

RUSSELL COUNTY
BOARD OF SUPERVISOR'S MEETING
AGENDA – JANUARY 9, 2019

Board Room

Regular Meeting

6:00 PM

Russell County Governmental Center
Lebanon, Virginia 24266



CALL TO ORDER – Clerk of the Board

ROLL CALL – Clerk of the Board

INVOCATION – Chairperson of the Board

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

APPROVAL OF AGENDA

PUBLIC HEARING

1. County Property transfer to Town of Lebanon

ORGANIZATIONAL MEETING

1. Election of Chairman
2. Election of Vice-Chairman
3. Appointment of Clerk of Board and Deputy Clerk
4. Appointment of the BOS Budget/Finance Committee
5. Adoption of Robert's Rules of Order
6. Adoption of County's By-Laws

7. 2019 Board of Supervisors Regular Meeting Schedule

ACKNOWLEDGEMENTS

- 1. Maxie Skeen – Governor’s EMS Award for “Outstanding Prehospital Provider.”
- 2. Johnny Skeen – “Lifetime Achievement Award – Fifty-Seven (57) Years of Service”

PRESENTATIONS (Limited to 5 minutes).....A-1

- 1. Helen Owens – The Historical Society of Russell County
- 2. Mickey Rhea – RC Building Inspector

NEW BUSINESS

- 1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1
 - a. Unapproved minutes of December 3, 2018
- 2. Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2
- 3. Approval of 2019 Authorized Payments. Authorization of the list of routine monthly payments for delegated authorization.....B-3

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS

- 1. Resolution of Transfer of County Property to Town of Lebanon.....C-1
- 2. RC BOS & RC Drug Court Memorandum of Agreement.....C-2

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

- 1. 2019 Virginia Tobacco Region Revitalization Commission Meeting.....D-1
- 2. VACo County Government Day.....D-2
- 3. 2019 RC Board & Committee Appointment List.....D-3

- 4. VDOT Lynn Springs Road (Rte. 632) Speed Study.....D-4

REQUESTS

- 5. Authorization of 2019 Budget Meeting Schedule.....D-5
- 6. Authorization of Appointment of Lonzo Lester & Vicki Porter to the Workforce Investment Board (WIB).....D-6
- 7. Acceptance of RC Abstract of Votes.....D-7
- 8. Acceptance of Rick Thompson, RC Treasurer Retirement of 2/28/2019.....D-8
- 9. Authorization of Circuit Court Writ of Election Petition.....D-9
- 10. Authorization of Appropriation & Allocation of the Byrne/JAG Federal Grant of \$45,054.....D-10
- 11. Authorization to Advertise & Hire Housekeeping Position.....D-11
- 12. Authorization of RC PC Plat.....D-12
- 13. Authorization of Travel Requests.....D-13
- 14. Authorization to Hire HVAC Employee.....D-14

EXECUTIVE SESSION (CLOSED) – Prospective Business Matters

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....E
- RC IDAF
- RC PSAG
- Castlewood W&SH
- RC Tourism.....I
- RC Planning CommissionJ
- Conference Center.....K
- RC Fitness Center.....L
- RC Transportation & Safety.....M
- RC Cannery Reports.....N
- RC Building Inspector.....O



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Chairperson

Meeting: 1/9/19 6:00 PM

Public Hearing

1. **Property Transfer to Town of Lebanon**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Resolution



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Items
Chairperson

Meeting: 1/9/19 6:00 PM

Organizational Meeting

- 1. Election of Chairman**
- 2. Election of Vice-Chairman**
- 3. Appointment of Clerk of Board and Deputy Clerk**
- 4. Appointment of the BOS Budget/Finance Committee**
- 5. Adoption of Robert's Rules of Order**
- 6. Adoption of County's By-Laws**
- 7. 2019 Board of Supervisors Regular Meeting Schedule**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motions Required.

ATTACHMENTS:

- 2019 Board of Supervisors Regular Meeting Schedule

By Laws

Russell County

- Adopted May 5, 2014

Article I

Russell County Board of Supervisors, Officers & Their Selection

A. There shall be seven (7) members of the Board of Supervisors, six (6) elected for four-year terms by citizen vote of each of the six (6) Districts of Russell County and one (1) member elected at-large by the entire County for four years.

B. The Officers of the Board of Supervisors shall consist of a Chairman and Vice Chairman, each of whom shall serve for a term of one (1) calendar year.

C. Nomination of Officers shall be made from the Board at the first meeting of each calendar year. Election of Officers shall follow immediately.

D. A standing Budget/Finance Committee shall be appointed by the newly elected Board Chairman. This committee shall consist of two (2) Board members and two (2) staff members.

Article II

Duties of Officers

A. The Chairman shall:

- (1) Preside at all meetings;
- (2) Work closely with the County Administrator on day to day matters, approve appropriate financial documents, and approve the agenda for all meetings;
- (3) Carry out such other duties as assigned by the Board.

B. The Vice-Chairman shall act in the absence or inability of the Chairman to act.

C. The Budget/Finance Committee shall be responsible for preparation of the annual County budget and for presentation during a regular or special Board meeting before a vote is taken on the Budget each year. Other financial matters shall be considered by this committee before presentation to the full Board.

Article III

Agenda Preparation Policy

A. The County Administrator shall prepare an agenda for each regular meeting of the Board of Supervisors. Supervisors, staff, and others may submit to the County Administrator items for the agenda at any time prior to Noon Wednesday of the week preceding the regular meeting to which such item relates. Emergency items will be added as an amendment to the agenda.

B. Copies of the agenda shall be made available electronically for each Supervisor by close of business on Tuesday prior to the Board meeting and an agenda complete with a packet of materials for the Board members and News Media serving the County and the public not later than close of business on Thursday preceding the meeting to which it relates.

Article IV

Meetings

A. The time and place of Board Meetings shall be set from time to time by resolution of the Board in conformance with State Law. The regular meeting schedule shall be set at the organizational meeting held in January each year.

B. Minutes from the previous meeting shall be delivered to the Board members with the agenda prior to the next meeting. Unless requested by a Board member, the minutes will not be read and will be approved upon motion and vote of the Board.

C. Order of Business

(1) Commencement of Meetings:

At the time established in accordance with Article IV (A) of these By-Laws for the commencement of regular meetings or at the hour specified for continued or special meetings, the Chairman shall call the meeting to order and shall direct the clerk to note the absence of any Board members by roll call. A quorum shall be required for commencement of any meeting.

(2) Agenda:

An agenda shall be prepared by the County Administrator in accordance with Article III under these By-laws. The proposed agenda shall be adopted by the Board at each meeting. The agenda will include under New Business "Reports from Designated Standing Committees". Should the chairman or any member of the Board have a matter which he or she feels needs to be brought to the attention of the Board but which is not on the agenda, or if there is an amendment to the order of the agenda, he or she may make a motion that an addition or amendment be made to the agenda. Such amended agenda must be approved by a majority of the Board members present.

D. Presentations:

Matters to be presented to the Board may be arranged by persons prior to the meetings and placed on the Agenda. The County Administrator must be notified by Wednesday of the week prior to the Board meeting. Any materials to be used for the presentation must be provided and included in agenda packet. Additional materials presented at the Board meeting must be approved by the Chairman prior to dissemination. These presentations are strongly encouraged to be limited to five (5) minutes and when four (4) minutes has elapsed, the Chairman may instruct the speaker that one (1) minute is remaining.

E. Quorum & Method of Voting

A majority of the members of the Board of Supervisors shall constitute a quorum of the Board. All questions submitted to the Board for decision shall be determined by voice vote of a majority of the supervisors voting on any such questions, unless otherwise provided by law. The name of each member voting and how he or she voted must be recorded. Roll Call votes may be requested by any Board member.

F. Procedure for Roll Call of Board Members

(1) The Members of the Board of Supervisors shall cast votes in district order on a rotating basis per meeting.

(2) The Chairman of the Board of Supervisors shall cast the last vote.

(3) The Chairman/Clerk shall restate all motions before a vote is taken and the result of the

vote shall be announced following each vote.

G. General Rules of Procedure

The Board's Parliamentary Procedures shall be Robert's Rules of Order, Newly Revised, 11th edition, specifically to include Section 49, Conduct of Business in Boards, pages 486 – 488, in all matters not covered by the Board's bylaws, to the extent compatible with law and the historical practices of the Board. The County Attorney, or his or her designee, shall act as Parliamentarian to the Board. Any questions involving the interpretation or application of Robert's Rules shall be addressed to the County Attorney. The Board may amend, by Resolution, the rules as it deems appropriate. The following rules shall apply:

(1) Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

(2) All motions require a second except for nominations for appointments to other boards, authorities or commissions.

(3) There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.

(4) Informal discussion of a subject is permitted while no motion is pending.

(5) The Chairman can speak in discussion without leaving the chair, can vote on all questions, but cannot make motions unless by consent of a majority of Board members present.

(6) No Board member is required to vote on any issue. If any Board member determines, prior to the calling of any issue before the Board, that he, because of conflict or otherwise, will abstain from voting on such issue, he shall announce such intention at the time the issue comes before the Board and shall not participate in the discussion on such issue or question. An abstention shall be counted for the purpose of determining a quorum. An abstention defeats a motion requiring a unanimous vote.

(7) In the incidence of a tie vote, the issue voted upon by the Board is dead and therefore voted down.

(8) If a primary or substitute motion is made at a Board meeting where at least six (6) members are present and the motion is voted on and fails, the same or a substantively similar motion cannot be reconsidered by the Board within the following twelve (12) months except by a primary or substitute motion made by a member of the Board who voted on the prevailing side where there are no less than six (6) Board members present, and only if two-thirds (2/3) of the Board members present vote to reconsider the action previously decided.

(9) Only Board members and the Parliamentarian shall have standing to raise noncompliance with these General Rules of Procedure, and only during the current meeting at the time of violation. Failure of the Board to comply with these General Rules of Procedure shall not invalidate any action taken by the Board.

H. Member Absenting Himself from Meeting Prior to Adjournment

After the name of any member of the Board has been recorded as present at any meeting of the Board, he shall not absent himself from the remainder of the meeting prior to adjournment unless by consent of the Board.

I. Board to Sit with Open Doors

The Board of Supervisors shall sit with open doors and all persons conducting themselves in an orderly manner may attend the meetings; however, the Board may hold closed sessions as permitted by law and when deemed necessary by a majority vote of the Board.

A consent agenda shall be introduced by a motion "to approve" by any Board member, and shall be considered by the Board as a single item. There shall be no debate or discussion by any member of the Board regarding any item on the consent agenda. The Clerk or his/her designee shall provide a brief written summary or memo on each item included in the consent agenda. Upon request of any Board member who wishes to question or discuss an item, that item shall be removed from the Consent Agenda. This item shall be transferred onto the agenda for consideration.

J. Citizens Comment Period

Rules for Citizen Comment Period

To ensure that the affairs of the Board and its committees may be conducted in an orderly manner, to ensure that all persons desiring to address the Board on matters pertinent to it are afforded an opportunity to do so, to permit persons in attendance to observe and hear the proceedings of the Board without distraction, and to permit to the fullest extent the Board to conduct County business with minimal disruption, the following rules are established.

(1) Each person desiring to speak during the Citizens' Comment period on the agenda must provide name and address prior to their comments.

(2) Each speaker is strongly encouraged to limit remarks to a period of three (3) minutes per comment period; when two (2) minutes have passed the speaker may be reminded that there is one (1) minute remaining.

(3) Speakers may not donate their time to other speakers.

(4) Speakers will not be permitted to use audiovisual materials or other visual displays, but may present written and photographic materials to the Board members.

(5) Comments must be confined to matters germane to the business of the Board of Supervisors and shall not be cumulative or repetitive.

(6) Speakers should address the Board with decorum – loud, boisterous, and disruptive behavior, obscenity, and vulgarity should be avoided as well as other words or acts tending to evoke violence or deemed to be a breach of the peace.

(7) The Citizens' Comment period is not intended to be a question and answer period or time for dialogue with County officials. Questions which are raised during a comment period may at the discretion of the Board be responded to by County officials after sufficient time for appropriate investigation.

(8) Speakers shall remain at the podium while addressing the Board.

(9) Speakers shall not be interrupted by audience comments, calls/whistles, laughter, or other gestures. Individuals in the audience who do not abide by this policy after a warning will be asked to leave the meeting.

(10) Expressive activities including, but not limited to, petitioning, picketing, displaying signs and posters, solicitation, demonstrating, pamphlet distribution, and conducting polls shall not be permitted within the Governmental Center Building or in any other building that the Board is meeting.

These rules do not preclude persons from delivering to the Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions or to prohibit persons from presenting oral or written comments on any subject germane to the business of the Board to individual Board members or to the Board through its Clerk outside the context of the public meeting.

K. Agenda Item Procedure

The following guidelines shall be followed for comment addressed to specific agenda items:

(1) In order to prevent obvious questions from consuming Board Meeting time, the Chairman and/or designated person(s) will advise the speaker if a matter is to be considered during some other time during the meeting.

Article V

Procedure for Dealing with Items Not on the Agenda

A. All matters not on the agenda must be raised during citizens comment period. Any matter not on the agenda shall not be considered unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).

B. For any special meeting, the business to be discussed shall be stated in the call for such meeting. The Chairman or Administrator shall prepare a written agenda listing all items to be considered for every special meeting. No other business shall be discussed or acted upon unless approved for consideration by the majority of the Board present in accordance with Article IV, C (2).

Article VI

Public Hearings

A. All public hearings will be advertised in accordance with the Virginia Code. Public hearings may be postponed, continued or canceled at the discretion of the Board.

B. In addition to those required by law, the Board at its discretion may hold public hearings when it decides that a hearing will be in the public interest.

C. The case before the Board shall be summarized by the Chairman or designated person(s). If there is expected to be many speakers on the issue, interested parties wishing to speak must sign the register at the rear of the room prior to the start of the hearing. Each person wishing to speak will be called to the podium by the Chairman or designated person(s) in the order such person signed the register and must state his or her name and address for the record. Generally, each citizen should be provided an opportunity to speak. Each speaker shall be limited to three (3) minutes, unless waived by the Board.

D. Board Members shall limit their comments in public hearings to insure participation by the public without Board interference.

Article VII

Appointment of Committees

Appointments to committees of the Board may be made by the Chairman. Appointments to other authorities, boards, and commissions, shall be made only by member motion adopted by a majority of the full Board. Prior to consideration of the nomination, the nominee shall be notified to determine his or her willingness to serve and to determine if he or she meets the qualifications for such appointment.

Article VIII

Duties of the County Administrator

The County Administrator shall:

- A. Prepare the agenda for each meeting for approval in conformance with the agenda preparation procedure outlined in these bylaws.
- B. Keep a written record of all business transacted by the Board.
- C. Administer the financial control procedures of the County.
- D. Advise and inform the Board on all matters affecting County government.
- E. Execute all formal documents authorized by the Board of Supervisors.
- F. Provide and supervise all staff services directly under the control of the Board of Supervisors.
- G. The County Administrator shall be responsible for all personnel management of the County. Department Directors, Coordinators, Supervisors or Managers will be hired and dismissed with the consent of a majority of the Board of Supervisors.
- H. Prepare an annual operating budget for the County government in accordance with guidelines established by the State auditor's office for approval by the Board of Supervisors. He shall be responsible for maintaining adequate financial and accounting records on all County business under his control.
- I. Serve as the Board's representative in all circumstances where the Chairman, Vice Chairman, or a majority of the Board Members are not available.
- J. Perform all other duties delegated by the Board as required by law.

Article IX

Amendments

A. The Bylaws may be amended by a recorded majority vote of the entire membership of the Board provided that written notice has been given to all members of the Board and a copy of the proposed amendment is sent with the notice, prior to said meeting.

B. The Bylaws may be suspended in whole or in part only upon the unanimous vote of Board members present, relating to any matter before it.

RUSSELL COUNTY
BOARD OF SUPERVISOR'S MEETING

Russell County Governmental Center
Lebanon, Virginia 24266



RUSSELL COUNTY BOARD OF SUPERVISORS
REGULAR MEETING SCHEDULE
2019
GOVERNMENTAL CENTER
6:00 P.M.

January 9th, Wednesday

February 4th, Monday

March 4th, Monday

April 1st, Monday

May 6th, Monday

June 3rd, Monday

July 1st, Monday

August 5th, Monday

September 2nd, Monday

October 7th, Monday

November 4th, Monday

December 2nd, Monday



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item
Presenters - Various

Meeting: 1/9/19 6:00 PM

Acknowledgements

- 1. Maxie Skeen – Governor’s EMS Award for “Outstanding Prehospital Provider.”**
- 2. Johnny Skeen – “Lifetime Achievement Award – Fifty-Seven (57) Years of Service”**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- None

Johnny Skeen Summary

Johnny Skeen has established a legacy of lifelong commitment and dedication to provision of emergency medical services in his community, county, and region. He is a founding member of Russell County Rescue Squad, and all of the EMS agencies in Russell County grew out of this historic service. Johnny has established a distinguished career as an EMS provider that spans more than half a century. Johnny has also served for more than 25 years as the Captain of Cleveland Lifesaving Crew. In that capacity he has built a tremendous reputation for strong leadership and integrity. As a leader he has excelled at obtaining the facilities and equipment needed to save lives through hard work, aggressive fundraising, and grant submissions. He had done so while maintaining a fully volunteer service and without billing for services. This dedication to serving his community has instilled the organization with a philosophy of kindness and compassion.

As a local leader, Johnny has earned the respect of his peers. He is looked to as a mentor and leader throughout the county, and his excellence as a leader and provider has earned him numerous awards and distinctions including the Dr. Norman Rexrode Award and the Betty O'Quinn Outreach award. He received the Award to the Outstanding Prehospital Provider in 2007, and won both the regional and Governor's Awards to the Outstanding EMS Administrator in 2012. His 57-year service has served as an example and inspiration to many.

His expertise has also led to his involvement in regional and state serve. He is a life member of two districts of the Virginia Association of Rescue Squads and has served in multiple leadership positions. In addition, Johnny served as a member of the Southwest Virginia EMS Council Board of Directors and was elected as an executive officer of that board numerous times. He was also a long-standing member of the Southwest Virginia EMS Council Communications and Transportation Committee.

When not running calls, tending to the day-to-day operational task of his agency, or teaching CPR/First Aid classes, Johnny has been visible in the community as has been a tremendous advocate for the advancement of EMS. All providers in every locality in southwest Virginia have been impacted by Johnny Skeen.

Maxie Skeen Summary

Maxie Skeen has been running squad calls and been a member of Cleveland Rescue Squad for more than 52 years. Maxie became an active member of the EMS community in 1966. She is one of only a handful of advanced level providers serving Cleveland Lifesaving Crew and remains one of the agency's most active EMS providers. Maxie is certified as an EMT-Intermediate and runs calls almost on a daily basis. She is a highly-skilled hands-on pre-hospital provider who puts the needs of others before herself. Maxie serves days, nights, and on holidays.

Understanding that EMS providers must continually raise up the next generation, Maxie is dedicated to recruitment and mentoring. When not running calls, Maxie may be found at local schools doing demonstrations for the students. She regularly hosts student groups at the crew building for tours. Most recently, Maxie was instrumental in starting the agency's Junior Squad and assisted 10 of these high-school students in enrolling in an EMT-Basic course.

Maxie is also an active educator serving both community and agency. She teaches CPR and First-Aid classes throughout the community. She is credential as an ACLS and PALS instructor and as an ALS coordinator. Maxie uses these skills to ensure that members of her agency maintain the training and skills needed to provide top-notch patient care, but she also trains other local healthcare professionals as well. In addition, Maxie routinely serves as an evaluator at practical test sites.

Her knowledge and expertise in the field of EMS has been recognized by others. She is regularly found in community meetings where the input of local EMS agencies has been requested. While it is safe to say that the entire EMS system in Russell County has been influenced by Maxie, her influence has extended to the regional and state levels as well. She has also been appointed to represent Russell County on the Southwest Virginia EMS Council Board of Directors. She has served on numerous regional committees and has been elected to numerous officer positions at the Council. She is also a life member of VAVRS-District 9 and has served the VAVRS in regional and state leadership roles. Her contributions were recognized in 2018 when she received the regional and Governor's EMS Award to the Outstanding Prehospital Provider.



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Information Item A-1
Presenters - Various

Meeting: 1/9/19 6:00 PM

Presentations

- 1. Helen Owens – The Historical Society of Russell County**
- 2. Mickey Rhea – RC Building Inspector**

Staff Recommendation:

Presentation – Informational Only.

Suggested Motion:

No Motion Required.

ATTACHMENTS:

- None

The Historical Society of Russell County

Date: January 2, 2019

To: Board of Supervisors

Purpose: Request for Approval to Place Plaque on Old Courthouse Entry

Presented by: The Historical Society of Russell County,
President, Helen S. Owens and Chairman of Plaque Committee,
Patricia Gray. *H.S.O. P.G.*

The Wilderness Trail Chapter National Society Colonial Dames XVII Century has done research on the historical importance of the Old Courthouse in Dickensonville and have agreed that it is fitting to install a bronze plaque noting this fact at the entry to the building.

The Board of Supervisors must approve this installation, since the County is the legal owner. The purchase is recorded in Deed Book 242 Page 142 dated July 3, 1973.

Such approval must be acknowledged on official letterhead and signed by appropriate official, then sent to Helen Owens, P.O. Box 368, Lebanon, VA 24266. Owens will forward to Joella Barbour who will then make arrangement for payment and order the plaque.

In early spring, the plaque will be mounted beside the entry and a dedication will take place on the grounds.



THE OLD COURT HOUSE OF RUSSELL COUNTY

1798-1818

HENRY DICKENSON WAS LISTED AS A RESIDENT OF THIS AREA AS EARLY AS 1774. HE WAS A SOLDIER, SERVING AS ENSIGN UNDER GENERAL WILLIAM RUSSELL, AND FOUGHT AT THE BATTLE OF POINT PLEASANT AND THE BATTLE OF KINGS MOUNTAIN.

WHEN RUSSELL COUNTY WAS FORMED IN 1786, DICKENSON GAVE THE NEW COUNTY 60 ACRES OF LAND TO USE FOR THE COUNTY SEAT. HE NAMED THE SITE DICKENSONVILLE, LAID OUT PLANS FOR DEVELOPMENT OF A VILLAGE, AND BUILT A LOG BUILDING FOR A COURTHOUSE. AN ATTORNEY, A PLANTER, AND A SURVEYOR, HENRY DICKENSON BECAME THE FIRST CLERK OF THE COURT. HE ALSO BUILT A TAVERN NEARBY WHICH SERVED AS AN INN AND PROVIDED ROOMS, MEALS, AND DRINKS TO PEOPLE WHO ATTENDED COURT PROCEEDINGS.

WHEN THE LOG COURTHOUSE BURNED, A NEW COURTHOUSE WAS CONSTRUCTED BY PENNSYLVANIA STONEMASONS. THIS STRUCTURE WAS USED FOR COURT FROM 1798 UNTIL 1818 WHEN THE COUNTY SEAT WAS MOVED TO LEBANON.

ROBERT DICKENSON, SON OF HENRY II, BOUGHT THE COURTHOUSE PROPERTY, ADDED THE ATTACHED BRICK RESIDENCE TO THE OLD STONE COURTHOUSE, AND LIVED IN IT WITH HIS FAMILY UNTIL HIS DEATH IN 1844. THE PROPERTY PASSED DOWN TO TWO OF HIS FEMALE DESCENDANTS WHO SOLD IT TO THE COUNTY, JULY 3, 1973 WITH THE PROVISION THAT IT BE MAINTAINED AS A HISTORIC SITE.

**PLACED BY
THE WILDERNESS TRAIL CHAPTER
NATIONAL SOCIETY COLONIAL DAMES XVII CENTURY
(DATE)**

*Verified
10-3-73*

THIS DEED OF BARGAIN AND SALE, Made and Entered into this 3rd day of July, 1973, by and between SALLY BRUNSON FUGATE STROUD and W. R. STROUD, her husband, ANNE M. GUGELMAN and DONALD E. GUGELMAN, her husband, and VIRGINIA M. FOLEY and JOHN WILLIAM FOLEY, her husband, parties of the first part; and COUNTY OF RUSSELL, in the Commonwealth of Virginia, party of the second part;

*Bl of Supervisors
of Lebanon*

W I T N E S S E T H:

That for and in consideration of the sum of FIFTEEN THOUSAND AND NO/10⁰ (\$15,000.00) DOLLARS, cash in hand paid by the second party to the first parties, the receipt of which is hereby acknowledged at and before the signing, sealing and delivery of this deed, the parties of the first part do hereby grant, sell, transfer and convey unto the party of the second part, with covenants of General Warranty and English covenants of Title, that certain piece, parcel or tract of land containing 3.61 acres, be the same, more or less, situate, lying and being in the Castlewood (prior to January 1, 1968, in the Copper Creek) Magisterial District of Russell County, Virginia, about eleven miles west of Lebanon, and being a portion of what is known locally as the Frank Fugate Farm sold at public auction by A. K. Gilmer and Hortenstine Land Company on the 26th day of May, 1973, as said Fugate Farm was surveyed and platted by John W. Hortenstine, Certified Land Surveyor, a copy of which map and plat is to be duly spread of record in the Clerk's Office of the Circuit Court of Russell County, Virginia, in Plat Book No. , at page , titled "FRANK FUGATE ESTATE, RUSSELL COUNTY, VIRGINIA, SCALE 1"=200' APR. 1973", and included in the 3.61 acres is 0.14 acres which was not included in the Hortenstine Survey, but included in a survey made by L. K. Addison, Certified Land Surveyor, a map and plat of the survey being titled "A PORTION OF THE NATHAN LEE FUGATE & VIRGINIA

FUGATE MUSE EST. TO BE CONVEYED TO RUSSELL CO., VA. SCALE 1"=50' JUNE 28, 1973", the Addison survey being of 0.38 acres, and consisting of 0.24 acres in the Hortenstine map and plat, and in addition thereto 0.14 acres lying west of and adjacent to the 0.24 acre parcel, and between the old location of U. S. Alternate Highway No. 58 and the present location of said U. S. Alternate Highway No. 58, a copy of the Addison map and plat likewise is to be duly spread of record in the Clerk's Office of the Circuit Court of Russell County, in Plat Book No. , at page ; and which said piece, parcel or tract of land herein conveyed was purchased by the County of Russell prior to the day of sale pursuant to a resolution of the Board of Supervisors of Russell County adopted on the 24th day of May, 1973, and duly recorded in the Board's Minute Book No. 10, at page 334, and was not offered for sale or included in the lands sold at public auction on May 26, and is described by courses and distances as follows, to-wit:

BEGINNING on a Virginia Department of Highways concrete monument, size 6" top by 8" bottom by 30" length, with letters embedded in top "V D III", to be set in the earth in the north right of way line of U. S. Alternate Highway No. 58, Project 6058-083-104, PE-101, R/W-201, C-501, Sheet No. 18, last revised April 17, 1972, which point is at right angle to and a distance of 70 feet from survey centerline Station 240+55.05, which point is the southwest corner of Lot No. 25; thence

N 30-24 W 250 feet to a second like concrete monument to be set on a south hillside, having passed the northwest corner of Lot No. 25 at 200.00 feet and having run with one line of Tract No. 30 a distance of 50 feet; thence with another line of Tract No. 30 reversed

S 59-36 W 501.00 feet to a third like concrete monument in the line of the lands of Asa Carty; thence with one line of Carty reversed

S 17-53 E 32 feet to a fencepost; thence with another line of Carty reversed

S 15-12 W 219 feet to an iron pin in the centerline of the old location of U. S. Alternate Highway No. 58, now abandoned, (said iron pin to be replaced with a fourth like concrete monument); thence (for 5 lines of the Addison survey).

S 45-15 W 63.08 feet to an iron pin in the centerline of the old location of U. S. Alternate Highway No. 58; (said iron pin to be replaced with a fifth like concrete monument); thence

S 36-07 W 141.60 feet to an iron pin (to be replaced by a like sixth concrete monument) in the center of the old location of U. S. Alternate Highway No. 58; thence leaving the old location

S 15-30 E 9.06 feet to an iron pin (to be replaced by a seventh like concrete monument) in the northern right of way line of the present location of U. S. Alternate Highway No. 58, which point is at right angle to and a distance of 70 feet from survey centerline Station 231+99.96; thence up and with the right of way line of the new and present location of said highway

N 56-43' 30" E 177.42 feet to an iron pin (to be replaced by an eighth like concrete monument) at a point at a right angle to and a distance of 70 feet from survey centerline Station 233+77-38 P. C.; thence

N 58-03' 30" E 269.91 feet to a like concrete monument at right angle to and a distance from survey centerline Station 236+44-05 P. T., thus ending the five calls of the Addison Survey; thence with the Hortenstine Survey, Map and plat

N 59-36. E 411 feet to the first concrete monument, the point of BEGINNING, containing 3.61 acres, be the same, more or less.

The land herein conveyed is a portion of what is known locally as "The Old Court House" property of the F. E. L. (Frank) Fugate Estate.

There is a bold spring located upon Tract No. 30 and about 9 feet from a post called for in the lines between Tract No. 30 and the Asa Carty land, said fencepost being the northern terminus of a line called for "N 17-45 W 214 feet," and a water line was long ago installed and established and maintained for the purpose of supplying water to the large brick and stone dwelling located upon the 3.61 acre tract herein conveyed, which building is known locally as the Old Court House. Grantors hereby grant, alien and convey unto the grantee a free and unrestricted right to draw and use water from said spring by

pipeline to and for the benefit of the 3.61 acre tract herein conveyed; said right shall be a prior and superior right to that of purchasers of any of the F. E. L. Fugate lands who are entitled to draw and use water from said spring.

Grantors grant to the County of Russell a free and unrestricted right of ingress and egress over Tract No. 30 from the 3.61 acres herein conveyed to the Spring for the purpose of keeping, repairing and maintaining a pipeline to the Spring and for the purpose of keeping, repairing and maintaining a spring house or other appropriate enclosure over and around said Spring so that the water will be approved by the proper water authority of the Commonwealth for domestic use.

The property herein conveyed was purchased by the grantee under the authority of Section 15.1-18.1 of the Code of Virginia, and for the purpose set forth in said section of the Code, and the same is granted for those purposes, that is, as a site, landmark and structure of historical interest and value to the State.

WITNESS the following signatures and seals:

Sally Brunson Fugate Stroud (SEAL)
Sally Brunson Fugate Stroud

W. R. Stroud (SEAL)
W. R. Stroud

Anne M. Gugelman (SEAL)
Anne M. Gugelman

Donald E. Gugelman (SEAL)
Donald E. Gugelman

Virginia M. Foley (SEAL)
Virginia M. Foley

John William Foley (SEAL)
John William Foley

STATE OF GEORGIA,

BOOK 242 PAGE 146

COUNTY OF FULTON, To-wit:

I, Dorothy E. Lee, a Notary Public in and for the County aforesaid, in the State of Georgia, do hereby certify that Sally Brunson Fugate Stroud and W. R. Stroud, whose names are signed to the foregoing writing bearing date the 3rd day of July, 1973, have personally appeared before me and acknowledged the same in my County aforesaid.

My Commission expires on the 28 day of Jan, 1974.

Notary Public, Georgia State at Large
My Commission Expires Jan. 15, 1974

Given under my hand and official seal this 28 day of August, 1973.

Dorothy E. Lee
Notary Public
Notary Public, Georgia State at Large
My Commission Expires Jan. 15, 1974

STATE OF NORTH CAROLINA,

COUNTY OF GUILFORD, To-wit:

I, Shirley S. Ritzmark, a Notary Public of and for the County aforesaid, in the State of North Carolina, do hereby certify that Anne M. Gugelman and Donale E. Gugelman, whose names are signed to the foregoing writing bearing date the 3rd day of July, 1973, have personally appeared before me and acknowledged the same in my County aforesaid.

My Commission Expires Jan. 24, 1974

My Commission expires on the _____ day of _____, 19____.

Given under my hand and official seal this 30th day of August, 1973.

Shirley S. Ritzmark
Notary Public

COMMONWEALTH OF VIRGINIA,

COUNTY OF FAIRFAX, To-wit:

I, Donald G. Brunsack, a Notary Public of and for the County aforesaid, in the Commonwealth of Virginia, do hereby certify that Virginia M. Foley and John William Foley, whose names are signed to the foregoing writing bearing date the 3rd day of July, 1973, have personally appeared before me and acknowledged the same in my County aforesaid.

My Commission expires on the 24 day of JULY, 1976.

Given under my hand this 7th day of SEPTEMBER, 1973.

Donald G. Brunsack
Notary Public

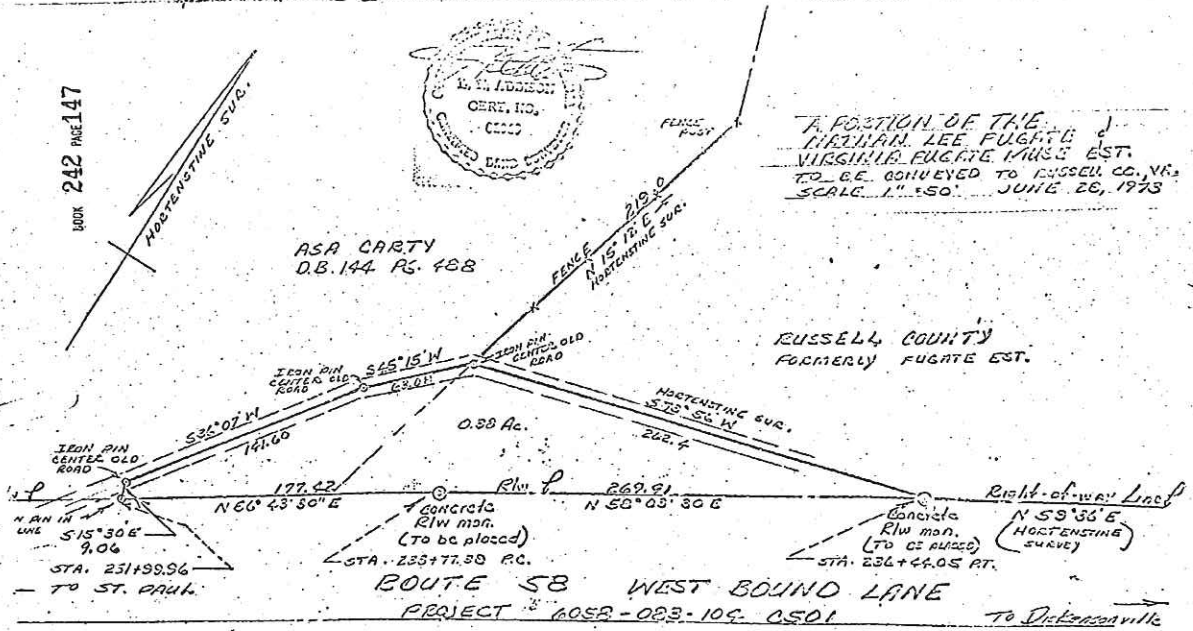
BOOK 242 PAGE 147



A PORTION OF THE
MAGNAN LEE FUGATE
VIRGINIA FUGATE TRACT EST.
TO BE CONVEYED TO RUSSELL CO., VA.
SCALE 1" = 50' JUNE 26, 1973

ASA CARTY
D.B. 144 PG. 488

RUSSELL COUNTY
FORMERLY FUGATE EST.



VIRGINIA: In the Clerk's Office of the Circuit Court of Russell County, this 26th day of June, 1973, this deed was this day received in said office, and upon its filing, of acknowledgment, this instrument, signed by the grantor, of book 242, page 147, of the records of said county, by Sec. 5851 (b) of the Code of Virginia, is hereby acknowledged.

Tax \$ None Transfer Fee \$ None

Clerk Orly D. O'Neil

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Warren & Lesha Kiser	4478 Red Oak Ridge Rd. Castlewood, VA 24224	158 RSB 1831	11/21/2017	04/11/2018		04/18/2018	The Lebanon News
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Comments:

11/21/2017 Observation of Mickey Rhea, Russell Co. Building Official, Building was unsecure- doors were open to allow public access, had holes in the roof, which would allow the elements to enter the structure, no electrical service to the structure, unsure of septic system existence. Structure, in my opinion, is unsafe, uninhabitable, and a danger, as well as a safety hazard to public, due to accessibility.

04/11/2018 Certified Letter of Notification, Report from Building Official observation and County Ordinance, sent to property owner.

04/16/2018 Certified Letter received and signed for by owner

04/18/2018 1st Public Notification published in The Lebanon News

04/25/2018 2nd Public Notice in The Lebanon News

05/01/2018 Property Owner contacted the Building Official's office to request an extension to come into compliance, due to her current work schedule.

5/25/2018 No further contact from property owner, expiration of all notices.

5/29/2018 As of the current date, I have been unable to schedule follow up inspections.

6/4/2018 Property Owner stated working on it.

7/25/2018 Ms. Kiser contacted Russell County Building Office, stated that she was continuing to remove vehicles from property and working on home/structure, but was experiencing delays due to work schedule and rain.

8/27/2018: Follow up visit by Mickey Rhea, Building Official, could not see improvement or progress on clean-up/compliance, 2nd notice will be sent to property owner.

9/28/2018: Ms. Kiser contacted the Russell County Building Office to report that progress is continuing to be made on site.

****Denotes recent activity**

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
Jamie McCoy	540 Upper Bear Wallow Dante, VA 24283	160 RIE 2327	6/27/2018	7/5/2018		8/8/18 8/15/18	
Contacted Russell County Building Official regarding steps to bring home to compliance 8/27/18: Owner contacted Mickey Rhea, is in process of hiring an individual to remove structure							
Martin & Rebecca Bellamy	6594 Dante Rd. Dante, VA 24283	159 RIC 2253	6/27/2018	7/5/2018		8/8/18 8/15/18	
Russell County Building Office received response card from certified letter delivery. 8/8/18: 1 st Public Notice in The Lebanon News 8/15/18: 2 nd Public Notice in The Lebanon News 8/27/18: No response from listed property owner							
Wanda Farmer	609 Lower Bear Wallow Dante, VA 24283	159 RIC 2250	6/27/2018	7/5/2018		8/8/18 8/15/18	
8/6/18: Certified Letter received notification letter back as "Unclaimed " 8/14/18: Ms. Farmer contacted Russell County Building Office regarding her inability to financially/physically bring structure to compliance. 8/16/18: Building Official, Mickey Rhea attempted to contact Ms. Farmer to discuss situation, No Answer 8/20/18: Ms. Farmer contacted R.C. Building Office and spoke with Mr. Rhea, discussed options and time extension to bring structure to compliance. 10/26/2018: No further communication from Ms. Farmer.							

****Denotes recent activity**

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
Boyd & Stella Dishman	35 Brandy Hollow Rd. Dante, VA 24283	159 RIC 2251	6/27/2018	7/5/2018		8/8/18 8/15/18	
8/2/18: Certified Letter returned, unable to deliver 8/27/18: No response from listed property owner							
Freddie & Karen Mullins	4218 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
7/19/18: Russell County Building Office received response card from certified letter delivery. 8/27/18: Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s). 10/26/2018: No updates or information has been received by this office as of the current date.							
Freddie & Karen Mullins	4234 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
7/19/18: Russell County Building Office received response card from certified letter delivery. 8/27/18: Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s). 10/26/2018: No updates or information has been received by this office as of the current date.							

****Denotes recent activity**

Russell County Board of Supervisors
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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
Terry F. Ramsey	2740 Dante Rd. Dante, VA 24237	158 R SC 2070	6/22/2018	7/5/2018	7/23/2018		
Comments: 7/23/18: Mr. Ramsey contacted the Russell County Building Office, stated that he was not the property owner. Records do seem to show some discrepancy in property and mapping. The Russell County Assessment and Mapping office is currently reviewing the records. 10/26/2018: Unable to determine the property owner.							
Golden Rule Family Management	U.S. Hwy. 58 Castlewood, VA 24224	157 L 3325	6/22/2018	7/5/2018			
7/19/2018: Russell County Building Office received response card from certified letter delivery. 7/30/2018: Contacted Russell County Building Office, stated property has not been released from insurance due to continuing litigation, will promptly clean property once property is released.							
Richard Amburgey	29530 U.S. Hwy 58 Lebanon, VA 24266	120 L 1367 A	6/22/2018	7/5/2018			
7/17/2018: Mr. Amburgey contacted Russell County Building Office, stated property did not belong to him. Information obtained from the Real Estate Assessment Office, states Mr. Amburgey is the current owner, there is no record of change of ownership. 8/22/2018: Further review of available records indicate that Mr. Amburgey is the listed property owner. 8/23/2018: Follow-up letter was sent to Mr. Amburgey stating findings. 10/22/2018: Site revisited by Russell County Building Official, Mickey Rhea, site has been cleared, CLOSED							

****Denotes recent activity**

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 Russell County Building Official
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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
Richard Amburgey	29548 U.S. Hwy 58 Lebanon, VA 24266	120 L 1367 A	6/22/2018	7/5/2018			
<p>7/17/2018: Mr. Amburgey contacted Russell County Building Office, stated property did not belong to him. Information obtained from the Real Estate Assessment Office, states Mr. Amburgey is the current owner, there is no record of change of ownership.</p> <p>8/22/2018: Further review of available records indicate that Mr. Amburgey is the listed property owner.</p> <p>8/23/2018: Follow-up letter was sent to Mr. Amburgey stating findings.</p> <p>10/22/2018: Site revisited by Russell County Building Official, Mickey Rhea, to determine the possibility of continued use, if sold.</p>							
Tim & Rendy Hale	192 Lower Bear Wallow Dante, VA 24237	159 R 2189	6/22/2018	7/5/2018	7/25/18		
<p>Russell County Building Office received response card from certified letter delivery.</p> <p>7/25/2018 Ms. Hale contacted the Russell County Building Office, stated that she was working on cleaning up property, due to work and trying to find assistance in hauling/removing debris, Ms. Hale has asked for an extension to complete the remainder of the clean-up.</p> <p>Building Official, Mickey Rhea to follow-up</p> <p>10/26/2018: Russell County Building Official, Mickey L. Rhea, granted a 30 day extension to continue work on site.</p>							

****Denotes recent activity**



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairman

Meeting: 1/9/19 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **December 3, 2018 Board Minutes**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

December 03, 2018

The regular monthly meeting of the Russell County Board of Supervisors was held on Monday, December 03, 2018 at 5:00 pm beginning with an Executive (closed) Session followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Lou Wallace
Carl Rhea
David Eaton
Steve Breeding
Harry Ferguson

Lonzo Lester, Clerk
Vicki Porter, Deputy Clerk
Mary K. Patton, County Attorney

Absent:

Rebecca Dye

EXECUTIVE (CLOSED) SESSION

Motion made by Harry Ferguson, second Steve Breeding and duly approved by the Board of Supervisors to enter into Executive (closed) Session to discuss personnel matters pursuant to Section 2.2-3711 (1); to discuss litigation matters pursuant to Section 2.2-3711(7) of the Code of Virginia.

The vote was:

Aye: Harry Ferguson, Tim Lovelace, Carl Rhea, Lou Wallace, Steve Breeding and David Eaton
Nay: None

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by Harry Ferguson, second David Eaton and duly approved by the Board of Supervisors to return to regular session.

CERTIFICATION OF EXECUTIVE (CLOSED) SESSION

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Tim Lovelace - Aye
Lou Wallace - Aye
Carl Rhea - Aye
David Eaton -Aye
Steve Breeding -Aye
Harry Ferguson-Aye

Invocation by Tim Lovelace, Vice-Chairman, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by David Eaton, second Lou Wallace and duly approved by the Board of Supervisors to approve the agenda as presented.

The vote was:

Aye: David Eaton, Lou Wallace, Tim Lovelace, Carl Rhea, Steve Breeding and Harry Ferguson

Nay: None

Presentations

Rick Barton, OAC, addressed the Board of Supervisors about recreational options in the County and the Russell County Outdoor Plan.

Board Appointments

The Vice-Chairman tabled the Castlewood Water and Sewer Authority appointment.

STEVE GIVENS RE-APPOINTED TO THE CMCSB

David Eaton nominated Steve Givens.

Motion made by Steve Breeding, second Lou Wallace that nominations cease and Steve Givens be appointed by acclamation to the Cumberland Mountain Community Services Board for a (3) three-year term, said term ending December 31, 2021.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace

Nay: None

ALICIA MCGLOTHLIN RE-APPOINTED TO THE PEOPLE, INC. FINANCIAL DEVELOPMENT BOARD

David Eaton nominated Alicia McGlothlin.

Motion made by Steve Breeding, second Lou Wallace that nominations cease and Alicia McGlothlin be appointed by acclamation to the People, Inc. Financial Development Board for a (3) three- year term, said term ending December 03, 2021.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, Tim Lovelace, David Eaton and Harry Ferguson
Nay: None

CHARLENE BLANKENSHIP RE-APPOINTED TO THE DRILL COMMUNITY CENTER BOARD

David Eaton nominated Charlene Blankenship.

Motion made by Steve Breeding, second Carl Rhea that nominations cease and Charlene Blankenship be appointed by acclamation to the Drill Community Center Board for a (2) two-year term, said term ending December 31, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace
Nay: None

RACHEL HELTON RE-APPOINTED TO THE DRILL COMMUNITY CENTER BOARD

David Eaton nominated Rachel Helton.

Motion made by Steve Breeding, second Harry Ferguson that nominations cease and Rachel Helton be appointed by acclamation to the Drill Community Center Board for a (2) two-year term, said term ending December 31, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace
Nay: None

DOUG LESTER RE-APPOINTED TO THE DRILL COMMUNITY CENTER BOARD

David Eaton nominated Doug Lester

Motion made by Steve Breeding, second Carl Rhea that nominations cease and Doug Lester be appointed by acclamation to the Drill Community Center Board for a (2) two-year term, said term ending December 31, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace
Nay: None

HAROLD DEAN THOMAS RE-APPOINTED TO THE DRILL COMMUNITY CENTER BOARD

David Eaton nominated Harold Dean Thomas

Motion made by Steve Breeding, second Carl Rhea that nominations cease and Harold Dean Thomas be appointed by acclamation to the Drill Community Center Board for a (2) two-year term, said term ending December 31, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace

Nay: None

BETTY SUE HESS RE-APPOINTED TO THE DRILL COMMUNITY CENTER BOARD

David Eaton nominated Betty Sue Hess.

Motion made by Steve Breeding, second Harry Ferguson that nominations cease and Betty Sue Hess be appointed by acclamation to the Drill Community Center Board for a (2) two-year term, said term ending December 31, 2020.

The vote was:

Aye: Steve Breeding, Lou Wallace, Carl Rhea, David Eaton, Harry Ferguson and Tim Lovelace

Nay: None

APPROVAL OF THE NOVEMBER 02, 2018 MINUTES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the November 02, 2018 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea and Harry Ferguson

Nay: None

Abstain: Lou Wallace

APPROVAL OF THE NOVEMBER 05, 2018 MINUTES

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to approve the November 05, 2018 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Tim Lovelace, Lou Wallace, Carl Rhea and David Eaton

Nay: None

APPROVAL OF THE NOVEMBER 08, 2018 MINUTES

Motion made by Harry Ferguson, second David Eaton and duly approved by the Board of Supervisors to approve the November 08, 2018 minutes as presented and dispense with the reading thereof.

The vote was:

Aye: Harry Ferguson, David Eaton, Carl Rhea, Steve Breeding, Lou Wallace and Tim Lovelace

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$704,508.27.

The vote was:

Aye: Steve Breeding, David Eaton, Carl Rhea, Harry Ferguson, Lou Wallace and Tim Lovelace

Nay: None

County Attorney Reports and Requests

Mary K. Patton, Chafin Law Firm advised the Board to transfer the Old Lebanon Cannery property to the Town of Lebanon subject to final approval of legal counsel and the County Administrator.

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to transfer the "Old Lebanon Cannery Property" to the Town of Lebanon subject to final approval of legal counsel and the County Administrator.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Carl Rhea, Lou Wallace, David Eaton and Tim Lovelace

Nay: None

County Administrator Reports and Requests

APPROVAL OF BRANDON LOONEY MEMORIAL HIGHWAY RESOLUTION

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to authorize the signing of a VDOT Resolution "Brandon Looney Memorial Highway".

The vote was:

Aye: David Eaton, Carl Rhea, Harry Ferguson, Steve Breeding, Lou Wallace and Tim Lovelace

Nay: None

APPROVAL OF VDOT RESOLUTION OF ELIGIBLE REVENUE SHARING PROJECT

Motion made by Carl Rhea, second David Eaton and duly approved by the Board of Supervisors to authorize the signing of a VDOT Resolution of Eligible Revenue Sharing Project – Transfer of \$71,650 from UPC 10741 (Rte. 651) to UPC 104789 (Rte. 846).

The vote was:

Aye: Carl Rhea, David Eaton, Harry Ferguson, Steve Breeding, Lou Wallace and Tim Lovelace

Nay: None

APPROVAL OF A DONATION TO THE RUSSELL COUNTY SEARCH AND RESCUE

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to make a donation to the Russell County Search and Rescue in the amount of \$5000 (per the 2018/2019 County Operating Budget) pursuant to Virginia Code 15.2-9531B1-1.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Steve Breeding and Lou Wallace

Nay: None

AUTHORIZATION OF HOLIDAY PAY FOR ACTIVE PART-TIME EMPLOYEES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to authorize holiday pay for active part-time employees.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Steve Breeding and Lou Wallace

Nay: None

AUTHORIZATION TO SET THE DECEMBER PAYROLL DATE TO DECEMBER 21, 2018

Motion made by Steve Breeding, second Harry Ferguson and duly approved by the Board of Supervisors to authorize holiday pay for active part-time employees.

The vote was:

Aye: Steve Breeding, Harry Ferguson, Tim Lovelace, Carl Rhea, David Eaton and Lou Wallace

Nay: None

AUTHORIZATION OF COUNTY HOLIDAYS

Motion made by Lou Wallace, second Steve Breeding and duly approved by the Board of Supervisors to authorize County holidays as follows:

December 24, 2018 and December 25, 2018

December 31, 2018 and January 01, 2019

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Steve Breeding and Lou Wallace

Nay: None

AUHTORIZATION OF \$20.00 GIFT CERTIFICATES FOR COUNTY EMPLOYEES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to authorize the purchase of \$20.00 gift certificates for a ham/turkey for County employees.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Carl Rhea, Steve Breeding and Lou Wallace

Nay: None

The Vice-Chairman appointed Harry Ferguson to serve on the HVAC selection committee and Tim Lovelace to serve on the IT selection committee.

APPROVAL TO ADJOURN TO RECONVENE ON MONDAY, DECEMBER 10, 2018

Motion made by David Eaton, second Carl Rhea and duly approved by the Board of Supervisors to adjourn to reconvene on Monday, December 10, 2018 at 9:00 am in Roanoke, Virginia.

The vote was:

Aye: David Eaton, Carl Rhea, Tim Lovelace, Steve Breeding, Lou Wallace and Harry Ferguson

Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairman

Meeting: 1/9/19 6:00 PM

Approval of Expenditures

Request approval of the County's December 2018 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's December 2018 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's December 2018 Monthly Expenditures.

ATTACHMENTS:

- December 2018 Monthly Expenditures

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
1/09/2019	11/15/2018	002615 A & A ENTERPRIS	61372		404.60	404.60	4100-031020-5410-	- -
1/09/2019	11/15/2018	002615 A & A ENTERPRIS	61375		370.70	370.70	4100-031020-5410-	- -
					775.30	775.30 *		
1/09/2019	10/24/2018	003845 ALSCO	LROA852395		35.48	35.48	4100-072010-3008-	- -
1/09/2019	12/05/2018	003845 ALSCO	LR08860039		296.05	296.05	4100-072010-3008-	- -
1/09/2019	12/19/2018	003845 ALSCO	LROA862562		53.66	53.66	4100-072010-3008-	- -
1/09/2019	12/26/2018	003845 ALSCO	LROA863759		152.02	152.02	4100-072010-3008-	- -
					537.21	537.21 *		
1/09/2019	11/15/2018	001441 ALTECH INDUSTRI	11063161		486.34	486.34	4100-043020-5407-	- -
					486.34	486.34 *		
1/09/2019	12/28/2018	003032 B & H RENTALS I	1129963		400.00	400.00	4100-043020-5407-	- -
					400.00	400.00 *		
1/09/2019	12/11/2018	000092 BONANZA RESTAUR	508452		161.24	161.24	4100-011010-5413-	- -
					161.24	161.24 *		
1/09/2019	12/13/2018	004161 BREEDING, CRYST	12132018		240.00	240.00	4100-072030-3009-	- -
					240.00	240.00 *		
1/09/2019	11/29/2018	002301 C HEALTH	FARMER, SHERMAN		75.00	75.00	4100-042400-5401-	- -
					75.00	75.00 *		
1/09/2019	11/28/2018	002290 C W WILLIAMS	615931		774.50	774.50	4100-031020-5409-	- -
1/09/2019	11/28/2018	002290 C W WILLIAMS	615932		171.01	171.01	4100-031020-5409-	- -
					945.51	945.51 *		
1/09/2019	12/03/2018	004450 CINTAS CORPORAT	4013029323		16.20	16.20	4100-043020-3008-	- -
1/09/2019	12/06/2018	004450 CINTAS CORPORAT	4013245305		68.19	68.19	4100-043020-3008-	- -
1/09/2019	12/06/2018	004450 CINTAS CORPORAT	4013245313		48.00	48.00	4100-043020-3008-	- -
1/09/2019	12/06/2018	004450 CINTAS CORPORAT	4013245341		49.72	49.72	4100-043020-3008-	- -
1/09/2019	12/06/2018	004450 CINTAS CORPORAT	4013245376		240.54	240.54	4100-043020-3008-	- -
1/09/2019	12/06/2018	004450 CINTAS CORPORAT	4013245429		150.48	150.48	4100-043020-3008-	- -
1/09/2019	12/10/2018	004450 CINTAS CORPORAT	4013395275		16.20	16.20	4100-043020-3008-	- -
1/09/2019	12/13/2018	004450 CINTAS CORPORAT	4013545404		68.19	68.19	4100-043020-3008-	- -
1/09/2019	12/13/2018	004450 CINTAS CORPORAT	4013545489		48.00	48.00	4100-043020-3008-	- -
1/09/2019	12/13/2018	004450 CINTAS CORPORAT	4013545506		240.54	240.54	4100-043020-3008-	- -
1/09/2019	12/13/2018	004450 CINTAS CORPORAT	4013545528		150.48	150.48	4100-043020-3008-	- -
1/09/2019	12/13/2018	004450 CINTAS CORPORAT	4013545540		49.72	49.72	4100-043020-3008-	- -
1/09/2019	12/17/2018	004450 CINTAS CORPORAT	4013699350		16.20	16.20	4100-043020-3008-	- -
1/09/2019	12/19/2018	004450 CINTAS CORPORAT	4013909808		68.19	68.19	4100-043020-3008-	- -
1/09/2019	12/19/2018	004450 CINTAS CORPORAT	4013909858		150.48	150.48	4100-043020-3008-	- -
1/09/2019	12/19/2018	004450 CINTAS CORPORAT	4013909886		49.72	49.72	4100-043020-3008-	- -
1/09/2019	12/19/2018	004450 CINTAS CORPORAT	4013909902		48.00	48.00	4100-043020-3008-	- -
1/09/2019	12/19/2018	004450 CINTAS CORPORAT	4013909903		240.54	240.54	4100-043020-3008-	- -
					1,719.39	1,719.39 *		
1/09/2019	11/30/2018	003569 CLARK PRINT SHO	3989		40.30	40.30	4100-035010-5401-	- -
1/09/2019	12/11/2018	003569 CLARK PRINT SHO	3996		420.50	420.50	4100-013020-5401-	- -
1/09/2019	12/27/2018	003569 CLARK PRINT SHO	4000		84.33	84.33	4100-035010-5401-	- -
					545.13	545.13 *		
1/09/2019	12/07/2018	004227 COMPTON, KIMBE	12072018		84.00	84.00	4100-013010-3002-	- -
					84.00	84.00 *		
1/09/2019	11/22/2018	004452 CRYSTAL SPRINGS	16982561112218		62.44	62.44	4100-031020-5401-	- -
					62.44	62.44 *		
1/09/2019	12/17/2018	000171 CUMBERLAND PLAT	125		58,146.59	58,146.59	4100-042010-3002-	- -
					58,146.59	58,146.59 *		
1/09/2019	12/03/2018	003403 DAVIS KLAY	913653		40.00	40.00	4100-031020-5409-	- -
1/09/2019	12/16/2018	003403 DAVIS KLAY	913654		40.00	40.00	4100-022010-5401-	- -
					80.00	80.00 *		
1/09/2019	12/03/2018	004334 DEMTECH VOTING	PAYMENT #2		577.50	577.50	4100-013010-3002-	- -
					577.50	577.50 *		

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1/09/2019	11/15/2018	000198 DOMINION OFFICE	101174		39.90	39.90	4100-021060-5401-	- -
1/09/2019	11/20/2018	000198 DOMINION OFFICE	101476		39.90	39.90	4100-021060-5401-	- -
1/09/2019	11/26/2018	000198 DOMINION OFFICE	101587		7.75	7.75	4100-072010-5407-	- -
1/09/2019	11/26/2018	000198 DOMINION OFFICE	101589		5.24	5.24	4100-021060-5401-	- -
1/09/2019	12/03/2018	000198 DOMINION OFFICE	101804		151.24	151.24	4100-012010-5401-	- -
1/09/2019	12/03/2018	000198 DOMINION OFFICE	101866		39.90	39.90	4100-035010-5401-	- -
1/09/2019	12/05/2018	000198 DOMINION OFFICE	101939		14.99	14.99	4100-021060-5401-	- -
1/09/2019	12/07/2018	000198 DOMINION OFFICE	102039		27.77	27.77	4100-034010-5401-	- -
1/09/2019	12/07/2018	000198 DOMINION OFFICE	102040		33.48	33.48	4100-072030-5407-	- -
1/09/2019	12/04/2018	000198 DOMINION OFFICE	101875		8.89	8.89	4100-032050-5401-	- -
1/09/2019	12/07/2018	000198 DOMINION OFFICE	102030		37.53	37.53	4100-032050-5401-	- -
1/09/2019	12/12/2018	000198 DOMINION OFFICE	102159		49.97	49.97	4100-012010-5401-	- -
1/09/2019	12/12/2018	000198 DOMINION OFFICE	102164		54.90	54.90	4100-021060-5401-	- -
1/09/2019	12/11/2018	000198 DOMINION OFFICE	102210		123.10	123.10	4100-021060-5401-	- -
1/09/2019	12/11/2018	000198 DOMINION OFFICE	102214		23.80	23.80	4100-021060-5401-	- -
1/09/2019	11/21/2018	000198 DOMINION OFFICE	101576		62.59	62.59	4100-031020-5401-	- -
1/09/2019	11/27/2018	000198 DOMINION OFFICE	101628		217.99	217.99	4100-031020-5401-	- -
1/09/2019	11/30/2018	000198 DOMINION OFFICE	101806		39.90	39.90	4100-031020-5401-	- -
1/09/2019	11/30/2018	000198 DOMINION OFFICE	101816		338.49	338.49	4100-031020-5401-	- -
1/09/2019	12/04/2018	000198 DOMINION OFFICE	101870		19.99	19.99	4100-031020-5401-	- -
1/09/2019	12/06/2018	000198 DOMINION OFFICE	102014		296.65	296.65	4100-031020-5401-	- -
1/09/2019	11/26/2018	000198 DOMINION OFFICE	101588		58.13	58.13	4100-022010-5401-	- -
1/09/2019	12/03/2018	000198 DOMINION OFFICE	101867		1.89	1.89	4100-022010-5401-	- -
1/09/2019	12/12/2018	000198 DOMINION OFFICE	102162		35.88	35.88	4100-022010-5401-	- -
1/09/2019	12/12/2018	000198 DOMINION OFFICE	102163		3.49	3.49	4100-021010-5401-	- -
1/09/2019	12/18/2018	000198 DOMINION OFFICE	102407		111.41	111.41	4100-012010-5401-	- -
1/09/2019	12/19/2018	000198 DOMINION OFFICE	102480		66.46	66.46	4100-035010-5401-	- -
1/09/2019	12/20/2018	000198 DOMINION OFFICE	102484		192.99	192.99	4100-012100-3002-	- -
1/09/2019	12/19/2018	000198 DOMINION OFFICE	102520		22.00	22.00	4100-012100-3002-	- -
1/09/2019	12/20/2018	000198 DOMINION OFFICE	102585		34.42	34.42	4100-035010-5401-	- -
1/09/2019	12/21/2018	000198 DOMINION OFFICE	102588		7.71	7.71	4100-035010-5401-	- -
1/09/2019	12/26/2018	000198 DOMINION OFFICE	102635		61.68	61.68	4100-035010-5401-	- -
1/09/2019	12/27/2018	000198 DOMINION OFFICE	102672		26.90	26.90	4100-021060-5401-	- -
					2,256.93	2,256.93 *		
1/09/2019	11/30/2018	003938 DRAPER ADEN ASS	2018110472		600.10	600.10	4100-042010-3090-	- -
					600.10	600.10 *		
1/09/2019	12/03/2018	004559 ERVIN, KAYLIN	12032018		200.00	200.00	4100-012010-1003-	- -
					200.00	200.00 *		
1/09/2019	12/19/2018	003957 EUROFINS LANCAS	10632425		2,280.00	2,280.00	4100-042010-3090-	- -
					2,280.00	2,280.00 *		
1/09/2019	12/14/2018	001020 FERGUSON ENTERP	8608292		119.33	119.33	4100-043020-5407-	- -
					119.33	119.33 *		
1/09/2019	11/20/2018	004561 FIRST CLASS SER	99584		10,726.72	10,726.72	4100-012100-3002-	- -
					10,726.72	10,726.72 *		
1/09/2019	8/21/2018	002747 FOLEY COMPANY	236510		159.14	159.14	4100-021060-5401-	- -
					159.14	159.14 *		
1/09/2019	12/17/2018	004562 FRANK KILGORE,	12172018		8,595.06	8,595.06	4100-011010-3002-	- -
					8,595.06	8,595.06 *		
1/09/2019	11/08/2018	000854 GALL'S, LLC	11204821		56.00	56.00	4100-031020-5409-	- -
1/09/2019	11/08/2018	000854 GALL'S, LLC	11208580		117.00	117.00	4100-031020-5409-	- -
1/09/2019	11/14/2018	000854 GALL'S, LLC	11250233		168.95	168.95	4100-031020-5409-	- -
1/09/2019	11/23/2018	000854 GALL'S, LLC	11316522		415.07	415.07	4100-031020-5409-	- -
1/09/2019	11/29/2018	000854 GALL'S, LLC	11377464		26.00	26.00	4100-031020-5409-	- -
					549.02	549.02 *		
1/09/2019	11/28/2018	003676 GENTRY LOCKE AT	260157//039		2,898.08	2,898.08	4100-011010-3002-	- -
					2,898.08	2,898.08 *		

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1/09/2019	12/13/2018	004163 HAMILTON, AMY	12132018		375.00	375.00	4100-072030-3009-	- -
					375.00	375.00 *		
1/09/2019	12/07/2018	000315 HBS-IT	137770		142.05	142.05	4100-021010-3005-	- -
					142.05	142.05 *		
1/09/2019	12/07/2018	003859 HESS DONNA	12072018		84.00	84.00	4100-013010-3002-	- -
					84.00	84.00 *		
1/09/2019	11/23/2018	003866 INNOVATIVE TECH	1757		522.50	522.50	4100-031020-3005-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1789		1,880.00	1,880.00	4100-012300-3002-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1790		625.97	625.97	4100-094010-7056-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1791		405.00	405.00	4100-035010-5401-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1800		90.00	90.00	4100-094010-7056-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1804		120.00	120.00	4100-072010-3009-	- -
1/09/2019	12/21/2018	003866 INNOVATIVE TECH	1814		25.00	25.00	4100-022010-5415-	- -
					3,668.47	3,668.47 *		
1/09/2019	12/01/2018	004464 J.D. POWER	000709082		470.00	470.00	4100-012090-5401-	- -
					470.00	470.00 *		
1/09/2019	11/27/2018	003245 KENDALL ELECTRI	SL07476755.001		64.98	64.98	4100-043020-5407-	- -
1/09/2019	11/20/2018	003245 KENDALL ELECTRI	S1 7435617.001		62.84	62.84	4100-043020-5407-	- -
1/09/2019	12/18/2018	003245 KENDALL ELECTRI	S107537448.001		1,437.78	1,437.78	4100-043020-5407-	- -
1/09/2019	12/18/2018	003245 KENDALL ELECTRI	S107537448.002		621.54	621.54	4100-043020-5407-	- -
1/09/2019	12/26/2018	003245 KENDALL ELECTRI	S107537448.003		280.86	280.86	4100-043020-5407-	- -
1/09/2019	12/26/2018	003245 KENDALL ELECTRI	S107550584.001		130.40	130.40	4100-043020-5407-	- -
					2,598.40	2,598.40 *		
1/09/2019	11/17/2018	002142 KESTNER MAX	1248		54.00	54.00	4100-031020-5409-	- -
1/09/2019	12/17/2018	002142 KESTNER MAX	1226		100.00	100.00	4100-043020-5407-	- -
					154.00	154.00 *		
1/09/2019	11/01/2018	000367 LEBANON BLOCK &	282974		11.95	11.95	4100-043020-5407-	- -
1/09/2019	11/02/2018	000367 LEBANON BLOCK &	283219		38.65	38.65	4100-043020-5407-	- -
1/09/2019	11/02/2018	000367 LEBANON BLOCK &	283266		27.69	27.69	4100-043020-5407-	- -
1/09/2019	11/05/2018	000367 LEBANON BLOCK &	283447		10.95	10.95	4100-043020-5407-	- -
1/09/2019	11/05/2018	000367 LEBANON BLOCK &	283462		9.47	9.47	4100-043020-5407-	- -
1/09/2019	11/05/2018	000367 LEBANON BLOCK &	283592		37.53	37.53	4100-043020-5407-	- -
1/09/2019	11/06/2018	000367 LEBANON BLOCK &	283702		106.19	106.19	4100-043020-5407-	- -
1/09/2019	11/06/2018	000367 LEBANON BLOCK &	283711		28.75	28.75	4100-043020-5407-	- -
1/09/2019	11/06/2018	000367 LEBANON BLOCK &	283765		2.25	2.25	4100-043020-5407-	- -
1/09/2019	11/06/2018	000367 LEBANON BLOCK &	283794		29.95	29.95	4100-071040-5600-	- -
1/09/2019	11/07/2018	000367 LEBANON BLOCK &	283929		22.80	22.80	4100-043020-5407-	- -
1/09/2019	11/12/2018	000367 LEBANON BLOCK &	284784		22.99	22.99	4100-035010-5401-	- -
1/09/2019	11/13/2018	000367 LEBANON BLOCK &	284857		1.53-	1.53-	4100-035010-5401-	- -
1/09/2019	11/15/2018	000367 LEBANON BLOCK &	285271		21.26	21.26	4100-043020-5407-	- -
1/09/2019	11/15/2018	000367 LEBANON BLOCK &	285277		8.47	8.47	4100-043020-5407-	- -
1/09/2019	11/20/2018	000367 LEBANON BLOCK &	285967		3.27	3.27	4100-043020-5407-	- -
1/09/2019	11/20/2018	000367 LEBANON BLOCK &	285988		1.12	1.12	4100-043020-5407-	- -
1/09/2019	11/21/2018	000367 LEBANON BLOCK &	286093		3.98	3.98	4100-043020-5407-	- -
1/09/2019	11/29/2018	000367 LEBANON BLOCK &	286971		20.34	20.34	4100-035010-5401-	- -
1/09/2019	11/29/2018	000367 LEBANON BLOCK &	287072		15.30	15.30	4100-035010-5401-	- -
1/09/2019	11/29/2018	000367 LEBANON BLOCK &	287077		14.27	14.27	4100-043020-5407-	- -
1/09/2019	11/30/2018	000367 LEBANON BLOCK &	287177		1.75	1.75	4100-035010-5401-	- -
1/09/2019	11/13/2018	000367 LEBANON BLOCK &	284871		63.90	63.90	4100-031020-5409-	- -
1/09/2019	11/16/2018	000367 LEBANON BLOCK &	285433		1.99	1.99	4100-031020-5409-	- -
1/09/2019	11/19/2018	000367 LEBANON BLOCK &	285724		11.94	11.94	4100-031020-5409-	- -
1/09/2019	11/28/2018	000367 LEBANON BLOCK &	286930		134.95	134.95	4100-031020-5409-	- -
1/09/2019	11/30/2018	000367 LEBANON BLOCK &	287247		2.99	2.99	4100-031020-5409-	- -
1/09/2019	11/30/2018	000367 LEBANON BLOCK &	287251		9.49	9.49	4100-031020-5409-	- -
1/09/2019	12/10/2018	000367 LEBANON BLOCK &	288693		20.25	20.25	4100-031020-5409-	- -
					682.91	682.91 *		

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1/09/2019	12/05/2018	004560	LEBANON COAL YA 181050		1,312.20	1,312.20	4100-071040-5605-	- -
1/09/2019	12/31/2018	004560	LEBANON COAL YA 181051		1,294.38	1,294.38	4100-071040-5611-	- -
					2,606.58	2,606.58 *		
1/09/2019	11/21/2018	003901	LOU'S GLOVES 25895		420.00	420.00	4100-031020-5409-	- -
					420.00	420.00 *		
1/09/2019	12/04/2018	002228	LOWE TERRY REIMBURSEMENT,		179.00	179.00	4100-011010-5413-	- -
					179.00	179.00 *		
1/09/2019	11/16/2018	003338	MCGLOTHLIN ALIC REIMBURSEMENT		25.43	25.43	4100-012130-5401-	- -
					25.43	25.43 *		
1/09/2019	12/13/2018	004145	MILLER, CYNTHIA 12132018		240.00	240.00	4100-072030-3009-	- -
					240.00	240.00 *		
1/09/2019	12/01/2018	003387	MOBILE COMMUNIC 80019539		533.16	533.16	4100-032050-3005-	- -
					533.16	533.16 *		
1/09/2019	11/15/2018	000430	MODERN CHEVROLE 2971		49.23	49.23	4100-031020-5408-	- -
					49.23	49.23 *		
1/09/2019	12/13/2018	004144	MONK, BARBARA J 12132018		470.00	470.00	4100-072030-3009-	- -
					470.00	470.00 *		
1/09/2019	11/26/2018	004511	NATIONAL TEST S 39975		290.00	290.00	4100-022010-5415-	- -
					290.00	290.00 *		
1/09/2019	12/05/2018	004487	PEARSON APPRAIS #9 POSTAGE		684.15	684.15	4100-012100-3002-	- -
					684.15	684.15 *		
1/09/2019	12/29/2018	000494	PITNEY BOWES 3307618296		196.50	196.50	4100-031020-5201-	- -
1/09/2019	12/29/2018	000494	PITNEY BOWES 3307618296		196.50	196.50	4100-021060-5201-	- -
					393.00	393.00 *		
1/09/2019	11/27/2018	004473	PRO-VISION 317703		316.62	316.62	4100-031020-5409-	- -
					316.62	316.62 *		
1/09/2019	10/31/2018	004564	ROBINETTE, CHE 10312018		1,110.00	1,110.00	4100-022010-5415-	- -
1/09/2019	12/20/2018	004564	ROBINETTE, CHE 11302018		1,110.00	1,110.00	4100-022010-5415-	- -
					2,220.00	2,220.00 *		
1/09/2019	12/05/2018	003933	ROGERS GROUP, I 0111011978		16.25	16.25	4100-042400-5504-	- -
					16.25	16.25 *		
1/09/2019	12/14/2018	000663	RUSSELL COUNTY BOS12142018		1,642.21	1,642.21	4100-095010-9130-	- -
1/09/2019	1/01/2019	000663	RUSSELL COUNTY JAN-19		11,077.20	11,077.20	4100-095010-9130-	- -
					12,719.41	12,719.41 *		
1/09/2019	12/06/2018	003554	S.E.P.T.I.C. IN 39434		56.25	56.25	4100-094010-7056-	- -
1/09/2019	12/19/2018	003554	S.E.P.T.I.C. IN 39517		54.60	54.60	4100-094010-7056-	- -
					110.85	110.85 *		
1/09/2019	12/18/2018	003455	SAFELITE AUTO G 04274-318403		223.31	223.31	4100-043020-5407-	- -
					223.31	223.31 *		
1/09/2019	12/04/2018	000594	SAM'S CLUB/GEGR 834	1	26.94	26.94	4100-031020-5409-	- -
					26.94	26.94 *		
1/09/2019	11/15/2018	000610	SIRCHIE 73126-IN		143.32	143.32	4100-031020-5409-	- -
					143.32	143.32 *		
1/09/2019	11/29/2018	001700	SOUTHWEST VA VE 11292018		3,563.70	3,563.70	4100-035010-5404-	- -
					3,563.70	3,563.70 *		
1/09/2019	11/14/2018	004563	SOUTHWEST VA WO 1014		1,334.08	1,334.08	4100-099000-5000-	- -
					1,334.08	1,334.08 *		
1/09/2019	12/04/2018	004268	STANDARD PRINTI 071487		2,460.00	2,460.00	4100-012100-3002-	- -
1/09/2019	12/17/2018	004268	STANDARD PRINTI 071554		198.00	198.00	4100-021060-5401-	- -
					2,658.00	2,658.00 *		
1/09/2019	12/12/2018	003482	STOOTS ZACK 12122018		46.00	46.00	4100-011010-5504-	- -
1/09/2019	12/12/2018	003482	STOOTS ZACK 12122018		160.39	160.39	4100-011010-5501-	- -
					206.39	206.39 *		
1/09/2019	12/03/2018	001817	SUPPLYWORKS 467223087		31.25	31.25	4100-043020-5405-	- -
1/09/2019	12/03/2018	001817	SUPPLYWORKS 467223095		576.56	576.56	4100-043020-5405-	- -

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
1/09/2019	12/17/2018	001817	SUPPLYWORKS		1,244.30	1,244.30	4100-043020-5405-	-
					1,852.11	1,852.11 *		
1/09/2019	12/19/2018	001029	SWEENEY FREDA	REIMB. MEETING	16.82	16.82	4100-012090-5401-	-
					16.82	16.82 *		
1/09/2019	12/07/2018	004121	TELE-OPTICS COM	0067279-IN	170.00	170.00	4100-031020-5401-	-
					170.00	170.00 *		
1/09/2019	11/07/2018	000366	THE LEBANON NEW	129421	64.20	64.20	4100-011010-3007-	-
1/09/2019	11/14/2018	000366	THE LEBANON NEW	129511	58.85	58.85	4100-011010-3007-	-
1/09/2019	11/14/2018	000366	THE LEBANON NEW	129512	53.50	53.50	4100-011010-3007-	-
1/09/2019	11/14/2018	000366	THE LEBANON NEW	129513	64.20	64.20	4100-011010-3007-	-
1/09/2019	11/21/2018	000366	THE LEBANON NEW	129608	53.50	53.50	4100-011010-3007-	-
1/09/2019	11/21/2018	000366	THE LEBANON NEW	129609	58.85	58.85	4100-011010-3007-	-
1/09/2019	11/21/2018	000366	THE LEBANON NEW	129613	32.10	32.10	4100-011010-3007-	-
1/09/2019	11/21/2018	000366	THE LEBANON NEW	129614	139.10	139.10	4100-011010-3007-	-
1/09/2019	11/21/2018	000366	THE LEBANON NEW	129615	139.10	139.10	4100-011010-3007-	-
1/09/2019	11/28/2018	000366	THE LEBANON NEW	129720	32.10	32.10	4100-011010-3007-	-
1/09/2019	11/28/2018	000366	THE LEBANON NEW	129721	53.50	53.50	4100-011010-3007-	-
1/09/2019	11/28/2018	000366	THE LEBANON NEW	129722	58.85	58.85	4100-011010-3007-	-
1/09/2019	11/28/2018	000366	THE LEBANON NEW	129723	139.10	139.10	4100-011010-3007-	-
1/09/2019	11/28/2018	000366	THE LEBANON NEW	129724	139.10	139.10	4100-011010-3007-	-
					1,086.05	1,086.05 *		
1/09/2019	11/29/2018	003513	THE SHERWIN-WIL	6336-9	277.95	277.95	4100-094010-7056-	-
1/09/2019	11/30/2018	003513	THE SHERWIN-WIL	6362-5	502.35	502.35	4100-094010-7056-	-
1/09/2019	12/04/2018	003513	THE SHERWIN-WIL	6469-8	98.98	98.98	4100-094010-7056-	-
1/09/2019	12/06/2018	003513	THE SHERWIN-WIL	6532-3	395.92	395.92	4100-094010-7056-	-
					1,275.20	1,275.20 *		
1/09/2019	11/28/2018	002966	THERMCO	12946	152.50	152.50	4100-043020-3004-	-
1/09/2019	11/28/2018	002966	THERMCO	12947	152.50	152.50	4100-043020-3004-	-
1/09/2019	11/28/2018	002966	THERMCO	12948	409.42	409.42	4100-043020-3004-	-
1/09/2019	11/28/2018	002966	THERMCO	12949	438.02	438.02	4100-043020-3004-	-
1/09/2019	11/29/2018	002966	THERMCO	12952	216.00	216.00	4100-043020-3004-	-
1/09/2019	12/03/2018	002966	THERMCO	12962	813.37	813.37	4100-043020-3004-	-
1/09/2019	12/03/2018	002966	THERMCO	12963	339.42	339.42	4100-043020-3004-	-
1/09/2019	12/10/2018	002966	THERMCO	12971	115.00	115.00	4100-043020-3004-	-
1/09/2019	12/12/2018	002966	THERMCO	12980	129.60	129.60	4100-043020-3004-	-
1/09/2019	12/12/2018	002966	THERMCO	12982	339.42	339.42	4100-043020-3004-	-
1/09/2019	12/14/2018	002966	THERMCO	12983	65.00	65.00	4100-043020-3004-	-
1/09/2019	12/18/2018	002966	THERMCO	12992	90.00	90.00	4100-043020-3004-	-
					3,260.25	3,260.25 *		
1/09/2019	12/10/2018	000977	TOP LINE ADVERT	7269	100.00	100.00	4100-022010-5415-	-
					100.00	100.00 *		
1/09/2019	12/03/2018	000706	TWO WAY RADIO I	26201	300.00	300.00	4100-031020-7003-	-
1/09/2019	12/03/2018	000706	TWO WAY RADIO I	32119	65.00	65.00	4100-031020-7003-	-
1/09/2019	12/03/2018	000706	TWO WAY RADIO I	32132	684.00	684.00	4100-031020-7003-	-
					1,049.00	1,049.00 *		
1/09/2019	11/29/2018	000728	VBCOA	DUES,	90.00	90.00	4100-034010-5401-	-
1/09/2019	1/07/2018	000728	VBCOA	MEMBERSHIP DUES	40.00	40.00	4100-034010-5401-	-
					130.00	130.00 *		
1/09/2019	10/26/2018	000729	VEBA	2019 DUES	180.00	180.00	4100-011010-5801-	-
					180.00	180.00 *		
1/09/2019	12/01/2018	003577	VFW POST 5715	12012018	400.00	400.00	4100-091000-8026-	-
					400.00	400.00 *		
1/09/2019	10/26/2018	001690	W-L CONSTRUCTIO	44146	52,650.00	52,650.00	4100-094010-7056-	-
					52,650.00	52,650.00 *		
1/09/2019	12/12/2018	002549	WHITE CRYSTAL	12122018	44.96	44.96	4100-012090-5401-	-
					44.96	44.96 *		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
1/09/2019	11/06/2018	000219 XPRESS LUBE	11062018		27.99	27.99	4100-031020-5408-	- -
1/09/2019	11/09/2018	000219 XPRESS LUBE	11092018		73.99	73.99	4100-031020-5408-	- -
1/09/2019	11/09/2018	000219 XPRESS LUBE	11092018		37.49	37.49	4100-031020-5408-	- -
					139.47	139.47 *		
1/09/2019	12/17/2018	004383 1ST CHOICE IT	10263		359.80	359.80	4100-032050-5203-	- -
					359.80	359.80 *		
		TOTAL FOR DUE DATE 1/09/2019			193,537.94	193,537.94		
		TOTAL DUE FOR FUND- 4100			193,537.94	193,537.94		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
1/09/2019	11/30/2018	000383 MATTHEW BENDER	11302018		8.03	8.03	4713-021080-6012-	- -
					8.03	8.03 *		
		TOTAL FOR DUE DATE	1/09/2019		8.03	8.03		
		TOTAL DUE FOR FUND-	4713		8.03	8.03		
		NON-DIRECT DEPOSIT			193,545.97	193,545.97		
		DIRECT DEPOSIT			.00	.00		
		FINAL DUE			193,545.97	193,545.97		
						.00		



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-3
Presenter: Chairperson

Meeting: 1/9/19 6:00 PM

Approval of Pre-Authorized Expenditures

Request authorization of the County's Pre-Authorized Payment of Monthly Expenditures:

The list of general expenditures the Board approves annually to ensure the County complies with the Virginia Procurement Act which requires all expenditures to be within 30 days or within the terms of the contracts. The expenditures are monthly operational expenditures or approved contracts:

Reoccurring Monthly, Quarterly, Semi-Annual, and Annual Operational Expenditures (i.e. Utilities, Credit Card Payments, Facility/Park/Vehicle Maintenance, Withholding payments (payroll), Debt service, and Contracts)

STAFF RECOMMENDATION(s):

Board Discretion.

SUGGESTED MOTION(s):

Motion to authorize the County's Pre-Authorized Payment of Monthly Expenditures.

ATTACHMENTS:

- None



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item
Presenters - Attorney

Meeting: 1/9/19 6:00 PM

County Attorney Reports

1. **County Property transfer to Town of Lebanon Resolution**
2. **RC BOS & RC Drug Court Memorandum of Agreement**

Staff Recommendation:

Board Discretion.

Suggested Motion:

Motion Required.

ATTACHMENTS:

- Various

**RESOLUTION OF THE RUSSELL COUNTY BOARD OF SUPERVISORS
CONVEYING PROPERTY, IN THE TOWN OF LEBANON, VIRGINIA,
CONTAINING 0.547 ACRE, +/-, SITUATE ON NORTH SIDE OF AND
ADJACENT TO VIRGINIA STREET, LEBANON, VIRGINIA 24266 (AS SHOWN
ON PLAT PREPARED BY ADDISON SURVEYORS, DATED 11/30/18,
ENTITLED “PLAT SHOWING A TWO-LOT DIVISION OF PROPERTY OF
THE RUSSELL COUNTY VIRGINIA SCHOOL BOARD...” TO THE TOWN OF
LEBANON, VIRGINIA**

WHEREAS, at its regular meeting on January 9, 2019, the Russell County Board of Supervisors held a public hearing regarding the transfer of the above-referenced property to the Town of Lebanon, Virginia. At the conclusion of the public hearing the Board adopted a resolution and voted to convey said property to the Town of Lebanon, Virginia. The resolution also directed the County Administrator to record the deed to the real property situate on the north side of and adjacent to Virginia Street, Lebanon, Virginia 24266.

WHEREAS, a final survey of the property was completed by Addison Surveyors, dated 11/30/18, and entitled “PLAT SHOWING A TWO-LOT DIVISION OF THE PROPERTY OF THE RUSSELL COUNTY VIRGINIA SCHOOL BOARD...”, depicting said parcel to be conveyed as containing 0.547 acre, more or less, situate on the north side of and adjacent to Virginia Street, Lebanon, Virginia 24266; upon approval of the final survey by counsel for the Russell County Board of Supervisors.

WHEREAS, the Resolution was signed by the Chairwoman of the Russell County Board of Supervisors, Rebecca Dye, and was attested to by the Clerk of the Board of Supervisors, Lonzo Lester.

WHEREAS, the deed to the real property consisting of 0.547 acre, more or less, situate on the north side of and adjacent to Virginia Street, Lebanon, Virginia 24266, dated

and signed on January 9, 2019, by the Chairwoman of the Russell County Board of Supervisors, Rebecca Dye, will be recorded with the Clerk of the Circuit Court of Russell County on January 10, 2019;

WHEREAS, the Russell County Board of Supervisors wishes to ratify the actions of the Chairwoman in signing the Resolution and the Deed and the Clerk in attesting to the Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Russell County Board of Supervisors that the actions of its Chairwoman, Rebecca Dye, in signing the Resolution and Deed and of its Clerk, Lonzo Lester, in attesting to the Resolution are hereby ratified and adopted as actions by and on behalf of the Russell County Board of Supervisors; and

BE IT FURTHER RESOLVED that the Chairwoman of the Russell County Board of Supervisors, Rebecca Dye, is hereby authorized to sign this Resolution and the Deed of conveyance, and the Clerk, Lonzo, is hereby authorized to attest to the Chairwoman's signature and to this Resolution.

Rebecca Dye, Chairwoman
Russell County Board of Supervisors

ATTEST:

Lonzo Lester, Clerk
Russell County Board of Supervisors

State of Virginia
County of Russell, to wit:

The foregoing Resolution was acknowledged before me by **Rebecca Dye, Chairwoman of the Russell County Board of Supervisors** and attested to by **Lonzo Lester, Clerk of the Russell County Board of Supervisors** this ____ day of January, 2019.

Notary Public

Registration No.: _____

My Commission expires: _____

MEMORANDUM OF AGREEMENT

Date: November 26, 2018

Issued by: Russell County
137 Highland Drive
Lebanon, Virginia 24266

Provider: Russell County Drug Court

Commodity: Drug Court case supervision

This Memorandum of Agreement is made on November 26, 2018 by and between Russell County, 137 Highland Drive, Lebanon, Virginia 24266, and the Russell County Drug Court Program, 89 E. Main Street, Suite B, Lebanon, Virginia, 24266. The parties hereby bind themselves to undertake a Memorandum of Agreement under the following terms and conditions:

TERM. The term of this Agreement shall be 1 year unless terminated sooner in accordance with the terms of this Agreement.

GOALS AND OBJECTIVES. The Russell County Drug Court Program will provide case supervision, case counseling and make referrals for participants to assist participants to be successful in the program. Russell County and Russell County Drug Court, the parties to this agreement, shall abide by the terms of this agreement to achieve the following goals and objectives:

OBLIGATIONS OF THE PARTIES.

Russell County shall perform the following obligations: Unit Head will supervise employees as they provide supervision to participants of the Russell County Drug Court Program. Supervision includes, but is not limited to, home contacts, office contacts, drug testing, employment contacts and community service contacts.

Russell County Drug Court shall perform the following obligations: Employee will provide case supervision to all program participants, document all contacts and report all findings to Unit Head. Employee will attend weekly court hearings with all participants. Employee will do other tasks on an as needed basis, to assist program participants.

Russell County Drug Court will submit hours worked to Russell County monthly. Russell County Drug Court employee will work approximately 15 hours per week, not to exceed 80 hours per year.

Russell County Drug Court employee is also employed with the Virginia Department of Corrections as a part-time Surveillance Officer.

CONFIDENTIALITY. Both parties of this Agreement shall treat strictly confidential, all information received or obtained as a result of entering into or performing this Agreement.



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item C-1 – C-9
Presenter: Administrator

Meeting: 1/9/19 6:00 PM

County Administrator Reports & Requests

The County Administrator Reports & Request for January 2018:

REPORTS

1. 2019 Virginia Tobacco Region Revitalization Commission Meeting.....D-1
2. VACo County Government Day.....D-2
3. 2019 RC Board & Committee Appointment List.....D-3
4. VDOT Lynn Springs Road (Rte. 632) Speed Study.....D-4

REQUESTS

5. Authorization of 2019 Budget Meeting Schedule.....D-5
6. Authorization of Appointment of Lonzo Lester & Vicki Porter to the Workforce Investment Board (WIB).....D-6
7. Acceptance of RC Abstract of Votes.....D-7
8. Acceptance of Rick Thompson, RC Treasurer Retirement of 2/28/2019.....D-8
9. Authorization of Circuit Court Writ of Election Petition.....D-9
10. Authorization of Appropriation & Allocation of the Byrne/JAG Federal Grant of \$45,054.....D-10
11. Authorization to Advertise & Hire Housekeeping Position.....D-11
12. Authorization of RC PC Plat.....D-12
13. Authorization of Travel Requests.....D-13

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s):

Board Discretion.

ATTACHMENTS:

- Various

From: [Richardson, Stacey](#)
To: [undisclosed-recipients:](#)
Bcc: lonzo.lester@russellcountyva.us
Subject: Tobacco Commission 20th Anniversary Invite - 1/7/19
Date: Thursday, December 13, 2018 8:46:09 AM
Attachments: [image.png](#)



You are cordially invited to the
Virginia Tobacco Region Revitalization Commission's
Anniversary Reception

20 years

Monday, January 7, 2019
6:30-8:30pm

Virginia Museum of History & Culture
428 N. Boulevard Ave. Richmond, VA

RSVP attending only by 12/21 - srichardson@revitalizeva.org



2019 VACo County Government Day In Partnership with VAPDC (50th Anniversary)



January 31, 2019

Omni Richmond Hotel | 100 S 12th Street | Richmond, VA 23219

The Virginia Association of Counties invites county officials to **VACo County Government Day** on **January 31, 2019** at the **Omni Richmond Hotel**. VACo staff will report on legislation affecting local governments, then county officials are encouraged to go to the Capitol to participate in committee meetings and lobby state legislators. In the evening, county officials are strongly encouraged to invite their state legislators to dinner. Please invite them soon. **To register, mail this form by January 18, 2019 and a check (payable to VACo) for \$40 per person to:** VACo, 1207 East Main Street, Suite 300, Richmond, VA 23219-3627. **FAX number: 804.788.0083.**

Officials who need to stay overnight at the **Omni Richmond Hotel** can get a special room rate of \$147. For reservations, call 804.344.7000 **by January 11, 2019** with the following code: VACo County Government Day or reserve a room at this [Omni Richmond Hotel link](#).

Refund Policy: Requests for registration refunds are honored if received by January 18, 2019. However, substitutions are accepted at any time. For more information, call VACo at 804.788.6652.

- | | |
|------------------|--|
| 9 a.m. | VACo Board of Directors' Meeting |
| 11 a.m. | Registration |
| Noon | Governor Ralph Northam (INVITED) VACo Staff Reports (box lunch provided) |
| Afternoon | Visit Capitol and lobby legislators |
| Evening | Make plans to take your state legislators to dinner |

REGISTRATION

The following people will attend VACo County Government Day on **January 31, 2019**. Accompanying this form is a check for \$40 per person or a charge authorization.

Charge options: American Express MasterCard VISA

Card number _____ Expiration date _____

Cardholder's name _____

Authorized signature _____

Name _____ Title _____

Name _____ Title _____

Name _____ Title _____

Mailing Address _____

Organization (County/City/Town) _____

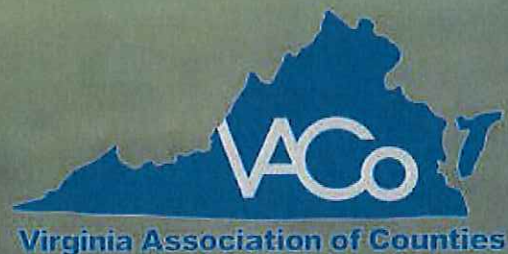
Phone _____ Email _____

Special Accommodations _____

Virginia Association of Counties

2019 LEGISLATIVE PROGRAM

Virginia Association of Counties
1207 E. Main St., Suite 300
Richmond, VA 23219
804.788.6652
www.vaco.org



42 **ECONOMIC DEVELOPMENT AND**
43 **PLANNING**

44
45 **Priorities**

46
47 **Broadband**

48 VACo urges the Commonwealth and the Federal Government to assist
49 communities in their efforts to deploy universal affordable access to the internet
50 for all areas, particularly in underserved and rural areas. Additionally, VACo
51 opposes mandates that limit or restrict local land use authority for the siting of
52 telecommunications infrastructure or result in a negative fiscal impact to county
53 budgets.

54
55 **Proffers and Growth Management Tools**

56 VACo supports changes to the conditional zoning law to allow greater flexibility
57 in the application process for determining and addressing fiscal impacts.

58
59 VACo also supports legislation that grants localities additional tools to adequately
60 meet increasing needs for public services driven by new development without
61 burdening current residents with the cost of new growth through increased real
62 estate taxes. Such additional tools may include broad impact fee authority for all
63 counties, and adequate public facilities provisions.

64
65 **Positions**

66
67 **Land Use**

68 VACo supports maintaining local authority to plan and regulate land use and
69 opposes any legislation that weakens these key local responsibilities.

70
71 **Regulation of Home-based Businesses**

72 VACo opposes any legislation that limits or restricts local authority to regulate
73 home-based businesses, including short-term rentals regardless of whether
74 services or goods are purchased through an online hosting platform.

75
76 **Affordable and Workforce Housing**

77 VACo supports maintaining federal and state funding and appropriate incentives
78 to assist localities in fostering affordable housing, as well as workforce housing
79 for employees such as teachers and first responders.

80
81 **Economic Development**

82 VACo supports economic development policies and programs that bolster local
83 and regional development efforts by maintaining state funding and granting
84 additional funding and authority to promote local and regional initiatives. This
85 includes the provision of adequate funding for the Agriculture and Forestry
86 Industries Development Fund (AFID); the Commonwealth Opportunity Fund;

EDUCATION

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Priority

Education Funding

VACo urges the General Assembly to provide full state funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, where these recommendations coincide with prevailing local practice, targeted incentive programs, capital, and maintenance support, and teacher salaries.

Full state funding should be achieved without reduction to other parts of state public education budgets or to other core services. Changes to school security and high school graduation standards will require additional resources to implement and those costs must be adequately funded by the state. VACo supports additional state resources and additional funding options for localities for capital and school construction costs.

VACo supports the current practice whereby all year-end funds appropriated to the school divisions by the locality revert to the locality, retaining discretion with the governing body to evaluate and approve the reallocation of year-end fund balances.

Positions

Charter Schools

VACo opposes legislation that removes authority from local school boards and divisions to establish charter schools.

Childhood Development and School Readiness

VACo supports efforts to increase at-risk children's access to high-quality, enriching learning environments, including more resources and flexibility for localities participating in programs like the Virginia Preschool Initiative and Head Start.

Composite Index Calculation

VACo supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, in localities that have adopted use-value taxation.

Critical thinking Skills

VACo supports changes to educational programs and standards that rely less on standardized testing and more on critical thinking skills such as performance-based assessments.

226 supports incorporating career and technical education curriculum at the
227 elementary school level. VACo supports high school students earning academic
228 credit for participating in an internship, apprenticeship, credential, and other
229 work programs. VACo supports innovative models for schools to give academic
230 credit for students that earn industry workforce skills through certifications, or
231 licensure from an approved education or training provider. VACo supports
232 establishing partnerships to strengthen the school-to-workforce pipeline in a
233 variety of ways including guaranteed employment opportunities with local
234 businesses and learning opportunities shared between local community colleges
235 and high schools.

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319 prime soils for food production and protect important forest land and
320 environmentally sensitive areas in the Commonwealth.

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322 VACo supports voluntary state and federal conservation programs, including the
323 United States Department of Agriculture's (USDA) Environmental Quality
324 Incentives Program and the Conservation Stewardship Program, to assist
325 producers with the implementation of best management practices.

326

327 **Dam Safety**

328 VACo supports programs that keep downstream owners and developers aware of
329 potential inundation zones. VACo also supports sufficient state and federal
330 funding for the repair and maintenance of dams.

331

332 **Energy**

333 VACo supports renewable energy policies and energy efficiency measures that
334 reduce greenhouse gas emissions and lessen dependence upon foreign sources of
335 energy, and improve the feasibility of using renewable energy, including efforts to
336 remove barriers to municipal net metering. VACo supports legislation that
337 encourages renewable energy production through the implementation of
338 Renewable Portfolio Standards. VACo supports creative financing mechanisms
339 that enable localities to implement their own renewable energy and energy
340 efficiency measures. VACo supports maintaining local zoning authority
341 regarding renewable energy facilities and other utility projects to protect
342 agricultural and other local considerations. Finally, VACo supports responsible
343 policies that enable coal and natural gas extraction, processing, and transport
344 while protecting agricultural interests and natural resources.

345

346 **Invasive Species and Noxious Weeds**

347 VACo supports funding for, and the complete implementation of, the Virginia
348 Invasive Species Management Plan. VACo supports an amendment to the term,
349 "noxious weeds," enabling additional invasive plants to be considered for
350 regulation. All programs and proposals should be evaluated for their commercial
351 impact, allowing no more than a negligible impact on Virginia's agricultural
352 industry. Finally, VACo supports requiring better state prevention and
353 mitigation practices.

354

355 **Large Utility Projects**

356 VACo supports the provision of adequate direction and resources for the state to
357 improve monitoring and enforcement of Erosion and Sediment Control and
358 Stormwater requirements by entities constructing large-scale utility projects. The
359 state should conduct a review of the annual standards, specifications, and
360 construction general permit requirements to determine adequate protection of
361 water quality and natural resources.

362

363 **Non-Point Source Pollution**

364 VACo supports a well-financed state program to address non-point source runoff
365 from agricultural operations. The program should encourage implementation of

412 organizations such as the Virginia Cooperative Extension and Planning District
413 Commissions (PDCs).

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Water Supply Planning

VACo supports appropriations adequate to ensure full funding by the state for the ongoing development and implementation of state-mandated water supply plans. VACo does not support overly burdensome permitting processes or applications for water usage.

504 VACo supports reinstating state payments (PILT) to counties that mitigate the
505 impacts of state correctional and behavioral healthcare facilities on county
506 revenue.

507

508 **Implementation of Medicaid Expansion**

509 VACo supports full state funding for the local costs associated with Medicaid
510 expansion, including local eligibility workers and case managers. VACo supports
511 the restoration of General Fund reductions to Community Services Boards in FY
512 2019 and re-examination of these expected savings in FY 2020. These savings
513 were incorporated in the 2018 Appropriations Act and are expected to be
514 generated by replacing General Fund support for services for previously-
515 uninsured CSB clients with Medicaid billing for clients newly eligible for
516 Medicaid. However, there is concern that Medicaid billings may not fully cover
517 the General Fund reductions, particularly in the current fiscal year, as CSBs and
518 managed care organizations develop and perfect billing processes.

519

520 **Modernization of Communications and Sales Tax Structure**

521 VACo supports updating the Communications Sales and Use Tax (CSUT) to
522 ensure that it reflects the modern telecommunications landscape, which has
523 evolved since the CSUT took effect in January 2007.

524

525 VACo opposes any further diversion of Communications Sales and Use Tax Trust
526 Fund dollars beyond the uses already specified in statute. These revenues should
527 be held in trust for localities and not diverted for general state purposes.
528 Currently, funds from the Communications Sales and Use Tax Trust Fund are
529 taken “off the top” for the Department of Taxation’s costs to administer the tax,
530 the telephone relay center operated by the Department for the Deaf and Hard of
531 Hearing, and any franchise fees owed to localities. Language adopted in the
532 2018-2020 biennium budget provides for an additional diversion of funds to the
533 state General Fund from assumed savings in the telephone relay contract; these
534 funds would otherwise flow to localities.

535

536 VACo supports revising sales and use taxes to address modern patterns of
537 consumption, such as online purchases. Any statutory changes enacted in light of
538 the Supreme Court decision eliminating the requirement for physical presence
539 for collection of sales and use taxes must include the ability for local option sales
540 taxes to be collected from remote sellers in addition to state sales taxes.

541

542 **Real and Personal Property Tax Exemptions Enacted Prior to 2003**

543

544 VACo supports providing localities the ability to decide whether to maintain
545 property tax exemptions granted by the General Assembly prior to passage of the
546 Constitutional amendment vesting the authority to grant such exemptions with
547 localities. The Constitutional amendment which was passed by the voters in
548 2002 and took effect in January 2003 placed decision-making authority about
549 local tax exemptions with local governing bodies, within certain limits, and this
550 authority should apply to exemptions granted before 2003 as well.

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Freedom of Information Act (FOIA)

VACo opposes changes to the Virginia Freedom of Information Act that would impose additional burdens on localities.

Grievance Hearings

VACo supports legislation authorizing localities to use an administrative hearing officer and existing grievance panels and procedures, and opposes the mandate of a three-member panel. VACo also supports providing immunity to local government employees, officers, volunteers, administrative hearing officers and panel members for claims arising out of participation in personnel grievance procedures.

Interoperability

VACo supports the state’s goal that agencies and their representatives at the local, regional, state and federal levels be able to communicate using compatible systems to respond more effectively during day-to-day operations and major emergencies. Local governments require dedicated federal and state funding sources to achieve this goal.

Next Generation 9-1-1 (NG9-1-1)

VACo supports the Commonwealth’s transition to Next Generation 9-1-1 (NG9-1-1) in a way that does not unfairly burden localities, financially or otherwise.

Pretrial Services

VACo supports increased funding for, and expansion of, pretrial services.

Public Notice, Public Hearing, and Public Procurement

VACo supports legislation to reduce required newspaper advertising for public notices, public hearings and public procurement including legislation to give localities the option to use electronic or other forms of notification as an alternative to newspaper advertising.

Public Safety – Body Worn Cameras

VACo supports maintaining the ability of local governments to adopt policies and practices regarding body-worn cameras that reflect local needs and fiscal realities.

Sovereign Immunity

VACo opposes any substantive change in local governments’ present defense of sovereign immunity. VACo opposes bringing counties under the Virginia Tort Claims Act.

State Assistance for Police Departments

VACo supports increasing state assistance for police departments through “599” Aid to Localities. This funding is designed to equalize state funding between counties in which the sheriff department provides law enforcement and those cities, counties, and towns with a police department.

690 funding services for children and youth who are mandated to be provided with
691 special education and foster care services.

692
693 VACo supports enhancing the ability of local school divisions to serve children
694 with disabilities in their neighborhood schools, to include flexibility in use of
695 state pool funds to serve children with high-level needs in local or regional
696 programs tailored to meet those needs, and additional support for special
697 education wraparound services to help support children in their communities.

698
699 VACo supports the development of outcome measures to track students' progress
700 in private day placements. VACo supports state assistance to localities with
701 contracting for CSA services as well as a study of the potential benefits of
702 establishing a rate-setting structure for educational services funded through CSA.

703

704 **Early Intervention**

705 VACo supports sustainable funding for Part C Early Intervention, which is an
706 entitlement program that provides services for Virginia's infants and toddlers.
707 VACo requests that the General Assembly continue to increase state general
708 funding to address growth in caseloads. Underfunding this entitlement program
709 puts pressure on local revenues to fill funding gaps for this mandated service.

710

711 **Emergency Medical Transportation**

712 VACo supports policies to protect consumers who require air ambulance services.
713 VACo opposes proposals that would add additional legal and administrative
714 burdens on local first responders regarding decisions about methods of
715 transportation in emergency situations.

716

717 **Foster Care**

718 VACo supports efforts to ensure that the state is prepared to meet the
719 requirements of the recently-enacted federal legislation governing federal
720 funding for children placed in foster care, to include preparing providers to meet
721 new standards required in the law. This legislation will allow federal
722 participation in prevention services that previously have been funded by state
723 and local dollars, but services must meet certain standards in order to qualify for
724 federal funding.

725

726 **Group Homes**

727 VACo supports resources necessary for the state to enforce appropriate
728 regulation of group homes to ensure the protection of residents' health and
729 safety.

730

731 **Healthcare**

732 VACo supports continued state funding for dental care, school nurses and
733 preventive services and maternal and child health programs offered through local
734 health departments and local school systems. VACo encourages the state to
735 prepare for emergency health services access to care and to develop and fund
736 incentives that would alleviate the nursing shortages felt in many communities.

TRANSPORTATION

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Priorities

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Transportation Funding

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VACo supports a study to examine the causes for declining growth in transportation revenues and to develop recommendations to grow revenue over time to meet increasing demands for new construction and maintenance for existing transportation infrastructure. Such a study must address the secondary road needs of counties throughout the Commonwealth, as such funding has been vastly reduced over the past 10 years.

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VACo supports changes to simplify the Smart Scale process for allocating transportation funds to reduce time and costs to prepare and review applications.

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VACo supports adequate funding levels to maintain existing transit capital state match rates which are projected to decline starting in 2021 due to the depletion of transportation bonds.

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803

In 2018 the legislature enacted a dedicated funding solution for Metro that came largely through reallocation of existing revenues, at the expense of other significant transportation projects throughout Northern Virginia. To address this issue, VACo supports efforts to replace the regional funding that was redirected from the Northern Virginia Transportation Authority.

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Positions

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Local-State Cooperation

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VACo is committed to the protection of local government authority to regulate land use. This authority must be recognized by Virginia Department of Transportation (VDOT) and the Commonwealth Transportation Board (CTB) when evaluations are conducted to determine the consistency between local transportation plans and the Commonwealth's transportation priorities. VACo also opposes the reduction of local control that is associated with the CTB's process of designating Corridors of Statewide Significance and the implementation of Arterial Preservation. Additionally, VACo supports additional flexibility within the VDOT project approval process and standards to be responsive to localities' individual needs.

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Board Appointments for 2019

Name	Term	Term Ending	Phone Number
Cumberland Plateau Regional Waste Management Authority			
Tim Lovelace	Four Years	March 2, 2019	
Dante Community Center			
Bobbie Gullet	Two Years	April 3, 2019	
Arthur Phillips	Two Years	April 3, 2019	
Wanda Osborne	Two Years	April 3, 2019	
Dante Community Center			
Catherine Pratt	Two Years	June 19, 2019	
Jason Gullett	Two Years	June 30, 2019	
Department of Social Services			
Brian Ferguson	Four Years	June 19, 2019	
Cumberland Plateau Economic Development Commission			
Frank Horton	One Year	June 30, 2019	
Ron Blankenship	One Year	June 30, 2019	
James Eaton, Jr.	One Year	June 30, 2019	
Russell County Tourism			
Alice Meade	Four Year	June 30, 2019	
Ann Monk	Four Year	June 30, 2019	
Patsy Philips	Four Year	June 30, 2019	
Donna Meade	Four Year	June 30, 2019	
Susan Hilton	Four Year	June 30, 2019	
James Lyttle	Four Year	June 30, 2019	
Southwest Community College Advisory Board			
Randall Hillman	Four Year	June 30, 2019	

Name	Term	Term Ending	Phone Number
Highway and Safety			
Gary Dotson	Two Year	July 10, 2019	
Johnny Jessee	Two Year	July 10, 2019	
Steve Dye	Two Year	July 10, 2019	
Eugene Ferguson	Two Year	July 10, 2019	
Tony Maxfield	Two Year	July 10, 2019	
Mike O'Quinn	Two Year	July 10, 2019	
Barbara Cox	Two Year	July 10, 2019	
Henry Stinson	Two Year	July 10, 2019	
Mark Mitchell	Two Year	July 10, 2019	
Emory Altizer	Two Year	July 10, 2019	
RC PSA			
Larry McGlothlin	Three Year	August 1, 2019	
James Kiser	Three Year	August 1, 2019	
RC Tourism			
Jeff Hess	Four Year	August 30, 2019	
Betsy Gilmer	Four Year	August 30, 2019	
Library			
Sherry Lyttle	Three Year	September 19, 2019	
Sharon Sargent	Three Year	September 19, 2019	
Pam Barton	Three Year	September 19, 2019	
Oak Grove Community Center			
Linda Cross	Two Year	October 3, 2019	
Frances Glovier	Two Year	October 3, 2019	
Rita "Charlene" Johnson	Two Year	October 3, 2019	
Tammy Perry	Two Year	October 3, 2019	
John Perry	Two Year	October 3, 2019	
Nancy Osborne	Two Year	October 3, 2019	
Peggy Kegley	Two Year	October 3, 2019	

Name	Term	Term Ending	Phone Number
RC Planning Commission			
Wayne Young	Four Year	October 4, 2019	
John Mason	Four Year	October 4, 2019	
Community Policy Management Team			
Lonzo Lester	Four Year	November 4, 2019	
Jeffrey Brintle	Three Year	November 7, 2019	
Cumberland Mountain Community Service Board			
Donald Ramey	Four Year	December 31, 2019	
Department of Social Services			
Rebecca Dye	Four Year	December 31, 2019	
Finney Community Center			
Edward Tiller	Two Year	December 4, 2019	
Highway and Safety			
Linda Cross	Two Year	December 31, 2019	
IDA			
Mike Hincer	Four Year	December 31, 2019	
Tony Dodi	Four Year	December 31, 2019	
Richard Lockridge	Four Year	December 31, 2019	
Russell County Tourism			
Lou Wallace	Four Year	December 31, 2019	
Southwest VA EMS Council			
Maxie Skeen	Four Year	December 31, 2019	



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

STEPHEN C. BRICH, P.E.
COMMISSIONER

870 Bonham Road
Bristol, VA 24201

December 18, 2018

Mr. Lonzo Lester
County Administrator
137 Highlands Drive
Lebanon, VA 24266

Mr. Lester:

We have investigated your concern regarding a speed study on Lynn Springs Road (Route 632) between Route 67 and the Buchanan County line. This road segment is 5.17 miles in length and in 2017, carried an average of 250 vehicles per day. The route segment is un-posted; thus the route has a statutory 55 mph speed limit.

We have reviewed our database of reported crashes on this road segment for the period July 1, 2013 through October 31, 2018. Two crashes were in the database; one of which occurred during a snow event / snow covered roads and the other in a rain event. Thus it can be concluded that drivers are navigating the road safely. Of note, a crash is not required to be reported if the property damage resulting from the crash is less than \$1,500.

Per VDOT policy, this route segment is classified as a low-volume road. Further, Traffic Engineering policy / guidelines indicate low volume roads (roads with less than 400 vehicles per day) and less than three crashes per year on average over a 3 year period do not warrant a full speed study as again it can be concluded drivers are navigating the road safely.

This route is representative of many miles of low volume secondary roads throughout Russell County and southwest Virginia. The traffic is local and speeds are controlled by the horizontal and vertical alignments; therefore motorists are unable to maintain a consistent speed. Given the varying road characteristics, the inability of motorists to maintain a constant speed, the lack of reported crashes and

the inability of law enforcement officials to enforce a consistent reduced speed throughout this section of road, this office does not recommend a reduced regulatory speed limit on this route.

Our office has also received a citizen complaint regarding a mine entrance on this route. I understand this citizen is the same citizen that contacted you regarding the speed limit on the route. There are some issues with the mine entrance which we are beginning to address with the mine operator.

I trust this information meets your needs. Should you have questions or need additional information, please contact me.

Regards –

A handwritten signature in blue ink that reads "Jeff D. Buchanan". The signature is written in a cursive style with a large initial "J" and "B".

Jeff Buchanan, P.E.
Assistant Resident Engineer

RUSSELL COUNTY

BOARD OF SUPERVISOR'S BUDGET MEETINGS

Russell County Governmental Center
Lebanon, Virginia 24266



RUSSELL COUNTY BOARD OF SUPERVISORS FISCAL YEAR 2019/2020 BUDGET MEETING SCHEDULE

Date	Activity
01/14/19	Letter of Budget Requests to Departments, Offices, & Agencies
02/15/19	Dead-line for Departmental Budget Requests
03/11/19	Budget Expenditures Compiled
03/11/19	Revenue Projections Compiled
03/15/19	Budget Committee Workshop
03/29/19	Budget Committee Workshop
04/01/19	Full Board of Supervisors Budget Work Session
04/10/19	Advertise Public Hearing for Budget and Tax Rates
04/17/19	Advertise Public Hearing for Budget and Tax Rates
05/06/19	Hold Public Hearing on FY 2019/2020 Budget and Tax Rates
06/03/19	Approve Budget at Regular June Meeting

ABSTRACT of VOTES

Cast in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

United States Senate

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Corey A. Stewart - Republican	6379
Timothy M. Kaine - Democratic	2471
Matt J. Waters - Libertarian	97
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	4

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the United States Senate.

Given under our hands this 9th day of November, 2018



 Audie T. Combs , Chairman
 Robert W. Smith , Vice Chairman
 Henry J. Mork , Secretary
 Henry J. Mork , Secretary, Electoral Board

ABSTRACT of VOTES

Cast in RUSSELL COUNTY, VIRGINIA
 at the 2018 November General Election held on November 06, 2018 for,

Member House of Representatives

District: 09

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
 (IN FIGURES)

H. Morgan Griffith - Republican	6283
Anthony J. Flaccavento - Democratic	2695
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	6

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Given under our hands this 9th day of November, 2018



Audrie C. Combes, Chairman
Walter W. Scott, Vice Chairman
Ferry J. Morel, Secretary
Ferry J. Morel, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Commonwealth's Attorney

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Zack A. Stoots	6873
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	148
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Commonwealth's Attorney.

Zack A. Stoots

Given under our hands this 9th day of November, 2018

Andie C. Combs, Chairman
Heather U. Sear, Vice Chairman
Jerry J. Mowbr, Secretary
Jerry J. Mowbr, Secretary, Electoral Board



ABSTRACT of VOTES

Cast in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Member Board of Supervisors At Large

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Harry G. Ferguson, Jr.	4123
Oris R. Christian	3944
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	74
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Board of Supervisors At Large.

Harry G. Ferguson, Jr.

Given under our hands this 9th day of November, 2018

Austin J. Combs, Chairman
Oris R. Christian, Vice Chairman
Harry J. Morse, Secretary
Harry J. Morse, Secretary, Electoral Board



ABSTRACT of REFERENDUM VOTES

Cast in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Proposed Constitutional Amendment Question 1

Should a county, city, or town be authorized to provide a partial tax exemption for real property that is subject to recurrent flooding, if flooding resiliency improvements have been made on the property?

QUESTION RESPONSE

TOTAL VOTES RECEIVED
(IN FIGURES)

Total YES votes	6000
Total NO votes	2101
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Given under our hands this 9th day of November, 2018

Audie D. Combs, Chairman
Robert W. Scott, Vice Chairman
Ferry J. Mark, Secretary
Ferry J. Mark, Secretary, Electoral Board



ABSTRACT of REFERENDUM VOTES

Cast in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Proposed Constitutional Amendment Question 2

Shall the real property tax exemption for a primary residence that is currently provided to the surviving spouses of veterans who had a one hundred percent service-connected, permanent, and total disability be amended to allow the surviving spouse to move to a different primary residence and still claim the exemption?

QUESTION RESPONSE	TOTAL VOTES RECEIVED (IN FIGURES)
Total YES votes	7009
Total NO votes	1211
Total Number of Overvotes for Question	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Given under our hands this 9th day of November, 2018



Angie J. Combs, Chairman
Robert W. Scott, Vice Chairman
Harry J. Mord, Secretary
Harry J. Mord, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of HONAKER in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Mayor

District: HONAKER

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

C. H. Wallace	287
Donald Joseph Lambert	106
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	3
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor .

C. H. Wallace

Given under our hands this Ninth day of November, 2018



Janice L. Condo, Chairman
Robert W. Seay, Vice Chairman
Ferry J. Mork, Secretary
Ferry J. Mork, Secretary, Electoral Board

ABSTRACT of VOTES

Cast in the Town of HONAKER in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Member Town Council

District: HONAKER

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Scott D. McGlothlin	298
Dewey Benton "Benny" Chafin	261
Darrell R. Dye	162
J. Steven Fox	142
Timothy Ryan Hart	102
Sharon Martin Pinder	93
David Noalen Strouth	33
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	4
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council .

1. Scott D. McGlothlin
2. Dewey Benton "Benny" Chafin
3. Darrell R. Dye

Given under our hands this Ninth day of November, 2018

Janice T. Combs, Chairman
Robert W. Sas, Vice Chairman
Jerry J. Work, Secretary
Jerry J. Work, Secretary, Electoral Board



ABSTRACT of VOTES

Cast in the Town of CLEVELAND in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Mayor

District: CLEVELAND

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

Jennifer Carter Chumbley	37
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	0
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor .

Jennifer Carter Chumbley

Given under our hands this Ninth day of November, 2018

Audie P. Combs, Chairman
Robert H. Scott, Vice Chairman
Ferry J. Monk, Secretary
Ferry J. Monk, Secretary, Electoral Board



ABSTRACT of VOTES

Cast in the Town of CLEVELAND in RUSSELL COUNTY, VIRGINIA
at the 2018 November General Election held on November 06, 2018 for,

Member Town Council

District: CLEVELAND

NAMES OF CANDIDATES ON THE BALLOT



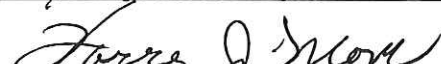
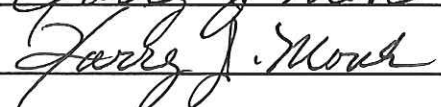
TOTAL VOTES RECEIVED
(IN FIGURES)

Linda I. Couch	33
W.D. "Jake" Chumbley, III	33
Jeremiah W. "Tiny" Neal	30
Marcus Allen Combs	26
Flora C. Farmer	10
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	4
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2018, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council .

1. Linda I. Couch
2. W.D. "Jake" Chumbley, III
3. Jeremiah W. "Tiny" Neal
4. Marcus Allen Combs
5. Flora C. Farmer

Given under our hands this Ninth day of November , 2018


 _____, Chairman

 _____, Vice Chairman

 _____, Secretary

 _____, Secretary, Electoral Board





★ VIRGINIA ★
DEPARTMENT of ELECTIONS

WRITE-INS CERTIFICATION
VA. CODE § 24.2-675

Complete this form ONLY if (i) the total number of write-ins is 10% or more of the total number of votes cast for the office (for a cross-jurisdictional office, the total number across all jurisdictions), OR (ii) a write-in candidate was elected to the office.

Russell
Locality

11/06/18
Election Date (MM/DD/YY)

General Special Primary
Circle Election Type(s)

Member Town Council - Cleveland
Office

District (if applicable)

Page 1 of 1

WRITE-INS - SUMMARY

Table with 2 columns: Description and Total Votes Received (In Figures). Rows include: 1. Invalid Write-Ins (0), 2. Valid Write-Ins (14), 3. Total Write-Ins (14).

VALID WRITE-INS - DETAIL

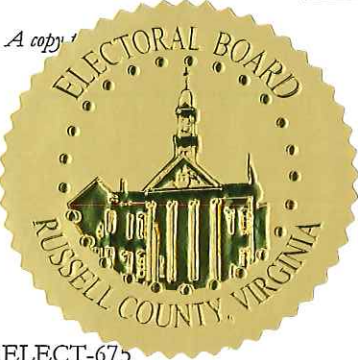
List valid write-ins in alphabetical order below and on continuation pages, as needed. All valid write-ins when added together must equal total entered on line 2 above.

Table with 2 columns: Name and Total Valid Votes Received (In Figures). Rows include: Flora C. Farmer (10), Dennis Perry (3), Janice Skeens (1).

Continued on pages 2 through

We, the undersigned Electoral Board members, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on 11 / 06 / 2018, do hereby certify that, with the continuation pages indicated, the above is a true and correct certification of the write-in votes cast at said election for the office indicated above.

Given under our hands this Ninth day of November, 2018.



Handwritten signatures and names of board members:
Chairman
Vice Chairman
Secretary
Acting Secretary



RUSSELL COUNTY TREASURER'S OFFICE

PATRICK L. THOMPSON, TREASURER
PO BOX 121
LEBANON, VA 24266
TELEPHONE: (276) 889-8028
FAX: (276) 889-8070

January 4, 2019

The Honorable Rebecca Dye
Chair, Board of Supervisors
Russell County

The Honorable Michael Moore
Chief Judge, 29th Judicial Circuit

Dear Sir and Madam,

For personal reasons, I will resign from the office of Treasurer of Russell County effective on February 28, 2019. I hereby designate Deputy Treasurer Alicia McGlothlin as my highest ranking deputy to assume office as Interim Treasurer, pursuant to Code of Virginia 24.2-228.1 B

Sincerely yours,

Patrick Thompson
Treasurer of Russell County

VIRGINIA:

IN THE CIRCUIT COURT OF THE COUNTY OF RUSSELL

IN RE: SPECIAL ELECTION FOR THE OFFICE OF TREASURER OF RUSSELL COUNTY, VIRGINIA

PETITION

To the Honorable Judge of Said Court:

Comes now the Petitioner, the Russell County Board of Supervisors, pursuant to Virginia Code 24.2-228.1, and respectfully represents as follows:

1. Patrick L. Thompson, Treasurer of Russell County, Virginia, has submitted to Petitioner his letter of resignation dated January 5, 2019. Mr. Thompson's resignation is effective February 28, 2019 which is less than 1(one) year of the next general election. A copy of his letter of resignation is attached as Exhibit A.
2. Due to Mr. Thompson's resignation as Treasurer of Russell County, Virginia, there is now a vacancy in the office of Treasurer.
3. Section 24.2-228-681(A) requires the Petitioner to file this Petition to request the Court to issue a writ of election to fill the vacancy in the office of Treasurer of Russell County, Virginia as set forth in Article 5 (24.2-681 et seq.) of Chapter 6 of Title 24.2.
4. Since the vacancy in the office of Treasurer of Russell County has occurred less than 1(one) year of the next general election, the Petitioner request that the special election for the office of Treasurer be held on the date of the next general election, on November 5, 2019.

WHEREFORE, your Petitioner, the Russell County Board of Supervisors, respectfully requests that the Court, pursuant to 24.2-228.1 of the Code of Virginia(1950), as amended, issue a writ of election to fill the vacancy in the office of Treasurer of Russell County, Virginia as set forth in Article 5 (24.2-681 et seq.) of Chapter 6 of Title 24.2

RUSSELL COUNTY BOARD OF SUPERVISORS

-By Counsel-



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

December 14, 2018

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000

Mr. Lonzo Lester
County Administrator
Russell County
P. O. Box 1208
Lebanon, VA 24266

Title: Byrne/JAG – Project Title: Law Enforcement Equipment and Technology

Dear Mr. Lester:

I am pleased to advise you that grant number **19-A4690AD16** for the above-referenced grant program has been approved for a total award of \$45,054 in Federal Funds.

Enclosed you will find a Statement of Grant Award and a Statement of Grant Award Special Conditions. To indicate your acceptance of the award and conditions, please sign the award acceptance and return electronically to grantsmgmt@dcjs.virginia.gov at the Department of Criminal Justice Services (DCJS). Please review the conditions carefully; as some require action on your part before we will disburse grant funds.

Also, enclosed are the Post Award Instructions and Reporting Requirements. Please refer to and read this information carefully as it contains details on processing financial and progress reports, as well as requesting awarded funds. **Remember all financial and progress reports, budget amendment requests and request for funds must be processed through our online Grants Management Information System (GMIS).**

We appreciate your interest in this grant program and will be happy to assist you in any way we can to assure your projects success. If you have any questions, please call Patrick Harris at (804) 786-5367.

Sincerely,

A handwritten signature in cursive script that reads "Shannon Dion".

Shannon Dion

Enclosures

cc: The Hon. Steve Dye, Sheriff
Mr. Rick Thompson, Treasurer
Mr. Patrick Harris, DCJS Monitor

Department of Criminal Justice Services

1100 Bank Street, 12th Floor, Richmond, VA 23219

Statement of Grant Award/Acceptance

Subgrantee: Russell County

Date: December 14, 2018

Grant Period:

Grant Number:

From: 01/01/2019

Through: 09/30/2019

19-A4690AD16

Project Director	Project Administrator	Finance Officer
The Hon. Steve Dye Sheriff Russell County Sheriff's Office P. O. Box 338 Lebanon, VA 24266-0338 Phone: (276) 889-8033 Email: sheriff@russellcountyva.us	Mr. Lonzo Lester County Administrator Russell County P. O. Box 1208 Lebanon, VA 24266 Phone: (276) 889-8000 Email: lonzo.lester@russellcountyva.us	Mr. Rick Thompson Treasurer Russell County P. O. Box 121 Lebanon, VA 24266-0121 Phone: (276) 889-8028 Email: rctreas@bvunet.net

Grant Award Budget

Budget Categories	DCJS Funds			Local	TOTALS
	Federal	General	Special		
Travel	\$0	\$0	\$0	\$0	\$0
Supplies/Other	\$0	\$0	\$0	\$0	\$0
Personnel	\$0	\$0	\$0	\$0	\$0
Indirect Cost	\$0	\$0	\$0	\$0	\$0
Equipment	\$42,114	\$0	\$0	\$0	\$42,114
Consultant	\$2,940	\$0	\$0	\$0	\$2,940
Totals	\$45,054	\$0	\$0	\$0	\$45,054

This grant is subject to all rules, regulations, and criteria included in the grant guidelines and the special conditions attached thereto.



Shannon Dion, Director

The undersigned, having received the Statement of Grant Award/Acceptance and the Conditions attached thereto, does hereby accept this grant and agree to the conditions pertaining thereto, this _____ day of _____, 20_____.

Signature: _____

Title: _____

STATEMENT OF GRANT AWARD SPECIAL CONDITIONS

Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia 23219

Byrne Justice Assistance Grant Program

Federal Catalog Number: 16.738

Subgrantee: Russell

Grant Number: 19-A4690AD16

**Title: Law Enforcement Equipment and
Technology**

Date: December 14, 2018

The following conditions are attached to and made a part of this grant award:

1. Where the Statement of Grant Award reflects a required match contribution by the grant recipient, the recipient agrees, by accepting the award, to provide the match as shown in non-federal match.
2. By signing the Statement of Grant Award/Acceptance, the grant recipient agrees:
 - a. To use the grant funds to carry out the activities described in the grant application, as modified by the terms and conditions attached to this award or by subsequent amendments approved by DCJS;
 - b. To adhere to the approved budget contained in this award and amendments made to it in accord with these terms and conditions; and
 - c. To comply with all terms, conditions and assurances either attached to this award or submitted with the grant application.
3. By accepting this grant, the recipient assures that funds made available through it will not be used to replace state or local funds that would, in the absence of this grant, be made available for the same purposes.
4. Within 60 days of the starting date of the grant, the subgrantee must initiate the project funded. If not, the subgrantee must report to the DCJS, by letter, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. If the project is not operational within 90 days of the start date, the subgrantee must obtain approval in writing from the DCJS for a new implementation date or the DCJS may cancel and terminate the project and redistribute the funds.
5. The grantee agrees to submit such reports as requested by DCJS on forms provided by DCJS, or through the Grants Management Information System (GMIS). Funds from this grant will not be disbursed, if any required financial or progress report is overdue by more than 30 days unless good cause is submitted for missing the reporting deadline.
6. Grant funds are usually disbursed quarterly. Grant and local match funds are expended and/or obligated during the grant period. All legal obligations must be liquidated no later than 90 days after the end of the grant period. All requests for reimbursement must be completed within 90 days after the end of the grant. The grant recipient agrees to submit to the DCJS a final grant financial report, and return all unexpended grant funds that were received within 90-days after the end of the grant.
7. **Budget Amendment Requests must be submitted through GMIS by the Project Director, Program Administrator, or Finance Officer. This Budget Amendment form must be accompanied with a narrative. No more than two such amendments will be permitted during the grant period. The deadline for all budget amendments to be submitted will be 45 days prior to the end of the grant year.**
8. Acceptance of this grant award constitutes agreement that applicant assumes full responsibility for the management of all aspects of the grant and the activities funded by the grant, including assuring proper fiscal management of and accounting for grant funds; assuring that personnel paid with grant funds are hired, supervised and evaluated in accord with the local

government's established employment and personnel policies; and assuring that all terms, conditions and assurances—those submitted with the grant application, and those issued with this award—are complied with.

- a. By signing the *Statement of Grant Award/Acceptance*, the grantee agrees to comply with all terms, conditions, certifications and assurances that are attached to and made part of this grant award.
 - b. The *Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements* (2 pages) can be downloaded from the DCJS website at <http://www.dcjs.virginia.gov/forms/grants/usdoj.doc>.
 - c. The *General Grant Conditions and Assurances, Attachment A* (5 pages) can be downloaded at <http://www.dcjs.virginia.gov/forms/grants/attachmentA.doc>.
9. Any delegation of responsibility for carrying out grant-funded activities to an office or department not a part of the local government must be pursuant to a written memorandum of understanding by which the implementing office or department agrees to comply with all applicable grant terms, conditions and assurances. Any such delegation notwithstanding, the applicant acknowledges by its acceptance of the award its ultimate responsibility for compliance with all terms, conditions and assurances of the grant award.
10. The grantee agrees to comply with the Virginia Public Procurement Act <http://eva.virginia.gov/pages/eva-vppa.htm>. Procurement transactions, whether negotiated or advertised and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. An exemption to this regulation requires the prior approval of the DCJS and is only given in unusual circumstances. Any request for exemption must be submitted in writing to the DCJS. Permission to make sole source procurements must be obtained from DCJS in advance.
11. The grantee may follow their own established travel rates if they have an established travel policy. If a grantee does not have an established policy, then they must adhere to state travel policy. The state allows reimbursement for actual reasonable expenses. For future reference please refer to the following IRS website for the most current mileage rate: <http://www.irs.gov/taxpros/article/0,,id=156624,00.html>. Transportation costs for air and rail must be at coach rates.
12. Project Income - Any funds generated as a direct result of DCJS grant funded projects are deemed project income. Project income must be reported on the *Subgrant Financial Report for Project Income* provided by DCJS. Instructions for the Project Income form can be downloaded at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncomeInstructions.doc>. The Project Income form can also be downloaded from the DCJS website at: <http://www.dcjs.virginia.gov/forms/grants/subgrantProjectIncome.xls>. Examples of project income might include service fees, client fees; usage or rental fees; sales of materials; or income received from sale of seized and forfeited assets (cash, personal or real property included).
13. The grantee agrees to comply with all federal and state confidentiality requirements. All grantees receiving funds to conduct research or statistical activities that involve collecting data identifiable to a private person should submit a *Privacy Certificate*, when required, in accordance with the requirements of 28 CFR Part 22. This requirement can be downloaded at: <http://www.ecfr.gov/cgi-bin/text-id?SID=484ad202fefda5843f58e860eebaa85b&node=28:1.0.1.1.23&rgn=div5#28:1.0.1.1.23.0.4.6>.
14. The grantee agrees to comply with the Department of Justice's requirements of 28 CFR Part 46 - Protection of Human Subjects. These federal requirements can be downloaded at: <http://www.ecfr.gov/cgi-bin/text-id?SID=484ad202fefda5843f58e860eebaa85b&node=28:2.0.1.1.4&rgn=div5>.
15. The recipient agrees to assist the Department of Justice in complying with the National Environmental Policy Act (NEPA), and other related federal environmental impact analyses requirements in the use of these grant funds. Accordingly, prior to obligating grant funds, the grantee agrees to first determine if any of the following activities will be related to the use of the grant funds. Recipient understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the recipient, subrecipient, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:
- a. New construction;
 - b. Minor renovation or remodeling of a property either (i) listed on or eligible for listing on the National Register of Historic Places or (ii) located within a 100-year flood plain;
 - c. A renovation, lease, or any other proposed use of a building or facility that will either (i) result in a change in its basic prior use or (ii) significantly change its size; and

- d. Implementation of a new program involving the use of chemicals other than chemicals that are (i) purchased as an incidental component of a funded activity and (ii) traditionally used, for example, in office, household, recreational, or education environments.

16. The subgrantee agrees that it and all its contractors will comply with the following federal civil rights laws as applicable:

- Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin in the delivery of services (42 U.S.C. § 2000d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
- The Omnibus Crime Control and Safe Streets Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. § 3789d(c)(1)), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. § 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
- Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. § 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;
- Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex in education programs and activities (20 U.S.C. § 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54;
- The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. § 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I; and
- The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit discrimination on the basis of religion in the delivery of services and prohibit organizations from using DOJ funding for inherently religious activities (28 C.F.R. Part 38).
- The Juvenile Justice and Delinquency Prevention Act of 1974, as amended, which prohibits discrimination in both employment and the delivery of services or benefits based on race, color, national origin, religion, and sex in JJDP A-funded programs or activities (42 U.S.C. § 5672(b)).
- Section 1407 of the Victims of Crime Act (VOCA), as amended, which prohibits discrimination in both employment and the delivery of services or benefits on the basis of race, color, national origin, religion, sex, and disability in VOCA-funded programs or activities. (42 U.S.C. § 10604).

17. The subgrantee agrees that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

18. **Scheduled Audit** - The grantee agrees to forward a copy of the scheduled audit of this grant award. Please forward to DCJS – Attention: FINANCE.

19. Prior to DCJS disbursing funds, the Subgrantee must comply with the following special conditions:



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

NOTICE

Shannon Dion
Director

1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000

To: Grants Project Administrator

From: Albert Stokes, Grants Manager

Re: Post Award Instructions and Reporting Requirements
PLEASE READ VERY CAREFULLY

GRANT AWARD AND SPECIAL CONDITIONS:

Please review your Award and Special Conditions very carefully. *Pay attention to the last Special Condition listed. This Special Condition may require additional documentation from you before grant funds can be released.* Sign and date the Grant Award/Acceptance (SOGA) and submit it electronically with any Special Condition documentation using the email address below:

grantsmgmt@dcjs.virginia.gov

REPORTING REQUIREMENTS

By accepting the accompanying grant award, you are agreeing to submit online quarterly progress and financial reports for this grant throughout the grant period, as well as final reports to close the grant. **No eligible current recipient of funding will be considered for continuation funding if, as of the continuation application due date, any of the required Financial and Progress reports for the current grant are more than thirty (30) days overdue.** For good cause, submitted in writing by the grant recipient, DCJS may waive this provision.

Financial reports and *progress reports** are due no later than the close of business on the 12th working day after the end of the quarter (**except PAPIS Pre- and Post- Incarceration Services reports, which are due by the last working day of the end of the following month*). *Also, V-STOP progress reports are submitted on semi-annual basis 12th working day after 6/30 and 12/31 quarters.* Reports are required even if no expenditures have occurred during the quarter. **Requests for Funds will not be honored from grant recipients who do not fulfill this reporting obligation.** A schedule of due dates is also attached for your reference.

□ **PROGRESS REPORTS**

Refer to our website: <http://www.dcjs.virginia.gov/> for submitting progress reports through the online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Grant Statement of Award/Acceptance. Paper copies of progress reports are no longer accepted. You are required to use the online system to submit your progress reports.

□ **FINANCIAL REPORTS**

Refer to our website: <http://www.dcjs.virginia.gov/> for submitting financial reports through the online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Grant Statement of Award/Acceptance. Paper copies of the financial reports are no longer accepted. You are required to use the online system in reporting your expenditures. The address is: <http://www.dcjs.virginia.gov/grantsAdministration/gmis/index.cfm?menuLevel=4>

□ **REQUESTING GRANT FUNDS**

Refer to our website: <http://www.dcjs.virginia.gov/> for requesting funds through our online Grants Management Information System (GMIS). In order to use this web-based system, if you have not previously done so, you must obtain a user name and password set up by your Finance Officer, whose name and contact information is listed on the attached Grant Statement of Award/Acceptance. *Please note you can access this system using the same password assigned for the online financial reporting system. The address is <http://www.dcjs.virginia.gov/grantsAdministration/gmis/index.cfm?menuLevel=4>. You are required to use the online system for requesting funds.

□ **BUDGET AMENDMENTS**

Budgets can be amended in most DCJS grant programs with prior approval. Please review your Special Conditions carefully to determine the requirements and procedures for amending budgets. Refer to our website at <http://www.dcjs.virginia.gov/> for the online Grants Management Information System. *Please note again that you can access this system using the same password assigned for the online financial reporting system. Paper copies of Budget Amendments are no longer accepted. You are required to use the online system for submitting budget amendments.

**PROJECTED DUE DATES
FINANCIAL & PROGRESS REPORTS**

Reports are due by the 12th working day following the close of the quarter covered in the report.

Financial reports are required even if no expenditures have occurred.

<i>QUARTER ENDING</i>	<i>DUE DATE</i>
12/31/2018	1/17/2019
3/31/2019	4/16/2019
6/30/2019	7/17/2019
9/30/2019	10/17/2019
12/31/2019	1/21/2020
3/31/2020	4/16/2020

Please contact the appropriate DCJS staff person if you need assistance with the following:

- Financial Reports and Request for Funds – DCJS Financial Services Manager, Bill Dodd, at 804/371-0638 or bill.dodd@dcjs.virginia.gov
- GMIS – Complete and send an email to grantsweb@dcjs.virginia.gov citing the error message received, to request assistance from the GMIS IT Specialist, DeAndrea Williams.
- Progress Reports and Other Requests – your assigned DCJS Grant Program Monitor.
- If you have general questions, please contact Virginia Sneed at (804) 786-5491 or by e-mail at virginia.sneed@dcjs.virginia.gov.



RUSSELL COUNTY
EMERGENCY MANAGEMENT
 656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266
 T: (276) 889-8247 ~ F: (276) 889-8248

Travel Request - National Emergency Management Institute (EMI) Executive Academy

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

Employee information

Name	Jess Powers	Department	Emergency Management
Employee ID	369	Approval:	Mr. Lonzo Lester
Position	Emergency Management Coordinator		

Pay period

From	2/24/2019
To	3/1/2019

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
2/24/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00	392.00		\$55.56	\$116.56
2/25/2019	Attend Examining EM Policy and Doctrine (EO680) class	\$126.52	\$0.00	\$0.00				\$126.52
2/26/2019	Attend Examining EM Policy and Doctrine (EO680) class	\$0.00	\$0.00	\$0.00				\$0.00
2/27/2019	Attend Examining EM Policy and Doctrine (EO680) class	\$0.00	\$0.00	\$0.00				\$0.00
2/28/2019	Attend Examining EM Policy and Doctrine (EO680) class	\$0.00	\$0.00	\$0.00				\$0.00
3/1/2019	Return to Russell County	\$61.00	\$61.00		\$392.00		\$55.56	\$116.56
								\$0.00
								\$0.00
								\$0.00
	EMI pays lodging (FREE), meal ticket costs \$126.52 (includes breakfast, Lunch and Dinner) for the 5-day class.							\$0.00
								\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$111.12	
	Russell County Subtotal							\$359.64
	RUSSELL COUNTY TOTAL							\$359.64

Approved by	Notes
	<p>FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency management executives. Formal acceptance into the Executive Academy is required. The EO680 Class will be held at EMI, Emmitsburg, MD, on February 25-March 1, 2019 with agenda, acceptance, and travel documentation attached.</p>

For Office Use Only

EMPLOYEE SIGNATURE:

Jess R. Powers

30-Nov-18



**RUSSELL COUNTY
EMERGENCY MANAGEMENT**

656 Clydesway Drive, Suite A ~ P. O. Box 997 ~ Lebanon, VA 24266
T: (276) 889-8247 ~ F: (276) 889-8248

Travel Request - National Emergency Management Institute (EMI) Executive Academy

{Attendance can be charged to the Local Emergency Management Performance Grant (LEMPG)}

Employee information

Name	<u>Betsy Summerfield</u>	Department	<u>Emergency Management</u>
Employee ID	<u>677</u>	Approval:	<u>Mr. Lonzo Lester</u>
Position	<u>Emergency Management Deputy Coordinator</u>		

Pay period

From	<u>2/24/2019</u>
To	<u>3/1/2019</u>

Date	Description	Meals	Per Diem	Hotel	Mileage	Expense	Fuel	TOTAL
2/24/2019	Travel to Emergency Management Institute (EMI)	\$61.00	\$61.00	\$0.00				\$61.00
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2/27/2019	Attend Examining EM Policy and Doctrine (EO680) class	\$0.00	\$0.00	\$0.00				\$0.00
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								\$0.00
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								\$0.00
								\$0.00
								\$0.00
								\$0.00
		\$248.52	\$122.00	\$0.00		\$0.00	\$0.00	
								Russell County Subtotal
								\$248.52
								RUSSELL COUNTY TOTAL
								\$248.52

Approved by	Notes
	FEMA's EMI accepts only 50 students annually for the Executive Emergency Management Academy Training. EMI, partnering with our Nation's best and brightest, will convey cutting edge models and approaches to the core competencies areas of systems thinking for emergency management, leading complex systems, methodologies to take ideas from inception to innovation, net centric visioning and designing, presenting for impact. The course is highly interactive and includes relevant case studies and realistic simulation exercises for emergency mangment executives. Formal acceptance into the Executive Academy is required. The EO680 Class will be held at EMI, Emmittsburg, MD, on February 25-March 1, 2019 with agenda, acceptance, and travel documentation attached.

For Office Use Only

EMPLOYEE SIGNATURE:

Betsy Summerfield

3-Dec-18

Russell County Board of Supervisors

276-889-8000

Travel Request Approval Form

Date Submitted	1/7/2019
Employee Name(s)	Kimberly Short
Department	Tourism
Phone	276-254-0745
Email (optional)	
Destination	Richmond, VA
Purpose of Travel	Attend a Media Training (How to pitch your destination, PR best practices, etc)

Anticipated Expenses

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation	Gas			\$80.00	
Conf/Registration Fees					
Lodging	The Berkeley Hotel		1	\$182.01	
Meals and Tips				\$20.00	
Mileage					
Other					
			Grand Total	\$282.01	
Employee Signature	<i>Kim Short</i>		Date Signed	1/7/19	
Co Admin Signature			Date Approved		

***** Employee must submit two signed copies at time of request*****

HVAC Comparison Cost Analysis

HVAC Contract vs. HVAC Employee

ANNUAL COST FOR PREVENTIVE MAINTENANCE

Technician Hourly Rates

	<u>THERMCO</u>	<u>STARNES</u>	<u>HVAC Inc.</u>
TECHNICIAN (Mon- Friday: 5 am – 5 pm)			
1 st Hour Rate	\$ 50.00	\$ 80.00	\$ 78.00
Additional Hours Rate	\$ 50.00	\$ 80.00	\$ 78.00
Assistant Rate	\$ 25.00	\$ 55.00	\$ 45.00

- Additional payment of emergency non-scheduled week-day rate:
After hours (5:01 p.m. – 4:59 a.m.) at 1.25 times the hourly rate.

Service Parts & Equipment Rental Mark-ups Rates:

THERMCO

Parts costing less than \$25 – Mark-up 50%
Parts costing \$25-\$49.99 – Mark-up 40%
Parts costing \$50-\$99.99 – Mark-up 35%
Parts costing \$100-\$199.99 – Mark-up 30%
Parts costing \$200-\$499.99 – Mark-up 25%
Parts costing over \$500 – Mark-up 15%

STARNES

Parts costing less than \$25 – Mark-up 0%
Parts costing \$25-\$49.99 – Mark-up 0%
Parts costing \$50-\$99.99 – Mark-up 0%
Parts costing \$100-\$199.99 – Mark-up 0%
Parts costing \$200-\$499.99 – Mark-up 0%
Parts costing over \$500 – Mark-up 0%

HVAC Inc.

Parts costing less than \$25 – Mark-up 15%
Parts costing \$25-\$49.99 – Mark-up 15%
Parts costing \$50-\$99.99 – Mark-up 15%
Parts costing \$100-\$199.99 – Mark-up 15%
Parts costing \$200-\$499.99 – Mark-up 15%
Parts costing over \$500 – Mark-up 15%

HVAC Contract vs. HVAC Employee
(w/benefits) (2,080 annual work hours):

THERMCO

\$50 per hr. * 2,080 hrs. = \$104,000

STARNE

\$80 per hr. * 2,080 hrs. = \$166,400

HVAC Inc.

\$78 per hr. * 2,080 hrs. = \$162,240

County Employee

\$25 per hr. & benefits (VRS, Health, etc.) = \$52,000 salary & benefits \$16,930 = \$68,930

Service Parts & Equipment Rental Mark-ups Rates:

- **No comparison needed – County can purchase parts at cost.**

@ Friday, January 4th

	Qualifications	Employment	Years	Job Responsibilities	Salary	Requested Pay	
8:30 Y Brady Hale	HVAC						
	1	SVCC-HVAC, EPA, OSHA, MSHA Certificates	Thermco	2005-Current			
		Mechanical Services, HVAC, Electrical, Plumbing	Dale's Heating & Air	2005	Installer		
		Roofer	Bobby Boothe Roofing	2003-2005	Shingle Installer, basic construction skills		
		Machinery Operator	Bush Industries	1992-2003	Fork Lift, Calibration of Machinery, Production		
		High School Graduate		1987-1991			
		RCCTC		1988-1991	Carpentry		
J Kevin MULLICK	2	RCCT-Electrical Certificate	McNulty's Hear and Air, LLC	2008-Current	971-7328		
		VHCC- HVACR Certificate	Automotive Cable Assembly	1992-2005			
		EPA, Trac Pipe Gas Piping Certificate	Russell Manufacturing	1992-1992			
		Keyboarding, Microsoft	Food City	1990-1992			
		High School Graduate		1985-1990			
9:00 J	3	SVCC-HVAC	Starnes Refrigeration	February-Presen	HVAC Technician	\$40,800	
		971-3015 Joseph Trail -	Headwaters	2012-2018	Traveling Supervisor overseeing construcion	\$60,000	
		9:00	Starnes Refrigeration	1998-2000	Service Technician	\$35,000	
9:45 J	4	VHCC- HVACR Assoc. Degree	Comfort Assured	2018-Current	Service Technician/Installer		
		OSHA 10, EPA Certification	Sumter Utilities	2001-2009	Power Line/Construction		
		High School Graduate	Pike Electric	2001-2002	Groundman, Equipment Operator		
		Edward Wiseman	302-66668				
9:45 J John Austin	5	High School Graduate	GPM Investments	2004-Current	Senior HVAC-R Technician		
		RCCTC Electrical Certificate			for Convenience Store Chain		
		SVCC Machine Tool & Welding	Bush Industries	1989-2003	Chief electrician		
		MECC-HVAC-R			393-8235		
8:45 J	6	Castlewood High School	HVAC/Building Solutions	2018-Current	HVAC Technician - Controls Dept.		
		RCCTC, Masonry	Ball Corporation	2006-2016	Production/Utiliyt Operator		
		VHCC Associates Degree, HVAC					
		Apprenticeship with Roy Castle, HVAC	608-3912	OL			

8:30
Y

Brady Hale

J
Kevin MULLICK

9:00
J

9:45
J

9:45
J
John Austin

8:45
J



REQUEST FOR PROPOSAL (RFP)
FOR
HVAC MAINTENANCE SERVICES CONTRACT

SOLICITATION NUMBER: RFP RC-0002
TITLE: HVAC Maintenance Services Contract
RFP CLOSING DATE/TIME: December 7, 2018 at 3:00 p.m. (EST)

In compliance with this RFP and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

STEPHEN H. STARNES + ASSOC. INC. DBA: THERMCO

Company Name

[Handwritten Signature]

Authorized Signature

12-3-18

Date

STEPHEN H. STARNES

Name Printed

276-623-0202

Phone Number

276-623-8294

Fax Number

Note: Russell County does not discriminate against faith-based organizations in accordance with the Code of Virginia § 2.2-4343.1 or against an Offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

RFP SUBMISSION FORM

Name of RFP: HVAC Maintenance Services Contract
RFP Number: RFP RC-0002
Closing Date/Time: December 7, 2018 at 3:00 p.m. (EST)

SECTION I - COMPANY IDENTIFICATION AND OWNERSHIP DISCLOSURE

Company: Stephen H. Starves & Assoc. Inc. DBA THERMCO Contact Person: STEPHEN STARVES
Title: PRESIDENT
Address: 410 W. MAIN ST. ABINGDON, VA. 24212 Telephone No: 276-623-0202
Remittance Address: THERMCO FAX No: 276-623-8294
Address: Box 761 ABINGDON VA. 24212 Email: INFO@GOTHERMCO.COM

Indicate Which: Corporation Partnership Sole Prop.
Minority Owned/Controlled Bus. Yes No Small Bus. Yes No

Organized under the laws of the State of VIRGINIA

Principal place of business at 410 W. MAIN ABINGDON VA. 24212

FEIN: 86-1072759

Following are the names and address of all persons having an ownership interest of 3% or more in the Company: (Attach more sheets if necessary)

STEPHEN H. STARVES
Name
Box 761
Address
ABINGDON, VA. 24212

PURPOSE

Russell County seeks a qualified contractor to provide HVAC Maintenance Services for its governmental facilities. Russell County desires to establish a three-year service contract, with option of two re-negotiated "one-year extensions" for preventative maintenance services for the County's non-school related HVAC equipment. This equipment consists of many units which span the entire domain of commercial equipment, from simple window mount units to split units of considerable size and complexity.

The primary purpose of the RFP for Russell County HVAC services is to ensure preventative maintenance service of all County's non-school related HVAC units on a timely and consistent basis.

SCOPE OF SERVICES

The Offeror shall be responsible for developing its bid proposal of HVAC Maintenance Services that includes (e.g., number of experienced technicians available, training and certifications for each technician, number of years in business, familiarity with various HVAC vendors, etc.).

A complete summary of the various HVAC units under consideration is attached to this document as **Appendix 1**. Also, a description of the services to be provided is attached as **Appendix 2**.

Bid proposals will be evaluated on several criteria deemed to be in the best interests of Russell County, including, but not limited to, contract price, experience level of employees, company business profile, and ability to meet specific maintenance needs as detailed in Appendix 2 on a timely and consistent basis.

Considerations for the preventative maintenance service of this RFP includes, but not limited to, the following:

1. Bidder business profile, including bidder company history, length of time in business, number and qualifications of HVAC service technicians, at both a senior and apprentice level.
2. Capability to provide routine PM services (filter changes, belt adjustment / replacement, coil cleaning, lubrication) on a timely and auditable basis.
3. Ability to service the entire range of vendors and unit types to be found in the County's base of installed equipment.
4. Ability to source normal service and wear-related items (filters and belts), as well as specific repair and maintenance related parts (pulleys, condensers and evaporators, reversing valves, single-phase and three-phase electric motors and associated electrical hardware and circuit boards).
5. Ability to handle refrigerants in a safe and environmentally responsible fashion; appropriate training and certification to assure the County of such capabilities.
6. Availability of trained and experienced service technicians and helpers.
7. Price for delivery of services for the contract period described in the RFP.

It is recognized that the selected HVAC service contractor is in an advantaged position for emergency (non-scheduled) HVAC maintenance if services are required on a demand (non-scheduled) basis.

To address these types of emergency needs, each potential vendor, will be expected to be able to provide emergency services as needed anytime.

Considerations in the area of emergency services include, but are not limited to the following:

1. Availability of trained and experienced service personnel skilled at responding to emergency situations.
2. Ability to work safely and responsibly in such situations; proper use of Personal Protective Equipment, adherence to OSHA mandates.
3. Ability to procure emergency spares from multiple sources.
4. Response time for emergency call-outs.

Prior to the performance of any work not covered under this contract, it will be necessary for the service provider to complete a written quote detailing projected labor time and cost of materials required to secure said repairs. It will also be necessary to secure approvals prior to initiation of such repair work.

GENERAL BUSINESS CONSIDERATIONS:

In addition to the specific technical details, each potential HVAC contractor shall include in its HVAC Service Bid Proposal the following:

1. Applicable business licenses, Commonwealth of Virginia contractor licenses, vendor certifications, training schools.
2. Appropriate insurance coverage – Commercial General Liability, Automobile Liability, Workers Compensation.
3. Quotes for Service Parts and Rental Equipment mark-ups as part of its bid proposal. Mark-up levels are:

Parts costing less than \$25 – Mark-up 50 %
Parts costing \$25-\$49.99 – Mark-up 40 %
Parts costing \$50-\$99.99 – Mark-up 35 %
Parts costing \$100-\$199.99 – Mark-up 30 %
Parts costing \$200-\$499.99 – Mark-up 25 %
Parts costing over \$500 – Mark-up 15 %

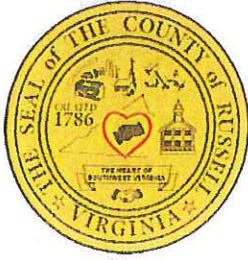
4. The Contractor will also submit as part of its bid proposal a standard wage rate quote for work performed under this contract:

Monday thru Friday: 5:00 a.m. – 5:00 p.m.

Technician - \$50.00/1st hour; \$50.00/additional hours.

Assistant (if justified) - \$25.00/1st hour; \$25.00/additional hours.

Additional payment will be approved for emergency non-scheduled week-day wages after hours (5:01 p.m. – 4:59 a.m.) at 1.25 times the hourly rate.



**REQUEST FOR PROPOSAL (RFP)
FOR
HVAC MAINTENANCE SERVICES CONTRACT**

SOLICITATION NUMBER: RFP RC-0002
TITLE: HVAC Maintenance Services Contract
RFP CLOSING DATE/TIME: December 7, 2018 at 3:00 p.m. (EST)

In compliance with this RFP and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

Starnes Refrigeration and Air Conditioning Incorporated

Company Name



Authorized Signature

12/6/2018

Date

Lesley Hale

Name Printed

276-889-2410

Phone Number

276-889-2246

Fax Number

Note: Russell County does not discriminate against faith-based organizations in accordance with the Code of Virginia § 2.2-4343.1 or against an Offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

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RFP SUBMISSION FORM

Name of RFP: **HVAC Maintenance Services Contract**

RFP Number: **RFP RC-0002**

Closing Date/Time: **December 7, 2018 at 3:00 p.m. (EST)**

SECTION I - COMPANY IDENTIFICATION AND OWNERSHIP DISCLOSURE

Company: Starnes Refrigeration & Air Contact Person: Lesley Hale
Conditioning Incorporated Title: Vice President
Address: 4082 US HWY 19 Telephone No: 276-889-2410
PO Box 2259 FAX No: 276-889-2246
Remittance Address: Lebanon, VA 24266 Email: lhale@starnesinc.com

Indicate Which: Corporation Partnership [] Sole Prop. []
Minority Owned/Controlled Bus. Yes [] No [] Small Bus. Yes No []

Organized under the laws of the State of Virginia

Principal place of business at 4082 US HWY 19 Lebanon, VA 24266

FEIN: 54-1628916

Following are the names and address of all persons having an ownership interest of 3% or more in the Company: (Attach more sheets if necessary)

Lesley Hale 128 Echo Lane Lebanon, VA 24266
Name

Micheal Fletcher 75 Park Av. Lebanon, VA 24266
Address

Jerome Bailey 10250 New Garden Road Honaker, VA 24260

SECTION II - CONFLICT OF INTERESTS

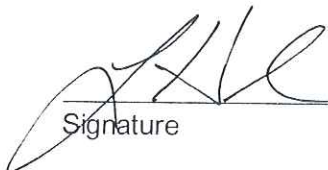
This solicitation is subject to the provisions of Section 2.2-3100 et. seq., Virginia Code Annotated and the State and Local Government Conflict of Interests Act.

The Offeror [] is [] is not aware of any information bearing on the existence of any potential organizational conflict of interest.

SECTION III – COLLUSION

I certify that this submission is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting an offer for the same services, materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of the State and Federal law and may result in fines, prison sentences, and civil damage awards.

I hereby certify that the responses to the above representations, certifications, and other statements are accurate and complete. I agree to abide by all conditions of this RFP and certify that I am authorized to sign for the Offeror.



Signature

12/5/2018

Date

Lesley Hale

Name (Printed)

Vice President

Title

OFFEROR MUST COMPLETE AND RETURN THIS FORM WITH ITS PROPOSAL PACKAGE

PURPOSE

Russell County seeks a qualified contractor to provide HVAC Maintenance Services for its governmental facilities. Russell County desires to establish a three-year service contract, with option of two re-negotiated "one-year extensions" for preventative maintenance services for the County's non-school related HVAC equipment. This equipment consists of many units which span the entire domain of commercial equipment, from simple window mount units to split units of considerable size and complexity.

The primary purpose of the RFP for Russell County HVAC services is to ensure preventative maintenance service of all County's non-school related HVAC units on a timely and consistent basis.

SCOPE OF SERVICES

The Offeror shall be responsible for developing its bid proposal of HVAC Maintenance Services that includes (e.g., number of experienced technicians available, training and certifications for each technician, number of years in business, familiarity with various HVAC vendors, etc.).

A complete summary of the various HVAC units under consideration is attached to this document as **Appendix 1**. Also, a description of the services to be provided is attached as **Appendix 2**.

Bid proposals will be evaluated on several criteria deemed to be in the best interests of Russell County, including, but not limited to, contract price, experience level of employees, company business profile, and ability to meet specific maintenance needs as detailed in Appendix 2 on a timely and consistent basis.

Considerations for the preventative maintenance service of this RFP includes, but not limited to, the following:

1. Bidder business profile, including bidder company history, length of time in business, number and qualifications of HVAC service technicians, at both a senior and apprentice level.
2. Capability to provide routine PM services (filter changes, belt adjustment / replacement, coil cleaning, lubrication) on a timely and auditable basis.
3. Ability to service the entire range of vendors and unit types to be found in the County's base of installed equipment.
4. Ability to source normal service and wear-related items (filters and belts), as well as specific repair and maintenance related parts (pulleys, condensers and evaporators, reversing valves, single-phase and three-phase electric motors and associated electrical hardware and circuit boards).
5. Ability to handle refrigerants in a safe and environmentally responsible fashion; appropriate training and certification to assure the County of such capabilities.
6. Availability of trained and experienced service technicians and helpers.
7. Price for delivery of services for the contract period described in the RFP.

It is recognized that the selected HVAC service contractor is in an advantaged position for emergency (non-scheduled) HVAC maintenance if services are required on a demand (non-scheduled) basis.

To address these types of emergency needs, each potential vendor, will be expected to be able to provide emergency services as needed anytime.

Considerations in the area of emergency services include, but are not limited to the following:

1. Availability of trained and experienced service personnel skilled at responding to emergency situations.
2. Ability to work safely and responsibly in such situations; proper use of Personal Protective Equipment, adherence to OSHA mandates.
3. Ability to procure emergency spares from multiple sources.
4. Response time for emergency call-outs.

Prior to the performance of any work not covered under this contract, it will be necessary for the service provider to complete a written quote detailing projected labor time and cost of materials required to secure said repairs. It will also be necessary to secure approvals prior to initiation of such repair work.

GENERAL BUSINESS CONSIDERATIONS:

In addition to the specific technical details, each potential HVAC contractor shall include in its HVAC Service Bid Proposal the following:

1. Applicable business licenses, Commonwealth of Virginia contractor licenses, vendor certifications, training schools.
2. Appropriate insurance coverage – Commercial General Liability, Automobile Liability, Workers Compensation.
3. Quotes for Service Parts and Rental Equipment mark-ups as part of its bid proposal. Mark-up levels are:

Parts costing less than \$25 – Mark-up 0 %

Parts costing \$25-\$49.99 – Mark-up 0 %

Parts costing \$50-\$99.99 – Mark-up 0 %

Parts costing \$100-\$199.99 – Mark-up 0 %

Parts costing \$200-\$499.99 – Mark-up 0 %

Parts costing over \$500 – Mark-up 0 %

4. The Contractor will also submit as part of its bid proposal a standard wage rate quote for work performed under this contract:

Monday thru Friday: 5:00 a.m. – 5:00 p.m.

Technician - \$ 80 /1st hour; \$ 80 /additional hours.

Assistant (if justified) - \$ 55 /1st hour; \$ 55 /additional hours.

Additional payment will be approved for emergency non-scheduled week-day wages after hours (5:01 p.m. – 4:59 a.m.) at 1.25 times the hourly rate.



**REQUEST FOR PROPOSAL (RFP)
FOR
HVAC MAINTENANCE SERVICES CONTRACT**

SOLICITATION NUMBER: RFP RC-0002
TITLE: HVAC Maintenance Services Contract
RFP CLOSING DATE/TIME: December 7, 2018 at 3:00 p.m. (EST)

In compliance with this RFP and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

HVAC, Inc
Company Name

[Signature]
Authorized Signature

12/4/2018
Date

James Photen
Name Printed

423-845-0178
Phone Number

Fax Number

Note: Russell County does not discriminate against faith-based organizations in accordance with the Code of Virginia § 2.2-4343.1 or against an Offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

RFP SUBMISSION FORM

Name of RFP: **HVAC Maintenance Services Contract**

RFP Number: **RFP RC-0002**

Closing Date/Time: **December 7, 2018 at 3:00 p.m. (EST)**

SECTION I - COMPANY IDENTIFICATION AND OWNERSHIP DISCLOSURE

Company: HVAC, Inc. Contact Person: James Rhoten
Title: Account Executive
Address: 101 3rd St, Bristol Telephone No: 423-845-0178
TN 37620 FAX No: 423-989-5015
Remittance Address: Same Email: jrhoten@hvac-inc.com

Indicate Which: Corporation Partnership [] Sole Prop. []
Minority Owned/Controlled Bus. Yes [] No Small Bus. Yes [] No

Organized under the laws of the State of Tennessee
Principal place of business at Sullivan County, Tennessee
FEIN: 02-1282426

Following are the names and address of all persons having an ownership interest of 3% or more in the Company: (Attach more sheets if necessary)

James E. Hill
Name

101 3rd Str., Bristol, TN 37620
Address

SECTION II - CONFLICT OF INTERESTS

This solicitation is subject to the provisions of Section 2.2-3100 et. seq., Virginia Code Annotated and the State and Local Government Conflict of Interests Act.

The Offeror [] is [] is not aware of any information bearing on the existence of any potential organizational conflict of interest.

SECTION III – COLLUSION

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I hereby certify that the responses to the above representations, certifications, and other statements are accurate and complete. I agree to abide by all conditions of this RFP and certify that I am authorized to sign for the Offeror.

James Rhoten
Signature

12/4/2018
Date

James Rhoten
Name (Printed)

Account Executive
Title

OFFEROR MUST COMPLETE AND RETURN THIS FORM WITH ITS PROPOSAL PACKAGE

PURPOSE

Russell County seeks a qualified contractor to provide HVAC Maintenance Services for its governmental facilities. Russell County desires to establish a three-year service contract, with option of two re-negotiated "one-year extensions" for preventative maintenance services for the County's non-school related HVAC equipment. This equipment consists of many units which span the entire domain of commercial equipment, from simple window mount units to split units of considerable size and complexity.

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SCOPE OF SERVICES

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GENERAL BUSINESS CONSIDERATIONS:

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3. Quotes for Service Parts and Rental Equipment mark-ups as part of its bid proposal. Mark-up levels are:

Parts costing less than \$25 – Mark-up 15 %
Parts costing \$25-\$49.99 – Mark-up 15 %
Parts costing \$50-\$99.99 – Mark-up 15 %
Parts costing \$100-\$199.99 – Mark-up 15 %
Parts costing \$200-\$499.99 – Mark-up 15 %
Parts costing over \$500 – Mark-up 15 %

4. The Contractor will also submit as part of its bid proposal a standard wage rate quote for work performed under this contract:

Monday thru Friday: 5:00 a.m. – 5:00 p.m.

Technician - \$ 78/1st hour; \$ 78/additional hours.

Assistant (if justified) - \$ 45/1st hour; \$ 45/additional hours.

Additional payment will be approved for emergency non-scheduled week-day wages after hours (5:01 p.m. – 4:59 a.m.) at 1.25 times the hourly rate.

CLOSED SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors enter into closed session to discuss a Prospective Business matter pursuant to Section 2.2-3712(5).

The vote was:

Aye: _____

Nay: _____

CERTIFICATION OF CLOSED SESSION

Pursuant to §2.2-3712 (D) of the Code of Virginia 1950, as amended, each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

Any member of the Board of Supervisors who believes that there was a departure from the requirements of clauses (i) and (ii) above shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

Are there any Supervisors who believe a departure has taken place?

Seeing none, if you agree that the matters heard, discussed or considered during the closed meeting were pursuant only to the motion(s) by which the closed meeting was convened, please signify by saying aye or yes.

Tim Lovelace -

Lou Ann Wallace -

Carl Rhea -

Steve Breeding -

David Eaton -

Rebecca Dye -

Mark Mitchell -

APPROVAL TO RETURN TO REGULAR SESSION

Motion made by _____, second by _____ and duly approved by the Board of Supervisors to return to regular session.

The vote was:

Aye: _____

Nay: _____

MONTHLY BANK BALANCES

November 30, 2018

Regular Account	6,188,696.56
Honaker Library Donations	0.00
IDA Debt Reduction	1.00
Employee Insurance	1,374,599.62
Employee Claims Account	1,000.00
Knox Coal Insurance Fund	414.84
Russell Co. Housing Fund	4,424.36
School Textbook	62,178.12
Sheriff Domestic Violence	2,429.31
Petty Cash Treasurer	658.00
Sheriff Seized Assets	290,896.98
Sheriff Restitution	2,670.96
Sheriff Forfeited Assets	19,104.68
Comm Attorney Forfeited Assets	30,721.33
Sheriff Federal Forfeited Assets	21,437.60
Comm Attorney Fed Justice Forfeited Assets	222,020.16
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	52,858.24
SSI Recipients	5560.08
First Sentinel Bank	7,535.82
Bank of Honaker	37,424.38
New Peoples Bank	285,479.31
Certificates of Deposit General	49,575.00
Treasurer's Money Market	2,573,228.12
Certificate of Deposit Library Donations	24,788.80
Certificates of Deposit Knox Creek Ins.	0.00
Certificate of Deposit Employee Insurance	0.00
Total Cash In Bank	11,258,203.27
Cash In Office	2,232.07
Petty Cash	100.00
TOTAL CASH	11,260,535.34

ACCOUNT	DATE	November 30, 2018
	DEBIT	CREDIT
Cash in Office	2,232.07	
Cash in Bank	11,258,203.27	
Petty Cash	100.00	
General Fund		7,244,089.78
Sheriff In State Trip		30,551.95
Sheriff Dare Fund		100.00
Sheriff Seized Assets		290,896.98
Sheriff Restitution		2,670.96
Sheriff Forfeited Assets		19,104.68
Comm Attorney Forfeited Assets		30,721.33
Honaker Library Donations		24,783.87
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		21,437.60
Sheriff Domestic Violence		2,429.31
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		222,020.16
Sheriff Fed Justice Forfeited		52,858.24
Social Services		(210,935.04)
Swva Asap		9,968.35
Coal Road Improvement		161,525.94
CSA		(496,722.01)
School Fund		1,994,632.99
School Food		(52,112.31)
School Textbook		62,178.12
Regional Adult Education		267,688.12
Petty Cash Treasurer		658.00
Litter Fund Trash Pickup		(20,847.56)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		5560.08
Damage Stamp Fund		2,823.98
IDA Debt Reduction		1.00
Valley Heights		50,945.94
Dante Sewer		49,575.00
Employee Health Insurance		1,375,014.46
Employee Insurance Claims		1,000.00
Law Library		49,512.46
Special Welfare		56,187.80
Housing Fund #2		7,700.00
Russell Co Health & Fitness		88,570.12
Cannery		(96,329.56)
WIB		(3,984.46)
Total	11,260,535.34	11,260,535.34

November 8, 2018

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on November 8, 2018, at 5:30 P.M. at Bonanza Family Restaurant, Main Street, Lebanon, Virginia.

MEMBERS

PRESENT: Ernie McFaddin, Chairman
Richard Lockridge, Vice Chairman
Carlton Elliott, Secretary
Roger Sword, Member
Scott Gilmer, Member
Mike Hinchler, Member
David Mullins, Member
Tony Dodi, Member

ABSENT: Jarred Glass, Member

STAFF: Ben Chafin, Attorney

The Chairman called the meeting to order at 5:34 P.M.

Secretary called the roll and recorded the roll call.

APPROVAL OF MINUTES

Upon motion made by Richard Lockridge, second by Roger Sword and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the minutes of the October 11, 2018.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

FINANCIAL REPORT

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia to approve the Financial Report of November 8, 2018.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

PUBLIC COMMENT

No Comments

ATTORNEY'S REPORT

The Attorney presented the lease for the Government Center space to DSS.

Upon motion made by Roger Sword, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia approving the DSS lease for the Government Center space and authorizing the Chairman to sign the lease.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

The Attorney discussed the resolution of support for the Phase II of Project Reclaim.

Upon motion made by Roger Sword, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia to ratify, confirm and approve the resolution indorsing the Project Reclaim application for Phase II.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

CHAIRMAN'S REPORT

Chairman informed the board of the need to rescind the September 2018 motion amending the by-laws to allow the Chairman to sign all documents for projects. This authority for the chairman is contained in the by-laws and does not need to be amended.

Upon motion made by Richard Lockridge, second by Tony Dodi, and duly approved by the Industrial Development Authority of Russell County, Virginia rescinding the motion made in September 13, 2018 meeting amending the bylaws to give the Chairman the continuing authority to sign any and all documents of any kind, including but not limited to contracts, deeds, deeds of trust, promissory notes, memorandums of understanding, moral obligations in connection with projects that have been approved by the Industrial Development Authority.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

I-Go wireless is seeking a letter of support from the IDA for a project in the northern end of Russell County.

Upon motion made by Tony Dodi, second by David Mullins, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to draft and sign a letter of support for the I-Go wireless project with USDA

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

The chairman presented the USDA Revolving Loan Fund program and asked for input for the parameters of the loan process. The IDA discussed the program terms and uses.

The chairman appointed Davis Mullins and Richard Lockridge to the Revolving Loan Fund Committee.

The chairman discussed the possibility of relocating the Sheriff's Office to the DSS building. This would all be contingent on the needs and desires of the Russell County Health Department. The chairman has not discussed the issue with the Health Department at this time.

The chairman has been in talks with 3B Consulting in reference to the requirements and deadlines for the COF grant. 3B Consulting would like to have an extension on the fulfillment of this grant.

Upon motion made by Tony Dodi, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the chairman to submit a letter of support for an extension of the COF funds for 3B Consulting.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

CLOSED SESSION

Upon motion made by Richard Lockridge, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property (5) Prospective unannounced industry (7) & (8) Legal Counsel.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Carlton Elliott, second by Mike Hinchler, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Vote Was:

Ernie McFaddin	Yes	Roger Sword	Yes
Carlton Elliott	Yes	Mike Hinchler	Yes
Scott Gilmer	Yes	Jarred Glass	Absent
Tony Dodi	Aye	David Mullins	Yes
		Richard Lockridge	Yes

MOTIONS FROM CLOSED SESSION

None

ADJOURNMENT

Upon motion made by Mike Hinchler, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 9:05 PM.

The Vote was:

Aye: R. Lockridge, R. Sword, C. Elliott, S. Gilmer, M. Hinchler, T. Dodi,
D. Mullins

Absent: J. Glass

Nay: None

RUSSELL COUNTY P.S.A.
 Monthly Meeting - The Board of Director
 December 17, 2018

AGENDA

1. Call to Order
2. Welcome -
3. Visitors: Rita Baker & James Baker with T&L
4. Pledge of Allegiance
5. Minutes of November 2018
6. Financial Report – Harvey Hart

General Acct (Register: 1010)	Nov 2018	Check #	20859	20914	\$ 33,578.41
Environmental Waste Acct. (Register 1060)	Nov 2018	Check #	120	121	\$ 244,492.20
Long Term Operating Debt Acct	Nov 2018	Check #		1104	\$ 4,847.94
NPB CD # 12020	Nov 2018				\$ 68,269.20
NPB CDD # 98737	Nov 2018				\$ 92,891.28
Equipment Replacement	Nov 2018				\$ 4,384.00

7. Profit & Loss Review
8. Water Loss Review
9. Past due Water Customers Review

PROGRESS REPORT ON WATER PROJECTS:

1. Rt. 656 (Creekside Dr.) – Installed 425-ft of 6” line, 6-ft of 2” line, (3) meters, (1) 6” gate valve since last reported. Project complete.
2. Town of Cleveland – No work done on project since last reported.
3. Fincastle Estates – Started on directional bore since last reported.

New Business:

1. Joint Software Upgrade RCPSA & CWSA
2. Review 2017 – 2018 Audit from Owens CPA

Old Business:

Next board meeting January 21, 2019 - 6:00 pm - 137 Highland Dr. Lebanon, VA.

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY
 Monthly Meeting of the Board of Directors

November 20, 2018

MEMBERS PRESENT

Carter McGlothlin
 Clifford Hess
 Chris Dye
 James Kiser
 Darrell Puckett
 Harvey Hart

MEMBERS ABSENT

Larry McGlothlin

Visitor's: Rita Baker and James Baker with T&L

Meeting called to order by Carter McGlothlin at 5:50 p.m.

Prayer: Harvey Hart

Pledge of Allegiance: James Kiser

Minutes –October 2018- suspended reading – Motion to approve by James Kiser, second by Clifford Hess, motion passed Yay-5 – Nay-0

Adjournment – Motion made by James Kiser, second by Chris Dye at 6:28 pm

Financial Report:

Financial Report given by Harvey Hart.

Motion to approve by Clifford Hess, second by Chris Dye – Motion passed Yay-5 - Nay-0

Amendments to Agenda - None

Operations Acct.	Oct, 2018	Check #	20296	20858
Environmental Waste Acct.	Oct, 2018	Check#	120	121
Long Term Debt Acct	Oct, 2018	Check #		1104
NPB CD # 12020				
NPB CD # 98737				

REVIEWED:

CHECKS: – Given by Harvey Hart – Reviewed by Board

PROFIT AND LOSS: – Given by Harvey Hart – Reviewed by Board

WATER LOSS: – Given by Harvey Hart – Reviewed by Board

PAST DUE ACCT: – Reviewed by Board

PROJECT UPDATE:

Project update giving by Rita Baker on all projects.

Route 656 (Creekside Drive) – Installed 1,270-ft 6” line since last reported.

Fincastle Project – Installed 2,390-ft of 6” line; (1) hydrant: (1) 6” gate valve since last reported.

Town of Cleveland – Installed (1) yard hydrant; tied (1) meter in since last reported.

Glade Hollow/Glade Hill –

NEW PROJECTS:

Waiting on funding:

Route 603

Tank to Arrowhead Subdivision

NEW BUSINESS:

1. Past due accounts – Let County Attorney look at it.
2. Sealed bids Loader – accepted bid for \$1,567.50, motion made by Chris Dye, second by James Kiser – Yay-5 – Nay – 0.
Bid for storage trailer was declined – motion made by Darrell Puckett, second by Chris Dye – Yay-5 – Nay-0
3. Audit - reviewed – will go over at December meeting.
4. Board made motion to give employees a \$500. Bonus and \$150. Clothing allowance – motion made by Clifford Hess – second by James Kiser – Yay-5 – Nay-0

OLD BUSSINESS:

Next Board meeting December 17 6:00 p m – 137 Highland Dr. Lebanon, VA

Carter McGlothlin
Chairman RCPSA

Operating Account Check Register

11/01/18 to 11/30/18

Balance as of 12/17/18 \$137,583.88

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
11/01/2018	110118	EPX		\$330.64		\$32,042.88
11/01/2018	E-110118	CARD SERVICES CENTER		\$2,318.65		\$29,724.23
11/02/2018	004683	POSTMASTER-LEBANON	Postage	\$720.58		\$29,003.65
11/02/2018	20298	RHONDA L. LESTER	Pay Advance	\$50.00		\$28,953.65
11/02/2018	110218	VRS		\$126.48		\$28,827.17
11/05/2018					\$7,984.88	\$36,812.05
11/05/2018					\$6,669.54	\$43,481.59
11/05/2018	37909	THE TOWN OF HONAKER			\$1,315.34	\$44,796.93
11/05/2018	110518	PSN		\$40.00		\$44,756.93
11/05/2018	110518	AFLAC		\$465.54		\$44,291.39
11/06/2018					\$3,665.68	\$47,957.07
11/06/2018	21355	MICHAEL L. BALL	Pay Period: 10/21/2018-11/03/2018	\$535.51		\$47,421.56
11/06/2018	21356	RITA C. BOSTIC	Pay Period: 10/21/2018-11/03/2018	\$904.25		\$46,517.31
11/06/2018	21357	BRANDON GENT	Pay Period: 10/21/2018-11/03/2018	\$781.89		\$45,735.42
11/06/2018	21358	TRACY GRADY	Pay Period: 10/21/2018-11/03/2018	\$922.76		\$44,812.66
11/06/2018	21359	HARVEY HART	Pay Period: 10/21/2018-11/03/2018	\$1,429.22		\$43,383.44
11/06/2018	21360	CODY HESS	Pay Period: 10/21/2018-11/03/2018	\$461.86		\$42,921.58
11/06/2018	21361	TIMOTHY HONAKER	Pay Period: 10/21/2018-11/03/2018	\$1,230.00		\$41,691.58
11/06/2018	21362	JAMES HORN	Pay Period: 10/21/2018-11/03/2018	\$866.92		\$40,824.66
11/06/2018	21363	DAVID HUGHES	Pay Period: 10/21/2018-11/03/2018	\$1,162.81		\$39,661.85
11/06/2018	21364	RHONDA L. LESTER	Pay Period: 10/21/2018-11/03/2018	\$915.12		\$38,746.73
11/06/2018	21365	CARL RHEA	Pay Period: 10/21/2018-11/03/2018	\$262.66		\$38,484.07
11/06/2018	21366	MR DAVID C ROBINSON	Pay Period: 10/21/2018-11/03/2018	\$899.40		\$37,584.67
11/06/2018	21367	EARLY SAGE	Pay Period: 10/21/2018-11/03/2018	\$745.56		\$36,839.11
11/06/2018	21368	LUTHER SAULS	Pay Period: 10/21/2018-11/03/2018	\$899.59		\$35,939.52
11/06/2018	21369	BRAD SHORTT	Pay Period: 10/21/2018-11/03/2018	\$712.32		\$35,227.20
11/06/2018	21370	EDNA F. VANCE	Pay Period: 10/21/2018-11/03/2018	\$949.92		\$34,277.28

11/06/2018	21371	BLAKE YATES	Pay Period: 10/21/2018-11/03/2018	\$864.22		\$33,413.06
11/06/2018	110618	NEW PEOPLES BANK		\$86.91		\$33,326.15
11/06/2018	h2017051900 18	ALLY		\$589.45		\$32,736.70
11/07/2018					\$3,880.38	\$36,617.08
11/07/2018	20859	APPALACHIAN POWER		\$1,833.92		\$34,783.16
11/07/2018	20860	INC.		\$1,080.70		\$33,702.46
11/07/2018	20861	CINTAS		\$210.30		\$33,492.16
11/07/2018	20862	COMMONWEALTH OF VIRGINIA	6167000	\$782.73		\$32,709.43
11/07/2018	20863	CORE & MAIN LP	6210.0	\$84.98		\$32,624.45
11/07/2018	20864	DANIEL ISAAC HAMM		\$45.00		\$32,579.45
11/07/2018	20865	DOMINION OFFICE PRODUCTS, INC.		\$25.79		\$32,553.66
11/07/2018	20866	ED W INSCOE		\$44.51		\$32,509.15
11/07/2018	20867	EDILLON & COMPANY		\$44.85		\$32,464.30
11/07/2018	20868	HONAKER FLORIST		\$69.95		\$32,394.35
11/07/2018	20869	HUFFMAN'S		\$1,060.00		\$31,334.35
11/07/2018	20870	INNOVATIVE TECHNOLOGY SOLUTIONS		\$125.00		\$31,209.35
11/07/2018	20871	J & L ACCOUNTING SERVICE, INC.		\$400.00		\$30,809.35
11/07/2018	20872	L & M AUTO PARTS, LTD		\$598.19		\$30,211.16
11/07/2018	20873	LEBANON BLOCK & SUPPLY		\$59.03		\$30,152.13
11/07/2018	20874	LINDA K CASTEEL		\$45.00		\$30,107.13
11/07/2018	20875	NEW PEOPLES BANK		\$514.00		\$29,593.13
11/07/2018	20876	RAVEN SUPER MARKET		\$8.99		\$29,584.14
11/07/2018	20877	SARATOGA TECHNOLOGIES, INC.	RUSS11	\$62.50		\$29,521.64
11/07/2018	20878	Sunset		\$147.06		\$29,374.58
11/07/2018	20879	THE LEBANON NEWS, INC.		\$56.18		\$29,318.40
11/07/2018	20880	THI		\$39.90		\$29,278.50
11/07/2018	20881	TIME WARNER CABLE		\$83.02		\$29,195.48
11/07/2018	20882	TIP TOP MATERIALS LLC		\$77.85		\$29,117.63
11/07/2018	20883	TOWN OF HONAKER		\$1,051.72		\$28,065.91
11/07/2018	20884	VERIZON		\$63.47		\$28,002.44
11/07/2018	20885	VIRGINIA UTILITY PROTECTION SERVICE, INC.		\$55.65		\$27,946.79
11/07/2018	20886	WALLACE FURNITURE & HARDWARE		\$13.99		\$27,932.80
11/08/2018					\$5,852.62	\$33,785.42
11/08/2018	236		IRS Tax Payment	\$4,639.03		\$29,146.39
11/09/2018					\$8,783.92	\$37,930.31
11/09/2018		NEW PEOPLES BANK			\$277.51	\$38,207.82
11/09/2018	110918	DEBIT CARD		\$20.00		\$38,187.82
11/09/2018	11-09-18	DIANA MANN			\$100.00	\$38,287.82
11/09/2018	MO25266484 440	JEAN PENLEY			\$50.00	\$38,337.82
11/13/2018					\$16,719.69	\$55,057.51
11/14/2018					\$3,044.30	\$58,101.81
11/14/2018	111418	VRS		\$126.48		\$57,975.33
11/15/2018					\$6,787.99	\$64,763.32
11/15/2018	111518	DEBIT CARD		\$20.02		\$64,743.30
11/15/2018	111518	VRS		\$5,130.97		\$59,612.33
11/16/2018					\$7,120.85	\$66,733.18
11/19/2018					\$13,537.27	\$80,270.45
11/20/2018					\$6,834.72	\$87,105.17
11/20/2018		RUSSELL COUNTY PSA - CONSTRUCTION	RCBOS Loan Pymts Nov-18		\$28,830.14	\$115,935.31

11/20/2018	20887	Carter McGlothlin	Director Fees - Nov 2018	\$200.00		\$115,735.31
11/20/2018	20888	Chris Dye	Director Fees - Nov 2018	\$200.00		\$115,535.31
11/20/2018	20889	Clifford Hess	Director Fees - Nov 2018	\$200.00		\$115,335.31
11/20/2018	20890	Darrell W. Puckett	Director Fees - Nov 2018	\$200.00		\$115,135.31
11/20/2018	20891	Larry A. McGlothlin	Director Fees - Nov 2018	\$200.00		\$114,935.31
11/20/2018	21372	MICHAEL L. BALL	Pay Period: 11/04/2018-11/17/2018	\$488.77		\$114,446.54
11/20/2018	21373	RITA C. BOSTIC	Pay Period: 11/04/2018-11/17/2018	\$823.72		\$113,622.82
11/20/2018	21374	BRANDON GENT	Pay Period: 11/04/2018-11/17/2018	\$723.77		\$112,899.05
11/20/2018	21375	TRACY GRADY	Pay Period: 11/04/2018-11/17/2018	\$1,049.14		\$111,849.91
11/20/2018	21376	HARVEY HART	Pay Period: 11/04/2018-11/17/2018	\$1,681.13		\$110,168.78
11/20/2018	21377	CODY HESS	Pay Period: 11/04/2018-11/17/2018	\$532.38		\$109,636.40
11/20/2018	21378	TIMOTHY HONAKER	Pay Period: 11/04/2018-11/17/2018	\$1,032.94		\$108,603.46
11/20/2018	21379	JAMES HORN	Pay Period: 11/04/2018-11/17/2018	\$676.87		\$107,926.59
11/20/2018	21380	DAVID HUGHES	Pay Period: 11/04/2018-11/17/2018	\$1,277.09		\$106,649.50
11/20/2018	21382	CARL RHEA	Pay Period: 11/04/2018-11/17/2018	\$351.29		\$106,298.21
11/20/2018	21383	MR DAVID C ROBINSON	Pay Period: 11/04/2018-11/17/2018	\$767.14		\$105,531.07
11/20/2018	21384	EARLY SAGE	Pay Period: 11/04/2018-11/17/2018	\$597.81		\$104,933.26
11/20/2018	21385	LUTHER SAULS	Pay Period: 11/04/2018-11/17/2018	\$955.75		\$103,977.51
11/20/2018	21386	BRAD SHORTT	Pay Period: 11/04/2018-11/17/2018	\$570.65		\$103,406.86
11/20/2018	21387	EDNA F. VANCE	Pay Period: 11/04/2018-11/17/2018	\$951.58		\$102,455.28
11/20/2018	21388	BLAKE YATES	Pay Period: 11/04/2018-11/17/2018	\$867.35		\$101,587.93
11/20/2018	21390	RHONDA L. LESTER	Pay Period: 11/04/2018-11/17/2018	\$945.30		\$100,642.63
11/20/2018	112018	NEW PEOPLES BANK		\$277.51		\$100,365.12
11/21/2018					\$6,522.81	\$106,887.93
11/21/2018	112118	DEBIT CARD		\$20.04		\$106,867.89
11/21/2018	112118	ANTHEM DENTAL		\$83.50		\$106,784.39
11/23/2018	237		IRS Tax Payment	\$4,592.74		\$102,191.65
11/26/2018					\$6,174.87	\$108,366.52

11/26/2018	4220	WAYNE DAVIS			\$100.00	\$108,466.52
11/26/2018	13401	VIRGINIA RESOURCES AUTHORITY		\$6,780.21		\$101,686.31
11/26/2018	13402	VIRGINIA RESOURCES AUTHORITY		\$18,936.86		\$82,749.45
11/26/2018	13403	VIRGINIA RESOURCES AUTHORITY		\$5,741.28		\$77,008.17
11/26/2018	20892	MR DAVID C ROBINSON	Boot Reimbursement	\$150.00		\$76,858.17
11/26/2018	20893	BRAD SHORTT	Boot Reimbursement	\$150.00		\$76,708.17
11/26/2018	20894	MICHAEL L. BALL	Boot/Clothing Reimbursement	\$150.00		\$76,558.17
11/26/2018	20895	ANTHEM BCBS		\$349.60		\$76,208.57
11/26/2018	20896	ANTHEM BLUE CROSS & BLUE SHIELD		\$13,888.00		\$62,320.57
11/26/2018	20897	APPALACHIA BUSINESS COMMUNICATIONS		\$818.51		\$61,502.06
11/26/2018	20898	APPALACHIAN POWER		\$766.60		\$60,735.46
11/26/2018	20900	INC.		\$6,435.89		\$54,299.57
11/26/2018	20901	CINTAS		\$70.10		\$54,229.47
11/26/2018	20902	EXTREME CLEAN LLC		\$173.15		\$54,056.32
11/26/2018	20903	NATIONWIDE EMPLOYEE BENEFITS		\$433.61		\$53,622.71
11/26/2018	20904	NEW PEOPLES BANK		\$1,500.00		\$52,122.71
11/26/2018	20905	PERFECT PETALS FLORIST & GIFTS		\$69.99		\$52,052.72
11/26/2018	20906	RANDALL BLANKENSHIP		\$45.00		\$52,007.72
11/26/2018	20907	Russell County Treasurer's Office		\$277.42		\$51,730.30
11/26/2018	20908	Sunset		\$147.06		\$51,583.24
11/26/2018	20909	TAZEWELL CO PUBLIC SERVICE AUTHORITY		\$21,861.06		\$29,722.18
11/26/2018	20910	TIME WARNER CABLE		\$143.01		\$29,579.17
11/26/2018	20911	TOWN OF LEBANON		\$5,771.30		\$23,807.87
11/26/2018	20912	BLUE MEDICARERX		\$63.60		\$23,744.27
11/26/2018	20913	BLUE MEDICARERX		\$97.40		\$23,646.87
11/26/2018	112618	RURAL DEVELOPMENT		\$3,609.00		\$20,037.87
11/27/2018					\$1,711.27	\$21,749.14
11/27/2018	238		VA Tax Payment	\$1,684.55		\$20,064.59
11/27/2018	20914	BRANDON GENT	Boot Reimbursement	\$84.99		\$19,979.60
11/27/2018	112718	PSN		\$90.00		\$19,889.60
11/28/2018					\$1,219.15	\$21,108.75
11/28/2018	112818	RURAL DEVELOPMENT		\$543.00		\$20,565.75
11/28/2018	q8201705180 019	ALLY		\$927.45		\$19,638.30
11/29/2018					\$1,057.05	\$20,695.35
11/29/2018	112918	VRS		\$126.48		\$20,568.87
11/29/2018	112918	DEBIT CARD		\$20.05		\$20,548.82
11/30/2018					\$2,752.01	\$23,300.83
11/30/2018		RUSSELL COUNTY PSA - CONSTRUCTION	Const. Labor 8/26 to 9/22/18		\$9,797.53	\$33,098.36
11/30/2018	7711	DAVID HILEMAN			\$490.00	\$33,588.36
11/30/2018	113018	NEW PEOPLES BANK		\$9.95		\$33,578.41

NPB CD #12020 Register
 11/01/18 to 11/30/18
 Balance as of 12/17/18 \$68,269.20
 No Activity

NPB CD #98737 Register
 11/01/18 to 11/30/18
 Balance as of 12/17/18 \$92,891.28
 No Activity

Long Term Debt Account Check Register
 11/01/18 to 11/30/18
 Balance as of 12/17/18 \$4,847.94
 No Activity

Equipment Replacement Account Check Register
 11/01/18 to 11/30/18
 Balance as of 12/17/18 \$4,384.00
 No Activity

Environmental Waste Account Check Register
 11/01/18 to 11/30/18
 Balance as of 12/17/18 \$244,492.20

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
11/09/2018					\$2,334.12	\$241,639.23
11/20/2018					\$1,862.54	\$243,501.77
11/30/2018					\$990.43	\$244,492.20

**Russell County Public Service Authority - Operating
Profit and Loss
November 2018**

	Total	
	Nov 2018	Jul - Nov, 2018 (YTD)
Income		
4000.0 Water Revenue	\$104,643.57	\$520,070.36
4100.0 Sewer Revenue	\$848.30	\$3,312.86
4200.0 Trash Revenue	\$5,372.43	\$33,886.22
4300.0 Hookup & Reconnect Revenue	\$318.64	\$1,449.60
4400.0 Credit Card Fees	\$171.00	\$1,009.26
4500.0 Job Income	\$250.00	\$11,195.00
4600.0 Government Income (Reimbursement)	\$28,830.14	\$136,355.65
4900.0 Other Operating Revenue	\$4,694.66	\$33,648.05
Return Check/Return Check Fee N		\$76.00
Sales of Product Income		\$307.04
Total Income	\$145,128.74	\$741,310.04
Cost of Goods Sold		
5000.0 Water Purchase	\$18,875.03	\$129,407.43
5100.0 Sewer Fees	\$783.02	\$3,746.77
Cost of Goods Sold		\$0.00
Total Cost of Goods Sold	\$19,658.05	\$133,154.20
Gross Profit	\$125,470.69	\$608,155.84
Expenses		
2430.0 401K Contributions	\$1,756.52	\$8,647.89
6030.0 Uniforms	\$320.50	\$1,541.04
60400 Bank Service Charges	\$277.51	\$277.51
6050.0 Employee Health Insurance	\$5,125.08	\$24,914.60
6055.0 Health Insurance Credit	\$28.09	\$139.74
6070.0 Retirement Plan	\$1,720.84	\$7,399.79
6080.0 Short Term Disability	\$184.20	\$858.08
6100.0 Insurance	\$346.42	\$2,168.52
6110.0 Telephone	\$1,007.51	\$9,238.56
6120.0 Electric	\$235.74	\$635.60
6120.3 Electric - Pumps	\$1,699.99	\$8,797.44
6120.4 Electric - Tanks	\$98.69	\$567.48
6130.0 Other Utilities		\$421.61
6180.0 Chemicals	\$173.15	\$368.15
6185.1 Samples-Pump 1	\$369.86	\$739.72
6185.2 Samples-Pump 2	\$309.11	\$618.22
6185.5 Samples-Pump 5	\$336.82	\$1,223.38
6185.6 Samples-Pump 6	\$60.75	\$121.50
6185.7 Samples - Cleveland School	\$64.48	\$128.96
6185.8 Samples - Thompson Creek	\$60.75	\$121.50
6190.0 Monitoring	\$59.85	\$271.95
6200.0 Materials & Supplies	\$1,059.98	\$3,941.79
6206.0 R&M Office	\$1,040.85	\$2,153.50

6210.0 R&M System	\$1,222.98	\$8,706.72
6210.1 R&M Pump 1	\$329.16	\$726.10
6210.2 R&M Pump 2	\$671.42	\$7,367.31
6210.5 R&M Pump 5	\$40.03	\$5,261.93
6215.2 R&M Big A Tank		\$12.23
6215.3 R&M Call Valley Tank (832)		\$5.14
6215.5 R&M Belfast Tank		\$117.35
6220.0 R&M Equipment	\$42.70	\$3,053.27
6240.0 Gas, Oil, Grease	\$674.64	\$8,802.50
6245.0 Vehicle/Equipment Tires		\$1,107.91
6260.0 Office Supplies		\$89.58
6270.0 Postage & Delivery	\$720.58	\$4,769.82
6280.0 Printing & Reproduction		\$818.51
6300.0 Accounting Fees	\$4,150.00	\$5,981.00
6320.1 Water Works Operation Swords Cr		\$3,814.35
6320.2 Water Works Operation Belfast		\$2,011.90
6320.5 Water Works Operation Hansonville		\$1,156.40
6320.6 Water Works Operation New Garden		\$365.80
6320.7 Water Works Operation Thompson Creek		\$23.60
6370.1 Rent- Lebanon Shop	\$514.00	\$2,595.70
6390.0 Advertisement		\$56.18
6420.0 Service Charges	\$557.50	\$2,042.70
6430.0 Dues & Subscriptions		\$545.99
66000 Payroll Expenses	\$44,793.99	\$240,707.06
Director Fees	\$1,000.00	\$5,000.00
Purchases		\$22,148.85
Reimbursements	\$83.20	\$516.00
Total Expenses	\$71,136.89	\$403,100.43
Net Operating Income	\$54,333.80	\$205,055.41
Other Income		
1255.0 Due To/From Construction Fund	(\$2,369.92)	\$117,500.30
8000.1 Interest Income		\$1,007.74
Total Other Income	(\$2,369.92)	\$118,508.04
Other Expenses		
2300.0 N/P New Peoples Bank LC		\$39,439.60
2510.0 N/P Swords Creek	\$3,609.00	\$18,045.00
2610.0 N/P Drill Project		\$9,275.63
2611.0 N/P Highland Acres/Yates WSL-16	\$3,342.02	\$3,342.02
2612.0 N/P Miller Creek/Frank's/Honey		\$6,925.21
2613.0 N/P Big A Mtn. Phase I WSL-11-9	\$15,594.84	\$15,594.84
2616.0 N/P Belfast		\$27,707.99
2617.0 N/P Rosedale		\$31,778.61
2620.0 N/P Green Valley Estates		\$3,397.81
2630.0 N/P South River		\$1,523.98
2635.0 N/P Long Branch	\$2,663.08	\$2,663.08
2640.0 N/P Pine Creek	\$5,741.28	\$5,741.28
2650.0 N/P Clark's Valley		\$13,706.09
2660.0 N/P Lynn Spring	\$543.00	\$2,715.00

2930.0 N/P Green Valley West		\$17,662.75
2938.0 N/P Back Valley		\$5,420.45
2939.0 N/P iPerl RRM		\$6,858.47
2940.0 N/P Rt 656		\$10,389.02
2941.0 N/P Fincastle Est	\$4,117.13	\$4,117.13
2982.0 Ally 2016 Chev	\$927.45	\$4,637.25
2984.0 N/P Ally New Truck	\$589.45	\$2,947.25
5235.0 Customer Deposit Refund	\$134.51	\$361.77
5235.1 Customer Over Payment Refund		\$134.39
Reconciliation Discrepancies		(\$149.43)
Total Other Expenses	\$37,261.76	\$234,235.19
Net Other Income	(\$39,631.68)	(\$115,727.15)
Net Income	\$14,702.12	\$89,328.26

Accrual Basis

Russell County Public Service Authority - Construction
Profit and Loss
November 2018

	Total	
	Nov 2018	Jul - Nov, 2018 (YTD)
Income		
4145.0 Contributions - Govt	\$28,830.14	\$39,907.35
4300.0 Loan Proceeds		
4300.4 Route 656		\$61,302.20
4300.6 iPerl Radio Read Meters		\$6,282.01
4300.7 Thompson Creek/Tunnel Road		\$57,396.16
Total 4300.0 Loan Proceeds	\$0.00	\$124,980.37
4400.0 Misc. Income		
4400.1 Misc. Projects	\$11,885.22	\$99,721.49
4400.2 Sale of Supplies/Materials		\$297.04
Total 4400.0 Misc. Income	\$11,885.22	\$100,018.53
7200.0 Grant Contributions		
7200.4 Route 656		\$20,434.07
7200.6 iPerl Radio Read Meters		\$1,570.51
7200.7 Thompson Creek/Tunnel Road		\$38,264.10
Total 7200.0 Grant Contributions	\$0.00	\$60,268.68
Total Income	\$40,715.36	\$325,174.93
Gross Profit	\$40,715.36	\$325,174.93
Expenses		
5500.0 Project Expenses		
5510.0 Materials		
5510.4 Route 656	\$1,814.58	\$3,437.63
5510.5 Fincastle Estates	\$4,973.79	\$4,973.79
5510.8 Misc. Projects	(\$840.00)	(\$712.56)
Total 5510.0 Materials	\$5,948.37	\$7,698.86
5520.0 Salaries & Benefits		
5520.4 Route 656	\$2,759.98	\$44,867.15
5520.5 Fincastle Estates	\$10,256.29	\$20,179.02
5520.7 Thompson Creek/Tunnel Road		\$26,213.40
5520.8 Misc. Projects	\$8,685.26	\$53,414.44
Total 5520.0 Salaries & Benefits	\$21,701.53	\$144,674.01
5530.0 Hourly Equipment		
5530.4 Route 656		\$21,753.61
5530.5 Fincastle Estates	\$4,286.49	\$4,286.49
5530.7 Thompson Creek/Tunnel Road	\$5,688.37	\$18,353.38
5530.8 Misc. Projects	\$703.07	\$6,048.67
Total 5530.0 Hourly Equipment	\$10,677.93	\$50,442.15
5540.0 Supplies/Miscellaneous		
5540.4 Route 656	\$550.28	\$8,789.06
5540.5 Fincastle Estates	\$486.01	\$2,926.45

5540.7 Thompson Creek/Tunnel Road		\$2,540.36
5540.8 Misc. Projects	\$1,107.55	\$19,133.46
Total 5540.0 Supplies/Miscellaneous	\$2,143.84	\$33,389.33
5590.0 Engineering		
5590.10 Glade Hollow	\$5,000.00	\$21,000.00
5590.4 Route 656		\$3,000.00
5590.5 Fincastle Estates	\$5,000.00	\$6,500.00
5590.7 Thompson Creek/Tunnel Road		\$18,650.00
Total 5590.0 Engineering	\$10,000.00	\$49,150.00
Total 5500.0 Project Expenses	\$50,471.67	\$285,354.35
6000.0 Salaries - General Construction	\$2,610.69	\$14,958.89
6030.0 Uniforms	\$518.48	\$2,416.48
6090.0 Contract Labor	\$25.00	\$125.00
6101.0 Employee Screening		\$50.00
6120.0 Telephone Cell	\$919.73	\$2,780.76
6140.2 Electric Temp Office	\$17.29	\$67.03
6200.0 Supplies	\$118.73	\$752.29
6220.0 Repair & Maint.	\$4,668.79	\$19,030.16
6240.0 Gas, Oil, Grease	\$2,444.26	\$15,970.87
6260.0 Office Supplies	\$39.90	\$1,745.75
6270.0 Postage & Delivery	\$84.21	\$289.14
6300.0 Accounting Services	\$77.00	\$77.00
6340.0 Small Tools & Equipment	\$101.53	\$318.51
6420.0 Finance/Service Charges		\$279.27
6430.0 Dues/Subscriptions		\$225.00
6445.0 License/Tags/Inspections	\$16.00	\$80.00
6446.0 Permit Fees		\$1,786.00
9001.0 Transfer Out To PSA	\$28,830.14	\$39,907.35
Total Expenses	\$90,943.42	\$386,213.85
Net Operating Income	(\$50,228.06)	(\$61,038.92)
Net Income	(\$50,228.06)	(\$61,038.92)

Accrual Basis

Russell County PSA - Construction
Outstanding Receivables as of 12/17/18

Description	Materials	Labor	Hourly Equip.	Supplies/Misc	Engineering	Other	Total
Route 656 D/D#26	\$1,814.58	\$6,158.10	\$5,683.01	\$799.78	\$2,500.00	\$0.00	\$16,955.47
Route 656 D/D#25	\$0.00	\$14,364.19	\$6,824.93	\$352.63	\$0.00	\$0.00	\$21,541.75
Thompson Creek/Tunnel Rd D/D#17	\$0.00	\$866.63	\$5.36	\$150.00	\$0.00	\$0.00	\$1,021.99
Thompson Creek/Tunnel Rd D/D#16	\$0.00	\$4,641.88	\$595.53	\$0.00	\$0.00	\$0.00	\$5,237.41
Fincastle Estates D/D#11	\$4,571.49	\$10,151.40	\$4,286.49	\$869.32	\$2,000.00	\$0.00	\$21,878.70
Town of Cleveland Oct-18	\$0.00	\$5,327.88	\$724.72	\$0.00	\$0.00	\$54,834.94	\$60,887.54
VDOT/Dante Project	\$3,317.06	\$2,459.58	\$96.36	\$327.00	\$0.00	\$0.00	\$6,200.00
Russell County School Project (Castlewood)	\$0.00	\$1,054.10	\$391.80	\$1,054.10	\$0.00	\$0.00	\$2,500.00
County Projects	\$0.00	\$1,369.94	\$209.25	\$63.02	\$0.00	\$0.00	\$1,642.21
US Hwy/Hicks	\$594.76	\$2,430.99	\$1,648.51	\$539.83	\$0.00	\$785.91	\$6,000.00
Castlewood Main Meter Project	\$0.00	\$537.69	\$10.72	\$0.00	\$0.00	\$0.00	\$548.41
Castlewood Admin. Services 5/14 to 8/24/18	\$0.00	\$10,897.75	\$0.00	\$61.51	\$0.00	\$0.00	\$10,959.26
Misc./Glenview/East Crossroads Meters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,198.59	\$5,198.59
Total	\$10,297.89	\$60,260.13	\$20,476.68	\$4,217.19	\$4,500.00	\$60,819.44	\$160,571.33

Total Due to General Construction	\$142,752.35
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General Construction Account Check Register
11/01/18 to 11/30/18
Balance as of 12/17/18 \$3,752.51

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
11/06/2018	4021	Kenny A. Taylor		\$25.00		\$15,547.47
11/07/2018	4022	Thomas Body Shop		\$2,609.31		\$12,938.16
11/07/2018	4023	Fisher Auto Parts	741610	\$231.49		\$12,706.67
11/07/2018	4024	Cintas		\$335.36		\$12,371.31
11/07/2018	4025	Russell Oil Co., Inc.		\$679.59		\$11,691.72
11/07/2018	4026	Rish Equipment Co.	RUSSE001	\$2,612.31		\$9,079.41
11/07/2018	4027	John Deere Financial	11113-23565	\$74.70		\$9,004.71
11/07/2018	4028	Wallace Hardware		\$29.98		\$8,974.73
11/07/2018	4029	TruckPro, LLC	254RU003	\$63.05		\$8,911.68
11/07/2018	4030	Appalachian Power		\$21.85		\$8,889.83
11/07/2018	4031	Carter Machinery Co., Inc.		\$369.16		\$8,520.67
11/07/2018	4032	Lebanon Block & Supply Co., Inc.	303343	\$78.14		\$8,442.53
11/07/2018	4033	Addington Boat & Camper Sales		\$156.90		\$8,285.63
11/20/2018		RCBOS			\$40,715.36	\$49,000.99
11/20/2018	4034	Russell County PSA - Operating	RCBOS Loan Pymt Nov-18	\$28,830.14		\$20,170.85
11/20/2018		American Express		\$2,609.69		\$17,561.16
11/30/2018	4035	Russell County PSA - Operating	Construction Labor 8/26 to 9/22/18	\$9,797.53		\$7,763.63
11/30/2018	4036	Dominion Office		\$39.90		\$7,723.73
11/30/2018	4037	Tri-County Driving Academy, Inc.		\$16.00		\$7,707.73
11/30/2018	4038	TruckPro, LLC	254RU003	\$336.50		\$7,371.23
11/30/2018	4039	King's Tire Service, Inc.		\$93.75		\$7,277.48
11/30/2018	4040	Wallace Hardware		\$77.49		\$7,199.99
11/30/2018	4041	New Peoples Bank, Inc.	25042930	\$396.36		\$6,803.63
11/30/2018	4042	Appalachian Power		\$17.29		\$6,786.34
11/30/2018	4043	Russell Oil Co., Inc.		\$1,199.91		\$5,586.43
11/30/2018	4044	Cintas		\$388.86		\$5,197.57
11/30/2018	4045	D&T Enterprises		\$17.63		\$5,179.94
11/30/2018	4046	John Deere Financial	11113-23565	\$67.40		\$5,112.54
11/30/2018	4047	Cat Financial Commercial Revolving Card	6035 3380 2633 9952	\$1,500.00		\$3,612.54
11/30/2018	4048	Stone Mtn. Metal Works, Inc.		\$85.82		\$3,526.72
11/30/2018	4049	Lebanon Block & Supply Co., Inc.	303343	\$24.04		\$3,502.68
11/30/2018	4050	Verizon Wireless	713153824-00001	\$819.76		\$2,682.92

Fincastle Estates Project Account Check Register
11/01/18 to 11/30/18
Balance as of 12/17/18 \$450.10
No Activity

Route 656 Project Account Check Register
11/01/18 to 11/30/18
Balance as of 12/17/18 \$47.80
No Activity

Thompson Creek Project Account Check Register
11/01/18 to 11/30/18
Balance as of 12/17/18 \$47.80
No Activity

VIRGINIA +A1:H37DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year: November, 2018

WATERWORK - Swords Creek -RCPSA
PWSID ID: 1167900

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPSA-RAVEN/DORAN	4,576,000
B	Gallons of water purchased from HONAKER ELEM SCHOOL METER	
C	Total gallons of water purchased (A + B)	4,576,000
D	Average gallons/day placed into distribution system [C/days in month]	152,533
E	Gallons of water metered to customers - Swords Creek	3,828,666
F	Gallons of water metered for flushing, fire flow, etc.	
G	Total gallons of water unaccounted for [C - (E+F)]	747,334
H	Apparent percent of water lost from the distribution system [100 H/C]	16.33%
I	Number of connections	1299
J	Average gallons/day per connection (F/J)	2947
K	Estimated daily population served	3248

Distribution system performance goals:

- less than 30 percent loss of water placed into the distribution system
- less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	.60 - 010	17		25	
2	1.10 - 010	10		18		26	1.21 - 020
3		11	.66 - 020	19	.71 - 020	27	
4		12		20		28	1.17 - 030
5	.70 - 020	13		21	1.10 - 030	29	
6		14	.85 - 030	22		30	.96 - 010
7	.51 - 030	15		23	1.13 - 010	31	
8		16	.60 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: Tracy Grady
 Printed Name: Tracy Grady
 Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year - November, 2018
WATERWORKS - BELFAST - RCPSA

PWSID ID: 1167051

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPSA - CLAYPOOL HILL	2,544,300
B	Gallons of water purchased from TOWN OF LEBANON	0
C	Total Gallons of water placed into waterworks [A + B]	2,544,300
D	Average gallons/day placed into distribution system [C/days in month]	84,810
E	Gallons of water metered to customers -	1,884,468
F	Gallons of water metered for flushing, fire flow, etc.	
G	Total gallons of water unaccounted for [C - E + F]	659,832
H	Apparent percent of water lost from the distribution system [100 G/C]	25.93%
I	Number of connections	698
J	Average gallons /day per connection (E/I)	2,700
K	Estimated daily population served	1,575

Distribution system performance goals:

- .less that 30 percent loss of water placed into the distribution system
- .less than 150 gpd of water placed into the distribution system per connection
- CHLORINE RESIDUAL (required 3 days/week)

BELFAST/ROSEDALE WATER WORKS

DATE	Mg/L	DATE	DATE	Mg/L	Date	Mg/L
1		9	1.43 - 010	17	25	
2	1.47 - 010	10		18	26	1.50 - 020
3		11	1.35 - 020	19	27	1.50 - 020
4		12		20	28	1.67 - 030
5	1.41 - 020	13		21	29	1.68 - 030
6		14	1.70 - 030	22	30	1.53 - 010
7	1.35 - 030	15		23	31	
8		16	1.46 - 010	24		

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: Tracy Grady
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

Month / Year: November, 2018

RUSSELL COUNTY P.S.A.

WATER WORKS MONTHLY OPERATION REPORT

Green Valley Estates Waterworks

PWSID #: 1167275

Population Served: 225

No. Connections Served 90


Gallons of Water Pumped 338,519

Gallons of Water sold: 298,111

Water Loss: 11.94%

Date	Well 27-A	Well 30-C	Master	CL2	CL2 Residual Sample	Comments
1						
2	13,900	4,072	20,469	0.45	0 10	
3						
4						
5	22,800	6,688	34,003	0.40	0 20	
6						
7	15,200	4,528	23,362	0.38	0 30	
8						
9	15,200	4,505	22,415	0.35	0 10	
10						
11	15,300	4,426	21,546	0.32	0 20	
12	8,000	2,245	13,333	0.41	0 30	
13	8,000	2,239	11,839	0.28	0 10	
14	7,400	2,061	8,201	0.34	0 20	
15						
16	14,400	4,012	20,789	0.30	0 30	
17						
18						
19	24,300	6,784	36,301	0.34	0 10	
20						
21	15,800	4,404	23,336	0.36	0 20	
22						
23	22,000	6,108	30,929	0.53	0 30	
24						
25						
26	24,700	6,868	38,471	0.55	0 10	
27						
28	15,600	4,345	21,326	0.60	0 20	
29						
30	14,700	4,080	22,062	0.57	0 30	
31						
Totals	237,300	67,365	348,382			

Operator in Responsible Charge: Tracy Grady
Printed Name

Signature: 

WW License Class: 5

Submit by the 10th of the following month to:
Virginia Department of Health
Office of Drinking Water, Abingdon Field Office
454 East Main Street
Abingdon, Virginia 24210

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year - November, 2018

WATERWORKS: HANSONVILLE - RCPSA
PWSID ID: 1167275

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TOWN OF LEBANON	1,266,790
B	Galloons of water pumped from GREEN VALLEY ESTATES WELLS	338,519
C	TOTAL gallons of water placed in water works (a+b+c)	1,605,309
D	Average gallons/day placed into distribution system [D/days in month]	53,510
E	Total gallons of water metered to customers - Hansonville	768,573
F	Total gallons of water metered to customers - Green Vally Estate	298,111
G	Total gallons of water metered to customers - Washington County	159,380
H	Gallons of water metered for flushing, fire flow, etc.	
I	Total Gallons of water sold (E+F+G+H)	1,226,064
J	Total gallons of water unaccounted for	379,245
K	Apparent percent of water lost from the distribution system [100 J/C]	23.62%
L	Number of connections	392
M	Average gallons/day per connections I/L	3,128
N	Estimated daily population served	980

Distribution system performance goals:

- .less that 30 percent loss of water placed into the distribution system
- .less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L - Station #	DATE	Mg/L - Station #	DATE	Mg/L - Station #	Date	Mg/L - Station #
1		9	1.47 - 010	17		25	
2	1.55 - 010	10		18		26	1.68 - 030
3		11	1.45 - 020	19	1.44 - 030	27	
4		12		20		28	1.67 - 010
5	1.53 - 020	13	1.49 - 030	21	1.46 - 010	29	
6		14	1.48 - 010	22		30	1.62 - 020
7	1.50 - 030	15		23	1.70 - 020	31	
8		16	1.45 - 020	24			

Signed Name: _____

Printed Name : Tracy Grady

Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year November, 2018

WATERWORK - New Garden
PWSID ID: 1167540

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from HONAKER-NEW GARDEN METER	360,442
B	Average gallons/day placed into distribution system {C/days in month}	12,015
C	Gallons of water metered to customers	300,439
D	Gallons of water metered for flushing, fire flow, ect.	
E	Total gallons of water unaccounted for [E - (A-C)]	60,003
F	Apparent percent of water lost from the distribution system [100 E/A]	16.65%
G	Number of connections	126
H	Average gallons/day per connection (C/I)	10015
I	Estimated daily population served	315

Distribution system performance goals:

- . less that 30 percent loss of water placed into the distribution system
- . less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	1.41 - 010	17		25	
2	.50 - 010	10		18		26	1.61 - 020
3		11	.48 - 020	19	1.67 - 020	27	
4		12		20		28	.96 - 030
5	.43 - 020	13		21	.47 - 030	29	
6		14	1.51 - 030	22		30	.84 - 010
7	.41 - 030	15		23	.94 - 010	31	
8		16	.71 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connctions made) (may be continued on back):

Signed Name: _____

Printed Name : Tracy Grady

Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH - OFFICE OF DRINKING WATER
MONTHLY REPORT

Month November
Year 2018

County: Russell
Waterworks: Thompson Creek - RCPSA
PWSID No: 1167814

DISTRIBUTION SYSTEM PERFORMANCE

A	Gallons of water purchased from Town Of Honaker	37,826
B	Gallons of water placed into distribution from other sources	
C	Total Gallons of water placed into waterworks [A + B]	37,826
D	Gallons of water metered to primary customers	35,334
E	Gallons of water placed into the distribution system thar are not transferred to primary customrs (C - D)	35,334 2,492
F	Gallons of water metered to other customers	
G	Gallons of water used for flushing distribution system , leaks, etc.	
H	Total gallons of water unaccounted for (E - F - G)	2,492
I	Apparent percent of water lost from distribution system	6.59%
J	Average gallons per day placed into distribution system for customers other than primary customers (E / days per Month)	1,178
K	Number of connections	20
L	Average gallons/day per other waterworks customers (J / K)	59
M	Estimated daily population served	23

Distribution system performace goals:

- * Less than 30% loss of water placed into distribution system

(CHLORINE RESIDUAL (Required 3 days/week)

DATE	Mg/L	DATE	DATE	Mg/L	Date	
1		9	17		25	
2	.94 - 010	10	18		26	1.28 - 010
3		11	19	1.18 - 010	27	
4		12	20		28	1.30 - 010
5	1.01 - 010	13	21	1.20 - 010	29	
6		14	22		30	1.32 - 010
7	1.05 - 010	15	23	1.25 - 010	31	
8		16	24			

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: Tracy Grady
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
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LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
001-00001890 104150	RAHN, APRIL 5065 HORTON RIDGE RD	888.56	996.84*	11/26/18	
	Mtr#: 75897542 MID/MXU: 16865570 PrvRd:350290				
001-00008870 104230	LESTER, RHONDA 5040 HORTON RIDGE RD	2310.35	2447.16*	10/18/18	
	Mtr#: 75896127 MID/MXU: 16864926 PrvRd:359115				
001-00009600 100403	CASEY, BARBARA 10191 SWORDS CREEK RD	142.60	271.22	12/7/18	<i>Pd. \$200.</i>
	Mtr#: 75897567 MID/MXU: 16953080 PrvRd:183097				
001-00010030 104810	GARRETT, SAMANTHA 10175 SWORDS CREEK RD	36.85	76.17	11/29/18	
	Mtr#: 75897568 MID/MXU: 16874156 PrvRd:88510				
001-00010050 100591	LAWSON, SAMUEL 10179 SWORDS CREEK RD	39.50	71.74	10/29/18	
	Mtr#: 75897571 MID/MXU: 16949388 PrvRd:207501				
001-00011002 105257	RAY, KIMBERLY M 9935 SWORDS CK RD APT # 3	156.58	156.58*	9/5/18	<i>L.O.</i>
	Mtr#: 76123140 MID/MXU: 16931478 PrvRd:61380				
001-00011100 104526	EMILY'S COUNTRY, CO 9929 SWORDS CREEK RD	138.59	199.59	10/23/18	
	Mtr#: 76123144 MID/MXU: 16949380 PrvRd:103360				
001-00012000 100015	CAMPBELL, RALPH 9871 SWORDS CREEK RD 9871 SWOR	1346.01	1405.39*	12/10/18	<i>Pd. 75.00 pmt. 12/28</i>
	Mtr#: 75897535 MID/MXU: 16872580 PrvRd:201735				
001-00013800 100006	RICHARDSON, BARBARA 9649 SWORDS CREEK RD	43.92	75.57	11/5/18	
	Mtr#: 75897530 MID/MXU: 16871682 PrvRd:176704				
001-00017600 100076	COLE, RODNEY 401 MAPLE GAP RD	48.69	79.11	10/25/18	
	Mtr#: 75896015 MID/MXU: 19018214 PrvRd:148980				
001-00018300 100415	WEIR, MICHAEL 233 MAPLE GAP RD	64.34	132.73	11/9/18	
	Mtr#: 82094415 MID/MXU: 85564894 PrvRd:111889				
001-00018400 100353	HESS, VIRGIL L 259 MAPLE GAP RD	30.00	60.00	11/5/18	
	Mtr#: 75897250 MID/MXU: 19018046 PrvRd:78947				
001-00019201 104814	HILL, TONY R 15 MAPLE GAP RD	232.21	267.99*	12/14/18	<i>Pd. \$125.00</i>
	Mtr#: 75897252 MID/MXU: 19014722 PrvRd:119962				
001-00019800 100093	MESSER, DARRYL & PH 101 MONROE DRIVE	79.29	141.65	11/26/18	
	Mtr#: 75897551 MID/MXU: 16959756 PrvRd:393071				
001-00020100 104701	MESSER, ALEXA 9463 SWORDS CREEK RD	49.48	83.85	11/26/18	
	Mtr#: 75897534 MID/MXU: 16862546 PrvRd:180955				
001-00020730 100587	JOHNSON, BENJAMIN F 229 JOHNSON HOLLOW RD	118.81	149.74*	12/12/18	<i>Pd. 100.00</i>
	Mtr#: 75897553 MID/MXU: 16937804 PrvRd:407114				
001-00022110 105179	CYPHERS, BREANNA 9086 SWORDS CREEK RD	49.66	89.28	10/23/18	
	Mtr#: 75897515 MID/MXU: 16952664 PrvRd:138245 60903788				
001-00022680 105270	HALSEY, CHRIS 9059 SWORDS CREEK RD	94.44	124.44*	10/16/18	
	Mtr#: 75897513 MID/MXU: 16976182 PrvRd:87311 73562775				
001-00099372 105000	RAY, KIMBERLY M 9937 SWORDS CK RD APT #2 APT #	119.35	119.35*	9/21/18	<i>L.O.</i>
	Mtr#: 76123145 MID/MXU: 16871344 PrvRd:231873				
002-00027460 104783	PRICE, DONNA C 71 MANCHESTER DRIVE 71 MANCHES	60.80	99.94	12/5/18	
	Mtr#: 75896125 MID/MXU: 17042794 PrvRd:102953				
002-00027490 104243	PRICE, DUSTY 22 NATURES WAY	77.96	123.19	10/16/18	<i>L.O.</i>
	Mtr#: 75896126 MID/MXU: 17047490 PrvRd:236136				
002-00027500 100554	GOODMAN, DARRELL 19 MANCHESTER DRIVE	34.86	113.85	12/17/18	<i>Pd. \$50.00</i>
	Mtr#: 75896119 MID/MXU: 17046596 PrvRd:476686				
002-00028010 101012	WHITT, TAMARA 489 ROBINSON RIDGE	44.08	93.47	10/31/18	
	Mtr#: 75896109 MID/MXU: 17048152 PrvRd:281199				
004-00001707 100518	KEEN, PAUL JR 1707 HORTON RIDGE RD	44.29	82.71	10/15/18	
	Mtr#: 75896053 MID/MXU: 16759548 PrvRd:294340				

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004-00003090 105381	OWENS, DAVID 4077 HORTON RIDGE RD	34.50	64.50	8/13/18	
	Mtr#: 75896099 MID/MXU: 16803852 PrvRd:56927				
004-00003700 100472	HORTON, JOHN DAVID 3449 HORTON RIDGE RD	24.63	54.63	11/13/18	
	Mtr#: 75896040 MID/MXU: 16733332 PrvRd:128689				
004-00003810 100599	MEADOWS, BRADLEY 3212 HORTON RIDGE RD	122.99	169.73*	10/10/18	
	Mtr#: 75896039 MID/MXU: 16733296 PrvRd:352228				
004-00004276 103653	WRIGHT, BRIAN 4276 HORTON RIDGE ROAD 71312829	26.40	102.33	11/19/18	
	Mtr#: 75896162 MID/MXU: 16871338 PrvRd:292654				
004-00005200 100483	ROBINETTE, KENNY 2480 HORTON RIDGE RD	79.52	111.31	10/23/18	
	Mtr#: 82093904 MID/MXU: 16756236 PrvRd:64051				
004-00005720 100762	MCGHEE, TONY 2100 HORTON RIDGE RD	69.00	99.00	9/21/18	
	Mtr#: 75896010 MID/MXU: 16757504 PrvRd:104587				
004-00006400 100564	JOHNSON, DANNY 1607 HORTON RIDGE RD	56.20	116.27	12/10/18	
	Mtr#: 75896084 MID/MXU: 16727522 PrvRd:239005				
007-00000454 103561	EVANS, BRENDA 454 PINE CREEK RD	116.01	149.94*	10/22/18	
	Mtr#: 82094077 MID/MXU: 16952032 PrvRd:40243				
007-00061950 104527	MUSICK, LACY J 1022 PINE CREEK RD	90.35	173.53	11/21/18	
	Mtr#: 82093960 MID/MXU: 16949320 PrvRd:75574				
007-00062201 105215	HONAKER, DONALD 1414 PINE CREEK RD	428.72	428.72*	6/12/18	
	Mtr#: 82093434 MID/MXU: 16785158 PrvRd:77454				
007-00062201 105460	MCBRIDE, STANLEY 1414 PINE CREEK RD	40.00	89.06		
	Mtr#: 82093434 MID/MXU: 16785158 PrvRd:79957				
007-00062850 104291	RICHARDSON, SCOTTY 87 AE LN	241.71	271.71*	7/16/18	
	Mtr#: 75896011 MID/MXU: 16622670 PrvRd:145860				
007-00063000 100740	ROWE, JOSH 483 AE LN 483 AE LN	857.92	889.42*	12/10/18	<i>Pd. #75.00</i>
	Mtr#: 82093432 MID/MXU: 16803674 PrvRd:311041				
007-00063200 100341	MAYS, ROLAND 1801 PINE CREEK RD.	67.45	129.03	12/6/18	<i>Pd. 66.29</i>
	Mtr#: 75896034 MID/MXU: 16801118 PrvRd:372849				
007-00063700 100558	MILLER, JONATHAN 2377 PINE CREEK RD.	49.29	90.35	11/30/18	
	Mtr#: 82094307 MID/MXU: 16672810 PrvRd:42054				
007-00064270 102625	HUBBARD, HUBERT 2983 PINE CREEK RD	234.51	277.21*	10/23/18	
	Mtr#: 75896088 MID/MXU: 16765604 PrvRd:256594				
007-00064550 100532	MEADOWS, ROY 635 HORTON RIDGE RD	45.48	80.81	11/5/18	
	Mtr#: 75896072 MID/MXU: 16685784 PrvRd:121928				
008-00000225 103353	PERKINS, DANIEL 415 CALL VALLEY ROAD 75897156 19004436	34.50	64.50	10/10/18	
	Mtr#: 75897156 MID/MXU: 19004436 PrvRd:107362				
008-00000556 104647	KEEN, TIMOTHY 317 DRILL RD	30.00	60.00	11/26/18	
	Mtr#: 78530556 MID/MXU: 16785144 PrvRd:21				
008-00001462 104552	STEVENS, AMBER 488 CALL VALLEY RD	16.29	55.34	12/13/18	
	Mtr#: 78799901 MID/MXU: 18176524 PrvRd:150294				
008-00002200 102720	REYNOLDS, ALIDA 117 PEACEFUL LN	600.18	650.87*	11/5/18	
	Mtr#: 75897175 MID/MXU: 19017286 PrvRd:263562				
008-00002300 102721	PECK, TERESA 94 PEACEFUL LN	1420.28	1451.16*	11/16/18	
	Mtr#: 75897180 MID/MXU: 19014730 PrvRd:238165				
008-00007709 104506	RATLIFF, LUKE 56 OAKLAND DR 56 OAKLAND DR 63737709	294.79	324.79*	10/31/18	<i>amt 12/28</i>
	Mtr#: 82094495 MID/MXU: 16952632 PrvRd:22141				
008-00009443 105483	O'QUINN, REBECCA 924 CALL VALLEY RD	77.33	128.69		
	Mtr#: 78519443 MID/MXU: 80970262 PrvRd:58749				

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008-00019443 105324	WHITT,CHELSEA 924 CALL VALLEY RD 78519443 80970262	29.98	29.98	8/14/18	L.O.
008-00081450 100811	OSBORNE,KYLE STANL 23 ASPEN CT Mtr#: 82094213	83.52	172.20	10/17/18	pmt - 12/18
008-00081561 104781	SIGMON,LISA R SNYD 440 WYSOR VALLEY RD Mtr#: 75897266	250.62	317.63*	9/26/18	pmt 1/3/19
008-00081681 105116	RUNYON,SARAH 634 DRILL RD Mtr#: 75897201	114.04	153.36*	8/3/18	pmt 12/28
008-00081690 102157	MUSICK,DEANA 125 HICKORY JCT Mtr#: 75897206	140.00	140.00*	6/12/18	L.O.
008-00081800 100828	HARRIS,CRAIG 474 DRILL RD Mtr#: 75897178	33.98	87.46	12/4/18	
009-00000239 104398	DYE,BETTY 239 CLARKS VALLEY RD Mtr#: 76222633	24.43	54.43	10/23/18	
009-00003610 103303	SHORTRIDGE,JASON 3610 CLARKS VALLEY RD Mtr#: 82094068	428.85	465.00*	7/3/18	pmt. \$25.00 pmt 12/18
009-00018600 104584	CASEY,DONNA 237 MAPLE GAP RD Mtr#: 78411693	105.75	141.17*	11/7/18	
009-00090430 105233	DAVIDSON,FREDERICK 583 CLARKS VALLEY RD Mtr#: 82094115	42.95	91.29	1/17/18	
009-00090480 101155	MORRISON,RODNEY 435 RICHARDSON HOLLOW Mtr#: 82094490	75.88	132.22	11/13/18	
009-00091800 100232	KEEN,HEATHER 2122 CLARKS VALLEY RD Mtr#: 82094130	85.31	163.92	11/5/18	
009-00091851 100238	DYE,JOEY 75 MAY DRIVE Mtr#: 82094098	232.11	285.16*	10/3/18	
009-00092950 100485	HARMAN,JEFF RT 9 LOT 41 CLARKS VALLEY RD Mtr#: 54090492	4835.48	4865.48*	9/11/06	
009-00093000 100487	HARMAN,JEFF RT 9 LOT # 40 CLARKS VALLEY RD Mtr#: 54090496	4835.48	4865.48*	9/11/06	
009-00093050 100488	JEFF HARMAN, RT 9 LOT # 39 CLARKS VALLEY RD Mtr#: 54090408	4835.48	4865.48*	9/11/06	
009-00093100 100496	HARMAN,JEFF RT 9 LOT # 03 CLARKS VALLEY RD Mtr#: 54816375	4835.48	4865.48*	9/11/06	
009-00093300 100543	HARMAN,JEFF RT 9 LOT # 07 CLARKS VALLEY RD Mtr#: 54816361	4861.48	4891.48*	9/11/06	PrvRd:8
009-00093350 100605	HARMAN & HARMAN LL RT 9 LOT # 08 CLARKS VALLEY RD Mtr#: 54816339	4835.48	4865.48*	9/11/06	
009-00093450 100618	HARMAN & HARMAN LL RT 9 LOT # 09 CLARKS VALLEY RD Mtr#: 54816349	4835.48	4865.48*	9/11/06	
009-00093550 100622	HARMAN & HARMAN LL RT 9 LOT # 29 CLARKS VALLEY RD Mtr#: 54090495	4835.48	4865.48*	9/11/06	
009-00093600 100630	HARMAN & HARMAN LL RT 9 LOT # 27 CLARKS VALLEY RD Mtr#: 54090422	4835.48	4865.48*	9/11/06	
009-00093650 100665	HARMAN & HARMAN LL RT 9 LOT # 25 CLARKS VALLEY RD Mtr#: 54090409	4835.48	4865.48*	9/11/06	
009-00093800 100685	MILLER,MARY 556 CLARKS VALLEY ESTATE Mtr#: 82094134	2307.36	2356.96*	11/8/18	pmt. 1/3/19

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009-00093900 100705	SHORTT JR, DENNIS 670 CLARKS VALLEY ESTATES	108.00	138.00*	9/7/18	_____
	Mtr#: 82094142 MID/MXU: 19011780 PrvRd:45365				
009-00094200 100461	MESSICK, WILLIAM E 4043 CLARKS VALLEY RD	76.35	108.52	10/5/18	_____
	Mtr#: 82093994 MID/MXU: 19003244 PrvRd:50716				
012-0000019 103674	HARRIS, CAROLYN 434 DRILL RD LOT # 2 HICKORY J	63.72	127.70	11/15/18	_____
	Mtr#: 75897239 MID/MXU: 19018352 PrvRd:239972 53242690				
012-00000782 102884	STEVENS, ANGELA 782 ROMIA ROAD	82.09	114.20	10/10/18	_____
	Mtr#: 82093809 MID/MXU: 17284128 PrvRd:47347				
012-00000812 103947	RAY, TERRI 812 JACKSON CHAPLE RD	28.62	90.93	12/10/18	_____
	Mtr#: 75897233 MID/MXU: 19028888 PrvRd:182464 72045217				
012-00001200 101416	VANCE, JOHNNY 1804 DRILL RD	55.85	94.02	11/5/18	_____
	Mtr#: 75897141 MID/MXU: 19034204 PrvRd:95631				
012-00002900 102701	KEATON JR, CLARENCE 237 W M HELTON RD	96.77	126.77*	10/10/18	_____ <i>part 10/18</i>
	Mtr#: 82093579 MID/MXU: 16802972 PrvRd:35348				
012-00003100 104613	HELTON, ROGER & DIA 629 W M HELTON RD	34.50	64.50	10/18/18	_____
	Mtr#: 82093577 MID/MXU: 16800576 PrvRd:21458				
012-00003200 105438	HELTON, SANDY 565 W M HELTON RD	29.00	59.00	12/7/18	_____
	Mtr#: 82093450 MID/MXU: 88458186 PrvRd:3161				
012-00003337 105272	MILLER, AMANDA 3337 DRILL RD	83.76	118.43	12/6/18	_____
	Mtr#: 82093650 MID/MXU: 19003112 PrvRd:46191				
012-00081860 104576	RICHARDSON, AMANDA 438 DRILL RD	34.50	64.50	10/5/18	_____
	Mtr#: 75897243 MID/MXU: 19018440 PrvRd:102955				
012-00120500 101174	OSBORNE, AGEE LEE 82 STONE BRANCH	30.95	60.95	12/10/18	_____
	Mtr#: 75897216 MID/MXU: 19002380 PrvRd:36862				
012-00120750 103669	SAGE, EARLY G. 351 STONE BRANCH RD	114.17	147.32*	11/7/18	_____
	Mtr#: 75897187 MID/MXU: 19002210 PrvRd:158586				
012-00121950 103928	MEADE, DUSTIN 24 BISHOP STREET LAURAL BRANCH	68.55	99.39	9/10/18	_____
	Mtr#: 82093553 MID/MXU: 16803824 PrvRd:14450				
012-00122050 101362	MEADE, WILLARD 52 BISHOP ST 52 BISHOP ST	51.06	99.49	10/3/18	_____
	Mtr#: 82094560 MID/MXU: 16805348 PrvRd:69684				
012-00125851 105434	BRESNAHAN, CINDY 342 OLD DRILL RD RENTAL	37.09	78.40	11/19/18	_____
	Mtr#: 82093414 MID/MXU: 16805668 PrvRd:30517				
012-00126500 101316	SMITH, MARY ANN 6430 DRILL RD	32.67	62.67	12/7/18	_____
	Mtr#: 82093500 MID/MXU: 16799684 PrvRd:29352				
012-00126700 104239	JACKSON, LOUIS 6637 DRILL RD	30.00	60.00	11/5/18	_____
	Mtr#: 82094420 MID/MXU: 16802234 PrvRd:53825 METER HAD SNOW ON IT				
012-00126750 101321	BALL, DAVID ALLEN 6683 DRILL RD	54.28	103.71	11/26/18	_____
	Mtr#: 82093610 MID/MXU: 16800316 PrvRd:67547				
012-00127700 101280	HONAKER, BOBBY 50 MAPLE CREST RD	41.90	71.90	10/31/18	_____
	Mtr#: 82094351 MID/MXU: 17284964 PrvRd:35655				
012-00127851 104734	STILTNER, GINGER 57 MAPLE CREST RD	279.93	342.72*	6/7/18	_____ <i>part 12/18</i>
	Mtr#: 82094398 MID/MXU: 17285208 PrvRd:72817				
012-00127950 105482	SISK, JOHNNY 281 MAPLE CREST	40.00	70.00		_____
	Mtr#: 82094353 MID/MXU: 17285062 PrvRd:29614				
012-00128000 101286	THARP, MICHELLE 305 MAPLE CREST RD.	92.98	133.34	11/28/18	_____
	Mtr#: 82094358 MID/MXU: 89099502 PrvRd:62632 58313824				
012-00128250 101290	COMPTON, MITCHELL 8090 DRILL RD	38.59	68.59	11/7/18	_____
	Mtr#: 82094206 MID/MXU: 16800588 PrvRd:8922				

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012-00128600 101328	MULLINS, LARRY W 502 ROMIA ROAD Mtr#: 82094169	198.99 MID/MXU: 17285108	254.48* 11/21/18 PrvRd:41675	
015-00049321 104913	SIGMON, MITCHELL 3612 KENTS RIDGE RD Mtr#: 82093385	1266.18 MID/MXU: 19028170	1296.18* 4/4/18 PrvRd:54578	L.O.
018-00001800 102345	DYE, KENNETH 6985 FINNEY RD Mtr#: 82093836	34.50 MID/MXU: 16761916	64.50 10/15/18 PrvRd:52	
018-00002620 103975	MEADE, JACKIE 2620 CAMPBELL HOLLOW RD Mtr#: 82094350	75.60 MID/MXU: 16760516	105.60 10/5/18 PrvRd:43724	
018-00004910 105344	CRABTREE, JAMES 4910 FINNEY RD Mtr#: 84281748	118.00 MID/MXU: 88457827	148.00* 11/5/18 PrvRd:3653	
018-00005100 102378	DYE, JOHN 6985 FINNEY RD Mtr#: 82093851	41.68 MID/MXU: 16761688	71.68 10/15/18 PrvRd:41826	
018-00009400 104680	COLEMAN, JOEY 8953 REDBUD HWY Mtr#: 82094146	88.38 MID/MXU: 16824546	152.10 12/6/18 PrvRd:78889	Pd. #80.
018-00010600 104981	CLIFTON, DEBBY 41 MAPLE LEAF DRIVE Mtr#: 82094385	41.91 MID/MXU: 16805724	75.64 11/5/18 PrvRd:49682	
018-00012600 104658	BALL, EARNEST 9668 REDBUD HWY # 3 Mtr#: 82094190	246.88 MID/MXU: 16803292	321.73* 11/20/18 PrvRd:41509	Pmt 10/20
018-00013200 103701	O'DONNELL, JOHN L 200 DON STEVENS DR Mtr#: 82093734	358.47 MID/MXU: 16820402	358.47* 3/23/18 PrvRd:87717	L.O.
018-00013400 102547	BROWN, KENNETH 6977 FINNEY RD Mtr#: 82093831	39.35 MID/MXU: 16755586	69.56 10/10/18 PrvRd:60911	
018-00013701 104971	SMITH, JAMES S 331 FULLERS BRANCH RD Mtr#: 82093747	196.74 MID/MXU: 16819800	234.12* 10/10/18 PrvRd:48935	Pmt 4/3/18
018-00014000 104591	RAY, JOSH 9848 REDBUD HWY Mtr#: 82094390	120.53 MID/MXU: 80840886	154.61* 12/4/18 PrvRd:42128	
018-00014300 104197	MILLER, JEREMY & BR 737 FULLER BRANCH Mtr#: 82093745	114.37 MID/MXU: 16820404	169.17 10/29/18 PrvRd:67178	
018-00122700 101213	COMPTON, GERALD 243 LAUREL BRANCH RD 243 LAURE Mtr#: 82093573	90.79 MID/MXU: 16821622	145.40 10/10/18 PrvRd:53713	
018-00123450 101227	JACKSON, HARLEY 111 AMBERHILL DR COMPTON SUB Mtr#: 75897229	34.70 MID/MXU: 19003476	67.14 10/16/18 PrvRd:154954	
01A-00000448 103352	COOPER, JEFFREY 448 PLASTERS RD Mtr#: 82093850	317.07 MID/MXU: 16953078	317.07* 12/19/17 PrvRd:1900	L.O.
01A-00001143 105209	HERRERA, WILMA JEAN 43 NICKEL RD Mtr#: 76068640	49.53 MID/MXU: 16952546	109.25 12/7/18 PrvRd:369923	
01A-00002702 105171	HURT, CHRISTOPHER E 63 FELLOWSHIP DRIVE Mtr#: 76068615	48.60 MID/MXU: 16931706	114.25 12/6/18 PrvRd:215229	
01A-00003530 105226	CHILDRESS, JACOB 139 J WILSON RD Mtr#: 82093530	47.97 MID/MXU: 87773784	90.92 10/15/18 PrvRd:30839	
01A-00004338 104755	PECK, BRANDON L 4338 SWORDS CREEK RD Mtr#: 75896138	321.25 MID/MXU: 16865600	351.25* 8/3/18 PrvRd:172576	L.O.
01A-00007999 105060	JOHNSON, ANISIA 7999 SWORDS CREEK RD Mtr#: 81818542	213.18 MID/MXU: 85573160	245.93* 6/14/18 PrvRd:75968	Pmt 12/18
01A-00010200 104803	HESS, PATRICIA 6407 SWORDS CREEK RD Mtr#: 76068669	27.27 MID/MXU: 16931490	62.18 12/5/18 PrvRd:227919	
01A-00016897 105304	BROWN, ANNA 50 OAKLAND RD METER # 3 PLAST Mtr#: 82094377	94.03 MID/MXU: 16953308	147.24 11/7/18 PrvRd:62027	

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01A-00025400 100125	ADAMS, STANLEY 8827 SWORDS CREEK RD	46.97	124.59	12/11/18	
	Mtr#: 75897452 MID/MXU: 16933056		PrvRd:389613		
01A-00029730 104969	JONES, JESSICA 8464 SWORDS CREEK RD	77.85	147.43	11/8/18	
	Mtr#: 76068697 MID/MXU: 16952534		PrvRd:144082		
01A-00029731 101126	JONES, JON 8464 SWORDS CREEK RD	562.31	562.31*	9/6/17	<u>L.O.</u>
	Mtr#: 76068697 MID/MXU: 16952534		PrvRd:0		
01A-00031010 101146	DAVIS, DANNY 8122 SWORDS CREEK RD	132.49	182.89	11/29/18	
	Mtr#: 75897460 MID/MXU: 18714082		PrvRd:294289		
01A-00031100 100145	DAVIS, PERRY 8003 SWORDS CREEK RD	33.83	63.83	12/5/18	
	Mtr#: 75897456 MID/MXU: 18714354		PrvRd:122777		
01A-00031470 100602	OSBORNE, MATTHEW 103 SWIFTLY JOHN RD	40.36	75.20	10/12/18	
	Mtr#: 76068628 MID/MXU: 18709240		PrvRd:111448		
01A-00034400 105478	VANDERBILT MORTGAG 1017 LYNN SPRINGS RD	40.00	70.00		
	Mtr#: 76068682 MID/MXU: 16952422		PrvRd:254846		
01A-00035200 100390	MAYS, PAULA 800 LYNN SPRINGS RD	33.35	63.35	10/22/18	
	Mtr#: 76068676 MID/MXU: 16949356		PrvRd:178810		
01A-00035220 100566	BOND JR, CARLOS 549 LYNN SPRINGS RD	1125.02	1211.02*	11/9/18	
	Mtr#: 76068660 MID/MXU: 16942290		PrvRd:341226		
01A-00037100 105183	BOARDWINE, DEBRA 7455 MILLER CREEK RD	280.61	312.82*	9/7/18	<u>pmt 1/31/9</u>
	Mtr#: 76068619 MID/MXU: 16953098		PrvRd:122131		
01A-00037150 105402	HESS, BETTY 7461 MILLER CREEK RD METER ON LEFT (TRAILER)	126.23	156.23*		
	Mtr#: 76068620 MID/MXU: 16938192		PrvRd:58559		
01A-00037300 105081	HONAKER, KEISHIA & 7463 MILLER CREEK RD	262.17	293.74*	12/4/18	
	Mtr#: 76068621 MID/MXU: 16933072		PrvRd:82830		
01A-00037320 104258	CRABTREE, ELLEN R 7465 MILLER CREEK RD 68945093 52126413	849.20	879.20*	12/4/18	
	Mtr#: 76068616 MID/MXU: 16933132		PrvRd:152089		
01A-00037900 100178	PRESLEY, JERRY & JE 5181 SWORDS CREEK RD	58.04	88.04	12/4/18	
	Mtr#: 76068609 MID/MXU: 16937808		PrvRd:231625		
01A-00039900 100192	SHORTT, JACK 112 CLAUDES HILL DR	16.64	51.12	11/19/18	
	Mtr#: 76068632 MID/MXU: 16940320		PrvRd:129875		
01A-00041500 100195	TORRES, CONNIE 63 ALPHA ST	42.81	83.44	10/19/18	
	Mtr#: 76068596 MID/MXU: 16964608		PrvRd:172059		
01A-00042600 100200	CUMBEE, DEBORAH 4382 SWORDS CREEK RD	108.00	138.00*	9/13/18	
	Mtr#: 76068592 MID/MXU: 16870586		PrvRd:11093		
01A-00044800 100208	RAY, TIMOTHY A 26 BOYD DRIVE	168.89	204.60*	8/21/18	<u>pmt 12/3</u>
	Mtr#: 82094152 MID/MXU: 16800710		PrvRd:28631		
01A-00045500 100212	HESS, FLORENCE 163 BOYD DRIVE	11.06	75.08	11/19/18	
	Mtr#: 82094221 MID/MXU: 16725180		PrvRd:48358		
01A-00046200 100236	KENNEDY, KEVIN 184 J WILSON RD	911.48	956.73*	10/10/18	<u>L.O.</u>
	Mtr#: 76068584 MID/MXU: 16933190		PrvRd:450656		
01A-00046800 100372	RASNAKE, PAM 89 J WILSON RD	36.62	67.77	10/22/18	
	Mtr#: 76068579 MID/MXU: 16938344		PrvRd:169245		
01A-00046911 105004	STEVENS, ANGELA 3937 SWORDS CREEK RD APT # 2	192.01	343.91*	10/23/18	<u>pmt 12/18</u>
	Mtr#: 82093688 MID/MXU: 16931462		PrvRd:57015		
01A-00047050 102815	HOWELL, KARTINA 3975 SWORDS CREEK RD	111.75	152.15	10/16/18	
	Mtr#: 75897101 MID/MXU: 16937052		PrvRd:246262		
01A-00047150 103334	MCDANIEL, EDWARD 3964 SWORDS CREEK RD #1 APT.	94.45	133.17*	11/27/18	
	Mtr#: 75842431 MID/MXU: 16937858		PrvRd:154474		

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01A-00048700 100395	HONAKER, RANDALL 135 PERRY DRIVE Mtr#: 75896164	63.64	93.91 9/6/18	
01A-00061350 105032	WILSON, JEFF 427 PINE CREEK RD Mtr#: 82094284	139.40	169.40* 9/24/18	
01B-00003700 101379	RAY, WAYNE - JR 7204 MILLER CREEK RD Mtr#: 82094120	1137.66	1176.14* 11/28/18	
01B-00004500 101387	RAY, TIM & SANDY 6725 MILLER CREEK RD Mtr#: 82094093	1503.47	1539.02* 10/3/18	<i>pmt 1/3</i>
01B-00004900 101391	BRITTS, SMANATHA 7 PERKINS HOLLOW RD Mtr#: 82093974	152.43	211.18 12/10/18	
01B-00007055 104114	CRABTREE, TRAVIS & 7055 MILLER CREEK RD Mtr#: 75896061	403.64	451.08* 10/11/18	
01B-00007061 105453	OWENS, DAVID 7061 MILLER CREEK RD Mtr#: 75896058	45.54	81.87 11/8/18	
025-00000438 103405	HONAKER, LUCILINDA 453 CRACKERS NECK Mtr#: 75897603	102.74	132.74 10/3/18	
025-00000572 104747	CRABTREE, TYSON 572 CRACKERS NECK ROAD Mtr#: 76068917	36.11	66.11 10/15/18	
025-00000604 103409	CRABTREE, PHYLLIS 604 CRACKERS NECK ROAD Mtr#: 76068915	1930.91	1930.91* 7/11/18	<i>L.O.</i>
025-00000781 101125	BEAVERS, STRANA 781 CRACKERS NECK ROAD Mtr#: 76068910	21.17	51.17 10/3/18	
025-00000974 103433	EADS, IRA K 974 NAT WRIGHT TRAIL Mtr#: 75897606	269.26	299.26* 10/10/18	<i>pmt 1/3</i>
025-00003237 103935	DONOVAN, CHARLOTTE 3477 FINNEY RD Mtr#: 75897561	14.35	56.18 12/6/18	
025-00007321 103404	HARRIS, JIMMY DEAN 7321 BACK VALLEY RD Mtr#: 75897581	34.50	64.50 10/31/18	
026-00000119 104213	TAYLOR, VAN & BETTY 119 J C HILLMAN DR Mtr#: 76223257	47.90	77.90 10/31/18	
026-00000229 104408	HUGHES, BILLY 229 PEBBLESTONE DR Mtr#: 76222619	1603.55	1633.55*	
026-00000415 104268	CASEY, ANGELA 417 NEW GARDEN EST Mtr#: 76222500	34.48	77.68 12/4/18	
026-00000767 104380	MUSICK, AMANDA & JU 767 FINNEY RD Mtr#: 76222510	90.66	133.25 12/12/18	
026-00000802 104361	BALL, GEORGE 802 FINNEY RD Mtr#: 76222578	39.00	69.00 10/26/18	
026-00000831 104346	HESS, JOE & KIMBERL 831 ROMANS RIDGE RD Mtr#: 76222549	66.19	110.73 12/6/18	
026-00000903 104362	MUSICK, JARED H. 903 FINNEY RD Mtr#: 76222580	25.86	63.43 12/4/18	
026-00000956 104511	MUSICK, MICHELLE 956 HUBBARD TOWN RD Mtr#: 78493171	1209.69	1252.71* 11/16/15	
026-00000983 104514	TAYLOR, DOROTHY 983 BREEZERS BRANCH Mtr#: 78230552	58.23	157.93 9/28/18	
026-00001747 104354	BOYD, MARK 1747 ROMANS RIDGE RD Mtr#: 76222636	34.50	64.50 10/15/18	
026-00002466 104476	TURNER, CHRIS & LAU 2466 FINNEY RD Mtr#: 76222585	346.15	387.30* 12/14/18	<i>pd. 50.00</i>

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026-00002608 104339	COOK,ROLAND 2608 JOHN SIMMS HILL RD	1028.00	1058.00* 3/10/17	
	Mtr#: 76222548 MID/MXU: 19015316 PrvRd:48425			
026-00002654 104348	BARTON,THERESA & J 2654 JOHN SIMMS HILL RD	77.65	206.83 11/9/18	
	Mtr#: 76222581 MID/MXU: 18956722 PrvRd:268593			
026-00002720 104366	STINSON,PAUL HENRY 2720 JOHN SIMMS HILL RD	1274.40	1304.40* 8/17/15	
	Mtr#: 76222595 MID/MXU: 16975114 PrvRd:10			
026-00002836 105293	BOYD,GARY 39 NEW GARDEN EST	229.76	259.76 12/14/18	
	Mtr#: 82093522 MID/MXU: 88731006 PrvRd:5760			
026-00008955 104413	MCGLOTHLIN,PATRICI 8955 NEW GARDEN RD	30.00	60.00 10/23/18	
	Mtr#: 76222620 MID/MXU: 16961672 PrvRd:16			
026-00009589 104509	GIBSON,RACHEL 9589 NEW GARDEN RD	60.14	121.28 10/26/18	
	Mtr#: 78493165 MID/MXU: 18181968 PrvRd:77065			
026-00010071 104660	MULLINS,SHELLY D 10071 NEW GARDEN RD	18.47	61.73 11/19/18	
	Mtr#: 76222512 MID/MXU: 16978276 PrvRd:101171			<i>pd. 12/17</i>
026-00012258 104428	HART,KENNETH 12258 NEW GARDEN RD	1612.40	1642.40*	
	Mtr#: 76222524 MID/MXU: 16821568 PrvRd:10			
026-00012260 105010	OWENS JR,FARRELL 12260 NEW GARDEN ROAD	60.97	114.06 11/16/18	
	Mtr#: 75897547 MID/MXU: 16958236 PrvRd:370659			
026-00012509 104077	RASNAKE,JERRY 12509 NEW GARDEN ROAD	38.80	68.80 10/4/18	
	Mtr#: 75897543 MID/MXU: 16953076 PrvRd:12			
027-00001454 105410	JOHNSON,DANNY 1454 TUNNEL RD	69.00	99.00	
	Mtr#: 84281747 MID/MXU: 88457924 PrvRd:10			
027-00001774 105414	HESS,DARREN 1774 TUNNEL RD	69.00	99.00	
	Mtr#: 84281746 MID/MXU: 88458072 PrvRd:10			
027-00003866 104867	MCCOY,JASON & TARA 3866 TUNNEL RD	80.99	129.86 10/22/18	
	Mtr#: 80594862 MID/MXU: 80950076 PrvRd:222118			
02F-00030220 102096	COMPTON,JANICE 219 FRANKS HOLLOW	245.39	275.39* 4/9/18	
	Mtr#: 76068724 MID/MXU: 18715384 PrvRd:160658			<i>pm 12/28</i>
02F-00030430 102105	LEE,ALBERTA 1315 FRANKS HOLLOW	169.55	199.55* 11/6/18	
	Mtr#: 75897476 MID/MXU: 16960632 PrvRd:135644			<i>pm 11-15</i>
02F-00030470 104418	BLANKENSHIP,TAMMY 1403 FRANKS HOLLOW	126.07	163.05* 10/30/18	
	Mtr#: 75897477 MID/MXU: 16933140 PrvRd:134555			
05-00000000 104570	PHILLIPS,ANTHONY 296 OLD SCHOOL WAY	194.99	259.98 8/6/18	
	Mtr# NO METER MID/MXU: NO MID/MXU PrvRd:79500			
05-00011937 105375	HORTON,ROBIN 1937 LYNN SPRINGS RD	68.30	113.46 12/10/18	
	Mtr#: 76068981 MID/MXU: 16874070 PrvRd:270233			
05-00050900 100627	WHITT,LONNIE 2467 LYNN SPRING RD	86.64	126.33* 12/7/18	
	Mtr#: 76069005 MID/MXU: 16886646 PrvRd:258168			
05-00051550 100638	DYE,JEFFREY 230 DYE HOLLOW	61.29	91.29 9/21/18	
	Mtr#: 76068971 MID/MXU: 88457128 PrvRd:305372			
05-00052420 100841	DYE,KEVIN & DEDRA 286 TRUEL BROWN RD	19.67	80.24 12/5/18	
	Mtr#: 76069011 MID/MXU: 16941502 PrvRd:347208			
05-00053250 100672	PRICE,ADAM 4334 LYNN SPRING RD	122.51	179.43* 10/22/18	
	Mtr#: 76068987 MID/MXU: 16942132 PrvRd:251996			
05-00054200 104726	BATTON,LINDA 694 JACKIE DYE RD	56.32	94.81 10/29/18	
	Mtr#: 76069032 MID/MXU: 16964454 PrvRd:127271			
05A-00000523 103847	JOHNSON,JENNIFER 523 STROUTH CREEK	54.18	102.34 11/13/18	
	Mtr#: 76068944 MID/MXU: 16860968 PrvRd:225207			
05A-00000803 103882	PERKINS,JONATHAN 803 LONG BRANCH RD	54.10	97.12 11/8/18	
	Mtr#: 76068959 MID/MXU: 17042424 PrvRd:276025			

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05A-0000822 103863	WHITED, ROBERT E. 822 LONG BRANCH RD Mtr#: 76068964	39.93 MID/MXU: 17049308	78.40 10/19/18 PrvRd:202915	
05A-0000844 103848	DEEL, JAMES 844 STROUTH CREEK Mtr#: 76068942	55.48 MID/MXU: 16872308	87.34 10/17/18 PrvRd:195769	
05A-00001023 105485	HESS, JUSTIN & BONN 1023 LONG BRANCH RD Mtr#: 76068936	40.00 MID/MXU: 17047816	40.00 PrvRd:124258	
05A-00001025 105399	MUSICK, PHILLIP 1025 LONG BRANCH RD Mtr#: 76068940	295.28 MID/MXU: 17050520	343.18* PrvRd:124200	
06-00060250 100770	RATLIFF, THOMAS S 4361 PINE CREEK RD Mtr#: 75896174	363.13 MID/MXU: 17045446	441.35* 12/17/18 PrvRd:350845	<i>pd. 80.00</i>
06-00060900 100783	BALDWIN, RITA JEAN 3201 PINE CREEK RD Mtr#: 75896211	55.55 MID/MXU: 17048000	102.27 11/6/18 PrvRd:273818	
08A-00080460 100573	BOYD, DANIEL F 172 TRACKSIDE DR. Mtr#: 82094498	81.99 MID/MXU: 19033458	175.93 11/5/18 PrvRd:125587	
08A-00081190 101141	MILLER, GEORGE W. 764 SWORDS CREEK Mtr#: 82094014	74.53 MID/MXU: 19002290	119.57 11/15/18 PrvRd:32161	
08A-00081300 104729	WRIGHT, ROBERT 1877 SWORDS CREEK RD Mtr#: 82093449	78.24 MID/MXU: 19027000	154.02 11/19/18 PrvRd:82064	
12A-00001066 103896	FIELDS, ROBERT 1066 MILLER CREEK RD Mtr#: 76068928	58.37 MID/MXU: 16864494	88.37 11/5/18 PrvRd:90198	
12A-00001568 105240	VANOVER, CATHERINE 1568 MILLER CREEK RD Mtr#: 81468469	126.36 MID/MXU: 16870160	181.78* 11/14/18 PrvRd:43349	
12A-00002033 103901	HESS, STEPHANIE 2033 MILLER CREEK RD Mtr#: 75896181	57.16 MID/MXU: 16865582	105.36 10/12/18 PrvRd:383308	
12A-00011568 104550	LOWE, JERRY W 1572 MILLER CREEK RD Mtr#: 76068926	788.89 MID/MXU: 16864698	829.98* 12/5/18 PrvRd:336540	<i>pd. 50.00</i>
18A-00015900 105018	COXTON, PATRICIA 10698 REDBUD HWY Mtr#: 82094460	60.46 MID/MXU: 16805208	123.49 11/29/18 PrvRd:95151	
18A-00016200 104444	TRAIL, CHRISTINA 10704 REDBUD HWY Mtr#: 82094455	40.00 MID/MXU: 16901972	40.00* 8/14/18 PrvRd:47409	
18A-00017900 102756	HARRIS, KEITH 1530 CHIMMEY ROCK RD Mtr#: 82093659	33.61 MID/MXU: 17021610	92.82 11/21/18 PrvRd:84220	
18A-00018300 102763	BARTON, MELISSA & G 10779 REDBUD HWY Mtr#: 82093646	240.87 MID/MXU: 16806308	285.59* 11/5/18 PrvRd:49317	<i>pd. 1/3</i>
18A-00018500 102765	BALL, WILLIAM I 11244 REDBUD HWY Mtr#: 82094218	71.22 MID/MXU: 16804364	127.09 10/22/18 PrvRd:43777	
TOTAL	COUNT = 212	=====	=====	
		92678.98	101610.28	

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010-00112110 103791	FOX, ROBERT 97 DAFFODIL LN Mtr#: 82094339 MID/MXU: 19032374 PrvRd:83413	49.12	86.92 10/22/18	
010-00112270 100895	CAMPBELL, SHERRY 670 J F TAYLOR RD Mtr#: 82093654 MID/MXU: 19011418 PrvRd:15364	70.00	100.00* 11/16/18	
010-00112340 100897	HORTON, DAVID 652 DILLION ST Mtr#: 82093375 MID/MXU: 19003260 PrvRd:8444	139.30	169.30* 11/15/18	<u>L.O.</u>
010-00112380 101133	GILBERT, GARY & KAR 651 DILLION ST Mtr#: 82094252 MID/MXU: 19003494 PrvRd:135896	209.41	283.86* 10/17/18	
011-00001300 102511	DUTY, TAMMY 18998 US HWY 19 Mtr#: 82093940 MID/MXU: 19003048 PrvRd:46362	36.71	70.35 10/22/18	
011-00111420 104562	CLEVINGER, STEPHANI 166 BETHS LN Mtr#: 82094525 MID/MXU: 19011456 PrvRd:27128	34.50	64.50 10/11/18	
011-00112910 100916	HOLMES, CHRIS 39 SUNSET LN LOT #2 Mtr#: 82093786 MID/MXU: 19028626 PrvRd:47091	137.34	167.34* 11/30/18	
011-00113061 105098	CORDLE, DAKOTA 71 SUNSET LN Mtr#: 82094340 MID/MXU: 19029150 PrvRd:52834	45.91	75.91 11/8/18	
011-00117950 105275	DIMPFL, CARRIE E 21124 US HWY 19 Mtr#: 82094171 MID/MXU: 19011876 PrvRd:9451 58343336	91.35	91.35* 4/4/18	
013-00000200 102264	OSBORNE, TIVIS 506 SPRING HILLS Mtr#: 82093605 MID/MXU: 19030688 PrvRd:19426	34.50	64.50 10/17/18	
013-00000340 104827	BLANKENSHIP, MELENA 340 HICKORY ST Mtr#: 78530503 MID/MXU: 80840554 PrvRd:96403	248.33	248.33* 3/19/18	<u>L.O.</u>
013-00000508 105472	BROWN, KAYLE 367 HICKORY ST Mtr#: 82094210 MID/MXU: 82429088 PrvRd:22535	40.00	76.59	
013-00000509 104644	WESTBROOK, RHONDA 255 HICKORY ST Mtr#: 78530509 MID/MXU: 80839882 PrvRd:304804	101.86	185.89 10/25/18	
013-00000900 101365	HUBBARD, LEROY & KR 162 SUMMITT DRIVE Mtr#: 82093699 MID/MXU: 19031876 PrvRd:110737	2292.19	2358.57* 12/4/18	<u>paid 12/30 \$100.</u>
013-00003801 102996	LAFORCE, TODD 3801 MOUNTAIN RD. Mtr#: 82093628 MID/MXU: 19003516 PrvRd:78002	72.94	152.81 11/5/18	
013-00011074 104901	REYNOLDS, MARY 1074 SPRING HILL RD Mtr#: 78787349 MID/MXU: 19037014 PrvRd:69629	76.70	76.70* 6/12/17	
013-00114050 100954	MARTIN, AUSTIN 667 SPRING HILL RD Mtr#: 82094521 MID/MXU: 19043012 PrvRd:150268	222.29	278.74* 12/10/18	
013-00114230 100960	OWENS, MISTY 151 SUMMITT DRIVE Mtr#: 82093660 MID/MXU: 19011712 PrvRd:10	47.00	47.00* 7/4/76	
013-00114670 105190	SABO, STEPHANIE 93 RIDGE ST Mtr#: 82093662 MID/MXU: 19003426 PrvRd:37636	41.90	76.76 11/5/18	
014-00001910 105305	BROWN, BILLY 77 BELVIEW MEADOWS DR Mtr#: 84281910 MID/MXU: 19010794 PrvRd:46769	55.45	128.66 11/26/18	
014-00018100 104087	ANDERSON, PAUL 19064 US HWY 19 LOT # 5 Mtr#: 82093949 MID/MXU: 19011496 PrvRd:46427	93.03	133.44 9/5/18	
014-00018400 102191	WHITT, ROBERT & BET 19106 US HWY 19 Mtr#: 82093902 MID/MXU: 19003352 PrvRd:1067	30.00	60.00 10/23/18	
014-00117900 105124	YEAPLES, GARY 21128 US HWY 19 Mtr#: 82094215 MID/MXU: 19003848 PrvRd:3891	48.83	48.83 8/3/18	
016-00005210 104691	CANTRELL, BARBARA C 273 ACRE LANE Mtr#: 82093871 MID/MXU: 19011414 PrvRd:23064	57.65	87.65 12/6/18	
016-00111780	GILBERT, MIKE	62.00	92.00* 11/8/18	

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LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL LASTPAY	NOTE
016-00111960 100885	PATRICK, KEITH 2409 OLD HWY 19 Mtr#: 82093881	109.84 MID/MXU: 19011950	139.84* 12/13/18 PrvRd:33152	
016-00161050 102215	LESTER, GREG R. 81 ACRE LANE Mtr#: 82093880	49.59 MID/MXU: 19011668	86.62 10/15/18 PrvRd:88043	
020-02020000 102092	BOWMAN, CINDY 382 KENNEDY DRIVE Mtr#: 76222537	72.11 MID/MXU: 19036138	113.56 10/26/18 PrvRd:199969	
020-02020650 101027	KISER, JAMES & JOYC 178 KENNEDY DR. Mtr#: 76223252	54.44 MID/MXU: 80365248	99.82 10/23/18 PrvRd:256486	
020-02020800 101030	HENDRICKS, JUDY 45 DYE DRIVE 45 DYE DRIVE Mtr#: 76222495	489.99 MID/MXU: 80364726	553.12* 11/30/18 PrvRd:221799	<i>Pmt 12/28</i>
020-02021250 101039	SMITH, SHANNON 291 KENNEDY DRIVE Mtr#: 76223239	59.12 MID/MXU: PrvRd:277273	114.53 11/7/18	
020-02023100 101073	GREER, MARK 87 ECHO LN Mtr#: 76223255	32.75 MID/MXU: 88581250	77.74 10/3/18 PrvRd:183666	
021-00000497 103090	POWERS, STEVEN 497 TODD HOLLOW ROAD Mtr#: 82093462	66.20 MID/MXU: 17046288	109.42 11/19/18 PrvRd:41789	
021-00000605 105421	BELCHER, DAVON 605 POOR FARM RD ROARING SPING Mtr#: 82093490	85.31 MID/MXU: 17067342	115.31 8/30/18 PrvRd:113619	<i>L.O.</i>
021-00001500 102655	OWENS, JASON 167 TODD HOLLOW RD Mtr#: 82094204	10.07 MID/MXU: 16950716	101.95 11/29/18 PrvRd:79163 62026133	
021-00002500 102715	COOK, MICHAEL 1318 POOR FARM RD Mtr#: 82093475	38.38 MID/MXU: 17047822	68.38 12/10/18 PrvRd:17554 63069359 READING 71541.9	
021-00002801 104778	HUNNELL, NANCY 613 POOR FARM RD ROARING SPRIN Mtr#: 82093491	137.73 MID/MXU: 17027960	167.73* 11/5/18 PrvRd:28181	
021-00211250 102294	BENNETT, A J 821 POOR FARM RD Mtr#: 82093505	171.84 MID/MXU: 17027694	234.68* 12/12/18 PrvRd:77724	
021-00211851 105389	BOYD, CASE 1024 POOR FARM RD Mtr#: 82093545	36.01 MID/MXU: 16928786	66.01 11/15/18 PrvRd:19470	
021-00212150 102311	RASNAKE, JOSEPH 140 AUTUMN CHASE RD Mtr#: 82093479	56.26 MID/MXU: 16906090	100.27 10/17/18 PrvRd:59343	
021-00212500 102317	GARRETT, QUENTIN 402 AUTUMN CHASE RD Mtr#: 82093456	53.96 MID/MXU: 16950526	92.53 11/20/18 PrvRd:46567	
021-00212700 102321	WILLIS, SHAWN 438 AUTUMN CHASE RD Mtr#: 82093455	128.58 MID/MXU: 16932670	226.03 12/6/18 PrvRd:109692	
022-00000300 100275	MILLER, BRANDY 753 GRANDVIEW COURT Mtr#: 82093821	833.15 MID/MXU: 19013800	888.00* 12/5/18 PrvRd:177997	
022-00000389 104653	CHAFIN, MATTHEW 549 MACFARLANE LN Mtr#: 82094325	98.75 MID/MXU: 19032456	177.52* 11/16/18 PrvRd:86316	<i>Pmt 12/28</i>
022-00001481 102981	MORGAN, BRIAN 481 MACFARLANE LN Mtr#: 82093687	895.15 MID/MXU: 88458370	964.42* 7/3/18 PrvRd:175062	<i>L.O.</i>
022-00004500 101674	VANDYKE, JACK D & G 223 MOUNTAIN VIEW RD Mtr#: 82094311	31.45 MID/MXU: 19033840	61.45 11/5/18 PrvRd:15659	
022-00010100 102061	SUTHERLAND, DENVER 426 LAKE HILL DRIVE Mtr#: 82094322	479.93 MID/MXU: 19002910	559.26* 12/10/18 PrvRd:152505	<i>Pd. \$200.</i>
022-00011800 102078	PERKINS, MARK & TRA 520 SUNSET RD Mtr#: 82094622	41.95 MID/MXU: 19011854	75.88 10/30/18 PrvRd:51788	
022-00013200 102132	CURRY, DAVID 187 ARCH BARRETT DR Mtr#: 82094015	56.41 MID/MXU: 19034072	91.68 10/25/18 PrvRd:65809	

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022-00016500 103360	RASNAKE, KELLY 24 ROSEDALE CIRCLE Mtr#: 82094025	45.52	84.93 11/5/18	
022-00019500 102202	DYE, TIM 19 HIGHLAND ST Mtr#: 82094447	20.82	69.44 12/4/18	
022-00022700 102470	BOYD, REBECCA 455 MACFARLANE LN Mtr#: 82094288	30.26	30.26 10/16/18	
023-00000159 103123	WARBURTON, BETTY 159 SETTLE LANE METER #1 Mtr#: 75896187	34.50	64.50 10/11/18	
023-00000197 103122	PATRICK, TOM & LIND 197 SETTLE LANE Mtr#: 75896195	34.50	64.50 10/24/18	
023-00001855 103170	BEAVERS, CONNIE 7187 MOUNTAIN ROAD Mtr#: 75896229	123.00	153.00* 11/9/18	
023-00001931 105327	HALE, ASHLEY 7373 MOUNTAIN ROAD 7373 MOUNTA Mtr#: 75896198	66.99	124.56 11/5/18	PrvRd:285868
023-00002456 103663	DUTY, WILLIAM & KAY 14 ROLLING HILLS COURT Mtr#: 75896184	179.39	318.57* 10/3/18	PrvRd:276927
023-00003067 104951	KITTS, AMANDA 65 ROLLING HILLS COURT Mtr#: 75896246	296.63	378.10* 12/10/18	PrvRd:292519
023-00004694 103152	TAYLOR, DEAN MOUNTAIN ROAD Mtr#: 75897278	34.50	64.50 10/31/18	PrvRd:4948
023-00005253 103142	GARRETT, RICKY 8415 MOUNTAIN ROAD Mtr#: 75896190	144.58	175.93* 8/6/18	PrvRd:86949
023-00008257 103141	NEECE, SAMANTHA 8459 MOUNTAIN ROAD Mtr#: 75896217	3704.86	3782.15* 12/11/18	PrvRd:469999 <i>prv</i>
023-00009065 103998	INGRAM, GLADYS 58 ROLLING HILLS COURT Mtr#: 75896265	40.77	85.04 10/29/18	PrvRd:288462
024-00220140 102523	KENNEDY, HAROLD 190 TWIN OAK CIRCLE Mtr#: 82094158	136.88	166.88* 8/3/18	PrvRd:216
024-00220180 105474	HELBERT, JENNIFER 136 TWIN OAK CIRCLE Mtr#: 82093751	40.00	76.06	PrvRd:3936
024-00220420 102572	YOUNG, DAVID J 760 TWIN OAK CIRCLE Mtr#: 82094230	139.55	198.18 10/3/18	PrvRd:46416
024-00220440 102574	GOBBLE, KYLE 810 TWIN OAK CIRCLE Mtr#: 82094229	218.00	248.00* 10/3/18	PrvRd:10
024-00220470 102577	FOGLEMEN, BOBBY 66 NORFIELD RD Mtr#: 82094162	229.88	314.32* 8/30/18	PrvRd:57170
024-00220490 102580	FOGLEMEN, ELLEN 58 NORFIELD RD Mtr#: 82094234	354.08	390.76* 12/4/18	PrvRd:23787 <i>prv</i>
024-00220610 102602	MULLINS, DUSTIN & T 119 OAKLAWN CIRCLE Mtr#: 82094235	74.02	125.81 10/30/18	PrvRd:43056
024-00220651 105027	STREET, ISAAC 102 HILL TOP AVE Mtr#: 82094198	43.45	94.71 10/23/18	PrvRd:61578
024-00220820 102668	TAYLOR, BRYAN C 14543 US HWY 19 Mtr#: 82094238	153.15	213.33 10/24/18	PrvRd:43695
024-00220821 102864	TAYLOR, DEAN 149 HOKIE HILL Mtr#: 82094266	34.50	64.50 10/31/18	PrvRd:27689
024-00220850 102681	COMPTON, DONALD FER 46 HOKIE HILL DR Mtr#: 82094270	85.87	115.87 10/3/18	PrvRd:27740
141-00000567 104732	ELK GARDEN COMM, MI HAYTERS GAP RD Mtr#: 76068671	47.15	88.15 10/22/18	PrvRd:163233

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141-00000715 102966	RAY, THOMAS 12538 MOUNTAIN RD. ELK GARDEN	35.13	68.46 11/5/18	PrvRd:35355
141-00024600 104307	JENKS, RACHEL 25 WALNUT RIDGE DR TRAILER BESIDE THE CHURCH ELK GARDEN	43.53	81.48 12/5/18	
141-00220270 102549	WORD OF VICTORY MI 15300 US HWY 19	30.00	60.00 10/19/18	
158-00000209 103477	SHARP, GERALD F. 245 CLINCHVIEW DR	39.87	75.30 11/5/18	
19-00000090 102940	RASNAKE, CARLOS L. 90 DAISY DRIVE	34.50	64.50 10/25/18	
19-00000423 103593	MEISTER, MICHELLE 423 ROLLING MEADOWS RD	85.62	126.70 9/12/18	
19-00000612 103184	KISER, MELISSA 1875 COAL TIPPLE HOLLOW	100.06	156.31 10/5/18	
19-00001080 103805	STINSON, CARLINE 108 SUNNY HILL DRIVE	63.52	63.52 9/17/18	
19-00001081 105357	THOMAS, REBECCA 108 SUNNY HILL DRIVE	72.05	72.05*	
19-00001388 102904	WISE, EARL 1388 GREEN VALLEY RD	537.70	567.70* 5/15/17	
191-00000019 104146	ROMANO, PASQUALE 19 MEADOWLAND CIRCLE	42.23	75.32 10/19/18	
191-00003409 104677	ELSWICK, DONNIE 3409 US HWY 19	43.61	83.84 12/7/18	
191-00008739 104736	COX, PAMELA 3413 US HWY 19	68.71	124.21 10/10/18	
191-0007373A 105118	LONG, JAY 7373 CLINCH MT ROAD METER # 2	31.42	61.42 11/5/18	
192-00000047 103456	PATRICK, PATSY 47 HANSONVILLE LN	274.00	304.00* 4/9/18	
192-00000128 103548	DUTY, LORETTA A 128 A HANSON DR	30.00	60.00 10/22/18	
192-00000764 105353	CARRICO, BOYD 764 US HWY 19 BRICK HOUSE	140.22	140.22*	L.O.
192-00000896 103508	KESTNER, JERRY 896 US HWY 19	226.01	294.63* 11/27/18	Int.
192-0000261A 105288	WILLIS, KRISTA 261 A HANSON DRIVE	127.31	157.31* 9/12/18	
192-00002846 103531	BROOKS, MICKIE 136 APPLE TREE LN	1120.00	1150.00* 12/11/18	
192-00007088 103563	DOSS, PATRICIA 7088 CLINCH MT ROAD	39.16	69.16 11/6/18	
192-00007373 105205	WILSON, AMANDA 7377 CLINCH MOUNTAIN RD METER	39.50	76.84 12/4/18	
192-00007393 103547	MEADOWS, JAMES 16 HANSONVILLE LN	49.69	87.61 11/16/18	
192-00007562 103546	RASNAKE, JOY 134 MOUNTAIN CREEK RD	30.00	60.00 12/6/18	

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192-0000922 104690	FOX, CAROL 922 US HWY 19 Mtr#: 75897126 MID/MXU: 16869196 PrvRd:596207	448.86	510.23* 11/14/18	<u>pmt.</u>
193-0000014 103723	RHEA, DENNIS 14 LINDA STREET Mtr#: 75897343 MID/MXU: 16865730 PrvRd:294660	69.39	121.88 10/25/18	_____
193-0000060 103709	STILTNER, CHARLES 60 CROSSRIDGE ROAD Mtr#: 75897350 MID/MXU: 16874214 PrvRd:376329	177.90	231.73* 12/4/18	<u>pmt.</u>
193-0000123 103736	STEFFEY, KEITH D. 123 ROSE HILL DR Mtr#: 75897352 MID/MXU: 16859622 PrvRd:409611	104.21	176.51 12/10/18	_____
193-00001028 104053	OWENS, TRAVIS & JEN 1028 CROSSROADS DRIVE Mtr#: 75897490 MID/MXU: 16937966 PrvRd:0	29.10	59.10 12/4/18	_____
193-00001162 103717	EDWARDS, ANTHONY 1162 PURCELL ROAD Mtr#: 75897340 MID/MXU: 16867200 PrvRd:0	30.00	60.00 10/22/18	_____
193-00002033 103752	JESSEE, BUFORD 163 CROSSRIDGE RD Mtr#: 75897333 MID/MXU: 16873410 PrvRd:9997535	120.00	150.00* 8/6/18	_____
197-00001316 105355	DELANEY, NICHOLAS 1316 ELK GARDEN RD Mtr#: 82812841 MID/MXU: 87925062 PrvRd:18141	49.28	79.28 10/17/18	_____
197-00001318 105354	LOWE, JOEY M 1318 ELK GARDEN RD Mtr#: 82812842 MID/MXU: 87948426 PrvRd:52213	49.54	87.40 10/23/18	_____
197-00001894 105121	MUSICK, MIRANDA 892 ELK GARDEN RD Mtr#: 80601894 MID/MXU: 85576490 PrvRd:128288	800.32	838.80* 4/20/18	_____
197-00003965 105144	MUSICK, CHESTER & C 1499 CREEKSIDE DR Mtr#: 82093965 MID/MXU: 85895542 PrvRd:45186	109.17	142.37* 12/7/18	_____
197-00003984 105129	AUSTIN, DONNA & JOE 1314 ELK GARDEN RD Mtr#: 82093984 MID/MXU: 85575998 PrvRd:10	508.30	538.30*	_____
197-00004056 105135	RAY, DONALD & TANYA 491 MAJESTIC VALLEY RD Mtr#: 82094056 MID/MXU: 85894976 PrvRd:10	172.50	202.50* 6/11/18	_____
197-00004615 105130	OWENS, CHERYL L 1310 ELK GARDEN RD Mtr#: 82094615 MID/MXU: 83091548 PrvRd:3694	499.78	529.78*	_____
197-00004618 105138	COOK, ROBERT 1399 CREEKSIDE DR Mtr#: 82094618 MID/MXU: 85565122 PrvRd:10	301.50	331.50*	_____
197-00013966 105392	CHARLES, BUD 1483 CREEKSIDE DR Mtr#: 82093966 MID/MXU: 85577054 PrvRd:33375 82093966 85577054	86.59	127.26 9/28/18	_____
TOTAL	COUNT = 114	=====	=====	
		21600.41	26271.02	

< < END OF PAST DUE BALANCE REPORT > >

Joint Software Upgrade		% Total	43.18%
RCPSA & CWSA		Total	CWSA
Total Users:		4,400	1,900
Billing		Cost	
Utility Billing Software:		\$9,125	\$3,940
Data Conversion:		\$5,000	\$2,159
On-Site Training:		\$6,750	\$2,915
Totals:		\$20,875	\$9,014
Annual Maint. Fee:		\$2,000	\$864
Accounting			
Accounting Module:		\$6,625	\$2,861
On-Site Training:		\$3,375	\$1,457
Totals:		\$10,000	\$4,318
Annual Maint. Fee:		\$1,250	\$540
Inventory			
Ampstun Web-based Inventory:		\$4,000	\$1,727
Totals:		\$4,000	\$1,727
Annual Maint. Fee:		\$750	\$324
Billing & Accounting Only		Cost	\$13,332
		Annual Fee	\$1,403
Billing, Accounting, & Inventory		Cost	\$15,060
		Annual Fee	\$1,727

Russell County Planning Commission

November 19, 2018

The Russell County Planning Commission met on Monday, November 19, 2018 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Dustin Keith

John Mason

Mark A. Mitchell

Vice Ch. Andy Smith

Roger Sword

Wayne Young

Members Absent

Harry Ferguson

Chairman Kirby Meadows

Others Present

Kevin Tiller Esq.

Crystal White

Vice Chairman Smith called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

November Agenda approved as amended. Motion by Charlie Edmonds, seconded by John Mason.

October meeting minutes approved. Motion by Roger Sword, seconded by Jack Compton.

New Business

Motion to approve Plat as exempted by Mark A. Mitchell, seconded by Roger Sword. Motion passed.

Dave Leonard presented Plat with proposal to divide 10 acres of property after discussion about road requirement for 3 parcels being served by one right of way. Mr. Leonard is going to discuss road with VDOT.

Elections; Kirby Meadows nominated by Mark A. Mitchell for Chairman, motion by Charlie Edmonds and seconded by Roger Sword he be elected by acclamation. Andy Smith nominated by Charlie Edmonds for Vice Chairman, motion by Mark A. Mitchell and seconded by Roger Sword he be elected by acclamation. Mark A. Mitchell nominated by Charlie Edmonds and seconded by Wayne Young for Secretary, motion by Roger Sword and seconded by John Mason he be elected by acclamation.

Review of Plats

Reviewed 10/16/2018 – 11/19/2018 transactions.

Other Business

Dustin Keith brought request by Allan Thiel for Zoning Administrator to sign off on DMV Rebuilder Application. Planning Commission recommend that application be referred to County Administrator for signature due to no zoning in Russell County.

Mr. Tiller thinks sign discussed in October is exempted and has been resolved.

Meeting adjourned. Motion by Charlie Edmonds, seconded by Dustin Keith.



Andy Smith, Vice Chairman

Attest:



Mark A. Mitchell, Secretary

Planning Commission

October 16, 2018 – November 19, 2018

1. Virginia Ball Heirs .177 acres to be conveyed to Appalachian Power for cell tower access. Fire Tower Road remaining acreage 32.323 acres.

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

January 21, 2019

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of December 17, 2018
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

December 17, 2018

The Russell County Planning Commission met on Monday, December 17, 2018 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Harry Ferguson

Dustin Keith

John Mason

Chairman Kirby Meadows

Mark A. Mitchell

Vice Chair Andy Smith

Wayne Young

Members Absent

Roger Sword

Others Present

Crystal White

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

December Agenda approved. Motion by Dustin Keith, seconded by John Mason.

November meeting minutes approved as amended. Motion by Andy Smith, seconded by Charlie Edmonds.

New Business

Cecil Childress .72 acres Whites Subdivision, remaining portion .69 acres. Motion by Jack Compton, seconded by Andy Smith to recommend to Board of Supervisors, passed.

Discussion about Bicentennial Celebration.

Discussion about Delinquent Tax Sale.

Review of Plats

Reviewed 11/20/2018 – 12/17/2018 transactions.

Other Business

Chairman Kirby Meadows thanked the group for their support.

Meeting adjourned. Motion by Mark A. Mitchell, seconded by Charlie Edmonds.

Kirby Meadows, Chairman

Attest:

Mark A. Mitchell, Secretary

PLANNING COMMISSION

NOVEMBER 20, 2018- DECEMBER 17, 2018

1. Leonard Companies 25.261 AC to CL Dale Construction Adjoining Land US Hwy 19 Remaining acreage 151.35 AC (Approved at Nov.19,2018 meeting)
2. Billy Ray 1.15 AC to be added to Paula & Terry Milton (.81AC +1.15AC=1.96AC) Adjoining Land Elk Garden Rd
3. Richard Amburgey Jr. 4.962 AC to be added to Billy Boger Jr. (2.528AC+4.962AC=6.801AC) Remaining acreage .689AC US HWY 58
4. Cecil Childress .72 AC Family Whites Subdivision RD Remaining portion .69 AC (To be approved by planning Commission, property located in Whites Subdivision)
5. Robert Jones 3 lots resurveyed as is, no lot size changes. Lot 18-2.98AC, Lot 19-2.97AC, Lot 20-4.57AC Scenic Elk Garden Drive
6. Russell County .078AC to Cleveland Lifesaving Crew for parking only Cleveland Rd.

Russell County Planning Commission

November 19, 2018

The Russell County Planning Commission met on Monday, November 19, 2018 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Drive Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Dustin Keith

John Mason

Mark A. Mitchell

Vice Ch. Andy Smith

Roger Sword

Wayne Young

Members Absent

Harry Ferguson

Chairman Kirby Meadows

Others Present

Kevin Tiller Esq.

Crystal White

Vice Chairman Smith called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

November Agenda approved as amended. Motion by Charlie Edmonds, seconded by John Mason.

October meeting minutes approved. Motion by Roger Sword, seconded by Jack Compton.

New Business

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Dave Leonard presented Plat with proposal to divide 10 acres of property after discussion about road requirement for 3 parcels being served by one right of way. Mr. Leonard is going to discuss road with VDOT.

Elections; Kirby Meadows nominated by Mark A. Mitchell for Chairman, motion by Charlie Edmonds and seconded by Roger Sword he be elected by acclamation. Andy Smith nominated by Charlie Edmonds for Vice Chairman, motion by Mark A. Mitchell and seconded by Roger Sword he be elected by acclamation. Mark A. Mitchell nominated by Charlie Edmonds and seconded by Wayne Young for Secretary, motion by Roger Sword and seconded by John Mason he be elected by acclamation.

Review of Plats

Reviewed 10/16/2018 – 11/19/2018 transactions.

Other Business

Dustin Keith brought request by Allan Thiel for Zoning Administrator to sign off on DMV Rebuilder Application. Planning Commission recommend that application be referred to County Administrator for signature due to no zoning in Russell County.

Mr. Tiller thinks sign discussed in October is exempted and has been resolved.

Meeting adjourned. Motion by Charlie Edmonds, seconded by Dustin Keith.

Andy Smith, Vice Chairman

Attest:

Mark A. Mitchell, Secretary

Planning Commission

October 16, 2018 – November 19, 2018

1. Virginia Ball Heirs .177 acres to be conveyed to Appalachian Power for cell tower access. Fire Tower Road remaining acreage 32.323 acres.

RUSSELL COUNTY CONFERENCE CENTER

December 1, 2018

The following is a list of the Russell County Conference Center events for the month of December.

Date	Event	Event Type	Space
12/02/18	UMWA Christmas Dinner Betty Dingus	Individual Event	Full \$125
12/04/18	Employee Dinner Cuba Porter	Individual Event	Quarter \$75
12/05/18	Analysis of Coal Pilar Training Mike Willis	Individual Event	Full \$125
12/06/18	Department of Social Service Ivy Jessee	Individual Event	Full \$135
12/07/18	Sweet 16 Birthday Party Nina Phillips	Individual Event	Full \$125
12/08/18	CWA Local 2204 Christmas Dinner Deborah Casey	Individual Event	Full \$210
12/12/18	DMME Christmas Dinner Larry Lambert	Individual Event	Half \$100

12/13/18	Russell County Board of Supervisors Tracy Lester	Individual Event	Half Free \$100
12/14/18	Wedding Reception Kayla Casey	Individual Event	Full \$125
12/15/18	Birthday Party Heather Francis	Individual Event	Half \$100
12/16/18	Kiser Family Christmas Dinner Lynn Kiser	Individual Event	Full \$125
12/119/18	Farm Bureau Christmas Dinner Bruce Warner	Individual Event	Full \$200
12/20/18	Mercy Christmas Dinner Jay Lewis	Individual Event	Full \$125
12/21/18	The River Church Christmas Dinner Faith Blankenship	Individual Event	Full \$135
12/23/18	McGlothlin Family Christmas Dinner Rhonda Sword	Individual Event	Half \$100
12/30/18	1st Birthday Party Amanda Hale	Individual Event	Half \$150
12/31/18	Drug Free New Year's Eve Party Dustin Keith	Community Event	Full Free \$125

(Total: \$2,180.00)

- \$225

Final Total = \$1,955.00

Russell County Health & Fitness

Membership

2018

	Mar	April	May	June	July	August	September	October	November	December
Members / Class Packages	230	240	240	236	230	222	224	217	224	203
Pay Per Class	10	3	12	4	2	16	4	5	8	8
Total Engagement	240	243	248	234	224	240	221	229	211	211

Sales

Sales Month to Date *	\$ 5,778.00	\$ 3,806.00	\$ 5,051.00	\$ 4,496.00	\$ 4,828.00	\$ 4,868.00	\$ 4,778.00	\$ 4,298.00	\$ 4,140.00
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Payroll

Instructor / Trainer Payroll	\$ 1,125.00	\$ 1,145.00	\$ 1,300.00	\$ 1,150.00	\$ 1,290.00	\$ 1,260.00	\$ 1,330.00	\$ 1,580.00	\$ 1,325.00
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* Reporting from 11/20/2018-12/17/2018

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Warren & Leshia Kiser	4478 Red Oak Ridge Rd. Castlewood, VA 24224	158 RSB 1831	11/21/2017	04/11/2018		04/18/2018	The Lebanon News
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Comments:

11/21/2017 Observation of Mickey Rhea, Russell Co. Building Official, Building was unsecure- doors were open to allow public access, had holes in the roof, which would allow the elements to enter the structure, no electrical service to the structure, unsure of septic system existence. Structure, in my opinion, is unsafe, uninhabitable, and a danger, as well as a safety hazard to public, due to accessibility.

04/11/2018 Certified Letter of Notification, Report from Building Official observation and County Ordinance, sent to property owner.

04/16/2018 Certified Letter received and signed for by owner

04/18/2018 1st Public Notification published in The Lebanon News

04/25/2018 2nd Public Notice in The Lebanon News

05/01/2018 Property Owner contacted the Building Official's office to request an extension to come into compliance, due to her current work schedule.

5/25/2018 No further contact from property owner, expiration of all notices.

5/29/2018 As of the current date, I have been unable to schedule follow up inspections.

6/4/2018 Property Owner stated working on it.

7/25/2018 Ms. Kiser contacted Russell County Building Office, stated that she was continuing to remove vehicles from property and working on home/structure, but was experiencing delays due to work schedule and rain.

8/27/2018: Follow up visit by Mickey Rhea, Building Official, could not see improvement or progress on clean-up/compliance, 2nd notice will be sent to property owner.

9/28/2018: Ms. Kiser contacted the Russell County Building Office to report that progress is continuing to be made on site.

****Denotes recent activity**

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Jamie McCoy	540 Upper Bear Wallow Dante, VA 24283	160 RIE 2327	6/27/2018	7/5/2018		8/8/18 8/15/18	
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Contacted Russell County Building Official regarding steps to bring home to compliance

8/27/18: Owner contacted Mickey Rhea, is in process of hiring an individual to remove structure

Martin & Rebecca Bellamy	6594 Dante Rd. Dante, VA 24283	159 RIC 2253	6/27/2018	7/5/2018		8/8/18 8/15/18	
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Russell County Building Office received response card from certified letter delivery.

8/8/18: 1st Public Notice in The Lebanon News

8/15/18: 2nd Public Notice in The Lebanon News

8/27/18: No response from listed property owner

Wanda Farmer	609 Lower Bear Wallow Dante, VA 24283	159 RIC 2250	6/27/2018	7/5/2018		8/8/18 8/15/18	
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8/6/18: Certified Letter received notification letter back as "Unclaimed "

8/14/18: Ms. Farmer contacted Russell County Building Office regarding her inability to financially/physically bring structure to compliance.

8/16/18: Building Official, Mickey Rhea attempted to contact Ms. Farmer to discuss situation, No Answer

8/20/18: Ms. Farmer contacted R.C. Building Office and spoke with Mr. Rhea, discussed options and time extension to bring structure to compliance.

10/26/2018: No further communication from Ms. Farmer.

****Denotes recent activity**

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Boyd & Stella Dishman	35 Brandy Hollow Rd. Dante, VA 24283	159 RIC 2251	6/27/2018	7/5/2018		8/8/18 8/15/18	
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8/2/18: Certified Letter returned, unable to deliver

8/27/18: No response from listed property owner

Freddie & Karen Mullins	4218 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
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7/19/18: Russell County Building Office received response card from certified letter delivery.

8/27/18: Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s).

10/26/2018: No updates or information has been received by this office as of the current date.

Freddie & Karen Mullins	4234 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
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7/19/18: Russell County Building Office received response card from certified letter delivery.

8/27/18: Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s).

10/26/2018: No updates or information has been received by this office as of the current date.

****Denotes recent activity**

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Terry F. Ramsey	2740 Dante Rd. Dante, VA 24237	158 R SC 2070	6/22/2018	7/5/2018	7/23/2018		
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Comments:

7/23/18: Mr. Ramsey contacted the Russell County Building Office, stated that he was not the property owner. Records do seem to show some discrepancy in property and mapping. The Russell County Assessment and Mapping office is currently reviewing the records.
 10/26/2018: Unable to determine the property owner.

Golden Rule Family Management	U.S. Hwy. 58 Castlewood, VA 24224	157 L 3325	6/22/2018	7/5/2018			
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7/19/2018: Russell County Building Office received response card from certified letter delivery.
 7/30/2018: Contacted Russell County Building Office, stated property has not been released from insurance due to continuing litigation, will promptly clean property once property is released.

Richard Amburgey	29530 U.S. Hwy 58 Lebanon, VA 24266	120 L 1367 A	6/22/2018	7/5/2018			
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7/17/2018: Mr. Amburgey contacted Russell County Building Office, stated property did not belong to him. Information obtained from the Real Estate Assessment Office, states Mr. Ambergrey is the current owner, there is no record of change of ownership.
 8/22/2018: Further review of available records indicate that Mr. Amburgey is the listed property owner.
 8/23/2018: Follow-up letter was sent to Mr. Amburgey stating findings.
 10/22/2018: Site revisited by Russell County Building Official, Mickey Rhea, site has been cleared, **CLOSED**

****Denotes recent activity**

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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Richard Amburgey	29548 U.S. Hwy 58 Lebanon, VA 24266	120 L 1367 A	6/22/2018	7/5/2018			
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7/17/2018: Mr. Amburgey contacted Russell County Building Office, stated property did not belong to him. Information obtained from the Real Estate Assessment Office, states Mr. Ambergrey is the current owner, there is no record of change of ownership.

8/22/2018: Further review of available records indicate that Mr. Amburgey is the listed property owner.

8/23/2018: Follow-up letter was sent to Mr. Amburgey stating findings.

10/22/2018: Site revisited by Russell County Building Official, Mickey Rhea, to determine the possibility of continued use, if sold.

Tim & Rendy Hale	192 Lower Bear Wallow Dante, VA 24237	159 R 2189	6/22/2018	7/5/2018	7/25/18		
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Russell County Building Office received response card from certified letter delivery.

7/25/2018 Ms. Hale contacted the Russell County Building Office, stated that she was working on cleaning up property, due to work and trying to find assistance in hauling/removing debris, Ms. Hale has asked for an extension to complete the remainder of the clean-up.

Building Official, Mickey Rhea to follow-up

10/26/2018: Russell County Building Official, Mickey L. Rhea, granted a 30 day extension to continue work on site.

****Denotes recent activity**