sacks. Both reusable and non-reusable containers shall also be referred to as standard containers in this Ordinance.
3. Bulk: Bins of metal construction capable of being emptied by mechanical equipment operated by solid waste disposal operators, the Cumberland Plateau Regional Waste Management Authority, the County, towns located in the County and their contractors, generally referred to as dumpsters, which

have a capacity of at least two and not more than eight cubic yards. Also included are large capacity roll on dumpsters.

Curbside means that portion of the street or highway right of way adjacent to the paved or traveled portion of a primary or secondary roadway as established by the Virginia Department of Transportation.

Contractor means the person with whom Russell County may contract for the collection of solid waste generated within Russell County, however nothing shall be deemed to require the County to contract for collection of all or part of its solid waste. In the event that the County shall contract for collection of all or part of its solid waste, then the term "Contractor" shall be substituted for Russell County where appropriate in the Ordinance.

Convenience Center means a collection point designated and operate by Russell County at which designated solid waste may be deposited.

County the term "County" shall be deemed to refer to Russell County unless the text of the Ordinance specifically refers to some other county.

Disposal means the storage, collection, disposal or handling of refuse.

Garbage means discarded materials composed of animal, vegetable or other organic matter.

Litter means any solid waste that is disposed of as prohibited herein or allowed to be carelessly discarded or scattered about in unsightly matter. Litter shall include, but not be limited to, garbage, trash, refuse and rubbish as referred to within the Ordinance.

Litter bag means a bag or sack, of durable material, which is large enough to serve as a receptacle for litter inside a vehicle or watercraft which is similar in size and capacity to a state approved litter bag.

Litter receptacle means a container with a capacity of not less than ten gallons constructed of such quality as to maintain the original shape when placed at an outdoor location; reasonably resistant to rust and corrosion; and placed for use as a depository for litter. Appliances (refrigerators, etc.) cannot be used as litter receptacles.

Open dump means a site on which any solid waste is placed, discharged, deposited, injected, dumped, or spilled, so as to create a nuisance or so as to pose within the

determination of the Administrator for substantial present or potential hazard to human health or the environment, including the pollution of air, land, surface water or ground water. A disposal facility operation without all permits required by the state and/or federal governments shall be considered an open dump.

Operator means the person responsible for the overall operation and site management of a solid waste facility.

Owner means the person, corporation, or other legal entity in whom is vested the title to and interest in the land on which a solid waste management facility is located; the person, corporation or other legal entity in whom is vested title to and interest in the land upon which a residence, residential unit, multi-unit residential unit, commercial establishment or industry is located.

Permit means the written permission issued by the state or federal government to own, operate, or construct a solid waste management facility; and any licenses issued pursuant to the provisions of this Ordinance.

Person means an individual, corporation, partnership, association, a governmental body, a municipal corporation, or any other legal entity.

Recycling means the process of separating a given waste material from the waste stream and processing it so that it is used again as a raw material for a product, which may or may not be similar to the original thereof.

Refuse means discarded waste materials in a solid or semi-solid state, consisting of garbage, rubbish, or a combination thereof.

Residential unit means a group of rooms located within a building and forming in single inhabitable unit with facilities which are used or are intended to be used for living, sleeping, cooking and/or eating. A residential unit shall also include buildings containing multiple single-family dwelling units, however each unit shall be deemed to be a separate dwelling unit for billing purposes. The term "residential unit" shall also be deemed to include mobile home parks.

Salvage means the authorized, controlled removal of waste materials from a solid waste management facility.

Scavenge means the unauthorized or uncontrolled removal of waste materials from a solid waste management facility.

Sludge means any solid, semi-solid or liquid waste generated from the a municipal, commercial or industrial wastewater treatment plant, air pollution control facility, or other waste producing facility, but as used in this Ordinance the term does not include the treated effluent from a Wastewater Treatment Plant.

Solid Waste means any garbage, refuse, sludge, or other discarded material, including solid, liquid, semi-solid or contained gaseous material, resulting from residential, industrial, commercial, mining or agricultural operations and from community activities but does not include (i) solid or dissolved material in domestic sewage, (ii) solid or dissolved material in irrigation return flows or in industrial discharges which are sources subject to a permit from the State Water Control Board, or (iii) source, special nuclear, or byproduct material as defined by the Federal Atomic Energy Act of 1954, as amended.

The solid waste herein defined also may refer to the following further defined types, i.e.:

1. *Coal Mine Waste*: Any commercial waste, construction/ demolition waste, debris waste, inert waste, metals, garbage, mining equipment and/or machinery and any other waste generated prior, during, or after mining activities and which may be disposed of in compliance with this Ordinance and all other applicable state and federal laws and regulations.
2. *Commercial Waste*: All solid waste generated by establishments engaged in business operations other than manufacturing or construction. This category includes, but is not limited to, solid waste resulting from the operation of stores, markets, office buildings, restaurants, and shopping centers.
3. *Construction/Demolition Waste*: The waste building material, packaging and rubble, resulting from construction, remodeling, repair and demolition operations on pavement, houses, commercial buildings, and other structures,
4. *Debris Waste*: Waste resulting from land clearing operations, including but not limited to stumps, wood, brush, leaves, soil and road spoils.
5. *Household Waste*: Any waste material, including garbage, trash, and refuse normally produced or derived from single and/or multiple residential

households and residences. Household wastes do not include sanitary waste in septic tanks (septage).

6. *Hazardous Waste*: A solid waste or combination of solid waste which, because of its quantity, concentration or physical, chemical or infectious characteristics may:
(a) cause or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness; or (b) pose a substantial present or potential hazard to human health, the Collection/Disposal System, or the environment from improperly treated, stored, transported, disposed of or otherwise managed. The foregoing definition is intended to include any waste now or hereafter designated as such by state or federal agencies with jurisdiction and authority to promulgate and enforce rules and regulations for the handling and disposal of hazardous and other waste.
7. *Ignitable Waste*:
 - a. Liquids having a flash point of less than 140 degrees Fahrenheit (60 degrees Centigrade).
 - b. non-liquids liable to cause fires through friction, absorption of moisture, spontaneous chemical change or retained heat, or which are liable, when ignited, to burn so vigorously and persistently as to create a hazard.
 - c. Ignitable compressed gases, and/or oxidizers.
8. *Industrial Waste*: Any solid waste generated by manufacturing or industrial process that is not a regulated hazardous waste. Such waste may include, but is not limited to, waste resulting from the following manufacturing processes: Electric power generation; fertilizer/agricultural chemicals; food and related products/byproducts; inorganic chemicals; iron and steel manufacturing; mining or oil and gas operations; leather and leather products; nonferrous metals manufacturing/foundries; organic chemicals; plastics and resins manufacturing; pulp and paper industry; rubber and miscellaneous plastic products; stone, glass, clay, and concrete products; textile manufacturing; transportation equipment; and water treatment.
9. *Inert Waste*: Solid waste which is chemically and biologically stable from further degradation and considered to be non-reactive. Inert waste includes rubble, concrete, broken bricks, bricks, and blocks.
10. *Infectious Waste*: Any solid waste if it is capable of producing an infectious disease in humans; is one of the controlled infectious wastes listed in any relevant section or sections of the Infectious Waste Management regulations of

the Virginia Department of Environmental Quality as applicable at any given time, or is identified as infectious by a licensed physician or registered nurse. A waste shall be considered to be capable of producing an infectious disease if it has been, is or may have been contaminated by an organism that is or may be pathogenic to humans and if such organism has a significant probability of being present in sufficient quantities and with sufficient virulence to transmit disease. If the exact cause of a disease is unknown, but the health care professional in charge suspects the presence of a pathogen in the waste is the case, such waste shall be managed as if the pathogen were identified and such waste shall be considered to be infectious waste.

11. *Institutional/Government Waste*: All solid waste emanating from institutions such as, but not limited to, hospitals, nursing homes, orphanages, and public or private schools. It can include infectious waste from health care facilities and research facilities which has not been classified as a hazardous waste by the Virginia Hazardous Waste Regulations or the United States Environmental Protection Agency. Infectious waste which has been defined by state and federal law, rule or regulation as hazardous waste must be excluded from the waste stream.
12. *Putrescible Waste*: Solid waste which contains organic material capable of being decomposed by microorganism, and which causes odors.
13. *Residential Waste*: Household waste.
14. *Waste Oil*: A spent petroleum product or lubricating fluid from vehicles or equipment.

Solid waste management facility means any facility which engages in a planned program for effectively controlling the storage, collection, transportation, processing and reuse, conversion or disposal of solid waste in a safe, sanitary, aesthetically acceptable, environmentally sound and economic manner, in full compliance with all applicable local, state and federal regulations. The Russell County Transfer Station and Russell County Convenience Centers are Solid Waste Management Facilities.

Trash means non-combustible discarded materials including, but not limited to, ashes, scrap metal, glass, brick, concrete or other construction materials.

Uncompacted waste means refuse or waste which has not been reduced in volume by mechanical or hydraulic means, or if so, has not been maintained in this reduced volume state during the transportation to the landfill.

Waste generator means the person who actually produces waste intended for disposal at the landfill.

Waste management facility (See also Solid Waste Management Facility) means that area designated by the County Administrator for the collection of refuse intended for disposal at the Transfer Station or Collection Centers.

White goods means refrigerators, stoves, clothes dryers, washing machines, water heaters, window air conditioners and other large appliances of similar size or character, and waste metal products.

Yard waste means decomposable waste materials generated by yard and lawn care, and include leaves, grass trimmings, brush up to six inches in diameter and shrubs and tree trimmings arising from general landscaping maintenance. This shall not include roots or stumps that exceed four inches in diameter.

Where terms are not defined in this Ordinance and the context or practice requires definition they shall have the meaning specified in Chapter 14 of Title 10.1 of the Code of Virginia, 1950, as amended and/or specified in other relevant statutes, and/or the Solid Waste Management Regulations of the Virginia Department of Environmental Quality, as now or hereafter adopted as are applicable.

In case of conflict, the statutes and regulations applicable to the particular requirement involved shall prevail over those in this Ordinance.

Sec. 17.2-203. General prohibitions.

A. Moving Violations

1. Littering Prohibited: Penalties

It shall be unlawful for any person to drop, deposit, discard or otherwise dispose of litter in or upon any public or private property within Russell County, with or without permission of the owner, including, but not limited to any street, sidewalk, park, body of water, vacant or unoccupied lot, except in public litter receptacles, or in authorized private litter receptacles provided for public use, or in an area designated by the State Department of Health as a permitted disposal site.

When a violation of the provisions of this section has been observed by any person, and the matter dumped or disposed of in the highway, right-of-way,

property adjacent to such highway or right-of-way, or private property has been ejected from a motor vehicle, the owner or operator of such motor vehicle shall be presumed to be the person ejecting such trash, garbage, refuse or other unsightly matter; provided, however, that such presumption shall be rebuttable by competent evidence.

Any person found guilty of a violation of this section shall be guilty of a Class 2 misdemeanor as punishable as provided in Section 17.2-206 of this Ordinance. Any second or subsequent offense shall constitute a Class 1 misdemeanor punishable as provided in Section 17.2-206 of this Ordinance.

2. Uncovered Vehicles, Escape of Load

No vehicle shall be driven or moved on any highway unless such vehicle is constructed or loaded to prevent any of its load from dropping, sifting, leaking, or otherwise escaping therefrom; provided, however, that sand or any substance to increase traction or water or other substance may be applied on a roadway in the cleaning or maintaining of such roadway by the state or local government agency having such responsibilities.

No person in an aircraft shall throw out, drop or deposit within the County any litter or other object.

Any operator of a vehicle from which an object has escaped, that may cause an obstruction or damage a vehicle or endanger travelers on such public property, shall immediately cause the public property to be cleaned of all objects and shall be responsible for all the costs of removal.

Any person found guilty of a violation of this section shall be guilty of a Class 2 misdemeanor as punishable as provided in Section 17.2-206 of this Ordinance. Any second or subsequent offense shall constitute a Class 1 misdemeanor punishable as provided in Section 17.2-206 of this Ordinance.

B. Stationary Violations

1. Areas Surrounding Commercial Establishments and Institutions

It shall be the duty of each proprietor and each operator of any business, industry, or institution to keep the adjacent and surrounding area clear and free of litter. These areas include, but are not limited to, public and private sidewalks, roads, and alleys, grounds, parking lots, loading and unloading areas, and all vacant lots which are owned or leased by said establishment or institution.

Any person found guilty of a violation of this section shall be guilty of a Class 2 misdemeanor punishable as provided in Section 17.2-206 of this Ordinance.

2. Keeping Exterior of Residential and Commercial Property Clean

It shall be the duty of each residential property owner and tenant to keep all exterior private property free of litter. The owner or occupant of any premises within the County shall be responsible for sanitary conditions of such premises, and it shall be unlawful for any person to place, deposit or allow to be placed or deposited on his premises any solid waste, except as designated by the terms of this Ordinance. It shall be the duty of each owner and tenant to keep all exterior property free of litter or waste, these areas shall include, but not be limited to: sidewalks, public roads, alleys and driveways; yards and grounds; fences; walls and property lines; drainages and vacant lots in both residential and commercial areas. Any violation of this subsection shall constitute a Class 2 misdemeanor punishable as provided in Section 17.2-206 of this Ordinance.

No person shall sweep into or deposit in any gutter, public road, street or water body within the County the accumulation of litter from any building or lot or from any public or private sidewalk or driveway. This includes, but is not limited to, rubbish, which includes grass clippings, hedge trimmings, leaves, pine needles, paper, plastic or other materials classified as litter or waste must be placed in an approved container and properly disposed. Persons owning or occupying property shall keep the sidewalk in front of their premises free of litter. Any violation of this subsection shall constitute a Class 3 misdemeanor punishable as provided in Section 17.2-206 of this Ordinance.

Upon violation of this section, the County may proceed against either the tenant, owner or person in control or against all such persons. A warning citation as provided in Section 17.2-204(b) of this Ordinance shall be served on the owner or occupant of any premises upon which solid waste is found in violation of this section, giving the owner or occupant ten (10) days to remove such solid waste. If the owner or occupant does not comply with the terms of

such citation, he or she shall be served a summons for violation of this section.

This section shall not be deemed to prohibit the accumulation of litter awaiting the next regularly scheduled refuse or garbage collection if such property is served by the regularly scheduled garbage, refuse or litter collection. Such collections shall be deemed to be regular if such collection regularly occurs at least once per week or more frequently.

3. Indiscriminate Dumping or Discarding of Litter and Solid Waste

It shall be unlawful for any person to discard or dump along any street or road, on or off the right-of-way, any form of solid waste, rubbish, refuse, junk, motor vehicle or vehicle part, rubber tires, appliances, furniture, or any other material or equipment, on public or private property, with or without permission of the property owner, except in County approved receptacles provided for public use for the deposit of said material, or except in an area designated by the State Department of Health as a permitted solid waste disposal site or collection facility.

C. Cleanup of Improperly Disposed Litter or Solid Waste

1. Cleanup of Premises by County Authorization

The owners of property within the County shall, within fourteen (14) days of receiving written notice from the County, remove from the property any and all trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of the County.

If after fourteen (14) days of receiving the notice, the owners of such property have failed to take action as directed by the notice, the County may have such trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of the County, removed by its own agents or employees, in which event the cost or expense thereof shall be chargeable to and paid by the owners of such property and may be collected by the County as taxes are collected.

Execution of the notice to remove litter shall be in writing and shall be in the form set forth in Section 17.2-204 (b) of this ordinance and served by personal service, posted service or sent by registered mail.

Every charge authorized by this section with which the owner of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Articles 3 (§58.1-3940 *et seq*) and 4 (§ 58.1-3965 *et seq*) of Chapter 39 of Title 58.1 of the Code of Virginia, 1950, as amended. The County may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.

A violation of this section shall be subject to a civil penalty, not to exceed \$50.00 for the first violation, or violations arising from the same set of operative facts. The civil penalty subsequent violations not arising from the same set of operative facts within 12 months of the first violation shall not exceed \$200.00. Each business day during which the same violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violation arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000.00 in a 12-month period.¹

In the event three civil penalties have previously been imposed on the same defendant for the same or similar violation, not arising from the same set of operative facts, within a 24-month period a violation of this subsection shall be a Class 3 misdemeanor.²

D. Litter Receptacles

1. Use of Receptacles

- a. It shall be unlawful to deposit any item or items except litter in any receptacle placed for public use as a depository for litter. Any item or items, including litter, which are expressly prohibited from being placed in said receptacle by a sign or other writing located on or

¹ See §15.2-901 (C) for enabling act authorizing civil penalty by ordinance.

² See §15.2-901 (D) for enabling act authorizing Class 3 misdemeanor when three civil penalties have occurred.

around the receptacle, shall not be placed or deposited in said receptacle.

- b. Any violation of this subsection shall constitute a Class 2 misdemeanor. A second or subsequent offense shall constitute a Class 1 misdemeanor.

2. Providing Adequate Litter Receptacles for Businesses

It shall be the duty of any person owning or operation any commercial establishment to provide receptacles adequate to contain the litter generated at said establishment. The penalty established for violation of this subsection shall be twenty-five (\$25.00) dollars for each day of violation. The offender shall receive a summons from the enforcement officer for any violation of this subsection. The offender may pay the fine in lieu of appearing in court on any first offense.

3. Providing Adequate Litter Receptacles for Residences

- a. All household solid waste shall be contained in receptacles or containers which conform to standards established by the Russell County Board of Supervisors.
- b. It shall be unlawful for any person to use an old appliance or other container deemed unacceptable by the County for trash collection.
- c. Any violation of this subsection shall constitute a Class 3 misdemeanor.

E. Improper Disposal of Waste

1. Depositing Improper Waste in Receptacles or Facilities

- a. It shall be unlawful to improperly dispose of any solid waste as defined in this Ordinance at a facility operated for or in a receptacle placed for public or private use. Improper disposal shall mean and include the depositing in such facility of solid waste which is not accepted or authorized for disposal by such facility. The types of waste not accepted at any such facility shall be displayed at the entrance of such facility or on the receptacle.

F. Enforcement of Litter Laws; Prosecution; Presumption

1. Enforcement

- a. Prosecution for a violation of any provision of this act may be initiated by the County Building Inspector, law enforcement officer, litter control officer, or private citizen.

2. Authorization of County Litter Control Office to Bring Civil Action

Whereas Section 10.1-1418.1 of the Code of Virginia, 1950, as amended authorizes the County to bring a civil action against any person who improperly disposes of solid waste on the property of the County, without the County's permission. Whenever a court of competent jurisdiction finds that a person has improperly disposed of solid waste upon the County's property, without the County's permission, the court shall assess a civil penalty of up to five thousand dollars (\$5,000.00) against such defendant, along with costs and reasonable attorney's fees. Any civil penalty assessed pursuant to this subsection shall be paid into the Russell County treasury.

3. Assign –A-Highway Roadside and Illegal Dump Cleanup

For Cleanup of roadside litter and identified illegal dumps within the County, it is hereby established a program pursuant to Section 53.1-129 of the Code of Virginia, 1950, as amended, and the Sheriff of the County and any of his deputies and any Special Conservator of the Peace/Litter Office who has been approved by a court of competent jurisdiction shall be permitted to utilize probationers or remove inmates from the County or Regional Jail under their supervision to work in this program providing that any such inmate has been specifically approved to be permitted to participate in this program by the Sheriff and by the Court. Probationers will be assigned to two-mile designated sections of highway, cleaned up every two weeks for the duration of their assignment to this program. Inmates shall be utilized only for the cleanup for illegal dumps identified by the County Litter Control Department. During the cleanup of illegal dumps, the Special Conservator of the Peace/Litter Control Officer or the Sheriff or his deputies will be present during this volunteer work.

Sec. 17.2-204. Removal, disposal of trash and garbage.

(a) The owners of property in the county shall not accumulate thereon and shall remove there from any and all trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of the county.

(b) Notice to property owner:

- 1) The Board of Supervisors may, when it deems it necessary, give written notice to the owner of any property in the county, and to the person primarily responsible for such property, if different from the owner and if

know, stating the facts that constitute a violation of subsection (a) of this section and directing such person or persons to take such action as may be necessary to rectify the conditions within 14 days from the date of the notice.

- 2) The notice required by the section shall be certified or registered mail to the last known address, or by hand delivery by the Sheriff of the County, his deputy, the county sanitation office or the designee of the County Administrator, to the owner of the property and to the person primarily responsible for such property, if different from the owner and if known, The notice shall be substantially in the following form:

<p>NOTICE TO REMOVE TRASH, GARBAGE, REFUSE, LITTER AND OTHER SUBSTANCES</p>	
<p>To: _____ Responsible Party</p>	<p>AT: _____ _____ Address of property _____ Tax Map Number</p>
<p>Pursuant to Code of Virginia §15.2-802 of the Ordinances of Russell County, Virginia, you are hereby notified to remove, within 14 days after the date of this notice, all trash, garbage, refuse, litter and other substances that endanger the health or safety of other residents of the county, in particular (<u>describe the conditions</u>). Upon your failure to remove the same, the county’s agents or employees may remove such trash, garbage, refuse, litter and other substances that endanger the health or safety of other residents of the county, and the cost and expenses of such removal shall be chargeable to and paid by the owner of such property and may be collected by the county as taxes and levies are collected and shall constitute a lien on the property.</p>	

- (c) If the property is not cleaned up after receiving the notice required in subsection (b) of this section, the Board of Supervisors may have such trash, garbage, refuse, litter and other like substances that might endanger the health of other residents of the county removed by the county’s own agents and employees, in which event the cost and expenses thereof shall be chargeable to and paid by the

owners of such property and may be collected by the county as taxes and levies are collected.

- (d) Every charge authorized by this section with which the owner and lien holder of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with lien for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, §§ 58.1-3940 et seq. and 58.1-3965 et seq.
- (e) Trash, garbage, refuse, litter and other debris shall be disposed of in personally owned or privately owned receptacles that are provided for such use and for the use of the persons and disposing such matter or in authorized facilities provided for such purpose, and in no other manner not authorized by law.

§ 17.2-205. Dumping Trash on Highway, Right-Of-Way or Private Property.

- (a) It shall be unlawful for any person to dump or otherwise dispose of trash, garbage, refuse, litter or other unsightly matter, on public property, including a public highway, right-of-way, property adjacent to such highway or right-of-way, or on private property without the written consent of the owner thereof or his agent.
- (b) When any persons is arrested for a violation of this section, and the matter alleged to have been illegally dumped or disposed of has been ejected from a motor vehicle or transported to the disposal site in a motor vehicle, the arresting officer may comply with the provisions of Code of Virginia, §46.2-936, in making such arrest.
- (c) When a violation of the provisions of this section has been observed by any person, and the matter illegally dumped or disposed of has been ejected or removed from a motor vehicle, the owner or operator of such motor vehicle shall be presumed to be the person ejecting or disposing of such matter. However, such presumption shall be rebuttable by competent evidence.
- (d) Any person who violates this section shall, upon conviction, be guilty of a Class 1 misdemeanor punishable by confinement in jail for not more than twelve (12) months and a fine of not less than \$250.00 nor more than \$2,500.00, either or both.
- (e) The provisions of this section shall not apply to the lawful disposal of such matter in landfills, the county transfer station or county convenience stations.
- (f) The Commonwealth Attorney of Russell County, Virginia or his designee shall be responsible for all prosecutions under this section.

§17.2-206. Penalties.

The authorized punishments for a conviction of a misdemeanor are:

- (a) For Class 1 misdemeanors, confinement in jail for not more than twelve months and a fine of not more than \$2,500.00, either or both.
- (b) For Class 2 misdemeanors, confinement in jail for not more than six months and fine of not more than \$1,000.00, either or both.
- (c) For Class 3 misdemeanors, a fine of not more than \$500.00.
- (d) For Class 4 misdemeanors, a fine of not more than \$250.00.

§17.2-207. Effective Date of Ordinance.

This ordinance shall be effective on the ____ day of _____, 2018. The County Administrator is directed to file a certified copy of this Ordinance in the Offices of the Clerk of the General District Court of Russell County and the Clerk of the Circuit Court of Russell County.

Adopted this the ____ day of _____, 2018.

Erosion and Sediment Control Discussion Agenda for March 4th, 2019 Russell County B.O.S Meeting

Presented by: Brandon Blevins, Clinch Valley SWCD

Current ESC Responsibilities in Russell County (Per MOU):

Program Administration

Program Inspection - **Russell County**

Program Enforcement

Plan Review - **Clinch Valley SWCD**

Last MOU revision was conducted in 2013.

As required by Virginia Erosion and Sediment Control Regulations 9VAC25-840-60,

A. All erosion and sediment control structures and systems shall be maintained, inspected and repaired as needed to insure continued performance of their intended function. A statement describing the maintenance responsibilities of the permittee shall be included in the approved erosion and sediment control plan.

B. Periodic inspections are required on all projects by the VESCP authority. The VESCP authority shall either:

1. Provide for an inspection during or immediately following initial installation of erosion and sediment controls, at least once in every two-week period, within 48 hours following any runoff producing storm event, and at the completion of the project prior to the release of any performance bonds; or

2. Establish an alternative inspection program which ensures compliance with the approved erosion and sediment control plan. Any alternative inspection program shall be:

a. Approved by the board prior to implementation;

b. Established in writing;

c. Based on a system of priorities that, at a minimum, address the amount of disturbed project area, site conditions and stage of construction; and

d. Documented by inspection records. This includes all agreement in lieu of projects as well. Also, completion of a report will be required for each inspection performed.

Currently, no inspections are being performed in Russell County.

Russell County ESC Plans submitted to Clinch Valley SWCD (per year):

2005 - 14

2006 - 27

2007 - 29

2008 - 13

2009 - 13

2010 - 9

2011 - 13

2012 - 8

2013 - 6

2014 - 4

2015 - 9

2016 - 8

2017 - 5

2018 - 8

Average – 12 plans per year

EROSION AND SEDIMENT CONTROL ORDINANCE OF RUSSELL COUNTY VIRGINIA

Section 10-1. TITLE. PURPOSE. AND AUTHORITY

(a) This ordinance shall be Known as the "Erosion and Sediment Control Ordinance of Russell County." The purpose of this chapter is to prevent degradation of properties, stream channels, waters and other natural resources of the County by establishing requirements for the control of soil erosion, sediment deposition and nonagricultural runoff and by establishing procedures whereby these requirements shall be administered and enforced.

(b) This Chapter is authorized by the Code of Virginia, Title 10.1, Chapter 5, Article 4 (Sec. 10.1-560 et seq.), known as the Virginia Erosion and Sediment Control Law.


Section 10-2. DEFINITIONS:

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:


A. **"Agreement in lieu of a plan"** means a contract between the plan-approving authority and the owner that specifies conservation measures that must be implemented in the construction of a single-family residence; this contract may be executed by the plan-approving authority in lieu of a formal site plan.

B. **"Applicant"** means any person submitting an erosion and sediment control plan for approval or requesting the issuance of a permit, when required, authorizing land-disturbing activities to commence.

C. **"Board"** means the Virginia Soil and Water Conservation Board.

 D. **"Certified inspector"** means the Russell County Building Official or his designated agent who (i) holds a certificate of competence from the Board in the area of project inspection or (ii) is enrolled in the Board's training program for project inspection and successfully completes such program within one year after enrollment.

E. **"Certified plan reviewer"** means an employee or agent of the Clinch Valley Soil and Water Conservation District who (i) holds a certificate of competence from the Board in the area of plan review, (ii) is enrolled in the Board's training program for plan review and successfully completes such program within one year after enrollment, or (iii) is licensed as a professional engineer, architect, certified landscape architect or land



surveyor pursuant to Article 1 (Sec. 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia, 1950, as amended.

F. **"Certified program administrator"** means Russell County Building Official or his designated agent who (i) holds a certificate of competence from the Board in the area of program administration or (ii) is enrolled in the Board's training program for program administration and successfully completes such program within one year after enrollment.

G. **"County"** means the County of Russell.

H. **"Clearing"** means any activity which removes the vegetative ground cover including, but not limited to, root mat removal or top soil removal. (optional or local definition may be used)

I. **"Department"** means the Department of Conservation and Recreation.

J. **"Development"** means a tract of land developed or to be developed as a single unit under single ownership or unified control which is to be used for any business or industrial purpose or is to contain three or more residential dwelling units.

K. **"Director"** means the Director of the Department of Conservation and Recreation.

L. **"District"** or **"Soil and Water Conservation District"** refers to the Clinch Valley Soil and Water Conservation District.

M. **"Erosion and Sediment Control Plan"** or **"Plan"** means a document containing material for the conservation of soil and water resources of a unit or group of units of land. It may include appropriate maps, an appropriate soil and water plan inventory, and management information with needed interpretations and a record of decisions contributing to conservation treatment. The plan shall contain all major conservation decisions and all information deemed necessary by the plan approving authority to assure that the entire unit or units of land will be so treated to achieve the conservation objectives.

N. **"Erosion Impact Area"** means an area of land not associated with current land-disturbing activity but subject to persistent soil erosion resulting in the delivery of sediment onto neighboring properties or into state waters. This definition shall not apply to any lot or parcel of land of 10,000 square feet or less used for residential purposes.

O. **"Excavating"** means any digging, scooping or other methods of removing earth materials.

P. **"Filling"** means any depositing or stockpiling of earth materials.

Q. **"Grading"** means any excavating or filling of earth material or any combination thereof, including the land in its excavated or filled conditions.

R. **"Land-disturbing Activity"** means any land change which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands in the Commonwealth, including, but not limited to, clearing, grading, excavating, transporting and filling of land, except that the term shall not include:

- (1) Minor land-disturbing activities such as home gardens and individual home landscaping, repairs and maintenance work;
- (2) Individual service connections;
- (3) Installation, maintenance, or repair of any underground public utility lines when such activity occurs on an existing hard-surfaced road, street or sidewalk provided the land-disturbing activity is confined to the area of the road, street or sidewalk which is hard-surfaced;
- (4) Septic tank lines or drainage fields unless included in an overall plan for land-disturbing activity relating to construction of the building to be served by the septic tank system;
- (5) Surface or deep mining;
- (6) Exploration or drilling for oil and gas including the well site, roads, feeder lines, and off-site disposal areas;
- (7) Tilling, planting, or harvesting of agricultural, horticultural, or forest crops, or livestock feedlot operations; including engineering operations and agricultural engineering operations as follows: construction of terraces, terrace outlets, check dams, desilting basins, dikes, ponds not required to comply with the Dam Safety Act, Article 2, (Sec. 10.1-604 et seq.) of Chapter 6 of the Code of Virginia, 1950, as amended, ditches, strip cropping, lister furrowing, contour cultivating, contour furrowing, land drainage, and land irrigation; however, this exception shall not apply to harvesting of forest crops unless the area on which harvesting occurs is reforested artificially or naturally in accordance with the provisions of Chapter 11 (Sec. 10.1-1100 et seq.) of the Code of Virginia, 1950, as amended, or is converted to bona fide agricultural or improved pasture use as described in Subsection B of Sec. 10.1-1163;
- (8) Repair or rebuilding of the tracks, rights-of-way, bridges, communication facilities and other related structures and facilities of a railroad company;
- (9) Disturbed land areas of less than 10,000 square feet in size;

- (10) Installation of fence and sign posts or telephone and electric poles and other kinds of posts or poles;
- (11) Shoreline erosion control projects on tidal waters when all of the land disturbing activities are within the regulatory authority of and approved by local wetlands boards, the Marine Resources Commission or the United States Army Corps of Engineers; however, any associated land that is disturbed outside of this exempted area shall remain subject to this ordinance; and
- (12) Emergency work to protect life, limb or property, and emergency repairs; however, if the land-disturbing activity would have required an approved erosion and sediment control plan, if the activity were not an emergency, then the land area disturbed shall be shaped and stabilized in accordance with the requirements of the plan-approving authority.

S. **"Land-disturbing Permit"** means a permit issued by Russell County for the clearing, filling, excavating, grading, transporting of land or for any combination thereof or for any purpose set forth herein.

T. **"Local erosion and sediment control program" or "local control program"** means an outline of the various methods employed by Russell County to regulate land-disturbing activities and thereby minimize erosion and sedimentation in compliance with the state program and may include such items as local ordinances, policies and guidelines, technical materials, inspection, enforcement, and evaluation.

U. **"Natural channel design concepts"** means the utilization of engineering analysis and fluvial geomorphic processes to create, rehabilitate, restore, or stabilize an open conveyance system for the purpose of creating or recreating a stream that conveys its bankfull storm event within its banks and allows larger flows to access its bankfull bench and its floodplain.

V. **"Owner"** means the owner or owners of the freehold of the premises or lesser estate therein, a mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee or other person, firm or corporation in control of a property.

W. **"Peak flow rate"** means the maximum instantaneous flow from a given storm condition at a particular location.

X. **"Permittee"** means the person to whom the permit authorizing land-disturbing activities is issued or the person who certifies that the approved erosion and sediment control plan will be followed.

Y. **"Person"** means any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private

institution, utility, cooperative, county, city, town or other political subdivision of the Commonwealth, any interstate body, or any other legal entity.

Z. **"Plan-approving authority"** means the Clinch Valley Soil and Water Conservation District is responsible for determining the adequacy of a plan submitted for land-disturbing activities on a unit or units of lands and for approving plans.

AA. **"Program authority"** means the Russell County which has adopted a soil erosion and sediment control program that has been approved by the Board.

BB. **"Responsible Land Disturber"** means an individual from the project or development team, who will be in charge of and responsible for carrying out a land-disturbing activity covered by an approved plan or agreement in lieu of a plan, who (i) holds a Responsible Land Disturber certificate of competence, (ii) holds a current certificate of competence from the Board in the areas of Combined Administration, Program Administration, Inspection, or Plan Review, (iii) holds a current Contractor certificate of competence for erosion and sediment control, or (iv) is licensed in Virginia as a professional engineer, architect, certified landscape architect or land surveyor pursuant to Article 1 (Sec. 54.1-400 et seq.) of Chapter 4 of Title 54.1 of the Code of Virginia, 1950, as amended.

CC. **"Runoff volume"** means the volume of water that runs off the land development project from a prescribed storm event.

DD. **"Single-family residence"** means a noncommercial dwelling that is occupied exclusively by one family.

EE. **"State erosion and sediment Control program" or "state program"** means the program administered by the Virginia Soil and Water Conservation Board pursuant to the Code of Virginia, 1950, as amended, including regulations designed to minimize erosion and sedimentation.

FF. **"State waters"** means all waters on the surface and under the ground wholly or partially within or bordering the Commonwealth or within its jurisdiction.

GG. **"Transporting"** means any moving of earth materials from one place to another place other than such movement incidental to grading, when such movement results in destroying the vegetative ground cover either by tracking or the buildup of earth materials to the extent that erosion and sedimentation will result from the soil or earth materials over which such transporting occurs.

HH. **"Water Quality Volume"** means the volume equal to the first one-half inch of runoff multiplied by the impervious surface of the land development project.

Section 10-3. LOCAL EROSION AND SEDIMENT CONTROL PROGRAM

A. Pursuant to section 10.1-562 of the Code of Virginia, 1950, as amended, Russell County hereby adopts the regulations, references, guidelines, standards and specifications promulgated by the Board for the effective control of soil erosion and sediment deposition to prevent the unreasonable degradation of properties, stream channels, waters and other natural resources. Said regulations, references, guidelines, standards and specifications for erosion and sediment control are included in but not limited to the "Virginia Erosion and Sediment Control


Regulations" and the Virginia Erosion and Sediment Control Handbook, as amended.

- B. Before adopting or revising regulations, Russell County shall give due notice and conduct a public hearing on the proposed or revised regulations, except that a public hearing shall not be required when Russell County is amending its program to conform to revisions in the state program. However, a public hearing shall be held if Russell County proposes or revises regulations that are more stringent than the state program.

In addition, in accordance with § 10.1-561 of the Code of Virginia, stream restoration and relocation projects that incorporate natural channel design concepts are not man-made channels and shall be exempt from any flow rate capacity and velocity requirements for natural or man-made channels.

In accordance with § 10.1-561 of the Code of Virginia, 1950, as amended any land-disturbing activity that provides for stormwater management intended to address any flow rate capacity and velocity requirements for natural or manmade channels shall satisfy the flow rate capacity and velocity requirements for natural or manmade channels if the practices are designed to (i) detain the water quality volume and to release it over 48 hours; (ii) detain and release over a 24-hour period the expected rainfall resulting from the one year, 24-hour storm; and (iii) reduce the allowable peak flow rate resulting from the 1.5, 2, and 10-year, 24-hour storms to a level that is less than or equal to the peak flow rate from the site assuming it was in a good forested condition, achieved through multiplication of the forested peak flow rate by a reduction factor that is equal to the runoff volume from the site when it was in a good forested condition divided by the runoff volume from the site in its proposed condition, and shall be exempt from any flow rate capacity and velocity requirements for natural or manmade channels.

- C. Pursuant to Sec. 10.1-561.1 of the Code of Virginia, an erosion control plan shall not be approved until it is reviewed by a certified plan reviewer. Inspections of land-disturbing activities shall be conducted by a certified inspector. The Erosion Control Program of Russell County shall contain a certified program administrator, a certified plan reviewer, and a certified inspector, who may be the same person.

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- D. Russell County hereby designates the Clinch Valley Soil and Water Conservation District as the plan-approving authority.

- E. The program and regulations provided for in this ordinance shall be made available for public inspection at the office of the County Administrator.

Section 10-4. SUBMISSION AND APPROVAL OF PLANS: CONTENTS OF PLANS



- A. Except as provided herein, no person may engage in any land-disturbing activity until he or she has submitted to the Building Official for Russell County an erosion and sediment control plan for the land-disturbing activity and such plan has been approved by the plan-approving authority. Where land-disturbing activities involve lands under the jurisdiction of more than one local control program, an erosion and sediment control plan, at the option of the applicant, may be submitted to the Board for review and approval rather than to each jurisdiction concerned. Where the land-disturbing activity results from the construction of a single-family residence, an agreement in lieu of a plan may be substituted for an erosion and sediment control plan if executed by the plan-approving authority.

- B. The standards contained within the "Virginia Erosion and Sediment Control Regulations", the Virginia Erosion and Sediment Control Handbook as amended are to be used by the applicant when making a submittal under the provisions of this ordinance and in the preparation of an erosion and sediment control plan. The plan-approving authority, in considering the adequacy of a submitted plan, shall be guided by the same standards, regulations and guidelines. When the standards vary between the publications, the State regulations shall take precedence.

- C. The plan-approving authority shall review erosion and sediment control plans submitted to it and grant written approval within 45 days of the receipt of the plan if it determines that the plan meets the requirements of the Board's regulations and if the person responsible for carrying out the plan certifies that he will properly perform the conservation measures included in the plan and will conform to the provisions of this article. In addition, as a prerequisite to engaging in the land-disturbing activities shown on the approved plan, the person responsible for carrying out the plan shall provide the name of an individual holding a certificate of competence, to the program authority, as provided by § 10.1-561, of the Virginia Erosion and Sediment Control Law, who will be in charge of and responsible for carrying out the land-disturbing activity. Failure to provide the name of an individual holding a certificate of competence prior to engaging in land-disturbing activities may result in revocation of the approval of the plan and the person responsible for carrying out the plan shall be subject to the penalties provided in this ordinance.

However, the ESC Program Administrator may waive the certificate of competence requirement for an agreement in lieu of a plan for construction of a single family residence. If a violation occurs during the land-disturbing activity, then the person responsible for carrying out the agreement in lieu of a plan shall correct the violation and provide the name of an individual holding a certificate of competence, as provided by § 10.1-561 of the Virginia Erosion and Sediment Control Law. Failure to provide the name of an individual holding a certificate of competence shall be a violation of this ordinance.

- D. The plan shall be acted upon within 45 days from receipt thereof by either approving said plan in writing or by disapproving said plan in writing and giving specific reasons for its disapproval.

When the plan is determined to be inadequate, the plan-approving authority shall specify such modifications, terms and conditions that will permit approval of the plan. If no action is taken within 45 days, the plan shall be deemed approved and the person authorized to proceed with the proposed activity.

- E. An approved plan may be changed by the plan-approving authority when:

- (1) The inspection reveals that the plan is inadequate to satisfy applicable regulations; or
- (2) The person responsible for carrying out the plan finds that because of changed circumstances or for other reasons the approved plan cannot be effectively carried out, and proposed amendments to the plan, consistent with the requirements of this ordinance, are agreed to by the plan-approving authority and the person responsible for carrying out the plans.

- F. Variances: The plan-approving authority may waive or modify any of the standards that are deemed to be too restrictive for site conditions, by granting a variance. A variance may be granted under these conditions:

- (1) At the time of plan submission, an applicant may request a variance to become part of the approved erosion and sediment control plan. The applicant shall explain the reasons for requesting variances in writing. Specific variances which are allowed by the plan-approving authority shall be documented in the plan.
- (2) During construction, the person responsible for implementing the approved plan may request a variance in writing from the plan-approving authority. The plan-approving authority shall respond in writing either approving or disapproving such a request. If the plan-approving authority does not approve a variance within 10 days of receipt of the request, the request shall be considered to be disapproved. Following disapproval, the applicant may resubmit a variance request with additional documentation.

- G. In order to prevent further erosion, Russell County may require approval of a plan for any land identified in the local program as an erosion impact area.

- H. When land-disturbing activity will be required of a contractor performing construction work pursuant to a construction contract, the preparation, submission, and approval of an erosion and sediment control plan shall be the responsibility of the owner.

- I. In, accordance with the procedure set forth by § 10.1-563 (E) of the Code of Virginia. Any person engaging in more than one jurisdiction, in the creation and operation of wetland mitigation or stream restoration banks, which have been, approved , and are operated in accordance with applicable federal and state guidance, laws, or regulations for the establishment, use, and operation of wetlands mitigation or, stream restoration, banks, pursuant to a mitigation banking instrument signed by the Department of Environmental Quality, the Marine Resources Commission, or the U.S. Army Corps of Engineers, may, at the option of that person, file general erosion and sediment control specifications for wetland mitigation or stream restoration banks annually With the Board for review and approval consist with guidelines established by the Board.
- J. State agency projects are exempt from the provisions of this ordinance except as provided for in the Code of Virginia, Sec. 10.1-564.

Section 10-5. PERMITS; FEES; SECURITY FOR PERFORMANCE

- A. Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities may not issue any such permit unless the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.
- B. No person may engage in any land-disturbing activity until he has acquired a land-disturbing permit, unless the proposed land-disturbing activity is specifically exempt from the provisions of this ordinance, and has paid the fees and posted the required bond.
- C. An administrative fee of One Hundred Dollars (\$100.00) shall be paid to the Treasurer of Russell County at the time of submission of the erosion and sediment control plan.
- D. No land-disturbing permit shall be issued until the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.
- E. All applicants for permits shall provide to Russell County a performance bond, cash escrow, or an irrevocable letter of credit acceptable to the Treasurer of Russell County, to ensure that measures could be taken by Russell County at the applicant's expense should the applicant fail, after proper notice, within the time specified to initiate or maintain appropriate conservation measures required of him by the approved plan as a result of his land-disturbing activity.

The amount of the bond or other security for performance shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which

shall not exceed twenty-five (25%) percent of the cost of the conservation action. Should it be necessary for the Russell County to take such conservation action, Russell County may collect from the applicant any costs in excess of the amount of the surety held.

Within sixty (60) days of adequate stabilization, as determined by the Russell County Building Official or his designated agent, in any project or section of a project, such bond, cash escrow or letter of credit, or the unexpended or unobligated portion thereof, shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section. These requirements are in addition to all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

~~*~~ **Section 10-6. MONITORING, REPORTS, AND INSPECTIONS**

~~*~~ A. Russell County may require the person responsible for carrying out the plan to monitor the land-disturbing activity. The person responsible for carrying out the plan will maintain records of these inspections and maintenance, to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation.

~~*~~ B. The Russell County Building Official or his designated agent shall periodically inspect the land-disturbing activity in accordance with Sec 4V AC50-30-60 of the Virginia Erosion and Sediment Control Regulations to ensure compliance with the approved plan and to determine whether the measures required in the plan are effective in controlling erosion and sedimentation. The owner, permittee, or person responsible for carrying out the plan shall be given notice of the inspection.

If the Russell County Building Official or his designated agent determines that there is a failure to comply with the plan, notice shall be served upon the permittee or person responsible for carrying out the plan by registered or certified mail to the address specified in the permit application or in the plan certification, or by delivery at the site of the land-disturbing activities to the agent or employee supervising such activities.

The notice shall specify the measures needed to comply with the plan and shall specify the time within which such measures shall be completed. Upon failure to comply within the specified time, the permit may be revoked and the permittee or person responsible for carrying out the plan shall be deemed to be in violation of this ordinance and shall be subject to the penalties provided by this ordinance.

C. Upon determination of a violation of this ordinance, the Russell County Building Official or his designated agent may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order requiring that all or part of

the land-disturbing activities permitted on the site be stopped until the specified corrective measures have been taken.

If land-disturbing activities have commenced without an approved plan, the Russell County Building Official or his designated agent may, in conjunction with or subsequent to a notice to comply as specified in this ordinance, issue an order requiring that all of the land-disturbing activities be stopped until an approved plan or any required permits are obtained.

Where the alleged noncompliance is causing or is in imminent danger of causing harmful erosion of lands or sediment deposition in waters within the watersheds of the Commonwealth, or where the land-disturbing activities have commenced without an approved plan or any required permits, such an order may be issued without regard to whether the permittee has been issued a notice to comply as specified in this ordinance. Otherwise, such an order may be issued only after the permittee has failed to comply with such a notice to comply.

The order shall be served in the same manner as a notice to comply, and shall remain in effect for a period of seven (7) days from the date of service pending application by the enforcing authority or permit holder for appropriate relief to the Circuit Court of Russell County.

If the alleged violator has not obtained an approved plan or any required permits within seven (7) days from the date of service of the order, the Building Official of Russell County or his designated agent may issue an order to the owner requiring that all construction and other work on the site, other than corrective measures, be stopped until an approved plan and any required permits have been obtained. Such an order shall be served upon the owner by registered or certified mail to the address specified in the permit application or the land records of Russell County.

The owner may appeal the issuance of an order to the Circuit Court of Russell County.

Any person violating or failing, neglecting or refusing to obey an order issued by the Russell County Building Official or his designated agent may be compelled in a proceeding instituted in the Circuit Court of Russell County to obey same and to comply therewith by injunction, mandamus or other appropriate remedy. Upon completion and approval of corrective action or obtaining an approved plan or any required permits, the order shall immediately be lifted.

Nothing in this section shall prevent the Russell County Building Official or his designated agent from taking any other action authorized by this ordinance.

Section 10-7. PENALTIES, INJUNCTIONS, AND OTHER LEGAL ACTIONS

A. Violators of this ordinance shall be guilty of a Class I misdemeanor.

B. Any person who violates any provision of this ordinance shall, upon a finding of the District Court of Russell County, be assessed a civil penalty. The civil penalty for anyone violation shall be \$100, except that the civil penalty for commencement of land-disturbing activities without an approved plan shall be \$1,000. Each day during which the violation is found to have existed shall constitute a separate offense. In no event shall a series of specified violations arising from the same operative set of facts result in civil penalties which exceed a total of \$3,000, except that a series of violations arising from the commencement of land-disturbing activities without an approved plan for any site shall not result in civil penalties which exceed a total of \$10,000.

[Note: The adoption of civil penalties according to this schedule shall be in lieu of criminal sanctions and shall preclude the prosecution of such violation as a misdemeanor under subsection A of this section. Refer to Code of Virginia, 1950, as amended §10.1-562 J.]

C. The County Administrator, on behalf of Russell County or the owner or property which has sustained damage or which is in imminent danger of being damaged, may apply to the Circuit Court of Russell County to enjoin a violation or a threatened violation of this ordinance, without the necessity of showing that an adequate remedy at law does not exist.

However, an owner of property shall not apply for injunctive relief unless (i) he has notified in writing the person who has violated the local program, and the program authority, that a violation of the local program has caused, or creates a probability of causing, damage to his property, and (ii) neither the person who has violated the local program nor the program authority has taken corrective action within fifteen days to eliminate the conditions which have caused, or create the probability of causing, damage to his property.

D. In addition to any criminal penalties provided under this ordinance, any person who violates any provision of this ordinance may be liable to Russell County in a civil action for damages.

E. Without limiting the remedies which may be obtained in this section, any person violating or failing, neglecting, or refusing to obey any injunction, mandamus or other remedy obtained pursuant to this section shall be subject, in the discretion of the court, to a civil penalty not to exceed \$2,000 for each violation. A civil action for such violation or failure may be brought by Russell County.

Any civil penalties assessed by a court shall be paid into the treasury of Russell County, except that where the violator is the locality itself, or its agent, the court shall direct the penalty to be paid into the state treasury.

- F. With the consent of any person who has violated or failed, neglected or refused to obey any regulation or condition of a permit or any provision of this ordinance, Russell County may provide for the payment of civil charges for violations in specific sums, not to exceed the limit specified in Subsection E of this section. Such civil charges shall be instead of any appropriate civil penalty which could be imposed under Subsection E.
- G. The Commonwealth's Attorney shall, upon request of Russell County or the permit issuing authority, take legal action to enforce the provisions of this ordinance.
- H. Compliance with the provisions of this ordinance shall be prima facie evidence in any legal or equitable proceeding for damages caused by erosion, siltation or sedimentation that all requirements of law have been met, and the complaining party must show negligence in order to recover any damages.

Section 10-8. APPEALS AND JUDICIAL REVIEW

- A. Any applicant under the provision of this ordinance who is aggrieved by any action of Russell County or its agent in disapproving plans submitted pursuant to this ordinance shall have the right to apply for and receive a review of such action by the Russell County Board of Supervisors or its designated agent provided an appeal is filed within thirty (30) days from the date of the action. Any applicant who seeks an appeal hearing before the Russell County Board of Supervisors shall be heard at the next regularly scheduled public hearing provided that the Russell County Board of Supervisors and other involved parties have at least 30 days prior notice. In reviewing the agent's actions, the Russell County Board of Supervisors or its designated agent shall consider evidence and opinions presented by the aggrieved applicant and agent. After considering the evidence and opinions, the Russell County Board of Supervisors or its designated agent may affirm, reverse or modify the action. The Russell County Board of Supervisors or its designated agent's decision shall be final, subject only to review by the Circuit Court of Russell County.
- B. Final decisions of Russell County under this ordinance shall be subject to review by the Russell County Circuit Court, provided an appeal is filed within thirty (30) days from the date of any written decision adversely affecting the rights, duties, or privileges of the person engaging in or proposing to engage in land-disturbing activities

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
CLINCH VALLEY SOIL AND WATER CONSERVATION DISTRICT
AND THE
COUNTY OF RUSSELL
FOR THE PROTECTION AND PROMOTION OF WATER QUALITY**

This Memorandum of Understanding (MOU) was entered into this 4th day of February, 2013 by and between the County of Russell, Virginia hereinafter called the County and the Clinch Valley Soil and Water Conservation District, Commonwealth of Virginia, hereinafter called the District.

Purpose: Recognizing the need for close working relationships in carrying out the responsibilities for which each is charged, the purpose of the County and District entering into this MOU is to serve as the foundation for an enduring cooperative working relationship between the parties. Such cooperation allows joint effort in the solution of problems relating to the planning and development of soil, water, and related natural resources in Russell County.

Clinch Valley Soil and Water Conservation District agrees to:

The District will make technical assistance available as requested by the County. This assistance as set forth below will be provided by federal, state, and local resource agencies which work through the District, within the limitations of their budgets, availability of personnel and in accordance with established policies for reimbursement of certain costs.

Scope of Work

- 1) Provide plan review and plan approval services to the County as it relates to the Erosion and Sediment Control (ESC) Program.
- 2) Provide information to the public about ESC Program.
- 3) Provide available basic natural resource data (soil survey, topographic, watershed) and interpretation of related information.
- 4) Assist the County in the development of policies, ordinances, and programs for the conservation of soil, water, and related natural resources.
- 5) Provide current soil and water conservation practice standards and specifications for agricultural, residential, and urban Best Management Practices (BMPs).
- 6) Inform the County of programs available through the District and its cooperating agencies that affect natural resource management.

- 7) Implement the Virginia Agricultural Cost-Share (VACS) Program, which is funded by the Commonwealth of Virginia. Provide cost-share and tax credit financial assistance as contained within the VACS Program. Provide technical assistance to agricultural operators to install BMPs contained within the VACS Program.
- 8) As needed, delegate a member of the District Board of Directors to serve as a liaison representative to the County.
- 9) Furnish a copy of the Strategic Plan (4-year long-range plan) and Annual Report.
- 10) Prepare an Annual Plan of Work and make available to the County for review. Prepare and submit to the County a budget request for carrying out the plan.
- 11) Stay current with local Total Maximum Daily Load (TMDL) and Tributary Strategies planning and implementation.
- 12) Conduct soil and water environmental education programs within public and private schools.
- 13) Promote and support the Virginia Envirothon program. Coordinate training and provide financial support to local teams.
- 14) Assist with local educational programs relating to natural resource conservation and protection of the environment.
- 15) Work the Virginia Department of Agriculture and Consumer Services (VDACS) to implement the Virginia Agricultural Stewardship Act (ASA).

Russell County Agrees to:

- 1) Assist the District in the development of effective soil and water conservation programs (i.e. Erosion and Sediment Control and Stormwater Management).
- 2) Provide the District with a copy of the Comprehensive Plan, land use plan, and any other plan(s) for the County.
- 3) Consult with the District in the development or review of policies, ordinances, and programs which deal with soil, water, and related natural resources.

- 4) Use natural resource data and soil and water conservation standards and specifications furnished by the District in its local program and County owned property, whenever feasible.
- 5) Assist the District with educating the public on proper use and management of natural resources, subject to the County's appropriation process.
- 6) Provide the District with funding in support of the District's Annual Plan of Work, subject to the County's appropriation process.

Russell County and Clinch Valley Soil and Water Conservation District mutually agree that:

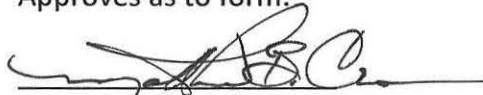
- 1) Representatives of the County and the District will meet annually prior to budget requests to further coordinate their respective programs and activities for optimum mutual benefit and to review the MOU and recommend modifications as necessary.
- 2) Special emphasis will be given by the County and District to maximize the effectiveness of water quality and quantity programs.
- 3) This Memorandum may be amended or terminated at any time by mutual consent of the parties hereto or may be terminated by either party by giving sixty (60) days notice in writing, to the other party.

COUNTY OF RUSSELL,
VIRGINIA


Rufus Hood, Interim County Administrator
Russell County Board of Supervisors


2-4-13
Date

Approves as to form:


County Attorney

2-15-13
Date

CLINCH VALLEY SOIL AND WATER
CONSERVATION DISTRICT


Director

2-21-13
Date



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenter: Chairperson

Meeting: 3/4/19 6:00 PM

Board Appointments

BOARD APPOINTMENTS

Cumberland Mountain Community Service Board

James Mounts **3-Year Term (Tabled 12/3/2018)**
(Barbara Fuller Replacement)
CPRWM Board

STAFF RECOMMENDATION(s): Board Discretion.

SUGGESTED MOTION(s): Motion to appoint Board Members.



CUMBERLAND MOUNTAIN COMMUNITY SERVICES

Mental Health, Intellectual Disability, and Substance Abuse Services

Mary F. Cole, LCSW, Executive Director

February 26, 2019

Ms. Rebecca Dye, Chair
Russell County Board of Supervisors
P.O. 137 Highland Drive
Lebanon, VA 24266

Mr. Lonzo Lester
County Administrator
137 Highland Drive
Lebanon, VA 24266

Dear Ms. Dye and Mr. Lester,

In seeking a replacement for Dr. Fuller, I would like to recommend Mr. James Mounts. Mr. Mounts served on our Board as an appointee of Tazewell County over ten (10) years ago. He has expressed a desire to again serve. He is now a resident of Russell County.

Pursuant to Code of Virginia 37.2-501, Section A:

"One-third of the appointments to the board shall be individuals who are receiving or who have received services or family members of individuals who are receiving or who have received services, at least one of whom shall be an individual receiving services."

At this time, we do have one appointee each from Buchanan and Tazewell Counties who satisfy this requirement. However, we do not have any such appointee from Russell County. It is with Mr. Mount's permission that I acknowledge he would fulfill this requirement as he has a son in services with us. Mr. Mounts contact information is included below.

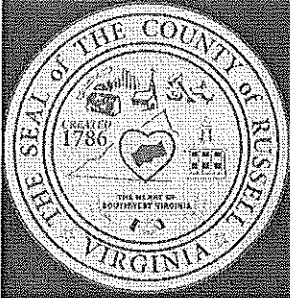
We would be pleased to have Mr. Mounts but, of course, would also be pleased to work with anyone you choose to appoint. If you have any question, please do not hesitate to call me.

Sincerely,

Mary Cole, LCSW
Executive Director

Contact information:

James Mounts
360 Indian Hills Drive
Cedar Bluff, VA 24609
(276) 979-597



Russell County Board of Supervisors Board Appointments

Cumberland Mountain Community Service Board
P.O. Box 810, Cedar Bluff, VA 24609

BOARD MEMBERS:	APPOINTMENT TERM:	TERM EXPIRES:
Donald Ramey 1687 E. Main Street Lebanon, VA 24266 (276) 880-4893	Four Years	December 31, 2019
Dr. Barbara Fuller P.O. Box SVCC Richlands, VA 24609 (276) 964-2555	Three Years	December 31, 2018
Steve Givens – RCMC 58 Carroll Street Lebanon, VA 24266 (276) 883-8000	Three Years	December 31, 2021
For Information Contact: Mary Cole, Executive Director P.O. Box 810 Cedar Bluff, VA 24609 (276) 964-6702		

Board Appointments for 2019

Name	Term	Term Ending	Phone Number
Cumberland Mt. Community Service Board			
Barbara Fuller (ineligible)	Three Years	December 31, 2018	
Dante Community Center			
Bobbie Gullet	Two Years	April 3, 2019	
Arthur Phillips	Two Years	April 3, 2019	
Wanda Osborne	Two Years	April 3, 2019	
Dante Community Center			
Catherine Pratt	Two Years	June 19, 2019	
Jason Gullett	Two Years	June 30, 2019	
Department of Social Services			
Brian Ferguson	Four Years	June 19, 2019	
Cumberland Plateau Economic Development Commission			
Frank Horton	One Year	June 30, 2019	
Ron Blankenship	One Year	June 30, 2019	
James Eaton, Jr.	One Year	June 30, 2019	
Russell County Tourism			
Alice Meade	Four Year	June 30, 2019	
Ann Monk	Four Year	June 30, 2019	
Patsy Philips	Four Year	June 30, 2019	
Donna Meade	Four Year	June 30, 2019	
Susan Hilton	Four Year	June 30, 2019	
James Lyttle	Four Year	June 30, 2019	
Southwest Community College Advisory Board			
Randall Hillman	Four Year	June 30, 2019	

Name	Term	Term Ending	Phone Number
Highway and Safety			
Gary Dotson	Two Year	July 10, 2019	
Johnny Jessee	Two Year	July 10, 2019	
Steve Dye	Two Year	July 10, 2019	
Eugene Ferguson	Two Year	July 10, 2019	
Tony Maxfield	Two Year	July 10, 2019	
Mike O'Quinn	Two Year	July 10, 2019	
Barbara Cox	Two Year	July 10, 2019	
Henry Stinson	Two Year	July 10, 2019	
Mark Mitchell	Two Year	July 10, 2019	
Emory Altizer	Two Year	July 10,2019	
RC PSA			
Larry McGlothlin	Three Year	August 1, 2019	
James Kiser	Three Year	August 1, 2019	
RC Tourism			
Jeff Hess	Four Year	August 30, 2019	
Betsy Gilmer	Four Year	August 30, 2019	
Library			
Sherry Lyttle	Three Year	September 19, 2019	
Sharon Sargent	Three Year	September 19, 2019	
Pam Barton	Three Year	September 19, 2019	
Oak Grove Community Center			
Linda Cross	Two Year	October 3, 2019	
Frances Glovier	Two Year	October 3, 2019	
Rita "Charlene" Johnson	Two Year	October 3, 2019	
Tammy Perry	Two Year	October 3, 2019	
John Perry	Two Year	October 3, 2019	
Nancy Osborne	Two Year	October 3, 2019	
Peggy Kegley	Two Year	October 3, 2019	

Name	Term	Term Ending	Phone Number
RC Planning Commission			
Wayne Young	Four Year	October 4, 2019	
John Mason	Four Year	October 4, 2019	
Community Policy Management Team			
Lonzo Lester	Four Year	November 4, 2019	
Jeffrey Brintle	Three Year	November 7, 2019	
Cumberland Mountain Community Service Board			
Donald Ramey	Four Year	December 31, 2019	
Department of Social Services			
Rebecca Dye	Four Year	December 31, 2019	
Finney Community Center			
Edward Tiller	Two Year	December 4, 2019	
Highway and Safety			
Linda Cross	Two Year	December 31, 2019	
IDA			
Mike Hincer	Four Year	December 31, 2019	
Tony Dodi	Four Year	December 31, 2019	
Richard Lockridge	Four Year	December 31, 2019	
Russell County Tourism			
Lou Wallace	Four Year	December 31, 2019	
Southwest VA EMS Council			
Maxie Skeen	Four Year	December 31, 2019	



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairman

Meeting: 3/4/2019 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **February 4, 2019 Board Minutes**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

February 04, 2019

The regular monthly meeting of the Russell County Board of Supervisors was held on Monday, February 04, 2019 at 6:00 pm. at the Russell County Government Center in Lebanon, Virginia. An Executive (Closed) Session was held prior to the meeting at 5:00 pm.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Harry Ferguson

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Katie Patton, County Attorney

Absent:

None

EXECUTIVE (CLOSED) SESSION

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to enter into (closed) executive session pursuant to Section 2.2-3712(5) of the Code of Virginia to discuss prospective business matters and litigation matters pursuant to 2.2-3712(7)(8).

The vote was:

Aye: Harry Ferguson, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding, Rebecca Dye and David Eaton

Nay: None

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business

matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any who believe a departure has taken place? Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace – AYE
Lou Wallace – AYE
Carl Rhea – AYE
David Eaton – AYE
Rebecca Dye - AYE
Steve Breeding – AYE
Harry Ferguson – AYE

Invocation by Steven Stutzman, Lebanon Baptist Church followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

PUBLIC HEARING ON THE CLEVELAND SCHOOL PROPERTY

Pursuant to being advertised in a local newspaper for (2) two consecutive weeks, a public hearing was held on the Cleveland School Property. The Chairperson opened the public hearing to comments, hearing none the public hearing was closed.

Ernie McFaddin, Chairman of the Russell County Industrial Development Authority requested that the Cleveland School property be conveyed to the IDA once a feasibility study was completed for a prospective business.

TRANSFER OF THE CLEVELAND SCHOOL PROPERTY TABLED

Motion made by Carl Rhea, second Harry Ferguson and duly approved by the Board of Supervisors to table the transfer of the Cleveland School property.

The vote was:

Aye: Carl Rhea, Harry Ferguson, Tim Lovelace, Lou Wallace, David Eaton, Steve Breeding and Rebecca Dye

Nay: None

Board Appointments

CARL RHEA APPOINTED TO THE CPRWMA

Steve Breeding nominated Carl Rhea.

Lou Wallace nominated Tim Lovelace.

Tim Lovelace: (3) three votes - Lou Wallace, Rebecca Dye and Tim Lovelace

Carl Rhea: (4) four votes - Steve Breeding, David Eaton, Harry Ferguson and Carl Rhea

Carl Rhea was appointed to the Cumberland Plateau Regional Waste Management Authority for a (4) four-year term, said term ending March 01, 2023.

CUBA PORTER APPOINTED TO THE RUSSELL COUNTY EQUALIZATION BOARD

David Eaton nominated Cuba Porter.

Motion made by Steve Breeding, second David Eaton that nominations cease and Cuba Porter be appointed by acclamation to the Equalization Board for a (4) four-year term, said term ending February 04, 2023.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

KEMPER FULLER APPOINTED AS AN ALTERNATE TO THE RUSSELL COUNTY EQUALIZATION BOARD

Harry Ferguson nominated Kemper Fuller.

Motion made Lou Wallace, second by Steve Breeding and duly approved by the Board of Supervisors to appoint Kemper Fuller as an alternate to the Equalization Board by acclamation for a (4) four-year term, said term ending February 04, 2023.

The vote was:

Aye: Lou Wallace, Steve Breeding, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

New Business

APPROVAL OF THE JANUARY 09, 2019 MINUTES

Motion made by Steve Breeding, second Lou Wallace and duly approved by the Board of Supervisors to approve the January 09, 2019 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$465,071.95 including withholdings and reoccurring.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

Citizens Comment

The Chairperson opened citizens comment period.

Michael Hale, Glade Hill Drive, Lebanon, asked that his road be taken into the system.

The Chairperson closed citizens comment period.

County Attorney Reports and Requests

Katie Patton, County Attorney discussed the Dilapidated Structure Ordinance, Litter Ordinance and the County By-Laws.

County Administrator Reports and Requests

APPROVAL TO TAKE OVER THE PAYMENTS ON THE RUSSELL COUNTY PSA BUILDING IN SWORDS CREEK, VA

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to take possession and make the monthly payment in the amount of \$514.09 for the Russell County PSA building in Swords Creek. This building is to be used as a Swords Creek Community Center.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Harry Ferguson and Rebecca Dye

Nay: Lou Wallace

Abstain: Carl Rhea

APPROVAL TO AWARD THE COUNTY IT CONTRACT

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to authorize the County Administrator to award an IT contract for the County.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Lou Wallace, Steve Breeding, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A TRAVEL REQUEST FROM THE TOURISM DEPARTMENT

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to approve a travel request from the Tourism Department.

The vote was;

Aye: Lou Wallace, Steve Breeding, Tim Lovelace, David Eaton, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A TRAVEL REQUEST FROM THE BUILDING DEPARTMENT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a travel request from the Building Department.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson

Nay: None

APPROVAL OF A MORAL OBLIGATION RESOLUTION FOR THE TOWN OF LEBANON

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to approve a Moral Obligation Resolution for the Town of Lebanon to help secure a loan for a prospective business.

The vote was;

Aye: Steve Breeding, Harry Ferguson, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and David Eaton

Nay: None

Other Matters Presented by the Board

The Chairperson appointed Sandra Griffith to the Cannery Committee due to the resignation of Mary Fields.

APPROVAL TO ADJOURN

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea, Rebecca Dye and Harry Ferguson
Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairman

Meeting: 3/4/19 6:00 PM

Approval of Expenditures

Request approval of the County's February 2019 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's February 2019 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's February 2019 Monthly Expenditures.

ATTACHMENTS:

- February 2019 Monthly Expenditures

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/04/2019	1/22/2019	002615 A & A ENTERPRIS	62012		103.85	103.85	4100-031020-5410-	-
3/04/2019	2/14/2019	002615 A & A ENTERPRIS	62255		98.80	98.80	4100-031020-5410-	-
3/04/2019	1/29/2019	002615 A & A ENTERPRIS	652079		150.85	150.85	4100-031020-5410-	-
					353.50	353.50 *		
3/04/2019	2/07/2019	002623 ADVANCED MAILIN	135759		233.94	233.94	4100-012010-3005-	-
					233.94	233.94 *		
3/04/2019	2/13/2019	003845 ALSCO	LROA872254		53.66	53.66	4100-072010-3008-	-
					53.66	53.66 *		
3/04/2019	1/24/2019	003754 AMAZON	447646695354	10	9.31	9.31	4100-073010-5414-	-
3/04/2019	1/24/2019	003754 AMAZON	447868438769	10	162.99	162.99	4100-073010-5414-	-
3/04/2019	1/15/2019	003754 AMAZON	456647435573	10	8.36	8.36	4100-073010-5411-	-
3/04/2019	2/02/2019	003754 AMAZON	45666647486	10	19.43	19.43	4100-073010-5411-	-
3/04/2019	1/25/2019	003754 AMAZON	457746479734	10	2.10-	2.10-	4100-073010-5411-	-
3/04/2019	12/10/2018	003754 AMAZON	46643793548	10	61.79	61.79	4100-073010-5411-	-
3/04/2019	1/19/2019	003754 AMAZON	466878574656	10	19.99	19.99	4100-073010-5411-	-
3/04/2019	2/16/2019	003754 AMAZON	468664354944	10	22.99	22.99	4100-073010-5411-	-
3/04/2019	2/08/2019	003754 AMAZON	869839399667	10	19.68	19.68	4100-073010-5411-	-
3/04/2019	1/23/2019	003754 AMAZON	935435657456	10	42.97	42.97	4100-073010-5411-	-
3/04/2019	1/24/2019	003754 AMAZON	949433696785	10	25.98	25.98	4100-073010-5411-	-
					391.39	391.39 *		
3/04/2019	2/08/2019	002792 APPALACHIAN GRA	5575	10	242.00	242.00	4100-073010-5413-	-
					242.00	242.00 *		
3/04/2019	2/15/2019	000046 AT & T	02152019		45.18	45.18	4100-032050-5203-	-
3/04/2019	2/15/2019	000046 AT & T	02152019		25.32	25.32	4100-032050-5203-	-
					70.50	70.50 *		
3/04/2019	1/08/2019	003103 AUTO MOTION SER	15442		40.00	40.00	4100-031020-5408-	-
3/04/2019	2/05/2019	003103 AUTO MOTION SER	15484		56.00	56.00	4100-031020-5408-	-
3/04/2019	1/25/2019	003103 AUTO MOTION SER	15485		798.13	798.13	4100-031020-5408-	-
					894.13	894.13 *		
3/04/2019	1/22/2019	001956 BAKER AND TAYLO	5015343770	10	16.18	16.18	4100-073010-5411-	-
3/04/2019	1/22/2019	001956 BAKER AND TAYLO	5015343771	10	16.18	16.18	4100-073010-5411-	-
3/04/2019	1/22/2019	001956 BAKER AND TAYLO	5015343772	10	119.16	119.16	4100-073010-5411-	-
3/04/2019	1/28/2019	001956 BAKER AND TAYLO	5015352122	10	48.27	48.27	4100-073010-5411-	-
3/04/2019	1/28/2019	001956 BAKER AND TAYLO	5015352123	10	721.26	721.26	4100-073010-5411-	-
3/04/2019	1/29/2019	001956 BAKER AND TAYLO	5015354309	10	27.69	27.69	4100-073010-5411-	-
3/04/2019	1/29/2019	001956 BAKER AND TAYLO	5015354310	10	198.19	198.19	4100-073010-5411-	-
3/04/2019	2/11/2019	001956 BAKER AND TAYLO	5015369214	10	16.21	16.21	4100-073010-5411-	-
3/04/2019	2/11/2019	001956 BAKER AND TAYLO	5015369215	10	31.97	31.97	4100-073010-5411-	-
3/04/2019	2/11/2019	001956 BAKER AND TAYLO	5015369216	10	120.91	120.91	4100-073010-5411-	-
3/04/2019	2/11/2019	001956 BAKER AND TAYLO	5015369217	10	37.50	37.50	4100-073010-5411-	-
					1,353.52	1,353.52 *		
3/04/2019	1/01/2019	004243 BLUE RIDGE TRAV #2018			500.00	500.00	4100-081040-3007-	-
					500.00	500.00 *		
3/04/2019	2/12/2019	000092 BONANZA RESTAUR	508540		176.62	176.62	4100-011010-5413-	-
					176.62	176.62 *		
3/04/2019	2/13/2019	004161 BREEDING, CRYST	02132019		270.00	270.00	4100-072030-3009-	-
					270.00	270.00 *		
3/04/2019	2/11/2019	002301 C HEALTH	02112019		75.00	75.00	4100-042400-5401-	-
					75.00	75.00 *		
3/04/2019	2/17/2019	003898 CARD SERVICES C	02172019	2	100.00	100.00	4100-022010-5401-	-
3/04/2019	2/07/2019	003898 CARD SERVICES C	02072019	1	2,487.48	2,487.48	4100-031020-5503-	-
					2,587.48	2,587.48 *		
3/04/2019	3/01/2019	003438 CASTLEWOOD WATE	FEBRUARY 2019		2,462.44	2,462.44	4100-082010-8025-	-
					2,462.44	2,462.44 *		
3/04/2019	1/21/2019	003615 CHILDREN'S PLUS	164749	10	178.50	178.50	4100-073010-5411-	-

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
3/04/2019	1/30/2019	003615 CHILDREN'S PLUS	165203	10	159.92	159.92	4100-073010-5411-	-
					338.42	338.42 *		
3/04/2019	1/31/2019	004450 CINTAS CORPORAT	4015917663		68.19	68.19	4100-043020-3008-	-
3/04/2019	1/31/2019	004450 CINTAS CORPORAT	4015917724		48.00	48.00	4100-043020-3008-	-
3/04/2019	1/31/2019	004450 CINTAS CORPORAT	4015917766		240.54	240.54	4100-043020-3008-	-
3/04/2019	1/31/2019	004450 CINTAS CORPORAT	4015917770		162.14	162.14	4100-043020-3008-	-
3/04/2019	1/31/2019	004450 CINTAS CORPORAT	4015917787		62.00	62.00	4100-043020-3008-	-
3/04/2019	2/04/2019	004450 CINTAS CORPORAT	4016041078		16.20	16.20	4100-043020-3008-	-
3/04/2019	2/07/2019	004450 CINTAS CORPORAT	4016295892		68.19	68.19	4100-043020-3008-	-
3/04/2019	2/07/2019	004450 CINTAS CORPORAT	4016295894		48.00	48.00	4100-043020-3008-	-
3/04/2019	2/07/2019	004450 CINTAS CORPORAT	4016295907		240.54	240.54	4100-043020-3008-	-
3/04/2019	2/07/2019	004450 CINTAS CORPORAT	4016295921		162.14	162.14	4100-043020-3008-	-
3/04/2019	2/07/2019	004450 CINTAS CORPORAT	4016295942		62.00	62.00	4100-043020-3008-	-
3/04/2019	2/11/2019	004450 CINTAS CORPORAT	4016403412		16.20	16.20	4100-043020-3008-	-
3/04/2019	2/14/2019	004450 CINTAS CORPORAT	4016650263		68.19	68.19	4100-043020-3008-	-
3/04/2019	2/14/2019	004450 CINTAS CORPORAT	4016650294		48.00	48.00	4100-043020-3008-	-
3/04/2019	2/14/2019	004450 CINTAS CORPORAT	4016650295		240.54	240.54	4100-043020-3008-	-
3/04/2019	2/14/2019	004450 CINTAS CORPORAT	4016650313		156.67	156.67	4100-043020-3008-	-
3/04/2019	2/14/2019	004450 CINTAS CORPORAT	4016650327		162.14	162.14	4100-043020-3008-	-
3/04/2019	2/21/2019	004450 CINTAS CORPORAT	12239467		48.00	48.00	4100-043020-3008-	-
3/04/2019	2/18/2019	004450 CINTAS CORPORAT	401600775		16.20	16.20	4100-043020-3008-	-
3/04/2019	2/21/2019	004450 CINTAS CORPORAT	4017059969		68.19	68.19	4100-043020-3008-	-
3/04/2019	2/21/2019	004450 CINTAS CORPORAT	4017059984		128.11	128.11	4100-043020-3008-	-
3/04/2019	2/21/2019	004450 CINTAS CORPORAT	4017059985		162.14	162.14	4100-043020-3008-	-
3/04/2019	2/21/2019	004450 CINTAS CORPORAT	4017059997		240.54	240.54	4100-043020-3008-	-
3/04/2019	2/25/2019	004450 CINTAS CORPORAT	4017179820		16.20	16.20	4100-043020-3008-	-
					2,549.06	2,549.06 *		
3/04/2019	11/30/2018	004385 CIVICPLUS	177836		7,915.43	7,915.43	4100-012010-5414-	-
					7,915.43	7,915.43 *		
3/04/2019	2/14/2019	004452 CRYSTAL SPRINGS	16981298021419		29.74	29.74	4100-013010-5401-	-
3/04/2019	2/14/2019	004452 CRYSTAL SPRINGS	16981300021419		53.16	53.16	4100-021020-5401-	-
3/04/2019	2/14/2019	004452 CRYSTAL SPRINGS	16981452021419		41.27	41.27	4100-012090-5401-	-
3/04/2019	2/14/2019	004452 CRYSTAL SPRINGS	16981785021419		35.27	35.27	4100-021010-5401-	-
3/04/2019	2/14/2019	004452 CRYSTAL SPRINGS	16983012021419		43.47	43.47	4100-032050-7002-	-
					202.91	202.91 *		
3/04/2019	2/16/2019	000171 CUMBERLAND PLAT 131			58,088.47	58,088.47	4100-042010-3002-	-
					58,088.47	58,088.47 *		
3/04/2019	2/04/2019	003403 DAVIS KLAY	913664		20.00	20.00	4100-022010-5401-	-
					20.00	20.00 *		
3/04/2019	1/14/2019	000193 DISCOUNT TIRE C 5600			5.00	5.00	4100-031020-5408-	-
					5.00	5.00 *		
3/04/2019	1/29/2019	000198 DOMINION OFFICE 103880			11.25	11.25	4100-012010-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE 103881			1.86	1.86	4100-021060-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE 103887			33.67	33.67	4100-035050-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE 103954			259.96	259.96	4100-021060-5401-	-
3/04/2019	2/06/2019	000198 DOMINION OFFICE 104142			158.90	158.90	4100-012010-5401-	-
3/04/2019	2/05/2019	000198 DOMINION OFFICE 104143			160.98	160.98	4100-042400-5414-	-
3/04/2019	2/07/2019	000198 DOMINION OFFICE 104275			83.49	83.49	4100-012010-5401-	-
3/04/2019	2/12/2019	000198 DOMINION OFFICE 104427			8.97	8.97	4100-072010-5407-	-
3/04/2019	2/13/2019	000198 DOMINION OFFICE 104482			39.99	39.99	4100-034010-5401-	-
3/04/2019	1/15/2019	000198 DOMINION OFFICE 103324		10	29.18	29.18	4100-073010-5401-	-
3/04/2019	2/05/2019	000198 DOMINION OFFICE 104132		10	67.98	67.98	4100-073010-5401-	-
3/04/2019	2/12/2019	000198 DOMINION OFFICE 104430		10	36.60	36.60	4100-073010-5401-	-
3/04/2019	1/08/2019	000198 DOMINION OFFICE 103005			25.20	25.20	4100-012130-5401-	-
3/04/2019	1/08/2019	000198 DOMINION OFFICE 103113			42.12	42.12	4100-012130-5401-	-

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
3/04/2019	1/15/2019	000198 DOMINION OFFICE	103318		11.79	11.79	4100-012130-5401-	-
3/04/2019	1/22/2019	000198 DOMINION OFFICE	103611		84.90	84.90	4100-022010-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE	103883		25.50	25.50	4100-013020-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE	103886		122.55	122.55	4100-012130-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE	103890		70.17	70.17	4100-022010-5401-	-
3/04/2019	2/01/2019	000198 DOMINION OFFICE	104044		39.90	39.90	4100-022010-5401-	-
3/04/2019	2/05/2019	000198 DOMINION OFFICE	104137		79.74	79.74	4100-012130-5401-	-
3/04/2019	2/07/2019	000198 DOMINION OFFICE	104274		216.99	216.99	4100-012090-5401-	-
3/04/2019	2/12/2019	000198 DOMINION OFFICE	104426		26.90	26.90	4100-043020-3008-	-
3/04/2019	2/15/2019	000198 DOMINION OFFICE	104588		93.48	93.48	4100-032050-5401-	-
3/04/2019	2/15/2019	000198 DOMINION OFFICE	104596		1,397.92	1,397.92	4100-012010-5401-	-
3/04/2019	2/19/2019	000198 DOMINION OFFICE	104659		20.15	20.15	4100-032050-5401-	-
3/04/2019	2/19/2019	000198 DOMINION OFFICE	104670		59.04	59.04	4100-022010-5401-	-
3/04/2019	2/20/2019	000198 DOMINION OFFICE	104672		899.99	899.99	4100-012300-7002-	-
3/04/2019	2/19/2019	000198 DOMINION OFFICE	104673		34.99	34.99	4100-021010-5401-	-
3/04/2019	2/19/2019	000198 DOMINION OFFICE	104674		29.75	29.75	4100-021020-5401-	-
3/04/2019	2/22/2019	000198 DOMINION OFFICE	104907		33.20	33.20	4100-021060-5401-	-
3/04/2019	1/07/2019	000198 DOMINION OFFICE	103023		12.73	12.73	4100-031020-5401-	-
3/04/2019	1/25/2019	000198 DOMINION OFFICE	103813		408.00	408.00	4100-031020-5401-	-
3/04/2019	1/29/2019	000198 DOMINION OFFICE	103884		75.92	75.92	4100-031020-5401-	-
3/04/2019	1/28/2019	000198 DOMINION OFFICE	103909		3.60	3.60	4100-031020-5401-	-
3/04/2019	1/30/2019	000198 DOMINION OFFICE	104011		35.11	35.11	4100-031020-5401-	-
3/04/2019	1/31/2019	000198 DOMINION OFFICE	104012		22.95	22.95	4100-031020-5401-	-
3/04/2019	2/01/2019	000198 DOMINION OFFICE	104045		59.99	59.99	4100-031020-5401-	-
3/04/2019	1/31/2019	000198 DOMINION OFFICE	104053		44.46	44.46	4100-031020-5401-	-
3/04/2019	1/31/2019	000198 DOMINION OFFICE	104078		23.99	23.99	4100-031020-5401-	-
3/04/2019	2/01/2019	000198 DOMINION OFFICE	104087		211.99	211.99	4100-031020-5401-	-
					5,105.85	5,105.85 *		
3/04/2019	1/31/2019	003938 DRAPER ADEN ASS	2019010377		2,078.50	2,078.50	4100-042010-3090-	-
					2,078.50	2,078.50 *		
3/04/2019	2/26/2019	004559 ERVIN, KAYLIN	03012019		200.00	200.00	4100-012010-1003-	-
					200.00	200.00 *		
3/04/2019	2/19/2019	000224 FEDERAL EXPRESS	6-465-68767		37.62	37.62	4100-012090-5401-	-
					37.62	37.62 *		
3/04/2019	12/29/2018	004562 FRANK KILGORE,	02152019		3,469.75	3,469.75	4100-011010-3002-	-
					3,469.75	3,469.75 *		
3/04/2019	2/04/2019	004569 FULLER, A. KEMP	02042019		5.00	5.00	4100-011010-5501-	-
					5.00	5.00 *		
3/04/2019	2/08/2019	003704 GALETON	2471431		380.05	380.05	4100-042400-5414-	-
					380.05	380.05 *		
3/04/2019	12/17/2019	000854 GALL'S, LLC	11528524		50.00	50.00	4100-031020-5409-	-
3/04/2019	1/08/2019	000854 GALL'S, LLC	11673305		117.00	117.00	4100-031020-5409-	-
3/04/2019	1/10/2019	000854 GALL'S, LLC	11698909		45.00	45.00	4100-031020-5409-	-
3/04/2019	1/14/2019	000854 GALL'S, LLC	11720222		86.00	86.00	4100-031020-5409-	-
3/04/2019	1/15/2019	000854 GALL'S, LLC	11731309		85.00	85.00	4100-031020-5409-	-
3/04/2019	1/16/2019	000854 GALL'S, LLC	11745262		75.95	75.95	4100-031020-5409-	-
3/04/2019	1/23/2019	000854 GALL'S, LLC	11798978		45.00	45.00	4100-031020-5409-	-
3/04/2019	1/29/2019	000854 GALL'S, LLC	11848651		25.00	25.00	4100-031020-5409-	-
3/04/2019	1/30/2019	000854 GALL'S, LLC	11854873		138.00	138.00	4100-031020-5409-	-
					576.95	576.95 *		
3/04/2019	2/08/2019	003676 GENTRY LOCKE AT	262041		10,404.90	10,404.90	4100-011010-3002-	-
					10,404.90	10,404.90 *		
3/04/2019	2/13/2019	004418 GILMER, ELLEN	02132019		45.00	45.00	4100-072030-3009-	-
					45.00	45.00 *		
3/04/2019	2/18/2019	001862 GREAT AMERICA L	24281739		263.22	263.22	4100-012100-3006-	-
					263.22	263.22 *		

DUE DATE	INV DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
3/04/2019	1/31/2019	004547 GUERNSEY	INV-1476483		43.39	43.39	4100-021020-5401-	-
					43.39	43.39	*	
3/04/2019	2/13/2019	004163 HAMILTON, AMY	02132019		390.00	390.00	4100-072030-3009-	-
					390.00	390.00	*	
3/04/2019	2/21/2019	003866 INNOVATIVE TECH	1867		150.00	150.00	4100-072010-5407-	-
3/04/2019	2/21/2019	003866 INNOVATIVE TECH	1875		3,060.00	3,060.00	4100-012300-3002-	-
3/04/2019	2/21/2019	003866 INNOVATIVE TECH	1883		284.00	284.00	4100-021020-5401-	-
3/04/2019	2/21/2019	003866 INNOVATIVE TECH	1894		300.00	300.00	4100-021010-5401-	-
3/04/2019	2/21/2019	003866 INNOVATIVE TECH	1896		150.00	150.00	4100-013020-5401-	-
3/04/2019	1/25/2019	003866 INNOVATIVE TECH	1833		225.00	225.00	4100-031020-3005-	-
					4,169.00	4,169.00	*	
3/04/2019	1/29/2019	000353 KEGLEY SERVICE	12854		869.73	869.73	4100-031020-5408-	-
3/04/2019	12/30/2018	000353 KEGLEY SERVICE	32614		300.00	300.00	4100-031020-5408-	-
3/04/2019	1/07/2019	000353 KEGLEY SERVICE	32634		470.60	470.60	4100-031020-5408-	-
3/04/2019	1/07/2019	000353 KEGLEY SERVICE	32640		15.00	15.00	4100-031020-5408-	-
3/04/2019	1/10/2019	000353 KEGLEY SERVICE	33553		80.00	80.00	4100-031020-5408-	-
3/04/2019	1/15/2019	000353 KEGLEY SERVICE	33561		499.24	499.24	4100-031020-5408-	-
3/04/2019	1/29/2019	000353 KEGLEY SERVICE	34557		16.00	16.00	4100-031020-5408-	-
3/04/2019	2/13/2019	000353 KEGLEY SERVICE	34599		60.00	60.00	4100-031020-5408-	-
					2,310.57	2,310.57	*	
3/04/2019	3/17/2019	004546 LEAF	9207355		95.52	95.52	4100-073010-3002-	-
					95.52	95.52	*	
3/04/2019	1/16/2019	000367 LEBANON BLOCK &	293264	10	52.53	52.53	4100-073010-5413-	-
3/04/2019	1/29/2019	000367 LEBANON BLOCK &	095025		13.49	13.49	4100-094010-7056-	-
3/04/2019	1/03/2019	000367 LEBANON BLOCK &	291532		63.42	63.42	4100-094010-7056-	-
3/04/2019	1/03/2019	000367 LEBANON BLOCK &	291602		5.37	5.37	4100-043020-5407-	-
3/04/2019	1/09/2019	000367 LEBANON BLOCK &	292375		9.80	9.80	4100-043020-5407-	-
3/04/2019	1/11/2019	000367 LEBANON BLOCK &	292676		32.99	32.99	4100-043020-5407-	-
3/04/2019	1/11/2019	000367 LEBANON BLOCK &	292776		17.91	17.91	4100-022010-5415-	-
3/04/2019	1/14/2019	000367 LEBANON BLOCK &	292919		10.25	10.25	4100-043020-5407-	-
3/04/2019	1/14/2019	000367 LEBANON BLOCK &	293051		9.78	9.78	4100-043020-5407-	-
3/04/2019	1/15/2019	000367 LEBANON BLOCK &	293089		79.96	79.96	4100-043020-5407-	-
3/04/2019	1/15/2019	000367 LEBANON BLOCK &	293139		49.94	49.94	4100-043020-5407-	-
3/04/2019	1/16/2019	000367 LEBANON BLOCK &	293385		62.51	62.51	4100-094010-7056-	-
3/04/2019	1/17/2019	000367 LEBANON BLOCK &	293507		20.30	20.30	4100-043020-5407-	-
3/04/2019	1/19/2019	000367 LEBANON BLOCK &	293836		334.11	334.11	4100-094010-7056-	-
3/04/2019	1/22/2019	000367 LEBANON BLOCK &	294013		29.39	29.39	4100-035010-5405-	-
3/04/2019	1/22/2019	000367 LEBANON BLOCK &	294038		21.18	21.18	4100-071040-5407-	-
3/04/2019	1/22/2019	000367 LEBANON BLOCK &	294132		21.55	21.55	4100-043020-5407-	-
3/04/2019	1/23/2019	000367 LEBANON BLOCK &	294197		6.11	6.11	4100-043020-5407-	-
3/04/2019	1/23/2019	000367 LEBANON BLOCK &	294236		15.95	15.95	4100-094010-7056-	-
3/04/2019	1/24/2019	000367 LEBANON BLOCK &	294412		51.98	51.98	4100-043020-5407-	-
3/04/2019	1/24/2019	000367 LEBANON BLOCK &	294425		3.29	3.29	4100-035010-5405-	-
3/04/2019	1/24/2019	000367 LEBANON BLOCK &	294504		16.00	16.00	4100-094010-7056-	-
3/04/2019	1/28/2019	000367 LEBANON BLOCK &	294782		25.99	25.99	4100-043020-5407-	-
3/04/2019	1/28/2019	000367 LEBANON BLOCK &	294858		4.79	4.79	4100-043020-5407-	-
3/04/2019	1/28/2019	000367 LEBANON BLOCK &	294953		15.11	15.11	4100-094010-7056-	-
3/04/2019	1/29/2019	000367 LEBANON BLOCK &	295072		408.09	408.09	4100-094010-7056-	-
3/04/2019	1/30/2019	000367 LEBANON BLOCK &	295128		2.55	2.55	4100-043020-5407-	-
3/04/2019	1/30/2019	000367 LEBANON BLOCK &	295143		59.09	59.09	4100-094010-7056-	-
3/04/2019	1/30/2019	000367 LEBANON BLOCK &	295170		3.00	3.00	4100-042400-5407-	-
3/04/2019	1/31/2019	000367 LEBANON BLOCK &	295231		26.33	26.33	4100-094010-7056-	-
3/04/2019	1/31/2019	000367 LEBANON BLOCK &	295280		74.45	74.45	4100-094010-7056-	-
3/04/2019	1/04/2019	000367 LEBANON BLOCK &	291808		26.04	26.04	4100-031020-5409-	-
3/04/2019	1/18/2019	000367 LEBANON BLOCK &	293635		35.00	35.00	4100-031020-5409-	-

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/04/2019	1/23/2019	000367 LEBANON BLOCK &	294216		16.20	16.20	4100-031020-5409-	-
3/04/2019	1/23/2019	000367 LEBANON BLOCK &	294224		2.80	2.80	4100-031020-5409-	-
3/04/2019	1/10/2019	004051 LEONARD AUTOMOT	01102019		1,627.25	1,627.25 *		
					175.00	175.00	4100-031020-5408-	-
					175.00	175.00 *		
3/04/2019	1/07/2019	004083 LESTER, LONZO	REIMB.		82.76	82.76	4100-011010-5504-	-
3/04/2019	1/07/2019	004083 LESTER, LONZO	REIMB.		144.43	144.43	4100-011010-5504-	-
					227.19	227.19 *		
3/04/2019	1/25/2019	003374 MCMaster-CARR S	84892405		30.96	30.96	4100-043020-5407-	-
					30.96	30.96 *		
3/04/2019	2/01/2019	000428 MIKE'S COMPUTER	34409		69.95	69.95	4100-031020-5409-	-
3/04/2019	2/14/2019	000428 MIKE'S COMPUTER	34416		51.80	51.80	4100-031020-5409-	-
					121.75	121.75 *		
3/04/2019	2/12/2019	004145 MILLER, CYNTHIA	02122019		210.00	210.00	4100-072030-3009-	-
					210.00	210.00 *		
3/04/2019	2/13/2019	004144 MONK, BARBARA J	02132019		615.00	615.00	4100-072030-3009-	-
					615.00	615.00 *		
3/04/2019	1/29/2019	001284 NORTHERN SAFETY	903304373		147.63	147.63	4100-031020-5409-	-
					147.63	147.63 *		
3/04/2019	1/12/2019	003123 O'REILLY AUTO P	1943-262406		14.99	14.99	4100-031020-5408-	-
3/04/2019	1/12/2019	003123 O'REILLY AUTO P	1943-282405		14.99	14.99	4100-031020-5408-	-
3/04/2019	1/17/2019	003123 O'REILLY AUTO P	1943-283052		1.63	1.63	4100-031020-5408-	-
3/04/2019	1/17/2019	003123 O'REILLY AUTO P	1943-283060		37.28	37.28	4100-031020-5408-	-
3/04/2019	1/21/2019	003123 O'REILLY AUTO P	1943-2833509		22.86	22.86	4100-031020-5408-	-
3/04/2019	1/19/2019	003123 O'REILLY AUTO P	1943-283447		15.99	15.99	4100-031020-5408-	-
3/04/2019	1/28/2019	003123 O'REILLY AUTO P	1943-284603		122.52	122.52	4100-031020-5408-	-
3/04/2019	1/30/2019	003123 O'REILLY AUTO P	1943-284711		82.12	82.12	4100-031020-5408-	-
3/04/2019	1/29/2019	003123 O'REILLY AUTO P	1943-284745		8.98	8.98	4100-031020-5408-	-
3/04/2019	1/30/2019	003123 O'REILLY AUTO P	1943-284798		59.56	59.56	4100-031020-5408-	-
3/04/2019	1/31/2019	003123 O'REILLY AUTO P	1943-284989		44.45	44.45	4100-031020-5408-	-
3/04/2019	2/18/2019	003123 O'REILLY AUTO P	1943-287783		7.08	7.08	4100-031020-5408-	-
					432.45	432.45 *		
3/04/2019	1/25/2019	004473 PRO-VISION	319066		517.51	517.51	4100-031020-5409-	-
					517.51	517.51 *		
3/04/2019	2/19/2019	004571 R.E. MICHEL COM	68703500		3,548.28	3,548.28	4100-043020-3004-	-
					3,548.28	3,548.28 *		
3/04/2019	2/20/2019	000548 RHEA MICKEY	REIMB		35.10	35.10	4100-034010-5203-	-
					35.10	35.10 *		
3/04/2019	1/17/2019	002812 RICOH AMERICAS	1079556853	10	294.05	294.05	4100-073010-3002-	-
3/04/2019	1/21/2019	002812 RICOH AMERICAS	5055688401	10	48.17	48.17	4100-073010-3002-	-
					342.22	342.22 *		
3/04/2019	1/31/2019	004564 ROBINETTE, CHE	01312019		1,111.00	1,111.00	4100-022010-5415-	-
3/04/2019	12/31/2018	004564 ROBINETTE, CHE	12312018		1,111.00	1,111.00	4100-022010-5415-	-
					2,222.00	2,222.00 *		
3/04/2019	2/15/2019	003933 ROGERS GROUP, I	0111012468		81.25	81.25	4100-042400-5413-	-
					81.25	81.25 *		
3/04/2019	3/04/2019	000574 RUSSELL COUNTY	REIMB.		2,373.00	2,373.00	4100-043020-3009-	-
					2,373.00	2,373.00 *		
3/04/2019	3/04/2019	001222 RUSSELL COUNTY	BAR DUES.		250.00	250.00	4100-022010-5401-	-
					250.00	250.00 *		
3/04/2019	2/22/2019	000663 RUSSELL COUNTY	BOSS22219		370.82	370.82	4100-095010-9130-	-
3/04/2019	3/01/2019	000663 RUSSELL COUNTY	MAR-19	1	31,859.99	31,859.99	4100-095010-9130-	-
					32,230.81	32,230.81 *		
3/04/2019	1/07/2019	003554 S.E.P.T.I.C. IN	39954		125.00	125.00	4100-094010-7056-	-
3/04/2019	2/05/2019	003554 S.E.P.T.I.C. IN	40020		66.20	66.20	4100-094010-7056-	-

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/04/2019	1/14/2019	003554 S.E.P.T.I.C. IN	40107		100.00	100.00	4100-094010-7056-	- -
					291.20	291.20	*	
3/04/2019	1/30/2019	000594 SAM'S CLUB/GEGR	576	1	76.74	76.74	4100-031020-5409-	- -
3/04/2019	2/11/2019	000594 SAM'S CLUB/GEGR	886	1	374.73	374.73	4100-032050-5401-	- -
					451.47	451.47	*	
3/04/2019	2/04/2019	000601 SECURITY ELECTR	13275		190.00	190.00	4100-094010-7056-	- -
					190.00	190.00	*	
3/04/2019	2/22/2019	003380 SHENTEL	02222019		99.31	99.31	4100-035050-5413-	- -
					99.31	99.31	*	
3/04/2019	2/13/2019	004572 SHOOT A WAY, IN	24891K		6,635.00	6,635.00	4100-094010-7056-	- -
					6,635.00	6,635.00	*	
3/04/2019	2/12/2019	004146 SHORT KIM	02122019		412.64	412.64	4100-011010-5504-	- -
3/04/2019	2/12/2019	004146 SHORT KIM	02122019		67.66	67.66	4100-011010-5504-	- -
					480.30	480.30	*	
3/04/2019	1/17/2019	004555 SHOWCASES	310147	10	14.03	14.03	4100-073010-5401-	- -
					14.03	14.03	*	
3/04/2019	2/25/2019	001700 SOUTHWEST VA VE	116343		5,568.46	5,568.46	4100-035010-5404-	- -
					5,568.46	5,568.46	*	
3/04/2019	1/28/2019	004268 STANDARD PRINTI	071739		940.00	940.00	4100-012100-3002-	- -
3/04/2019	2/19/2019	004268 STANDARD PRINTI	071824		179.00	179.00	4100-021060-5401-	- -
					1,119.00	1,119.00	*	
3/04/2019	2/01/2019	004491 STRATEGIC SOLUT	3219680	10	55.00	55.00	4100-073010-3002-	- -
					55.00	55.00	*	
3/04/2019	2/04/2019	001817 SUPPLYWORKS	476311410		405.11	405.11	4100-043020-5405-	- -
3/04/2019	2/25/2019	001817 SUPPLYWORKS	479593139		341.91	341.91	4100-043020-5405-	- -
3/04/2019	2/25/2019	001817 SUPPLYWORKS	479593147		292.90	292.90	4100-043020-5405-	- -
					1,039.92	1,039.92	*	
3/04/2019	2/08/2019	004121 TELE-OPTICS COM	0068117-IN		650.00	650.00	4100-094010-7056-	- -
					650.00	650.00	*	
3/04/2019	1/09/2019	000366 THE LEBANON NEW	130110		29.43	29.43	4100-011010-3007-	- -
3/04/2019	1/09/2019	000366 THE LEBANON NEW	130111		40.13	40.13	4100-011010-3007-	- -
3/04/2019	1/30/2019	000366 THE LEBANON NEW	130350		32.10	32.10	4100-011010-3007-	- -
3/04/2019	2/14/2019	000366 THE LEBANON NEW LIBRARY RENEWAL		10	29.00	29.00	4100-073010-5411-	- -
					130.66	130.66	*	
3/04/2019	1/15/2019	000384 THE LIBRARY COR	2019040034	10	917.00	917.00	4100-073010-3002-	- -
3/04/2019	1/15/2019	000384 THE LIBRARY COR	2019040096	10	6,042.00	6,042.00	4100-073010-3002-	- -
					6,959.00	6,959.00	*	
3/04/2019	2/14/2019	000977 TOP LINE ADVERT	7355		150.00	150.00	4100-031020-5410-	- -
3/04/2019	2/14/2019	000977 TOP LINE ADVERT	7356		120.00	120.00	4100-031020-5410-	- -
3/04/2019	2/14/2019	000977 TOP LINE ADVERT	7357		85.00	85.00	4100-031020-5410-	- -
3/04/2019	2/14/2019	000977 TOP LINE ADVERT	7358		120.00	120.00	4100-031020-5410-	- -
3/04/2019	2/14/2019	000977 TOP LINE ADVERT	7359		181.00	181.00	4100-031020-5410-	- -
					656.00	656.00	*	
3/04/2019	2/06/2019	001223 TREASURER OF VI	19-167C-RMS-2		3,625.00	3,625.00	4100-021060-5902-	- -
3/04/2019	2/15/2019	001223 TREASURER OF VI	19-C3080-VPN	1	168.00	168.00	4100-022010-5401-	- -
					3,793.00	3,793.00	*	
3/04/2019	11/10/2018	002133 TREASURER OF VI	11102018		20.00	20.00	4100-035030-3001-	- -
					20.00	20.00	*	
3/04/2019	2/22/2019	004148 TREASURER OF VI	02222019		50.00	50.00	4100-042400-5401-	- -
					50.00	50.00	*	
3/04/2019	1/16/2019	000700 TRI CITY BUSINE	AR9901	10	175.24	175.24	4100-073010-3002-	- -
					175.24	175.24	*	
3/04/2019	1/30/2019	000706 TWO WAY RADIO I	26227		457.00	457.00	4100-031020-7003-	- -
3/04/2019	3/15/1972	000706 TWO WAY RADIO I	31572		67.50	67.50	4100-031020-7003-	- -
3/04/2019	12/03/2018	000706 TWO WAY RADIO I	32133		67.50	67.50	4100-031020-7003-	- -

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/04/2019	2/01/2019	000706	TWO WAY RADIO I 32511		65.00	65.00	4100-031020-7003-	- -
3/04/2019	2/01/2019	000706	TWO WAY RADIO I 32523		684.00	684.00	4100-031020-7003-	- -
					1,341.00	1,341.00 *		
3/04/2019	2/11/2019	004238	UNITED REFRIGER 66664584-00		166.69	166.69	4100-043020-3004-	- -
3/04/2019	2/14/2019	004238	UNITED REFRIGER 66721413-00		56.57	56.57	4100-043020-3004-	- -
					223.26	223.26 *		
3/04/2019	2/19/2019	000713	UNIVERSITY OF V 38362		20.00	20.00	4100-012090-5401-	- -
3/04/2019	2/19/2019	000713	UNIVERSITY OF V 38581		20.00	20.00	4100-012090-5401-	- -
					40.00	40.00 *		
3/04/2019	2/01/2019	000722	VACO IVC0605181		60.00	60.00	4100-011010-5801-	- -
					60.00	60.00 *		
3/04/2019	2/12/2019	003229	VERIZON WIRELES 9824058048		3,169.90	3,169.90	4100-031020-5203-	- -
					3,169.90	3,169.90 *		
3/04/2019	2/15/2019	002822	VIRGINIA LAWYER 825176		179.50	179.50	4100-021010-5401-	- -
					179.50	179.50 *		
3/04/2019	2/14/2019	003318	VIRGINIA TOURIS INV000000004828		240.00	240.00	4100-081040-3007-	- -
					240.00	240.00 *		
3/04/2019	2/20/2019	001469	VRAV DUES 2019		170.00	170.00	4100-011010-5504-	- -
					170.00	170.00 *		
3/04/2019	2/22/2019	004166	WALLACE, LOU AN 01222019		495.68	495.68	4100-011010-5504-	- -
					495.68	495.68 *		
3/04/2019	1/10/2019	000219	XPRESS LUBE FEBRUARY 2019		321.71	321.71	4100-031020-5408-	- -
					321.71	321.71 *		
			TOTAL FOR DUE DATE 3/04/2019		188,164.83	188,164.83		
			TOTAL DUE FOR FUND- 4100		188,164.83	188,164.83		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
3/04/2019	2/05/2019	001958 VDACS	300870		40.00	40.00	4839-083990-5407-	- -
3/04/2019	2/05/2019	001958 VDACS	301546		40.00	40.00	4839-083990-5407-	- -
					80.00	80.00		
					80.00	80.00		
					80.00	80.00		
					80.00	80.00		
					188,244.83	188,244.83		
					.00	.00		
					188,244.83	188,244.83		
						.00		

TOTAL FOR DUE DATE 3/04/2019
 TOTAL DUE FOR FUND- 4839
 NON-DIRECT DEPOSIT
 DIRECT DEPOSIT
 FINAL DUE



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 3/4/19 6:00 PM

County Attorney Reports

1. **CWSA Resolution of Dissolution & Transfer of Assets.....C-1**
2. **Solid Waste Convenience Property User Agreement between County & Town of Lebanon.....C-2**
3. **RC BOS Moral Obligation to VCC concerning Project "Blue-Jay".....C-3**
4. **RC BOS Moral Obligation for the Town of Lebanon concerning Project "Blue-Jay"C-4**
5. **Elk Garden School Property.....C-5**
6. **County Unsafe Building Ordinance.....C-6**
7. **County Litter Ordinance.....C-7**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various

**SOLID WASTE CONVENIENCE PROPERTY USER AGREEMENT
BETWEEN THE TOWN COUNCIL OF LEBANON, VIRGINIA AND THE
BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA**

This **AGREEMENT**, made as of the _____ day of _____, 2019, by and between the **BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA** (the "**COUNTY**"), acting as the governing body of Russell County, Virginia, and the **TOWN COUNCIL OF LEBANON, VIRGINIA** (the "**TOWN**"), acting as the governing body of the Town of Lebanon, Virginia to set forth the terms and conditions under which the TOWN will provide property to the COUNTY for the use of a Solid Waste Convenience Site.

WHEREAS, The TOWN is located within the COUNTY and, as such, is bordered by and coterminous with the COUNTY at all points along its boundary; and

WHEREAS, The TOWN are the owner of certain real estate located on Regional Park Rd in the Cumberland Plateau Regional Industrial Park, described below (hereinafter called the "**PROPERTY**"); and

WHEREAS, the TOWN has agreed to provide the PROPERTY to the COUNTY for use of a Solid Waste Convenience Site.

NOW THEREFORE, for and in consideration of the premises and the mutual benefits to be derived by the parties to this Agreement by entering into this Agreement, and other good and valuable consideration, covenants and terms herein contained the parties hereby covenant and agree as follows:

I. PROPERTY

1. **PROPERTY**. This agreement shall apply to the property as described:

Property located on Regional Park Rd in the Cumberland Plateau Regional Industrial Park as shown on survey as recorded in the Russell County Court House PLAT CABINET 1 Slide 259C described as Industrial Drive adjacent to U.S. Route 19 (Variable Right-of-way) as described below:

BEGINNING at a PK nail set on the south right-of-way of a 60-foot street, commonly known as Industrial Drive (referenced S 38 degrees 47' 49" W., 1742.38 feet to a red plastake, a corner to Charles Hayes Gilmer and Cumberland Plateau Company): thence along the 60-foot street (Industrial Drive) and fronting thereon, N 72 degrees 57' 06" E 39.79 feet to an iron rebar set; thence, N 62 degrees 45' 37" E 316.44 feet to an iron rebar set; thence, N 62 degrees 45' 14" E 243.38 feet to an iron rebar set; thence with a curve to the left having a radius of 11619.14 feet, a chord bearing of N 63 degrees 48' 46" E a chord distance of 270.84 feet, and an arc distance of 270.84 feet to an iron rebar set;

thence N 26 degrees 46' 51" W to point in meets with US Route 19 Right of way, thence follow said right-a-way to point parallel with Beginning point, thence 60 feet to **BEGINNING**.

II. GENERAL PROVISIONS

1. **Term.** This Agreement shall become effective upon execution and shall remain in effect for twenty (20) years and end on the 30th day of June, 2039 (the "Initial Term"). This Agreement shall continue in force following the Initial Term for additional five (5) years each until terminated by either the TOWN or the COUNTY giving the other party ninety (90) days written notice to that effect.
2. **Termination for Breach.** The TOWN and the COUNTY each shall be entitled to terminate this Agreement in its entirety upon a material breach by the other of any of its obligations hereunder. Prior to exercising such right of termination, however, the acting party shall provide the party alleged to be in breach with written notice of such breach and a reasonable time under the circumstances, but in any event not to exceed thirty (30) days. The TOWN and the COUNTY may mutually agree to an extension of this thirty-day time period in circumstances where the breach cannot reasonably be cured within thirty days and the parties agree upon a plan of action and a schedule to cure such breach.
3. **Termination for Convenience.** Anything in this Agreement to the Contrary notwithstanding, either party shall be entitled to terminate this Agreement in its entirety at any time; provided, however that prior to exercising such right of termination, one hundred and twenty (120) days advance notice of termination in all cases except for termination for breach which is governed by Part II, paragraph 2 of this Agreement is provided by the terminating party.
4. **Means of Notices.** Whenever notice is required or permitted from one party to the other, it shall be given in writing and shall be effected by hand deliver or by mailing by certified first mail, return receipt requested, to the party whom given as follows:

If to TOWN OF LEBANON

Town Manager, Town of Lebanon
Post Office Box 309
Lebanon, Virginia 24266

With a copy to Town Attorney & Mayor at the same address.

If to RUSSELL COUNTY:

County Administrator, Russell County
Post Office Box 1208
Lebanon, Virginia 24266

With a copy to County Attorney at the same address;

Or to such other persons or addresses as may hereafter be designated by notice given pursuant to this paragraph, in writing by one party to the other. Notice by hand delivery shall be deemed effective when delivered, notice by mail shall be deemed effective as of five (5) business days after the date it is deposited in the mail, certified first class prepaid.

5. **Governing Law.** This Agreement is made and intended to be performed in the Commonwealth of Virginia and shall be interpreted and construed in accordance with the laws of that state. Jurisdiction and venue for all legal actions involving this Agreement shall lie in the Circuit Court of Russell County, Virginia, and all such proceedings shall be brought only in such court.
6. **Authority to Enter into Agreement.** TOWN or the COUNTY each represents and warrants for itself as follows as of the date of this agreement:
 - a. It has the power to enter into this Agreement and contemplated hereunder and to perform the obligations hereunder according to the terms of this Agreement.
 - b. It has duly taken all actions and obtained all consents necessary to enable it to enter into this Agreement.
 - c. The person or persons executing or attesting the execution of this Agreement on behalf of each party has or have been duly authorized and empowered to so execute and attest.
 - d. The execution of this Agreement on behalf of the party shall bind and obligate the party to the extent provided by the terms hereof.
 - e. There exists no litigation pending or threatened against either party that, if determined adversely, would materially and adversely affect the ability of the party to carry out its obligations under this Agreement or the transactions contemplated hereunder.
7. **Liability:** The COUNTY agrees to assume liability for the Solid Waste Convenience Site PROPERTY and to hold the Town harmless for any injuries or damages occurring at the site or acts of negligence of the employees of the County. The COUNTY will maintain an adequate liability insurance policy for the Solid Waste Convenience Site. The COUNTY agrees to hold the TOWNS harmless for any litigation or claims which may arise out of the County's use of the TOWNS property.
8. **Operation:** The COUNTY agrees to operate and maintain the solid waste convenience site in such a fashion as to not create any odor or nuisance.

- 9. **Improvements:** The COUNTY agrees that any existing improvements and any future construction or additional improvements on the property shall be in compliance with all town, state, and federal laws. All improvements will be removed by COUNTY when property is vacated.
- 10. **Modification:** This agreement shall not be subject to change, modification, or discharge except by written instrument signed by both parties.
- 11. **Entire Agreement.** This Agreement contains the entire understanding and agreement of the parties with respect to the subjects hereof, and no amendment or modification shall be binding unless in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the TOWN and COUNTY have caused this Agreement to be executed by their duly authorized officers, as of the day, month and year first set forth above.

THE TOWN COUNCIL OF LEBANON, VIRGINIA

By: _____
Mayor

STATE OF VIRGINIA
COUNTY OF RUSSELL, to-wit:

I, a Notary Public in and for the County and State aforesaid, do hereby certify that **Nelson T. Dodi, Mayor and duly authorized agent, Town Council of Lebanon, Virginia, Virginia**, who is personally known by me, whose signature appears on the foregoing instrument on behalf of said entity, has personally acknowledged the same before me in my County and State aforesaid this ____ day of _____, 2019.

NOTARY PUBLIC Whose Comm.
Expires _____
Registration No. _____

APPROVED AS TO FORM:

Town Attorney

**BOARD OF SUPERVISORS OF
RUSSELL COUNTY, VIRGINIA**

By: _____
Chairperson

**STATE OF VIRGINIA
COUNTY OF RUSSELL, to-wit:**

I, a Notary Public in and for the County and State aforesaid, do hereby certify that **Rebecca Dye, Chairperson and duly authorized agent, Board of Supervisors of Russell County, Virginia**, who is personally known by me, whose signature appears on the foregoing instrument on behalf of said entity, has personally acknowledged the same before me in my County and State aforesaid this ____ day of _____, 2019.

NOTARY PUBLIC Whose Comm.
Expires _____
Registration No. _____

APPROVED AS TO FORM:

County Attorney



February 11, 2019

Earnest McFaddin
Industrial Development Authority of Russell County, VA
PO Box 2378
Lebanon, VA 24266

Re: Industrial Development Authority of Russell County, VA - **Commitment Letter**

Dear Ernie:

We are pleased to advise you that Virginia Community Capital (the “Lender”) has approved your loan request for purchase of equipment (the “Commitment”), collectively the “Loan,” subject to the following terms and conditions:

Borrowers: **Industrial Development Authority of Russell County, VA**

Guarantor(s): The Loan shall be guaranteed by **Russell County**. (the “**Guarantor**”) in an unlimited amount. The Guarantor’s obligations to the Lender shall be joint and several.

Loan Amount: \$2,700,000

Purpose: Purchase equipment for manufacturing company from Canada (Polycap)

Interest Rate: 5.25% Fixed for 5 years. Repricing after 5 years for the remaining 5 years at the 5-year CMT plus 2.72%

Loan Commitment Fee: .50% of loan amount = \$13,500. One-half (\$6,750) of this fee shall be due at the signing of the commitment letter and is non-refundable. The remainder of the commitment fees shall be due and payable at Loan closing. Fees shall be considered fully earned and non-refundable once paid.

Closing Date: Closing of this Loan shall take place no later than 90 days from the date of this letter (the “Closing Date”).

Terms: Interest Only for 12 months then 9-year Term

Payment, Purpose, Structure, Maturity and Term of Loan:

The Loan will be used for the purchase of new equipment to be located at 1050 Regional Park Rd, Lebanon VA 24266. Interest only for initial 12 months. Loan Maturity Date will be 120 months from the Loan closing date. The loan term is 120 months and payment amortized over the last 9 years.

Borrower shall make monthly payments of interest only on the outstanding Loan balance commencing on the first day of the

second month following loan closing and continuing the first day of each month for 12 months followed by 108 months of principal and interest to and including the Maturity Date.

Secondary Repayment Source:

Russell County, VA

Collateral:

-1st Lien on New Equipment purchase with VCC loan proceeds
-2nd Deed of Trust on commercial property located at 1050 Regional Park Rd, Lebanon VA 24266

Minimum Financial Reporting Requirements:

Annual Audited Financial Statements on the borrower and Russell County

Attorney's Opinion:

The written opinion(s) of counsel for Borrower and Guarantor, addressed to Lender, confirming the legal status and authority of Borrower and Guarantor, the due authorization, execution and delivery, and the validity, binding effect and enforceability of the Loan Documents, the creation, validity, and perfection of the liens and security interests created by the Loan Documents and such other matters as Lender requests. Such counsel and opinion(s) must be satisfactory to Lender in its sole discretion.

Other considerations:

- All closing costs will be paid by the borrower.
- Secure a landlord waiver for 1050 Regional Park Rd, Lebanon VA 24266.
- VCC Bank listed as Lender's Loss Payee on business property insurance.
- VCC Bank listed as Certificate Holder on business liability, and worker's compensation insurance.
- If property is in a flood zone, flood insurance will be required with VCC listed as Lender's Loss Payee.
- **Russell County Moral Obligation must be approved by County Board of Supervisors prior to loan closing.**
- Equipment lease between IDA and Polycap is to mirror the terms of the VCC loan.
- VCC funds will be paid directly to vendor via invoice or IDA via proof of paid invoices.
- Evidence of all funding sources as presented shall be committed prior to loan closing.
- Loan will be closed by outside counsel. Legal fees will be paid by the borrower plus a \$150 documentation review fee.

Thanks for the opportunity to be a part of this project. Please let me know if you have any questions. If you accept these terms, please sign below and return this letter to me with a check for 50% of the commitment fee. **If no action is taken, this commitment will expire on May 11, 2019.**

Sincerely,

VCC Bank

Cindy Snider

Cindy Snider

AVP, Small Business Loan Officer

540-250-0055

Acceptance Follows on the Next Page

The undersigned accept and agree to all of the terms and conditions of the foregoing Commitment.

For the Borrower:

Industrial Development Authority of Russell County, VA

Signature

Title

Name (Printed)

Date

For the Moral Obligator:

Russell County

Signature

Name (Printed)

Title

Date

MORAL OBLIGATION AGREEMENT

This MORAL OBLIGATION AGREEMENT, made as of the _____ day of February, 2019, by and between the BOARD OF SUPERVISORS OF RUSSELL COUNTY (the “**Board**”), acting as the governing body of Russell County, Virginia (the “**County**”), THE TOWN COUNCIL OF LEBANON, VIRGINIA (the “**Town**” or “**Borrower**”), acting as the governing body of the Town of Lebanon, Virginia.

WITNESSETH:

WHEREAS in furtherance of the objectives of, and pursuant to the provisions of the Industrial Development and Revenue Bond Act, contained in Title 15.2 of the Code of Virginia, the Industrial Development Authority of Russell County, Virginia, desires to promote industry and to develop trade by inducing Greenfield ICI Holdings LLC and Polycap LLC (the “**Company**”) to locate in the Regional Industrial Park located in the Town of Lebanon, Russell County, Virginia. The Company desires to locate such facilities and to make a substantial capital investment therein, producing jobs and increased economic activity. (the “Project”).

WHEREAS the Town’s Charter as set forth in Chapter 343 of the 1958 Virginia Acts of Assembly, as amended (the “Charter”), the Public Finance Act, Chapter 26, of Title 15.2 of the Code of Virginia of 1950, as amended (the “Act”) authorizes the Town to issue General Obligation Bonds.

WHEREAS, the Town proposes to issue \$1,250,000.00 General Obligation Bond Taxable Series 2019 (the “Bond”) to finance a portion of the cost of financing of the Project for the benefit of the citizens of the Town.

WHEREAS, the Town pursuant to resolution passed the 21st day of January, 2019 authorized the issuance of \$1,250,000.00 in Bonds for financing of the Project.

WHEREAS, the Town therefore desires to enter into a moral obligation agreement with the County, with respect to the said \$1,250,000.00 bond, setting forth the County’s agreement to undertake a non-binding obligation; and,

WHEREAS, the proceeds of the Bond will be beneficial to the citizens of the County by providing industrial and economic development in the County.

WHEREAS, the Board passed a resolution at its meeting on February 4, 2019, authorizing a moral obligation to the Town for 72% of the issued bond amount (the “**Required Amount**”).

THE AGREEMENT

NOW THEREFORE, for and in consideration of the promises and mutual benefits to be derived by the parties from entering into this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

1. In the event that the Company fails to make any payment as and when due on the Bond the Town shall request an appropriation of funds from the County in an amount not to exceed the Required Amount.

2. The Board hereby acknowledges that, to the extent permitted by law and subject to annual appropriation, it has a moral obligation to appropriate the Required Amount to the Town.

3. The Board hereby undertakes a non-binding obligation to appropriate amounts as may be requested from time to time pursuant to paragraph one to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth of Virginia. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby, states its intent to make such appropriations in future fiscal years, and hereby recommends that future Boards do likewise.

4. Following any failure of the Company to pay any amount as and when due on the Bond, the County Administrator of the County (the **“County Administrator”**) shall include the Required Amount for the following fiscal year of the County in his budget submitted to the Board for the following fiscal year as to an amount to be appropriated in respect of the Project. The County Administrator shall deliver to the Town within fifteen days after the adoption of the County’s budget for each fiscal year, but not later than July 15 of each year, a certificate stating whether the Board has appropriated to the Town an amount equal to the Required Amount. If the Board shall fail to make any such appropriation or make a lesser appropriation, the County Administrator shall add the amount of such requested appropriation that was not included in the adopted budget to the proposed budget for the County’s next fiscal year.

5. Nothing herein contained is or shall be deemed to be a lending of the credit of the County to the Town, the Project or to any other person or entity, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County; nor shall anything herein contained legally bind or obligate the Board to appropriate funds for the purposes described herein, all funds described herein being expressly made subject to annual appropriation by the Board.

6. If any clause, provision, or paragraph of this Agreement shall be held illegal or invalid by a court, the illegality or invalidity of such clause, provision, or

paragraph shall not affect any of the remaining clauses, provisions, or paragraphs hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision, or paragraph had not been contained herein. In case any question should arise as to whether any provision contained herein shall be in violation of law, then such provision shall be construed to the agreement of the parties hereto to the fullest extent permitted by law.

7. Any notices or requests required to be given hereunder shall be deemed given if delivered by hand, sent by nationally recognized overnight courier service or by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

If to the County: c/o County Administrator Russell County
137 Highland Drive, Lebanon Virginia 24266

If to the Town: c/o Town Manager Lebanon
P.O. Drawer 309 Lebanon, Virginia 24266

A copy of each demand, notice, approval, consent, request, opinion or other communication given hereunder by any party named in this section shall also be given to each of the other parties named herein. Each of the parties may by notice given hereunder, designate any further or different address to which

subsequent demands, notices, approvals, consents, requests, opinions or other communications shall be sent or persons to whose attention they should be directed.

8. This Moral Obligation Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the parties hereto and their respective successors.

9. This Moral Obligation Agreement shall be governed by the applicable laws of the Commonwealth of Virginia and this Moral Obligation Agreement expresses the entire understanding and all agreements among the parties and shall not be modified except in writing signed by the parties.

10. This Moral Obligation Agreement may be executed in several counterparts, each of which will be an original and all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the Board of Supervisors of Russell County, Virginia has caused its name to be subscribed hereunto by the Chairperson of the County and its seal to be hereto affixed and attested by its Clerk, the Town of Lebanon, Virginia has caused its name to be subscribed hereunto by its Mayor and its seal to be affixed and attested by its Secretary, all as of the date first above written.

BOARD OF SUPERVISORS OF RUSSELL COUNTY, VIRGINIA

By: _____

REBECCA DYE, CHAIRPERSON

ATTEST:

Vicki Porter, Clerk
(SEAL)

TOWN OF LEBANON, VIRGINIA

By: _____

NELSON A. DODI, MAYOR

ATTEST:

Diane Nunley, Clerk
(SEAL)



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item D-1 – D-9
Presenter: Administrator

Meeting: 3/4/19 6:00 PM

County Administrator Reports & Requests

The County Administrator Reports & Request for February 2019:

REPORTS

1. **VDOT Project Information concerning Rte. 613 & Rte. 624 & Rte. 678.....D-1**
2. **Virginia Department of Criminal Justice Services Grant Application for the Honaker Elementary School Resource Officer.....D-2**
3. **Household Hazardous Waste Collection Day – 04/17/2019/10 a.m.–2 p.m.....D-3**

REQUESTS

4. **Authorization of the Virginia Department of Housing and Community Development (DHCD) Belfast Waterline Extension Project Resolution & Application.....D-4**
5. **Authorization of the AASC Lease for the Swords Creek Community Center...D-5**
6. **Authorization of the VDOT (TAP) Grant for the Dante Depot Project.....,D-6**
7. **Authorization of the Board of Equalization Pay & Expenses.....D-7**
8. **Authorization to Hire Housekeeping Position.....D-8**
9. **Authorization for the Appalachian Gateway Horse & Trail Assoc. Event.....D-9**
10. **Authorization of Travel Requests.....D-10**

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s):

Board Discretion.

Virginia Department of Transportation
INTER-AGENCY COORDINATION MEETING
Joint Permit Application

DEQ

COE

VMRC

I. VDOT PROJECT INFORMATION

Route: 613	UPC#:
VDOT Project Number: 00613-083-23127479	USGS Quadrangle: Mendota
City/County: Russell	VDOT City/County Code: 083
Contract Type: Maintenance - State Forces	Project Charge: 11160000-66235-11054-167 BRFLD18241
Estimated Begin Date: 04/01/2019	Designer:

II. TYPE OF SCOPING/COORDINATION: PCN-Critical Habitat

Permits Required: COE Reporting: NW3;

III. VDOT CONTACTS

Permit Coordinator (VDOT District Contact)	District Environmental Manager (Authorized Agent)	VDOT (Applicant)
Name: Dennis A. Sanders Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3299	Name: Doris K Bush Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3300	Name: John R Watson Address: P.O. Box 127 Lebanon, VA 24266 Phone #: (276) 415-3439

IV. PERMITTED ACTIVITY

VDOT proposes to replace 3 lines of 24"x60' along Mayes Branch on Rte. 613 in Russell County. The pipes will be replaced with a DBL of 49" x 33" x 60' long arch pipe (metal pipe). One line will be countersunk 6". 20 feet of outlet protection will be installed on the outlet ends of the pipes. To conduct work in the dry, a sandbag cofferdam will be installed and all water will be pumped around the work area. Any water seeping into the work area will be pumped into a filter bag prior to discharge. No tree removal will be required. The project will require 27 cy and 360 sq feet of excavation along with 40 cy and 600 sq feet of permanent fill. The cofferdams will require one cubic yard and 48 sq feet of temporary fill.

V. ENVIRONMENTAL ASSESSMENT (Avoidance and Impacts are described in greater detail in section VI and VII.)

	<i>Present</i>	<i>Impacts</i>		<i>Present</i>	<i>Impacts</i>
Federal Threatened/Endangered Species	No	No	Water of the U.S	Yes	No
State Threatened/Endangered Species	No	No	Wetlands	No	No
Anadromous fish	No	No	Riffle Pool Complexes	No	No
Trout	No	No	Other Special Aquatic Sites	No	No
Shellfish	No	No	100 Year Floodplain	No	No
Public Water Supply	No	No	Historic/Archeological Resources	No	No
Scenic Rivers	No	No	Air Quality Nonattainment Area	No	No
Navigable Waters	No	No	Tidal Waters/Wetlands:	No	No
Open Water > 1.0 Acre	No	No			

VI. SUMMARY OF DETAILED ENVIRONMENTAL IMPACT INFORMATION
This project has one jurisdictional crossing.

General:

Latitude: 36°44'24"	Longitude: 82°17'30"	FEMA FIRM number: 51167C0430C
Nearest Community: Collinwood, VA		Surrounding Land Use: Forest
Basin: Tennessee and Big Sandy River		Sub-basin: 6C. Holston River Sub-basin
Hydrologic Unit Code: 06010101		

Engineering data for impacts to Waters of the US:

OHW elevation (feet): 1852	Dredging/Excavation			Filling (Permanent):			Filling (Temporary):		
	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands
MLW elevation (feet): N/A									
Area (feet ²)	360	0	0	600	0	0	48	0	0
Quantity (yd ³) below OHW	27	0	0	40	0	0	1	0	0
Quantity (yd ³) below MLW	0	0	0	0	0	0	0	0	0
Construction Method	MECHANICAL			MECHANICAL			MANUAL		

Stream Information:

Stream Name(s): Mayes Branch
 Drainage Area (miles²): 0.75
 Pool/Riffle/Flat ratio: 00/100/00
 Average Depth (feet): 0.5
 Substrate: gravel
 Average Width (feet): 10
 OHWM Indicator(s): Bed and banks
 DGIF Classification: Other (N/A)
 Cowardin Classification: R2UB
 DEQ Classification: IV. Mountainous Zone Waters
 Section #: 1b Special Standards: PWS
 Linear Feet of Permanent Stream Impacts:
 Perennial- 80 Intermittent- 0 Ephemeral- 0 Riffle/Pool- 0

Conceptual Stream Mitigation: None Proposed

Wetland Information: N/A

Species identified:
 Cowardin Classification(s):

Amount Disturbed(area -feet²)

	Emergent		Scrub/Shrub		Forested		Totals	
	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal
Primary	0	0	0	0	0	0	0	0
Secondary	0	0	0	0	0	0	0	0
Temporary	0	0	0	0	0	0	0	0

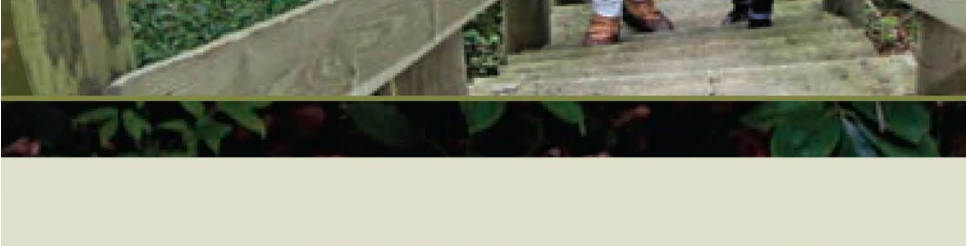
Conceptual Wetland Mitigation: None Proposed

Other Natural Resource Information: N/A

Cowardin Classification(s):

		Amount of Impacts			
		L.F		S.F	
		Non-Tidal	Tidal	Non-Tidal	Tidal
Permanent		0	0	0	0
Temporary		0	0	0	0

Conceptual Other Mitigation: None Proposed



VIRGINIA

"The Old Dominion"

Jamestown Colony — *Found*

Statehood — *June 25, 1788*

Lowest Elevation — *Sea Level*

Highest Elevation — *Mount*

State Flower — *Dogwood*

State Bird — *Cardinal*

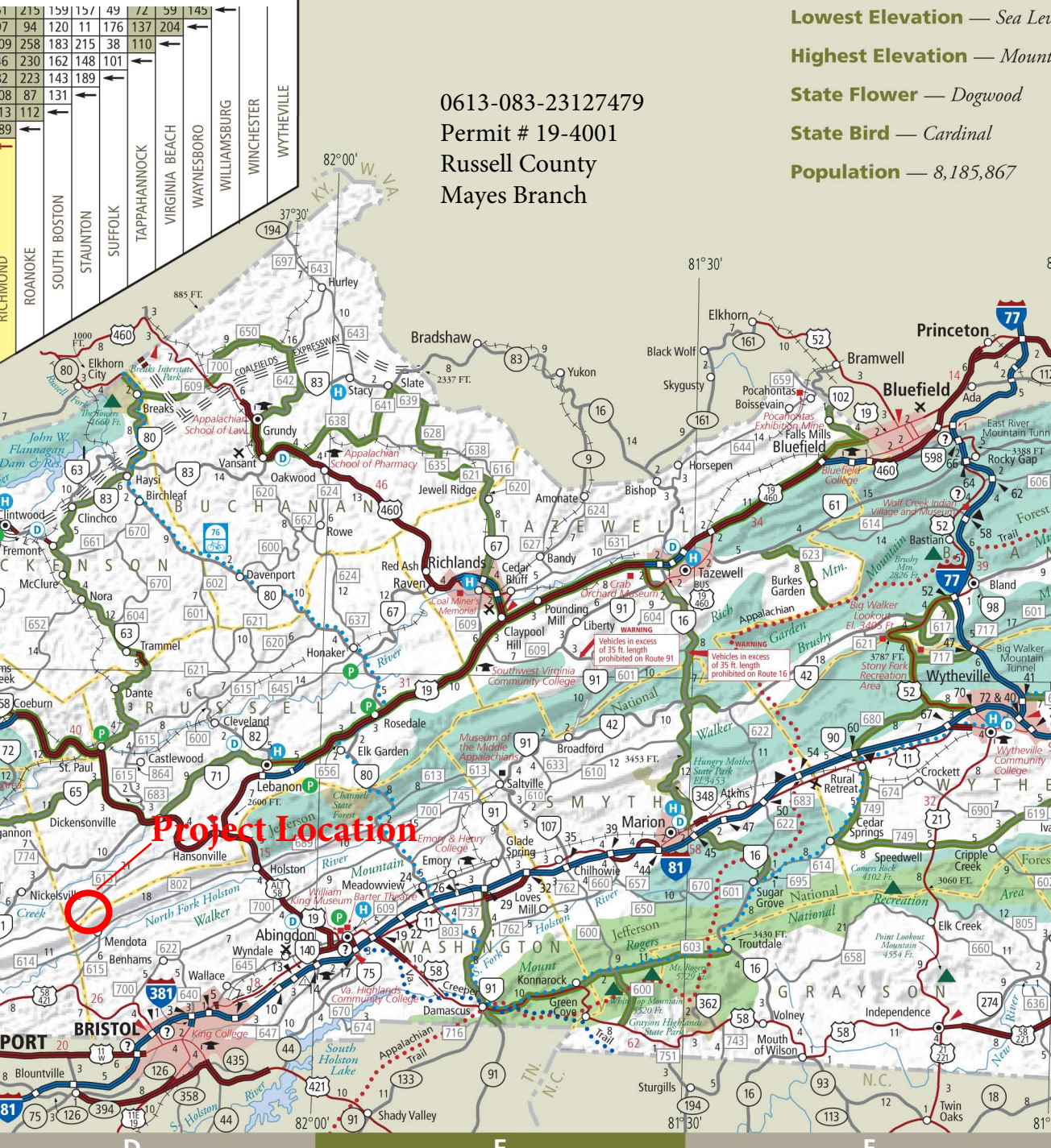
Population — *8,185,867*

0613-083-23127479

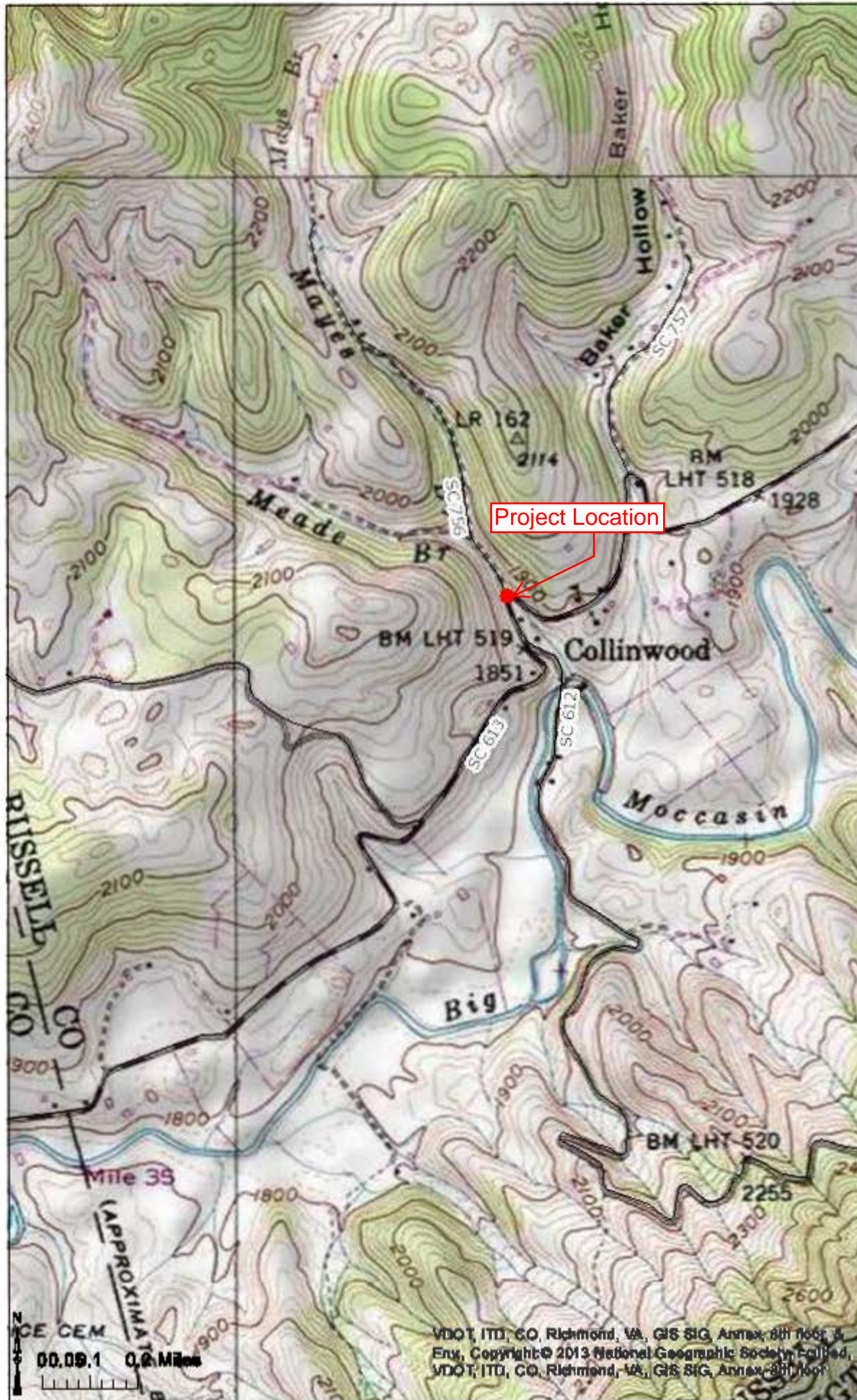
Permit # 19-4001

Russell County

Mayes Branch



Project Location



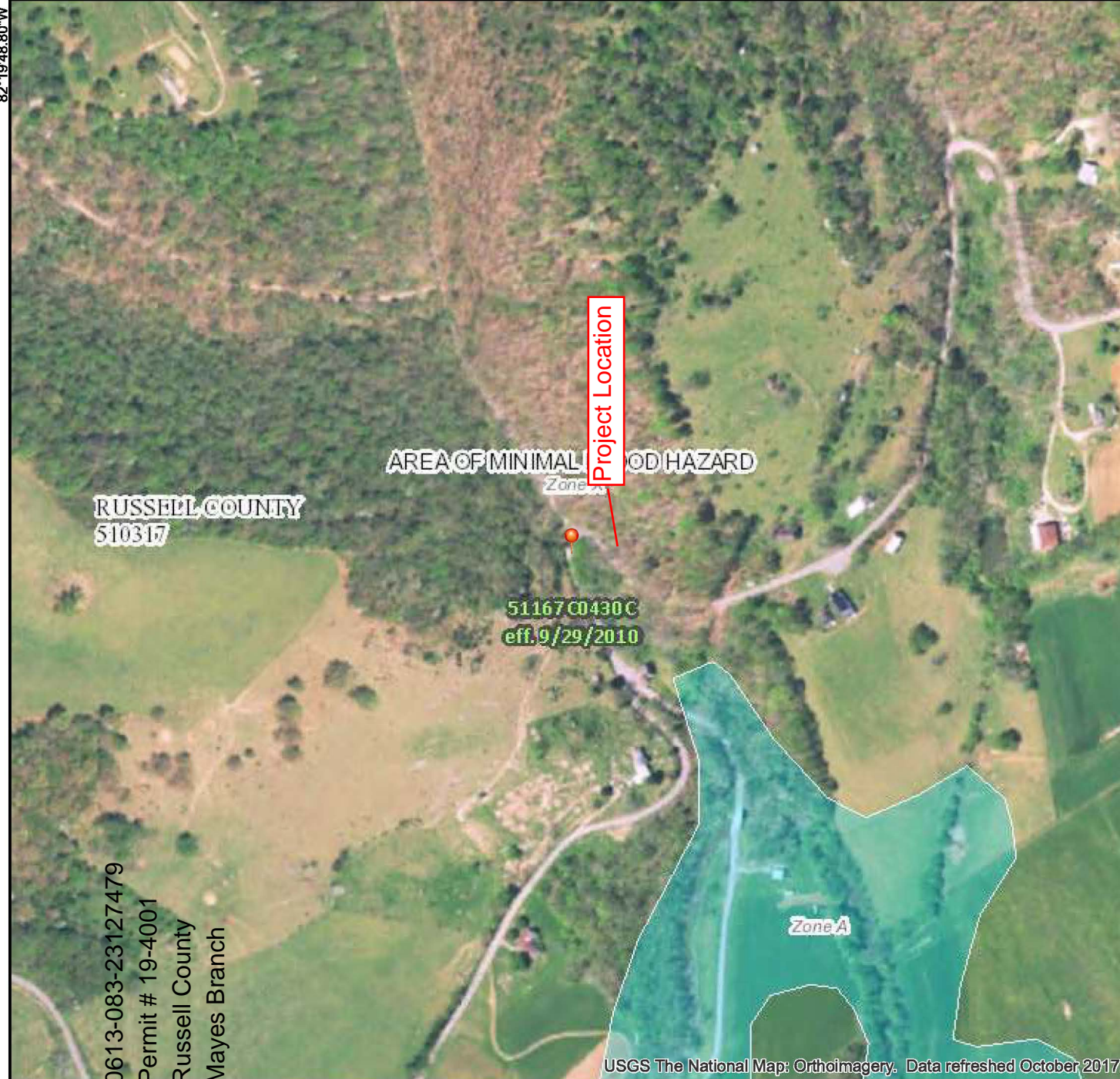
Notes

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National Flood Hazard Layer FIRMette



36°44'38.31"N



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) <i>Zone A, V, A99</i>
		With BFE or Depth <i>Zone AE, AO, AH, VE, AR</i>
		Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile <i>Zone X</i>
		Future Conditions 1% Annual Chance Flood Hazard <i>Zone X</i>
		Area with Reduced Flood Risk due to Levee. See Notes. <i>Zone X</i>
		Area with Flood Risk due to Levee <i>Zone D</i>

OTHER AREAS		Area of Minimal Flood Hazard <i>Zone X</i>
		Effective LOMRs
		Area of Undetermined Flood Hazard <i>Zone D</i>

GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall

OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature

MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on **11/27/2018 at 7:40:31 AM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

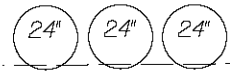
82°19'48.80"W

82°19'11.34"W



0613-083-23127479
Permit # 19-4001
Russell County
Mayes Branch

Roadway



O.H.W. Elevation 1852

Stream Bed

O.H.W.

Non-erodible
Cofferdam
Phase I

Existing Site Conditions

Phase I cofferdams installed & existing pipes #2 & 3 removed & install proposed Pipe #2.

Rte. 756

Triple Line 24 inch CMP
60 feet long

#1

#2

#3

60 ft

Rte. 613

Non-erodible
Cofferdam
Phase I

Summary of Impacts

	Excavation	Perm Fill	Temp Fill
CY	27	40	1
SqFt	360	600	48

Linear Feet of Stream Impacts = 80 ft.
Cubic Yards Fill/Linear Foot = 0.5

10 to 12 ft

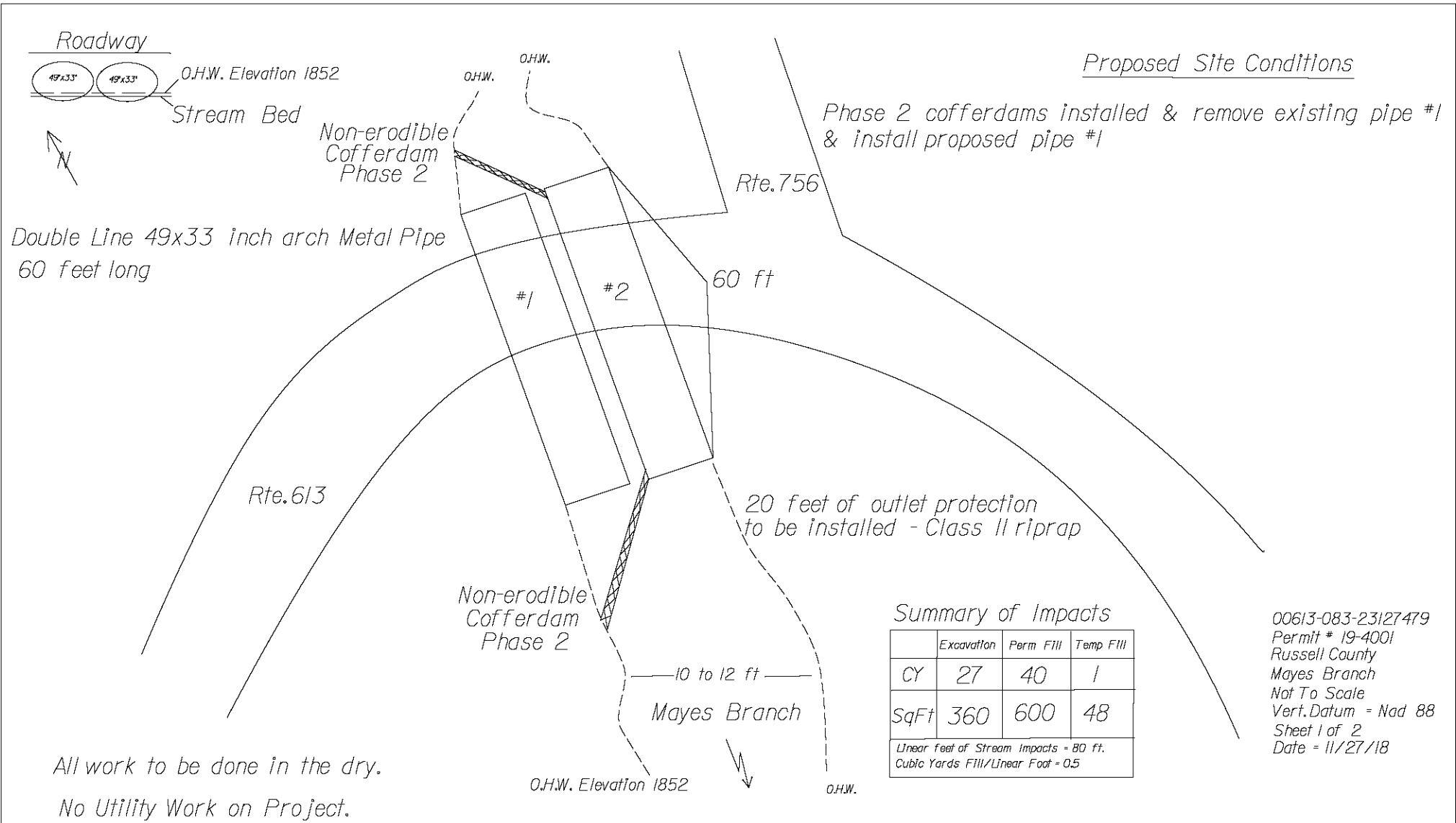
Mayes Branch

O.H.W. Elevation 1852

O.H.W.

All work to be done in the dry.
No Utility Work on Project.

00613-083-23127479
Permit # 19-4001
Russell County
Mayes Branch
Not To Scale
Vert. Datum - Nad 88
Sheet 1 of 1
Date - 11/27/18



VDOT Cultural Resources Summary Documentation for Interagency Permit Application

Project Number: 00613-083-23127479

Project Name: 0613-083-364424-821930

VDHR File No.: -

District: Bristol

Cultural Resources Manager: Lucas, Kalli S.

Report Generated: 12/06/2018

UPC:

Funding Source: State

Primary Jurisdiction: Russell

The following determinations have been made by VDOT Cultural Resources staff for this VDOT project as a whole in consultation with the State Historic Preservation Officer in Virginia (Director of Virginia Department of Historic Resources) in conformance with the requirements of Section 106 of the National Historic Preservation Act (54 U.S.C. 306108) and its implementing regulations, 36 CFR Part 800. The Area of Potential Effects (APE) for the USACOE's undertaking subject to Section 106 may be smaller than the APE defined for the project as a whole.

Designated Lead Federal Agency for Section 106: USACE

Does the project have the potential to affect historic properties, should they be present? No

Description of Area of Potential Effects (APE):

Are there previously recorded architectural resources within the APE?

Notes:

Date:

Are there previously recorded archaeological resources within the APE?

Notes:

Date:

Are historic properties present in the Area of Potential Effects? No

Effects Matrix: Not applicable

Explanation of Effect Determination: The project is a type of activity that does not have the potential to cause effects on historic properties, even if historic properties are present.

Determination of No Effect made 04/09/2018 and reported to the SHPO in accordance with Stipulation II.A of the Programmatic Agreement among the Federal Highway Administration, the U.S. Army Corps of Engineers, Norfolk District, the Tennessee Valley Authority, the Advisory Council on Historic Preservation, the Virginia State Historic Preservation Officer, and the Virginia Department of Transportation Regarding Transportation Undertakings Subject to Section 106 of the National Historic Preservation Act of 1966 (executed August 2, 2016).

Effect Determination (non-"Stip.II.A"): NO EFFECT

VDHR Concurrence Date:

If Adverse Effect, MOA Execution Date:

VDOT Report of Stipulation II.A Determinations of No Historic Properties Present or Affected, March 2018



Project Number	Project Name	IPM No.	DHR File No.	Lead Federal Agency	Other Federal Agency with Jurisdiction	City/County	VDOT District	IPM Project Description	CEDAR Project Description	Basis for Determination of No Historic Properties Present or Affected	Effect Determination Date
00811-012-23138807	RTE 611 UT to Allen Creek Pipe Replacement Lawrenceville AHQ		-	USCOE		Brunswick	Richmond District		The Lawrenceville AHQ will be replacing an existing 24" x 48" CMP with a new 24" x 48" RCP. Rip rap will be placed at the inlet and outlet ends for protection (0.68 cy; 24 ft ² below CHW). A sandbag cofferdam and pump around will be utilized if necessary to work in the dry (0.11 cy; 3 ft ²).	The project is a type of activity that does not have the potential to cause effects on historic properties, even if historic properties are present.	4/8/2018
00811-017-22897007	Route 611 Deepwater Rd Pipe Replacement 2016		-	USCOE		Carroll	Salem District		VDOT will replace a failing 18" x 24" CMP carrying an unnamed tributary (UT) to Deepwater Creek under Route 611 in Carroll County with a 18" x 24" polymer coated metal pipe. 5 feet of class 1 rip rap inlet protection and 5 feet class 1 rip rap outlet protection will be installed. A non-erodible cofferdam will be put in place and a pump around will be used to work in the dry. Both inlet and outlet ends of the pipe will be countersunk 3". All disturbed areas above ordinary high water will be seeded and straw matted once project is completed. Silt fence will be installed as required. No tree removal is associated with this project.	The potential effects of the project are limited to existing right of way which has been previously disturbed and does not contain any structures over 60 years old or any archaeological sites or battlefields recorded in the DSS (for Civil War battlefields use ABPP proposed NRHP boundaries if available).	4/16/2018
00812-047-23188588	Geotechnical Borings for UPC 100821 - Longhill Road		-	FHWA		James City	Hampton Roads District		Geotechnical borings for the larger Longhill Road project (UPC 100921).	Other: The geotechnical borings will be conducted within the same Area of Potential Effect for the larger roadway project, which was archaeologically surveyed in 2016 and coordinated with DHR under DHR File No 2016-0749. The portion of site 44JC0007 within the proposed geotechnical borings does not contribute to any potential eligibility of the site as a whole. No borings will be conducted near site 44JC0365.	4/23/2018
00813-083-23127479	0613-063-364424-821830		-	USCOE		Russell	Bristol District		Highpoint AHQ's proposes to replace 3 lines of 24"x60" along Mayes Branch. The pipes will be replaced with a DBL of 48"x80" arch pipe (metal pipe). One line will be countersunk 6". To conduct work in the dry, a sandbag cofferdam will be installed and all water will be pumped around the work area. Any water seeping into the work area will be pumped into a filter bag prior to discharges. No tree removal. Mandota Quad.	The project is a type of activity that does not have the potential to cause effects on historic properties, even if historic properties are present.	4/8/2018

T&E CLEARANCE

Project Name: 0613-083-364424-821930
Project Number: 00613-083-23127479

Project Type: Maintenance
Charge Number: 11160000-66235-11054-167
BRFLD18241

UPC:
Route Number: 613

Route Type: Secondary

District: Bristol
City/County: Russell

Residency: Lebanon

From: Rt.757
To: Rt.612

Project
Description:

Additional Project Description: Highpoint AHQ's proposes to replace 3 lines of 24"x60' along Mayes Branch. The pipes will be replaced with a DBL of 48"x60' arch pipe (metal pipe). One line will be countersunk 6". To conduct work in the dry, a sandbag cofferdam will be installed and all water will be pumped around the work area. Any water seeping into the work area will be pumped into a filter bag prior to discharge. No tree removal. Mendota Quad.

T&E Project
Description:

Quadrangle: MENDOTA

SERP Exempt?: Yes

Latitude: 36°44'24"

Permit Required?: Yes

Longitude: -82°19'30"

SUMMARY:

- The activity falls within a list of activities that have been determined to have No Effect on Fish, Plant and Wildlife Resources. No additional review required.

No federal nexus, SERP or state water quality permits required

- The activity is completely within developed ROW and a Screening Review was conducted.
- The activity is on undeveloped ROW and the Project Limits were evaluated using an Abbreviated Review.

Federal nexus, SERP or state water quality permits required

- SERP required. A Full Review was conducted.
- Federal nexus and activities occur within developed ROW. Activities have not been determined to have No Effect. A Screening Review was conducted.
- All other activities. A Full Review was conducted.

	DATE:	REVIEWER:
<input checked="" type="checkbox"/> Based upon a review of the appropriate data sources, T&E Resources are known or suspected to be a concern for this project and additional review is required.	10/17/2018	D Sanders
<input type="checkbox"/> Based on a review of the appropriate data sources, No T&E resources are documented or are suspected to be a concern for this project.		
<input checked="" type="checkbox"/> PROJECT PHASE PERMITTING REVIEW COMPLETE	11/27/2018	D Sanders

CLEARANCE HISTORY:

DATE	STAFF CONTACT	PROJECT PHASE	HYPERLINK
11/27/2018	Sanders, Dennis A.	PERMITTING	FPWRClearance_11-27-2018T13:51:50.pdf

SPECIES:

Species/Status	Effect Determination	TOYR Begin	TOYR End	Data Source	Comments
DNH SITES - FL & SL ONLY ()	No Effect			T&E Database Review	All work will take place within the existing footprint of the pipes.
Peregrine Falcon (Falco peregrinus)/ State:ST	No Effect			T&E Database Review	All work within existing footprint of pipes.
Tennessee Heelsplitter (Lasmigona holstonia)/ State:SE	No Effect			T&E Database Review	All work will be within the existing area of the pipes or the scoured area below the pipes.
Slippershell Mussel (Alasmidonta viridis)/ State:SE	No Effect			T&E Database Review	All work within the footprint of the existing pipes and scour area downstream.

Duskytail Darter (Etheostoma percnurum)/ Federal:FE State:SE	No Effect	T&E Database Review	This hit is from the Copper Creek drainage not Moccasin Creek drainage.
Sickle Darter (Percina macrocephala)/ State:ST	No Effect	T&E Database Review	Hit is in Copper Creek drainage and not Moccasin Creek drainage.
Gray Bat (Myotis grisescens)/ Federal:FE State:SE	No Effect	T&E Database Review,IPaC OSL	With rare exceptions, lives in caves year-round. In winter hibernates in deep vertical caves & in summer roost in caves scattered along rivers. No caves are within project area and No trees will be cut No structures will be impacted. No evidence of bat use was found within project area.
Indiana Bat (Myotis sodalis)/ Federal:FE State:SE	May affect, Not Likely to adversely Effect	IPaC OSL	Uses cave/ occasionally abandoned mine hibernacula. Summer habitat is wooded areas, usually roost under loose tree bark on dead or dying trees. No caves or mines are within the project area. No trees will be cut. No structures will be impacted. No evidence of bat use was found within the project area.
Northern Long-Eared Bat (Myotis septentrionalis)/ Federal:FT State:ST	May affect, Not Likely to adversely Effect	IPaC OSL	Uses caves & cave-like structures (such as abandoned or active mines, railroad tunnels) in winter. Summer roost is underneath bark, crevices or hollows of both live and dead trees and/or snags (typically >3" dbh). Have been seen roosting in barns, sheds and sometime bridges and bat houses. There are no caved or buildings on this project. No trees will be cut. No structures will be impacted. No evidence of bat use was found within the project area.
Yellowfin Madtom (Noturus flavipinnis)/ Federal:FT State:ST	No Effect	T&E Database Review,IPaC OSL	Occurs in unpolluted medium-sized to large creeks to small rivers with moderate to gentle gradient. This population is Experimental - non-

Essential. Project is culvert replacement in second order stream with a drainage area of 0.75 square miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Birdwing
 Pearlymussel
 (*Lemiox rimosus*)/
 Federal:FE State:SE

No Effect

IPaC OSL

Riffle-dwelling usually occurs in moderate to fast-flowing water of shallow to moderate depth (2.0m). Resides in stable, silt-free substrata of mixed particle sizes ranging from sand to cobble. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Synonym: *Conradilla caelata*

Cumberland Bean
 (*Villosa trabalis*)/
 Federal:FE State:SE

No Effect

IPaC OSL

Inhabits small rivers & streams in fast riffles with gravel or sand & gravel substrate. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Synonym: *Micromya trabalis*

Cumberland
 Monkeyface
 (*Quadrula intermedia*)/
 Federal:FE State:SE

No Effect

IPaC OSL

Occurs in fast waters of riffles and runs of small to mid-sized river. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Cumberlandian
 Combshell
 (*Epioblasma*

No Effect

IPaC OSL

Occurs in clean gravel shoals & riffles of medium-sized streams. Is

brevicens)/
 Federal:FE State:SE

not associated with small stream habitats. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Fine-rayed Pigtoe No Effect
 (Fusconaia cuneolus)/
 Federal:FE State:SE

IPaC OSL

Usually inhabits ford and shoal areas of rivers with moderate gradient. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Fluted Kidneyshell No Effect
 (Ptychobranthus
 subtentum)/
 Federal:C

IPaC OSL

Inhabits small to medium rivers in areas with swift current or riffles. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Little-winged No Effect
 Pearlymussel (Pegias
 fabula)/ Federal:FE
 State:SE

IPaC OSL

Found in high-gradient tributary streams. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. Stream in is area is low gradient due to being so close to confluence. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Oyster Mussel No Effect
 (Epioblasma
 capsaeformis)/
 Federal:FE State:SE

IPaC OSL

Inhabits riffle & shoal areas of small to medium sized streams, found in fine to coarse gravel & in pocket of gravel between bedrock ledges in areas of swift-current. Project is culvert replacement within

Purple Bean (<i>Villosa perpurpurea</i>)/ Federal:FE State:SE		T&E Database Review,IPaC OSL	the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Rough Rabbits Foot (<i>Quadrula cylindrica strigillata</i>)/ Federal:FE State:SE	No Effect	IPaC OSL	Occurs in swift streams with gravel bottoms and moderate current. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Shiny Pigtoe (<i>Fusconaia cor</i>)/ Federal:FE State:SE	No Effect	IPaC OSL	Occurs at fords, shoals and other relatively shallow areas with moderate to fast currents. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Synonym: <i>Fusconaia edgariana</i>			
Slabside Pearlymussel (<i>Lexingtonia dolabelloides</i>)/ Federal:C State:ST	No Effect	T&E Database Review,IPaC OSL	Resides in shoal and riffle habitats of intermediate-sized streams, characterized by moderate to fast flowing water. Project is culvert replacement within the footprint of the existing

culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Snuffbox
 (Epioblasma
 triquetra)/ Federal:FE
 State:SE

No Effect

IPaC OSL

Prefers swiftly flowing water, found in clean gravel shoals & riffles of medium-sized to large streams. Reported in riffles with sandy or stony bottoms, often buried deeply in the sand. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Spectaclecase
 (Cumberlandia
 monodonta)/
 Federal:FE State:SE

No Effect

IPaC OSL

Occurs in clean, free-flowing rivers, often imbedded at the base of large boulders or along cracks in ledges, prefers stable bottom with large cobble or boulders. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

AGENCY COMMENT:

AGENCY	DATE	COMMENTS
DNH	11/16/2018	Strict E&S.
DGIF	11/27/2018	No comment.
FWS	11/27/2018	No comment.

AGENCY COORDINATION RECORD:

AGENCY NAME	AGENCY TRACKING NUMBER	DATE SUBMITTED	DATE DUE	DATE OF LAST REVIEW
DGIF ESS Log		10/17/2018	11/16/2018	
DNH Number		10/17/2018	11/16/2018	

FWS Consultation Code

10/17/2018

10/31/2018

C.O. COMMENT:

REVIEW	SPECIES	DATE	COMMENTS	OTHER REVIEW COMMENTS
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SURVEY(S) REQUESTED:

SCOPE	TYPE	REQUEST DATE	SPECIES	SURVEY STATUS	RECOMMENDATIONS
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RISK ASSESSMENT:

If a federally listed species has been identified in the database search, the Risk Assessment must not be used for any species. Review and coordination with state and federal agencies must follow current guidance.

Project Type:

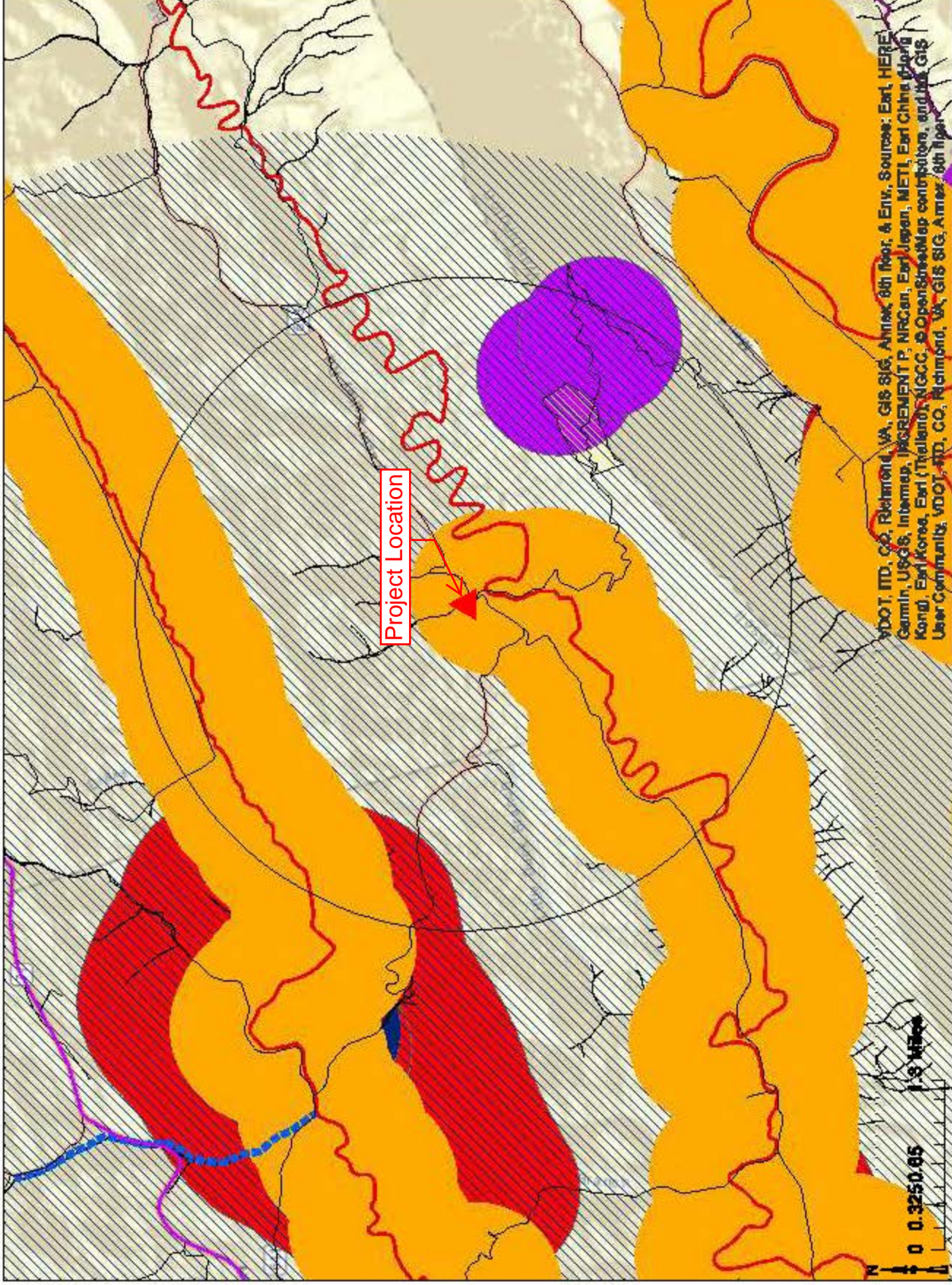
Maintenance

Construction

Resources Present:

Aquatic

Terrestrial



Notes

0613-083-23127479
Permit # 19-4001
Russell County
Mayes Branch

0613-083-23127479

Permit # 19-4001

Russell County

Mayes Branch

Buffer On Selected Features

Distance: 2 Mile

Report Date: 10/17/2018 7:46:29 AM

Summary Result	Number of features found
Anadromous Fish:	No Result Found
Atlantic Sturgeon Critical Habitat:	No Result Found
BAT Hibernacula and Roost Trees:	1
BECAR:	No Result Found
CCB Bald Eagle Nest Locations - 330' Buffer:	No Result Found
CCB Bald Eagle Nest Locations - 660' Buffer:	No Result Found
Cold Water Streams - Trout :	No Result Found
Critical Habitat:	3
Historic Oyster Grounds:	No Result Found
Logperch - Nottoway:	No Result Found
Logperch - Roanoke:	No Result Found
Natural Heritage Sites :	7
Shellfish Hatcheries:	No Result Found
Submerged Aquatic Vegetation (SAV):	No Result Found
T&E Species:	3
T&E Streams:	119
Waterbird Colonies:	No Result Found

Selected Features

10/17/2018 7:46:29 AM

CEDAR PROJECT

PRJ_ID	PRJ_NAME	PRJ_NUM	PRJ_UPC	ROUTE_NUM	PRJ_STATUS				
23127479	0613-083-364424-821930	00613-083-23127479		613	ACTIVATED				

Results**BAT Hibernacula and Roost Trees**

SPPBOVA	GENUS	SPECIES	SUBSPECIES	COMMON_NAME	FEDSTATUS	STATESTATUS	TIER	BUFFER_MI	TYPE
050021	Myotis	grisescens		Bat, gray	Federal Endangered	State Endangered	II	5.5 Mile	Hibernacula

Critical Habitat

OBJECTID_1	COMNAME	SCINAME	SPCODE	PUBDATE	LISTING_ST	BUFF_DIST	ORIG_FID		
3	Yellowfin madtom	Noturus flavipinnis	E01Y	19770922	Threatened	0.5	2		
8	Slabside Pearlymussel	Pleuonaia dolabelloides	F01Y	20130926	Endangered	0.5	7		
9	Fluted kidneyshell	Ptychobranchnus subtentum	F041	20130926	Endangered	0.5	8		

Natural Heritage Sites

NM	BIO_DIVERSITY_RNK_CD	LGL_STS	TYPE						
BIG MOCCASIN CREEK - SAYLER BRANCH SCU	B3	FL	SCU						
NORTH FORK HOLSTON RIVER - LITTLE WOLF RUN SCU	B3	FL	SCU						
		SL	General Location NHR						
BIG MOCCASIN CREEK - MAYES BRANCH SCU	B3	FL	SCU						
		NL	General Location NHR						
COPPER CREEK - GRASSY CREEK SCU	B2	FL	SCU						
		NL	General Location NHR						

T&E Species

OBSERVATION_DATE	DESCRIPTION	SOURCE_DATABASE_ID	BOVA	GENUS	SPECIES	SUBSPECIES	COMMON_NAME	TE_STATUS	CSCS_TIER
9/15/1997 12:00:00 AM	Collections records which have been identified as non-confirming. Can originate in either SourceDB 1 or 21		040096	Falco	peregrinus		Falcon, peregrine	ST	I
	Caves database		050021	Myotis	grisescens		Bat, gray	FESE	II
9/18/1997 12:00:00 AM	Collections records which have been identified as non-confirming. Can originate in either SourceDB 1 or 21		040096	Falco	peregrinus		Falcon, peregrine	ST	I

T&E Streams

SPP_NAME	COMMON	STATE	FED	TIER	NAME				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				

holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				

viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
williamsi	Darter, sickle	ST		I	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
williamsi	Darter, sickle	ST		I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				

dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
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viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
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percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				

viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
williamsi	Darter, sickle	ST		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				

viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				

percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
perpurpurea	Bean, Purple	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				



United States Department of the Interior



FISH AND WILDLIFE SERVICE

Virginia Field Office
6669 Short Lane
Gloucester, VA 23061

Date: 10/17/2018

Self-Certification Letter

Project Name: 0613-083-23127479

Dear Applicant:

Thank you for using the U.S. Fish and Wildlife Service (Service) Virginia Ecological Services online project review process. By printing this letter in conjunction with your project review package, you are certifying that you have completed the online project review process for the project named above in accordance with all instructions provided, using the best available information to reach your conclusions. This letter, and the enclosed project review package, completes the review of your project in accordance with the Endangered Species Act of 1973 (16 U.S.C. . 1531-1544, 87 Stat. 884), as amended (ESA), and the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668c, 54 Stat. 250), as amended (Eagle Act). This letter also provides information for your project review under the National Environmental Policy Act of 1969 (P.L. 91-190, 42 U.S.C. 4321-4347, 83 Stat. 852), as amended. A copy of this letter and the project review package must be submitted to this office for this certification to be valid. This letter and the project review package will be maintained in our records.

The species conclusions table in the enclosed project review package summarizes your ESA and Eagle Act conclusions. These conclusions resulted in:

- “no effect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, not likely to adversely affect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, likely to adversely affect” determination for the Northern long-eared bat (*Myotis septentrionalis*) and relying on the findings of the January 5, 2016 Programmatic Biological Opinion for the Final 4(d) Rule on the Northern long-eared bat; and/or
- “no Eagle Act permit required” determinations for eagles.

We certify that use of the online project review process in strict accordance with the instructions provided as documented in the enclosed project review package results in reaching the appropriate determinations. Therefore, we concur with the “no effect” or “not likely to adversely affect” determinations for proposed and listed species and proposed and designated critical habitat; the “may affect” determination for Northern long-eared bat; and/or the “no Eagle Act permit required” determinations for eagles. Additional coordination with this office is not needed.

Candidate species are not legally protected pursuant to the ESA. However, the Service encourages consideration of these species by avoiding adverse impacts to them. Please contact this office for additional coordination if your project action area contains candidate species.

Should project plans change or if additional information on the distribution of proposed or listed species, proposed or designated critical habitat, or bald eagles becomes available, this determination may be reconsidered. This certification letter is valid for 1 year.

Information about the online project review process including instructions and use, species information, and other information regarding project reviews within Virginia is available at our website http://www.fws.gov/northeast/virginiafield/endspecies/project_reviews.html. If you have any questions, please contact Troy Andersen of this office at (804) 824-2428.

Sincerely,



Cindy Schulz
Field Supervisor
Virginia Ecological Services

Enclosures - project review package



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Virginia Ecological Services Field Office
6669 Short Lane
Gloucester, VA 23061-4410
Phone: (804) 693-6694 Fax: (804) 693-9032
<http://www.fws.gov/northeast/virginiafield/>

In Reply Refer To:
Consultation Code: 05E2VA00-2018-SLI-3722
Event Code: 05E2VA00-2019-E-00622
Project Name: 0613-083-23127479

October 17, 2018

Subject: Updated list of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*). Any activity proposed on National Wildlife Refuge lands must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered

species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2) (c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan (http://www.fws.gov/windenergy/eagle_guidance.html). Additionally, wind energy projects should follow the wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List
 - USFWS National Wildlife Refuges and Fish Hatcheries
-

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Virginia Ecological Services Field Office

6669 Short Lane

Gloucester, VA 23061-4410

(804) 693-6694

Project Summary

Consultation Code: 05E2VA00-2018-SLI-3722

Event Code: 05E2VA00-2019-E-00622

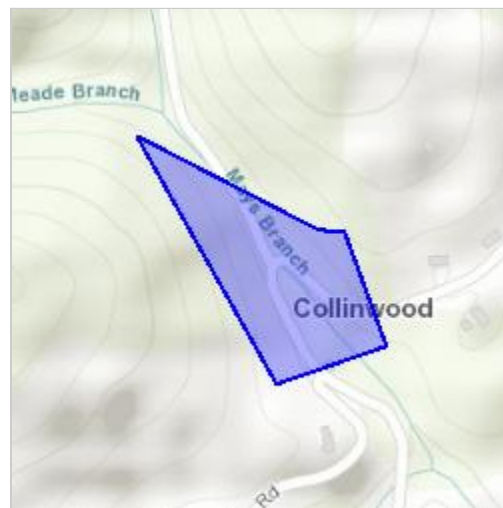
Project Name: 0613-083-23127479

Project Type: TRANSPORTATION

Project Description: Highpoint AHQ's proposes to replace 3 lines of 24"x60' along Mayes Branch. The pipes will be replaced with a DBL of 48"x60' arch pipe (metal pipe). One line will be countersunk 6". To conduct work in the dry, a sandbag cofferdam will be installed and all water will be pumped around the work area. Any water seeping into the work area will be pumped into a filter bag prior to discharge. No tree removal. Mendota Quad.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/36.74003620695995N82.32492962984702W>



Counties: Russell, VA

Endangered Species Act Species

There is a total of 19 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Mammals

NAME	STATUS
Gray Bat <i>Myotis grisescens</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6329	Endangered
Indiana Bat <i>Myotis sodalis</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5949	Endangered
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Threatened

Fishes

NAME	STATUS
Yellowfin Madtom <i>Noturus flavipinnis</i> Population: U.S.A. (TN, VA-specified portions of the Holston River and watershed; see 17.84(e)(1)(i)) No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8565	Experimental Population, Non- Essential
Yellowfin Madtom <i>Noturus flavipinnis</i> Population: Wherever found, except where listed as an experimental population There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/8565	Threatened

Clams

NAME	STATUS
<p>Birdwing Pearlymussel <i>Lemiox rimosus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6636</p>	Endangered
<p>Cumberland Bean (pearlymussel) <i>Villosa trabalis</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6061</p>	Endangered
<p>Cumberland Monkeyface (pearlymussel) <i>Quadrula intermedia</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6999</p>	Endangered
<p>Cumberlandian Combshell <i>Epioblasma brevidens</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/3119</p>	Endangered
<p>Finerayed Pigtoe <i>Fusconaia cuneolus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/3038</p>	Endangered
<p>Fluted Kidneyshell <i>Ptychobranchus subtentum</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1397</p>	Endangered
<p>Littlewing Pearlymussel <i>Pegias fabula</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2572</p>	Endangered
<p>Oyster Mussel <i>Epioblasma capsaeformis</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/2099</p>	Endangered
<p>Purple Bean <i>Villosa perpurpurea</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/4125</p>	Endangered
<p>Rough Rabbitsfoot <i>Quadrula cylindrica strigillata</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5629</p>	Endangered

NAME	STATUS
Shiny Pigtoe <i>Fusconaia cor</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2573	Endangered
Slabside Pearlymussel <i>Pleuronaia dolabelloides</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1518	Endangered
Snuffbox Mussel <i>Epioblasma triquetra</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/4135	Endangered
Spectaclecase (mussel) <i>Cumberlandia monodonta</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/7867	Endangered

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

USFWS National Wildlife Refuge Lands And Fish Hatcheries

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

THERE ARE NO REFUGE LANDS OR FISH HATCHERIES WITHIN YOUR PROJECT AREA.

Species Conclusions Table

Name: 0613-083-23127479

Date: 10/17/2018

Species / Resource Name	Conclusion	ESA Section 7 / Eagle Act Determination	Notes / Documentation
Birdwing pearl mussel - <i>Conradia caelata</i>	No suitable habitat present	No effect	Riffle-dwelling usually occurs in moderate to fast-flowing water of shallow to moderate depth (2.0m). Resides in stable, silt-free substrata of mixed particle sizes ranging from sand to cobble. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Cumberland bean - <i>Villosa tribalis</i>	No suitable habitat present	No effect	Inhabits small rivers & streams in fast riffles with gravel or sand & gravel substrate. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Cumberland monkeyface - <i>Quadrula intermedia</i>	No suitable habitat present	No effect	Occurs in fast waters of riffles and runs of small to mid-sized river. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Cumberlandian combshell - <i>Epioblasma brevidens</i>	No suitable habitat present	No effect	Occurs in clean gravel shoals & riffles of medium-sized streams. Is not associated with small stream habitats. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Finerayed pigtoe - <i>Fusconaia cuneolus</i>	No suitable habitat present	No effect	Usually inhabits ford and shoal areas of rivers with moderate gradient. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Fluted Kidneyshell - <i>Ptychobranhus subtentum</i>	No suitable habitat present	No effect	Inhabits small to medium rivers in areas with swift current or riffles. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Littlewing pearlymussel - <i>Pegias fabula</i>	No suitable habitat present	No effect	Found in high-gradient tributary streams. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. Stream in is area is low gradient due to being so close to confluence. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Oyster mussel - <i>Epioblasma capsaeformis</i>	No suitable habitat present	No effect	Inhabits riffle & shoal areas of small to medium sized streams, found in fine to course gravel & in pocket of gravel between bedrock ledges in areas of swift-current. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Purple bean - <i>Villosa perpurpurea</i>	No suitable habitat present	No effect	Restricted to headwater streams and found in moderate to fast-flowing water in clean-swept sand, gravel and cobble. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Rough rabbitsfoot - <i>Quadrula cylindrica strigillate</i>	No suitable habitat present	No effect	Occurs in swift streams with gravel bottoms and moderate current. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Shiny pigtoe - <i>Fusconaia cor</i>	No suitable habitat present	No effect	Occurs at fords, shoals and other relatively shallow areas with moderate to fast currents. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.

Slabside pearlymussel - <i>Lexingtonia dolabelloides</i>	No suitable habitat present	No effect	Resides in shoal and riffle habitats of intermediate-sized streams, characterized by moderate to fast flowing water. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Snuffbox mussel - <i>Epioblasma triquetra</i>	No suitable habitat present	No effect	Prefers swiftly flowing water, found in clean gravel shoals & riffles of medium-sized to large streams. Reported in riffles with sandy or stony bottoms, often buried deeply in the sand. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Spectaclecase - <i>Cumberlandia monodonta</i>	No suitable habitat present	No effect	Occurs in clean, free-flowing rivers, often imbedded at the base of large boulders or along cracks in ledges, prefers stable bottom with large cobble or boulders. Project is culvert replacement within the footprint of the existing culvert. Mayes Branch has drainage area of 0.75 sq miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
Yellowfin madtom - <i>Noturus flavipinnis</i>	No suitable habitat present	No effect	Occurs in unpolluted medium-sized to large creeks to small rivers with moderate to gentle gradient. This population is Experimental - non-Essential. Project is culvert replacement in second order stream with a drainage area of 0.75 square miles. All work will be done in the dry by using non-erodible cofferdams to divert the stream around the work area.
<i>Gray bat - Myotis grisescens</i>	No suitable habitat present	No effect	With rare exceptions, lives in caves year-round. In winter hibernates in deep vertical caves & in summer roost in caves scattered along rivers. No caves are within project area and No trees will be cut. No structures will be impacted. No evidence of bat use was found within project area.
<i>Indiana bat - Myotis sodalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses cave/ occasionally abandoned mine hibernacula. Summer habitat is wooded areas, usually roost under loose tree bark on dead or dying trees. No caves or mines are within the project area. No trees will be cut. No structures will be impacted. No evidence of bat use was found within the project area.

Northern Long-eared Bat - <i>Myotis septentrionalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses caves & cave-like structures (such as abandoned or active mines, railroad tunnels) in winter. Summer roost is underneath bark, crevices or hollows fo both live and dead trees and/or snags (typically >3" dbh). Have been seen roosting in barns, sheds and sometime bridges and bat houses. There are no caved or buildings on this project. No trees will be cut. No structures will be impacted. No evidence of bat use was found within the project area.
Eagles			
Eagle Nests	Unlikely to disturb nesting bald eagles	No Eagle Act permit required	
Eagle Concentration Areas	Does not intersect with bald eagle concentration area	No Eagle Act permit required	
Critical Habitat			
Critical Habitat	No critical habitat present	No effect	
Other (other species not listed above or required coordination for NOAA, DCR, & VDGIF)			
	No suitable habitat present	No effect	

Last login October 16, 2018 12:55 PM MDT

Endangered species review

EVALUATING: FHWA, FRA, FTA PROGRAMMATIC CONSULTATION FOR TRANSPORTATION PROJECTS AFFECTING NLEB OR INDIANA BAT

Qualification interview

The following questions will determine whether this key applies to your project and provide guidance to help you make appropriate determinations for the species covered by this key.

1. Is the project within the range of the Indiana bat^[1]? 001

[1] See [Indiana bat species profile](#)

Automatically answered

Yes

2. Is the project within the range of the Northern long-eared bat^[1]? 002

[1] See [Northern long-eared bat species profile](#)

Automatically answered

Yes

3. Which Federal Agency is the lead for the action? 003

D) Other

EVALUATION PROGRESS

Your project is outside of the scope of the programmatic consultation for this key because it only covers projects where FHWA, FRA, and/or FTA are the lead Federal agency. Please contact the appropriate U.S. Fish and Wildlife Service office for additional assistance with your project.



Commonwealth of Virginia

Department of Conservation and Recreation

MEMORANDUM

TO: Dennis Sanders, VDOT

FROM: Barbara Gregory, DCR-DNH

DATE: November 16, 2018

SUBJECT: 0613-083-23127479
Due November 16, 2018

The Department of Conservation and Recreation (DCR) has searched its Biotics Data System for occurrences of natural heritage resources from the area outlined on the submitted map. Natural heritage resources are defined as the habitat of rare, threatened, or endangered plant and animal species, unique or exemplary natural communities, and significant geologic formations.

According to the information currently in our files, the Big Moccasin Creek – Mayes Branch Stream Conservation Unit (SCU) is located within the project site and the Big Moccasin Creek – Sayler Branch SCU is located downstream from the project site. SCUs identify stream reaches that contain aquatic natural heritage resources, including 2 miles upstream and 1 mile downstream of documented occurrences, and all tributaries within this reach. SCUs are given a biodiversity significance ranking based on the rarity, quality, and number of element occurrences they contain; on a scale of 1-5, 1 being most significant. The Big Moccasin Creek – Mayes Branch and The Big Moccasin Creek – Sayler Branch SCUs have been given a biodiversity significance ranking of B3, which represents a site of high significance. The natural heritage resources of concern associated with these SCUs are:

<i>Pleuroaia barnesiana</i>	Tennessee pigtoe	G2G3/S2/SOC/NL
<i>Pleuroaia dolabelloides</i>	Slabside pearlymussel	G2/S2/LE/LE
<i>Pleurobema oviforme</i>	Tennessee clubshell	G2G3/S2S3/SOC/NL

The Tennessee pigtoe is a freshwater mussel which occurs in the Cumberland regions of the Tennessee River in Tennessee, Alabama, and Virginia (NatureServe, 2009). In Virginia, there are records from the Clinch, Powell, and Holston drainages (NatureServe, 2009). Please note this species is designated as a species of concern by the United States Fish and Wildlife Service (USFWS).

The Slabside pearlymussel is known from the Cumberland and Tennessee River systems. It is generally found in shallow riffles in creeks to large rivers with moderate current. The Slabside pearlymussel is threatened by impoundment, stream channel alterations, and sedimentation (NatureServe, 2009). This species is currently classified as endangered by the USFWS and threatened by the Virginia Department of Game and Inland Fisheries (VDGIF).

The Tennessee clubshell is a freshwater mussel currently found in the Tennessee River drainage (NatureServe, 2009). In Virginia, it is known from the Powell, Clinch, and Holston River drainages. It is typically found in small, very shallow streams and rivers with good current and a substrate of coarse gravel and sand (Parmalee and Bogan, 1998). Please note that this species is currently classified as a species of concern by the USFWS; however this designation has no official legal status.

Considered good indicators of the health of aquatic ecosystems, freshwater mussels are dependent on good water quality, good physical habitat conditions, and an environment that will support populations of

host fish species (Williams et al., 1993). Because mussels are sedentary organisms, they are sensitive to water quality degradation related to increased sedimentation and pollution. They are also sensitive to habitat destruction through dam construction, channelization, and dredging, and the invasion of exotic mollusk species.

In addition, Big Moccasin Creek has been designated by the VDGIF as a “Threatened and Endangered Species Water” for the Slabside pearlymussel and Slippershell mussel (*Alasmidonta viridis*, G4G5/S1/NL/LE).

To minimize adverse impacts to the aquatic ecosystem as a result of the proposed activities, DCR recommends the implementation of and strict adherence to applicable state and local erosion and sediment control/storm water management laws and regulations. Due to the legal status of the Slabside pearlymussel and Slippershell mussel, DCR also recommends coordination with the USFWS and VDGIF, Virginia's regulatory authority for the management and protection of these species to ensure compliance with protected species legislation. DCR supports using a cofferdam and pump and filter to conduct all work in the dry and countersinking the pipe to maintain safe passage for aquatic organisms.

This project is situated on karst-forming carbonate rock and can be characterized by sinkholes, caves, disappearing streams, and large springs. The Virginia DCR karst staff screened this project against the Virginia Speleological Survey (VSS) database and the Virginia DMME sinkhole coverage for documented sensitive karst features and caves. To minimize impacts to karst resources, DCR recommends the stabilization of the soil around the site be prioritized during all the phases of the project and all standard erosion control measures that are appropriate for the site be used.

If karst features such as sinkholes, caves, disappearing streams, and large springs are encountered during the project, please coordinate with Wil Orndorff (540-230-5960, Wil.Orndorff@dcr.virginia.gov) to document and minimize adverse impacts. Discharge of runoff to sinkholes or sinking streams, filling of sinkholes, and alteration of cave entrances can lead to surface collapse, flooding, erosion and sedimentation, groundwater contamination, and degradation of subterranean habitat for natural heritage resources. If the project involves filling or “improvement” of sinkholes or cave openings, DCR would like detailed location information and copies of the design specifications. In cases where sinkhole improvement is for storm water discharge, copies of VDOT Form EQ-120 will suffice.

For other natural heritage resources including listed species as identified in the Natural Heritage Data Explorer Report generated on October 17, 2018, DCR does not anticipate adverse impacts from the proposed project.

There are no State Natural Area Preserves under DCR’s jurisdiction in the project vicinity.

Many invasive plant species are adapted to take advantage of soil disturbances and poor soil conditions. These adaptations are part of what enable certain species to be invasive. Non-native invasive plants are found through Virginia. Therefore, the potential exists for some VDOT projects to further the establishment of invasive species. To minimize the potential for invasive species infestation, projects should be conducted to minimize the area of disturbance, and disturbed sites should be revegetated with desirable species at the earliest opportunity following disturbance. Equally as important, species used for revegetation should not include the highly invasive species that have traditionally been used for revegetating disturbed sites. We recommend VDOT avoid using crown vetch, tall fescue, and autumn olive if at all possible.

For more information on invasive alien plants and native plants, see the DCR-Division of Natural Heritage website <http://www.dcr.virginia.gov/natural-heritage/invspinfo.shtml>. For sources of native plant material, see the Virginia Native Plant Society’s website (<http://vnps.org>) or the U.S. Fish and Wildlife Service nursery list for Virginia (<http://www.fws.gov/ChesapeakeBay/BayScapes/bsresources/bs->

[nurseries.html](#)).

Under a Memorandum of Agreement established between the Virginia Department of Agriculture and Consumer Services (VDACS) and the DCR, DCR represents VDACS in comments regarding potential impacts on state-listed threatened and endangered plant and insect species. The current activity will not affect any documented state-listed plants or insects.

New and updated information is continually added to Biotics. Please re-submit project information and map for an update on this natural heritage information if the scope of the project changes and/or six months has passed before it is utilized.

All VDOT projects on state-owned lands must comply with the Virginia Erosion & Sediment Control (ESC) Law and Regulations, the Virginia Stormwater Management (SWM) Law and Regulations, the most current version of the DCR approved VDOT Annual ESC and SWM Specifications and Standards, and the project-specific ESC and SWM plans. [Reference: VESCL §10.1-560, §10.1-564; VESCR §4VAC50-30 et al; VSWML §10.1-603 et al; VSWMR §4VAC-3-20 et al].

The VDGIF maintains a database of wildlife locations, including threatened and endangered species, trout streams, and anadromous fish waters that may contain information not documented in this letter. Their database may be accessed from <http://vafwis.org/fwis>, or contact Ernie Aschenbach at 804-367-2733 or Ernie.Aschenbach@dgif.virginia.gov. According to the information currently in our files, Copper Creek, which has been designated by the Virginia Department of Game and Inland Fisheries (VDGIF) as a “Threatened and Endangered Species Water”, is within 2 miles of the project area. There are six species associated with the Copper Creek T & E Water. Therefore, DCR recommends coordination with the U.S. Fish and Wildlife Service (USFWS) and Virginia's regulatory authority for the management and protection of these species, the VDGIF, to ensure compliance with protected species legislation.

Thank you for the opportunity to comment on this project.

Cc: Ernie Aschenbach, VDGIF
Troy Andersen, USFWS
Wil Orndorff, DCR-Karst

Literature Cited

NatureServe. 2009. NatureServe Explorer: An online encyclopedia of life [web application]. Version 7.1. NatureServe, Arlington, Virginia. Available <http://www.natureserve.org/explorer>. (Accessed: April 27, 2010).

Parmalee, P. W. and A. E. Bogan. 1998. The Freshwater Mussels of Tennessee. The University of Tennessee Press, Knoxville, TN. p. 187-188.

Williams, J.D., M.L. Warren, Jr., K.S. Cummings, J.L. Harris, and R.J. Neves. 1993. Conservation status of freshwater mussels of the United States and Canada. *Fisheries* 18: 69.



Sanders, Dennis <dennis.sanders@vdot.virginia.gov>

0613-083-23127479 Culvert Replacement in Mayes Branch

1 message

Sanders, Dennis <dennis.sanders@vdot.virginia.gov>
To: "rr ProjectReview (DGIF)" <projectreview@dgif.virginia.gov>

Wed, Oct 17, 2018 at 8:37 AM

Project is culvert replacement in Mayes Branch - drainage area 0.75 sq miles - will be submitted to January 2019 IACM for PCN. All work will be done in dry by using non-erodible cofferdams.

 **DGIF Review Packet.pdf**
1679K



Sanders, Dennis <dennis.sanders@vdot.virginia.gov>


Consultation Code: 05E2VA00-2018-SLI-3722 - Self-Certification Letter - Is Not Federally Eligible - 0613-083-12127479

1 message

Sanders, Dennis <dennis.sanders@vdot.virginia.gov>
To: virginiafieldoffice@fws.gov

Wed, Oct 17, 2018 at 8:23 AM

Project is culvert replacement on Mayes Branch - drainage area 0.75 sq miles. Location is 36.73997 & 82.32502

 **IPaC 0613-083-23127479.pdf**
1905K

0613-083-23127479

Permit # 19-4001

Russell County

Mayes Branch

View of roadway looking downstream at crossing



0613-083-23127479

Permit # 19-4001

Russell County

Mayes Branch

Looking upstream



0613-083-23127479

Permit # 19-4001

Russell County

Mayes Branch

Looking downstream



0613-083-23127479
Permit # 19-4001
Russell County
Mayes Branch

Inlet View



0613-083-23127479
Permit # 19-4001
Russell County
Mayes Branch

Downstream View



Virginia Department of Transportation
INTER-AGENCY COORDINATION MEETING
Joint Permit Application

DEQ

COE

VMRC

I. VDOT PROJECT INFORMATION

Route: 624	UPC#:
VDOT Project Number: 00624-083-23574956	USGS Quadrangle: Honaker
City/County: Russell	VDOT City/County Code: 083
Contract Type: Maintenance - Contract	Project Charge: CSC-11160000-11044-167-70103-LEB00624RC
Estimated Begin Date: 11/19/2018	Designer: Mccracken, Randall K

II. TYPE OF SCOPING/COORDINATION: Permit Coordination

Permits Required: COE Reporting: NW13; VMRC VGP-1;

III. VDOT CONTACTS

Permit Coordinator (VDOT District Contact)	District Environmental Manager (Authorized Agent)	VDOT (Applicant)
Name: Ethan C Virts Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3297	Name: Doris K Bush Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3300	Name: John R Watson Address: P.O. Box 127 Lebanon, VA 24266 Phone #: (276) 415-3439

IV. PERMITTED ACTIVITY

This permit is being coordinated after-the-fact. A stream bank/shoulder failure at a private bridge entrance along Rt. 624 in Russell County was repaired as an emergency between the dates of 11/19/18 and 12/6/18. The work involved removing bridge materials and slide debris and stabilizing approx. 50 linear feet of stream bank along Lewis Creek. A precast concrete Evergreen retaining wall was installed to stabilize the failure and Class II riprap was placed to tie the retaining wall into the roadway shoulder. The dimensions of the retaining wall within the OHW limits of Lewis Creek are 20 long X 5' wide X 2.5' deep. The dimensions of the Class II riprap within the OHW limits of Lewis Creek are 30' long X 4' wide X 2.5' deep. A temporary cofferdam and pump were used to complete work in the dry. No trees were removed as part of this project. This work required approximately 15 CY (490 SF) of excavation, 21 CY (220 SF) of permanent fill, and 27 CY (480 SF) of temporary fill within the OHW limits of Lewis Creek.

V. ENVIRONMENTAL ASSESSMENT (Avoidance and Impacts are described in greater detail in section VI and VII.)

	<i>Present</i>	<i>Impacts</i>		<i>Present</i>	<i>Impacts</i>
Federal Threatened/Endangered Species	Yes	*	Water of the U.S	Yes	Yes
State Threatened/Endangered Species	Yes	*	Wetlands	No	No
Anadromous fish	No	No	Riffle Pool Complexes	Yes	No
Trout	No	No	Other Special Aquatic Sites	No	No
Shellfish	No	No	100 Year Floodplain	Yes	No
Public Water Supply	No	No	Historic/Archeological Resources	No	No
Scenic Rivers	No	No	Air Quality Nonattainment Area	No	No
Navigable Waters	No	No	Tidal Waters/Wetlands:	No	No
Open Water > 1.0 Acre	No	No			

*Please refer to the T&E Report for T&E Species Impacts

VI. SUMMARY OF DETAILED ENVIRONMENTAL IMPACT INFORMATION
This project has one jurisdictional crossing.

General:

Latitude: 37°02'05" Longitude: 81°58'10" FEMA FIRM number: 51167C0115C
 Nearest Community: Honaker Surrounding Land Use: Forest, Residential
 Basin: Tennessee and Big Sandy River Sub-basin: 6B. Clinch River Sub-basin
 Hydrologic Unit Code: 06010205

Engineering data for impacts to Waters of the US:

	Dredging/Excavation			Filling (Permanent):			Filling (Temporary):		
	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands
OHW elevation (feet): 1865									
MLW elevation (feet): N/A									
Area (feet ²)	490	0	0	220	0	0	480	0	0
Quantity (yd ³) below OHW	15	0	0	21	0	0	27	0	0
Quantity (yd ³) below MLW	0	0	0	0	0	0	0	0	0
Construction Method	MECHANICAL			MECHANICAL			MECHANICAL		

Stream Information:

Stream Name(s): Lewis Creek Drainage Area (miles²): 15.5
 Pool/Riffle/Flat ratio: 15/5/80 Average Depth (feet): 1.5
 Substrate: silt, gravel, cobble, bedrock Average Width (feet): 20
 OHWM Indicator(s): Bed and banks
 DGIF Classification: Other (N/A) Cowardin Classification: R3RB
 DEQ Classification: IV. Mountainous Zone Waters Section #: 2b Special Standards: PWS
 Linear Feet of Permanent Stream Impacts:
 Perennial- 50 Intermittent- 0 Ephemeral- 0 Riffle/Pool- 0

Conceptual Stream Mitigation: None Proposed

Wetland Information: N/A

Species identified:

Cowardin Classification(s):

Amount Disturbed(area -feet²)

	Emergent		Scrub/Shrub		Forested		Totals	
	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal
Primary	0	0	0	0	0	0	0	0
Secondary	0	0	0	0	0	0	0	0
Temporary	0	0	0	0	0	0	0	0

Conceptual Wetland Mitigation: None Proposed

Other Natural Resource Information: N/A

Cowardin Classification(s):

Amount of Impacts

	L.F		S.F	
	Non-Tidal	Tidal	Non-Tidal	Tidal
Permanent	0	0	0	0
Temporary	0	0	0	0

Conceptual Other Mitigation: None Proposed

VII. PROJECT NARRATIVE:

Project purpose, need, and description:

This project involved the emergency stabilization of 50 linear feet of stream bank along Lewis Creek which also functions as the roadway shoulder of Rt. 624 in Russell County. A private entrance bridge failed at this location, causing subsidence of the roadway shoulder and stream bank. 20 linear feet of Evergreen retaining wall blocks were installed. 30 linear feet of Class II riprap was also installed to tie the retaining wall into the roadway shoulder.

Proposed construction schedule:

This work was completed as an emergency between the dates of 11/19/18 and 12/6/18. Permits are being obtained after-the-fact.

Project impacts (include a description of all impacts, permanent and temporary):

A stream bank/shoulder failure at a private bridge entrance along Rt. 624 in Russell County was repaired as an emergency between the dates of 11/19/18 and 12/6/18. The work involved removing bridge materials and slide debris and stabilizing approx. 50 linear feet of stream bank. An Evergreen precast concrete block retaining wall was used to stabilize the failure and Class II riprap was placed to tie the retaining wall into the roadway shoulder. The dimensions of the retaining wall within the OHW limits of Lewis Creek are 20 long X 5' wide X 2.5' deep. The dimensions of the Class II riprap within the OHW limits of Lewis Creek are 30' long X 4' wide X 2.5' deep. A temporary cofferdam and pump were used to complete work in the dry. No trees were removed as part of this project. This work required approximately 15 CY (490 SF) of excavation, 21 CY (220 SF) of permanent fill, and 27 CY (480 SF) of temporary fill within the OHW limits of Lewis Creek.

T&E Species:

Notification of this emergency project was given to FWS, DGIF, and DNH prior to beginning in-stream work. The Clinch River is located approximately 4.5 miles downstream of this project and is known to support several FL mussel and fish species. All work was completed behind temporary cofferdams to reduce potential for secondary impacts downstream. There was no tree removal performed and all work was completed during the inactive bat season. Therefore, there were no impacts to SL or FL bats.

Cultural Resources:

VDOT Effect Determination: NO EFFECT. Final Effect Determination: NO EFFECT. Stip. 2 Determination Date: 11/13/2018.

VIII. PROJECT MITIGATION:

Project mitigation efforts including AVOIDANCE, MINIMIZATION, AND COMPENSATION:

Avoidance:

In order to reduce potential for any secondary impacts downstream all in-stream work was completed behind temporary cofferdams.

Minimization:

Only the minimum amount of in-stream work and fill needed to install the retaining wall and riprap was performed.

Compensation (include functional assessment when applicable):

No compensation is proposed.

IX. EROSION AND SEDIMENT CONTROLS:

An erosion and sediment control plan will be prepared and implemented in compliance with the Erosion and Sediment Control Law, the Erosion and Sediment Control Regulations, and the annual erosion and sediment control standards and specifications approved by the Department of Conservation and Recreation.

X. STORMWATER MANAGEMENT STATEMENT:

Design of this project will be in compliance with the Stormwater Management Act, the Stormwater Management Regulations, and the annual stormwater management standards, and specifications approved by the Department of Conservation and Recreation.

XI. MATERIALS ASSESSMENT:

All fill material shall be clean and free of contaminants in toxic concentrations or amounts in accordance with all applicable laws and regulations.

XII. FEMA STATEMENT:

The design of this project will be in compliance with all applicable FEMA-approved state or local floodplain management requirements.

XIII. DREDGE MATERIAL MANAGEMENT PLAN:

All dredge material will be removed to an approved, contained, upland location. The disposal area will be of sufficient size and capacity to properly contain the dredge material, to allow for adequate dewatering and settling out of sediment, and to prevent overtopping. The disposal area will be properly stabilized prior to placement of dredge material.

XIV. NEPA DOCUMENTATION: Not Required

Document type:

Date:

XV. CERTIFICATION (for SPGP/VWPP only):

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Applicant Signature: _____

Name of person signing above: _____
(print or type)

Title: _____ **Date:** _____

Authorized Agent Signature: _____

Name of person signing above: _____
(print or type)

Title: _____ **Date:** _____

XVI. ATTACHMENTS (Include all that apply):

- Vicinity Map
- Topographic Map
- FEMA Map
- Permit Sketches (Plan views, section views including temporary and permanent impacts)
- Hydraulic Commentary
- Cultural Resources Information
- Threatened and Endangered Species Information (including VDOT T&E Report)
- Photographs
- Prior Agency Coordination
- Rte._624_Emergency_Declaration_Email_11.14.18
- Jurisdictional Determination Form
- Signed Certification Statement



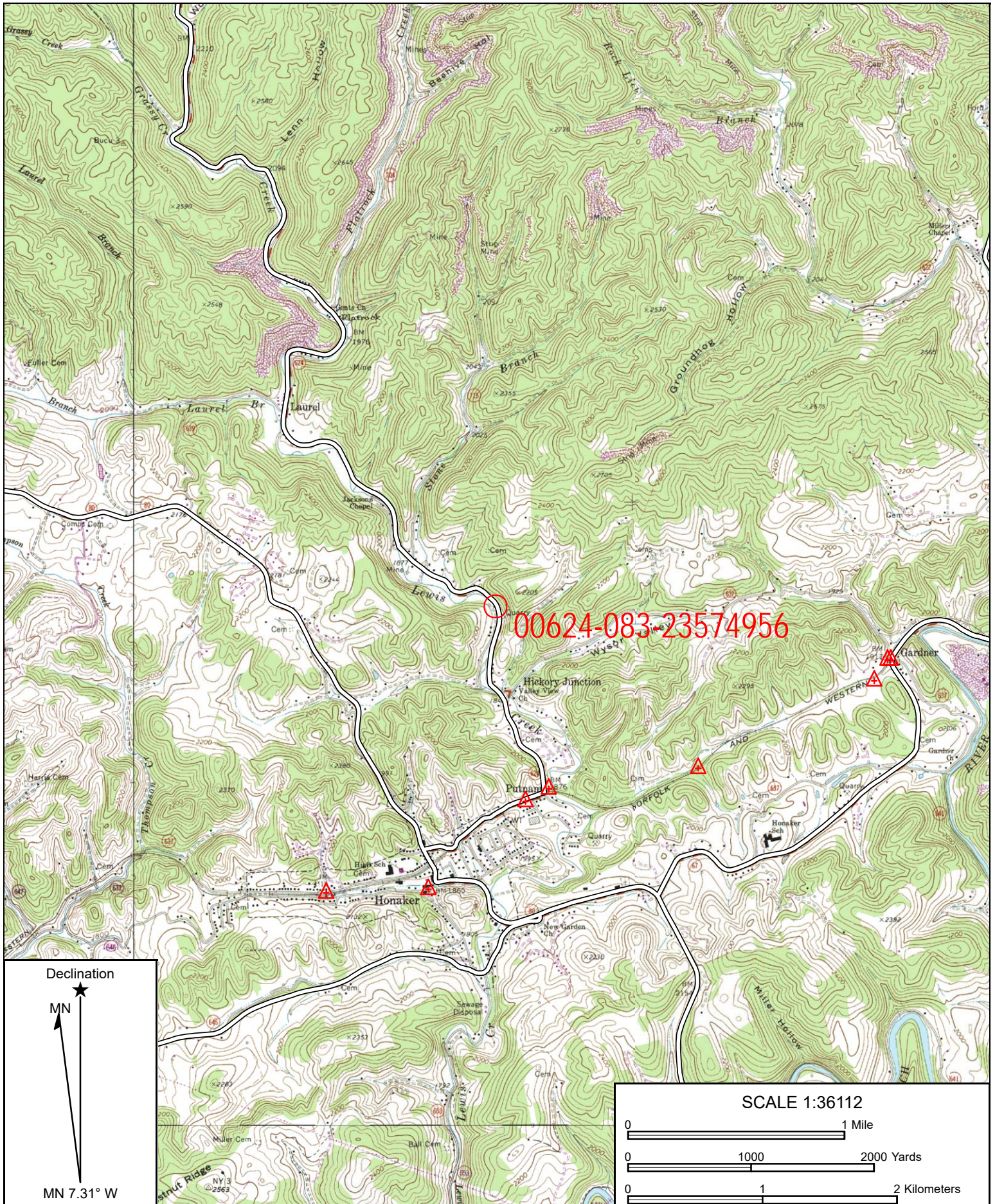
VIRGINIA
"The Old Dominion"

- Jamestown Colony** — Fourth Statehood — June 25, 1788
- Lowest Elevation** — Sea Level
- Highest Elevation** — Mount
- State Flower** — Dogwood
- State Bird** — Cardinal
- Population** — 8,185,867

00624-083-23574956
 Permit # 19-4011
 Russell County
 Lewis Creek

7	213	129	127	49	72	39	142	
9	94	120	11	176	137	204		
5	258	183	215	38	110			
2	223	143	189	101				
8	87	131						
3	112							
9								





Name: HONAKER
 Date: 11/14/18
 Scale: 1 inch = 3,009 ft.

Location: 037° 02' 05.0000" N, 081° 58' 10.1545" W
 Location of Rte. 624 Emergency Stream Bank Stabilization

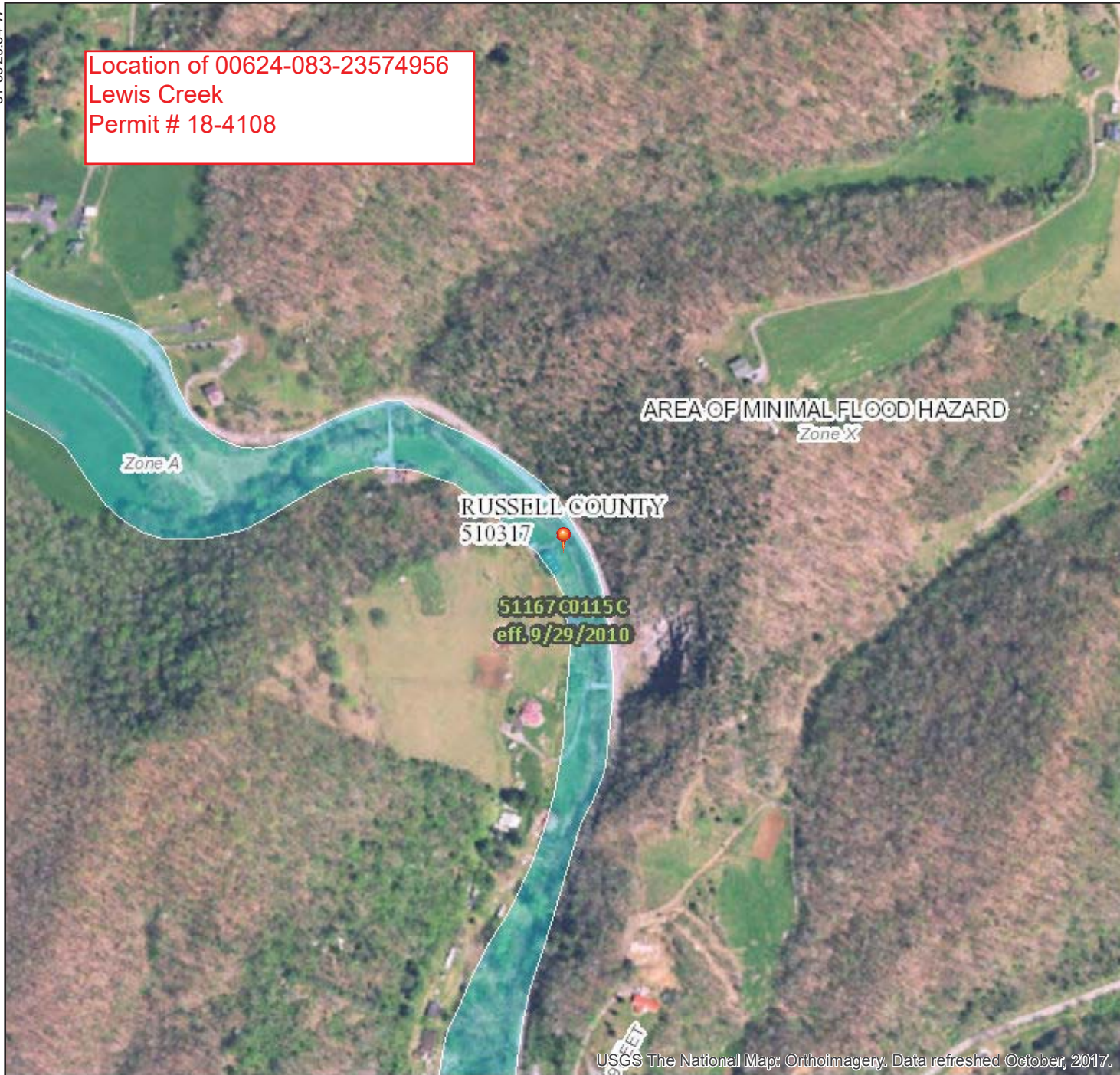
National Flood Hazard Layer FIRMette



37°2'19.89"N

81°58'29.34"W

Location of 00624-083-23574956
Lewis Creek
Permit # 18-4108



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D

OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
		Area of Undetermined Flood Hazard Zone D

GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall

OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature

MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 12/20/2018 at 3:05:59 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

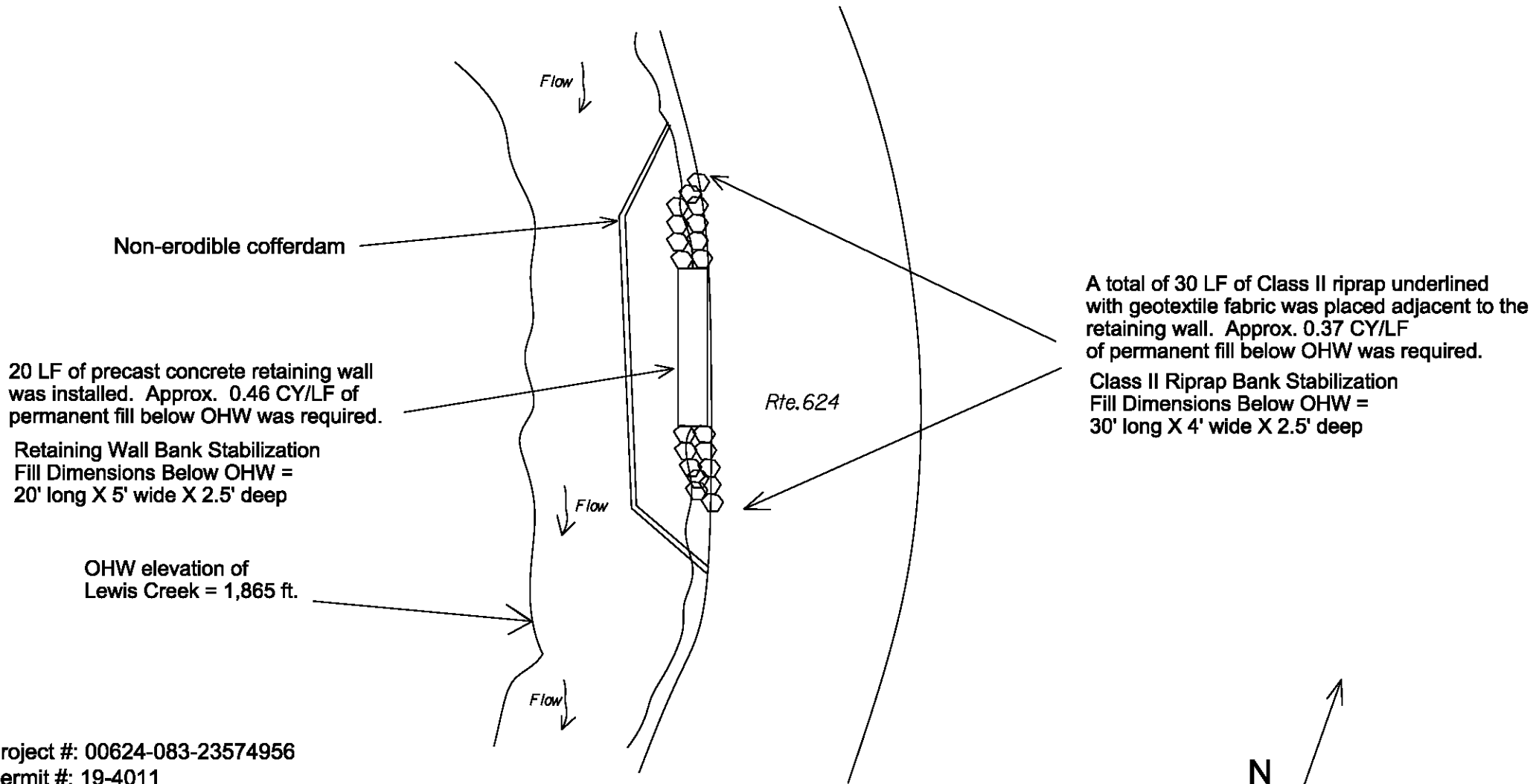


USGS The National Map: Orthoimagery. Data refreshed October, 2017.

81°57'51.88"W

37°1'51.17"N

Rte. 624 Stream Bank Stabilization Plan View



20 LF of precast concrete retaining wall was installed. Approx. 0.46 CY/LF of permanent fill below OHW was required.

Retaining Wall Bank Stabilization Fill Dimensions Below OHW = 20' long X 5' wide X 2.5' deep

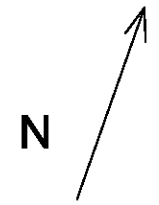
OHW elevation of Lewis Creek = 1,865 ft.

A total of 30 LF of Class II riprap underlined with geotextile fabric was placed adjacent to the retaining wall. Approx. 0.37 CY/LF of permanent fill below OHW was required.

Class II Riprap Bank Stabilization Fill Dimensions Below OHW = 30' long X 4' wide X 2.5' deep

Project #: 00624-083-23574956
 Permit #: 19-4011
 County Name: Russell
 Stream Name: Lewis Creek
 Vertical Datum: NAD83
 Sheet #: 1 of 3
 Date: January 3, 2019
 Drawing is Not to Scale

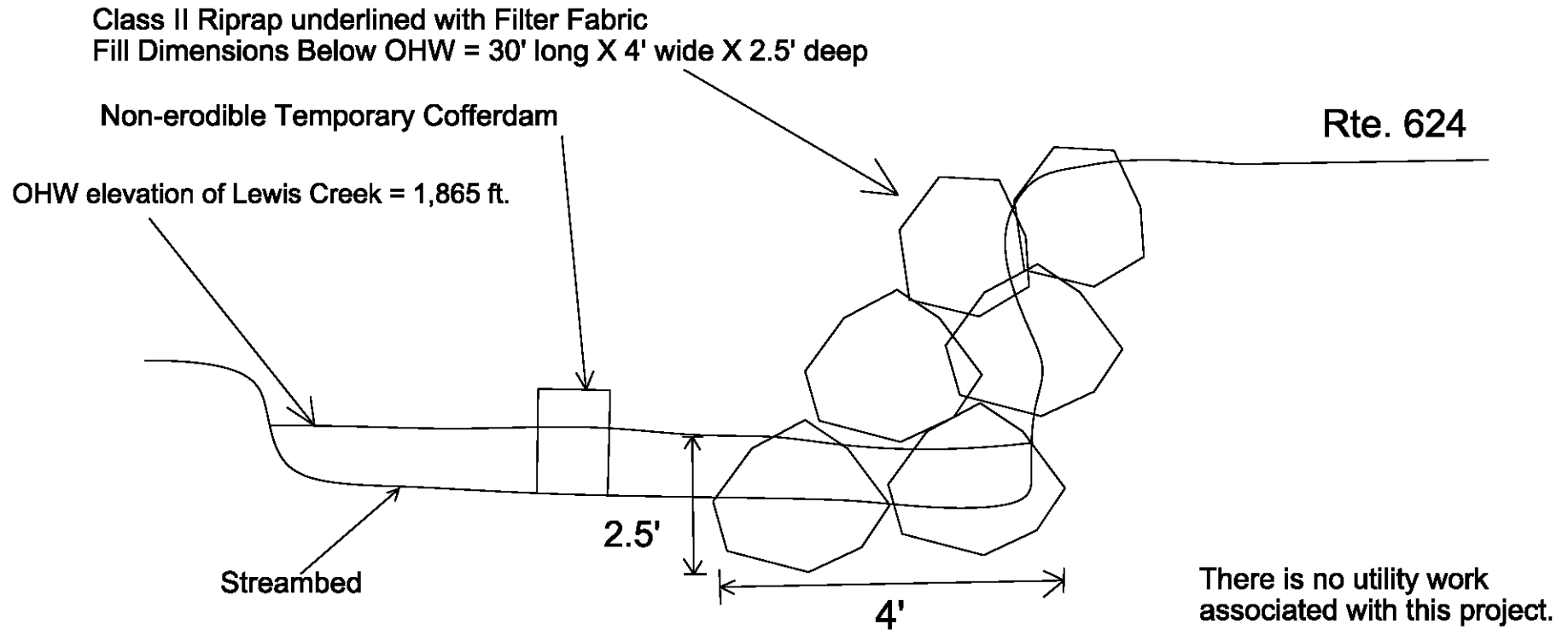
Summary of Total Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
15 CY	21 CY	27 CY
490 Sq. feet	220 Sq. feet	480 Sq feet



There is no utility work associated with this project.

Rte. 624 Stream Bank Stabilization

Profile View - Class II Riprap



Project #: 00624-083-23574956

Permit #: 19-4011

County Name: Russell

Stream Name: Lewis Creek

Vertical Datum: NAD83

Sheet #: 2 of 3

Date: January 3, 2019

Drawing is Not to Scale

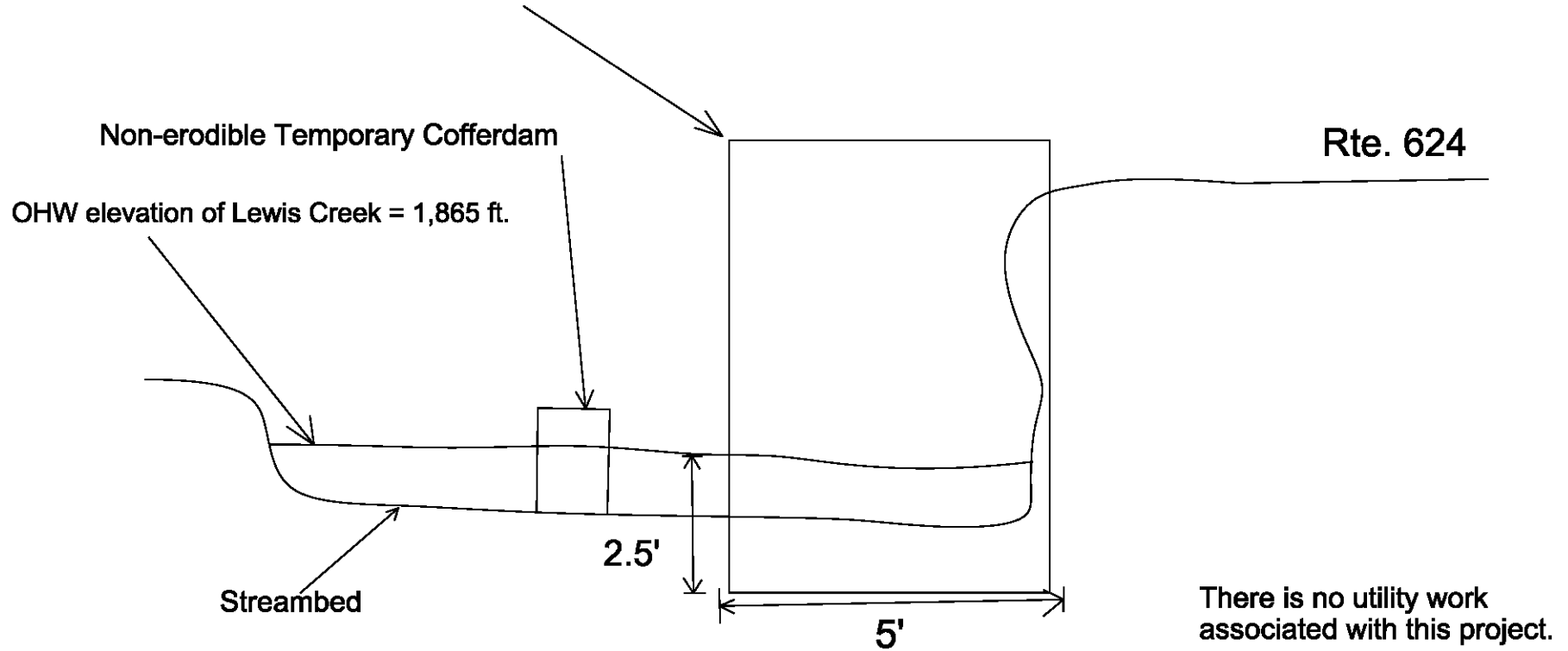
Summary of Total Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
15 CY	21 CY	27 CY
490 Sq. feet	220 Sq. feet	480 Sq. feet

Rte. 624 Stream Bank Stabilization

Profile View - Retaining Wall

Retaining Wall Fill Dimensions

Below OHW = 20' long X 5' wide X 2.5' deep



Project #: 00624-083-23574956

Permit #: 19-4011

County Name: Russell

Stream Name: Lewis Creek

Vertical Datum: NAD83

Sheet #: 3 of 3

Date: January 3, 2019

Drawing is Not to Scale

Summary of Total Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
15 CY	21 CY	27 CY
490 Sq. feet	220 Sq. feet	480 Sq. feet



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

870 BONHAM ROAD
BRISTOL, VA 24201-2002

STEPHEN C. BRICH, P.E.
COMMISSIONER

Re: Hydraulic Commentary - Project 0624-083-23574956

January 17, 2019

I have reviewed the emergency repair work performed for Project 0624-083-23574956 to repair the failing embankment along Route 624 in Russell County by utilizing Evergreen Retaining Wall System and Class II Dry Rip Rap. I concur with the work performed shown in the photographs and described in the EQ-429. This site falls within a defined FEMA Zone A as shown on Community Panel #51167C0115C. I therefore offer the following statement for inclusion into the permit package to be presented at the IACM.

The following conclusions were drawn by Hydraulic Engineering personnel as a result of a careful review of the work. No formal hydraulic computations were performed either incidental to the design or during the course of the review. This project should not cause more than minimal changes to peak flow characteristics, should not increase the flooding potential, nor cause more than minimal degradation of the water quality of the stream. This project should pose no restriction to the normally expected range of flows, should withstand expected normal high flows and will not restrict low flows. This project complies with DDM-7 of the VDOT Drainage Manual, and the general understanding of floodplain development process coordinated between VDOT, DCR and FEMA.

If you have further questions or comments please advise.

Ernest Blankenship, Jr., P.E.
District River Mechanic
Bristol Hydraulic Section

cc File

VDOT Cultural Resources Summary Documentation for Interagency Permit Application

Project Number: 00624-083-23574956

Project Name: 0624-083-370205-815810

VDHR File No.: -

District: Bristol

Cultural Resources Manager: Lucas, Kalli S.

Report Generated: 01/28/2019

UPC:

Funding Source: State

Primary Jurisdiction: Russell

The following determinations have been made by VDOT Cultural Resources staff for this VDOT project as a whole in consultation with the State Historic Preservation Officer in Virginia (Director of Virginia Department of Historic Resources) in conformance with the requirements of Section 106 of the National Historic Preservation Act (54 U.S.C. 306108) and its implementing regulations, 36 CFR Part 800. The Area of Potential Effects (APE) for the USACOE's undertaking subject to Section 106 may be smaller than the APE defined for the project as a whole.

Designated Lead Federal Agency for Section 106: USACE

Does the project have the potential to affect historic properties, should they be present? Yes

Description of Area of Potential Effects (APE):

Are there previously recorded architectural resources within the APE?

Notes:

Date:

Are there previously recorded archaeological resources within the APE?

Notes:

Date:

Are historic properties present in the Area of Potential Effects? No

Effects Matrix: Not applicable

Explanation of Effect Determination: The potential effects of the project are limited to existing right of way which has been previously disturbed and does not contain any structures over 50 years old or any archaeological sites or battlefields recorded in the DSS (for Civil War battlefields use ABPP proposed NRHP boundaries if available).

Determination of No Effect made 11/13/2018 and reported to the SHPO in accordance with Stipulation II.A of the Programmatic Agreement among the Federal Highway Administration, the U.S. Army Corps of Engineers, Norfolk District, the Tennessee Valley Authority, the Advisory Council on Historic Preservation, the Virginia State Historic Preservation Officer, and the Virginia Department of Transportation Regarding Transportation Undertakings Subject to Section 106 of the National Historic Preservation Act of 1966 (executed August 2, 2016).

Effect Determination (non-"Stip.II.A"): NO EFFECT

VDHR Concurrence Date:

If Adverse Effect, MOA Execution Date:

T&E CLEARANCE

Project Name: 0624-083-370205-815810
Project Number: 00624-083-23574956

Project Type: Maintenance
Charge Number: CSC-11160000-11044-167-70103-LEB00624RC

UPC:
Route Number: 624

Route Type: Secondary

District: Bristol
City/County: Russell

Residency: Lebanon

From: 0.40 miles north of Rte. 637 (Wysor Valley Rd.)

To: Single location

Project
Description:

Additional Project Description: This project was completed as an emergency between the dates of 11/19/18 and 12/8/18. A fill slope failure adjacent to Route 624 in Russell County at a private bridge entrance was repaired. The area repaired was approximately 50' long x 14' tall. Slide and private bridge debris was excavated and an evergreen retaining wall unit was used to stabilize the roadway shoulder. Class II rip-rap was used to tie the edge of evergreen wall into the existing roadway shoulder. A cofferdam and dewatering operation was utilized to isolate the work area and complete work in the dry. No trees were removed.

T&E Project
Description:

Quadrangle: HONAKER

SERP Exempt?: Yes

Latitude: 37°02'05"

Permit Required?: Yes

Longitude: -81°58'10"

SUMMARY:

- The activity falls within a list of activities that have been determined to have No Effect on Fish, Plant and Wildlife Resources. No additional review required.

No federal nexus, SERP or state water quality permits required

- The activity is completely within developed ROW and a Screening Review was conducted.
- The activity is on undeveloped ROW and the Project Limits were evaluated using an Abbreviated Review.

Federal nexus, SERP or state water quality permits required

- SERP required. A Full Review was conducted.
- Federal nexus and activities occur within developed ROW. Activities have not been determined to have No Effect. A Screening Review was conducted.
- All other activities. A Full Review was conducted.

DATE: REVIEWER:

- Based upon a review of the appropriate data sources, T&E Resources are known or suspected to be a concern for this project and additional review is required. 11/13/2018 E Virts
- Based on a review of the appropriate data sources, No T&E resources are documented or are suspected to be a concern for this project.
- PROJECT PHASE PERMITTING REVIEW COMPLETE** 01/28/2019 E Virts

CLEARANCE HISTORY:

DATE	STAFF CONTACT	PROJECT PHASE	HYPERLINK
01/28/2019	Virts, Ethan C	PERMITTING	T&EClearance_01-28-2019T13:14:55.pdf
01/03/2019	Virts, Ethan C	PERMITTING	T&EClearance_01-03-2019T10:44:01.pdf

SPECIES:

Species/Status	Effect Determination	TOYR Begin	TOYR End	Data Source	Comments
DNH SITES - FL & SL ONLY ()	May affect, Not Likely to adversely Effect			T&E Database Review	Clinch River-Little River SCU (FL), Stone Branch Slopes (FL), and Fuller-Laurel Branch (FL).
Gray Bat (Myotis grisescens)/ Federal:FE State:SE	May affect, Not Likely to adversely Effect			IPaC OSL	No caves or mines will be impacted by this project.
Indiana Bat (Myotis sodalis)/ Federal:FE State:SE	May affect, Not Likely to adversely Effect			IPaC OSL	No caves, mines, or trees will be impacted by this project.
Northern Long-Eared Bat (Myotis septentrionalis)/ Federal:FT State:ST	May affect, Not Likely to adversely Effect			T&E Database Review, IPaC OSL	No caves, mines, or trees will be impacted by this project.

Yellowfin Madtom (Noturus flavipinnis)/ Federal:FT State:ST	May affect, Not Likely to adversely Effect	IPaC OSL	This species is known to inhabit the Clinch River which is located 4.5 miles downstream. All work will take place behind cofferdams to reduce potential for any secondary impacts downstream.
Sickle Darter (Percina macrocephala)/ State:ST	May affect, Not Likely to adversely Effect	T&E Database Review	This species is known to inhabit the Clinch River which is located 4.5 miles downstream. All work will take place behind cofferdams to reduce potential for any secondary impacts downstream.
MUSSELS - GENERAL ()	May affect, Not Likely to adversely Effect	IPaC OSL	This species is known to inhabit the Clinch River which is located 4.5 miles downstream. All work will take place behind cofferdams to reduce potential for any secondary impacts downstream. Species identified in IPaC search were: Appalachian monkeyface, Birdwing pearlymussel, Cracking pearlymussel, Cumberland bean, Cumberland monkeyface, Cumberland combshell, Finerayed pigtoe, Fluted kidneyshell, Littlewing pearlymussel, Oyster mussel, Purple bean, Rough rabbitsfoot, Sheepnose mussel, Shiny pigtoe, Slabside pearlymussel, Snuffbox mussel, Spectaclecase, and Tan Riffleshell.
T&E WATERS ()	May affect, Not Likely to adversely Effect	T&E Database Review	The Clinch River is noted as a T&E stream and is located 4.5 miles downstream of the project limits. All work will take place behind temporary cofferdams to reduce potential for secondary impacts downstream.

AGENCY COMMENT:

AGENCY	DATE	COMMENTS
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DNH	11/15/2018	DNH Comments Summarized: DCR recommends the implementation of and strict adherence to applicable state and local erosion and sediment control/storm water management laws and regulations. DCR recommends the immediate disposal of debris at an approved upland disposal site. DCR supports the use of a cofferdam and pump around to conduct all work in the dry. There are no State Natural Area Preserves under DCR's jurisdiction in the project vicinity. Under a Memorandum of Agreement established between the Virginia Department of Agriculture and Consumer Services (VDACS) and the DCR, DCR represents VDACS in comments regarding potential impacts on state-listed threatened and endangered plant and insect species. The current activity will not affect any documented state-listed plants or insects.
DGIF	11/20/2018	We support the proposed VDOT emergency work plan to work within cofferdams, provided strict adherence to our fish relocation protocol and coordination with Mike Pinder. If freshwater mussels are encountered, we recommend strict adherence to our standard mussel relocation guidelines. That is, prior to dewatering cofferdam areas, we recommend VDOT relocate fish and mussels from the cofferdam area. Thanks.
FWS	01/03/2019	FWS concurrence was obtained through the IPaC self-certification process. This project was submitted to FWS on 11/14/18 and as of 1/3/19 no comments were received.

AGENCY COORDINATION RECORD:

AGENCY NAME	AGENCY TRACKING NUMBER	DATE SUBMITTED	DATE DUE	DATE OF LAST REVIEW
DGIF ESS Log	39515	11/14/2018	12/14/2018	11/20/2018
DNH Number	00624-083-23574956	11/14/2018	12/14/2018	11/15/2018
FWS Consultation Code	05E2VA00-2019-SLI-0785	11/14/2018	11/28/2018	11/13/2018

C.O. COMMENT:

REVIEW	SPECIES	DATE	COMMENTS	OTHER REVIEW COMMENTS
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SURVEY(S) REQUESTED:

SCOPE	TYPE	REQUEST DATE	SPECIES	SURVEY STATUS	RECOMMENDATIONS
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RISK ASSESSMENT:

If a federally listed species has been identified in the database search, the Risk Assessment must not be used for any species. Review and coordination with state and federal agencies must follow current guidance.

Project Type: Maintenance Construction
 Resources Present: Aquatic Terrestrial



Commonwealth of Virginia Department of Conservation and Recreation MEMORANDUM

TO: Ethan Virts, VDOT
FROM: Barbara Gregory, DCR-DNH
DATE: November 15, 2018
SUBJECT: 00624-083-23574956, Emergency Streambank Stabilization
Due ASAP

The Department of Conservation and Recreation (DCR) has searched its Biotics Data System for occurrences of natural heritage resources from the area outlined on the submitted map. Natural heritage resources are defined as the habitat of rare, threatened, or endangered plant and animal species, unique or exemplary natural communities, and significant geologic formations.

According to the information currently in our files, the Clinch River – Little River Stream Conservation Unit (SCU) is located downstream from the project site. SCUs identify stream reaches that contain aquatic natural heritage resources, including 2 miles upstream and 1 mile downstream of documented occurrences, and all tributaries within this reach. SCUs are also given a biodiversity significance ranking based on the rarity, quality, and number of element occurrences they contain. The Clinch River – Little River SCU has been given a biodiversity ranking of B2, which represents a site of very high significance. The natural heritage resources associated with this site are:

<i>Alasmidonta marginata</i>	Elktoe	G4/S1S2/NL/NL
<i>Apalone spinifera</i>	Spiny softshell	G5/S2/NL/NL
<i>Aplodinotus grunniens</i>	Freshwater drum	G5/S2/NL/NL
<i>Cryptobranchus alleganiensis</i>	Hellbender	G3G4/S2/NL/NL
<i>Cumberlandia monodonta</i>	Spectacle case	G3/S1/LE/LE
<i>Cyprinella whipplei</i>	Steelcolor shiner	G5/S1/NL/LE
<i>Cyprogenia stegaria</i>	Fan shell	G1Q/S1/LE/LE
<i>Elliptio crassidens</i>	Elephant ear	G5/S1/NL/LE
<i>Epioblasma brevidens</i>	Cumberland combshell	G1/S1/LE/LE
<i>Epioblasma capsaeformis</i>	Oyster mussel	G1/S1/LE/LE
<i>Epioblasma triquetra</i>	Snuffbox	G3/S1/LE/LE
<i>Etheostoma camurum</i>	Bluebreast darter	G4/S2/NL/NL
<i>Etheostoma cinereum</i>	Ashy darter	G2G3/S1/SOC/NL
<i>Etheostoma denoncourti</i>	Golden darter	G2/S1/SOC/LT
<i>Etheostoma meadiae</i>	Bluespar darter	G4/S2/NL/NL
<i>Etheostoma percunurum</i>	Duskytail darter	G2/S1/LE/LE
<i>Etheostoma swannanoa</i>	Swannanoa darter	G4/S2/NL/NL
<i>Etheostoma vulneratum</i>	Wounded darter	G3/S2S3/NL/NL
<i>Fusconaia cor</i>	Shiny pigtoe	G1/S1/LE/LE
<i>Fusconaia cuneolus</i>	Fine-rayed pigtoe	G1/S1/LE/LE
<i>Gomphus consanguis</i>	Cherokee clubtail	G3/S2/NL/NL
<i>Gomphus ventricosus</i>	Skillet clubtail	G3/S1/NL/NL
<i>Gomphus viridifrons</i>	Green-faced clubtail	G3G4/S2/NL/NL
<i>Hemistena lata</i>	Cracking pearlymussel	G1/S1/LE/LE
<i>Ichthyomyzon bdellium</i>	Ohio lamprey	G3G4/S2/NL/NL

<i>Io fluvialis</i>	Spiny riversnail	G2/S2/SOC/LT
<i>Labidesthes sicculus</i>	Brook silverside	G5/S2/NL/NL
<i>Lemiox rimosus</i>	Birdwing pearlymussel	G1/S1/LE/LE
<i>Leptodea fragilis</i>	Fragile papershell	G5/S1/NL/LT
<i>Ligumia recta</i>	Black sandshell	G4G5/S2/NL/LT
<i>Lythrurus lirus</i>	Mountain shiner	G4/S2S3/NL/NL
<i>Moxostoma carinatum</i>	River redhorse	G4/S2S3/NL/NL
<i>Necturus maculosus</i>	Mud puppy	G5/S2/NL/NL
<i>Neurocordulia yamaskanensis</i>	Stygian shadowdragon	G5/S2/NL/NL
<i>Notropis ariommus</i>	Popeye shiner	G3/S2S3/NL/NL
<i>Noturus eleutherus</i>	Mountain madtom	G4/S2S3/NL/NL
<i>Noturus flavipinnis</i>	Yellowfin madtom	G1/S1/LT/LT
<i>Noturus flavus</i>	Stonecat	G5/S2/NL/NL
<i>Pegias fabula</i>	Little-winged pearlymussel	G1/S1/LE/LE
<i>Percina aurantiaca</i>	Tangerine darter	G4/S2S3/NL/NL
<i>Percina burtoni</i>	Blotchside logperch	G2G3/S1/SOC/NL
<i>Percina copelandi</i>	Channel darter	G4/S2/NL/NL
<i>Percina evides</i>	Gilt darter	G4/S2/NL/NL
<i>Percina sciera</i>	Dusky darter	G5/S1S2/NL/NL
<i>Percina williamsi</i>	Sickle darter	G2/S1S2/SOC/LT
<i>Plethobasus cyphus</i>	Sheepnose	G3/S1/LE/LE
<i>Pleurobema oviforme</i>	Tennessee clubshell	G2G3/S2S3/SOC/NL
<i>Pleurobema rubrum</i>	Pyramid pigtoe	G2G3/SH/SOC/LE
<i>Pleuronaia barnesiana</i>	Tennessee pigtoe	G2G3/S2/SOC/NL
<i>Pleuronaia dolabelloides</i>	Slabside pearlymussel	G2/S2/LE/LT
<i>Ptychobranhus subtentum</i>	Fluted kidneyshell	G2/S2/LE/NL
<i>Quadrula cylindrica strigillata</i>	Rough Rabbits Foot	G3G4T2/S2/LE/LE
<i>Quadrula pustulosa</i>	Pimple back	G5/S2/NL/LT
<i>Quadrula sparsa</i>	Appalachian monkeyface	G1/S1/LE/LE
<i>Sander canadensis</i>	Sauger	G5/S2S3/NL/NL
<i>Spiraea virginiana</i>	Virginia spiraea	G2/S1/LT/LE
<i>Sternotherus minor</i>	Loggerhead Musk turtle	G5/S2/NL/NL
<i>Truncilla truncata</i>	Deertoe	G5/S1/NL/LE
<i>Villosa perpurpurea</i>	Purple Bean	G1/S1/LE/LE
	Freshwater Mussel Concentration Area	G3/SNR/NL/NL

In addition, the Clinch River has been designated by the Virginia Department of Game and Inland Fisheries (VDGIF) as a “Threatened and Endangered Species Water”. There are 15 species within two miles of the project site associated with this T & E Water.

To minimize adverse impacts to the aquatic ecosystem as a result of the proposed activities, DCR recommends the implementation of and strict adherence to applicable state and local erosion and sediment control/storm water management laws and regulations. Due to the legal status of several of the species associated with this site, DCR also recommends coordination with the U.S. Fish and Wildlife Service (USFWS) and VDGIF, Virginia’s regulatory authority for the management and protection of these species to ensure compliance with protected species legislation. Furthermore, DCR recommends the immediate disposal of debris at an approved upland disposal site. DCR supports the use of a cofferdam and pump around to conduct all work in the dry.

There are no State Natural Area Preserves under DCR’s jurisdiction in the project vicinity.

Many invasive plant species are adapted to take advantage of soil disturbances and poor soil conditions. These adaptations are part of what enable certain species to be invasive. Non-native invasive plants are found through Virginia. Therefore, the potential exists for some VDOT projects to further the

establishment of invasive species. To minimize the potential for invasive species infestation, projects should be conducted to minimize the area of disturbance, and disturbed sites should be revegetated with desirable species at the earliest opportunity following disturbance. Equally as important, species used for revegetation should not include the highly invasive species that have traditionally been used for revegetating disturbed sites. We recommend VDOT avoid using crown vetch, tall fescue, and autumn olive if at all possible.

For more information on invasive alien plants and native plants, see the DCR-Division of Natural Heritage website <http://www.dcr.virginia.gov/natural-heritage/invspinfo.shtml>. For sources of native plant material, see the Virginia Native Plant Society's website (<http://vnps.org>) or the U.S. Fish and Wildlife Service nursery list for Virginia (<http://www.fws.gov/ChesapeakeBay/BayScapes/bsresources/bs-nurseries.html>).

Under a Memorandum of Agreement established between the Virginia Department of Agriculture and Consumer Services (VDACS) and the DCR, DCR represents VDACS in comments regarding potential impacts on state-listed threatened and endangered plant and insect species. The current activity will not affect any documented state-listed plants or insects.

New and updated information is continually added to Biotics. Please re-submit project information and map for an update on this natural heritage information if the scope of the project changes and/or six months has passed before it is utilized.

All VDOT projects on state-owned lands must comply with the Virginia Erosion & Sediment Control (ESC) Law and Regulations, the Virginia Stormwater Management (SWM) Law and Regulations, the most current version of the DCR approved VDOT Annual ESC and SWM Specifications and Standards, and the project-specific ESC and SWM plans. [Reference: VESCL §10.1-560, §10.1-564; VESCR §4VAC50-30 et al; VSWML §10.1-603 et al; VSWMR §4VAC-3-20 et al].

The VDGIF maintains a database of wildlife locations, including threatened and endangered species, trout streams, and anadromous fish waters that may contain information not documented in this letter. Their database may be accessed from <http://vafwis.org/fwis>, or contact Ernie Aschenbach at 804-367-2733 or Ernie.Aschenbach@dgif.virginia.gov. This project is located within 2 miles of a documented occurrence of a state and federally listed animal. Therefore, DCR recommends coordination with the U.S. Fish and Wildlife Service (USFWS) and VDGIF, Virginia's regulatory authority for the management and protection of this species to ensure compliance with protected species legislation.

Thank you for the opportunity to comment on this project.

Cc: Ernie Aschenbach, VDGIF
Troy Andersen, USFWS

Ethan Virts

From: ernie.aschenbach@dgif.virginia.gov on behalf of ProjectReview (DGIF), rr
Sent: Tuesday, November 20, 2018 2:33 PM
To: Virts, Ethan
Cc: kimberly.a.baggett@usace.army.mil; Robert.A.Berg@usace.army.mil; Mark Eversole; troy_anderson@fws.gov; barbara.gregory@dcr.virginia.gov; rr vdotprojects; Daniel Redgate; hanna.schul@deq.virginia.gov; alison_whitlock@fws.gov; george.young@vdot.virginia.gov; rr ProjectReview (DGIF); Michael Pinder
Subject: Re: Emergency Project Notification and Coordination; VDOT Project # 00624-083-23574956; State Funded

ESSLog 39515; VDOT emergency Rte 00624-083-23574956 bank stabilization and residential bridge replacement in Russell County, VA

We support the proposed VDOT emergency work plan to work within cofferdams, provided strict adherence to our fish relocation protocol and coordination with Mike Pinder. If freshwater mussels are encountered, we recommend strict adherence to our standard mussel relocation guidelines. That is, prior to dewatering cofferdam areas, we recommend VDOT relocate fish and mussels from the cofferdam area. Thanks.



Ernie Aschenbach

Environmental Services Biologist

P 804.367.2733

Email: Ernie.Aschenbach@dgif.virginia.gov

Virginia Department of Game & Inland Fisheries

CONSERVE. CONNECT. PROTECT.

A 7870 Villa Park Drive, P.O. Box 90778, Henrico, VA 23228-0778

www.dgif.virginia.gov

On Wed, Nov 14, 2018 at 11:48 AM Ethan Virts <ethan.virts@vdot.virginia.gov> wrote:

All,

I'm writing to notify you of an emergency project that is scheduled to take place Monday (11/19), weather permitting. The project is located on Rte. 624 in Russell County along Lewis Creek, which is a tributary to the Clinch River. A privately owned bridge over Lewis Creek that serves as the driveway has failed. The failure of the bridge and abutment is causing subsidence along the roadway shoulder and stress cracking of the pavement within the travel lane of Rte. 624. This roadway instability presents imminent hazards to the traveling public. Given the emergency nature of this project VDOT would appreciate your immediate review of this project.

Project Location

The project location is depicted on the attached topographic map. Latitude 37°02'05"N Longitude - 81°58'10"W. The project is located 0.42 miles north of the Rte. 637 (Wysor Valley Rd) intersection, and approximately 4.5 miles upstream of the Lewis Creek/Clinch River confluence.

Scope of Work

Stabilize shoulder/stream bank failure adjacent to Route 624 at a private bridge entrance. The area of stream bank to be stabilized is approximately 60' long x 14' tall. Slide and bridge debris will be excavated and disposed of at an upland location. An evergreen retaining wall unit will be installed to stabilize the stream bank/roadway shoulder. The bottom unit of evergreen retaining wall will be filled with concrete. Class II rip-rap will be used to tie the edge of evergreen wall into the existing roadway shoulder. A temporary cofferdam and dewatering operation will be used to isolate the work area and complete all work in the dry. No trees will be removed as part of this project.

Water Quality Permits

The drainage area of Lewis Creek at this location is 15.5 square miles. VDOT will be coordinating this project after-the-fact through the Inter-Agency Coordination Meeting to acquire both VGP-1 and Nationwide 13 Permits.

FWS IPaC Review

This project was determined by VDOT to be "Not likely to Adversely Affect" all federally listed species identified in the IPaC generated Official Species List. The complete FWS Review Package is attached for your review. The FWS Consultation Code for this project is 05E2VA00-2019-SLI-0785.

DGIF Review

The Sickle darter (ST) was identified within a 2 mile radius of the project limits. The Clinch River, which is located 4.5 stream miles downstream of this project, is known to support several other state listed species.

DNH Review

The following Natural Heritage sites were documented within a 2 mile radius of the project limits: Clinch River-Little River SCU (FL), Fuller-Laurel Branch (FL), and Stone Branch Slopes (FL).

Please review the attached project documents and information and reply to this email if you have concerns with this work proceeding next Monday (11/19). Please feel free to contact me if you need any additional information.

Thanks,

Ethan Virts

Natural Resource Specialist

VDOT Bristol District

870 Bonham Road

Bristol, VA 24201

Mobile: (540) 267-5191

Office: (276) 696-3297



United States Department of the Interior



FISH AND WILDLIFE SERVICE

Virginia Field Office
6669 Short Lane
Gloucester, VA 23061

Date: 11/13/18

Self-Certification Letter

Project Name: 00624-083-23574956

Dear Applicant:

Thank you for using the U.S. Fish and Wildlife Service (Service) Virginia Ecological Services online project review process. By printing this letter in conjunction with your project review package, you are certifying that you have completed the online project review process for the project named above in accordance with all instructions provided, using the best available information to reach your conclusions. This letter, and the enclosed project review package, completes the review of your project in accordance with the Endangered Species Act of 1973 (16 U.S.C. . 1531-1544, 87 Stat. 884), as amended (ESA), and the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668c, 54 Stat. 250), as amended (Eagle Act). This letter also provides information for your project review under the National Environmental Policy Act of 1969 (P.L. 91-190, 42 U.S.C. 4321-4347, 83 Stat. 852), as amended. A copy of this letter and the project review package must be submitted to this office for this certification to be valid. This letter and the project review package will be maintained in our records.

The species conclusions table in the enclosed project review package summarizes your ESA and Eagle Act conclusions. These conclusions resulted in:

- “no effect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, not likely to adversely affect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, likely to adversely affect” determination for the Northern long-eared bat (*Myotis septentrionalis*) and relying on the findings of the January 5, 2016 Programmatic Biological Opinion for the Final 4(d) Rule on the Northern long-eared bat; and/or
- “no Eagle Act permit required” determinations for eagles.

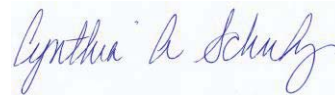
We certify that use of the online project review process in strict accordance with the instructions provided as documented in the enclosed project review package results in reaching the appropriate determinations. Therefore, we concur with the “no effect” or “not likely to adversely affect” determinations for proposed and listed species and proposed and designated critical habitat; the “may affect” determination for Northern long-eared bat; and/or the “no Eagle Act permit required” determinations for eagles. Additional coordination with this office is not needed.

Candidate species are not legally protected pursuant to the ESA. However, the Service encourages consideration of these species by avoiding adverse impacts to them. Please contact this office for additional coordination if your project action area contains candidate species.

Should project plans change or if additional information on the distribution of proposed or listed species, proposed or designated critical habitat, or bald eagles becomes available, this determination may be reconsidered. This certification letter is valid for 1 year.

Information about the online project review process including instructions and use, species information, and other information regarding project reviews within Virginia is available at our website http://www.fws.gov/northeast/virginiafield/endspecies/project_reviews.html. If you have any questions, please contact Troy Andersen of this office at (804) 824-2428.

Sincerely,

A handwritten signature in blue ink that reads "Cynthia A. Schulz". The signature is written in a cursive style and is placed on a light blue rectangular background.

Cindy Schulz
Field Supervisor
Virginia Ecological Services

Enclosures - project review package



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Virginia Ecological Services Field Office
6669 Short Lane
Gloucester, VA 23061-4410
Phone: (804) 693-6694 Fax: (804) 693-9032
<http://www.fws.gov/northeast/virginiafield/>

In Reply Refer To:
Consultation Code: 05E2VA00-2019-SLI-0785
Event Code: 05E2VA00-2019-E-01764
Project Name: 00624-083-23574956

November 13, 2018

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*). Any activity proposed on National Wildlife Refuge lands must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered

species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2) (c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan (http://www.fws.gov/windenergy/eagle_guidance.html). Additionally, wind energy projects should follow the wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List
 - USFWS National Wildlife Refuges and Fish Hatcheries
-

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Virginia Ecological Services Field Office

6669 Short Lane

Gloucester, VA 23061-4410

(804) 693-6694

Project Summary

Consultation Code: 05E2VA00-2019-SLI-0785

Event Code: 05E2VA00-2019-E-01764

Project Name: 00624-083-23574956

Project Type: TRANSPORTATION

Project Description: Repair a fill slope failure adjacent to Route 624 in Russell County at a private bridge entrance, GPS location 37.034911, -81.969559. The area to be repaired will be approximately 60' long x 14' tall. Slide debris will be excavated and an evergreen retaining wall unit will be used to replace fill slope and roadway shoulder. The bottom unit of evergreen wall will be filled with concrete. Class II rip-rap will be used to tie the edge of evergreen wall into the existing roadway shoulder. A cofferdam and pump around will be utilized for work in the dry. No trees will be removed.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/37.03490123189346N81.96954318484748W>



Counties: Russell, VA

Endangered Species Act Species

There is a total of 22 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

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1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Mammals

NAME	STATUS
Gray Bat <i>Myotis grisescens</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6329	Endangered
Indiana Bat <i>Myotis sodalis</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5949	Endangered
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Threatened

Fishes

NAME	STATUS
Yellowfin Madtom <i>Noturus flavipinnis</i> Population: Wherever found, except where listed as an experimental population There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/8565	Threatened

Clams

NAME	STATUS
<p>Appalachian Monkeyface (pearlymussel) <i>Quadrula sparsa</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/7154</p>	Endangered
<p>Birdwing Pearlymussel <i>Lemiox rimosus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6636</p>	Endangered
<p>Cracking Pearlymussel <i>Hemistena lata</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/4130</p>	Endangered
<p>Cumberland Bean (pearlymussel) <i>Villosa trabalis</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6061</p>	Endangered
<p>Cumberland Monkeyface (pearlymussel) <i>Quadrula intermedia</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6999</p>	Endangered
<p>Cumberlandian Combshell <i>Epioblasma brevidens</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/3119</p>	Endangered
<p>Finerayed Pigtoe <i>Fusconaia cuneolus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/3038</p>	Endangered
<p>Fluted Kidneyshell <i>Ptychobranhus subtentum</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1397</p>	Endangered
<p>Littlewing Pearlymussel <i>Pegias fabula</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2572</p>	Endangered
<p>Oyster Mussel <i>Epioblasma capsaeformis</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/2099</p>	Endangered

NAME	STATUS
<p>Purple Bean <i>Villosa perpurpurea</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/4125</p>	Endangered
<p>Rough Rabbitsfoot <i>Quadrula cylindrica strigillata</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5629</p>	Endangered
<p>Sheepnose Mussel <i>Plethobasus cyphus</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6903</p>	Endangered
<p>Shiny Pigtoe <i>Fusconaia cor</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2573</p>	Endangered
<p>Slabside Pearlymussel <i>Pleuonaia dolabelloides</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1518</p>	Endangered
<p>Snuffbox Mussel <i>Epioblasma triquetra</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/4135</p>	Endangered
<p>Spectaclecase (mussel) <i>Cumberlandia monodonta</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/7867</p>	Endangered
<p>Tan Riffleshell <i>Epioblasma florentina walkeri</i> (= <i>E. walkeri</i>) No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/1247</p>	Endangered

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

USFWS National Wildlife Refuge Lands And Fish Hatcheries

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

REFUGE INFORMATION WAS NOT AVAILABLE WHEN THIS SPECIES LIST WAS GENERATED.
PLEASE CONTACT THE FIELD OFFICE FOR FURTHER INFORMATION.

Species Conclusions Table

Name: 00624-083-23574956

Date: 11/13/2018

Species / Resource Name	Conclusion	ESA Section 7 / Eagle Act Determination	Notes / Documentation
Appalachian monkeyface - <i>Quadrula sparsa</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in shallow fast-water riffles and runs, resides in stable, silt-free areas with substrata of mixed sized ranging from sand to cobble. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Birdwing pearlymussel - <i>Lemoix rimosus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Riffle-dwelling usually occurs in moderate to fast-flowing water of shallow to moderate depth (2.0m). Resides in stable, silt-free substrata of mixed particle sizes ranging from sand to cobble. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Cracking pearlymussel - <i>Hemistena lata</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs at fords & shoals with sand & gravel substrata and moderate current velocities. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Cumberland bean - <i>Villosa trabalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits small rivers & streams in fast riffles with gravel or sand & gravel substrate. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.

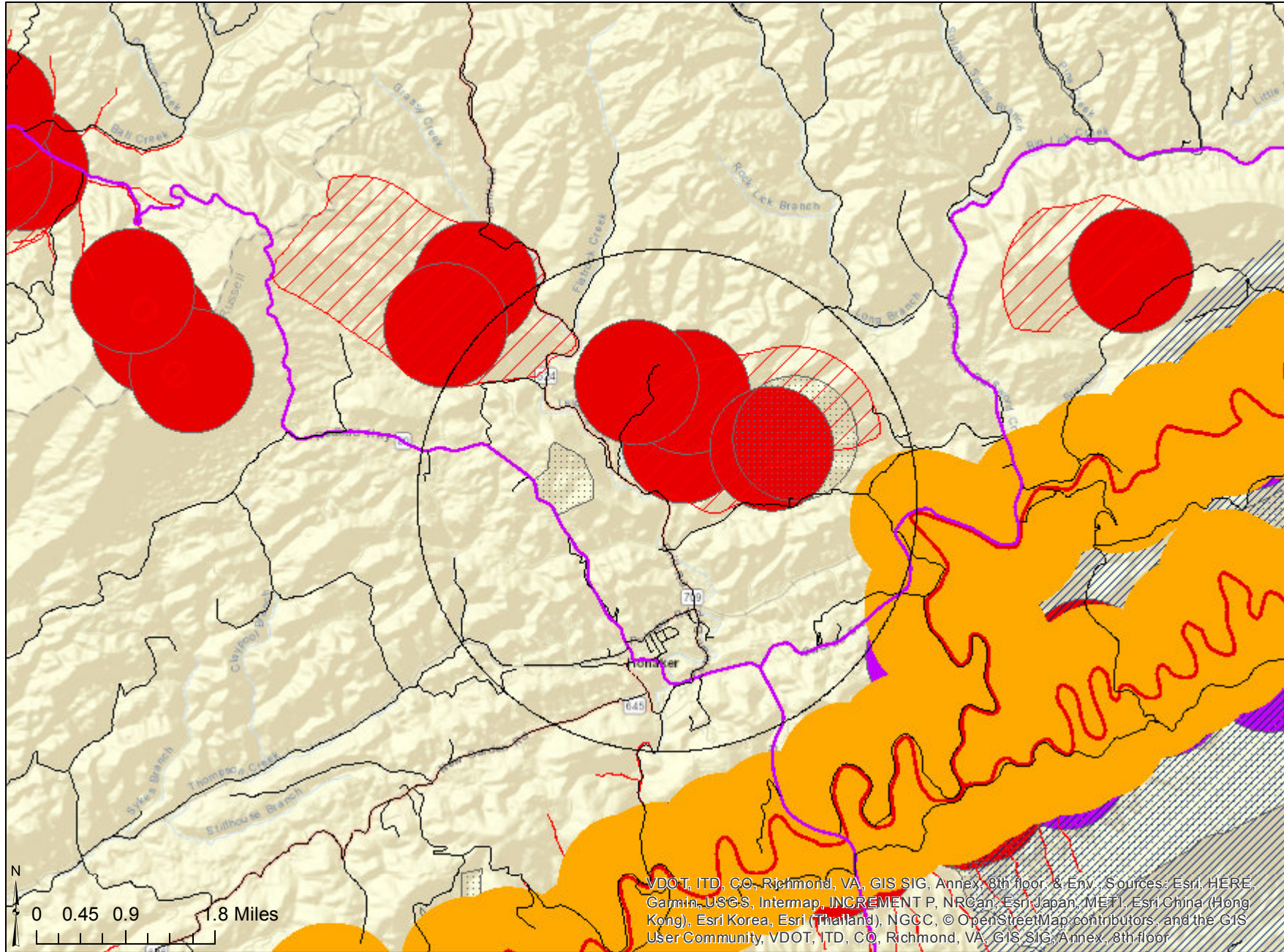
Cumberland monkeyface - <i>Quadrula intermedia</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in fast waters of riffles and runs of small to mid-sized river. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Cumberlandian combshell - <i>Epioblasma brevidens</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in clean gravel shoals & riffles of medium-sized streams. Is not associated with small stream habitats. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary downstream.
Finerayed pigtoe - <i>Fusconaia cuneolus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Usually inhabits ford and shoal areas of rivers with moderate gradient. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Fluted Kidneyshell - <i>Ptychobranthus subtentum</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits small to medium rivers in areas with swift current or riffles. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Littlewing pearl mussel - <i>Pegias fabula</i>	Suitable habitat present, species not present	Not likely to adversely affect	Found in high-gradient tributary streams. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.

Oyster mussel - <i>Epioblasma capsaeformis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits riffle & shoal areas of small to medium sized streams, found in fine to coarse gravel & in pocket of gravel between bedrock ledges in areas of swift-current. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Purple bean - <i>Villosa perpurpurea</i>	Suitable habitat present, species not present	Not likely to adversely affect	Restricted to headwater streams and found in moderate to fast-flowing water in clean-swept sand, gravel and cobble. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Rough rabbitsfoot - <i>Quadrula cylindrica strigillata</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in swift streams with gravel bottoms and moderate current. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Sheepnose mussel - <i>Plethobasus cyphus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Found in large rivers and absent from small tributary streams. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.

Shiny pigtoe - <i>Fusconaia cor</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs at fords, shoals and other relatively shallow areas with moderate to fast currents. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Slabside pearlymussel - <i>Pleuroaia dolabelloides</i>	Suitable habitat present, species not present	Not likely to adversely affect	Resides in shoal and riffle habitats of intermediate-sized streams, characterized by moderate to fast flowing water. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Snuffbox mussel - <i>Epioblasma triquetra</i>	Suitable habitat present, species not present	Not likely to adversely affect	Prefers swiftly flowing water, found in clean gravel shoals & riffles of medium-sized to large streams. Reported in riffles with sandy or stony bottoms, often buried deeply in the sand. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Spectaclecase - <i>Cumberlandia monodonta</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in clean, free-flowing rivers, often imbedded at the base of large boulders or along cracks in ledges, prefers stable bottom with large cobble or boulders. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Tan riffleshell - <i>Epioblasma florentina walkeri</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits clean gravel substrata, has been found in riffle & shoal areas of small to medium -sized streams. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.

Yellowfin madtom - <i>Noturus flavipinnis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in unpolluted medium-sized to large creeks to small rivers with moderate to gentle gradient. This species is known to inhabit the Clinch River which is located approximately 4.5 miles downstream of this project limits. This work will take place within Lewis Creek which is approximately 20' wide and is not known to support this species. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.
Gray bat - <i>Myotis grisescens</i>	Suitable habitat present, species not present	Not likely to adversely affect	With rare exceptions, lives in caves year-round. In winter hibernates in deep vertical caves & in summer roost in caves scattered along rivers. No caves or mines will be impacted by this project.
Indiana bat - <i>Myotis sodalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses cave/ occasionally abandoned mine hibernacula. Summer habitat is wooded areas, usually roost under loose tree bark on dead or dying trees. No caves, mines, or trees will be impacted by this project.
Northern Long-eared Bat - <i>Myotis septentrionalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses caves & cave-like structures (such as abandoned or active mines, railroad tunnels) in winter. Summer roost is underneath bark, crevices or hollows of both live and dead trees and/or snags (typically ≥ 3 " dbh). Have been seen roosting in barns, sheds and sometime bridges and bat houses. No caves, mines, or trees will be impacted by this project.
Eagles			
Eagle Nests	Unlikely to disturb nesting bald eagles	No Eagle Act permit required	
Eagle Concentration Areas	Does not intersect with bald eagle concentration area	No Eagle Act permit required	
Critical Habitat			
Critical Habitat	No critical habitat present	Not likely to adversely affect	This project does not intersect any designated critical habitat. The project is located approximately 4.5 miles upstream of the Clinch River, which is designated as critical habitat. All work will take place behind temporary cofferdams in the dry to reduce potential for any secondary impacts downstream.

FPWR Search - 2 Mile Radius



Notes

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Buffer On Selected Features

Distance: 2 Mile

Report Date: 11/13/2018 1:26:51 PM

Summary Result	Number of features found
BAT Hibernacula and Roost Trees:	No Result Found
BECAR:	No Result Found
CCB Bald Eagle Nest Locations - 330' Buffer:	No Result Found
CCB Bald Eagle Nest Locations - 660' Buffer:	No Result Found
Cold Water Streams - Trout :	No Result Found
Critical Habitat:	6
Natural Heritage Sites :	5
Shellfish Hatcheries:	No Result Found
Submerged Aquatic Vegetation (SAV):	No Result Found
T&E Species:	10
T&E Streams:	28
Waterbird Colonies:	No Result Found

Selected Features

CEDAR PROJECT

SHAPE.AREA	SHAPE.LEN	PRJ_ID	PRJ_NAME	PRJ_NUM	PRJ_UPC	ROUTE_NUM	PRJ_STATUS		
301.15764	77.1825193290517	23574956	0624-083-370205-815810	00624-083-23574956		624	ACTIVATED		

Results

11/13/2018 1:26:51 PM

Critical Habitat

OBJECTID_1	COMNAME	SCINAME	SPCODE	PUBDATE	LISTING_ST	BUFF_DIST	ORIG_FID		
4	Purple bean	Villosa perpurpurea	F001	20040831	Endangered	0.5	3		
5	Rough rabbitsfoot	Quadrula cylindrica strigillata	F00V	20040831	Endangered	0.5	4		
6	Cumberlandian combshell	Epioblasma brevidens	F01F	20040831	Endangered	0.5	5		
7	Oyster mussel	Epioblasma capsaeformis	F01T	20040831	Endangered	0.5	6		
8	Slabside Pearlymussel	Pleuronaia dolabelloides	F01Y	20130926	Endangered	0.5	7		
9	Fluted kidneyshell	Ptychobranthus subtentum	F041	20130926	Endangered	0.5	8		

Natural Heritage Sites

NM	BIO_DIVERSITY_RNK_CD	LGL_STS	TYPE						
JESSICO	B4	NL	Conservation Site						
FULLER - LAUREL BRANCH	B2	FL	Conservation Site						
CLINCH RIVER - LITTLE RIVER SCU	B2	FL	SCU						
STONE BRANCH SLOPES	B2	FL	Conservation Site						
		NL	General Location NHR						

T&E Species

OBSERVATION_DATE	DESCRIPTION	SOURCE_DATABASE_ID	BOVA	GENUS	SPECIES	SUBSPECIES	COMMON_NAME	TE_STATUS	CSCS_TIER
6/18/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
7/3/1992 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		010342	Percina	williamsi		Darter, sickle	ST	I
6/23/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/23/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/24/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/23/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/23/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/24/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/17/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I
6/20/2008 12:00:00 AM	Rick Reynolds Bat Survey Records		050022	Myotis	septentrionalis		Bat, northern long-eared	FTST	I

T&E Streams

COMMON	GENUS	SPECIES	STATE	FED	TIER	NAME			
Pearl mussel, littlewing	Pegias	fabula	SE	FE	I	Clinch River			
Riversnail, spiny	Io	fluvialis	ST		III	Clinch River			
Pearl mussel, slabside	Lexingtonia (Pleurotaia)	dolabelloides	SE	FE	II	Clinch River			
Pigtoe, finerayed	Fusconaia	cuneolus	SE	FE	I	Clinch River			
Shiner, emerald	Notropis	atherinoides	ST		IV	Clinch River			
Kidneyshell, fluted	Ptychobranchus	subtentum	SE	FE	II	Clinch River			
Chub, slender	Erimystax	cahni	ST	FT	I	Clinch River			
Bean, Purple	Villosa	perpurpurea	SE	FE	I	Clinch River			
Pigtoe, finerayed	Fusconaia	cuneolus	SE	FE	I	Clinch River			

Shiner, emerald	Notropis	atherinoides	ST		IV	Clinch River			
Pearlymussel, slabside	Lexingtonia (Pleurotaia)	dolabelloides	SE	FE	II	Clinch River			
Bean, Purple	Villosa	perpurpurea	SE	FE	I	Clinch River			
Spectaclecase	Cumberlandia	monodonta	SE	FE	I	Clinch River			
Shiner, steelcolor	Cyprinella	whipplei	ST		III	Clinch River			
Mussel, slippershell	Alasmidonta	viridis	SE		I	Clinch River			
Pigtoe, shiny	Fusconaia	cor	SE	FE	I	Clinch River			
Rabbitsfoot, rough	Quadrula	cylindrica	SE	FE	I	Clinch River			
Rabbitsfoot, rough	Quadrula	cylindrica	SE	FE	I	Clinch River			
Chub, slender	Erimystax	cahni	ST	FT	I	Clinch River			
Pearlymussel, littlewing	Pegias	fabula	SE	FE	I	Clinch River			
Kidneyshell, fluted	Ptychobranhus	subtentum	SE	FE	II	Clinch River			
Spectaclecase	Cumberlandia	monodonta	SE	FE	I	Clinch River			
Darter, sickle	Percina	williamsi	ST		I	Clinch River			
Mussel, slippershell	Alasmidonta	viridis	SE		I	Clinch River			
Riversnail, spiny	Io	fluvialis	ST		III	Clinch River			
Darter, sickle	Percina	williamsi	ST		I	Clinch River			
Shiner, steelcolor	Cyprinella	whipplei	ST		III	Clinch River			
Pigtoe, shiny	Fusconaia	cor	SE	FE	I	Clinch River			

Ethan Virts

From: Ethan Virts
Sent: Wednesday, November 14, 2018 11:48 AM
To: 'kimberly.a.baggett@usace.army.mil'; Berg, Robert A CIV USARMY CENAO (US); 'Mark.eversole@mrc.virginia.gov'; rr ProjectReview (DGIF); 'troy_anderson@fws.gov'; 'barbara.gregory@dcr.virginia.gov'
Cc: rr vdotprojects; Daniel Redgate; 'hanna.schul@deq.virginia.gov'; 'Whitlock, Alison'; George Young
Subject: Emergency Project Notification and Coordination; VDOT Project # 00624-083-23574956; State Funded
Attachments: Rte. 624 FWS Review Package 11.13.18.pdf; Rte. 624 Topo Map.pdf; Rte. 624 Site Photos.pdf; Rte. 624 GIS Integrator Map and Report 11.13.18.pdf; Rte. 624 Emergency Declaration Email 11.14.18.pdf
Importance: High

All,

I'm writing to notify you of an emergency project that is scheduled to take place Monday (11/19), weather permitting. The project is located on Rte. 624 in Russell County along Lewis Creek, which is a tributary to the Clinch River. A privately owned bridge over Lewis Creek that serves as the driveway has failed. The failure of the bridge and abutment is causing subsidence along the roadway shoulder and stress cracking of the pavement within the travel lane of Rte. 624. This roadway instability presents imminent hazards to the traveling public. Given the emergency nature of this project VDOT would appreciate your immediate review of this project.

Project Location

The project location is depicted on the attached topographic map. Latitude 37°02'05"N Longitude -81°58'10"W. The project is located 0.42 miles north of the Rte. 637 (Wysor Valley Rd) intersection, and approximately 4.5 miles upstream of the Lewis Creek/Clinch River confluence.

Scope of Work

Stabilize shoulder/stream bank failure adjacent to Route 624 at a private bridge entrance. The area of stream bank to be stabilized is approximately 60' long x 14' tall. Slide and bridge debris will be excavated and disposed of at an upland location. An evergreen retaining wall unit will be installed to stabilize the stream bank/roadway shoulder. The bottom unit of evergreen retaining wall will be filled with concrete. Class II rip-rap will be used to tie the edge of evergreen wall into the existing roadway shoulder. A temporary cofferdam and dewatering operation will be used to isolate the work area and complete all work in the dry. No trees will be removed as part of this project.

Water Quality Permits

The drainage area of Lewis Creek at this location is 15.5 square miles. VDOT will be coordinating this project after-the-fact through the Inter-Agency Coordination Meeting to acquire both VGP-1 and Nationwide 13 Permits.

FWS IPaC Review

This project was determined by VDOT to be "Not likely to Adversely Affect" all federally listed species identified in the IPaC generated Official Species List. The complete FWS Review Package is attached for your review. The FWS Consultation Code for this project is 05E2VA00-2019-SLI-0785.

DGIF Review

The Sickle darter (ST) was identified within a 2 mile radius of the project limits. The Clinch River, which is located 4.5 stream miles downstream of this project, is known to support several other state listed species.

DNH Review

The following Natural Heritage sites were documented within a 2 mile radius of the project limits: Clinch River-Little River SCU (FL), Fuller-Laurel Branch (FL), and Stone Branch Slopes (FL).

Please review the attached project documents and information and reply to this email if you have concerns with this work proceeding next Monday (11/19). Please feel free to contact me if you need any additional information.

Thanks,

Ethan Virts
Natural Resource Specialist
VDOT Bristol District
870 Bonham Road
Bristol, VA 24201
Mobile: (540) 267-5191
Office: (276) 696-3297



Photo 1: View looking downstream at failed private bridge and failing shoulder of Rte. 624. The loose debris will be removed and stabilized with an Evergreen Retaining wall and Class II riprap.
(11/9/18 by M. Bolling)



Photo 2: View of cribbing and other debris that will be removed before stream bank is stabilized.
(11/9/18 by M. Bolling)



Photo 3: View looking upstream at failed bridge abutment and remaining debris. (11/13/18 by M. Bolling)



Photo 4: View of failing road shoulder (next to orange cones) that will be stabilized with an Evergreen retaining wall and Class II riprap. (11/13/18 by M. Bolling)

VDOT Project#: 00624-083-23574956
During and After Photos
Lewis Branch
Russell County



Photo 1: View looking downstream at dewatering operation and bank stabilization.
(11/29/18 by M. Bolling)



Photo 2: Another view looking downstream at evergreen retaining wall and dewatering operation.
(11/29/18 by M. Bolling)

VDOT Project#: 00624-083-23574956
During and After Photos
Lewis Branch
Russell County



Photo 3: View looking south along Rt. 624 at roadway and bank/shoulder stabilization. (11/29/18 by M. Bolling)



Photo 4: View looking north along Rte. 624 at stabilized stream bank/shoulder. (12/6/18 by M. Bolling)

VDOT Project#: 00624-083-23574956
During and After Photos
Lewis Branch
Russell County



Photo 5: View looking south at stabilized stream bank/shoulder. (12/6/18 by M. Bolling)



Photo 6: Another view looking south at stabilized stream bank/shoulder. (12/6/18 by M. Bolling)

Ethan Virts

From: Mark Eversole
Sent: Thursday, November 15, 2018 8:44 AM
To: Ethan Virts; kimberly.a.baggett@usace.army.mil; Berg, Robert A CIV USARMY CENAO (US); rr ProjectReview (DGIF); troy_anderson@fws.gov; Barbara Gregory
Cc: rr vdotprojects; Daniel Redgate; hanna.schul@deq.virginia.gov; Whitlock, Alison; George Young; mark.eversole@mrc.virginia.gov
Subject: RE: Emergency Project Notification and Coordination; VDOT Project # 00624-083-23574956; State Funded

Ethan,

On behalf of the Virginia Marine Resources Commission, this is to approve your request to proceed with the emergency work outlined in the email below, consistent with the provisions of our General Permit VGP #1 for Projects undertaken by the Virginia Department of Transportation In, On or Over State-Owned Subaqueous Lands Anywhere Within the Commonwealth.

The General Permit states: Where emergency conditions exist in time of flood or other catastrophic event or a declared disaster by the Governor's office, VDOT, after consultation with the commission, will take whatever actions it deems appropriate to protect life and property of both private citizens and the transportation system of the Commonwealth. The emergency actions will be reported in writing by VDOT to the Commission within three months of the completion of such action.

Good luck and please call if you have any questions.

Mark Eversole
Environmental Engineer
Virginia Marine Resources Commission
2600 Washington Avenue
Newport News, Virginia 23669
O) 757-247-8028

From: Ethan Virts <ethan.virts@vdot.virginia.gov>
Sent: Wednesday, November 14, 2018 11:48 AM
To: kimberly.a.baggett@usace.army.mil; Berg, Robert A CIV USARMY CENAO (US) <Robert.A.Berg@usace.army.mil>; Mark.eversole@mrc.virginia.gov; rr ProjectReview (DGIF) <projectreview@dgif.virginia.gov>; troy_anderson@fws.gov; barbara.gregory@dcr.virginia.gov
Cc: rr vdotprojects <vdotprojects@dcr.virginia.gov>; Daniel Redgate <daniel.redgate@vdot.virginia.gov>; hanna.schul@deq.virginia.gov; Whitlock, Alison <alison_whitlock@fws.gov>; George Young <george.young@vdot.virginia.gov>
Subject: Emergency Project Notification and Coordination; VDOT Project #00624-083-23574956; State Funded
Importance: High

All,

I'm writing to notify you of an emergency project that is scheduled to take place Monday (11/19), weather permitting. The project is located on Rte. 624 in Russell County along Lewis Creek, which is a tributary to the Clinch River. A privately owned bridge over Lewis Creek that serves as the driveway has failed. The failure of the bridge and abutment is causing subsidence along the roadway shoulder and stress cracking of the pavement within the travel lane of Rte. 624. This roadway instability presents imminent hazards to the traveling public. Given the emergency nature of this project VDOT would appreciate your immediate review of this project.

Project Location

The project location is depicted on the attached topographic map. Latitude 37°02'05"N Longitude -81°58'10"W. The project is located 0.42 miles north of the Rte. 637 (Wysor Valley Rd) intersection, and approximately 4.5 miles upstream of the Lewis Creek/Clinch River confluence.

Scope of Work

Stabilize shoulder/stream bank failure adjacent to Route 624 at a private bridge entrance. The area of stream bank to be stabilized is approximately 60' long x 14' tall. Slide and bridge debris will be excavated and disposed of at an upland location. An evergreen retaining wall unit will be installed to stabilize the stream bank/roadway shoulder. The bottom unit of evergreen retaining wall will be filled with concrete. Class II rip-rap will be used to tie the edge of evergreen wall into the existing roadway shoulder. A temporary cofferdam and dewatering operation will be used to isolate the work area and complete all work in the dry. No trees will be removed as part of this project.

Water Quality Permits

The drainage area of Lewis Creek at this location is 15.5 square miles. VDOT will be coordinating this project after-the-fact through the Inter-Agency Coordination Meeting to acquire both VGP-1 and Nationwide 13 Permits.

FWS IPaC Review

This project was determined by VDOT to be "Not likely to Adversely Affect" all federally listed species identified in the IPaC generated Official Species List. The complete FWS Review Package is attached for your review. The FWS Consultation Code for this project is 05E2VA00-2019-SLI-0785.

DGIF Review

The Sickle darter (ST) was identified within a 2 mile radius of the project limits. The Clinch River, which is located 4.5 stream miles downstream of this project, is known to support several other state listed species.

DNH Review

The following Natural Heritage sites were documented within a 2 mile radius of the project limits: Clinch River-Little River SCU (FL), Fuller-Laurel Branch (FL), and Stone Branch Slopes (FL).

Please review the attached project documents and information and reply to this email if you have concerns with this work proceeding next Monday (11/19). Please feel free to contact me if you need any additional information.

Thanks,

Ethan Virts
Natural Resource Specialist
VDOT Bristol District
870 Bonham Road
Bristol, VA 24201
Mobile: (540) 267-5191
Office: (276) 696-3297

Ethan Virts

From: Berg, Robert A CIV USARMY CENAO (US)
Sent: Monday, November 19, 2018 6:48 AM
To: Ethan Virts; Prisco-Baggett, Kimberly A CIV USARMY USACE (US);
Mark.eversole@mrc.virginia.gov; rr ProjectReview (DGIF); troy_anderson@fws.gov;
barbara.gregory@dcr.virginia.gov
Cc: rr vdotprojects; Daniel Redgate; hanna.schul@deq.virginia.gov; Whitlock, Alison;
George Young
Subject: RE: [Non-DoD Source] Emergency Project Notification and Coordination; VDOT Project
#00624-083-23574956; State Funded

Thanks for the notification. Do what needs to be done to fix the issue. If the work is reporting, we can deal with the permitting via the IACM process. No mention of historic resources, make sure to check.

-----Original Message-----

From: Ethan Virts [mailto:ethan.virts@vdot.virginia.gov]
Sent: Wednesday, November 14, 2018 11:48 AM
To: Prisco-Baggett, Kimberly A CIV USARMY USACE (US) <Kimberly.A.Baggett@usace.army.mil>; Berg, Robert A CIV USARMY CENAO (US) <Robert.A.Berg@usace.army.mil>; Mark.eversole@mrc.virginia.gov; rr ProjectReview (DGIF) <projectreview@dgif.virginia.gov>; troy_anderson@fws.gov; barbara.gregory@dcr.virginia.gov
Cc: rr vdotprojects <vdotprojects@dcr.virginia.gov>; Daniel Redgate <daniel.redgate@vdot.virginia.gov>; hanna.schul@deq.virginia.gov; Whitlock, Alison <alison_whitlock@fws.gov>; George Young <george.young@vdot.virginia.gov>
Subject: [Non-DoD Source] Emergency Project Notification and Coordination; VDOT Project #00624-083-23574956; State Funded
Importance: High

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Please review the attached project documents and information and reply to this email if you have concerns with this work proceeding next Monday (11/19). Please feel free to contact me if you need any additional information.

Thanks,

Ethan Virts

Natural Resource Specialist

VDOT Bristol District

870 Bonham Road

Bristol, VA 24201

Mobile: (540) 267-5191

Office: (276) 696-3297

Ethan Virts

From: Bolling, Michael
Sent: Wednesday, November 14, 2018 9:51 AM
To: Virts, Ethan
Subject: Fwd: Lebanon Residency request for Rt. 624 in Russell County

FYI

----- Forwarded message -----

From: John Watson <jr.watson@vdot.virginia.gov>
Date: Wed, Nov 14, 2018 at 9:36 AM
Subject: RE: Lebanon Residency request for Rt. 624 in Russell County
To: Michael Bolling <michael.bolling@vdot.virginia.gov>, George Young <george.young@vdot.virginia.gov>, Paul Cole <paul.cole@vdot.virginia.gov>

Michael,

Per our conversation the Residency is declaring this an emergency due to the safety of the traveling public due to damages on Rt. 624. The project manager on this will be Chad Cole and he will coordinate the work with you to ensure that all environmental regulations are followed. All work will be conducted in the dry and he will have pictures of the work.

From: Watson, John <jr.watson@vdot.virginia.gov>
Sent: Tuesday, November 13, 2018 12:11 PM
To: Michael Bolling <michael.bolling@vdot.virginia.gov>; George Young <george.young@vdot.virginia.gov>; Paul Cole <paul.cole@vdot.virginia.gov>
Subject: Fwd: Lebanon Residency request for Rt. 624 in Russell County

Michael,

Please contact me on on this. We are having some stress cracks and settling on Rt. 624 and we are getting alot of pressure from the House of Delegates member, Board if Supervisors, and the coal industry to repair this due to safety concerns and the road being impacted. With winter coming on and 624 now being impacted we need to repair this as soon as possible. This route is getting an increase in coal commercial motor vehicle traffic also due to some bew mines opening. This will have to be declared an emergency to do the repairs. I want to discuss the process of doing the repairs as an emergency as we apply for the permit. Thanks, contact me at 276 202 1240.

----- Forwarded message -----

From: **Cole, Paul** <paul.cole@vdot.virginia.gov>

Date: Tue, Nov 13, 2018, 11:29 AM

Subject: Lebanon Residency request for Rt. 624 in Russell County

To: Michael Branham <mike.branham@vdot.virginia.gov>

Cc: John Watson <JR.Watson@vdot.virginia.gov>

Mike,

We are requesting permission to overspend our maintenance budget and proceed with repairs to the site on Rt. 624 (Drill Road) in Russell County. The repair to this site will consist of placing evergreen wall sections to stabilize a section of road where a previous bridge abutment failed. Rip rap will be placed on both sides of the evergreen walls to armor it against erosion. This is a heavily traveled section of road and also a coal haul route for Russell County. This section of road is already showing signs of settlement and if not stabilized it could result in the roadway collapsing. A LEB number will be used to track the expenses of this repair which are estimated to be \$50,000. I have attached pictures of the site, If you need anything else please let us know.

Thanks,

--

Chad Cole

VDOT | Assistant Residency Administrator

Bristol District | Lebanon Residency

Office: 276-889-7601

Virginia Department of Transportation
INTER-AGENCY COORDINATION MEETING
Joint Permit Application

DEQ

COE

VMRC

I. VDOT PROJECT INFORMATION

Route: 678	UPC#:
VDOT Project Number: 00678-083-23383837	USGS Quadrangle: Moll Creek
City/County: Russell	VDOT City/County Code: 083
Contract Type: Maintenance - State Forces	Project Charge: 11160000-66235-11054-167 BRSTM18004
Estimated Begin Date: 03/04/2019	Designer: Campbell, Jeffrey K

II. TYPE OF SCOPING/COORDINATION: PCN-Critical Habitat

Permits Required: COE Reporting: NW3;

III. VDOT CONTACTS

Permit Coordinator (VDOT District Contact)	District Environmental Manager (Authorized Agent)	VDOT (Applicant)
Name: Ethan C Virts Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3297	Name: Doris K Bush Address: 870 Bonham Road Bristol, VA 24201 Phone #: (276) 696-3300	Name: John R Watson Address: P.O. Box 127 Lebanon, VA 24266 Phone #: (276) 415-3439

IV. PERMITTED ACTIVITY

Culvert #1: (36°48'37"N; 82°15'02"W) Replace an existing 24" x 30' culvert carrying an UT to Copper Creek under Rte. 678, in-kind. Install 5 linear feet of Class 1 riprap inlet and outlet protection. To conduct work in the dry, a temporary cofferdam and pump around operation will be installed. Any water entering the work area will be pumped into a filter bag prior to discharge. This work will require 3 CY (120 SF) of excavation, 3 CY (110 SF) of permanent fill, and 0.1 CY (10 SF) of temporary fill within the OHW limits of UT to Copper Creek. Culvert #2: (36°47'39"N; 82°16'31") Reinstall an 18"x 5' section of culvert on the outlet side of an existing reinforced concrete pipe (RCP) carrying an UT to Copper Creek under Rte. 678. 5 linear feet of Class I riprap outlet protection will be installed. Remove 10 LF of accumulated substrate to restore hydraulic capacity of culvert inlet. To conduct work in the dry, a sandbag cofferdam will be installed and water pumped around the work area. Any water entering the work area will be pumped into a filter bag prior to discharge. This work will require approximately 2 CY (60 SF) of excavation, 2 CY (50 SF) of permanent fill, and 0.1 CY (10 SF) of temporary fill within the OHW limits of UT to Copper Creek.

V. ENVIRONMENTAL ASSESSMENT (Avoidance and Impacts are described in greater detail in section VI and VII.)

	<i>Present</i>	<i>Impacts</i>		<i>Present</i>	<i>Impacts</i>
Federal Threatened/Endangered Species	Yes	*	Water of the U.S	Yes	Yes
State Threatened/Endangered Species	Yes	*	Wetlands	No	No
Anadromous fish	No	No	Riffle Pool Complexes	No	No
Trout	No	No	Other Special Aquatic Sites	No	No
Shellfish	No	No	100 Year Floodplain	Yes	No
Public Water Supply	No	No	Historic/Archeological Resources	No	No
Scenic Rivers	No	No	Air Quality Nonattainment Area	No	No
Navigable Waters	No	No	Tidal Waters/Wetlands:	No	No
Open Water > 1.0 Acre	No	No			

*Please refer to the FPWR Report for T&E Species Impacts

VI. SUMMARY OF DETAILED ENVIRONMENTAL IMPACT INFORMATION
This project has multiple jurisdictional crossings.

General:
 Latitude: 36°48'37" Longitude: 82°15'02" FEMA FIRM number: 51167C0345C
 Nearest Community: Dickensonville Surrounding Land Use: Residential, Agriculture
 Basin: Tennessee and Big Sandy River Sub-basin: 6B. Clinch River Sub-basin
 Hydrologic Unit Code: 06010205

Engineering data for impacts to Waters of the US:

OHW elevation (feet): 1835-1887	Dredging/Excavation			Filling (Permanent):			Filling (Temporary):		
	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands
MLW elevation (feet): N/A									
Area (feet ²)	180	0	0	160	0	0	20	0	0
Quantity (yd ³) below OHW	5	0	0	5	0	0	0.2	0	0
Quantity (yd ³) below MLW	0	0	0	0	0	0	0	0	0
Construction Method	MECHANICAL			MECHANICAL			MECHANICAL		

Stream Information:

Stream Name(s): UT to Copper Creek Drainage Area (miles²): See Ind Crossing Data
 Pool/Riffle/Flat ratio: See Ind Crossing Data Average Depth (feet): See Ind Crossing Data
 Substrate: See Ind Crossing Data Average Width (feet): See Ind Crossing Data
 OHWM Indicator(s): See Ind Crossing Data
 DGIF Classification: Other (N/A) Cowardin Classification: R4SB
 DEQ Classification: IV. Mountainous Zone Waters Section #: 2 Special Standards: x
 Linear Feet of Permanent Stream Impacts:
 Perennial- 0 Intermittent- 55 Ephemeral- 0 Riffle/Pool- 0

Conceptual Stream Mitigation: None Proposed

Wetland Information: N/A

Species identified:

Cowardin Classification(s):

Amount Disturbed(area -feet²)

	Emergent		Scrub/Shrub		Forested		Totals	
	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal
Primary	0	0	0	0	0	0	0	0
Secondary	0	0	0	0	0	0	0	0
Temporary	0	0	0	0	0	0	0	0

Conceptual Wetland Mitigation: None Proposed

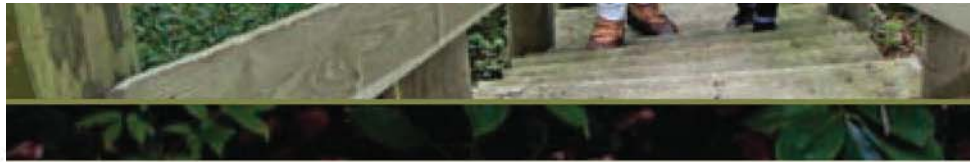
Other Natural Resource Information: N/A

Cowardin Classification(s):

Amount of Impacts

	L.F		S.F	
	Non-Tidal	Tidal	Non-Tidal	Tidal
Permanent	0	0	0	0
Temporary	0	0	0	0

Conceptual Other Mitigation: None Proposed



1	215	159	157	49	72	59	145
7	94	120	11	176	137	204	
9	258	183	215	38	110		
6	230	162	148	101			
2	223	143	189				
8	87	131					
3	112						
9							

ROANOKE SOUTH BOSTON STAUNTON SUFFOLK TAPPAHANNOCK VIRGINIA BEACH WAYNESBORO WILLIAMSBURG WINCHESTER WYTHEVILLE

VIRGINIA

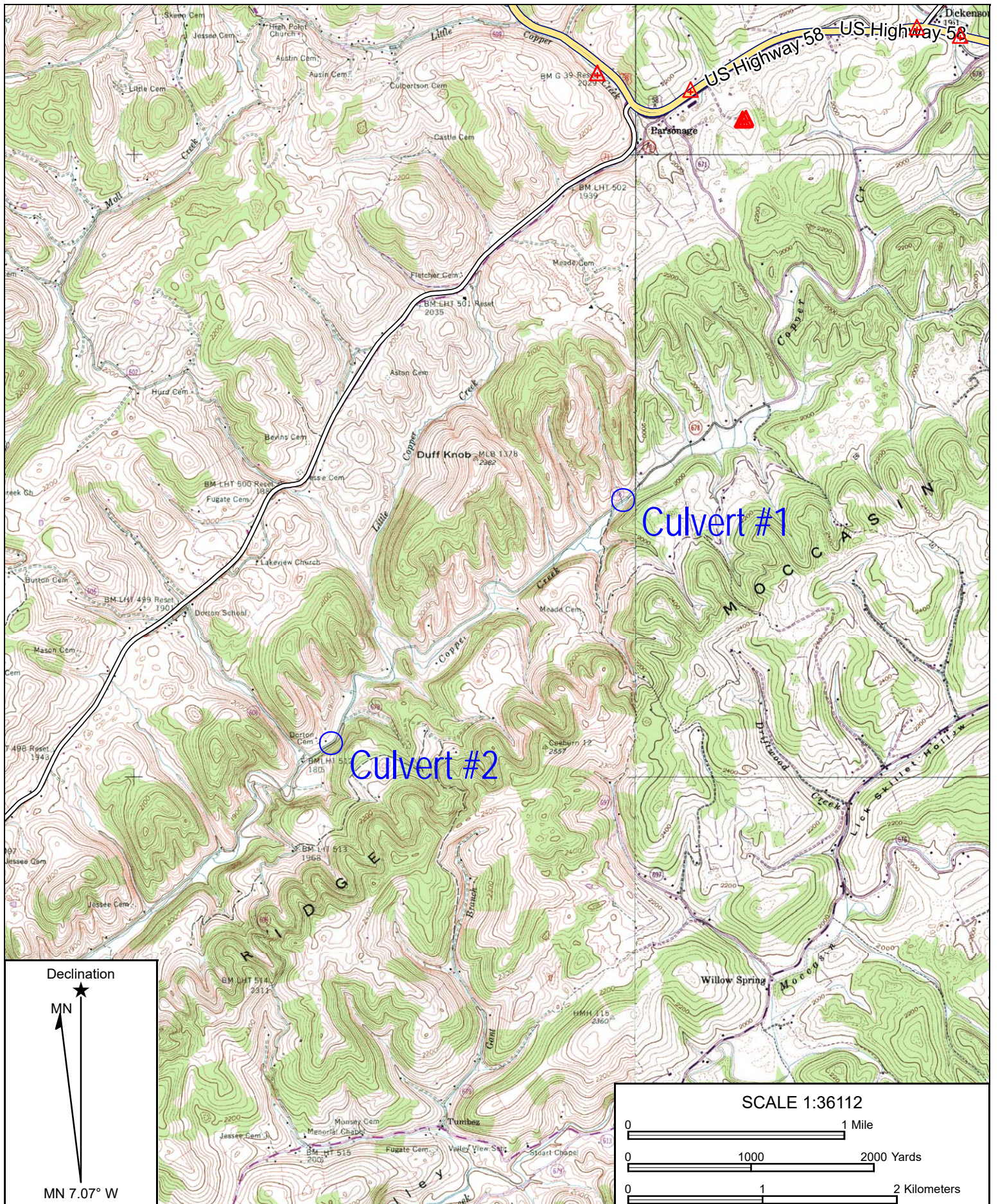
"The Old Dominion"

00678-083-23383837
 Permit # 18-4199
 Russell County
 UT to Copper Creek

Jamestown Colony — Found
Statehood — June 25, 1788
Lowest Elevation — Sea Level
Highest Elevation — Mount
State Flower — Dogwood
State Bird — Cardinal
Population — 8,185,867



Project Location



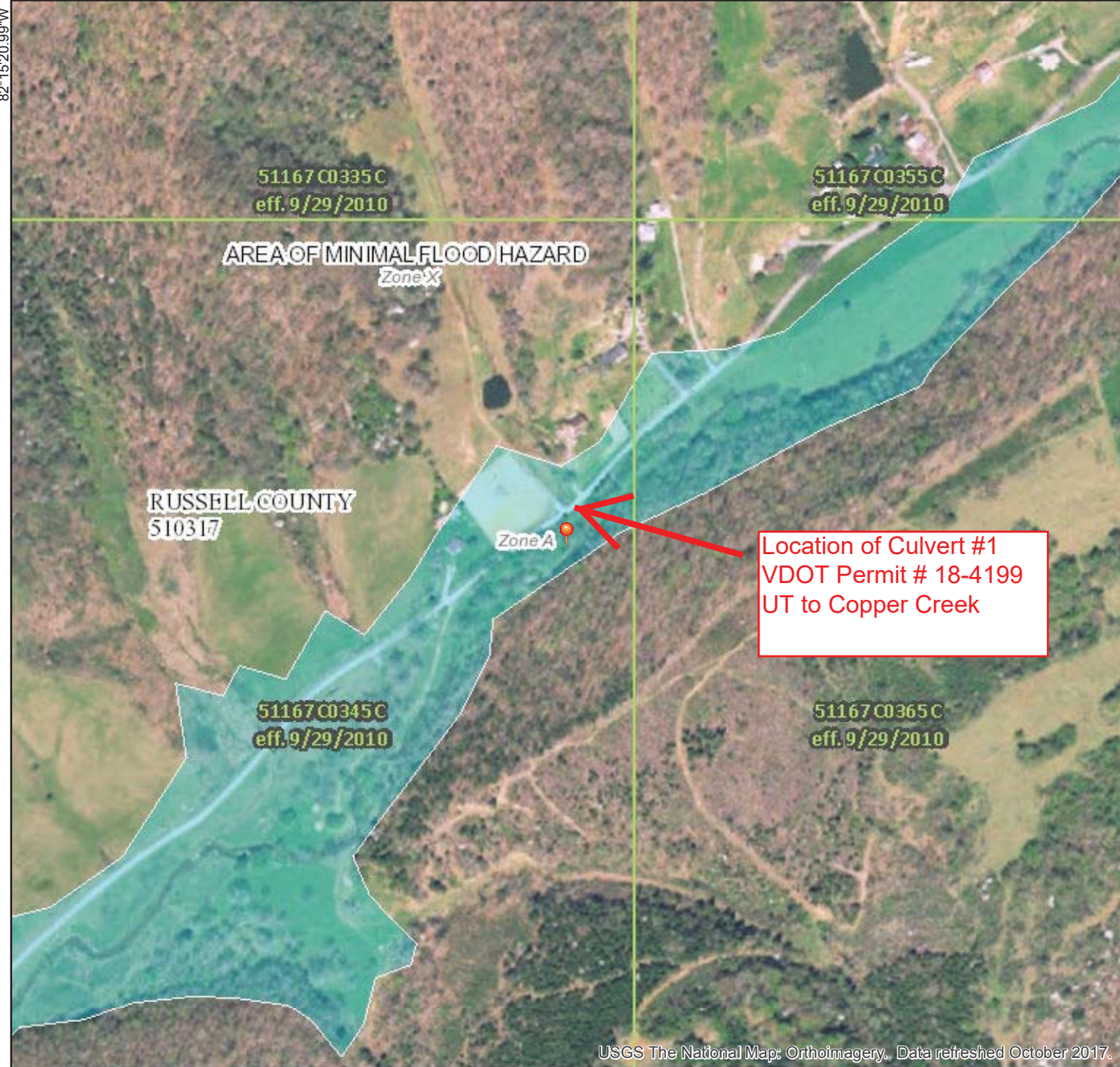
Name: MOLL CREEK
 Date: 08/22/18
 Scale: 1 inch = 3,009 ft.

Location: 036° 48' 11.2576" N, 082° 15' 40.5987" W
 Rte. 678 Culvert Replacement and Culvert Repair

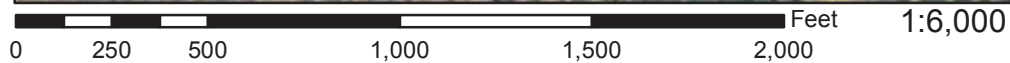
National Flood Hazard Layer FIRMette



36°48'50.93"N



82°15'20.99"W



36°48'22.12"N

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS	Without Base Flood Elevation (BFE) Zone A, V, A99	With BFE or Depth Zone AE, AO, AH, VE, AR
	Regulatory Floodway	

		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D

OTHER AREAS OF FLOOD HAZARD

		Area of Minimal Flood Hazard Zone X
		Effective LOMRs
		Area of Undetermined Flood Hazard Zone D

OTHER AREAS

		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall

GENERAL STRUCTURES

		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature

OTHER FEATURES

		Digital Data Available
		No Digital Data Available
		Unmapped

MAP PANELS

	The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.
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This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 11/7/2018 at 9:40:23 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

82°14'43.53"W

National Flood Hazard Layer FIRMMette



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Area of Undetermined Flood Hazard Zone D
		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
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		Coastal Transect Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
MAP PANELS		Coastal Transect Baseline
		Profile Baseline
		Hydrographic Feature
		Digital Data Available
		No Digital Data Available
		Unmapped



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The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on **11/7/2018 at 9:44:16 AM** and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

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36°47'51.31"N

82°16'49.80"W

Location of Culvert #2
VDOT Permit # 18-4199
UT to Copper Creek

RUSSELL COUNTY
510317

Zone A

5116700345C
eff. 9/29/2010

AREA OF MINIMAL FLOOD HAZARD
Zone X

USGS The National Map: Orthoimagery. Data refreshed October 2017.

0 250 500 1,000 1,500 2,000 Feet 1:6,000

36°47'22.50"N

82°16'12.35"W



Multi-crossings summary table

Location Data					
Crossing Name	Stream Name	Crossing Desc.	Station #	Lat/Long	Drainage Area
Culvert #1	UT to Copper Creek	Culvert #1: (36°48'37"N; 82°15'02"W) Replace an existing 24" x 30' culvert carrying an UT to Copper Creek under Rte. 678, in-kind. Install 5 linear feet of Class 1 riprap inlet and outlet protection. To conduct work in the dry, a temporary cofferdam and pump around operation will be installed. Any water entering the work area will be pumped into a filter bag prior to discharge. This work will require 3 CY (120 SF) of excavation, 3 CY (110 SF) of permanent fill, and 0.1 CY (10 SF) of temporary fill within the OHW limits of UT to Copper Creek.		36°48'37"/ 82°15'02"	0.2
Culvert #2	UT to Copper Creek	Culvert #2: (36°47'39"N; 82°16'31") Reinstall an 18"x 5' section of culvert on the outlet side of an existing reinforced concrete pipe (RCP) carrying an UT to Copper Creek under Rte. 678. 5 linear feet of Class I riprap outlet protection will be installed. Remove 10 LF of accumulated substrate to restore hydraulic capacity of culvert inlet. To conduct work in the dry, a sandbag cofferdam will be installed and water pumped around the work area. Any water entering the work area will be pumped into a filter bag prior to discharge. This work will require approximately 2 CY (60 SF) of excavation, 2 CY (50 SF) of permanent fill, and 0.1 CY (10 SF) of temporary fill within the OHW limits of UT to Copper Creek.		36°47'39"/ 82°16'31"	0.2

Impacts Data									
Crossing Name	Wetland Impact	Wetland Type (eg WOUS, PFO, PEM)	Stream Impact(Perm.)		Stream Impact(Temp.)		Dredging/ Excavation yds3	Fill	
			l.f.	s.f.	l.f.	s.f.		yds3(Perm.)	yds3(Temp.)
Culvert #1	0		40	230	3	10	3	3	0.1
Culvert #2	0		15	110	3	10	2	2	0.1

Permit Data					
Crossing Name	Corps Reporting	Corps Non-Reporting	VDEQ	VMRC	TVA
Culvert #1	Nationwide Permit 3	None	None	None	None
Culvert #2	Nationwide Permit 3	None	None	None	None

	FO	SS	EM	WOUS
Total Waters Permanently Filled (acres)	0.000	0.000	0.000	0.004
Total Waters Temporarily Filled (acres)	0.000	0.000	0.000	0.000

VI (cont).

DETAILED ENVIRONMENTAL IMPACT INFORMATION

Crossing Name: Culvert #1

General:

Latitude: 36°48'37" Longitude: 82°15'02" FEMA FIRM number: 51167C0345C
 Nearest Community: Dickensonville Surrounding Land Use: Residential, Agriculture
 Basin: Tennessee and Big Sandy River Sub-basin: 6B. Clinch River Sub-basin
 Hydrologic Unit Code: 06010205

Engineering data for impacts to Waters of the US:

OHW elevation (feet): 1887	Dredging/Excavation			Filling (Permanent):			Filling (Temporary):		
	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands
MLW elevation (feet): N/A									
Area (feet ²)	120	0	0	110	0	0	10	0	0
Quantity (yd ³) below OHW	3	0	0	3	0	0	0.1	0	0
Quantity (yd ³) below MLW	0	0	0	0	0	0	0	0	0
Construction Method	MECHANICAL			MECHANICAL			MECHANICAL		

Stream Information:

Stream Name(s): UT to Copper Creek Drainage Area (miles²): 0.2
 Pool/Riffle flat ratio: 0/50/50 Average Depth (feet): 0.33
 Substrate: gravel, cobble Average Width (feet): 3
 OHWM Indicator(s): Bed and banks
 DGIF Classification: Other (N/A) Cowardin Classification: R4SB
 DEQ Classification: IV. Mountainous Zone Waters Section #: Special Standards:
 Linear Feet of Permanent Stream Impacts:
 Perennial- 0 Intermittent- 40 Ephemeral- 0 Riffle/Pool- 0

Conceptual Stream Mitigation: None Proposed

Wetland Information: N/A

Species identified:

Cowardin Classification(s):

Amount Disturbed(area -feet²)

	Emergent		Scrub/Shrub		Forested		Totals	
	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal
Primary	0	0	0	0	0	0	0	0
Secondary	0	0	0	0	0	0	0	0
Temporary	0	0	0	0	0	0	0	0

Conceptual Wetland Mitigation: None Proposed

Other Natural Resource Information: N/A

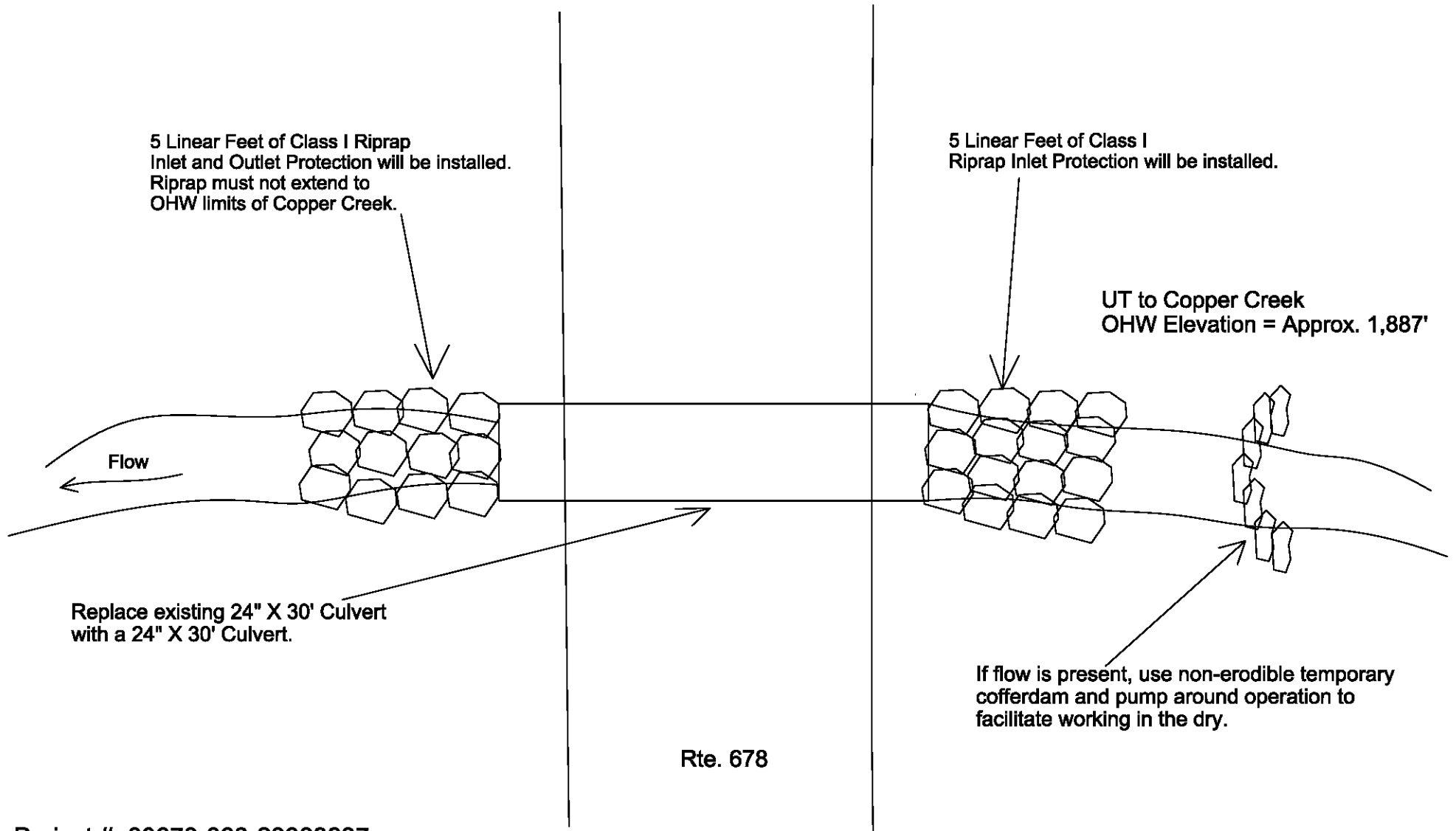
Cowardin Classification(s):

Amount of Impacts

	L.F		S.F	
	Non-Tidal	Tidal	Non-Tidal	Tidal
Permanent	0	0	0	0
Temporary	0	0	0	0


Conceptual Other Mitigation: None Proposed

Rte. 678 Culvert #1 Plan View



Project #: 00678-083-23383837
 Permit #: 18-4199
 County Name: Russell
 Stream Name: UT to Copper Creek
 Vertical Datum: NAD83
 Sheet #: 1 of 4
 Date: November 7, 2018
 Drawing is Not to Scale

Summary of Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
3 CY	3 CY	0.1 CY
120 Sq. feet	110 Sq. feet	20 Sq feet

N

 There is no utility work associated with this project.

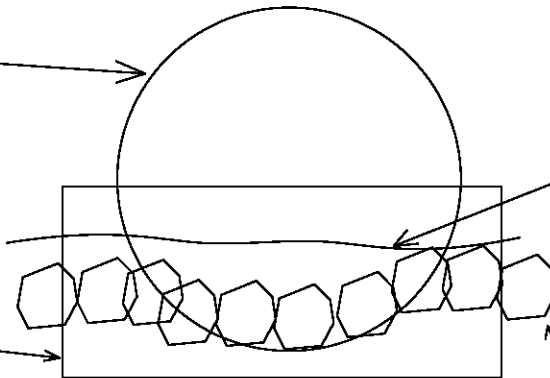
**Rte. 678 Culvert #1
Profile View**

Rte. 678

Replace existing 24" X 30' culvert with 24" X 30' culvert.

UT to Copper Creek
OHW Elevation = Approx. 1,887'

If flow is present, use non-erodible temporary cofferdam and pump around operation to facilitate working in the dry.



Class 1 riprap underlined with geotextile fabric. Up to 5 linear feet of riprap inlet and outlet protection will be installed. No riprap will be placed within the OHW limits of Copper Creek.

Project #: 00678-083-23383837
 Permit #: 18-4199
 County Name: Russell
 Stream Name: UT to Copper Creek
 Vertical Datum: NAD83
 Sheet #: 2 of 4
 Date: November 7, 2018
 Drawing is Not to Scale

Summary of Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
3 CY	3 CY	0.1 CY
120 Sq. feet	110 Sq. feet	20 Sq feet

There is no utility work associated with this project.

VI (cont). **DETAILED ENVIRONMENTAL IMPACT INFORMATION**
Crossing Name: Culvert #2

General:

Latitude: 36°47'39" Longitude: 82°16'31" FEMA FIRM number: 51167C0345C
 Nearest Community: Dickensonville Surrounding Land Use: Residential, Agriculture
 Basin: Tennessee and Big Sandy River Sub-basin: 6B. Clinch River Sub-basin
 Hydrologic Unit Code: 06010205

Engineering data for impacts to Waters of the US:

OHW elevation (feet): 1835	Dredging/Excavation			Filling (Permanent):			Filling (Temporary):		
	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands	Streams	Open Water	Wetlands
MLW elevation (feet): N/A									
Area (feet ²)	60	0	0	50	0	0	10	0	0
Quantity (yd ³) below OHW	2	0	0	2	0	0	0.1	0	0
Quantity (yd ³) below MLW	0	0	0	0	0	0	0	0	0
Construction Method	MECHANICAL			MECHANICAL			MECHANICAL		

Stream Information:

Stream Name(s): UT to Copper Creek Drainage Area (miles²): 0.2
 Pool/Riffle flat ratio: 0/50/50 Average Depth (feet): 0.33
 Substrate: gravel, cobble Average Width (feet): 3
 OHWM Indicator(s): Bed and banks
 DGIF Classification: Other (N/A) Cowardin Classification: R4SB
 DEQ Classification: IV. Mountainous Zone Waters Section #: 2 Special Standards: x
 Linear Feet of Permanent Stream Impacts:
 Perennial- 0 Intermittent- 15 Ephemeral- 0 Riffle/Pool- 0

Conceptual Stream Mitigation: None Proposed

Wetland Information: N/A

Species identified:

Cowardin Classification(s):

Amount Disturbed(area -feet²)

	Emergent		Scrub/Shrub		Forested		Totals	
	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal	Non-Tidal	Tidal
Primary	0	0	0	0	0	0	0	0
Secondary	0	0	0	0	0	0	0	0
Temporary	0	0	0	0	0	0	0	0

Conceptual Wetland Mitigation: None Proposed

Other Natural Resource Information: N/A

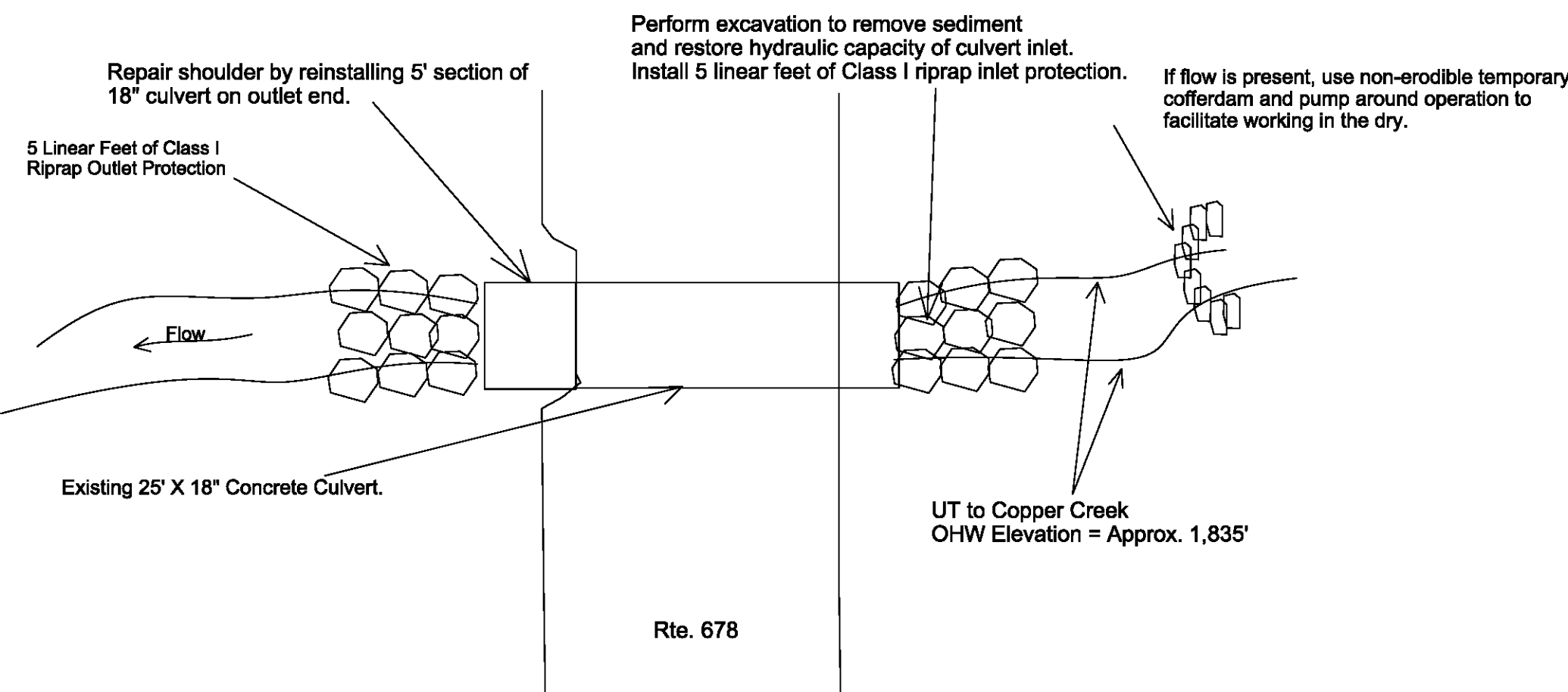
Cowardin Classification(s):

Amount of Impacts

	L.F		S.F	
	Non-Tidal	Tidal	Non-Tidal	Tidal
Permanent	0	0	0	0
Temporary	0	0	0	0

Conceptual Other Mitigation: None Proposed

**Rte. 678 Culvert #2
Plan View**



Project #: 00678-083-23383837
 Permit #: 18-4199
 County Name: Russell
 Stream Name: UT to Copper Creek
 Vertical Datum: NAD83
 Sheet #: 3 of 4
 Date: November 7, 2018
 Drawing is Not to Scale

Summary of Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
2 CY	2 CY	0.1 CY
60 Sq. feet	50 Sq. feet	10 Sq feet

N

 There is no utility work associated with this project.

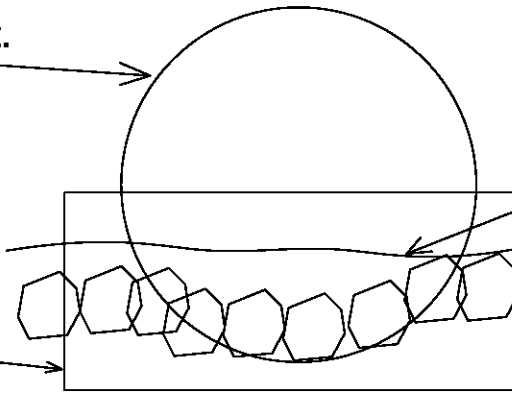
Rte. 678 Culvert #2
Profile View

Rte. 678

Reinstall 18" X 5' section of concrete culvert.
Perform approx. 10 linear feet of
excavation at culvert inlet to restore
hydraulic capacity.

UT to Copper Creek
OHW Elevation = Approx. 1,835

If flow is present, use non-erodible temporary
cofferdam and pump around operation to
facilitate working in the dry.



Class 1 Riprap Underlined with Geotextile Fabric.
Up to 5 Linear Feet of Class I Riprap Inlet
and Outlet Protection will be installed.

Project #: 00678-083-23383837
Permit #: 18-4199
County Name: Russell
Stream Name: UT to Copper Creek
Vertical Datum: NAD83
Sheet #: 4 of 4
Date: November 7, 2018
Drawing is Not to Scale

Summary of Stream Impacts		
Excavation	Perm. Fill	Temp. Fill
2 CY	2 CY	0.1 CY
60 Sq. feet	50 Sq. feet	10 Sq feet

There is no utility work
associated with this project.

VDOT Cultural Resources Summary Documentation for Interagency Permit Application

Project Number: 00678-083-23383837

Project Name: 0678-083-364837-821502

VDHR File No.: -

District: Bristol

Cultural Resources Manager: Lucas, Kalli S.

Report Generated: 11/08/2018

UPC:

Funding Source: State

Primary Jurisdiction: Russell

The following determinations have been made by VDOT Cultural Resources staff for this VDOT project as a whole in consultation with the State Historic Preservation Officer in Virginia (Director of Virginia Department of Historic Resources) in conformance with the requirements of Section 106 of the National Historic Preservation Act (54 U.S.C. 306108) and its implementing regulations, 36 CFR Part 800. The Area of Potential Effects (APE) for the USACOE's undertaking subject to Section 106 may be smaller than the APE defined for the project as a whole.

Designated Lead Federal Agency for Section 106: USCOE

Does the project have the potential to affect historic properties, should they be present? No

Description of Area of Potential Effects (APE):

Are there previously recorded architectural resources within the APE?

Notes:

Date:

Are there previously recorded archaeological resources within the APE?

Notes:

Date:

Are historic properties present in the Area of Potential Effects? No

Effects Matrix: Not applicable

Explanation of Effect Determination: The project is a type of activity that does not have the potential to cause effects on historic properties, even if historic properties are present.

Determination of No Effect made 08/09/2018 and reported to the SHPO in accordance with Stipulation II.A of the Programmatic Agreement among the Federal Highway Administration, the U.S. Army Corps of Engineers, Norfolk District, the Tennessee Valley Authority, the Advisory Council on Historic Preservation, the Virginia State Historic Preservation Officer, and the Virginia Department of Transportation Regarding Transportation Undertakings Subject to Section 106 of the National Historic Preservation Act of 1966 (executed August 2, 2016).

Effect Determination (non-"Stip.II.A"): NO EFFECT

VDHR Concurrence Date:

If Adverse Effect, MOA Execution Date:

FISH, PLANT AND WILDLIFE RESOURCES CLEARANCE

Project Name: 0678-083-364837-821502
Project Number: 00678-083-23383837

Project Type: Maintenance
Charge Number: 11160000-66235-11054-167
BRSTM18004

UPC:
Route Number: 678

Route Type: Secondary

District: Bristol
City/County: Russell

Residency: Lebanon

From: 1.5 miles W of 671 and 0.2 miles W of Rte. 679
To: 2 seperate locations

Project
Description:

Additional Project Description: Culvert #1: (36°48'37"N; 82°15'02"W) Replace an existing 24" x 30' culvert carrying an UT to Copper Creek under Rte. 678, in-kind. Install 5 linear feet of Class 1 riprap inlet and outlet protection. To conduct work in the dry, a temporary cofferdam and pump around operation will be installed. Any water entering the work area will be pumped into a filter bag prior to discharge. Culvert #2: (36°47'39"N; 82°16'31") Reinstall an 18"x 5' section of culvert on the outlet side of an existing concrete pipe carrying an UT to Copper Creek under Rte. 678. Bedding stone will be installed to support the 5' culvert section. 5 linear feet of Class I riprap inlet and outlet protection will be installed. 10 linear feet of excavation will be completed to restore hydraulic capacity of culvert inlet. To conduct work in the dry, a sandbag cofferdam will be installed and water pumped around the work area. Any water entering the work area will be pumped into a filter bag prior to discharge.

FPWR Project
Description:

Quadrangle: MOLL CREEK
Latitude: 36°48'37"
Longitude: -82°15'02"

SERP Exempt?: Yes
Permit Required?: Yes

SUMMARY:

- The activity falls within a list of activities that have been determined to have No Effect on Fish, Plant and Wildlife Resources. No additional review required.

No federal nexus, SERP or state water quality permits required

- The activity is completely within developed ROW and a Screening Review was conducted.
- The activity is on undeveloped ROW and the Project Limits were evaluated using an Abbreviated Review.

Federal nexus, SERP or state water quality permits required

- SERP required. A Full Review was conducted.
- Federal nexus and activities occur within developed ROW. Activities have not been determined to have No Effect. A Screening Review was conducted.
- All other activities. A Full Review was conducted.

DATE: REVIEWER:

- Based upon a review of the appropriate data sources, Fish, Plant and Wildlife Resources are known or suspected to be a concern for this project and additional review is required. 09/18/2018 E Virts
- Based on a review of the appropriate data sources, No fish, plant, or wildlife resources are documented or are suspected to be a concern for this project.

PROJECT PHASE PERMITTING REVIEW COMPLETE 11/08/2018 E Virts

CLEARANCE HISTORY:

DATE	STAFF CONTACT	PROJECT PHASE	HYPERLINK
11/08/2018	Virts, Ethan C	PERMITTING	FPWRClearance_11-08-2018T10:22:51.pdf
11/07/2018	Virts, Ethan C	PERMITTING	FPWRClearance_11-07-2018T13:42:37.pdf

SPECIES:

Species/Status	Effect Determination	TOYR Begin	TOYR End	Data Source	Comments
DNH SITES - FL & SL ONLY ()	May affect, Not Likely to adversely Effect			T&E Database Review	Copper Creek-Grassy Creek SCU and Big Moccasin Creek-Tumbez SCU. All work will be performed in the dry to reduce potential for secondary impacts downstream.

MUSSELS - GENERAL ()	May affect, Not Likely to adversely Effect	T&E Database Review,IPaC OSL	Several species of FL and SL mussels were identified in the GIS Integrator and IPaC searches. This work will take place in streams that are approx. 3' wide and are not likely habitat for mussels. All work will be performed in the dry to reduce potential for secondary impacts downstream. The species identified are Slippershell mussel, Tennessee heelsplitter, Appalachian monkeyface, Birdwing pearlymussel, Cracking pearlymussel, Cumberland bean, Cumberland monkeyface, Cumberlandian combshell, Finerayed pigtoe, Fluted kidneyshell, Littlewing pearlymussel, Oyster mussel, Purple bean, Rough rabbitsfoot, Sheepnose mussel, Shiny pigtoe, Slabside pearlymussel, Snuffbox mussel, Spectaclecase, and Tan riffleshell
Gray Bat (Myotis grisescens)/ Federal:FE State:SE	May affect, Not Likely to adversely Effect	T&E Database Review,IPaC OSL	No caves or mines will be impacted by this project.
Indiana Bat (Myotis sodalis)/ Federal:FE State:SE	May affect, Not 4/15 Likely to adversely Effect	9/15 IPaC OSL	No caves or mines will be impacted by this project. This project is not within 5 miles of a known IB hibernacula or roost tree. Any tree removal will adhere to a TOYR between the dates of 4/15 and 9/15.
Northern Long-Eared Bat (Myotis septentrionalis)/ Federal:FT State:ST	May affect, Not 4/15 Likely to adversely Effect	9/15 IPaC OSL	No caves or mines will be impacted by this project. This project is not within 5 miles of a known NLEB hibernacula or roost tree. Any tree removal will adhere to a TOYR between the dates of 4/15 and 9/15.
T&E WATERS ()	May affect, Not Likely to adversely Effect	T&E Database Review	Copper Creek and Big Moccasin Creek are designated as T&E streams and are known to support several FL or SL aquatic species. All instream work will be completed in the dry to reduce potential for

secondary impacts
 downstream.

AGENCY COMMENT:

AGENCY	DATE	COMMENTS
DNH	10/18/2018	DNH Comments Summarized: To minimize adverse impacts to the aquatic ecosystem as a result of the proposed activities, DCR recommends the implementation of and strict adherence to applicable state and local erosion and sediment control/storm water management laws and regulations. Due to the legal status of some of the species associated with this site, DCR also recommends coordination with the United States Fish and Wildlife Service (USFWS) and Virginia's regulatory authority for the management and protection of these species, the VDGIF, to ensure compliance with protected species legislation. DCR supports the use of a cofferdam and pump around to conduct all work in the dry. To minimize impacts to karst resources, the stabilization of the soil around the site should be prioritized during all the phases of the project and all standard erosion control measures that are appropriate for the site should be used. For other natural heritage resources including listed species as identified in the Natural Heritage Data Explorer Report generated on September 18, 2018, DCR does not anticipate adverse impacts from the proposed project. There are no State Natural Area Preserves under DCR's jurisdiction in the project vicinity. The current activity will not affect any documented state-listed plants or insects.
DGIF	11/07/2018	DGIF review was requested via email on 9/19/18 due to the presence of Slippershell mussel (SE), Tennessee heelsplitter (SE), and T&E waters (Copper Creek). As of 11/7/18 no response had been received from DGIF.
FWS	11/07/2018	FWS concurrence obtained through the IPaC self-certification process. This project was submitted to FWS on 9/19/18 and as of 11/7/18 no comments were received.

AGENCY COORDINATION RECORD:

AGENCY NAME	AGENCY TRACKING NUMBER	DATE SUBMITTED	DATE DUE	DATE OF LAST REVIEW
DGIF ESS Log	TBD (not provided by DGIF yet)	09/19/2018	10/19/2018	
DNH Number	00678-083-23383837	09/18/2018	10/18/2018	10/18/2018
FWS Consultation Code	05E2VA00-2018-SLI-5111	09/19/2018	10/19/2018	

C.O. COMMENT:

REVIEW	SPECIES	DATE	COMMENTS	OTHER REVIEW COMMENTS
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SURVEY(S) REQUESTED:

SCOPE	TYPE	REQUEST DATE	SPECIES	SURVEY STATUS	RECOMMENDATIONS
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RISK ASSESSMENT:

If a federally listed species has been identified in the database search, the Risk Assessment must not be used for any species. Review and coordination with state and federal agencies must follow current guidance.

Project Type:

Maintenance

Construction

Resources Present:

Aquatic

Terrestrial



Virts, Ethan <ethan.virts@vdot.virginia.gov>

00678-083-23383837; VDOT RTE AGENCY COORDINATION; NOT FEDERALLY ELIGIBLE

1 message

Virts, Ethan <ethan.virts@vdot.virginia.gov>

Wed, Sep 19, 2018 at 11:06 AM

To: "Virginia Field Office, FW5" <VirginiaFieldOffice@fws.gov>, "rr ProjectReview (DGIF)" <projectreview@dgif.virginia.gov>

VDOT PROJECT NUMBER: 00678-083-23383837

VDOT PROJECT NAME: Rte. 678 – Replacement of Two Culverts Carrying Unnamed Tributaries to Copper Creek

This is a new project.

AGENCY TRACKING CODE	DATE OF LAST SUBMITTAL
FWS 05E2VA00-2018-SLI-5111	9/19/2018
DGIF TBD (not provided by DGIF yet)	9/19/2018
DNH 00678-083-23383837	9/18/2018

By copy of this email, we are requesting comment from (check all that apply):

FWS

The referenced project was reviewed on 9/18/2018 using the Virginia Field Office’s online project review process, in accordance with all guidance and instructions.

The activity ONLY requires review for application of the 4(d) Rule. The Self-Certification Letter is attached for your review.

The FHWA/FRA/FTA Programmatic Agreement Project Submittal Form is attached for your review.

DNH (This project has not been submitted through Natural Heritage Data Explorer. SHAPEFILE INCLUDED)

DGIF - Species that are state listed only: Slippershell mussel (SE) and Tennessee Heelsplitter (SE). Copper Creek is designated as a T&E Water due to the presence of several FL and SL species.

PROJECT DESCRIPTION

Culvert #1: Replace an existing 24" x 30' culvert carrying an UT to Copper Creek under Rte. 678, in-kind. Install 5 linear feet of Class 1 riprap inlet and outlet protection. To conduct work in the dry, a temporary cofferdam and pump around operation will be installed. Any water entering the work area will be pumped into a filter bag prior to discharge. Culvert #2: Reinstall an 18"x 5' section of culvert on the outlet side of an existing reinforced concrete pipe (RCP) carrying an UT to Copper Creek under Rte. 678. Bedding stone will be installed to support the 5' culvert section. 5 linear feet of Class I riprap outlet protection will be installed. To conduct work in the dry, a sandbag cofferdam will be installed and water pumped around the work area. Any water entering the work area will be pumped into a filter bag prior to discharge.

PROJECT LOCATION:

The location of this project is depicted on the attached topographic map. Culvert #1 is located on Rte. 678, approximately 1.42 miles southwest of Rte. 671. Culvert #2 is located on Rte. 678, approximately 800 feet northeast of Rte. 606.

FEDERAL NEXUS

This project review **IS** needed for a water quality permit from the Army Corps of Engineers for impacts to jurisdictional waters.

The project **IS NOT** eligible for federal funding.

The project **IS NOT** located on federal lands.

The lead federal agency is ACOE.

For additional information, please contact me at the email listed above.

ENCLOSURES





(check all that apply):

- ENTIRE PROJECT REVIEW PACKAGE in PDF format, including:
 - Online Project Review Self-Certification Letter OR Review Request Letter
 - Official Species List
 - Species Conclusion Table
 - Eagle Concentration Areas Map **Eastern portion of state only**
 - DGIF and DCR-DNH database search results and table / CEDAR GIS FPWR Report (including CCB VA Eagles Nest Locator and FWS Critical Habitat)
 - DNH Natural Heritage Data Explorer report and DNH responses (if applicable)
- DGIF Northern Long-eared Bat Winter Habitat and Roost Trees search results, if applying 4(d) Rule
- DGIF little brown bat and tri-colored bat Winter Habitat and Roost Tree search results, if tree removal is proposed
- USGS topographic map
- Photographs from field review

Thanks in advance for your review.

Ethan Virts
Natural Resource Specialist
VDOT Bristol District
870 Bonham Road
Bristol, VA 24201
Mobile: (540) 267-5191
Office: (276) 696-3297

4 attachments

-  **Rte. 678 FWS Review Package 9.18.18.pdf**
368K
-  **Rte. 678 Topo Map.pdf**
1000K
-  **Rte 678 Site Photos.pdf**
3071K
-  **Rte. 678 GIS Integrator Map and Report 9.17.18.pdf**
569K



Commonwealth of Virginia
 Department of Conservation and Recreation
 MEMORANDUM

TO: Ethan Virts, VDOT
FROM: Barbara Gregory, DCR-DNH
DATE: October 18, 2018
SUBJECT: 00678-083-23383837
 Due October 18, 2018

The Department of Conservation and Recreation (DCR) has searched its Biotics Data System for occurrences of natural heritage resources from the area outlined on the submitted map. Natural heritage resources are defined as the habitat of rare, threatened, or endangered plant and animal species, unique or exemplary natural communities, and significant geologic formations.

According to the information currently in our files, the Copper Creek – Grassy Creek Stream Conservation Unit (SCU) is located within the project site. SCUs identify stream reaches that contain aquatic natural heritage resources, including 2 miles upstream and 1 mile downstream of documented occurrences, and all tributaries within this reach. SCUs are given a biodiversity significance ranking based on the rarity, quality, and number of element occurrences they contain; on a scale of 1-5, 1 being most significant. The Copper Creek – Grassy Creek SCU has been given a biodiversity significance ranking of B2, which represents a site of very high significance. The natural heritage resources of concern associated with this SCU are:

<i>Alasmidonta viridis</i>	Slippershell mussel	G4G5/S1/NL/LE
<i>Pleuroaia barnesiana</i>	Tennessee pigtoe	G2G3/S2/SOC/NL
<i>Gomphus consanguis</i>	Cherokee clubtail	G3/S2/NL/NL
<i>Percina burtoni</i>	Blotchside logperch	G2G3/S1/SOC/NL
<i>Pleurobema oviforme</i>	Tennessee clubshell	G2G3/S2S3/SOC/NL
<i>Noturus flavipinnis</i>	Yellowfin madtom	G1/S1/LT/LT

In addition, the Tennessee heelsplitter (*Lasmigona holstonia*, G3/S1/NL/LE) has been historically documented within the project site. The Tennessee heelsplitter, a rare freshwater mussel species, occurs in the Ohio and Tennessee River drainages (NatureServe, 2009). In Virginia, there are records from the Powell, Clinch, Holston, and New River drainages. This is a mussel of smaller streams, or side-channels and sloughs of larger streams. It is found in fine particulate substrates (sand and mud) at shallow water depths (NatureServe, 2009). Please note that the Tennessee heelsplitter is currently listed as endangered by the Virginia Department of Game and Inland Fisheries (VDGIF).

Considered good indicators of the health of aquatic ecosystems, freshwater mussels are dependent on good water quality, good physical habitat conditions, and an environment that will support populations of host fish species (Williams et al., 1993). Because mussels are sedentary organisms, they are sensitive to water quality degradation related to increased sedimentation and pollution. They are also sensitive to habitat destruction through dam construction, channelization and dredging, and the invasion of exotic mollusk species.

Furthermore, Copper Creek and an Unnamed Tributary of Copper Creek have been designated by the VDGIF as “Threatened and Endangered Species Waters”. There are four species within two miles of the

project site associated with the Copper Creek T & E water. The species associated with the Unnamed Tributary of Copper Creek T & E Water are the Slippershell mussel and Longhead darter.

To minimize adverse impacts to the aquatic ecosystem as a result of the proposed activities, DCR recommends the implementation of and strict adherence to applicable state and local erosion and sediment control/storm water management laws and regulations. Due to the legal status of some of the species associated with this site, DCR also recommends coordination with the United States Fish and Wildlife Service (USFWS) and Virginia's regulatory authority for the management and protection of these species, the VDGIF, to ensure compliance with protected species legislation. DCR supports the use of a cofferdam and pump around to conduct all work in the dry.

This project is situated on karst-forming carbonate rock and can be characterized by sinkholes, caves, disappearing streams, and large springs. The Virginia DCR karst staff screened this project against the Virginia Speleological Survey (VSS) database and the Virginia DMME sinkhole coverage for documented sensitive karst features and caves. To minimize impacts to karst resources, the stabilization of the soil around the site should be prioritized during all the phases of the project and all standard erosion control measures that are appropriate for the site should be used.

If karst features such as sinkholes, caves, disappearing streams, and large springs are encountered during the project, please coordinate with Wil Orndorff (540-230-5960, Wil.Orndorff@dcr.virginia.gov) to document and minimize adverse impacts. Discharge of runoff to sinkholes or sinking streams, filling of sinkholes, and alteration of cave entrances can lead to surface collapse, flooding, erosion and sedimentation, groundwater contamination, and degradation of subterranean habitat for natural heritage resources. If the project involves filling or "improvement" of sinkholes or cave openings, DCR would like detailed location information and copies of the design specifications. In cases where sinkhole improvement is for storm water discharge, copies of VDOT Form EQ-120 will suffice.

For other natural heritage resources including listed species as identified in the Natural Heritage Data Explorer Report generated on September 18, 2018, DCR does not anticipate adverse impacts from the proposed project.

There are no State Natural Area Preserves under DCR's jurisdiction in the project vicinity.

Many invasive plant species are adapted to take advantage of soil disturbances and poor soil conditions. These adaptations are part of what enable certain species to be invasive. Non-native invasive plants are found through Virginia. Therefore, the potential exists for some VDOT projects to further the establishment of invasive species. To minimize the potential for invasive species infestation, projects should be conducted to minimize the area of disturbance, and disturbed sites should be revegetated with desirable species at the earliest opportunity following disturbance. Equally as important, species used for revegetation should not include the highly invasive species that have traditionally been used for revegetating disturbed sites. We recommend VDOT avoid using crown vetch, tall fescue, and autumn olive if at all possible.

For more information on invasive alien plants and native plants, see the DCR-Division of Natural Heritage website <http://www.dcr.virginia.gov/natural-heritage/invspinfo.shtml>. For sources of native plant material, see the Virginia Native Plant Society's website (<http://vnps.org>) or the U.S. Fish and Wildlife Service nursery list for Virginia (<http://www.fws.gov/ChesapeakeBay/BayScapes/bsresources/bs-nurseries.html>).

Under a Memorandum of Agreement established between the Virginia Department of Agriculture and Consumer Services (VDACS) and the DCR, DCR represents VDACS in comments regarding potential impacts on state-listed threatened and endangered plant and insect species. The current activity will not affect any documented state-listed plants or insects.

New and updated information is continually added to Biotics. Please re-submit project information and map for an update on this natural heritage information if the scope of the project changes and/or six months has passed before it is utilized.

All VDOT projects on state-owned lands must comply with the Virginia Erosion & Sediment Control (ESC) Law and Regulations, the Virginia Stormwater Management (SWM) Law and Regulations, the most current version of the DCR approved VDOT Annual ESC and SWM Specifications and Standards, and the project-specific ESC and SWM plans. [Reference: VESCL §10.1-560, §10.1-564; VESCR §4VAC50-30 et al; VSWML §10.1-603 et al; VSWMR §4VAC-3-20 et al].

The VDGIF maintains a database of wildlife locations, including threatened and endangered species, trout streams, and anadromous fish waters that may contain information not documented in this letter. Their database may be accessed from <http://vafwis.org/fwis>, or contact Ernie Aschenbach at 804-367-2733 or Ernie.Aschenbach@dgif.virginia.gov.

Thank you for the opportunity to comment on this project.

Cc: Ernie Aschenbach, VDGIF
Troy Andersen, USFWS
Wil Orndorff, DCR-Karst

Literature Cited

NatureServe. 2009. NatureServe Explorer: An online encyclopedia of life [web application]. Version 7.1. NatureServe, Arlington, Virginia. Available <http://www.natureserve.org/explorer>. (Accessed: April 27, 2010).

Williams, J.D., M.L. Warren, Jr., K.S. Cummings, J.L. Harris, and R.J. Neves. 1993. Conservation status of freshwater mussels of the United States and Canada. *Fisheries* 18: 6-9.



United States Department of the Interior



FISH AND WILDLIFE SERVICE

Virginia Field Office
6669 Short Lane
Gloucester, VA 23061

Date: 9/18/18

Self-Certification Letter

Project Name: 00678-083-23383837

Dear Applicant:

Thank you for using the U.S. Fish and Wildlife Service (Service) Virginia Ecological Services online project review process. By printing this letter in conjunction with your project review package, you are certifying that you have completed the online project review process for the project named above in accordance with all instructions provided, using the best available information to reach your conclusions. This letter, and the enclosed project review package, completes the review of your project in accordance with the Endangered Species Act of 1973 (16 U.S.C. . 1531-1544, 87 Stat. 884), as amended (ESA), and the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668c, 54 Stat. 250), as amended (Eagle Act). This letter also provides information for your project review under the National Environmental Policy Act of 1969 (P.L. 91-190, 42 U.S.C. 4321-4347, 83 Stat. 852), as amended. A copy of this letter and the project review package must be submitted to this office for this certification to be valid. This letter and the project review package will be maintained in our records.

The species conclusions table in the enclosed project review package summarizes your ESA and Eagle Act conclusions. These conclusions resulted in:

- “no effect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, not likely to adversely affect” determinations for proposed/listed species and/or proposed/designated critical habitat; and/or
- “may affect, likely to adversely affect” determination for the Northern long-eared bat (*Myotis septentrionalis*) and relying on the findings of the January 5, 2016 Programmatic Biological Opinion for the Final 4(d) Rule on the Northern long-eared bat; and/or
- “no Eagle Act permit required” determinations for eagles.

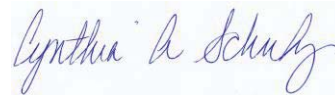
We certify that use of the online project review process in strict accordance with the instructions provided as documented in the enclosed project review package results in reaching the appropriate determinations. Therefore, we concur with the “no effect” or “not likely to adversely affect” determinations for proposed and listed species and proposed and designated critical habitat; the “may affect” determination for Northern long-eared bat; and/or the “no Eagle Act permit required” determinations for eagles. Additional coordination with this office is not needed.

Candidate species are not legally protected pursuant to the ESA. However, the Service encourages consideration of these species by avoiding adverse impacts to them. Please contact this office for additional coordination if your project action area contains candidate species.

Should project plans change or if additional information on the distribution of proposed or listed species, proposed or designated critical habitat, or bald eagles becomes available, this determination may be reconsidered. This certification letter is valid for 1 year.

Information about the online project review process including instructions and use, species information, and other information regarding project reviews within Virginia is available at our website http://www.fws.gov/northeast/virginiafield/endspecies/project_reviews.html. If you have any questions, please contact Troy Andersen of this office at (804) 824-2428.

Sincerely,

A handwritten signature in blue ink that reads "Cynthia A. Schulz". The signature is written in a cursive style and is positioned above the typed name and title.

Cindy Schulz
Field Supervisor
Virginia Ecological Services

Enclosures - project review package



United States Department of the Interior



FISH AND WILDLIFE SERVICE
Virginia Ecological Services Field Office
6669 Short Lane
Gloucester, VA 23061-4410
Phone: (804) 693-6694 Fax: (804) 693-9032
<http://www.fws.gov/northeast/virginiafield/>

In Reply Refer To:

August 22, 2018

Consultation Code: 05E2VA00-2018-SLI-5111

Event Code: 05E2VA00-2018-E-11701

Project Name: 00678-083-23383837

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that may occur within the boundary of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 *et seq.*). Any activity proposed on National Wildlife Refuge lands must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

New information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Please feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Please note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 *et seq.*), Federal agencies are required to utilize their authorities to carry out programs for the conservation of threatened and endangered

species and to determine whether projects may affect threatened and endangered species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2) (c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by the proposed project, the agency is required to consult with the Service pursuant to 50 CFR 402. In addition, the Service recommends that candidate species, proposed species and proposed critical habitat be addressed within the consultation. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at:

<http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>

Please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 *et seq.*), and projects affecting these species may require development of an eagle conservation plan (http://www.fws.gov/windenergy/eagle_guidance.html). Additionally, wind energy projects should follow the wind energy guidelines (<http://www.fws.gov/windenergy/>) for minimizing impacts to migratory birds and bats.

Guidance for minimizing impacts to migratory birds for projects including communications towers (e.g., cellular, digital television, radio, and emergency broadcast) can be found at: <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/towers.htm>; <http://www.towerkill.com>; and <http://www.fws.gov/migratorybirds/CurrentBirdIssues/Hazards/towers/comtow.html>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List
 - USFWS National Wildlife Refuges and Fish Hatcheries
-

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Virginia Ecological Services Field Office

6669 Short Lane

Gloucester, VA 23061-4410

(804) 693-6694

Project Summary

Consultation Code: 05E2VA00-2018-SLI-5111

Event Code: 05E2VA00-2018-E-11701

Project Name: 00678-083-23383837

Project Type: TRANSPORTATION

Project Description: Culvert #1: Replace an existing 24" x 30' culvert carrying an UT to Copper Creek under Rte. 678, in-kind. Install 5 linear feet of Class 1 riprap inlet and outlet protection. To conduct work in the dry, a temporary cofferdam and pump around operation will be installed. Any water entering the work area will be pumped into a filter bag prior to discharge. Culvert #2: Reinstall an 18"x 5' section of culvert on the outlet side of an existing reinforced concrete pipe (RCP) carrying an UT to Copper Creek under Rte. 678. Bedding stone will be installed to support the 5' culvert section. 5 linear feet of Class I riprap outlet protection will be installed. To conduct work in the dry, a sandbag cofferdam will be installed and water pumped around the work area. Any water entering the work area will be pumped into a filter bag prior to discharge.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/36.802025429721N82.26421573239996W>



Counties: Russell, VA

Endangered Species Act Species

There is a total of 22 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Mammals

NAME	STATUS
Gray Bat <i>Myotis grisescens</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6329	Endangered
Indiana Bat <i>Myotis sodalis</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5949	Endangered
Northern Long-eared Bat <i>Myotis septentrionalis</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9045	Threatened

Fishes

NAME	STATUS
Yellowfin Madtom <i>Noturus flavipinnis</i> Population: Wherever found, except where listed as an experimental population There is final critical habitat for this species. Your location overlaps the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/8565	Threatened

Clams

NAME	STATUS
<p>Appalachian Monkeyface (pearlymussel) <i>Quadrula sparsa</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/7154</p>	Endangered
<p>Birdwing Pearlymussel <i>Lemiox rimosus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6636</p>	Endangered
<p>Cracking Pearlymussel <i>Hemistena lata</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/4130</p>	Endangered
<p>Cumberland Bean (pearlymussel) <i>Villosa trabalis</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6061</p>	Endangered
<p>Cumberland Monkeyface (pearlymussel) <i>Quadrula intermedia</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6999</p>	Endangered
<p>Cumberlandian Combshell <i>Epioblasma brevidens</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/3119</p>	Endangered
<p>Finerayed Pigtoe <i>Fusconaia cuneolus</i> Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/3038</p>	Endangered
<p>Fluted Kidneyshell <i>Ptychobranhus subtentum</i> There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1397</p>	Endangered
<p>Littlewing Pearlymussel <i>Pegias fabula</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2572</p>	Endangered
<p>Oyster Mussel <i>Epioblasma capsaeformis</i> Population: Wherever found; Except where listed as Experimental Populations There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/2099</p>	Endangered

NAME	STATUS
<p>Purple Bean <i>Villosa perpurpurea</i></p> <p>There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/4125</p>	Endangered
<p>Rough Rabbitsfoot <i>Quadrula cylindrica strigillata</i></p> <p>There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/5629</p>	Endangered
<p>Sheepnose Mussel <i>Plethobasus cyphus</i></p> <p>No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/6903</p>	Endangered
<p>Shiny Pigtoe <i>Fusconaia cor</i></p> <p>Population: Wherever found; Except where listed as Experimental Populations No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/2573</p>	Endangered
<p>Slabside Pearlymussel <i>Pleuonaia dolabelloides</i></p> <p>There is final critical habitat for this species. Your location is outside the critical habitat. Species profile: https://ecos.fws.gov/ecp/species/1518</p>	Endangered
<p>Snuffbox Mussel <i>Epioblasma triquetra</i></p> <p>No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/4135</p>	Endangered
<p>Spectaclecase (mussel) <i>Cumberlandia monodonta</i></p> <p>No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/7867</p>	Endangered
<p>Tan Riffleshell <i>Epioblasma florentina walkeri</i> (= <i>E. walkeri</i>)</p> <p>No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/1247</p>	Endangered

Critical habitats

There is 1 critical habitat wholly or partially within your project area under this office's jurisdiction.

NAME	STATUS
<p>Yellowfin Madtom <i>Noturus flavipinnis</i></p> <p>https://ecos.fws.gov/ecp/species/8565#crithab</p>	Final

USFWS National Wildlife Refuge Lands And Fish Hatcheries

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

REFUGE INFORMATION WAS NOT AVAILABLE WHEN THIS SPECIES LIST WAS GENERATED.
PLEASE CONTACT THE FIELD OFFICE FOR FURTHER INFORMATION.

Species Conclusions Table

Name: 00678-083-23383837

Date: 9/18/18

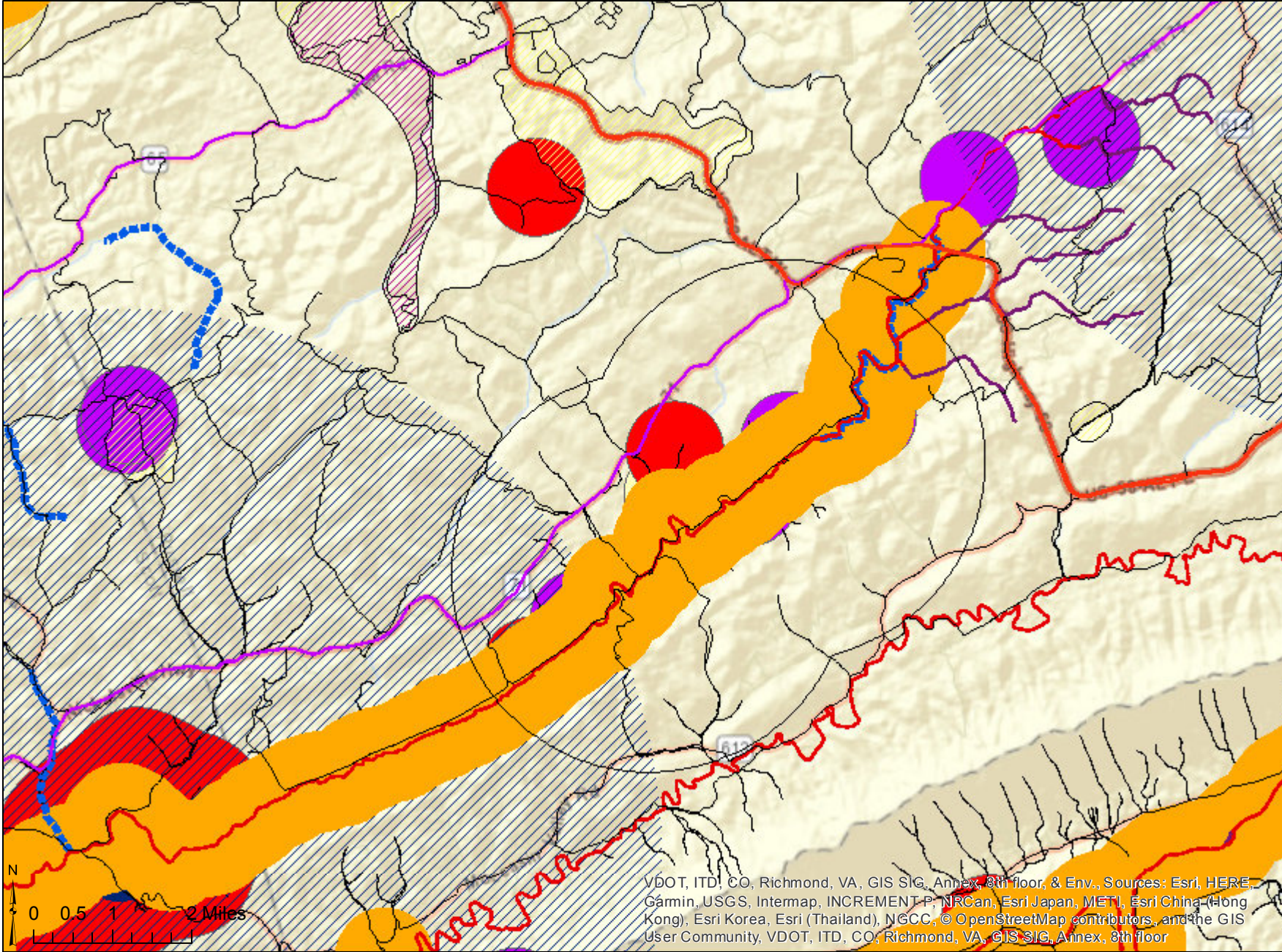
Species / Resource Name	Conclusion	ESA Section 7 / Eagle Act Determination	Notes / Documentation
Gray bat - <i>Myotis grisescens</i>	Suitable habitat present, species not present	Not likely to adversely affect	With rare exceptions, lives in caves year-round. In winter it hibernates in deep vertical caves & in summer it roosts in caves scattered along rivers. No caves or mines will be impacted by this project.
Indiana bat - <i>Myotis sodalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses caves and occasionally abandoned mines for hibernacula. Summer habitat consists of wooded areas and roosts are typically under loose tree bark on dead or dying trees. No caves or mines will be impacted by this project. This project is not within 5 miles of a known hibernacula or roost tree. Any tree removal will occur outside of the active bat season which is between 4/15 and 9/15.
Northern Long-eared Bat - <i>Myotis septentrionalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Uses caves & cave-like structures (such as abandoned or active mines, railroad tunnels) in winter. Summer roosts are underneath bark, crevices or hollows of both live and dead trees and/or snags (typically >3" dbh). Have also been seen roosting in barns, sheds and sometimes bridges and bat houses. No caves or mines will be impacted by this project. This project is not within 5 miles of a known hibernacula or roost tree. Any tree removal will occur outside of the active bat season which is between 4/15 and 9/15.
Yellowfin madtom - <i>Noturus flavipinnis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in unpolluted medium-sized to large creeks to small rivers with moderate to gentle gradient. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Appalachian monkeyface - <i>Quadrula sparsa</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in shallow fast-water riffles and runs, resides in stable, silt-free areas with substrata of mixed sized ranging from sand to cobble. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to prevent potential secondary impacts downstream of this project.

Birdwing pearlymussel - <i>Lemiox rimosus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Riffle-dwelling species that usually occurs in moderate to fast-flowing water of shallow to moderate depth (2.0m). Resides in stable, silt-free substrata of mixed particle sizes ranging from sand to cobble. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Cracking pearlymussel - <i>Hemistena lata</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs at fords & shoals with sand & gravel substrata and moderate current velocities. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Cumberland bean - <i>Villosa trabalis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits small rivers & streams in fast riffles with gravel or sand & gravel substrate. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Cumberland monkeyface - <i>Quadrula intermedia</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in fast waters of riffles and runs of small to mid-sized river. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Cumberlandian combshell - <i>Epioblasma brevidens</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in clean gravel shoals & riffles of medium-sized streams. Is not associated with small stream habitats. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Finerayed pigtoe - <i>Fusconaia cuneolus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Usually inhabits ford and shoal areas of rivers with moderate gradient. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Fluted Kidneyshell - <i>Ptychobranthus subtentum</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits small to medium rivers in areas with swift current or riffles. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.

Littlewing pearlymussel - <i>Pegias fabula</i>	Suitable habitat present, species not present	Not likely to adversely affect	Found in high-gradient tributary streams. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Oyster mussel - <i>Epioblasma capsaeformis</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits riffle & shoal areas of small to medium sized streams, found in fine to coarse gravel & in pocket of gravel between bedrock ledges in areas of swift-current. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Purple bean - <i>Villosa perpurpurea</i>	Suitable habitat present, species not present	Not likely to adversely affect	Restricted to headwater streams and found in moderate to fast-flowing water in clean-swept sand, gravel and cobble. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Rough rabbitsfoot - <i>Quadrula cylindrica strigillata</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in swift streams with gravel bottoms and moderate current. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Sheepnose mussel - <i>Plethobasus cyphus</i>	Suitable habitat present, species not present	Not likely to adversely affect	Found in large rivers and absent from small tributary streams. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Shiny pigtoe - <i>Fusconaia cor</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs at fords, shoals and other relatively shallow areas with moderate to fast currents. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.

Slabside pearlymussel - <i>Pleuronaia dolabelloides</i>	Suitable habitat present, species not present	Not likely to adversely affect	Resides in shoal and riffle habitats of intermediate-sized streams, characterized by moderate to fast flowing water. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Snuffbox mussel - <i>Epioblasma triquetra</i>	Suitable habitat present, species not present	Not likely to adversely affect	Prefers swiftly flowing water, found in clean gravel shoals & riffles of medium-sized to large streams. Reported in riffles with sandy or stony bottoms, often buried deeply in the sand. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Spectaclecase - <i>Cumberlandia monodonta</i>	Suitable habitat present, species not present	Not likely to adversely affect	Occurs in clean, free-flowing rivers, often imbedded at the base of large boulders or along cracks in ledges, prefers stable bottom with large cobble or boulders. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Tan riffleshell - <i>Epioblasma florentina walkeri</i>	Suitable habitat present, species not present	Not likely to adversely affect	Inhabits clean gravel substrata, has been found in riffle & shoal areas of small to medium -sized streams. The stream channels that will be impacted by this project are approximately 3' wide and not suitable habitat for this species. All work will be completed in the dry to reduce potential secondary impacts downstream.
Eagles			
Eagle Nests	Unlikely to disturb nesting bald eagles	No Eagle Act permit required	
Eagle Concentration Areas	Does not intersect with bald eagle concentration area	No Eagle Act permit required	
Critical Habitat			
Critical Habitat	Critical habitat present	Not likely to adversely affect	This project intersects the Copper Creek critical habitat. Both culvert replacements associated with this project are located approximately 30' from Copper Creek. All in-stream work will use temporary cofferdams to complete work in the dry and reduce potential for secondary impacts downstream.

FPWR Search - 2 Mile Radius



VDOT, ITD, CO, Richmond, VA, GIS SIG, Annex, 8th floor, & Env., Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS User Community, VDOT, ITD, CO, Richmond, VA, GIS SIG, Annex, 8th floor

Notes

Empty box for notes.

Buffer On Selected Features

Distance: 2 Mile

Report Date: 9/17/2018 4:10:05 PM

Summary Result	Number of features found
BAT Hibernacula and Roost Trees:	1
BECAR:	No Result Found
CCB Bald Eagle Nest Locations - 330' Buffer:	No Result Found
CCB Bald Eagle Nest Locations - 660' Buffer:	No Result Found
Cold Water Streams - Trout :	1
Critical Habitat:	1
Natural Heritage Sites :	5
Shellfish Hatcheries:	No Result Found
Submerged Aquatic Vegetation (SAV):	No Result Found
T&E Species:	19
T&E Streams:	152
Waterbird Colonies:	No Result Found

Selected Features

CEDAR PROJECT

SHAPE.AREA	SHAPE.LEN	PRJ_ID	PRJ_NAME	PRJ_NUM	PRJ_UPC	ROUTE_NUM	PRJ_STATUS		
6869.64799991	337.028076708462	23383837	0678-083-364837-821502	00678-083-23383837		678	ACTIVATED		
4792.77271928	285.506870978454	23383837	0678-083-364837-821502	00678-083-23383837		678	ACTIVATED		

Results

9/17/2018 4:10:05 PM

BAT Hibernacula and Roost Trees

SPPBOVA	GENUS	SPECIES	SUBSPECIES	COMMON_NAME	FEDSTATUS	STATESTATUS	TIER	BUFFER_MI	TYPE
050021	Myotis	grisescens		Bat, gray	Federal Endangered	State Endangered	II	5.5 Mile	Hibernacula

Cold Water Streams - Trout

BROOK_TROUT	BROWN_TROUT	RAINBOW_TROUT	STREAM_NAME	REACH_CLASS	STREAM_TYPE				
			Copper Creek	VI					

Critical Habitat

OBJECTID_1	COMNAME	SCINAME	SPCODE	PUBDATE	LISTING_ST	BUFF_DIST	ORIG_FID		
3	Yellowfin madtom	Noturus flavipinnis	E01Y	19770922	Threatened	0.5	2		

Natural Heritage Sites

NM	BIO_DIVERSITY_RNK_CD	LGL_STS	TYPE						
		NL	General Location NHR						
		NL	General Location NHR						
		SL	General Location NHR						
COPPER CREEK - GRASSY CREEK SCU	B2	FL	SCU						
BIG MOCCASIN CREEK - TUMBEZ SCU	B3	NL	SCU						

T&E Species

OBSERVATION_DATE	DESCRIPTION	SOURCE_DATABASE_ID	BOVA	GENUS	SPECIES	SUBSPECIES	COMMON_NAME	TE_STATUS	CSCS_TIER
3/11/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060007	Alasmidonta	viridis		Mussel, slippershell	SE	I
10/24/2012 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data from application		010331	Noturus	flavipinnis		Madtom, yellowfin	FTST	I

6/28/2012 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data from application		010331	Noturus	flavipinnis		Madtom, yellowfin	FTST	I
4/22/2014 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data from application		010331	Noturus	flavipinnis		Madtom, yellowfin	FTST	I
3/3/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060080	Lasmigona	holstonia		Heelsplitter, Tennessee	SE	II
4/21/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060007	Alasmidonta	viridis		Mussel, slippershell	SE	I
3/11/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060080	Lasmigona	holstonia		Heelsplitter, Tennessee	SE	II
8/30/2011 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseus		Bat, gray	FESE	II
	VDGIF Scientific Collections, TE, and Salvage permit data		060007	Alasmidonta	viridis		Mussel, slippershell	SE	I
3/11/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060080	Lasmigona	holstonia		Heelsplitter, Tennessee	SE	II
4/23/1994 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		020020	Cryptobranchus	alleganiensis	alleganiensis	Hellbender, eastern	CC	I
8/25/2010 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseus		Bat, gray	FESE	II
9/9/2009 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseus		Bat, gray	FESE	II
3/11/2004 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data		060007	Alasmidonta	viridis		Mussel, slippershell	SE	I

6/21/2013 12:00:00 AM	VDGIF Scientific Collections, TE, and Salvage permit data from application		010331	Noturus	flavipinnis		Madtom, yellowfin	FTST	I
	VDGIF Scientific Collections, TE, and Salvage permit data		060007	Alasmidonta	viridis		Mussel, slippershell	SE	I
8/25/2010 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseascens		Bat, gray	FESE	II
9/9/2009 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseascens		Bat, gray	FESE	II
8/25/2010 12:00:00 AM	Rick Reynolds Bat Survey Records		050021	Myotis	griseascens		Bat, gray	FESE	II

T&E Streams

SPP_NAME	COMMON	STATE	FED	TIER	NAME				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Big Moccasin Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
percnum	Darter, duskytail	SE	FE	I	Copper Creek				

viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I					
flavipinnis	Madtom, yellowfin	ST	FT	I					
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
dolabelloides	Pearlymussel, slabside	SE	FE	II	Big Moccasin Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				

flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
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percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
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viridis	Mussel, slippershell	SE		I	Copper Creek				

viridis	Mussel, slippershell	SE		I					
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I					
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
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flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
flavipinnis	Madtom, yellowfin	ST	FT	I					

viridis	Mussel, slippershell	SE		I					
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
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flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
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holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I	Copper Creek				
holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
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flavipinnis	Madtom, yellowfin	ST	FT	I	Copper Creek				
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holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
viridis	Mussel, slippershell	SE		I					
viridis	Mussel, slippershell	SE		I	Copper Creek				
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holstonia	Heelsplitter, Tennessee	SE		II	Copper Creek				
percnurum	Darter, duskytail	SE	FE	I	Copper Creek				
viridis	Mussel, slippershell	SE		I					
viridis	Mussel, slippershell	SE		I					
viridis	Mussel, slippershell	SE		I					

VDOT Project#: 00678-083-23383837
Unnamed Tributaries to Copper Creek
Russell County



Photo 1: View looking downstream of Culvert #1, which is proposed for replacement. Copper Creek is approximately 30' from the culvert outlet. (8/8/18 by M. Bolling)



Photo 2: View of Culvert #1 outlet. 5 linear feet of Class I riprap outlet protection will be installed. (8/8/18 by M. Bolling)

VDOT Project#: 00678-083-23383837
Unnamed Tributaries to Copper Creek
Russell County



Photo 3: View of Culvert #1 inlet. The failing culvert is causing subsidence at the inlet end. 5 linear feet of Class 1 riprap will be installed to stabilize the inlet. (8/8/18 by E. Virts)



Photo 4: View of Rte. 678 at the location of Culvert #1. (8/8/18 by M. Bolling)

VDOT Project#: 00678-083-23383837
Unnamed Tributaries to Copper Creek
Russell County



Photo 5: View looking upstream of Culvert #2. (8/8/18 by E. Virts)



Photo 6: View of Culvert #2. 5 linear feet of Class 1 riprap outlet protection will be installed after the culvert end-section is repaired. (8/8/18 by M. Bolling)

VDOT Project#: 00678-083-23383837
Unnamed Tributaries to Copper Creek
Russell County



Photo 7: View 5' end-section at Culvert #2 that will be reinstalled. (8/8/18 by E. Virts)



Photo 8: View of Rte. 678 at Culvert #2. (8/8/18 by M. Bolling)




**Commonwealth of Virginia
Virginia Department of Criminal Justice Services
Grant Application**

COPY

Grant Program:	School Resource Officer Grants Program and Fund	Congressional District(s)	VA-009
Applicant:	Russell County Sheriff's Office	Faith Based Organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Federal ID Number:	54-6001589	Best Practice?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Jurisdiction(s) Served and Zip Codes:	Honaker – 24260; Castlewood – 24224; Cleveland – 24225; Dane – 24237; Lebanon – 24266; Rosedale – 24280; Swords Creek – 24649		
Program Title:	School Resource Officer	Certified Crime Prevention Community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Grant Period:	July 1, 2019 – June 30, 2020	DUNS NUMBER:	040157851
Type of Application:	<input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation of Grant Number <u>19-D3209FR19</u> <input type="checkbox"/> Revision of Grant Number _____		<input checked="" type="checkbox"/> Rural <input type="checkbox"/> Urban <input type="checkbox"/> Suburban

	Project Director	Project Administrator	Finance Officer
Name:	Steve Dye	Lonzo Lester	Patrick "Rick" Thompson
Title:	Sheriff	County Administrator	Treasurer
Address:	P.O. Box 338 Lebanon, VA 24266	P.O. Box 1208 Lebanon, VA 24266	P.O. Box 121 Lebanon, VA 24266
Phone:	276-889-8033	276-889-8000	276-889-8028
Fax:	276-889-8203	276-889-8011	276-889-8070
E-Mail:	sheriff@russellcountyva.us	lonzo.lester@russellcountyva.us	rctreas@bvunet.net

Signature of Project Administrator: 

Brief Project Description:

In cooperation with the Russell County School Board, the Russell County Sheriff's Office is requesting funds for continuation of a full time School Resource Officer (SRO) to be devoted to Honaker Elementary/Middle School, DCJS Grant 19-D3209FR19. The SRO will be responsible for establishing, enhancing, and continuing the partnership between the local law enforcement agencies and school divisions by responding to requests for assistance from administrators, assisting with presentations for school personnel, and serving as a mentor and role model.

Project Budget	DCJS Funds		Local Match	Total Requested
	Federal	State		
Personnel		\$43985.00	\$13302.00	\$57287.00
Consultants				
Travel				
Equipment				
Supplies/Other				
Indirect Costs				
Total Requested		\$43985.00	\$13302.00	\$57287.00

ITEMIZED BUDGET

1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Name of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
Shannon Skeens	SRO	35000	2080		\$26,873	\$8,127		\$35,000
								\$0
								\$0
								\$0
								\$0
TOTAL				\$0	\$26,873	\$8,127	\$0	\$35,000
b. Fringe Benefits								\$0
FICA % =					\$2,056	\$622		\$2,678
RETIREMENT =					\$3,144	\$951		\$4,095
OTHER (Itemize) =					\$11,912	\$3,602		\$15,514
TOTAL				\$0	\$17,112	\$5,175	\$0	\$22,287
TOTAL PERSONNEL (A+B)				\$0	\$43,985	\$13,302	\$0	\$57,287

2. Consultants (including Travel and Subsistence)	DCJS FUNDS		APPLICANT MATCH		TOTAL
	FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants					
Type					\$0
Hours Devoted:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations					
Type:					\$0
Fee:					\$0
Time Devoted:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel					
Number of Days:					\$0
Rate/Day:					\$0
TOTAL					
	\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)					
	\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
a. Local Milage = No. of Miles X Rate Per mile		X					\$0
b. Non Local Milage = No. of Miles X Rate Per mile		X					\$0
c. Subsistence = number of days X rate per day		X					\$0
d. Air or other fares							\$0
TOTAL TRAVEL:			\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued

4. Equipment				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Unit Price	Purchase or Rental	FEDERAL	STATE	CASH	IN-KIND	
								\$0
								\$0
								\$0
TOTAL EQUIPMENT:				\$0	\$0	\$0	\$0	\$0

5. Supplies and Other Expenses			DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Price	FEDERAL	STATE	CASH	IN-KIND	
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
TOTAL SUPPLIES AND OTHER:			\$0	\$0	\$0	\$0	\$0

6. Indirect Cost			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
							\$0
TOTAL INDIRECT COST:			\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:	\$0	\$43,985	\$13,302	\$0	\$57,287
7. Cash Funds					
Cash funds from sources other than grant program supporting this project- (Itemize).					
Do not add to requested Project Budget Summary accounts.)					
TOTAL:					

BUDGET NARRATIVE

1. Personnel/Employees

The Russell County Sheriff's Office is seeking continued funding for one full time School Resource Officer for Russell County's Honaker Elementary/Middle School dedicated solely to the safety and security of students in a learning environment. A total of \$43974.00 in state funds is requested for the Russell County Sheriff's Office's School Resource Office. The salary of \$35000.00 is based upon the classification and pay plan for law enforcement and court service officers including three year of experience. Russell County will provide a cash match for \$13302.00 for School Resource Officer's salary and fringe benefits.

	<u>State</u>	<u>Match</u>	<u>Total</u>
Salary	\$26,783.00	\$8,127.00	\$35,000.00

2. Personnel/Employees

(Breakdowns of benefits are as follows:)
Based on salary of \$35,000

	<u>State</u>	<u>Match</u>	<u>Total</u>
FICA (7.65%) This is the United States federal tax imposed on both employer and employee to fund Social Security and Medicare programs.	\$2,056.00	\$622.00	\$2,678.00
Retirement (14.84%) This is Virginia Retirement Systems (VRS); a benefit or pension plan where an employer promises specific monthly benefits for retirement.	\$3,144.00	\$951.00	\$4,095.00
Group Life Insurance (0.48%) This is a coverage relating to life, health or accident covering a number of persons within a group.	\$140.00	\$42.00	\$182.00
Health Insurance – Family Plan This is a coverage that provides for payments of benefits as a result of sickness or injury.	\$10,777.00	\$3,259.00	\$14,036.00
Dental Insurance – Family Plan This is a form of insurance offered to employees that provides for payments of	\$452.00	\$137.00	\$589.00

benefits for dental services..

Vision Insurance – Family Plan	\$46.00	\$14.00	\$60.00
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This is a form of insurance offered to employees that provides for payments of benefits for vision services.

Workers Compensation (1.85%)	\$497.00	\$150.00	\$647.00
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This is a form of insurance required by employers that provides money as compensation for workers who are injured at work.

Totals	\$43,985.00	\$13,302.00	\$57,287.00
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STATE FUNDS WILL NOT BE USED TO REPLACE LOCAL FUNDS THAT WOULD, IN THE ABSENCE OF SUCH STATE AID, BE MADE AVAILABLE FOR LAW ENFORCEMENT AND CRIMINAL JUSTICE.

Project Narrative:

Need Assessment:

Russell County, a rural county with an estimated population of 27,048, is centrally located, in the heart of Southwest Virginia. . Russell County encompasses 477 square miles and within the last decade Russell County has seen growth in population, technology, and the job market. New Companies, such as Walmart, Samuel Pressure Vessel Group, CGI, and Northrup Gruman have brought new jobs to Russell County. With an increase in the daily influx in the community's population, the number of students in the schools has also increased.

As of November 2016, Honaker Elementary/Middle School, is one of just 14 schools servicing approximately 3,752 students within Russell County. Honaker Elementary/Middle School currently has 634 students enrolled in grades Pre-K through grade 7, with seventy-two of these students having been identified as having special needs. The total number of staff that serves Honaker Elementary/Middle School is 80 employees; 41 classroom teachers, 11 instructional assistants, 3 secretaries, 6 cafeteria workers, 3 custodians, 1 nurse, 1 principal and 1 assistant principal.

Location alone has proved to be a safety dilemma for Honaker Elementary/Middle School, in the past, as it is located approximately 20 minutes from the Russell County Sheriff's Office, just outside the town limits of Honaker, Virginia. The Russell County Sheriff's Office is made up of around 50 employees that have taken an oath to provide justice and safety for its citizens, especially the children, however, the distance from the Sheriff's Office to the school, hinders the response time provided should there be an incident. The funding that has been provided by the School Resource Officer Grant Program has helped to insure that this oath is more expediently carried out. By having the SRO on campus, he has the capabilities to respond to requests for assistance from administrators, assist with presentations for school personnel, and serve as a mentor and role model for the students at the school.

Over the past several years, the current School Resource Officer (SRO) at Honaker Elementary/Middle School, has evolved the position of SRO into a very solid, progressive program. The SRO is responsible for establishing, enhancing, and continuing the partnership between the local law enforcement agencies and school divisions. The SRO is a vital part of the safety of the school. Just the visual presence of an SRO alone has made an impact in the decrease of delinquent behavior. When there is an authority figure, especially an SRO present then the students are more apt to abstain from delinquent behavior. Hopefully through the presence of an SRO at the school, there will continue to be a decrease in delinquent occurrences, such as truancy, larceny, threats, drug violations, and assault.

The SRO is an essential part of the safety assessment of the school, both by helping to recognize problems as well as executing prompt, precise solutions to these problems. The SRO holds a

good standing relationship with the schools administration to help review any problem areas needing attention.

Change is in everything we see. The county is seeing daily changes in technologies and it is becoming more evident in Russell County that with changes in technology, there also has to be changes in the way the SRO responds to safety and security issues. The SRO makes an effort to provide safety surveys to the faculty, staff, and administration to review safety concerns they may have. These surveys are completed at the beginning of the school year, providing concerns that need to be addressed, and then again at the end of the year to assess the improvements of the safety concerns brought about at the start of the year.

In addition to increasing safety measure the SRO also serves as a role model and mentor. The SRO is trained to detect certain behaviors and have a relationship with students that educators do not have with students. Many students come to school with psychological issues or from unstable homes and due to the close relationships that students have with SROs they may feel more comfortable speaking with them about a situation that they or another student may be in. The SRO has found that just by lending an ear to a student, it can provide a healing experience. Many times a student just needs someone to open up to, to talk with; someone that they feel they can confide in and is there in case they need them.

Honaker Elementary/Middle School is one of the largest populated schools within the county. The vast age range can be an issue; four year olds in the same environment with a 12 year old may be cause for alarm in certain instances. Having an SRO on campus, it helps to deter violence and continues to provide a safe learning environment for all ages. Bullying has become a very prominent thing in children's lives today. The SRO has continued to try to increase awareness of bullying by participating in anti-bullying activities. The SRO is continuously watching and listening for any problems and helps provide more resources for those that feel they are being bullied to help to try to alleviate any issues that could arise from such behavior.

The enactment of this grant has had valued community impact. The Russell County Sheriff's Office has had a huge response in the ongoing need for the continuation of this program. The students love having the SRO in the schools, and the parents appreciate the feeling of safety that it gives knowing that their children have someone to turn to should there be a need. The desire of the Russell County Board of Supervisors and Russell County School Board along with the Russell County Sheriff's Office was to fully fund this SRO position, however, due to the rapid decline in the coal industry, and the continuing financial restraints that have been imposed upon all three organizations, without the continuation of this program, the reinstatement of the SRO position would be unattainable. The Sheriff in conjunction with the Russell County Board of Supervisors and Russell County School Board have committed to fully funding this SRO position in physical year 2020-2021.

Project Description:

Over the last ten years school crime has increased from minor offenses to violent crimes, therefore negatively impacting education. Communities can take action against crime in the schools by promoting a safe learning environment and supporting law enforcement within the schools. School Resource Officers, if utilized, serve as a valuable resource to the community by providing education, serving as an intercessor, counselor and deterrent. An increase in school security and reduction in juvenile violence is one of the goals that are hoped to be achieved by having the constant presence of law enforcement on the school campus. The SRO's primary role at the school is as a law enforcement officer. The SRO assumes responsibility for requests for assistance from administrators and coordinating the response of other law enforcement resources to the school. With the school being located approximately 20 minutes from the Russell County Sheriff's Office, the SRO serves as the most unfailing, expedient responder. Having a deputy at the school in a consistent manner, will allow the faculty, as well as parents and students direct access to the legal system. This will provide an opportunity for the SRO to serve to build positive relationships by answering questions, counseling, and providing support to those who need it. With the SRO having continuous involvement at the school it will also allow them to be a continuous, affirmative role model for the students. It also allows the deputy to take a personal interest in the activities related to academics, extracurricular clubs, and sports.

The SRO will be devoted to Honaker Elementary/Middle School. Responsibilities will be to establish, enhance, and continue the partnership between the local law enforcement agencies and school divisions by responding to requests for assistance from administrators, assisting with presentations for school personnel, and serving as a mentor or role model. It is vitally important that the SRO promote school safety, and enhances school security. The education of students, also, goes beyond the traditional, math, reading, and history classes by allowing the SRO to educate the students in law related courses. SRO strives to assist with presentations for school personnel on law-related topics such as law enforcement practices, relevant laws, crime trends, crime prevention, school safety, and crisis response procedures. With the education they obtain, the hopes are that crime will be reduced and/or eliminated along with eliminating truancy, all the while increasing positive behavior. Ultimately, the SRO will seek to reduce student involvement with the juvenile justice system and divert students from the courts when possible.

It is a fear of Russell County Sheriff's Office, that with the potential end of the program in sight, that the loss of the SRO grant funding will result in the loss of a crucial position, not only for the school but for the community. The community has grown accustomed to and appreciates, and expects the involvement that the SRO has shown in the previous years. The strong relationships that have been formed through this program are only as good as the commitment and willingness of the officer to go the extra mile. In a school setting, students often seek approval, direction, and guidance from adults about various problems. Through daily informal and formal interaction with students, the SRO serves as an informal mentor and role model. By communicating clearly to the students about acceptable and unacceptable behavior and working to resolve conflicts, the

SRO sets high expectations for student behavior. By “serving as an example”, by teaching students to show respect and consideration to others, and providing a positive example when handling stressful situations the SRO serves as a mentor and role model to not only the students each day, but to faculty, staff, and the community alike. By forming these relationships, it is the hope that should a need for assistance arise, that the students, as well as adults are encouraged to seek the help of available school and community resources, hopefully beginning with the onsite SRO. By continuing funding of the SRO position, it is the hope of the Russell County Sheriff’s Office that relationships with the students, faculty, and community will continue to grow and continue to make the school a secure learning environment.



Department of Criminal Justice Services Project Goals and Objectives Form

Applicants must complete and submit a *Project Plan* with their application. It is recommended that applicants choose one goal and no more than three objectives. Each objective must be Specific, Measurable, Achievable, Related to the project goal, and Time-bound (SMART). A separate form must be submitted for each objective.

Please use **Times New Roman, 11 point**. The text boxes will expand to accommodate text. Insert additional rows, if needed, for Activities. Otherwise, please do not alter the form.

1. Purpose Area	Russell County, Honaker Elementary/Middle School												
2. Goal	The Russell County Sheriff's Office and Russell County Schools will continue their partnership to promote school safety and reduce juvenile violence through close contact due to having a School Resource Officer at Honaker Elementary/Middle School. The SRO will share knowledge and resources, educating citizens about the value of community oriented justice and address public safety concerns, especially about the influence of juvenile delinquency.												
3. Objective	SRO will provide high visibility; strengthen relationships between the Russell County Sheriff's Office, the schools, and the community.												
4. Grant Start/End Dates	July 1, 2019 – June 30, 2020												
5. Activities	6. Mark months in which implementation step occurs												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
DCJS Grant Award.	X												
Russell County Sheriff's Office place personnel in awarded positions.	X												
SRO will brief school staff on Virginia law as needed.		X	X										
SRO will observe any confrontation and report any situation that arises.		X	X	X	X	X	X	X	X	X	X	X	
SRO will refer students and families to appropriate community resources if needed.		X	X	X	X	X	X	X	X	X	X	X	
SRO and principal will plan for increased crime prevention and security activities.		X		X		X		X		X		X	
SRO and administration will conduct "lock-down" drills.		X		X		X		X		X		X	
SRO will inform administration about problems referencing students.		X	X	X	X	X	X	X	X	X	X	X	
SRO will monitor entrances and exits at the beginning and end of school.		X	X	X	X	X	X	X	X	X	X	X	
SRO will maintain contact with parents and students upon arrival and dismissal of school.		X	X	X	X	X	X	X	X	X	X	X	
Any suggestions/changes to existing measures will be noted and reported.		X	X	X	X	X	X	X	X	X	X	X	
Activities will be logged and reported to Supervisor and DCJS by quarterly report			X			X			X			X	

10

Russell County Public Schools and Russell County Sheriff's Office

MEMORANDUM OF UNDERSTANDING

SCHOOL RESOURCE OFFICER

A. Mission Statement

The School Resource Officer Program entails the assignment of selected and trained deputies from Russell County sheriff's Office, to work directly in schools located in the Russell County School System in full cooperation with school staff and faculty.

1. To establish a more complete liaison with school personnel in a cooperative effort to prevent juvenile delinquency.
2. To help maintain a safe and secure environment on campus which will be conducive to an educationally stimulating atmosphere and serve as a means of preventing criminal activities and disturbances.
3. To promote positive attitudes regarding the police role in society and to inform the students of their rights and responsibilities as lawful citizens.

B. Duties of the School Resource Officer

1. To help prevent juvenile delinquency through close contact with students, school personnel and parents.
2. To establish liaison with school principal, faculty, students and parents.
3. To inform the students of their rights and responsibilities as lawful citizens.
4. To provide a liaison role between students and needed services provided by special agencies.
5. To assist the principal by initiation and investigation of violations of criminal laws occurring in the school or on school property. School Resource Officers will investigate reported crimes and complete the documentation required by the sheriff's office if probable cause exists to charge a suspect with a criminal offence. Transporting a student without the student's consent is authorized only when arrest is authorized.
6. To assist administration and faculty in formulating criminal justice programs.
7. To formulate crime prevention programs to reduce the opportunity for the commission of crimes against person and property in the school.
8. To be aware at all times of the responsibilities to improve the image of the uniformed law enforcement officers in the eyes of the community.

Primary Duties

1. The primary duty of the SRO shall be the prevention of crime, and promote a safe and secure environment for the learning through detection and apprehension of criminals.

2. The SROs main responsibilities shall be:
 - a. Assisting in the identification of the pre-delinquent.
 - b. Seeking out and eliminating delinquency-producing factors
 - c. Assisting in providing referrals for suitable treatment.
3. In-School Interviews
 - a. The SRO must notify the principal when conducting an interview of student on school property, in regards to criminal matters.
 - b. Deputies concerned with obtaining admission or confessions by the student suspects must operate within the guidelines set forth in the Roles of Procedure applicable to children in Juvenile Court.
4. Emergency Situations
 - a. In an emergency, the principal should notify the SRO. If the SRO is not available the dial 911.
 - b. In emergencies, the SRO may be justified in taking direct police action both in and out of school.
 - c. If the use of force or an arrest becomes necessary, the officer must be guided by state laws, the juvenile code, and the Sheriff's office guidelines. Whenever possible, the school authorities and parents of any children involved shall be notified as quickly as possible.

The SRO as an instructional resource

Throughout the school system, the SRO can serve as an available adjunct to the regular program. There are specific areas where the officers can provide helpful services in the elementary schools and additional points of contact, which can become part of the secondary instructional program. These contacts will be in addition to the SRO's regularly assigned duties

1. The following are suggested activities in which the SRO might be engaged:
 - a. Introduce the SRO to the faculty, pupils and community as part of the school team during the first month of school during an orientation period.
 - b. Consider calling upon the SRO for short programs.
 - c. The SRO can provide interesting programs for PTA meetings. In this setting, they can interpret their roles to parents.
 - d. The SRO can give assistance concerning safety/security.
2. Secondary School Program
 - a. Include SRO in the orientation meetings for faculty, pupils and community.
 - b. The SRO can provide a program for PTA meetings.
 - c. Special programs on drugs abuse can be developed for class or auditorium sessions.

- d. The SRO is a valuable resource for teachers and students on such topics as career development, law and order and police traffic safety.
- e. The SRO may be a member of the principal's advisory group.
- f. Consider the SRO as leadership for community interest groups, group discussion or forums with parents, faculty and pupils on matters of law and law enforcement.

Schedule

The School Resource Officer will be assigned to designate SRO or additional officer who will backfill the positions of locally funded veteran officers deployed as the SRO.

1. The Sheriff will appoint the SRO.
2. The SRO shall work five days a week with Saturday and Sunday off. The hours that the SRO works shall be flexible to meet the needs of the school.
3. Communication Procedure for the SRO:
 - a) Contact by Police Radio/School Radio
 - b) Phone contact in school.

C. Desired Outcome

1. To decrease criminal offenses committed against persons and property in the schools.
2. To familiarize students with law enforcement personnel and their objectives.
3. To work with school personnel to develop a closer contact, communication and respect of the students.
4. To develop partnerships with the school and its community.

D. Information Sharing

1. Use of school records
 - a. The use of confidential school records by the SRO shall be prohibited, however, any use of other information, i.e. student's name, class schedules, contact numbers, address and parent/guardian contact shall be made available to the officer on a regulated basis.
 - b. When the officer finds it necessary to utilize any school records it shall occur only with the school principal's approval. The social records of a child and his/her family which includes personal histories, clinical evaluations, agency reports, and other relevant private details fall into the same category of privacy as do juvenile court records and should be restricted for the use of authorized personnel only.
2. The SRO will provide information to school officials regarding criminal investigations involving them as much as the integrity of the case shall allow.

E. Supervision Responsibility and Chain of command for the SRO

1. Scope of Accountability of the SRO
 - a. Each SRO shall have a primary accountability to the appropriate chain of command within the Sheriff's Office.
 - b. The SRO is first a police officer whose primary job is enforcement of the law
 - c. The principal is recognized as the ultimate authority in his/her school in recognition of the partnership between the principal and the SRO.
 - d. The SRO shall function as a law enforcement and educational resource person in cooperation with school personnel.
 - e. School Principals will continue to assume full responsibility for maintaining school discipline.
2. Supervision of SRO
 - a. Provided by the Captain of the Uniform Division
 - b. The Uniform Supervisor will provide immediate on scene supervision as needed in emergencies.

F. Decision-Making Authority Regarding Enforcement of Applicable Laws and Procedures by the SRO

The SRO program has certain guidelines, which need to be understood by police officers and staff. They have been developed informally and are now stated here for clarification.

1. The SRO shall be assigned to the school. Uniform and apparel is at the discretion of the commanding officer, principal and SRO.

The uniformed officer who relates well to the great mass of the student body helps to instill an air of respect and friendliness for other officers of the sheriff's office. The officer who is trained, understanding, fair and sincere can do much in building good police-parent-school relationships. Civilian clothes may be worn when such a need is identified upon approval of the Sheriff's Office.

2. School administrators and teachers are responsible for school discipline. Although SROs are expected to be familiar with the school division code of student conduct, the rules of individual schools, and their application in day-to-day practice, SROs should not be involved with the enforcement of school rules or disciplinary infractions that are not violations of law.

Consequences of student misconduct should be effective, developmentally appropriate, and fair. Interventions and school sanctions should help students learn from their mistakes and address root causes of misconduct. School administrators will consider

alternatives to suspensions and law enforcement officials will consider alternatives to referrals to juvenile court services and arrests for student violations of law.

The SRO assigned to a school should be available to assist the designated school administrators in maintaining a safe and secure learning environment. However, the officer shall not enforce violations of school rules and policies, which are not criminal violations. The purposes of the SRO program are enhanced by this policy as follows:

1. The program will not undermine the rights, duties and privileges of the school authorities.
2. The police officer will not become associated with oppressive (intimidating) tactics by handling such incidents as school jokes or pranks. Office should not look away from school infractions. He should send the offender to the proper school authority with an explanation.
3. The school disciplinary process will be able to function without police intervention.
4. Policy prevention work develops most easily in a friendly rather than a hostile atmosphere.
5. The officer should not be considered a member of the school faculty for academic purposes. The SRO can be called upon to give presentations on such topics as safety, driver's education, drug and alcohol abuse, police-community relations, violence prevention and other law enforcement topics'.

G. Review and renewal of the MOU

All affected parties will review the MOU on an annual basis and the renewal date will be reflected upon any recommended changes and/or suggestions. All changes will be effective for the following school year.

Conclusion:

The SRO has a special role to play in each school day. First, he/she is to enforce the law. His/her visibility in classrooms, interacting with young children and adolescents in non-enforcement situations, creates a fabric of understanding upon which the stability of a whole community rests. The partnership effort integrated with the total school program builds a reservoir of understanding for good citizenship.

IN WITNESS HEREOF, the parties hereto have executed this agreement.


Russell County Public Schools
Superintendent



Dr. Gregory A. Brown

Date: 11/2/18

Russell County Sheriff



Steve Dye

Date: 11-2-18



STEVE DYE, SHERIFF

P.O. Box 338
Lebanon, Virginia 24266

(276) 889-8033
Fax (276) 889-8203

SCHOOL RESOURCE OFFICER

JOB DESCRIPTION:

THE SCHOOL RESOURCE OFFICER WILL BE A CERTIFIED LAW-ENFORCEMENT OFFICER WHO WILL BE HIRED, TRAINED, AND ASSIGNED TO ONE OR MORE RUSSELL COUNTY PUBLIC SCHOOL BY THE RUSSELL COUNTY SHERIFF'S OFFICE. THE SCHOOL RESOURCE OFFICER WILL REPORT AND BE ACCOUNTABLE TO THE APPROPRIATE PERSON WITHIN THE RUSSELL COUNTY SHERIFF'S OFFICE.

WITHIN THE SCHOOL, THE SCHOOL RESOURCE OFFICER WILL FUNCTION AS A LAW ENFORCEMENT AND EDUCATIONAL RESOURCE PERSON IN COOPERATION WITH SCHOOL PERSONNEL AND REPORT DIRECTLY TO THE PRINCIPLE WHO ASSUMES FULL RESPONSIBILITY FOR MAINTAINING SCHOOL DISCIPLINE WITHIN THE SCHOOL.

THE DUTIES OF THE SCHOOL RESOURCE OFFICER ARE LISTED BELOW:

1. TO DEVELOP AND MAINTAIN A POSITIVE RAPPORT WITH SCHOOL ADMINISTRATION, COUNSELORS, TEACHERS, STUDENTS, AND COMMUNITY LEADERS.
2. TO ASSIST IN THE TEACHING OF PHYSICAL, MENTAL, AND SOCIAL EFFECTS OF NARCOTICS, ALCOHOL, AND TOBACCO; TO DISCUSS WITH STUDENTS THEIR ATTITUDES TOWARD LAW ENFORCEMENT, RESPECT FOR AUTHORITY, AND ADHERENCE TO THE FEDERAL, STATE AND LOCAL LAWS.
3. TO MEET REGULARLY WITH THE MULTI-DISCIPLINARY TEAM AND THE CRISIS COMMITTEE OF THE SCHOOL SYSTEM AND SERVE AS A RESOURCE PERSON FOR LAW ENFORCEMENT PROCEDURES AND JUVENILE COURT PROCEDURES' IMPART KNOWLEDGE OF FAMILIES, INDIVIDUALS, SYSTEMS, AND AGENCIES WHEN REQUESTED; AND, RECOMMENDED PROCEDURES AND ACTIONS DESIGNED TO PREVENT DELINQUENCY.
4. TO TRAIN TEACHERS AND STAFF IN SCHOOL SECURITY PROCEDURES, SYMPTOMS OF DRUG USE, AND FIRST-AID TECHNIQUES.
5. TO CONFER WITH PARENTS, STUDENTS, AND SCHOOL PERSONNEL REGARDING PRE-DELINQUENT BEHAVIOR AND TO REFER SUCH MATTERS TO THE APPROPRIATE AGENCIES.
6. TO CONDUCT INVESTIGATIONS WITHIN THE SCHOOL AND SURROUNDING COMMUNITY, BOTH CRIMINAL AND OTHER, AS DEEMED NECESSARY BY THE SHERIFF'S OFFICE AND THE SCHOOL PERSONNEL BY MUTUAL AGREEMENT.
7. TO MONITOR SCHOOL FACILITIES, GROUNDS AND SCHOOL EVENTS FOR POTENTIAL PROBLEMS, LAW VIOLATIONS, OR ENDANGERMENT TO THE STUDENTS.
8. TO SERVE IN THE CAPACITY OF A POLICE OFFICER IN THE EVENT OF LAW VIOLATIONS.



STEVE DYE, SHERIFF

P.O. Box 338
Lebanon, Virginia 24266

(276) 889-8033
Fax (276) 889-8203

9. TO RESPOND TO REPORTS OF CRIME IN SCHOOL ZONES BY INVESTIGATING, DOCUMENTING, AND DISPOSING OF CASES IN ACCORDANCE WITH THE SHERIFF'S OFFICE POLICIES.
10. TO FILE ALL REQUIRED REPORTS WITH DCJS.
11. TO ASSUME THE RESPONSIBILITIES OF THE SCHOOL RESOURCE OFFICER IN THE SCHOOL DURING THE REGULAR SEASON AND DURING THE SUMMER PROGRAM.
12. TO BECOME A CERTIFIED DARE INSTRUCTOR AND TEACH DARE IN THE RUSSELL COUNTY PUBLIC SCHOOL SYSTEM

WHEN POSSIBLE, THE SCHOOL RESOURCE OFFICER WILL ATTEND IN-SERVICE AND OTHER REQUIRED TRAINING DURING THE SUMMER BREAK. THE SRO WILL BE USED FOR SUMMER CAMPS AND OTHER ACTIVITIES INVOLVING SCHOOL AGED CHILDREN DURING THE TIMES THAT SCHOOL IS NOT IN SESSION.

KNOWLEDGE, SKILLS, AND ABILITIES:

KNOWLEDGE OF LAW ENFORCEMENT METHODS, PRACTICES, AND PROCEDURES. KNOWLEDGE OF THE RULES AND REGULATIONS OF THE SHERIFF'S OFFICE AND THE RUSSELL COUNTY PUBLIC SCHOOL SYSTEM. ABILITY TO CARRY OUT ORAL AND WRITTEN INSTRUCTIONS AND TO PREPARE CLEAR COMPREHENSIVE REPORTS. ABILITY TO DEAL COURTESLY BUT FIRMLY WITH THE PUBLIC, ABILITY TO ANALYZE SITUATIONS AND TO ADOPT QUICK, EFFECTIVE AND REASONABLE COURSES OF ACTION WITH DUE REGARD TO SURROUNDING HAZARDS AND CIRCUMSTANCES

THIS POLICY MAY BE AMENDED BY THE SHERIFF AT ANY TIME.

Commonwealth of Virginia



Department of Criminal Justice Services

Shannon B. Skeens

In recognition of participation in

**School Resource Officer, School Security Officer, and School Administrator
Training : Building a Team to Support Students and Ensure School Safety**

27.5 Hours

Donna P. Michaelis

Donna P. Michaelis, *Manager, School and Campus Safety*
Virginia Department of Criminal Justice Services

November 2-5, 2015

Date

Sustainment Plan:

The Russell County Sheriff's Office in conjunction with the Russell County School Board is requesting funds for a continuation of a full time School Resource Officer (SRO) to be dedicated to Honaker Elementary/Middle School (DCJS grant 19-D3209FR19). The SRO will promote school safety, enhance school security, educate students in law related courses, prevent crime and reduce and/or eliminate truancy while increasing positive behavior. This grant would continue to provide vital security needed for the safety of students, faculty and staff with in Russell County. Sheriff Dye is very committed to this project and plans on working very hard to continue this project even after the grant funds have expired. The Russell County Public School System has supported and continues to support a project such as this one. The implementation of this grant has already been observed; the beneficial impact and continuation of this program with some additional funding has been expressed. The need and objectives of this grant and its continuation is shared by the Sheriff's Office, the Russell County School Board and the local government in hopes that the funding will be continued once grant funds have expired. The Sheriff in conjunction with the Russell County School Board and Russell County Board of Supervisors have committed to fully fund this SRO position in physical year 2020-2021.

Name of School:

This SRO position will be stationed at Honaker Elementary/Middle School located 20 minutes from the Russell County Sheriff's Office.

Clean Your Files Day

Attention! Russell County
Residents, Businesses,
Agencies, Industries,
Government Offices, and
Medical Offices.



**Do You Have Old File,
Faxes, and Confidential Papers
That Need Shredding?**

**Drive Through and Drop off
10 a.m. — 2 p.m. on Wednesday April 17, 2019**

**At the Russell County Governmental Office Parking Lot
137 Highland Dr - Lebanon, Virginia**

Certificates of Destruction will be Available.



Contact the Russell County Solid Waste for More Information:
276-889-8000

Sponsored by Russell County

Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Carl Rhea
District 3

Tim Lovelace
District 1

Rebecca Dye, Chairperson
District 6

David Eaton
District 4

Lou Ann Wallace
District 2

Steve Breeding, Vice-Chairman
District 5

Lonzo Lester
County Administrator

American Red Cross Mountain Empire Chapter Proclamation

March 2019

WHEREAS, March is American Red Cross Month - a special time to recognize and thank our heroes - those who volunteer, donate blood, take life-saving courses, or provide financial donations to support an organization whose mission is to help those in need; and

WHEREAS, Russell County would like to remember those who help by giving their time to help their neighbor, and thank our heroes- our volunteers, blood donors, class takers and financial supporters who help us assist those in need; and

WHEREAS, the Red Cross works tirelessly through its local Mountain Empire Chapter and two (2) Russell County volunteers (Barry Abromovage and Jess Powers) to help provide assistance when disaster strikes, when someone needs lifesaving skills, to provide Cleanup Kits for flood victims (14 families last year), to assist families after home fires (22 families were displaced last year in Russell County), install smoke alarms (236 last year), and/or the comfort of a helping hand. It provides 24-hour support to members of the military, veterans and their families, and provides CPR training and first aid; and

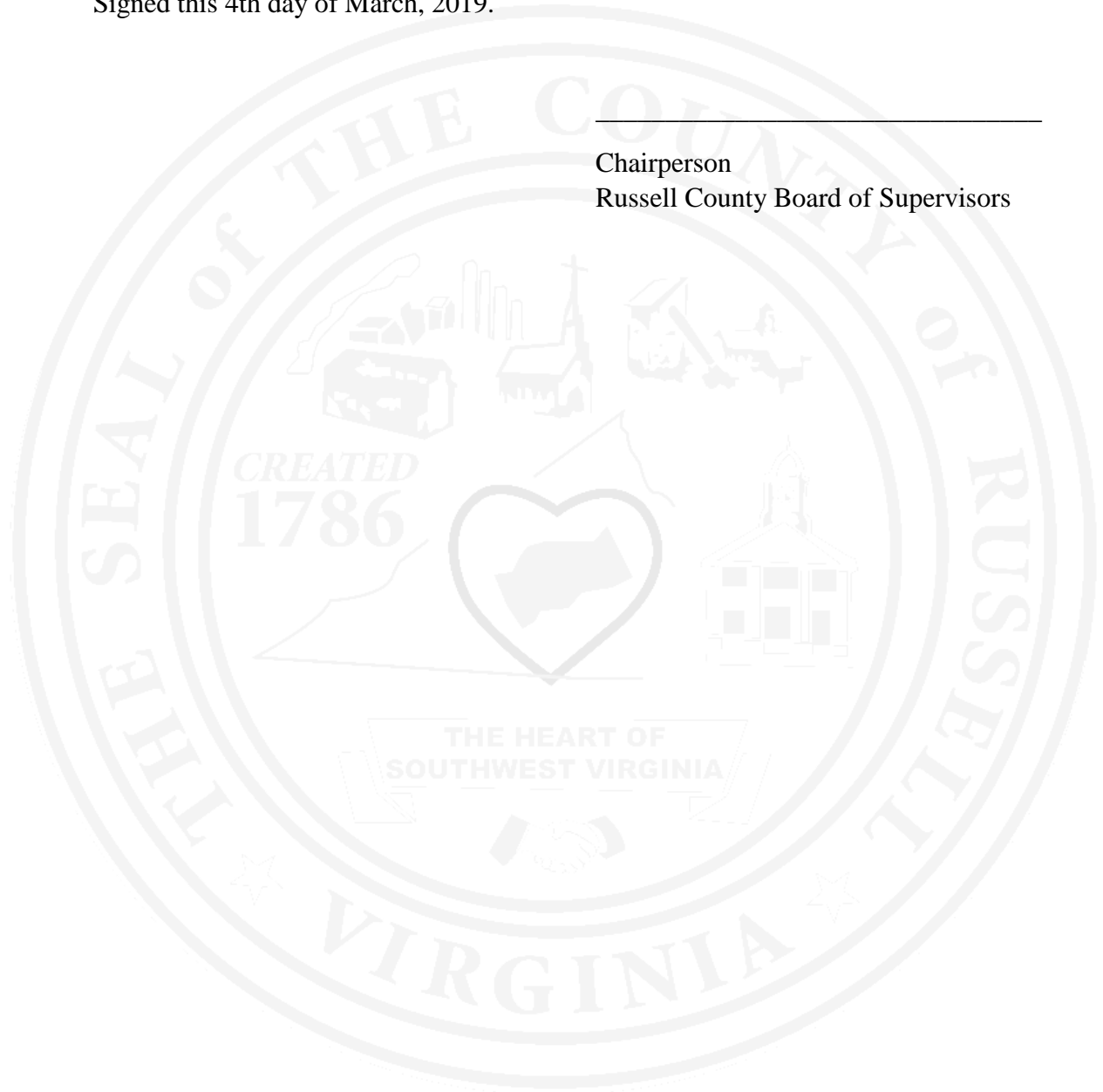
WHEREAS, across the country, the American Red Cross responds to nearly 70,000 disasters a year, providing some 400,000 services to military members, veterans and civilians, collects and distributes about 40 percent of the nation's blood supply and trains more than seven million people in first aid, water safety and other life-saving skills a every year; and

WHEREAS, our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission. Despite these challenging economic times, the American Red Cross continues to offer help and comfort to those in need.

NOW THEREFORE, I, Lonzo Lester, Russell County Administrator on behalf of Board of Supervisors and all our citizens do hereby proclaim the month of March 2019 as American Red Cross Month and I encourage all Americans to support this organization and its noble humanitarian mission.

Signed this 4th day of March, 2019.

Chairperson
Russell County Board of Supervisors



Swords Creek
Expires: 12/01/2019

LEASE
Between
RUSSELL COUNTY BOARD OF SUPERVISORS
(Board)
AND
APPALACHIAN AGENCY FOR SENIOR CITIZENS
(AASC)

The RUSSELL COUNTY BOARD OF SUPERVISORS (herein after referred to as BOARD) and the APPALACHIAN AGENCY FOR SENIOR CITIZENS (AASC) enters into a LEASE.

The terms of the LEASE are as follows:

The BOARD agrees to:

- (A) Permit the AASC usage of the building next to the Old Cannery at the Pine Creek School in Swords Creek.
- (B) Not to charge rent.

The AASC agrees to:

- (A) Use the building for food storage for senior citizens programs.
- (B) Will maintain the building to be safe and secure for intended use.
- (C) Maintain liability insurance for the building in accordance with the agency's procedure for such matters. Throughout the term of this Lease Agreement, Lessee shall maintain in the offices of the Russell County Administrator a current copy of the certificate of coverage for said liability insurance.
- (D) All utility service requirements on the Leased Premises including, but not limited to, water, electricity and gas shall be the sole responsibility of Lessee, and the Lessee shall be liable for all expenses incurred in the use of those utilities for the term of this Lease Agreement.
- (E) To the extent permitted by law, Lessee shall indemnify and hold harmless the Lessor against any and all claims, debts, demands, obligations, loss, damage, injury and liability against the Lessor, however caused, resulting from, arising out of, or in any way connected with the rights granted under this Lease Agreement and any alleged act or omission of the Lessee or any person claiming under, by or through

the Lessee, or by any negligence or alleged negligence on the part of any Lessee's agents or employees, as provided and limited by state law. If it becomes necessary for the Lessor to defend any action seeking to impose any such liability, the Lessee will pay the Lessor all court costs and attorney's fees incurred by the Lessor in effecting such defense in addition to any sums which the Lessor may be called upon to pay by reason of entry of a judgment against the Lessor in the litigation in which such claim is asserted.

The Lessor reserves the right to use the facilities located on the demised premises for any public school use not in conflict with the activities of the Lessee.

This LEASE is for a period of five (5) years with a renewable option.

If the AASC becomes defunct, the building would revert back to the BOARD.

In the event of a catastrophe, the BOARD would have the option to use the building for educational purposes. In such case the Board would give the AASC fifteen (15) days notice to find other facilities.

IT IS FURTHER AGREED that the BOARD AND The AASC shall review the terms of this LEASE after the initial five (5) year term expires.

RUSSELL COUNTY BOARD OF SUPERVISORS

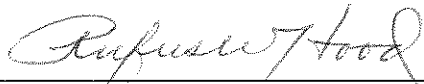
BY


Chairman

DATE

12-1-2014

ATTEST:



Russell County Administrator

APPALACHIAN AGENCY FOR SENIOR CITIZENS
BOARD OF DIRECTORS

BY Jana Mitchell
Chairman

DATE 12-1-2014

ATTEST:

Rebecca Sanger
Executive Director

Date of Lease: 12-01-2014

Date of Expiration: 12-01-2019

LEASE
Between
RUSSELL COUNTY BOARD OF SUPERVISORS
(Board)
AND
APPALACHIAN AGENCY FOR SENIOR CITIZENS
(AASC)

The RUSSELL COUNTY BOARD OF SUPERVISORS (herein after referred to as BOARD) and the APPALACHIAN AGENCY FOR SENIOR CITIZENS (AASC) enters into a LEASE.

The terms of the LEASE are as follows:

The BOARD agrees to:

- (A) Permit the AASC usage of the Swords Creek Community Center Facility next to the Old Cannery at the Pine Creek School in Swords Creek.
- (B) Not to charge rent.

The AASC agrees to:

- (A) Use the building for food storage for senior citizens programs.
- (B) Will maintain the building to be safe and secure for intended use.
- (C) Maintain liability insurance for the building in accordance with the agency's procedure for such matters. Throughout the term of this Lease Agreement, Lessee shall maintain in the offices of the Russell County Administrator a current copy of the certificate of coverage for said liability insurance.
- (D) All utility service requirements on the Leased Premises including, but not limited to, water, electricity and gas shall be the sole responsibility of Lessee, and the Lessee shall be liable for all expenses incurred in the use of those utilities for the term of this Lease Agreement.
- (E) To the extent permitted by law, Lessee shall indemnify and hold harmless the Lessor against any and all claims, debts, demands, obligations, loss, damage, injury and liability against the Lessor, however caused, resulting from, arising out of, or in any way connected with the rights granted under this Lease Agreement and any alleged act or omission of the Lessee or any person claiming under, by or through

the Lessee, or by any negligence or alleged negligence on the part of any Lessee's agents or employees, as provided and limited by state law. If it becomes necessary for the Lessor to defend any action seeking to impose any such liability, the Lessee will pay the Lessor all court costs and attorney's fees incurred by the Lessor in effecting such defense in addition to any sums which the Lessor may be called upon to pay by reason of entry of a judgment against the Lessor in the litigation in which such claim is asserted.

The Lessor reserves the right to use the facilities located on the demised premises for any public school use not in conflict with the activities of the Lessee.

This LEASE is for a period of five (5) years with a renewable option.

If the AASC becomes defunct, the building would revert back to the BOARD.

In the event of a catastrophe, the BOARD would have the option to use the building for educational purposes. In such case the Board would give the AASC fifteen (15) days notice to find other facilities.

IT IS FURTHER AGREED that the BOARD AND The AASC shall review the terms of this LEASE after the initial five (5) year term expires.

RUSSELL COUNTY BOARD OF SUPERVISORS

BY _____
Chairman

DATE _____

ATTEST:

Russell County Administrator

APPALACHIAN AGENCY FOR SENIOR CITIZENS
BOARD OF DIRECTORS

BY _____
Chairman

DATE _____

ATTEST:

Executive Director

Date of Lease: _____

Date of Expiration: _____

STANDARD PROJECT ADMINISTRATION AGREEMENT
Federal-aid Projects

Project Number	UPC	Local Government
EN18-083-977	113499	Russell County

THIS AGREEMENT, made and executed in triplicate this ____ day of _____, 20__, by and between the County, of _____, Virginia, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT.

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown is hereinafter referred to as the Project; and

WHEREAS, the funds shown in Appendix A have been allocated to finance each Project; and

WHEREAS, the LOCALITY is committed to the development and delivery of each Project described in Appendix A in an expeditious manner; and;

WHEREAS, both parties have concurred in the LOCALITY's administration of the phase(s) of work for the respective Project(s) listed in Appendix A in accordance with applicable federal, state, and local law and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the parties hereto agree as follows:

1. The LOCALITY shall:
 - a. Be responsible for all activities necessary to complete the noted phase(s) of each Project shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as required by federal or state laws and regulations or as otherwise agreed to, in writing, between the parties. Each Project will be designed and constructed to meet or exceed current American Association of State Highway and Transportation Officials standards or supplementary standards approved by the DEPARTMENT
 - b. Meet all funding obligation and expenditure timeline requirements in accordance with all applicable federal and state laws and regulations, and Commonwealth Transportation Board and DEPARTMENT policies and as identified in Appendix A to this Agreement. Noncompliance with this requirement can result in deallocation of the funding, rescinding of state funding match, termination of this Agreement, or DEPARTMENT denial of future requests to administer projects by the LOCALITY.

- c. Receive prior written authorization from the DEPARTMENT to proceed with preliminary engineering, right-of-way acquisition and utility relocation, and construction phases of each Project.
- d. Administer the project(s) in accordance with guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.
- e. Maintain accurate and complete records of each Project's development and documentation of all expenditures and make such information available for inspection or auditing by the DEPARTMENT. Records and documentation for items for which reimbursement will be requested shall be maintained for no less than three (3) years following acceptance of the final voucher on each Project.
- f. No more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of related vendor invoices paid by the LOCALITY and an up-to-date project summary and schedule tracking payment requests and adjustments. A request for reimbursement shall be made within 90 days after any eligible project expenses are incurred by the Locality. For federally funded projects and pursuant to 2 CFR 200.338, Remedies for Noncompliance, violations of the provision may result in the imposition of sanctions including but not limited to possible denial or delay of payment of all or a part of the costs associated with the activity or action not in compliance.
- g. Reimburse the DEPARTMENT all Project expenses incurred by the DEPARTMENT if, due to action or inaction solely by the LOCALITY, federally funded Project expenditures incurred are not reimbursed by the Federal Highway Administration (FHWA), or reimbursements are required to be returned to the FHWA, or in the event the reimbursement provisions of Section 33.2-214 or Section 33.2-331 of the Code of Virginia, 1950, as amended, or other applicable provisions of federal, state, or local law or regulations require such reimbursement.
- h. On Projects that the LOCALITY is providing the required match to state or federal funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.
- i. Administer the Project in accordance with all applicable federal, state, or local laws and regulations. Failure to fulfill legal obligations associated with the project may result in forfeiture of federal or state-aid reimbursements
- j. Provide certification by a LOCALITY official that all LOCALITY administered Project activities have been performed in accordance with all federal, state, and local laws and regulations. If the locality expends over \$750,000 annually in federal funding, such certification shall include a copy of

the LOCALITY's single program audit in accordance with 2 CFR 200.501, Audit Requirements.

- k. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the project.
 - l. For Projects on facilities not maintained by the DEPARTMENT, provide, or have others provide, maintenance of the Project upon completion, unless otherwise agreed to by the DEPARTMENT.
 - m. Ensure compliance with the provisions of Title VI of the Civil Rights Act of 1964, regulations of the United States Department of Transportation (USDOT), Presidential Executive Orders and the Code of Virginia relative to nondiscrimination.
2. The DEPARTMENT shall:
- a. Perform any actions and provide any decisions and approvals which are the responsibility of the DEPARTMENT, as required by federal and state laws and regulations or as otherwise agreed to, in writing, between the parties and provide necessary coordination with the FHWA as determined to be necessary by the DEPARTMENT.
 - b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 1.f., reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.
 - c. If appropriate, submit invoices to the LOCALITY for the LOCALITY's share of eligible project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a.
 - d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with federal and state laws and regulations.
 - e. Make available to the LOCALITY guidelines to assist the parties in carrying out responsibilities under this Agreement.
3. Appendix A identifies the funding sources for the project, phases of work to be administered by the LOCALITY, and additional project-specific requirements agreed to by the parties. There may be additional elements that, once identified,

- shall be addressed by the parties hereto in writing, which may require an amendment to this Agreement.
4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to Section 33.2-1011 of the Code of Virginia, 1950, as amended.
 5. Nothing in this Agreement shall obligate the parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. In the event the cost of a Project is anticipated to exceed the allocation shown for such respective Project on Appendix A, both parties agree to cooperate in providing additional funding for the Project or to terminate the Project before its costs exceed the allocated amount, however the DEPARTMENT and the LOCALITY shall not be obligated to provide additional funds beyond those appropriated pursuant to an annual or other lawful appropriation.
 6. Nothing in this Agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
 7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either party, in their individual or personal capacity for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement. The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
 8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than the Parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, received a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.
 9. This Agreement may be terminated by either party upon 30 days advance written notice. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs 1.f, 1.g., and 2.b, subject to the

limitations established in this Agreement and Appendix A. Upon termination, the DEPARTMENT shall retain ownership of plans, specifications, and right of way, unless all state and federal funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way, unless otherwise mutually agreed upon in writing.

10. Prior to any action pursuant to paragraphs 1.b or 1.g of this Agreement, the DEPARTMENT shall provide notice to the LOCALITY with a specific description of the breach of agreement provisions. Upon receipt of a notice of breach, the LOCALITY will be provided the opportunity to cure such breach or to provide a plan to cure to the satisfaction to the DEPARTMENT. If, within sixty (60) days after receipt of the written notice of breach, the LOCALITY has neither cured the breach, nor is diligently pursuing a cure of the breach to the satisfaction of the DEPARTMENT, then upon receipt by the LOCALITY of a written notice from the DEPARTMENT stating that the breach has neither been cured, nor is the LOCALITY diligently pursuing a cure, the DEPARTMENT may exercise any remedies it may have under this Agreement.

THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any party.

THIS AGREEMENT, when properly executed, shall be binding upon both parties, their successors, and assigns.

THIS AGREEMENT may be modified in writing by mutual agreement of both parties.

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

COUNTY OF RUSSELL, VIRGINIA:

Typed or printed name of signatory

Date

Title

Signature of Witness

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this Agreement.

**COMMONWEALTH OF VIRGINIA, DEPARTMENT OF
TRANSPORTATION:**

Chief of Policy
Commonwealth of Virginia
Department of Transportation

Date

Signature of Witness

Date

Attachments

Appendix A (UPC 113499)

Appendix A

Date: _____

Project Number: EN18-083-977	UPC: 113499	CFDA # 20.205	Locality: Russell County - Dante Depot
Project Location ZIP+4: 24237-7192	Locality DUNS# 040157851	Locality Address (incl ZIP+4): 137 Highland Dr. Lebanon, Va. 24266-7169	

Project Narrative	
Scope:	Community of Dante restoration of Historic Railroad Depot
From:	200' West of Depot
To:	200' East of Depot
Locality Project Manager Contact info:	Lonzo Lester (276) 889-8000 lonzo.lester@russellcountvva.us
Department Project Coordinator Contact Info:	Tabitha Crowder (276) 696-3482 Tabitha.Crowder@VDOT.Virginia.gov

Project Estimates				
	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	\$0	\$0	\$140,325	\$140,325
Estimated VDOT Project Expenses	\$5,000	\$0	\$3,000	\$8,000
Estimated Total Project Costs	\$5,000	\$0	\$143,325	\$148,325

Project Cost and Reimbursement						
Phase	Estimated Project Costs	Funds type <i>(Choose from drop down box)</i>	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering	\$5,000	Transportation Alternatives	20%	\$1,000	\$4,000	\$0
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total PE	\$5,000			\$1,000	\$4,000	
Right of Way & Utilities						\$0
Total RW						
Construction	\$143,325	Transportation Alternatives	20%	\$28,665	\$114,660	\$110,660
				\$0	\$0	
				\$0	\$0	
				\$0	\$0	
Total CN	\$143,325			\$28,665	\$114,660	
Total Estimated Cost	\$148,325			\$29,665	\$118,660	\$110,660

Total Maximum Reimbursement by VDOT to Locality (Less Local Share)	\$118,660
Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)	\$110,660

Project Financing						
Transportation Alternatives	Local Match					Aggregate Allocations
\$118,660	\$29,665					\$148,325

Program and Project Specific Funding Requirements
<ul style="list-style-type: none"> This project shall be administered in accordance with VDOT's Locally Administered Projects Manual and Transportation Alternatives Program Guide. This is a limited funds project. Any expenses above the combined federal (80%) and local (minimum 20% match) will be at 100% LOCALITY cost. Any ineligible items identified throughout project development will not be reimbursable. All local funds included on this Appendix have been formally committed by the local government's board or council resolution. Eligible VDOT project expenses will be recovered as follows: 80% will be deducted from the federal allocation and 20% will be deducted from reimbursement requests. <p>The Department will conduct all environmental studies necessary to complete an environmental document in compliance with the National Environmental Policy Act. The LOCALITY is responsible for implementing any environmental commitments from the environmental document. In addition, the LOCALITY is responsible for obtaining any water quality permits and conducting any required hazardous materials due diligence efforts. VDOT's estimated cost for the environmental document and studies will be provided to the locality and deducted from the project funds.</p> <ul style="list-style-type: none"> For Transportation Alternatives projects, the LOCALITY shall maintain the project or have it maintained in a manner satisfactory to the Department for its useful life and make ample provisions each year for such maintenance unless otherwise agreed to by the DEPARTMENT. Failure to do so, or the sale of a TAP funded improvement prior to the expectations as identified in the TAP Guide, may require repayment of federal funds. Reimbursement for eligible expenditures shall not exceed funds allocated each year by the Commonwealth Transportation Board in the Six Year Improvement Program. In accordance with CTB policy, the project must be under construction by July 30, 2022 or the federal Transportation Alternatives Program allocation may be subject to de-allocation.

Authorized Locality Official and Date

Authorized VDOT Official and Date

Typed or printed name of person signing

Revised: August 14, 2017

Typed or printed name of person signing

First Name	Last Name	Employment	Years	Job Responsibilities	Requested Pay
Shepherd	Scott Steven	Burger King	3/2018 - present	Porter/Cook	
		Campbells Asphalt Sealing	2014 to present	General labor	
Slate	Jerry	CMCSB Part-time	2009 to present	Maintenacnce Asst.	\$ 8.75
		Mid-Mountain	2000 - 2009	Laborer	
		Hardees	1994 - 2000	Asst. Manager/Team Leader/Cook	
Statzer	Brittian (Buck)	Mitch-Ell Auction Firm	2008 - present		210-7470
		Washington Co Schools	2005 - 2018	Custodian	
		Bare Brothers	1995 - 2004	Customer Care	
		Russell Manufacturing	1992 - 1995	Overseeing Shipment, preparing orders	
		Mitchell Furniture	1980 - 1990	Delivery Driver and Installation of appliances	
Thomas	Gary Wayne	Bristol Compressors	3/15 - 11/18	Machine Operator	
		Bright Services	2/2014 - 2/2015	Temporary, Bristol Compressors	
		Elwood Staffing	10/2013 - 11/2013	Temporary, Machine Operator	
		Aerotek	2/2013 - 5/2013	Temporary, Machine Operator	
Worley	James Steven	McDonalds	1990 to present	Maintenance/cleaning, building maintenance,	
				small equipment repair, ordering supplies,	
				unloading truck, weekly/monthly inventory	

9:45



Thursday Feb. 28th 9:00

First Name	Last Name	Employment	Years	Job Responsibilities	Requested Pay
Breeding	George William	Cogan Manufacturing	2/18 - 11/18	Purchasing, production, general shop needs	
		Cleco	2006 - 2018	Shop Mechanic	
		Carvosso U. Meth. Church	2014-present	Pastor	
		Big Lots Richlands	9/17 - 12/17		
		Lowe's	5/16 - 1/2017	Installer	
		Carter Machinery	6/2103 - 8/2014	Servisor Advisor	
		Long Airdox	6/1997 - 11/1999	Marketing Manager	
		Bucyrus Pulaski Plant	1/3 - 4/2006	Operations Manager	
		Int'l Service Technicians	11/1995 - 6/1997		
		Hyhope Mining	10/1994 - 2/1995	Electrician	
Browning	Lonnie	Ken's Construction	1983 - 2017	Foreman/Concrete Finisher/Mechanic	
*✓ Bush	Jeffrey	Primer Staffing (VDOT Cont)	9/18 - 10/18	CDL Driver/Equip. Operator	762-7335
		RC Schools	2013 - 2018	School Bus Driver	901-9284
		Owens Mining	10/2013 - Present		
*✓ Childress	Mark Anthony	Russell County Health Dept	2008 - present	Housekeeping	254-3577
		Lebanon Comm. Fellowship	2008 - present	Housekeeping	254-3577
		Tri-Cities Security	2019 - present	Security officer	
Gilbert	Matthew Kevin	Gardner Inc	12/2018 - present	Road Const./flagger/manuel labor	
		Walmart/Bristol	4/2018 - 8/2018	Remodel Assocaite/operate forklift	
		Classic Cookie	9/2017 - 12/2017	Box/load pallet/operate pallate jack	
		Gatlinburg Falls	4/2017 - 8/2017	Housekeeping, cabin rentals	
Gray	Caleb	Martin Metal Works	8/2018 - present	Paint, remodel parking lot	
		Burger King	6/2017 - 8/2018	Cook, clean, run register	
Hale	Dalton Cage	At Work Personnel Services	12/2018-12/2018	Select items for customer orders	
		Save A Lot	4/2018 - 12/2018	Warehouse	
		Mama Mia's Rest.	8/2017 - 4/2018	Cook	

9:00

9:30

First Name	Last Name	Employment	Years	Job Responsibilities	Requested Pay
Huffman	Jonathan Caleb	RC Schools	7/2015 - present	Custodian	
		Holston Investigation	1/2018 - 1/2018	Security Guard	794-2277
		Lebanon Apparel	1/2013 - 7/2015	Head Custodian	889-6550
		Burger King	1/2013 7/2015	Cook/Porter	
Hylton	Dustin Anthony	Pat's Kountry Diner	2018 - 2019	Asst. dining room, kitchen	
		Mt. View Retirement Home	2/2016 - 12/2016	Kitchen Worker	
		Pat's Kountry Diner	2007 - 2015	Store Manager	
Leftwich	Anastasia	USPS	2017 to present	Fill-in Carrier, on call 7 days a week	
		VDGIF	2015 to present	Volunteer	
		USPS	2013-2015	Postmaster Relief	
Martin	Brandon	Abingdon Auto Auction	2011 to present	Vehicle Condition Reporter	\$ 14.00
		Martin Metal Works	2006 - 2011	Mechanic/Maintenance/Paint Assistant	
Meadwell	Gary Elwood	Lebanon Apparel	2015 - present	Factory/Shipping	
		O'Reiley's		Delivery Driver	
Miller	Phillip Anthony	Stonemor (Russ. Cemetery)	8/2008 - 9/2018	Dig holes, grounds keeper	
		KFC	5/2017 - 8/2018	Cook, wash dishes, trash, mop	
		Walmart	8/13 - 6/15	Stocker/cart pusher	
Patrick	Michael Ray	RCBOS	2017 to present	Trash Site Attendant	202-3520
		VDH	2014 - to present	Housekeeping	
		Dutt and Wagner	2001 - 2014	Housekeeping, looker, unloading	
Perkins	Christy Nicole	Public Partnerships LLC	2010 - 2018	Health Care Aid (patients, cooking, cleaning)	
Pirolli	Patricia Joyce	Caring Touch Home Health	6/2017 - 7/2018	Personal Care Aid	
		Teleflex	1988 - 2005	Assembly	
		Loretta & Curtis Cox	6 years	Housekeeping	
		Sherri Castlebury	1 year	Housekeeping	

OK ✓

9:15

OK ✓

Did not want to come

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted: 2/1/2019
 Employee Name(s): Crystal White
 Department: Commissioner's Office
 Phone: 276-889-8015
 Email (optional): crystal.white@brv.net
 Destination: Bedford, VA
 Purpose of Travel: Deputy Class

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees	Travel date March 19 - March 22			150.00	
Lodging				282.00	
Meals and Tips				165.00	
Mileage					
Other					
				Grand Total	597.00
Employee Signature	Crystal White			Date Signed	2/1/2019
Co Admin Signature				Date Approved	

MONTHLY BANK BALANCES

January 31, 2019

Regular Account	646,083.75
Honaker Library Donations	0.00
IDA Debt Reduction	1.00
Employee Insurance	1,832,384.09
Employee Claims Account	1,000.00
Knox Coal Insurance Fund	414.84
Russell Co. Housing Fund	4,424.36
School Textbook	33,226.58
Sheriff Domestic Violence	2,429.31
Petty Cash Treasurer	651.30
Sheriff Seized Assets	290,969.06
Sheriff Restitution	2,950.37
Sheriff Forfeited Assets	21,209.45
Comm Attorney Forfeited Assets	32,828.96
Sheriff Federal Forfeited Assets	21,442.89
Comm Attorney Fed Justice Forfeited Assets	219,734.54
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	57,896.45
SSI Recipients	2,442.30
First Sentinel Bank	2,806.75
Bank of Honaker	1,000.00
New Peoples Bank	4,660.85
Certificates of Deposit General	49,575.00
Treasurer's Money Market	5,406,456.01
Certificate of Deposit Library Donations	24,788.80
Certificates of Deposit Knox Creek Ins.	0.00
Certificate of Deposit Employee Insurance	0.00
Total Cash In Bank	8,659,876.66
Cash In Office	1,616.74
Petty Cash	100.00
TOTAL CASH	8,661,593.40

ACCOUNT	DATE	January 31, 2019
	DEBIT	CREDIT
Cash in Office	1,616.74	
Cash in Bank	8,659,876.66	
Petty Cash	100.00	
General Fund		5,301,357.86
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		290,969.06
Sheriff Restitution		2,950.37
Sheriff Forfeited Assets		21,209.45
Comm Attorney Forfeited Assets		32,828.96
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		21,442.89
Sheriff Domestic Violence		2,429.31
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		219,734.54
Sheriff Fed Justice Forfeited		57,896.45
Social Services		(225,014.38)
Swva Asap		10,591.76
Coal Road Improvement		205,124.41
CSA		(481,044.12)
School Fund		770,781.04
School Food		39,275.43
School Textbook		33,226.58
Regional Adult Education		269,083.35
Petty Cash Treasurer		651.30
Litter Fund Trash Pickup		(21,469.83)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		2442.30
Damage Stamp Fund		2,823.98
IDA Debt Reduction		1.00
Valley Heights		53,100.24
Dante Sewer		49,575.00
Employee Health Insurance		1,832,798.93
Employee Insurance Claims		1,000.00
Law Library		50,250.09
Special Welfare		46,563.57
Housing Fund #2		7,700.00
Russell Co Health & Fitness		93,435.12
Cannery		(100,963.34)
WIB		(852.80)
Total	8,661,593.40	8,661,593.40

January 10, 2019

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on January 10, 2019, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Roger Sword, Member
Jarred Glass, Member
David Mullins, Member
Tony Dodi, Member

ABSENT: Scott Gilmer, Member
Mike Hincer, Member

STAFF: Katie Patton, Attorney

GUEST: Sandy Ratliff, Virginia Community Capital
Cindy Snider, Virginia Community Capital

The Chairman called the meeting to order at 5:32 P.M.

Secretary called the roll and recorded the roll call.

PUBLIC COMMENT

Sandy Ratliff presented the VCC, Inc. program to the IDA. The program is designed to expand businesses and to aid start-up businesses. The program consists of lending, investing, and community impact.

APPROVAL OF MINUTES

Upon motion made by Tony Dodi, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the December 17, 2018.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hincer

Nay: None

FINANCIAL REPORT

Upon motion made by Roger Sword, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of January 10, 2019.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hinchler

Nay: None

ATTORNEY'S REPORT

The attorney presented the land grant of the 1 acres +/- lot in the Russell County Industrial Park to Darrell Stoots. The IDA discussed the survey location of the lot and will have further discussion with Mr. Stoots.

Upon motion made by Richard Lockridge, second by Roger Sword, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Attorney to finalize the land grant agreement with Mr. Stoots, pending finalization of the survey.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hinchler

Nay: None

The Attorney reported the deed with the State Police has been signed and recorded.

CHAIRMAN'S REPORT

The chairman reported DSS project should be completed by the end of February 2019.

The chairman reported an IT company is interested in the 911 Center. Plans are being considered to move the Sheriff's Office to the DSS building and the Health Department to The Government Center.

The County is asking for a letter of support for a feasibility study for a meat packing facility.

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Chairman to draft a letter of support for a VCEDA grant to complete a feasibility study for a meat packing facility.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hinchler

Nay: None

CLOSED SESSION

Upon motion made by Carlton Elliott, second by Richard Lockridge and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hinchler

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hinchler

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hincer	Absent
Scott Gilmer	Absent	Jarred Glass	Yes
Tony Dodi	Yes	David Mullins	Yes
		Richard Lockridge	Yes

MOTIONS FROM CLOSED SESSION

Upon motion made by Richard Lockridge, second by David Mullins and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to attend the public hearing, requesting the Cleveland School be transferred from the Russell County Board of Supervisors to the IDA

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hincer

Nay: None

ADJOURNMENT

Upon motion made by Richard Lockridge, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia rescheduling February's regular monthly meeting to February 12, 2019 at 5:30P.M. at Bonanza Family Restaurant.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hincer

Nay: None

Upon motion made by Carlton Elliott, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:13 PM.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, D. Mullins, T. Dodi, J. Glass

Absent: S. Gilmer, M. Hincer

Nay: None

RUSSELL COUNTY P.S.A.
 Monthly Meeting - The Board of Director
 February 18, 2019

AGENDA

1. Call to Order
2. Welcome -
3. Visitors: Rita Baker & James Baker with T&L
4. Pledge of Allegiance
5. Minutes of December 2018
6. Financial Report – Harvey Hart

General Acct (Register: 1010)	Jan 2019	Check #	21463	21516	\$ 4,391.88
Environmental Waste Acct. (Register 1060)	Jan 2019	Check #	121	122	\$ 223,637.16
Long Term Operating Debt Acct	Jan 2019	Check #		1104	\$ 5,347.91
NPB CD # 12020	Jan 2019				\$ 68,441.49
NPB CDD # 98737	Jan 2019				\$ 93,229.04
Equipment Replacement	Jan 2019				\$ 2,949.00

7. Profit & Loss Review
8. Water Loss Review
9. Past due Water Customers Review

PROGRESS REPORT ON WATER PROJECTS:

1. Rt. 656 (Creskide Dr.) – Project Complete. Final VDH site visit to close out project was done on 01/24/2019
2. Town of Cleveland – Waiting on Barton Well Drilling to grout well.
3. Fincastle Estates – Installed (1) hydrant, installed 730’ of 6” line, installed 120’ of 8” line, done 6” wet tap and hauled dirt to level out for the pump station since last reported.

New Business:

1. Purchase new truck from Modern Chevrolet.
2. Review Non-paying customers

Old Business:

Next board meeting March 18, 2019 - 6:00 pm - 137 Highland Dr. Lebanon, VA.

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY
 Monthly Meeting of the Board of Directors

January 21, 2019

MEMBERS PRESENT

Carter McGlothlin
 Clifford Hess
 Chris Dye
 Larry McGlothlin
 James Kiser
 Darrell Puckett
 Harvey Hart

MEMBERS ABSENT

Visitor's: Rita Baker and James Baker with T&L

Meeting called to order by Carter McGlothlin at 5:46 p.m.

Prayer: Harvey Hart

Pledge of Allegiance: Clifford Hess

Minutes –December 2018- suspended reading – Motion to approve as is by James Kiser, second by Clifford Hess, motion passed Yay-6 – Nay-0

Adjournment – Motion made by James Kiser, second by Chris Dye at 6:21 pm

Financial Report:

Financial Report given by Harvey Hart.

Motion to approve by Clifford Hess, second by Larry McGlothlin – Motion passed Yay-6 - Nay-0

Amendments to Agenda - None

Operations Acct.	Oct, 2018	Check #	20296	20858
Environmental Waste Acct.	Oct, 2018	Check#	120	121
Long Term Debt Acct	Oct, 2018	Check #		1104
NPB CD # 12020				
NPB CD # 98737				

REVIEWED:

CHECKS: – Given by Harvey Hart – Reviewed by Board

PROFIT AND LOSS: – Given by Harvey Hart – Reviewed by Board

WATER LOSS: – Given by Harvey Hart – Reviewed by Board

PAST DUE ACCT: – Reviewed by Board

PROJECT UPDATE:

Project update giving by Rita Baker on all projects.

Route 656 (Creekside Drive) – Project Complete. Final VDH site visit to close out project is scheduled for 01/24/19.

Fincastle Project – Finished both directional bores, installed 60” concrete vault, installed (1) 6” monitoring meter, installed (1) hydrant, installed 400’ of 6” line, and tied into main line since last reported.

Town of Cleveland – Done clean up on project since last reported.

Glade Hollow/Glade Hill –

SERCAP – (Rabbit Hollow) installed (3) meters. Project Complete

SERCAP – (Jeanette Fields) installed (1) meter. Project Complete.

NEW PROJECTS:

Waiting on funding:

Route 603

Tank to Arrowhead Subdivision

NEW BUSINESS:

1. Motion made to buy Hammer by Clifford Hess, second by Larry McGlothlin (MK Hammer) Yay-6; Nay-0
2. Software Upgrade – County purchased

OLD BUSSINESS:

Next Board meeting February 18 6:00 p m – 137 Highland Dr. Lebanon, VA

Carter McGlothlin
Chairman RCPSA

Operating Account Check Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$6,918.86

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/01/2019	622830	AFLAC		\$465.54		(\$11,389.61)
01/02/2019	010219	EPX		\$165.60		(\$11,555.21)
01/02/2019	20957	LUTHER SAULS	Boot Reimbursement	\$150.00		(\$11,705.21)
01/03/2019		NPB - Line of Credit			\$3,993.66	(\$7,711.55)
01/03/2019	247		IRS Tax Payment	\$4,638.97		(\$12,350.52)
01/03/2019	840	POSTMASTER-LEBANON	Postage	\$718.62		(\$13,069.14)
01/04/2019		A/R			\$9,617.42	(\$3,451.72)
01/04/2019	010419	DEBIT CARD		\$20.07		(\$3,471.79)
01/04/2019	010419	PSN		\$38.50		(\$3,510.29)
01/04/2019		FRED TAYLOR			\$100.00	(\$3,410.29)
01/07/2019		A/R			\$6,354.11	\$2,943.82
01/07/2019		VACORP	Property Damage		\$10,962.25	\$13,906.07
01/07/2019	248		VA Tax Payment	\$852.90		\$13,053.17
01/07/2019	010719	ALLY		\$589.45		\$12,463.72
01/07/2019	011719	CARD SERVICES CENTER		\$1,221.45		\$11,242.27
01/07/2019	2526648804	JEAN PENLEY			\$50.00	\$11,292.27
01/07/2019		DEBBIE STEVENS			\$1,260.25	\$12,552.52
01/08/2019		A/R			\$72.69	\$12,625.21
01/08/2019		A/R			\$4,422.29	\$17,047.50
01/08/2019	010819	VRS		\$126.48		\$16,921.02
01/08/2019	13443	VIRGINIA RESOURCES AUTHORITY		\$937.50		\$15,983.52
01/09/2019		A/R			\$6,043.01	\$22,026.53
01/09/2019	010919	VRS		\$5,130.97		\$16,895.56
01/10/2019		A/R			\$6,183.80	\$23,079.36
01/10/2019	011019	PSN		\$70.86		\$23,008.50
01/11/2019		A/R			\$9,362.39	\$32,370.89
01/11/2019	4143	OAKWOOD MOBILE HOMES			\$25.00	\$32,395.89
01/11/2019	011119	DEBIT CARD		\$20.05		\$32,375.84
01/11/2019	E-011119-1	ANTHEM BCBS		\$349.60		\$32,026.24
01/11/2019	E-011119-2	ANTHEM BLUE CROSS & BLUE		\$13,888.00		\$18,138.24
01/11/2019		DIANA MANN			\$100.00	\$18,238.24
01/14/2019		A/R			\$14,191.89	\$32,430.13
01/15/2019		A/R			\$5,822.93	\$38,253.06
01/15/2019		RCPSA - CONSTRUCTION	Construction Labor		\$12,833.67	\$51,086.73
01/15/2019	2156	KENNETH PATRICK			\$850.00	\$51,936.73
01/15/2019	011519	DEBIT CARD		\$20.22		\$51,916.51
01/15/2019	020958	APPALACHIAN POWER		\$2,092.22		\$49,824.29
01/15/2019	020959	BLUE MEDICARERX		\$182.60		\$49,641.69
01/15/2019	020960	INC.		\$333.39		\$49,308.30
01/15/2019	020961	CHAFIN LAW FIRM, P.C.		\$300.00		\$49,008.30
01/15/2019	020962	CINTAS		\$70.10		\$48,938.20
01/15/2019	020963	COMMONWEALTH OF VIRGINIA	6167000	\$1,565.46		\$47,372.74
01/15/2019	020964	CORE & MAIN LP	6210.0	\$1,388.16		\$45,984.58
01/15/2019	020965	DEPTOF GENERAL SERVICES		\$162.25		\$45,822.33
01/15/2019	020966	FISHER AUTO PARTS		\$132.83		\$45,689.50
01/15/2019	020967	HERITAGE PROPANE		\$286.42		\$45,403.08
01/15/2019	020968	L & M AUTO PARTS, LTD		\$626.15		\$44,776.93
01/15/2019	020969	LEBANON BLOCK & SUPPLY		\$204.91		\$44,572.02
01/15/2019	020970	NATIONWIDE EMPLOYEE BENEFIT		\$433.61		\$44,138.41
01/15/2019	020971	NEW PEOPLES BANK		\$1,034.00		\$43,104.41
01/15/2019	020972	RAVEN SUPER MARKET		\$39.99		\$43,064.42

01/15/2019	020973	Sunset		\$145.32		\$42,919.10
01/15/2019	020974	TAZEWELL CO PSA		\$18,633.10		\$24,286.00
01/15/2019	020975	TIME WARNER CABLE		\$143.01		\$24,142.99
01/15/2019	020976	TOWN OF HONAKER		\$939.93		\$23,203.06
01/15/2019	020977	VACORP		\$4,782.75		\$18,420.31
01/15/2019	020978	VERIZON		\$63.64		\$18,356.67
01/15/2019	020979	VERIZON WIRELESS		\$344.27		\$18,012.40
01/15/2019	020980	VIRGINIA UTILITY PROTECTION		\$102.90		\$17,909.50
01/15/2019	020981	WALLACE HARDWARE		\$46.48		\$17,863.02
01/15/2019	21463	MICHAEL L. BALL	P/R	\$542.16		\$17,320.86
01/15/2019	21464	RITA C. BOSTIC	P/R	\$831.32		\$16,489.54
01/15/2019	21465	BRANDON GENT	P/R	\$743.34		\$15,746.20
01/15/2019	21466	TRACY GRADY	P/R	\$1,165.21		\$14,580.99
01/15/2019	21467	HARVEY HART	P/R	\$1,551.15		\$13,029.84
01/15/2019	21468	CODY HESS	P/R	\$377.42		\$12,652.42
01/15/2019	21469	TIMOTHY HONAKER	P/R	\$1,105.37		\$11,547.05
01/15/2019	21470	JAMES HORN	P/R	\$736.30		\$10,810.75
01/15/2019	21471	DAVID HUGHES	P/R	\$1,222.81		\$9,587.94
01/15/2019	21472	RHONDA L. LESTER	P/R	\$1,008.68		\$8,579.26
01/15/2019	21473	CARL RHEA	P/R	\$351.67		\$8,227.59
01/15/2019	21474	MR DAVID C ROBINSON	P/R	\$853.81		\$7,373.78
01/15/2019	21475	EARLY SAGE	P/R	\$527.78		\$6,846.00
01/15/2019	21476	LUTHER SAULS	P/R	\$1,021.88		\$5,824.12
01/15/2019	21477	BRAD SHORTT	P/R	\$620.25		\$5,203.87
01/15/2019	21478	GREGORY A. SIMERLY	P/R	\$546.55		\$4,657.32
01/15/2019	21479	EDNA F. VANCE	P/R	\$978.02		\$3,679.30
01/15/2019	21480	BLAKE YATES	P/R	\$984.24		\$2,695.06
01/16/2019		A/R			\$5,720.00	\$8,415.06
01/16/2019	20237	JAMES KISER	P/R	\$144.70		\$8,270.36
01/17/2019		A/R			\$5,883.03	\$14,153.39
01/17/2019	4418	PAUL CAMPBELL			\$2,100.00	\$16,253.39
01/17/2019	23307	STEVE MILLER			\$156.70	\$16,410.09
01/18/2019		A/R			\$5,960.76	\$22,370.85
01/18/2019		RCPSA - CONSTRUCTION	Construction Labor		\$13,016.27	\$35,387.12
01/18/2019	249		IRS Tax Payment	\$4,798.98		\$30,588.14
01/18/2019	474	ROGER BROWN			\$52.50	\$30,640.64
01/21/2019		A/R			\$9,257.27	\$39,897.91
01/21/2019	020982	Clifford Hess	Director Fees	\$200.00		\$39,697.91
01/21/2019	020983	Darrell W. Puckett	Director Fees	\$200.00		\$39,497.91
01/21/2019	020984	Larry A. McGlothlin	Director Fees	\$200.00		\$39,297.91
01/21/2019	020985	Chris Dye	Director Fees	\$200.00		\$39,097.91
01/21/2019	020986	Carter McGlothlin	Director Fees	\$200.00		\$38,897.91
01/21/2019	0QWY5XYJL	TOWN OF LEBANON		\$5,726.99		\$33,170.92
01/21/2019	NKWY5XYJL	TOWN OF LEBANON		\$0.52		\$33,170.40
01/21/2019	QSWY5XYJL	TOWN OF LEBANON		\$47.10		\$33,123.30
01/21/2019	SXWY5XYJL	TOWN OF LEBANON		\$54.00		\$33,069.30
01/21/2019	XMWY5XYJL	TOWN OF LEBANON		\$28.48		\$33,040.82
01/22/2019		A/R			\$4,047.61	\$37,088.43
01/23/2019		A/R			\$2,280.77	\$39,369.20
01/23/2019	251		VA Tax Payment	\$904.23		\$38,464.97
01/23/2019		ASHLEY HONAKER			\$100.00	\$38,564.97
01/24/2019		A/R			\$2,305.15	\$40,870.12
01/24/2019	012419	RURAL DEVELOPMENT		\$3,609.00		\$37,261.12
01/25/2019		A/R			\$938.57	\$38,199.69
01/25/2019	012519	DEBIT CARD		\$20.05		\$38,179.64

01/28/2019		A/R			\$3,578.38	\$41,758.02
01/28/2019	012819	RURAL DEVELOPMENT		\$543.00		\$41,215.02
01/28/2019	012819	ALLY		\$927.45		\$40,287.57
01/28/2019	13544	VIRGINIA RESOURCES AUTHORITY		\$24,512.85		\$15,774.72
01/28/2019	13545	VIRGINIA RESOURCES AUTHORITY		\$6,925.20		\$8,849.52
01/29/2019	012919	DEBIT CARD		\$20.06		\$8,829.46
01/29/2019	21499	MICHAEL L. BALL	P/R	\$575.70		\$8,253.76
01/29/2019	21500	RITA C. BOSTIC	P/R	\$905.21		\$7,348.55
01/29/2019	21501	BRANDON GENT	P/R	\$704.21		\$6,644.34
01/29/2019	21502	TRACY GRADY	P/R	\$906.20		\$5,738.14
01/29/2019	21503	HARVEY HART	P/R	\$1,369.57		\$4,368.57
01/29/2019	21504	CODY HESS	P/R	\$600.59		\$3,767.98
01/29/2019	21505	TIMOTHY HONAKER	P/R	\$1,041.27		\$2,726.71
01/29/2019	21506	JAMES HORN	P/R	\$677.84		\$2,048.87
01/29/2019	21507	DAVID HUGHES	P/R	\$1,096.18		\$952.69
01/29/2019	21508	RHONDA L. LESTER	P/R	\$929.36		\$23.33
01/29/2019	21509	CARL RHEA	P/R	\$287.31		(\$263.98)
01/29/2019	21510	MR DAVID C ROBINSON	P/R	\$799.00		(\$1,062.98)
01/29/2019	21511	EARLY SAGE	P/R	\$554.27		(\$1,617.25)
01/29/2019	21512	LUTHER SAULS	P/R	\$909.55		(\$2,526.80)
01/29/2019	21513	BRAD SHORTT	P/R	\$575.86		(\$3,102.66)
01/29/2019	21514	GREGORY A. SIMERLY	P/R	\$459.92		(\$3,562.58)
01/29/2019	21515	EDNA F. VANCE	P/R	\$915.80		(\$4,478.38)
01/29/2019	21516	BLAKE YATES	P/R	\$865.65		(\$5,344.03)
01/30/2019		A/R			\$4,669.17	(\$674.86)
01/31/2019		A/R			\$2,004.37	\$1,329.51
01/31/2019	252	A/R			\$3,072.32	\$4,401.83
01/31/2019	013119	NEW PEOPLES BANK		\$9.95		\$4,391.88

NPB CD#12020 Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$68,441.49

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/05/2019		NEW PEOPLES BANK	Interest		\$172.29	\$68,441.49

NPB CD#98737 Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$93,229.04

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/07/2019		NEW PEOPLES BANK	Interest		\$337.76	\$93,229.04

Environmental Waste Account Check Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$232,193.49

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/31/2019		A/R			\$4,645.73	\$230,323.21
01/18/2019		A/R			\$1,370.00	\$225,677.48
01/11/2019		A/R			\$670.32	\$224,307.48
01/04/2019		A/R			\$2,121.45	\$223,637.16

Long Term Debt Account Check Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$6,147.94

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/25/2019	4011	SAM FIELDS			\$250.00	\$5,597.94
01/24/2019	7106	ROBERT BRENDLINGER			\$500.00	\$5,347.94

Equipment Replacement Account Check Register
01/01/19 to 01/31/19
Balance as of 02/13/19 \$7,557.35

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/08/2019	010819	L & M AUTO PARTS, LTD	Motor Truck #48	\$3,100.00		\$2,949.00

**Russell County Public Service Authority - Operating
Profit and Loss
January 2019**

	Total	
	Jan 2019	Jul 2018 - Jan 2019 (YTD)
Income		
4000.0 Water Revenue	\$103,415.26	\$713,928.50
4100.0 Sewer Revenue	\$637.63	\$4,478.11
4200.0 Trash Revenue	\$9,428.38	\$51,839.55
4300.0 Hookup & Reconnect Revenue	\$290.00	\$1,845.30
4400.0 Credit Card Fees	\$183.00	\$1,336.26
4500.0 Job Income	\$6,191.50	\$20,086.50
4600.0 Government Income (Reimbursement)	\$11,077.20	\$231,083.26
4900.0 Other Operating Revenue	\$18,630.20	\$55,220.24
9008.0 Sales of Product Income		\$307.04
9029.0 Return Check/Return Check Fee	\$17.25	\$93.25
Total Income	\$149,870.42	\$1,080,218.01
Cost of Goods Sold		
5000.0 Water Purchase	\$6,924.84	\$161,999.55
5100.0 Sewer Fees	\$653.40	\$5,168.18
9009.0 Cost of Goods Sold		\$0.00
Total Cost of Goods Sold	\$7,578.24	\$167,167.73
Gross Profit	\$142,292.18	\$913,050.28
Expenses		
2430.0 401K Contributions	\$1,756.52	\$12,160.93
6030.0 Uniforms	\$256.40	\$2,053.84
6050.0 Employee Health Insurance	\$5,146.68	\$35,207.96
6055.0 Health Insurance Credit	\$28.09	\$195.92
6070.0 Retirement Plan	\$1,467.88	\$10,462.03
6080.0 Short Term Disability	\$184.20	\$1,226.48
6100.0 Insurance	\$262.92	\$7,560.61
6110.0 Telephone	\$1,611.31	\$13,438.97
6120.0 Electric	\$777.64	\$1,779.66
6120.3 Electric - Pumps	\$2,871.24	\$13,696.71
6120.4 Electric - Tanks	\$283.18	\$972.65
6130.0 Other Utilities	\$101.10	\$631.44
6180.0 Chemicals		\$368.15
6185.1 Samples-Pump 1		\$739.72
6185.2 Samples-Pump 2		\$618.22
6185.5 Samples-Pump 5		\$1,223.38
6185.6 Samples-Pump 6		\$121.50
6185.7 Samples - Cleveland School	\$88.70	\$217.66
6185.8 Samples - Thompson Creek		\$309.11
6190.0 Monitoring	\$79.80	\$394.80
6200.0 Materials & Supplies	\$609.82	\$6,546.36

6206.0 R&M Office	\$325.24	\$3,379.92
6210.0 R&M System	\$4,613.77	\$14,506.30
6210.1 R&M Pump 1	\$330.21	\$1,067.71
6210.2 R&M Pump 2	\$142.38	\$7,992.00
6210.5 R&M Pump 5	\$285.00	\$5,546.93
6215.2 R&M Big A Tank		\$12.23
6215.3 R&M Call Valley Tank (832)		\$5.14
6215.5 R&M Belfast Tank		\$117.35
6220.0 R&M Equipment	\$3,129.75	\$6,534.63
6240.0 Gas, Oil, Grease	\$1,595.06	\$12,801.04
6245.0 Vehicle/Equipment Tires		\$1,107.91
6250.0 Tags/Title/Licenses		\$8.00
6260.0 Office Supplies	\$83.73	\$488.25
6270.0 Postage & Delivery	\$790.62	\$6,488.04
6280.0 Printing & Reproduction		\$818.51
6300.0 Accounting Fees		\$37,333.00
6320.1 Water Works Operation Swords Cr		\$3,814.35
6320.2 Water Works Operation Belfast		\$2,011.90
6320.5 Water Works Operation Hansonville		\$1,156.40
6320.6 Water Works Operation New Garden		\$365.80
6320.7 Water Works Operation Thompson Creek		\$23.60
6370.1 Rent- Lebanon Shop	\$514.00	\$3,649.40
6390.0 Advertisement		\$112.36
6420.0 Service Charges	\$284.91	\$3,411.53
6430.0 Dues & Subscriptions		\$579.32
6447.0 Legal Fees		\$300.00
66000 Payroll Expenses	\$45,729.25	\$362,216.65
9001.0 Reimbursements	\$83.20	\$765.60
9012.0 Purchases		\$22,148.85
9026.0 Director Fees	\$1,000.00	\$7,000.00
Total Expenses	\$74,432.60	\$615,688.82
Net Operating Income	\$67,859.58	\$297,361.46
Other Income		
1255.0 Due To/From Construction Fund	\$6,311.46	\$158,404.07
8000.1 Interest Income	\$510.05	\$1,517.79
Total Other Income	\$6,821.51	\$159,921.86
Other Expenses		
2300.0 N/P New Peoples Bank LC	\$4,865.41	\$44,305.01
2510.0 N/P Swords Creek	\$3,609.00	\$25,263.00
2610.0 N/P Drill Project		\$9,275.63
2611.0 N/P Highland Acres/Yates WSL-16		\$3,342.02
2612.0 N/P Miller Creek/Frank's/Honey	\$6,925.20	\$13,850.41
2613.0 N/P Big A Mtn. Phase I WSL-11-9		\$15,594.84
2614.0 N/P Dante W/S-99 (DEQ)	\$937.50	\$937.50
2616.0 N/P Belfast		\$27,707.99
2617.0 N/P Rosedale		\$31,778.61
2618.0 N/P New Garden/Finney		\$17,983.72

2619.0 N/P Mains Line WSL-40-13E		\$109,970.97
2620.0 N/P Green Valley Estates		\$3,397.81
2630.0 N/P South River		\$1,523.98
2635.0 N/P Long Branch		\$2,663.08
2640.0 N/P Pine Creek		\$5,741.28
2641.0 N/P VRA Mountain Meadows		\$2,095.98
2650.0 N/P Clark's Valley		\$13,706.09
2660.0 N/P Lynn Spring	\$543.00	\$3,801.00
2927.0 N/P VRA Big A Mtn. Phase II		\$25,579.79
2930.0 N/P Green Valley West	\$17,662.75	\$35,325.50
2938.0 N/P Back Valley		\$5,420.45
2939.0 N/P iPerl RRM	\$6,850.10	\$13,708.57
2940.0 N/P Rt 656		\$10,389.02
2941.0 N/P Fincastle Est		\$4,117.13
2982.0 Ally 2016 Chev	\$927.45	\$6,492.15
2984.0 N/P Ally New Truck	\$589.45	\$4,126.15
5235.0 Customer Deposit Refund	\$28.14	\$510.66
5235.1 Customer Over Payment Refund		\$134.39
Total Other Expenses	\$39,865.68	\$440,515.65
Net Other Income	(\$33,044.17)	(\$280,593.79)
Net Income	\$34,815.41	\$16,767.67

Accrual Basis

Russell County Public Service Authority - Construction
Profit and Loss
 January 2019

	Total	
	Jan 2019	Jul 2018 - Jan 2019 (YTD)
Income		
4145.0 Contributions - Govt		\$123,557.76
4300.0 Loan Proceeds		
4300.4 Route 656	\$15,887.59	\$77,189.79
4300.5 Fincastle Estates	\$18,653.22	\$36,156.18
4300.6 iPerl Radio Read Meters		\$6,282.01
4300.7 Thompson Creek/Tunnel Road	\$3,133.69	\$74,458.77
Total 4300.0 Loan Proceeds	\$37,674.50	\$194,086.75
4400.0 Misc. Income		
4400.1 Misc. Projects	\$18,452.45	\$144,967.92
4400.2 Sale of Supplies/Materials		\$297.04
Total 4400.0 Misc. Income	\$18,452.45	\$145,264.96
7200.0 Grant Contributions		
7200.4 Route 656	\$5,654.16	\$26,088.23
7200.5 Fincastle Estates	\$4,663.30	\$9,039.04
7200.6 iPerl Radio Read Meters		\$1,570.51
7200.7 Thompson Creek/Tunnel Road	\$2,089.12	\$49,639.17
Total 7200.0 Grant Contributions	\$12,406.58	\$86,336.95
Total Income	\$68,533.53	\$549,246.42
Gross Profit	\$68,533.53	\$549,246.42
Expenses		
5500.0 Project Expenses		
5510.0 Materials		
5510.4 Route 656	(\$156.22)	\$5,046.75
5510.5 Fincastle Estates	\$15,998.07	\$21,886.58
5510.8 Misc. Projects		(\$712.56)
Total 5510.0 Materials	\$15,841.85	\$26,220.77
5520.0 Salaries & Benefits		
5520.4 Route 656	\$1,422.55	\$46,289.70
5520.5 Fincastle Estates	\$12,193.73	\$32,372.75
5520.7 Thompson Creek/Tunnel Road	\$0.00	\$26,213.40
5520.8 Misc. Projects	\$11,307.04	\$64,721.48
Total 5520.0 Salaries & Benefits	\$24,923.32	\$169,597.33
5530.0 Hourly Equipment		
5530.4 Route 656	\$83.49	\$21,837.10
5530.5 Fincastle Estates	\$6,543.54	\$10,830.03
5530.7 Thompson Creek/Tunnel Road	\$0.00	\$18,353.38
5530.8 Misc. Projects	\$988.62	\$7,037.29
Total 5530.0 Hourly Equipment	\$7,615.65	\$58,057.80
5540.0 Supplies/Miscellaneous		

5540.4 Route 656		\$9,603.64
5540.5 Fincastle Estates	\$1,965.92	\$20,224.25
5540.7 Thompson Creek/Tunnel Road		\$2,540.36
5540.8 Misc. Projects	\$504.59	\$21,114.19
Total 5540.0 Supplies/Miscellaneous	\$2,470.51	\$53,482.44
5590.0 Engineering		
5590.10 Glade Hollow		\$36,000.00
5590.4 Route 656		\$3,000.00
5590.5 Fincastle Estates		\$6,500.00
5590.7 Thompson Creek/Tunnel Road		\$18,650.00
Total 5590.0 Engineering	\$0.00	\$64,150.00
Total 5500.0 Project Expenses	\$50,851.33	\$371,508.34
6000.0 Salaries - General Construction	\$3,660.93	\$18,619.82
6015.0 Employee Benefits		\$500.00
6030.0 Uniforms	\$518.48	\$3,583.06
6090.0 Contract Labor	\$25.00	\$175.00
6101.0 Employee Screening		\$50.00
6120.0 Telephone Cell	\$267.22	\$3,734.96
6140.2 Electric Temp Office	\$18.21	\$103.45
6200.0 Supplies	\$96.41	\$1,288.64
6220.0 Repair & Maint.	\$1,236.10	\$24,409.61
6240.0 Gas, Oil, Grease	\$410.40	\$19,594.73
6260.0 Office Supplies	\$443.89	\$2,329.31
6270.0 Postage & Delivery		\$314.14
6300.0 Accounting Services		\$77.00
6340.0 Small Tools & Equipment	\$99.55	\$610.87
6420.0 Finance/Service Charges	\$26.31	\$342.08
6430.0 Dues/Subscriptions		\$225.00
6445.0 License/Tags/Inspections	\$67.00	\$147.00
6446.0 Permit Fees		\$1,786.00
9001.0 Transfer Out To PSA	\$12,502.76	\$136,060.52
Total Expenses	\$70,223.59	\$585,459.53
Net Operating Income	(\$1,690.06)	(\$36,213.11)
Net Income	(\$1,690.06)	(\$36,213.11)

Accrual Basis

Russell County PSA - Construction
 Outstanding Receivables as of 02/15/19

Description	Materials	Labor	Hourly Equip.	Supplies/Misc	Engineering	Other	Total
FGlade							
Route 656	\$1,609.12	\$1,422.55	\$83.49	\$155.00	\$0.00	\$0.00	\$3,270.16
Fincastle Estates	\$15,998.07	\$12,193.73	\$6,543.54	\$2,540.92	\$0.00	\$500.00	\$37,776.26
Glade Hollow	\$0.00	\$751.72	\$5.46	\$0.00	\$15,000.00	\$0.00	\$15,757.18
Town of Cleveland Dec -18	\$0.00	\$2,545.23	\$24.42	\$0.00	\$0.00	\$0.00	\$2,569.65
Town of Cleveland Pump House	\$0.00	\$1,013.91	\$304.43	\$637.53	\$0.00	\$0.00	\$1,955.87
VDOT/Dante Project	\$3,317.06	\$2,459.58	\$96.36	\$327.00	\$0.00	\$0.00	\$6,200.00
US Hwy/Hicks	\$594.76	\$2,430.99	\$1,648.51	\$539.83	\$0.00	\$785.91	\$6,000.00
Rabbit Hollow (SERCAP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,500.00	\$13,500.00
Fields (SERCAP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00
Castlewood Main Meter Project	\$0.00	\$537.69	\$10.72	\$0.00	\$0.00	\$0.00	\$548.41
Misc./Glenview/East Crossroads Meters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,198.59	\$5,198.59
Total	\$21,519.01	\$23,355.40	\$8,716.93	\$4,200.28	\$15,000.00	\$24,484.50	\$97,276.12

Total Due to General Construction **\$58,155.95** (\$31,355.40 Labor Reimbursement to Operating Account)

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General Construction Account Check Register

01/01/19 to 01/31/19

Balance as of 02/15/19 \$30,542.60

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/15/2019		RCBOS	Co Projects/Loan Pymts/Water Account		\$12,772.65	\$13,812.33
01/15/2019		CWSA	Admin Services/Water Account		\$5,679.80	\$19,492.13
01/15/2019	4081	Russell County PSA - Operating	Construction Labor Reimb.	\$1,756.47		\$17,735.66
01/15/2019	4082	Russell County PSA - Operating	RCBOS Project Loan Payments Jan-19	\$11,077.20		\$6,658.46
01/15/2019	4083	Russell County PSA - Operating	#100143 \$53.24 #103678 \$1,372.32	\$1,425.56		\$5,232.90
01/15/2019	4084	Kenny A. Taylor		\$25.00		\$5,207.90
01/18/2019	4085	Russell County PSA - Operating	Construction Labor Rt 656/Fincastle 10/21 to 11/17/18	\$13,016.27		(\$7,808.37)
01/18/2019	4086	Cat Financial Commercial Revolving Card	6035 3380 2633 9952	\$1,500.00		(\$9,308.37)
01/18/2019	4087	Tip Top Materials, LLC		\$195.84		(\$9,504.21)
01/18/2019	4088	E-Dillon & Co.		\$230.44		(\$9,734.65)
01/18/2019	4089	Verizon Wireless	713153824-00001	\$316.86		(\$10,051.51)
01/18/2019	4090	Dominion Office		\$39.90		(\$10,091.41)
01/18/2019	4091	D&R Enterprise, Inc.		\$100.00		(\$10,191.41)
01/18/2019	4092	Huffman's Service Center		\$15.00		(\$10,206.41)
01/18/2019	4093	L&M Auto Parts, Ltd.		\$150.00		(\$10,356.41)
01/18/2019	4094	ARCET Equipment Co.		\$98.58		(\$10,454.99)
01/18/2019	4095	New Peoples Bank, Inc.	25042930	\$312.53		(\$10,767.52)
01/18/2019	4096	Cintas		\$259.24		(\$11,026.76)
01/18/2019	4097	Russell Oil Co., Inc.		\$965.44		(\$11,992.20)
01/18/2019	4098	Raven Super Market		\$11.98		(\$12,004.18)
01/18/2019	4099	TruckPro, LLC	254RU003	\$1,749.71		(\$13,753.89)
01/18/2019			Reimb Labor on Fincastle D/D#12		\$10,254.29	(\$3,499.60)
01/18/2019			Reimb Equip on Fincastle D/D#12		\$6,950.63	\$3,451.03
01/18/2019			Reimb Rt 656 Labor on Thompson Cr D/D#19		\$2,759.98	\$6,211.01
01/18/2019			Reimb Rt 656 Equip on Thompson Cr D/D#19		\$1,803.25	\$8,014.26
01/22/2019			Open Account Glade Hollow/Glade Hill	\$500.00		\$7,514.26

Thompson Creek/Tunnel Road Project Account Check Register
01/01/19 to 0/31/19
Balance as of 02/15/19 \$47.80

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/18/2019			Reimb RT 656 Labor on Thompson Cr D/D#19	\$2,759.98		\$47.80
01/18/2019			Reimb RT 656 Equip on Thompson Cr D/D#19	\$1,803.25		\$2,807.78
01/18/2019	1043	Larry Miller		\$120.00		\$4,611.03
01/18/2019	1042	W-L Construction & Paving, Inc.		\$182.75		\$4,731.03
01/18/2019	1041	Town of Lebanon		\$56.00		\$4,913.78
01/18/2019	1040	Tip Top Materials, LLC		\$119.78		\$4,969.78
01/18/2019	1039	Rogers Group, Inc.	37246661	\$106.05		\$5,089.56
01/18/2019	1038	Blevins Septic Service		\$75.00		\$5,195.61
01/18/2019		VRA			\$5,222.81	\$5,270.61

Route 656 East Project Account Check Register
01/01/19 to 0/31/19
Balance as of 02/15/19 \$0

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/30/2019		VRA			\$21,541.75	\$21,589.55

Fincastle Estates Project Account Check Register
01/01/19 to 0/31/19
Balance as of 02/15/19 \$47.80

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/18/2019			Reimb Labor on Fincastle D/D#12	\$10,254.29		\$47.80
01/18/2019			Reimb Equip on Fincastle D/D#12	\$6,950.63		\$10,302.09
01/18/2019	1034	Rogers Group, Inc.	37246661	\$121.88		\$17,252.72
01/18/2019	1033	Blevins Septic Service		\$75.00		\$17,374.60
01/18/2019	1032	Core & Main		\$914.72		\$17,449.60
01/18/2019	1031	Thompson & Litton, Inc.		\$5,000.00		\$18,364.32
01/18/2019		VRA			\$23,316.52	\$23,364.32

Glade Hollow/Glade Hill Project Account Check Register
01/01/19 to 0/31/19
Balance as of 02/15/19 \$122.10

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
01/24/2019		Deluxe for Business		\$377.90		\$122.10
01/22/2019			To Open Account		\$500.00	\$500.00

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year: January, 2019

WATERWORK - Swords Creek -RCPSA
PWSID ID: 1167900

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPSA-RAVEN/DORAN	5,649,000
B	Gallons of water purchased from HONAKER ELEM SCHOOL METER	
C	Total gallons of water purchased (A + B)	5,649,000
D	Average gallons/day placed into distribution system [C/days in month]	188,300
E	Gallons of water metered to customers - Swords Creek	4,243,225
F	Gallons of water metered for flushing, fire flow, etc.	
G	Total gallons of water unaccounted for [C - (E+F)]	1,405,775
H	Apparent percent of water lost from the distribution system [100 H/C]	24.89%
I	Number of connections	1299
J	Average gallons/day per connection (F/I)	3267
K	Estimated daily population served	3248

Distribution system performance goals:

- . less that 30 percent loss of water placed into the distribution system
- . less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	1.54 - 010	17		25	.80 - 020
2	1.25 - 010	10		18	1.50 - 020	26	
3		11	.90 - 020	19		27	
4	1.58 - 020	12		20		28	1.61 - 030
5		13		21	1.30 - 030	29	
6		14	1.14 - 030	22		30	1.54 - 010
7	.87 - 030	15		23	.84 - 010	31	
8		16	.90 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connctions made) (may be continued on back):

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year - January, 2019

WATERWORKS - BELFAST - RCPA

PWSID ID: 1167051

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPA - CLAYPOOL HILL	3,273,500
B	Gallons of water purchased from TOWN OF LEBANON	0
C	Total Gallons of water placed into waterworks [A + B]	3,273,500
D	Average gallons/day placed into distribution system [C/days in month]	109,117
E	Gallons of water metered to customers -	2,377,577
F	Gallons of water metered for flushing, fire flow, etc.	
G	Total gallons of water unaccounted for [C - E + F]	895,923
H	Apparent percent of water lost from the distribution system [100 G/C]	27.37%
I	Number of connections	698
J	Average gallons /day per connection (E/I)	3,406
K	Estimated daily population served	1,575

Distribution system performance goals:

less than 30 percent loss of water placed into the distribution system

less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

BELFAST/ROSEDALE WATER WORKS

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	1.63 - 010	17		25	1.40 - 020
2	1.65 - 010	10		18	1.44 - 020	26	
3		11	1.65 - 020	19		27	
4	1.68 - 020	12		20		28	1.65 - 030
5		13		21	1.60 - 030	29	
6		14	1.61 - 030	22		30	1.68 - 010
7	1.38 - 030	15		23	1.58 - 010	31	
8		16	1.60 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: _____

Printed Name : Tracy Grady

Title/Operator Class: Operations Class 5

WATER WORKS MONTHLY OPERATION REPORT

Green Valley Estates Waterworks

PWSID #: 1167275

Population Served: 225

No. Connections Served 90

Gallons of Water Pumped 433,641

Gallons of Water sold: 366,863

Water Loss: 15.40%

Date	Well 27-A	Well 30-C	Master	CL2	CL2 Residual Sample	Comments
1						
2	19,300	5,338	28,670	0.64	0 10	
3						
4	16,700	4,621	24,318	0.59	0 20	
5						
6						
7	24,400	6,773	36,840	0.50	0 30	
8						
9	16,500	4,602	23,228	0.54	0 10	
10						
11	15,100	4,201	22,524	0.57	0 20	
12						
13						
14	24,000	6,786	36,542	0.60	0 30	
15						
16	16,600	4,642	24,516	0.62	0 10	
17						
18	15,300	4,225	22,474	0.64	0 20	
19						
20						
21	24,700	6,881	37,129	0.66	0 30	
22						
23	17,000	4,751	25,171	0.63	0 10	
24						
25	15,500	4,322	23,389	0.60	0 20	
26						
27						
28	25,000	6,975	37,472	0.64	0 30	
29						
30	15,800	4,393	22,518	0.58	0 10	
31						
Totals	245,900	68,510	364,791			

Operator in Responsible Charge: Tracy Grady
 Printed Name

Signature: _____

WW License Class: 5

Submit by the 10th of the following month to:
 Virginia Department of Health
 Office of Drinking Water, Abingdon Field Office
 454 East Main Street
 Abingdon, Virginia 24210

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VIRGINIA DEPARTMENT OF HEALTH
 DIVISION OF DRINKING WATER
 MONTHLY REPORT

Month /Year - January, 2019

WATERWORKS: HANSONVILLE - RCPSA
 PWSID ID: 1167275

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TOWN OF LEBANON	1,816,940
B	Galloons of water pumped from GREEN VALLEY ESTATES WELLS	433,641
C	TOTAL gallons of water placed in water works (a+b+c)	2,250,581
D	Average gallons/day placed into distribution system [D/days in month]	75,019
E	Total gallons of water metered to customers - Hansonville	1,003,424
F	Total gallons of water metered to customers - Green Vally Estate	366,863
G	Total gallons of water metered to customers - Washington County	493,170
H	Gallons of water metered for flushing, fire flow, etc.	
I	Total Gallons of water sold (E+F+G+H)	1,863,457
J	Total gallons of water unaccounted for	387,124
K	Apparent percent of water lost from the distribution system [100 J/C]	17.20%
L	Number of connections	392
M	Average gallons/day per connections I/L	4,754
N	Estimated daily population served	980

Distribution system performance goals:

.less that 30 percent loss of water placed into the distribution system

.less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L - Station #	DATE	Mg/L - Station #	DATE	Mg/L - Station #	Date	Mg/L - Station #
1		9	1.55 - 010	17		25	1.43 - 010
2	1.60 - 010	10		18	1.51 - 010	26	
3		11	1.54 - 010	19		27	
4	1.58 - 020	12		20		28	1.70 - 020
5		13		21	1.48 - 020	29	
6		14	1.60 - 010	22		30	1.68 - 030
7	154 - 030	15		23	1.45 - 030	31	
8		16	1.55 - 020	24			

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

#####

VIRGINIA DEPARTMENT OF HEALTH
 DIVISION OF DRINKING WATER
 MONTHLY REPORT

Month /Year January, 2019

WATERWORK - New Garden
 PWSID ID: 1167540

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from HONAKER-NEW GARDEN METER	487,513
B	Average gallons/day placed into distribution system (C/days in month)	16,250
C	Gallons of water metered to customers	376,929
D	Gallons of water metered for flushing, fire flow, ect.	
E	Total gallons of water unaccounted for [E - (A-C)]	110,584
F	Apparent percent of water lost from the distribution system [100 E/A]	22.68%
G	Number of connections	129
H	Average gallons/day per connection (C/I)	12564
I	Estimated daily population served	323

Distribution system performance goals:

- less than 30 percent loss of water placed into the distribution system
- less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	1.48 - 010	17		25	1.43 - 020
2	.54 - 010	10		18	1.36 - 020	26	
3		11	1.46 - 020	19		27	
4	1.43 - 020	12		20		28	1.32 - 030
5		13		21	1.40 - 030	29	
6		14	1.41 - 030	22		30	1.38 - 010
7	1.34 - 030	15		23	1.28 - 010	31	
8		16	1.43 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connctions made) (may be continued on back):

Signed Name: _____
 Printed Name : Tracy Grady
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VIRGINIA DEPARTMENT OF HEALTH - OFFICE OF DRINKING WATER
MONTHLY REPORT

Month January
Year 2019

County: Russell
Waterworks: Thompson Creek - RCPSA
PWSID No: 1167814

DISTRIBUTION SYSTEM PERFORMANCE

A	Gallons of water purchased from Town Of Honaker	44,288
B	Gallons of water placed into distribution from other sources	
C	Total Gallons of water placed into waterworks (A + B)	44,288
D	Gallons of water metered to primary customers	41,659
E	Gallons of water placed into the distribution system that are not transferred to primary customers (C - D)	2,629
F	Gallons of water metered to other customers	
G	Gallons of water used for flushing distribution system, leaks, etc.	
H	Total gallons of water unaccounted for (E - F - G)	2,629
I	Apparent percent of water lost from distribution system	5.94%
J	Average gallons per day placed into distribution system for customers other than primary customers (E / days per Month)	1,389
K	Number of connections	20
L	Average gallons/day per other waterworks customers (J / K)	69
M	Estimated daily population served	23

Distribution system performance goals:

- * Less than 30% loss of water placed into distribution system

(CHLORINE RESIDUAL (Required 3 days/week))

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	DATE	Mg/L
1		9	1.48 - 010	17		25	1.43 - 010
2	1.36 - 010	10		18	1.50 - 010	26	
3		11	1.50 - 010	19		27	
4	1.40 - 010	12		20		28	1.51 - 010
5		13		21	1.52 - 010	29	
6		14	1.48 - 010	22		30	1.42 - 010
7	1.50 - 010	15		23	1.50 - 010	31	
8		16	1.55 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: _____
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RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 10 AND CYCLE 1
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LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL LASTPAY	NOTE
001-00000618 105282	HORTON, DARRELL EUG 610 MAPLE GAP 610 MAPLE GAP Mtr#: 75896026 MID/MXU: 19015020 PrvRd:215534	23.83	53.83 1/7/19	2-11 Pd. 40.00
001-00001890 104150	RAHN, APRIL 5065 HORTON RIDGE RD Mtr#: 75897542 MID/MXU: 16865570 PrvRd:360995	818.18	935.42* 1/25/19	
001-00004803 104017	BACHMAN, BETTY 4803 HORTON RIDGE RD Mtr#: 76068572 MID/MXU: 16872214 PrvRd:136604	30.00	60.00 12/6/18	
001-00007700 102237	HILL, DONNA 922 MAPLE GAP RD Mtr#: 82093632 MID/MXU: 19023116 PrvRd:14234	34.50	64.50 12/17/18	
001-00008870 104230	LESTER, RHONDA 5040 HORTON RIDGE RD Mtr#: 75896127 MID/MXU: 16864926 PrvRd:376875	2528.44	2706.56* 1/28/19	pmt 2/25
001-00009600 100403	CASEY, BARBARA 10191 SWORDS CREEK RD Mtr#: 75897567 MID/MXU: 16953080 PrvRd:192697	255.81	368.22* 1/10/19	L.O.
001-00010030 104810	GARRETT, SAMANTHA 10175 SWORDS CREEK RD Mtr#: 75897568 MID/MXU: 16874156 PrvRd:97140	120.41	175.53* 11/29/18	
001-00011002 105257	RAY, KIMBERLY M 9935 SWORDS CK RD APT # 3 Mtr#: 76123140 MID/MXU: 16931478 PrvRd:61380	156.58	156.58* 9/5/18	L.O.
001-00012000 100015	CAMPBELL, RALPH 9871 SWORDS CREEK RD 9871 SWOR Mtr#: 75897535 MID/MXU: 16872580 PrvRd:205960	1460.73	1523.29* 12/10/18	Pd. 75.00
001-00012300 100012	STILWELL, TAMARA 9833 SWORDS CREEK RD Mtr#: 76123112 MID/MXU: 16932774 PrvRd:133502	353.59	353.59* 3/8/17	L.O.
001-00015000 104480	WHITE, TARA 942 MAPLE GAP RD Mtr#: 82094417 MID/MXU: 19014954 PrvRd:37661	21.40	78.24 12/28/18	2-7 Pd. 35.00
001-00017800 100247	MATNEY, GAY 397 MAPLE GAP RD Mtr#: 75896016 MID/MXU: 19015870 PrvRd:143996	34.50	64.50 12/13/18	2-11 Pd. 44.50
001-00018151 105260	MUSICK, AMANDA 294 MAPLE GAP RD Mtr#: 75896017 MID/MXU: 19015038 PrvRd:227572	34.50	69.74 12/7/18	
001-00018300 100415	WEIR, MICHAEL 233 MAPLE GAP RD Mtr#: 82094415 MID/MXU: 85564894 PrvRd:126893	137.67	226.27* 12/26/18	2-6 Pd. 575.00
001-00019201 104814	HILL, TONY R 15 MAPLE GAP RD Mtr#: 75897252 MID/MXU: 19014722 PrvRd:126009	304.99	345.39* 12/14/18	2-15 Pd. 200.00
001-00019800 100093	MESSER, DARRYL & PH 101 MONROE DRIVE Mtr#: 75897551 MID/MXU: 16959756 PrvRd:404132	53.23	116.67 1/7/19	2-14 Pd. 60.00
001-00019900 100092	MESSER, ELIZABETH 149 MONROE DRIVE Mtr#: 75897555 MID/MXU: 16930966 PrvRd:388359	70.00	136.91 1/21/19	
001-00020100 104701	MESSER, ALEXA 9463 SWORDS CREEK RD Mtr#: 75897534 MID/MXU: 16862546 PrvRd:185090	38.51	70.13 1/30/19	2-18 Pd. 70.13
001-00020730 100587	JOHNSON, BENJAMIN F 229 JOHNSON HOLLOW RD Mtr#: 75897553 MID/MXU: 16937804 PrvRd:411511	179.74	216.08* 12/12/18	pmt 3/4 \$100
001-00022680 105270	HALSEY, CHRIS 9059 SWORDS CREEK RD Mtr#: 75897513 MID/MXU: 16976182 PrvRd:87592 73562775	58.44	58.44 10/16/18	Pd. 58.44
001-00024100 104537	NICHOLS, CURTIS 36 KAIDENS WAY Mtr#: 75897503 MID/MXU: 69532854 PrvRd:62260	68.33	98.33 12/5/18	2-6 Pd. 68.33
001-00099372 105000	RAY, KIMBERLY M 9937 SWORDS CK RD APT #2 APT # Mtr#: 76123145 MID/MXU: 16871344 PrvRd:231873	69.35	69.35* 1/25/19	L.O. NewAcct Pd. 10
002-00027460 104783	PRICE, DONNA C 71 MANCHESTER DRIVE 71 MANCHES Mtr#: 75896125 MID/MXU: 17042794 PrvRd:107645	99.86	136.10* 2/6/19	Pd. 50.00
002-00027490 104243	PRICE, DUSTY 22 NATURES WAY Mtr#: 75896126 MID/MXU: 17047490 PrvRd:243456	109.53	156.58 1/14/19	971.2650
002-00027500	GOODMAN, DARRELL	21.76	113.31 2/6/19	Pd. 100.00

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002-00028010 101012	WHITT, TAMARA 489 ROBINSON RIDGE Mtr#: 75896109 MID/MXU: 17048152 PrvRd:289557	44.11	97.04 1/7/19	
002-00028900 100303	KEEN, BRIAN 37 UPHILL DRIVE Mtr#: 75897465 MID/MXU: 16949466 PrvRd:394533	121.57	185.75 12/4/18	<i>2-11 Pd. 185.75</i>
004-00002378 104832	CHURCH, CHARLES CHA 2378 HORTON RIDGE RD Mtr#: 80594864 MID/MXU: 17065234 PrvRd:115848	36.70	88.88 12/4/18	<i>2-6 Pd. 50.00</i>
004-00003700 100472	HORTON, JOHN DAVID 3449 HORTON RIDGE RD Mtr#: 75896040 MID/MXU: 16733332 PrvRd:131653	45.63	75.63 1/14/19	
004-00003810 100599	MEADOWS, BRADLEY 3212 HORTON RIDGE RD Mtr#: 75896039 MID/MXU: 16733296 PrvRd:359527	158.25	207.77* 12/28/18	<i>pmt 2/15</i>
004-00005720 100762	MCGHEE, TONY 2100 HORTON RIDGE RD Mtr#: 75896010 MID/MXU: 16757504 PrvRd:110910	33.83	92.87 1/4/19	
004-00006400 100564	JOHNSON, DANNY 1607 HORTON RIDGE RD Mtr#: 75896084 MID/MXU: 16727522 PrvRd:247471	54.81	103.93 1/7/19	
007-00000454 103561	EVANS, BRENDA 454 PINE CREEK RD Mtr#: 82094077 MID/MXU: 16952032 PrvRd:46156	105.69	146.59* 1/8/19	<i>3379533</i>
007-00061750 100728	HESS, BRITTANY 941 PINE CREEK RD Mtr#: 79452939 MID/MXU: 16949314 PrvRd:100751	67.87	100.56 12/7/18	
007-00061950 104527	MUSICK, LACY J 1022 PINE CREEK RD Mtr#: 82093960 MID/MXU: 16949320 PrvRd:91247	60.90	152.54 2/5/19	<i>2/5 Pd. 100.00</i>
007-00062850 104291	RICHARDSON, SCOTTY 87 AE LN Mtr#: 75896011 MID/MXU: 16622670 PrvRd:150339	310.71	346.92* 7/16/18	<i>L.O.</i>
007-00062950 100710	RICHARDSON, DENNIS 402 AE LN Mtr#: 82093392 MID/MXU: 16611650 PrvRd:62934	99.30	160.41 12/7/18	<i>2-8 Pd. 100.00</i>
007-00063000 100740	ROWE, JOSH 483 AE LN 483 AE LN Mtr#: 82093432 MID/MXU: 16803674 PrvRd:316115	919.42	964.47* 12/10/18	<i>Pd. 75.00</i>
007-00063200 100341	MAYS, ROLAND 1801 PINE CREEK RD. Mtr#: 75896034 MID/MXU: 16801118 PrvRd:384542	65.28	132.71 1/7/19	
007-00063450 100211	RICHARDSON, LINDA 1903 PINE CREEK RD Mtr#: 75896037 MID/MXU: 16764924 PrvRd:218184	60.00	90.00 11/27/18	<i>Pd.</i>
007-00063700 100558	MILLER, JONATHAN 2377 PINE CREEK RD. Mtr#: 82094307 MID/MXU: 16672810 PrvRd:49892	37.31	92.62 1/4/19	
007-00063900 100588	MILLER, CHRIS 2534 PINE CREEK RD Mtr#: 75896087 MID/MXU: 16765308 PrvRd:257770	121.11	185.88 12/4/18	<i>2-6 Pd. 60.00</i>
007-00064270 102625	HUBBARD, HUBERT 2983 PINE CREEK RD Mtr#: 75896088 MID/MXU: 16765604 PrvRd:269953	272.26	366.77* 1/7/19	<i>2-7 Pd. 50.00</i>
007-00064550 100532	MEADOWS, ROY 635 HORTON RIDGE RD Mtr#: 75896072 MID/MXU: 16685784 PrvRd:128393	75.73	122.23 1/28/19	
008-00000191 104554	HALL, REBECCA 91 ASPEN CT Mtr#: 75897145 MID/MXU: 89099938 PrvRd:88632	30.00	60.00 12/26/18	
008-00000225 103353	PERKINS, DANIEL 415 CALL VALLEY ROAD Mtr#: 75897156 MID/MXU: 19004436 PrvRd:110363 75897156 19004436	34.50	64.50 12/27/18	
008-00000556 104647	KEEN, TIMOTHY 317 DRILL RD Mtr#: 78530556 MID/MXU: 16785144 PrvRd:21	30.00	60.00 1/7/19	<i>385,8159</i>
008-00000600 100837	HALL, MICHAEL & REB 24 ASPEN COURT Mtr#: 75897148 MID/MXU: 19002386 PrvRd:180754	144.28	316.01 12/26/18	
008-00002200 102720	REYNOLDS, ALIDA 117 PEACEFUL LN Mtr#: 75897175 MID/MXU: 19017286 PrvRd:273376	598.90	660.29* 2/5/19	<i>2-6 Pd. 100.00</i>
008-00002300 102721	PECK, TERESA 94 PEACEFUL LN Mtr#: 75897180 MID/MXU: 19014730 PrvRd:242749	1406.16	1444.97* 1/28/19	<i>pmt 2/25</i>

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LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
008-00007709 104506	RATLIFF, LUKE 56 OAKLAND DR 56 OAKLAND DR 63737709	309.79	339.79*	12/27/18	<i>Pmt 2/25</i>
008-00009443 105483	O'QUINN, REBECCA 924 CALL VALLEY RD Mtr#: 78519443 MID/MXU: 80970262 PrvRd:67665	188.58	244.99		<i>2-15 Pd. 188.58</i>
008-00019443 105324	WHITT, CHELSEA 924 CALL VALLEY RD 78519443 80970262	29.98	29.98*	8/14/18	<i>L.O.</i>
008-00019444 105228	REYNOLDS, SANDRA 924 CALL VALLEY RD 78519443 80970262	112.35	112.35*	2/9/18	<i>L.O.</i>
008-00080260 100835	BLANKENSHIP, DANA M 390 CALL VALLEY RD Mtr#: 75897153 MID/MXU: 19002460 PrvRd:161662	30.78	66.84	1/7/19	<i>2-8 Pd. 30.78</i>
008-00081420 100809	HUBBARD, KENNETH & 726 WYSOR VALLEY RD Mtr#: 75897170 MID/MXU: 88580384 PrvRd:47284	30.00	30.00*	10/16/18	<i>L.O.</i>
008-00081561 104781	SIGMON, LISA R SNYD 440 WYSOR VALLEY RD Mtr#: 75897266 MID/MXU: 82100738 PrvRd:491585	300.51	369.53*	1/9/19	<i>2-7 Pd. 100.00</i>
008-00081681 105116	RUNYON, SARAH 634 DRILL RD Mtr#: 75897201 MID/MXU: 19032754 PrvRd:268367	77.45	132.88	1/4/19	<i>L.O.</i>
008-00081690 102157	MUSICK, DEANA 125 HICKORY JCT Mtr#: 75897206 MID/MXU: 19015882 PrvRd:199605	140.00	140.00*	6/12/18	<i>L.O.</i>
008-00081710 105337	SMITH, JEFFERY 636 DRILL RD 75897204 19032952	118.33	157.87	12/4/18	<i>L.O.</i>
008-00081800 100828	HARRIS, CRAIG 474 DRILL RD Mtr#: 75897178 MID/MXU: 19014578 PrvRd:101357	79.98	110.26	2/5/19	<i>Pd. 50.00</i>
009-00000239 104398	DYE, BETTY 239 CLARKS VALLEY RD Mtr#: 76222633 MID/MXU: 16978484 PrvRd:104427	24.43	54.43	12/26/18	
009-00003610 103303	SHORTRIDGE, JASON 3610 CLARKS VALLEY RD 70589201	473.44	512.32*	12/18/18	<i>Pmt 2/8</i>
009-00018600 104584	CASEY, DONNA 237 MAPLE GAP RD Mtr#: 78411693 MID/MXU: 19015700 PrvRd:198630	108.03	153.45*	1/15/19	<i>2-12 Pd. 50.00</i>
009-00090200 100071	WHITED, RODNEY 335 CLARKS VALLEY RD Mtr#: 82094111 MID/MXU: 16727280 PrvRd:28376	68.33	98.33	12/11/18	<i>2-6 Pd. 106.33</i>
009-00090480 101155	MORRISON, RODNEY 435 RICHARDSON HOLLOW 82094116	37.01	193.86	2/5/19	
009-00091851 100238	DYE, JOEY 75 MAY DRIVE Mtr#: 82094098 MID/MXU: 16723970 PrvRd:95286	87.59	134.67	2/5/19	<i>2-5 Pd. 150.00</i>
009-00092000 100245	DYE, TEDDY M 2223 CLARKS VALLEY RD Mtr#: 82094101 MID/MXU: 16889812 PrvRd:328722	141.30	240.06	11/28/18	<i>2-6 Pd. 141.30</i>
009-00092950 100485	HARMAN, JEFF RT 9 LOT 41 CLARKS VALLEY RD Mtr#: 54090492 MID/MXU: PrvRd:0	4904.48	4934.48*	9/11/06	
009-00093000 100487	HARMAN, JEFF RT 9 LOT # 40 CLARKS VALLEY RD Mtr#: 54090496 MID/MXU: PrvRd:0	4904.48	4934.48*	9/11/06	
009-00093050 100488	JEFF HARMAN, RT 9 LOT # 39 CLARKS VALLEY RD Mtr#: 54090408 MID/MXU: PrvRd:0	4904.48	4934.48*	9/11/06	
009-00093100 100496	HARMAN, JEFF RT 9 LOT # 03 CLARKS VALLEY RD Mtr#: 54816375 MID/MXU: PrvRd:0	4904.48	4934.48*	9/11/06	
009-00093300 100543	HARMAN, JEFF RT 9 LOT # 07 CLARKS VALLEY RD Mtr#: 54816361 MID/MXU: 19011758 PrvRd:8	4930.48	4960.48*	9/11/06	

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009-00093350 100605	HARMAN & HARMAN LL RT 9 LOT # 08 CLARKS VALLEY RD	4904.48	4934.48*	9/11/06	
009-00093450 100618	HARMAN & HARMAN LL RT 9 LOT # 09 CLARKS VALLEY RD	4904.48	4934.48*	9/11/06	
009-00093500 102438	WHITT, JESSICA & AD 390 CLARKS VALLEY ESTES	112.90	174.46	12/7/18	<i>Pd. 112.90</i>
009-00093550 100622	HARMAN & HARMAN LL RT 9 LOT # 29 CLARKS VALLEY RD	4904.48	4934.48*	9/11/06	
009-00093600 100630	HARMAN & HARMAN LL RT 9 LOT # 27 CLARKS VALLEY RD	4904.48	4934.48*	9/11/06	
009-00093650 100665	HARMAN & HARMAN LL RT 9 LOT # 25 CLARKS VALLEY RD	4904.48	4934.48*	9/11/06	
009-00093800 100685	MILLER, MARY 556 CLARKS VALLEY ESTATE	2411.00	2451.88*	11/8/18	<i>Pmt 2/8</i>
012-0000019 103674	HARRIS, CAROLYN 434 DRILL RD LOT # 2 HICKORY J	45.06	113.91	2/5/19	<i>Pd. 59.00</i>
012-00000782 102884	STEVENS, ANGELA 782 ROMIA ROAD	75.02	111.14	12/18/18	<i>Pmt 2/8</i>
012-00000812 103947	RAY, TERRI 812 JACKSON CHAPLE RD	51.91	170.26	1/7/19	<i>Pd. 54.91</i>
012-00002900 102701	KEATON JR, CLARENCE 237 W M HELTON RD	81.77	113.61*	1/4/19	
012-00003100 104613	HELTON, ROGER & DIA 629 W M HELTON RD	34.50	64.50	12/17/18	
012-00003337 105272	MILLER, AMANDA 3337 DRILL RD	66.12	132.59	1/11/19	
012-00120400 101171	FLETCHER, CONNIE 1377 DRILL RD	30.00	60.00	12/12/18	
012-00120500 101174	OSBORNE, AGE E LEE 82 STONE BRANCH	80.95	110.95*	1/8/19	
012-00121950 103928	MEADE, DUSTIN 24 BISHOP STREET LAURAL BRANCH	68.84	109.58	12/17/18	<i>Pd. 68.84</i>
012-00122050 101362	MEADE, WILLARD 52 BISHOP ST 52 BISHOP ST	44.13	96.97	1/7/19	
012-00124450 105372	TWOMBLY, JONATHAN 3368 DRILL RD GREEN HOUSE	44.41	85.82	1/4/19	
012-00125400 104831	DESKINS, JORDAN 64 OLD DRILL RD	57.20	121.18	12/10/18	<i>Pd. 57.20</i>
012-00125851 105434	BRESNAHAN, CINDY 342 OLD DRILL RD RENTAL	135.32	185.13*	11/19/18	<i>L.O. Pd. 99.47</i>
012-00126100 101308	GODSEY, JASON & BET 518 OLD DRILL RD	62.45	144.65	12/17/18	<i>Pd. 62.45</i>
012-00126500 101316	SMITH, MARY ANN 6430 DRILL RD	12.67	45.90	2/5/19	<i>Pd. 49.00</i>
012-00127700 101280	HONAKER, BOBBY 50 MAPLE CREST RD	33.83	66.24	1/7/19	
012-00127851 104734	STILTNER, GINGER 57 MAPLE CREST RD	244.85	327.58*	1/4/19	<i>202-3286 -24.85 Pmt 2/8</i>

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012-00127900 101284	LESTER, TAULBEE & M 145 MAPLE CREST RD	87.89	134.01 12/10/18	
012-00128000 101286	THARP, MICHELLE 305 MAPLE CREST RD.	135.98	178.57* 1/8/19	<i>2-12 Pd. 50.00</i>
012-00128250 101290	COMPTON, MITCHELL 8090 DRILL RD	37.38	76.44 1/4/19	<i>2-8 Pd. 50.00</i>
012-00128600 101328	MULLINS, LARRY W 502 ROMIA ROAD	198.50	250.16* 1/24/19	<i>Pmt 2/20</i>
015-00049321 104913	SIGMON, MITCHELL 3612 KENTS RIDGE RD	1326.18	1356.18* 4/4/18	<i>L.O.</i>
018-00001800 102345	DYE, KENNETH 6985 FINNEY RD	34.50	145.15 12/20/18	
018-00002000 102347	MCGLOTHLIN, DALLAS 7060 FINNEY RD	34.50	64.50 12/26/18	<i>2-8 Pd. 30.00</i>
018-00002620 103975	MEADE, JACKIE 2620 CAMPBELL HOLLOW RD	69.00	104.63 1/8/19	
018-00004910 105344	CRABTREE, JAMES 4910 FINNEY RD	276.22	306.22* 11/5/18	<i>L.O.</i>
018-00005100 102378	DYE, JOHN 6985 FINNEY RD	35.75	68.04 12/20/18	
018-00005600 102387	COMPTON, JERRY & DI 63 COMPTON LN	35.49	75.11 1/4/19	
018-00007456 104667	DESKINS, COURTNEY 7456 FINNEY RD	90.40	90.40* 7/8/16	<i>L.O.</i>
018-00009400 104680	COLEMAN, JOEY 8953 REDBUD HWY	79.11	160.20 2/5/19	
018-00009700 104290	HALE, ASHLEY 215 MAPLE LEAF DR	34.50	64.50 12/26/18	<i>2-11 Pd. 64.50</i>
018-00010600 104981	CLIFTON, DEBBY 41 MAPLE LEAF DRIVE	105.64	139.53* 11/5/18	<i>L.O. Pd. 105.64</i>
018-00010800 102487	SYKES, TESSA 9532 REDBUD HWY	28.12	58.12 2/5/19	
018-00012600 104658	BALL, EARNEST 9668 REDBUD HWY # 3	194.52	285.71* 2/5/19	<i>25 Pd. 100.00</i>
018-00013200 103701	O'DONNELL, JOHN L 200 DON STEVENS DR	358.47	358.47* 3/23/18	<i>L.O.</i>
018-00013400 102547	BROWN, KENNETH 6977 FINNEY RD	33.82	63.82 1/4/19	
018-00013701 104971	SMITH, JAMES S 331 FULLERS BRANCH RD	240.12	287.33* 1/4/19	<i>2-12 Pd. 50.00</i>
018-00014000 104591	RAY, JOSH 9848 REDBUD HWY	187.03	249.53* 12/4/18	<i>2-11 Pd. \$100.00</i>
018-00014300 104197	MILLER, JEREMY & BR 737 FULLER BRANCH	82.32	139.72 1/4/19	<i>2-15 Pd. 139.72</i>
018-00015200 102646	ADKINS, RICHARD & L 2047 CAMPBELL HOLLOW RD	35.18	85.12 12/14/18	
018-00122700 101213	COMPTON, GERALD 243 LAUREL BRANCH RD	50.08	128.61 1/9/19	<i>Pmt 3/3</i>

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01A-00037150 105402	HESS, BETTY 7461 MILLER CREEK RD METER ON LEFT (TRAILER)	186.74	216.74*	L.0	<u>Pmt 3/1</u>
01A-00037300 105081	HONAKER, KEISHIA & 7463 MILLER CREEK RD	332.98	362.98*	12/4/18	<u>2-13</u> <u>Pd. 150.00</u>
01A-00037320 104258	CRABTREE, ELLEN R 7465 MILLER CREEK RD	879.20	879.20*	12/4/18	<u>L.O.</u>
01A-00037900 100178	PRESLEY, JERRY & JE 5181 SWORDS CREEK RD	77.04	108.73*	1/8/19	<u>2-18</u>
01A-00038700 100181	FULLER, JOHN 4966 SWORDS CREEK RD	58.11	112.93	12/17/18	<u>Pd. 112.93</u>
01A-00039500 104229	BOSTIC, ANDREW LEE 4883 SWORDS CREEK RD	<u>54.91</u>	111.00	12/20/18	<u>2-18</u> <u>Pd. 111.00</u>
01A-00041400 100251	ELKINS, KEITH B 88 ALPHA ST	115.72	165.99	12/10/18	<u>Pmt 3/3</u>
01A-00041500 100195	TORRES, CONNIE 63 ALPHA ST	81.03	111.03	1/4/19	
01A-00042600 100200	CUMBEE, DEBORAH 4382 SWORDS CREEK RD	30.00	60.00	1/4/19	
01A-00044800 100208	RAY, TIMOTHY A 26 BOYD DRIVE	150.46	198.99*	12/26/18	<u>Pmt 2/14</u>
01A-00046200 100236	KENNEDY, KEVIN 184 J WILSON RD	907.86	963.73*	1/4/19	<u>2-7</u>
01A-00046800 100372	RASNAKE, PAM 89 J WILSON RD	42.29	110.59	12/27/18	<u>Pd. 42.29</u>
01A-00046911 105004	STEVENS, ANGELA 3937 SWORDS CREEK RD APT # 2	253.58	403.29	2/6/19	<u>2/6</u> <u>Pd. 50.00</u>
01A-00047050 102815	HOWELL, KARTINA 3975 SWORDS CREEK RD	90.47	165.21	12/19/18	
01A-00047150 103334	MCDANIEL, EDWARD 3964 SWORDS CREEK RD #1 APT.	94.10	136.44*	1/7/19	
01A-00047172 105376	WILSON, JR, ARLIN CA 3964 SWORDS CREEK RD. #3 APT 3	96.50	126.50	11/16/18	<u>L.O.</u>
01A-00048500 100219	BURKE, JAMIE 3717 SWORDS CREEK RD	152.46	241.76	12/13/18	<u>2-14</u> <u>Pd. 156.00</u>
01B-00003700 101379	RAY, WAYNE JR 7204 MILLER CREEK RD	1211.89	1252.32*	11/28/18	<u>Pmt 3/3</u>
01B-00004500 101387	RAY, TIM & SANDY 6725 MILLER CREEK RD	1472.16	1507.34*	1/14/19	
01B-00004900 101391	BRITTS, SMANATHA 7 PERKINS HOLLOW RD	170.59	218.54*	1/10/19	<u>Pmt \$50</u>
01B-00005500 101397	EDSON, RONALD & TER 203 PERKINS HOLLOW RD	49.62	100.43	1/4/19	<u>2-15</u> <u>Pd. 100.43</u>
01B-00005600 104580	AILER, NATALIE 270 PERKINS HOLLOW RD	30.00	62.67	12/17/18	<u>2-8</u> <u>Pd. 62.67</u>
01B-00007055 104114	CRABTREE, TRAVIS & 7055 MILLER CREEK RD	449.96	504.33*	12/28/18	<u>L.O.</u>
01B-00007061 105453	OWENS, DAVID 7061 MILLER CREEK RD	12.03	49.43	2/5/19	<u>Pd. 35.00</u>

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01B-00008400 104696	BOSTIC, JEFFERY 874 BOSTIC HOLLOW RD Mtr#: 82094123 MID/MXU: 19002176 PrvRd:23531	35.18	68.89	12/18/18	NOTE 2-15 Pd. 68.89
025-00000604 103409	CRABTREE, PHYLLIS 604 CRACKERS NECK ROAD Mtr#: 76068915 MID/MXU: 16967626 PrvRd:89474 METER # 2	1930.91	1930.91*	7/11/18	L.O.
025-00000974 103433	EADS, IRA K 974 NAT WRIGHT TRAIL Mtr#: 75897606 MID/MXU: 16951412 PrvRd:215174	52.93	317.85	1/11/19	
025-00003237 103935	DONOVAN, CHARLOTTE 3477 FINNEY RD Mtr#: 75897561 MID/MXU: 16932724 PrvRd:183595	45.76	88.10	1/15/19	
026-00000031 104265	HONAKER, MILDRED 31 TENNESSE ST Mtr#: 76222624 MID/MXU: 16979082 PrvRd:413	30.00	60.00	1/7/19	2-8. Pd. 60.00
026-00000032 104318	NUNN, CHARLES 32 TENNESSE ST Mtr#: 76222559 MID/MXU: 18866366 PrvRd:40352	68.33	98.33	12/6/18	2-8. Pd. 98.33
026-00000179 104338	MUSICK, WALTER DOUG 179 ROMANS RIDGE RD Mtr#: 77618076 MID/MXU: 18866190 PrvRd:248575	46.48	92.70	12/7/18	
026-00000196 104211	STILTNER, ESTIL 196 NEW GARDEN EST RD Mtr#: 76223206 MID/MXU: 19011616 PrvRd:174691	93.05	137.05	12/5/18	2-7. Pd. 100.00
026-00000229 104408	HUGHES, BILLY 229 PEBBLESTONE DR Mtr#: 76222619 MID/MXU: 16978824 PrvRd:43	1663.55	1693.55*		
026-00000767 104380	MUSICK, AMANDA 767 FINNEY RD Mtr#: 76222510 MID/MXU: 16978100 PrvRd:173200	125.43	177.39*	1/9/19	pmt 3/3
026-00000903 104362	MUSICK, JARED H. 903 FINNEY RD Mtr#: 76222580 MID/MXU: 19002760 PrvRd:157502	37.60	79.05	1/7/19	
026-00000956 104511	MUSICK, MICHELLE 956 HUBBARD TOWN RD Mtr#: 78493171 MID/MXU: 18180908 PrvRd:35922	1299.24	1368.03*	11/16/15	971-3834 Pd. 396.00
026-00000970 104441	DYE, DAVID & TERESA 970 HUBBARD TOWN RD Mtr#: 76222521 MID/MXU: 16821714 PrvRd:349310	103.77	210.12	1/14/19	
026-00000983 104514	TAYLOR, DOROTHY 983 BREEZERS BRANCH Mtr#: 78230552 MID/MXU: 18175470 PrvRd:245200	131.73	205.93	1/8/19	2-12 Pd. 131.73
026-00002466 104476	TURNER, CHRIS & LAU 2466 FINNEY RD Mtr#: 76222585 MID/MXU: 17285192 PrvRd:226595	429.22	473.02*	12/14/18	2-7. Pd. 50.00
026-00002540 104343	BROWN, JOE & MEGAN 2540 JOHN SIMMS HILL RD Mtr#: 76222551 MID/MXU: 19002412 PrvRd:249663	39.61	98.05	1/23/19	
026-00002608 104339	COOK, ROLAND 2608 JOHN SIMMS HILL RD Mtr#: 76222548 MID/MXU: 19015316 PrvRd:48425	1088.00	1118.00*	3/10/17	
026-00002654 104348	BARTON, THERESA & J 2654 JOHN SIMMS HILL RD Mtr#: 76222581 MID/MXU: 18956722 PrvRd:292860	208.32	339.10	1/11/19	pmt 2/22
026-00002720 104366	STINSON, PAUL HENRY 2720 JOHN SIMMS HILL RD Mtr#: 76222595 MID/MXU: 16975114 PrvRd:10	1334.40	1364.40*	8/17/15	
026-00002836 105293	BOYD, GARY 39 NEW GARDEN EST Mtr#: 82093522 MID/MXU: 88731006 PrvRd:7979	244.76	274.76*	1/16/19	pmt 2/25
026-00007550 104306	TAYLOR, ELIZABETH 11494 NEW GARDEN ROAD Mtr#: 75897550 MID/MXU: 16932772 PrvRd:258346	19.96	56.65	1/28/19	
026-00008377 105514	COMPTON, SHANNON & 8377 NEW GARDEN RD Mtr#: 78787351 MID/MXU: 16978360 PrvRd:13059	40.00	84.52		2-15 Pd. 84.52
026-00009144 104414	HART, CLINT 9144 NEW GARDEN RD Mtr#: 76222621 MID/MXU: 19002518 PrvRd:213230	10.38	86.15	1/25/19	
026-00009589 104509	GIBSON, RACHEL 9589 NEW GARDEN RD Mtr#: 78493165 MID/MXU: 18181968 PrvRd:87430	52.34	110.38	1/7/19	
026-00012258 104428	HART, KENNETH 12258 NEW GARDEN RD Mtr#: 76222524 MID/MXU: 16821568 PrvRd:10	1672.40	1702.40*		

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026-00012260 105010	OWENS JR, FARRELL 12260 NEW GARDEN ROAD	47.43	106.46	1/14/19	2-14 Pd. 47.43
026-00012509 104077	RASNAKE, JERRY 12509 NEW GARDEN ROAD	107.80	137.80*	10/4/18	
027-00001454 105410	JOHNSON, DANNY 1454 TUNNEL RD	138.00	168.00*		N-U.
027-00001568 105408	MUSICK, HELEN 1568 TUNNEL RD	34.50	64.50	12/4/18	2-13 Pd. 94.50
027-00001774 105414	HESS, DARREN 1774 TUNNEL RD	138.00	168.00*		
02F-00030220 102096	COMPTON, JANICE 219 FRANKS HOLLOW	214.39	244.39*	1/14/19	2-8 Pd. 100.00
02F-00030260 102098	ELSWICK, SCOTT & KE 349 FRANKS HOLLOW RD	38.65	83.81	12/4/18	2-8 Pd. 83.81
02F-00030300 104741	KEEN, KERRY E 115 FRANKS HOLLOW RD	68.33	98.33	12/4/18	
02F-00030430 102105	LEE, ALBERTA 1315 FRANKS HOLLOW	129.55	159.55*	2/6/19	2-7 Pd. 50.00
02F-00030470 104418	BLANKENSHIP, TAMMY 1403 FRANKS HOLLOW	143.05	201.66*	12/18/18	2-14 Pd. 55.00
05-00000000 104570	PHILLIPS, ANTHONY 296 OLD SCHOOL WAY	174.97	239.96*	12/19/18	
05-00011937 105375	HORTON, ROBIN 1937 LYNN SPRINGS RD	91.89	144.18	1/7/19	
05-00050900 100627	WHITT, LONNIE 2467 LYNN SPRING RD	97.97	176.47*	2/5/19	Pd. 25.00
05-00051320 100634	WARD, RALPH 2956 LYNN SPRING RD	69.00	110.98	11/5/18	
05-00051550 100638	DYE, JEFFREY 230 DYE HOLLOW	60.00	114.35	12/17/18	
05-00052420 100841	DYE, KEVIN & DEDRA 286 TRUEL BROWN RD	56.62	126.32	1/28/19	
05-00052751 104794	DYE, NIKKI 3940 LYNN SPRINGS RD	19.50	49.50	1/18/19	
05-00053250 100672	PRICE, ADAM 4334 LYNN SPRING RD	103.35	165.50	12/28/18	2-12 Pd. 103.35
05-00053660 104107	DYE, ASHLEY 4661 LYNN SPRING RD	74.14	114.03	12/4/18	
05-00054200 104726	BATTON, LINDA 694 JACKIE DYE RD	33.87	84.98	1/30/19	2-14 Pd. 146.60
05-00054700 100704	LESTER, RANDY 5274 LYNN SPRING RD	105.65	146.60	11/8/18	
05A-00000525 103845	HURT, NATHAN 525 STROUTH CREEK	41.22	95.76	12/26/18	
05A-00000527 103846	MCGLOTHLIN, SHAWN & 527 STROUTH CREEK	55.06	116.51	12/10/18	2-18 Pd. 114.51
05A-00000803 103882	PERKINS, JONATHAN 803 LONG BRANCH RD	45.68	97.08	1/4/19	
05A-00000814 104894	SCARBERRY, ANDREA 814 LONG BRANCH RD	30.06	78.00	2/5/19	

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05A-00000822 103863	WHITED, ROBERT E. 822 LONG BRANCH RD	125.36	164.51*	10/19/18	<i>Pd. 104.51</i>
05A-00001023 105485	HESS, JUSTIN & BONN 1023 LONG BRANCH RD	37.44	73.70	1/4/19	
05A-00001025 105399	MUSICK, PHILLIP 1025 LONG BRANCH RD	385.28	429.36*	L.O	
05A-00001484 103858	WHITED, BRIAN 1484 LONG BRANCH RD	55.28	113.83	11/30/18	
06-00060250 100770	RATLIFF, THOMAS S 4361 PINE CREEK RD	426.35	462.89*	1/16/19	
06-00060900 100783	BALDWIN, RITA JEAN 3201 PINE CREEK RD	57.32	97.51	1/4/19	
08A-00081000 100645	MUSICK, JONATHAN 1240 SWORDS CREEK RD	49.04	115.10	12/27/18	<i>pmt 2/19</i>
08A-00081190 101141	MILLER, GEORGE W. 764 SWORDS CREEK	106.12	162.19*	1/11/19	
08A-00081300 104729	WRIGHT, ROBERT 1877 SWORDS CREEK RD	72.18	162.12	1/18/19	
12A-00001066 103896	FIELDS, ROBERT 1066 MILLER CREEK RD	118.37	148.37*	11/5/18	
12A-00001232 103889	CLAYBURNE, JERRY & 1232 MILLER CREEK RD	66.10	104.33	12/10/18	<i>2-12 Pd. 66.10</i>
12A-00001568 105240	VANOVER, CATHERINE 1568 MILLER CREEK RD	148.27	194.51*	12/27/18	<i>2-15 Pd. 75.00 pmt 3/3</i>
12A-00011568 104550	LOWE, JERRY W 1572 MILLER CREEK RD	866.47	907.51*	12/5/18	<i>pmt 3/3</i>
18A-00015900 105018	COXTON, PATRICIA 10698 REDBUD HWY	70.36	138.45	1/24/19	
18A-00016200 104444	TRAIL, CHRISTINA 10704 REDBUD HWY	40.00	40.00*	8/14/18	<i>2-7 Pd. 40.00</i>
18A-00017900 102756	HARRIS, KEITH 1530 CHIMMEY ROCK RD	14.99	75.33	1/21/19	
18A-00018300 102763	BARTON, MELISSA & G 10779 REDBUD HWY	248.32	304.10*	1/30/19	<i>Pd. \$100.00</i>
18A-00018500 102765	BALL, WILLIAM I 11244 REDBUD HWY	42.97	111.81	1/4/19	
TOTAL	COUNT = 237	97932.59	109491.25		

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010-00000600 102413	HESS, GLEN & BRENDA 813 J FRANK TAYLOR Mtr#: 82093833	<u>35.64</u>	71.01 1/30/19 MID/MXU: 19011838 PrvRd:46161	<u>218</u> <u>Pd. 152.04</u>
010-00000940 103214	HELBERT, KAYLA 940 J FRANK TAYLOR Mtr#: 82093911	<u>77.18</u>	152.04 12/17/18 MID/MXU: 19034172 PrvRd:135927	<u>2.5</u> <u>Pd. \$50.00</u>
010-00112270 100895	CAMPBELL, SHERRY 670 J F TAYLOR RD Mtr#: 82093654	27.00	60.00 <u>2/5/19</u> MID/MXU: 19011418 PrvRd:16066	<u>218.</u> <u>Pd. 100.00</u>
010-00112311 100896	FLETCHER, JAMES ALL 692 DILLION ST Mtr#: 82094248	<u>47.69</u>	100.60 12/14/18 MID/MXU: 19003202 PrvRd:65963	<u>L.O.</u>
010-00112340 100897	HORTON, DAVID 652 DILLION ST Mtr#: 82093375	139.30	139.30* 11/15/18 MID/MXU: 19003260 PrvRd:8444	
010-00112380 101133	GILBERT, GARY & KAR 651 DILLION ST Mtr#: 82094252	<u>180.02</u>	266.73 12/19/18 MID/MXU: 19003494 PrvRd:151785	
010-00112520 105513	RASNAKE, LINDA 933 J F TAYLOR RD Mtr#: 54090440	40.00	70.00 MID/MXU: 19033472 PrvRd:43086	
011-00001300 102511	DUTY, TAMMY 18998 US HWY 19 Mtr#: 82093940	171.15	201.15* 10/22/18 MID/MXU: 19003048 PrvRd:56691	<u>L.O.</u>
011-00004282 105151	RICHARDSON, TERESA 86 SUNSET LANE Mtr#: 82094282	63.02	131.29 1/7/19 MID/MXU: 87775800 PrvRd:80507	<u>2.7</u> <u>Pd. 63.02</u>
011-00111420 104562	CLEVINGER, STEPHANI 166 BETHS LN Mtr#: 82094525	103.50	133.50* 10/11/18 MID/MXU: 19011456 PrvRd:28599	<u>911.0340</u> <u>Pd. 133.50</u>
011-00111510 100872	SHORTT, DONALD P & 133 GREENHILL DR Mtr#: 82093769	30.00	60.00 12/11/18 MID/MXU: 19003330 PrvRd:17640	<u>2.14</u> <u>Pd. 60.00</u>
011-00112910 100916	HOLMES, CHRIS 39 SUNSET LN LOT #2 Mtr#: 82093786	181.34	211.34* 1/4/19 MID/MXU: 19028626 PrvRd:47841	<u>2.11</u> <u>Pd. 50.00</u>
011-00117950 105275	DIMPFL, CARRIE E 21124 US HWY 19 Mtr#: 82094171	91.35	91.35* 4/4/18 MID/MXU: 19011876 PrvRd:9451 58343336	<u>L.O.</u>
013-00000100 102229	CORNETT, EDWARD 220 HICKORY ST Mtr#: 82093678	29.33	59.33 1/4/19 MID/MXU: 19028620 PrvRd:26564	
013-00000200 102264	OSBORNE, TIVIS 506 SPRING HILLS Mtr#: 82093605	103.50	173.20* 10/17/18 MID/MXU: 19030688 PrvRd:26494	
013-00000340 104827	BLANKENSHIP, MELENA 340 HICKORY ST Mtr#: 78530503	248.33	248.33* 3/19/18 MID/MXU: 80840554 PrvRd:96403	<u>L.O.</u>
013-00000454 104604	PROFFITT, RON & MAR 306 HICKORY ST Mtr#: 78530454	67.88	97.88 12/6/18 MID/MXU: 16920850 PrvRd:37936	
013-00000505 105443	GRIZZEL, DAKOTA 387 HICKORY ST Mtr#: 78530510	42.64	98.83 1/7/19 MID/MXU: 82263542 PrvRd:126275 78530505	
013-00000509 104644	WESTBROOK, RHONDA 255 HICKORY ST Mtr#: 78530509	76.78	175.13 1/4/19 MID/MXU: 80839882 PrvRd:322348	
013-00000900 101365	HUBBARD, LEROY & KR 162 SUMMITT DRIVE Mtr#: 82093699	2222.71	2296.18* 1/31/19 MID/MXU: 19031876 PrvRd:123867	<u>pmf 2/30</u>
013-00001385 105495	BLANKENSHIP, KRAYIN 385 HICKORY ST Mtr#: 78530505	74.50	175.26 MID/MXU: 82424852 PrvRd:129044 78530505	<u>L.O. pd. \$75.00</u>
013-00003801 102996	LAFORCE, TODD 3801 MOUNTAIN RD. Mtr#: 82093628	<u>80.97</u>	151.76 1/7/19 MID/MXU: 19003516 PrvRd:91739	
013-00009445 104605	SARGENT, DENNIS & C 324 HICKORY ST Mtr#: 78519445	103.36	189.66 12/7/18 MID/MXU: 80501392 PrvRd:214034	<u>2.7</u> <u>Pd. 110.00</u>
013-00011074 104901	REYNOLDS, MARY 1074 SPRING HILL RD Mtr#: 78787349	76.70	76.70* 6/12/17 MID/MXU: 19037014 PrvRd:69629	<u>L.O.</u>

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013-00114050 100954	MARTIN,AUSTIN 667 SPRING HILL RD Mtr#: 82094521 MID/MXU: 19043012 PrvRd:160874	250.27	313.89* 1/14/19	<u>Pmt 2/25</u>
013-00114230 100960	OWENS,MISTY 151 SUMMITT DRIVE Mtr#: 82093660 MID/MXU: 19011712 PrvRd:10	47.00	47.00* 7/4/76	<u>L.O.</u>
013-00114530 105041	COFFEY,JAMES 86 HILLCREST ST Mtr#: 82093658 MID/MXU: 19037070 PrvRd:47913	38.55	71.31 12/28/18	_____
013-00114540 100971	WICKS,DELMAR 141 HILLCREST ST Mtr#: 82093674 MID/MXU: 19032438 PrvRd:116140	10.11	93.92 1/30/19	_____
013-00114670 105190	SABO,STEPHANIE 93 RIDGE ST Mtr#: 82093662 MID/MXU: 19003426 PrvRd:42415	30.00	67.04 1/4/19	<u>NewAcct</u> <u>2-18</u>
014-00001910 105305	BROWN,BILLY 77 BELVIEW MEADOWS DR Mtr#: 84281910 MID/MXU: 19010794 PrvRd:69949	72.16	220.69 1/22/19	<u>Pd. 73.00</u>
014-00007700 101989	CLINE,DANNY 216 BURKS MANOR DRIVE Mtr#: 82093867 MID/MXU: 16934010 PrvRd:85801	90.82	208.91 1/11/19	<u>Pd. 2-14</u> <u>Pd. 208.91</u>
014-00016338 104168	GAS FIELD SERVICE, 16338 US HWY 19 Mtr#: 80602785 MID/MXU: 19010634 PrvRd:131000	13.01	97.36 1/24/19	_____
014-00018100 104087	ANDERSON,PAUL 19064 US HWY 19 LOT # 5 Mtr#: 82093949 MID/MXU: 19011496 PrvRd:80344	170.10	275.95* 9/5/18	<u>L.O.</u>
014-00025900 105050	LESTER,KELLY 193 BURKS ST Mtr#: 82093864 MID/MXU: 16952448 PrvRd:43542	77.22	114.09 11/30/18	<u>794.2224</u>
014-00117851 104792	COX,GAILEN 21081 US HWY 19 Mtr#: 82093736 MID/MXU: 19002090 PrvRd:18200	76.00	106.00* 12/6/18	<u>2-14</u> <u>Pd. 30.00</u>
014-00117900 105124	YEAPLES,GARY 21128 US HWY 19 Mtr#: 82094215 MID/MXU: 19003848 PrvRd:3891	48.83	48.83* 8/3/18	<u>L.O.</u>
016-00005210 104691	CANTRELL,BARBARA C 273 ACRE LANE Mtr#: 82093871 MID/MXU: 19011414 PrvRd:26319	96.65	126.65* 1/14/19	<u>2-15</u> <u>Pd. 30.00</u>
016-00111780 100879	GILBERT,MIKE 2622 OLD HWY 19 Mtr#: 82093774 MID/MXU: 19011714 PrvRd:21494	35.00	65.00 1/29/19	<u>2-15</u> <u>Pd. 60.00</u>
016-00111960 100885	PATRICK,KEITH 2409 OLD HWY 19 Mtr#: 82093881 MID/MXU: 19011950 PrvRd:37817	<u>109.84</u>	147.83* 1/16/19	_____
020-00001202 103756	KISER,LAWRENCE 2536 GREEN VALLEY RD Mtr#: 75896259 MID/MXU: 16873430 PrvRd:247625	43.28	84.02 1/15/19	_____
020-00001628 103641	HOLBROOK,FRANKIE 2209 GREEN VALLEY RD Mtr#: 76069398 MID/MXU: 16873722 PrvRd:178491	72.43	132.15 11/26/18	<u>889.3395</u>
020-02020000 102092	BOWMAN,CINDY 382 KENNEDY DRIVE Mtr#: 76222537 MID/MXU: 19036138 PrvRd:210299	57.44	121.30 12/27/18	<u>2-6</u> <u>Pd. 121.30</u>
020-02020800 101030	HENDRICKS,JUDY 45 DYE DRIVE 45 DYE DRIVE Mtr#: 76222495 MID/MXU: 80364726 PrvRd:234022	590.56	656.04* 11/30/18	<u>Pmt 2/20</u>
020-02020900 101032	FARMER,CHARLES 147 KENNEDY DR Mtr#: 76222491 MID/MXU: 80364728 PrvRd:218863	30.00	60.00 1/4/19	_____
020-02021250 101039	SMITH,SHANNON 291 KENNEDY DRIVE Mtr#: 76223239 MID/MXU: PrvRd:287726	<u>63.15</u>	123.09 12/27/18	_____
020-02022650 101058	BRIERS,GEORGE E 119 DEEL DR Mtr#: 76223278 MID/MXU: 19023078 PrvRd:43060	30.00	60.00 12/26/18	<u>2-7</u> <u>Pd. 30.00</u>
021-00000497 103090	POWERS,STEVEN 497 TODD HOLLOW ROAD Mtr#: 82093462 MID/MXU: 17046288 PrvRd:48277	50.36	97.59 1/28/19	_____
021-00000605 105421	BELCHER,DAVON 605 POOR FARM RD ROARING SPING Mtr#: 82093490 MID/MXU: 17067342 PrvRd:1136193-11	119.81	119.81* 8/30/18	<u>L.O.</u>
021-00002500 102715	COOK,MICHAEL 1318 POOR FARM RD Mtr#: 82093475 MID/MXU: 17047822 PrvRd:20557 63069359 READING 71541.9	47.38	78.46 1/7/19	<u>Pd. 43.38</u>

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LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
021-00002801 104778	HUNNELL, NANCY 613 POOR FARM RD ROARING SPRING	197.73	237.05*	11/5/18	NOTE 2-6 Pd. 30.00 PrvRd:32961
021-00211200 102293	ROBINETTE, MIKE & L 190 THOMAS RD	12.60	84.21	1/24/19	PrvRd:36259
021-00211250 102294	BENNETT, A J 821 POOR FARM RD	293.00	368.73*	12/12/18	2-18 Pd. 150.00 PrvRd:90436
021-00211851 105389	BOYD, CASE 1024 POOR FARM RD	30.00	66.29	1/22/19	PrvRd:23909
021-00212150 102311	RASNAKE, JOSEPH 140 AUTUMN CHASE RD	36.94	75.52	12/17/18	PrvRd:64601
021-00212251 105477	RVA PROPERTY SOLUT 179 AUTUMN CHASE RD	74.50	104.50*		PrvRd:34
021-00212500 102317	GARRETT, QUENTIN 402 AUTUMN CHASE RD	38.62	86.16	1/7/19	PrvRd:53141
021-00212700 102321	WILLIS, SHAWN 438 AUTUMN CHASE RD	79.44	197.86	2/5/19	2-5 Pd. 135.00 PrvRd:131651
022-00000300 100275	MILLER, BRANDY 753 GRANDVIEW COURT	697.14	804.31*	1/22/19	Making PM PrvRd:185193
022-00000389 104653	CHAFIN, MATTHEW 549 MACFARLANE LN	110.09	160.12	1/25/19	PrvRd:92975
022-00001481 102981	MORGAN, BRIAN 481 MACFARLANE LN	994.42	1024.42*	7/3/18	L.O. PrvRd:175062
022-00010100 102061	SUTHERLAND, DENVER 426 LAKE HILL DRIVE	636.13	728.12*	12/10/18	2-6 Pd. 150.00 PrvRd:169312
022-00010300 102063	WADE, MARK A & ALYS 179 SUNSET RD	67.71	142.25	1/4/19	2-13 Pd. 67.71 PrvRd:129056
022-00011100 102071	NEWBERRY, STEVE 104 CLOVER HILL DR	10.28	67.88	1/30/19	Pd. 67.88 PrvRd:107292
022-00011800 102078	PERKINS, MARK & TRA 520 SUNSET RD	33.32	70.65	12/26/18	PrvRd:57040
022-00016500 103360	RASNAKE, KELLY 24 ROSEDALE CIRCLE	51.28	95.36	1/7/19	PrvRd:77927 58865212
022-00021000 102225	MCCALL, ROBERT & VA 102 SUNSET RD	24.04	60.15	1/24/19	2-14 Pd. 50.00 PrvRd:60120
022-00022700 102470	BOYD, REBECCA 455 MACFARLANE LN	30.26	30.26*	10/16/18	PrvRd:67587
023-00001855 103170	BEAVERS, CONNIE 7187 MOUNTAIN ROAD	183.00	213.00*	11/9/18	Pmt 2/15 PrvRd:0
023-00001931 105327	HALE, ASHLEY 7373 MOUNTAIN ROAD	60.57	121.07	12/19/18	PrvRd:296123 7373 MOUNTAIN ROAD
023-00002456 103663	DUTY, WILLIAM & KAY 14 ROLLING HILLS COURT	151.28	373.86	2/5/19	2-3 Pd. 92.00 PrvRd:310684
023-00003067 104951	KITTS, AMANDA 65 ROLLING HILLS COURT	397.08	479.76*	2/5/19	2-5 Pd. 20.00 PrvRd:306715
023-00005253 103142	GARRETT, RICKY 8415 MOUNTAIN ROAD	205.93	249.41*	8/6/18	2-14 Pd. 250.00 PrvRd:92021
023-00008257 103141	NEECE, SAMANTHA 8459 MOUNTAIN ROAD	3732.65	3828.52*	2/5/19	2-8 Pd. 30.00 PrvRd:486513
023-00008673 104217	HOWARD, CHARLES R. 8673 MOUNTAIN ROAD	30.00	60.00	11/28/18	PrvRd:118474

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023-00009065 103998	INGRAM, GLADYS 58 ROLLING HILLS COURT Mtr#: 75896265 MID/MXU: 17025836 PrvRd:294606	37.20	83.08	12/19/18	2-8 Pd. 83.08
024-00220140 102523	KENNEDY, HAROLD 190 TWIN OAK CIRCLE Mtr#: 82094158 MID/MXU: 16889238 PrvRd:216	63.83	93.83	12/20/18	
024-00220210 102530	MCGLOTHLIN, MICHELE 228 SUNSHINE ST Mtr#: 82093566 MID/MXU: 16976824 PrvRd:23968	71.33	109.78	12/4/18	2-7. Pd. 71.33
024-00220420 102572	YOUNG, DAVID J 760 TWIN OAK CIRCLE Mtr#: 82094230 MID/MXU: 16884164 PrvRd:57529	60.26	127.18	1/4/19	2-11 Pd. 127.18
024-00220440 102574	GOBBLE, KYLE 810 TWIN OAK CIRCLE Mtr#: 82094229 MID/MXU: 19018518 PrvRd:10	128.00	158.00*	1/4/19	
024-00220490 102580	FOGLEMAN, ELLEN 58 NORFIELD RD Mtr#: 82094234 MID/MXU: 16887440 PrvRd:29469	317.07	360.76*	2/6/19	Pd. 53.69
024-00220651 105027	STREET, ISAAC 102 HILL TOP AVE Mtr#: 82094198 MID/MXU: 16885210 PrvRd:71571	47.03	115.48	1/7/19	2-8 Pd. 47.03
024-00220820 102668	TAYLOR, BRYAN C 14543 US HWY 19 Mtr#: 82094238 MID/MXU: 89094572 PrvRd:57569	179.64	254.15*	1/7/19	880-1113
024-00220840 103651	HESS, DARRELL G. 13792 US HWY 19 Mtr#: 80601078 MID/MXU: 16979042 PrvRd:20612	39.00	71.10	12/27/18	
11H-00115250 100272	SIMMONS, CONNIE 474 INDIAN HILLS DR INDIAN HIL Mtr#: 82094059 MID/MXU: 19032228 PrvRd:55058	78.93	113.83	12/5/18	pm 2/25 Pd. 152.04
141-00000567 104732	ELK GARDEN COMM, MI 52 HAYTERS GAP RD Mtr#: 76068671 MID/MXU: 83091722 PrvRd:192869	76.49	152.04	12/26/18	
141-00000715 102966	RAY, THOMAS 12538 MOUNTAIN RD. ELK GARDEN Mtr#: 82093675 MID/MXU: 16978646 PrvRd:39888	31.20	64.53	1/4/19	
141-00024600 104307	JENKS, RACHEL 25 WALNUT RIDGE DR Mtr#: 82093709 MID/MXU: 16974882 PrvRd:52632 TRAILER BESIDE THE CHURCH ELK GARDEN	49.31	93.92	12/28/18	
141-00025000 102787	ELK GARDEN UNITED 217 HAYTERS GAP RD Mtr#: 82093704 MID/MXU: 16978612 PrvRd:35396	30.00	60.00	1/11/19	
14R-00117200 101372	OWENS, PAULA 343 RATCLIFF LN Mtr#: 82093778 MID/MXU: 19011452 PrvRd:52272	29.45	67.25	12/26/18	2-13 Pd. 47.25
158-00000209 103477	SHARP, GERALD F. 245 CLINCHVIEW DR Mtr#: 75897271 MID/MXU: 19032226 PrvRd:30870	48.74	111.75	12/26/18	
19-00000090 102940	RASNAKE, CARLOS L. 90 DAISY DRIVE Mtr#: 75896248 MID/MXU: 16860926 PrvRd:0	34.50	64.50	1/31/19	
19-00000115 103971	MAINE, JOSHUA 115 WARNER SUB. RD. Mtr#: 75896323 MID/MXU: 16867348 PrvRd:129746	92.45	122.45*	7/26/17	
19-00000116 105163	HALL, MAKELLIA 115 WARNER SUB. RD. Mtr#: 75896323 MID/MXU: 16867348 PrvRd:128559	171.54	171.54	12/5/18	L.O.
19-00000281 105263	PHILLIPS, LUTHER 280 DEER RUN RD. Mtr#: 75896316 MID/MXU: 16870926 PrvRd:203344 11150003	34.18	83.52	1/4/19	
19-00000297 102924	NEW LIFE FELLOWSHIP 297 DEER RUN Mtr#: 75896317 MID/MXU: 16873344 PrvRd:205837	88.92	258.69	12/20/18	2-7. Pd. 88.92
19-00000310 104697	ROBERTS, JOSHUA 310 DEER RUN RD Mtr#: 75897303 MID/MXU: 16873764 PrvRd:296315 75897303	61.10	131.97	12/17/18	
19-00000351 103108	DUTY, MARTHA H. 351 FARMLAND DRIVE Mtr#: 75896249 MID/MXU: 16859678 PrvRd:174123	25.62	61.39	1/9/19	2-6. Pd. 30.00
19-00000423 103593	MEISTER, MICHELLE 423 ROLLING MEADOWS RD Mtr#: 75896293 MID/MXU: 16867084 PrvRd:251937	92.08	137.22	12/17/18	

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192-00007373 105205	WILSON, AMANDA 7377 CLINCH MOUNTAIN RD METER Mtr#: 75897111 MID/MXU: 18707666 PrvRd:184588	75.99	105.99	1/4/19	2-11 Pd. 50.00
192-00007393 103547	MEADOWS, JAMES 16 HANSONVILLE LN Mtr#: 75897377 MID/MXU: 16867196 PrvRd:278932	45.50	97.81	1/10/19	
192-00007562 103546	RASNAKE, JOY 134 MOUNTAIN CREEK RD Mtr#: 75897362 MID/MXU: 16860802 PrvRd:126461 11627397	90.00	120.00*	12/6/18	
192-0000922 104690	FOX, CAROL 922 US HWY 19 Mtr#: 75897126 MID/MXU: 16869196 PrvRd:608570	481.59	553.32*	2/5/19	2-5 Pd. 48.00
193-00000014 103723	RHEA, DENNIS 14 LINDA STREET Mtr#: 75897343 MID/MXU: 16865730 PrvRd:305887	58.11	127.98	1/14/19	103723
193-00000060 103709	STILTNER, CHARLES 60 CROSSRIDGE ROAD Mtr#: 75897350 MID/MXU: 16874214 PrvRd:386188	101.14	161.54	2/5/19	Pd. 100.00
193-00000123 103736	STEFFEY, KEITH D. 123 ROSE HILL DR Mtr#: 75897352 MID/MXU: 16859622 PrvRd:421478	88.38	156.69	1/14/19	2-6 Pd. 100.00
193-00000453 104583	FORD, JACK & SONJA 769 PURCELL ROAD Mtr#: 78530453 MID/MXU: 80841054 PrvRd:629288	118.62	269.50	12/26/18	
193-00001028 104053	OWENS, TRAVIS & JEN 1028 CROSSROADS DRIVE Mtr#: 75897490 MID/MXU: 16937966 PrvRd:0	59.10	89.10	12/26/18	2-7 Pd. 30.00
193-00001038 103722	HOBSON, TIM 1038 PURCELL ROAD Mtr#: 75896274 MID/MXU: 16874698 PrvRd:0	1341.00	1341.00*	7/19/17	
193-00002033 103752	JESSEE, BUFORD 163 CROSSRIDGE ROAD Mtr#: 75897333 MID/MXU: 16873410 PrvRd:9997535	180.00	210.00*	8/6/18	
196-00000686 104845	GARRETT, RANDALL H. 686 FOREST LODGE DRIVE Mtr#: 79452913 MID/MXU: 17067194 PrvRd:170078	72.88	140.93	1/11/19	
197-00001318 105354	LOWE, JOEY M 1318 ELK GARDEN RD Mtr#: 82812842 MID/MXU: 87948426 PrvRd:62441	35.61	112.94	1/9/19	
197-00001894 105121	MUSICK, STAN & MIRA 892 ELK GARDEN RD Mtr#: 80601894 MID/MXU: 85576490 PrvRd:135923	778.45	829.70*	2/5/19	2-5 Pd. 50.00
197-00003965 105144	MUSICK, CHESTER & C 1499 CREEKSIDE DR Mtr#: 82093965 MID/MXU: 85895542 PrvRd:51180	128.36	169.32*	1/7/19	Pmt. 2/15
197-00003984 105129	AUSTIN, DONNA & JOE 1314 ELK GARDEN RD Mtr#: 82093984 MID/MXU: 85575998 PrvRd:10	577.30	607.30*		
197-00004055 105134	RAY, CHARLIE 489 MAJESTIC VALLEY RD Mtr#: 82094055 MID/MXU: 85565050 PrvRd:12055	69.00	100.07	11/30/18	
197-00004056 105135	RAY, DONALD & TANYA 491 MAJESTIC VALLEY RD Mtr#: 82094056 MID/MXU: 85894976 PrvRd:10	241.50	271.50*	6/11/18	
197-00004588 105141	WALLACE, MONICA 1407 CREEKSIDE DR Mtr#: 82094588 MID/MXU: 85576856 PrvRd:17079	30.00	60.00	12/7/18	2-15 Pd. 60.00
197-00004615 105130	OWENS, CHERYL L 1310 ELK GARDEN RD Mtr#: 82094615 MID/MXU: 83091548 PrvRd:3694	559.78	589.78*		
197-00006064 105430	HALE, VERLIN & BREN 86 NORTH MTN VIEW DR Mtr#: 84006064 MID/MXU: 88582060 PrvRd:20700	45.54	79.79	12/19/18	2-4 Pd. 79.79
197-00006065 105429	HALE, VERLIN 80 NORTH MOUNTAIN VIEW DR Mtr#: 84006065 MID/MXU: 88580924 PrvRd:13400	43.30	80.95	12/19/18	2-4 Pd. 80.95
197-00013966 105392	CHARLES, BUD 1483 CREEKSIDE DR Mtr#: 82093966 MID/MXU: 85577054 PrvRd:39979 82093966 85577054	76.99	122.80	12/17/18	Pd. 76.99
TOTAL	COUNT = 145	26086.78	33364.02		

RCPSA – Project Updates:

Rt. 656 (Creekside Drive) –Final VDH site visit to close out project was done on 01/24/19.

Town of Cleveland – Waiting on Barton Well Drilling to grout well.

Fincastle Estates –Installed (1) hydrant, installed 730' of 6" line, installed 120' of 8" line, done 6" wet tap and hauled dirt to level out for the pump station since last reported.

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY

MONTHLY MEETING OF THE BOARD OF DIRECTORS

DATE: JANUARY 21, 2019

Call to Order by: Carter at 546 PM

Quorum (4) Check

Members: Carter Clifford Larry James Kiser Chris Dye Darrell Puckett

Vistor (if any) Rita Baker and James Baker with T&L

Opening Prayer by Harvey Pledge of Allegiance by Clifford

Amendments to Agenda NO if so, see below.

Adjournment - Motion made by Clifford 2nd by Larry at 621 PM
COO

Operating Reports

A:) Financial Report given by Harvey

Motion to approve by Clifford 2nd by Larry Passed Y-6/N-0

B:) Minutes from last meeting given by ~~Suspense Pending~~ Suspense Pending Approved As FS

Motion to approve by James 2nd by Clifford Passed Y-6/N-0

C;) Checks: Harvey

D:) Profit and Loss: Harvey

E:) Water Loss: Harvey

F:) Past Due Accts: Harvey

Amendments to Agenda ---

Old Business: / New Business: _____

Motion to Buy Hammer - Clifford 2nd Larry (MK Hammer) Y-6/N-0

- Software Upgrade - County Purchased -

- ~~REBS Approval of Taking over Sports Club~~ COO

RUSSELL COUNTY PSA
NON - USERS WITH BALANCE

ACCT. #	NAME	ADDRESS	AMOUNT		
100485	JEFF HARMAN	LOT 41 CLARKS VALLEY	\$4,934.48		
100487	JEFF HARMAN	LOT 40 CLARKS VALLEY	\$4,934.48		
100488	JEFF HARMAN	LOT 39 CLARKS VALLEY	\$4,934.48		
100496	JEFF HARMAN	LOT 03 CLARKS VALLEY	\$4,960.48		
100605	JEFF HARMAN	LOT 08 CLARKS VALLEY	\$4,934.48		
100618	JEFF HARMAN	LOT 09 CLARKS VALLEY	\$4,934.48		
100622	JEFF HARMAN	LOT 29 CLARKS VALLEY	\$4,934.48		
100630	JEFF HARMAN	LOT 27 CLARKS VALLEY	\$4,934.48		
100665	JEFF HARMAN	LOT 25 CLARKS VALLEY	\$4,934.48		
104408	BILLY HUGHES	229 PEBBLESTONE	\$1,639.55		250.00
104339	ROLAND COOK	2608 JOHN SIMS RD	\$1,118.00		175.20
104366	PAUL HENRY STINSON	2720 JOHN SIM RD	\$1,364.00		257.00
104428	KENNETH HART	12258 NEW GARDEN	\$1,702.40		250.00
102904	EARL WISE	1388 GREEN VLLY RD	\$627.70		
103456	PATSY PATRICK	47 HANSONVILLE LN	\$364.00		250.00
103722	TIM HOBSON	1038 PURCELL RD	\$1,341.00		PD
105129	DONNA & JOE AUSTIN	1314 ELK GARDEN	\$607.30		250.00
103412	JERRY CRABTREE	833 CRACKERS NECK	\$1,160.00		250.00
103417	RONNIE EADS	1253 CRACKERS NECK	\$1,074.65		250.00
103418	JODY HILEMAN	1289 CRACKES NECK	\$1,043.60		250.00
104203	GARY & MELISSA COOK	54 NEW GARDEN EST	\$1,518.70		250.00
104422	CLARENCE BARTON	2689 JOHN SIMS HILLRD	\$1,237.65		237.00
104486	SHIRLEY JACKSON	582 HUBBARD TOWN	\$563.55		250.00
104487	BARRY JACKSON	636 HUBBARD TOWN RD	\$1,049.05		250.00
105130	CHERYL L OWENS	1310 ELK GARDEN RD	\$589.78		250.00
104510	BETTY SHORTRIDGE	957 HUBBARD TOWN RD	\$740.07		250.00
104381	CHADRICK & CINDY BALL	9265 NEW GARDEN RD	\$607.60		250.00
103412	TONIA JOHNSON	1077 CRACKERS NECK	\$559.45		250.00
102359	DARL RAY HUBBARD	7484 FINNEY RD	\$726.99		250.00
104021	TONIA BURKE	758 CRAKERS NECK	\$1,065.29		250.00
100365	TREVOR COLEMAN	457 MACFARLANE LN	\$1,192.89		250.00
103158	MARVIN RHEA	8081 MOUNTAIN RD	\$937.46		250.00
103186	GARY BOYD	7711 MOUNTAIN RD	\$1,289.55		250.00
102551	CHARLES FOGLEMAN	186 NORFIELD RD	\$1,224.27		250.00
102526	DANNY HILL	872 RIDGEWOOD DR	\$2,046.92		250.00
102570	ROBERT HUFF	13747 US HWY 19	\$1,713.19		250.00
100999	HARMAN	INDIAN HILLS LOT 19	\$234.09		
100992	HARMAN	INDIAN HILLS LOT #2	\$360.85		
100994	HARMAN	INDIAN HILL LOT #7	\$360.85		
100995	HARMAN	INDIAN HILL LOT #3	\$360.76		250.00
103130	TERRY CANTRELL	9190 MOUNTAIN RD	\$1,000.50		250.00
101346	JEFF BROWN	798 RATCLIFF LN	\$1,189.10		
102902	RODNEY ERIC HILL	380 ROLLING MEADOWS	\$1,053.06		250.00
103092	CHARLES COUNTS	384 SCENIC DRI	\$1,665.20		250.00
102904	EARL WISE	1388 GREEN VALLEY RD	\$627.70		
102936	SSTEPHANIE THOMAS	2301 COAL TIPPLE HOLLC	\$336.15		250.00
103182	ANTHONY RAQSNAKE	1961 COAL TIPPLE HOLLC	\$588.00		275.00

103102	MACK RAY	347 WOODLAND CT	\$574.00		
104049	DANILO QUIJADA	587 GLENVIEW LN	\$1,319.85		
105130	CHERYL L OWENS	1310 ELK GARDEN RD	\$589.78		
102789	ROBERT MORGAN	12506 MOUNTAIN RD			250.00
103727	TRAVIS COX	714 PURCELL RD	\$482.05		250.00
103708	CHRISTINE HAMPTON	73 CROSSRIDGE RD	\$1,934.15		250.00
	STEVEN ROBINSON	115 LINDA STREET	PAYING		\$ 250.00
	BOBBY & MELODY REYNOLDS	107 HANDSONVILLE	PAYING		450.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
Account 10 ADMINISTRATION FUND				
Account Type Expenses				
10-407-02 RENTAL - UNIFORMS	\$0.00	\$0.00	\$0.00	\$0.00
10-420-00 OFFICE EXPENSE/SUPPLIES	\$0.00	\$6,522.61	\$6,522.61	\$19,167.76
10-420-06 SHORT-TERM DISABILITY/L	\$0.00	\$0.00	\$0.00	\$1,486.35
10-420-07 MEDICAL INSURANCE	\$0.00	\$8,894.58	\$8,894.58	\$58,001.52
10-420-08 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-420-09 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-420-10 EMPLOYEE EDUCATION	\$0.00	\$0.00	\$0.00	\$1,450.00
10-420-11 MILEAGE	\$0.00	\$112.52	\$112.52	\$556.38
10-420-12 EMPLOYEE SAFETY EXPENS	\$0.00	\$1,083.54	\$1,083.54	\$1,414.94
10-420-14 RUSSELL COUNTY PSA	\$0.00	\$0.00	\$0.00	\$0.00
10-420-15 AUTO GAS	\$0.00	\$0.00	\$0.00	\$5,441.85
10-420-16 EQUIPMENT FUEL	\$0.00	\$0.00	\$0.00	\$0.00
10-420-18 SERVICES, MEMBERSHIPS	\$0.00	\$0.00	\$0.00	\$720.00
10-420-22 MISC BANK CHARGES	\$0.00	\$0.00	\$0.00	\$5,642.80
10-420-23 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00
10-420-24 GIFTS, CHARITIES, CONTRI	\$0.00	\$0.00	\$0.00	\$0.00
10-420-25 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$357.50
10-420-26 EQUIP RENTAL	\$0.00	\$0.00	\$0.00	\$226.13
10-420-27 CONTRACT LABOR	\$0.00	\$600.00	\$600.00	\$2,400.00
10-420-28 UTILITIES	\$0.00	\$8,394.33	\$8,394.33	\$51,093.19
10-420-29 GENERAL INSURANCE	\$0.00	\$0.00	\$0.00	\$6,102.00
10-420-30 ADVERTISING OTHER THA	\$0.00	\$45.48	\$45.48	\$45.48
10-420-31 INTEREST EXP	\$0.00	\$0.00	\$0.00	\$12,600.47
10-420-32 LEGAL & ACCOUNTING	\$0.00	\$1,479.25	\$1,479.25	\$23,622.30
10-420-34 MISC EXP	\$0.00	\$224.99	\$224.99	\$404.97
10-420-35 PO/SAFETY DEP BOX RENT	\$0.00	\$0.00	\$0.00	\$0.00
10-420-36 POSTAGE	\$0.00	\$731.75	\$731.75	\$5,219.25
10-420-39 FINES AND PENALTIES	\$0.00	\$3.09	\$3.09	\$279.86
10-420-40 MEDICAL EXP	\$0.00	\$0.00	\$0.00	\$147.00
10-420-41 RENT EXP	\$0.00	\$0.00	\$0.00	\$0.00
10-420-44 TELEPHONE	\$0.00	\$192.00	\$192.00	\$4,668.55
10-420-45 TRAVEL & LODGING	\$0.00	\$0.00	\$0.00	\$0.00
10-420-46 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-420-48 LICENSES AND PERMITS	\$0.00	\$0.00	\$0.00	\$1,448.59
10-420-75 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00
10-420-76 BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
10-420-77 DRAWER OVER/SHORT	\$0.00	\$0.00	\$0.00	\$0.00
10-420-78 SEWER 1A FORCE ACCOUN	\$0.00	\$0.00	\$0.00	\$0.00
10-450-25 WATER SAMPLES	\$0.00	\$1,300.00	\$1,300.00	(\$3,817.70)
10-475-01 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-500-00 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-511-00 SALARY	\$0.00	\$24,703.12	\$24,703.12	\$198,358.53
10-511-01 P/R TAX EXPENSE	\$0.00	\$1,791.95	\$1,791.95	\$14,885.44
10-511-02 Salary-Board Members	\$0.00	\$0.00	\$0.00	\$5,500.00
10-511-10 RETIREMENT EXPENSE	\$0.00	\$1,659.27	\$1,659.27	\$15,193.12
10-515-00 DENTAL INSURANCE EXP	\$0.00	\$1,216.04	\$1,216.04	\$4,915.94
10-515-20 AFLAC INSURANCE EXP	\$0.00	\$0.00	\$0.00	\$288.75
10-599-00 BAD DEBTS	\$0.00	\$0.00	\$0.00	\$0.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
10-600-00 ASSESSMENT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00
10-606-00 Rep & Maint-General	\$0.00	\$1,124.00	\$1,124.00	\$12,032.64
10-606-01 Rep & Maint-Veh#1	\$0.00	\$0.00	\$0.00	\$0.00
10-606-02 Rep & Maint-Veh#2	\$0.00	\$413.01	\$413.01	\$2,737.57
10-606-03 Rep & Maint-Veh#3	\$0.00	\$588.01	\$588.01	\$3,870.79
10-606-04 Rep & Maint-Veh#4	\$0.00	\$0.00	\$0.00	\$1,107.30
10-606-05 Rep & Maint-Veh#5	\$0.00	\$199.03	\$199.03	\$2,866.19
10-606-06 Rep & Maint-Veh#6	\$0.00	\$61.00	\$61.00	\$2,074.16
10-606-07 Rep & Maint-Veh#7	\$0.00	\$111.00	\$111.00	\$111.00
10-606-08 Rep & Maint-Veh#8	\$0.00	\$207.00	\$207.00	\$1,651.21
10-606-09 Rep & Maint-Veh#9	\$0.00	\$0.00	\$0.00	\$1,489.92
10-606-10 Rep & Maint-Veh#10	\$0.00	\$619.43	\$619.43	\$3,349.77
10-606-11 Rep & Maint-Veh#11	\$0.00	\$0.00	\$0.00	\$0.00
10-606-12 Rep & Maint-Veh#12	\$0.00	\$0.00	\$0.00	\$0.00
10-606-13 Rep & Maint-Veh#13	\$0.00	\$0.00	\$0.00	\$0.00
10-606-14 Rep & Maint-Buildings	\$0.00	\$0.00	\$0.00	\$0.00
10-606-15 Rep & Maint-7 Spr Wtr Trm	\$0.00	\$0.00	\$0.00	\$2,334.41
10-606-16 Rep & Maint-Sgt Spr Wtr Tr	\$0.00	\$0.00	\$0.00	\$2,122.04
10-606-17 Rep&Maint-Dante Swge Tr	\$0.00	\$0.00	\$0.00	\$0.00
10-606-18 Rep&Maint-Str Hollow Lift S	\$0.00	\$0.00	\$0.00	\$0.00
10-606-19 Rep&Maint-Bnch Twn Lft St	\$0.00	\$0.00	\$0.00	\$1,942.70
10-606-20 DO NOT USE	\$0.00	\$0.00	\$0.00	\$0.00
10-606-21 Rep&Maint-Wtr Pumpng Sta	\$0.00	\$0.00	\$0.00	\$0.00
10-606-22 Rep&Maint-Wtr Strge Tanks	\$0.00	\$0.00	\$0.00	\$0.00
10-606-23 Rep&Maint-Scada/Telemetr	\$0.00	\$0.00	\$0.00	\$2,325.00
10-606-24 Rep&Maint-Water Lines	\$0.00	\$385.50	\$385.50	\$385.50
10-606-25 Rep&Maint-Sewer Lines	\$0.00	\$0.00	\$0.00	\$0.00
10-606-26 Rep & Maint-Veh- Veh#14 A	\$0.00	\$0.00	\$0.00	\$0.00
10-606-27 Rep & Maint-West Dante Pu	\$0.00	\$0.00	\$0.00	\$0.00
10-606-28 Rep & Maint-Veh#15 Box T	\$0.00	\$0.00	\$0.00	\$1,082.94
10-606-29 Rep & Maint-Veh#16 Vac Tr	\$0.00	\$0.00	\$0.00	\$139.00
10-606-30 TOOLS & TOOL REPAIRS	\$0.00	\$0.00	\$0.00	(\$115.85)
10-606-31 Rep&Maint Trailer	\$0.00	(\$214.79)	(\$214.79)	\$607.36
10-606-32 Rep & Maint-Rock Saw	\$0.00	\$0.00	\$0.00	\$137.25
10-606-33 Rep&Maint-Excavator	\$0.00	\$240.54	\$240.54	\$474.57
10-606-34 Rep&Maint Rescue Squad T	\$0.00	\$0.00	\$0.00	\$847.04
10-606-35 Rep & Maint - Trencher	\$0.00	\$0.00	\$0.00	\$0.00
10-606-36 Rep & Maint-Backhoe	\$0.00	\$0.00	\$0.00	\$1,241.92
10-606-37 Rep & Maint -2008 FORD 3	\$0.00	\$906.32	\$906.32	\$2,309.72
10-606-38 Rep&Maint Village Lift Stati	\$0.00	\$0.00	\$0.00	\$0.00
10-700-00 TRANSFER HOLDING	\$0.00	\$0.00	\$0.00	\$0.00
10-800-00 WATER PURCHASES	\$0.00	\$0.00	\$0.00	\$0.00
10-800-01 MOREFIELD SEWAGE PROC	\$0.00	\$0.00	\$0.00	\$229.93
10-800-02 CASTLEWOOD SEWER PRO	\$0.00	\$0.00	\$0.00	\$0.00
10-800-03 DANTE SEWER PROCESSIN	\$0.00	\$0.00	\$0.00	\$0.00
10-800-04 Contribution to Town of St	\$0.00	\$0.00	\$0.00	\$0.00
10-800-12 PURCHASE OF WATER LINE	\$0.00	\$0.00	\$0.00	\$0.00
10-800-15 VRA DEBT COVERAGE EXPE	\$0.00	\$0.00	\$0.00	\$0.00
10-800-20 RD DEBT RESERVE CONTRI	\$0.00	\$0.00	\$0.00	\$0.00
10-800-25 O&M/SLA RESERVE CONTR	\$0.00	\$0.00	\$0.00	\$0.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
10-999-00 MISSAPPROPRIATION	\$0.00	\$0.00	\$0.00	\$0.00
Account Summary Expenses	\$0.00	\$63,594.57	\$63,594.57	\$485,175.05
Account Type Revenues				
10-400-00 WATER REVENUE	\$0.00	\$99,714.12	\$99,714.12	\$721,006.75
10-400-50 SEWER REVENUE	\$0.00	\$9,595.60	\$9,595.60	\$74,534.65
10-400-51 SEWER PUMP	\$0.00	\$0.00	\$0.00	\$0.00
10-400-60 SALES-OUTSIDE DIST	\$0.00	\$0.00	\$0.00	\$0.00
10-401-00 PENALTIES	\$0.00	\$2,632.72	\$2,632.72	\$2,474.81
10-402-00 ASSESSMENT FEE	\$0.00	\$0.00	\$0.00	\$0.00
10-403-00 RE-CONNECTION/TRANSFE	\$0.00	\$0.00	\$0.00	\$0.00
10-403-50 SEWER CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00
10-403-65 RETURNED CHECK FEES (re	\$0.00	\$0.00	\$0.00	\$140.00
10-404-00 NEW CONNECTION FEES	\$0.00	\$900.00	\$900.00	\$10,848.25
10-404-10 CONNECTION FEE CBO/BV	\$0.00	\$0.00	\$0.00	\$0.00
10-404-12 MOREFIELD SEWER REVEN	\$0.00	\$1,245.88	\$1,245.88	\$8,642.11
10-404-13 CASTLEWOOD SEWER 1A	\$0.00	\$6,805.00	\$6,805.00	\$49,847.21
10-404-14 SEWER 1A LINE TO DWELL	\$0.00	\$0.00	\$0.00	\$0.00
10-404-15 CONNECT FEE M/FIELD SE	\$0.00	\$0.00	\$0.00	\$0.00
10-404-20 C/W SEWER CONNECTION	\$0.00	\$0.00	\$0.00	\$0.00
10-404-30 DANTE SEWER CONNECTIO	\$0.00	\$0.00	\$0.00	\$0.00
10-404-40 RECOVERED COST - FORCE	\$0.00	\$0.00	\$0.00	\$0.00
10-404-48 BEAR WALLOW GRANT REV	\$0.00	\$0.00	\$0.00	\$0.00
10-404-49 Herald's Valley Project Gran	\$0.00	\$0.00	\$0.00	\$13,729.27
10-404-50 C/W PH 1B GRANT REVENU	\$0.00	\$0.00	\$0.00	\$0.00
10-404-53 SCADA/METER PROJECT G	\$0.00	\$0.00	\$0.00	\$0.00
10-404-54 CW SEWER PROJECT GRAN	\$0.00	\$0.00	\$0.00	\$0.00
10-404-57 CW SEWER PROJECT PHAS	\$0.00	\$0.00	\$0.00	\$0.00
10-404-60 DANTE TO ST PAUL GRANT	\$0.00	\$0.00	\$0.00	\$0.00
10-404-62 CARBO WP PER GRANT RE	\$0.00	\$0.00	\$0.00	\$0.00
10-404-69 JIM BROWN HOLLOW GRA	\$0.00	\$0.00	\$0.00	\$0.00
10-404-75 LAKE BONAVENTURE GRAN	\$0.00	\$0.00	\$0.00	\$0.00
10-404-81 CASTLEWOOD AREA PHASE	\$0.00	\$0.00	\$0.00	\$0.00
10-404-85 C/W SEWER 1 B REVENUE	\$0.00	\$0.00	\$0.00	\$0.00
10-404-99 CONTRIBUTIONS FROM CO	\$0.00	\$0.00	\$0.00	\$0.00
10-405-00 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$4.76
10-406-00 MISC INCOME	\$0.00	\$2,475.00	\$2,475.00	\$6,102.26
10-406-01 INSURANCE RECIPITS	\$0.00	\$0.00	\$0.00	\$0.00
10-406-50 GAIN ON DISPOSAL OF ASS	\$0.00	\$0.00	\$0.00	\$0.00
10-407-01 RECOVERED COST	\$0.00	\$0.00	\$0.00	\$75,741.52
10-408-00 PREV BAD DEBT COLLECTE	\$0.00	\$0.00	\$0.00	\$0.00
10-408-12 VDH Grant for Eagle's Nest	\$0.00	\$0.00	\$0.00	(\$318.25)
Account Summary Revenues	\$0.00	\$123,368.32	\$123,368.32	\$962,753.34
Revenues Over/Under Expenses	\$0.00	\$59,773.75	\$59,773.75	\$477,578.29

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
Account 20 WATER OPERATIONS FUND				
Account Type Expenses				
20-407-02 Water Dept Rent - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00
20-420-00 Supplies - Water Dept	\$0.00	\$6,376.44	\$6,376.44	\$17,442.80
20-420-06 Short-Term Disability/Life -	\$0.00	\$0.00	\$0.00	\$0.00
20-420-07 Health Insurance - Water D	\$0.00	\$0.00	\$0.00	\$0.00
20-420-10 Education & Training - Wate	\$0.00	\$0.00	\$0.00	\$0.00
20-420-11 Mileage - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
20-420-12 Employee Safety Expense -	\$0.00	\$0.00	\$0.00	\$261.27
20-420-14 Russell County PSA - Water	\$0.00	\$0.00	\$0.00	\$0.00
20-420-16 Equipment Fuel - Water De	\$0.00	\$0.00	\$0.00	\$0.00
20-420-18 Svcs, Memberships, Fees -	\$0.00	\$0.00	\$0.00	\$2,487.60
20-420-22 Misc Bank Charges	\$0.00	\$0.00	\$0.00	\$0.00
20-420-23 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00
20-420-24 Gifts, Charities, Contrib	\$0.00	\$0.00	\$0.00	\$0.00
20-420-25 Dues & Subscriptions - Wat	\$0.00	\$0.00	\$0.00	\$0.00
20-420-26 Equip Rental - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
20-420-27 Contract Labor - Water Dep	\$0.00	\$0.00	\$0.00	\$0.00
20-420-28 Utilities - Water Dept	\$0.00	\$716.78	\$716.78	\$12,660.58
20-420-29 General Insurance - Water	\$0.00	\$0.00	\$0.00	\$100.52
20-420-30 Advertising Other Than Proj	\$0.00	\$0.00	\$0.00	\$0.00
20-420-31 Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00
20-420-32 Legal & Accounting - Water	\$0.00	\$0.00	\$0.00	\$0.00
20-420-34 Misc Expense - Water Dept	\$0.00	\$0.00	\$0.00	\$10.64
20-420-35 PO/Safety Dep Box Rent	\$0.00	\$0.00	\$0.00	\$0.00
20-420-36 Postage - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
20-420-39 Fines & Penalties - Water D	\$0.00	\$0.00	\$0.00	\$0.00
20-420-40 Medical Expense - Water De	\$0.00	\$0.00	\$0.00	\$0.00
20-420-41 Rent Expense - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
20-420-44 Telephone - Water Dept	\$0.00	\$0.00	\$0.00	\$157.47
20-420-45 Travel & Lodging - Water D	\$0.00	\$0.00	\$0.00	\$0.00
20-420-48 Licenses & Permits - Water	\$0.00	\$0.00	\$0.00	\$0.00
20-420-60 Carbo WTP PER/ER Expens	\$0.00	\$0.00	\$0.00	\$0.00
20-420-75 Engineering - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
20-420-77 Drawer Over/Short	\$0.00	\$0.00	\$0.00	\$0.00
20-450-25 Water Samples	\$0.00	(\$479.74)	(\$479.74)	\$4,144.22
20-500-00 Russell County PSA - Water	\$0.00	\$0.00	\$0.00	\$0.00
20-511-00 Salary - Water Dept	\$0.00	\$0.00	\$0.00	(\$4,309.91)
20-511-01 P/R Tax Expense - Water D	\$0.00	\$0.00	\$0.00	(\$306.07)
20-511-02 Salary-Board Members	\$0.00	\$0.00	\$0.00	\$0.00
20-511-10 Retirement Expense - Wate	\$0.00	\$0.00	\$0.00	\$0.00
20-515-00 Dental Ins Expense - Water	\$0.00	\$0.00	\$0.00	\$0.00
20-515-20 Aflac Ins Expense - Water D	\$0.00	\$0.00	\$0.00	\$0.00
20-606-00 Rep & Maint-General - Wat	\$0.00	\$4,416.75	\$4,416.75	\$9,312.13
20-606-01 Rep&Maint-Veh #1	\$0.00	\$0.00	\$0.00	\$0.00
20-606-02 Rep&Maint-Veh #2	\$0.00	\$0.00	\$0.00	\$0.00
20-606-03 Rep&Maint-Veh #3	\$0.00	\$0.00	\$0.00	\$0.00
20-606-04 Rep&Maint-Veh #4	\$0.00	\$0.00	\$0.00	\$0.00
20-606-05 Rep&Maint-Veh #5	\$0.00	\$0.00	\$0.00	\$0.00
20-606-06 Rep&Maint-Veh #6	\$0.00	\$0.00	\$0.00	\$0.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
20-606-07 Rep&Maint-Veh #7	\$0.00	\$0.00	\$0.00	\$0.00
20-606-08 Rep & Maint Veh#8	\$0.00	\$0.00	\$0.00	\$0.00
20-606-10 Rep&Maint-Veh #10	\$0.00	\$0.00	\$0.00	\$0.00
20-606-11 Rep & Maint-Veh#11	\$0.00	\$0.00	\$0.00	\$0.00
20-606-14 Rep & Maint-Buildings	\$0.00	\$0.00	\$0.00	\$0.00
20-606-15 Rep&Maint-7 Spr Wtr Trmt	\$0.00	\$2,369.17	\$2,369.17	\$11,398.05
20-606-16 Rep&Maint-Sgt Spr Wtr Tr P	\$0.00	\$2,207.03	\$2,207.03	\$15,767.10
20-606-17 Rep & Maint-Dante Swge Tr	\$0.00	\$0.00	\$0.00	\$0.00
20-606-21 Rep&Maint-Wtr Pumping St	\$0.00	\$0.00	\$0.00	\$390.17
20-606-22 Rep&Maint-Wtr Strg Tanks	\$0.00	\$0.00	\$0.00	\$0.00
20-606-23 Rep&Maint-Scada/Telemetr	\$0.00	\$0.00	\$0.00	\$0.00
20-606-24 Rep&Maint-Water Lines	\$0.00	\$0.00	\$0.00	\$2,055.45
20-606-26 Rep&Maint-Veh#14 Army T	\$0.00	\$0.00	\$0.00	\$0.00
20-606-27 Rep&Maint-West Dante Pu	\$0.00	\$0.00	\$0.00	\$0.00
20-606-28 Rep&Maint-Veh#15 Box Tru	\$0.00	\$0.00	\$0.00	\$75.72
20-606-29 Rep&Maint-Veh#16 Vac Tru	\$0.00	\$0.00	\$0.00	\$0.00
20-606-30 Tools & Tool Repairs - Wate	\$0.00	\$0.00	\$0.00	\$3,158.45
20-606-32 Rep&Maint-Rock Saw	\$0.00	\$0.00	\$0.00	\$660.50
20-606-33 Rep&Maint-Excavator	\$0.00	\$0.00	\$0.00	\$0.00
20-606-34 Rep&Maint-Rescue Squad T	\$0.00	\$0.00	\$0.00	\$0.00
20-606-35 Rep & Maint-Trencher	\$0.00	\$0.00	\$0.00	\$0.00
20-606-37 Rep&Maint-2008 Ford F350	\$0.00	\$0.00	\$0.00	\$0.00
20-606-38 Rep&Maint-Water Meters	\$0.00	\$232.26	\$232.26	\$5,055.02
20-606-45 Rep&Maint-Eagles Nest Pu	\$0.00	\$0.00	\$0.00	\$0.00
20-616-36 Rep & Maint - Backhoe	\$0.00	\$0.00	\$0.00	\$0.00
20-800-00 Water Purchases	\$0.00	\$3,755.94	\$3,755.94	\$19,632.01
20-800-12 Purchase of Water Line	\$0.00	\$0.00	\$0.00	\$0.00
30-606-19 Rep&Maint-Bnch Twn Lift St	\$0.00	\$0.00	\$0.00	\$0.00
30-606-29 Rep&Maint-Veh#16 Vac Tru	\$0.00	\$0.00	\$0.00	\$0.00
30-606-32 Rep&Maint-Rock Saw	\$0.00	\$0.00	\$0.00	\$0.00
Account Summary Expenses	\$0.00	\$19,594.63	\$19,594.63	\$100,153.72
Account Type Revenues				
20-400-00 Water Revenue	\$0.00	\$0.00	\$0.00	\$0.00
20-400-60 Water Sales-Outside Dist	\$0.00	\$0.00	\$0.00	\$0.00
20-401-00 Penalties	\$0.00	\$0.00	\$0.00	\$0.00
20-402-00 Assessment Fee	\$0.00	\$0.00	\$0.00	\$0.00
20-403-00 Re-connection/Transfer Fee	\$0.00	\$0.00	\$0.00	\$0.00
20-403-65 Returned Check Fees (reve	\$0.00	\$0.00	\$0.00	\$0.00
20-404-00 New Water Connection Fee	\$0.00	\$0.00	\$0.00	\$0.00
20-404-49 Herald's Valley Project Gran	\$0.00	\$0.00	\$0.00	\$0.00
20-404-53 SCADA/Meter Project Grant	\$0.00	\$0.00	\$0.00	\$0.00
20-404-60 Carbo WTP PER/ER Grant R	\$0.00	\$0.00	\$0.00	\$0.00
20-405-00 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00
20-406-00 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00
20-406-01 Insurance Receipts	\$0.00	\$0.00	\$0.00	\$0.00
20-406-50 Gain/Loss on Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Account Summary Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Revenues Over/Under Expenses	\$0.00	(\$19,594.63)	(\$19,594.63)	(\$100,153.72)

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
Account 30 SEWER OPERATIONS FUND				
Account Type Expenses				
20-606-09 Rep & Maint Veh#9	\$0.00	\$0.00	\$0.00	\$0.00
20-606-31 Rep&Maint-Trailer	\$0.00	\$0.00	\$0.00	\$0.00
30-150-48 Seven Springs Memcor Skid	\$0.00	\$0.00	\$0.00	\$0.00
30-407-02 Sewer Dept Rent - Uniforms	\$0.00	\$0.00	\$0.00	\$0.00
30-420-00 Supplies - Sewer Dept	\$0.00	\$324.50	\$324.50	\$10,892.88
30-420-06 Short-Term Disability/Life -	\$0.00	\$0.00	\$0.00	\$0.00
30-420-07 Health Insurance - Sewer D	\$0.00	\$0.00	\$0.00	\$0.00
30-420-10 Education & Training - Sewe	\$0.00	\$0.00	\$0.00	\$0.00
30-420-11 Mileage - Sewer Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-12 Employee Safet Expense - S	\$0.00	\$0.00	\$0.00	\$0.00
30-420-14 Russell County PSA - Sewer	\$0.00	\$0.00	\$0.00	\$0.00
30-420-16 Equipment Fuel - Sewer De	\$0.00	\$0.00	\$0.00	\$0.00
30-420-18 Svcs, Memberships, Fees -	\$0.00	\$0.00	\$0.00	\$0.00
30-420-22 Misc Bank Charges	\$0.00	\$0.00	\$0.00	\$0.00
30-420-23 Depreciation	\$0.00	\$0.00	\$0.00	\$0.00
30-420-24 Gifts, Charities, Contrib	\$0.00	\$0.00	\$0.00	\$0.00
30-420-25 Dues & Subscriptions - Sewe	\$0.00	\$0.00	\$0.00	(\$4,621.70)
30-420-26 Equip Rental - Sewer Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-27 Contract Labor - Sewer Dep	\$0.00	\$1,400.00	\$1,400.00	\$10,500.00
30-420-28 Utilities - Sewer Dept	\$0.00	\$388.86	\$388.86	\$1,884.79
30-420-29 General Insurance - Sewer	\$0.00	\$0.00	\$0.00	\$0.00
30-420-30 Advertising Other Than Proj	\$0.00	\$0.00	\$0.00	\$0.00
30-420-31 Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00
30-420-32 Legal & Accounting - Sewer	\$0.00	\$0.00	\$0.00	\$0.00
30-420-34 Misc Expense - Sewer Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-35 PO/Safety Dep Box Rent	\$0.00	\$0.00	\$0.00	\$0.00
30-420-36 Postage - Sewer Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-39 Fines & Penalties - Sewer D	\$0.00	\$0.00	\$0.00	\$0.00
30-420-40 Medical Expense - Sewer D	\$0.00	\$0.00	\$0.00	\$0.00
30-420-41 Rent Expense - Sewer Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-44 Telephone - Sewer Dept	\$0.00	\$0.00	\$0.00	\$68.32
30-420-45 Travel & Lodging - Sewer D	\$0.00	\$0.00	\$0.00	\$0.00
30-420-48 Licenses & Permits - Sewer	\$0.00	\$0.00	\$0.00	\$2,768.00
30-420-75 Engineering - Water Dept	\$0.00	\$0.00	\$0.00	\$0.00
30-420-77 Drawer Over/Short	\$0.00	\$0.00	\$0.00	\$0.00
30-420-78 Sewer 1A Force Account	\$0.00	\$0.00	\$0.00	\$0.00
30-500-00 Russell County PSA - Sewer	\$0.00	\$0.00	\$0.00	\$0.00
30-511-00 Salary - Sewer Dept	\$0.00	\$0.00	\$0.00	(\$884.15)
30-511-01 P/R Tax Expense - Sewer D	\$0.00	\$0.00	\$0.00	(\$62.79)
30-511-02 Salary-Board Members	\$0.00	\$0.00	\$0.00	\$0.00
30-511-10 Retirement Expense - Sewe	\$0.00	\$0.00	\$0.00	\$0.00
30-515-00 Dental Ins Expense - Sewer	\$0.00	\$0.00	\$0.00	\$57.75
30-515-20 Aflac Ins Expense - Sewer	\$0.00	\$0.00	\$0.00	\$0.00
30-606-00 Rep & Maint-General - Sew	\$0.00	\$2,461.00	\$2,461.00	\$12,575.38
30-606-01 Rep & Maint-Veh#1	\$0.00	\$0.00	\$0.00	\$0.00
30-606-02 Rep & Maint-Veh#2	\$0.00	\$0.00	\$0.00	\$0.00
30-606-03 Rep & Maint-Veh#3	\$0.00	\$0.00	\$0.00	\$0.00
30-606-04 Rep & Maint-Veh#4	\$0.00	\$0.00	\$0.00	\$0.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
30-606-05 Rep & Maint-Veh#5	\$0.00	\$0.00	\$0.00	\$0.00
30-606-06 Rep & Maint-Veh#6	\$0.00	\$0.00	\$0.00	\$0.00
30-606-07 Rep & Maint-Veh#7	\$0.00	\$0.00	\$0.00	\$0.00
30-606-08 Rep & Maint-Veh#8	\$0.00	\$0.00	\$0.00	\$0.00
30-606-09 Rep & Maint-Veh#9	\$0.00	\$0.00	\$0.00	\$0.00
30-606-10 Rep & Maint-Veh#10	\$0.00	\$0.00	\$0.00	\$0.00
30-606-11 Rep & Maint-Veh#11	\$0.00	\$0.00	\$0.00	\$0.00
30-606-14 Rep & Maint-Buildings	\$0.00	\$0.00	\$0.00	\$0.00
30-606-15 Rep & Maint-7 Spr Wtr Trm	\$0.00	\$0.00	\$0.00	\$0.00
30-606-16 Rep & Maint-Sgt Spr Wtr Tr	\$0.00	\$0.00	\$0.00	\$0.00
30-606-17 Rep&Maint-Dante Swge Tr	\$0.00	\$1,215.00	\$1,215.00	\$3,298.94
30-606-18 Rep&Maint-Str Hollow Lift S	\$0.00	\$0.00	\$0.00	\$0.00
30-606-21 Rep&Maint-Wtr Pumping St	\$0.00	\$0.00	\$0.00	\$0.00
30-606-22 Rep&Maint-Strge Tanks	\$0.00	\$0.00	\$0.00	\$0.00
30-606-23 Rep&Maint-Scada/Telemetr	\$0.00	\$0.00	\$0.00	\$0.00
30-606-24 Rep&Maint-Water Lines	\$0.00	\$0.00	\$0.00	\$0.00
30-606-25 Rep&Maint-Sewer Lines	\$0.00	\$0.00	\$0.00	\$0.00
30-606-26 Rep&Maint-Veh#14 Army T	\$0.00	\$0.00	\$0.00	\$0.00
30-606-28 Rep&Maint-Veh#15 Box Tru	\$0.00	\$0.00	\$0.00	\$3,465.15
30-606-30 Tools & Tool Repairs - Sew	\$0.00	\$0.00	\$0.00	\$28.00
30-606-31 Rep&Maint-Trailer	\$0.00	\$0.00	\$0.00	\$0.00
30-606-33 Rep&Maint-Excavotor	\$0.00	\$0.00	\$0.00	\$0.00
30-606-34 Rep&Maint-Rescue Squad T	\$0.00	\$0.00	\$0.00	\$0.00
30-606-35 Rep & Maint-Trencher	\$0.00	\$0.00	\$0.00	\$0.00
30-606-36 Rep&Maint-Backhoe	\$0.00	\$0.00	\$0.00	\$0.00
30-606-37 Rep&Maint-2008 Ford F350	\$0.00	\$35.85	\$35.85	\$35.85
30-606-38 Rep&Maint Village Pump St	\$0.00	\$0.00	\$0.00	\$0.00
30-800-01 Morefield Sewage Processin	\$0.00	\$337.47	\$337.47	\$1,555.64
30-800-02 Castlewood Sewage Process	\$0.00	\$617.48	\$617.48	\$3,976.39
30-800-03 Dante Sewage Processing	\$0.00	\$0.00	\$0.00	\$0.00
30-800-04 CONTRIBUTION TO TOWN	\$0.00	\$0.00	\$0.00	\$0.00
Account Summary Expenses	\$0.00	\$6,780.16	\$6,780.16	\$45,538.45
Account Type Revenues				
30-400-50 Sewer Revenue	\$0.00	\$0.00	\$0.00	\$0.00
30-400-51 Sewer Pumped	\$0.00	\$0.00	\$0.00	\$0.00
30-400-60 Sewer Sales-Outside Dist	\$0.00	\$0.00	\$0.00	\$0.00
30-401-00 Penalties	\$0.00	\$0.00	\$0.00	\$0.00
30-402-00 Assessment Fee	\$0.00	\$0.00	\$0.00	\$0.00
30-403-00 Re-connection/Transfer Fee	\$0.00	\$0.00	\$0.00	\$0.00
30-403-65 Returned Check Fees (reve	\$0.00	\$0.00	\$0.00	\$0.00
30-404-00 New Sewer Connection Fee	\$0.00	\$0.00	\$0.00	\$0.00
30-404-12 Morefield Sewer Revenu	\$0.00	\$0.00	\$0.00	\$0.00
30-404-13 Castlewood Sewer 1A Reve	\$0.00	\$0.00	\$0.00	\$0.00
30-404-14 Sewer 1A Line to Dwelling	\$0.00	\$0.00	\$0.00	\$0.00
30-404-15 Connection Fee M/Field Se	\$0.00	\$0.00	\$0.00	\$0.00
30-404-20 C/W Sewer Connection	\$0.00	\$0.00	\$0.00	\$0.00
30-404-30 Dante Sewer Connectin Fee	\$0.00	\$0.00	\$0.00	\$0.00
30-404-85 C/Wsewer 1B Revenue	\$0.00	\$0.00	\$0.00	\$0.00
30-405-00 Interest Income	\$0.00	\$0.00	\$0.00	\$0.00
30-406-00 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00

Disp Acct	Encum	Month To Date	Qtr To Date	Year to Date
30-406-01 Insurance Receipts	\$0.00	\$0.00	\$0.00	\$0.00
30-406-50 Gain/Loss on Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
30-407-01 Recovered Cost - Sewer	\$0.00	\$0.00	\$0.00	\$9,060.06
30-900-02 Transfer from Other Funds	\$0.00	\$0.00	\$0.00	\$119,007.87
Account Summary Revenues	\$0.00	\$0.00	\$0.00	\$128,067.93
Revenues Over/Under Expenses	\$0.00	(\$6,780.16)	(\$6,780.16)	\$82,529.48

MINUTES

Russell County Tourism Committee
Regular Meeting
January 15, 2019 11:30 pm
Vincent's Vineyard

Members Present: Alice Meade, Jim Lyttle, Jeff Hess, Betsy Gilmer, Jennifer Chumbley, Ann Monk
Guests: Lonzo Lester
Ex-Officio:

Meeting called to order by Betsy Gilmer

Motion to approve November 2018 minutes as amended by Alice Meade, seconded by Ann Monk, all aye, motion passes

TAC Board and updates:

Lonzo explained how economic development is working in the county and that legislation is moving forward, and reminded the committee that often what is heard in the community is not always what is happening. He explained that projects are moving forward with grant money received to remodel the fairgrounds and cannery. He also advised money has been awarded to repair Dante Depot and additional grant funding provided to install new flagpoles and landscaping at Dante Depot. Another project is the new boat landing in Carbo, which DCR will be funding and installing. Lonzo advised that the BOS has provided two letters of support for tourism, one being for property near college and one for Laurel Bed Lake. He updated the committee on Spearhead Trails and explained they do want to come in and they have received files on all areas, but they want \$50,000 up front and there is still no guarantee for a trail. He explained that the county does have resources available to acquire the needed easements from landowners without spending the \$50,000. He explained that with limited time, we must pick which projects we want to move forward on and that we must work with the tourism on these. Lonzo went over the requirements of TAC and advised how committee members would be selected. He spoke about subcommittees and advised the tourism committee that each Board of Supervisor member would get one appointment to the TAC Board. He further explained that many have dedicated time to the tourism committee, and that most members of the committee terms will end June 30th and the Board of Supervisors do not want to remove anyone before their term is complete. The Town Representatives will be more of a consultant for the new TAC and will advise through a subcommittee. The code states that you must have 5 or more TAC board members, and each Board of Supervisors will choose a member. Betsy asked why the members could not be chosen now, and Lonzo explained you cannot succeed one while another is serving. Lonzo suggested that the committee work on the by-laws and get suggestions of the current committee so that the new board will have something to look at when they start. Lonzo explained the representative from the county needs to be at the meetings so that the committee will understand how the county is moving on projects. Jennifer presented her concern for Cleveland, as she wants to make sure the Town doesn't get left out when decisions are made. Lonzo explained the importance of the subcommittees to make sure each community has representation. Jim advised that his BOS member explained that anyone interested in serving on the TAC board would need to submit a new application, which Lonzo advised they are on his website. Betsy asked when the committee could expect a decision for the new TAC. Lonzo said since the terms are expiring June 30th he will add it to the May agenda. Lonzo explained that Betsy will hear more as DMO, and he explained that

this will be regional and that everyone will be working for Russell County, he stressed the importance of knowing what is going on, as it is extensive, especially when requesting money.

Spearhead Trails: Jennifer and Jeff spoke about Spearhead Trails and Jeff explained it is an amusement park of sorts, and Jennifer advised that she had heard from many people that benefits of the Spearhead name are relevant. Jeff suggested that maybe a fund raiser could be implemented to raise the \$50,000 to pay Spearhead. Lonzo explained the guy that built the trail in Pocahontas is interested in working on the trails. Lonzo further explained that tourism is a business and there are other companies that can do the same work for less. Jennifer asked how we implement obtaining the easements in areas. Lonzo advised that some of the easements are on lands that will require legislation, and we can work on this with input from the TAC. Lonzo explained that the current committee should begin working on the strategic plan and the bylaws, and new name lists to give to the BOS, after we see who is interested in serving on the TAC Board. Jeff explained that we do appreciate that Kim is staying and he further explained in the strategic plan there will be verbiage about lodging taxes which will be marked for tourism, and that will give us a lot of weight to work with on marketing assets we already have in place. Lonzo advised this is something the tourism committee should present to the BOS. Lonzo also mentioned meal tax, as those taxes are directed for tourism. Jeff explained that any additional funding could give us the money to proceed with projects, without needing to request it from the county. Lonzo advised the BOS are on board with tourism, and that a lot of time goes into economic development to bring in jobs. Lonzo advised Ballad Health will be coming in a couple weeks to speak about the communities, and that he fishes right here in this area. Betsy explained all this new information helps the committee with goals for the next few months. Jennifer asked where our original strategic plan is, and Jim advised we do not want to reinvent the wheel when working on the strategic plan. Lonzo suggested when working on the strategic plan, be sure to include proper wording as it is a requirement for ARC or Tobacco and one of the first questions will be, "Is this in your strategic plan", as most funding agencies will request a copy of your strategic plan, and it needs to be regionally endorsed.

Trail Signs: Jeff spoke about the trail signs, and that two will go to Cleveland, and Jeff explained that he will install those. Three have already been installed and three more still need to be installed. Jeff explained the Redbud Festival will be April 13th & 14th. Jeff also explained that the Visitor Center Seminar will be in Abingdon and Bristol March 18th thru the 20th and that Kim, Lonzo, and Betsy could attend to see what is happening in rural counties. Jeff explained he would love to see RC represented at that. Tazewell County Tourism is going to send us an invite.

After Hours Meetings: Betsy spoke about the after hours meeting and asked the committee if we are going to wait on TAC for that, Jim explained that he felt that we shouldn't wait on TAC, because if we start putting everything on hold for TAC then we will be hurting ourselves. Jim set up for February 15th at Copper Creek Elementary at 7:00pm for afterhours meeting, for the Castlewood/St. Paul/Dante area. Jim explained he thinks it's a good idea to let the community know about our tourism. Jennifer advised that Cleveland could do theirs next, and Betsy advised that would be a good idea.

Artisan Gallery: Lonzo advised that the Artisan Gallery waiver form is complete, the attorney has looked at it for release of liability for the artist, and it is ready. Jim advised to add to next month's agenda.

New Business:

Kim wrote email to Betsy and mentioned that we need to elect a treasurer for our committee. Lonzo suggested we wait for the TAC Board for that. Lonzo advised the treasurer does not have to be part of the TAC committee.

Betsy suggested that all members need to send in our updates for our communities, so it can be added to social media sites.

Jim spoke about setting up and making a presence at events and communities, to let people know we have a tourism committee, he explained a rotating power point maybe helpful, as people like to see motion at events. Jim said he would be willing to set up a booth at events.

ABC RC Dry: Kim and Betsy have been talking about the steps required to change RC from a dry county to allow for alcohol sales. There is a SB1110 which if passes, would eliminate the problem as it would be statewide. Lonzo explained that there are two ways to do this, for example petition for ballad initiative and that the county must proceed carefully. Betsy advised it requires 1700 signatures. Jim explained that we as individuals can help but we as committee members cannot sponsor. Lonzo says there is an ordinance for Russell County that shows it is a dry county.

Strategic Plan: The committee discussed getting help to update strategic plan, and the Michelle Workman is willing to help as well as others.

Events and updates: Jim advised that the VA Dept of Agriculture Consumer Services is hosting a Virginia's finest workshop March 11th to 12th, which is for products that are not just agriculture and will be designated. Jim explained that RC has no Virginia's Finest, and this program provides lots of free marketing and is excellent for small businesses. Jim will be presenting his honey this year for consideration. They will visit your business and endorse, which gives access to logos and ability to use the seal for your business. Lonzo explained that the cannery is working on going to USDA, and that individuals can market RC products this way. Jim explained there would be branding of products involved and would expand statewide coverage of your products.

Jim advised April 3rd and 4th is the Agrotourism Conference in Roanoke, and they have excellent meetings with farm related material, and marketing a farm as part of tourism. One day is workshops and one day is farm visits. Must register by March.

Jim advised that RC is 5th in Century Farms. Betsy advised the wedding venue is complete and the first wedding is May 25th, the committee discussed grand opening.

Jennifer explained that the Swinging Bridge, Park, and campground is almost complete in Cleveland.

Meeting Adjourned.

Next regular meeting date is February 19, 2019 at Vincent's Vineyard beginning at 11:30 am.

Russell County Tourism Committee

Member Listing

BOARD MEMBERS:	TERM EXPIRES:	Renewal Month
Alice Meade	June 30, 2019	April 2019
Ann Monk	June 30, 2019	April 2019
Patsy Phillips	June 30, 2019	April 2019
Donna Meade	June 30, 2019	April 2019
Susan Hilton	June 30, 2019	April 2019
James Lyttle	June 30, 2019	April 2019
Betsy Gilmer	August 30, 2019	June 2019
Town Representatives		
Jennifer Chumbley (Cleveland)	March 7, 2020	January 2020
Jeff Hess (Honaker)	August 30, 2019	June 2019
Ex-Officio		
Lou Wallace	December 31, 2019	October 2019
Kim Short	June 30, 2018	April 2018
Angela Carpenter	September 19, 2021	July 2021

RUSSELL COUNTY TOURISM COMMITTEE
ATTENDANCE RECORD

2017-2018

	Alice Meade	Ann Monk	Betsy Gilmer	Jackie Hubbard	Jennifer Chumbley	Jeff Hess	Jim Lyttle	Patsy Phillips	Donn Meac
01/17/2017	√	√	√	√	no	√	√	√	√
02/21/2017	√	√	√	√	√	√	√	√	√
03/21/2017 [®]	no	√	√	no	√	no	√	√	√
04/18/2017 [®]	√	√	√	√	√	no	√	no	no
04/26/2017*	√	√	√	√	√	no	√	no	√
05/16/2017	√	√	√	√	√	√	√	√	√
06/20/2017	No	No	√	√	√	no	√	no	no
07/18/2017	√	√	√	√	√	√	√	√	√
08/15/2017	√	√	√	√	√	√	√	√	No
09/19/2017	√	√	√	√	√	√	√	no	√
10/17/2017	√	√	√	√	√	√	√	√	√
** 11/30/2017	√	√	√	√	√	no	√	no	√
12/19/2017	√	√	√	√	√	√	√	no	√
01/23/2018	√	√	√	√	√	√	√	√	√
02/20/2018	√	√	√	√	√	√	√	√	√
03/19/2018	√	√	√	no	√	no	no	no	√
04/20/2018	√	√	√	√	√	√	√	no	√
05/15/2018	√	√	√	√	√	√	√	no	no
06/19/2018	no	no	√	√	√	√	√	no	√
07//18/2018	√	√	no	no	√	no	√	-----	√
10/19/2018	√	√	√	no	√	√	√	√	√
				no	√	√	√	no	no
01/15/2019	√	√	√	no	√	√	√	no	no

- Special meeting * - passed bylaws (04/26/2017)
- No quorum [®] (03/21/2017, 04/18/2017)
- WITH UPDATES BY MEMBERS
- Special called meeting ** - yearly elections
- Jim Lyttle , Jeff Hess, and Jackie Hubbard excused for 03/19/2018 meetings
- August 2018 – NO meeting
- September 2018 changed – notes provided no official meeting

Russell County Planning Commission

December 17, 2018

The Russell County Planning Commission met on Monday, December 17, 2018 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Wayne Young

Members Absent

Roger Sword

Others Present

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

December Agenda approved. Motion by Dustin Keith, seconded by John Mason.

November meeting minutes approved as amended. Motion by Andy Smith, seconded by Charlie Edmonds.

New Business

Cecil Childress .72 acres Whites Subdivision, remaining portion .69 acres. Motion by Jack Compton, seconded by Andy Smith to recommend to Board of Supervisors, passed.

Discussion about Bicentennial Celebration.

Discussion about Delinquent Tax Sale.

Review of Plats

Reviewed 11/20/2018 – 12/17/2018 transactions.

Other Business

Chairman Kirby Meadows thanked the group for their support.

Meeting adjourned. Motion by Mark A. Mitchell, seconded by Charlie Edmonds.

A handwritten signature in black ink, appearing to read "Kirby Meadows", written over a horizontal line.

Kirby Meadows, Chairman

Attest:

Mark A. Mitchell, Secretary

PLANNING COMMISSION

NOVEMBER 20, 2018- DECEMBER 17, 2018

- 1. Leonard Companies 25.261 AC to CL Dale Construction Adjoining Land US Hwy 19 Remaining acreage 151.35 AC (Approved at Nov.19,2018 meeting)**
- 2. Billy Ray 1.15 AC to be added to Paula & Terry Milton (.81AC +1.15AC=1.96AC) Adjoining Land Elk Garden Rd**
- 3. Richard Amburgey Jr. 4.962 AC to be added to Billy Boger Jr. (2.528AC+4.962AC=6.801AC) Remaining acreage .689AC US HWY 58**
- 4. Cecil Childress .72 AC Family Whites Subdivision RD Remaining portion .69 AC (To be approved by planning Commission, property located in Whites Subdivision)**
- 5. Robert Jones 3 lots resurveyed as is, no lot size changes. Lot 18-2.98AC, Lot 19-2.97AC, Lot 20-4.57AC Scenic Elk Garden Drive**
- 6. Russell County .078AC to Cleveland Lifesaving Crew for parking only Cleveland Rd.**

Russell County Planning Commission

January 21, 2019

The Russell County Planning Commission met on Monday, January 21, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Mark A. Mitchell (excused)

Others Present

Crystal White

Dave Leonard

Jeff Buchanan, VDOT

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

No Agenda for January 21, 2019 available.

No Minutes from December 17, 2018 meeting available.

New Business

Dave Leonard and Jeff Buchanan, VDOT discussed land division at property in Hansonville. VDOT provided letter that stated VDOT would approve road and proposed cul-de-sac provided that there were 3 occupied dwellings and the 50' right of way was graveled and the traffic count was less than 50 a day. Motion made by Dustin Keith, seconded by Andy Smith to approve split under 6 acre exemption with a few modifications. Motion approved.

Crystal White provided Real Estate Disclosure Forms to be completed by February 1, 2019.

Previously approved divisions were reviewed by Commission.

Review of Plats

Reviewed 12/18/2018 – 01/21/2019 transactions.

Other Business

Meeting adjourned. Motion by Charlie Edmonds, seconded by Wayne Young.

A handwritten signature in black ink, reading "Kirby Meadows", written over a horizontal line.

Kirby Meadows, Chairman

Attest:

Andy Smith, Vice Chairman

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

March 18, 2019

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of February 18, 2019
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

February 18, 2019

The Russell County Planning Commission met on Monday, February 18, 2019 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Roger Sword

Wayne Young

Members Absent

Others Present

Kevin Tiller Esq.

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

Agenda approved. Motion by Charlie Edmonds, seconded by Dustin Keith.

December 17, 2018 meeting minutes approved. Motion by Andy Smith, seconded by John Mason.

January 21, 2109 meeting minutes approved. Motion by Jack Compton, seconded by Harry Ferguson.

New Business

Kevin Tiller presented information from individual purchasing property from Dave Leonard. Discussion about additional splitting of property. Motion by Harry Ferguson, seconded by Jack Compton to amend Plat presented in January by Dave Leonard for tract #3 from 10 acre tract to 12 acre tract. Approved unanimously.

Harry Ferguson presented Plat of Cleveland School potentially to be sold to industrial prospect. Motion by Charlie Edmonds, seconded by Jack Compton that the property is exempt. Motion carried 9 ayes, Roger Sword abstain.

Review of Plats

Reviewed 01/22/2019 – 02/18/2019 transactions.

Other Business

Roger Sword updated Planning Commission about industrial prospects.

Department of Social Services moving in March/late February.

Sheriff's Office possibly moving to old Department of Social Services.

Meeting adjourned. Motion by Charlie Edmonds, seconded by Andy Smith.

Kirby Meadows, Chairman

Attest:

Mark A. Mitchell, Secretary

PLANNING COMMISSION

JANUARY 22, 2019 –FEBRUARY 18, 2019

- 1. Leonard Companies 12 AC to be sold
Remaining acreage 51.821 AC (replatted) met
requirements by planning commission
discussed during Jan. 21, 2019 meeting US
HWY 19**
- 2. James Howard 5 AC to daughter Remaining
Acreage 64.98 AC River Mountain Rd**
- 3. Billy & Leslie G Hawkins 23.975 AC to Jennifer
Osborne Remaining acreage 23.975AC Fork
Ridge Rd**
- 4. John W. Huff .99 AC boundary survey US HWY
58**
- 5. John Long 20.39 AC boundary survey Seven
Springs Hollow Rd**

RUSSELL COUNTY CONFERENCE CENTER

February 1, 2019

The following is a list of the Russell County Conference Center events for the month of February.

Date	Event	Event Type	Space
02/02/19	MMEO Memorial Fund Bingo Ruth Johnson	Community Event	Full \$125
02/08/19	The Learning Center Cake Auction Nikki Reynolds	Community Event	Half \$100
02/09/19	Russell CO Library Appalachian Open Mic Kelly McBride	Community Event	Full Free \$125
02/12/19	Russell Co Health Coalition Donna Sproles	Community Event	Full Free \$125
02/15/19	The River Church Faith Blankenship	Community Event	Full \$135
02/18/19	Mountain Movers Kaylin Ervin	Community Event	Full Free \$125

02/19/19	DMME VA Gas & Oil Meeting Teresa Flanary	Community Event	Full \$210
02/21/19	WDB Meeting Amanda Helton	Community Event	Full \$200
02/22/19	Cub Scout Pack 239 Lisa Tiller	Community Event	Full \$125
02/23/19	Palmer Baby Shower Karen Taylor	Individual Event	Full \$125
02/24/19	Birthday Party Latasha Harris	Individual Event	Full \$125
02/26/19	Board of Coal Mining Instructors Conference Becky Sanders	Individual Event	Full \$135
02/27/19	Virginia Emergency Support Team Exercise Meeting Jess Powers	Individual Event	Full Free \$135
02/28/19	Russell Co Cattle Association Joe Leonard	Community Event	Full \$135

(Total: \$1,925.00)

- \$510

Final Total = \$1,415

Russell County Health & Fitness

Membership								
	2018						2019	
	July	August	September	October	November	December	January	February
Members / Class Packages	230	222	224	217	224	203	231	235
Pay Per Class	4	2	16	4	5	8	7	7
Total Engagement	234	224	240	221	229	211	238	242

Sales								
Sales Month to Date *	\$ 4,496.00	\$ 4,828.00	\$ 4,868.00	\$ 4,778.00	\$ 4,298.00	\$ 4,140.00	\$ 6,192.00	\$ 4,517.00

Payroll								
Instructor / Trainer Payroll	\$ 1,150.00	\$ 1,290.00	\$ 1,260.00	\$ 1,330.00	\$ 1,580.00	\$ 1,325.00	\$ 1,155.00	\$ 1,530.00

* Reporting from 1/24/2019 - 2/21/2019

THE RUSSELL COUNTY TRANSPORTATION AND SAFETY COMMISSION MET AT THE BONANZA RESTAURANT IN LEBANON VIRGINIA ON FEBRUARY 12 2019

MEMBERS & GUEST PRESENT

EUGENE FERGUSON LINDA CROSS Johnny Jessee TONY MAXFIELD
HENRY STINSON MIKE OQUINN GARY DOTSON Barbara Cox Henry Kinzer

GUARD RAILS

- 1-GUARD RAILS THROUGHOUT THE COUNTY EMERGENCY AREA'S BEING REPAIRED FIRST
- 2-Rt 683/Trout pond road there have been chevrons placed at the bridge crossing people are asking for a larger or addition signs be placed on Rt 683N creek side difficulty seeing when dark or foggy present placement causing confusion in locating the bridge
- 3-Rt 870/615 needs guard rail installed to prevent vehicle's wrecking into creek

SHOULDER REPAIRS AND POT HOLES

- 1-RT 613 north of Thomas Warner ditch needs to be cleaned
- 2-RT 662 ONE FOURTH MILE NEAR SPRING CITY NEEDS RIP RAP AND BRUSH CUT
- 3- RT 600 SHOTGUN HOLLOW BAD POT HOLES
- 4-RT 636 NEEDS A PIPE INSTALLED AT END OF PAVED SECTION WHERE IT MEETS GRAVEL SECTION
- 5- RT 645 3/10 MILE EAST OF THE CLINCH RIVER BRIDGE LARGE POT HOLES DEVELOPING
- 6-RT 1120 GREEN ACERS SHOULDER WASHING OUT
- 7-RT 645 ONE MILE AFTER CROSSING CLINCH RIVER DITCH LINE HIGHER THAN THE ROAD UNDERCUTTING YHE ROADWAY
- 8-RT623 BOSTIC HOLLOW ROAD WASHING OUT UNDER PAVEMENT

SCHOOL BUS SAFETY AND OTHER CONCERNS

- 1-RT 71 S/604 MOLLS CREEK ENTERENCE NEEDS BANK SCALED BACK FOR VISIBILITY – INSTEAD AT STOP BAR WILL BE INSTALLED AND BRUSH KEPT TRIMMED
- 2- - RT 19 AT ROSEDALE INTERSECTION NEEDS FLASHING CAUTION LIGHTS
- 3-RT- 19/ 724 NEEDS A NO U TURN SIGN PLACED AT THE POOR FARM CROSSING
- 4-- RT 19 N / RT 80 INTERSECTION LINES NOT VISIBLE FOR TRAFFIC LANES
- 5-RT 615 BRIDGE TO RT 600 WATER OOZING ONTO BRIDGE CAUSING HAZARD FREEZING CONDITION

ITEMS REPORTED CORRECTED

- 1**-ROSEDAE ESTATES NEEDS SPEED LIMIT SIGNS
- 2-RT 80 ABOVE 672 A DEEP HOLE IN THE DITCH LINE NEEDS RIP RAP

3-RT 645/640 INTERSECTION A VISIBILITY CONCERN SIGNS HAVE BEEN INSTALLE CHAGING TRAFFIC PATTERN

FUTURE MAJOR SAFETY PROJECT

1-RT 622 ONE MILE ON MILLER CR. ROAD NARROWS NEEDS WIDENED GOES PAST RT. 842

2-RT 627 DANTE SAWMILL HOLLOW CURVE NEEDS TO BE WIDENED AT THE UPPER END NEAR THE BALLFIELD TO HANDLE ANTICIPATED HEAVY TRAFFIC TO A CAMP SIT

3-Rt 58 Castlewood near the Fair Ground exit median needs to be lowered for better visibiitly

4- Rt 627 Sawmill Hollow Dante just past the R.R. tracks one lane road shoulder appears to have washed away over time need to widen the road and temporary place warning signs

5-Rt 635 Horton Ridge/ Rabbit Hollow road needs to be filled to widen a curve

6-RT 58W JUST BEFORE QUARRY ROAD CURVE NEEDS TO BEEN WIDENED AND ELEVATION CHANGED

NEXT MEETING WILL BE MARCH 12TH 2019 WE THANK ALL WHO ARE INVOLVED IN KEEPING OUR ROADWAYS SAFE AND OUR GUEST PARTICAPTION

SAFETY IS A COMMITMENT !!!!!!!!!!!!!PREPARED BY GARY DOTSON

Cannery Revenue Report FY 2018/2019

Castlewood

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	16	2	\$ 456.70	\$ 324.80	161	765	\$ 131.90	0	344
August	21	8	\$ 964.10	\$ 694.85	300	1436	\$ 269.25	0	695
September	12	7	\$ 706.40	\$ 280.30	75	953	\$ 426.10	20	1029
October	17	20	\$ 1,685.80	\$ 633.15	284	1592	\$ 1,052.65	47	1959
November	10	9	\$ 1,247.15	\$ 378.55	78	1267	\$ 868.60	266	1109
December	14	3	\$ 802.20	\$ 539.70	342	494	\$ 262.50	4	657
Total	90	49	\$ 5,862.35	\$ 2,851.35	1240	6507	\$ 3,011.00	337	5793

Honaker

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	17	2	\$ 356.90	\$ 307.40	145	647	\$ 49.50	0	53
August	19	3	\$ 514.90	\$ 482.30	215	891	\$ 32.60	0	38
September	9	3	\$ 457.90	\$ 212.45	118	357	\$ 245.45	113	159
October	10	9	\$ 985.45	\$ 505.00	362	491	\$ 480.45	73	775
November	14	5	\$ 851.65	\$ 755.20	417	804	\$ 96.45	19	72
December	5	9	\$ 325.95	\$ 112.65	67	195	\$ 213.30	65	365
Total	74	31	\$ 3,492.75	\$ 2,375.00	1324	3385	\$ 1,117.75	270	1462

Season Totals			Combined Revenues \$ 9,355.10	Total Resident \$ 5,226.35	Total Cans 2564	Total Jars 9892	Total Non-Resident \$ 4,128.75	Total Cans 607	Total Jars 7255
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Total Cans Used: 3,171 Total Glass Jars Used: 17,147

Cannery Revenue Report FY 2017/2018

Castlewood

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	7	2	\$ 265.55	\$ 243.05	205	149	\$ 22.50	0	88
August	32	11	\$ 1,894.45	\$ 1,296.85	978	1456	\$ 597.60	111	1364
September	12	24	\$ 1,685.35	\$ 558.80	313	1369	\$ 1,126.55	236	2012
October	12	30	\$ 1,474.60	\$ 328.40	132	984	\$ 1,146.20	0	2270
November	18	17	\$ 1,536.51	\$ 804.80	384	1653	\$ 731.71	20	1450
December	19	6	\$ 994.40	\$ 515.50	200	848	\$ 478.90	158	551
Total	100	90	\$ 7,850.86	\$ 3,747.40	2212	6459	\$ 4,103.46	525	7735

Honaker

Month	Resident Customers	OutofCounty Customers	Combined Revenues	Resident Customers	Cans Used	Glass Jars	Non-Resident Customers	Cans Used	Glass Jars
July	8	1	\$ 95.85	\$ 70.85	0	323	\$ 25.00	0	68
August	23	7	\$ 423.70	\$ 229.50	0	976	\$ 194.20	0	108
September	17	5	\$ 873.95	\$ 638.45	393	946	\$ 235.50	80	88
October	10	2	\$ 596.75	\$ 345.40	189	544	\$ 251.35	0	582
November	9	2	\$ 505.65	\$ 477.35	284	352	\$ 28.30	0	87
December	6	3	\$ 493.05	\$ 421.05	421	547	\$ 72.00	0	220
Total	73	20	\$ 2,988.95	\$ 2,182.60	1287	3688	\$ 806.35	80	1153

Season Totals			Combined Revenues \$ 10,839.81	Total Resident \$ 5,930.00	Total Cans 3499	Total Jars 10147	Total Non-Resident \$ 4,909.81	Total Cans 605	Total Jars 8888
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Total Cans Used: 4,104

Total Jars Used: 19,035

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Warren & Lesha Kiser	4478 Red Oak Ridge Rd. Castlewood, VA 24224	158 RSB 1831	11/21/2017	04/11/2018		04/18/2018	The Lebanon News
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Comments:

11/21/2017 Observation of Mickey Rhea, Russell Co. Building Official, Building was unsecure- doors were open to allow public access, had holes in the roof, which would allow the elements to enter the structure, no electrical service to the structure, unsure of septic system existence. Structure, in my opinion, is unsafe, uninhabitable, and a danger, as well as a safety hazard to public, due to accessibility.

04/11/2018 Certified Letter of Notification, Report from Building Official observation and County Ordinance, sent to property owner.

04/16/2018 Certified Letter received and signed for by owner

04/18/2018 1st Public Notification published in The Lebanon News

04/25/2018 2nd Public Notice in The Lebanon News

05/01/2018 Property Owner contacted the Building Official's office to request an extension to come into compliance, due to her current work schedule.

5/25/2018 No further contact from property owner, expiration of all notices.

5/29/2018 As of the current date, I have been unable to schedule follow up inspections.

6/4/2018 Property Owner stated working on it.

7/25/2018 Ms. Kiser contacted Russell County Building Office, stated that she was continuing to remove vehicles from property and working on home/structure, but was experiencing delays due to work schedule and rain.

8/27/2018: Follow up visit by Mickey Rhea, Building Official, could not see improvement or progress on clean-up/compliance, 2nd notice will be sent to property owner.

9/28/2018: Ms. Kiser contacted the Russell County Building Office to report that progress is continuing to be made on site.

12/11/2018: Ms. Kiser contacted the Russell County Building Office to report that progress is continuing to be made on site.

02/19/2019: Follow-up visit conducted by Russell County Building Official, Mickey Rhea, Progress appears to have ceased. Building Official set to appear before the Russell County Board of Supervisors to present findings and discuss further actions to be taken by the county. Follow-up correspondence has been sent to property owner, via certified mail.

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Jamie McCoy	540 Upper Bear Wallow Dante, VA 24283	160 RIE 2327	6/27/2018	7/5/2018		8/8/18 8/15/18	The Lebanon News
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Contacted Russell County Building Official regarding steps to bring home to compliance

08/27/2018: Owner contacted Mickey Rhea, is in process of hiring an individual to remove structure

12/14/2018: Owner contacted Mickey Rhea, asked if correcting roof and porch would bring structure into compliance, Mr. Rhea, agreed.

02/13/2019: Site re-visited by Mickey Rhea, observed substantial progress in bringing structure into compliance.

Martin & Rebecca Bellamy	6594 Dante Rd. Dante, VA 24283	159 RIC 2253	6/27/2018	7/5/2018		8/8/18 8/15/18	The Lebanon News
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Russell County Building Office received response card from certified letter delivery.

8/8/18: 1st Public Notice in The Lebanon News

8/15/18: 2nd Public Notice in The Lebanon News

8/27/18: No response from listed property owner

1/4/19: Due to limited resources, the Building Office is unable to proceed.

2/13/19: Building Official requests recommendations from Russell County Board of Supervisors on how to proceed from this point.

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Tim & Rendy Hale	192 Lower Bear Wallow Dante, VA 24237	159 R 2189	6/22/2018	7/5/2018	7/25/18		The Lebanon News
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Russell County Building Office received response card from certified letter delivery.
 7/25/2018 Ms. Hale contacted the Russell County Building Office, stated that she was working on cleaning up property, due to work and trying to find assistance in hauling/removing debris, Ms. Hale has asked for an extension to complete the remainder of the clean-up.

Building Official, Mickey Rhea to follow-up

10/26/2018: Russell County Building Official, Mickey L. Rhea, granted a 30 day extension to continue work on site.

12/3/18: Ms. Hale contacted the Russell County Building Office, requested an extension to continue to work on site. Mr. Rhea, granted the extension.

02/19/2019: Follow-up visit conducted by Russell County Building Official, Mickey Rhea, Progress appears to have ceased. Building Official set to appear before the Russell County Board of Supervisors, to present findings and discuss further actions to be taken by the county. Follow-up correspondence has been sent to property owner, via certified mail.

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Terry Ramsey	2740 Dante Rd. Dante, VA 24237	158 R SC 2070	6/22/2018	7/5/2018	7/23/2018		The Lebanon News
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Comments:

7/23/18: Mr. Ramsey contacted the Russell County Building Office, stated that he was not the property owner. Records do seem to show some discrepancy in property and mapping. The Russell County Assessment and Mapping office is currently reviewing the records.
 10/26/2018: Unable to determine the property owner.

**** Mapping issue has been resolved and corrected****

Property Owner and Tax Map I.d. # have been revised.

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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James R. Bentley	2740 Dante Rd. Dante, VA 24237	158 R SC 2092	2/13/2019	2/15/2019		2/20/2019	The Lebanon News
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Corrected property owner and mapping issues were made: Re-visit by Russell County Building Official has been conducted and notification letters have been sent.