

Amended Agenda 9/9/2018

*(Noted in Red)

Tourism Development Authority

Vacant 2-Year Term
Vacant 2-Year Term

NEW BUSINESS

1. Approval of Minutes. Consider approval of the minutes of the following meeting of the Russell County Board of Supervisors.....B-1
 - Unapproved minutes of August 6, 2018
2. Approval of Expenditures. Consider approval of expenditures presented for payment.....B-2

CITIZEN’S COMMENT PERIOD (Limited to 3 minutes)

CONSTITUTIONAL OFFICER REPORTS AND REQUESTS

COUNTY ATTORNEY REPORTS AND REQUESTS

COUNTY ADMINISTRATOR REPORTS AND REQUESTS

REPORTS

1. Rick Thompson, RC Treasurer Retirement of 9/30/2018.....D-1
2. VACO & VML Legislative Forum – September 10, 2018.....D-2
3. Auditor of Public Accounts (APA) Report.....D-3
4. **Governor’s Infrastructure Financing Conference.....D-4**
5. DCR Artrip Environmental Impact Report (EIR).....D-5
6. County Project List.....D-6

REQUESTS

1. Authorization of VDOT Resolution concerning Rte. 645 Alignment.....D-7
2. Authorization and Award of the County Audit Contract (RFP).....D-8
3. Authorization of People Incorporated Lease Agreement for Givens School...D-9

Amended Agenda 9/9/2018

*(Noted in Red)

- 4. Authorization to Advertise for County Maintenance Supervisor.....D-10
- 5. Discussion to Advertise for HVAC Maintenance Position.....D-11**
- 6. Discussion to Advertise for IT Systems Position.....D-12**
- 7. Authorization of Appropriation and Allocation of FY17/18 Budget
End-of-Year Adjustments.....D-13
- 8. Authorization of Appropriation and Allocation of FY17/18 RC School
Reversion Funds to FY18/19 General Ledger.....D-14
- 9. Authorization of RC School Reversion Funds for payment of Lebanon
School Roofing Contract.....D-15
- 10. Authorization of Donation to Farm-to-Table Event.....D-16
- 11. Authorization of Travel Requests.....D-17

MATTERS PRESENTED BY THE BOARD

ADJOURNMENT

COUNTY AGENCY / BOARD REPORTS:

- Treasurer’s Report.....E
- RC IDAF
- RC PSAG
- Castlewood W&SH
- RC Tourism.....I
- RC Planning CommissionJ
- Conference Center.....K
- RC Fitness Center.....L
- RC Transportation & Safety.....M
- RC Cannery Reports.....N
- RC Building Inspector Dilapidated Building Report.....O
- RC Building Inspector Litter Control Report.....P



Russell County Public Schools

Gregory A. Brown, Ed.D.

Division Superintendent

Office 276.889.6500 Fax 276.889.6508

Post Office Box 8 84 Dr. Lorraine C. Turner Drive Lebanon, Virginia 24266

School Board Members

Chairman

Donald Ramey

Vice-Chairman

Wayne Bostic

Charlie Collins

Cynthia Compton

Jeffrey Cook

Linda Garrett

Alex Zachwieja

August 16, 2018

Dear Parents and Guardians,

The Russell County Board of Education and Board of Supervisors have an exciting announcement affecting your child. Our two boards have been examining an opportunity for your child to secure a tuition-free college education. The program will allow your child to attend Southwest Virginia Community College (SWCC) up to two years, tuition-free.

With this program, graduates will be able to secure career certificates that require six (6) months to eighteen (18) months to complete in such areas as Agribusiness, Basic EMT Skills, Bookkeeping, Computer Repair Technician, Crime Scene Technology, Cybersecurity, Electrical Installation, Electronic Medical Records Specialist, EMT-Intermediate, Geographic Information Systems, Health Care Technician, HVAC, Horticulture Management, Industrial Maintenance, Intermediate to Paramedic, Law Enforcement, Manufacturing Fabrication, Medical Coding, Pharmacy Technician, Phlebotomy, Precision Machining, Semi-Automated Welding, and Welding. Students may choose to pursue two-year Associate degrees as well, in nearly twenty (20) areas ranging from Accounting, Education, Health Sciences, Nursing and other medical related fields, Computer and Software oriented programs, and industrial fields. Additionally, several Associate degree programs are fully transferrable to four-year colleges and universities through articulation agreements. SWCC has articulation agreements with Virginia Tech, Radford University, Bluefield State College, Emory & Henry College, Hollins University, James Madison University, King College, Longwood University, Old Dominion University, Roanoke College, University of Virginia, UVA-Wise, and William & Mary, to name a few.

I will be presenting the program in more detail at each of our high schools. The schedule will be Lebanon High School on Thursday, August 23rd at 6:00 PM, Castlewood High School on Wednesday, August 22nd at 6:00 PM, and Honaker High School on Monday, August 20th at 6:00 PM. Please plan to attend to gather the details of the program.

Respectfully,

Gregory A. Brown, Ed.D.
Division Superintendent

Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Lou Ann Wallace
District 2

Carl Rhea
District 3

Rebecca Dye, Chairperson
District 6

Tim Lovelace, Vice-Chairman
District 1

David Eaton
District 4

Steve Breeding
District 5

Lonzo Lester
County Administrator

September 10, 2018

CONSTITUTION WEEK

WHEREAS, September 17, 2018 marks the two hundred and thirty first anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 815 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23, 2018 as Constitution Week;

NOW, THEREFORE, at the request of the **Tabitha Adams Russell Chapter of the National Society of the Daughters of the American Revolution, I, Rebecca Dye, Chairperson of the Russell County Board of Supervisors** do hereby proclaim September 17 through 23, 2018 to be

CONSTITUTION WEEK

IN RUSSELL COUNTY, VIRGINIA

AND ASK THE CITIZENS TO REAFFIRM THE IDEALS
THE FRAMERS OF THE CONSTITUTION HAD IN 1787

Rebecca Dye, Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item A-1
Presenter: Chairperson

Meeting: 9/10/18 6:00 PM

Board Appointments

RC Public Service Authority (PSA)

Donnie Christian 3-Year Term

RC Social Services

Laurel Rasnick 4-Year Term
Roger Brown (Term Expired) 4-Year Term

Tourism Development Authority

Vacant 2-Year Term
Vacant 2-Year Term

STAFF RECOMMENDATION(s): Board Discretion.

SUGGESTED MOTION(s): Motion to appoint Board Members.

Board Applications

PSA (1 appointment to fill)

Donnie Christian (currently serving)

Carter McGlothlin

Joseph Huff

Danny Altizer

Steve Newberry

Larry Honaker

Social Services (2 appointments to fill)

Laurel Rasnick (currently serving)

Cynthia Compton

Gail Gobble

Linda Garrett

Melba Howard

Michael Ward

Sheila Kiser

Rita McFaddin

Andrew Hensley



COUNTY OF RUSSELL, VIRGINIA

Print Form

COMMITTEE APPLICATION



Date Received:

Letter Sent:

Currently Serving On: RCPSA

NAME: CHRISTIAN DONNIE E MR.
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: P.O. Box 1917 (306 DEER VIEW LN.)
LEBANON, VA 24266 DONNIE.CHRISTIAN@DRPEANDLS.COM
(Email Address)

TELEPHONE NUMBERS: 423-817-5940-CELL
276-889-0467 276-991-9100 276-991-9103
(Home) (Business) (FAX)

PROFESSION/VOCATION: PROJECT ENGINEER @ D.R. PRICE ENGINEERING

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: RUSSELL Co. PSA
(List no more than 3 -- in order of preference:) IDA
PLANNING COMMISSION

OTHER INTERESTS: THE PLANNED DEVELOPMENT + BETTERMENT + GROWTH
OF RUSSELL Co.

EDUCATION: MINING + CIVIL + ENVIRONMENTAL ENGINEERING

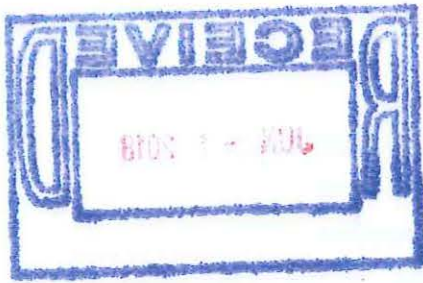
JOB EXPERIENCE: INFRASTRUCTURE (ROADS, WATER, SEWER, OTHER UTILITIES,
ETC) PLANNING, LAYOUTS + ENGINEERING DESIGNS - *SEE RESUME

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: BELFAST-HANSONVILLE PUBLIC WATER AUTH.
SUCCEEDED BY RCPSA; TEENAGE + ADULT SUNDAY SCHOOL TEACHER (FORMERLY)

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? RCPSA YES
IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? YES
IF YES, PLEASE NAME: RCPSA SINCE 2001 (CURRENT CHAIRMAN)

ARE YOU A REGISTERED VOTER? YES DISTRICT NUMBER: REBECCA DYE



P.O. Box 1917
306 Deer View Ln.
Lebanon, VA 24266

August 5, 2016

Mr. Lonzo Lester, Jr., MBA, VCO
Russell County Administrator
137 Highlands Drive
Lebanon, VA 24266

RE: Application and Resume for Various County Boards

Dear Mr. Lester,

Please find attached a copy of my latest resume of Professional Experience of predominately engineering with diversification in mining, civil and environmental compliance. However, over the years I have gained some wonderful experience in various after-work activities. In 2000, I became a *Board of Director* for the *Belfast-Hansonville Public Water Authority (PWA)* in *Russell County*, serving as its *Chairman* until our merger with *Swords Creek Public Service Authority* in 2002, to form the *Russell County Public Service Authority*. I was instrumental in the merger of the two authorities and in growing the RCPSA from two full-time employees and one part-time, approximately 320 customers, one backhoe, with assets valued at approximately one million. I was also, instrumental in growing the RCPSA to have the construction and maintenance equipment and employees that allow us to serve over 2,800 customers today, install our own waterlines with our construction equipment and to do projects for the County. Our assets have grown to over \$15 million. I have served various roles on this Board. Working with Mr. Steve Breeding in his former employment role, I prepared the first *Comprehensive Business Plan* for RCPSA to VDH for funding.

A little over 15 years ago, while a *Permits & Subdivision Specialist, Sr.* for VDOT, I attended *Russell County Planning Commission* meetings for several years, serving as a *Technical Advisor* to the members of the *Commission* on matters brought before them that might be affected by VDOT Policies, Rules and Regulations.

I also have experience in developing properties for commercial use and in creating businesses for such properties. I feel that my experience could allow me to be a very good asset to citizens of *Russell County* and its governing body by being on the *Russell County Industrial Development Authority*. As Mr. Sam Whited's term expires in Sept. 2016, I request that the members of the *Board of Supervisors* consider and hopefully appoint me to work diligently on their behalf for the citizens of *Russell County*, by appointing me to serve on the *Russell County Industrial Development Authority*.

If you or the *Board of Supervisors* need anything additional to aid in your decision making, please advise. I can be reached daily from 8 am to 5:30 pm at DRPE at 276-991-9100 or my cell 423-817-5940.

Sincerely yours,

Donnie E. Christian

Donnie E. Christian

P.O. Box 1917 Lebanon, Virginia 24266
(423) 817-5940 {cell}; (276) 889-0467 {alter.}

Education: **Bachelor of Science - Mining Engineering** (1991) *Bluefield State College*
Associate of Science - Mining Engineering (1990) *Bluefield State College*
Associate of Applied Science - Mining Technology (1988) *Southwest Virginia Community College*
Associate of Applied Science - Drafting and Design (1988) *Southwest Virginia Community College*
Additional courses in Civil and Environmental Engineering and Computer Automated Drafting and Design from Bluefield State College and Southwest Virginia Community College, 1985-1991

Professional Experience: **Project Engineer** (November, 2015 – Present)
D.R. Price Engineering & Land Surveying, Inc. – Honaker, Virginia 24260

Project Engineer (February, 2011 – August, 2015)
Terra Tech Engineering Services, P.C. – Grundy, Virginia 24614
(2011–Present) Responsible for field evaluation, design and management of mining and civil engineering projects. Prepared various mining and environmental permitting actions for numerous clients and presented these actions to the regulatory agencies involved in both Virginia, West Virginia and Kentucky. Responsible for preparing mining plans and phasing proposals for both underground and surface mines. Prepared mineral reserve evaluations for various properties and clients. Prepared monthly, quarterly, and annual stockpile evaluations for several clients. Responsible for design of roadway project plans to VDOT Road & Bridge Standards and Specifications, along with the design of waterline and sewerline projects to comply with state regulatory standards. Prepared erosion and sediment control plans/specifications and stormwater management plans/specifications to state regulatory requirements. Prepared compensatory mitigation plans.

Setup Crew Leader (June, 2010 – Jan., 2011)
Appalachian Mobile Home Service – Bristol, VA

Builder/Remodeler (November, 2008 – June 2010)
Cornerstone Stucco, Inc. – Bristol, Virginia 24202

Certified Helpdesk Professional

Northrop Grumman Corporation – Lebanon, Virginia 24266 – (July, 2006 – November, 2008)
Virginia Information Technologies Agency (VITA) – Bristol, Virginia 24203 – (July, 2005 – June, 2006)
Virginia Department of Transportation (VDOT) – IT Div. – Bristol, Virginia 24203 – (Feb., 2005 – Jun., 2005)
Responsible for first call response and e-mail requests to computer helpdesk for upto 10,000 users. Responsible for due diligence of both “mergers” {VDOT to VITA and then VITA to NGC} of information technology assets.

Geographic Information Systems (GIS) Specialist (April, 2001 – January, 2005)

Virginia Department of Transportation (VDOT) – Information Technology Division – Bristol, Virginia 24203
Responsible for researching new technologies and solutions as related to Geographic Information Systems (GIS), Global Positioning Systems (GPS), Microsoft Office and business automated support tasks. Responsible for scheduling and maintaining a 15-seat Multimedia Training Facility for use by VDOT and other organizations.

Highway Permits & Subdivision Specialist Senior (June, 1997 – April, 2001)

Virginia Department of Transportation – Lebanon Residency – Lebanon, Virginia 24266
Field review and issuance of all highway related permits and Land Use Permits. Initiated contact with general public, public officials, corporations, and others regarding permit and subdivision work. Provided technical and engineering guidance to permittee, in preparation of designs and solutions to engineering problems. Represented VDOT at Board of Supervisors, Planning Commission and other public meetings and hearings, and delivered public presentations.

Engineering Technician IV (formerly Engineering Design Drafting Technician) (Oct., 1993 – May, 1997)

Department of Transportation – Location and Design Division – Bristol, Virginia 24203
Performed preliminary engineering reviews of roadway, drainage, bridge and structure designs prepared by myself and others, including consultants. Developed practical engineering and/or economic design alternatives and drafting as needed to accommodate field conditions and/or public complaints. Prepared engineering cost analyses to determine most economical and feasible design within budget constraints. Reviewed highway plans to ensure that VDOT standards and specifications were utilized.

Engineering Design Drafting Technician (Sep., 1992 – Sep., 1993)

Dept. of Mines, Minerals & Energy – Division of Mined Land Reclamation – Big Stone Gap, Virginia 24219

Reviewed and interpreted narratives, engineering plans, calculations, and other engineering data as necessary to maintain a topographical database of quadrangle maps. Verified accuracy of submitted information and identified discrepancies to applicant. Prepared site, grading, drainage, erosion and sediment control plans and cross-sections for reclamation of highwalls, mine portal sealings, etc. of *Abandoned Mined Land* and *Bond Forfeiture* sites.

Project Manager/Design Engineer (July, 1991 – Sept., 1992)

Marshall Miller and Associates (formerly Willis, Skeen, and Associates) – Norton, Virginia 24273

Mining/Environmental Engineer (Jan., 1990 – June, 1991)

Marshall Miller and Associates (formerly Geological Consulting Services) – Bluefield, Virginia 24605

Applied standard engineering principles, practices and procedures as they relate to mining engineering, civil engineering, environmental engineering and geology. Managed and supervised various project teams ranging from two to nine people, to ensure the project was completed with the timeframe and budget set for the client.

Mining - Geological: Assisted/coordinated deep and surface mineable [single and multiple seam contour strip (first and second cut mining) and mountaintop removal] reserve, quality and economic evaluations of coal properties and oil and gas fields throughout the Appalachian Basin and of overseas properties. Also assisted in the economic estate management of coal properties. This included complete computer-based organization and generation of data utilized in preparation of geologic cross-sections, correlation of stratigraphic columns, coal resource and geologic mapping and reserve and overburden calculations. Prepared exploration proposals and coal quality programs as well as cost estimates for delineating coal reserves. Performed critiques and supplemental evaluations of previous studies. Assisted/coordinated preparation of mining, coalbed methane, and oil and gas permits.

Civil - Environmental: Field directed site assessments for installation and removal of underground storage tank (UST) sites. Assisted with development of UST closure reports. Assisted/coordinated preparation of site, grading, drainage, site utilities, and erosion and sediment control plans and details, vicinity maps, and construction costs and materials estimates of civil and environmental projects.

Co-operative Education Student (1988 – 1990)

Pittston Coal Group, Inc. – Corporate Engineering Information Systems – Lebanon, Virginia 24266

Engineering Technician (summer employment – 1989)

United Coal Company – Corporate Engineering – Bristol, Virginia 24203

(1988-1990) Responsible for data control management and entry of all coal exploration, coal quality, and mine data into the computer database. Plotted all computer-generated mapping. Prepared special projects mapping for Senior Management to use in presentations. Calculated deep and surface mineable reserve estimates. Implemented several new software packages into the property acquisition evaluation program, and instructed the department in use of the software.

General Inside Laborer (summer employment – 1986-1987)

Consolidation Coal Company/Southern Appalachia Region/Buchanan #1 Mine – Mavisdale, Virginia 24627

Installed and maintained ventilation control devices, roof support systems, and performed activities for control of air, noise, and dust to meet compliance standards of state and federal regulations for continuous and longwall mining methods.

Honors:

United States Achievement Academy All American Scholar (1990-1991)

United States Achievement Academy National Collegiate Award Winner in Mining Engineering (1988-1991)

Consolidation Coal Company Scholarship (1988-1990)

Jewell Smokeless Coal Corporation Scholarship (1985-1987)

Certifications: *Combined Administrator for Erosion & Sediment Control* – VA Dept. of Conservation & Recreation

Construction Inspector – Virginia Department of Transportation

Coal Miner's Certificate (Underground) – State of West Virginia

References: Available upon Request



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

Currently Serving On: _____

NAME: McGlothlin Dewey Carder Mr
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: P.O. Box 2109 TcDA1@Hotmail
Lee Branch VA 24266 (Email Address)

TELEPHONE NUMBERS: 276-971-5073 794-7660
(Home) (Business) (FAX)

PROFESSION/VOCATION: Adult Training

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE:
(List no more than 3 -- in order of preference :)
1. P.S.A.
2. Social service
3.

OTHER INTERESTS: _____

EDUCATION: B.S.

JOB EXPERIENCE: 20 yr miner 20 yrs. Teaching

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: P.S.A; Board of Sup; Masons

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? no

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? yes

IF YES, PLEASE NAME: Board of Sup; P.S.A.

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 1

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

Currently Serving On: _____

NAME: Huff Joseph A Mr.
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 2051 Coal Tipple Hollow
Lebanon, Va 24266 joehuffelovr.net
(Email Address)

TELEPHONE NUMBERS: 276-889-2087 276-873-5123
(Home) (Business) (FAX)

PROFESSION/VOCATION: Manager / Salesman

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Russell Co PSA Water Board
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: High School Graduate Vocational School
Some College 2 yrs drafting / 2 yrs building
TRADES

JOB EXPERIENCE: Pike Electric, Bostic Ford, Clinchfield Coal Co
Pittston Coal Co, HAD my own business, Keene Carpet

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: _____

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 9

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

FARMING

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):

From: noreply@civicplus.com
Sent: Tuesday, July 24, 2018 2:47 PM
To: kaylin.ervin@russellcountyva.us; loretta.vance@russellcountyva.us
Subject: Online Form Submittal: Board and Committee Application

Board and Committee Application

Name	Danny
Email Address	Altizer
Address	PO Box 414
City	Rosedale
State	Va
Zip Code	24280
Phone Number	276 202 3063
Fax Number	<i>Field not completed.</i>
Board/Committee on Which You Wish to Serve	PSA
Other Interests	<i>Field not completed.</i>
Education	some college
Job Experience	50 years in the mining industry, labor, management, and 26 years as a state mine safety inspector.
Civic or Service Organization Experience	Volunteer pastor of Belfast Full Gospel Fellowship Church for 25 years.
Are you currently a member of a Russell County Board or Committee?	Yes
If YES, please name:	<i>Field not completed.</i>
Have you previously served as a member of a Russell County Board or Committee?	No

If YES, please name:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



RUSSELL COUNTY BOARD OF SUPERVISORS
BOARD / COMMITTEE APPLICATION

DATE OF APPLICATION: 5-15-17

(Please print or type in black ink)

NAME: STEVE NEWBERRY SDN1955@YAHOO.COM
(First) (Last) (Email Address)

MAILING ADDRESS: P.O. Box D ROSDALE, VA 24280

B911 ADDRESS: 104 CLONK HILL, ROSDALE, VA 24280

TELEPHONE NUMBERS: 276-880-9077 276-202-0003
(Home) (Business) (Cell)

PROFESSION/VOCATION: Retired

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: P.S.A.

(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: Hovaker High School - 1972, SWCC - Drafting & Design - AAS

JOB EXPERIENCE: 3 yrs. S/S Machinery 1972-1975, Russell County Vocational School
1975-1977, Jewel Smokeless Coal Co | Jewel Coal & Coke 1977-2010

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: _____

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? Yes

IF YES, PLEASE NAME: P.S.A.

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? Yes

IF YES, PLEASE NAME: P.S.A.



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

Currently Serving On: _____

NAME: HONAKER LARRY D (Mr.)
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: P.O. 636 Rosedale VA 24280
270 McFarlane Lane (Email Address)

TELEPHONE NUMBERS: 880-1441 (Home) (cell) 276-623-3631 (Business) (FAX)

PROFESSION/VOCATION: Retired coal miner

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Water board
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: Small land owner, raise & show horses

EDUCATION: finishish high school, couple years ASWUA

JOB EXPERIENCE: Mining, carpentry

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: _____

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? Yes DISTRICT NUMBER: 6

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



RUSSELL COUNTY BOARD OF SUPERVISORS
BOARD / COMMITTEE APPLICATION

DATE OF APPLICATION: 6-25-18

(Please print or type in black ink)

NAME: Laurel P. Rasnick laurelnwayne@gmail.com
(First) (Last) (Email Address)

MAILING ADDRESS: PO Box 266

E911 ADDRESS: 236 Greenhouse Road

TELEPHONE NUMBERS: (276) 608-4077 (276) 608-4077
(Home) (Business) (Cell)

PROFESSION/VOCATION: Social Services - 31 years

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: Russell County Department of Social Services
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: Bachelor's of Business Administration

JOB EXPERIENCE: Social Services - 31 years

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Stone Mountain Health Services Board 1.5 years
Dickenson County Social Services Board - 4yrs Mental Health Board - 4yrs

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? yes

IF YES, PLEASE NAME: Russell County Department of Social Services

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? yes

IF YES, PLEASE NAME: Russell County Department of Social Services

OTHER INTERESTS (Continued):

Farming / Agriculture

JOB EXPERIENCE (Continued):

See page 1

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):

See page 1



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

RECEIVED

JUN 22 2018

Currently Serving On: _____

NAME: Compton Cynthia K.
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 6115 Finney Rd., P.O. Box 1004
Honaker, Va. 24260
(Email Address)

TELEPHONE NUMBERS: 276-873-5803
(Home) (Business) (FAX)

PROFESSION/VOCATION: Business SVCC

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Social Service
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: High School, Business SVCC

JOB EXPERIENCE: Farmers Home adm, Pharmacy Tech, Bayer Lear Corporation

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Board of Supervisors, Rotary, Agriculture Committee VHCC, Farm Bureau

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? yes

IF YES, PLEASE NAME: Russell Co. School Board

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? yes

IF YES, PLEASE NAME: Russell Co. School Board

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 3

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

Currently Serving On: _____

NAME: Gobble GAIL S MISS
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: PO Box 873
Lebanon VA 24266 (Email Address)

TELEPHONE NUMBERS: 276-889-1381 804-840-5928
(Home) (Business) (FAX)
cell

PROFESSION/VOCATION: Retired

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Russell County Social Services
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: My biggest interest is helping those that are less fortunate than I am. I volunteer at my church giving clothes away once a month to (over

EDUCATION: I graduated from Lebanon High School in 1964-65. I was # 13 in my class. I attended East Tennessee State University for two years

JOB EXPERIENCE: June 1967 until May 1969, I worked for the Russell Co. Treasurer and Russell Co. Commissioner as a clerical worker. In May 1969 until (over)

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: NA

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NA

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NA

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 5

OTHER INTERESTS (Continued):

those that are in need. Just recently I started volunteering at a church giving out food to the needy. I also worked with Russell Co. Dialysis in getting blankets donated for their patients.

JOB EXPERIENCE (Continued): August 2015, I worked for the Russell Co. Dept. Social Services

I worked as an Eligibility Worker for three years. In 1998 the Food Stamp program was started in Russell County. I was promoted to the Food Stamp Supervisor and had the responsibility of setting up the program.

~~CIVIC OR SERVICE ORGANIZATION EXPERIENCE~~ (Continued): I worked as a supervisor for ten

years and then was promoted to Administrative Manager which I held until I retired. In this position I did financial reports, computed payroll, kept up with balances of our funds, did 941's and state taxes, did special welfare and children's account books, worked with auditors, supervised clerical workers, signed warrants registers in the absence of Director, worked closely with Vicki Porter and Aleah McGlothlen, and worked as a team member with other Supervisors.



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____
Letter Sent: **RECEIVED**

Currently Serving On: **JUN 22 2018**

NAME: GARRETT LINDA S. MRS.
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 2959 CORN VALLEY RD.
HONAKER, VA. 24260 _____
(Email Address)

TELEPHONE NUMBERS: (276) 889-1141 _____
(Home) (Business) (FAX)

PROFESSION/VOCATION: _____

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: SOCIAL SERVICE
(List no more than 3 -- in order of preference :)

OTHER INTERESTS: _____

EDUCATION: HIGH SCHOOL 12 YRS.

JOB EXPERIENCE: SECRETARY 35 YRS. LEBANON HIGH

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: _____

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? YES

IF YES, PLEASE NAME: RUSSELL COUNTY SCHOOL BOARD

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? _____

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? YES DISTRICT NUMBER: 6

OTHER INTERESTS (Continued):

RECEIVED

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



COUNTY OF RUSSELL, VIRGINIA

Print Form

OFFICE USE ONLY:

COMMITTEE APPLICATION

Date Received: _____

Letter Sent: _____

Currently Serving On : _____

NAME: Howard Melba M Mrs
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: PO Box 1255; 294 Deel Street
Lebanon VA 24266 vtgirl84@jetbroadband.com
(Email Address)

TELEPHONE NUMBERS: 276-889-4919 _____
(Home) (Business) (FAX)

PROFESSION/VOCATION: Retired Juvenile Probation Officer

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Department of Social Service Board
(List no more than 3 -- in order of preference:)

OTHER INTERESTS: _____

EDUCATION: Bachelor of Science in Family and Child Development from Virginia Tech in 1984.

JOB EXPERIENCE: Employed for 32-plus years as a juvenile probation officer in Russell County. Retired in August, 2017.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Russell County Family Assessment and Planning Team; member of Lebanon Memorial United Methodist Church; Master Gardener

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? Yes

DISTRICT NUMBER: _____



COUNTY OF RUSSELL, VIRGINIA

Print Form

OFFICE USE ONLY:

COMMITTEE APPLICATION

Date Received: _____

Letter Sent: _____

RECEIVED

Currently Serving On: _____

JUN 11 2018

NAME: Ward Michael S. Mr.
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 102 Belview Meadows Drive
Cedar Bluff VA 24609 (Belfast) mward@tcpSa.org
(Email Address)

TELEPHONE NUMBERS: 276-298-4866 276-345-4339 276-964-4711
(Home) Cell (Business) office (FAX)

PROFESSION/VOCATION: Operator IN Responsible Charge ClayPool Hill Waste Water
Tazewell County PSA

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Department of Social Services Board
(List no more than 3 -- in order of preference:)

OTHER INTERESTS: Foster Care - The Children in need of a Loving
Home in Russell County

EDUCATION: High School Graduate, Continuing education Classes
and credits in relation to my current Position and job.

JOB EXPERIENCE: 20 years in floor covering Industry, 14 years and
currently Tazewell County Public Service Authority, Foster Parent
7 year.

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Worked with the Public for
the Past 31 years

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? No

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 6

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued): Commonwealth of Virginia Department of Professional and Occupational Regulation Board for WWWWOSP Wastewater works Operator License Class 2

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



COUNTY OF RUSSELL, VIRGINIA

Print Form

OFFICE USE ONLY:

COMMITTEE APPLICATION

Date Received: **RECEIVED**

Letter Sent:

JUN 19 2018

Currently Serving On: _____

NAME: Kiser Sheila A Mrs
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 435 Swords Creek Road
Honaker, VA 24260 sakiser@live.com
(Email Address)

TELEPHONE NUMBERS: 270-991-8023 270-258-4124 270-628-6709
(Home) (Business) (FAX)

PROFESSION/VOCATION: Practice Administrator of Medical Practices

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Social Service

(List no more than 3 -- in order of preference:)

OTHER INTERESTS: _____

EDUCATION: B.S. - Health Science / ODU

JOB EXPERIENCE: 5 yrs - Mountain States Medical Group - 8 yrs - Falls Plaza
Prop. Management / Imaging International - 20+ yrs hospital Radiology Dept
as Rad Tech, CT & MRI
CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Clinical Instructor

During 1970's organized Honaker Elem Parent Organization & Youth Director/leader
at First Baptist Church of Honaker

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NO

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? NO

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 4

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPBRIENCE (Continued):



RUSSELL COUNTY BOARD OF SUPERVISORS
BOARD / COMMITTEE APPLICATION

DATE OF APPLICATION: 6-23-18

(Please print or type in black ink)

NAME: Rita McFaddin rmcfaddin@russell.k12.va.us
 (First) (Last) (Email Address)

MAILING ADDRESS: PO Box 1809 Honaker VA 24260

E911 ADDRESS: 9438 Redbud Hwy Honaker VA 24260

TELEPHONE NUMBERS: _____ 276-873-6301 276-202-6704
 (Home) (Business) (Cell)

PROFESSION/VOCATION: Middle school Teacher

BOARDS/COMMITTEE ON WHICH YOU WISH TO SERVE: DSS

(List no more than 3 -- in order of preference :)

OTHER INTERESTS: Reading, walking and Farming

EDUCATION: Masters in Math from ETSU, BS in Education from Emory and Henry, AS in Education SWCC

JOB EXPERIENCE: Russell County Public Schools 27 years

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: Worked with youth in the church locally and through mission work

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? No

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMITTEE? No

IF YES, PLEASE NAME: _____

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued):

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):



COUNTY OF RUSSELL, VIRGINIA

COMMITTEE APPLICATION

OFFICE USE ONLY:

Date Received: _____

Letter Sent: _____

Currently Serving On: _____

NAME: HENSLEY ANDREW J Mr
(Last) (First) (Middle Initial) (Mr., Mrs., Miss, Rank)

HOME ADDRESS: 1556 E Cross Roads Dr
Lebanon, VA 24266 anhensle@vt.edu
(Email Address)

TELEPHONE NUMBERS: 276-202-0390 _____
(Home) (Business) (FAX)

PROFESSION/VOCATION: Procurement Forester / Farmer

BOARDS/COMMISSIONS ON WHICH YOU WISH TO SERVE: Board of Social Services
Cumberland Plateau Economic Development Commission
(List no more than 3 -- in order of preference :)

Russell County Planning Commission

OTHER INTERESTS: God; Family; Farming (Livestock); Real Estate (Farms;
Timberland; Residential); Hunting

EDUCATION: Graduated Castlewood High School 2001
BS from VA Tech in Forestry 2005

JOB EXPERIENCE: Co Owner Hensley Land & Livestock since 2005
Procurement Forester Cranberry Hardwoods 2005-2009 Mountain City, TN

CIVIC OR SERVICE ORGANIZATION EXPERIENCE: -NONE-

ARE YOU CURRENTLY A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? -NO-

IF YES, PLEASE NAME: _____

HAVE YOU PREVIOUSLY SERVED AS A MEMBER OF A RUSSELL COUNTY BOARD OR COMMISSION? -NO-

IF YES, PLEASE NAME: _____

ARE YOU A REGISTERED VOTER? yes DISTRICT NUMBER: 1

OTHER INTERESTS (Continued):

JOB EXPERIENCE (Continued): Procurement Forester Clinch River Forest Products
2010-2012 Tazewell, VA
Procurement Forester New River Hardwoods 2012 to present
Mountain City, TN

CIVIC OR SERVICE ORGANIZATION EXPERIENCE (Continued):

Code of Virginia

[Title 15.2. Counties, Cities and Towns](#) » [Chapter 55. Tourism Development Authority](#) » § 15.2-5508.

Provisions of chapter controlling over other statutes and charters

§ 15.2-5500. **Tourism Development Authority** established.

There is hereby established a Tourism Development Authority for the LENOWISCO and Cumberland Plateau Planning District Commissions. The Authority shall promote, expand and develop the tourism industries of this coal-producing region as a whole.

1993, c. 663, § 15.1-1399.19; 1994, c. [160](#); 1997, c. 587.

§ 15.2-5501. Definitions.

As used in this chapter, unless the context requires a different meaning:

"Authority" means any political subdivision, a body politic and corporate, created, organized and operated pursuant to the provisions of this chapter, or if such Authority is abolished, the board, body, commission, department or officer succeeding to the principal functions thereof or to whom the powers given by this chapter are given by law.

"Participating locality" means any county or city in the LENOWISCO or Cumberland Plateau Planning District Commissions with respect to which an authority may be organized and in which it is contemplated the Authority will function.

§ 15.2-5502. Directors; qualifications; terms; vacancies; compensation and expenses⁰; quorum; records; certification and distribution of report concerning bond issuance.

The Authority shall be governed by a board of directors of eighteen (18) representatives in which all powers of the Authority shall be vested, and which board shall be composed of (8) eight Tourism Directors representing each county and City of Norton which will hold permanent seats on the Board. If a Tourism Director position does not exist in a locality, the governing body shall appoint a representative, preferably from the government staff, chamber of commerce, or travel industry to represent the locality on the Board of Directors. The remaining seats shall be filled preferably by representatives from the travel industry from each of the (8) governing localities. Each Tourism Director, working with the tourism committee from the localities, shall provide a slate of nominations to the governing body, for selection of one (1) representative preferably from the tourism industry segment which may include the chairman of the local tourism committee, or a representative from lodging, restaurants, attractions, parks, outdoor recreation, or a community leader. The Board of Directors will create two ex-officio non-voting board positions for representatives from, (1) Jefferson National Forest Clinch Ranger District Office, and (1) Virginia State Parks. Appointed representatives shall serve a two-year term which begins on January 1st and may be reappointed for additional terms with appointments made at the annual year-end board meeting. The Board of Directors has the

authority to appoint non-voting tourism representatives and determine additional seats they deem necessary.

The directors shall elect from their membership a chair, a vice-chair, and from their membership or not, as they desire, a secretary and a treasurer, or a secretary-treasurer, who shall continue to hold such office until their respective successors are elected. The directors shall receive no salary, but the directors may be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

The Board of Directors may remove from the board any appointed member in the event that the board member is absent from any three consecutive board meetings or is absent from any four board meetings within any 12-month period. In either such event, the local governing body shall appoint a successor for the unexpired portion of the term of the member who has been removed.

Ten (10) members of the board of directors shall constitute a quorum of the board for the purposes of conducting its business and exercising its powers and for all other purposes. No vacancy in the membership of the board shall impair the right of a quorum to exercise all the powers and perform all the duties of the board. The board shall keep detailed minutes of its proceedings, which shall be open to public inspection at all times. It shall keep suitable records of its financial transactions and, unless exempted by § 30-140, it shall arrange to have the records audited annually. Copies of each such audit shall be furnished to the governing bodies of the participating localities and shall be open to public inspection.

1993, c. 663, § 15.1-1399.20; 1994, c. 160; 1997, c. 587.

§ 15.2-5503. Executive director; staff.

The Authority shall appoint an executive director, who shall be authorized to employ such staff as necessary to enable the Authority to perform its duties as set forth in this chapter. The Authority is authorized to determine the duties of such staff and to fix salaries and compensation from such funds as may be received or appropriated.

1993, c. 663, § 15.1-1399.22; 1997, c. 587.

§ 15.2-5504. Powers of Authority.

The Authority shall have the following powers together with all powers incidental thereto or necessary for the performance of those hereinafter stated:

1. To sue and be sued and to prosecute and defend, at law or in equity, in any court having jurisdiction of the subject matter and of the parties;
2. To adopt and use a corporate seal and to alter the same at pleasure;
3. To contract and be contracted with;

4. To employ and pay compensation to such employees and agents, including attorneys, as the board of directors deem necessary in carrying on the business of the Authority;
5. To exercise all powers expressly given the Authority by the governing bodies of the participating localities which established the Authority and to establish bylaws and make all rules and regulations, not inconsistent with the provisions of this chapter, deemed expedient for the management of the Authority's affairs;
6. To borrow money and to accept contributions, grants and other financial assistance from the United States of America and agencies or instrumentalities thereof, the Commonwealth, or any political subdivision, agency, or public instrumentality of the Commonwealth;
7. To formulate a tourism development plan for each participating locality in the LENOWISCO and Cumberland Plateau Planning District Commissions;
8. To receive and expend moneys on behalf of tourism development;
9. To coordinate the participating localities' individual tourism plans; and
10. To form corporations, limited partnerships or limited liability companies for the purposes of fostering or promoting tourism, job creation, economic development, or the sale of goods manufactured and produced in Virginia.

1993, c. 663, § 15.1-1399.21; 1997, c. 587; 2004, c. [806](#).

§ 15.2-5505. Establishment of local tourism advisory committees.

Each of the participating localities in the LENOWISCO and Cumberland Plateau Planning District Commissions shall establish a local tourism advisory committee to promote tourism in the participating locality, participate and assist in the planning of the regional Tourism Development Authority, and develop a tourism destination plan for its participating locality. Each locality will create a Tourism Advisory Committee. The governing body may remove from the board any appointed member in the event that the board member is absent from any three consecutive board meetings or is absent from any four board meetings within any 12-month period. In either such event, the local governing body shall appoint a successor for the unexpired portion of the term of the member who has been removed.

The Tourism Director, working with the Tourism Advisory Committee chair shall provide a slate of recommendations to the local governing body which will then appoint five or more appointees representing the travel industry which includes lodging, restaurants, attractions, outdoor recreation, events or parks, or any community leaders with terms determined by the governing body, and which may be reappointed. The Tourism Director, will work with the chairman of the Tourism Advisory Committee to facilitate regular meetings of the Tourism Advisory Committee.

1993, c. 663, § 15.1-1399.19; 1994, c. [160](#); 1997, c. 587.

§ 15.2-5506. Responsibilities and duties; local tourism advisory committees.

The local tourism advisory committees established in § [15.2-5505](#) shall:

1. [Promote and assist tourism destination plan](#) in their individual participating localities;
2. [Develop and assist in the implementation of a tourism destination plan](#) to increase tourism revenue in their respective participating localities;
3. [Encourage individuals, businesses and their local government to invest in tourism development](#) as an integral part of overall economic development; and
4. [Assist the regional Tourism Development Authority in planning and implementing a regional tourism development and destination plan.](#)

1993, c. 663, § 15.1-1399.23; 1994, c. [160](#); 1997, c. 587.

§ 15.2-5507. [Application for and acceptance of gifts and grants by local tourism advisory committees.](#)

[The local tourism advisory committees are authorized to apply for, accept and expend gifts, grants or donations from public or private sources to enable them to carry out their objectives.](#)

1993, c. 663, § 15.1-1399.24; 1997, c. 587.

§ 15.2-5508. Provisions of chapter controlling over other statutes and charters.

Any provision of this chapter which is found to be in conflict with any other statute or charter shall be controlling and shall supersede such other statute or charter to the extent of such conflict.

1993, c. 663, § 15.1-1399.25; 1997, c. 587; 2015, c. [709](#).



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-1
Presenter: Chairperson

Meeting: 9/10/18 6:00 PM

Approval of Minutes

Request approval of the minutes from the following meeting:

- **Unapproved minutes of August 6th, 2018**

STAFF RECOMMENDATION(s):

Board discretion

SUGGESTED MOTION(s):

Motion to approve Board Minutes.

ATTACHMENTS:

- Board Minutes

August 06, 2018

A regular monthly meeting of the Russell County Board of Supervisors was held on Monday, August 06, 2018 beginning at 2:00 pm for Executive (Closed) session at Pat's Country Diner followed by the regular meeting at 6:00 pm at the Russell County Government Center in Lebanon, Virginia.

The Clerk called the meeting to order.

Roll Call by the Clerk:

Present:

Tim Lovelace
Carl Rhea
David Eaton
Steve Breeding
Rebecca Dye
Lou Wallace (joined the regular meeting beginning at 6:00 pm)

Absent:

Mark Mitchell

EXECUTIVE SESSION

Motion made by David Eaton, second Tim Lovelace and duly approved by the Board of Supervisors to enter into Executive (closed) Session to discuss a litigation matter pursuant to Section 2.2-3712(7).

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Carl Rhea and Rebecca Dye

Nay: None

The Chair called a recess at 4:18 pm.

The Chair called the meeting back to order.

Lou Wallace was present for the regular meeting beginning at 6:00 pm.

CERTIFICATION OF EXECUTIVE (CLOSED SESSION)

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to return to regular session.

Pursuant to § 2.2-3712(D) of the Code of Virginia 1950, as amended each member of the Board of Supervisors upon the Roll Call certifies that to the best of their knowledge (i) only public business matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters that were identified in the motion(s) by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board of Supervisors.

The vote was:

Aye: Steve Breeding, David Eaton, Tim Lovelace, Rebecca Dye and Carl Rhea

Nay: None
Absent: Mark Mitchell
Abstain: Lou Wallace

Invocation by Kyle Kitchens, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF THE AGENDA

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve the agenda as amended.

The vote was:

Aye: David Eaton, Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace and Rebecca Dye
Nay: None

Presentations

Joseph Puckett, Sunset Digital Communications addressed the Board about the recent acquisition of BVU by Sunset and explained expansion plans.

Kitty Barker, Director of the Heart of Appalachia Tourism Authority spoke about Virginia Tourism Legislation and new updates that were recently passed by the general assembly. She stated that the HOA would need to have (2) two members appointed to the HOA from the tourism industry.

Reggie Childers, Lebanon discussed the Smashing Stereotypes about Southwest Virginia that appeared in the Richmond Times Dispatch.

Dustin Keith, Russell County Health Coalition invited everyone to the Farm to Table Dinner that will be held in Lebanon on Saturday, September 15, 2018. This event is a fundraiser for the health coalition.

Nathan Shockley, Clinch Youth Football made a presentation about his organization. He asked that the Board consider to include them as a line item in future budgets.

Mike Looney, Honaker explained that he would like the Board to consider renaming Ball Hollow Road in honor of his son Brandon, who was killed last summer in a tragic accident. He was a student at Honaker High School, it was estimated that over 1000 people attended his funeral.

BALL HOLLOW ROAD RENAMED BRANDON LOONEY MEMORIAL DRIVE

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to change the name of Ball Hollow Road in Honaker, Virginia to Brandon Looney Memorial Drive upon VDOT acceptance.

The vote was:

Aye: David Eaton, Steve Breeding, Lou Wallace, Rebecca Dye, Carl Rhea and Tim Lovelace
Nay: None

The Chairperson tabled the committee/board appointments scheduled for this month.

APPROVAL OF THE JULY 09, 2018 MINUTES

Motion made by Steve Breeding, second Carl Rhea and duly approved by the Board of Supervisors to approve the July 09, 2018 minutes and dispense with the reading thereof.

The vote was:

Aye: Steve Breeding, Carl Rhea, Lou Wallace, David Eaton, Rebecca Dye and Tim Lovelace

Nay: None

APPROVAL OF GENERAL COUNTY INVOICES

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve general county invoices in the amount of \$736,292.19 including withholdings and reoccurring.

The vote was:

Aye: David Eaton, Steve Breeding, Tim Lovelace, Lou Wallace, Carl Rhea and Rebecca Dye

Nay: None

Citizens Comment

The Chairperson opened the floor to citizen comments.

Harvey Hess, Honaker asked if the Board had made any decision about his request to have his bridge repaired.

Janice Skeens, Cleveland would like to open a soup kitchen (1) one day a week at the Cleveland Community Center.

Ken Osborne, Lebanon stated that he supports the Health and Fitness Center and thanked BOS members for supporting it.

Carla Glass, Castlewood gave an update on the Dante Community Association and thanked the Board for their continued support.

The Chairperson closed citizen comment period.

County Attorney Reports and Requests

Matt Crum gave updates on the Writ of Election, the Horse Ring Agreement and the Cumberland Plateau Waste Management Authority user agreement.

County Administrator Reports and Requests

PRE-APPROVAL OF SEPTEMBER 2018 EXPENDITURES

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to pre-approve the expenditures for September 2018.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Carl Rhea, Lou Wallace, Rebecca Dye and David Eaton

Nay: None

HARRY FERGUSON APPOINTED TO AUDIT CONTRACT COMMITTEE

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to appoint Harry Ferguson to the audit contract committee.

The vote was:

Aye: Steve Breeding, David Eaton, Lou Wallace, Carl Rhea, Tim Lovelace and Rebecca Dye

Nay: None

AUTHORIZATION OF A VDOT (MOU) FOR THE COUNTY AND TOWN OF LEBANON – TOWN ENTRANCE DEVELOPMENT PROJECT

Motion made by Steve Breeding, second Tim Lovelace and duly approved by the Board of Supervisors to authorize a VDOT (MOU) for the County and the Town of Lebanon – Town Entrance Development Project.

The vote was:

Aye: Steve Breeding, Tim Lovelace, Carl Rhea, Rebecca Dye, Lou Wallace and David Eaton.

Nay: None

APPROVAL OF A VICTIM WITNESS GRANT FROM DCJS

Motion made by Steve Breeding, second Carl Rhea and duly approved by the Board of Supervisors to accept and appropriate a Victim Witness Grant in the amount of \$70,000 from the Department of Juvenile Justice Services.

The vote was:

Aye: Steve Breeding, Carl Rhea, Tim Lovelace, Lou Wallace, Rebecca Dye and David Eaton

Nay: None

APPROVAL OF A TRAVEL REQUEST FOR THE BUILDING DEPARTMENT

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to approve a travel request from the Building Official Department.

The vote was:

Aye: Steve Breeding, David Eaton, Carl Rhea, Lou Wallace, Tim Lovelace and Rebecca Dye

Nay: None

APPROVAL OF A TRAVEL REQUEST FOR THE SOLID WASTE DEPARTMENT

Motion made by David Eaton, second Steve Breeding and duly approved by the Board of Supervisors to approve a travel request for the Solid Waste Department.

The vote was:

Aye: Steve Breeding, David Eaton, Carl Rhea, Lou Wallace, Tim Lovelace and Rebecca Dye

Nay: None

APPROVAL TO ADJOURN

Motion made by Steve Breeding, second David Eaton and duly approved by the Board of Supervisors to adjourn.

The vote was:

Aye: Steve Breeding, David Eaton, Carl Rhea, Lou Wallace, Rebecca Dye and Tim Lovelace

Nay: None

Clerk of the Board

Chairperson



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item B-2
Presenter: Chairperson

Meeting: 9/10/18 6:00 PM

Approval of Expenditures

Request approval of the County's August 2018 Monthly Expenditures:

STAFF RECOMMENDATION(s):

County's August 2018 Monthly Expenditures are in compliance with budget and operational services.

SUGGESTED MOTION(s):

Motion to approve County's August 2018 Monthly Expenditures.

ATTACHMENTS:

- August 2018 Monthly Expenditures

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
9/04/2018	8/15/2018	003845 ALSCO	LTOA839709		232.52	232.52	4100-072010-3008-	-
9/04/2018	8/29/2018	003845 ALSCO	LROA842253		308.55	308.55	4100-072010-3008-	-
					541.07	541.07		*
9/04/2018	8/09/2018	003754 AMAZON	438346556845	10	9.21	9.21	4100-073010-5411-	-
9/04/2018	7/31/2018	003754 AMAZON	439639534673	10	5.77	5.77	4100-073010-5411-	-
9/04/2018	8/01/2018	003754 AMAZON	444966946796	10	134.59	134.59	4100-073010-5411-	-
9/04/2018	7/22/2018	003754 AMAZON	448844535965	10	68.41	68.41	4100-073010-5411-	-
9/04/2018	7/31/2018	003754 AMAZON	455863965393	10	25.77	25.77	4100-073010-5411-	-
9/04/2018	8/10/2018	003754 AMAZON	456663776773	10	13.68	13.68	4100-073010-5411-	-
9/04/2018	7/20/2018	003754 AMAZON	458464333468	10	9.95	9.95	4100-073010-5411-	-
9/04/2018	7/20/2018	003754 AMAZON	468.4579395	10	19.62	19.62	4100-073010-5411-	-
9/04/2018	7/22/2018	003754 AMAZON	493845637777	10	83.84	83.84	4100-073010-5411-	-
9/04/2018	8/01/2018	003754 AMAZON	566787575875	10	115.63	115.63	4100-073010-5411-	-
9/04/2018	7/27/2018	003754 AMAZON	574887768755	10	14.93	14.93	4100-073010-5401-	-
9/04/2018	8/10/2018	003754 AMAZON	646495566458	10	15.74	15.74	4100-073010-5411-	-
9/04/2018	7/16/2018	003754 AMAZON	689499677475	10	61.88	61.88	4100-073010-5411-	-
9/04/2018	7/30/2018	003754 AMAZON	739383996889	10	33.68	33.68	4100-073010-5411-	-
9/04/2018	7/13/2018	003754 AMAZON	766659636333	10	43.12	43.12	4100-073010-5411-	-
9/04/2018	8/13/2018	003754 AMAZON	768946447968	10	38.99	38.99	4100-073010-5411-	-
9/04/2018	7/21/2018	003754 AMAZON	786373649884	10	27.37	27.37	4100-073010-5411-	-
9/04/2018	8/01/2018	003754 AMAZON	879693337846	10	29.47	29.47	4100-073010-5411-	-
9/04/2018	7/20/2018	003754 AMAZON	886568873575	10	12.16	12.16	4100-073010-5411-	-
9/04/2018	8/13/2018	003754 AMAZON	898789475899	10	14.58	14.58	4100-073010-5411-	-
9/04/2018	8/08/2018	003754 AMAZON	944964853838	10	10.52	10.52	4100-073010-5411-	-
9/04/2018	7/23/2018	003754 AMAZON	9748495377947	10	26.31	26.31	4100-073010-5411-	-
					815.22	815.22		*
9/04/2018	5/31/2018	004530 ARC ACQUISITION	INV-0037438		49,978.92	49,978.92	4100-031020-5408-	-
					49,978.92	49,978.92		*
9/04/2018	8/15/2018	000046 AT & T	08152018		36.85	36.85	4100-031020-5203-	-
9/04/2018	8/15/2018	000046 AT & T	08162018		44.01	44.01	4100-031020-5203-	-
					80.86	80.86		*
9/04/2018	7/23/2018	003103 AUTO MOTION SER	15030		436.93	436.93	4100-031020-5408-	-
9/04/2018	7/25/2018	003103 AUTO MOTION SER	15040		56.00	56.00	4100-031020-5408-	-
9/04/2018	7/25/2018	003103 AUTO MOTION SER	15047		1,204.93	1,204.93	4100-031020-5408-	-
9/04/2018	7/30/2018	003103 AUTO MOTION SER	15057		16.00	16.00	4100-031020-5408-	-
9/04/2018	7/30/2018	003103 AUTO MOTION SER	15058		16.00	16.00	4100-031020-5408-	-
9/04/2018	8/06/2018	003103 AUTO MOTION SER	15071		36.99	36.99	4100-031020-5408-	-
					1,766.85	1,766.85		*
9/04/2018	7/23/2018	002535 BAKER & TAYLOR	5015095892	10	16.18	16.18	4100-073010-5411-	-
9/04/2018	7/23/2018	002535 BAKER & TAYLOR	5015095893	10	32.48	32.48	4100-073010-5411-	-
9/04/2018	7/25/2018	002535 BAKER & TAYLOR	5015097387	10	15.67	15.67	4100-073010-5411-	-
9/04/2018	7/25/2018	002535 BAKER & TAYLOR	5015097388	10	328.05	328.05	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	5015105509	10	66.11	66.11	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	5015105510	10	23.69	23.69	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	5015105511	10	318.14	318.14	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	5015108853	10	15.61	15.61	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	5015108854	10	154.85	154.85	4100-073010-5411-	-
9/04/2018	8/09/2018	002535 BAKER & TAYLOR	5015117882	10	63.41	63.41	4100-073010-5411-	-
9/04/2018	8/09/2018	002535 BAKER & TAYLOR	5015117883	10	16.74	16.74	4100-073010-5411-	-
9/04/2018	8/17/2018	002535 BAKER & TAYLOR	5015128339	10	99.94	99.94	4100-073010-5411-	-
9/04/2018	8/17/2018	002535 BAKER & TAYLOR	5015128340	10	21.80	21.80	4100-073010-5411-	-
9/04/2018	7/18/2018	002535 BAKER & TAYLOR	5015128341	10	10.80	10.80	4100-073010-5411-	-
9/04/2018	8/17/2018	002535 BAKER & TAYLOR	5015128342	10	321.65	321.65	4100-073010-5411-	-
9/04/2018	8/17/2018	002535 BAKER & TAYLOR	5015129593	10	414.58	414.58	4100-073010-5411-	-
9/04/2018	8/01/2018	002535 BAKER & TAYLOR	52015105508	10	32.52	32.52	4100-073010-5411-	-
					1,952.22	1,952.22		*

DUE DATE	INV. DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
9/04/2018	8/15/2018	004494 BENTLEY DISTRIB	130107		13.88	13.88	4100-034010-5401-	-
9/04/2018	8/15/2018	004494 BENTLEY DISTRIB	130107		13.88	13.88	4100-012300-5401-	-
9/04/2018	8/15/2018	004494 BENTLEY DISTRIB	130107		27.74	27.74	4100-012010-5401-	-
					55.50	55.50 *		
9/04/2018	8/01/2018	000052 BLEVINS SEPTIC	32407		375.00	375.00	4100-042010-5413-	-
9/04/2018	8/17/2018	000052 BLEVINS SEPTIC	32453		375.00	375.00	4100-042010-5413-	-
					750.00	750.00 *		
9/04/2018	8/13/2018	004161 BREEDING, CRYST	08132018		390.00	390.00	4100-072030-3009-	-
					390.00	390.00 *		
9/04/2018	7/06/2018	002429 BUILDING SYSTEM	SD19454		1,011.38	1,011.38	4100-043020-5407-	-
					1,011.38	1,011.38 *		
9/04/2018	7/31/2018	003816 CAMPBELL PRINTI	39498		200.00	200.00	4100-021010-5401-	-
					200.00	200.00 *		
9/04/2018	8/01/2018	003898 CARD SERVICES C	5543286K55SW9L6		25.80	25.80	4100-022010-5401-	-
9/04/2018	8/10/2018	003898 CARD SERVICES C	08102018	1	6,370.03	6,370.03	4100-031020-5503-	-
					6,395.83	6,395.83 *		
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		31.00	31.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		118.00	118.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		62.00	62.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		62.00	62.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		62.00	62.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		62.00	62.00	4100-071040-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		31.00	31.00	4100-043020-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		31.00	31.00	4100-043020-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		59.00	59.00	4100-043020-5103-	-
9/04/2018	8/06/2018	003438 CASTLEWOOD WATE	08062018		31.00	31.00	4100-043020-5103-	-
9/04/2018	8/31/2018	003438 CASTLEWOOD WATE	08312018		25,734.81	25,734.81	4100-082010-8025-	-
					26,283.81	26,283.81 *		
9/04/2018	8/01/2018	001616 CENTER POINT LA	1612091	10	467.94	467.94	4100-073010-5411-	-
					467.94	467.94 *		
9/04/2018	8/20/2018	004450 CINTAS CORPORAT	4008812440		16.58	16.58	4100-043020-3008-	-
9/04/2018	8/23/2018	004450 CINTAS CORPORAT	4008965742		44.36	44.36	4100-043020-3008-	-
9/04/2018	8/23/2018	004450 CINTAS CORPORAT	4008965764		63.69	63.69	4100-043020-3008-	-
9/04/2018	8/23/2018	004450 CINTAS CORPORAT	4008965818		39.84	39.84	4100-043020-3008-	-
9/04/2018	8/23/2018	004450 CINTAS CORPORAT	4008965819		114.80	114.80	4100-043020-3008-	-
9/04/2018	8/23/2018	004450 CINTAS CORPORAT	4008965826		199.75	199.75	4100-043020-3008-	-
9/04/2018	8/27/2018	004450 CINTAS CORPORAT	4009061864		16.20	16.20	4100-043020-3008-	-
9/04/2018	8/30/2018	004450 CINTAS CORPORAT	4009217533		63.69	63.69	4100-043020-3008-	-
9/04/2018	8/30/2018	004450 CINTAS CORPORAT	4009217534		39.84	39.84	4100-043020-3008-	-
9/04/2018	8/30/2018	004450 CINTAS CORPORAT	4009217541		199.75	199.75	4100-043020-3008-	-
9/04/2018	8/30/2018	004450 CINTAS CORPORAT	4009217542		44.36	44.36	4100-043020-3008-	-
9/04/2018	8/30/2018	004450 CINTAS CORPORAT	4009217552		114.80	114.80	4100-043020-3008-	-
9/04/2018	9/04/2018	004450 CINTAS CORPORAT	4009316595		16.20	16.20	4100-043020-3008-	-
					973.86	973.86 *		
9/04/2018	2/06/2018	003569 CLARK PRINT SHO	3831		100.70	100.70	4100-035010-5401-	-
9/04/2018	8/17/2018	003569 CLARK PRINT SHO	3928		55.00	55.00	4100-022010-5401-	-
					155.70	155.70 *		
9/04/2018	8/01/2018	000142 CLERK OF CIRCUI	NOTARY-FEE		10.00	10.00	4100-021060-5401-	-
					10.00	10.00 *		
9/04/2018	7/31/2018	004045 CODE3 TECHNOLOG	RCS011		9,999.00	9,999.00	4100-031020-5408-	-
					9,999.00	9,999.00 *		
9/04/2018	8/02/2018	004452 CRYSTAL SPRINGS	16983012080218		112.21	112.21	4100-032050-7002-	-
9/04/2018	8/02/2018	004452 CRYSTAL SPRINGS	16982561080218		54.37	54.37	4100-031020-5401-	-
9/04/2018	8/02/2018	004452 CRYSTAL SPRINGS	16981298080218		40.88	40.88	4100-013010-5401-	-
					207.46	207.46 *		

DUE DATE	INV DATE	VENDOR	INVOICE	CLASS	GROSS AMT.	NET AMOUNT	G/L ACCOUNT	P.O.#
9/04/2018	7/25/2018	000167 CSX TRANSPORTAT	8356186		1,240.48	1,240.48	4100-043020-8001-	-
					1,240.48	1,240.48	*	
9/04/2018	8/16/2018	000171 CUMBERLAND PLAT	109		68,305.02	68,305.02	4100-042010-3002-	-
					68,305.02	68,305.02	*	
9/04/2018	8/02/2018	003403 DAVIS KLAY	002203		280.00	280.00	4100-022010-5401-	-
9/04/2018	8/06/2018	003403 DAVIS KLAY	002204		20.00	20.00	4100-022010-5401-	-
9/04/2018	8/21/2018	003403 DAVIS KLAY	002205		20.00	20.00	4100-022010-5401-	-
					320.00	320.00	*	
9/04/2018	8/29/2018	004539 DAVIS, EVERETT	08292018		83.00	83.00	4100-042400-5401-	-
					83.00	83.00	*	
9/04/2018	7/24/2018	000184 DEMCO	6416239	10	150.45	150.45	4100-073010-5401-	-
9/04/2018	8/09/2018	000184 DEMCO	6426353	10	76.89	76.89	4100-073010-5401-	-
					227.34	227.34	*	
9/04/2018	8/23/2018	000193 DISCOUNT TIRE C	4856		16.00	16.00	4100-042400-3004-	-
9/04/2018	7/13/2018	000193 DISCOUNT TIRE C	4644		68.00	68.00	4100-031020-5408-	-
9/04/2018	7/17/2018	000193 DISCOUNT TIRE C	4655		15.00	15.00	4100-031020-5408-	-
					99.00	99.00	*	
9/04/2018	3/26/2018	000198 DOMINION OFFICE	92506		39.90	39.90	4100-035010-5401-	-
9/04/2018	7/24/2018	000198 DOMINION OFFICE	96828		9.36	9.36	4100-021010-5401-	-
9/04/2018	7/24/2018	000198 DOMINION OFFICE	96846		72.89	72.89	4100-035050-5401-	-
9/04/2018	8/02/2018	000198 DOMINION OFFICE	97195		37.98	37.98	4100-021060-5401-	-
9/04/2018	8/03/2018	000198 DOMINION OFFICE	97213		16.64	16.64	4100-021060-5401-	-
9/04/2018	8/07/2018	000198 DOMINION OFFICE	97343		339.61	339.61	4100-035050-5401-	-
9/04/2018	7/20/2018	000198 DOMINION OFFICE	96688	10	39.90	39.90	4100-073010-5401-	-
9/04/2018	7/24/2018	000198 DOMINION OFFICE	96847	10	14.70	14.70	4100-073010-5401-	-
9/04/2018	7/31/2018	000198 DOMINION OFFICE	97117	10	7.85	7.85	4100-073010-5401-	-
9/04/2018	8/03/2018	000198 DOMINION OFFICE	97215	10	32.40	32.40	4100-073010-5401-	-
9/04/2018	8/07/2018	000198 DOMINION OFFICE	97340	10	44.08	44.08	4100-073010-5401-	-
9/04/2018	8/10/2018	000198 DOMINION OFFICE	97544	10	299.99	299.99	4100-073010-5414-	-
9/04/2018	8/16/2018	000198 DOMINION OFFICE	97751	10	39.90	39.90	4100-073010-5401-	-
9/04/2018	8/13/2018	000198 DOMINION OFFICE	96834		149.99	149.99	4100-012130-5401-	-
9/04/2018	8/10/2018	000198 DOMINION OFFICE	97517		1.39	1.39	4100-032050-5401-	-
9/04/2018	8/14/2018	000198 DOMINION OFFICE	97636		39.90	39.90	4100-032050-5401-	-
9/04/2018	8/14/2018	000198 DOMINION OFFICE	97644		141.73	141.73	4100-012010-5401-	-
9/04/2018	8/16/2018	000198 DOMINION OFFICE	97645		59.26	59.26	4100-021010-5401-	-
9/04/2018	8/20/2018	000198 DOMINION OFFICE	97958		257.50	257.50	4100-021060-5401-	-
9/04/2018	8/22/2018	000198 DOMINION OFFICE	98046		57.28	57.28	4100-021060-5401-	-
9/04/2018	7/27/2018	000198 DOMINION OFFICE	96996		82.08	82.08	4100-031020-5401-	-
9/04/2018	8/21/2018	000198 DOMINION OFFICE	97928		44.98	44.98	4100-031020-5401-	-
9/04/2018	8/24/2018	000198 DOMINION OFFICE	98189		21.56	21.56	4100-031020-5401-	-
9/04/2018	8/28/2018	000198 DOMINION OFFICE	98249		34.32	34.32	4100-031020-5401-	-
9/04/2018	8/29/2018	000198 DOMINION OFFICE	98290		76.60	76.60	4100-031020-5401-	-
9/04/2018	7/25/2018	000198 DOMINION OFFICE	96833		499.99	499.99	4100-012090-5401-	-
9/04/2018	7/24/2018	000198 DOMINION OFFICE	96850		306.48	306.48	4100-022010-5401-	-
9/04/2018	7/24/2018	000198 DOMINION OFFICE	96898		37.20	37.20	4100-013020-5401-	-
9/04/2018	7/31/2018	000198 DOMINION OFFICE	97104		20.29	20.29	4100-022010-5401-	-
9/04/2018	8/07/2018	000198 DOMINION OFFICE	97331		43.40	43.40	4100-022010-5401-	-
9/04/2018	8/14/2018	000198 DOMINION OFFICE	97637		50.25	50.25	4100-022010-5401-	-
9/04/2018	8/21/2018	000198 DOMINION OFFICE	97934		80.00	80.00	4100-022010-5401-	-
9/04/2018	8/24/2018	000198 DOMINION OFFICE	98069		64.38	64.38	4100-013010-5401-	-
9/04/2018	8/28/2018	000198 DOMINION OFFICE	98224		8.89	8.89	4100-034010-5401-	-
9/04/2018	8/28/2018	000198 DOMINION OFFICE	98225		18.98	18.98	4100-012090-5401-	-
9/04/2018	8/28/2018	000198 DOMINION OFFICE	98229		28.99	28.99	4100-012010-5401-	-
9/04/2018	8/31/2018	000198 DOMINION OFFICE	98432		244.62	244.62	4100-012010-5401-	-
					3,365.26	3,365.26	*	

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2018	7/31/2018	003938 DRAPER ADEN ASS	2018070310		1,977.50	1,977.50	4100-042010-3090-	-
					1,977.50	1,977.50	*	
9/04/2018	7/23/2018	004192 DYE, ANITA	07232018	10	11.34	11.34	4100-073010-5413-	-
					11.34	11.34	*	
9/04/2018	8/01/2018	004007 EVIDENT, INC	134526A		364.00	364.00	4100-031020-5409-	-
9/04/2018	8/20/2018	004007 EVIDENT, INC	134526B		63.60	63.60	4100-031020-5408-	-
					427.60	427.60	*	
9/04/2018	7/10/2018	004110 FAST GARAGE, IN	07102018		120.00	120.00	4100-031020-5408-	-
9/04/2018	7/10/2018	004110 FAST GARAGE, IN	07102018		890.00	890.00	4100-031020-5408-	-
9/04/2018	8/24/2018	004110 FAST GARAGE, IN	08242018		620.00	620.00	4100-022010-5415-	-
					1,630.00	1,630.00	*	
9/04/2018	5/31/2018	000230 FIRE PROTECTION	3017		450.00	450.00	4100-043020-3004-	-
					450.00	450.00	*	
9/04/2018	7/24/2018	001445 FISHER AUTO PAR	397-236308		59.14	59.14	4100-031020-5408-	-
					59.14	59.14	*	
9/04/2018	7/10/2018	000978 FOGLEMAN'S CARP	13399		195.00	195.00	4100-094010-7056-	-
9/04/2018	7/27/2018	000978 FOGLEMAN'S CARP	13455		22.50	22.50	4100-071040-5607-	-
					217.50	217.50	*	
9/04/2018	2/05/2018	004365 FRANKLIN COUNTY	02052018.	10	37.42	37.42	4100-073010-5411-	-
					37.42	37.42	*	
9/04/2018	8/21/2018	003310 FREEDOM FORD	09772		407.77	407.77	4100-043020-5408-	-
9/04/2018	6/28/2018	003310 FREEDOM FORD	8984		225.62	225.62	4100-031020-5408-	-
9/04/2018	6/26/2018	003310 FREEDOM FORD	9072		247.51	247.51	4100-031020-5408-	-
9/04/2018	7/09/2018	003310 FREEDOM FORD	9141		2,252.33	2,252.33	4100-031020-5408-	-
9/04/2018	7/03/2018	003310 FREEDOM FORD	9198		16.00	16.00	4100-031020-5408-	-
9/04/2018	7/25/2018	003310 FREEDOM FORD	9450		34.98	34.98	4100-031020-5408-	-
9/04/2018	7/09/2018	003310 FREEDOM FORD	09249		97.04	97.04	4100-022010-5415-	-
					3,281.25	3,281.25	*	
9/04/2018	8/30/2018	004179 FRYE ROOFING IN	17488		133,951.85	133,951.85	4100-094010-8027-	-
					133,951.85	133,951.85	*	
9/04/2018	7/12/2018	000854 GALL'S, LLC	10300821		45.00	45.00	4100-031020-5409-	-
9/04/2018	7/17/2018	000854 GALL'S, LLC	10330283		21.00	21.00	4100-031020-5409-	-
9/04/2018	9/28/2017	000854 GALL'S, LLC	8391576-FIX		174.00	174.00	4100-031020-5409-	-
9/04/2018	3/29/2018	000854 GALL'S, LLC	9619341-FIX		.50	.50	4100-031020-5409-	-
					240.50	240.50	*	
9/04/2018	8/06/2018	003676 GENTRY LOCKE AT	257237 //039		4,728.54	4,728.54	4100-011010-3002-	-
					4,728.54	4,728.54	*	
9/04/2018	8/21/2018	001862 GREAT AMERICA L	23214542		263.22	263.22	4100-012100-3006-	-
					263.22	263.22	*	
9/04/2018	7/26/2018	003505 GREEN VALLEY TO	4725.		325.00	325.00	4100-031020-5408-	-
9/04/2018	7/26/2018	003505 GREEN VALLEY TO	4726.		65.00	65.00	4100-043020-5408-	-
					390.00	390.00	*	
9/04/2018	8/10/2018	004163 HAMILTON, AMY	08102018		225.00	225.00	4100-072030-3009-	-
					225.00	225.00	*	
9/04/2018	8/08/2018	000315 HBS-IT	132301		134.82	134.82	4100-021010-3005-	-
					134.82	134.82	*	
9/04/2018	8/08/2018	002539 HEART OF APPALA	20184061		500.00	500.00	4100-081040-3007-	-
					500.00	500.00	*	
9/04/2018	8/07/2018	004056 HIGHLANDS SIGN	08072018		20.00	20.00	4100-032050-5413-	-
9/04/2018	8/22/2018	004056 HIGHLANDS SIGN	08222018		60.00	60.00	4100-031020-5409-	-
					80.00	80.00	*	
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1664		1,187.50	1,187.50	4100-094010-7056-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1665		180.00	180.00	4100-022010-5415-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1666		590.00	590.00	4100-094010-7056-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1667		3,070.00	3,070.00	4100-012300-3002-	-

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9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1670		11.00	11.00	4100-042400-5413-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1674		25.00	25.00	4100-013020-3002-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1691		97.50	97.50	4100-072010-3009-	-
9/04/2018	7/27/2018	003866 INNOVATIVE TECH	1649		200.00	200.00	4100-031020-3005-	-
9/04/2018	8/24/2018	003866 INNOVATIVE TECH	1682		335.00	335.00	4100-031020-3005-	-
					5,696.00	5,696.00 *		
9/04/2018	7/26/2018	003587 JOHN DEERE FINA	1006103		39.99	39.99	4100-042400-5413-	-
9/04/2018	8/06/2018	003587 JOHN DEERE FINA	1007125		226.42	226.42	4100-031020-5408-	-
9/04/2018	8/09/2018	003587 JOHN DEERE FINA	1007560		54.99	54.99	4100-042400-5413-	-
9/04/2018	8/13/2018	003587 JOHN DEERE FINA	1007848		209.90	209.90	4100-035010-5402-	-
9/04/2018	8/14/2018	003587 JOHN DEERE FINA	1007917		78.84	78.84	4100-071040-5407-	-
9/04/2018	8/15/2018	003587 JOHN DEERE FINA	1008022		15.99	15.99	4100-042400-3004-	-
9/04/2018	8/21/2018	003587 JOHN DEERE FINA	1008506		13.56	13.56	4100-071040-5407-	-
9/04/2018	8/21/2018	003587 JOHN DEERE FINA	1008508		16.97	16.97	4100-071040-5407-	-
9/04/2018	8/22/2018	003587 JOHN DEERE FINA	1008821		26.30	26.30	4100-071040-5407-	-
9/04/2018	8/24/2018	003587 JOHN DEERE FINA	1009010		9.94	9.94	4100-071040-5407-	-
					692.90	692.90 *		
9/04/2018	3/29/2018	000353 KEGLEY SERVICE	31755		18.50	18.50	4100-031020-5408-	-
9/04/2018	7/07/2018	000353 KEGLEY SERVICE	31774		125.00	125.00	4100-031020-5408-	-
9/04/2018	7/09/2018	000353 KEGLEY SERVICE	31776		149.85	149.85	4100-031020-5408-	-
9/04/2018	4/06/2018	000353 KEGLEY SERVICE	32808		372.32	372.32	4100-031020-5408-	-
9/04/2018	4/16/2018	000353 KEGLEY SERVICE	32846		34.51	34.51	4100-031020-5408-	-
9/04/2018	8/02/2018	000353 KEGLEY SERVICE	33788		6.00	6.00	4100-031020-5408-	-
					706.18	706.18 *		
9/04/2018	8/07/2018	003245 KENDALL ELECTRI	S107142542.001		190.00	190.00	4100-043020-5407-	-
9/04/2018	8/14/2018	003245 KENDALL ELECTRI	S107174234.001		362.84	362.84	4100-043020-5407-	-
9/04/2018	8/21/2018	003245 KENDALL ELECTRI	S107196622.001		138.93	138.93	4100-043020-5405-	-
9/04/2018	8/21/2018	003245 KENDALL ELECTRI	S107196622.002		119.36	119.36	4100-043020-5407-	-
9/04/2018	8/28/2018	003245 KENDALL ELECTRI	S107218049.001		174.23	174.23	4100-043020-5407-	-
					985.36	985.36 *		
9/04/2018	7/26/2018	000358 KUSTOM SIGNALS	555216		534.79	534.79	4100-031020-5409-	-
9/04/2018	8/16/2018	000358 KUSTOM SIGNALS	555828		108.00	108.00	4100-031020-5409-	-
					642.79	642.79 *		
9/04/2018	8/13/2018	004147 LAMAR COMPANIES	109420744		550.00	550.00	4100-081040-3007-	-
					550.00	550.00 *		
9/04/2018	7/11/2018	000367 LEBANON BLOCK &	0264535		10.59	10.59	4100-022010-5415-	-
9/04/2018	7/02/2018	000367 LEBANON BLOCK &	263267		251.82	251.82	4100-043020-5407-	-
9/04/2018	7/03/2018	000367 LEBANON BLOCK &	263351		25.78	25.78	4100-043020-5407-	-
9/04/2018	7/03/2018	000367 LEBANON BLOCK &	263386		20.60	20.60	4100-071040-5605-	-
9/04/2018	7/05/2018	000367 LEBANON BLOCK &	263536		19.60	19.60	4100-043020-5407-	-
9/04/2018	7/05/2018	000367 LEBANON BLOCK &	263569		6.55	6.55	4100-043020-5407-	-
9/04/2018	7/06/2018	000367 LEBANON BLOCK &	263782		79.91	79.91	4100-043020-5407-	-
9/04/2018	7/06/2018	000367 LEBANON BLOCK &	263824		52.67	52.67	4100-043020-5407-	-
9/04/2018	7/09/2018	000367 LEBANON BLOCK &	264079		25.99	25.99	4100-043020-5407-	-
9/04/2018	7/09/2018	000367 LEBANON BLOCK &	264109		46.29	46.29	4100-022010-5415-	-
9/04/2018	7/10/2018	000367 LEBANON BLOCK &	264337		3.50	3.50	4100-043020-5407-	-
9/04/2018	7/10/2018	000367 LEBANON BLOCK &	264368		7.12	7.12	4100-042400-5407-	-
9/04/2018	7/11/2018	000367 LEBANON BLOCK &	264550		28.16	28.16	4100-043020-5407-	-
9/04/2018	7/11/2018	000367 LEBANON BLOCK &	264569		13.74	13.74	4100-022010-5415-	-
9/04/2018	7/11/2018	000367 LEBANON BLOCK &	264587		47.95	47.95	4100-043020-5407-	-
9/04/2018	7/11/2018	000367 LEBANON BLOCK &	264643		56.28	56.28	4100-071040-5605-	-
9/04/2018	7/12/2018	000367 LEBANON BLOCK &	264739		63.34	63.34	4100-043020-5407-	-
9/04/2018	7/12/2018	000367 LEBANON BLOCK &	264764		32.87	32.87	4100-043020-5407-	-
9/04/2018	7/12/2018	000367 LEBANON BLOCK &	264833		5.29	5.29	4100-022010-5415-	-
9/04/2018	7/16/2018	000367 LEBANON BLOCK &	265265		39.96	39.96	4100-043020-5407-	-

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9/04/2018	7/16/2018	000367 LEBANON BLOCK &	265313		35.19	35.19	4100-043020-5407-	-
9/04/2018	7/16/2018	000367 LEBANON BLOCK &	265382		3.50	3.50	4100-043020-5407-	-
9/04/2018	7/17/2018	000367 LEBANON BLOCK &	265628		10.20	10.20	4100-035010-5404-	-
9/04/2018	7/18/2018	000367 LEBANON BLOCK &	265684		4.28	4.28	4100-022010-5415-	-
9/04/2018	7/18/2018	000367 LEBANON BLOCK &	265744		5.90-	5.90-	4100-043020-5407-	-
9/04/2018	7/18/2018	000367 LEBANON BLOCK &	265745		92.26	92.26	4100-022010-5415-	-
9/04/2018	7/18/2018	000367 LEBANON BLOCK &	265796		9.85	9.85	4100-043020-5407-	-
9/04/2018	7/19/2018	000367 LEBANON BLOCK &	265900		39.99	39.99	4100-043020-5407-	-
9/04/2018	7/20/2018	000367 LEBANON BLOCK &	266102		54.27	54.27	4100-042400-5407-	-
9/04/2018	7/23/2018	000367 LEBANON BLOCK &	266356		250.42	250.42	4100-071040-5607-	-
9/04/2018	7/24/2018	000367 LEBANON BLOCK &	266556		240.46	240.46	4100-071040-5607-	-
9/04/2018	7/24/2018	000367 LEBANON BLOCK &	266597		40.35	40.35	4100-031020-5409-	-
9/04/2018	7/25/2018	000367 LEBANON BLOCK &	266745		6.10	6.10	4100-071040-5607-	-
9/04/2018	7/25/2018	000367 LEBANON BLOCK &	266746		28.28	28.28	4100-043020-5407-	-
9/04/2018	7/26/2018	000367 LEBANON BLOCK &	266909		14.87	14.87	4100-071040-5602-	-
9/04/2018	7/30/2018	000367 LEBANON BLOCK &	267358		6.83	6.83	4100-071040-5607-	-
9/04/2018	7/31/2018	000367 LEBANON BLOCK &	267596		143.51	143.51	4100-071040-5607-	-
9/04/2018	7/25/2018	000367 LEBANON BLOCK &	266751		16.04	16.04	4100-031020-5409-	-
9/04/2018	7/30/2018	000367 LEBANON BLOCK &	267481		18.29	18.29	4100-031020-5409-	-
					1,846.80	1,846.80	*	
9/04/2018	8/10/2018	000393 LOWES	9797		212.83	212.83	4100-031020-5409-	-
9/04/2018	7/27/2018	000393 LOWES	901221		161.54	161.54	4100-043020-5407-	-
9/04/2018	8/07/2018	000393 LOWES	901278		221.75	221.75	4100-071040-5607-	-
9/04/2018	8/02/2018	000393 LOWES	901347		251.10	251.10	4100-043020-5407-	-
9/04/2018	8/08/2018	000393 LOWES	901560		85.09	85.09	4100-071040-5607-	-
9/04/2018	7/25/2018	000393 LOWES	901612		160.81	160.81	4100-043020-5407-	-
9/04/2018	7/25/2018	000393 LOWES	901617		119.11	119.11	4100-043020-5407-	-
9/04/2018	8/07/2018	000393 LOWES	909589		10.22	10.22	4100-043020-5407-	-
9/04/2018	8/10/2018	000393 LOWES	909797		212.83	212.83	4100-031020-5409-	-
9/04/2018	8/20/2018	000393 LOWES	909966		43.66	43.66	4100-043020-5407-	-
9/04/2018	7/06/2018	000393 LOWES	988783		304.95	304.95	4100-094010-7056-	-
					1,783.89	1,783.89	*	
9/04/2018	8/08/2018	003367 MAIL FINANCE	N7278776		596.28	596.28	4100-012010-3005-	-
					596.28	596.28	*	
9/04/2018	7/31/2018	000383 MATTHEW BENDER	07312018		55.95	55.95	4100-021010-5401-	-
					55.95	55.95	*	
9/04/2018	8/08/2018	004145 MILLER, CYNTHIA	08082018		120.00	120.00	4100-072030-3009-	-
					120.00	120.00	*	
9/04/2018	8/01/2018	003387 MOBILE COMMUNIC	80013012		919.10	919.10	4100-032050-3005-	-
					919.10	919.10	*	
9/04/2018	8/13/2018	004144 MONK, BARBARA J	08132018		555.00	555.00	4100-072030-3009-	-
					555.00	555.00	*	
9/04/2018	7/30/2018	002304 MUMPOWER SIGN S	277940		85.00	85.00	4100-032050-5413-	-
					85.00	85.00	*	
9/04/2018	7/06/2018	003123 O'REILLY AUTO P	1943-253391		157.82	157.82	4100-031020-5408-	-
9/04/2018	7/06/2018	003123 O'REILLY AUTO P	1943-253444		157.82-	157.82-	4100-031020-5408-	-
9/04/2018	7/10/2018	003123 O'REILLY AUTO P	1943-254020		25.75	25.75	4100-031020-5408-	-
9/04/2018	7/16/2018	003123 O'REILLY AUTO P	1943-255147		36.77	36.77	4100-031020-5408-	-
9/04/2018	7/17/2018	003123 O'REILLY AUTO P	1943-255293		8.48	8.48	4100-031020-5408-	-
9/04/2018	7/22/2018	003123 O'REILLY AUTO P	1943-256061		8.98	8.98	4100-031020-5408-	-
9/04/2018	7/25/2018	003123 O'REILLY AUTO P	1943-256522		41.68	41.68	4100-031020-5408-	-
9/04/2018	7/31/2018	003123 O'REILLY AUTO P	1943-257432		18.39	18.39	4100-031020-5408-	-
					140.05	140.05	*	
9/04/2018	8/01/2018	003041 OVERDRIVE INC	H-0051279	10	430.00	430.00	4100-073010-3002-	-
					430.00	430.00	*	

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9/04/2018	8/21/2018	002917 PATRICK KENNETH	08212018		200.00	200.00	4100-013010-3002-	- -
					200.00	200.00 *		
9/04/2018	8/17/2018	003016 PURCHASE POWER	08172018		32.93	32.93	4100-031020-5201-	- -
9/04/2018	8/17/2018	003016 PURCHASE POWER	08172018		32.93	32.93	4100-021060-5201-	- -
					65.86	65.86 *		
9/04/2018	7/23/2018	002812 RICOH AMERICAS	5053992023	10	95.91	95.91	4100-073010-3002-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30531154		273.97	273.97	4100-012010-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30531789		176.15	176.15	4100-022010-5401-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30531991		100.98	100.98	4100-013020-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30532219		188.84	188.84	4100-031020-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30532667		112.67	112.67	4100-032050-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30532679		111.06	111.06	4100-013020-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30533327		41.67	41.67	4100-022010-5415-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30533341		210.51	210.51	4100-022010-5401-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30533676		159.44	159.44	4100-032050-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	30528021		210.50	210.50	4100-012130-3005-	- -
9/04/2018	8/17/2018	002812 RICOH AMERICAS	5054237364		108.68	108.68	4100-012010-3005-	- -
9/04/2018	8/21/2018	002812 RICOH AMERICAS	5054273104		56.40	56.40	4100-022010-5415-	- -
					1,846.78	1,846.78 *		
9/04/2018	8/08/2018	004404 RIVISTAS SUBSCR	7654	10	283.16	283.16	4100-073010-5411-	- -
					283.16	283.16 *		
9/04/2018	8/02/2018	000578 RUSSELL COUNTY	133708745		909.33	909.33	4100-035010-5401-	- -
					909.33	909.33 *		
9/04/2018	8/29/2018	000663 RUSSELL COUNTY	BOS082918		2,145.84	2,145.84	4100-095010-9130-	- -
9/04/2018	9/01/2018	000663 RUSSELL COUNTY	SEP-18	1	31,859.99	31,859.99	4100-095010-9130-	- -
					34,005.83	34,005.83 *		
9/04/2018	8/27/2018	003554 S.E.P.T.I.C. IN	DMR 2018		30.00	30.00	4100-071040-5407-	- -
9/04/2018	8/30/2018	003554 S.E.P.T.I.C. IN	38396		53.00	53.00	4100-071040-5407-	- -
					83.00	83.00 *		
9/04/2018	7/24/2018	000594 SAM'S CLUB/GEGR	07242018		70.04	70.04	4100-012010-5401-	- -
9/04/2018	8/20/2018	000594 SAM'S CLUB/GEGR	6902		1,679.00	1,679.00	4100-071040-5607-	- -
9/04/2018	8/16/2018	000594 SAM'S CLUB/GEGR	P928000KP01AG70		115.66	115.66	4100-031020-5409-	- -
					1,864.70	1,864.70 *		
9/04/2018	8/16/2018	003380 SHENTEL	08172018		89.96	89.96	4100-012010-5413-	- -
9/04/2018	8/22/2018	003380 SHENTEL	08222018		97.96	97.96	4100-035050-5413-	- -
					187.92	187.92 *		
9/04/2018	6/19/2018	003228 SIGMA CONSULTIN	10535		300.00	300.00	4100-035050-7006-	- -
					300.00	300.00 *		
9/04/2018	8/06/2018	001299 SIGN SHOP OF SO	3070		100.00	100.00	4100-013020-5401-	- -
					100.00	100.00 *		
9/04/2018	7/31/2018	000610 SIRCHIE	358662-IN		503.20	503.20	4100-031020-5409-	- -
					503.20	503.20 *		
9/04/2018	8/03/2018	001700 SOUTHWEST VA VE	08032018		480.00	480.00	4100-035010-5404-	- -
9/04/2018	8/17/2018	001700 SOUTHWEST VA VE	112320		128.14	128.14	4100-035010-5404-	- -
					608.14	608.14 *		
9/04/2018	7/20/2018	001715 STAMPERS WRECKE	11755		100.00	100.00	4100-031020-5408-	- -
					100.00	100.00 *		
9/04/2018	7/31/2018	004268 STANDARD PRINTI	70973		560.00	560.00	4100-031020-5409-	- -
					560.00	560.00 *		
9/04/2018	8/01/2018	004491 STRATEGIC SOLUT	3218385	10	55.00	55.00	4100-073010-3002-	- -
9/04/2018	7/31/2018	004491 STRATEGIC SOLUT	3218401	10	360.00	360.00	4100-073010-3002-	- -
					415.00	415.00 *		
9/04/2018	8/01/2018	001817 SUPPLYWORKS	449323377		361.59	361.59	4100-043020-5407-	- -
9/04/2018	8/06/2018	001817 SUPPLYWORKS	449892983		792.40	792.40	4100-043020-5407-	- -
9/04/2018	8/13/2018	001817 SUPPLYWORKS	450823414		492.48	492.48	4100-043020-5407-	- -

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9/04/2018	8/20/2018	001817 SUPPLYWORKS	451732036		759.33	759.33	4100-043020-5405-	-
9/04/2018	8/27/2018	001817 SUPPLYWORKS	45268447		779.47	779.47	4100-043020-5405-	-
					3,185.27	3,185.27 *		
9/04/2018	7/04/2018	000366 THE LEBANON NEW	127867		80.25	80.25	4100-011010-3007-	-
9/04/2018	7/31/2018	000366 THE LEBANON NEW	128035	10	20.45	20.45	4100-073010-5413-	-
9/04/2018	8/27/2018	000366 THE LEBANON NEW	08272018		29.00	29.00	4100-012130-5401-	-
9/04/2018	7/11/2018	000366 THE LEBANON NEW	127940		37.45	37.45	4100-031020-3002-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128225		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128226		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128227		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128228		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128229		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/08/2018	000366 THE LEBANON NEW	128230		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128279		50.00	50.00	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128299		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128300		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128301		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128302		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128303		58.85	58.85	4100-011010-3007-	-
9/04/2018	8/15/2018	000366 THE LEBANON NEW	128304		58.85	58.85	4100-011010-3007-	-
					923.35	923.35 *		
9/04/2018	7/31/2018	003513 THE SHERWIN-WIL	2386-8		279.80	279.80	4100-071040-5607-	-
9/04/2018	7/31/2018	003513 THE SHERWIN-WIL	2387-6		74.37	74.37	4100-043020-5407-	-
9/04/2018	8/02/2018	003513 THE SHERWIN-WIL	2472-6		211.70	211.70	4100-071040-5607-	-
					565.87	565.87 *		
9/04/2018	8/03/2018	002966 THERMCO	12653		813.37	813.37	4100-043020-3004-	-
9/04/2018	8/03/2018	002966 THERMCO	12658		177.50	177.50	4100-043020-3004-	-
9/04/2018	8/13/2018	002966 THERMCO	12681		90.00	90.00	4100-043020-3004-	-
9/04/2018	8/21/2018	002966 THERMCO	12698		65.00	65.00	4100-043020-3004-	-
9/04/2018	8/28/2018	002966 THERMCO	12706		90.00	90.00	4100-043020-3004-	-
9/04/2018	8/28/2018	002966 THERMCO	12708		80.84	80.84	4100-043020-3004-	-
					1,316.71	1,316.71 *		
9/04/2018	7/30/2018	000977 TOP LINE ADVERT	7130		60.00	60.00	4100-031020-5410-	-
9/04/2018	8/24/2018	000977 TOP LINE ADVERT	7150		194.00	194.00	4100-031020-5410-	-
					254.00	254.00 *		
9/04/2018	8/20/2018	000680 TOWN OF HONAKER	08202018		81.62	81.62	4100-043020-5103-	-
9/04/2018	8/20/2018	000680 TOWN OF HONAKER	08202018		38.39	38.39	4100-071040-5103-	-
					120.01	120.01 *		
9/04/2018	9/01/2018	000186 TREASURER OF VI	904888		1,122.00	1,122.00	4100-042010-3090-	-
9/04/2018	9/01/2018	000186 TREASURER OF VI	904896		1,122.00	1,122.00	4100-042010-3090-	-
					2,244.00	2,244.00 *		
9/04/2018	8/01/2018	000690 TREASURER OF VI	NOTARY-FEE		45.00	45.00	4100-021060-5401-	-
					45.00	45.00 *		
9/04/2018	6/29/2018	002133 TREASURER OF VI	06292018		20.00	20.00	4100-035030-3001-	-
9/04/2018	8/13/2018	002133 TREASURER OF VI	08132018		20.00	20.00	4100-035030-3001-	-
					40.00	40.00 *		
9/04/2018	7/02/2018	003598 TREASURER OF VI	LODA-19-55183		72,164.37	72,164.37	4100-099000-1012-	-
					72,164.37	72,164.37 *		
9/04/2018	7/18/2018	000700 TRI CITY BUSINE	AR702	10	367.29	367.29	4100-073010-3002-	-
					367.29	367.29 *		
9/04/2018	6/01/2018	000706 TWO WAY RADIO I	30946		135.00	135.00	4100-031020-7003-	-
9/04/2018	6/01/2018	000706 TWO WAY RADIO I	30960		67.50	67.50	4100-031020-7003-	-
9/04/2018	7/01/2018	000706 TWO WAY RADIO I	31162		65.00	65.00	4100-031020-7003-	-
9/04/2018	7/01/2018	000706 TWO WAY RADIO I	31175		684.00	684.00	4100-031020-7003-	-
9/04/2018	8/01/2018	000706 TWO WAY RADIO I	31393		65.00	65.00	4100-031020-7003-	-

<u>DUE DATE</u>	<u>INV DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2018	8/01/2018	000706 TWO WAY RADIO I	31405		684.00	684.00	4100-031020-7003-	-
9/04/2018	6/07/2018	000706 TWO WAY RADIO I	60758		14.00	14.00	4100-031020-7003-	-
					1,714.50	1,714.50 *		
9/04/2018	8/01/2018	000733 VACORP	42182		581.00	581.00	4100-043020-5305-	-
					581.00	581.00 *		
9/04/2018	8/12/2018	003229 VERIZON WIRELES	9842655727		3,083.98	3,083.98	4100-031020-5203-	-
					3,083.98	3,083.98 *		
9/04/2018	9/01/2018	003577 VFW POST 5715	09012018		200.00	200.00	4100-091000-8026-	-
					200.00	200.00 *		
9/04/2018	8/14/2018	003510 WAYNE MUSICK	5177		425.00	425.00	4100-043020-5407-	-
					425.00	425.00 *		
9/04/2018	8/17/2018	004278 WELLS FARGO VEN	100981995		251.13	251.13	4100-012100-3005-	-
					251.13	251.13 *		
9/04/2018	8/26/2018	003847 WEX BANK	55662199		8,957.41	8,957.41	4100-043020-5408-	-
9/04/2018	8/26/2018	003847 WEX BANK	55662199		14,209.81	14,209.81	4100-031020-5408-	-
9/04/2018	8/26/2018	003847 WEX BANK	55662199		238.72-	238.72-	4100-031020-5408-	-
					22,928.50	22,928.50 *		
9/04/2018	7/31/2018	000219 XPRESS LUBE	137219		20.99	20.99	4100-031020-5408-	-
9/04/2018	7/02/2018	000219 XPRESS LUBE	200464		20.99	20.99	4100-031020-5408-	-
9/04/2018	7/20/2018	000219 XPRESS LUBE	24139		73.99	73.99	4100-031020-5408-	-
9/04/2018	7/16/2018	000219 XPRESS LUBE	52649		20.99	20.99	4100-031020-5408-	-
9/04/2018	7/17/2018	000219 XPRESS LUBE	58151		65.99	65.99	4100-031020-5408-	-
9/04/2018	7/13/2018	000219 XPRESS LUBE	74439		20.99	20.99	4100-031020-5408-	-
9/04/2018	7/27/2018	000219 XPRESS LUBE	93543		20.99	20.99	4100-031020-5408-	-
					244.93	244.93 *		
9/04/2018	8/06/2018	004260 2COLOR DESIGN L	447		160.00	160.00	4100-081040-3007-	-
					160.00	160.00 *		
		TOTAL FOR DUE DATE 9/04/2018			492,934.53	492,934.53		
		TOTAL DUE FOR FUND- 4100			492,934.53	492,934.53		

<u>DUE DATE</u>	<u>INV. DATE</u>	<u>VENDOR</u>	<u>INVOICE</u>	<u>CLASS</u>	<u>GROSS AMT.</u>	<u>NET AMOUNT</u>	<u>G/L ACCOUNT</u>	<u>P.O.#</u>
9/04/2018	7/09/2018	000367	LEBANON BLOCK & 264187		90.87	90.87	4839-083990-5407-	- -
9/04/2018	7/11/2018	000367	LEBANON BLOCK & 264646		46.89-	46.89-	4839-083990-5407-	- -
					43.98	43.98 *		
9/04/2018	7/31/2018	003374	MCMASTER-CARR S 69140440		135.31	135.31	4839-083990-5407-	- -
					135.31	135.31 *		
9/04/2018	8/24/2018	000580	RUSSELL OIL COM 90582		175.36	175.36	4839-083990-5102-	- -
9/04/2018	8/08/2018	000580	RUSSELL OIL COM 91142		473.13	473.13	4839-083990-5102-	- -
					648.49	648.49 *		
9/04/2018	8/20/2018	000680	TOWN OF HONAKER 08202018		214.17	214.17	4839-083990-5103-	- -
					214.17	214.17 *		
9/04/2018	8/29/2018	000758	WALLACE FURNITU 124756		11.94	11.94	4839-083990-5407-	- -
					11.94	11.94 *		
		TOTAL FOR DUE DATE 9/04/2018			1,053.89	1,053.89		
		TOTAL DUE FOR FUND- 4839			1,053.89	1,053.89		
		NON-DIRECT DEPOSIT			493,988.42	493,988.42		
		DIRECT DEPOSIT			.00	.00		
		FINAL DUE			493,988.42	493,988.42		
						.00		



Board of Supervisors
137 Highland Drive
Lebanon, VA 24266

Action Item D-1–D-17
Presenter: Administrator

Meeting: 9/10/18 6:00 PM

County Administrator Reports & Requests

The County Administrator Reports & Request for September 2018:

REPORTS

1. Rick Thompson, RC Treasurer Retirement of 9/30/2018.....D-1
2. VACO & VML Legislative Forum – September 10, 2018.....D-2
3. Auditor of Public Accounts (APA) Report.....D-3
4. Governor’s Infrastructure Financing Conference.....D-4
5. DCR Artrip Environmental Impact Report (EIR).....D-5
6. County Project List.....D-6

REQUESTS

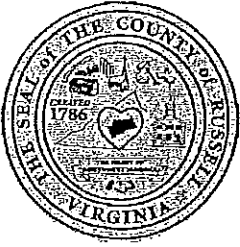
1. Authorization of VDOT Resolution concerning Rte. 645 Alignment.....D-7
2. Authorization and Award of the County Audit Contract (RFP).....D-8
3. Authorization of People Incorporated Lease Agreement for Givens School...D-9
4. Authorization to Advertise for County Maintenance Supervisor.....D-10
5. Discussion to Advertise for HVAC Maintenance Position.....D-11
6. Discussion to Advertise for IT Systems Position.....D-12
7. Authorization of Appropriation and Allocation of FY17/18 Budget
End-of-Year Adjustments.....D-13
8. Authorization of Appropriation and Allocation of FY17/18 RC School
Reversion Funds to FY18/19 General Ledger.....D-14
9. Authorization of RC School Reversion Funds for payment of Lebanon
School Roofing Contract.....D-15
10. Authorization of Donation to Farm-to-Table Event.....D-16
11. Authorization of Travel Requests.....D-17

STAFFRECOMMENDATION(s):

Board Discretion.

SUGGESTEDMOTION(s)

Board Discretion.



RUSSELL COUNTY TREASURER'S OFFICE

PATRICK L. THOMPSON, TREASURER
PO BOX 121
LEBANON, VA 24266
TELEPHONE: (276) 889-8028
FAX: (276) 889-8070

August 22, 2018

The Honorable Rebecca Dye
Chair, Board of Supervisors
Russell County

The Honorable Michael Moore
Chief Judge, 29th Judicial Circuit

Dear Sir and Madam,

For personal reasons, I will resign from the office of Treasurer of Russell County effective on September 30, 2018. I hereby designate Deputy Treasurer Alicia McGlothlin as my highest ranking deputy to assume office as Interim Treasurer, pursuant to Code of Virginia 24.2-223.1 B

Sincerely yours,

Patrick Thompson
Treasurer of Russell County



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

August 1, 2018

Rebecca Dye
Board Chairwoman
P.O. Box 1208
Lebanon, VA 24266

County of Russell

Dear Mrs. Dye:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the locality indicated for the year ended June 30, 2018. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,

Auditor of Public Accounts

MSM:anu

cc: Lonzo Lester, County Administrator
Patrick L. Thompson, Treasurer
Randy N. Williams, Commissioner of the Revenue
Steven L. Dye, Sheriff

From: [RSVP](#)
To: [Jean Bass](#)
Subject: 2018 Governor's Infrastructure Financing Conference, Dec. 10-12, 2018, The Hotel Roanoke
Date: Tuesday, August 21, 2018 2:59:40 PM



You are invited to join Governor Ralph Northam and the Virginia Resources Authority (VRA) at the 2018 *Governor's Infrastructure Financing Conference*, December 10-12, 2018, at The Hotel Roanoke and Conference Center, Roanoke, Virginia. The conference is designed to bring together government and private sector professionals in discussions that will help facilitate the planning and delivery of much-needed capital improvement projects across Virginia.

The conference will highlight state funding resources available for capital improvement projects focusing on the health and safety of communities. Particular emphasis will be given to funding resources aimed at promoting economic development and job-creation opportunities for Virginians, including tourism. Informative sessions highlighting various sources of funding, including private financing of public infrastructure, public-private partnerships, state and federal loans and grants, bank loans, etc. will be held as well as the very basics of planning capital projects and developing financial policies that support capital improvement needs. Participants will have the opportunity to earn Continuing Professional Education (CPE) credits as well.

In addition to attracting local and state elected and appointed officials, the 2018 *Governor's Infrastructure Financing Conference* will include public finance professionals such as bankers, financial advisors, accountants, and attorneys, as well as engineers, builders, consultants, and other professionals who assist local communities in planning and implementing capital improvement projects. This will allow attendees an opportunity to network with professionals who may be able to help with their infrastructure financing needs.

To register for the conference and for sponsorship and exhibit opportunities click [here](#). We hope that you will be a part of this exciting event.

DIRECTORS:

Adam Wilson, Chairman
Zac Ketron, Vice-Chairman
Gary Breeding, Treasurer
Scott Jessee
Mike Altizer

ASSOCIATE DIRECTORS:

Linda Hubbard
Bill Worrell
Kelly Gilmer



Clinch Valley Soil and Water
Conservation District

140 Highland Drive, Suite 4 Lebanon,
VA 24266

Phone: (276) 415-3528

www.cvsxcd.org

We work with the people who work the land.

August 23, 2018

Andrew Klepac, PE
Hurt & Proffitt
2524 Langhorne Rd.
Lynchburg, VA 24501

**RE: ESC Plan Approval – The Nature Conservancy’s Carbo Canoe Launch Site ESC Plan
2018 CALENDAR YEAR {PROVIDED VIA EMAIL}**

Dear Mr. Klepac:

As you are aware, an Erosion and Sediment Control (ESC) plan for the above referenced .7-acre project, located in Carbo, VA was submitted on August 20, 2018 to the Clinch Valley Soil & Water Conservation District (SWCD) for review and approval.

In accordance with the *Virginia Erosion and Sediment Control Law and Regulations*, a thorough review was performed on the ESC plan by Clinch Valley SWCD staff. On August 23, 2018, the plan was **APPROVED**.

Please review the additional ESC program comments. If action is required, please do so in a timely manner.

- 1) In accordance with Sec. 10.1-565 of the *Virginia Erosion and Sediment Control Law and Regulations*, an approved plan is required for issuance of grading, building, or other permits; security for performance. Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities may not issue any such permit unless the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed. **Please obtain a Russell County Building Permit. Please contact Mickey Rhea of the Russell County Building Official’s Office at (276) 889-8012.**
- 2) In accordance with § 62.1-44.15:55 of the *Virginia Erosion and Sediment Control Law and Regulations*, the plan must designate the name of an individual holding a Virginia Responsible Land Disturber (VA RLD) Certification. As of July 1, 2003, the RLD does not have to be stated in the plan for initial review, but must be designated prior to the onset of construction. This must be the “individual...who will be in charge of and responsible for carrying out the land disturbing activity”. **At this point, there has not been an employee designated as the RLD. When the RLD is designated, be sure to have certification documentation onsite for future inspections.**
- 3) The *Russell County ESC Ordinance* requires that additional copies of the ESC plan be provided to the Russell County ESC Program Administrator’s office. You are advised to submit the additional copies upon receiving final approval of the plan. **Please contact Mickey Rhea of the Russell County Building Official’s Office at (276) 889-8012 to determine how many additional copies are required for submittal and submit those copies in a timely manner.**

DIRECTORS:

Adam Wilson, Chairman
Zac Ketron, Vice-Chairman
Gary Breeding, Treasurer
Scott Jessee
Mike Altizer

ASSOCIATE DIRECTORS:

Linda Hubbard
Bill Worrell
Kelly Gilmer



We work with the people who work the land.

**Clinch Valley Soil and Water
Conservation District**

140 Highland Drive, Suite 4 Lebanon,
VA 24266

Phone: (276) 415-3528

www.cvswwcd.org

If you require additional information or have questions or concerns, please contact Brandon Blevins with Clinch Valley SWCD at 276-415-3528 or via e-mail at brandon.blevins@cvswcd.org.

Sincerely,

Brandon C. Blevins,
Conservation Specialist/ESC Plan Reviewer
Clinch Valley Soil and Water Conservation District

C: Andrew Klepac, Hurt & Proffitt
Johnathan Chapman, DEQ Stormwater Compliance Specialist
Mickey Rhea, Russell County Building Official
Lonzo Lester, Russell County Administrator
Rebecca Dye, Russell County Board of Supervisors
Andrew Gilmer, CVSWCD District Manager

File

COUNTY PROJECTS ACTIVITY LIST

COMPLETED PROJECTS

1. **Judge Moore & Judge Patton Office Renovation** – Extend Office Space/Remove Walls/Change Entrance/Carpet/Security Cameras & Door Alarms – **Completed.**
2. **Courthouse Media Room/Hallways** – Painted. – **Completed.**
3. **Dante Depot** – Removed Roof – **Completed.** Small debris cleanup. – **Completed.**
4. **Oak Grove Community** – HVAC/Refrigerator/Stove – Move Refrigerator/Stove/Microwave to Center – Cleanup, tile, electrical, paint, door facings. – **Completed.**
5. **Finney Community Center** – Awning, chairs, and swing seats replaced. – **Completed.**
6. **Dante Community Center** – Stove (Fire Suppression System) (VDH Inspection). - **Completed.**
7. **Altrip & Castlewood Boat Docks** – Landscaped. - **Completed.**
8. **Dante - Dilapidated Houses** – Bunch Town (**2 Houses**) (**2 Completed**); Completing legal requirements for removal of other listed dilapidated buildings (In-Process).
9. **RC Government Center** – Roof Repair. Roof repair and HVAC leaks. Roof inspected and “Fair” condition (See attached report). TEMPCO and maintenance staff repaired. - **Completed.**
10. **RC Fair Grounds** – Motor Graded, cleaned, and mowed. - **Completed.**

IN-PROGRESS PROJECTS

11. **CGI/DSS Offices** – Removed carpet and other structure cleanup. – **In-Progress.**
12. **Sheriff/911 Offices Remodeled** – Electrical boxes AEP inspected and scheduled for removal and replacement. – **In-Progress.**
13. **Commonwealth Attorney Office** – Painted. – **In-Progress.**
14. **Cleveland Ball Park** - Electrical/Ice machine. **Scheduled.**
15. **Castlewood Community Center** – Roof replaced, upper floor remodeled, & lower floor cleaned. - **Scheduled.**
16. **Animal Shelter Floor** – Clean & Paint. **Scheduled.**



Baker Roofing Company
 Tri-cities
 (C) 540-314-3271

PROPOSAL PAGE

ATTENTION		BAKER ROOFING CONTACT	Anthony Carrier
COMPANY	Russell County Government Center	PROPOSAL DATE	8-22-18
CUSTOMER PHONE NUMBER:		PROJECT LOCATION	Lebanon, VA
CUSTOMER EMAIL:		PROPOSAL EXP. DATE	30 days from Proposal Date
PROPOSAL AMOUNT:	\$9,800		

Baker Roofing was asked to observe the facilities and found the building to have several leaks. Overall the roof would be considered in fair condition. Through a quick walk of the roof several deficiencies were found in leak areas that if repaired would greatly reduce the water entering the roof system. Some leaks could possibly be unit issues or a combination of roof and unit issues and therefore we recommend units be checked for proper functionality. Other items that will need to be addressed by others is the precast stone on part of the building that is disintegrating and causing water to enter the system. We believe repairing the obvious deficiencies on the roof will greatly reduce water entering the roof system and eliminate many leaks currently observed in the building.

Below is a sampling of pictures taken with deficiencies noted and a drawing showing the approximate leak areas. For each leak area our repair scope of work would include searching the leak area and repairing any deficiencies found. Debris in the gutter and around the drain strainers will be removed to help proper flow of water. The attached plan shows the approximate leaks areas shown to us during our walkthrough.



Front exterior picture



Front exterior picture



Interior picture of leak area



Interior picture of leak area



Interior picture of leak area



Interior picture of leak area



Opening in the top of a curb flashing



Hole in a curb flashing



Open flashing



Split in the top of a curb flashing



Hole at a unit



Split in the curb flashing



Opening at the seam at the expansion joint



Hole in the curb flashing



Split in the curb flashing



Split in the curb flashing



Split at the edge detail



Hole in the corner flashing



Hole in the field of the roof



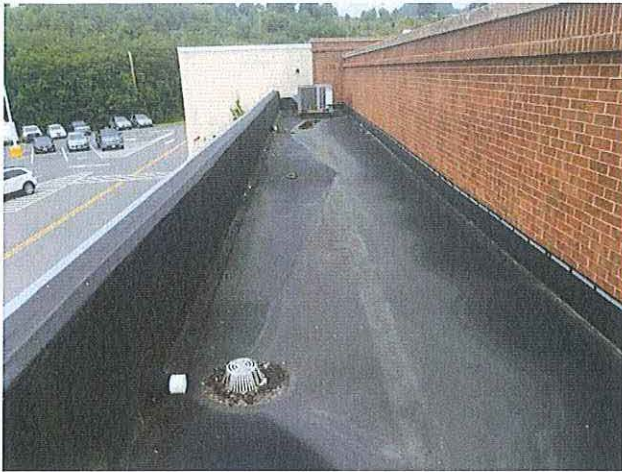
Open patch



Pipes where caulking has failed



Drain area needs cleaned to reduce ponding water



Drains need to be cleaned



Disintegrating precast

Notes:

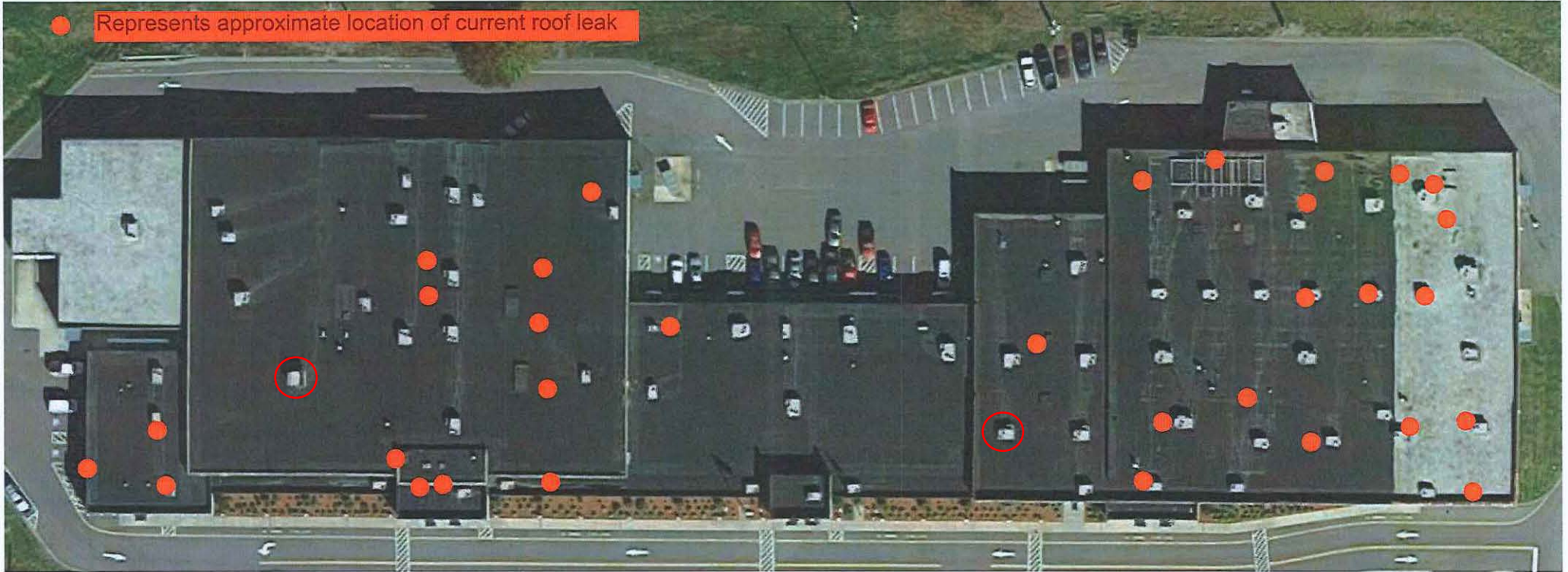
- As described above the leak areas will be observed and deficiencies repaired, sometimes in roofs with this many leaks a deficiency will be found and repaired only to later find more contributing factors causing the same leak. Therefore additional visits at additional cost may be required.
- Some leaks could be from units which Baker Roofing will inform the owner if no roof deficiencies are found in an area with a unit.

Exclusions:

- Any work not detailed in scope above
- Cleaning drain piping or downspouts should they appear to be clogged we will notify the owner

Customer Signature/Title/Date

● Represents approximate location of current roof leak



Russell County Virginia

“The Heart of Southwest Virginia”

Harry Ferguson
At-Large

Lou Ann Wallace
District 2

Carl Rhea
District 3

Rebecca Dye, Chairperson
District 6

Tim Lovelace, Vice-Chairman
District 1

David Eaton
District 4

Steve Breeding
District 5

Lonzo Lester
County Administrator

The Board of Supervisors of Russell County, in regular meeting on the 10th day of September 2018, adopted the following:

RESOLUTION FOR HIGHWAY SYSTEM CHANGES RESULTING FROM THE CONSTRUCTION OF VIRGINIA DEPARTMENT OF TRANSPORTATION PROJECTS 0645-083-136, C501, C504 AND 0645-239-137, C501

WHEREAS, the Virginia Department of Transportation has constructed Route 645 on a new alignment under Project(s) 0645-083-136, C501, C504 and 0645-239-137, C501; and

WHEREAS, the project sketch and VDOT Form(s) AM4.3, attached and incorporated herein as a part of this resolution, defines adjustments required in the secondary systems of state highways as a result of that construction, and

WHEREAS, the new road serves the same citizens as served by those portions of old road identified on the project sketch and VDOT Form(s) AM4.3 to be abandoned, which portions no longer serve a public need, and

NOW, THEREFORE, BE IT RESOLVED, this Board hereby requests the Virginia Department of Transportation to abandon segments F-C1 from the secondary system of state highways, pursuant to §33.2-912 of the Code of Virginia, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add segments B-B1, B1-C, C-C1, and C-F to the secondary system of state highways, pursuant to §33.2-705 of the Code of Virginia, for which sections this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage; and

BE IT FINALLY RESOLVED, this Board orders that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Recorded Vote

A Copy Teste:

Moved By: _____

Seconded By: _____

Yeas: _____

Nays: _____

Rebecca Dye, Chairperson
Russell County Board of Supervisors

In the County of Russell

By resolution of the governing body adopted September 10, 2018

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision 0645-083-136, C501

Type Change to the Secondary System of State Highways:

Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: VDOT Project

Pursuant to Code of Virginia Statute: §33.2-705

Street Name and/or Route Number

◆ **Coxtown Road, State Route Number 716**

Old Route Number: 0

- From: Route 645 (B)

To: 0.04 mi W Rte 653 N (B1), a distance of: 0.26 miles.

Recordation Reference: Project Plans

Right of Way width (feet) = 50+

In the Town of Honaker

By resolution of the governing body adopted September 10, 2018

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision 0645-239-137, C501

Type Change to the Secondary System of State Highways:

Abandonment

The following facilities of the Secondary System of State Highways are hereby ordered abandoned, pursuant to the statutory authority cited:

Reason for Change: Abandonment, VDOT Project Related

Pursuant to Code of Virginia Statute: §33.2-912

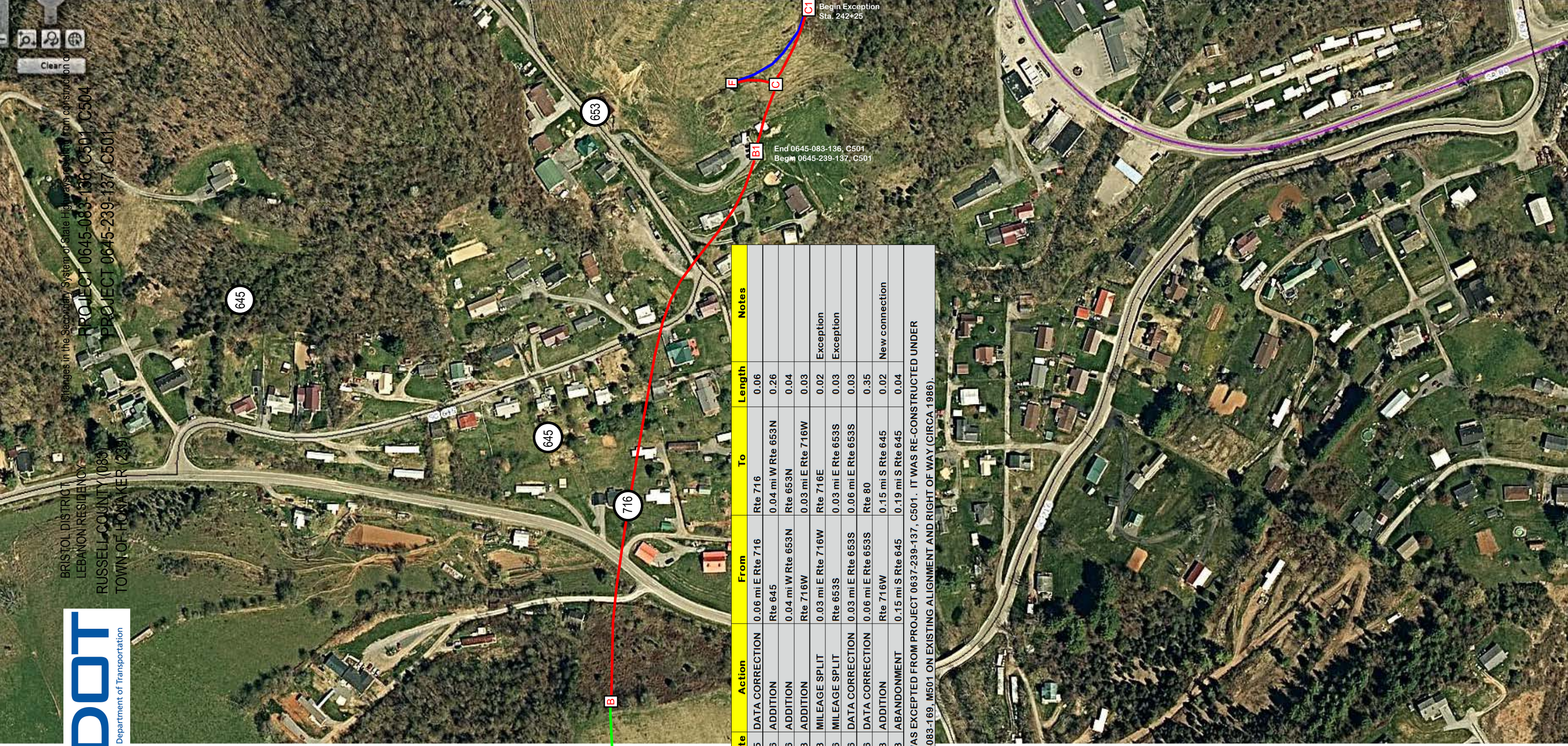
Street Name and/or Route Number

◆ **Old Honaker Rd, State Route Number 653**

Old Route Number: 0

● From: 0.15 mi S Rte 645 (F)

To: 0.19 mi S Rte 645 (C1), a distance of: 0.04 miles.



Segment	Route	Action	From	To	Length	Notes
A-B	645	DATA CORRECTION	0.06 mi E Rte 716	Rte 716	0.06	
B-B1	716	ADDITION	Rte 645	0.04 mi W Rte 653N	0.26	
B1-C	716	ADDITION	0.04 mi W Rte 653N	Rte 653N	0.04	
C-C1	653	ADDITION	Rte 716W	0.03 mi E Rte 716W	0.03	
C1-D	653	MILEAGE SPLIT	0.03 mi E Rte 716W	Rte 716E	0.02	Exception
D-D1	716	MILEAGE SPLIT	Rte 653S	0.03 mi E Rte 653S	0.03	Exception
D1-D2	716	DATA CORRECTION	0.03 mi E Rte 653S	0.06 mi E Rte 653S	0.03	
D2-E	716	DATA CORRECTION	0.06 mi E Rte 653S	Rte 80	0.35	
C-F	653	ADDITION	Rte 716W	0.15 mi S Rte 645	0.02	New connection
F-C1	653	ABANDONMENT	0.15 mi S Rte 645	0.19 mi S Rte 645	0.04	

NOTE: C1-D1 WAS EXCEPTED FROM PROJECT 0637-239-137, C501. IT WAS RE-CONSTRUCTED UNDER PROJECT 0716-083-169, M501 ON EXISTING ALIGNMENT AND RIGHT OF WAY (CIRCA 1986).

End 0645-083-136, C501
Begin 0645-239-137, C501

Begin Exception
Sta. 242+25

LEASE AGREEMENT

This agreement is between People Incorporated of Virginia, hereinafter referred to as People Incorporated and Russell County. The agreement, effective July 1, 2018 to June 30, 2019, may be terminated with 60 days written notice for cause.

The purpose of this agreement is to define the responsibilities of People Incorporated and Russell County. This agreement is in effect for twelve (12) months and People Incorporated retains the right to renew this agreement for five years after July 1, 2019. Renewal of this agreement and continued operation of the Child Development Center by People Incorporated is contingent on continued funding from the Department of Health and Human Services and any other additional funding sources to maintain a Head Start Center in the community based upon community need.

It is the intention of People Incorporated and Russell County to ensure that all at-risk children in Russell County have an opportunity to receive high quality early childhood education services. To this end, People Incorporated of Virginia and Russell County Public Schools enter into an annual Memorandum of Understanding which includes coordination of recruitment strategies to ensure that services are provided to the highest number of at-risk children in Russell County. (Section I.B.) People Incorporated's Head Start program selection criteria include the prioritization of three-year olds. Additionally, Russell County supports the Virginia Department of Education and their analysis that the vast majority of four-year olds are best served in public school divisions' Pre-K programs.

People Incorporated of Virginia agrees to the following requirements to occupy space in the Givens Elementary School owned and managed by Russell County:

1. People Incorporated will pay \$3,200.00 per quarter to provide for maintenance, heat, electric, and water for the space occupied by the Child Development Center.
2. People Incorporated will pay quarterly payments to by the end of July, October, January and April.
3. People Incorporated agrees to provide up to \$500 per year, between August and June, for building maintenance including kitchen equipment repair, floor tiles, painting of walls, lawn maintenance or heating repairs.
4. People Incorporated agrees to clean the space designated for the operation of Child Development Center.
5. People Incorporated will provide aggregate liability insurance in the amount of \$3,000,000.
6. People Incorporated will maintain fire extinguishers located in the areas used by Child Development Center.
7. People Incorporated will provide extermination services for the kitchen and classroom areas occupied by Child Development Center.

Russell County agrees to provide the following services to People Incorporated of Virginia for operation of a Child Development Center.

1. Exclusive use of two classrooms located on the first floor, the administrative offices and library for administrative and service operations of the Child Development Center, use of the kitchen and cafeteria/gym and the Child Development Center playground. People Incorporated will maintain keys for the specified areas. One copy of the keys will be provided to Russell County to gain access in case of emergency and delivery area.
2. People Incorporated will be given consideration of including one additional Head Start Classroom should the need arise. People Incorporated of Virginia will provide thirty (30) day notice of an increase in the space required.
3. Access to the water fountain.
4. Lawn maintenance in all areas to assure safe access to the building.
5. Parking space for eleven vehicles.
6. Maintenance of heating systems to assure safe operation.
7. An individual knowledgeable about the building's heating system to start the boiler by 6:45 a.m. daily.
8. Maintenance of the security system installed in the building (if applicable).
9. Building maintenance to electrical and plumbing systems, floor tiles, concrete material, heating systems, lighting, doors and locks, walls and water fountains to comply with state and local fire and building codes.
10. Russell County will be responsible for all activities related to the management and operation of the building but understand People Incorporated is totally responsible for the operation of the Child Development Center.
11. Russell County will provide the name and telephone number of authorized contact person for People Incorporated.
12. Russell County will assure People Incorporated that no activity that has a potential to place Child Development Center participants in jeopardy is operated on the premises. This includes activities involving guns, ammunition, firecrackers, archery, knives, etc. If these activities are conducted they must be conducted in areas not accessible to Child Development Center participants and during all times when program participants are not present.
13. Russell County will provide People Incorporated of Virginia with monthly documentation of utility expenses paid by Russell County for the Givens facility. As part of this agreement, these costs will be used as Non-Federal Match for the program and recognized as a contribution by Russell County in support of Head Start program services for Russell County families.

Termination of this agreement by either party must be in writing. The designated representative of Russell County or the President and C.E.O. of People Incorporated of Virginia or their designee, with the agreement of both parties, may make amendments to the agreement.

Entered into by and for:

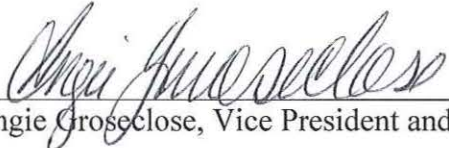
People Incorporated of Virginia



Donna Buckland, Director
Child and Family Development Program

1/23/18

Date



Angie Groseclose, Vice President and COO

7-23-18

Date

Russell County

Lonzo Lester, County Administrator

Date



PO BOX 24401
CANTON, OH 44701-4401

Final amount due on or before January 31, 2018 **\$3,220.48**

Bill mailing date is Jan 10, 2018
Account #028-470-839-0-0

SERVICE ADDRESS: RUSSELL CO SCHOOL BD, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS CREEK, VA

CY19

9299-1 18193
020009299 01 AV 0.37



RUSSELL CH SCH BD
PO BX 8
LEBANON, VA 24266-0008



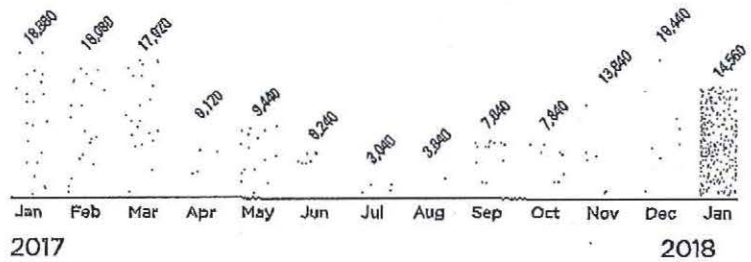
Final bill summary:

Billing from 12/27/17 - 01/10/18 (15 days)

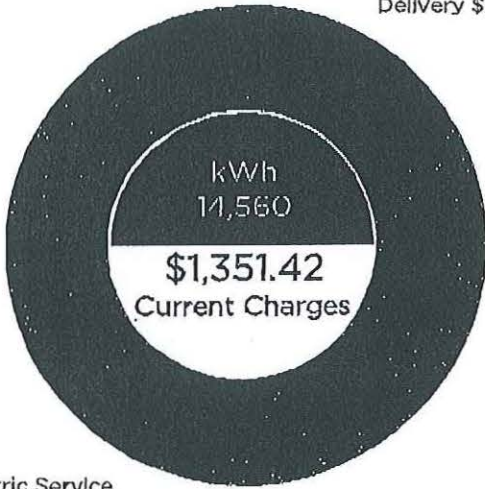
Notes from APCO:

This is your final bill. Thank you for being an APCO Customer. If a refund is due to you, it will be mailed to the address listed on this bill and can take up to 45 days. It will arrive as either a prepaid Mastercard or a check. If you have changed your mailing address, please contact us.

Usage History (kWh):



Delivery \$222.80



Electric Service
\$1,128.62

Methods of Payment

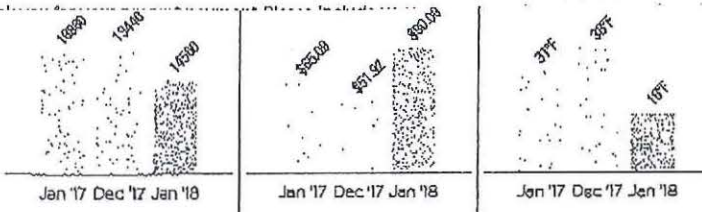
- appalachianpower.com
- PO Box 24413
Canton OH 44701-4413
- 1-800-611-0964 (\$2.95 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.

Turn over for important information!



Total usage for the past 12 months: 135,520 kWh

Average (Avg.) monthly usage: 11,293 kWh

Billed Usage 01/18				
Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
14,560	-	-	-	14,560 kWh
66,400	-	-	-	66,000 kW

\$15,000 Electrical Services
\$1,500 water!
\$4,800 maintenance
\$22,900 estimate cost

Current
\$13,300 Total Lease
Payments



PO BOX 24401
CANTON, OH 44701-4401

Coivinsy

Final amount due on or before January 31, 2018 **\$43.27**

Bill mailing date is Jan 10, 2018
Account #021-670-839-0-2

SERVICE ADDRESS: RUSSELL CO SCH BD, 8153 SWORDS CREEK RD, SWORDS CREEK, VA 24649-7509

CY19

9300-1 18189
020009300 01 AV 0.37

RUSSELL CO SCH BD
BX 8
LEBANON, VA 24266-0008

Notes from APCO:

This is your final bill. Thank you for being an APCO Customer. If a refund is due to you, it will be mailed to the address listed on this bill and can take up to 45 days. It will arrive as either a prepaid Mastercard or a check. If you have changed your mailing address, please contact us.

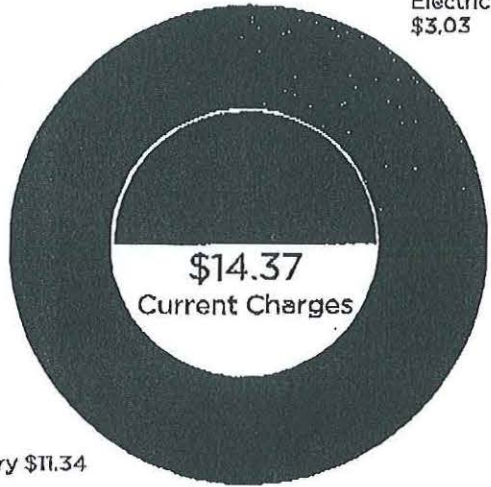


Final bill summary:
Billing from 12/27/17 - 01/10/18 (15 days)



**Know what's below.
Call before you dig.**

Electric Service
\$3.03



Delivery \$11.34

Methods of Payment

- appalachianpower.com
- PO Box 24413
Canton OH 44701-4413
- 1-800-611-0964 (\$2.95 fee)

Need to get in touch?

Customer Operations Center: 1-800-956-4237

Please tear on dotted line.

Turn over for important information!



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before February 20, 2018 **\$975.89**

Bill mailing date is Jan 30, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

11515-1 9575
020011515 01 AV 0.37

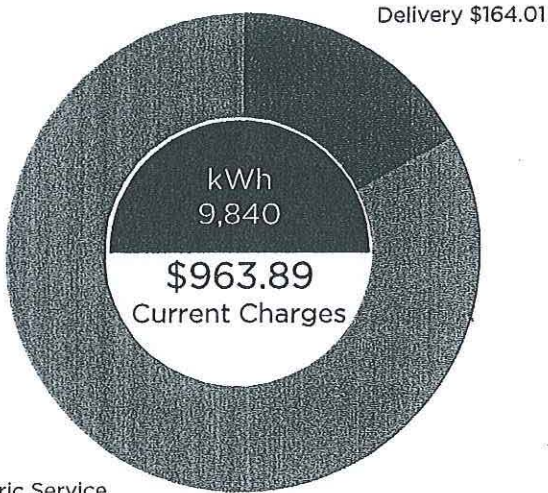
RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

Notes from APCO:

Make this the last bill sent in the mail. Gain more security and trust and go paperless to get an email notification when your bill is ready. Today is the day! AEPpaperless.com.

Current bill summary:

Billing from 01/11/18 - 01/25/18 (15 days)



Usage History (kWh):



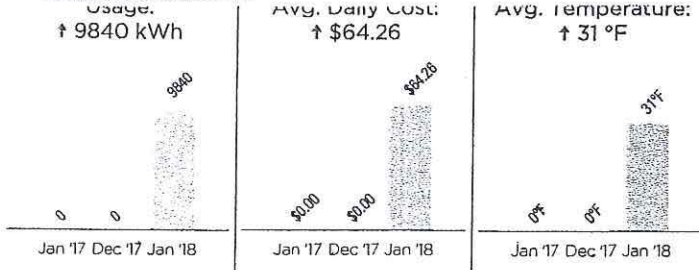
Methods of Payment

- appalachianpower.com
- PO Box 24413
Canton OH 44701-4413
- 1-800-611-0964 (\$2.95 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.



Turn over for important information!

Total usage for the past 12 months: 0 kWh

Average (Avg.) monthly usage: 0 kWh

Billed Usage 01/18				
Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
9,840	-	-	-	9,840 kWh
66,400	-	-	-	66,000 kW



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before **\$1,774.71**
March 26, 2018

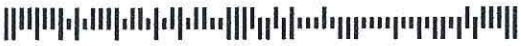
Bill mailing date is Mar 2, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

13119-1 18837
020013119 01 AV

0.37 *Park & Rec*

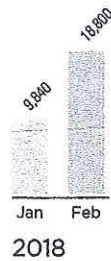


RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

Notes from APCO:

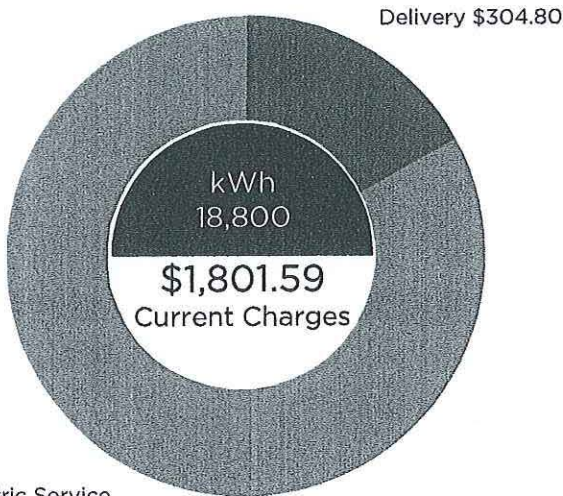
You have an adjustment for this billing period. Please see the detail page for more information.

Usage History (kWh):



Current bill summary:

Billing from 01/26/18 - 02/23/18 (29 days)



Electric Service
\$1,496.79

Methods of Payment

- appalachianpower.com
- PO Box 24413
Canton OH 44701-4413
- 1-800-611-0964 (\$1.85 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.

Transmission Services	328.90
Distribution Services	304.80
Public Authority Surcredit	-45.87
Electricity Supply Service	
Fuel Factor @ 0.0216900 Per kWh	407.77
Current Balance Due	\$ 1,801.59
Total Balance Due	\$ 1,774.71
Pay \$1,801.33 after 03/26/2018	

Turn over for important information!

Notes from APCO:

Make this the last bill sent in the mail. Gain more security and trust and go paperless to get an email notification when your bill is ready. Today is the day! AEPpaperless.com.

AEP now furnishes Commercial & Industrial payment histories to credit reporting agencies.

Due date does not apply to previous balance due.

To avoid unnecessary delays in crediting your electric payment, please **do not paper clip or staple your check to the bill payment stub.**

*If you pay your electric bill in person, remember to pay only at **AUTHORIZED** pay stations. These locations send notice of your payment immediately to **Appalachian Power** which could prevent service disconnection. Pay stations may charge a fee for this service. Keep your receipt as proof of payment. For a list of authorized pay stations or other payment options, visit our website at www.appalachianpower.com or call the number above.**



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before April 16, 2018 **\$3,427.06**

Bill mailing date is Mar 26, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

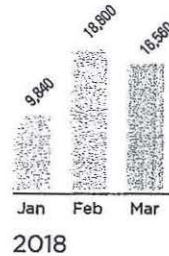
13748-1 3459
020013748 01 MB 0.42

RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

Notes from APCO:

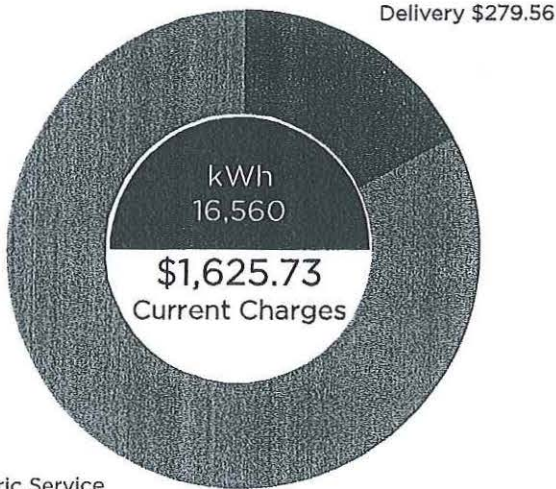
Make this the last bill sent in the mail. Gain more security and trust and go paperless to get an email notification when your bill is ready. Today is the day! AEPaperless.com.

Usage History (kWh):



Current bill summary:

Billing from 02/24/18 - 03/23/18 (28 days)



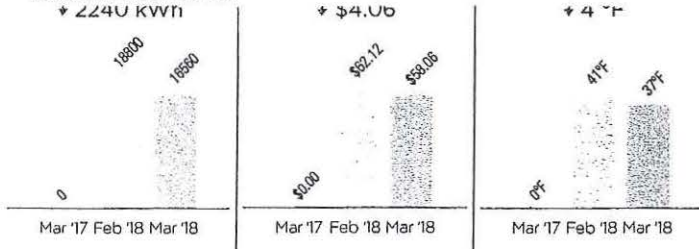
Methods of Payment

- appalachianpower.com
- PO Box 24413
Canton OH 44701-4413
- 1-800-611-0964 (\$1.85 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.
+ 224U KVV11



Turn over for important information!

Total usage for the past 12 months: 28,640 kWh

Average (Avg.) monthly usage: 14,320 kWh

Billed Usage 03/18				
Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
16,560	-	-	-	16,560 kWh
56,800	-	-	-	57,000 kW



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before **\$504.26**
June 18, 2018

Bill mailing date is May 25, 2018
Account #028-470-839-1-8

CY 19

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

12766-1 3663

020012766 01 MB 0.42

Park & Ree

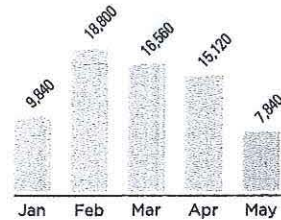


RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

Notes from APCO:

Make this the last bill sent in the mail. Gain more security and trust and go paperless to get an email notification when your bill is ready. Today is the day! AEPpaperless.com.

Usage History (kWh):



2018

Methods of Payment

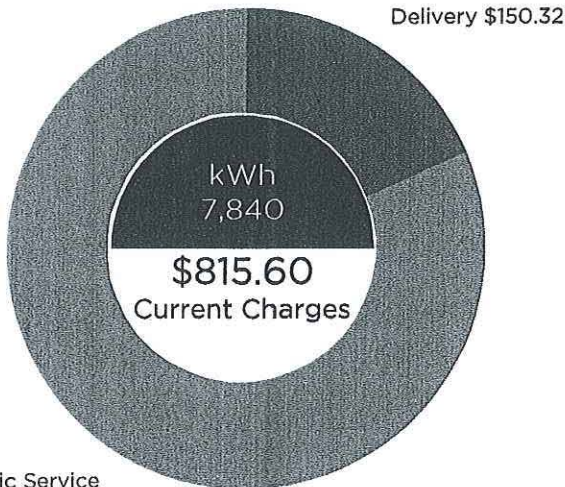
- appalachianpower.com
- PO Box 371496
Pittsburgh, PA 15250-7496
- 1-800-611-0964 (\$1.85 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

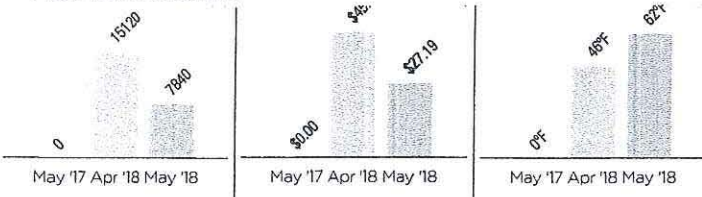
Current bill summary:

Billing from 04/25/18 - 05/24/18 (30 days)



Electric Service
\$665.28

Please tear on dotted line.



Turn over for important information!

Total usage for the past 12 months: 60,320 kWh

Average (Avg.) monthly usage: 15,080 kWh

Billed Usage 05/18

Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
7,840	-	-	-	7,840 kWh
38,400	-	-	-	38,000 kW



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before July 16, 2018 **\$681.18**

Bill mailing date is Jun 25, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

12882-1 4027

020012882 01 MB 0.42 *Parker Rec*

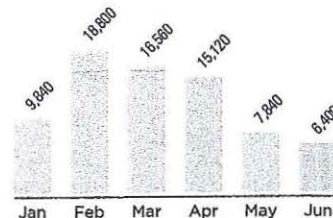


RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

Notes from APCO:

Make this bill the last one sent in the mail! Go paperless and get email alerts when your bill is ready. Sign up at AEPaperless.com!

Usage History (kWh):



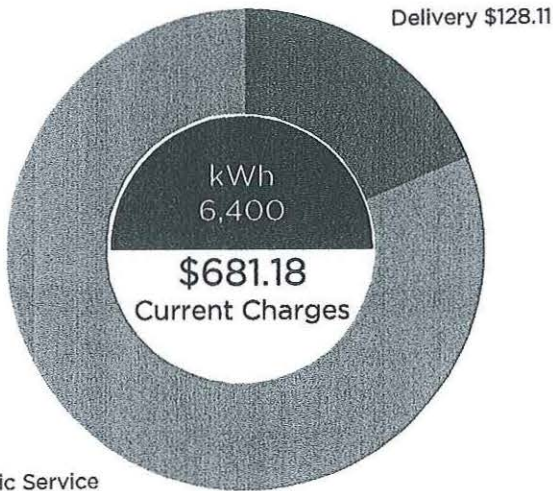
2018

Methods of Payment

- appalachianpower.com
- PO Box 371496
Pittsburgh, PA 15250-7496
- 1-800-611-0964 (\$1.85 fee)

Current bill summary:

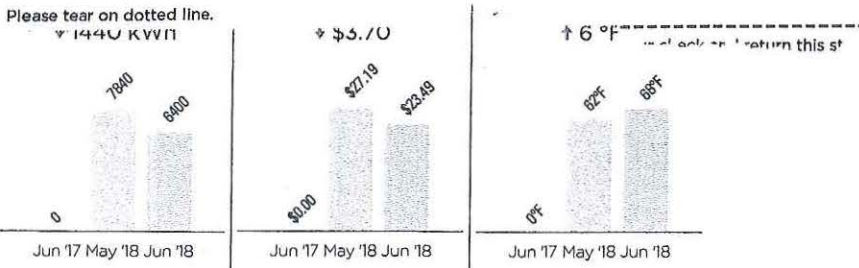
Billing from 05/25/18 - 06/22/18 (29 days)



Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.



Turn over for important information!

Total usage for the past 12 months: 68,160 kWh

Average (Avg.) monthly usage: 13,632 kWh

Billed Usage 06/18				
Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
6,400	-	-	-	6,400 kWh
33,600	-	-	-	34,000 kW



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before August 15, 2018 **\$506.94**

Bill mailing date is Jul 25, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

14548-1 6015
020014548 01 AB 0.40 *Parka Ree*

RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

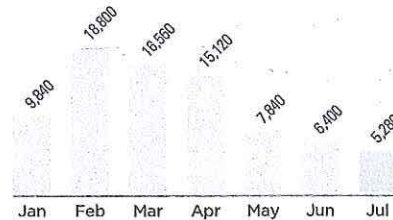
Notes from APCO:

Make this bill the last one sent in the mail! Go paperless and get email alerts when your bill is ready. Sign up at AEPPaperless.com!

Current bill summary:

Billing from 06/23/18 - 07/25/18 (33 days)

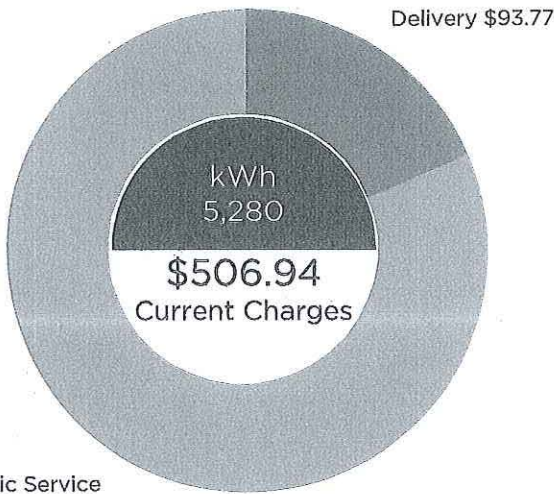
Usage History (kWh):



2018

Methods of Payment

- appalachianpower.com
- PO Box 371496
Pittsburgh, PA 15250-7496
- 1-800-611-0964 (\$1.85 fee)

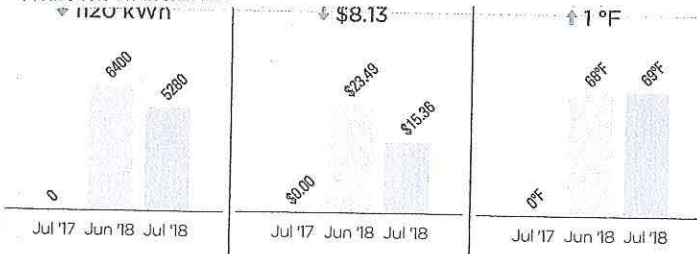


Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.

Turn over for important information!



Total usage for the past 12 months: 74,560 kWh

Average (Avg.) monthly usage: 12,427 kWh

Billed Usage 07/18				
Usage	Power Factor	Power Factor Constant	Meter Location Comp.	Billed Usage
5,280	-	-	-	5,280 kWh
14,400	-	-	-	14,000 kW



PO BOX 24401
CANTON, OH 44701-4401

Amount due on or before September 19, 2018 **\$548.60**

Bill mailing date is Aug 29, 2018
Account #028-470-839-1-8

SERVICE ADDRESS: RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS

CY 19

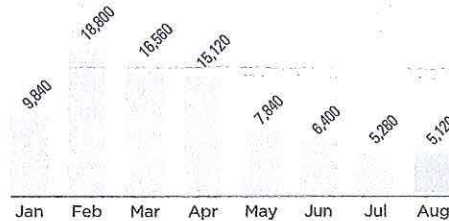
23725-1 23615
020023725 01 AV 0.37 *Park Rec*

RUSSELL CO BOARD OF SUPERVISORS
PO BOX 1208
LEBANON, VA 24266-1208

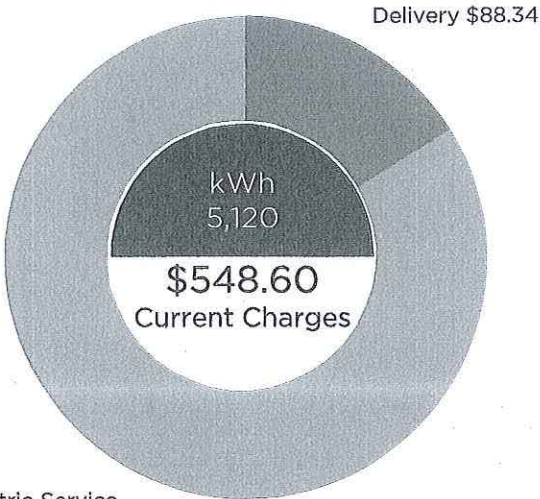
Notes from APCO:

Make this bill the last one sent in the mail! Go paperless and get email alerts when your bill is ready. Sign up at AEPaperless.com!

Usage History (kWh):



Current bill summary:
Billing from 07/26/18 - 08/22/18 (28 days)



2018

Methods of Payment

- appalachianpower.com
- PO Box 371496
Pittsburgh, PA 15250-7496
- 1-800-611-0964 (\$1.85 fee)

Need to get in touch?

Customer Operations Center: 1-888-710-4237

Please tear on dotted line.

Turn over for important information!

Thank you for your prompt payment. Please include your account number on your check and return this stub with your payment.

RUSSELL CO BOARD OF SUPERVISORS, 8153 SWORDS CREEK RD, GIVENS ELEM SCH, SWORDS CREEK, VA 24649-7509



Send Inquiries To:
PO BOX 24401
CANTON, OH 44701-4401

Make check payable and send to:
APPALACHIAN POWER
PO BOX 371496
PITTSBURGH, PA 15250-7496



54860
Account #028-470-839-1-8
RUSSELL CO BOARD OF SUPERVISORS
Amount due on or before September 19, 2018 **\$548.60**

Payment Amount \$ **548.60**

Pay \$556.83 after 09/19/2018

The Neighbor to Neighbor program helps disadvantaged customers pay their electric bill. I want to help. My payment reflects my gift of \$ _____

000054860000055683010000000000284708391829082409019900004

BY: RCB

Customer History Report
 Select Customer By: Account Range: From 100143 To 100143
 Status: All Accounts
 Transaction Types: Range: >= 9/29/17 <= 9/04/18

Date	Type	Cls	Amount	Applied	Reference	Usage	Balance
Account: 100143 GIVENS ELEMENTARY, RUSSELL CO SCHOOL							
Location: 01A-00030400 8153 SWORDS CREEK RD							
09/29/17	WATER	WAT	102.78	102.78	867700-877310 A9/28/2	9610	102.78
10/18/17	PAYMENT	CHK	-102.78		575763101817-1		0.00
10/31/17	WATER	WAT	115.74	115.74	877310-888490 A10/31/	11180	115.74
11/21/17	PAYMENT	CHK	-115.74		576110112117-1		0.00
11/30/17	WATER	WAT	83.64	83.64	888490-895780 A11/29/	7290	83.64
12/29/17	WATER	WAT	66.57	66.57	895780-901000 A12/28/	5220	150.21
01/29/18	PAYMENT	CHK	-150.21		576801012918-1		0.00
01/31/18	WATER	WAT	122.01	122.01	901000-912940 A1/30/2	11940	122.01
02/06/18	PAYMENT	CHK	-122.01		576936020618-1		0.00
02/28/18	WATER	WAT	78.28	78.28	912940-919580 A2/28/2	6640	78.28
03/08/18	PAYMENT	CHK	-78.28		577297030818-1		0.00
03/30/18	WATER	WAT	102.95	102.95	919580-929210 A3/28/2	9630	102.95
04/30/18	WATER	WAT	84.01	84.01	929210-936270 A4/27/2	7060	186.96
05/02/18	PAYMENT	CHK	-102.95		577715050218-1		84.01
05/21/18	PAYMENT	CHK	-84.01		577912052118-1		0.00
05/31/18	WATER	WAT	89.20	89.20	936270-943940 A5/30/2	7670	89.20
06/22/18	PAYMENT	CHK	-89.20		578408062218-1		0.00
06/29/18	WATER	WAT	51.46	51.46	943940-947170 A6/28/2	3230	51.46
07/18/18	PAYMENT	CHK	-51.46		578610071818-1		0.00
07/31/18	WATER	WAT	41.00	41.00	947170-947470 A7/31/2	300	41.00
08/10/18	PAYMENT	CHK	-41.00		579004081018-1		0.00
08/31/18	WATER	WAT	57.32*		947470-951390 A8/30/2	3920	57.32
ENDING BAL							57.32

* Denotes an unposted transaction.

<< End of Customer History Report: 1 Page(s) >>

Service Address:
RUSSELL CO SCHOOL DIST
8153 SWORDS CREEK RD
GIVENS ELEM SCH
SWORDS CREEK, VA 24649-7509

Rate Tariff: Public Authority-216

Page 1 of 2

Account Number	Total Amount Due	Due Date
028-470-839-0-0	\$569.43	Dec 12, 2017
Meter Number	Cycle/Route	Bill Date
435775952	19-04	Nov 21, 2017

Previous Charges:

Total Amount Due At Last Billing	\$	1,687.00
Payment 10/26/17 - Thank You		-823.88
Payment 11/14/17 - Thank You		-1,687.00
Previous Balance Due		-823.88

Current APCO Charges:

Tariff 216 -Public Authority		
Service Delivery Identifier: 0000733908373590		
Electricity Supply Service		
Generation Services		625.27
Transmission Services		256.17
Distribution Services		238.97
Public Authority Surcredit		-33.77
Electricity Supply Service		
Fuel Factor @ 0.0221583 Per KWH		306.67
Current Electric Charges Due	\$	1,393.31



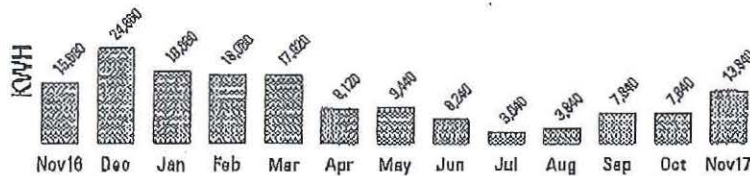
Total Amount Due	\$569.43
Due Dec 12, Add \$8.54 After Dec 12	

Meter Number	Service Period		Meter Reading Detail			
	From	To	Previous	Code	Current	Code
435775952	10/20	11/20	14774	Actual	14947	Actual
Multiplier 80.0000			Metered Usage 13,840 KWH			
435775952	10/20	11/20	0.000	Actual	0.660	Actual
Multiplier 80.0000			Metered Usage 52.800 KW			

Next scheduled read date should be between Dec 21 and Dec 28

13 Month Usage History

Total KWH for Past 12 Months is **142,880**



For Billing, Outage or Service Inquiries
 Call at 888-770-4237
 Pay By Phone at 800-611-0964

APCO Messages

AEP now furnishes Commercial & Industrial
 Payment histories to credit reporting
 agencies.

Register for online services at
www.AppalachianPower.com/Registration
 free and easy, and gives you the
 convenience of 24-hour access to your
 account. You can sign up for paperless
 billing, view your bill, track your usage,
 update your contact information, and do
 more.

Make this the last bill sent in the mail. Get
 more security and privacy. Go Paperless to
 get an email notification when your bill is
 ready. Today. Same Day. AEPaperless.com

Please see APCO 10 Company
 Information on the back of this bill.
 Visit us at www.AppalachianPower.com
 See the back of this bill for important information.



A unit of American Electric Power



A unit of American Electric Power

Russell County Unit List

Unit #	Model #	Serial #	Location	Section	Description
1	50HJQ009-601	1007G11950	Russell Co. Offices	B	Package HP
2	50HJQ009-601	1007G11949	Russell Co. Offices	B	Package HP
3	50HJQ004-621	0907G10632	Russell Co. Offices	B	Package HP
4	50HJQ004-621	0907G10631	Russell Co. Offices	B	Package HP
5	50HJQ009-601	1007G11948	Russell Co. Offices	B	Package HP
6	50HJQ005-631	0907G40643	Russell Co. Offices	B	Package HP
7	50HJQ005-621	0907G20554	Russell Co. Offices	B	Package HP
8	50HJQ009-621	0907G20556	Russell Co. Offices	B	Package HP
9	50HJQ006-621	0907G20553	Russell Co. Offices	B	Package HP
10	50HJQ006-621	0907G10556	Russell Co. Offices	B	Package HP
11	50HJQ006-621	0907G20555	Russell Co. Offices	B	Package HP
12	50HJQ006-621	0907G20552	Russell Co. Offices	B	Package HP
13	50HJQ009-601	1107G30888	Russell Co. Offices	B	Package HP
14	50HJQ005-631NB	0907G10604	Russell Co. Offices	B	Package HP
15	50HJQ009-601	0907G30799	Russell Co. Offices	B	Package HP
16	N/A	N/A	Russell Co. Offices	B	Ductless Split
17	50HJQ009-601	0807G30759	Russell Co. Offices	B	Package HP
18	50HJQ009-601	0907G11736	Russell Co. Offices	B	Package HP
19	50HJQ006-621	0907G10555	Russell Co. Offices	B	Package HP
20	50HJQ006-601	0907G10557	Russell Co. Offices	B	Package HP
21	50HJQ005-631NB	0907G10605	Russell Co. Offices	B	Package HP
22	50HJQ006-621	1707G10638	Russell Co. Offices	B	Package HP
23	50HJQ006-621	1707G10646	Russell Co. Offices	B	Package HP
24	50HJQ005-631	0907G40644	Russell Co. Offices	B	Package HP
25	50HJQ006-621	1607G40592	Russell Co. Offices	B	Package HP
26	50HJQ006-621	1707G10644	Russell Co. Offices	B	Package HP
27	50HJQ006-621	4906G20652	Russell Co. Offices	D	Package HP
28	50HJQ008-621	0207G50737	Russell Co. Offices	D	Package HP
29	50HJQ008-621	0207G50735	Russell Co. Offices	D	Package HP
30	50HJQ008-621	0207G50736	Russell Co. Offices	D	Package HP
31	50HJQ008-621	2606G50779	Russell Co. Offices	D	Package HP
32	50HJQ008-621	2606G50783	Russell Co. Offices	D	Package HP
33	50TFQ008-511	0106G50816	Russell Co. Offices	C1	Package HP
34	MH2D9900AA00AOK	1-05-M-5133-48	Russell Co. Offices	C1	Package HP
35	50TFQ008-511	0106G50185	Russell Co. Offices	C1	Package HP
36	50TFQ006-511	0506G20567	Russell Co. Offices	C1	Package HP
37	50TFQ008-511	0106G56821	Russell Co. Offices	C1	Package HP
38	50JZ-024-321TP	5005G12026	Russell Co. Offices	C1	Package HP
39	50TFQ004-511	1605G50506	Russell Co. Offices	C1	Package HP
40	50TFQ008-511	0106G50822	Russell Co. Offices	C1	Package HP
41	50TFQ006-A-611	2406G20545	Russell Co. Offices	F	Package HP
42	50TFQ006-611	2406G20546	Russell Co. Offices	F	Package HP
43	50TFQ006-A-611	2406G20543	Russell Co. Offices	F	Package HP
44	50TFQ006-A-611	2406G20544	Russell Co. Offices	F	Package HP
45	50TFQ006-611	0506G20544	Russell Co. Offices	A2	Package HP
46	50TFQ006-611	0106G50459	Russell Co. Offices	A2	Package HP
47	50HJQ012-631	4905G11533	Russell Co. Offices	A2	Package HP
48	50HJQ012-631	4905G11521	Russell Co. Offices	A2	Package HP
49	50HJQ012-631	4905G11520	Russell Co. Offices	A2	Package HP
50	50HJQ012-631	4905G11534	Russell Co. Offices	A2	Package HP
51	50HJQ006-A-611	2406G20540	Russell Co. Offices	F	Package HP
52	50HJQ009-601	4905G50794	Russell Co. Offices	A2	Package HP
53	50HJQ009-601	5005G11568	Russell Co. Offices	A2	Package HP
54	50HJQ004-621	0506G50511	Russell Co. Offices	A2	Package HP
55	50TFQ006-A-611	2406G20542	Russell Co. Offices	F	Package HP
56	50TFQ005-611	2406G10680	Russell Co. Offices	C2/E	Package HP
57	50HJQ006-521	1306G20512	Russell Co. Offices	C2/E	Package HP
58	50HJQ008-521	1406G20886	Russell Co. Offices	C2/E	Package HP
59	Not in Contract	Alcoa Wheels	Unit		Package HP
60	AVC-111-20	E01894908	Votor Registration	Upstairs	Window A/C
61	N/A	N/A	Votor Registration	Upstairs	Window A/C
62	N/A	N/A	Votor Registration	Upstairs	Window A/C
63	N/A	N/A	Votor Registration	Upstairs	Window A/C

64	AF-06CSL	2615655	Votor Registration	Upstairs	Window A/C
65	N/A	N/A	Votor Registration	Upstairs	Window A/C
66	C1-G10	109782088	Votor Registration	Basement	Boiler
67	38ARQ008-501	0903G40043	Social Services	Upstairs	Split HP
68	38ARQ008-501	3302G20020	Social Services	Upstairs	Split HP
69	TWR030C100A5	2284G9W4F	Social Services	Upstairs	Split HP
70	38BQ008530	4483G77034	Health Dept.	Mechanical Room	Split HP
71	38BQ008530	4483G77035	Health Dept.	Mechanical Room	Split HP
72	TTR042C100A2	L384PY48F	Detective Bldg.	Outside	Split A/C
73	DRC-15A	N/A	Detective Bldg.	In Garage	Oil Furnace
74	TTR060D100AO	N3145L3FF	VecTech Bldg.		Split A/C w/Gas Furn.
75	YCD060C3L0BE	L17101773D	911 Offices	Roof	Gas Pack
76	YCD060C3L0BE	L17101775D	911 Offices	Roof	Gas Pack
77	YCD060C3L0AB	L17101922D	911 Offices	Roof	Gas Pack
78	YCD075C3L0BE	L17101816D	911 Offices	Roof	Gas Pack
79	YCD060C3L0BE	L17101774D	911 Offices	Roof	Gas Pack
80	YCD060C3L0BE	L1710770D	911 Offices	Roof	Gas Pack
81	N/A	N/A	911 Offices	Roof	Split HP
82	38YXA024330	1805E15702	Jail	Outside/Behind Bldg.	Split HP
83	N/A	N/A	Jail	Upstairs	Window A/C
84	N/A	N/A	Jail	Upstairs	Window A/C
85	ACM102XL0	QP1240268	Jail	Upstairs	Window A/C
86	FAC083K7A1	JK11262723	Jail	Upstairs	Window A/C
87	WG1000RA4	N/A		Upstairs	Window A/C
88	WG6000R	211KA024255	Jail	Upstairs	Window A/C
89	N/A	N/A	Jail	Upstairs	Window A/C
90	N/A	N/A	Library Lebanon	Indoor in drop ceiling of breaker room	Split HP
91	TWA060A100A0	B43272352	Library Lebanon	Indoor in drop ceiling of breaker room	Split HP
92	2TWR1024A1000AB	4234Y474F	Coop Extension Office	Outdoor behind bldg. not easily accessed	Split HP
93	213ANAA18-A	0906E21883	Sherriffs Office	Indoor Unit in Closet	Split HP
94	FAM157Q1A1	KK60721524	Courthouse	General District Court Clerk 1st Floor	Window A/C
95	FAM157Q1A1	KK6063741	Courthouse	General District Court Clerk 1st Floor	Window A/C
96	WG1204R	N/A	Courthouse	General District Court Clerk 1st Floor	Window A/C
97	FAC082J7A4	JK95206359	Courthouse	General District Court Clerk 1st Floor	Window A/C
98	N/A	N/A	Courthouse	General District Court Clerk 1st Floor	Window A/C
99	SHC09DA0000AA0A	1-03-D-7056-15	Courthouse	Domestic Court Judges Office	Ductless Split
100	SHC15DA0000AA0A	1-01-F-8513-26	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
101	SHC09DA0000AA0A	1-01-F-8182-25	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
102	SHC24DF0000AA0A	1-01-F-8147-25	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
103	SHC09DA0000AA0A	1-03-B-3017-07	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
104	SHC09DA0000AA0A	1-03-D-7057-15	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
105	SHC09DA0000AA0A	1-01-F-8179-25	Courthouse	Outdoor on Roof County Clerk Office	Ductless Split
106	SHC12DA0000AA0A	1-01-H-1641-33	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
107	SHC09DA0000AA0A	1-01-H-0944-31	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
108	SHC09DA0000AA0A	1-01-H-2070-35	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
109	SHC09DA0000AA0A	1-01-H-2070-35	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
110	SHC09DA0000AA0A	1-01-H-0945-31	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
111	SHC09DA0000AA0A	1-01-H-2071-35	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
112	SHC09DA0000AA0A	1-01-G-0559-30	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
113	SHC09DA0000AA0A	1-01-G-0559-30	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
114	SHC09DA0000AA0A	1-01-F-8512-26	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
115	SHC09DA0000AA0A	1-01-F-8177-25	Courthouse	Outdoor on Roof 2nd Floor	Ductless Split
116	SHC09DA0000AA0A	1-01-F-8178-25	Courthouse	2nd Floor	Ductless Split
117	SHC09DA0000AA0A	1-03-D-7060-15	Courthouse	1st Floor	Ductless Split
118	SHC09DA0000AA0A	1-03-C-5470-11	Courthouse	1st Floor	Ductless Split
119	SHC09DA0000AA0A	1-03-D-7055-15	Courthouse	1st Floor	Ductless Split
120	SHC09DA0000AA0A	1-03-D-8213-17	Courthouse	1st Floor	Ductless Split
121	38ARD016-500	0903F18797	Courthouse	Outdoor Roof Basement	A/C Split Duct Heater
122	C2-6-20A	109782008	Courthouse	Boiler	Basement
123	SHC24DF0000AA0A	1-03-C-6513-14	Courthouse	Courtroom 1st Floor	Ductless Split
124	SHC24DF0000AA0A	1-03-C-6512-14	Courthouse	Courtroom 1st Floor	Ductless Split
125	SHC24DF0000AA0A	1-03-C-6511-14	Courthouse	Courtroom 1st Floor	Ductless Split
126	25HBA336A300	4506E18600	Senior Citizens Center	Pioneer Dr. Past Lebanon High School	Split HP
				Need Key to get in from Doug Chafin at Offices.	
127	2802A59226	FV4ANF003	Honaker Library		Split HP

Russell County Total Filter List

<u>Size</u>	<u>Total</u>				
20X20X2	58				
16X25X2	38				
15 7/8X15 7/8X1	56				
16X20X2	42				
16X25X1	8				
20X25X1	11				
14X24X1	1				
16X20X1	3				
20X25X2	4				
12X12X1	2				
24X24X1	2				
21 1/4X26 5/8X1	1				
20X20X1	2				
15X20X1	1				
20X30X1	1				

CONTRACT FOR SERVICES

THIS AGREEMENT, entered into this the 30th day of September 2013, by and between RUSSELL COUNTY, VIRGINIA, a political subdivision of the Commonwealth of Virginia (hereinafter referred to as "Russell County" or "County"), and STEPHEN H. STARNES & ASSOC. INC. d/b/a THERMCO, a corporation organized under the laws of the State of Virginia (hereinafter referred to as "THERMCO").

WHEREAS, Russell County is the owner of various public properties situate, lying and being in Russell County, Virginia;

WHEREAS, the public properties owned by Russell County are heated and cooled by a variety of heating and cooling units that require routine preventative maintenance;

WHEREAS, Russell County has, pursuant to Virginia Code Section 2.2-4300 et seq., (the "Virginia Public Procurement Act") advertised for proposals for providing preventative maintenance of the heating, ventilation and air conditioning ("HVAC") located in the public buildings owned by Russell County;

WHEREAS, THERMCO's proposal for providing preventative maintenance of the heating and cooling systems owned and operated by Russell County is in the best interest of Russell County and meets the requirements of the Virginia Public Procurement Act;

WHEREAS, the Russell County Board of Supervisors, during its regular meeting held May 9, 2013, authorized entry of a contract with THERMCO for providing preventative maintenance of the County's HVAC systems; and

WHEREAS, the Chairman of the Russell County Board of Supervisors has been

authorized to execute this Agreement and the County Administrator has been authorized to oversee implementation of the services contemplated by this Agreement.

NOW THEREFORE the parties agrees as follows:

ARTICLE I

1.01 The parties hereby enter into this agreement for THERMCO to provide preventative maintenance of the County's various heating and cooling systems located in public properties now owned by the County.

1.02 The term of this contract shall commence on the date hereof and shall end on September 9, 2016. Such term is subject to re-negotiation for an additional two terms not to exceed one year each, subject to the provisions of the Virginia Public Procurement Act.

1.03 THERMCO hereby agrees to devote its best efforts and necessary time to the inspection and preventative maintenance of the heating and cooling systems so as to keep all systems in a fully operational condition. Nothing herein shall preclude THERMCO from providing similar services to other clients, but THERMCO agrees to provide immediate service to any heating and cooling unit of the County that becomes inoperable.

1.04 It is understood that the County is solely responsible for the acquisition of additional heating and cooling equipment and is subject to the purchase requirements of the Virginia Public Procurement Act. THERMCO will be allowed to bid on the acquisition of additional heating and cooling equipment and/or replacement units in competition with other vendors.

1.05 It is understood by the Parties that THERMCO may be requested by the County to provide emergency (unscheduled) repair services on the HVAC systems in addition to the

preventative maintenance addressed by this Agreement. Subject to any applicable provisions of the Virginia Procurement Law: 1) The County will give preference to THERMCO for unscheduled repairs; and 2) If THERMCO's cost estimate for any unscheduled repair work is not acceptable to the County, the County may select another qualified service provider to perform such unscheduled repair services at a lower cost.

ARTICLE II

2.01 In exchange for THERMCO's completion of the preventative maintenance described in Paragraph 3.06 herein, THERMCO shall be compensated at the annual rate of NINE THOUSAND TWO HUNDRED AND EIGHTY DOLLARS (\$9,280).

2.02 Payments to THERMCO shall be made in eleven monthly installments of SEVEN HUNDRED SEVENTY-THREE DOLLARS AND THIRTY-THREE CENTS (\$773.33) and a final installment of SEVEN HUNDRED SEVENTY-THREE DOLLARS AND THIRTY-SEVEN CENTS (\$773.37). The first such installment shall be due and payable not later than the 15th day of October 2013 and continuing thereafter, until paid in full or terminated as set forth herein.

2.03 THERMCO is an independent contractor of Russell County and is not an employee of Russell County. THERMCO shall be solely responsible for the employment and compensation of sufficient employees and/or subcontractors to carry out the work contemplated herein.

2.04 THERMCO shall maintain such insurance as will protect it from claims under workmen's compensation acts and from claims for damages because of property damage or bodily injury, including death, which may arise from and during operations under this contract,

whether such operations are by THERMCO or by any sub-contractor of THERMCO or anyone directly or indirectly employed by either of them. The limits for bodily injury or property damage shall not be less than \$1,000,000.00.

2.05 THERMCO shall provide the County Administrator of Russell County with current certificates of coverage for both types of insurance upon the execution of this agreement and throughout the term of this agreement. THERMCO shall be responsible to Russell County for the acts and omissions of its employees, agents, sub-contractors and their employees and shall indemnify and hold harmless Russell County from any claim or claims made by any person for the acts and omissions of THERMCO, its employees, agents and subcontractors performing any of the work under this Agreement. Failure to maintain current certificates of insurance with the County Administrator or to otherwise maintain the required insurance shall be grounds for the County's immediate termination of this Agreement without notice.

ARTICLE III

3.01 During the term of this contract, THERMCO shall perform the preventative maintenance described in Paragraph 3.06 herein for the heating and cooling systems listed in Attachment "A" attached hereto and incorporated herein, as is needed seasonally. THERMCO shall provide inspection and maintenance of the heating and cooling systems set forth in Attachment "A" and shall make recommendations for keeping all systems owned and operated by the County fully operational.

3.02 THERMCO agrees to provide and perform inspection and maintenance of additional heating and cooling systems installed by Russell County subsequent to the execution

and during the term of this Agreement if the Parties agree upon compensation relative to such additional services.

3.03 Services performed by THERMCO shall be performed by licensed and certified personnel as required by the Commonwealth of Virginia.

3.04 THERMCO shall preserve all replaced parts for a period of not less than two months from the date of replacement and shall make such parts available for examination by the County upon request of the County Administrator.

3.05 THERMCO shall provide with any bill for repair services a copy of the invoice for all replacement parts ^{over #100 rwt S#s} Mark-ups for replacement parts are permitted as follows:

- Parts costing less than \$25 – mark up 100%
- Parts costing \$25-\$49.99 – mark up 80%
- Parts costing \$50-\$99.99 – mark up 69%
- Parts costing \$100-199.99 – mark up 50%
- Parts costing \$200-\$499.99 – mark up 40%
- Parts costing \$500 and above – mark up 30%

3.06 Annually, at the beginning of the cooling season and the beginning of the heating season THERMCO shall provide and perform the following services for each type of unit:

A. Heat Pumps, Packaged, Split Type Units

1. Check volt/amp of compressor, condenser fan motor, evaporator fan motor.
2. Check all operating/safety controls.
3. Check refrigerant pressures/levels.
4. Check compressor oil level, if applicable.
5. Check for visible refrigerant/oil leaks.
6. Check/clean condensate drain pan and lines.
7. During cooling season treat condensate pans, lines with algacide every three months.
8. Check and clean condenser and evaporator coils.
9. Check filters/replace every three months.
10. Check belts/ replace as per contract.

11. Check blower wheels/clean surface.
12. Check sheaves wear/alignment.
13. Check and lubricate motor and fan bearings, if applicable.
14. At beginning of heating season, in addition to above, check defrost cycle operation, reversing valve operation and auxiliary heat operation.
15. Check overall condition of units.

B. Window type air conditioners

1. Check/clean or replace filters every three months.
2. Check/clean evaporator coils.
3. Check/clean condenser coils.
4. Check controls.
5. Check volts/amps of unit.
6. Check/clean drain pan and if applicable drain lines.
7. Check overall condition of unit.

C. Gas Fired Boiler Hot Water System

1. Check operation and calibration of gas train components.
2. Check/adjust igniter and flame rod assembly.
3. Check/clean pilot and burner orifices.
4. Check/clean combustion chamber and fire tubes.
5. Check for water leaks.
6. Check burner operation sequence.
7. Check combustion efficiency.
8. Check operating/safety controls.
9. Check/lubricate all motor and fan bearings.
10. Check safety relief valve.
11. Check gauges for accuracy.
12. Check/adjust low water cutoff valve.
13. Check/adjust water feed valve.
14. Check/clean strainers and filters.
15. Check/clean breaching and draft regulator and if applicable combustion air fan.
16. Check water circulation pump operation.
17. Check expansion tank.
18. Check for unusual noise/vibration.
19. Check overall condition of unit.

D. Oil Fired Furnace (Hot Air)

1. Check/adjust igniter and flame rod assembly.

2. Check/clean burner orifices.
3. Check/clean combustion blower.
4. Check/clean combustion chamber and fire tubes
5. Check burner operation sequence.
6. Check combustion efficiency.
7. Check operating/safety controls.
8. Check/lubricate all motor and fan bearings.
9. Check/clean strainers and fuel filters.
10. Check/clean oil nozzles.
11. Check/clean breaching and draft regulator.
12. Check for unusual noise/vibration.
13. Check filters/replace every three months.
14. Check overall condition of unit.

E. Heat pump with Gas Heat

1. Check volt/amp of compressor, condenser fan motor, evaporator fan motor.
2. Check all operating/safety controls.
3. Check refrigerant pressures/levels.
4. Check compressor oil level, if applicable.
5. Check for visible refrigerant/oil leaks.
6. Check/clean condensate drain pan and lines.
7. During cooling season treat drain pans and drain lines with algacide every three months.
8. Check and clean condenser and evaporator coils.
9. Check filters/replace every three months.
10. Check belts/replace as per contract.
11. Check blower wheels/clean surface.
12. Check sheaves wear/alignment.
13. Check and lubricate motor and fan bearings, if applicable.
14. Check overall condition of unit.

F. Roof Top Units

1. Check volt/amp of compressor, condenser fan motor, evaporator fan motor.
2. Check all operating/safety controls.
3. Check refrigerant pressure/levels.
4. Check compressor oil level, if applicable.
5. Check for visible refrigerant/oil leaks.

6. Check and clean condenser and evaporator coils.
7. Check filters/replace every three months.
8. Check belts/replace as per contract.
9. Check blower wheels/clean surface.
10. Check sheaves wear/alignment, if applicable.
11. Check and lubricate motor and fan bearings, if applicable.
12. Check operation and calibration of gas train components.
13. Check/adjust igniter and flame rod assembly.
14. Check/clean pilot and burner orifices.
15. Check/clean combustion chamber and fire tubes.
16. Check burner operation sequence.
17. Check combustion efficiency.
18. Check operating/safety controls.
19. Check/clean breeching and draft regulator and if applicable combustion air fan.
20. Check overall condition of unit.

G. Duct Heater Gas Fired

1. Check operation and calibration of gas train components.
2. Check/adjust igniter and flame rod assembly.
3. Check/clean pilot and burner orifice.
4. Check/clean combustion chamber and fire tubes if applicable.
5. Check burner operation sequence.
6. Check combustion efficiency.
7. Check operating/safety controls.
8. Check/clean breeching and draft regulator and if applicable combustion air fan.
9. Check overall condition of unit.

H. Chiller/Air Handler

1. Check oil and refrigerant levels.
2. Check and test all operating and safety controls.
3. Check volt/amps of compressor motor, blower motor, condenser fan motor.
4. Check purge operations.
5. Check operation of lubrication system, change oil and filter if applicable.
6. Check for visible refrigerant and oil leaks.
7. Check belts, sheaves and couplings.
8. Check/clean condenser coils (located on roof second floor).
9. Check/clean evaporator coils.

10. Check/clean drain pans and lines.
11. During cooling season treat drain pans, lines with algacide every three months.
12. Check/replace filters in air handler every three months.
13. Check air handler blower wheel/clean surface.
14. Check overall condition of unit.

3.06 Upon completion of the services contemplated herein, THERMCO shall provide to the Office of County Administrator an accounting of the inspection, which shall include at a minimum: 1) the date of inspection; 2) time of inspection; 3) name of person performing the inspection; 4) location of inspection; 5) equipment inspected; 6) summary of condition of equipment; 7) services performed on said equipment; 8) and such other information that will fully inform Russell County of the condition of the equipment. THERMCO, shall maintain in-house a copy of all information regarding condition, inspection and maintenance of the HVAC equipment of Russell County and shall upon request provide this information to Russell County.

ARTICLE IV

4.01. THERMCO warrants that any work it performs under this Agreement shall be done in a workmanlike manner and that all work performed shall be free from defects in workmanship and materials. The warranty shall be effective for a period of ninety (90) days. Parts and components provided by THERMCO shall be limited to the manufacturer's warranty on said parts and components.

ARTICLE V

5.01 THERMCO shall execute or have executed promptly any and all certifications, mechanic's lien waivers, or other documents required by Russell County. With each invoice,

THERMCO shall provide Russell County with mechanic's lien waivers for all work done and materials furnished to the date of the invoice, if requested.

ARTICLE VI

6.01 THERMCO may terminate this Agreement upon written notice to Russell County in the event that any sums or monies due and payable under this Agreement are not paid when due.

6.02 Russell County may terminate this Agreement upon written notice to THERMCO in the event that (1) THERMCO fails to perform any of the terms and conditions herein; or (2) violates any provision of Article IV herein.

ARTICLE VII

7.01 This Agreement shall be governed by the laws of the Commonwealth of Virginia. Should any litigation arise regarding the enforcement of this Agreement the parties agree that the Circuit Court of Russell County, Virginia, is the proper forum for adjudicating such an action.

7.02 This Agreement embodies the entire agreement between the parties and may be changed only by written agreement hereto, signed by both parties.

THERMCO

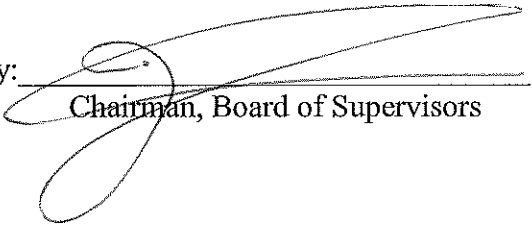
By: _____


Its President


Attest:


Secretary, THERMCO

RUSSELL COUNTY, VIRGINIA

By: 
Chairman, Board of Supervisors

Attest:


Secretary, Board of Supervisors

HVAC Mechanic I Kingsport, TN

Salary for HVAC Mechanic I in Kingsport, TN

How much does a HVAC Mechanic I earn in Kingsport, TN? The average HVAC Mechanic I salary in Kingsport, TN is \$38,724 as of September 01, 2018, but the range typically falls between \$33,254 and \$45,475. Salary ranges can vary widely depending on many important factors, including education, certifications, additional skills, the number of years you have spent in your profession. With more online, real-time compensation data than any other website, Salary.com helps you determine your exact pay target.

Take just three simple steps below to generate your own personalized salary report.

JOB DESCRIPTION

Performs maintenance and service repairs on heating, ventilating, and air conditioning systems. Installs new units or replacement parts for existing units according to specifications and established s **More**

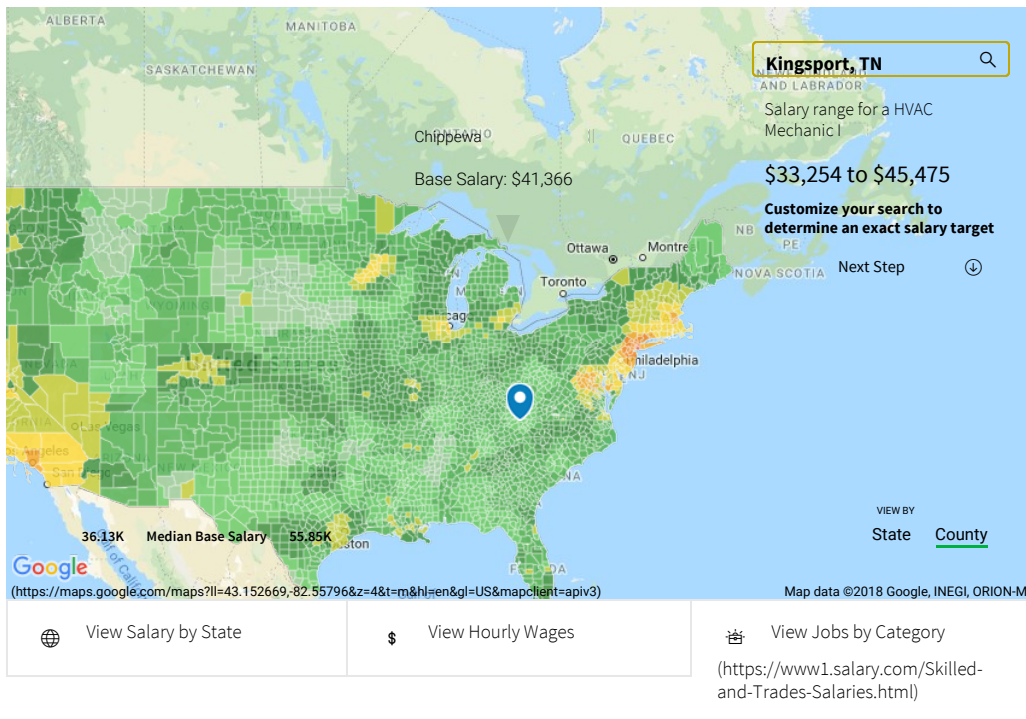
[Position Yourself for a Raise \(https://www.salary.com/articles/how-to-position-yourself-for-your-next-job/\)](https://www.salary.com/articles/how-to-position-yourself-for-your-next-job/)

[Negotiate Your Salary \(https://www.salary.com/articles/develop-your-career/\)](https://www.salary.com/articles/develop-your-career/)

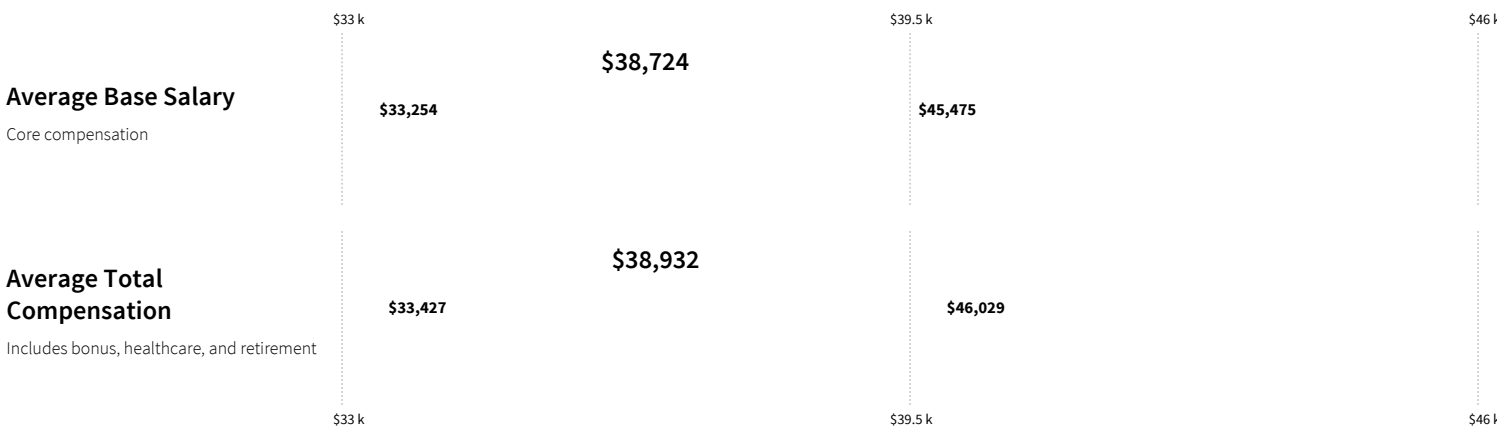


Research the best paying geographic markets for your role

[View Hourly Wages](#)



Step 1 of 3 Understand the total compensation opportunity for a HVAC Mechanic I, base salary plus other pay elements



These charts show the average base salary (core compensation), as well as the average total compensation for the job of HVAC Mechanic I in Kingsport, TN. The base salary for HVAC Mechanic I ranges from \$33,254 to \$45,475 with the average base salary of \$38,724. The total compensation, which includes bonus, health and retirement, can vary anywhere from \$33,427 to \$46,029 with the average total compensation of \$38,932.

Similar Job Titles: Automotive Mechanic I (Automotive-Mechanic-I-Salary.html), Automotive Mechanic II (Automotive-Mechanic-II-Salary.html), Automotive Mechanic III (Automotive-Mechanic-III-Salary.html), HVAC Mechanic II (HVAC-Mechanic-II-Salary.html), HVAC Mechanic III (HVAC-Mechanic-III-Salary.html)
See additional **Similar Jobs** ↻

Step ② of 3 Discover how your pay is adjusted for skills, experience, and other factors

Your Salary

How much should you be paid? **\$33,254** **\$45,475**

For a real-time salary target, tell us more about your role in the four categories below.

Relevant job experience

I have **10 years** of relevant job experience

0 2 4 6 8 10 12 14 16 18

Level of education

I have received **High School Diploma or Tech Certificate**

No degree **HS/Certificate** Associate's Bachelor's Master's Doctorate

I report to

I report to a **Manager**

Supervisor **Manager** Director Sr Mgmt CEO/Board Other

Number of people I manage

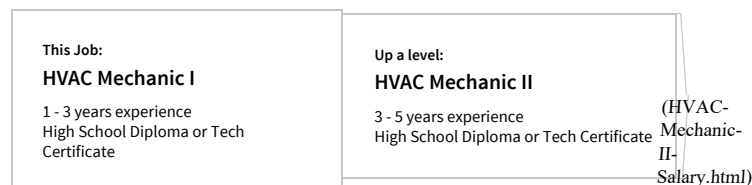
I manage **0** people

0 1 - 5 6 - 10 11 - 25 26 - 100 100 +

Step ③ of 3 Recalculate your target pay based on your unique skills and experiences

Generate Your Personalized Salary Report ↻

Career Path for this job



Salary for

Ads by Google related to: HVAC Mechanic I

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Hvac Tech	Hvac Service Technician

homeadvisorpros.com ▾ (866) 399-1030
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 Instantly Get Leads On Your Phone And Win New Clients. Get More Information!
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 Services: Grow Your Business

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Heating and Air - Professional Technicians
 5 Star Rating. Call us for repairs and installations for your home.
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jobtomic.com ▾
\$17-39/Hr HVAC Jobs - No Experience Required - FT/PT
 Hiring Immediately. Need Entry Level & Experienced. View Local Openings & Apply.
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 Registered Nurse Jobs

hvac.justanswer.com ▾
 ★★★★★ (4.9)
Ask a HVAC Technician Now
 A HVAC Tech Will Answer You Now! Questions Answered Every 9 Seconds.
 12MM+ Questions Answered
 Services: HVAC Repair Advice, DIY Guidance

jobgolem.com ▾
HVAC Jobs (Hiring Now) - \$14-45+/HR in Lebanon VA - jobgolem.com
 No Experience Necessary. Hiring Now, Nearby Job Listings \$14-45+/HR Easily Apply
 Local Jobs · Fast Hires · Find Your Next Job
 Security Officer Jobs - from \$19.00/hr - Wages D.O.E.



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(<https://www.salary.com>)

Similar Jobs

See Additional Similar Jobs

JOB TITLE ↑	EXPERIENCE	EDUCATION	SALARY COMPARED TO THIS JOB
Automotive Mechanic I (Automotive-Mechanic-I-Salary.html)	1 - 3	High School	- 1.0%
Automotive Mechanic II (Automotive-Mechanic-II-Salary.html)	3 - 5	High School	+ 24.7%
Automotive Mechanic III (Automotive-Mechanic-III-Salary.html)	5 - 7	High School	+ 45.4%
HVAC Mechanic II (HVAC-Mechanic-II-Salary.html)	3 - 5	High School	+ 49.1%
HVAC Mechanic III (HVAC-Mechanic-III-Salary.html)	5 - 7	High School	+ 55.5%



Level of Education

Browse by Education Level

HVAC Mechanic I Salaries with a High School Diploma or Technical Certificate (/Salaries-for-HVAC-Mechanic-I-with-a-High-School-Diploma-or-Technical-Certificate)

HVAC Mechanic I Salaries with an Associate's Degree (/Salaries-for-HVAC-Mechanic-I-with-a-Associates-Degree)

HVAC Mechanic I Salaries with a Bachelor's Degree (/Salaries-for-HVAC-Mechanic-I-with-a-Bachelors-Degree)

HVAC Mechanic I Salaries with a Master's Degree or MBA (/Salaries-for-HVAC-Mechanic-I-with-a-Masters-Degree-or-MBA)

HVAC Mechanic I Salaries with a JD, MD, PhD or Equivalent (/Salaries-for-HVAC-Mechanic-I-with-a-JD-MD-PhD-or-Equivalent)

Search Job Openings

Search Job Openings

Job Openings for HVAC Mechanic I in Kingsport, TN

★ Diesel Mechanic- Advanced Disposal Advanced Disposal Services - Blountville, TN	* Inspect brake systems, steering mechanisms, wheel bearings and other important parts to ensure that they are in proper operating condition* Perform routine maintenance such as changing oil, checking batteries and lubricating	- Today
HVAC Estimator American Mechanical Contractors, Inc. - Kingsport , TN	Produce mechanical job bids including labor, materials, and subcontractors to complete minor and ... Preferred 5 years of experience in HVAC estimating, working on small and large scale projects	ZipRecruiter - 78 days ago
HVAC Mechanical Foreman American Mechanical Contractors, Inc. - Kingsport , TN	Coordinate and oversee all aspects of projects as it relates to Heating Ventilation and Air Conditioning throughout multiple types of buildings and applications. * Manage a group of employees to work ...	ZipRecruiter - 78 days ago

RUSSELL COUNTY BOARD OF SUPERVISORS

579233
 9/04/2018
 DISCOUNT **579233**
 NET AMT

DATE	PO#	INVOICE#	DESCRIPTION	DISCOUNT	NET AMT
7/27/2018		1649			200.00
8/24/2018		1664			1187.50
8/24/2018		1665			180.00
8/24/2018		1666			590.00
8/24/2018		1667			3070.00
8/24/2018		1670			11.00
8/24/2018		1674			25.00
8/24/2018		1682			335.00
8/24/2018		1691			97.50

VENDOR#/NAME: 3866/INNOVATIVE TECHNOLO 5696.00 .00 5696.00

Innovative Technology Solutions
1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO

Russell County Government
Building

INVOICE # 1666

DATE 08/24/2018

DUE DATE 09/08/2018

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Chris 7/24/18 Tech-Chris 12:30-2:30 Worked on removing old phone system in the old CGI area	2	60.00	120.00
Chris 7/25/18 11:30-1:00 Tech-Chris Traced phone cabling in old CGI area. Found several to the offices are still connected.	1.50	60.00	90.00
Chris 7/26/18 Tech-Chris 1:30-2:30 Checked on data cabling in old CGI area. All data cables have been removed.	1	60.00	60.00
Caleb Johnson 7/26/18 Tech-Caleb 1:30-2:30 Helped Chris in old CGI area.	1	50.00	50.00
Chris 8/6/18 Tech-Chris 11:30-1:00 removed old phone system from the old CGI area	1.50	60.00	90.00
Chris 8/9/18 Tech-Chris 10:00-1:00 Ran cables in the server room and installed jacks	3	60.00	180.00

BALANCE DUE

\$590.00

DATE PAID: 9-4-18
AMOUNT PAID: 590.00
GL CODE: 9401-7056
APPROVED BY: _____
ENTERED: _____

Thank you for your business.

Innovative Technology Solutions
1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO
Russell County Conference
Center

INVOICE # 1691
DATE 08/24/2018
DUE DATE 09/08/2018
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Hours-Jacob 8/20/18 Worked on PC, acting strange since client used. Ran scan found 77 problems. Updated Norton. Researched Projectors.	1.50	65.00	97.50

BALANCE DUE **\$97.50**

DATE PAID: 9-4-18
AMOUNT PAID: 97.50
GL CODE: 7201-3009
APPROVED BY: _____
ENTERED: _____

Thank you for your business.

Innovative Technology Solutions
1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO
Russell County Community
Work Program, RCCWP

INVOICE # 1665
DATE 08/24/2018
DUE DATE 09/08/2018
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Chris 7/24/18 Tech-Chris 11:00-12:00 Installed RAM in Missy's laptop	1	60.00	60.00
Chris 8/16/18 Tech-Chris 1:30-3:30 Installed cable tracking, jack, work box and faceplate for printer. Installed cable tracking for surveillance system.	2	60.00	120.00

BALANCE DUE

\$180.00

DATE PAID: 9-4-18
AMOUNT PAID: 180.00
GL CODE: 2201-5415
APPROVED BY: _____
ENTERED: _____

Thank you for your business.

Innovative Technology Solutions

1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO

Russell County Board of
Supervisors
Lebanon, VA 24260 USA

INVOICE # 1667

DATE 08/24/2018

DUE DATE 09/08/2018

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Chris 7/24/18 Tech-Chris 10:00-11:00 Worked on DMV printer in Commissioner's Office.	1	60.00	60.00
Chris 7/24/18 Tech-Chris 12:00-12:30 Helped Kevin with a word document	0.50	60.00	30.00
Chris 7/25/18 Tech-Chris 9:30-11:00 Had to take down the DMV printer to disassemble and clean due to paper jam problem	1.50	60.00	90.00
Chris 7/25/18 Tech-Chris 1:00-1:30 Checked on Jess' copier for jamming problem. Going to have to disassemble further to find problem	0.50	60.00	30.00
Tech-Makayela 7/26/18 Tech- Makayela 10:00-12:00 Set up Alicia's laptop	2	50.00	100.00
Tech-Makayela 7/30/18 Tech- Makayela 2:00-3:30 Installed the IBM software for Alicia's laptop. Disabled Alicia's FN keys, and changed the setting button for the as400. Uninstalled Java on Rhonda's window, and reinstalled the program for her American Express program.	1.50	50.00	75.00
Tech-Makayela 7/31/18 Tech- Makayela 11:00-12:00 Shut down the window PC in the Commissioner's Office, installed Malwarebytes, and CCleaner. Ran scans on the computer for slowness and shutting down issues.	1	50.00	50.00
Hours-Jacob 7/30/18 10:00-1:00 Setup VPN on Alicia's laptop. Took laptop to Alicia, set up remote desktop. Reset Vicky and Alicia's VPN password	3	65.00	195.00
Hours-Jacob 7/31/18 12:00-1:00 Fixed IBM printing issue.	1	65.00	65.00
Chris 7/31/18 Tech-Chris 12:00-12:30 Checked on line printer in Treasurer's Office for jamming problem. Track lock on right side is worn and won't lock down completely. Will check on ordering parts.	0.50	60.00	30.00

DATE PAID: 9-4-18
AMOUNT PAID: 3070.00
LCODE: 1230-3002
APPROVED BY: _____

Thank you for your business.

ACTIVITY	QTY	RATE	AMOUNT
Chris 8/1/18 Tech-Chris 10:00-11:30 Was able to take parts off an old line printer and repaired line printer in the Treasurer's Office.	1.50	60.00	90.00
Caleb Johnson 8/1/18 Tech-Caleb 10:00-11:30 Took parts off old live printer and repaired line printer in the Treasurer's Office	1	50.00	50.00
Hours-Jacob 8/1/18 1:00-1:30 1:00-1:30 Fixed Alicia's email issue	0.50	65.00	32.50
Tech-Makayela 8/1/18 Tech- Makayela 10:00-12:00 Defragmented Mark's old laptop. Checked on the Malwarebytes scan in the Commissioner's Office. Defragmented, checked the disk, and checked the hard drive on Commissioner's PC.	2	50.00	100.00
Tech-Makayela 8/2/18 Tech- Makayela 11:00-1:30 Installed Adobe professional on Bridgett's PC. Completed the set up of Harry's user on Mark's old laptop. Downloaded Google Backup and Sync files, set up Russell County email, and updated Norton on Harry's new laptop.	2.50	50.00	125.00
Hours-Jacob 8/2/18 9:00-12:00 Worked on IBM printer for Rick. Worked on Bridgett's Adobe.	3	65.00	195.00
Tech-Makayela 8/7/18 Tech- Makayela 10:30-2:30 Checked PC's throughout the Government Center and updated the antivirus list. Updated antivirus on Treasurer's, Commissioner's, and Assessor's PC. Updated Malwarebytes on Tammy, Freda, Rhonda, Rick, and Treasurer's Office PC's. Ran scans if needed on Norton for all PC's.	4	50.00	200.00
Tech-Makayela 8/8/18 Tech- Makayela 10:00-3:30 Worked on updating the antivirus list. Updated antivirus on Vicki, Rick, and troubleshooted Rhonda's desk PC for antivirus. Ran scans on PC in kitchen of Commissioner's Office. Tested Rick's saving as a PDF, showed him how to save and access the folder, wrote down steps for him to follow.	5.50	50.00	275.00
Hours-Jacob 8/6/18 9:00-10:00 Helped Rick with Printer	1	65.00	65.00
Hours-Jacob 8/8/18 10:00-12:30 Worked on Rhonda's desk PC antivirus. Worked on Vicki's mouse. Worked on DMV3	2.50	65.00	162.50
Hours-Jacob 8/10/18 10:00-11:30 Worked on printer in Treasurer's Office	1.50	65.00	97.50
Hours-Jacob 8/15/18 9:00-11:00 Worked on VPN problem with Vicki while she was out of the office. Worked on moving equipment to storage closets	2	65.00	130.00
Tech-Makayela 8/14/18 Tech- Makayela 11:00-11:30 Updated the Norton on Randy's PC.	0.50	50.00	25.00
Tech-Makayela 8/15/18 Tech- Makayela 11:00-2:00 Cleaned the server room in BOS and below VA Tech office. Cleaned the filing	3	50.00	150.00

Thank you for your business.

ACTIVITY	QTY	RATE	AMOUNT
cabinet in the Coalition section of the Government Center.			
Chris 8/15/18 Tech-Chris 9:00-2:00 Moved stored inventory from BOS server room to the server room near VT area. Moved shelves and the cabinet.	5	60.00	300.00
Chris 8/16/18 Tech-Chris 10:00-11:00 Maintance check on Finney Community surveillance system	1	60.00	60.00
Chris 8/17/18 Tech-Chris 9:00-10:30 Drilled old hard drives and moved old monitors to the cage.	1.50	60.00	90.00
Hours-Jacob 8/16/18 3:30-4:00 Fixed VPN for Vicki	0.50	65.00	32.50
Hours-Jacob 8/17/18 9:30-10:30 Fixed VPN for Vicki	1	65.00	65.00
Caleb Johnson 8/21/18 Tech-Caleb 10:00-12:00 Set up Bridgett's phone	2	50.00	100.00

BALANCE DUE

\$3,070.00

Thank you for your business.

Innovative Technology Solutions
 1158 Thackers Branch Road
 Honaker, VA 24260
 musick.jacob@gmail.com

INVOICE

BILL TO

Judge Moore Russell County
 Courthouse

INVOICE # 1664

DATE 08/24/2018

DUE DATE 09/08/2018

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Chris 7/26/18 Tech-Chris 11:30-1:00 Installed new TV monitor for surveillance system	1.50	60.00	90.00
Caleb Johnson 7/26/18 Tech-Caleb 12:00-1:00 Installed new TV monitor for surveillance system	1	50.00	50.00
Chris 7/30/18 Tech-Chris 9:00-11:30 Worked on TV/monitor in the Circuit Court. Was not working at all. Found that the splitter was not working and one HDMI cable is bad. Have it working temporarily until parts can be ordered.	2.50	60.00	150.00
Chris 7/31/18 Tech-Chris 10:30-11:30 Installed TV for video arrangement	1	60.00	60.00
Caleb Johnson 7/31/18 Tech-Caleb 10:30-11:30 Installed TV for video arrangement	1	50.00	50.00
Chris 8/9/18 Tech-Chris 1:00-2:00 Ran HDMI cable in Circuit Courtroom and installed switch	1	60.00	60.00
Hours-Jacob 8/10/18 11:00-11:30 Determined new HDMI switch not working. Have to send back	0.50	65.00	32.50
Chris 8/14/18 Tech-Chris 9:30-12:30 Ran cable and tracking to relocate TV in the video arrangement room. Mounted shelf behind TV and reconnected video conference equipment	3	60.00	180.00
Hours-Jacob 8/14/18 8:00-12:30 Setup laptop for Jury training. Installed new HDMI Matrix in Circuit Court. Mounted TV and ran cable in video conference room.	4.50	65.00	292.50
Hours-Jacob 8/17/18 Fixed Judge Patton's phone. Talked with Bob Thomas about hook up	1.50	65.00	97.50
Chris 8/21/18 Tech-Chris 2:00-3:00 Tested adding cameras to the surveillance system at the Courthouse	1	60.00	60.00

Thank you for your business.

DATE PAID: 9-4-18
AMOUNT PAID: 1187.50
GL CODE: 9401-7056
APPROVED BY: _____
ENTERED: _____

ACTIVITY	QTY	RATE	AMOUNT
Hours-Jacob 8/21/18 Tested new camera on surveillance system	1	65.00	65.00

BALANCE DUE

\$1,187.50

Thank you for your business.

Innovative Technology Solutions
1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO
Russell County Sheriff's Office

INVOICE # 1649
DATE 07/27/2018
DUE DATE 08/11/2018
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Tech-Makayela 7/10/18 Tech- Makayela 9:00-1:00 Checked on the internet and phone issues. Rebooted all switches in the offices and server room. Called BVU, met with BVU to install new APC. Checked on internet and phone systems.	4	50.00	200.00

BALANCE DUE **\$200.00**

Thank you for your business.

Innovative Technology Solutions
1158 Thackers Branch Road
Honaker, VA 24260
musick.jacob@gmail.com

INVOICE

BILL TO
Russell County Sheriff's Office

INVOICE # 1682
DATE 08/24/2018
DUE DATE 09/08/2018
TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Tech-Makayela 8/9/18 Tech- Makayela 9:30-10:00 Checked Scotty, Craig, and Beverly's computers for expired antivirus. Called Rena and talked about possibilities of new antivirus.	0.50	50.00	25.00
Tech-Makayela 8/13/18 Tech- Makayela 10:30-3:30 Uninstalled Avast antivirus on all detectives laptops and Beverly's two desktop PC. Downloaded Norton, and changed the network and device trust on the Norton setting. Uninstalled Avast Val's desktop and downloaded Norton on both PC's and her Mac. Changed the connection to the KVM switch to where Val can use one monitor	5	50.00	250.00
Chris 8/21/18 11:00-12:00 Tech-Chris Installed Norton on Williams computer and uninstalled Avast. Checked on Avast removal on Horners computer.	1	60.00	60.00

BALANCE DUE

\$335.00

Thank you for your business.

**Fiscal Year 2017/2018
Budget Allocations/Approiations**

<u>Accounting Code</u>	<u>Dept./Account Title</u>	<u>From</u>	<u>To</u>
BOS Approved	General Fund Appropriations	\$857,278	
100 94020-6001	Employee Health Insurance		\$430,873
100 12100-3002	Real Estate Assessment Contract		\$57,240
201 91100-5847	Commwealth of VA-Sate Revenue		\$38,482
204 53500-5711	Mandated Services (CSA)		\$276,487
839 83990-1003	Canneries		\$11,813
203 41080-7020	VCEDA		\$42,383
100 12010-1003	Salaries & Wages	\$12,860	
13010-3002	Professional Services		\$12,860
100 11010-3002	Professional Services	\$27,270	
13010-3002	Professional Services		\$27,270
100 12090-2210	VRS Hybrid Plan	\$3,538	
12100-3090	Professional Services		\$3,538
100 12130-2005	Health Care	\$34,805	
12100-3002	Professional Services		\$26,280
21050-3002	Professional Services		\$8,525
100 12300-3005	Maintenance & Service Contracts	\$34,171	
21020-3002	Professional Services		\$34,171
100 21060-5902	Technology Trust Fund	\$8,873	
21010-2002	VRS		\$8,248
21020-5413	Other Expenses		\$625
100 21070-1001	Court Services	\$66,094	
21050-3002	Professional Services		\$20,570
32050-1001	Salaries & Wages		\$45,524

100	22010-1003	Salaries & Wages	\$74,566	
	32050-1001	Salaries & Wages		\$12,837
	13010-3002	Professional Services		\$2,695
	31030-5414	Grant Match		\$11,997
	21030-5401	Office Supplies		\$1,394
	21020-5413	Other Expenses		\$470
	13020-2002	VRS		\$465
	99000-5414	Retirement Supplement		\$20,831
	82010-8025	Contributions		\$23,877
100	22020-5401	Office Supplies	\$1,544	
	35050-7006	Grant Funds		\$1,544
100	31020-1001	Salaries & Wages	\$101,872	
	31020-5101	Electrical Services	\$30,000	
	31020-5408	Vehicle Equipment	\$30,000	
	31020-8000	Patrol Vehicle	\$20,000	
	31020-5901	Forfeited Expenses	\$7,594	
	31020-5902	Federal Forfeited Expenses	\$8,019	
	31020-5904	Federal Justice Forfeiture Expenses	\$8,080	
	31020-2005	Health Care	\$10,270	
	31020-5409	Police Supplies	\$26,245	
	42010-3002	Professional Services		\$205,797
	42400-3009	Purchase of Services		\$36,283
100	32020-8002	Lease Payment	\$3,900	
	32030-5606	Four for Life		\$3,797
	30000-1003	Part-time		\$103
100	33010-3009	Regional Jail Purchases	\$237,518	
	42400-3090	Professional Services		\$116,779
	35050-7006	Grant Funds		\$24,125
	53010-5609	Health & Welfare		\$16,229

	53010-5610	Health & Welfare		\$61,000
	43020-1001	Salaries & Wages		\$19,385
100	34010-2005	Health Insurance	\$3,972	
	43020-3009	Purchase of Services		\$3,972
100	35010-5404	Medical Supplies	\$17,203	
	43020-2005	Health Care		\$3,940
	52050-9999	Other		\$2,000
	53050-5408	Public Transit		\$1,920
	72010-3009	Purchase of Services		\$8,668
	72020-5407	Repair Maintenance Supplies		\$675
100	35030-3001	Professional Health Services	\$340,000	
	51020-5601	Health Department		\$340,000
100	35030-3001	Professional Health Services	\$140	
	72020-5407	Repair Maintenance Supplies		\$140
100	71040-5103	Water & Sewer	\$14,481	
	64010-5607	SVCC		\$14,481
100	72030-3009	Purchase of Services	\$2,033	
	72020-5407	Repair Maintenance Supplies		\$1,324
	73010-1003	Salaries & Wages		\$709
100	81060-6002	Cumberland Plateau	\$5,000	
	73010-1003	Salaries & Wages		\$5,000
100	81080-3002	Highway Safety Commission	\$1,475	
	94010-8065	Convenience Centers		\$1,475
100	83050-1003	Salaries & Wages	\$1,510	
	94010-8065	Convenience Centers		\$1,510
100	98500-1055	Miscellaneous Expenditures	\$858	

91010-8065	Convenience Centers		\$858
100 98600-1100	Transfer to Town of Lebanon	\$7,375	
98600-1100	Transfer to Town of Honaker	\$3,070	
98600-1102	Transfer to Town of Cleveland	\$485	
91010-8065	Capital		\$10,930
100 31020-5408	Vehicle Equipment	\$23,692	
42400-3009	Purchase of Services		\$23,692

From: [Tammy Gilbert](#)
To: [Lonzo Lester](#); [Vicki Porter](#)
Cc: [Greg Brown](#)
Subject: Reversion Funds
Date: Wednesday, September 5, 2018 10:59:19 AM

Lonzo,

The amount of funds that should revert to the county at June 30, 2018, is \$497,288.35. There was a small negative balance in food service, but there were some additional reimbursements that came in shortly after July 1 that will more than offset the negative amount. If you have questions, please let me know.

Tammy

--

Tammy M. Gilbert
Director of Finance/Board Clerk
Russell County Schools
P. O. Box 8
Lebanon, VA 24266
276-889-6500 - Phone
276-889-2748 - Fax

Disclaimer: Electronic Mail regarding matters associated with a student enrolled in the Russell County Public Schools may be considered part of a child's educational record and subject to disclosure and retention as part of the child's educational record.

Frye Roofing Inc.

established 1900
WV 001003 VA 2701 016392A
fryeroofing.com

INVOICE

remit to: 2000 princeton avenue
bluefield, west virginia 24701
phone 304-327-5314
fax 304-325-3700

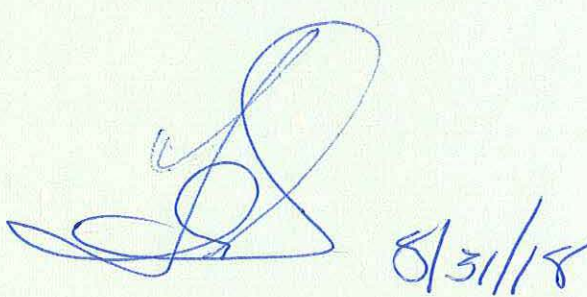
beckley, west virginia
phone 304-256-1930

Sold To:

RUSSELL COUNTY ADMINISTRATION
ATTN: LONZO LESTER
P. O. BOX 1208
LEBANON, VA 24266

Service Address:

LEBANON ELEMENTARY SCHOOL
LEBANON, VA

Customer PO	Payment Terms	Invoice Number	Invoice Date
	Due Upon Receipt	17488	8/30/18
PAY REQUEST #1 DUE UPON DELIVERY OF MATERIALS AND MOBILIZATION OF ROOF REPLACEMENT AS PER CONTRACT			Amount 133,951.85
			
.....THANK YOU FOR THE OPPORTUNITY TO SERVE YOUR ROOFING NEEDS.....			
We recommend that regular maintenance and inspections be performed to ensure optimal performance and longevity of your roof system. Please contact us if we may enroll you in our roof management program.			
Subtotal			133,951.85
Total Invoice			133,951.85

A finance charge of 1.5% per month (APR 18%), a minimum of \$1.00, will be added to all accounts over 30 days



Professional Roofing For The Virginias Since 1900

RUSSELL COUNTY REASSESSMENT EFFECTIVE FOR 2019
COMPLETION SCHEDULE

August 2018	Sales Study complete using 2017 and 2018 to present sales
September 2018	Pictometry review complete
September 2018	Field Inspection concerning Pictometry complete
September 2018	Adjust cost and depreciation table in Bright Appraisal Software
October 2018	Data Entry Complete
October 2018	Run Name/Address/Acres Report to ensure our side agrees with Commissioner's
November 9, 2018	Prepare Notices & Send Notices to Printer
November 19, 2018	Mail notices
November 27, 2018	Begin Informal Hearings
December 7, 2018	Last Day to Call for Hearing Appointment
December 12, 2018	Last Day of Informal Hearings
December 14, 2018	All Field Checks Complete
December 17, 2018	Run Reassessment Book
December 18, 2018	Sign Reassessment Book
December 21, 2018	Mail Notice of Informal Hearing Results
February 2019	Board of Equalization Begins to Accept Applications for Appeal
March 2019	Board of Equalization Last day to Accept Applications for Appeal
May 1, 2019	Board of Equalization Completes its Duties



P.O. DRAWER 927
CHILHOWIE, VA 24319



PHONE (276) 646-3804 FAX (276) 646-8179

PROPOSAL

QUOTE TO: RUSSELL COUNTY SOLID WASTE
137 HIGHLAND DRIVE
LEBANON, VA 24266

PROJECT: DUMP SITE PAVING

ATTN: BRIAN FERGUSON

DATE: 08/15/18

We are pleased to offer the following PROPOSAL for the above referenced project.

Item	Description	Estimated Quantity	Unit	Unit Price	Total
10	DOGTOWN SITE PAVING *	1.00	LUMP	\$ 78,000.00	\$ 78,000.00
20	OAK GROVE SITE PAVING *	1.00	LUMP	\$ 45,000.00	\$ 45,000.00

Notes:

* INCLUDES THE SUPPLY AND PLACEMENT OF ASPHALT MATERIALS AS FOLLOWS:

- 1) BM-25.0 BASE ASPHALT AT APPROX. 3.0" COMPACTED DEPTH
- 2) SM-12.5 SURFACE ASPHALT AT APPROX. 2.0" COMPACTED DEPTH

- 1 MOBILIZATION FEES ARE INCLUDED IN THE ABOVE PRICING.
- 2 EXCAVATION OR STONE PLACEMENT ARE NOT INCLUDED IN THE ABOVE PRICING.
- 3 THIS PROPOSAL SHALL BECOME PART OF ANY CONTRACT BETWEEN OWNER AND W-L.
- 4 W-L SHALL RECEIVE ASPHALT ADJUSTMENTS FOR ALL THE ABOVE ITEMS LISTED. (ADJUSTED MONTHLY)
- 5 THIS PROPOSAL IS VALID THROUGH 8/31/2018.

CURRENT LIQUID ASPHALT PRICE INDEX : \$ 544.50 PER SHORT TON (PG 64-22)
(source: www.virginiadot.org/business/const/indices-asphalt.asp)

All proposals, or contracts are contingent upon satisfactory financial arrangements.
All the following TERMS AND CONDITIONS will apply.

Estimate No.: 1820815A

Submitted by: 
TANNER R. TAYLOR - ESTIMATOR

TERMS AND CONDITIONS

EXCLUSIONS: We exclude Undercut/Removal of unsuitable sub-grade placed by others, Engineering, Testing/Proof-rolling, Surveying, Landscaping/seeding/shoulder work/backfill of curb & gutter, Night/Weekend Work, Installation/grading of any stone base roads that are not to be paved, parking bumpers, and any other work not stated above.

BASIS OF PAYMENT: Unless a lump sum price is to be paid for the foregoing work and is clearly stated, it is understood and agreed that the quantities referred to above are estimates only and the payment shall be made at the stated unit prices on the actual quantities of work performed by the Company. Billings to be in accordance with Paragraph 2 of the Terms and Conditions.

PAYMENT: Invoices shall be rendered monthly for all work performed under this agreement during any month; payment of such invoices is due and payable within thirty (30) days from date of invoice. Final and complete payment for all work performed under this agreement shall be made not later than thirty (30) days after date of final invoice for such work. Interest at the highest rate allowable under the laws of the state in which the work is done, or one and one-half (1½) per month, whichever is less, shall be charged and paid on all unpaid balances from the due date to the date we receive payment. You agree to pay in full all costs and expenses incurred by W-L Construction & Paving, Inc. in collecting the amounts owed by you under the Agreement, including any and all court cost and attorneys' fees. Payments received will be applied against open items on unpaid invoices in an order and sequence determined by W-L Construction & Paving, Inc. in its sole discretion. Any monies paid to you for our work shall be held in trust for our benefit. If payment is not received in sixty (60) days, we are authorized to take such steps as we deem necessary to protect our interests.

CREDIT APPROVAL: We shall not become obligated to perform the work called for under this Proposal and Contract until we check and approve your credit. This Proposal and Contract shall be null and void if your credit is not approved. If credit conditions become unsatisfactory at any time prior to our completion of the work hereunder, you will furnish adequate security upon our request.

CONTRACT AGREEMENT: This document is the full agreement between us, regardless of any prior proposals or communications. Any deviations from the specifications or modification of terms of this contract and any extra or incidental work, or reductions in work, shall be set forth in writing and signed by both parties prior to the making of such change. If a time is set for the performance of our work, and if, in our judgment, such change or other circumstances beyond our reasonable control will increase the time necessary for our performance, we will be granted a reasonable extension of time. Any increase or decrease in the contract price resulting from such change shall be included in such writing.

INSURANCE: We will provide and pay for Worker's Compensation, General Liability and Property Damage Insurance. You agree to carry General Liability and Property Damage Insurance sufficient to protect yourself against any and all liabilities and claims arising from the performance of the work, including but not limited to claims arising under your agreement to indemnify and hold us harmless under this contract.

WORK AREA: We shall be provided with suitable access to the work area. If our work is dependent upon or must be undertaken in conjunction with the work of others, such other work shall be so performed and completed as to permit us to perform our work hereunder in a normal uninterrupted single-shift operation.

SCHEDULING: Unless a time for the performance of our work is specified, we shall undertake it in the course of our normal operating schedule. We shall not be liable for any failure to undertake to complete, and may suspend the work for causes beyond our reasonable control, including but not limited to fire, flood or other casualty; the presence on or beneath the work site of utilities, facilities, substances, or objects, including but not limited to any substance that in our opinion is hazardous or toxic or the reporting, remediation, or clean-up of which is required by any law or regulation [together "subsurface conditions"]; labor disputes or other disagreements; and accidents or other mishaps, whether affecting this work or other operations in which we are involved, directly or indirectly. If for causes beyond our reasonable control we are delayed in completing our work for more than ninety (90) days beyond the originally scheduled completion date, we may cancel this agreement at any time thereafter on ten (10) days notice. In such event [i] we shall be relieved of any further obligation with respect to the balance of the work; and [ii] we shall be entitled to receive final and complete payment for all work performed by us to the date of cancellation within fifteen [15] days.

RESPONSIBILITY: We shall not be responsible for, and you agree to hold us harmless from any liability resulting from, damages to utilities or other facilities or objects buried beneath, or to sidewalks, driveways or other improvements located within, our work area or designated areas of access. It is further understood that we shall not be responsible for any damage to or deterioration of any of our work, whether completed or in process, resulting from any cause or causes beyond our control, including but not limited to failure of subgrade or failure of inadequacy of any labor or materials not furnished and installed by us, whether or not such failure or inadequacy was or could have been known at the time our work was undertaken.

BONDING: Should a surety bond be required by you or by us, the one requesting the bond from the other will pay the premium, unless otherwise agreed to.

FOR ASPHALT PAVING: The following are characteristics of asphalt paving, particularly private drives and small areas where mechanical spreaders cannot be used and the softer (less stone) mixes are generally preferred. 1) Denting will occur from tire marks, particularly power steering, and from other objects and is more pronounced during the first few weeks, especially in summer months. Asphalt surface becomes harder by wear and weathering. 2) Grass sometimes will grow through asphalt, especially around the edges of pavement. One application of weed killer generally kills grass. 3) We are not responsible for cracks or repairs to pavement when we place asphalt surface on customer's base, stone, concrete, or asphalt.

LIQUID ASPHALT ADJUSTMENT

Price Adjustment Clause - Liquid Asphalt Binder for Plant Mix:

Liquid Asphalt Binder material is a major component in the production of asphalt. Due to the extreme volatility in the current petroleum market it has become virtually impossible to estimate the cost of this material for more than a few weeks into the future. Because of this unprecedented situation, W-L Construction & Paving, Inc. is forced to implement the following price adjustment clause to keep pace with this escalating cost.

Based on the VDOT's Liquid Asphalt Price Adjustment clause, when, at the time work is performed, the current VDOT index price for Liquid Asphalt Binder varies either upward or downward by more than 5% from the Index price at the date the quote was written, a cost adjustment will be made to payments due W-L Construction & Paving, Inc. for work performed at that time according to the following formula:

$$(\text{Current Index Price} - \text{Index Price at Date of Quote}) \times 6\% \times \text{Tons of Asphalt} = \text{Cost Adjustment}$$

Note: The 6% is the approximate quantity of Liquid Asphalt Binder in a ton of asphalt.

Example:	Current Index Price	=	\$400.00
	Index Price at Date the Quote Was Written	=	\$380.00
	Tons of Asphalt Placed	=	1,500

$$(\$400.00 - \$380.00) \times .06 \times 1,500 = \$1,800.00 \text{ Cost Adjustment}$$

This Price Adjustment clause is made part of our contract agreement.

ACCEPTANCE: If the foregoing meets with your acceptance, kindly sign and return to the address marked. At such time as we receive the above we will execute this contract and return one copy to you for your information and files. This proposal is for acceptance within 30 days.

We (I) _____ am an officer, owner or authorized representative of

(name)

I hereby accept the above proposal and conditions this

(company)

Sign: _____

(signature)

(date)

W-L CONSTRUCTION & PAVING, INC.

Sign: _____

Title: _____

Executed this _____

day of _____

Mountain Movers

September 17, 2018

6:00 PM

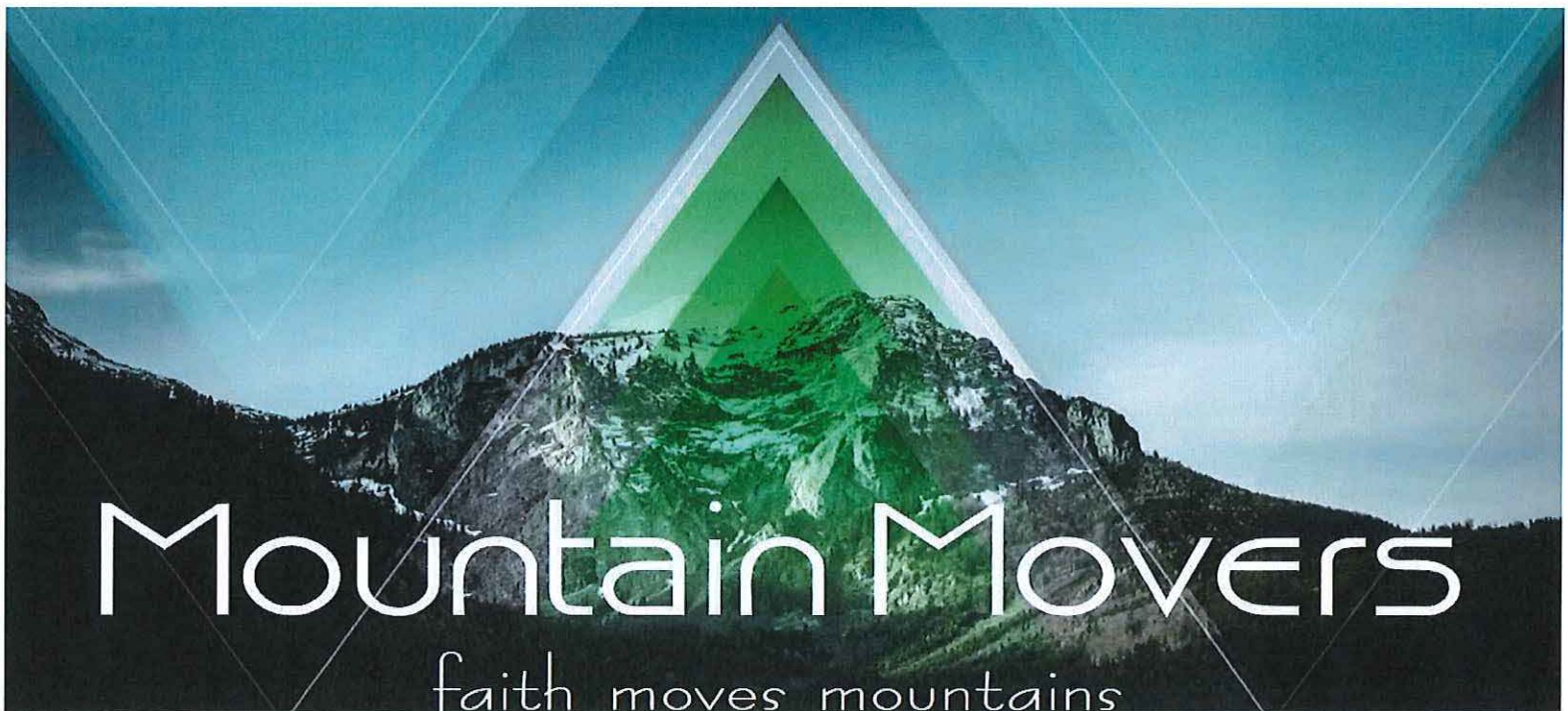
Russell County Conference Center

139 Highland Drive

Lebanon, VA 24266

“You have been assigned this mountain to show others it can be moved.”

If you are interested in learning more about how to make a difference in your community, please contact russellco.mountainmovers@gmail.com.



Mountain Movers

faith moves mountains

HARMONY FESTIVAL

Presented by Russell County Ministerial Association and Mountain Movers



OCTOBER 6, 2018
LEBANON PRIMARY SCHOOL

TRUCK SHOW
VENDORS & CRAFTS
BOUNCE HOUSE & GAMES
FOOD TRUCKS
LIVE MUSIC ALL DAY

BREAKFAST: 7 AM - 9 AM
\$5 PER ADULT
18 AND UNDER ARE FREE
FESTIVAL: 9 AM - 9 PM
TRUCK SHOW: 11 AM - 1 PM
CORNHOLE TOURNAMENT: 1PM

For vendor information, contact
Diana Riggs at (276) 889-2721 or
Rita Keen at (276) 889-8477.

If you would like to participate in the entertainment,
contact Chelsea McGlothlin at (276) 206-3725.

ALL PROCEEDS GO TO THE
LEBANON CHRISTIAN CENTER, INC.



MONTHLY BANK BALANCES

July 31, 2018

Regular Account	1,280,248.21
Honaker Library Donations	4.93
IDA Debt Reduction	1.00
Employee Insurance	1,263,145.99
Employee Claims Account	1,000.00
Knox Coal Insurance Fund	414.84
Russell Co. Housing Fund	4,424.36
School Textbook	93,382.78
Sheriff Domestic Violence	2,687.12
Petty Cash Treasurer	682.70
Sheriff Seized Assets	290,748.78
Sheriff Restitution	7,469.44
Sheriff Forfeited Assets	7,051.04
Comm Attorney Forfeited Assets	30,705.68
Sheriff Federal Forfeited Assets	23,428.16
Comm Attorney Fed Justice Forfeited Assets	107,946.39
Commonwealth Attorney Abandoned Property	500.00
Sheriff Federal Justice Forfeited Assets	11,630.03
SSI Recipients	361.65
First Sentinel Bank	7,122.47
Bank of Honaker	1,000.00
New Peoples Bank	21,550.68
Certificates of Deposit General	49,575.00
Treasurer's Money Market	3,538,902.66
Certificate of Deposit Library Donations	24,788.80
Certificates of Deposit Knox Creek Ins.	0.00
Certificate of Deposit Employee Insurance	0.00
Total Cash In Bank	6,768,772.71
Cash In Office	1,600.00
Petty Cash	100.00
TOTAL CASH	6,770,472.71

ACCOUNT	DATE	July 31, 2018
	DEBIT	CREDIT
Cash in Office	1,600.00	
Cash in Bank	6,768,772.71	
Petty Cash	100.00	
General Fund		3,611,723.94
Sheriff In State Trip		29,439.20
Sheriff Dare Fund		100.00
Sheriff Seized Assets		290,748.78
Sheriff Restitution		7,469.44
Sheriff Forfeited Assets		7,051.04
Comm Attorney Forfeited Assets		30,705.68
Honaker Library Donations		24,788.80
Russell County Housing Fund		4,424.36
Sheriff Federal Forfeited Assets		23,428.16
Sheriff Domestic Violence		2,687.12
Comm Attorney Abandoned Prop		500.00
Comm Attorney Fed Justice		107,946.39
Sheriff Fed Justice Forfeited		11,630.03
Social Services		(246,863.01)
Swva Asap		12,055.93
Coal Road Improvement		137,860.90
CSA		(520,221.79)
School Fund		1,214,690.28
School Food		95,164.13
School Textbook		93,382.78
Regional Adult Education		301,988.05
Petty Cash Treasurer		682.70
Litter Fund Trash Pickup		(19,076.58)
Current Credit		(0.79)
Current Debit		14.44
Title XX		11,321.05
SSI Recipients		361.65
Damage Stamp Fund		2,823.98
IDA Debt Reduction		1.00
Valley Heights		50,589.99
Dante Sewer		49,575.00
Employee Health Insurance		1,263,560.83
Employee Insurance Claims		1,000.00
Law Library		47,330.01
Special Welfare		47,883.52
Housing Fund #2		7,700.00
Russell Co Health & Fitness		75,714.24
Cannery		(72,396.70)
WIB		62,688.16
Total	6,770,472.71	6,770,472.71

Travel Request Approval Form

Date Submitted

Employee Name(s) Freda Sweeney - Crystal White

Department Commissioner of Revenue

Phone 276-889-8018

Email (optional) COMREV@BVU.NET

Destination Roanoke

Purpose of Travel BAI Commissioner User Group Conference

Anticipated Expenses					
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses	Amt Approved
Airfare					
Ground Transportation					
Conf/Registration Fees					
Lodging		107.00	3	321.00	
Meals and Tips		459 x 2	3	354.00	
Mileage					
Other	class	25.00 each		50.00	
				Grand Total	
				725.00	
Employee Signature	Freda Sweeney		Date Signed	8/29/18	
Co Admin Signature			Date Approved		

RUSSELL COUNTY P.S.A.
 Monthly Meeting - The Board of Director
 August 20, 2018

AGENDA

1. Call to Order
2. Welcome -
3. Visitors: Rita Baker & James Baker with T&L
4. Pledge of Allegiance
5. Minutes of July 2018
6. Financial Report – Harvey Hart

General Acct (Register: 1010)	July 2018	Check #	20745	20779	\$ (416.86)
Environmental Waste Acct. (Register 1060)	July 2018	Check #	120	121	\$ 212,395.34
Long Term Operating Debt Acct	July 2018	Check #		1104	\$ 1,072.94
NPB CD # 12020	July 2018				\$ 90,213.45
NPB CDD # 98737	July 2018				\$ 92,554.74
Equipment Replacement	July 2018				\$ 4,043.00

7. Profit & Loss Review
8. Water Loss Review
9. Past due Water Customers Review

PROGRESS REPORT ON WATER PROJECTS:

1. Rt. 656 (Creekside Dr.) – Installed 946’ of 6” Line, 100’’ of 2” Line; done pressure testing and water samples on one section since last reported.
2. Tunnel Rd/Thompson Creek – Installed 1,039’ of 2” Line, 685’ of ¾ line, 6 meters, 1 blow-off valve; done pressure testing and water samples since last reported. All line and meters have been installed. Meters have been approved for use by VDH. All that remains to do on this project is to do final clean-up and patch asphalt.
3. Fincastle Estates – Will start project after Route 656/Creekside Drive & Thompson Creek/Tunnel/Road projects are complete.
4. Town of Cleveland – Installed 675’ of water & sewer line; asphalted road cuts; pressure tested sewer line since last reported.

New Business:

Old Business:

Next board meeting September 18, 2018 - 6:00 pm - 137 Highland Dr. Lebanon, VA.

RUSSELL COUNTY PUBLIC SERVICE AUTHORITY
 Monthly Meeting of the Board of Directors

July 16, 2018

MEMBERS PRESENT

Donnie Christian
 Clifford Hess
 Chris Dye
 Larry McGlothlin
 Darrell Puckett
 Harvey Hart

MEMBERS ABSENT

James Kiser

Visitor's: Rita Baker and James Baker with T&L

Meeting called to order by Donnie Christian at 6:00 p.m.

Prayer: James Baker

Pledge of Allegiance: Darrell Puckett

Minutes – June 2018 given by Donnie Christian – Motion to approve by Chris Dye, second by Larry McGlothlin, Passed Yay-5 – Nay-0

Adjournment – Motion made by Chris Dye, second by Darrell Puckett at 7:23 pm

Financial Report:

Financial Report given by Harvey Hart.

Motion to approve by Clifford Hess, second by Darrell Puckett – Motion passed Yay-4 - Nay-0

Amendments to Agenda -

Operations Acct.	June, 2018	Check #	20695	20744
Environmental Waste Acct.	June, 2018	Check#	120	121
Long Term Debt Acct	June, 2018	Check #		1104
NPB CD # 12020				
NPB CD # 98737				

REVIEWED:

CHECKS: – Given by Harvey Hart – Reviewed by Board

PROFIT AND LOSS: – Given by Harvey Hart – Reviewed by Board

WATER LOSS: – Given by Harvey Hart – Reviewed by Board

PAST DUE ACCT: – Reviewed by Board

PROJECT UPDATE:

Route 656 (Creekside Drive) – Installed 90' of 6" Line, 100' of 2" Line, (1) Hydrant since last reported

Thompson Creek/Tunnel Road – Have installed 1,275’ of 2” Line, (1) Hydrant since last reported

Fincastle Project – Closed in August.2017 Will Start project after Route 656/Creekside Drive & Thompson Creek/Tunnel Road projects are complete

Town of Cleveland – Installed 6” drain since last reported.

Glade Hollow/Glade Hill –

NEW PROJECTS:

Waiting on funding:

Route 603

Tank to Arrowhead Subdivision

Russell County Trash Sites

NEW BUSINESS:

1. Table Board organization till next month to see what RCBOS does
2. \$0.25 per hour raise across the Board, Motion made by Chris Dye, second by Larry McGlothlin, Motion passed Yay-5, Nay-0
3. Employee Brad Shortt to full time @ \$\$11.00 per hour depending on Bufford Seawright status. Motion made by Chris Dye, second by Darrell Puckett – Yay-5. Nay- 0

OLD BUSSINESS:

Next Board meeting August 20, 2018 6:00 p m – 137 Highland Dr. Lebanon, VA

Donnie Christian
Chairman RCPSA

Operating Account Check Register
07/01/18 to 07/31/18
Balance as of 08/17/18 \$23,188.16

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/31/2018	073118	NEW PEOPLES BANK		\$9.95		\$416.86
07/31/2018	20779	WALLACE HARDWARE		\$7.93		\$426.81
07/31/2018	20778	CMC SUPPLY, INC.		\$557.23		\$434.74
07/31/2018	20777	CORE & MAIN LP		\$1,122.49		\$991.97
07/31/2018	20776	VERIZON		\$63.32		\$2,114.46
07/31/2018	20775	APPALACHIAN POWER		\$1,034.73		\$2,177.78
07/31/2018	20774	VERIZON WIRELESS		\$386.34		\$3,212.51
07/31/2018	20773	COMMONWEALTH OF VIRGINIA	6167000	\$1,497.70		\$3,598.85
07/31/2018	20772	SARATOGA TECHNOLOGIES, INC.	RUSS11	\$62.50		\$5,096.55
07/31/2018	20771	JOHN DEERE FINANCIAL	11113-23565	\$14.99		\$5,159.05
07/31/2018	20770	FISHER AUTO PARTS		\$14.74		\$5,174.04
07/31/2018	20769	TIME WARNER CABLE		\$143.91		\$5,188.78
07/31/2018	20768	DOMINION OFFICE PRODUCTS		\$55.39		\$5,332.69
07/31/2018	20767	CINTAS		\$184.70		\$5,388.08
07/31/2018	20766	VIRGINIA UTILITY PROTECTION		\$116.55		\$5,572.78
07/31/2018	20765	L & M AUTO PARTS, LTD		\$1,226.35		\$5,689.33
07/31/2018	20764	EDILLON & COMPANY		\$162.69		\$6,915.68
07/31/2018	20763	LEBANON BLOCK & SUPPLY		\$75.58		\$7,078.37
07/31/2018	20762	J & L ACCOUNTING SERVICE, INC.		\$800.00		\$7,153.95
07/31/2018	20181	BLAKE YATES		\$893.12		\$7,953.95
07/31/2018	20180	EDNA F. VANCE		\$973.86		\$8,847.07
07/31/2018	20179	BRAD SHORTT		\$595.21		\$9,820.93
07/31/2018	20178	LUTHER SAULS		\$947.20		\$10,416.14
07/31/2018	20177	EARLY SAGE		\$611.50		\$11,363.34
07/31/2018	20176	MR DAVID C ROBINSON		\$819.89		\$11,974.84
07/31/2018	20175	CARL RHEA		\$351.28		\$12,794.73
07/31/2018	20174	RHONDA L. LESTER		\$1,155.85		\$13,146.01
07/31/2018	20173	DAVID HUGHES		\$1,096.18		\$14,301.86
07/31/2018	20172	TIMOTHY HONAKER		\$1,128.65		\$15,398.04
07/31/2018	20171	CODY HESS		\$599.63		\$16,526.69
07/31/2018	20170	HARVEY HART		\$1,414.13		\$17,126.32
07/31/2018	20169	TRACY GRADY		\$934.52		\$18,540.45
07/31/2018	20168	BRANDON GENT		\$460.54		\$19,474.97
07/31/2018	20167	RITA C. BOSTIC		\$826.08		\$19,935.51
07/31/2018	20166	MICHAEL L. BALL		\$517.41		\$20,761.59
07/31/2018		A/R			\$932.79	\$21,279.00
07/30/2018	073018	RURAL DEVELOPMENT		\$543.00		\$20,346.21
07/30/2018	073018	ALLY		\$927.45		\$20,889.21
07/30/2018	13063	VIRGINIA RESOURCES AUTHORITY		\$6,925.21		\$21,816.66
07/30/2018	13062	VIRGINIA RESOURCES AUTHORITY		\$24,521.22		\$28,741.87
07/30/2018		A/R			\$2,997.93	\$53,263.09
07/27/2018	072718	DEBIT CARD		\$12.52		\$50,265.16
07/26/2018		A/R			\$2,193.34	\$50,277.68
07/25/2018		LARRY MCGLOTHLIN			\$17.85	\$48,084.34
07/25/2018		A/R			\$1,588.52	\$48,066.49
07/24/2018	072418	PSN		\$30.00		\$46,477.97
07/24/2018	072418	ANTHEM DENTAL		\$83.50		\$46,507.97
07/24/2018	072418	RURAL DEVELOPMENT		\$3,609.00		\$46,591.47
07/24/2018		A/R			\$1,947.17	\$50,200.47
07/23/2018		A/R			\$9,118.26	\$48,253.30
07/20/2018	247456795	BVU OPTINET		\$82.14		\$39,135.04

07/20/2018	247437817	BVU OPTINET		\$212.10		\$39,217.18
07/20/2018	E-072018	AMERICAN EXPRESS		\$595.34		\$39,429.28
07/20/2018	072018	VRS		\$43.28		\$40,024.62
07/20/2018	206		VA Tax Payment	\$719.83		\$40,067.90
07/20/2018		A/R			\$8,183.32	\$40,787.73
07/19/2018	20761	NEW PEOPLES BANK		\$514.00		\$32,604.41
07/19/2018	20760	TOWN OF LEBANON		\$5,497.81		\$33,118.41
07/19/2018	20759	TOWN OF HONAKER		\$964.02		\$38,616.22
07/19/2018	20758	TAZEWELL CO PUBLIC SERVICE AUTHORITY		\$26,967.54		\$39,580.24
07/19/2018	20757	NATIONWIDE EMPLOYEE BENEFITS		\$372.77		\$66,547.78
07/19/2018	20756	BLUE MEDICARERX		\$161.00		\$66,920.55
07/19/2018	20755	APPALACHIAN POWER		\$1,079.31		\$67,081.55
07/19/2018	20754	ANTHEM BLUE CROSS & BLUE SHIELD		\$13,888.00		\$68,160.86
07/19/2018	20753	ANTHEM BCBS		\$349.60		\$82,048.86
07/19/2018	020752	J & L ACCOUNTING SERVICE, INC.		\$400.00		\$82,398.46
07/19/2018	205		IRS Tax Payment	\$9.16		\$82,798.46
07/19/2018	205		IRS Tax Payment	\$4,002.89		\$82,807.62
07/19/2018		A/R			\$7,320.77	\$86,810.51
07/18/2018	204		VA Tax Payment	\$14.68		\$79,489.74
07/18/2018		A/R			\$4,061.93	\$79,504.42
07/18/2018		RCPSA - CONSTRUCTION	RCBOS Loan Pymts		\$11,077.21	\$75,442.49
07/17/2018	071718	NEW PEOPLES BANK		\$41.00		\$64,365.28
07/17/2018	20165	BLAKE YATES		\$853.04		\$64,406.28
07/17/2018	20164	EDNA F. VANCE		\$932.09		\$65,259.32
07/17/2018	20163	BRAD SHORTT		\$565.08		\$66,191.41
07/17/2018	20162	LUTHER SAULS		\$903.92		\$66,756.49
07/17/2018	20161	EARLY SAGE		\$518.27		\$67,660.41
07/17/2018	20160	MR DAVID C ROBINSON		\$766.69		\$68,178.68
07/17/2018	20159	CARL RHEA		\$258.24		\$68,945.37
07/17/2018	20158	RHONDA L. LESTER		\$924.35		\$69,203.61
07/17/2018	20157	DAVID HUGHES		\$1,059.77		\$70,127.96
07/17/2018	20156	TIMOTHY HONAKER		\$1,067.97		\$71,187.73
07/17/2018	20155	CODY HESS		\$537.08		\$72,255.70
07/17/2018	20154	HARVEY HART		\$1,417.33		\$72,792.78
07/17/2018	20153	TRACY GRADY		\$903.79		\$74,210.11
07/17/2018	20152	BRANDON GENT		\$443.10		\$75,113.90
07/17/2018	20151	RITA C. BOSTIC		\$891.90		\$75,557.00
07/17/2018	20150	MICHAEL L. BALL		\$489.53		\$76,448.90
07/17/2018	5706	MARIETHAL CASTEEL			\$20.00	\$76,938.43
07/17/2018	4184	WAYNE DAVIS			\$100.00	\$76,918.43
07/17/2018		A/R			\$6,583.35	\$76,818.43
07/16/2018	020750	Larry A. McGlothlin	Director Fees	\$200.00		\$70,235.08
07/16/2018	020749	Donnie Christian	Director Fees	\$200.00		\$70,435.08
07/16/2018	020748	Darrell W. Puckett	Director Fees	\$200.00		\$70,635.08
07/16/2018	020747	Clifford Hess	Director Fees	\$200.00		\$70,835.08
07/16/2018	020746	Chris Dye	Director Fees	\$200.00		\$71,035.08
07/16/2018	20149	JAMES KISER	Director Fees	\$144.70		\$71,235.08
07/16/2018		A/R			\$15,498.40	\$71,379.78
07/13/2018		JONATHAN MCGLOTHLIN			\$42.90	\$55,881.38
07/13/2018	20132	JAMES KISER	Director Fees	\$144.70		\$55,838.48
07/13/2018		A/R			\$8,736.04	\$55,983.18
07/12/2018	071218	NEW PEOPLES BANK		\$37.67		\$47,247.14
07/12/2018		A/R			\$5,837.39	\$47,284.81

07/12/2018		RCPSA - CONSTRUCTION	Construction Labor		\$20,346.20	\$41,447.42
07/11/2018	071118	DEBIT CARD		\$47.58		\$21,101.22
07/11/2018	020745	CARD SERVICES CENTER		\$1,899.57		\$21,148.80
07/11/2018		A/R			\$6,123.66	\$23,048.37
07/11/2018		RCPSA - CONSTRUCTION	Construction Labor		\$4,874.21	\$16,924.71
07/10/2018	071018	VRS		\$4,519.73		\$12,050.50
07/10/2018		A/R			\$3,643.41	\$16,570.23
07/09/2018	070918	VRS		\$43.28		\$12,926.82
07/09/2018	203		VA Tax Payment	\$801.06		\$12,970.10
07/09/2018		A/R			\$9,952.34	\$13,771.16
07/07/2018	20170519001	ALLY		\$589.45		\$3,818.82
07/06/2018	070618	DEBIT CARD		\$20.00		\$4,408.27
07/06/2018		A/R			\$3,779.69	\$4,428.27
07/06/2018		RCPSA - CONSTRUCTION	Labor Honaker May-18		\$4,132.93	\$648.58
07/05/2018	070518	PSN		\$36.50		(\$3,484.35)
07/05/2018	202		IRS Tax Payment	\$215.00		(\$3,447.85)
07/05/2018	202		IRS Tax Payment	\$4,466.90		(\$3,232.85)
07/05/2018		NPB - Line of Credit			\$7,637.11	\$1,234.05
07/05/2018		A/R			\$3,721.79	(\$6,403.06)
07/05/2018		LEASE DIRECT			\$283.51	(\$10,124.85)
07/03/2018		DIANA MANN			\$100.00	(\$10,408.36)
07/03/2018	070318	EPX		\$43.57		(\$10,508.36)
07/03/2018	070318	Global Payments		\$155.28		(\$10,464.79)
07/03/2018	20148	BLAKE YATES		\$893.20		(\$10,309.51)
07/03/2018	20147	EDNA F. VANCE		\$1,047.86		(\$9,416.31)
07/03/2018	20146	BRAD SHORTT		\$545.01		(\$8,368.45)
07/03/2018	20145	LUTHER SAULS		\$901.61		(\$7,823.44)
07/03/2018	20144	EARLY SAGE		\$626.98		(\$6,921.83)
07/03/2018	20143	MR DAVID C ROBINSON		\$808.48		(\$6,294.85)
07/03/2018	20142	CARL RHEA		\$343.12		(\$5,486.37)
07/03/2018	20141	RHONDA L. LESTER		\$1,473.51		(\$5,143.25)
07/03/2018	20140	DAVID HUGHES		\$1,059.70		(\$3,669.74)
07/03/2018	20139	TIMOTHY HONAKER		\$1,123.81		(\$2,610.04)
07/03/2018	20138	CODY HESS		\$555.64		(\$1,486.23)
07/03/2018	20137	HARVEY HART		\$1,475.09		(\$930.59)
07/03/2018	20136	TRACY GRADY		\$926.07		\$544.50
07/03/2018	20135	BRANDON GENT		\$430.70		\$1,470.57
07/03/2018	20134	RITA C. BOSTIC		\$807.00		\$1,901.27
07/03/2018	20133	MICHAEL L. BALL		\$535.49		\$2,708.27
07/03/2018	004246	POSTMASTER-LEBANON	Postage	\$720.02		\$3,243.76
07/03/2018		NPB - Line of Credit			\$9,743.21	\$3,963.78
07/03/2018		A/R			\$5,936.28	(\$5,779.43)
07/01/2018	081355	AFLAC		\$564.21		(\$11,715.71)

CD NPB - 12020
07/01/18 to 07/31/18
Balance as of 08/17/18 \$90,213.45

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/05/2018			Interest		\$224.63	\$90,213.45

CD NPB - 98737
07/01/18 to 07/31/18
Balance as of 08/17/18 \$92,554.74

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/07/2018			Interest		\$241.97	\$92,554.74

Environmental Waste Account Check Register
07/01/18 to 07/31/18
Balance as of 08/17/18 \$223,032.55

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/31/2018					\$4,996.76	\$223,032.55
07/20/2018					\$4,115.84	\$218,035.79
07/13/2018					\$1,524.61	\$213,919.95
07/06/2018					\$225.72	\$212,395.34

Long Term Debt Account Check Register
07/01/18 to 07/31/18
Balance as of 08/17/18 \$1,072.94
No Activity

Equipment Replacement Account Check Register
07/01/18 to 07/31/18
Balance as of 08/17/18 \$4,043.00
No Activity

**Russell County Public Service Authority - Operating
Profit and Loss
July 2018**

	Total	
	Jul 2018	Jul 2018 (YTD)
Income		
4000.0 Water Revenue	\$102,758.38	\$102,758.38
4100.0 Sewer Revenue	\$518.07	\$518.07
4200.0 Trash Revenue	\$11,431.91	\$11,431.91
4300.0 Hookup & Reconnect Revenue	\$324.28	\$324.28
4400.0 Credit Card Fees	\$150.00	\$150.00
4500.0 Job Income	\$2,700.75	\$2,700.75
4600.0 Government Income (Reimbursement)	\$11,077.21	\$11,077.21
4900.0 Other Operating Revenue	\$20,617.24	\$20,617.24
Sales of Product Income	\$286.64	\$286.64
Total Income	\$149,864.48	\$149,864.48
Cost of Goods Sold		
5000.0 Water Purchase	\$18,899.17	\$18,899.17
5100.0 Sewer Fees	\$672.38	\$672.38
Cost of Goods Sold	\$0.00	\$0.00
Total Cost of Goods Sold	\$19,571.55	\$19,571.55
Gross Profit	\$130,292.93	\$130,292.93
Expenses		
2430.0 401K Contributions	\$1,722.08	\$1,722.08
6030.0 Uniforms	\$206.75	\$206.75
6050.0 Employee Health Insurance	\$4,608.28	\$4,608.28
6055.0 Health Insurance Credit	\$27.78	\$27.78
6070.0 Retirement Plan	\$1,085.76	\$1,085.76
6080.0 Short Term Disability	\$152.74	\$152.74
6100.0 Insurance	\$321.34	\$321.34
6110.0 Telephone	\$1,527.38	\$1,527.38
6120.0 Electric	\$107.54	\$107.54
6120.3 Electric - Pumps	\$1,302.35	\$1,302.35
6120.4 Electric - Tanks	\$113.70	\$113.70
6180.0 Chemicals	\$195.00	\$195.00
6190.0 Monitoring	\$51.45	\$51.45
6200.0 Materials & Supplies	\$1,075.46	\$1,075.46
6206.0 R&M Office	\$334.50	\$334.50
6210.0 R&M System	\$2,472.00	\$2,472.00
6210.5 R&M Pump 5	\$16.17	\$16.17
6220.0 R&M Equipment	\$436.65	\$436.65
6240.0 Gas, Oil, Grease	\$357.57	\$357.57
6260.0 Office Supplies	(\$283.51)	(\$283.51)
6270.0 Postage & Delivery	\$720.02	\$720.02
6300.0 Accounting Fees	\$400.00	\$400.00
6320.1 Water Works Operation Swords Cr	\$3,814.35	\$3,814.35
6320.2 Water Works Operation Belfast	\$2,011.90	\$2,011.90
6320.5 Water Works Operation Hansonville	\$1,156.40	\$1,156.40
6320.6 Water Works Operation New Garden	\$365.80	\$365.80
6320.7 Water Works Operation Thompson Creek	\$23.60	\$23.60
6370.1 Rent- Lebanon Shop	\$514.00	\$514.00

6420.0 Service Charges	\$353.97	\$353.97
66000 Payroll Expenses	\$62,060.79	\$62,060.79
Director Fees	\$1,000.00	\$1,000.00
Reimbursements	\$83.20	\$83.20
Total Expenses	\$88,335.02	\$88,335.02
Net Operating Income	\$41,957.91	\$41,957.91
Other Income		
1255.0 Due To/From Construction Fund	\$20,483.60	\$20,483.60
8000.1 Interest Income	\$466.60	\$466.60
Total Other Income	\$20,950.20	\$20,950.20
Other Expenses		
2510.0 N/P Swords Creek	\$3,609.00	\$3,609.00
2612.0 N/P Miller Creek/Frank's/Honey	\$6,925.21	\$6,925.21
2660.0 N/P Lynn Spring	\$543.00	\$543.00
2930.0 N/P Green Valley West	\$17,662.75	\$17,662.75
2939.0 N/P iPerl RRM	\$6,858.47	\$6,858.47
2982.0 Ally 2016 Chev	\$927.45	\$927.45
2984.0 N/P Ally New Truck	\$589.45	\$589.45
5235.0 Customer Deposit Refund	\$85.50	\$85.50
Total Other Expenses	\$37,200.83	\$37,200.83
Net Other Income	(\$16,250.63)	(\$16,250.63)
Net Income	\$25,707.28	\$25,707.28

Accrual Basis

Russell County Public Service Authority - Construction
Profit and Loss
July 2018

	Total	
	Jul 2018	Jul 2018 (YTD)
Income		
4145.0 Contributions - Govt	\$11,077.21	\$11,077.21
4300.0 Loan Proceeds		
4300.4 Route 656	\$2,878.69	\$2,878.69
4300.6 iPerl Radio Read Meters	\$4,818.99	\$4,818.99
4300.7 Thompson Creek/Tunnel Road	\$13,257.89	\$13,257.89
Total 4300.0 Loan Proceeds	\$20,955.57	\$20,955.57
4400.0 Misc. Income		
4400.1 Misc. Projects	\$20,001.48	\$20,001.48
Total 4400.0 Misc. Income	\$20,001.48	\$20,001.48
7200.0 Grant Contributions		
7200.4 Route 656	\$959.56	\$959.56
7200.6 iPerl Radio Read Meters	\$1,204.75	\$1,204.75
7200.7 Thompson Creek/Tunnel Road	\$8,838.59	\$8,838.59
Total 7200.0 Grant Contributions	\$11,002.90	\$11,002.90
Total Income	\$63,037.16	\$63,037.16
Gross Profit	\$63,037.16	\$63,037.16
Expenses		
5500.0 Project Expenses		
5510.0 Materials		
5510.4 Route 656	\$1,623.05	\$1,623.05
Total 5510.0 Materials	\$1,623.05	\$1,623.05
5520.0 Salaries & Benefits		
5520.4 Route 656	\$6,182.58	\$6,182.58
5520.7 Thompson Creek/Tunnel Road	\$16,270.22	\$16,270.22
5520.8 Misc. Projects	\$13,632.55	\$13,632.55
Total 5520.0 Salaries & Benefits	\$36,085.35	\$36,085.35
5540.0 Supplies/Miscellaneous		
5540.4 Route 656	\$400.63	\$400.63
5540.7 Thompson Creek/Tunnel Road	\$88.55	\$88.55
5540.8 Misc. Projects	\$1,443.08	\$1,443.08
Total 5540.0 Supplies/Miscellaneous	\$1,932.26	\$1,932.26
Total 5500.0 Project Expenses	\$39,640.66	\$39,640.66
6000.0 Salaries - General Construction	\$3,304.38	\$3,304.38
6030.0 Uniforms	\$577.82	\$577.82
6140.2 Electric Temp Office	\$27.89	\$27.89
6200.0 Supplies	\$128.25	\$128.25
6220.0 Repair & Maint.	\$1,165.39	\$1,165.39
6240.0 Gas, Oil, Grease	\$2,388.35	\$2,388.35
6260.0 Office Supplies	\$580.12	\$580.12

6420.0 Finance/Service Charges	\$13.58	\$13.58
6445.0 License/Tags/Inspections	\$16.00	\$16.00
6446.0 Permit Fees	\$750.00	\$750.00
9001.0 Transfer Out To PSA	\$11,077.21	\$11,077.21
Total Expenses	\$59,669.65	\$59,669.65
Net Operating Income	\$3,367.51	\$3,367.51
Net Income	\$3,367.51	\$3,367.51

General Construction Account Check Register

07/01/18 to 07/31/18

Balance as of 08/17/18 \$18,561.47

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/05/2018		Town of Honaker			\$5,671.55	\$5,777.23
07/05/2018	3900	Russell County PSA - Operating	Construction Labor Honaker May-18	\$4,132.93		\$1,644.30
07/11/2018		Town of Cleveland			\$11,398.60	\$13,042.90
07/11/2018	3901	Blake Yates		\$50.00		\$12,992.90
07/11/2018	3902	Russell County PSA - Operating	Construction Labor Cleveland/General 2/25 to 4/21/18	\$4,874.21		\$8,118.69
07/11/2018	071118	Deluxe for Business		\$429.27		\$7,689.42
07/11/2018			Reimb Equip on Thompson D/D#12		\$5,533.44	\$13,222.86
07/11/2018			Reimb Labor on Thompson D/D#12		\$10,320.06	\$23,542.92
07/11/2018			Reimb Costs on Thompson D/D#12		\$6,242.98	\$29,785.90
07/11/2018			Reimb Costs on Rt 656 D/D#20		\$97.52	\$29,883.42
07/11/2018			Reimb Equip on Rt 656 D/D#20		\$1,512.88	\$31,396.30
07/11/2018			Reimb Labor on Rt 656 D/D#20		\$2,227.85	\$33,624.15
07/11/2018			Reimb Equip on IPerl D/D#19		\$67.00	\$33,691.15
07/11/2018			Reimb Labor on IPerl D/D#19		\$2,293.25	\$35,984.40
07/11/2018			Reimb Costs on IPerl D/D#19		\$3,663.49	\$39,647.89
07/12/2018	3903	Russell County PSA - Operating	Construction Labor 1/28 to 4/21/18	\$20,346.20		\$19,301.69
07/12/2018	3904	Fisher Auto Parts	741610	\$154.82		\$19,146.87
07/12/2018	3905	Patriot 2000, Inc.		\$280.00		\$18,866.87
07/12/2018	3906	Medworks Occupational Medicine - SCCH		\$33.00		\$18,833.87
07/12/2018	3907	Auto Energy		\$30.00		\$18,803.87
07/12/2018	3908	Stone Mtn. Metal Works, Inc.		\$58.05		\$18,745.82
07/12/2018	3909	Huffman's Service Center		\$116.00		\$18,629.82
07/12/2018	3910	ARCET Equipment Co.		\$269.39		\$18,360.43
07/12/2018	3911	Appalachian Power		\$55.73		\$18,304.70
07/12/2018	3912	Honaker Tire		\$244.58		\$18,060.12
07/12/2018	3913	Russell Oil Co., Inc.		\$1,536.38		\$16,523.74
07/12/2018	3914	Cintas		\$630.47		\$15,893.27
07/12/2018	3915	Wallace Hardware		\$25.55		\$15,867.72
07/12/2018	3916	Tri-County Driving Academy, Inc.		\$51.00		\$15,816.72
07/12/2018	3917	Verizon Wireless	713153824-00001	\$595.64		\$15,221.08
07/12/2018	3918	VACORP		\$10,826.00		\$4,395.08
07/12/2018	3919	Cat Financial Commerical Account	6280-7300-0194-5146	\$2,500.00		\$1,895.08
07/18/2018		RCBOS			\$14,008.54	\$15,903.62
07/18/2018	3920	D&R Enterprise, Inc.		\$1,200.00		\$14,703.62
07/18/2018	3921	Lebanon Block & Supply Co., Inc.	303343	\$807.66		\$13,895.96
07/18/2018	3922	Russell County PSA - Operating	RCBOS Loan Payments Jul-18	\$11,077.21		\$2,818.75
07/20/2018	E-072018	American Express	Acct Ending 9-62004	\$2,000.00		\$818.75

Thompson Creek/Tunnel Road Project Account Check Register
07/01/18 to 07/31/18

Balance as of 08/17/18 \$47.80

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/11/2018		VRA			\$22,096.48	\$22,144.28
07/11/2018			Reimb Equip on Thompson D/D#12	\$5,533.44		\$16,610.84
07/11/2018			Reimb Labor on Thompson D/D#12	\$10,320.06		\$6,290.78
07/11/2018			Reimb Costs on Thompson D/D#12	\$6,242.98		\$47.80

Route 656 Project Account Check Register
07/01/18 to 07/31/18

Balance as of 08/17/18 \$47.80

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/11/2018		VRA			\$3,838.25	\$3,886.05
07/11/2018			Reimb Costs on Rt 656 D/D#20	\$97.52		\$3,788.53
07/11/2018			Reimb Equip on Rt 656 D/D#20	\$1,512.88		\$2,275.65
07/11/2018			Reimb Labor on Rt 656 D/D#20	\$2,227.85		\$47.80

iPerl RRM Project Account Check Register
07/01/18 to 07/31/18

Balance as of 08/17/18 \$47.80

Date	Ref No.	Payee	Memo	Payment	Deposit	Balance
07/11/2018		VRA			\$6,023.74	\$6,071.54
07/11/2018			Reimb Equip on iPerl D/D#19	\$67.00		\$6,004.54
07/11/2018			Reimb Labor on iPerl D/D#19	\$2,293.25		\$3,711.29
07/11/2018			Reimb Costs on iPerl D/D#19	\$3,663.49		\$47.80

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year: July, 2018

WATERWORK - Swords Creek -RCPSA
PWSID ID: 1167900

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPSA-RAVEN/DORAN	4,979,000
B	Gallons of water purchased from HONAKER ELEM SCHOOL METER	126,340
C	Total gallons of water purchased (A + B)	5,105,340
D	Gallons of water sold to New Garden/Breezer's Branch	406,293
E	Average gallons/day placed into distribution system [C/days in month]	170,178
F	Gallons of water metered to customers - Swords Creek	4,400,046
G	Gallons of water metered for flushing, fire flow, etc.	
H	Total gallons of water unaccounted for [C - (E+F)]	705,294
I	Apparent percent of water lost from the distribution system [100 G/C]	13.81%
J	Number of connections	1294
K	Average gallons/day per connection (F/J)	3400
L	Estimated daily population served	3235

Distribution system performance goals:

- . less that 30 percent loss of water placed into the distribution system
- . less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	.48 - 020	17		25	.96 - 050
2	1.25 - 010	10		18	.68 - 030	26	
3		11	.74 - 0120	19		27	.50 - 040
4	1.16 - 050	12		20	.55 - 020	28	
5		13	.71 - 010	21		29	
6	.70 - 030	14		22		30	.58 - 030
7		15		23	.70 - 010	31	
8		16	.66 - 040	24			

REMARKS (waterline breaks, consumer complaints, service connctions made) (may be continued on back):

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

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VIRGINIA DEPARTMENT OF HEALTH
 DIVISION OF DRINKING WATER
 MONTHLY REPORT

Month /Year - July, 2018

WATERWORKS - BELFAST - RCPSA

PWSID ID: 1167051

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TCPSA - CLAYPOOL HILL	2,922,700
B	Gallons of water purchased from TOWN OF LEBANON	0
C	Total Gallons of water placed into waterworks [A + B]	2,922,700
D	Average gallons/day placed into distribution system [C/days in month]	97,423
E	Gallons of water metered to customers -	2,127,389
F	Gallons of water metered for flushing, fire flow, etc.	200,000
G	Total gallons of water unaccounted for [C - E + F]	595,311
H	Apparent percent of water lost from the distribution system [100 G/C]	20.37%
I	Number of connections	639
J	Average gallons /day per connection (E/I)	3,329
K	Estimated daily population served	1,575

Distribution system performance goals:

.less that 30 percent loss of water placed into the distribution system

.less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

BELFAST/ROSEDALE WATER WORKS

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	1.46 - 010	17		25	1.48 - 020
2	1.50 - 010	10		18	1.40 - 020	26	
3		11	1.11 - 020	19		27	1.36 - 030
4	1.45 - 020	12		20	1.45 - 030	28	
5		13	1.44 - 030	21		29	
6	1.47 - 030	14		22		30	1.41 - 010
7		15		23	1.42 - 010	31	
8		16	1.41 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: _____

Printed Name : Tracy Gady

Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year - July, 2018

WATERWORKS: HANSONVILLE - RCPSA
PWSID ID: 1167275

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from TOWN OF LEBANON	1,427,850
B	Galloons of water pumped from GREEN VALLEY ESTATES WELLS	
C	TOTAL gallons of water placed in water works (a+b+c)	1,427,850
D	Average gallons/day placed into distribution system [D/days in month]	47,595
E	Total gallons of water metered to customers - Hansonville	697,720
F	Total gallons of water metered to customers - Green Vally Estate	360,596
G	Total gallons of water metered to customers - Washington County	168,670
H	Gallons of water metered for flushing, fire flow, etc.	
I	Total Gallons of water sold	1,226,986
J	Total gallons of water unaccounted for I - (E+F+G+H]	200,864
K	Apparent percent of water lost from the distribution system [100 J/C]	14.07%
L	Number of connections	392
M	Average gallons/day per connections I/L	3,130
N	Estimated daily population served	980

Distribution system performance goals:
 .less that 30 percent loss of water placed into the distribution system
 .less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L - Station #	DATE	Mg/L - Station #	DATE	Mg/L - Station #	Date	Mg/L - Station #
1		9	.71 - 020	17		25	.95 - 020
2	.73 - 010	10		18	.63 - 010	26	
3		11	.70 - 010	19		27	1.01 - 030
4	.67 - 030	12		20	.60 - 020	28	
5		13	.68 - 030	21		29	
6	.76 - 040	14		22		30	1.04 - 010
7		15		23	.44 - 040	31	
8		16	.65 - 040	24			

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH
DIVISION OF DRINKING WATER
MONTHLY REPORT

Month /Year July, 2018

WATERWORK - New Garden
PWSID ID: 1167540

DISTRIBUTION SYSTEM PERFORMANCE CRITERIA

A	Gallons of water purchased from HONAKER-NEW GARDEN METER	406,293
B	Average gallons/day placed into distribution system {C/days in month}	13,543
C	Gallons of water metered to customers	336,778
D	Gallons of water metered for flushing, fire flow, ect.	
E	Total gallons of water unaccounted for [E - (A-C)]	69,515
F	Apparent percent of water lost from the distribution system [100 E/A]	17.11%
G	Number of connections	128
H	Average gallons/day per connection (C/I)	11226
I	Estimated daily population served	320

Distribution system performance goals:

- . less that 30 percent loss of water placed into the distribution system
- . less than 150 gpd of water placed into the distribution system per connection

CHLORINE RESIDUAL (required 3 days/week)

DATE	Mg/L	DATE	Mg/L	DATE	Mg/L	Date	Mg/L
1		9	.69 - 010	17		25	1.15 - 020
2	.74 - 010	10		18	.70 - 020	26	
3		11	.87 - 020	19		27	.91 - 030
4	.78 - 020	12		20	.95 - 030	28	
5		13	.74 - 030	21		29	
6	.90 - 030	14		22		30	.72 - 010
7		15		23	1.29 - 010	31	
8		16	.90 - 010	24			

REMARKS (waterline breaks, consumer complaints, service connctetions made) (may be continued on back):

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

VIRGINIA DEPARTMENT OF HEALTH - OFFICE OF DRINKING WATER
MONTHLY REPORT

Month - July
Year 2018

County: Russell
Waterworks: Thompson Creek - RCPSA
PWSID No: 1167814

DISTRIBUTION SYSTEM PERFORMANCE

A	Gallons of water purchased from Town Of Honaker	29,918
B	Gallons of water placed into distribution from other sources	0
C	Total Gallons of water placed into waterworks [A + B)	29,918
D	Gallons of water metered to primary customers	25,474
E	Gallons of water placed into the distribution system thar are not transferred to primary customrs (C - D)	4,444
F	Gallons of water metered to other customers	
G	Gallons of water used for flushing distribution system , leaks, etc.	
H	Total gallons of water unaccounted for (E - F - G)	1,938
I	Apparent percent of water lost from distribution system	1%
J	Average gallons per day placed into distribution system for customers other than primary customers (E / days per Month)	849
K	Number of connections	9
L	Average gallons/day per other waterworks customers (J / K)	94
M	Estimated daily population served	23

Distribution system performace goals:

- * Less than 30% loss of water placed into distribution system

(CHLORINE RESIDUAL (Required 3 days/week)

DATE	Mg/L	DATE	DATE	Mg/L	Date	
1		9	1.15 - 010	17	25	.80 - 010
2	1.26 - 010	10		18	26	1.34 - 010
3		11	1.31 - 010	19	27	1.28 - 010
4	1.15 - 010	12		20	28	
5		13	1.12 - 010	21	29	
6	1.21 - 010	14		22	30	1.26 - 010
7		15		23	31	
8		16	1.14 - 010	24		

REMARKS (waterline breaks, consumer complaints, service connections made) (may be continued on back):

Signed Name: _____
 Printed Name : Tracy Grady
 Title/Operator Class: Operations Class 5

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 40 AND CYCLE 1
 * Indicates 90 Day Balance

LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
001-00001890 104150	RAHN, APRIL 5065 HORTON RIDGE RD Mtr#: 75897542	834.75	936.96*	6/8/18	PrvRd:330031
001-00004803 104017	BACHMAN, BETTY 4803 HORTON RIDGE RD Mtr#: 76068572	91.53	121.53*	7/24/18	PrvRd:129031
001-00008830 104989	WEBB, KRISTY 4954 HORTON RIDGE Mtr#: 75896145	71.03	141.58	6/21/18	PrvRd:134894
001-00008870 104230	LESTER, RHONDA 5040 HORTON RIDGE RD Mtr#: 75896127	1994.69	2087.44*	6/21/18	PrvRd:335867
001-00009000 100019	PLASTER, CHUCK 9998 SWORDS CREEK RD Mtr#: 75897570	83.02	164.96	6/15/18	PrvRd:460931
001-00009600 100403	CASEY, BARBARA 10191 SWORDS CREEK RD Mtr#: 75897567	198.61	319.25	8/14/18	PrvRd:156865
001-00010030 104810	GARRETT, SAMANTHA 10175 SWORDS CREEK RD Mtr#: 75897568	66.48	96.69	7/10/18	PrvRd:79580
001-00010050 100591	LAWSON, SAMUEL 10179 SWORDS CREEK RD Mtr#: 75897571	64.41	111.34	6/29/18	PrvRd:198585
001-00011001 104601	RAY, JERRY 9935 SWORDS CK RD APT # 3 Mtr# NO METER 76123140 16931478	236.95	236.95*	9/6/17	PrvRd:52482
001-00011002 105257	RAY, KIMBERLY M 9935 SWORDS CK RD APT # 3 Mtr#: 76123140	57.50	108.87	6/28/18	PrvRd:59737
001-00012000 100015	CAMPBELL, RALPH 9871 SWORDS CREEK RD 9871 SWOR Mtr#: 75897535	1233.46	1291.60*	7/11/18	PrvRd:192883
001-00019201 104814	HILL, TONY R 15 MAPLE GAP RD Mtr#: 75897252	319.24	353.67*	7/13/18	PrvRd:109900
001-00019800 100093	MESSER, DARRYL & PH 101 MONROE DRIVE Mtr#: 75897551	62.33	165.39	7/5/18	PrvRd:366687
001-00019900 100092	MESSER, ELIZABETH 149 MONROE DRIVE Mtr#: 75897555	156.75	199.29*	8/13/18	PrvRd:354550
001-00020730 100587	JOHNSON, BENJAMIN F 229 JOHNSON HOLLOW RD Mtr#: 75897553	281.02	321.99*	7/19/18	PrvRd:398494
001-00022680 105270	HALSEY, CHRIS 9059 SWORDS CREEK RD Mtr#: 75897513	43.50	76.06	7/5/18	PrvRd:82009
001-00100163 104839	LAWSON, RITA 10063 SWORDS CREEK RD Mtr#: 78191769	178.61	178.61*	5/2/18	PrvRd:115300
002-00027460 104783	PRICE, DONNA C 71 MANCHESTER DRIVE 71 MANCHES Mtr#: 75896125	89.99	137.75	6/18/18	PrvRd:91998
002-00028010 101012	WHITT, TAMARA 489 ROBINSON RIDGE Mtr#: 75896109	42.38	87.71	7/6/18	PrvRd:265116
004-00003810 100599	MEADOWS, BRADLEY 3212 HORTON RIDGE RD Mtr#: 75896039	111.00	153.08*	7/11/18	PrvRd:338740
007-00000454 103561	EVANS, BRENDA 454 PINE CREEK RD Mtr#: 82094077	93.72	123.72*	4/6/18	PrvRd:31507
007-00062201 105215	HONAKER, DONALD 1414 PINE CREEK RD Mtr#: 82093434	186.60	267.39	6/12/18	PrvRd:57328
007-00062850 104291	RICHARDSON, SCOTTY 87 AE LN Mtr#: 75896011	99.71	133.19	7/16/18	PrvRd:138934
007-00063000 100740	ROWE, JOSH 483 AE LN 483 AE LN Mtr#: 82093432	864.42	894.42*	7/11/18	PrvRd:306772

70.55
8-14
pd. 100.80
L.O.
8-13
pd. 170.05

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 40 AND CYCLE 1
 * Indicates 90 Day Balance

70859

LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL LASTPAY	NOTE
007-00063450 100211	RICHARDSON, LINDA 1903 PINE CREEK RD Mtr#: 75896037	238.15 MID/MXU: 16764924	268.15* 7/26/18 PrvRd:211401	
007-00063700 100558	MILLER, JONATHAN 2377 PINE CREEK RD. Mtr#: 82094307	48.09 MID/MXU: 16672810	100.99 6/29/18 PrvRd:26393	
007-00063900 100588	MILLER, CHRIS 2534 PINE CREEK RD Mtr#: 75896087	66.83 MID/MXU: 16765308	109.07 7/5/18 PrvRd:225168	
007-00064270 102625	HUBBARD, HUBERT 2983 PINE CREEK RD Mtr#: 75896088	130.60 MID/MXU: 16765604	198.88* 6/13/18 PrvRd:241732	
007-00064550 100532	MEADOWS, ROY 635 HORTON RIDGE RD Mtr#: 75896072	81.86 MID/MXU: 16685784	112.40 7/23/18 PrvRd:114551	
008-00000109 105086	DYE, CYNTHIA 109 PLASTERS RD Mtr# NO METER 80601108 85565018	220.04 NO MID/MXU: NO MID/MXU	220.04* 4/18/18 PrvRd:75968	L.O.
008-00000600 100837	HALL, MICHAEL & REB 24 ASPEN COURT Mtr#: 75897148	150.25 MID/MXU: 19002386	315.24 7/17/18 PrvRd:103301	
008-00001462 104552	STEVENS, AMBER 488 CALL VALLEY RD Mtr#: 78799901	45.85 MID/MXU: 18176524	86.89 7/25/18 PrvRd:137780	
008-00002200 102720	REYNOLDS, ALIDA 117 PEACEFUL LN Mtr#: 75897175	477.68 MID/MXU: 19017286	530.45* 8/8/18 PrvRd:246688	5.8 Pd. 65.00
008-00002300 102721	PECK, TERESA 94 PEACEFUL LN Mtr#: 75897180	1424.63 MID/MXU: 19014730	1460.28* 7/6/18 PrvRd:230265	pmt 8/1/18
008-00007709 104506	RATLIFF, LUKE 56 OAKLAND DR 56 OAKLAND DR Mtr#: 82094495	176.79 MID/MXU: 16952632	206.79* 8/7/18 PrvRd:17241	8.77 Pd. 50.00
008-00009443 105228	REYNOLDS, SANDRA 924 CALL VALLEY RD Mtr#: 78519443	112.35 MID/MXU: 80970262	112.35* 2/9/18 PrvRd:24601	L.O.
008-00080100 100521	WHITE, NATHAN & CRY 136 PLASTERS RD Mtr#: 82094496	41.29 MID/MXU: 16941772	87.81 6/29/18 PrvRd:43725	
008-00081561 104781	SIGMON, LISA R SNYD 440 WYSOR VALLEY RD Mtr#: 75897266	56.92 MID/MXU: 82100738	140.26 8/7/18 PrvRd:456141	
008-00081690 102157	MUSICK, DEANA 125 HICKORY JCT Mtr#: 75897206	110.00 MID/MXU: 19015882	140.00 6/12/18 PrvRd:199605	L.O.
009-00000500 101427	HERNDON, ORVILLE JO 4659 CLARKS VALLEY Mtr#: 82094069	42.03 MID/MXU: 19023138	99.62 7/3/18 PrvRd:86032	
009-00003610 103303	SHORTRIDGE, JASON 3610 CLARKS VALLEY RD Mtr#: 82094068	235.21 MID/MXU: 19003414	275.06* 7/3/18 PrvRd:60392	
009-00091851 100238	DYE, JOEY 75 MAY DRIVE Mtr#: 82094098	85.10 MID/MXU: 16723970	158.63 6/27/18 PrvRd:70491	
009-00092550 100360	SHORTT, ERIC WILLIA 2789 CLARKS VALLEY RD Mtr#: 76222605	53.43 MID/MXU: 19030656	104.66 6/28/18 PrvRd:205737	
009-00092950 100485	HARMAN, JEFF RT 9 LOT 41 CLARKS VALLEY RD Mtr#: 54090492	4697.48 MID/MXU: PrvRd:0	4727.48* 9/11/06	
009-00093000 100487	HARMAN, JEFF RT 9 LOT # 40 CLARKS VALLEY RD Mtr#: 54090496	4697.48 MID/MXU: PrvRd:0	4727.48* 9/11/06	
009-00093050 100488	JEFF HARMAN, RT 9 LOT # 39 CLARKS VALLEY RD Mtr#: 54090408	4697.48 MID/MXU: PrvRd:0	4727.48* 9/11/06	
009-00093100 100496	HARMAN, JEFF RT 9 LOT # 03 CLARKS VALLEY RD Mtr#: 54816375	4697.48 MID/MXU: PrvRd:0	4727.48* 9/11/06	
009-00093150 100514	OSBORNE, TERRY 279 CLARKS VALLEY EST. RD Mtr#: 54816382	86.09 MID/MXU: 80494740	116.09 5/25/17 PrvRd:22300	L.O.

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 40 AND CYCLE 1
 * Indicates 90 Day Balance

LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
009-00093300 100543	HARMAN, JEFF RT 9 LOT # 07 CLARKS VALLEY RD	4723.48 Mtr#: 54816361	4753.48*	9/11/06 MID/MXU: 19011758	PrvRd:8
009-00093350 100605	HARMAN & HARMAN LL RT 9 LOT # 08 CLARKS VALLEY RD	4697.48 Mtr#: 54816339	4727.48*	9/11/06 MID/MXU: PrvRd:0	
009-00093450 100618	HARMAN & HARMAN LL RT 9 LOT # 09 CLARKS VALLEY RD	4697.48 Mtr#: 54816349	4727.48*	9/11/06 MID/MXU: PrvRd:0	
009-00093550 100622	HARMAN & HARMAN LL RT 9 LOT # 29 CLARKS VALLEY RD	4697.48 Mtr#: 54090495	4727.48*	9/11/06 MID/MXU: PrvRd:0	
009-00093600 100630	HARMAN & HARMAN LL RT 9 LOT # 27 CLARKS VALLEY RD	4697.48 Mtr#: 54090422	4727.48*	9/11/06 MID/MXU: PrvRd:0	
009-00093650 100665	HARMAN & HARMAN LL RT 9 LOT # 25 CLARKS VALLEY RD	4697.48 Mtr#: 54090409	4727.48*	9/11/06 MID/MXU: PrvRd:0	
009-00093800 100685	MILLER, MARY 556 CLARKS VALLEY ESTATE	2487.85 Mtr#: 82094134	2535.28*	5/10/18 MID/MXU: 19011570	PrvRd:96025
012-00000496 102959	BROWN, BLANCH 490 STONE BRANCH RD METER # 4	72.16 Mtr#: 82094072	134.46	5/29/18 MID/MXU: 80488470	PrvRd:41001
012-00002900 102701	KEATON JR, CLARENCE 237 W M HELTON RD	66.02 Mtr#: 82093579	96.14	8/14/18 MID/MXU: 16802972	PrvRd:28024
012-00120750 103669	SAGE, EARLY G. 351 STONE BRANCH RD	60.66 Mtr#: 75897187	106.42	8/6/18 MID/MXU: 19002210	PrvRd:148126
012-00122050 101362	MEADE, WILLARD 52 BISHOP ST	69.49 Mtr#: 82094560	121.20	8/6/18 MID/MXU: 16805348	PrvRd:55704
012-00124450 105113	MUSICK, CLINTON 3368 DRILL RD GREEN HOUSE	143.98 Mtr#: 82093683	143.98*	10/13/17 MID/MXU: 16725324	PrvRd:23618
012-00125400 104831	CASEY, MORIAH 64 OLD DRILL RD	102.05 Mtr#: 82093400	242.88	6/12/18 MID/MXU: 16803132	PrvRd:99710
012-00126100 101308	GODSEY, JASON & BET 518 OLD DRILL RD	48.72 Mtr#: 82093498	100.38	7/9/18 MID/MXU: 16803730	PrvRd:42044
012-00127851 104734	STILTNER, GINGER 57 MAPLE CREST RD	54.96 Mtr#: 82094398	108.37	6/7/18 MID/MXU: 17285208	PrvRd:54815
012-00128600 101328	MULLINS, LARRY W 502 ROMIA ROAD	121.00 Mtr#: 82094169	182.43*	8/10/18 MID/MXU: 17285108	PrvRd:21669
015-00049321 104913	SIGMON, MITCHELL 3612 KENTS RIDGE RD	1146.18 Mtr#: 82093385	1176.18*	4/4/18 MID/MXU: 19028170	PrvRd:54578
018-00002500 105095	JUSTUS, RANDY 9072 REDBUD HWY 9050	146.60 Mtr#: 82094272	146.60*	2/23/18 MID/MXU: 16821538	PrvRd:20593
018-00004100 102368	LESTER, DIANA 7358 REDBUD HWY	387.44 Mtr#: 75897197	451.76*	6/15/18 MID/MXU: 19032278	PrvRd:192561
018-00005499 103565	ROWE, JASON 5499 FINNEY RD	45.92 Mtr#: 75897585	99.30	8/6/18 MID/MXU: 16959616	PrvRd:194056
018-00009400 104680	COLEMAN, JOEY 8953 REDBUD HWY	169.87 Mtr#: 82094146	266.46	7/3/18 MID/MXU: 16824546	PrvRd:50664
018-00012600 104658	BALL, EARNEST 9668 REDBUD HWY # 3	302.17 Mtr#: 82094190	352.37*	7/3/18 MID/MXU: 16803292	PrvRd:21231
018-00013200 103701	O'DONNELL, JOHN L 200 DON STEVENS DR	259.47 Mtr#: 82093734	289.47*	3/23/18 MID/MXU: 16820402	PrvRd:87717
018-00013701 104971	SMITH, JAMES S 331 FULLERS BRANCH RD	121.14 Mtr#: 82093747	154.12*	7/17/18 MID/MXU: 16819800	PrvRd:36572

L.O.

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pd. 100.00

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018-00014000 104591	RAY, JOSH 9848 REDBUD HWY Mtr#: 82094390 MID/MXU: 80840886 PrvRd:32401	193.19	229.93*	6/5/18	
018-00014300 104197	MILLER, JEREMY & BR 737 FULLER BRANCH Mtr#: 82093745 MID/MXU: 16820404 PrvRd:49648	92.18	141.06	6/29/18	<i>8.28 Pd. \$100.00</i>
018-00016600 102676	BALDWIN, GEORGE ALL 229 MURRAYS CHAPEL RD Mtr#: 75897165 MID/MXU: 18998702 PrvRd:33281	53.27	83.27	8/7/18	
018-00017700 105224	HUNT, JEREMY 9650 REDBUD HWY TRL # 6 Mtr#: 82093596 MID/MXU: 19029186 PrvRd:11203 61990305 (61990305)	169.04	199.04*	3/9/18	<i>L.O.</i>
018-00123700 101244	BOYD, GARY 174 AMBERHILL DR Mtr# NO METER MID/MXU: NO MID/MXU PrvRd:262105 75897210 19003416	279.76	279.76*	3/5/18	<i>MAKING Pmt.</i>
018-00123750 101245	HESS, BARBARA A 173 AMBERHILL DR. Mtr#: 75897213 MID/MXU: 19003382 PrvRd:159282	63.47	110.61	7/9/18	
01A-00000448 103352	COOPER, JEFFREY 448 PLASTERS RD Mtr#: 82093850 MID/MXU: 16953078 PrvRd:1900	317.07	317.07*	12/19/17	<i>L.O.</i>
01A-00000681 104198	HURT, ROY 61 FELLOWSHIP DR LOT # 1 2ND. Mtr#: 76068614 MID/MXU: 16932908 PrvRd:402315 2ND. TRL DOWN DRIVEWAY (TRL. NEXT TO CRE	1083.01	1083.01*	7/5/17	<i>L.O.</i>
01A-00001143 105209	HERRERA, WILMA JEAN 43 NICKEL RD Mtr#: 76068640 MID/MXU: 16952546 PrvRd:345398	83.70	171.02	7/16/18	
01A-00002701 104452	HURT, ROY 63 FELLOWSHIP DRIVE Mtr# NO METER MID/MXU: NO MID/MXU PrvRd:84658 76068615 16931706	432.65	432.65*	8/5/15	
01A-00003933 104502	HUBBARD, LONNIE 3933 SWORDS CREEK APT 3 3933 Mtr#: 76068582 MID/MXU: 16933142 PrvRd:98869	118.55	148.55*	3/21/18	<i>L.O.</i>
01A-00007999 105060	JOHNSON, ANISIA 7999 SWORDS CREEK RD Mtr#: 81818542 MID/MXU: 85573160 PrvRd:71208	75.18	105.18	6/14/18	
01A-00010200 104803	HESS, PATRICIA 6407 SWORDS CREEK RD Mtr#: 76068669 MID/MXU: 16931490 PrvRd:218469	43.16	80.52	7/6/18	
01A-00029730 104969	JONES, JESSICA 8464 SWORDS CREEK RD Mtr#: 76068697 MID/MXU: 16952534 PrvRd:123049	56.03	109.61	6/12/18	
01A-00029731 101126	JONES, JON 8464 SWORDS CREEK RD Mtr#: 76068697 MID/MXU: 16952534 PrvRd:0	562.31	562.31*	9/6/17	
01A-00031010 101146	DAVIS, DANNY 8122 SWORDS CREEK RD Mtr#: 75897460 MID/MXU: 18714082 PrvRd:276085	132.17	167.42	6/28/18	
01A-00031470 100602	OSBORNE, MATHEW 103 SWIFTLY JOHN RD Mtr#: 76068628 MID/MXU: 18709240 PrvRd:101855	74.30	116.78	5/25/18	
01A-00031650 103697	HAYES, DANIELLE & N 7727 SWORDS CREEK RD Mtr#: 76068649 MID/MXU: 16930636 PrvRd:129439	107.24	144.37*	8/7/18	<i>Pd. 50.00</i>
01A-00031700 100148	WHITED, TINA 7731 SWORDS CREEK RD Mtr#: 76068622 MID/MXU: 16938338 PrvRd:232495	64.05	134.99	7/3/18	<i>8.17</i>
01A-00032250 100571	VANCE, ROBERT 7600 SWORDS CREEK RD Mtr#: 76068651 MID/MXU: 16931488 PrvRd:172024	146.15	309.47	8/10/18	<i>Pd. 149.00</i>
01A-00034700 102223	SAUNDERS, JEREMY 1050 LYNN SPRING RD Mtr#: 76068678 MID/MXU: 16952144 PrvRd:363585	115.21	211.03	7/9/18	
01A-00035220 100566	BOND JR, CARLOS 549 LYNN SPRINGS RD Mtr#: 76068660 MID/MXU: 16942290 PrvRd:309744	1252.66	1341.42*	6/7/18	<i>L.O.</i>
01A-00035620 101086	BOYD, LATRICIA M 6297 SWORDS CREEK RD Mtr#: 75897502 MID/MXU: 16937058 PrvRd:237318	797.15	797.15*	1/31/18	<i>L.O.</i>
01A-00037100 105183	BOARDWINE, DEBRA 7455 MILLER CREEK RD Mtr#: 76068619 MID/MXU: 16953098 PrvRd:112343	244.96	326.17*	6/5/18	

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01A-00037300 105081	HONAKER, KEISHIA & 7463 MILLER CREEK RD	218.57	248.57*	8/10/18	<u>pd. 50.</u>
	Mtr#: 76068621 MID/MXU: 16933072 PrvRd:74081				
01A-00037320 104258	CRABTREE, ELLEN R 7465 MILLER CREEK RD	789.20	819.20*	8/3/18	
	7465 MILL Mtr#: 76068616 MID/MXU: 16933132 PrvRd:151938 68945093 52126413				
01A-00042600 100200	CUMBEE, DEBORAH 4382 SWORDS CREEK RD	88.00	118.00*	7/9/18	
	4382 SWOR Mtr#: 76068592 MID/MXU: 16870586 PrvRd:10639				<u>8.28</u>
01A-00044800 100208	RAY, TIMOTHY A 26 BOYD DRIVE	85.94	131.22	6/11/18	<u>pd. \$100.00</u>
	Mtr#: 82094152 MID/MXU: 16800710 PrvRd:16851				
01A-00046200 100236	KENNEDY, KEVIN & NA 184 J WILSON RD	783.24	831.00*	8/7/18	<u>pd. \$50.00</u>
	Mtr#: 76068584 MID/MXU: 16933190 PrvRd:434687				
01A-00046911 105004	STEVENS, ANGELA 3937 SWORDS CREEK RD APT # 2	117.56	154.39	8/7/18	<u>pd. \$50.00</u>
	Mtr#: 82093688 MID/MXU: 16931462 PrvRd:25243				<u>8-16</u>
01A-00047050 102815	HOWELL, KARTINA 3975 SWORDS CREEK RD	167.21	225.25*	5/16/18	<u>pd. 147.21</u>
	Mtr#: 75897101 MID/MXU: 16937052 PrvRd:228414				
01A-00047150 103334	MCDANIEL, EDWARD 3964 SWORDS CREEK RD #1 APT.	99.68	140.55*	7/23/18	
	Mtr#: 75842431 MID/MXU: 16937858 PrvRd:142636				
01A-00047171 104776	SHEETZ, RAY E & DEN 3964 SWORDS CREEK RD. #3 APT 3	652.46	652.46*	2/23/18	<u>L.O.</u>
	3964 SWORD CREEK RD APT. # 3 Mtr#: 75897098 MID/MXU: 16932746 PrvRd:131364				
01A-00061350 105032	WILSON, JEFF 427 PINE CREEK RD	201.40	231.40*	2/7/18	<u>pmt 8/30</u>
	Mtr#: 82094284 MID/MXU: 16803646 PrvRd:17456				
01B-00003700 101379	RAY, WAYNE - JR 7204 MILLER CREEK RD	1138.13	1176.26*	7/17/18	
	Mtr#: 82094120 MID/MXU: 19002888 PrvRd:58044				<u>8.17.</u>
01B-00003800 101380	HUTCHINSON JR, EDDI 92 OAK LEAF LN	71.16	149.28	7/19/18	<u>pd. 149.28</u>
	Mtr#: 82094083 MID/MXU: 19027930 PrvRd:134771				
01B-00004500 101387	RAY, TIM & SANDY 6725 MILLER CREEK RD	1416.46	1456.24*	7/3/18	
	Mtr#: 82094093 MID/MXU: 19023094 PrvRd:43012				
01B-00005900 101401	RAY JR, CLAUDE A 188 PERKINS HOLLOW RD	43.72	83.35	6/21/18	
	Mtr#: 82094052 MID/MXU: 19002368 PrvRd:49225				
01B-00007055 104114	CRABTREE, TRAVIS & 7055 MILLER CREEK RD	304.16	355.32*	6/5/18	
	Mtr#: 75896061 MID/MXU: 19004152 PrvRd:249709				
025-00000604 103409	CRABTREE, PHYLLIS 604 CRACKERS NECK ROAD	1864.64	1900.91*	7/11/18	
	Mtr#: 76068915 MID/MXU: 16967626 PrvRd:89465 METER # 2				
025-00000974 103433	EADS, IRA K 974 NAT WRIGHT TRAIL	214.60	253.14*	7/9/18	
	Mtr#: 75897606 MID/MXU: 16951412 PrvRd:177862				
026-00000054 104203	COOK, GARY & MELISS 54 NEW GARDEN EST RD	1449.70	1479.70*	5/4/16	
	Mtr#: 76223259 MID/MXU: 19011420 PrvRd:34				
026-00000229 104408	HUGHES, BILLY 229 PEBBLESTONE DR	1474.55	1504.55*		
	Mtr#: 76222619 MID/MXU: 16978824 PrvRd:40				
026-00000767 104380	MUSICK, AMANDA & JU 767 FINNEY RD	40.60	75.26	7/13/18	
	Mtr#: 76222510 MID/MXU: 16978100 PrvRd:149811				
026-00000956 104511	MUSICK, MICHELLE 956 HUBBARD TOWN RD	952.45	1016.88*	11/16/15	
	Mtr#: 78493171 MID/MXU: 18180908 PrvRd:6084				
026-00000983 104514	TAYLOR, DOROTHY 983 BREEZERS BRANCH	134.64	134.64*	4/6/18	
	Mtr#: 78230552 MID/MXU: 18175470 PrvRd:217679				
026-00001105 104351	PRICE, ARTHUR 1105 ROMANS RIDGE RD	40.84	73.25	6/15/18	
	Mtr#: 76222555 MID/MXU: 18956662 PrvRd:70013				
026-00002466 104476	TURNER, CHRIS & LAU 2466 FINNEY RD	333.06	375.64*	7/20/18	
	Mtr#: 76222585 MID/MXU: 17285192 PrvRd:206079				

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026-00002540 104343	BROWN, JOE & MEGAN 2540 JOHN SIMMS HILL RD	45.45	92.23	7/6/18	
	Mtr#: 76222551				19002412 PrvRd:224053
026-00002608 104339	COOK, ROLAND 2608 JOHN SIMMS HILL RD	908.00	938.00*	3/10/17	
	Mtr#: 76222548				19015316 PrvRd:48424
026-00002654 104348	BARTON, THERESA & J 2654 JOHN SIMMS HILL RD	100.92	160.72	8/3/18	\$150.00
	Mtr#: 76222581				18956722 PrvRd:206437
026-00002720 104366	STINSON, PAUL HENRY 2720 JOHN SIMMS HILL RD	1140.90	1170.90*	8/17/15	
	Mtr#: 76222595				16975114 PrvRd:10
026-00003623 104566	ALLISON, LARRY W 362 HUBBARD TOWN RD APPT A	59.12	59.12*	11/5/15	
	Mtr#: 78787348				18174480 PrvRd:11964
026-00012258 104428	HART, KENNETH 12258 NEW GARDEN RD	1478.90	1508.90*		
	Mtr#: 76222524				16821568 PrvRd:10
027-00003866 104867	MCCOY, JASON & TARA 3866 TUNNEL RD	84.53	164.96	6/22/18	
	Mtr#: 80594862				80950076 PrvRd:197909
02F-00030220 102096	COMPTON, JANICE 219 FRANKS HOLLOW	107.39	137.39*	4/9/18	
	Mtr#: 76068724				18715384 PrvRd:156563
02F-00030240 102097	MOUNTS, AMY 307 FRANKS HOLLOW RD	60.18	124.83	7/13/18	
	Mtr#: 76068720				16964266 PrvRd:302860
02F-00030430 102105	LEE, ALBERTA 1315 FRANKS HOLLOW	199.55	229.55*	8/6/18	
	Mtr#: 75897476				16960632 PrvRd:132833
02F-00030470 104418	BLANKENSHIP, TAMMY 1403 FRANKS HOLLOW	48.00	78.00	7/31/18	
	Mtr#: 75897477				16933140 PrvRd:122928
05-00000196 103927	MCGLOTHLIN, JENNIFE 196 TRUEL BROWN RD	50.20	98.46	6/18/18	
	Mtr#: 76069008				16942252 PrvRd:242187
05-00052700 105221	DYE, RANDI 837 TRUEL BROWN RD	179.37	290.80	8/6/18	Pd. 40.00
	Mtr#: 76069028				16952580 PrvRd:348922
05-00053660 104107	DYE, ASHLEY 4661 LYNN SPRING RD	55.66	100.63	7/16/18	
	Mtr#: 76069030				16941494 PrvRd:190096
05-00054480 102435	KITTS, VIOLET 5903 LYNN SPRINGS RD	158.23	158.23*	9/15/17	L.O.
	Mtr#: 76069016				16951662 PrvRd:224736
05A-00000525 103845	HURT, NATHAN 525 STROUTH CREEK	104.52	159.03	7/3/18	
	Mtr#: 76068947				16874390 PrvRd:329901
05A-00000527 103846	MCGLOTHLIN, SHAWN & 527 STROUTH CREEK	50.89	101.72	6/15/18	
	Mtr#: 76068948				16873030 PrvRd:286531
05A-00000803 103882	PERKINS, JONATHAN 803 LONG BRANCH RD	66.37	112.33	7/16/18	
	Mtr#: 76068959				17042424 PrvRd:261422
05A-00000814 104894	SCARBERRY, ANDREA 814 LONG BRANCH RD	72.12	131.36	7/6/18	
	Mtr#: 76068963				17044754 PrvRd:350610
05A-00000822 103863	WHITED, ROBERT E. 822 LONG BRANCH RD	40.84	80.03	7/19/18	
	Mtr#: 76068964				17049308 PrvRd:192340
06-00060250 100770	RATLIFF, THOMAS S 4361 PINE CREEK RD	347.65	377.65*	7/3/18	
	Mtr#: 75896174				17045446 PrvRd:330677
06-00060900 100783	BALDWIN, RITA JEAN 3201 PINE CREEK RD	48.38	102.41	7/5/18	
	Mtr#: 75896211				17048000 PrvRd:259315
08A-00081000 100645	MUSICK, JONATHAN 1240 SWORDS CREEK RD	201.02	355.90*	7/31/18	
	Mtr#: 82094011				19034178 PrvRd:24437
12A-00001066 103896	FIELDS, ROBERT 1066 MILLER CREEK RD	66.61	133.13	8/7/18	
	Mtr#: 76068928				16864494 PrvRd:74376
12A-00001568 103898	HESS, ROGER 1568 MILLER CREEK RD	552.06	552.06*	8/5/16	L.O.
	Mtr#: 81468469				16870160 PrvRd:3858

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12A-00001568 105240	VANOVER, CATHERINE 1568 MILLER CREEK RD	120.63	160.86	8/6/18	
	Mtr#: 81468469 MID/MXU: 16870160 PrvRd:32386				
12A-00001572 103899	KEEN, PYHILLIS 1572 MILLER CREEK RD	672.91	672.91*		
	76068926 Mtr# NO METER MID/MXU: NO MID/MXU PrvRd:5283				
12A-00002765 103911	MEADOWS, JERRY 2765 MILLER CREEK RD	418.60	418.60*	9/12/13	
	Mtr#: 75897593 MID/MXU: 16853466 PrvRd:0				
12A-00011568 104550	LOWE, JERRY W 1572 MILLER CREEK RD	891.69	927.84*	5/2/18	
	76068930 Mtr#: 76068926 MID/MXU: 16864698 PrvRd:323346				
18A-00015900 105018	COXTON, PATRICIA 10698 REDBUD HWY	42.91	93.09	7/26/18	
	Mtr#: 82094460 MID/MXU: 16805208 PrvRd:73778				
18A-00018300 102763	BARTON, MELISSA & G 10779 REDBUD HWY	192.60	238.59*	7/27/18	
	Mtr#: 82093646 MID/MXU: 16806308 PrvRd:38969 LAST TRAILER ON LEFTBEFORE COUNTY LINE				
18A-00018500 102765	BALL, WILLIAM I 11244 REDBUD HWY	64.33	130.86	7/3/18	
	Mtr#: 82094218 MID/MXU: 16804364 PrvRd:24039				
TOTAL	COUNT = 152	=====	=====		
		92020.33	98811.64		

< < END OF PAST DUE BALANCE REPORT > > >

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010-00112311 100896	FLETCHER, JAMES ALL 692 DILLION ST Mtr#: 82094248	47.88	98.29 8/6/18	
010-00112340 100897	HORTON, DAVID 652 DILLION ST Mtr#: 82093375	159.30	159.30* 4/24/18	<u>L.O.</u>
010-00112380 101133	GILBERT, GARY & KAR 651 DILLION ST Mtr#: 82094252	80.27	236.79 7/20/18	
011-00111420 104562	CLEVINGER, STEPHANI 166 BETHS LN Mtr#: 82094525	104.20	134.20* 4/9/18	
011-00112910 100916	HOLMES, CHRIS 39 SUNSET LN Mtr#: 82093786	46.72	95.44 7/19/18	
011-00117950 105275	DIMPFL, CARRIE E 21124 US HWY 19 Mtr#: 82094171	121.33	160.48* 4/4/18	
013-00000340 104827	BLANKENSHIP, MELENA 340 HICKORY ST Mtr#: 78530503	153.83	183.83* 3/19/18	
013-00000506 104645	BURLISON, DAVID & J 385 HICKORY ST Mtr#: 78530505	199.89	199.89* 12/28/15	
013-00000900 101365	HUBBARD, LEROY & KR 162 SUMMITT DRIVE Mtr#: 82093699	2334.90	2401.08* 7/31/18	<u>pmt 8/30</u>
013-00003801 102996	LAFORCE, TODD 3801 MOUNTAIN RD. Mtr#: 82093628	72.27	127.14 7/30/18	
013-00009445 104605	SARGENT, DENNIS & C 324 HICKORY ST Mtr#: 78519445	63.05	108.71 7/9/18	
013-00011074 104901	REYNOLDS, MARY 1074 SPRING HILL RD Mtr#: 78787349	76.70	76.70* 6/12/17	
013-00113750 100944	STEFFEY JR, HAROLD 156 SPRING DR Mtr#: 82093697	260.00	290.00* 7/13/18	
013-00114050 100954	MARTIN, AUSTIN 667 SPRING HILL RD Mtr#: 82094521	233.69	293.14* 8/6/18	<u>Pd. 100.00</u>
016-00005210 104691	CANTRELL, BARBARA C 273 ACRE LANE Mtr#: 82093871	89.65	119.65* 7/31/18	
016-00111960 100885	PATRICK, KEITH 2409 OLD HWY 19 Mtr#: 82093881	98.00	128.00* 6/18/18	
017-00170450 104592	HUBBARD, DOUGLAS 423 YATES ESTATE CIRCLE Mtr#: 82093775	104.72	190.76 6/14/18	<u>8-17. Pd. 190.76</u>
020-00002131 103818	DUTY, JAMES & VICTO 296 SHAW ST Mtr#: 76069378	65.31	134.65 6/21/18	
020-02020800 101030	HENDRICKS, JUDY 45 DYE DRIVE 45 DYE DRIVE Mtr#: 76222495	401.77	453.95* 6/15/18	
020-02021150 101037	MEADOWS, ETHAN 122 SALYER DR Mtr#: 76223171	62.17	113.34 6/28/18	
021-00000497 103090	POWERS, STEVEN 497 TODD HOLLOW ROAD Mtr#: 82093462	63.00	95.51 7/30/18	
021-00002001 105158	BELCHER, LILLIE 605 POOR FARM RD # 3 ROARING S Mtr#: 82093490	556.39	676.60* 5/22/18	
021-00002801 104778	HUNNELL, NANCY 613 POOR FARM RD ROARING SPRIN Mtr#: 82093491	67.30	97.30 6/5/18	
021-00211250 102294	BENNETT, A J 821 POOR FARM RD Mtr#: 82093505	211.71	277.16* 7/23/18	
021-00211270 102262	BOWMAN, GINGER 823 POOR FARM RD Mtr#: 82093504	45.39	86.42 6/14/18	<u>8-17 Pd. 45.39</u>

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 40 AND CYCLE 2
 * Indicates 90 Day Balance

LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
021-00212500 102317	GARRETT, QUENTIN 402 AUTUMN CHASE RD Mtr#: 82093456	48.88	88.26	8/6/18	
021-00212700 102321	WILLIS, SHAWN 438 AUTUMN CHASE RD Mtr#: 82093455	124.59	237.53	7/13/18	
022-00000300 100275	MILLER, BRANDY 753 GRANDVIEW COURT Mtr#: 82093821	810.96	876.41*	8/7/18	<i>pmt 9/7</i>
022-00000389 104653	CHAFIN, MATTHEW 549 MACFARLANE LN Mtr#: 82094325	130.61	194.05	7/12/18	
022-00010100 102061	SUTHERLAND, DENVER 426 LAKE HILL DRIVE Mtr#: 82094322	588.30	697.82*	6/28/18	
022-00011800 102078	PERKINS, MARK & TRA 520 SUNSET RD Mtr#: 82094622	47.82	84.46	7/18/18	
022-00019500 102202	DYE, TIM 19 HIGHLAND ST Mtr#: 82094447	70.62	138.11	7/9/18	
023-00001855 103170	BEAVERS, CONNIE 7187 MOUNTAIN ROAD Mtr#: 75896229	69.00	99.00	8/3/18	
023-00002456 103663	DUTY, WILLIAM & KAY 14 ROLLING HILLS COURT Mtr#: 75896184	72.74	121.01	6/5/18	
023-00003067 104951	KITTS, AMANDA 65 ROLLING HILLS COURT Mtr#: 75896246	88.38	171.44	7/30/18	
023-00008116 103149	BALL, TERRY 7946 MOUNTAIN ROAD Mtr#: 75896205	641.00	641.00*	2/13/17	
023-00008257 103141	NEECE, SAMANTHA 8459 MOUNTAIN ROAD Mtr#: 75896217	3553.82	3625.46*	6/15/18	
024-00220400 102570	HUFF, ROBERT 13747 US HWY 19 Mtr#: 61990531	1713.19	1713.19*	5/28/09	
024-00220440 102574	GOBBLE, KYLE 810 TWIN OAK CIRCLE Mtr#: 82094229	148.00	178.00*	3/2/18	
024-00220470 102577	FOGLEMAN, BOBBY 66 NORFIELD RD Mtr#: 82094162	154.86	228.85	5/17/18	
024-00220490 102580	FOGLEMAN, ELLEN 58 NORFIELD RD Mtr#: 82094234	433.07	470.76*	8/7/18	<i>pmt 9/3</i>
024-00220651 105027	STREET, ISAAC 102 HILL TOP AVE Mtr#: 82094198	60.35	122.00	6/8/18	
11H-00115250 100272	SIMMONS, CONNIE 474 INDIAN HILLS DR INDIAN HIL Mtr#: 82094059	40.49	79.03	7/5/18	
19-00000021 104161	AUSTIN, ADAM 21 HIGH MEADOWS DR. Mtr#: 75897301	85.04	156.60	6/19/18	
19-00000280 104043	PARROTT, ROY 280 DEER RUN RD. Mtr#: 75896316	59.30	59.30*	2/6/18	
19-00000380 102902	HILL, RODNEY ERIC 380 ROLLING MEADOWS RD Mtr#: 75896294	1053.05	1053.05*	2/16/12	
19-00000612 103184	KISER, MELISSA 1875 COAL TIPPLE HOLLOW Mtr#: 75896277	54.62	111.03	7/3/18	
19-00001318 103057	KISER, CHRIS 1318 GREEN VALLEY RD Mtr#: 76069400	52.41	114.52	6/25/18	
19-00001388 102904	WISE, EARL 1388 GREEN VALLEY RD Mtr#: 76069405	417.70	447.70*	5/15/17	
191-00000226 104129	DUTY, LEO 226 FOREST LODGE DR. Mtr#: 76222498	152.19	279.65	6/25/18	<i>8-16 pd. 279.65</i>

RUSSELL CO PSA
 PAST DUE BALANCE REPORT
 REPORTING FOR ACCOUNT BALANCE
 ACTIVE ONLY SORTED BY LOCATION
 REPORTING 30 DAY > 40 AND CYCLE 2
 * Indicates 90 Day Balance

LOCATION ACCOUNT	NAME ADDRESS	PREVBAL	TOTAL	LASTPAY	NOTE
192-00000000 104475	NICKLESTON INDUSTR US HWY 19 Mtr#: 78191768	MID/MXU: 16819648	47.15	88.15 6/11/18	PrvRd:52700
192-00000047 103456	PATRICK, PATSY 47 HANSONVILLE LN Mtr#: 75897375	MID/MXU: 16870262	154.00	184.00* 4/9/18	PrvRd:8478
192-00000226 103494	ADVANCED DIAGNOSTI 1708 US HWY 19 Mtr#: 75897403	MID/MXU: 16874762	70.36	118.64 6/25/18	PrvRd:495982
192-00002846 103531	BROOKS, MICKIE 136 APPLE TREE LN Mtr#: 75897445	MID/MXU: 16861548	1140.00	1170.00* 7/26/18	PrvRd:0
192-00006996 104872	HESS, TAMATHA 6996 CLINCH MTN RD Mtr#: 75897118	MID/MXU: 16872274	116.65	116.65* 10/16/17	PrvRd:154940 <i>L.O.</i>
192-00007088 103563	DOSS, PATRICIA 7088 CLINCH MT. ROAD Mtr#: 75897117	MID/MXU: 16873006	112.42	149.16* 5/9/18	PrvRd:78033
192-0000922 104690	FOX, CAROL 922 US HWY 19 Mtr#: 75897126	MID/MXU: 16869196	323.27	404.19* 8/3/18	PrvRd:570321
193-00000060 103709	STILTNER, CHARLES 60 CROSSRIDGE ROAD Mtr#: 75897350	MID/MXU: 16874214	62.04	206.76 8/6/18	PrvRd:347891
193-00000714 103727	COX, TRAVIS 714 PURCELL ROAD Mtr#: 75897345	MID/MXU: 16871900	422.05	452.05* 6/16/17	PrvRd:0
193-00001038 103722	HOBSON, TIM 1038 PURCELL ROAD Mtr#: 75896274	MID/MXU: 16874698	1281.00	1311.00* 7/19/17	PrvRd:0
197-00001318 105354	LOWE, JOEY M 1318 ELK GARDEN RD Mtr#: 82812842	MID/MXU: 87948426	234.51	315.13	PrvRd:34015
197-00001894 105121	MUSICK, MIRANDA 892 ELK GARDEN RD Mtr#: 80601894	MID/MXU: 85576490	734.71	794.14* 4/20/18	PrvRd:115875
197-00003965 105144	MUSICK, CHESTER & C 1499 CREEKSIDE DR Mtr#: 82093965	MID/MXU: 85895542	53.19	88.07 8/7/18	PrvRd:35719
197-00003984 105129	AUSTIN, DONNA & JOE 1314 ELK GARDEN RD Mtr#: 82093984	MID/MXU: 85575998	370.30	400.30*	PrvRd:10
197-00004615 105130	OWENS, CHERYL L 1310 ELK GARDEN RD Mtr#: 82094615	MID/MXU: 83091548	370.78	400.78*	PrvRd:3694
197-00004618 105138	COOK, ROBERT 1399 CREEKSIDE DR Mtr#: 82094618	MID/MXU: 85565122	181.50	211.50*	PrvRd:10
TOTAL	COUNT = 66	=====	22064.36	=====	25337.08

Castlewood Water and Sewage Authority

August 13, 2018

A regular monthly meeting of the Castlewood Water & Sewage Authority Board of Directors was held at the Castlewood Water Authority Building in St. Paul, Virginia on Monday August 13, 2018.

PRESENT:

Bradley Patton, Chairman	Darrell Puckett, Member
Jamie Kiser, Vice Chairman	Darrell Johnson, Member
Gary Dotson, Secretary / Treasurer	Jeff Lewis, Member
Melissa Wilson	Elizabeth West
Stephen Mullins, Counsel	Mike Owens
Crossroads Engineering	

CALLED TO ORDER:

The CWSA meeting was called to order by Chairman Bradley Patton @ 6:00 p.m. Gary Dotson led the invocation followed by the Pledge of Allegiance.

APPROVAL OF BOARD MEETING AGENDA

Motion

Motion by Jamie Kiser, member, and second by Darrell Puckett, member and duly approved by all Board of Directors to approve the agenda.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson.

NAY: None

PUBLIC COMMENTS

-Ryan Ellis and several other customers were inquiring about billing.

Motion

Motion made by Jamie Kiser, second by Darrell Puckett to adopt online banking for Miners Exchange Bank.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson.

NAY: None

Motion

Motion by Jamie Kiser and second by Gary Dotson to adopt online banking for New Peoples Bank

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson.

NAY: None

Mike Owens

Discussed cash balances, cash on hand, leave time. Board members requested report showing accounts receivable before and after rate increase. Meters, re-reads and software training were also discussed. Mr. Owens rendered his resignation as of 08/24/2018. Thanked the board.

-Greg Bostic – Meters need to be checked. Need to be held accountable for meters in order to bill correctly. Thanked the board for their business.

Cross Roads

Provided updates on projects. See attachments.

Tracy Puckett –was unable to attend meeting due to personal reasons.

RFP was discussed and was tabled to be discussed at later date when meeting reconvened.

Purchase of equipment (service truck) and options for the purchase were discussed. Bid from Auto World of Big Stone Gap was received. Additional bids were requested. Tabled till later meeting.

Motion

Motion made by Jamie Kiser and second by Gary Dotson to approve any overtime to correct meter numbers and readings.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson.

NAY: None

The contract with Scott County, Virginia was discussed. Options for the sale of water to the county and at prices for the sale. Tabled till later meeting.

Motion

Motion made by Darrell Johnson to and seconded by Jamie Kiser to approve the minutes as presented with the exception of changes.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson.

Nay: None

Executive Session

Motion

Motion made by Jamie Kiser and second by Jeff Lewis to enter into executive session pursuant to 2.2-3711(A)(1) and 2.7-3711(A)(7) of the Virginia Code to go into closed session to discuss the following exempt purposes: A1-Personnel and consult with legal counsel.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Bradley Patton, Gary Dotson, Jeff Lewis

Nay: None

Motion

Motion made by Darrell Puckett, second by Gary Dotson and duly approved by all Board of Directors to come out of closed executive session.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Bradley Patton, Gary Dotson, Jeff Lewis

Nay: None

Upon coming out of closed session, Chairman Patton took a roll call vote asking each member to certify that to the best of each members knowledge (I) only public business matters lawfully exempted from open meeting requirements under Virginia Code Section 2.2-3711(A)(1) and 2.7-3711(A)(7) as outlined in the motion were discussed and (II) only such public business matters as were identified in the motion by which the closed meeting was covered or heard, discussed or considered in the meeting by public body to take a roll call vote.

Darrell Johnson: confirmed
Darrell Puckett: confirmed
Gary Dotson: confirmed

Jamie Kiser: confirmed
Brad Patton: confirmed
Jeff Lewis: confirmed

Motion

Motion made by Darrell Puckett second by Jamie Kiser to hire McKinley Finch as full-time employee at \$9.00 per hour with the exception that he is approved by a background check.

AYE: Jamie Kiser, Gary Dotson, Darrell Puckett, Darrell Johnson, Bradley Patton, Jeff Lewis

Nay: NONE

APPROVAL OF ACCOUNTS PAYABLE WITH ADD ONS

Motion

Motion made by Gary Dotson, and second by Jamie Kiser, and duly approved by all Board of Directors to table accounts payable until later date to make sure that there were no double entries on invoices.

AYE: Jamie Kiser, Gary Dotson, Darrell Puckett, Darrell Johnson, Bradley Patton, Jeff Lewis

Nay: NONE

APPROVAL OF ACCOUNTS RECEIVABLE

Motion

Motion made by Gary Dotson, and second by Jamie Kiser, and duly approved by all Board of Directors to table accounts receivable until later date.

AYE: Jamie Kiser, Gary Dotson, Darrell Puckett, Darrell Johnson, Bradley Patton, Jeff Lewis

Nay: NONE

Motion

Motion made by Jamie Kiser second by Darrell Puckett to hire Elizabeth West as full-time employee

AYE: Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton, Gary Dotson, Jeff Lewis

Nay: Darrell Johnson

Motion carries.

Motion

Motion made by Darrell Puckett and second by Jamie Kiser to reconvene meeting on Thursday, August 16, 2018, at 6:00 pm to discuss purchase of service truck, accounts payable and receivable.

AYE: Jamie Kiser, Gary Dotson, Darrell Puckett, Darrell Johnson, Bradley Patton, Jeff Lewis

Nay: NONE

	A	B	C	D	E	F	G
1	Project Name [W=Water S=Sewer]	Funded?	Contractor	Start	End	Project Status at last meeting	Updates to Project Status as of August 13, 2018
2	Water Meter Replacement & SCADA/Telemetry	✓	CWSA and Woodward	Jan-17	Dec-17	Substantial completion issued to the contractor 6/19/18.	VDH rescheduled final inspection/project close-out for 9/6/18.
3	Heralds Valley WLE	✓	CWSA	Oct-17	Jan-18	Construction is complete with the exception of final installation of the stream crossings. Bacteriological sampling scheduled for 7/10/18.	Construction is complete with the exception of final installation of the stream crossings. Bacteriological sampling passed and residents are connecting to the water system.
4	Westview Sewer	✓		Oct-17	Jan-18	Construction is approximately 75% complete. Progress meeting held June 29 with contractor, RD and resident project representative.	Construction is approximately 85% complete. Small amount of linework and pump station remaining.
5	Lake Bonaventure to South Clinchfield W	✓	CWSA	Feb-18	Apr-18	Force account request still under review by VDH.	No updates.

	A	B	C	D	E	F	G
1	Project Name [W=Water S=Sewer]	Funded?	Contractor	Start	End	Project Status at last meeting	Updates to Project Status as of August 13, 2018
6	Water System Improvements Phase 1	✓	CWSA	May-18	Sep-18	Force account request still under review by VDH.	No updates.
7	Dante to St. Paul Sewer	✓		Dec-17	Oct-18	No updates.	No updates.
8	Carbo WTP PER	✓				No updates.	No updates.
9	Copper Ridge Water					CWSA Service area boundary revised to include the area from Copper Ridge to the Flats. Public hearing scheduled for 7/9/18 at the Russell County BOS meeting.	Boundary adjustment was made and agreed upon by all parties.
10	Eagles Nest Tank	✓				Water main construction by PSA is complete. Awaiting VDH approval on plans for the project.	Water main construction by PSA is complete. Addressing VDH comments on plans for the project.

August 16, 2018

The Castlewood Water and Sewage Authority reconvened the meeting from 08/13/2018 on 08/16/2018 at 6:00 pm.

Members in Attendance	Absent
Brad Patton	Gary Dotson
Darrell Johnson	
Darrell Puckett	
Jamie Kiser	
Jeff Lewis	
Also in attendance – Melissa Wilson, Elizabeth West	

Meeting was called to order at 6:05 pm

The proposal for new service truck was discussed. A bid from Morgan McClure Ford was received. The bid provided pricing and time for receipt for buying a service truck that was already in stock versus ordering fleet truck.

Motion

Motion to approve accounts payable made by Jamie Kiser, second by Darrell Puckett.

AYE: Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton

Nay: none

Absent: Gary Dotson

Motion

Motion to approve accounts receivable made by Jamie Kiser, second by Jeff Lewis and Darrell Puckett.

AYE: Jamie Kiser, Darrell Puckett, Jeff Lewis, Bradley Patton

Nay: none

Absent: Gary Dotson

Darrell Johnson made the request that a report that shows outstanding balances on accounts be added to the board packet for next meeting.

Executive Session

Motion

Motion made by Jamie Kiser and second by Jeff Lewis to enter into executive session pursuant to 2.2-3711 of the Virginia Code to go into closed session to discuss the following exempt purposes: A1-Personnel.

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Bradley Patton

Nay: None

ABSENT: Gary Dotson

Motion

Motion made by Darrell Puckett, second by Jeff Lewis and duly approved by all Board of Directors to come out of closed executive session.

Upon coming out of closed session, Chairman Patton took a roll call vote asking each member to certify that to the best of each members knowledge (I) only public business matters lawfully exempted from open meeting requirements under Virginia Code Section 2.2-3711(A)(1) as outlined in the motion were discussed and (II) only such public business matters as were identified in the motion by which the closed meeting was covered or heard, discussed or considered in the meeting by public body to take a roll call vote.

Darrell Johnson: confirmed

Jamie Kiser: confirmed

Darrell Puckett: confirmed

Brad Patton: confirmed

Gary Dotson: ABSENT

Jeff Lewis: confirmed

AYE: Darrell Johnson, Jamie Kiser, Darrell Puckett, Bradley Patton, Jeff Lewis

Nay: None

ABSENT: Gary Dotson

Motion

Motion made by Jamie Kiser, second by Jeff Lewis to give Tracy Puckett, and David Helton (pending job offer accepted) the authority to hire/fire employees.

AYE: Jamie Kiser, Darrell Puckett, Bradley Patton, Jeff Lewis

Nay: None

Abstain: Darrell Johnson

ABSENT: Gary Dotson

Motion

Motion made by Jamie Kiser, second by Darrell Puckett to adjourn.

AYE: Jamie Kiser, Darrell Puckett, Bradley Patton, Jeff Lewis, Darrell Johnson

Nay: None

ABSENT: Gary Dotson

Russell County Tourism

August 2018

- Forks In The Road Food Truck Rally – final estimate of 1200 people in attendance, 4 food trucks sold out, all expenses covered with sponsorships and beer sales, additional \$200 donation made to Mountain Heritage Non-Profit
- Ad placed in Blue Ridge Travel Brochure
- Ad placed in Blue Ridge Outdoors Magazine
- Received MLP Grant reimbursement for Russell County (\$1000), Russell County Fair Association (\$1375), Vincent's Vineyard (\$62.50) and Town of Lebanon (\$62.50)
- 462% increase in Experience Russell website visitors
 - 77% new users
 - Ages 25-34
 - Male
 - Interest include cycling, walking, running, computer, electronics
 - 90% non-local users
- Continuing to grow audience on Social Media (Facebook & Instagram)
- Hosted Friends of SWVA for a Community Listening / Strategic Planning Session
- Began accepting artisans for gallery in government center hallway
- Attended ACT Work Ready Communities Academy
- Began structuring marketing campaign for Russell County as a wedding destination
- Discussing possibility of Tourism / Chamber partnership on event venues to drive revenue for both departments

RUSSELL COUNTY PLANNING COMMISSION

TELEPHONE: (276) 889-8000

AGENDA

September 17, 2018

- I. Call to Order – Chairman Meadows
- II. Invocation
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Minutes of August 20, 2018
- VI. New Business
- VII. Review of Plats
- VIII. Other Business
- IX. Adjourn

Russell County Planning Commission

August 20, 2018

The Russell County Planning Commission met on Monday, August 20, 2018 in the lobby of the Board of Supervisors' Meeting Room at the Russell County Government Center, 133 Highland Dr. Lebanon VA.

Members Present

Jack Compton

Charlie Edmonds

Dustin Keith

John Mason

Chmn. Kirby Meadows

Vice Ch. Andy Smith

Roger Sword

Members Absent

Mark A. Mitchell (excused)

Wayne Young (excused)

Others Present

Harry Ferguson

Kevin Tiller Esq.

Chairman Meadows called the meeting to order at 6:30 p. m.

Invocation and Pledge of Allegiance given.

July and August Agenda approved. Motion by Charlie Edmonds, seconded by John Mason.

June meeting minutes approved. Motion by Vice Chairman Andy Smith, seconded by John Mason.

July Meeting minutes approved. Motion by Roger Sword, seconded by Jack Compton.

New Business

Discussion about the visit Governor Northam had with AT&T and the creation of 160 new jobs.

Roger updated the Commission on the status of the Russell County Courthouse and the future plans. The likely solution is renovation and addition.

Review of Plats

Reviewed 07/16/2018 – 08/20/2018 transactions.

Other Business

Lebanon's Bicentennial is in 2019 and there will be several events held to celebrate.

The Forks in the Road Food Truck Rally on August 18, 2018, was a success and food sold out. Part of Main Street was closed for this event.

Russell County Medical Center and Russell County Chamber of Commerce will be hosting a similar event on Halloween and part of Main Street will likely be closed for this event.

Reviewed Park Ordinance – 0-99 people \$50, 100 + people \$100. No supplemental insurance required for park use unless it is a for profit use.

Recommend reinstatement of Parks & Rec Commission.

Meeting adjourned. Motion by Charlie Edmonds, seconded by Roger Sword.

Kirby Meadows, Chairman

Attest:

Andy Smith, Vice Chairman

July 16, 2018 – August 20, 2018

1. Geraldine Harmon 12.99 acres, road frontage, Tunnell Hill Road Route 646.
2. Kathleen Taylor Trust .37, survey only, Thompson Creek Road Route 637.
3. Margaret Singleton from Bernard Dye 4.03, family heirs exempt, Route 740.
4. Wayne Helton to Richard Gillespie 3.59 for new total 15.82, adjoining land, Corn Valley Road Route 619.
5. David Cook on Willis Chapel Road, survey only .244 and .173.
6. Theodore Grizzle to Amy Vance, Route 611, South Burton Ford 1.47, family.
7. Howard White to Mitchell White 1.17, Route 666 Castlewood, family.
8. Donna Sue Jackson 27.78, Route 725, Egg Farm Road.
9. Virginia Perkins Estate, Route 637 Wysor Valley 3.503, road frontage.
10. Starnes Land Holdings lots 12 and 13, Green Valley Estates, survey only.

RUSSELL COUNTY CONFERENCE CENTER

August 1, 2018

The following is a list of the Russell County Conference Center events for the month of August.

Date	Event	Event Type	Space
08/03/18	Family Reunion Brenda Smith	Individual Event	Full \$135
08/04/18	Wedding Reception Brittany Rose	Individual Event	Full \$235
08/05/18	Birthday Party Janet Waugh	Individual Event	Half \$100
08/07/18	VDOT Snow Contract Meeting Lisa Robinson	Individual Event	Quarter \$75
08/09/18	Red Cross Blood Drive Sandra Myers	Community Event	Full Free \$125
08/09/18	Horse Ring Fund Raiser JJ Eaton	Community Event	Full \$135
08/10/18	Head Start Training Donna Buckland	Individual Event	Full \$135
08/11/18	Retirement Dinner Linda Gross	Individual Event	Full \$210

08/12/18	Baby Shower Marsha Thomas	Individual Event	Half \$100
08/13/18	Head Start Training Lisa Phipps	Individual Event	Full \$135
08/14/18	Relay For Life Survivor Dinner Miranda Lester	Community Event	Full Free \$125
08/16/18	WDB Meeting Amanda Helton	Community Event	Full \$290
08/17/18	Rasnake – Ring Wedding Charlotte Rasnake	Individual Event	Full \$125
08/18/18	Rasnake – Ring Wedding Charlotte Rasnake	Individual Event	Full \$310
08/20/18	County Tax Sale Rick Thompson	Community Event	Full Free \$125
08/20/18	Mountain Movers Kaylin Ervin	Community Event	Full Free \$125
08/21/18	Tazewell Co Health Department Briana Apgar	Individual Event	Full \$135
08/25/18	16 th Birthday Party Ashley Boyd	Individual Event	Full \$265
08/26/18	Wedding Reception and Shower Charlene Conley	Individual Event	Full \$195
08/28/18	Friends of SWVA Kim Short	Community Event	Full Free \$125

08/30/18	Little 10 – 25 th Anniversary	Community Event	Full \$290
08/31/18	All- Star Wrestling Brett Ramsey	Community Event	Full \$125

(Total: \$3,620.00)

- \$625

Final Total = \$2,995.00

Russell County Health & Fitness

Membership

	2017			2018					
	December	January	February	March	April	May	June	July	August
Members / Class Packages	146	165	214	223	230	240	236	230	222
Pay Per Class	12	28	11	8	10	3	12	4	2
Total Engagement	158	193	225	231	240	243	248	234	224

Sales

Sales Month to Date *	\$ 3,620.00	\$ 4,050.00	\$ 4,957.00	\$ 6,500.50	\$ 5,778.00	\$ 3,806.00	\$ 5,051.00	\$ 4,496.00	\$ 4,828.00
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Payroll

Instructor / Trainer Payroll	1170	\$ 1,140.00	\$ 1,290.00	\$ 1,065.00	\$ 1,125.00	\$ 1,145.00	\$ 1,300.00	\$ 1,150.00	\$ 1,290.00
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* Reporting from 7/24/2018 - 8/26/2018

* Numbers continue to drop as members who signed up with purchase of new equipment leave

* Decrease slightly offset by new members gained through Yoga In The Park

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Jimmy A. Marshall Estate	173 Red Oak Ridge Rd. Castlewood, VA 24224	156 RE 2880	02/13/2017	04/13/2017	05/08/2017	N/A	The Lebanon News
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Comments:

05/08/2017: Owner contacted Building Official, financially unable to clean up/comply

5/23/2017: Owner asked for information regarding steps in relinquishing property to county

****08/27/2018: Follow up visit by Mickey Rhea, Building Official, property is now considered compliant. ---- CLOSED**

Jessee Hensley	875-879 Red Oak Ridge Rd. Castlewood, VA 24224	157 RID 1733	02/13/2017	05/12/2017	05/23/2017	N/A	
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Comments:

05/23/2017: Property owner informed Russell County Building Office he was in process of correcting issues.

06/29/2017: Property owner continuing to work on corrections.

07/31/2017: Owner deciding on either moving mobile homes or converting to storage units.

11/16/2017: Property owner stated homes would be removed from property.

02/16/2018: Property owner has removed 2 mobile homes.

**** 8/27/2018: Follow-up visit by Mickey Rhea, Building Official, property is now compliant.---- CLOSED**

Jessee Hensley	933-947 Red Oak Ridge Rd. Castlewood, VA 24224	157 RID 1734	05/03/2016	03/27/2017	5/23/2017	05/17/2017 05/24/2017	The Lebanon News
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Comments:

05/23/2017: Property owner informed Russell County Building Office he was in process of correcting issues.

06/29/2017: Property owner continuing to work on corrections.

07/31/2017: Owner deciding on either moving mobile homes or converting to storage units.

11/16/2017: Property owner stated homes would be removed from property.

**** 8/27/2018: Follow-up visit by Mickey Rhea, Building Official, property is now compliant.---- CLOSED**

****Denotes recent activity**

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
Vivian Cheryl Blevins	Near 145 Red Oak Ridge Rd. Castlewood, VA 24224	156 RE 2889	2/13/2017	04/13/2017	04/19/2017	05/24/2017 05/31/2017	The Lebanon News

Comments:

04/19/2017: Owner Stated intent to comply.

07/31/2017 : In process of boarding up mobile home windows and underpinning home

****08/27/2018:** Follow up visit by Mickey Rhea, Building Official, property is now considered compliant.----**CLOSED**

Warren & Leshia Kiser	4478 Red Oak Ridge Rd. Castlewood, VA 24224	158 RSB 1831	11/21/2017	04/11/2018		04/18/2018	The Lebanon News
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Comments:

11/21/2017 Observation of Mickey Rhea, Russell Co. Building Official, Building was unsecure- doors were open to allow public access, had holes in the roof, which would allow the elements to enter the structure, no electrical service to the structure, unsure of septic system existence. Structure, in my opinion, is unsafe, uninhabitable, and a danger, as well as a safety hazard to public, due to accessibility.

04/11/2018 Certified Letter of Notification, Report from Building Official observation and County Ordinance, sent to property owner.

04/16/2018 Certified Letter received and signed for by owner

04/18/2018 1st Public Notification published in The Lebanon News

04/25/2018 2nd Public Notice in The Lebanon News

05/01/2018 Property Owner contacted the Building Official's office to request an extension to come into compliance, due to her current work schedule.

5/25/2018 No further contact from property owner, expiration of all notices.

5/29/2018 As of the current date, I have been unable to schedule follow up inspections.

6/4/2018 Property Owner stated working on it.

****7/25/2018** Ms. Kiser contacted Russell County Building Office, stated that she was continuing to remove vehicles from property and working on home/structure, but was experiencing delays due to work schedule and rain.

****8/27/2018:** Follow up visit by Mickey Rhea, Building Official, could not see improvement or progress on clean-up/compliance, 2nd notice will be sent to property owner.

****Denotes recent activity**

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 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
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DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Robert Fields, Jr.	391 Bunchtown Rd. Dante, VA 24237	159 RIB 2166	12/15/2017	04/11/2018		04/18/2018	The Lebanon News
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Comments:

12/15/2017 Observation by Mickey Rhea, Russell Co. Building Official, Structure is a total loss and is in violation of the Dilapidated House/Structure Ordinance.

04/11/2018 Certified Letter of Notification, Report from Building Official observation and County Ordinance, sent to property owner.

04/18/2018 1st Public Notice in The Lebanon News

04/25/2018 2nd Public Notice in The Lebanon News

05/02/2018 No Response from Property Owner

5/25/2018 Expiration of all notices

5/29/2018 As of the current date, I have been unable to schedule follow up inspections

****8/27/2018: Structure has been removed, site is now compliant. --CLOSED**

Jamie McCoy	540 Upper Bear Wallow Dante, VA 24283	160 RIE 2327	6/27/2018	7/5/2018		8/8/18 8/15/18	
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****Contacted Russell County Building Official regarding steps to bring home to compliance**

****8/27/18: Owner contacted Mickey Rhea, is in process of hiring an individual to remove structure**

Martin & Rebecca Bellamy	6594 Dante Rd. Dante, VA 24283	159 RIC 2253	6/27/2018	7/5/2018		8/8/18 8/15/18	
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Russell County Building Office received response card from certified letter delivery.

8/8/18: 1st Public Notice in The Lebanon News

8/15/18: 2nd Public Notice in The Lebanon News

8/27/18: No response from listed property owner

****Denotes recent activity**

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 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Wanda Farmer	609 Lower Bear Wallow Dante, VA 24283	159 RIC 2250	6/27/2018	7/5/2018		8/8/18 8/15/18	
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8/6/18: Certified Letter received notification letter back as "Unclaimed "

****8/14/18:** Ms. Farmer contacted Russell County Building Office regarding her inability to financially/physically bring structure to compliance.

****8/16/18:** Building Official, Mickey Rhea attempted to contact Ms. Farmer to discuss situation, No Answer

****8/20/18:** Ms. Farmer contacted R.C. Building Office and spoke with Mr. Rhea, discussed options and time extension to bring structure to compliance.

Boyd & Stella Dishman	35 Brandy Hollow Rd. Dante, VA 24283	159 RIC 2251	6/27/2018	7/5/2018		8/8/18 8/15/18	
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8/2/18: Certified Letter returned, unable to deliver

8/27/18: No response from listed property owner

Freddie & Karen Mullins	4218 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
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7/19/18: Russell County Building Office received response card from certified letter delivery.

****8/27/18:** Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s).

Freddie & Karen Mullins	4234 Dante Rd. Dante, VA 24283	159 R 6096	6/22/2018	7/5/2018		8/8/18 8/15/18	
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7/19/18: Russell County Building Office received response card from certified letter delivery.

****8/27/18:** Russell County Administrator received documentation indicating a discrepancy in the matter of the listed property owner(s).

****Denotes recent activity**

Russell County Board of Supervisors
 Russell County Building Official
 137 Highland Dr.
 Lebanon, VA 24266
 Phone: 276-889-8012 Fax: 276-889-8009



DILAPIDATED HOUSE/STRUCTURE REPORT

Property Owner	Address	Tax Map I.d	Evaluation Date	Cert. Notification Letter Sent	Response Date	Public Notification Date(s)	Publication Source
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Terry F. Ramsey	2740 Dante Rd. Dante, VA 24237	158 R SC 2070	6/22/2018	7/5/2018	7/23/2018		
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Comments:

7/23/18: Mr. Ramsey contacted the Russell County Building Office, stated that he was not the property owner. Records do seem to show some discrepancy in property and mapping. The Russell County Assessment and Mapping office is currently reviewing the records.

Golden Rule Family Management	U.S. Hwy. 58 Castlewood, VA 24224	157 L 3325	6/22/2018	7/5/2018			
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7/19/18: Russell County Building Office received response card from certified letter delivery.

7/30/2018: Contacted Russell County Building Office, stated property has not been released from insurance due to continuing litigation, will promptly clean property once property is released.

Richard Amburgey	29530 U.S. Hwy 58 Lebanon, VA 24266	120 L 1367 A	6/22/2018	7/5/2018			
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7/17/2018: Mr. Amburgey contacted Russell County Building Office, stated property did not belong to him. Information obtained from the Real Estate Assessment Office, states Mr. Amburgey is the current owner, there is no record of change of ownership.

****8/22/2018:** Further review of available records indicate that Mr. Amburgey is the listed property owner.

****8/23/2018:** Follow-up letter was sent to Mr. Amburgey stating findings.

Tim & Rendy Hale	192 Lower Bear Wallow Dante, VA 24237	159 R 2189	6/22/2018	7/5/2018	7/25/18		
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Russell County Building Office received response card from certified letter delivery.

7/25/2018 Ms. Hale contacted the Russell County Building Office, stated that she was working on cleaning up property, due to work and trying to find assistance in hauling/removing debris, Ms. Hale has asked for an extension to complete the remainder of the clean-up.

Building Official, Mickey Rhea to follow-up

****Denotes recent activity**

**Russell County Animal Control/Animal Shelter
Monthly Shelter Report**

August 21, 2018

	Dog	Cat	Other	Total
Incoming Animal Source				
Owner Surrendered	48	0	0	48
Dropped Off Outside Shelter	0	0	0	0
Strays	9	11	0	20
Stray w/Collar	7	0	0	7
Bite Case	1	0	0	1
Other	0	0	0	0
Totals				76
Outgoing Animals				
Sent to Rescues in VA	65	1	0	66
Sent to Rescues Out-of-State	11	1	0	12
Adopted	4	9	0	13
Owner Reclaimed	10	0	0	10
Deceased or Died	0	0	0	0
Euthanized	1	1	0	2
Euthanized for Rabies testing	0	1	0	1
Sick/Injured	0	0	0	0
Escaped	0	0	0	0
Totals				104
Investigations				
Rabies Exposure	0	0	0	0
Dangerous Dog	0	0	0	0
Welfare Checks	0	0	0	0
Totals				0
Vaccinations Given				
Vaccinations Given	57	4	0	61
Gave Care in Office	18	3	0	21
Totals				82
Dispatch Calls				
Total Calls to Dispatch				149
Total Calls to Shelter	17	0	0	17
Totals				166